

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 20th day of December 20 22

the following, among other proceedings, were had, viz:

Now on this 20th day of December 2022 the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

### Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: junk, trash, rubbish, and discarded appliances on the premises.
4. The location of the public nuisance is as follows 440 E Clearview Dr, Columbia, MO, a/k/a parcel# 11-619-24-01-042.00 01, Clearview Plat 2 Lot 24, Section 24, Township 49, Range 13 as shown by deed book 3761 page 0221, Boone County
5. The specific violation of the Code is: junk, trash, rubbish, and discarded appliances in violation of section 6.5 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 30th day of September 2022 to the property owner and lien holder.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner and lien holder were given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

Term. 20

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:


## Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

Done this 20th day of December 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commissioner

  
Justin Aldred

District I Commissioner

  
Janet M. Thompson

District II Commissioner

**Billy Turner & Cardena Comley**

**440 E Clearview dr**

**Health Department Nuisance Notice- Timeline**

- 9/23/22:** Citizen complaint received
- 9/23/22:** Initial inspection conducted
- 9/30/22:** Notice of violation sent to owner and lien holder, return receipt requested
- 10/3/22:** Notice of violation delivered to both owner and lien holder. Return receipt returned and signed by both owner and lien holder
- 10/4/22:** Homeowners call inspector- details of complaint were shared. Time was set up to meet with property owners at the home
- 10/14/22:** Reinspection conducted- Inspector met with homeowners at property and went over nuisance process as well as items that need to go. Photographs taken at ~2:45pm
- 10/28/22:** Additional Reinspection conducted- violation not abated
- 10/31/22:** Inspector spoke with daughter of property- informed them that a reinspection was conducted and they are being sent to hearing.
- 11/2/22:** Hearing notice sent
- Hearing was canceled to give property owners time to take trash to landfill
- 12/6/22:** Additional walk through of property with property owners took place- property still not abated- inspector informed them a new hearing date would be set.
- 12/7/22:** Hearing notice sent

