

006 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2024

In the County Commission of said county, on the 9th day of January 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 996, Systems Administrator for the Information Technology Department, and does hereby authorize an appropriation of \$72,800.00 for the salary of said position.

Done this 9th day of January 2024.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

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STATE OF MISSOURI }  
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January Session of the January Adjourned

Term. 20 24

In the County Commission of said county, on the 9th day of January 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the recommendations of the Personnel Advisory Committee to:

1. Adopt new Boone County Personnel Policies 3.12 Additional Pay for Employees Conducting Training and 5.11 Poll Worker Leave; and
2. Modify Boone County Personnel Policies 3.9 Temporary Extra Responsibility Pay and 3.10 Shift Differential.

Policy language of the above is attached hereto and will go into effect as of January 1, 2024.

Done this 9th day of January 2024.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

  
 Kip Kendrick  
 Presiding Commissioner

  
 Justin Aldred  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner

# Boone County Human Resources & Risk Management

Angela Wehmeyer  
Director, Human Resources  
and Risk Management



613 E. Ash Street  
Columbia, MO 65201  
Phone: (573) 886-4405  
Fax: (573) 886-4444

January 9, 2024

## Recommendations from Personnel Advisory Committee

At a Personnel Advisory Committee (PAC) meeting in February 2023, members of PAC tasked the Director of Human Resources and Risk Management to work with sponsoring offices to draft new policies for Poll Worker Leave and additional compensation for training, as well as modifications of current policies for shift differential and temporary extra responsibility pay. A subcommittee of PAC members met in 2023 to discuss and develop the additional compensation for training policy. The HR Director worked with the sponsoring PAC members on the Poll Worker Leave draft and modifications to existing policies.

The Personnel Advisory Committee met on November 15, 2023 to review drafts of those two new policies and the modifications of two current policies and communicated their feedback to the HR Director.

Final draft policies were communicated to PAC members on November 29, 2023 and put to a vote through an online survey. The vote passed by a unanimous vote of a majority of PAC members. The Committee agreed to bring forward the attached final drafts of new policies and modifications of existing policies for Commission approval.

## **5.11 Poll Worker Leave**

With Administrative Authority approval, eligible employees may take a paid leave of absence on an election day to serve as a poll worker for the Boone County Clerk.

Approved, benefited full-time and part-time employees will receive poll worker pay calculated on the employee's base pay times the number of hours the employee would otherwise have worked on the day of absence. Employees taking time off to serve as a poll worker shall be paid their regular wage excluding shift differential. Approved, non-benefited employees will be granted time off to serve as a poll worker without pay.

Approved employees must give their Administrative Authority advance notice of their need for leave under this policy once they are made aware of their status as a poll worker. Leave shall be granted only if the employee can be verified as participating as a poll worker for the County Clerk's Office on the designated election day.

Eligible employees may utilize other eligible accrued leave to attend any required poll worker training with approval by their Administrative Authority.

*(Adopted Jan 2024)*

## **3.10 Shift Differential**

Shift differential as outlined in this policy applies only to normally or regularly scheduled hours.

Non-exempt employees are eligible for shift differential for hours worked during the evening and night or for hours worked on an official county holiday or weekend (i.e., Saturday or Sunday). An employee must work the scheduled hours to receive the shift differential.

Employees will receive the hourly shift differential amount(s) approved in the annual budget for hours worked on or after 6:00 p.m. and before 6:00 a.m. Hours worked on or after 6:00 a.m. and before 6:00 p.m. are not eligible for shift differential. Shift differential does not apply in situations where an employee is required to work additional hours beyond their normal schedule on a periodic scheduled or unscheduled basis (e.g., to cover an evening/night meeting, election workers on election night, for snow removal, etc.)

A shift beginning anytime during a holiday or weekend would qualify for the differential. Employees will only be paid for one shift differential amount. If more than one shift differential amount applies, employees will receive the larger shift differential rate.

Shift differential will be included in calculating overtime compensation as required by the Fair Labor Standards Act.

Administrative Authorities are responsible for identifying those positions and employees who are scheduled to work hours eligible for shift differential and for requesting funding to provide additional compensation. If the Administrative Authority re-arranges the work schedule to include evening, night, or weekend hours to accommodate the employee, the County is not required to provide the shift differential.

*(Updated Jan 2024)*

### **3.9 Temporary Extra Responsibility Pay**

An employee temporarily having additional duties or responsibilities due to special projects or a temporary redistribution of work may be considered for extra compensation. Such additional compensation must be approved by the Administrative Authority and shall be subject to budget approval and allocation.

