

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 23

County of Boone

In the County Commission of said county, on the 14th day of March 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby enter into the record, a Proclamation in recognition of Women in Construction week.

Done this 14th day of March 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 23

County of Boone

} ca.

In the County Commission of said county, on the 14th day of March 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following 2023 Missouri Department of Public Safety Canine Replacement Grant Program Application from the Boone County Sheriff s Office and the Presiding Commissioner is authorized to sign the same.

Done this 14th day of March 2023.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner



Application

152429 - 2023 Canine Replacement Grant Program - Final Application

152673 - 2023 Boone County Sheriff's Office Canine Replacement State Drug Task Force Grant

Status: Editing **Submitted Date:** **Submitted By:**

Applicant Information

Primary Contact:

Name:* Captain Brian Leer
Title First Name Last Name

Job Title:* Branch Commander

Email:* bleer@boonecountymo.org

Mailing Address:* 2121 County Drive

Street Address 1:

Street Address 2:

*** City State/Province Postal Code/Zip**
 Columbia Missouri 65202

Phone:* 573-875-1111 **6428**
Ext.

Fax: 573-874-8953

Organization Information

Applicant Agency:* Boone County, Sheriff's Office

Organization Type:* Government

Federal Tax ID#:* 436000349

DUNS #: 182739177

Unique Entity ID:*

SAM/CCR CAGE Code: 4KKC8 **10/15/2019**
Valid Until Date

Organization Website: <http://www.boonecountymo.org/sheriff/>

Mailing Address:* 2121 E. County Dr.

Street Address 1:

Street Address 2:

City* Columbia Missouri 65202 9064
City State/Province Postal Code/Zip + 4

County:* Boone

Congressional District:* 04

Phone:* 573-875-1111 Ext.

Fax: 573-874-8953

Contact Information

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- *If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official*
- *If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official*
- *If the applicant agency is a State Department, the Director shall be the Authorized Official*
- *If the applicant agency is a college/university, the University President (or Campus Chancellor, if applicable) shall be the Authorized Official.*

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety at (573) 522-6125.

Name:* Mr. Kip Kendrick
Title First Name Last Name

Job Title:* Presiding Commissioner

Agency:* Boone County Commissioner's Office

Mailing Address:* 801 East Walnut Street, Rm 333
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1: If a PO Box is entered on the Mailing Address line, enter the physical street address here. Do not repeat the mailing address!

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
City State Zip

Email:* KKendrick@boonecountymo.org

Phone:* 573-886-4306 Ext.

Fax: 573-886-4311

Project Director

The Project Director is the individual that will have direct oversight of the proposed project. The Project Director, therefore, must be the Chief, Sheriff, Director, etc. of the law enforcement agency.

Name:* Sheriff Dwayne Carey

Title First Name Last Name

Job Title:* Sheriff
Agency:* Boone County Sheriff's Office

Mailing Address:* 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here. Do not repeat the mailing address!

Street Address 2:

City/State/Zip:* Columbia Missouri 65202
City State Zip

Email:* dcarey@boonecountymo.org

Phone:* 573-875-1111 Ext.

Fax: 573-874-8953

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level (e.g. City Clerk, County Treasurer, Director of Finance). The project Director and Fiscal Officer cannot be the same person.

Name:* Ms. Jenna Redel
Title First Name Last Name

Job Title:* Boone County Treasurer
Agency:* Boone County Treasurer's Office

Mailing Address:* 801 E. Walnut St., Rm. 205
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here. Do not repeat the mailing address!

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
City State Zip

Email:* JRedel@boonecountymo.org

Phone:* 573-886-4367 Ext.

Fax 573-886-4369

Officer in Charge

The Officer in Charge is the individual that will act as the supervisor or commander of the proposed project, if different than the Project Director listed above. This individual will be the primary contact for day-to-day questions regarding the grant project and operations.

Name: Captain Brian Leer
Title First Name Last Name

Job Title: Branch Commander
Agency: Boone County Sheriff's Office

Mailing Address: 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here. Do not repeat the mailing address!

Street Address 2:

City/State/Zip: Columbia Missouri 65202
City State Zip

Email: bleer@boonecountymo.org

Phone: 573-875-1111 6428
Ext.

Fax: 573-874-8953

Law Enforcement Agency Information

Row	
Name of the Project Agency (law enforcement department):	Boone County Sheriff's Office
Originating Agency Identifier (ORI):	MO0100000

Eligibility Requirements

1. Is the project agency in compliance with Section 590.650 RSMo - Vehicle Stops Reporting? Yes
* Per Section 590.650 RSMo agencies are required to submit their reports to the Missouri Attorney Generals Office by March 1st of each year. Agencies that submitted by the late submission date of March 15th may be eligible for funding but will not take priority over agencies that submitted on time.

2. Is the project agency in compliance with Section 590.700 RSMo? - (Agencies are required to adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of Section 590.700 RSMo) Yes

3. Is the project agency in compliance with Section 43.544 RSMo - (each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository) Yes

4. Is the project agency in compliance with Section 590.1265 RSMo - Police Use of Force Yes
* For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MBRS reports for three or more months since January 1, 2022

Transparency Act of 2021?

5. Is the project agency in compliance with Section 43.505 RSMo Uniform Crime Reporting - Missouri Incident-Based Reporting System MIBRS (each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department and submit any other crime incident information which may be required by the Department of Public Safety)

Yes

* For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months since January 1, 2022

6. Is the project agency in compliance with Section 590.030 RSMo - Rap Back Program Participation (all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022 and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs)

Yes

Project Narrative

If the answer to question 1. on the project form is no, please do not continue the application as your agency is not eligible for funding.

1. Is the project for which you are requesting funding to replace a canine that has been or will be retired due to Missouri Amendment 3 Marijuana Legalization Initiative?*

Yes

1.a If the answer to question 1 is

No

yes, has the canine already been retired?

2. Project Description *

Please provide a description of your project and how your agency will use the canine for this project.

Please include the following information in your description:

- a. What items are necessary to complete this project? (canine, training, travel, supplies, etc.)*
- b. What is the timeframe that this project will be completed?*
- c. What controlled substance(s) will the replacement canine be trained in?*

The Boone County Sheriff's Office is seeking funding to replace one dual-purpose law enforcement canine trained in the detection of marijuana.

The Boone County Sheriff's Office currently has a dual-purpose law enforcement canine that is trained to detect heroin, methamphetamine, cocaine, marijuana, and the derivatives of each. Due to this canine being trained to detect marijuana, we have restricted its use and not been able to fully utilize it as a law enforcement canine since the passage of Amendment 3. This leaves us with only two law enforcement canines assigned to regular patrol work, which is not ideal for a Sheriff's Office in a first-class county.

If approved, the newly purchased law enforcement canine will be trained at the Boone County Sheriff's Office K9 Training Center. The canine will be trained to detect heroin, methamphetamine, cocaine, and the derivatives of each; however, it WILL NOT be trained to detect marijuana. The canine will also receive training in the areas of obedience, tracking, building search, area search, article search, K9 aggression control, and scenario-based training. Upon completion, the canine will be certified by both the Missouri Police Canine Association and the North American Police Working Dog Association.

Our plan is to purchase the canine from Shallow Creek Kennels (Sharpsville, Pennsylvania), which is a reputable kennel/vendor from which we regularly obtain canines for our agency and other agencies with which we work. Shallow Creek Kennels provides a minimum of a 6-month trainability guarantee and a 1-year health guarantee on each canine purchased from their kennel.

Due to the fact the replacement canine will be trained by our staff, we are not seeking any funding to cover travel or lodging expenses related to the training of the replacement canine. Additionally, since the replacement canine will be trained by our personnel, we are not requesting funding for an outside vendor to train the canine.

The current canine trained in marijuana detection will be retired and much of the equipment currently assigned to the retiring canine will be retired with the canine. The replacement equipment requested is a list of basic replacement equipment identified by the Boone County Sheriff's Office K9 Trainer to be that which is needed to house, control, and care for the replacement canine.

If approved, the newly purchased replacement canine will be purchased prior to June 2023, which is when the eight (8) week training course will begin. The replacement canine and handler will be fully trained and certified no later than August 2023. Upon completion of the training and certification, the canine will be assigned to work patrol with a uniformed Boone County Sheriff's Office Enforcement Deputy.

3. What certifying body will be MO Police Canine Association

used for training?*

3.a. If other selected, please provide the name of the certifying body:

We certify our canines with BOTH Missouri Police Canine Association and the North American Police Work Dog Association.

Audit Requirements

4. Has the applicant agency exceeded the State expenditure threshold of \$375,000 in state funds during agency's last fiscal year?:* Yes

5. Date last audit completed:* 06/30/2022

6. By checking this box the applicant agency understands they are required to upload a copy of the agencies most recent completed audit (or annual financial statement) in the Named Attachments section of this application:* Yes

Certified Assurances

The correct Authorized Official must be the signatory on this grant for the application to be eligible for funding, please see list below.

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract (e.g. Presiding Commissioner, Mayor, City Administrator, University President, State Department Director).

Authorized Official: the individual who has the authority to legally bind the applicant into a contract.

If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official. (The Police Chief is NOT the Authorized Official)

If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official. (The Sheriff or Police Chief are not the Authorized Official)

If the applicant agency is a college/university, the College/University President (or Campus Chancellor, if applicable) shall be the Authorized Official.

**If you are unable to determine the correct Authorized Official for your agency please contact our office at (573)751-5289, or (573)522-4094

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SFY 2023 Canine Replacement Grant Certified Assurances

I (The Authorized Official) have read and agree to the terms and conditions of the grant. I am aware that failure to comply with any of the Certified Assurances will result in my agency being ineligible for funding.

7. Authorized Official Name and Title:*

Date: *

**8. Name and
Title of
Person
Completing
the
Application:***

Captain Brian Leeer

Budget

Line Name:	Budget Category	Budget Line Description:	Quantity:	Unit Cost:	Requested Grant Amount:
Canine	Equipment	Canine Purchase from Shallow Creek Kennels	1.0	\$9,261.00	\$9,261.00
Canine Kennel	Equipment	6' x 5' x 10' Black Dog Kennel to House Replacement Canine (Welded Wire)	1.0	\$418.20	\$418.20
Dog House	Equipment	Igloo Style Doghouse for Housing Replacement Canine	1.0	\$199.99	\$199.99
Working Dog Muzzle	Equipment	European Style Working Dog Muzzle for Replacement Canine	1.0	\$112.99	\$112.99
Pinch Collar	Equipment	Herm Sprenger Stainless Steel Pinch Collar (Or Similar Item) to Control Replacement Canine	1.0	\$50.00	\$50.00
Tactical ID Collar	Equipment	Tactical ID Collar to Control Replacement Canine	1.0	\$35.00	\$35.00
Non Splash Water Bowl	Equipment	Non Splash Water Bowl for Replacement Canine to Use in K9 Vehicle	1.0	\$16.95	\$16.95
Stainless Water Pail	Equipment	Stainless Water Pail to Care for Replacement Canine	1.0	\$39.99	\$39.99
Stainless Feed Pans	Equipment	Stainless Feed Pans to Care for Replacement Canine	2.0	\$15.99	\$31.98
Leather Tracking Harness	Equipment	Heavy Duty Tracking Harness to Control Replacement Canine	1.0	\$85.00	\$85.00
Canine Crate	Equipment	500 Series Vari Kennel (Or Similar Item) to Transport and Temporarily House Replacement Canine	1.0	\$50.00	\$50.00
Leather Waist Lead	Equipment	Leather Waist Lead to Control Replacement Canine	1.0	\$25.00	\$25.00
Leather Work Lead	Equipment	Leather Work Lead to Control Replacement Canine	1.0	\$25.00	\$25.00
Canine Tracking Line	Equipment	Nylon Tracking Lead (Approximately 15') to Control Replacement Canine During Tracks	1.0	\$25.00	\$25.00
Large Ball Rewards	Equipment	Large Bende Ball Rewards (Or Similar Item) for Replacement Canine	2.0	\$15.00	\$30.00

Budget Justification

Justification:

Canine - \$9,261.00

The Boone County Sheriff's Office is seeking funding to replace one dual-purpose canine trained to detect multiple drugs, including marijuana. We received a quote from Shallow Creek Kennels (See Attachment). Funding will purchase a canine that will be trained at the BCSO K9 Training Center to detect heroin, methamphetamine, cocaine, and the derivatives of each, but WILL NOT be trained to detect marijuana. The canine will also be trained in obedience, tracking, building search, area search, article search, canine aggression control, & scenario-based training. The canine will then be utilized as a fully functional dual-purpose law enforcement canine, assigned to a BCSO Deputy within the Enforcement Branch.

Canine Equipment - \$1,145.10

Much of the equipment currently assigned to the retiring canine will be retired with the canine. The replacement equipment below is a list of basic replacement equipment needed to house, control, and care for the replacement canine.

- **Kennel, Doghouse, Stainless Steel Water Pail & Feed Pans:** Will be used by the handler to house and care for the canine at the handler's residence.
- **Tactical ID Collar, Leather Tracking Harness, Working Dog Muzzle, Pinch Collar, Leather Waist Lead, Leather Work Lead, Tracking Line:** Will be used by handler and trainer to control the canine when it is not contained within a kennel, crate, vehicle, etc.
- **CANINE Crate:** Will be used by handler and trainer to contain and/or transport the canine as needed.
- **Non-Splash Water Bowl:** Will be used by the handler to provide water to the canine when canine is contained in a patrol vehicle.
- **Large Reward Balls:** Will be utilized by the handler and trainer as a method of reward for the canine as needed.

Prices listed in budget are estimates based on quotes and prices online (see attachments). Items purchased may vary slightly (e.g., manufacturer, style, vendor, size, price, etc.) based on availability and identified needs specific to the canine selected.

Budget Totals

Budget Total \$10,406.10

Attachments Canine Replacement

File Name	Description	File Size
2021_OMB_Circular_A-133.pdf (198 KB)	2021 Single Audit Report for Boone County, Missouri	198 KB
Additional Equipment Needed for Replacement K9.pdf (741 KB)	Additional Canine Equipment Needed	741 KB
K9 Quote - Shallow Creek Kennels Inc..pdf (71 KB)	Quote from Shallow Creek Kennels for Cost of Replacement Canine	71 KB
Quote - K9 Equipment from Shallow Creek Kennels Inc..pdf (79 KB)	Quote for K9 Equipment from Shallow Creek Kennels	79 KB

Shallow Creek Kennels, Inc.
 6572 Seneca Road
 Sharpsville, PA 16150

Quote

Date	Estimate #
3/8/2023	6312

Name / Address
Boone County Sheriff's Dept. 2121 County Drive Columbia, MO 65202

Description	Qty	Rate	Total
Dual Purpose Police Service Dog- Selection Tested (Untitled)		9,261.00	9,261.00
<div data-bbox="142 1709 743 1822" data-label="Text"> <p>**This Quote reflects a 3.5% cash discount. If payment via CC is preferred please email Shallowcreekk9@gmail.com or phone 724-646-1895 and we will adjust the quote.</p> </div>			
Thank you, Any questions; 1-724-646-1895		Total	\$9,261.00

Shallow Creek Kennels, Inc.
 6572 Seneca Road
 Sharpsville, PA 16150

Quote

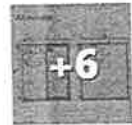
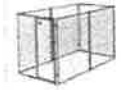
Date	Estimate #
3/9/2023	6321

Name / Address
Boone County Sheriff's Dept. 2121 County Drive Columbia, MO 65202

Description	Qty	Rate	Total
Large Bende Ball reward	2	15.00	30.00
Leather Waist Lead	1	25.00	25.00
Leather Work Lead	1	25.00	25.00
Tracking Line 15Ft Nylon Tracking Line.	1	25.00	25.00
Leather Tracking Harness	1	85.00	85.00
500 Series Vari Kennel	1	50.00	50.00
Tactical ID Collar with Nylon Buckle	1	35.00	35.00
Herm Sprenger Black SS Pinch Collar	1	50.00	50.00
<div data-bbox="133 1696 732 1808" data-label="Text"> <p>**This Quote reflects a 3.5% cash discount. If payment via CC is preferred please email Shallowcreekk9@gmail.com or phone 724-646-1895 and we will adjust the quote.</p> </div>			
Thank you, Any questions; 1-724-646-1895		Total	\$325.00

6' x 5' x 10' Black Dog Kennel Material List

Model Number: 1711574 | Menards® SKU: 1711574



Approximate Price ⓘ

\$469.89

11% MAIL-IN REBATE Good Through 5/12/23

\$51.69

FINAL PRICE

\$418²⁰
each

You Save \$51.69 with Mail-in Rebate ⓘ

- Assembly required
- Durable powder coated steel construction holds up to the elements
- 1" leg extension for easy clean up
- 8-gauge welded wire mesh welded to a steel frame
- Each panel includes clamps

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Petmate ▶ Dog House, Extra Large, 90 lb. to 125 lb.

★★★★ 4.7 (2026) SKU_240175799

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\$199.99

No Interest if Paid In Full Within 6 Months [Learn More](#)

As a Neighbor, you are eligible to earn 1 point per dollar on this purchase. [Join Now](#)

Size: XL

Color: Taupe



The Petmate Dog House protects your dog from outdoor elements. This extra large dog house features an exclusive, patented dome design that keeps the house stable in high winds and naturally sheds snow and other debris that could collect on top. Our classic igloo shaped dog house can be perfectly paired with the Petmate Indigo Dog House Door or Pad.

- Extra large dog house features a roof-top ventilation to promote good air circulation
- Made in USA

[Additional Product Information](#)

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✓ 3 In Stock

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Available for Pickup Today

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Ships within 24 hours.
Oversize Delivery - Additional fees may apply.

○ **Same Day Delivery**
Delivered as soon as today if order is placed by 2:00 p.m.
You may also schedule your delivery day at checkout.



1



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European Working Dog Muzzle

Ray Allen Manufacturing

\$112.99

★★★★☆ 42 reviews

SKU: 3652-P

Size:

Medium Large X-Large

Quantity:

▼ 1 ▲

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Contact us at (270) 554-5515

[Leads / Leashes](#) > [Leather](#)

[Stainless Steel Bowl](#)



Item Number: K16

Non Splash Bowl 5 Quart \$16.95 ▼

Price: Starting at \$14.95

Quantity

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Stainless Steel Pails

Ray Allen Manufacturing

\$39.99

SKU: ET6443 MPN: 800109

Size:

6 qt 9 qt 13 qt

Quantity:

1

Add to Cart

Add to Wish List

Description

Additional Information



Stainless Steel No-Tip Feed Pans

Ray Allen Manufacturing

\$15.99

☆☆☆☆ 1 review

SKU: ET6034

Size:

2 qt 3 qt

Quantity:

1

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BOONE COUNTY, MISSOURI
SINGLE AUDIT REPORT
DECEMBER 31, 2021

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St. Louis, MO 63105

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E: info@rubinbrown.com
www.RubinBrown.com

CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS CONSULTANTS

**Independent Auditors' Report On Internal
Control Over Financial Reporting And On
Compliance And Other Matters Based On An
Audit Of Financial Statements Performed In
Accordance With *Government Auditing Standards***

County Commissioners
Boone County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri (the County) as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 30, 2022.