Photographs taken 10/14 ~2:45 pm





Photographs taken 10/14 ~2:45 pm



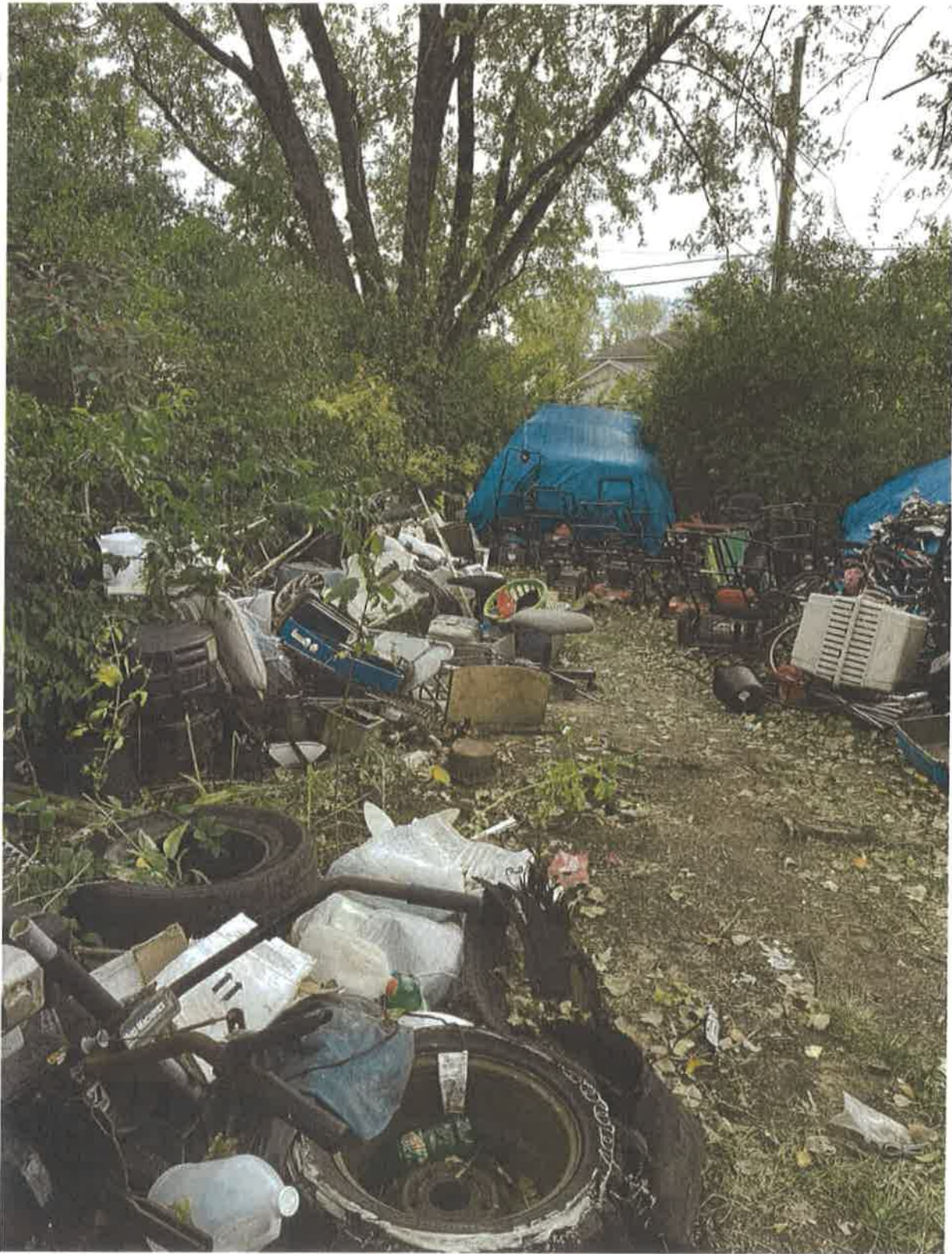


Photographs taken 10/14 ~2:45 pm





Photographs taken 10/14 ~2:45 pm





Photographs taken 12/6 ~11 am





Photographs taken 12/6 ~11 am





Photographs taken 12/6 ~11 am





Photographs taken 12/6 ~11 am





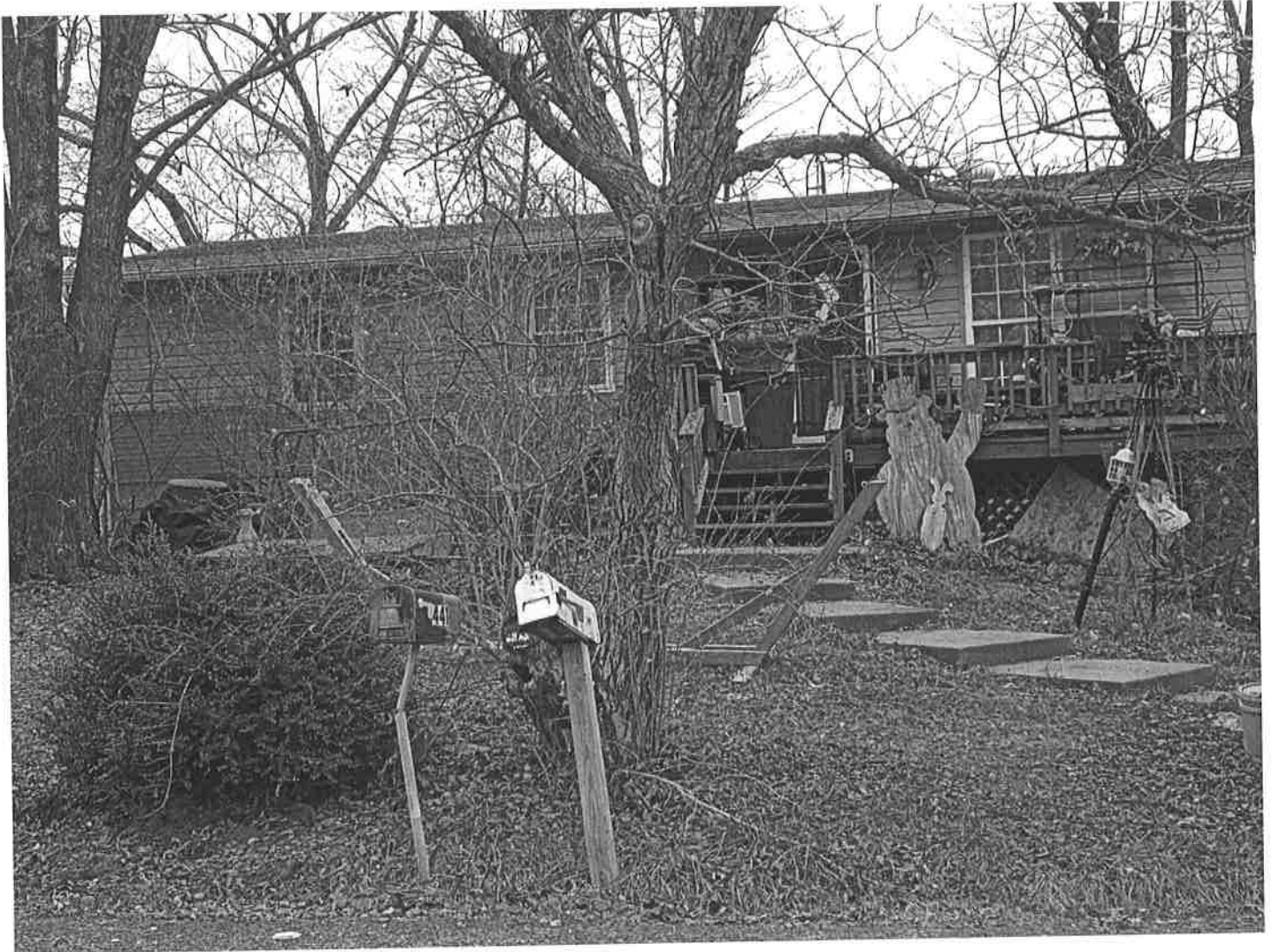
Photographs taken 12/6 ~11 am







Kennedy weathering - coupled  
US to cover up with tarp

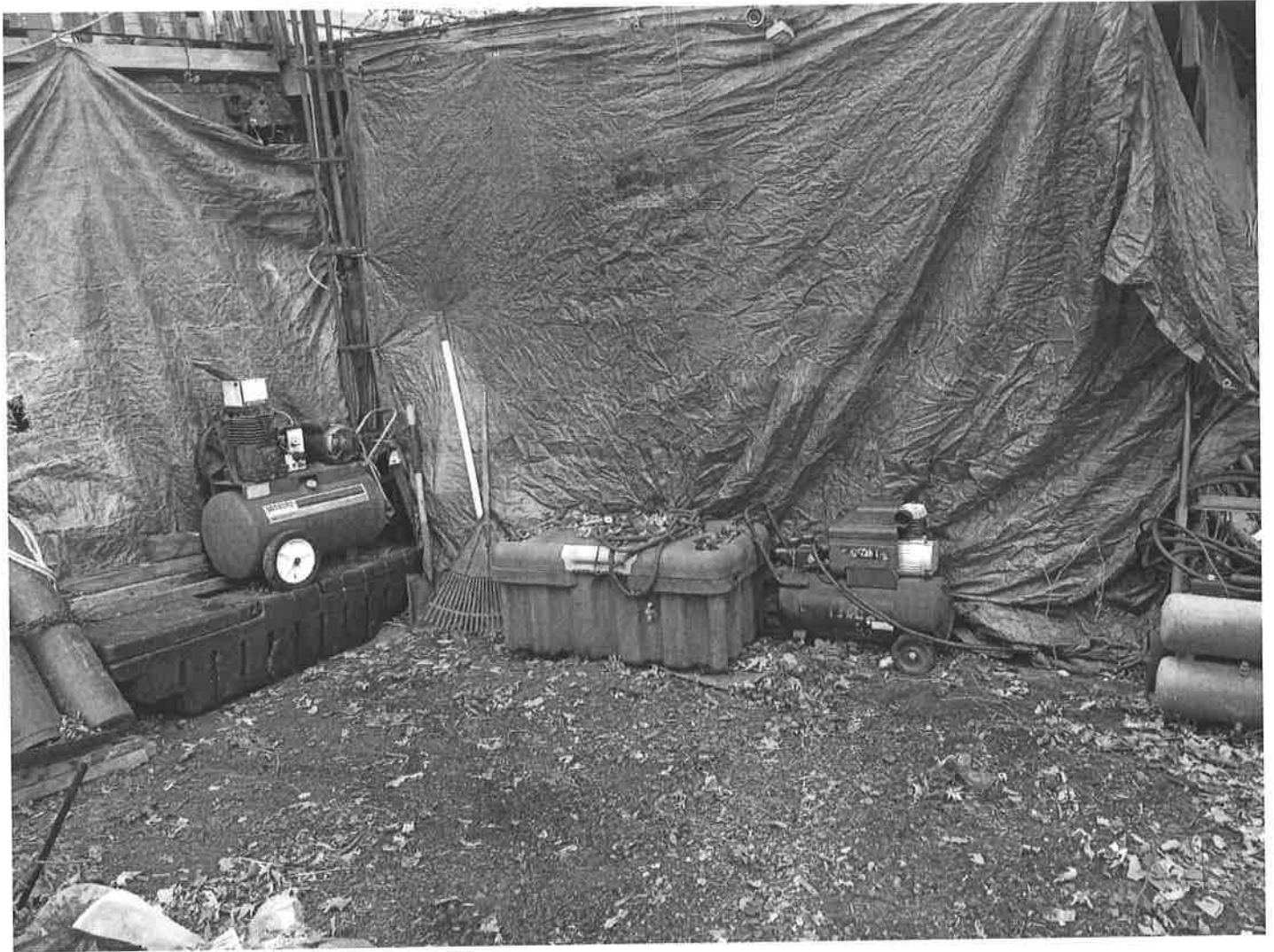


Front yard cleaned up on what  
Kennedy weatherly told us needed picked  
up.





Wheel chair out due to daily use



tools / work equipment left out for daily  
use



CITY OF COLUMBIA  
 P O Box 6015- 5700 Peabody  
 Columbia, MO 65205

INBOUND CASH

000000 CASH CUSTOMER

|            |          |         |          |                |          |
|------------|----------|---------|----------|----------------|----------|
| SITE       | TICKET   | GRID    |          | WEIGHMASTER    |          |
| 03         | 00564366 | C6      |          | Sharon Nachbar |          |
| DATE IN    | DATE OUT | TIME IN | TIME OUT | VEHICLE        | ROLL OFF |
| 11/02/22   | 11/02/22 | 12:59   | 13:19    |                |          |
| REFERENCE  |          |         | ORIGIN   |                |          |
| BLUE DODGE |          |         | COLUMBIA |                |          |

Scale 1 Gross Wt. 5540 LB  