Employees who are assigned temporary duties to train employees may be ineligible for extra compensation under this policy but may be eligible for extra compensation under [3.12 Additional Pay for Employees Conducting Training](#).

*(Updated Jan 2024)*

### **3.12 Additional Pay for Employees Conducting Training**

Eligible employees tasked to assist in on-the-job training of their colleagues in addition to their daily job duties may receive \$2.00 per hour of additional compensation for time spent while conducting training activities. Training activities eligible for additional compensation under this policy are intended to enhance the skills, knowledge, ability, and/or productivity based on the trainees' assigned job duties.

Employees eligible for additional compensation for conducting training must be in a non-exempt position, receive documented approval, and must conduct training duties as directed by their administrative authority. Overtime exempt employees and employees whose primary job duties include training and supervision are ineligible for additional compensation under this policy.

A list of employees eligible for additional compensation under this policy shall be maintained by Human Resources. Administrative Authorities shall submit the required approval documentation to Human Resources prior to the eligible employee receiving the additional pay. To receive additional compensation, eligible employees shall be responsible for accurately recording their approved training hours on their timesheet each pay period and shall work with their administrative authorities to maintain and submit accurate records of time spent conducting training.

Additional compensation under this policy shall be calculated based on the actual time spent training outside or in addition to the eligible employee's normal job duties, shall not exceed \$2.00 per hour

regardless of the number of concurrent trainees assigned, and may be earned in a minimum of 15-minute increments. While a trainee may have multiple trainers assigned to them, no more than one trainer shall receive additional pay per trainee at any given time. Time spent outside of conducting training activities or time spent taking accrued leave shall be paid at the employee's normal rate of pay.

Additional compensation for trainers may be granted for a training period of up to 90 calendar days per assigned trainee beginning on the trainee's hire date or the effective date of an employee's transfer into a new job classification that necessitates additional training. Employees on a tiered classification system moving to a different tiered position will not trigger a new 90-day training period. If a trainee requires additional time for training beyond 90 days, the Administrative Authority shall notify Human Resources and the Auditor's Office and submit justification for an extension based on necessity and budget availability.

Additional compensation will be included in the eligible employee's regular paycheck for the pay period during which the training occurred. Compensation for training will be subject to applicable taxes, deductions, and overtime calculations. Availability of additional compensation under this policy shall be subject to budget approval and allocation.

Administrative Authorities reserve the right to revoke an employee's approval to conduct training and discontinue additional compensation at their discretion. Failure to follow the training approval process, conduct training as assigned by the Administrative Authority, or maintain proper records could lead to loss of compensation and/or be subject to disciplinary action up to and including termination.

*(Adopted Jan 2024)*

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2024

In the County Commission of said county, on the 9th day of January 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment #1 to the Collective Bargaining Agreement (CBA) for the County's Road & Bridge employees with LIUNA, Laborer's Local 955 Union. The original Agreement was approved in Commission Order 564-2022.

The terms of the Amendment are set out in the attached and the County Commissioners are authorized to sign said Agreement.

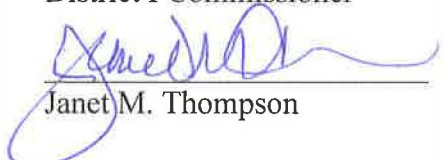
Done this 9th day of January 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

**CONTRACT AMENDMENT NUMBER ONE  
COLLECTIVE BARGAINING AGREEMENT WITH LIUNA, LOCAL 955**

The Agreement approved in **Commission Order 564-2022** made by and between **Boone County, Missouri** and **LIUNA, Local 955**, in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **DELETE** the existing paragraph 8.1 and in lieu thereof adopt in its place a **new paragraph 8.1** as set out in the attached **Exhibit A**.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**IN WITNESS WHEREOF** the undersigned have hereunto executed this agreement this

9<sup>th</sup> day of January, 2024.