Report On Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report On Compliance And Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose Of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RubinBrown LLP

June 30, 2022

**Independent Auditors' Report On
Compliance For The Major Federal
Program; Report On Internal Control Over
Compliance; And Report On The Schedule
Of Expenditures Of Federal Awards
Required By the Uniform Guidance**

County Commissioners
Boone County, Missouri

Report On Compliance For The Major Federal Program

Opinion On The Major Federal Program

We have audited Boone County, Missouri's (the County) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the County's major federal program for the year ended December 31, 2021. The County's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the major federal program for the year ended December 31, 2021.

Basis For Opinion On The Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibility under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

Responsibilities Of Management For Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statues, regulations, rules and provisions of contracts or grant agreements applicable to the County's federal programs.

Auditors' Responsibilities For The Audit Of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report On Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities For The Audit Of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report On Schedule Of Expenditures Of Federal Awards Required By The
Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise Boone County, Missouri's basic financial statements. We issued our report thereon dated June 30, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole

RubinBrown LLP

August 8, 2022, except for paragraph 13
which is as of June 30, 2022

BOONE COUNTY, MISSOURI

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended December 31, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
United States Department of Agriculture:							
Forest Service Schools and Roads Cluster:							
Schools and Roads-Grants to Counties	—	National Forest PILT	1150	10.666	—	\$ 414	\$ —
		National Forest PILT	2049	10.666	—	6,953	—
						7,367	—
Child Nutrition Cluster:							
National School Breakfast Program	Missouri Department of Elementary and Secondary Education	National School Breakfast Program	1242	10.553	820-006	12,450	—
National School Lunch Program	Missouri Department of Elementary and Secondary Education	National School Lunch Program	1242	10.555	820-006	20,418	—
						32,868	—
Total United States Department of Agriculture						40,235	—
United States Department of the Interior:							
National Wildlife Refuge Fund	—	Fish & Wildlife PILT	1190	15.659	—	1,182	—
Payments in Lieu of Taxes	—	Bureau of Land Management PILT	2049	15.226	—	11,792	—
Total United States Department of the Interior						12,974	—
United States Department of Justice:							
Missing Children's Assistance	Office of Juvenile Justice & Delinquency Prevention	Missing Children's Assistance	1253	16.543	2017-MC-FX-K023	5,978	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130200009	130,854	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	Domestic Violence Enforcement	1261	16.588	2020-VAWA-015	142,096	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	STOP Violence Against Women Act	1243	16.588	2020-VAWA-001	60,120	—
						202,216	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2539	16.738	2019-DJ-BX-0599	24,560	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2538	16.738	2018-DJ-BX-0175	289	—
						24,849	—

BOONE COUNTY, MISSOURI

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS *(Continued)* For The Year Ended December 31, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
United States Department of Transportation:							
Highway Planning and Construction Cluster:							
	Missouri Department of Transportation	Highway Planning and Construction	2082	20.205	BRO-B010(019)	\$ 819,293	\$ —
Highway Safety Cluster:							
State and Community Highway Safety							
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	21-PT-02-008	16,207	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	22-PT-02-003	2,000	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	21-PT-02-008	261	—
	Missouri Department of Transportation - Highway Safety Division	State and Community Highway Safety	1251	20.600	21-M2HVE-05-034	1,132	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	21-PT-02-009	36,762	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	22-PT-02-034	8,083	—
	Missouri Department of Transportation - Highway Safety Division	National Priority Safety Programs	1253	20.600	21-M2HVE-05-034	322	—
						<u>64,767</u>	<u>—</u>
	Missouri Department of Transportation - Highway Safety Division	Multi-Track DWI Court Pilot	1245	20.616	22-M5CS-03-001	9,601	—
	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enf/DWI Saturation	1251	20.616	21-M5HVE-03-023	9,945	—
	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enf/DWI Saturation	1251	20.616	22-M5HVE-03-003	1,562	—
	Missouri Department of Transportation - Highway Safety Division	National Priority Safety Programs	1251	20.616	21-M5HVE-03-002	43,826	—
	Missouri Department of Transportation - Highway Safety Division	National Priority Safety Programs	1251	20.616	22-M5HVE-03-002	16,153	—
						<u>81,087</u>	<u>—</u>
						<u>145,854</u>	<u>—</u>
Alcohol Open Container Requirements	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enforcement	2701	20.607	22-M5HVE-03-003	142	—
	Missouri Department of Transportation - Highway Safety Division	Youth Alcohol Enforcement	1251	20.607	21-154-AL-005	467	—
						<u>609</u>	<u>—</u>
Total United States Department of Transportation						<u>965,756</u>	<u>—</u>

BOONE COUNTY, MISSOURI

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)
For The Year Ended December 31, 2021**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
United States Department of Treasury Coronavirus State and Local Fiscal Recovery Fund	N/A	N/A	2982	21.027	N/A	\$ 611,740	\$ —
United States Environmental Protection Agency Water Protection Program	Missouri Department of Natural Resources	Water Protection Program	2412	66.460	G19-NPS-01	16,656	—
United States Department of Health and Human Services Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Family Court Service and Justice IV-D Reimbursement	1210	93.563	ER10220C009	2,342	—
	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1221	93.563	ER10220C009	3,675	—
	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1263	93.563	ER10220C009	207,998	—
						<u>214,015</u>	—
Foster Care Title IV-E	Missouri Department of Social Services - Family Support Division	Foster Care - Title IV-E	1242	93.658	ER182160054	42,789	—
						42,789	—
						<u>256,804</u>	—
<i>Total United States Department of Health and Human Services</i>							
United States Department of Homeland Security Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4490-DR-MO	1,918	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4451-DR-MO	5,875	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2702	97.036	FEMA-4490-DR-MO	54,669	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2702	97.036	FEMA-4451-DR-MO	1,720	—
						<u>64,182</u>	—
Emergency Management Performance Grants	Missouri State Emergency Management Agency	Federal Emergency Management Agency	2702	97.042	EMK-2020-EP-00004-12	111,999	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMW-2017-SS-00047	5,709	—
						<u>181,890</u>	—
<i>Total United States Department of Homeland Security</i>							
Total Expenditures of Federal Awards						<u>\$ 2,449,952</u>	<u>\$ —</u>

BOONE COUNTY, MISSOURI

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS December 31, 2021

1. Basis Of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) presents the activity of all federal awards programs of Boone County, Missouri (the County). The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

2. Basis Of Accounting And Relationship To Federal Financial Reports

Amounts reported in the accompanying Schedule are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. Related federal financial reports are prepared on the cash basis of accounting. For the purpose of the Schedule, federal awards include grants, contracts, loans, and loan guarantee agreements entered into directly between the County and agencies and departments of the federal government or passed through other government agencies or other organizations.

3. Indirect Costs

The County has elected not to use the 10% de minimis indirect cost rate as allowed in the Uniform Guidance, Section 414. The County's Cost Allocation Plan rate is above 10%. However, the State does not allow more than 10% of indirect costs to be charged to the grants.

BOONE COUNTY, MISSOURI

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For The Year Ended December 31, 2021**

Section I - Summary Of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles:

Unmodified Opinion

Internal control over financial reporting:

- Material weakness(es) identified? yes no
- Significant deficiency(s) identified? yes None reported

Noncompliance material to financial statements noted? yes no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? yes no
- Significant deficiency(s) identified? yes None reported

Type of auditors' report issued on compliance for major programs:

Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

yes no

Identification of Major Programs:

CFDA #20.205 Department of Transportation – Highway Planning & Construction

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes no

BOONE COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)*
For The Year Ended December 31, 2021

Section II - Financial Statement Findings

None

Section III - Federal Award Findings And Questioned Costs

None

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 23


In the County Commission of said county, on the 14th day of March 20 23

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the award of Contract C000606 from RFB 07-16FEB23 for the Gillespie Bridge Road and Obermiller Road Asphalt Overlay Project for the Boone County Resource Management Department to Christensen Construction Company of Kingdom City, Missouri.

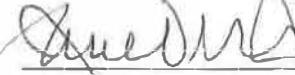
Done this 14th day of March 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: March 02, 2023
RE: Award Contract C000606 from RFB 07-16FEB23 – Gillespie Bridge Road and Obermiller Road Asphalt Overlay Project for the Boone County Resource Management Department

Purchasing requests approval for the award of contract C000606 from RFB 07-16FEB23 for the Gillespie Bridge Road and Obermiller Road Asphalt Overlay Project for the Boone County Resource Management Department. Two bids were received; the County is awarding the contract to Christensen Construction Company of Kingdom City, Missouri.

The bids have been reviewed by Micah Taylor, Professional Civil Engineer in the Resource Management Department, and Jeff McGann, Chief Engineer in the Resource Management Department. The bid from Christensen Construction Company is the “lowest and best” bid.

Payment will reference Department/Object codes 2041 – Road & Bridge Resource Management Road Infrastructure Rehabilitation/Preservation/71202 – Contractor Costs: \$2,334,930.65 plus a 10% Contingency amount of \$233,493.07 for a Grand Total allocation of \$2,568,423.72.

ATT: Bid Award Recommendation
Bid Tabulation

/lp

c: Contract File

CONTRACT AGREEMENT

THIS AGREEMENT, County Contract # **C000606** awarded from **RFB 07-16FEB23**, made and entered into by and between the County of Boone through the Boone County Commission (hereinafter referred to as the "Owner"), and **Christensen Construction Company** (hereinafter referred to as the "Contractor").

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

BID NUMBER 07-16FEB23 – Gillespie Bridge Road and Obermiller Road Asphalt Overlay Project

and agrees to perform all the work required by the contract as shown on the plans and specifications, for the bid items and quantities for Boone County as listed below:

<u>Description</u>	<u>Price</u>
07-16FEB23 – Gillespie Bridge Road Total	\$1,157,887.65
07-16FEB23 – Obermiller Road Total	\$1,177,043.00
GRAND TOTAL	\$2,334,930.65

The contract award for Boone County's **Gillespie Bridge Road and Obermiller Road Asphalt Overlay Project** is to be in the amount of **Two Million, Three Hundred Thirty-Four Thousand, Nine Hundred and Thirty Dollars and Sixty-Five Cents.**

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

- Notice to Bidders
- Bid Form
- Instructions to Bidders
- Bid Response
- Debarment Form
- Work Authorization Certification
- Individual Bidder Certification
- Statement of Bidders Qualifications
- Anti-Collusion Statement
- Signature and Identity of Bidder
- Bidders Acknowledgment
- Insurance Requirements
- Contract Conditions
- Sample Contract Agreement
- Sample Performance Bond,
- Sample Labor & Material Payment Bond
- Affidavit - OSHA Requirements
- Affidavit - Prevailing Wage
- Contractor's Affidavit Regarding Settlement of Claims

General Specifications
Technical Specifications
Special Provisions
State Wage Rates-Annual Wage Order #29
Boone County Standard Terms and Conditions
Project Plans and/or Details
Notice to Proceed

It is understood and agreed that, except as may be otherwise provided for by the "General Specifications, and "Technical Specifications," and "Special Provisions" the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II or the Missouri Standard Specifications for Highway Construction Current Edition, hereinafter the MoDOT Standard Specifications**. When an item is the subject of both the Boone County Roadway Regulations Chapter II and the MoDOT Standard Specifications, the Boone County Roadway Regulations Chapter II will govern the work. Said Specifications are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the Engineer under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Resource Management Department.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

The Owner agrees to pay the Contractor in the amount: **\$2,334,930.65**

Two Million, Three Hundred Thirty-Four Thousand, Nine Hundred and Thirty Dollars and Sixty-Five Cents.

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on _____
at Columbia, Missouri. (Date)

**CHRISTENSEN CONSTRUCTION
COMPANY**

DocuSigned by:
by *Kenny Knipp*
4CABA5A1AEDB4F3...
title Business Mgr

BOONE COUNTY, MISSOURI

by: Boone County

DocuSigned by:
FG Kil
57400BED96434D4...
Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:
[Signature]
7D710EAEB9D74DD...
County Counselor

ATTEST:

DocuSigned by:
Brianna L. Lannon
D267E242BF8948C...
County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

2041/71202: \$2,334,930.65

DocuSigned by:
Kyle Pierson
EB91DB24AAAC49D...
Signature _____ Date 3/2/2023 Appropriation Account _____

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line-item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
20. **For all titled vehicles and equipment, the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
21. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
22. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.

Updated 10/01/21

REVISED-BID FORM
GILLESPIE BRIDGE RD. AND OBERMILLER RD. ASPHALT OVERLAY-2023

Gillespie Bridge Rd.				
Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	\$ 98,000.00	\$ 98,000.00
TRAFFIC CONTROL	1	LS	\$ 16,000.00	\$ 16,000.00
MATERIAL TESTING	1	LS	\$ 15,000.00	\$ 15,000.00
CONCRETE PANEL REPLACEMENT	876	SY	\$ 138.00	\$ 120,888.00
BASE REMOVE & REPLACE	876	SY	\$ 35.00	\$ 30,660.00
SHOULDER MILL & FILL, 2" DEPTH	69	SY	\$ 75.00	\$ 5,175.00
SHOULDER DIG OUT REPAIR	311	SY	\$ 80.00	\$ 24,880.00
CONCRETE MILLING & REPAIR, 2" DEPTH	7721	SY	\$ 14.50	\$ 111,954.50
SCRATCH MILLING	22592	SY	\$ 1.25	\$ 28,240.00
MISC. MILLING	1	LS	\$ 7,500.00	\$ 7,500.00
TRACKLESS TACK COAT, MAINLINE	48700	SY	\$ 0.50	\$ 24,350.00
TRACKLESS TACK COAT, SHOULDER	15770	SY	\$ 0.50	\$ 7,885.00
BP-2 SURFACE ASPHALT, 3" THICK, MAINLINE	4033	TON	\$ 89.00	\$ 358,937.00
BP-2 SURFACE ASPHALT, 2.5" THICK, SHOULDER	2177	TON	\$ 89.00	\$ 193,753.00
GRAVEL TIE-INS	256	SY	\$ 50.00	\$ 12,800.00
EXISTING GUARDRAIL REMOVAL	1	LS	\$ 6,000.00	\$ 6,000.00
MGS BRIDGE APPROACH TRANSITION	2	EA	\$ 3,800.00	\$ 7,600.00
MGS HEIGHT TRANSITION	2	EA	\$ 1,200.00	\$ 2,400.00
MGS GUARDRAIL	1	LS	\$ 20,083.00	\$ 20,083.00
CRASHWORTHY END TERMINAL TL-3	2	EA	\$ 3,500.00	\$ 7,000.00
STRIPING, YELLOW, DOUBLE, CENTERLINE	8876	LF	\$ 0.40	\$ 3,550.40
STRIPING, WHITE, SOLID, SINGLE	107	LF	\$ 2.00	\$ 214.00
STRIPING, WHITE, SOLID, EDGE	17371	LF	\$ 0.25	\$ 4,342.75
STRIPING, WHITE BAR, STOP	1	EA	\$ 100.00	\$ 100.00
STRIPING, WHITE, TURN ARROWS	2	EA	\$ 100.00	\$ 200.00
TUBULAR TRAFFIC DELINEATORS	3	EA	\$ 125.00	\$ 375.00
FINISHED GRADING & RESTORATION	1	LS	\$ 50,000.00	\$ 50,000.00
Gillespie Bridge Rd. Total				\$1,157,887.65

Obermiller Rd.				
Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	\$ 98,000.00	\$ 98,000.00
TRAFFIC CONTROL	1	LS	\$ 16,000.00	\$ 16,000.00
MATERIAL TESTING	1	LS	\$ 15,000.00	\$ 15,000.00
CONCRETE PANEL REPLACEMENT	1,633	SY	\$ 138.00	\$ 225,354.00
BASE REMOVE & REPLACE	1,633	SY	\$ 35.00	\$ 57,155.00

*
58,134.80 LP

**REVISED-BID FORM
GILLESPIE BRIDGE RD. AND OBERMILLER RD. ASPHALT OVERLAY-2023**

SHOULDER MILL & FILL, 2" DEPTH	205	SY	\$ 75.00	\$ 15,450.00
SHOULDER DIG OUT REPAIR	183	SY	\$ 90.00	\$ 16,470.00
CONCRETE MILLING & REPAIR, 2" DEPTH	7,112	SY	\$ 14.50	\$ 103,124.00
SCRATCH MILLING	20,595	SY	\$ 1.25	\$ 25,743.75
MISC. MILLING	1	LS	\$ 7,500.00	\$ 7,500.00
TRACKLESS TACK COAT, MAINLINE	42,106	SY	\$ 0.50	\$ 21,053.00
TRACKLESS TACK COAT, SHOULDER	13,723	SY	\$ 0.50	\$ 6,861.50
BP-2 SURFACE ASPHALT, 3" THICK, MAINLINE	3,487	TON	\$ 89.00	\$ 310,343.00
BP-2 SURFACE ASPHALT, 2.5" THICK, SHOULDER	1,915	TON	\$ 89.00	\$ 170,435.00
GRAVEL TIE-IN	89	SY	\$ 75.00	\$ 6,675.00
EXISTING GUARDRAIL REMOVAL	1	LS	\$ 3,900.00	\$ 3,900.00
M/GS HEIGHT TRANSITION	4	EA	\$ 1,500.00	\$ 6,000.00
CRASHWORTHY END TERMINAL TL-3	4	EA	\$ 3,510.00	\$ 14,040.00
STRIPING, YELLOW, DOUBLE, CENTERLINE	7,768	LF	\$ 0.40	\$ 3,107.20
STRIPING, WHITE, SOLID, EDGE	15,407	LF	\$ 0.25	\$ 3,851.75
FINISHED GRADING & RESTORATION	1	LS	\$ 50,000.00	\$ 50,000.00
Obermiller Rd. Total				\$ 1,176,063.20 *
				1,177,043.00 LP

Bid Total	\$ 2,333,950.85 *
	2,334,930.65 LP

Optional Asphalt Cement Price Index (Circle One)

Accept

Do Not Accept

* Corrected for math error:
LP

Bond Number S035892

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we,
Christensen Construction Co, PO Box 159, Kingdom City, MO 65262

as Principal, hereinafter called Contractor, and Employers Mutual Casualty Company, PO Box 712
Des Moines, IA 50306-0712

a Corporation, organized under the laws of the State of
Missouri

and authorized to transact business in the State of Missouri, as Surety, hereinafter called
Surety, are held and firmly bound unto the County of Boone, Missouri, as Oblige, hereinafter called Owner, in the amount of Two Million, Three Hundred Thirty Four Thousand Nine Hundred
Thirty Dollars and 65/100-----Dollars,

for the payment whereof Contractor and Surety bind themselves, their heirs, executors,
administrators, successors and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated 03.14.2023
entered into a Contract with Owner for:

**BID NUMBER 07-16FEB23
GILLSEPIE BRIDGE ROAD AND OBERMILLER ROAD ASPHALT OVERLAY
PROJECTS - BOONE COUNTY, MISSOURI**

in accordance with the specifications and/or prepared by the County of Boone, which
contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if
Contractor shall promptly and faithfully perform said Contract, and shall faithfully
perform the prevailing hourly wages and comply with all prevailing wage requirements
as provided by such Contract and applicable prevailing wage laws, rules, and rates
specified by regulation thereunder, then this obligation shall be null and void; otherwise it
shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the
Owner.