 Scale 2 Tare Wt. 4880 LB  
 Net Weight 660 LB

| QTY. | UNIT | DESCRIPTION      | RATE   | EXTENSION | FEE  | TOTAL |
|------|------|------------------|--------|-----------|------|-------|
| 0.33 | TON  | PUBLIC GEN TRASH | 55.000 | 25.00     | 0.00 | 25.00 |

VEHICLES ENTERING LANDFILL ARE SUBJECT TO RANDOM INSPECTION.  
 HOURS OF OPERATION: M-F 7:00-4:00, SAT 8:00-2:00, SUN CLOSED  
 RATES: TRASH \$55.00/TON, \$25.00 MINIMUM.  
 INVOICES FOR ACCOUNTS WILL BE MAILED OUT FOR PAYMENT

|                   |
|-------------------|
| NET AMOUNT        |
| 25.00<br>TENDERED |
| 25.00<br>CHANGE   |
| 0.00<br>CHECK NO. |

WW6T1 TO REORDER FORMS PLEASE VISIT [WWW.WASTEWORKS.COM](http://WWW.WASTEWORKS.COM)

SIGNATURE \_\_\_\_\_

CITY OF COLUMBIA  
 P O Box 6015- 5700 Peabody  
 Columbia, MO 65205

INBOUND CASH

000000 CASH CUSTOMER

|           |          |         |          |                |          |
|-----------|----------|---------|----------|----------------|----------|
| SITE      | TICKET   | GRID    |          | WEIGHMASTER    |          |
| 03        | 00573230 | C6      |          | Sharon Nachbar |          |
| DATE IN   | DATE OUT | TIME IN | TIME OUT | VEHICLE        | ROLL OFF |
| 12/19/22  | 12/19/22 | 12:47   | 13:11    |                |          |
| REFERENCE |          |         | ORIGIN   |                |          |
| 3GD11     |          |         | COLUMBIA |                |          |