**LIUNA, LABORERS' LOCAL UNION 955**

By David Riney  
David Riney  
Business Manager, Local 955

By Brandon Flinn  
Brandon Flinn, Business Manager  
Missouri and Kansas Laborers' District Council

**BOONE COUNTY**

Kip Kendrick  
Kip Kendrick  
Presiding Commissioner

Justin S. Aldred  
Justin S. Aldred  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

**ATTEST:**  
Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission

**APPROVED AS TO FORM:**

C.J. Dykhouse  
C.J. Dykhouse  
County Counselor



## Exhibit A

**8.1 Base Salary** - Starting salaries will be based on the salary ranges and positions adopted in the county-wide pay plan. Salary increases shall be granted in accordance with the following general principles:

- To the extent of appropriations available for this purpose, the County will contribute 2% of an employee's salary to the CERF pension program for employees who are required to contribute 6% of their salary to that program.
- Employees will be hired into either the Road Maintenance Worker Apprentice, Road Maintenance Worker, or Senior Road Maintenance Worker position depending on qualifications and experience.
  - New hires that lack a Class A or B CDL license will be hired into the Road Maintenance Worker Apprentice position.
    - Employees who are hired into the Road Maintenance Worker Apprentice position will be hired at 82.5 of the midpoint.
    - Upon successful completion of obtaining a Class A CDL license and 2 months experience, an Apprentice will receive an increase to the base rate of a Road Maintenance Worker and will be moved into a Road Maintenance Worker position. After an additional 6 months any successful completion of any required training, the employee will receive an increase to the Flexible Hiring Rate (FHR) of a Road Maintenance Worker, which is 85% of midpoint.
  - New Hires that possess a valid Class A CDL license will be hired into the Road Maintenance Worker position.
    - Employees who are hired into the Road Maintenance Worker position will be hired at 80% of the midpoint.
    - Upon successful completion of probation and any required training, the employee will receive a salary increase up to 85% of midpoint.
- Some basic safety training will be provided for all new hires and required during the probationary period.
- Employees who are promoted shall be compensated initially with an increase equal to the base salary of the new range or 3% above their current rate, whichever is higher. Upon completion of 6 months of service in the new position, an employee below FHR who meets training and performance criteria shall receive an increase to the FHR of the new range.
- Employees eligible to receive merit increases are all those in Union-eligible positions hired prior to computing wage increases for the next fiscal year and those not currently in a probationary period or step process.
  - To the extent that appropriations are available for this purpose, eligible employees shall receive a yearly wage increase as a percentage of their wage as calculated based on established budget appropriation methods and procedures. This percentage will be decided and approved by the County Commission as part of the yearly budget process.
  - For those whose wages may fall below FHR due to a range adjustment, the employee will receive a percentage increase minus the range adjustment amount.
  - Any unallocated merit will be divided equally across all employees not on probation or part of a step program.
- An employee who is approaching the maximum pay for a range may receive an increase to bring them up to the maximum for the range, but not exceed it. Employees who are over the maximum for their range are not eligible for any increases until their salary comes under the maximum of the range as a result of periodic market studies which result in the county increasing the maximum of the range to above the employee's salary.

009 -2024

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County of Boone } ca.

January Session of the January Adjourned

Term. 2024

In the County Commission of said county, on the 9th day of January 20 24


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve agreement C000710 (State of MO Cooperative Contract CT202797053) with Sumnerone, Inc. for copiers.


The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Done this 9th day of January 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO, CPPB**  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: January 9, 2024  
RE: Cooperative Contract Award: C000710 (State of MO cooperative contract CT202797053, based on NASPO contract 140599) – Copiers from SumnerOne, Inc.

The Boone County Purchasing Department requests permission to utilize the State of Missouri cooperative contract CT202797053 with SumnerOne, Inc. of St. Louis, Missouri (based on NASPO contract 140599) to purchase copiers for multiple offices of the County. The county contract number is C000710.

Collector: 1150-92000 / \$8,185 (\$9,000 budgeted)  
Commission: 1121-92000 / \$8,999.00 (\$9,000 budgeted)  
Community Services: 2160-62000 / \$4,880.95 and 1420-92000 / \$2,404.05 (\$2,475 budgeted in 1420 and \$5,025 budgeted in 2160))  
PA: 1261-92000 / \$6,330 (\$6,733 budgeted)  
Recorder: 1160-92000 / \$12,600 (2 copiers) (\$18,000 budgeted)

Purchasing is seeking permission to dispose of the office's existing copiers by trade for a \$0.00 value.

