

408 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 14th day of September 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Cooperative purchase agreement with Henderson Products, Inc. for the purchase of four Tandem Axle Dump Trucks with 114SD Plus Chassis.

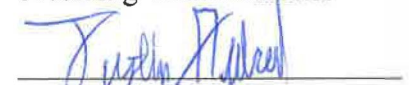
The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.


Done this 14th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Amy Gerskin
Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Amy Gerskin
DATE: September 1, 2023
RE: Cooperative Contract: Sourcewell Contract 080818-HPI – Tandem Axle
Dump Truck with 114SD Plus Chassis

The Boone County Road & Bridge Department requests permission to utilize the Sourcewell cooperative contract 080818-HPI – Snow and Ice Handling Equipment, Supplies, and Accessories to purchase four (4) Tandem Axle Dump Trucks with 114SD Plus Chassis, Hydraulics and Installation from Henderson Products, Inc. The Boone County contract number for this purchase is C000668.

The cost of this purchase is \$961,208.00 and will be paid from department 2040 – Road and Bridge Maintenance, account 92400 – Replacement Autos/Trucks. This is a replacement purchase, and the 2023 total budgeted amount is \$220,000 for each truck, \$880,000.00 in total. Account 92400 has additional funds available for this purchase.

The Purchasing department requests permission to dispose of the following surplus by sale through the Missouri Auto Auction:

- 2013 Freightliner 114SD Single Axle Dump Truck, VIN 1FVAG3BS1DHFF1130, fixed asset tag 18202 (vehicle 1733)
- 2014 Freightliner 114SD Tandem Axle Dump Truck, VIN 3ALHG3DV1EDFN8595, fixed asset tag 18530 (vehicle 1716)
- 2014 Freightliner 114SD Tandem Axle Dump Truck, VIN 3ALHG3DV3EDFN8596, fixed asset tag 18532 (vehicle 1769)
- 2014 Freightliner 114SD Tandem Axle Dump Truck, VIN 3ALHG3DVXEDFN8594, fixed asset tag 18501 (vehicle 1735)

cc: Greg Eddington, R&B
Contract File

08/31/23

RQST
DATE

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

15261

VNDR #

Henderson Products, Inc.

VENDOR NAME

C00068 (080818-HPI)


BID #


Ship to Dept #: Road and Bridge

Bill to Dept #: 2040 - R&B

Dept	Account	Item Description	Qty	Unit Price	Amount
2040	92400	Tandem Axle Plow Truck with Freightliner 114SD Plus Chassis	4	\$250,853.00	\$1,003,412.00
		Freight	4	\$719.00	\$2,876.00
		Less applicable Sourcewell 10% Discount	4	-\$11,270.00	-\$45,080.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
GRAND TOTAL:					961,208.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

 **FLEET OPS SUPERINTENDENT**
Approving Official


Prepared By



Auditor Approval

**PURCHASE AGREEMENT
FOR
TANDEM AXLE DUMP TRUCK WITH 114SD PLUS CHASSIS**

THIS AGREEMENT, Contract Number C000668, dated the 14th day of September 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Henderson Products, Inc.**, herein "Vendor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This contract shall consist of this **Purchase Agreement #C000668** for Four (4) Tandem Axle Dump Trucks with Freightliner 114SD Plus Chassis, Hydraulics, and installation in compliance with all bid specifications and any addendum issued for the **Sourcewell Contract 080818-HPI, Quote number 175146** Dated August 28, 2023, by Henderson Products, Inc. from Zach Kean and **Boone County Standard Terms and Conditions**. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification, and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of a conflict between any of the aforementioned documents, this Purchase Agreement, Sourcewell Contract 080818-HPI, and the Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.
2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with **four (4)** of the following as specified in Henderson Products, Inc. Quote # 175146:

	<u>Unit Cost</u>
<u>Tandem Axle Plow Truck Bodies:</u>	\$250,853.00
Freightliner 114SD Plus Chassis	
Henderson 15/16' Mark E Body	
Front Plow Hitch	
Force America Hydraulics with Installation	
<i>10% Applicable Sourcewell Discount</i>	-\$11,270.00
	\$239,583.00
<i>Freight</i>	\$719.00
	\$240,302.00
	(4)
GRAND TOTAL	\$961,208.00

3. **Delivery** – The vendor agrees to deliver the vehicles as outlined in the bid documents. The vehicles should be delivered to Boone County Road & Bridge, Attn: Greg Edington, 5551 Tom Bass Road South, Columbia, MO 65201. Phone: (573) 449-8515.