Scale 1 Gross Wt. 5960 LB  
 Scale 2 Tare Wt. 4880 LB  
 Net Weight 1080 LB

| QTY. | UNIT | DESCRIPTION      | RATE   | EXTENSION | FEE  | TOTAL |
|------|------|------------------|--------|-----------|------|-------|
| 0.54 | TON  | PUBLIC GEN TRASH | 55.000 | 29.70     | 0.00 | 29.70 |

VEHICLES ENTERING LANDFILL ARE SUBJECT TO RANDOM INSPECTION.  
 HOURS OF OPERATION: M-F 7:00-4:00, SAT 8:00-2:00, SUN CLOSED  
 RATES: TRASH \$55.00/TON, \$25.00 MINIMUM.  
 INVOICES FOR ACCOUNTS WILL BE MAILED OUT FOR PAYMENT

|                   |
|-------------------|
| NET AMOUNT        |
| 29.70<br>TENDERED |
| 30.00<br>CHANGE   |
| 0.30<br>CHECK NO. |

584-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 22

In the County Commission of said county, on the 20th day of December 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the land use fees per the attachment proposed by the Resource Management Department. The fees will be effective January 1, 2023.

Done this 20th day of December 2022.

ATTEST:  
Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



# Planning Land Use Fees

|                   | Effective 1/1/2023 |
|-------------------|--------------------|
| Re-Zoning*        | \$375.00           |
| Conditional Use*  | \$240.00           |
| Board of Adjust*  | \$180.00           |
| Preliminary Plat  | \$180.00           |
| Final Plat        | \$240+\$5/lot      |
| Admin Survey      | \$50.00            |
| MHP License       | \$35.00            |
| Review Plan (PRD) | \$295.00           |
| Final Plan (PRD)  | \$100.00           |
| Resubmittal Fee** | \$100.00           |

\*Applicants also pay for postage and advertising if required

**\*\*The resubmittal fee is new in FY2023 and imposed when Plats are submitted a 3rd time without addressing previous comments**

585-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

20th

day of

December

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the building permit fees per the attachment proposed by the Resource Management Department. The fees will be effective January 1, 2023.

Done this 20th day of December 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



| <b>Building Permit Fees</b>           |  |
|---------------------------------------|--|
|                                       | <b>Effective 1/1/2023</b>  |
| Building permit                       | TOC Method *   |
| Basement                              | TOC Method *   |
| Remodel                               | \$40 for 1st \$5000 / \$1.25 / \$500 above   |
| Commercial remodel                    | \$70 for 1st \$5000 / \$3.50 per \$1000 above  |
| Large open structure (pole barn)      | \$0.04 per sq. ft. floor space   |
| Elec/HVAC/Gas (change or upgrade)     | \$40.00  |
| Modular home on foundation            | \$ 0.08 / sq. ft. floor space  |
| Modular home on basement              | \$ 0.08/ sq. ft. floor space; TOC for basement   |
| Mobile home                           | \$ 0.08 / sq. ft. floor space  |
| MH/Park/electric permit               | \$30.00  |
| MH/Park/gas permit                    | \$30.00  |
| Minimum permit                        | \$40.00  |
| Minimum commercial permit             | \$70.00  |
| Re-inspection                         | \$25.00 (MHP - \$15.00)  |
| Building Plan Review                  | \$300.00   |
| Solar Review Plan                     | \$45.00  |
| Solar Review Plan re-submittal*       | \$25.00 chgd 3rd time w/out all needed corrections   |
| 3000 sq.ft/larger Pole Struc Plan Rvw | \$75.00  |
| Reactivate permit 1-89 days **        | \$20.00  |
| Reactivate permit 90-179 days **      | \$50.00  |
| Reactivate permit 180-364 days **     | \$100.00   |
| Reactivate permit 365 days **         | 1/2 current fee  |
| Constr. w/out permit                  | double fee   |
| Plan Review re-submittal              | \$100 @ 3rd submittal, & each thereafter of same structure & does not show corrections from previous |

\*The solar resubmittal fee is new in FY2023 and imposed when solar plans are submitted a 3rd time without addressing all previous comments

\* TOC - Type of Construction method uses the gross area of a structure, the gross area modifier, the type of construction and a permit fee modifier to determine the permit fee for a particular building.  
**Permit fee = Gross Area X Gross Area Modifier X Type of Construction Factor X Permit Fee Modifier**  
**Gross Area Modifier = 72**  
**Permit Fee Modifier (for 2005) = 0.0042**  
**Permit Fee Modifier (for 2013) = 0.0061**  
**Permit Fee Modifier (for 2016) = 0.0071**  
**Permit Fee Modifier (for 2020) = 0.0080**

\*\* Permits expire after 180 days of inactivity.

586 2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 22

In the County Commission of said county, on the 20th day of December 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the wastewater permit fees per the attachment proposed by the Resource Management Department. The fees will be effective January 1, 2023.

Done this 20th day of December 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner



# On-Site Waste Water Permit Fees

|                                 | <b>Effective<br/>1/1/2023</b> |
|---------------------------------|-------------------------------|
| Construction on existing system | \$470.00                      |
| Construction of new system      | \$470.00                      |
| Evaluation of existing system   | \$35.00                       |

587-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI  
County of Boone

} ea.