Whenever Contractor shall be, and declared by Owner to be, in default under the
Contract, the Owner having performed Owner's obligations thereunder, the Surety may
promptly remedy the default, or shall promptly:

- 1) Complete the Contract in accordance with its terms and conditions, or
- 2) Obtain a bid for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible bidder, arrange for a Contract between such bidder and Owner, and make

available as work progresses (even though there should be a default of a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient fund to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

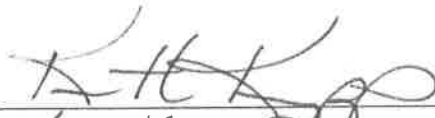
Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of owner.

IN TESTIMONY WHEREOF, the Contractor has hereunto set his hand and the Surety has caused these presents to be executed in its name, and its corporate seal to be affixed by its Attorney-In-Fact at Columbia, Missouri, on this _____ day of _____, 20__.

Christensen Construction Co.
(Contractor)

(SEAL)

BY: 
KENNY KNIPP - BUSINESS MANAGER
Employers Mutual Casualty Company
(Surety Company)

(SEAL)

BY: 
Teresa Stephenson (Attorney-In-Fact)

BY: 
(Missouri Representative)

(Accompany this bond with Attorney-In-Fact's authority from the Surety Company certified to include the date of this bond.)

Surety Contact Name: Assured Partners
Phone Number: 573-874-3102
Address: 3928 S. Providence
Columbia, MO 65203

claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The owner shall not be liable for the payment of any costs or expenses of any such suit.

C. No suit or action shall be commenced hereunder by any claimant:

1. Unless claimant, other than one having a direct contact with the Contractor, shall have given written notice to any two of the following: the Contractor, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Contractor, Owner, or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.


2. After the expiration of one (1) year following the date on which Contractor ceased work on said contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.



3. Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the project, or any part thereof, is situated or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

D. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of Mechanic's Liens which may be filed on record against said improvement, whether or not claim for the amount of such lien be presented under or against this bond.

IN TESTIMONY WHEREOF, the Contractor has hereunto set their hand and the Surety caused these present to be executed in its name and its corporate seal to be affixed by its Attorney-In-Fact at Columbia, Missouri on this _____ day of _____ 20____.

CONTRACTOR Christensen Construction Co.
(SEAL)

BY: 
KENNY KNIPP - BUSINESS MANAGER
SURETY COMPANY Employers Mutual Casualty Company

BY: 
Teresa Stephenson (Attorney-In-Fact)
BY: 
(Missouri Representative)

(Accompany this bond with Attorney-In-Fact's authority from the Surety Company certified to include the date of this bond. Include Surety's address and contact name with phone number).

112 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the 14th day of March 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal.

Done this 14th day of March 2023.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick

Kip Kendrick
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/06/2023

Fixed Asset Tag Number: 10329

Description of Asset: Wooden Desk on wheels with keyboard tray, Approximately 42" Wide x 24" Deep x 29" High

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: Surplus

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: Recorder of Deeds, ready for removal immediately

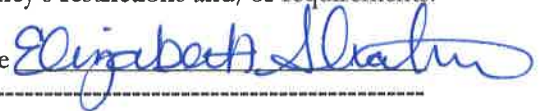
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1160 Recorder of Deeds

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/16/1995

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$714.35

Original Funding Source 2782

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

RECEIVED

FEB 07 2023

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: February 2, 2023

Fixed Asset Tag Number: 12961

FEB 07 2023

Description of Asset: HON OFFICE CHAIR

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: FAIR

Reason for Disposition: NOT NEEDED

Location of Asset and Desired Date for Removal to Storage: COURT ADMIN OFFICE - BARBIE'S OFFICE

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 COURT OPERATIONS

Signature Cindy Santos

To be Completed by: AUDITOR

Original Acquisition Date 5/3/01

G/L Account for Proceeds 1190 - 3836

Original Acquisition Amount \$155.00

df?

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

 Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

 Trade Auction Sealed Bids

 Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: February 2, 2023

Fixed Asset Tag Number: 10238

RECEIVED

Description of Asset: BLUE OFFICE DESK CHAIR

FEB 07 2023

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

**BOONE COUNTY
AUDITOR**

Other Information (Serial number, etc.):

Condition of Asset: FAIR

Reason for Disposition: NOT NEEDED

Location of Asset and Desired Date for Removal to Storage: COURT ADMIN OFFICE - BARBIE'S OFFICE

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 COURT OPERATIONS

Signature Cindy J. Jansen

To be Completed by: AUDITOR

Original Acquisition Date 6/30/95 G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$194.00

Original Funding Source 2782

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

___ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

___ Trade ___ Auction ___ Sealed Bids

___ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: February 2, 2023

Fixed Asset Tag Number: NONE

Description of Asset: BLUE 2-DRAWER FILE CABINET

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: GOOD

Reason for Disposition: NOT NEEDED

Location of Asset and Desired Date for Removal to Storage: JUDGES OFFICES - BUDGET ADMIN OFFICE

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 COURT OPERATIONS

Signature

Cindy James

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *[Signature]*

RECEIVED

FEB 07 2023

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 1/20/2023

Fixed Asset Tag Number: 08347

RECEIVED

JAN 26 2023

**BOONE COUNTY
AUDITOR**

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground No. 025084

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP-Located at the Access Underground Facility at Columbia Ready Mix/Boone Quarries-Must call Eric Bogan prior to picking up (812) 483-3598.

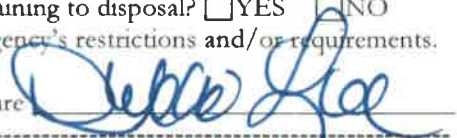
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 150.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 113-2023

Date Approved 3.14.2023

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 1/20/2023

Fixed Asset Tag Number: 11800

Description of Asset: Metal File Cabinet

RECEIVED

JAN 26 2023

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

BOONE COUNTY
AUDITOR

Other Information (Serial number, etc.): Access Underground No. 025083

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP-Located at the Access Underground Facility at Columbia Ready Mix/Boone Quarries-Must call Eric Bogan prior to picking up (812) 483-3598.

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 3/4/99

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 252.06

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 1/20/2023

Fixed Asset Tag Number: 11799

RECEIVED

Description of Asset: Metal File Cabinet

JAN 20 2023

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground No. 025082

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP-Located at the Access Underground Facility at Columbia Ready Mix/Boone Quarries-Must call Eric Bogan prior to picking up (812) 483-3598.

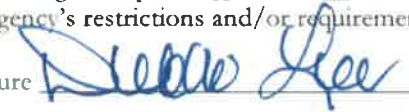
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 3/4/99

G/L Account for Proceeds 1190-3836J

Original Acquisition Amount 252.06

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 01/11/2023

Fixed Asset Tag Number: 13691

Description of Asset: Metal File Cabinet

RECEIVED

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

JAN 26 2023

BOONE COUNTY
AUDITOR

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: Access Underground Vaulted Area

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature: 

To be Completed by: AUDITOR

Original Acquisition Date 12/26/02

G/L Account for Proceeds 1190-3856 J

Original Acquisition Amount 290.90

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 01/11/2023

Fixed Asset Tag Number: 13692

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: Access Underground Vaulted Area

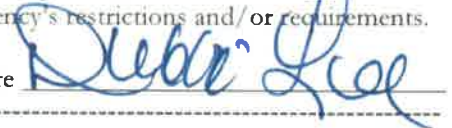
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 12/26/02

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 290.91

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

RECEIVED

JAN 26 2023

BOONE COUNTY
AUDITOR'S OFFICE

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 01/11/2023

Fixed Asset Tag Number: 11530

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: Access Underground Vaulted Area

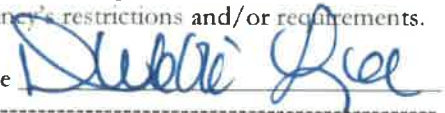
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 12/31/98

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 130.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

RECEIVED

JAN 26 2023

BOONE COUNTY
AUDITOR'S OFFICE

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 01/11/2023

Fixed Asset Tag Number: 11939

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: Access Underground Vaulted Area

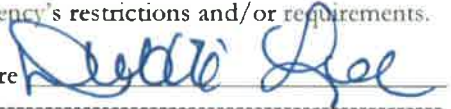
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 7/29/99

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 702.50

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

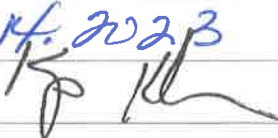
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

RECEIVED

JAN 26 2023

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 01/11/2023

Fixed Asset Tag Number: 11938

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No longer needed

Location of Asset and Desired Date for Removal to Storage: Access Underground Vaulted Area

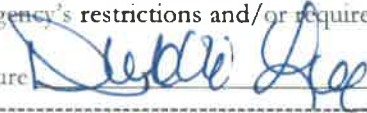
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 7/29/99

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount 202.50

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

RECEIVED
JAN 26 2023
BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 1953

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025085

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

Duane Lee

RECEIVED
FEB 07 2023
BOONE COUNTY
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date 11/15/1983

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$150.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *KP*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 11801

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025086

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Condition of Asset: Good

FEB 07 2023

Reason for Disposition: No Longer Needed

**BOONE COUNTY
AUDITOR**

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

Dubin Lee

To be Completed by: AUDITOR

Original Acquisition Date 3/4/1999

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$ 252.04

DP

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 11802

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025087

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature Duane Lee

RECEIVED

FEB 07 2023

**BOONE COUNTY
AUDITOR**

To be Completed by: AUDITOR

Original Acquisition Date 3/04/1999

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$252.06

HP

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 1944

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025101

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature *Duke Lee*

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FEB 07 2023
BOONE COUNTY
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190 - 3836

Original Acquisition Amount \$125.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 11291

Description of Asset: Metal File Cabinet

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FEB 07 2023
BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025089

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

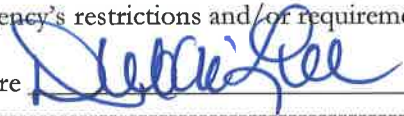
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 12/31/97

G/L Account for Proceeds 1190-3836
DP

Original Acquisition Amount \$232.50

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 3757

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025060

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

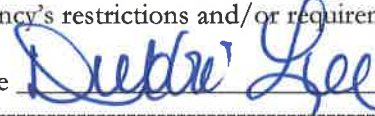
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/21/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$200.00

dr.

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

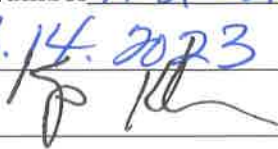
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 1963

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025061

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

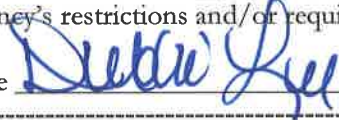
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$150.00

DP

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: 02/01/23

Fixed Asset Tag Number: 3753

FEB 07 2023

Description of Asset: Metal File Cabinet

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025062

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

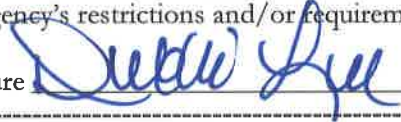
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/21/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$200.00

DP

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

\\SMPFS0003\BNE_Users\CIRCUIT_CLERKS\CC Admin\Disposal of County Property send to HEATHER ACTON\Fixed Asset Disposal 2017.docx

Revised: September 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 3756

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025063

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

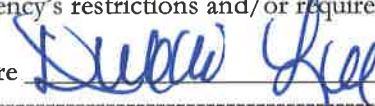
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/21/83

G/L Account for Proceeds 1190-3836

df.

Original Acquisition Amount \$200.00

Original Funding Source 2731

Account Group 11602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 1947

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025102

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

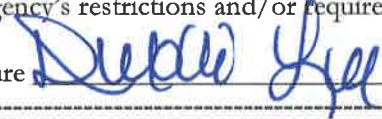
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$125.00

DP.

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 1966

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025064

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

Duane J. Lee

To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$150.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *K. Lee*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 1943

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025103

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

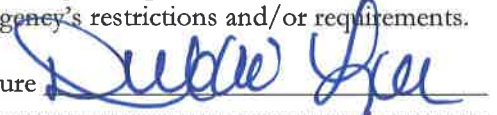
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$125.00



Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 1965

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025065

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

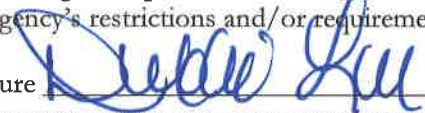
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$150.00

DP

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: 02/01/23

Fixed Asset Tag Number: 3500

FEB 07 2023

BOONE COUNTY
AUDITOR

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025091

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

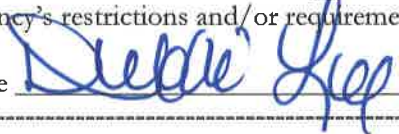
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/21/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$100.00

HR

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

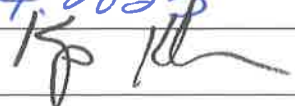
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED
FEB 07 2023
BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 1938

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-098967

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

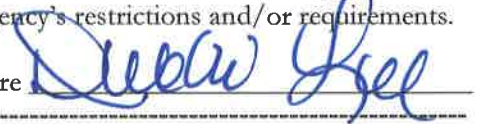
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$200.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED
FEB 07 2023
BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 1939

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-098968

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature *Dubbe Lee*

To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836
DP.

Original Acquisition Amount \$200.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Date: 02/01/23

Fixed Asset Tag Number: 1936

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-098969

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

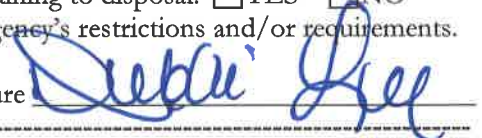
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/23

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$200.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 13489

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025096

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

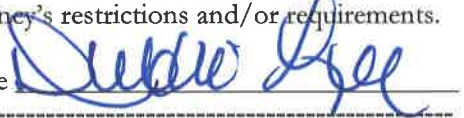
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 6/18/2002

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$419.52

HP.

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

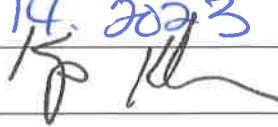
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 8411

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025110

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

Duane Rice

To be Completed by: AUDITOR

Original Acquisition Date 9/24/87

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$ 50.00

DR

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *[Handwritten Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 7910

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025100

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

To be Completed by: AUDITOR

Original Acquisition Date 1965

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$200.00

HR.

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 1937

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

**BOONE COUNTY
AUDITOR**

Other Information (Serial number, etc.): Access Underground Bar Code-025098

Condition of Asset: Good

Reason for Disposition: No Longer Needed

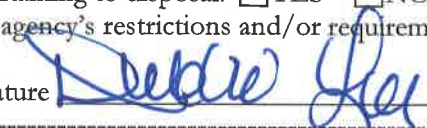
Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 11/15/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$200.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 11531

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-058249

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

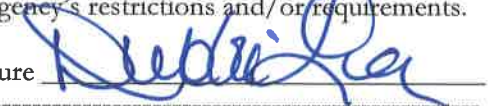
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 12/31/98

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$130.00

DR

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

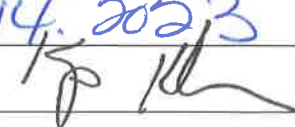
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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FEB 07 2023

**BOONE COUNTY
AUDITOR**

Date: 02/01/23

Fixed Asset Tag Number: 10739

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025092

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 9/26/96

G/L Account for Proceeds 1190-3836
dn

Original Acquisition Amount \$204.50

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 8966

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025095

Condition of Asset: 5Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

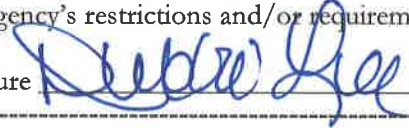
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 2/8/95

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$197.95

OP.

Original Funding Source 2731

Account Group 11602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 2496

FEB 07 2023

Description of Asset: Metal File Cabinet

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025109

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

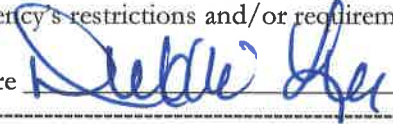
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/8/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$150.00

HP.

Original Funding Source 2731

Account Group 11002

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

\\SMPFS0003\BNE_Users\CIRCUIT_CLERKS\CC Admin\Disposal of County Property send to HEATHER ACTON\Fixed Asset Disposal 2017.docx

Revised: September 2016

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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FEB 07 2023
BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 3275

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025107

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

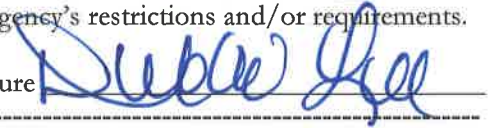
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/22/83

G/L Account for Proceeds 1190-3836

Original Acquisition Amount \$75.00

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

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FEB 07 2023
BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: 8415

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-098966

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

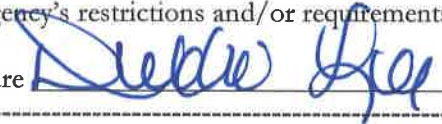
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 2/18/87

G/L Account for Proceeds 1190-3836
HR

Original Acquisition Amount \$52.57

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: 8410

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

**BOONE COUNTY
AUDITOR**

Other Information (Serial number, etc.): Access Underground Bar Code-025108

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

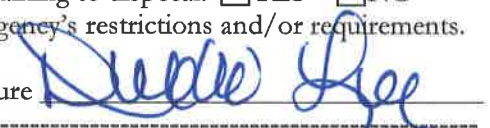
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date 10/6/83

G/L Account for Proceeds 1190-3834

Original Acquisition Amount \$100.00

df

Original Funding Source 2731

Account Group 1602

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

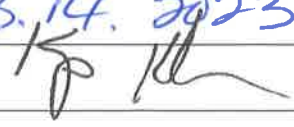
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: ~~N/A~~
7909

RECEIVED
FEB 07 2023
BOONE COUNTY
AUDITOR

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025093

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836
#7

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: N/A

REC

Description of Asset: Metal File Cabinet

FEB 07 2023

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025106

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Number

Location within Department

Individual

Trade Auction Sealed Bids

Other Explain

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature Kp

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: N/A

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: **BOONE COUNTY AUDITOR**

Other Information (Serial number, etc.): Access Underground Bar Code-037648

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature *Debbie Lee*

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: N/A

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-037649

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

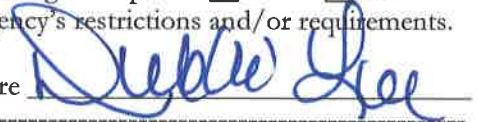
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

46?