4. **Title** – Title in the name of: Boone County Road & Bridge. Address: 613 E Ash St., Room 110, Columbia, MO 65201.
5. **Warranty** – “Henderson warrants its products to be free from defects in material or workmanship for a period of 12 months after delivery to the original user or 18 months after the factory invoice, whichever occurs first.” The 12-month warranty begins from the date that the product is put into service and includes the travel time and mileage required by the technician.
6. **Billing and Payment** - All billing shall be invoiced to the Boone County Road & Bridge Department, 5551 Tom Bass Rd., Columbia, MO 65201 and billings may only include the prices listed in the vendor’s quote response. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor’s bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event, that the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:
 - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
 - c. Termination for Convenience - The County may terminate this Agreement for any reason or for no reason upon sixty (60) days’ written notice to the contractor, or
 - d. If appropriations are not made available and budgeted for any calendar year.

[The remainder of this page is intentionally left blank]

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

HENDERSON PRODUCTS, INC.

BOONE COUNTY, MISSOURI

By: DocuSigned by:
Eadh bean
10DEC64442434CA...

By: Boone County Commission

Title: _____

DocuSigned by:
Kip Kendrick
57400BE096434D4...
Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:
CJ Dykhousc...
7D71DEAEB9D74DD...
CJ Dykhousc, County Counselor

DocuSigned by:
Brianna L. Lennon
D267E242BF8948C...
Brianna L. Lennon, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:
Kyle Rieman
by KS
E9B6F2FD3CE04B1...
Signature

9/7/2023

Date

2040-92400 - \$961,208.00

Appropriation Account

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 8/30/2022

Fixed Asset Tag Number: 18202 (Vehicle 1733)

RECEIVED

OCT 18 2022

BOONE COUNTY
AUDITOR

Description of Asset: 2013 Freightliner 114SD Single Axle Dump Truck

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 1FVAG3BS1DHFF1130

Condition of Asset: Poor /Fair condition

Reason for Disposition: Scheduled life cycle replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (When replacement arrives)

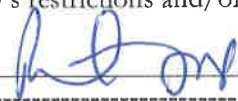
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date 12/14/12

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 117,226.00

Original Funding Source 2741

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 408-2023

Date Approved 9/14/2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 8/30/2022

Fixed Asset Tag Number: 18530 (Vehicle 1716)

Description of Asset: 2014 Freightliner 114SD Tandem Axle Dump Truck

RECEIVED

OCT 18 2022

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3ALHG3DV1EDFN8595

Condition of Asset: Fair condition

Reason for Disposition: Scheduled life cycle replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (When replacement arrives)

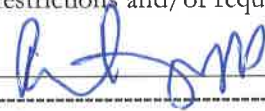
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date 6/28/13

G/L Account for Proceeds 2040-3855-5

Original Acquisition Amount 148,435.00

Original Funding Source 2741

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 408-2023

Date Approved 9/14/2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED

OCT 18 2022

**BOONE COUNTY
AUDITOR**

Date: 8/30/2022

Fixed Asset Tag Number: 18532 (Vehicle 1769)

Description of Asset: 2014 Freightliner 114SD Tandem Axle Dump Truck

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3ALHG3DV3EDFN8596

Condition of Asset: Fair condition

Reason for Disposition: Scheduled life cycle replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (When replacement arrives)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 6/28/13

G/L Account for Proceeds 2040-3855 J

Original Acquisition Amount 148,435.00

Original Funding Source 2741

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 408-2023

Date Approved 9/14/2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 8/30/2022

Fixed Asset Tag Number: 18501 (Vehicle 1735)

RECEIVED

OCT 18 2022

**BOONE COUNTY
AUDITOR**

Description of Asset: 2014 Freightliner 114SD Tandem Axle Dump Truck

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3ALHG3DV~~X~~EDFN8594

Condition of Asset: Fair condition

Reason for Disposition: Scheduled life cycle replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (When replacement arrives)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 6/28/13

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 148,435.00

Original Funding Source 2741

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 408-2023

Date Approved 9/14/2023

Signature 

409 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 23

In the County Commission of said county, on the 14th day of September 20 23

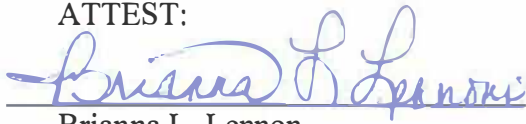
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Sole Source 171-123123SS with Real Vision Software, Inc. of Alexandria, Louisiana for the purchase the annual RVI software subscription including support for the Boone County IT Department.

The Sole Source is set out in the attached and the Presiding Commissioner is authorized to sign the same.