December Session of the October Adjourned

Term. 20 22

In the County Commission of said county, on the 20th day of December 20 22

the following, among other proceedings, were had, viz:

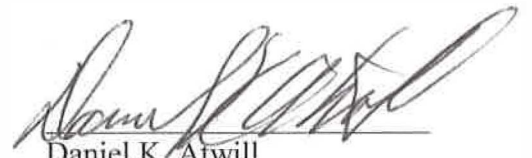
Now on this day, the County Commission of the County of Boone does hereby approve the recommendation for award of the following 49 programs.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

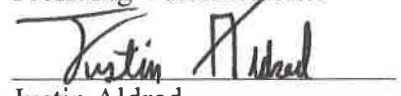
Done this 20th day of December 2022.

ATTEST:

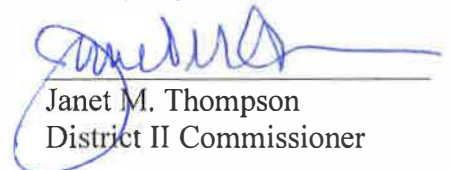
*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 20, 2022  
RE: RFP Award Recommendation: 28-29JUN22 – *Purchase of Service Contracts*

Request for Proposal 28-29JUN22 – *Purchase of Service Contracts* closed on June 29, 2022. 62 proposal responses were received.

The evaluation committee consisted of Connie Leopard, Michele Kennett, Lynn Barnett, Les Wagner, Leigh Spence, Greg Grupe, Robert Aulgur, and Craig Stevenson. Attached are the evaluation committee's review sheets.

Invoices will be paid from department 2162 –CSF Program Funding, account 71106 – Contracted Services. The total amount funded from this award is \$8,798,660.00. 13,500,000.00 is budgeted for 2023.

Following are the 49 programs that are being recommended for award for the period January 1, 2023 through December 31, 2023 with the option for one, one-year renewal:

### **13th Circuit/Boone County Court - *Child Permanency Services***

\$184,800.00

The 13th Circuit Court works with Family Facets to provide home visitation and parent skills training for families with children placed out of the home. The goal is to reduce the amount of time children are placed out of the home by increasing parental readiness for reunification.

### **Bethany Christian Services of Missouri - *Safe Families for Children***

\$49,999.00

Bethany Christian Services of Missouri provides respite services to families during a crisis to deter children from the entering the foster care system. Case

managers assist families in developing and implementing a plan to improve the situation and reduce risk factors of abuse and neglect.

**Big Brothers Big Sisters of Central Missouri - *One-on-One Mentoring with BBBS***

\$69,264.00

Children participating in the program are matched with mentors to offer social, emotional, and academic support.

**Boys and Girls Clubs of the Columbia Area - *Great Futures Start Here***

\$279,392.81

Boys and Girls Club provides after-school and summer programming designed to empower youth to excel in school, become good citizens, and lead healthy, productive lives.

**Catholic Charities of Central and Northern Missouri - *Refugee Youth Mentoring and Academic Support Program***

\$41,968.00

The program provides weekly after-school youth mentoring program for refugee youth K-8 in partnership with the Newman Center's Mentoring for At-risk Youth program (MARK).

**Central Missouri Community Action - *BRIDGE Program***

\$444,120.00

The BRIDGE program supports families experiencing poverty in the first few years of elementary school in collaboration with the children's teacher. The program helps build social-emotional skills within children and build resiliency in both children and parents. BRIDGE also provides training to teachers to understand the impact poverty has on child development and learning.

**Central Missouri Foster Care and Adoption Association - *Odyssey Respite Program***

\$20,523.20

Odyssey provides respite events for children and youth who are in foster care or waiting to be adopted. The goal of the program is to decrease family stress, increase social skills, and strengthen relationships.

**Central Missouri Foster Care and Adoption Association - *Family Crisis Stabilization Program***

\$77,363.00



The program provides training and support services to help increase and maintain the number of licensed foster, adoptive, relative, and kinship families in Boone County.

**CHA Low-Income Services, Inc. - *Healthy Home Connections***

\$185,648.19

Healthy Home Connections provides families assisted through the Columbia Housing Authority with access to supportive services, to increase their household stability, well-being, and ability to maintain housing.

**CHA Low-Income Services, Inc. - *Moving Ahead After School & Summer Program***

\$130,660.00

The Moving Ahead Program provides education enrichment for children and youth of families who participate in Columbia Housing Authority Housing Voucher program. The Boone County Children's Services Fund supports out-of-school programming for youth and support services for their parents.

**Child Abuse & Neglect Emergency Shelter, Inc. - *Rainbow House Children's Emergency Shelter***

\$133,710.00

The Children's Emergency Shelter provides respite care and emergency shelter services for children. The shelter provides children a safe place in order to prevent or remove them from situations of abuse or neglect. Counseling and wellness groups are provided for children and families to address and prevent abuse and neglect. Rainbow House also provides parenting skills education to at-risk parents and families to diminish child abuse and neglect.

**Columbia Center for Urban Agriculture - *Farm to School***

\$165,201.82

The program provides nutrition and garden-based education to Columbia elementary schools with high rates of children participating in free and reduced lunches.

**Columbia Center for Urban Agriculture - *Opportunity Gardens***

\$83,143.12

CCUA teaches low-income families with children how to grow their own produce efficiently and how to prepare healthy meals through the Opportunity Gardens program.