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: N/A

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-058248

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

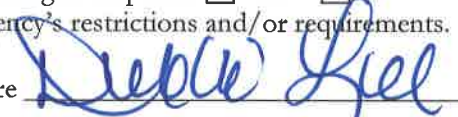
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: N/A

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-058250

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

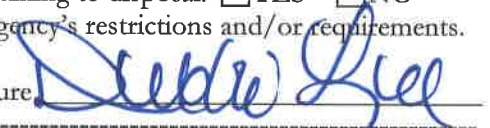
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: N/A

RECEIVED
FEB 07 2023
BOONE COUNTY
AUDITOR

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-058247

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

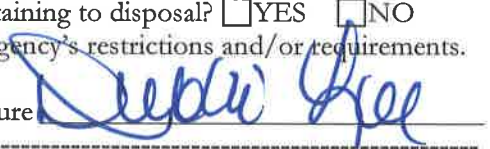
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: 02/01/23

Fixed Asset Tag Number: N/A

FEB 07 2023

Description of Asset: Metal File Cabinet

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025097

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

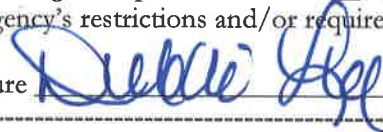
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

FEB 07 2023

BOONE COUNTY
AUDITOR

Date: 02/01/23

Fixed Asset Tag Number: N/A

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025105

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: N/A

RECEIVED

Description of Asset: Metal File Cabinet

FEB 07 2023

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025088

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

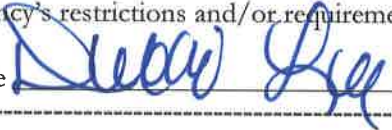
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 11912-3836

dp.

Original Acquisition Amount _____

Original Funding Source 

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 02/01/23

Fixed Asset Tag Number: N/A

Description of Asset: Metal File Cabinet

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Access Underground Bar Code-025099

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Access Underground

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1221 Circuit Clerk's Office

Signature

Debbie Lee

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount ✓

Original Funding Source ✓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 112-2023

Date Approved 3.14.2023

Signature *Kp*

RECEIVED

FEB 07 2023

BOONE CC
AUDITOR

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the

14th

day of

March

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #3 to Contract C000256 from RFB 40-12AUG19 for Cellebrite UFED 4PC Software for the Boone County Sheriff's Office to Carahsoft Technology Corporation of Reston, Virginia.

Done this 14th day of March 2023.

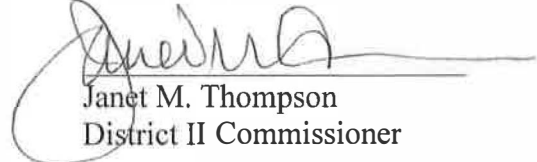
ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: February 09, 2023
RE: Amendment #3 to Contract C000256, from RFB #40-12AUG19 for Cellebrite UFED 4PC Software License and Support – Term & Supply for the Boone County Sheriff's Office with Carahsoft Technology Corporation

Amendment #3 to contract 40-12AUG19 with Carahsoft Technology Corporation for the Boone County Sheriff's Office that was awarded September 10, 2019 (Commission Order 386-2019) adds a license/dongle for a new subscription for UFED 4PC. It also includes a couple kits required to get the dongle set-up to work right.

All other terms, conditions, including pricing of the original agreement as previously amended remain unchanged.

Payment will be paid from the following Department/Account:

- Department: 1253, GF Sheriff Grants/Account: 23810 – Untagged Hardware and Software: \$6,860.00

/lp

cc: Leasa Quick, Sheriff's Office
Contract File

Commission Order #: 113-2023

Date: 03.14.2023

**CONTRACT AMENDMENT NUMBER THREE
TO
40-12AUG19 - CELLEBRITE UFED 4PC SOFTWARE LICENSE AND SUPPORT
TERM AND SUPPLY**

Contract **40-12AUG19** (renumbered to **C000256**) dated September 10, 2019 made by and between Boone County, Missouri and **Carahsoft Technology Corporation** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1. **ADD** an additional license/dongle for UFED 4 PC pursuant to quote # 37207713 dated 01/05/2023 from Rebecca Walters on behalf of the Contractor, included in the contract as **Attachment One – Amendment Three** attached hereto:

Product Description	Quantity	Coverage Dates	Firm Price – Per Each License/Dongle
UFED 4PC Ultimate Subscription Cellebrite Inc. – B-UFD-01-001	1	02/01/23 – 01/31/24	\$6,100.00
UFED Dongle Kit Cellebrite Inc. – F-KAS-00-001	1	02/01/23 – 01/31/24	\$75.00
UFED 4PC HW Kit Cellebrite Inc. – F-UFD-05-003	1	02/01/23 – 01/31/24	\$600.00

- 2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement as previously amended shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CARASOFT TECHNOLOGY

By Rebecca Walters
Title Account Representative

BOONE COUNTY, MISSOURI

By: Boone County Commission
[Signature]
Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
County Clerk

Commission Order #: 113-2023

Date: 03.14.2023

AUDITOR CERTIFICATION: In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1253/23810: \$6,860.00

DocuSigned by: <i>Kyle Riemer</i> by <i>J</i> 8C24BD84EE7A483...	3/8/2023	
Signature	Date	Appropriation Account

Amendment #3

GOVERNMENT - PRICE QUOTATION



CARASOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
 WWW.CARASOFT.COM | SALES@CARASOFT.COM

TO: Cody Bounds
 Detective
 Boone County Sheriffs Office- Internet Crimes Task Force
 2121 County Drive
 Columbia, MO 65202 USA

FROM: Rebecca Walters
 Carahsoft Technology Corp.
 11493 Sunset Hills Road
 Suite 100
 Reston, Virginia 20190

EMAIL: CBounds@boonecountymo.org
PHONE: (573) 442-5503

EMAIL: Rebecca.Walters@carahsoft.com
PHONE: (571) 662-3813 **FAX:** (703) 871-8505

TERMS: FTIN: 52-2189693
 Shipping Point: FOB Destination
 Remit To: Same as Above
 Payment Terms: Net 30 (On Approved Credit)
 Cage Code: 1P3C5
 DUNS No: 088365767
 UEI: DT8KJHZXVJH5
 Credit Cards: VISA/MasterCard/AMEX
 Sales Tax May Apply

QUOTE NO: 37207713
QUOTE DATE: 01/05/2023
QUOTE EXPIRES: 02/25/2023
RFQ NO:
SHIPPING: GROUND
TOTAL PRICE: \$6,775.00
SHIPPING AMOUNT: \$85.00

TOTAL QUOTE: \$6,860.00

114 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the 14th day of March 20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of Contract C000608 from Co-operative Contract MT-TISA FBOS 2022-R517060 - the MiCTA-Member Participation Agreement for telephone/internet services including maintenance for the Boone County Information Technology Department to CenturyLink doing business as Lumen Technologies of Arlington, Virginia.


Done this 14th day of March 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: March 08, 2023
RE: Award of Contract C000608, Cooperative Contract MT-TISA FBOS
2022-R517600 for CenturyLink Products, Services and Mitel Phone
System Maintenance for the Boone County IT Department

Purchasing requests approval for awarding contract C000608 which is co-operative contract MT-TISA FBOS 2022-R517600 for CenturyLink Products and Services awarded to CenturyLink Communications LLC, dba Lumen Technologies Group of Arlington, Virginia for the purchase of a variety of CenturyLink products, services, and Mitel phone system maintenance.

The original contract period will commence March 01, 2023 and extend through February 28, 2026.

This is a Countywide Term and Supply contract.

/lp

c: Contract File

LUMEN MICTA MEMBER PARTICIPATION AGREEMENT
MICTA CONTRACT: 195AN-MT TISA FBOS 2022-0827

This Lumen MiCTA Member Participation Agreement ("Agreement" or "Member Participation Agreement") is between **CENTURYLINK COMMUNICATIONS, LLC D/B/A LUMEN TECHNOLOGIES GROUP** ("CenturyLink" or "Lumen") and **BOONE COUNTY PURCHASING, a MiCTA Member** ("Customer" or "Member"), and is effective on the date the last party signs it (the "Effective Date"). The provision of Service under this Agreement is available only to members in good standing with MiCTA as set forth in MiCTA's bylaws. MiCTA and Lumen may modify the criteria to be a Member. Member represents and warrants that it is a MiCTA Member as evidenced by the Member number supplied below. This Agreement provides the terms and conditions applicable to Member's purchase of products and services ("Service") from Lumen.

MiCTA Member No: MTG_65201_02

1. **Term.** The term of the Agreement will commence on the Effective Date and continue until the expiration of the last Service term, unless earlier terminated in accordance with the Agreement ("Term").
2. **Service.** Lumen will provide Service in accordance with the Agreement, including all applicable Service Schedules, Service Exhibits, Statements of Work, Orders, pricing attachments, and any other documents that are attached or expressly incorporated into the Agreement ("Service Attachments") and the Telecommunications Master Service Agreement MiCTA Contract Number: MT-TISA FBOS 2022 between MiCTA and Lumen that became effective on August 18, 2022 ("MiCTA Master Agreement") which is hereby incorporated by reference. The offer contained in this Agreement is only valid provided the MiCTA Master Agreement is in full force and effect as of the Effective Date. The following Service Attachments are attached and incorporated into the Agreement. Additional Service Attachments may be added by Amendment or by Customer placing an Order.
 - **CenturyLink Domestic IQ Networking Service Exhibit**
 - **CenturyLink IQ® Managed Data Bundle Offer Attachment**
 - **CenturyLink IQ® Data Bundle Offer Attachment**
 - **Local Access Service Exhibit**
 - **Rental CPE Service Exhibit**
 - **CenturyLink® Hosted VOIP and CenturyLink IQ® SIP Trunk Service Exhibit**
 - **Domestic Network Diversity Services Exhibit**
 - **CenturyLink Select Advantage® Service Exhibit**
3. **Order(s).** The MRCs, NRCs, and usage charges applicable to the Services based upon the Term shall be those set forth in the MiCTA Master Agreement and available on the MiCTA web site for Members located at: www.mictatech.org ("MiCTA Rate Schedule"). "MRC" means monthly recurring charge, and "NRC" means non-recurring charge. If the MiCTA Rate Schedule does not set forth rates and charges applicable to a particular Service, the rates and charges for such Service shall be offered at Lumen's then-current rates. Member may submit requests for Service in a form designated by Lumen ("Order"). The term for a Service is defined in the applicable Service Attachment ("Service Term"). Unless otherwise set forth in a Service Attachment, Service will continue month-to-month at the expiration of the Service Term at the existing rates, subject to adjustment by Lumen on 30 days' written notice. Lumen will notify Member of acceptance of requested Service in the Order by delivering (in writing or electronically) the date by which Lumen will install Service (the "Customer Commit Date"), by delivering the Service, or by the manner described in a Service Attachment. Renewal Orders will be accepted by Lumen's continuation of Service. For moves, adds or changes agreed to by Lumen, Member will pay Lumen's then current charges unless otherwise specifically stated in a Service Attachment.
4. **Cancellation and Termination Charges.** Unless otherwise set forth in a Service Attachment:
 - (a) Member may cancel an Order (or portion of an Order) prior to the delivery of a Connection Notice upon written notice to Lumen identifying the affected Order and Service. If Member does so, Member will pay Lumen a cancellation charge equal to the sum of: (1) for "Off-Net" Service, third party termination charges for the cancelled Service; (2) for "On-Net" Service, one month's monthly recurring charges for the cancelled Service; (3) the non-recurring charges for the cancelled Service; and (4) Lumen's out-of-pocket costs (if any) incurred in constructing facilities necessary for Service delivery. "Off-Net" is defined as local access circuits not provided on the network owned and operated by Lumen and its affiliates. "On-Net" is defined as local access circuits provided on the network owned and operated by Lumen and its affiliates.
 - (b) Member may terminate a specified Service after the delivery of a Connection Notice upon 30 days' written notice to Lumen. If Member does so, or if Service is terminated by Lumen as the result of Member's default, Member will pay Lumen a termination charge equal to the sum of: (1) all unpaid amounts for Service actually provided; (2) 100% of the remaining monthly recurring charges for months 1-12 of the Service Term; (3) 50% of the remaining monthly recurring charges for month 13 through the end of the Service Term; and (4) if not recovered by the foregoing, any termination liability payable to third parties resulting from the termination and any out-of-pocket costs of construction to the extent such construction was undertaken to provide Service under this Agreement. The charges in this Section represent Lumen's reasonable liquidated damages and are not a penalty.
5. **Scheduled Maintenance and Local Access.** Scheduled maintenance will not normally result in Service interruption. Unless otherwise set forth in a Service Attachment, if scheduled maintenance requires Service interruption Lumen will: (1) provide Member seven days' prior written notice, (2) work with Member to minimize interruptions and (3) use commercially reasonable efforts to perform such maintenance between midnight and 6:00 a.m. local time. If third-party local access services are required for the Services, Member will: (1) provide Lumen with circuit facility and firm order commitment information and design layout records to enable cross-connects to Lumen Service(s) (provided by Lumen subject to applicable charges), (2) cooperate with Lumen (including changing demarcation points and/or

LUMEN MICTA MEMBER PARTICIPATION AGREEMENT
MICTA CONTRACT: 195AN-MT TISA FBOS 2022-0827

equipment and providing necessary LOAs) regarding circuit grooming or re-provisioning, and (3) where a related Service is disconnected, provide Lumen a written disconnection firm order commitment from the relevant third-party provider. Lumen may re-provision any local access circuits from one Off-Net provider to another or to the Lumen On-Net service, and such changes will be treated as scheduled maintenance.

6. Service Levels.

(a) Any "Service Level" applicable to Services are contained in the Service Attachments applicable to each Service. If Lumen does not meet a Service Level, Lumen will issue to Member a credit as stated in the applicable Service Attachment on Member's request, except that credits will not be provided for Excused Outages. Lumen's maintenance log and trouble ticketing systems are used to calculate Service Level events. Excused Outages mean scheduled maintenance under Section 5 and force majeure events, unless otherwise defined in a Service Attachment.

(b) Unless otherwise set forth in a Service Attachment, to request a credit, Member must contact Customer Service (contact information is located at <https://www.lumen.com/en-us/home.html>) or deliver a written request with sufficient detail to identify the affected Service. The request for credit must be made within 60 days after the end of the month in which the event occurred. Total monthly credits will not exceed the charges for the affected Service for that month. Member's sole remedies for any nonperformance, outages, failures to deliver or defects in Service are contained in the Service Levels applicable to the affected Service.

7. Right of Termination for Installation Delay. Unless otherwise set forth in a Service Attachment, in lieu of installation Service Level credits, if Lumen's installation of Service is delayed by more than 30 business days beyond the Customer Commit Date, Member may terminate the affected Service without liability upon written notice to Lumen, provided such written notice is delivered prior to Lumen delivering a Connection Notice for the affected Service. This Section will not apply where Lumen is constructing facilities to a new location not previously served by Lumen.

8. Default. If (a) Member fails to make any payment when due and such failure continues for five business days after Lumen's written notice, or (b) either party fails to observe or perform any other material term of this Agreement and such failure continues for 30 days after the other party's written notice, then the non-defaulting party may: (i) terminate this Agreement and/or any Order, in whole or in part, and/or (ii) subject to Sections 9.1 (Damages Limitations) and 6 (Service Levels), pursue any remedies it may have at law or in equity.

9. Liabilities and Disclaimers.

9.1 Damages Limitations. Neither party will be liable for any damages for lost profits, lost revenues, loss of goodwill, loss of anticipated savings, loss of data or cost of purchasing replacement services, or any indirect, incidental, special, consequential, exemplary or punitive damages arising out of the performance or failure to perform under this Agreement or any Order.

9.2 Disclaimer of Warranties. LUMEN MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE, EXCEPT THOSE EXPRESSLY SET FORTH IN THIS AGREEMENT OR ANY APPLICABLE SERVICE ATTACHMENT.

10. Billing and Payment.

10.1 Commencement of Billing. Unless otherwise set forth in a Service Attachment, Lumen will deliver written or electronic notice (a "Connection Notice") to Member when Service is installed, at which time billing will commence ("Service Commencement Date"). If Member notifies Lumen within three days after delivery of the Connection Notice that Service is not functioning properly, Lumen will correct any deficiencies and, upon Member's request, credit Member's account in the amount of 1/30 of the applicable monthly recurring charge (MRC) for each day the Service did not function properly. If Lumen cannot complete installation due to Member delay or inaction, Lumen may begin charging Member for the Service, and Member will pay such charges.

10.2 Payment of Invoices and Disputes. Unless otherwise set forth in a Service Attachment, invoices are delivered or made available monthly and due 30 days after the invoice date. Fixed charges are billed in advance and usage-based charges are billed in arrears. Member's payments to Lumen must be made via an ACH transfer or any Lumen approved payment portal (e.g., Control Center) in the currency stated on the invoice. Lumen may charge administrative fees where Member's payment and invoice preferences deviate from Lumen's standard practices. Past due amounts bear interest at 1.5% per month or the highest rate allowed by law (whichever is less). Lumen may charge Member reasonable attorneys' fees and any third-party collection costs Lumen incurs in collecting such amounts. Member is responsible for all charges regarding the Service, even if incurred as the result of unauthorized use. If Member reasonably disputes an invoice, Member must pay the undisputed amount and submit written notice of the disputed amount (with details of the nature of the dispute and the Services and invoice(s) disputed). Disputes must be submitted in writing within 90 days from the date of the invoice. If Lumen determines in good faith that a disputed charge was billed correctly, Member must pay such amounts within 10 days after Lumen provides notice of such determination. Member may not offset disputed amounts from one invoice against payments due on the same or another account.

