

217 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 29

In the County Commission of said county, on the 11th day of May 20 23

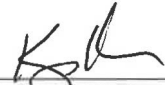
the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation in Recognition of Mid-Missouri Vietnam Veterans and Their Families.

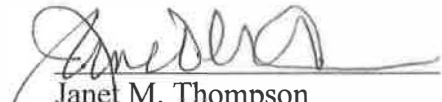
Done this 11th day of May 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

218 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20

In the County Commission of said county, on the 11th day of May 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby amend and re-adopt the Boone County Purchasing Policy Manual. The revisions are shown in the attached.

Done this 11th day of May 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: May 11, 2023
RE: Purchasing Policy Manual Revision

Purchasing requests to revise the Purchasing Policy Manual, which was readopted and amended by Commission on August 12, 2021, commission order 322-2021.

Proposed changes include the following:

- 1) Page 1 – Change Presiding Commissioner’s name from Daniel K. Atwill to Kip Kendrick.
- 2) **§1-201 Definitions:** Add a definition of Minority Business Enterprise and Women Business Enterprise

Minority Business Enterprise (MBE / Woman Business Enterprise (WBE).
A business that is at least 51% owned by one or more minority persons is a MBE; a business that is at least 51% owned by one or more women is a WBE.

- 3) To address the County’s procurement when funded by federal funds that addresses women and minority owned businesses.

Add the following section:

§3-308 Procurement and Contractual Requirements for Women and Minority Owned Business when Federal Funds are Used.

When the County’s procurement is funded by federal funds then the language set out in 2 CFR 200.321 applies. The County will affirmatively solicit from MBEs and WBEs that certify as such during the vendor registration process whenever they are potential sources.

- 4) Updated policy to reflect that some contracts are now signed by the Purchasing Director.

Add the following section:

§3-309 Delegation of Authority for Purchasing Director to Sign Contracts

The Purchasing Director has authority to sign Contracts and Amendments excluding capital building projects, cooperative contracts, and any project not in the current Fiscal Year Budget where there are no appropriations.

Attached are the pages with the proposed changes to the Purchasing Policy Manual. Purchasing requests County Commission to readopt and amend the Purchasing Policy with these changes.

Boone County Purchasing Policy Manual



**Readopted and Amended by the
Boone County Commission
Commission Order #: 322-2021
Date: August 12, 2021**

Daniel K. Atwill Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

§3-308	Procurement and Contractual Requirements for Minority and Women Owned Business (MBE/WBE) when Federal Funds are Used,	19
§3-309	Delegation of Authority for Purchasing Director to Sign Contracts	19
ARTICLE 4 – SPECIFICATIONS		
§4-101	Maximum Practicable Competition	20
§4-102	Brand Name or Equal Specification	20
§4-103	Brand Name Specification	20
§4-104	Missouri Domestic Products Procurement Act	20-21
ARTICLE 5 – POLICY FOR CONTRACTING FOR ARCHITECTURAL, ENGINEERING, AND LAND SURVEYING SERVICES		
		22-26
ARTICLE 6 – DEBARMENT OR SUSPENSION		
§6-101	Authority to Debar or Suspend	27
§6-102	Decision to Debar or Suspend	27
§6-103	Notice of Decision	27
§6-104	Finality of Decision	27
ARTICLE 7 – APPEALS AND REMEDIES		
§7-101	Bid Protests	28
§7-102	Contract Claims	28
§7-103	Authority of the Purchasing Agent to Set the Bid Protests and Contract Claims	28
§7-104	Remedies for Solicitations or Awards in Violation of Law	28-29
ARTICLE 8 – COOPERATIVE PURCHASING		
§8-101	Cooperative Purchasing	30
ARTICLE 9 – ETHICS IN PUBLIC PURCHASING		
§9-101	Criminal Penalties	31
§9-102	Employee Conflict of Interest	31
§9-103	Gratuities and Kickbacks	31
§9-104	Prohibition Against Contingent Fees	31
§9-105	Contemporaneous Employment Prohibited	32
§9-106	Waivers from Contemporaneous Employment Prohibition and Other Conflicts of Interest	32
§9-107	Use of Confidential Information	32
§9-108	Sanctions	32
§9-109	Recovery of Value Transferred or Received in Breach of Ethical Standards	32

(22) *Minority Business Enterprise (MBE) / Woman Business Enterprise (WBE)*. A business that is at least 51% owned by one or more minority persons is a MBE; a business that is at least 51% owned by one or more women is a WBE.