**Columbia Center for Urban Agriculture - *Doctor's Orders: Produce Prescription Program***

\$70,500.00

People with low-income that are at risk or currently have diet-related chronic diseases can receive a six-month “prescription” for fruits and vegetables at the Columbia Farmers Market by visiting the Family Health Center. The goal is to reduce health care use and expenses by increasing fruit and vegetable consumption and food security.

**Community Playground of Columbia, Inc. - *Fun City Youth Academy***

\$97,272.00

Fun City Youth Academy provides programming during the summer and on Saturdays during the school year. The goal is to improve academic outcomes, promote healthy lifestyle choices, and strengthen family units for youth under the age of 19.

**Compass Health, Inc. - *School-Based Clinical Program***

\$369,750.00

The program identifies and engages students in need of mental health services by partnering with the schools. The program provides treatment planning, therapeutic interventions, and care coordination for children and youth and their families.

**Connections to Success, Inc. - *Project START (Services and Training Advancing Resilient Teens)***

\$150,004.00

The program provides youth wraparound support to complete their education, secure meaningful employment, reduce interactions with law enforcement, and provide mentorship.

**Cora Community Outreach - *Cor Columbia***

\$219,994.28

Cor serves male student athletes, working to transform futures by providing access to opportunities and resources students need to succeed. The goal of this program is to use academics, relationships, and life skills to help students create a pathway to a post-secondary plan and fulfilling life beyond high school.

**Coyote Hill - *Family Enrichment Program***

\$195,520.88

The program helps create more foster parents, and retain current parents through efficient licensing, and abundant family support. Coyote Hill also provides supervised visits for children placed outside of their home with their biological family.



**First Chance for Children - *Baby Bags***

\$67,806.00

Baby Bags provides education and basic necessities to meet a family's developmental, physical and mental health needs. The goal is to strengthen families by developing protective factors and providing basic necessities during times in need.

**First Chance for Children - *Baby U***

\$207,415.00

Baby U provides home visiting services to prepare children to be social, emotionally and academically ready for kindergarten. Parents are also given information on child development, access to resources and supporting healthy relationships.

**First Chance for Children - *CRIBS (Community Resources, Infant Beds and Support)***

\$24,525.00

The CRIBS program supports families leaving the hospital by providing basic health and safety items to care for a new baby. A trained educator offers home visiting to help meet a family's developmental, physical and mental health needs and encourage to participate in longer term home visitation programs.

**First Chance for Children - *Lend and Learn Libraries***

\$74,000.00

Lend and Learn Toy Libraries provide a safe and inclusive location for young children and their parents to explore toys that strengthen social-emotional, cognitive, motor, and language development. The goal of the program is to strengthen positive parenting skills, reduce social isolation, and ultimately lead to children being developmentally ready for kindergarten.

**Great Circle - *HOPE: Healing - Opportunity - Prevention - Education***

\$203,743.16

The HOPE program provides prevention services for Boone County children and families prior to abuse, neglect, and/or traumatizing removal of a child from their home. The goal is to prevent child abuse and neglect, improve parent-child relationships, and reduce out-of-home placement.

**Harrisburg Early Learning Center - *School Age and Early Childhood Services***

\$45,312.00

The goal of Harrisburg Early Learning Center is to provide year-round services and affordable care for the children of northern Boone County. These services include social emotional screenings for the children in the early childhood program, quality and structured before- and after-school programming and summer enrichment programming for school-aged children.

**Heart of Missouri CASA - *CASA Child Advocacy***

\$242,130.00

Heart of Missouri CASA provides child advocacy services for children involved in abuse and neglect court cases. Services are provided by trained volunteers to help find safe, permanent homes for children who have been abused or neglected.

**HeartSpace Clinic - *Safe and Sound Protocol***

\$154,590.00

The Safe and Sound protocol targets auditory sensitivities found in those who have experienced trauma or traumatic stress to improve listening and social engagement behaviors.

**Job Point - *AmeriCorps***

\$115,247.16

The program assists young adults obtain a high school diploma equivalency, leading to economic independence.

**Love Columbia Corp. - *Path Forward***

\$134,996.40

The program provides case management support to families with children that are experiencing housing insecurity. The goal is to connect families to services to enhance well-being and self-sufficiency.

**Lutheran Family and Children's Services of Missouri - *Mental Health Counseling and Parenting Program***

\$418,378.82

The program provides home visiting, therapy, parenting education, and case management services to parents, caregivers, and their children to increase timely access to pregnancy, parenting, and mental health services for families. The goal of the program is to decrease the number of children in the region who are at risk of child abuse and neglect.

**Mary Lee Johnston Community Learning Center - *Mary Lee Johnston Community Learning Center***

\$93,645.86

Mary Lee Johnston Community Learning Center (MLJCLC) provides enrolled families with case management and support to access resources. In addition to regular childcare programming, MLJCLC provides a specialized Pre-Kindergarten class that utilizes the HighScope curriculum and provides assessments to prepare children for kindergarten.

**Moberly Area Community College - *The Quality Childcare Initiative at MACC***

\$497,700.00

MACC offers scholarships for childcare providers and high school students to obtain their Child Development Associate Credential. MACC also provides training and coaching in HighScope, an evidence-based curriculum for early childcare providers.

**Powerhouse Community Development Corporation - *Healthy Choices***

\$274,880.68

The program provides school-based, after-school, and summer programming to youth with a focus on developing life skills, leadership development, and job readiness training. Parents are encouraged to participate in Parent Cafes designed to assist parents in navigating available resources and reduce parental stress.