Collector: Konica C754E, fixed asset tag 21455  
Commission: Konica Minolta Bizhub C554e, fixed asset tag 20223  
Community Services: Canon C5240, fixed asset tag 19395  
Prosecuting Attorney: Kyocera TA5000i, fixed asset tag 18060  
Recorder: Canon IR6265, fixed asset tag 19372 and Canon IR6265, asset tag 19371

SumnerOne, Inc. will haul off and recycle the surplus copiers at the time they install the new copiers. The hard drive will be removed and left with our Information Technology department.

cc: Contract File

**PURCHASE AGREEMENT FOR  
PHOTOCOPIERS WITH MAINTENANCE  
FOR BOONE COUNTY COLLECTOR, COMMISSION, COMMUNITY SERVICES, PROSEUCTING  
ATTORNEY, RECORDER**

**THIS AGREEMENT, C000710**, dated the 9th day of January 20<sup>24</sup> is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **SUMNERONE, INC.**, herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Term and Supply contract for **Photocopiers with Maintenance** in compliance with the State of Missouri Contract **CT202797053** (based on NASPO contract **140599**), **SUMNERONE'S** quotes dated December 22, 2023, issued by Robert Odneal, Boone County Insurance Requirements, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Missouri Standard Terms and Conditions and the State of Missouri contract CT202797053 (based on NASPO contract 140599) shall prevail and control over the vendor's quote responses.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following equipment:

**Boone County Collector** – Attn: Brian McCollum, 801 E. Walnut Street, Room 118, Columbia, MO 65201.  
Phone: 573-886-4291

**Copier:** One (1) Kyocera TA6054ci Copier  
New Photocopier includes the following:  
Kyocera TA6054ci Copier \$8,185.00  
PF-7150 Dual 1, 500 Sheet Paper Trays - Letter  
DP-7160 320 Sheet DSDP with Multi-Feed sensor  
UG-38 – Speed License Upgrade to 60PPM

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

**Copier Maintenance:** All black and white impressions at \$0.007000. All color impressions at \$0.049000.

**Boone County Commission** – Attn: Claire Lower, 801 E. Walnut Street, Room 333, Columbia, MO 65201.  
Phone: 573-886-4307

**Copier:** One (1) Kyocera TA5054ci PROMO  
New Photocopier includes the following:  
Kyocera TA5054ci PROMO \$8,999.00  
DF-7120 1,000 Sheet Finisher  
DP-7160 320 Sheet DSDP with Multi-Feed sensor  
PF-7120 3,000 Sheet Large Capacity Side Tray – Letter  
PH-7100 Punch Unit for DF-7100

AK-7110 Attachment Kit for DF-7120 / DF-7140 / DF-7150  
Fax System 12  
PF-7140 Dual 500 Sheet Paper Trays - Ledger  
UG-37 - Speed License Upgrade to 50PPM

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

**Copier Maintenance:** All black and white impressions at \$0.007800. All color impressions at \$0.055000.

**Boone County Community Services** - Attn: Kerby Slayer, 605 E. Walnut Street, Suite A, Columbia, MO 65201. Phone: 573-886-4298

**Copier:** One (1) Kyocera TA5054ci  
New Photocopier includes the following:

Kyocera TA5054ci	\$7,285.00
AK-7110 Attachment Kit for DF-7120 / DF-7140 / DF-7150	
PF-7140 Dual 500 Sheet Paper Trays - Ledger	
UG-37 - Speed License Upgrade to 50PPM	
DF-7100 Inner Sheet Finisher	
DP-7160 320 Sheet DSDP with Multi-Feed sensor	

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

**Copier Maintenance:** \$86.20 / month includes 4,000 black and white impressions and 1,000 color impressions. Overage: black and white at \$0.00780 and color at \$0.055000 / impression.

**Boone County Prosecuting Attorney** - Attn: Brandy Maier, 705 E. Walnut Street, Columbia, MO 65201. Phone: 573-886-4138

**Copier:** One (1) Kyocera TA6004i  
New Photocopier includes the following:

Kyocera TA6004i	\$6,330.00
AK-7110 Attachment Kit for DF-7120 / DF-7140 / DF-7150	
Fax System 12	
UG-40 - Speed License Upgrade to 60PPM	
DF-7120 Inner Sheet Finisher	
DP-7160 320 Sheet DSDP with Multi-Feed sensor	
PF-7150 Dual 1,500 Sheet Paper Trays - Letter	

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

**Copier Maintenance:** All black and white impressions at \$0.0058.

**Boone County Recorder** – Attn: Bob Nolte, 801 E. Walnut Street, Room 132, Columbia, MO 65201. Phone: 573-886-4360

**Copier:** Two (2) Kyocera TA6004i

New Photocopier(s) includes the following:

Kyocera TA6004i (60ppm)