(23) *Person*. Any business, individual, union, committee, club, other organization, or group of individuals.

(24) *Price Analysis*. The evaluation of price data, without analysis of the separate cost components and profit as in cost analysis, which may assist in arriving at prices to be paid and costs to be reimbursed.

(25) *Pricing Data*. Factual information concerning prices for items substantially similar to those being procured. Prices in this definition refer to offered or proposed selling prices, historical selling prices and current selling prices. The definition refers to data relevant to both prime and subcontract prices.

(26) *Procurement*. The buying, purchasing, renting, leasing, or otherwise acquiring of any supplies or services. It also includes all functions that pertain to the obtaining of any supply, or service, including description of requirements, selection, and solicitation of sources, preparation and award of contract, and all phases of contract administration.

(27) *Public Agency*. A public entity subject to or created by the County.

(28) *Purchase*. The term "purchase" as used in this policy refers to the procurement of any and all supplies, materials, equipment, contractual services or articles and shall include the rental or leasing of any equipment or articles as described and required in this policy. A purchase is defined as the value of one transaction, regardless of the number or type of items acquired or ordered in that transaction.

(29) *Qualified Products List*. An approved list of supplies, services, or items described by model or catalogue numbers, which, prior to competitive solicitation, the County has determined will meet the applicable specification requirements.

(30) *Request for Quotation (RFQ)*. An informal solicitation or request for information, where oral or written quotes are obtained from vendors, without formal advertising or receipt of sealed bids. Used only where statutes do not require formal sealed bids, such as small or emergency purchases, but price competition is desired.

(31) *Request for Bid*. A formal request to prospective vendors soliciting bids; contains, or incorporates by reference, the specifications or scope of work and all contractual terms and conditions.

(32) *Request for Proposal*. All documents, whether attached or incorporated by reference, utilized for soliciting proposals. A proposal solicitation method used for requirements exceeding authorized limits when it is expected that negotiations with one or more offerors may be required with respect to any aspect of the requirements, or other factors will be considered in the selection of the contractor in addition to price, or only one source is being solicited.

(33) *Responsible Bidder or Offeror*. A person who has the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

(34) *Responsive Bidder*. A person who has submitted a bid which conforms in all material respects to the requirements set forth in the Request for Bid.

(35) *Services*. The furnishing of labor, time, or effort by a contractor, not involving the delivery of a specific end product other than reports which are merely incidental to the required performance. This term shall not include employment agreements or collective bargaining agreements.

§3-304 Right to Inspect Plant.

The County may, at reasonable times, inspect the part of the plant, place of business, or work site of a contractor or subcontractor at any tier which is pertinent to the performance of any contract awarded or to be awarded by the County.

§3-305 Right to Audit Records.

(1) *Audit of Cost or Pricing Data.* The County may at reasonable times and places audit the books and records of any contractor who has submitted cost or pricing data pursuant to Section 3-202 (Cost or Pricing Data) to the extent that such books, documents, papers, and records are pertinent to such cost or pricing data. Such books and records shall be maintained by the contractor for a period of five (5) years from the date of final payment under the subcontract or as otherwise provided by laws of the State of Missouri.

(2) *Contract Audit.* The County shall be entitled to audit the books and records of a contractor or a subcontractor at any tier under any negotiated contract or subcontract other than a firm fixed-price contract to the extent that such books, documents, papers, and records are pertinent to the performance of such contract or subcontract. Such books and records shall be maintained by the contractor for a period of five (5) years from the date of final payment under the subcontract or as otherwise provided by laws of the State of Missouri.

§3-306 Reporting of Anti-Competitive Practices.

When for any reason collusion or other anti-competitive practices are suspected among any bidders or offerors, a notice of the relevant facts shall be transmitted to the state Attorney General and Boone County Counselor.

§3-307 County Procurement Records.

(1) *Retention of Procurement Records.* All procurement records shall be retained and disposed of by the Boone County Clerk for the County in accordance with records retention guidelines and schedules approved by the Missouri Secretary of State.

§3-308 Procurement and Contractual Requirements for Women and Minority Owned Business when Federal Funds are Used.