10.3 Taxes and Fees. Member is responsible for all taxes and fees arising in any jurisdiction imposed on Member, Lumen, or a Lumen affiliate incident to the provision, sale or use of Service. This includes value added, consumption, sales, use, gross receipts, withholding, excise, ad valorem, franchise or other taxes, fees, duties or surcharges (e.g., regulatory and 911 surcharges), along with similar charges

LUMEN MICTA MEMBER PARTICIPATION AGREEMENT
MICTA CONTRACT: 195AN-MT TISA FBOS 2022-0827

stated in a Service Attachment (collectively "Taxes and Fees"). This does not include taxes based on Lumen's net income. Some Taxes and Fees, and costs of administering them, are recovered through a percentage surcharge(s) on the charges for Service. If Member is required by law to make any deduction or withholding of withholding Taxes from any payment due under this Agreement to Lumen, then, Member must increase the gross amount payable so that, after any deduction or withholding for such withholding Taxes, the net amount paid to Lumen will not be less than Lumen would have received had no such deduction or withholding been required. Charges for Service are exclusive of Taxes and Fees. Member may present Lumen with an exemption certificate that eliminates Lumen's obligation to pay certain Taxes and Fees. The exemption will apply prospectively. For additional details on taxes and surcharges that are assessed, visit <http://www.lumen.com/taxes>.

10.4 Non-Appropriations. Member intends to satisfy its obligations under this Agreement for its entire Term. For each fiscal period for Member: (a) Member agrees to include in its budget request appropriations sufficient to cover Member's obligations under this Agreement; (b) Member agrees to use all reasonable and lawful means to secure these appropriations; (c) Member agrees it will not use non-appropriations as a means of terminating this Agreement in order to acquire functionally equivalent products or services from a third party. Member reasonably believes that sufficient funds to discharge its obligations can and will lawfully be appropriated and made available for this purpose. In the event that Member is appropriated insufficient funds, by appropriation, appropriation limitation or grant, to continue payments under this Agreement and has no other funding source lawfully available to it for such purpose (as evidenced by notarized documents provided by Member and agreed to by Lumen), Member may terminate this Agreement without incurring any termination charges by giving Lumen not less than 30 days' prior written notice. Upon termination and to the extent of lawfully available funds, Member will remit all amounts due and all costs reasonably incurred by Lumen through the date of termination.

10.5 Regulatory and Legal Changes. If changes in applicable law, regulation, rule or order materially affect delivery of Service, the parties will negotiate appropriate changes to this Agreement. If the parties cannot reach agreement within 30 days after Lumen's notice requesting renegotiation, Lumen may, on a prospective basis after such 30-day period, pass any increased delivery costs on to Member. If Lumen does so, Member may terminate the affected Service on notice to Lumen delivered within 30 days of the cost increase taking effect.

11. Customer Premises; Title to Equipment. If access to non-Lumen facilities is required for the installation, maintenance, grooming, movement, upgrade and/or removal of Lumen network or equipment, Member will, at its expense: (a) secure such right of access and (b) arrange for the provision and maintenance of power and HVAC as needed for the proper operation of such equipment and network. Title to Lumen-provided equipment (including software) remains with Lumen. Member will not create or permit to be created any encumbrances on Lumen-provided equipment.

12. Acceptable Use Policy and Data Protection. Member must comply with the Acceptable Use Policy ("AUP"), which is available at <http://www.centurylink.com/aboutus/legal/acceptable-use-policy.html>, for Services purchased under this Agreement. Lumen may reasonably modify this policy to ensure compliance with applicable laws and regulations and to protect Lumen's network and Members. If Member will use the Services to process personal data subject to privacy or data protection law that requires specific terms in place with service providers, Member is responsible for requesting such terms from Lumen.

13. Critical 9-1-1 Circuits. The Federal Communications Commission's 9-1-1 reliability rules mandate the identification and tagging of certain circuits or equivalent data paths that transport 9-1-1 calls and information ("9-1-1 Data") to public safety answering points. These circuits or equivalent data paths are defined as Critical 911 Circuits in 47 C.F.R. Section 12.4(a)(5). Lumen policies require tagging of any circuits or equivalent data paths used to transport 9-1-1 Data. Member will cooperate with Lumen regarding compliance with these rules and policies and will notify Lumen of all Services Member purchases under this Agreement utilized as Critical 911 Circuits or for 9-1-1 Data.

14. International Services. For Services provided outside the United States, Member or its local affiliate may be required to enter into a separate local country addendum/agreement (as approved by local authorities) ("LCA") with the respective Lumen affiliate that provides the local Service(s). Such Lumen affiliate will invoice Member or its local affiliate for the respective local Service(s).

15. General Terms.

15.1 Force Majeure. Neither party will be liable, nor will any credit allowance or other remedy be extended, for any failure of performance or equipment due to causes beyond such party's reasonable control ("force majeure event").

15.2 Assignment and Resale. Neither party may assign its rights or obligations under this Agreement or any Service Attachment without the prior written consent of the other party, which will not be unreasonably withheld. However, either party may assign its rights and obligations under this Agreement or any Order without the consent of the other party: (1) to any subsidiary, parent, or affiliate that controls, is controlled by, or is under common control with that party; (2) pursuant to the sale or transfer of substantially all of the business or relevant assets of that party; or (3) pursuant to any financing, merger, or reorganization of that party. This Agreement and all Service Attachments will apply to any permitted transferees or assignees. Any assignee of Member must have a financial standing and creditworthiness equal to or better than Member's. Unless otherwise set forth in a Service Attachment, Member may provide Service to third parties or use the Services in connection with goods or services provided by Member to third parties ("Customer Provided Services"). To the extent permitted under law, Member will be responsible for any claims arising from or related to any Customer Provided Services. If Member sells telecommunications services, Member certifies that it has filed all required documentation and will at all times have the requisite authority with appropriate regulatory agencies respecting the same. Nothing in this Agreement confers upon any third party any right, benefit or remedy.

**LUMEN MICTA MEMBER PARTICIPATION AGREEMENT
MICTA CONTRACT: 195AN-MT TISA FBOS 2022-0827**

15.3 Affiliates. Lumen may use a Lumen affiliate or a third party to provide Service to Member, but Lumen will remain responsible to Member for Service delivery and performance. Member's affiliates may purchase Service under this Agreement, and Member will be jointly and severally liable for all claims and liabilities related to Service ordered by any Member affiliate.

15.4 Notices. Notices will be in writing and deemed received if delivered personally, sent via facsimile, pre-paid overnight courier, electronic mail (if an e-mail address is provided below) or sent by U.S. Postal Service or First Class International Post. Unless otherwise provided for in a Service Attachment, requests for disconnection of Service (other than for default) must be submitted to Lumen via Customer's portal at <https://www.centurylink.com/business/login/> or via the following website / link: <https://www.lumen.com/help/en-us/disconnects.html> and will be effective 30 days after receipt (or such longer period set forth in a Service Attachment). Notices for billing inquiries/disputes or requests for Service Level credits must be submitted to Lumen via Customer's portal at <https://www.centurylink.com/business/login/> or via Email at: billing@lumen.com. Member failure to follow this process and/or provide complete information may result in continued charges that will not be credited. All legal notices will be addressed to Lumen at: 931 14th Str., #900, Denver, CO 80202; Fax: 888-778-0054; Attn.: Notice Coordinator; and to any electronic or physical address of Member as provided in the Agreement or in its absence, to Member's address identified on the Order or as reflected in Lumen's records, Attn. General Counsel.

15.5 Confidentiality. Except to the extent required by an open records act or similar law, neither party will: (a) disclose any of the terms of the Agreement; or (b) disclose or use (except as expressly permitted by, or required to achieve the purposes of, the Agreement) the Confidential Information received from the other party. A party may disclose Confidential Information if required to do so by a governmental agency, by operation of law, or if necessary in any proceeding to establish rights or obligations under the Agreement. Each party will limit disclosure and access to confidential information to those of its employees, contractors, attorneys or other representatives who reasonably require such access to accomplish the Agreement's purposes and who are subject to confidentiality obligations at least as restrictive as those contained in this Agreement. "Confidential Information" means any commercial or operational information disclosed by one party to the other in connection with the Agreement and does not include any information that: (a) is in the public domain without a breach of confidentiality; (b) is obtained from a third party without violation of any obligation of confidentiality; or (c) is independently developed by a party without reference to the Confidential Information of the other party.

15.6 Intellectual Property Ownership; Use of Name and Marks. Nothing in the Agreement or the performance of it will convey, license, or otherwise transfer any right, title, or interest in any intellectual property or other proprietary rights held by either party or its licensors. Neither party will use the name or marks of the other party or any of its affiliates for any purpose or issue any press release or public statement relating to this Agreement without the other party's prior written consent.

15.7 Governing Law; Amendment. This Agreement will be governed and construed in accordance with the laws of the State in which Member's principal office is located, without regard to its choice of law rules. Each party will comply with all applicable laws, rules and regulations associated respectively with Lumen's delivery or Member's use of the Service under the Agreement. This Agreement, including any Service Attachments, constitutes the entire and final agreement and understanding between the parties with respect to the Service and supersedes all prior agreements relating to the Service. Lumen is not subject to any obligations that are not explicitly identified in this Agreement. This Agreement may only be modified or supplemented by an instrument executed by an authorized representative of each party. No failure by either party to enforce any right(s) under the Agreement will constitute a waiver of such right(s).

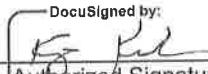
15.8 Relationship and Counterparts. The relationship between the parties is not that of partners, agents, or joint venturers. This Agreement may be executed in one or more counterparts, all of which taken together will constitute one instrument. Digital signatures and electronically exchanged copies of signed documents will be sufficient to bind the parties to this Agreement.

**CENTURYLINK COMMUNICATIONS, LLC D/B/A LUMEN
TECHNOLOGIES GROUP**

BOONE COUNTY PURCHASING

DocuSigned by:

Authorized Signature

DocuSigned by:

Authorized Signature

Name Typed or Printed
Manager, Offer Management

Name Typed or Printed
Presiding Commissioner, Boone County

Title
3/7/2023

Title
03/08/2023

Date

Date

Address for Notice:
Facsimile number (if applicable):
Person designated for notices:

LUMEN MICTA MEMBER PARTICIPATION AGREEMENT
MICTA CONTRACT: 195AN-MT TISA FBOS 2022-0827

APPROVED AS TO FORM:

ATTEST

DocuSigned by:
[Signature]
County Counselor

DocuSigned by:
[Signature]
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:
Kyle Patten
Signature

3/6/2023

Date

County-Wide Term & Supply

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the

14th

day of

March

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract Number C000598 with J Louis Crum Corporation for Professional Services for the Evaluation of Geothermal System at the Emergency Communication Center for \$26,263.50. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 14th day of March 2023.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: March 14, 2023
RE: Professional Services Contract C000598 – Evaluation of Geothermal System at the Emergency Communication Center

Boone County Facilities Maintenance Department requested Purchasing route for Commission approval the attached professional services contract C000598 – Evaluation of Geothermal System at the Emergency Communication Center with J Louis Crum Corporation of Columbia, Missouri.

Facilities Maintenance has requested the evaluation of the geothermal system at the ECC because there is concern that the geothermal loop is operating at a temperature above where it should be expected.

Cost of evaluation is \$26,263.50 and will be paid from department 2705 – 911/EM FM Building Maintenance, account 71100 – Outsourced Services. Facilities Maintenance has processed a Budget Amendment for this project.

cc: Contract File
Jody Moore, Facilities Maintenance, CJ Dykhouse, Legal, Janet Thompson,
Commission

PROFESSIONAL SERVICES AGREEMENT FOR
Evaluation of Geothermal System at Emergency Communications Center

THIS AGREEMENT, C000598, dated the 14th day of March 2023 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **J Louis Crum Corporation** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Agreement for an Evaluation of Geothermal System at Emergency Communications Center, a Proposal from J. Louis Crum dated January 27, 2023 signed by D. Scott Fritz, and the J Louis Crum Plumbing Services Term & Supply contract approved by Boone County Commission Order 538-2019, including all attachments and certifications incorporated into said contract. All such documents shall constitute the contract documents, which are incorporated herein by reference.

2. **Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County services and deliverables set out in the Proposal from J. Louis Crum dated January 27, 2023 signed by D. Scott Fritz which incorporates a proposal from McClure Engineering dated November 4, 2022, both of which are attached hereto and incorporated herein. Notwithstanding anything stated herein, the total contract costs authorized per this Agreement shall not exceed Twenty-Six Thousand Three Hundred Sixty Two Dollars and Fifty Cents (\$26,362.50).

3. **Contract Duration** - This Contract shall commence on the 1st day of February, 2023, and the services and deliverables under this agreement shall be provided in a prompt and timely fashion after Contractor is given notice to proceed from County.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Facilities Maintenance office at 613 East Ash Street, Columbia, Missouri 65201 and shall be handled in the same way as Contractor's invoices are handled with its plumbing term & supply contract.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other proposal or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

a. County may terminate this agreement due to material breach of any term or condition of this agreement, or

b. County may terminate this agreement if key personnel providing services are changed such that in the opinion of the Boone County commission delivery of services are or will be delayed or impaired, or if services are otherwise not in conformity with proposal specifications, or if services are deficient in quality in the sole judgment of County, or

c. If appropriations are not made available and budgeted for any calendar year to fund this agreement.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

J LOUIS CRUM CORPORATION

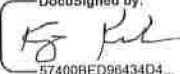
BOONE COUNTY, MISSOURI

By:

By: Boone County Commission

DocuSigned by:

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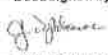
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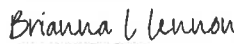
D. Scott Fritz, Vice President

Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:

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DocuSigned by:

D267E242BFB948C...

County Counselor

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:

8C24BD64EE7A483...

3/8/2023

2705-71100 / \$26,362.50

Signature

Date

Appropriation Account

J. Louis Crum Corporation

Mechanical Contractor
Since 1924

1312 N. Creasy Springs Road
Columbia, Missouri 65202
Phone: (573) 443-2488

Heating Air Conditioning Plumbing
Commercial Refrigeration Fire Protection
Fax: (573) 443-3469

Friday, January 27, 2023

TO: Boone County Facilities Maintenance
RE: Project to evaluate geothermal system at Emergency Communications Center

We propose to engage Kyle Knudten of McClure Engineering to provide an analysis of the geothermal system currently in use at the Boone County Emergency Communications Center (BCECC).

We were informally approached by Doug Coley during his time as facilities manager to provide insight into the workings of the geothermal system at the BCECC approximately two years ago. There was concern that the geothermal loop was operating at a temperature above where it should be expected. This was done because we had been involved in the maintenance contract for plumbing services and Doug had developed some trust in Steve Shufelberger through that relationship.

Steve Shufelberger and I visited the site on a few occasions and could see that the temperature for the loop water seemed to be at or above 90 degrees F even in the winter months when such systems usually see temperatures drop below normal ground temperatures of ~55 degrees F.

Since we do not have a great deal of expertise in geothermal systems, I thought that it would be wise to engage someone more familiar with them as a consultant. I knew that McClure Engineering had been involved in one of the larger geothermal system designs in the state, Missouri University of Science and Technology in Rolla, so I reached out and was put in contact with Kyle Knudten.

I attach his proposal. We would implement that plan with J. Louis Crum support and could do so as follows:

McClure Engineering	\$19,500.00
15% Markup for subcontracted services	\$2,925.00
Up to 50 hours of support from J. L Crum at \$78.75/hr	\$3,937.50
Total not to exceed	26,362.50

Sincerely,


D. Scott Fritz

MCCLURE ENGINEERING

November 4, 2022

Via email: scottf@jlcrum.com

Scott Fritz
J. Louis Crum
1312 N Creasy Springs Rd.
Columbia, MO 65202

Re: Proposal for Consulting Services
Boone County, Missouri
Emergency Communication Center
Geothermal Remediation Study

Dear Scott:

We are pleased to present you with this proposal to provide professional consulting services for the project referenced above. Below is our understanding of the project along with our Scope of Work and Fee.

Description of Project

We understand that the project consists of an engineering study of the geothermal system at the Boone County Emergency Communication Center located at 2145 County Dr, Columbia, MO 65202. We understand that anecdotal observations in the building have revealed increasing leaving water temperatures from the bore field, in the range of 95°F and even higher, especially toward the end of the cooling season. The temperatures reported are significantly higher than what would be anticipated in a typical geothermal bore field, even with time of year considerations. The aim of this study will be to explain the reason for elevated bore well water temperatures and to identify possible remediation efforts to bring temperatures back within industry-recognized normal operating parameters.

The deliverable for this study will be an engineering report that building ownership can use as a decision-making tool for next steps. Those next steps are likely to be a supplemental engineering effort followed by a construction project to address the performance issues in the building. That supplemental engineering effort is not part of this proposal, as the nature of that effort is not yet understood.

Engineering Study Scope of Work

The engineering study will explore equipment configuration and operation to identify the system's ability to meet facility load requirements as currently designed, installed, balanced, and operated. Where there may be shortcomings in that ability, we will identify potential strategies to address those issues for the building moving forward.

1. Collect existing documents, including building drawings, equipment shop drawings, temperature control shop drawings, and testing & balance reports. These documents are essential for us to understand and evaluate the building's design and current operation in our evaluation of operation.
 - a. Building energy consumption data including metering data collected over the course of the past 1 to 2 years of operation is additional information that would be very valuable in further refining our technical evaluation, if it is available. This includes electric and diesel consumption (to account for operation on generator).
2. Perform field investigations to identify current operating conditions and potential deficiencies that contribute to geothermal loop operation.

Scott Fritz
November 4, 2022
Page 2 of 3

- a. In addition to the survey of the building systems and their components, the building automation system will also be surveyed. We will review existing control strategies, programmed sequence of operation, and building schedules.
 - b. We will deploy a clamp-on ultrasonic flow meter with temperature sensors and a datalogger to gather operational thermal performance of the building and the well field. This will require at least two site visits, one to deploy the logger and a second to collect the logger and data.
3. Using available building data, we will evaluate building loads and the ability of the installed equipment to meet those loads throughout the year.
 4. We will evaluate the hydronic equipment and layout to verify that system flows are achievable within the design intent and building requirements.
 5. Prepare a summary report to address our findings with relation to building load demand satisfaction, hydronic performance, programming and sequencing, and current operation. Where deficiencies in operation are identified, we will prepare schematic narratives for potential remediation efforts to consider for execution in a future project. In addition to addressing how the recommendations fulfill identified deficiencies, they will include statements of components, configuration, benefit, drawback, and budget cost, to support a decision-making process moving forward.
 6. The summary report will be reviewed in an in-person meeting to discuss our findings and to help determine a course of action moving forward.
 7. Upon completion and review of the summary report, a subsequent project to implement the agreed upon measures will likely be required. We can provide a follow-up proposal for those services to develop and administer that effort once the total scope of that work has been established.