DP-7160 320 Sheet DSDP with Multi-Feed sensor

UG-40 – Speed License Upgrade to 60PPM

PF-7140 Dual 1,500 Sheet Paper Trays – Letter

**Unit Price**  
\$6,300.00

**Extended**  
\$12,600.00

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

**Copier Maintenance:** All black and white impressions at \$0.0070000.

3. **Maintenance** – The following shall apply to all copiers within this agreement. Maintenance includes all parts, labor, drums, toner and developer; only paper and staples are excluded. **Maintenance pricing remains firm through December 31, 2028.**

**(5) Year Replacement Guarantee on equipment through 12/31/28**

- Average response time is 4 hours or less
- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Contractor’s on-site maintenance for copier shall include preventative maintenance calls and all remedial service calls required by County and found to be necessary by the service representative to maintain the equipment in optimum operating condition (unlimited service calls). County expects repair response time to be four (4) business hours from the date and time a service call is placed. In the event a machine cannot be repaired within 48 hours of the first service request, a loaner machine of equal or higher level will be provided at no charge to the County. If the original equipment cannot be repaired to the satisfaction of the County, permanent replacement equipment with equal or greater specifications must be provided, at no cost to the County. The Contractor’s responsibility for permanent replacement will be five (5) fiscal years following the year equipment is installed and accepted by the County.

4. **Trade-in Copiers:** Contractor shall remove the trade-in copiers with a \$0.00 value the same day the new copiers are installed and shall recycle equipment. Contractor agrees to remove the hard drive of the trade-in copiers and leave with the Boone County Information Technology department.

**Collector:** Konica C754E, serial # A2X0017007401, fixed asset tag 21455

**Commission:** Konica Minolta Bizhub C554e, serial #A5AY011019511, fixed asset tag 20223

**Community Services:** Canon C5240, serial # JRA09670, fixed asset tag 19395

**Prosecuting Attorney:** Kyocera TA5000i, serial # NWN2100602, fixed asset tag 18060

**Recorder:** Canon IR6265, serial # NML04224, fixed asset tag 19372 and Canon IR6265, serial # NML04225, fixed asset tag 19371

5. **Delivery and Installation:** Contractor agrees to deliver, set-up, connect and provide training of copiers within 10 days after receipt of Purchase Order.

6. **Billing and Payment** - All billing shall be invoiced to the ordering department and billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the Contractor's quote. The County agrees to pay all invoices within thirty days of receipt following successful installation and connectivity of copier(s); Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

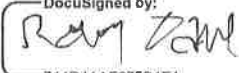
8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. Termination for Convenience – County may terminate this Agreement for any reason or for no reason upon sixty (60) days' written notice to contractor, or
- d. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**SUMNERONE, INC.**

by   
DocuSigned by:  
714D4AAE275B4EA  
 Account Representative  
 title \_\_\_\_\_

**BOONE COUNTY, MISSOURI**

by: Boone County Commission

  
DocuSigned by:  
57400BED96434D4  
 Kip Kendrick Presiding Commissioner

**APPROVED AS TO FORM:**

  
DocuSigned by:  
7D71DEAFEB9D74DD  
 CJ Dykhous, County Counselor

**ATTEST:**

  
DocuSigned by:  
D267E242BE894AC  
 Brianna L. Lennon, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract.

DocuSigned by:  
Kyle Rieman  
by *KR*  
E3D6F2FD3CE04B1...

Collector: 1150-92000 / \$8,185  
Commission: 1121-92000 / \$8,999  
Community Services: 2160-92000 / \$4,880.95; 1420-92000 / \$2,404.05  
PA: 1261-92000 / \$6,330  
Recorder: 1160-92000 / \$12,600  
1/2/2024

Signature

Date

Appropriation Account



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2024


In the County Commission of said county, on the 9th day of January 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Commission Chambers by the Boone County Regional Sewer District on January 16, February 20, April 16, May 21, June 18, July 16, August 20, September 17, November 19, and December 17, 2024, from 4:30PM until 9:30PM.

Done this 9th day of January 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Boone County Regional Sewer District

Address: 1314 N 7th Street

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code 65201

Phone: 573-443-2774 Website: bcrsd@bcrsd.com

Individual Requesting Use: Sandi Clark Position in Organization: Manager, Administration

Facility requested:  Chambers  Room 301  Room 332

Event: BCRSD Board of Trustees (Regular Meetings)

Description of Use (ex. Speaker, meeting, reception): meetings

Date(s) of Use: 1/16/24, 2/20, 3/19, 4/16, 5/21, 6/18, 7/16, 8/20, 9/19, 10/15, 11/19, 12/17/24

Start Time of Setup: 4:30 pm AM/PM Start Time of Event: 5:30 pm

End Time of Event: 9:30 pm AM/PM End Time of Cleanup: 9:30 pm

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Sandi Clark, Manager Administration 

Phone Number: 573-443-2774 Date of Application: 01/02/24

Email Address: clark@bcrsd.com; or bcrsd@bcrsd.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

  
County Clerk

BOONE COUNTY, MISSOURI

  
County Commissioner

DATE: 1/9/2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2024

In the County Commission of said county, on the 9th day of January 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone Does hereby approve the attached 2024 Commission Assignments.