When the County's procurement is funded by federal funds then the language set out in 2 CFR 200.321, as amended, applies. The County will affirmatively solicit from MBEs and WBEs that certify as such during the vendor registration process whenever they are potential sources.

§3-309 Delegation of Authority for Purchasing Director to Sign Contracts

The Purchasing Director has authority to sign Contracts and Amendments excluding building capital building projects, cooperative contracts, and any project not in the current Fiscal Year Budget where there are no appropriations.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 29

In the County Commission of said county, on the 11th day of May 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint the following:

Rodney Dixon	Children's Services Board	New Appointment	3-Year Term	May 11, 2023, through March 31, 2026
--------------	---------------------------	-----------------	-------------	--------------------------------------

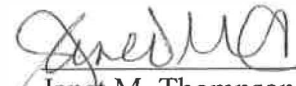
Done this 11th day of May 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Application for Appointment to Boone County Children's Services Board

The Boone County Children's Services Board was established in 2013 with the passage of a special sales tax levy in November, 2012. The Board, in partnership with the Boone County Commission, is charged with making Boone County a better and healthier community through the provision of services to protect the well-being and safety of children under the age of nineteen (19) and their families. The Board's goal is to maximize positive outcomes in a transparent, accountable fashion in recognition of the fact that the taxpayers of Boone County are an important stakeholder and beneficiary of this program. The Board's partnership with the Boone County Commission allows it to benefit from the ability to hire dedicated, professional staff with competitive salary and benefits packages into a professional environment with supports that include facilities maintenance, purchasing, human resources, legal, auditing, and other organizational supports and synergies that stem from being integrated into Boone County government as a County department. This partnership also allows the Boone County taxpayers to benefit from a coordination of social service spending at the County level in order to avoid duplication of effort, ensure efficient spending of public resources, and increase transparency. Finally, being part of County government allows the Children's Services sales tax proceeds to retain its character as "local tax dollars," allowing for the pursuit of matching federal dollars through various federal programs administered through the State Department of Mental Health, State Department of Social Services, and other federal matching programs.

Composition of the board of directors must meet the statutory requirements of the enabling legislation. Additionally, persons appointed to the board must comply with the provisions of the bylaws of the board and the conflict of interest policies promulgated by the County Commission and the Board. As appointees of a statutorily created Board with powers to direct the expenditure of public funds, board members have certain fiduciary duties, which require that they conduct themselves without conflict to the interest of the Children's Services Board or the Boone County taxpayer. Certain types of conflicts of interest are not prohibited, but disclosure is critical. Disclosure should not be construed as creating a presumption of impropriety or as automatically precluding someone from participation. Rather, it reflects the recognition of the many factors that can influence one's judgment and a desire to make as much information as possible available to other participants. Potentially conflicting interests may relate to programs and services or operations, such as contracts with third parties.

APPLICATION

Name: Dixon, Rodney B.
Last First Middle Initial

Home Address: 3701 Wayside Drive
City: Columbia Zip: 65202

Employment Address: 5710 Bull Run Drive
City: Columbia Zip: 65202

At which address would you prefer to be contacted: Home Business

Email Address (where you wish to be contacted): rodney.dixon@equipmentshare.com

Home Phone: 573-303-1645 Business Phone: _____

Section 210.861 RSMo requires board members be residents of Boone County. Are you a Boone County resident and how long have you lived in Boone County? 27 Years
_____ Months

Are you a registered voter? Yes No

Have you previously served as a member of a board? If yes, identify the board and the dates of service.



The Missouri Symphony (MOSY) & EquipmentShare Foundation - 2022 - current

United Way Basic Needs Advisory Council - September, 2015 - August, 2018

What other professional, civic or community endeavors are you currently involved in?

I am currently a member of the Workforce Development team at EquipmentShare and I

am involved in efforts to help provide employment opportunities for people in our commu

Are you or have you previously held any local, state or federal government positions, appointments or elected office(s)? If so, please list dates and positions held.

No.

Have you ever volunteered with or been employed by an agency that may provide services to eligible service recipients of the Children's Services Fund (examples include the following services provided to one under the age of 19 or their families: outpatient chemical dependency or psychiatry treatment services, counseling services, or other services as a result of being abused, neglected, runaway, homeless, or emotional disturbance, or services to an unwed mother)? If so, please list the Agency, a description of the services provided by the Agency, the time frames of your involvement, and contact person and contact information for said Agency.