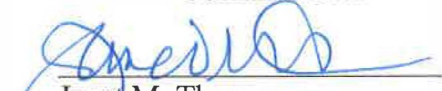
Done this 14th day of September 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: September 12, 2023
RE: Single Feasible Source Approval of #171-123123SS for Real Vision Software Subscriptions for the Boone County Information Technology Department

Attached for signature and approval is Sole Source Request Form #171-123123SS for Real Vision (RVI) Software Subscriptions from RVI, Inc. of Alexandria, Louisiana. The Purchasing Department requests approval of Single Feasible Source 171-123123SS that is being established on behalf of the Boone County Information Technology Department. The sole source form is attached for Commission approval.

The County previously approved Sole Source 104-123111SS for Real Vision (RVI) software via Commission Order 232-2011 dated 06/21/2011. County records uploaded into IBMi use RVI software and in order to receive ongoing upgrades, updates and technical support, the County must purchase an on-going annual subscription for RVI software.

The single feasible source has been advertised in both the Missouriian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

A contract will be written based on this Sole Source and presented for Commission approval at a later date. Payments will be paid using this Department/Object coding with budgeted amounts:

- 1172-General Fund IT Hardware & Software/70050 –Software Services Contract: \$4,950.00

/lp

cc: Contract File
Julia Lutz, Director - IT

Commission Order: 409-2023

Boone County Purchasing

Liz Palazzolo, CPPO, CPM
Senior Buyer



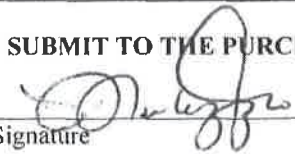
613 E. Ash, Rm 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

SOLE SOURCE/NO SUBSTITUTE FACT SHEET

Originating Office	Information Technology Department
Person Requesting	Julia Lutz and Victoria Walter
Date Requested	08/21/2023
Contact Phone Number	886-4443 and 886-7204

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

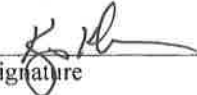
PURCHASING DEPARTMENT APPROVAL:


Signature

9-11-23
Date

SOLE SOURCE NUMBER: 171-123123SS
(Assigned by Purchasing)

COMMISSION APPROVAL:


Signature

9/14/2023
Date

Expiration Date: 07/01/2023-06/30/2024 - Six (6) Annual Renewals

One Time Purchase (check)

Vendor Name	Real Vision Software, Inc.
Vendor Address	P.O. Box 12958, Alexandria, LA, 71315
Vendor Phone and Fax	318-449-4579 Fax: 318-448-3033
Product Description	Annual Subscription for RVI software for IT
Estimated Cost	\$4,950.00/year
Department/Account #s) / Amt. Budgeted	1172/70050 - \$5,100.00 budgeted

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
 - Only Known Source-Similar equipment or material not available from another vendor
 - Equipment or materials must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease
 - Medical device or supply specified by physician
 - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)

Other - List (attach additional sheets if necessary)

2. Briefly describe the commodity/material you are requesting and its function.

Annual subscription for RVI software including technical support and software updates.

3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.

RVI software, updates and support are only available from RVI – see Sole Source letter from brook Andres of RVI, Inc. dated 8/18/2023 (attached).

4. What research has been done to verify this vendor as the only known source?

Posted in Missourian and Columbia Daily Tribune. No other vendors has come forward to provide same software. Also obtained a Sole Source letter from RVI (see above).

5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?

Yes (please attach a list of known sources)

No

6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.

Yes – the County is required to maintain a software support contract to receive updates to the RVI software the County relies on for imaging records and access to imaged records.

7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?

This has been an established on-going purchase. Previous sole source 104-123111SS (CO 232-2011).

8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).

NA

9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers.

Previous sole source 104-123111SS (CO 232-2011).

10. What are the consequences of not securing this specific commodity/material?

The County relies on RVI for its records imaging and records keeping; it's the back-bone of records maintained in IBMi. Without an annual subscription the County would not receive necessary software updated/upgrades and technical support. Records access on-line would be rendered inoperable.

11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).

Commission Order: 489-2023

12. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?

On-going. This is for the purchase of a one-year subscription plus 6 one-year renewals. It's likely that the sole source will need to be re-evaluated and re-advertised at the end of this 7-year period.



Memo

To: Boone County
From: Brook Andrews
Date: August 18, 2023

This letter serves to notify you that Real Vision Software, Inc. is the sole developer and sole provider of the RVI Software Support used by Boone County.

No other organization provides RVI software support.

If you have any questions, please let us know.

Sincerely,

Brook Andrews

Brook Andrews
Real Vision Software, Inc.
brookn@realvisionsoftware.com
Office: 318.449.4579 ext. 113

Real Vision Software, Inc.

P.O. Box 12958 • Alexandria, LA 71315 • 318.449.4579 • Fax 318.448.3033
www.realvisionsoftware.com • rvooffice@realvisionsoftware.com