**Presbyterian Children's Homes and Services - *Elevate Mentoring (formerly Therapeutic Mentoring)***

\$25,000.00

Trained mentors support youth to attain goals and reduce risk factors through mentoring. The goal is for youth to create positive connections in the community and improve coping skills, pro-social behaviors, and self-esteem.

**Sustainable Farms & Communities, Inc. - *Access to Healthy Food***

\$69,125.00

The program provides financial match for SNAP and WIC participants at the Columbia Farmer's Market. The goal of the program is for voucher users to experience lower rates of stress related to food insecurity and for one or more family members to experience the benefit of changes in health status attributed to their access to fresh, local products from the farmers market.

**The Curations of the University of Missouri (on behalf of the Department of Occupational Therapy) - *SWIM: Swimming and Water Instruction Modifications***

\$46,465.92



The SWIM program teaches water safety and swimming skills to children with autism spectrum disorder by providing affordable, adapted group swim lessons.

**The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic) - *MU Psychological Services Clinic Center for Evidence-Based Youth Mental Health 2022***

\$375,574.00

The program provides evidence-based assessment and treatment for children, adolescents, and their families for a variety of emotional and behavioral difficulties.

**The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic) - *MU PSC-Heriford House Stronger Youth Project: Using Evidence-Based and Culturally-Informed Intervention to Improve Outcomes for Justice-Involved and At-Risk Youth***

\$498,634.88

The Psychological Services Clinic works with The Heriford House to deliver Multisystemic Therapy (MST) and a Racial Healing therapy group for youth at-risk or involved with the juvenile justice system.

**The Curators of the University of Missouri (on behalf of the Department of Psychiatry) - *Boone County Early Childhood Coalition***

\$231,007.16

The Boone County Early Childhood Coalition (BCECC) serves families through Triple P, an evidence-based intervention model which increases knowledge, skills, and confidence of parents to reduce the prevalence of mental health, emotional, and behavioral problems in children. BCECC also supports collaboration and capacity building for early childhood professionals.

**The Curators of the University of Missouri (on behalf of the Department of Psychiatry) - *Child and Adolescent Sexual Treatment (CAST)***

\$162,618.04

The program provides Trauma-Focused Cognitive Behavioral Therapy to reduce or eliminate trauma symptoms related to problematic sexual behavior in children and adolescents.

**The Curators of the University of Missouri (on behalf of the Department of Psychiatry) – *Child Parent Psychotherapy (CPP)***

\$168,193.88

The Child-Parent Psychotherapy program provides interventions for children from birth to age 5 and/or their parents, families, or caregivers who have experienced one of more traumatic events.

**The Curators of the University of Missouri (on behalf of the Department of Psychiatry) – ECPBS – Early Childhood Positive Behavior Support**

\$337,837.14

The program provides training and professional coaching to early childhood professionals that supports social-emotional development for young children.

**The Curators of the University of Missouri (on behalf of the Department of Psychiatry) - MU Bridge Program: School-Based Psychiatry**

\$758,693.36

The MU Bridge Program provides school-based psychiatric services and nurse case management for Boone County Children and adolescents who are in need of psychiatry services. The goal of the program is to decrease the wait time for school-age children to access psychiatry services.

**The Curators of the University of Missouri (on behalf of the Division of General Pediatrics, Department of Child Health, and University of Missouri Health Care) - HealthySteps for Young Children**

\$158,716.00

HealthySteps for Young Children connects with families during pediatric well visits as part of the primary care team. They offer screenings, help with complex parenting issues, guidance and referrals, care coordination, and home visits.

**The Food Bank for Central & Northeast Missouri, Inc. - Buddy Pack Program**

\$79,995.00

The Buddy Pack Program provides weekend meals for children that are experiencing food insecurity. Buddy Packs are distributed each Friday and before school holidays throughout the school year.

**The Food Bank for Central & Northeast Missouri, Inc. - Central Pantry - Children's Supplemental Food Program**

\$65,000.12

The Central Pantry provides food and groceries to those in need in Boone County. The goal of this program is to reduce food insecurity by providing supplemental food to low-income individuals in Boone County and increase access to nutritious foods by distributing foods such as fresh produce, protein and dairy.

**The Food Bank for Central & Northeast Missouri, Inc. - School Pantry Supplemental Food Program**

\$24,999.84

The School Pantry Program provides a discrete way for middle and high school students supplemental food that are experiencing food insecurity. Pantries are located on school grounds to make allow for a more readily accessible food source for students and their families that have low-income.

**Voluntary Action Center - VAC Basic Needs Program**

\$126,500.00

The program provides a variety of services that specifically address and meet needs for assistance with health, employment, and safety for low-income Boone County residents.

**Woodhaven Learning Center - EnCircle Technologies / Woodhaven**

\$146,096.08

Woodhaven empowers people with developmental disabilities to succeed by assisting them in their own homes and supporting them as they work, volunteer and form relationships in the community. The program provides job training in technical careers to individuals with disabilities through the age of 19. Woodhaven meets with local businesses to hire individuals with disabilities.

cc: Proposal File

ATT Evaluation Committee Reports and Score Sheets



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 22

County of Boone

} ea.

In the County Commission of said county, on the 20th day of December 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Sole Source Contract 166-123123SS for Cartegraph Software Subscriptions from Cartegraph of Dubuque, Iowa.