As a member of the United Way Basic Needs Advisory Council, I was responsible for

voting on how funds would be allocated to agencies that provided some child services,

such as: CASA, Rainbow House, etc. I was not directly involved with these agencies.

Section 210.861, Revised Statutes of Missouri, prohibits membership on the board by certain persons, including current County Commissioners, those having any financial interest in any agency

receiving funds from the Children's Services Fund, and those employed by any agency receiving funds. In addition, the Boone County Commission, based on its experience with other board appointments and the experiences of other counties in the administration of other Children's Services funds, prohibits membership on the board by those who are board members or volunteers with agencies that receive funds, or are employed by, have a financial interest in, serve on the board of, or otherwise volunteer with affiliated organizations of those agencies receiving funds. For purposes of this policy, "affiliated organizations" are those organizations which are controlled by or have systemic legal relationships with an agency who receive funds from the Children's Services Fund. [For example, two entities controlled by the same Board of Directors or the same administration team or an entity that relies on another almost exclusively for its financial support. Many other examples of such affiliated organizations exist, and the intent of this policy is to examine the substance of the relationships between entities and not the strict legal organization they have chosen to employ.] The questions below are designed to determine if a prohibited conflict of interest exists and to allow for the disclosure of any conflicts that do not amount to a prohibition but, absent disclosure, would tend to indicate that a board member may have an appearance of a conflict of interest.

For purposes of the following questions, "related family member" is defined to include relationships within the third degree by blood or marriage. [Relationships in the third degree include mother, father, child, brother, sister, (including half, step and in-law relationships in these same categories), and grandparent, grandchild, aunt, uncle, niece, nephew, great grandparent, great grandchild.]

Do you or any related family member have any financial interest, directly or indirectly in any agency or entity, or are employed by any agency or entity, or volunteer or serve as a Board member of any agency or entity or any "affiliated organization" of any such agency or entity, that has applied for or receives funds from, or plans to apply for funds, or otherwise contracts, or subcontracts with the Boone County Children's Services Board? If yes, please explain.

No.

Have you or a related family member applied for eligibility and been determined eligible or ineligible for funding from the Boone County Children's Services Fund at any time? If yes, identify the individual who applied, their relationship to you and the date of application.

No.

Explain briefly why you are seeking this position and identify any special qualifications you have for this position.

I am passionate about work that provides better opportunities members within our
community, especially for children and young adults.

Are you or any family member now or have you or a related family member ever been employed by Boone County? If so, please give dates of employment, the position held, and describe if the position had any responsibilities or duties regarding the Boone County Children's Services Fund.

No.

Do you or does any related family member have any other interest which might conflict or be perceived to conflict with your duty of loyalty to the interests of Boone County Children's Services Fund? If so, identify the interest and the relationship.

No.

Have you ever been arrested, charged, or convicted of any felony? Yes No
If yes, please explain.

Have you ever been disciplined, cited, or sanctioned for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to any court, administrative agency, professional association, disciplinary committee, or other professional group? Yes No
If yes, please explain.

Have you ever been the subject of a substantiated allegation of abuse, neglect, or misconduct by any agency that involves care to others or abuse of others? Yes No
If yes, please explain.


Are your Boone County taxes paid in full to date? Yes No

If "No", please explain.

References:

Leigh Spenc	Former counselor	573-214-3250	>10
<i>Name</i>	<i>Nature of Relationship</i>	<i>Contact Information</i>	<i>Years Known</i>
Maruqes B.	Manager	573-355-4923	>1
<i>Name</i>	<i>Nature of Relationship</i>	<i>Contact Information</i>	<i>Years Known</i>

By my signature, I agree to comply fully with board policies, bylaws, and conflict of interest requirements of the board of directors and certify that the information above is complete and accurate to the best of my knowledge and that should a potential conflict arise during my term, I will bring it to that attention of the Boone County Children's Services Fund Board and the Boone County Commission.



