

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 29th day of November 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby **approve** a conditional use permit to operate a riding school in the A-2 Agriculture zoning district on 10.00 acres located at 11681 Highway DD, Ashland, subject to the following conditions:

- 1) Hours of operation be limited to daylight hours as defined in the Boone County Zoning Ordinance, April through October, 6:00AM to 9:00PM, and November through March, 6:00AM to 7:00PM.
- 2) That the riding school be limited to no more than ten students.
- 3) That the construction of restroom facilities be completed within one year of approval of this conditional use permit.
- 4) Manure and other waste material shall be disposed of in an appropriate manner to create no impact to adjacent properties.
- 5) That it be understood that the permitted Equine Boarding Facility use utilized by this property is limited to no more than six animals other than those owned by the owner or leaseholder of the subject property

Done this 29<sup>th</sup> day of November 2022.

ATTEST:

*Brianna L. Lennon*  
 Brianna L. Lennon  
 Clerk of the County Commission

*Daniel K. Atwill*  
 Daniel K. Atwill  
 Presiding Commissioner

*Justin Aldred*  
 Justin Aldred  
 District I Commissioner

*Janet M. Thompson*  
 Janet M. Thompson  
 District II Commissioner

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November Session of the October Adjourned

Term. 20 22


In the County Commission of said county, on the 29th day of November 20 22

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the request by Kevin Olesen and Amanda Olesen to rezone from Recreation (REC) to A-2 Agriculture on 10.47 acres located at 7495 W Highway 124, Harrisburg.

Done this 29<sup>th</sup> day of November 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

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County of Boone

In the County Commission of said county, on the

29th

day of

November

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request by T-Vine Development to approve a Final Development Plan for Settlers Ridge Plat 5 on 4.45 acres located at 8150 N. Glen Meadows Drive, Columbia.

Done this 29<sup>th</sup> day of November 2022.

ATTEST:



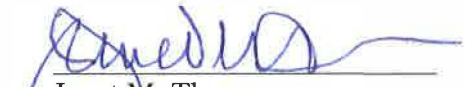
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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November Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

29th

day of

November

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept the plat of Settlers Ridge Plat 5 and authorizes the presiding commissioner to sign it.

Done this 29<sup>th</sup> day of November 2022.

ATTEST:

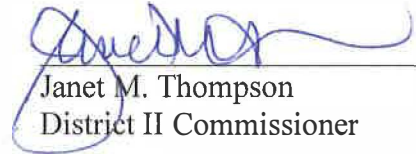
*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

**Staff Report for County Commission**  
**RE: P&Z Agenda Items**  
**November 29, 2022**

**11681 S Hwy DD LLC – Conditional Use Permit (Riding School and Outdoor Recreation Facility)**

The Planning and Zoning Commission conducted a public hearing on this request at its November 17, 2022 meeting and voted to recommend approval of the request, with conditions, on a unanimous vote. The minutes of that meeting and the Boone County Zoning and Subdivision Regulations are entered into the record of this meeting.

The property is located at 11681 S Hwy DD, approximately 2 miles to the west of the intersection of Minor Hill Road and US Highway 63. It is 10 acres in size and zoned A-1 (Agriculture) and is surrounded by A-1 zoning. This is all original 1973 zoning. The property contains a single-family residence served by an on-site wastewater lagoon, a shed, a horse barn, a general-use barn and a fenced 116,000 square foot riding area with a gravel parking area.

The applicant is requesting a conditional use permit to operate a riding school. The applicant intends to teach small groups of no more than 6 students at one time, as well as provide boarding services for no more than 6 horses. Under the Boone County Zoning Ordinance, Section 6, District Use Regulations, A., (1) A-1 Agriculture District, the operation of a riding school is a conditional use and boarding no more than 6 horses is a permitted use. Staff notified 14 property owners about this request. The property scored 51 points on the point rating system.

The following criteria are the standards for approval of a conditional use permit, followed by staff analysis of how this application may meet those standards. Staff analysis of the request is based upon the application and public comments received following notification of the surrounding property owners.

(a) The establishment, maintenance or operation of a conditional use permit will not be detrimental to or endanger the public health, safety, comfort or general welfare.

The riding school is currently in operation but lacks restroom facilities for the patrons which is detrimental to the public health. A suggested condition, requiring installation of a restroom and wastewater disposal system is included in the recommendation section of this report. With the addition of the restroom, the operation of this conditional use permit should not be detrimental to or endanger the public health, safety, comfort, or general welfare if operated in compliance with Boone County development and health standards.

(b) The conditional use permit will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted by these regulations.

Proper storage and disposal of horse manure, hours of operation, and limits on numbers of students should serve to limit any impacts on the use and enjoyment of other property in the immediate vicinity of the subject property.

(c) The conditional use permit will not substantially diminish or impair property values of existing properties in the neighborhood.

Equine activities are a known aspect of rural life and the intensity requested in the application is limited to small groups. This conditional use permit will not substantially diminish or impair property values of existing properties in the neighborhood.

(d) All necessary facilities will be available, including, but not limited to, utilities, roads, road access, and drainage.