Done this 9th day of January 2024.

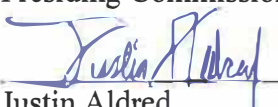
ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_

Kip Kendrick  
Presiding Commissioner

  
\_\_\_\_\_

Justin Aldred  
District I Commissioner

  
\_\_\_\_\_

Janet M. Thompson  
District II Commissioner



# Boone County Commission

## 2024 COMMISSION ASSIGNMENTS

<p><b><u>ALL</u></b>                  Boards &amp; Commissions Appointments                  Board of Equalization (BOE)                  Budget Approval                  City of Columbia, County, Columbia Public Schools, Columbia Chamber of Commerce, and University of Missouri (4CU)                  Commission Budget Coordination                  County Commissioners Association of Missouri (CCAM)                  KFRU                  Legislative Priorities                  West Central Commissioners Association</p> <p>Monthly 3C Work Sessions:                  Columbia City Manager/Mayor                  Community Services – Joanne Nelson                  Emergency Management – Chris Kelley                  Facilities Maintenance – Johnny Mays                  Health Dept – Stephanie Browning                  Human Resources – Angela Wehmeyer                  Information Technology – Julia Lutz                  Legal Counsel – CJ Dykhouse                  NAACP                  Purchasing – Melinda Bobbitt                  REDI                  Regional Sewer District – Tom Ratermann                  Resource Management – Bill Florea                  Road &amp; Bridge – Greg Edington                  Sheriff – Dwayne Carey (Quarterly)                  Working Group D                  Working Group E                  Joint Communications – Gary German</p>	<p><b><u>JUSTIN ALDRED</u></b>                  BC Regional Sewer District (BCRSD)                 <ul style="list-style-type: none"> <li>Sewer NID Coordination</li> </ul>                 Columbia Area Transportation Study Organization (CATSO)                  Convention &amp; Visitors Bureau (CVB)                  Downtown Leadership Council                  Human Resources (HR)                 <ul style="list-style-type: none"> <li>Employee Benefits</li> <li>Risk Management</li> <li>Workers Comp Committee</li> </ul>                 Information Technology                 <ul style="list-style-type: none"> <li>Information Technology Advisory Committee (ITAC)</li> </ul>                 Regional Economic Development, Inc. (REDI)                  Resource Management                 <ul style="list-style-type: none"> <li>Stormwater- Hinkson Creek CAM</li> <li>Building Codes</li> <li>Planning</li> <li>Engineering</li> </ul>                 Southern Boone County Fire Protection District</p>
<p><b><u>KIP KENDRICK</u></b>                  Boone County Joint Communications (BCJC)                  Central Region Workforce Investment Act (WIA)                  Columbia Area Jobs Foundation                  Columbia Chamber of Commerce Board                  Financial Signing Official                  Health Trust Committee (HTC)                 <ul style="list-style-type: none"> <li>Wellness Subcommittee</li> </ul>                 Industrial Development Authority (IDA)                  Mid-Missouri Regional Planning Commission (MMRPC)                  Missouri Innovation Center (MIC)                  Office of Emergency Management (OEM)                  Parking                  Road &amp; Bridge Department</p>	<p><b><u>JANET M. THOMPSON</u></b>                  Board of Health                  Boone County Family Resources (BCFR)                  Community Services                  Condo Board                  County Commissioners Association of Missouri Board (CCAM)                  Criminal Justice Administration Coordination Committee (CJACC)                  Disproportionate Minority Contact Steering Committee (DMC)                  Facilities Maintenance                  Judicial &amp; Law Enforcement Task Force (JLETF)                  Judicial Finance Commission                  Missouri Association of Counties (MAC) Legislative Liaison                  Missouri Association of Counties (MAC) Board Member                  MAC Chair – Policing, Justice, and Mental Health Steering Committee                  NACo Vice-Chair – Justice &amp; Public Safety Committee                  NACo Vice-Chair – Health Policy Committee                  Purchasing                  Stepping Up Initiative</p>