Signature

3/20/23

Date

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20

In the County Commission of said county, on the 11th day of May 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint the following:

Sebastián Martínez	Children's Services Board	New Appointment	Fulfilling Unexpired Term	May 11, 2023, through March 31, 2025
--------------------	---------------------------	-----------------	---------------------------	--------------------------------------

Done this 11th day of May 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Application for Appointment to Boone County Children's Services Board

The Boone County Children's Services Board was established in 2013 with the passage of a special sales tax levy in November, 2012. The Board, in partnership with the Boone County Commission, is charged with making Boone County a better and healthier community through the provision of services to protect the well-being and safety of children under the age of nineteen (19) and their families. The Board's goal is to maximize positive outcomes in a transparent, accountable fashion in recognition of the fact that the taxpayers of Boone County are an important stakeholder and beneficiary of this program. The Board's partnership with the Boone County Commission allows it to benefit from the ability to hire dedicated, professional staff with competitive salary and benefits packages into a professional environment with supports that include facilities maintenance, purchasing, human resources, legal, auditing, and other organizational supports and synergies that stem from being integrated into Boone County government as a County department. This partnership also allows the Boone County taxpayers to benefit from a coordination of social service spending at the County level in order to avoid duplication of effort, ensure efficient spending of public resources, and increase transparency. Finally, being part of County government allows the Children's Services sales tax proceeds to retain its character as "local tax dollars," allowing for the pursuit of matching federal dollars through various federal programs administered through the State Department of Mental Health, State Department of Social Services, and other federal matching programs.

Composition of the board of directors must meet the statutory requirements of the enabling legislation. Additionally, persons appointed to the board must comply with the provisions of the bylaws of the board and the conflict of interest policies promulgated by the County Commission and the Board. As appointees of a statutorily created Board with powers to direct the expenditure of public funds, board members have certain fiduciary duties, which require that they conduct themselves without conflict to the interest of the Children's Services Board or the Boone County taxpayer. Certain types of conflicts of interest are not prohibited, but disclosure is critical. Disclosure should not be construed as creating a presumption of impropriety or as automatically precluding someone from participation. Rather, it reflects the recognition of the many factors that can influence one's judgment and a desire to make as much information as possible available to other participants. Potentially conflicting interests may relate to programs and services or operations, such as contracts with third parties.

APPLICATION

Name: Martinez Sebastian
Last First Middle Initial

Home Address: 302 Westwood Avenue

City: Columbia Zip: 65203

Employment Address: 311 S. 9th Street

City: Columbia Zip: 65201

At which address would you prefer to be contacted: Home Business

receiving funds from the Children's Services Fund, and those employed by any agency receiving funds. In addition, the Boone County Commission, based on its experience with other board appointments and the experiences of other counties in the administration of other Children's Services funds, prohibits membership on the board by those who are board members or volunteers with agencies that receive funds, or are employed by, have a financial interest in, serve on the board of, or otherwise volunteer with affiliated organizations of those agencies receiving funds. For purposes of this policy, "affiliated organizations" are those organizations which are controlled by or have systemic legal relationships with an agency who receive funds from the Children's Services Fund. [For example, two entities controlled by the same Board of Directors or the same administration team or an entity that relies on another almost exclusively for its financial support. Many other examples of such affiliated organizations exist, and the intent of this policy is to examine the substance of the relationships between entities and not the strict legal organization they have chosen to employ.] The questions below are designed to determine if a prohibited conflict of interest exists and to allow for the disclosure of any conflicts that do not amount to a prohibition but, absent disclosure, would tend to indicate that a board member may have an appearance of a conflict of interest.

For purposes of the following questions, "related family member" is defined to include relationships within the third degree by blood or marriage. [Relationships in the third degree include mother, father, child, brother, sister, (including half, step and in-law relationships in these same categories), and grandparent, grandchild, aunt, uncle, niece, nephew, great grandparent, great grandchild.]

Do you or any related family member have any financial interest, directly or indirectly in any agency or entity, or are employed by any agency or entity, or volunteer or serve as a Board member of any agency or entity or any "affiliated organization" of any such agency or entity, that has applied for or receives funds from, or plans to apply for funds, or otherwise contracts, or subcontracts with the Boone County Children's Services Board? If yes, please explain.

No

Have you or a related family member applied for eligibility and been determined eligible or ineligible for funding from the Boone County Children's Services Fund at any time? If yes, identify the individual who applied, their relationship to you and the date of application.

No

Explain briefly why you are seeking this position and identify any special qualifications you have for this position.

I have spent years reporting on vulnerable Missourians' access to social services

so I am deeply aware of the inequities they face and passionate about redressing them.