Dependencies for Study

For success of our study, we have assumed that the materials listed below are available for our use.

- Project Drawings, full set including Civil, Architectural, Mechanical, and Electrical.
- Mechanical equipment Shop Drawings.
- Testing and Balancing Report.

Further, we are assuming that we will have reasonable access to the Building Automation System, or at least trend data that is available in it. We have a good working relationship with the C&C Jefferson City office, so we do not anticipate any complications from that end.

Fee for Consulting Services

We propose to perform the above Scope of Work for a **Fixed Fee of \$ 19,500**. This fee includes all items and tasks attributable to the performance of the work such as drawing reproduction, express deliveries, travel miles to site, and meetings. Additional services and reimbursable expenses will be billed based fees negotiated at the identification of those services.

Additional Services

Additional Services include all services that are not part of the Scope of Work as described above. This includes those services that arise as a result of unforeseen circumstances and will require an additional fee. Typical items included in Additional Services are as follows:

1. Services resulting from changes in scope or magnitude of the project as described and agreed to under the Scope of Work.

Scott Fritz
November 4, 2022
Page 3 of 3

2. Services in connection with a public hearing, arbitration, or legal proceedings.
3. Services in conjunction with obtaining energy efficient accreditation, including but not limited to LEED and Energy Star.
4. Testing and Balancing services.

The above fee is valid for a period of 90 days from the date of this proposal, after which McClure Engineering reserves the right to retain or modify it to reflect changing economic conditions.

We acknowledge written acceptance of this proposal as acceptance of our proposed Scope of Work and Fee, and to authorize us to proceed.

Please call me if you have any questions regarding this proposal. Thank you for the opportunity.

Sincerely,


Kyle Knudten

KJK:tbm

C000309



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-448-4864 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM	
INSURED J. LOUIS CRUM CORPORATION, CENTRAL MISSOURI PLUMBING 1312 N CREAMY SPRINGS RD COLUMBIA, MO 65202-1316		INSURER(S) AFFORDING COVERAGE INSURER A: FEDERATED MUTUAL INSURANCE COMPANY NAIC # 13935	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 452 REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	6138865	09/30/2022	09/30/2023	EACH OCCURRENCE: \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence): \$100,000 MED EXP (Any one person): EXCLUDED PERSONAL & ADV INJURY: \$1,000,000 GENERAL AGGREGATE: \$2,000,000 PRODUCTS - COMP/OP AGG: \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	6138865	09/30/2022	09/30/2023	COMBINED SINGLE LIMIT (Per accident): \$1,000,000 BODILY INJURY (Per person): BODILY INJURY (Per accident): PROPERTY DAMAGE (Per accident):
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION	N	N	6138869	09/30/2022	09/30/2023	EACH OCCURRENCE: \$5,000,000 AGGREGATE: \$5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/H	N/A	1807983	09/30/2022	09/30/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT: \$1,000,000 E.L. DISEASE - EA EMPLOYEE: \$1,000,000 E.L. DISEASE - POLICY LIMIT: \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
SEE ATTACHED PAGE

CERTIFICATE HOLDER 039-532-7 452 0 BOONE COUNTY MISSOURI 601 E WALNUT ST FL 2ND COLUMBIA, MO 65201-4460	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED BY CONTRACT ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

- A. WHO IS AN INSURED for "bodily injury" and "property damage" liability is amended to include:
Any person or organization other than a joint venture, for which you have agreed by written contract to procure bodily injury or property damage "auto" liability insurance arising out of operation of a covered "auto" with your permission. However, this additional insurance does not apply to:
- (1) The owner or anyone else from whom you hire or borrow a covered "auto". This exception does not apply if the covered "auto" is a "trailer" connected to a covered "auto" you own.
 - (2) Your "employee" if the covered "auto" is owned by that "employee" or a member of his or her household.
 - (3) Someone using a covered "auto" while he or she is working in a business of selling, servicing, repairing, parking or storing "autos" unless that business is yours.
 - (4) Anyone other than your "employees", partners (if you are a partnership), members (if you are a limited liability company), or a lessee or borrower or any of their "employees", while moving property to or from a covered "auto".
 - (5) A partner (if you are a partnership), or a member (if you are a limited liability company) for a covered "auto" owned by him or her or a member of his or her household.
- B. The coverage extended to any additional insured by this endorsement is limited to, and subject to all terms, conditions, and exclusions of the Coverage Part to which this endorsement is attached.
- In addition, coverage shall not exceed the terms and conditions that are required by the terms of the written agreement to add any insured, or to procure insurance.
- C. The limits of insurance applicable to such insurance shall be the lesser of the limits required by the agreement between the parties, or the limits provided by this policy.
- D. Additional exclusions. The insurance afforded to any person or organization as an insured under this endorsement does not apply:
1. To "loss" which occurs prior to the date of your contract with such person or organization;
 2. To "loss" arising out of the sole negligence of any person or organization that would not be an insured except for this endorsement.
 3. To "loss" for any leased or rented "auto" when the lessor or his or her agent takes possession of the leased or rented "auto" or the policy period ends, whichever occurs first.

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - AUTOMATIC STATUS WHEN
REQUIRED IN A WRITTEN CONSTRUCTION
AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II - Who Is An Insured** is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
1. Your acts or omissions; or
 2. The acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured.
- However, the insurance afforded to such additional insured:
1. Only applies to the extent permitted by law; and
 2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
- A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.
- B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:
- This insurance does not apply to:
1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.
- This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION) -
AUTOMATIC**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV - **Conditions**:

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.

**AFFIDAVIT OF COMPLIANCE WITH OSHA
TRAINING REQUIREMENTS PURSUANT TO §292.675 RSMo
(FOR ALL PUBLIC WORKS PROJECTS AFTER 8/28/2009)**

County of Boone)
)ss
State of Missouri)

My name is D. Scott Fritz. I am an authorized agent of J. Louis
Crum Corporation (Company). I am aware of the requirements for OSHA training set out in §292.675 Revised Statutes of Missouri for those working on public works. All requirements of said statute have been fully satisfied and there has been no exception to the full and complete compliance with said provisions relating to the required OSHA training for all those who performed services on this public works contract for Boone County, Missouri.

NAME OF PROJECT: Boone County Plumbing Services

[Signature] 11/15/2022
Affiant Date

D. Scott Fritz Vice President
Printed Name

Subscribed and sworn to before me this 15th day of November, 2022.

NANCY M. SCHOELLIG
Notary Public - Notary Seal
STATE OF MISSOURI
Callaway County
My Commission Expires: February 2, 2023
Commission #15505679

[Signature]
Notary Public, Nancy M. Schoellig

NOTE: Failure to return this Affidavit with project close-out documents may result in referral of this project to the Department of Labor and Industrial Relations for further action to determine compliance with RSMo Sec. 292.675.

116 -2023

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 23

In the County Commission of said county, on the 14th day of March 20 23

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve an agreement with the i5GroupLLC for Planning Services Consultant for Boone County Master Plan for \$299,944.00.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 14th day of March 2023.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Bid File – Award Recommendation
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: March 14, 2023
RE: Request for Qualifications Award Recommendation: C000605 (Bid 15-12OCT22) – *Planning Services Consultant for Boone County Master Plan*

Request for Proposal 15-12OCT22 – *Planning Services Consultant for Boone County Master Plan* closed on October 12, 2022. One proposal response was received.

The evaluation committee consisted of:

- Bill Florea, Director, Boone County Resource Management
- Thaddeus Yonke, Senior Planner, Boone County Resource Management
- Vicki Hobbs, Citizen
- Kyle Michel, City Administrator, City of Ashland
- Tom Ratermann, General Manager, Boone County Regional Sewer District
- Tara Strain, City Administrator, City of Centralia
- Patrick Zenner, Development Services Manager, City of Columbia

Recommendation for award is The i5Group LLC of St. Louis, Missouri per the attached Evaluation Report. Cost of contract is \$299,944.00 and will be paid from department 1711 – GF RM Administration, account 71100 – Outsourced Services. \$300,000 is budgeted. A Budget Amendment was processed by Resource Management.

ATT: Evaluation Committee Report

cc: RFQ File
Bill Florea, RM

Evaluation Report for Request for Qualifications

15-12OCT22 – Planning Services Consultant for Boone County Master Plan

OFFEROR #1: The i5Group LLC

It has been determined that **The i5Group LLC** has submitted a **responsive** RFQ response meeting the requirements set forth in the original Request for Proposal.

It has been determined that **The i5Group LLC** has submitted a **non-responsive** Statement of Qualifications.

Note: **The i5Group LLC**, in association with **Robert Lewis, Community & Economic Development Solutions, Lochmueller Group, and Biohabitats**. The i5Group is lead.

Experience/Expertise of Offeror (e.g., Ability to provide experienced staff; experience in project type; past performance on similar projects; qualified references for similar projects)

Strengths:

- Developed a comprehensive plan for a similar size county (Madison County, Illinois, population 268,000)
- i5Group established in 2014
- The i5Group, Biohabitats, and the Lochmueller Group have all worked on public agency projects in Boone County in the past.
- The i5Group has worked on many Missouri public agency projects.
- Ample experience working with counties and larger metropolitan areas
- Broad compliment of staff and subs from various industries with their own strengths and experiences
- The Community Planning Lab listed seven (7) city projects they had previously worked on.
- Lochmueller Group founded as an infrastructure planning firm in 1980.
- Biohabitats founded 40 years ago. Jessica Hardesty Norris based in Columbia, MO.
- Stephen Ibendahl with the i5Group has 25 years of experience as a community planner.
- The interdisciplinary and collaborative approach to planning was strong
- In-state location of the consulting group
- Affiliation with an educational institution (SLU)
- Without verifying references and clients' perceptions of past performance, the response to the RFQ included requested information and raised no immediate concerns.

- Utilization of alternate and extensive outreach opportunities. Set up web sites and know how to set up on-line and in-person meetings.
- Following the reference check of Madison County, Matt Brandmeyer of Madison County stressed that some of Stephen's strengths include that he has a rural background and understands rural issues (which is something that Boone County is seeking). Matt added that Stephen comes across as earnest and was a good presenter and communicator throughout their project. The i5Group completed their project on time and in budget. Their plan included lots of maps and graphics and was in a good layout.

Concerns:

- Proximity of staff/subs with relation to Boone County. i.e., using an engineering firm from Indiana. Most other staff and subs coming out of the STL metro.
 - The county will still be able to meet with in-person meetings and virtual meetings.
- Most communities and entities the i5Group have worked with are much more metro/urban than Boone County. Likely not problematic as the process is all the same... listen, analyze, compile information, and present.
 - Although the majority of their clients have been cities and more experience in countywide planning might have been expected, their non-traditional approach to planning in Madison County IL alleviated any concern.
- Provide contact information for a reference for Madison County, IL.
 - Provided by e-mail on November 4, 2022.
- Regarding new tools necessary for engagement post covid pandemic: How are you conducting on-line open house meetings? What agencies have you done that for in the past?
 - Answered in clarification #1 response. On-line open houses. "Live" webinars that are recorded so those that can't attend can watch the recording at a later date.
- Without verification of engagement of effectiveness, their methods of outreach as well as engagement may or may not be proven.
 - Clarification question: Provide examples of how your engagement processes with multiple municipal and other governmental entities have ensured all viewpoints, opportunities, and concerns have been addressed in a manner that the public and those entities felt was appropriate.
 - Response provided in Clarification #1 response. For Madison County, created a technical committee that included representatives from communities, economic development, Farm Bureau, private development, and the regional park district. Regular updates were given to the planning commission, County board development committee, and a group meeting of all communities. Also hosted in-person public open houses throughout the County.
- What experience do you have in addressing issues caused by municipal areas expanding via annexation within an unincorporated county?

- Response provided from Clarification #1. City of Manchester, Missouri.

Method of Performance (e.g., required insurance; performance, ability, capacity; Offeror's proposal to meet established criteria; proposed project approach)

Strengths:

- They engage the public, stakeholders, and elected officials through one-on-one meetings, small group discussions, surveys, open houses, work groups, committees, social media, and printed materials.
- Provided a 18–24-month schedule/timeline.
- Can provide adequate insurance
- Provided ample support of past projects showing deliverables arriving on time and within budget
- Multifaceted team working on different project components simultaneously and independently
- The Offeror was responsive to the required elements of the RFQ

Concerns:

- Amount of public facing open houses or interaction. Haven't been in the County long enough to have much of an opinion here but my general observation is that people are highly involved and invested in local government. The minimal open houses could be problematic. On the other hand, surveys could suffice.
- There was too emphasis on economic analysis which appeared over-weighted. It is important to know how the economics will grow the county but it is more important to know how to balance that growth.
- There was heavy emphasis on municipality (e.g., park planning) vs. County needs.
- How do you anticipate/envision participation by the studio students in working with the client in the preparation of the plan?
 - Response provided in Clarification #1. Interns assist in the economic/demographic research work.
- What is the role of Lewis and Ibendahl in the preparation of the plan and the oversight of other staff? Define by percentage of engagement on a weekly basis and with whom?
 - Response provided in Clarification #1. Stephen Ibendahl is project manager and lead planner. All project deliverables and communications flow through Stephen. Bob Lewis assists with demographic and market analysis. Stephen will attend 100% of the meetings. Other key personnel will attend as needed. Zoom update meetings are held every other week.
- Advertised to promote and raise awareness of open houses and an online survey for the comprehensive plan for Madison County on Facebook. While this is acceptable, will need additional mediums of promotion and awareness. Other than Facebook, what other digital media method might they use and who are they targeting?

- Response provided in Clarification #1. A variety of avenues such as City of Centralia quarterly newsletter, Chambers of Commerce, School Districts, show-Me Stormwater Management listening session, dedicated plan website, e-blasts, on-line map comment tools, other social media. Non digital tools include mailings, community newsletter, newspaper articles, flyers, yard signs, traffic message boards, civic and organization events, popups, and press releases.
- When you do these types of collections of issues/comments on social media, how much moderation do you do? How do you report the issues/concerns raised to the County?
 - Response provided for Clarification #1. Use of social media to direct people to more respectful ways to collect comments, such as an on-line survey or map comment tools.
- Boone County has two rural fire districts, an independent sewer district, four water districts, and two electric utilities, as providers of services to county residents. What experience do you have engaging and incorporating comments, plans, and issues relating to the coordination of said services?
 - Response provided in Clarification #1. Those groups are included as part of the early stakeholder meetings.
- How involved was the consultant in the selection of the steering advisory committee?
 - Response provided in Clarification #1. Willing to provide advice and involvement.




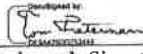
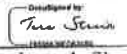
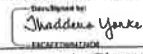

SUMMARY:

The evaluation committee initially met on November 3, 2022. Following this meeting, clarification questions were identified and sent to the i5Group with a due date for their response of November 11, 2022. The evaluation committee checked references for the i5Group with Madison County, IL (11/16/22) and City of Manchester, MO (11/18/22). Positive references were received.

A presentation by the i5Group with questions and answers occurred on December 1, 2022. Besides the evaluation team members, attendees included Stephen Ibcndahl, The i5Group, Jackie Wellington/Beth Noonan, Community and Economic Development Solutions, Jessica Norris, Biohabitats, and Keven Neil, Lochmueller Group.

The committee felt the group presented their qualifications very well, and the County's concerns were adequately addressed and alleviated. They felt the team's qualifications illustrated that they should be able to produce a Comprehensive Master Plan satisfactory for the County.

Recommendation for Award: The evaluation committee recommends the County move forward with negotiations for scope/pricing for an award of contract with the i5Group.

 DocuSigned by: Bill Florea	2/1/2023
Evaluator's Signature: Bill Florea, Director, Boone County Resource Management	Date
 DocuSigned by: Vicki Hobbs	1/31/2023
Evaluator's Signature: Vicki Hobbs, Citizen	Date
 DocuSigned by: Kyle Michel	1/31/2023
Evaluator's Signature: Kyle Michel, City Administrator, City of Ashland	Date
 DocuSigned by: Tom Ratermann	2/1/2023
Evaluator's Signature: Tom Ratermann, Boone County Regional Sewer District	Date
 DocuSigned by: Tara Strain	2/1/2023
Evaluator's Signature: Tara Strain, City Administrator, City of Centralia	Date
 DocuSigned by: Thaddeus Yonke	2/1/2023
Evaluator's Signature: Thaddeus Yonke, Senior Planner, Boone County Planning	Date
 DocuSigned by: Patrick Zenner	2/1/2023
Evaluator's Signature: Patrick Zenner, Development Services Manager, City of Columbia	Date

PROFESSIONAL SERVICES AGREEMENT Boone County Master Plan

Provisions Date

This Agreement, C000605, is made between the County of Boone, Missouri ("the Owner") with its principal address of Boone County Government Center, 801 E Walnut St, Columbia, MO 65201 and The i5Group LLC, a limited liability company, ("The i5Group" or "Service Provider") with its principal address of 4818 Washington Blvd, Suite 203, St. Louis, MO 63108 for the provision of professional services as provided herein and referred to as the "Project". The i5Group contract number is 202202426.

Scope and Compensation

Section 1 – Scope of Work

See Attachment A

Section 2 – Schedule of Services

The project schedule will be 24-months upon execution of this Agreement, exclusive of review time by the Owner. The schedule may be extended or modified if mutually agreed by Owner and Service Provider in writing. The Service Provider will commence work within two (2) weeks after receiving notice to proceed from the Owner.

Section 3 – Compensation

Compensation for Professional Service and Reimbursable Expenses performed under this Agreement shall be \$299,944. Supplemental services, when requested in writing by the Owner, shall be compensated on an agreed-to hourly basis or on the basis of a negotiated fee provided in an amendment to this Agreement. Supplement services are requests by the Owner of the Service Provider that are beyond the Scope of Work. Service Provider reserves the right to shift estimated amounts per Task, Personnel, and Expenses as long as the total contract amount is not exceeded.

Section 4 – Payments

1. Service Provider will invoice the Owner on a monthly basis. Monthly payments to the Service Provider shall be based on (1) the percentage of the Scope of Services completed and shall include payment, if applicable for (2) Supplemental Services performed, and (3) Reimbursable Expenses incurred. Payments for work satisfactory completed will be made to the Service Provider upon receipt of an invoice to the Owner. Invoices shall note the percentage of the scope of services that is completed for the monthly billing period. If the Owner disputes all or any portion of any statement from the Service Provider for Professional Service or Reimbursable Expenses, the Owner shall notify the Service Provider in writing within seven (7) days of receipt of the disputed statement, describing the nature of the dispute and including a reasonably detailed explanation of the reason for the dispute.