A Contract will be written based on this Sole Source and presented for Commission approval at a later date. Payments will be paid using this Department/Object coding:

- 2081 – R&B RM Administration/70100 –Software Subscriptions: \$18,373.00
- 2044 – R&B Administration/70100 –Software Subscriptions: \$18,373.00

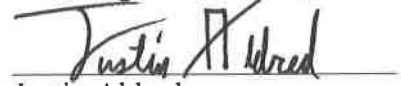
Done this 20th day of December 2022.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

  
 Daniel K. Atwill

Presiding Commissioner

  
 Justin Aldred

District I Commissioner

  
 Janet M. Thompson

District II Commissioner

# Boone County Purchasing

**Liz Palazzolo**  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: December 13, 2022  
RE: Single Feasible Source Approval of #166-123123SS for Cartegraph Software Subscriptions for the Boone County Resource Management Department and the Road & Bridge Department from Cartegraph

Attached for signature and approval is Sole Source Request Form 166-123123SS for Cartegraph Software Subscriptions from Cartegraph of Dubuque, Iowa. The Purchasing Department requests approval of Single Feasible Source 166-123123SS that is being established on behalf of the Boone County Resource Management Department and the Boone County Road & Bridge Department. The sole source form is attached for Commission approval.

The purchase of Cartegraph subscriptions is proprietary to Cartegraph. The requested purchase is a renewal of existing subscriptions previously purchased under Sole Source 137-123117SS awarded January 6, 2017 via Commission Order 6-2017.

Resource Management and Road & Bridge use the Cartegraph software to provide asset management. The software helps the County keep track of its infrastructure assets (i.e., roads, right of ways, etc.), road treatments, and work equipment used for infrastructure upkeep and management including depreciation scheduling for said equipment. It also provides Overall Condition Index information used to plan road and bridge projects as well as equipment replacement.

The single feasible source has been advertised in both the Missourian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

A contract will be written based on this Sole Source and presented for Commission approval at a later date. Payments will be paid using this Department/Object coding:

- 2081 – R&B RM Administration/70100 –Software Subscriptions: \$18,373.00
- 2044 – R&B Administration/70100 –Software Subscriptions: \$18,373.00

/lp

cc: Contract File  
Kelle Westcott, Budget Administrator, Resource Management  
Greg Edington, Director, Road & Bridge

# Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing



613 E. Ash, Rm 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

### SOLE SOURCE/NO SUBSTITUTE FACT SHEET

|                             |  |
|-----------------------------|--|
| <b>Originating Office</b>   | The Resource Management Department<br>and the Road and Bridge Department |
| <b>Person Requesting</b>    | Kelle Westcott   |
| <b>Date Requested</b>       | 03/23/2022   |
| <b>Contact Phone Number</b> | Kelle Westcott: 573-886-4480<br>Greg Edington: 573-449-8515              |

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL:

SOLE SOURCE NUMBER: 166-123123SS (Assigned by Purchasing)

Signature \_\_\_\_\_ Date \_\_\_\_\_

COMMISSION APPROVAL:

[Signature]  
Signature

12/29/2022  
Date

Expiration Date: Current subscription runs through 1/31/2023 – On-Going

One Time Purchase (check)

|   |   |
|---|---|
| <b>Vendor Name</b>                            | Cartograph  |
| <b>Vendor Address</b>                         | 3600 Digital Drive<br>Dubuque, Iowa 52002               |
| <b>Vendor Phone and Fax</b>                   | 800-688-2656  |
| <b>Product Description</b>                    | Asset Management software subscription                  |
| <b>Estimated Cost</b>                         | \$37,000.00   |
| <b>Department/Account #s) / Amt. Budgeted</b> | RM: 2081/70100: \$18,373.00 and 2044/70100: \$18,373.00 |

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
  - Only Known Source-Similar equipment or material not available from another vendor (Yes – Only Known Source and also see "Other" below)
  - Equipment or materials must be compatible with existing Equipment
  - Immediate purchase necessary to correct situation threatening life/property
  - Lease Purchase - Exercise purchase option on lease
  - Medical device or supply specified by physician
  - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)



√ Other - List (attach additional sheets if necessary)

*The County has made a significant prior investment in Cartegraph both in financial terms and in terms of employee training/time. To move all data out of the Cartegraph system to another program, and for employees to learn another software would require a considerable amount of time and funding; it would not be feasible for the County to spend additional money and require staff to commit work time to shift to another system.*

2. Briefly describe the commodity/material you are requesting and its function.

*Cartegraph's software subscriptions provide asset management functionality, e.g. keeps track of infrastructure assets and associated treatments, donated roads and right-of-way, equipment used in the field as it relates to cost accounting, as well as depreciation schedules and Overall Condition Index information used to plan road and bridge projects as well as equipment replacement planning.*

3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.

*See attached Sole Source Letter dated 9/28/2022: Cartegraph is the sole developer of the application – only distributed by Cartegraph. Training, consultation and configuration can only be performed by Cartegraph.*

4. What research has been done to verify this vendor as the only known source?

*Advertised in both Missourian and Columbia Daily Tribune; obtained sole source letter.*

5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?

- Yes (please attach a list of known sources)
- √ No

6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.

*See #1 Above – Only Feasible Source*

7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?

*Sole Source 137-123117SS done previously. The original purchase was conducted in 1998. The County still needs to continue purchasing the subscriptions until such time the County decides to invest financial time and resources into selecting a different product. This kind of software is necessary so long as the County is tasked with tracking its infrastructure assets.*

8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).

*Sole Source 137-123117SS done previously – this is a subscription renewal only – not an upgrade.*

9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers.

*Sole Source 137-123117SS done previously*

10. What are the consequences of not securing this specific commodity/material?

*The County's ability to keep track of infrastructure assets and equipment usage, and stay on top of depreciation/replacement of essential equipment will be compromised.*

11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).

11. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?

*On-going*