If "No", please explain.

References:


Amanda Hinnant Colleague hinnanta@missouri.edu, 773 316-0203 7

<i>Name</i>	<i>Nature of Relationship</i>	<i>Contact Information</i>	<i>Years Known</i>
-------------	-------------------------------	----------------------------	--------------------

Ryan Famuliner	Colleague	famulinerr@missouri.edu 573 418-4470	12
----------------	-----------	--------------------------------------	----

<i>Name</i>	<i>Nature of Relationship</i>	<i>Contact Information</i>	<i>Years Known</i>
-------------	-------------------------------	----------------------------	--------------------

By my signature, I agree to comply fully with board policies, bylaws, and conflict of interest requirements of the board of directors and certify that the information above is complete and accurate to the best of my knowledge and that should a potential conflict arise during my term, I will bring it to that attention of the Boone County Children's Services Fund Board and the Boone County Commission.


Signature

4/18/23
Date

SEBASTIÁN MARTÍNEZ VALDIVIA

573.673.9418 sebastian.martinez.valdivia@gmail.com

I am an educator, journalist and documentarian with more than a decade of professional experience, working primarily in film and audio.

PROFESSIONAL EXPERIENCE

Jonathan B. Murray Center for Documentary Journalism

2023 - Present

Supervising producer, assistant professor

- + Produce students' senior and capstone films, managing logistics of travel, equipment and post-production
- + Organize annual Based On A True Story conference, as well as annual Stronger Than Fiction festival

KBIA, 91.3 FM, Columbia, Missouri

2018 - 2022

Senior Media Producer

- + Reported on public health in Missouri for local air, NPR (national) and Kaiser Health News
- + Executive produced and hosted the True/False Podcast

Newsy, Columbia, Missouri

2014 - 2015, 2016 - 2018

Digital Content Producer

- + Researched, wrote anchored and edited videos for digital platforms and cable shows
- + Reported from Mexico on mass migration of asylum seekers in 2018

TEACHING AND MENTORING EXPERIENCE

Missouri School of Journalism, Columbia, Missouri

2018 - Present

Journalism 2150

- + Introduction to multimedia journalism: photo, audio and video reporting
- + Taught students to shoot and edit photos and video, and record and edit audio stories

Journalism 1200

- + Teach long-form and short-form story structure and development
- + Demonstrate audio, video and photo hardware and software tools and help students learn to use the tools on their own

Journalism 4540

- + Teach Photojournalism and Documentary Reporting 1, instructing students in fundamentals of photojournalism, and short documentary.

EDUCATION AND PROFESSIONAL DEVELOPMENT

Bachelor of Journalism, Radio-TV Journalism, *University of Missouri* 2013

Bachelor of Arts, Russian, *University of Missouri* 2013

Master of Arts, Documentary Journalism, *University of Missouri* 2017

Firelight Media Groundwork Lab 2021

+ Nominated for and accepted to a series of workshops to develop expertise in proposal writing, documentary funding and networking.

AHCJ Reporting Fellowship on Health Care Performance 2020

+ Received a grant to investigate Missouri's Medicaid system, receive mentorship from experienced reporters, and attend professional development workshops.

SKILLS AND AREAS OF EXPERTISE

Professional

- + Interviewing
- + Story structure
- + Story editing
- + Voicing
- + On-air presenting
- + Hosting

TECHNICAL

- + Adobe Audition
- + Adobe Premiere
- + Adobe Photoshop
- + Avid iNews
- + Avid Media Composer & Newscutter
- + Canon cameras
- + Grove (NPR CMS)
- + Marantz audio recorders
- + Sony cameras
- + Zoom audio recorders
- + Various tripods, microphones, and accessories

LANGUAGES

- + Spanish (fluent)
- + Russian (proficient)
- + French (proficient)

AWARDS

Edward R. Murrow, Continuing Coverage — Regional, 2022

Edward R. Murrow, Hard News — Regional, 2021

Public Media Journalists Association, Feature Reporting — National, 2021

Edward R. Murrow, Hard News — Regional, 2020

Edward R. Murrow, Overall Excellence — National, 2020

Association of Health Care Journalists Reporting Fellowship — National, 2020

Missouri Broadcasters Association Certificate of Merit, Feature — State, 2020

Best International Short, British Film Institute Future Film Festival — International, 2018