2. Payments are due and payable thirty (30) days from receipt of a correct Service Provider's invoice. Invoiced amounts unpaid sixty (60) days after the invoice date shall be deemed overdue. Pursuant to this Agreement, overdue payments may be grounds for suspension of services or termination of this Agreement.

Section 5 – Owners Right to Withhold Payment

Nothing in this Agreement shall prevent the Owner from withholding payment or final payment from the Service Provider. Reasons for withholding payment or final payment shall include, but not be limited to, the following: unsatisfactory job progress; disputed work; failure to comply with any material provision of the Agreement; third party claims filed or reasonable evidence that a claim will be filed; failure to make timely payments for sub-contractor labor; or reasonable evidence that a sub-contractor cannot be fully compensated under its contract with the Service Provider for the unpaid balance of the contract sum.

Section 6 – Subletting, Assignment or Transfer

No portion of the work covered by this Agreement, except as provided herein, shall be sublet or transferred without the written consent of the Owner. The subletting of the work shall in no way relieve the Service Provider of his primary responsibility for the quality and performance of the project.

Section 7 – Decisions under this Agreement

The Owner will reasonably determine the acceptability of work performed under this Agreement, and will reasonably decide all questions which may arise concerning the engagement.

Professional Services

Section 8 – Standard of Care

The Professional Services shall be performed with care and diligence in accordance with the professional standards applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

Section 9 – Coordination

The Service Provider shall coordinate the services of its sub-consultants, and shall cooperate with the Owner's representatives in the best interest of the project.

Section 10 – Representations

The Service Provider represents that he and his sub-consultants have and shall maintain throughout the performance of the Professional Services under this Agreement the requisite licenses, registrations, commercial and professional liability insurance, and/or certifications required for the performance of these Services in the jurisdiction in which the Project is located.

Owner's Responsibilities

Section 11 – Owner's Representative

The Owner shall designate a representative with authority to act on the Owner's behalf with regard to the Project.

Section 12 – Approvals

Owner's decisions, approvals, reviews and responses shall be communicated to the Service Provider in a timely manner so as not to delay the performance of the Professional Services. Comments from the Owner's Representative shall be a consolidation of all comments of interested user groups or entities to provide clear direction to the Service Provider and to avoid delays.

Section 13 – Notice of Nonconformance

If the Owner observes or becomes aware of any errors or omissions or inconsistencies in any documents provided by the Service Provider or any fault or defect in the Project, the Owner shall give written notice thereof to the Service Provider within seven (7) days of observation.

Section 14 – Project Permit and Review Fees

The Owner shall provide all reviews and permits as required internally by the Owner, unless otherwise stated in Scope of Services.

Document Ownership

Section 15 – Document Ownership

The Service Provider shall be deemed the author and owner of all deliverables provided to the Owner, including but not limited to plans, drawings, displays, graphic art, photographs, and other images and devices in any medium, including electronic data or files, which are developed, created, or derived pursuant to this Agreement by the Service Provider (collectively, the "Materials").

Subject to payment by the Owner of all Compensation and Reimbursable Expenses owed to the Service Provider, Materials shall be delivered to the Owner. All such information produced under this Agreement shall be available at any time for use by the Owner without restriction or limitation on its use. If the Owner incorporates any portion of the Materials into a project other than that for which it was performed or makes an unauthorized modification of the Materials, the Owner shall save the Service Provider from any claims and liabilities resulting from such use, to the extent permitted by law.

Suspension or Termination of Agreement

Section 16 – Owner’s Right to Suspend or Terminate Services

The Owner may, without being in breach hereof, suspend or terminate the Service Provider’s services under this Agreement, or any part of them, for cause or for the convenience of the Owner, upon giving the Service Provider fifteen (15) days’ prior written notice of the effective date thereof. The Service Provider shall not accelerate performance of services during the fifteen (15) day period without the express written request of the Owner.

Section 17 – Owner Suspension or Termination for Convenience

Should the Agreement be suspended or terminated for the convenience of the Owner, the Owner will pay to the Service Provider the percentage of the Scope of Services completed for the monthly invoice billing period as of the date the Service Provider receives notice of suspension or termination. Owner shall also pay Service Provider the reimbursable expenses incurred for the month until such time as the Service Provider receives notice of suspension or termination. The Owner shall also pay the Service Provider reasonable costs incurred by the Service Provider in suspending or terminating the services.

The payment will make no other allowances for damages or anticipated fees or profits. In the event of a suspension of the services, the Service Provider’s compensation and schedule for performance of services hereunder shall be equitably adjusted upon resumption of performance of the services.

Section 18 – Service Provider Liability

Except to the extent of the required insurance limits set out in paragraph 20, the Service Provider shall only be responsible for its own acts and omissions and shall be liable only for the Service Provider’s portion of any claims, losses, expenses, damages, or claims expenses. The Service Provider’s total liability to the Owner for any and all claims, losses, expenses, damages, or claims expenses arising out of this agreement from any cause or causes, shall not exceed the amount of the Service Provider’s total compensation for services received by the Service Provider under this agreement.

Section 19 – Service Provider Right to Suspend or Terminate

Upon the occurrence of any of the following events, the Service Provider may suspend performance hereunder by giving the Owner thirty (30) days written notice and may continue such suspension until the condition is satisfactorily remedied by the Owner. In the event the condition is not remedied within sixty (60) days of the Service Provider’s original notice, the Service Provider may terminate this agreement.

1. Receipt of written notice from the Owner that funds are no longer available to continue performance.
2. The Owner’s persistent failure to make payment to the Service Provider in a timely manner. Persistent failure is defined as two or more late payments as defined under Section 4.
3. Any material breach to the Agreement by the Owner.

Insurance

Section 20 – Service Provider to Maintain Insurance

The Service Provider shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County. The Service Provider shall maintain commercial general liability, automobile liability, and worker's compensation in full force and effect to protect the Service Provider for claims under Worker's Compensation Acts, claims for damages for personal injury or death, and for damages to property arising from the negligent acts, errors, or omissions of the Service Provider and its employees, agents and sub-consultants in the performance of the services covered by this Agreement, including without limitation, risks insured against in commercial general liability policies.

The Service Provider shall also maintain professional liability insurance to protect the Service Provider against the negligent acts, errors, or omissions of the Service Provider and those for whom it is legally responsible, arising out of the performance of professional services under this Agreement.

The Service Provider insurance coverage shall be for not less than the following limits of liability:

Worker's Compensation: Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$500,000 each employee, \$500,000 each accident, and \$500,000 policy limit.

Comprehensive General Liability Insurance: The amounts of insurance shall be not less than \$2,000,000 per limit for any one occurrence covering both bodily injury and property damage, including accidental death. The Contractor shall furnish the County with Certificate(s) of Insurance which name the County of Boone – Missouri as additional insured in an amount as required in this contract and requiring a thirty (30) day mandatory written cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the project.

Professional Liability Insurance: The Contractor is required to carry Professional Liability Insurance with a limit of no less than \$1,000,000 and naming Boone County as additional insured.

Automobile Liability: The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$100,000 each occurrence for hired autos and non-owned autos and \$100,000 aggregate limit.

The Service Provider shall, upon request at any time, provide the Owner with certificates of insurance evidencing the Service Provider commercial general or professional liability policies and evidencing that they and all other required insurance are in effect as to the services under this Agreement.

Any insurance policy required as specified in Section 20 shall be written by a company which is incorporated in the United States of America or is based in the United States of America.

Indemnification

Section 21 – Indemnification

To the extent authorized by Missouri law, the Owner and Service Provider each agree to indemnify and hold harmless the other, and their respective officers, employees, and representatives, from and against liability for losses, damages, and expenses, including reasonable attorneys' fees as are awarded according to applicable law, to the extent such losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions.

Other Terms and Conditions

Section 22 – Compliance with Laws

The Service Provider shall comply with all federal, state, and local laws, ordinances, and regulations applicable to the project, including Title VII of the Civil Rights Act of 1964 and non-discrimination clauses incorporated herein, and shall procure all licenses and permits necessary for the fulfillment of obligations under this contract.

Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Section 23 – Force Majeure

Either Party, as applicable, shall be relieved of its obligations hereunder in the event and to the extent that performance hereunder is delayed or prevented by any cause beyond its control and not caused by the Party claiming relief hereunder, including, without limitation, acts of God, public enemies, war, insurrection, acts or orders of governmental authorities, fire, flood, explosion, or the recovery from such cause ("Force Majeure"). The Parties agree to make all reasonable efforts to mitigate the delays and damages of Force Majeure.

Section 24 – Notices

Notices required pursuant to this Agreement shall be sufficient if delivered personally or by registered or certified mail, return receipt requested, at this address:

Owner
County of Boone, Missouri
c/o Bill Florea, Director - Resource Management
801 E. Walnut, Room 315
Columbia, MO 65201

Service Provider
The i5Group LLC
4818 Washington Blvd. Suite 203
St. Louis, MO 63108

Section 25 – Severability

If any term or provision of this Agreement shall be found to be invalid or unenforceable, the remaining provisions shall, to the fullest extent permitted by law, remain in full force and effect.

Section 26 – Governing Law

This Agreement shall be governed by the law of the State of Missouri.

Section 27 – Complete Agreement

This Agreement represents the entire understanding between the Owner and the Service Provider and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. This Agreement only may be amended in writing signed by both the Owner and the Service Provider.

Attachments

Attachment A - Scope of Services

Attachment B – Fee Summary

Attachment A: Scope of Work

Boone County Master Plan

BACKGROUND

The original Master Plan for Boone County was adopted in 1973 under Chapter 64.815 of the Revised Statutes of Missouri. An update to the Master Plan was adopted in 1996. The 1996 Master Plan is a useful background document with minimal guidance on next steps, such as conducting "Visioning" and the use of sub-area plans. The County undertook a Vision Project in 2001 and has completed two sub-area plans in conjunction with the City of Columbia. The Northeast Area Plan was completed in 2009 and the East Area Plan in 2010.

This scope of work outlines the process for the development of a new Master Plan for Boone County. The plan will cover the entire County and is expected to have areas of more intensive concentration based on existing and future growth areas. While the plan will cover many topics, key aspects will be the future land use plan and transportation recommendations for areas of unincorporated Boone County.

It is important for local governments to have an up-to-date master plan / comprehensive plan. A current master plan helps ensure logical land use decisions; acts as a policy guide for changes to zoning, development regulations, and other county standards; and provides strategic direction.

This scope of work includes:

- Task 1: Community Engagement
- Task 2: Project Kickoff, Initiation, and Administration
- Task 3: Existing Conditions and Market Analysis
- Task 4: Community Vision and Scenario Planning
- Task 5: Draft Plan Components and Recommendations
- Task 6: Final Comprehensive Plan
- Task 7: Quality Control

TASK 1 - COMMUNITY ENGAGEMENT

The i5Group Team will use a combination of "traditional" and "online" community engagement techniques. We have found from past projects that online tools are a great way to communicate with residents throughout the project. However, we found that traditional methods such as in-person meetings are effective in raising awareness of the planning process and getting residents connected to the online tools.

Advisory Committee

The i5Group Team will work with the County to develop a 13-19 person advisory committee. The advisory committee should include representatives of county organizations, planning and zoning commission, and other representation. An 13-19 person advisory committee provides a broad cross-section of the community while being manageable regarding meeting facilitation. The size allows for a couple of members to miss meetings, but still allows a workable size meeting. The County to invite members to join advisory committee. The advisory committee to meet 5-8 times during the planning process.

Makeup of the advisory committee to be determined, but could include:

- Representatives from Planning and Zoning Commission
- Community Representatives
- Major Employers
- Organizations such as REDI, Farm Bureau, and Non-Profits
- At-Large Residents

Technical Committee

The i5Group Team will work with the County to develop a technical committee. The makeup of the technical committee to be determined, but could include:

- Fire Districts
- Sewer District
- Water Districts
- Electric Utilities
- MoDOT
- Boone County Soil and Water Conservation District
- Missouri Department of Conservation
- Missouri Department of Natural Resources
- County Departments (Road and Bridge, etc)

The Advisory and Technical Committee are expected to meet 5-8 times each. The scope expects that the Advisory and Technical Committee meetings are on the same day.

Stakeholder Meetings

Stakeholder meetings are an essential part of the comprehensive plan process. Stakeholder meetings have multiple benefits. One, the meetings identify early in the process community values, vision, goals, and potential issues. The meetings also allow for a more robust and honest dialogue than is often possible in a larger public meeting setting. Second, the meetings also begin to identify "project champions" that can assist in promoting the planning process and the plan itself. Finally, the stakeholder meetings are an excellent way to develop lines of communications to promote the public open houses, surveys, and other comprehensive plan activities. The stakeholders often will have established lines of communication with their networks such as newsletters, email lists, Facebook pages, etc.

Individual notes shall be taken by the i5Group Team for each meeting, but individual meeting notes will not be part of the deliverable. A summary of stakeholder and focus group meetings will be part of the deliverable.

The list of stakeholder meetings will be finalized with the County, but will likely include:

- County Commissioners
- Communities (Mayor, City Administrator, etc.)
- School Districts
- Major Employers
- REDI
- MoDOT
- Fire Districts, Sewer District, Water Districts, Electric Utilities
- Boone County Soil and Water Conservation District
- Missouri Department of Conservation
- Missouri Department of Natural Resources
- Non-profits
- Farm Bureau

Meetings will be typically 40-45 minutes in length. The i5Group Team will schedule meetings, in coordination with County staff, with an introductory letter, if needed. This scope expects that stakeholder meetings will be conducted on a block of days, expected stakeholder meeting schedule:

Existing Conditions/Discovery Phase

Stakeholder Meetings Round 1

- Three-day block of meetings.

Stakeholder Meetings Round 2

- One- or two-day block of meetings.

Growth Analysis and Scenario Planning Phase

- One- or two-day block of meetings. These are expected to be follow-up meetings with previous stakeholders.

Draft Master Plan Phase

- One- or two-day block of meetings. These are expected to be follow-up meetings with previous stakeholders.

Online Survey

The survey will focus on an overall vision for the County as well as strengths and weaknesses. We will wait until after the stakeholder and focus group meetings to start the survey. By waiting, we can customize the survey based on what we hear during the stakeholder and focus group meetings about key issues in the community. An online survey is an effective way to reach residents county-wide. We will use Facebook advertising and other communication strategies to link residents to the survey.

Interactive Online Mapping Tool

As part of the project website, we will include an interactive online mapping tool. Residents will be able mark areas of concerns, make suggestions for improvements, or label key community assets on an online map of Boone County. We can also add additional comment categories based on what we hear during stakeholder meetings.

Mail Survey

The i5Group will send a mailed survey (same questions as online survey) to random households in unincorporated Boone County utilizing a presort mail service. The mailed survey will include a self-addressed stamped envelope to return the survey. Although responses cannot be predicted, past response rates have ranged from 15-25% for a mailed survey. Survey Mailing: 2,000 Households

Website and online comments

One communication challenge of a comprehensive plan is that the planning process typically runs for up to a year or more. It can be a challenge for residents to stay up to date on the process. To solve this, we will develop a project website with a custom domain (such as www.BooneCounty2040.com) so residents can stay up to date and have a hub for communications. Other forms of communication (emails, newsletters, social media, etc) will refer back to the website. The website allows residents to know the upcoming schedule, review past documents, and provide input into the planning process. While the County website can also be used, we have found a dedicated website allows greater transparency of the planning process.

In-Person and Online Open Houses

The i5Group Team proposes three open houses during the planning process. Open houses are a great way to allow residents a chance to come together in a community forum. We will use innovative engagement tools such as dot voting, engagement stations, and small group discussions. Below are additional details for each open house. The i5Group Team shall assist the County in determining open house locations.

In addition to the in-person open houses listed below, the i5Group Team will conduct an online open house (via Zoom webinar or equivalent). The online open house will be live and a recording of the webinar will be available via the plan website.

Open Houses #1 (In-person and Online)

Open House #1 will introduce the overall planning process, and except for information presented describing the overall plan, it will be a purely listening session. The meeting will be an open house format with no formal presentation. Display boards and meeting handouts will provide an overview of the planning process, the comprehensive plan schedule, and existing conditions. The time frame of the survey will overlap the open house.

Open House #2 (Online only)

The focus of Open House #2 will be best practices and growth scenarios. The growth scenarios will highlight the benefits and drawbacks of each scenario. Open House #2 will also highlight what was heard at Open House #1 and the survey.

Open Houses #3 (In-person and Online)

Open House #3 will present the draft recommendations of the comprehensive plan including the draft future land use plan. The meeting will be an open house format with display boards and a chance to interact and talk with the planning team, county staff, and officials. Open House #3 will also highlight what was heard previously during the planning process.

Summary Brochure / "Press Kit"

Since comprehensive plans are updated every 10-15 years (or longer), the process and benefits of the plan are sometimes not easily understood by residents. At the beginning of the study, we will develop a 2-4 page press kit/summary brochure that will outline the planning process, reasons for doing the plan, and a Q&A section with typical questions and answers about the plan. We will use this brochure in meetings with community stakeholders and it will be posted on the Boone County Comprehensive Plan website. We have found that by addressing common questions early in the planning process, it helps to alleviate concerns further in the plan. In addition, the summary brochure ensures that everyone involved in the process (consultant, County, Advisory Committee, etc) is on the same page regarding project goals, schedule, and process.

Facebook Social Media

The i5Group Team will coordinate with the County on "press releases" that groups can use to promote open houses, surveys, and information related to the plan on their Facebook pages and other social media channels. The stakeholder meetings and focus groups allow us to create a network of communication to share information about the plan. We will utilize a unique project hashtag for the project such as #EnvisionBooneCounty #BooneCounty2040 where we will share updates about the plan through social media. The hashtag will also be an opportunity for residents to share photos, stories, thoughts, or comments throughout the planning process. We will also strive to tap into existing local hashtags.

The County shall be responsible for press releases prior to open houses and during the survey.

E-Newsletter / E-Blasts

The i5Group Team will develop regular e-newsletters / e-blast to share updates throughout the planning process. We will collect email addresses through the stakeholder meetings, focus group meetings, online survey, the project website, and the open houses for the e-newsletter.

Task 1 Deliverables:

- *Project website, online mapping tool, and online surveys.*
- *Community Engagement Summary with summaries of stakeholder meetings, focus groups, and open houses part of Task 3 Existing Conditions Analysis submittal.*
- *Regular E-Newsletters / E-Blasts.*
- *400-500 Copies Summary/Overview brochure.*
- *Mailed survey.*
- *Materials for open houses (display boards, maps, handouts).*

TASK 2 – PROJECT KICKOFF, INITIATION, AND ADMINISTRATION

The i5Group Team will conduct a project kickoff meeting with the County to review the scope of the project, schedule, and goals of the planning process.

We will schedule regular conference calls (typically every other week) with the County throughout the project. We have found that these calls greatly increase team communication. We usually schedule these team conference calls for every other week.

The i5Group Team will provide regular updates (3-5) to County Commissioners and the Planning and Zoning Commission during the planning process.

Task 2 Deliverables:

- *PDF of Project Workplan / Schedule*

TASK 3 - EXISTING CONDITIONS AND MARKET ANALYSIS

The i5Group Team will examine a variety of existing conditions at a level appropriate for a comprehensive plan.

Review of Existing Reports / Plans

The i5Group Team will review existing County reports and past plans relevant to the planning process.

Market and Economic Analysis

The i5Group Team will analyze Boone County's current economic, social and physical environment within the context of broader regional assets and initiatives, potential public partners and its own management capacity, tools and land use practices. Assessment of current commercial and industrial supply and demand and employment patterns or trends in light of best practices will provide a baseline of economic data that will help shape recommendations and strategies for future development. Regional Economic Development Inc. (REDI) already has an excellent economic development strategy. The intent of the market and economic analysis is to complement the existing work with a focus on future land use needs.

Demographic Analysis

Documentation and analysis of Boone County's demographic data and demographic trends in the context of state and surrounding counties.

Land Use, Housing, and Development Analysis

Assessment of the County's land use to understand the current land use and opportunities for future development patterns. Compatibility of existing land use and zoning will be evaluated in relation to existing and future trends including growth, housing preferences, demographics, and economic development. We will identify potential areas for development and redevelopment. As part of the future land use plan, we will develop and explain the character of each proposed land use district.

Transportation and Mobility

The i5Group Team will document existing transportation and mobility networks in the County based on existing available data. The i5Group Team will conduct an analysis of recent crashes (2017-2021) using crash data from MoDOT's DataZone App. The crash analysis will identify crash trends by location, crash type, contributing factors, external conditions, and other characteristics. Existing data, to inform recommendations for future roadway improvements, are expected to include pavement/surface condition ratings, programmed capital improvements, average daily traffic volumes, crash data, and other data sources as available from the County or other sources.

Natural Resources

The i5Group Team will document existing natural resources, based on available data, including land cover, watersheds, flood hazard areas, sensitive lands, soils, and other green infrastructure. We understand there are existing partnerships for the MS4 stormwater program between the County, City of Columbia, and the University of Missouri. Existing watershed planning includes the Bonne Femme and Hinkson Creek watersheds. The comprehensive plan will seek to complement these efforts with a focus on alignment with the future land use plan.

Parks and Recreation

The i5Group Team will document existing parks and recreation facilities, with an emphasis on unincorporated areas.

Community Facilities and Services

The i5Group Team will inventory existing community facilities including schools, fire districts, libraries, utilities and other community facilities as appropriate. A high-level assessment of future needs and capacity will be conducted based on conversations and data from the service/utility providers.

Task 3 Deliverables:

- 40 Copies – Discovery Report (Existing Conditions Report and Summary of Engagement and Survey Results)
- PDF - Discovery Report (Existing Conditions Report and Summary of Engagement and Survey Results)

TASK 4 – COMMUNITY VISION AND SCENARIO PLANNING

This task will focus on issue prioritization, scenario alternatives, community vision, and goal development. Based on information and feedback from the previous tasks including: stakeholder and focus group meetings, advisory committee, county-wide survey, existing condition analysis, the market and economic analysis, and demographic trends.

Precedent Case Studies - Survey of Contemporary Planning Practices

The i5Group Team shall review a minimum of three to five precedent counties for outstanding planning practices that may be applicable for Boone County. In coordination with County staff, the i5Group Team will choose precedent counties that have similar circumstances to Boone County. The outstanding planning practices will be used to help inform potential strategies for growth that will be explored during the 'Scenario Planning' task.

Scenario Planning

Based on the market analysis, we will examine how land is currently being used and if any areas are underutilized. Existing land use will be compared to market projections for population, housing, and economic development to determine if the land is being used effectively to meet market demand and future needs for various real estate products. We will research if there is a better mix that will create a more livable and sustainable community.

The i5Group Team shall develop two to three growth scenarios showing how anticipated growth will be accommodated in various land use examples. The scenarios will include current growth patterns versus alternative models. The i5Group Team will develop prototypical examples within the county using plan view graphics, renderings, and precedent images to adequately convey the scenarios and development issues to the public and other stakeholders. The purpose of the growth scenarios will be to help the public and key decision makers visualize growth 20 to 30 years in the future. The scenarios will help to explain the advantages and disadvantages of various strategies. The advantages and disadvantages will be explained in a qualitative manner to the community. The i5Group Team may develop quantitative analysis, as appropriate, for internal use.

Task 4 Deliverables

- *Scenario and Growth Analysis to be part of deliverable under Task 6.*

TASK 5 – DRAFT PLAN COMPONENTS AND RECOMMENDATIONS

Based on Tasks 1-4, the i5Group Team will prepare the draft plan components and recommendations for the comprehensive plan. Each section will include draft recommendations and strategies/actions.

While the plan components will be based on the outcomes of the analysis of existing conditions and community engagement, plan components are expected to include:

- Community Vision and Goals
- Existing Conditions
- Growth Analysis
- Future Land Use
- Economic Development
- Housing
- Transportation and Mobility
- Natural Resources
- Utilities and Community Facilities

A key aspect of the draft plan will be the future land use plan for unincorporated areas of the County. The i5Group Team will develop a future land use map and description of land use categories.

Implementation

The i5Group Team will develop an implementation plan. A key aspect of the implementation plan will be prioritization. Often, plans can have a long list of recommendations and objectives that County officials, staff, and residents have a hard time fully comprehending. We will work to prioritize recommendations that the County can more easily focus.

The plan will include a detailed implementation plan that will guide the County in implementing plan recommendations. The implementation plan will include:

METRICS: Tracking the success and completion of plan components.

SCHEDULE: The plan will outline short-term (1-3 years), intermediate (3-5 years), and long-term (5+ years) actions for implementing plan recommendations.

PRIORITIES: The plan will prioritize recommendations. Typically, we will strive to limit 8-10 recommendations as high priority so that the County can more easily focus on the top priorities.

RESPONSIBILITY: The implementation plan will recommend responsibility for implementation.

Task 5 Deliverables

- *Draft Plan Components and Recommendations to be part of deliverable under Task 6.*

TASK 6 – FINAL COMPREHENSIVE PLAN

The draft and final Comprehensive Plan will be prepared for review and adoption by the County. A draft version of the plan will be prepared for review by the County and the Advisory Committee. The draft plan will then be made available for resident review through the project and County websites.

After review by the County, Advisory Committee, and residents, the Final Comprehensive Plan will be presented to the Planning Commission for formal adoption.

Task 6 Deliverables:

- *PDF Only - Draft Comprehensive Plan*
- *40 Copies - Final Comprehensive Plan*
- *GIS shape files of future land use plan and other maps/data sets developed through the plan.*
- *PDF and Digital Copies – Draft and Final Comprehensive Plan, Materials, and Appendix*

TASK 7 - QUALITY CONTROL

Quality control is an important part of our process. We have review time for each submittal for quality control.

Task 7 Deliverables:

- *No deliverables.*

Owner's Responsibility and Clarifications

Responsibility of Boone County shall include, but is not limited to:

- Official posting of open houses and meetings. The i5Group Team shall advertise and market meetings as described in this scope. It shall be the County's responsibility to post notices, agendas, and minutes of open houses and meetings, as applicable, to conform with open meeting requirements. PDF of committee presentations shall serve as Advisory/Technical Committee meeting minutes. Additional meeting notes/documentation shall be the responsibility of the County.
- Boone County Community Services Department is expected to conduct a countywide housing study. The i5Group will incorporate findings and recommendations from the housing study.
- Collect and compile previously prepared and available reports, projects, studies, maps, GIS, parcel records, and other data owned or in control of that might be useful for the project.
- Develop and distribute to the media press releases related to the planning process including open houses, survey, etc.
- Secure location (and applicable rental fees) for public forums.
- The i5Group will utilize existing available data from a wide range of public sources including the Census Bureau, Boone County, MoDOT, and other agencies / data sources for analysis and preparation of recommendations as outlined in this scope.

Attachment B: Fee Summary

Task 1: Community Engagement	\$	92,632
Task 1a: Mailed Survey to 2,000 Households	\$	11,400
Task 2: Administration	\$	24,352
Task 3: Existing Conditions and Market Analysis	\$	56,396
Task 4: Community Vision and Goal Development	\$	33,992
Task 5: Draft Plan Components and Recommendations	\$	41,233
Task 6: Final Comprehensive Plan	\$	13,024
Task 7: Quality Control	\$	10,000
Expenses	\$	16,915
Total	\$	299,944

Anticipated Expenses

<u>Purpose</u>	<u>Qty</u>	<u>Rate</u>	<u>Total</u>
Mileage	5000	0.655	\$3,275
Hotel/Lodging	4	180	\$720
Discovery Report (Printed Copies)	40	35	\$1,400
Draft Plan (PDF Only)	0	0	\$0
Final Plan (Printed Copies)	40	48	\$1,920
Open House #1 Boards/Printing	1	700	\$700
Open House #2 (Virtual/Online Open House)	0	0	\$0
Open House #3 Boards/Printing	1	700	\$700
Open House Supplies	1	300	\$300
Brochures	1	500	\$500
Misc Printing	1	200	\$200
Postage	1	100	\$100
Misc	1	300	\$300
Website Domain/Hosting	1	600	\$600
Online Mapping Tool	1	2400	\$2,400
Facebook Advertising	1	1200	\$1,200
Subconsultant Expenses			\$2,600

\$16,915

The i5Group reserves the right to shift estimated amounts per Task, Personnel, and Expenses as long as the total contract amount is not exceeded.

February 14, 2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/2/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MATT KENNINGTON (07698) 930 KEHRS MILL ROAD STE 325-4 BALLWIN, MO 63011-0000	CONTACT NAME: MATT KENNINGTON PHONE (A/C, No, Ext): 636-537-3355 FAX (A/C, No): 636-537-3370 E-MAIL ADDRESS: MATT.KENNINGTON@COUNTRYFINANCIAL.COM
INSURER(S) AFFORDING COVERAGE	
INSURER A : COUNTRY Mutual Insurance Company	NAIC # 20990
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED 5381248
 THE I5 GROUP LLC
 3922 CLEVELAND AVE
 SAINT LOUIS, MO 63110

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BUSINESSOWNERS GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<input checked="" type="checkbox"/>		AM9194837	1/22/2023	1/22/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS Covered on Businessowners	<input checked="" type="checkbox"/>		AM9194837	1/22/2023	1/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 POLICY INFORMATION:
 HIRED AUTOS LIMIT AND NON-OWNED AUTOS LIMIT ARE \$100,000 EACH OCCURRENCE SUBJECT TO A \$100,000 AGGREGATE LIMIT
 (CONTINUED)

CERTIFICATE HOLDER BOONE COUNTY, MISSOURI C/O PURCHASING DEPARTMENT 613 E. ASH STREET COLUMBIA, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED	
POLICY NUMBER AM9194837		THE I5 GROUP LLC 3922 CLEVELAND AVE SAINT LOUIS, MO 63110	
CARRIER COUNTRY Mutual Insurance Company	NAIC CODE 20990	EFFECTIVE DATE: 2/2/2023	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

ADDITIONAL INSURED(S):
BOONE COUNTY, MO



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/02/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 2041-99 CC Services, Inc. 239 Chesterfield Industrial Blvd Chesterfield, MO 63005-1201	CONTACT NAME: PHONE (A/C No, Ext): 636-537-3355 FAX (A/C, No): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Missouri Employers Mutual Insurance Company 10191 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED The i5 Group LLC 3922 Cleveland Ave St Louis, MO 63110	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MEM 2029371-05	12/06/2022	12/06/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 301, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Boone County Missouri c/o Purchasing Department 613 E Ash St Columbia, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, New York 10022	CONTACT NAME: PHONE (A/C, No, Ext): (888) 202-3007 FAX (A/C, No): E-MAIL: contact@hiscox.com ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Hiscox Insurance Company Inc 10200 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
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COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		Y	P100.066.332.9	01/26/2023	01/26/2024	Each Claim: \$ 1,000,000 Aggregate: \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Boone County, Missouri c/o Purchasing Department 613 E. Ash Street Columbia, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--



Company ID Number: 1379269

Approved by:

Employer The i5Group LLC	
Name (Please Type or Print) Stephen Ibendahl	Title
Signature Electronically Signed	Date 02/11/2019
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 02/11/2019



Company ID Number: 1379269

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	The i5Group LLC
Company Facility Address	3922 Cleveland Avenue Saint Louis, MO 63110
Company Alternate Address	4818 Washington Blvd Ste 203 Saint Louis, MO 63108
County or Parish	SAINT LOUIS CITY
Employer Identification Number	471986471
North American Industry Classification Systems Code	541
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1

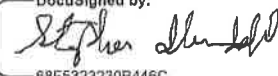
03.14.2023

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on _____
at Columbia, Missouri. (Date)

THE i5GROUP LLC

BOONE COUNTY, MISSOURI

By: Boone County Commission

DocuSigned by:

08F5323230B446C...

By _____

Principal

Title _____

DocuSigned by:

57400BED96434D4...

Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:

7D710EAEB9D74DD...

CJ Dykhouse, County Counselor

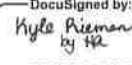
DocuSigned by:

D267E242BFB948C...

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

DocuSigned by:

EB91DB24AAC49D...

3/7/2023

1711 / 71100 - \$299,944.

Signature

Date

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 23

County of Boone

} ea.

In the County Commission of said county, on the

14th

day of

March

20 23

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone, upon the recommendation of outside class counsel, does hereby approve the participation agreements for the national opioid litigation settlements with Teva, Allergan, CVS, Walgreens, and Walmart.


The Presiding Commissioner is authorized to sign said Agreements.

Done this 14th day of March 2023.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner
Justin Aldred
District I Commissioner
Janet M. Thompson
District II Commissioner

New National Opioids Settlements: Teva, Allergan, CVS, Walgreens, and Walmart
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Boone County, MO
Reference Number: CL-387014

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: April 18, 2023

Five new proposed national opioid settlements ("*New National Opioid Settlements*") have been reached with **Teva, Allergan, CVS, Walgreens, and Walmart** ("*Settling Defendants*"). This *Participation Package* is a follow-up communication to the *Notice of National Opioid Settlements* recently received electronically by your subdivision or special district ("*subdivision*").

You are receiving this *Participation Package* because Missouri is participating in the following settlements:

- **Teva**
- **Allergan**
- **CVS**
- **Walgreens**
- **Walmart**

If a state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

This electronic envelope contains:

- *Participation Forms* for Teva, Allergan, CVS, Walgreens, and Walmart, including a release of any claims.

The Participation Form for each settlement must be executed, without alteration, and submitted on or before April 18, 2023, in order for your subdivision to be considered for initial participation calculations and payment eligibility.

Based upon subdivision participation forms received on or before April 18th, the subdivision participation rate will be used to determine whether participation for each deal is sufficient for the settlement to move forward and whether a state earns its maximum potential payment under the settlement. If the settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *New National Opioid Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for these new settlements the same as they did for the prior opioid settlements with McKesson, Cardinal, Amerisource, and J&J/Janssen, but states may choose to treat these settlements differently.

Information and documents regarding the *New National Opioid Settlements* and how they are being implemented in your state and how funds will be allocated within your state allocation can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Participation Forms* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* using DocuSign, signed *Participation Forms* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID].

Detailed instructions on how to sign and return the *Participation Forms*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com>. You may also contact opioidsparticipation@rubris.com.

The sign-on period for subdivisions ends on April 18, 2023.

If you have any questions about executing these forms, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or Jeremiah Morgan, Deputy Attorney General, at the Missouri Attorney General's Office at jeremiah.morgan@ago.mo.gov.

Thank you,

National Opioids Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.

EXHIBIT K
Subdivision and Special District Settlement Participation Form

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

Yes No

Governmental Entity: Boone County	State: MO
Authorized Signatory: Kip Kendrick, Presiding Commissioner	
Address 1: 801 E Walnut, Rm 211	
Address 2: c/o County Counselor	
City, State, Zip: Columbia	Missouri 65201
Phone: 573-886-4414	
Email: cdykhouse@boonecountymo.org	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 ("*Allergan Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

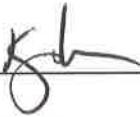
Signature: 
Name: Kip Kendrick
Title: Presiding Commissioner
Date: 3.14.2023



Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity: Boone County	State: MO
Authorized Signatory: Kip Kendrick, Presiding Commissioner	
Address 1: 801 E Walnut, Rm 211	
Address 2: c/o County Counselor	
City, State, Zip: Columbia	Missouri 65201
Phone: 573-886-4414	
Email: cdykhous@boonecountymo.org	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.


Signature: 
Name: Kip Kendrick
Title: Presiding Commissioner
Date: 3.14.2023



EXHIBIT K

Subdivision Participation and Release Form

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

Yes No

Governmental Entity: Boone County	State: MO
Authorized Signatory: Kip Kendrick, Presiding Commissioner	
Address 1: 801 E Walnut Rm 211	
Address 2: c/o County Counselor	
City, State, Zip: Columbia	Missouri 65201
Phone: 573-886-4414	
Email: cdykhouse@boonecountymo.org	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.


Signature: 
Name: Kip Kendrick
Title: Presiding Commissioner
Date: 3.14.2023



EXHIBIT K

Subdivision Participation and Release Form

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

Yes No

Governmental Entity: Boone County	State: MO
Authorized Signatory: Kip Kendrick, Presiding Commissioner	
Address 1: 801 E Walnut, Rm 211	
Address 2: c/o County Counselor	
City, State, Zip: Columbia	Missouri 65201
Phone: 573-886-4414	
Email: cdykhous@boonecountymo.org	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

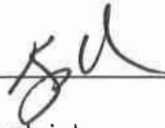
Signature: 
Name: Kip Kendrick
Title: Presiding Commissioner
Date: 2.14.2023



EXHIBIT K

Subdivision Participation Form

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

Yes No

Governmental Entity: Boone County	State: MO
Authorized Official: Kip Kendrick, Presiding Commissioner	
Address 1: 801 E Walnut Rm 211	
Address 2: c/o County Counselor	
City, State, Zip: Columbia	Missouri 65201
Phone: 573-886-4414	
Email: cdykhouse@boonecountymo.org	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:


General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: 
Name: Kip Kendrick
Title: Presiding Commissioner
Date: 3.14.2023