The property is located on State Route DD, a state-maintained road. Utilities are available to the site to meet the water and electrical needs of the use. Restroom facilities and an on-site wastewater treatment system to meet the needs of the proposed conditional use will be subject to permits in order to confirm compliance.

(e) The establishment of a conditional use permit will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the zoning district.

The subject property, at 10 acres in size, is as small as the overall zoning district for this area allows. The zoning and existing infrastructure will limit the development of surrounding property more so than the establishment of this conditional use permit.

(f) The establishment of a conditional use permit will not hinder the flow of traffic or result in traffic congestion on the public streets. This will include the provision of points of access to the subject property.

This site has direct access on to State Route DD and has an existing gravel parking/access area. Hours of operation and limitations on class sizes will control any parking impacts. The establishment of this conditional use permit should not hinder the flow of traffic or result in traffic congestion on the public streets.

(g) The conditional use permit shall in all other respects conform to the applicable regulations of the zoning district in which it is located. The County Commission shall find that there is a public necessity for the conditional use permit.

This proposal shall conform to the other applicable regulations on the A-1 zoning district.

Zoning Analysis: This use is consistent with agricultural and rural residential activity in the surrounding area. If the level of activity is limited, as is proposed by the application, to minimize noise, light, and traffic impacts on the surrounding properties, off-site

complaints and problems should be minimal. Any improvements to existing facilities to meet the requirements of the conditional use permit under criteria (a) and (d) will be done under permits with Boone County Resource Management to ensure proper installation and compliance with existing ordinances.

Staff recommends approval of the conditional use permit with the following four conditions and one statement of understanding:

- 1) Hours of operation be limited to daylight hours as defined in the Boone County Zoning Ordinance, April through October, 6:00AM to 9:00PM, and November through March, 6:00AM to 7:00PM.
- 2) That the riding school be limited to no more than ten students.
- 3) That the construction of restroom facilities be completed within one year of approval of this conditional use permit.
- 4) Manure and other waste material shall be disposed of in an appropriate manner to create no impact to adjacent properties.
- 5) That it be understood that the permitted Equine Boarding Facility use utilized by this property is limited to no more than six animals other than those owned by the owner or leaseholder of the subject property.

### **Olesen and Griffit – Rezoning (REC to A-2)**

The Planning and Zoning Commission reviewed this request at its November 17, 2022 meeting and recommended approval on a unanimous vote.

The property is located at 7495 W Highway 124 near the intersection of N Route E, and about ½ mile south east of the city limits of Harrisburg. It is 22.52 acres and split zoned A-2 Agriculture in the northern half and REC (Recreation) in the southern half. The property is surrounded by A-2 except for a portion along the eastern boundary zoned Recreation. All zoning appears to be original 1973 zoning. Two dwelling units currently occupy the property and are served by onsite wastewater lagoons.

The request is to rezone the southern portion of the property to A-2 agriculture and create a consistent zoning district across the lot. No land division is proposed at time of application. The application indicates that future land division would likely occur.

The Boone County Master Plan identifies this area as being suitable for agricultural and rural residential use. The sufficiency of resources test was used to analyze this request.

#### Transportation

The property has direct road frontage along E Highway 124. An existing driveway serves both dwellings on the property.

#### Utilities

Boone Electric Cooperative provides electric service. Consolidated Public Water Supply District #1 provides water service to the property. An existing 6-inch water line is present along Highway 124. Wastewater lagoons serve the existing dwellings. Future land division and residential development will likely require use of onsite wastewater systems.

#### Public Safety

The Boone County Fire Protection District provides fire protection for the area. The nearest station, Station 4, is less than a mile away.

#### Zoning Analysis

The proposed rezoning meets the sufficiency of resources test. Rezoning the Recreation to A-2 will provide consistent zoning for the property, and will match the zoning for most of the surrounding area.

The property scored 61 points on the rating system. Staff notified 22 property owners of the request.

Staff recommended approval of the rezoning request.

#### **Settlers Ridge – Final Plan**

The Planning and Zoning Commission reviewed this request at its November 17, 2022 meeting and approved the plan by consent.

The property is located at the end of Glen Meadows Drive, just south of Ketterer Road. It is 4.45 acres and is split-zoned R-D (Residential-Duplex) to the east, and A-2 (Agriculture) to the west. Adjacent zoning is as follows:

South - R-MP (Planned Residential Multi-Family), R-DP (Planned Residential-Duplex), and R-S (Residential Single-Family)  
North and West - A-2 (Agriculture)  
East - A-2 (Agriculture).

The review plan and rezoning request was approved in April of 2021 (Commission Order 173-2021).

The property scored 71 points on the rating system.

The Boone County Zoning Ordinance, Section 6.2.14, Standards for Approval of the Final Development Plan identify 3 criteria for approval:

- All the required information is accurately portrayed on the Plan



- The Final Plan conforms to the approved Review Plan
- The Final Plan demonstrates compliance with all conditions, which the County Commission may have imposed on the Final Plan

Commission Order 173-2021 placed the following condition on approval of the review plan:

1. The triggered improvements to Ketterer Road and the intersection of Route B & Ketterer Road are to be completed or bonded prior to the submission of the Final Plan and Final Plat.

After review of the submitted Final Plan, staff has found that the plan meets these three criteria.

Staff recommended approval of the final plan.

## **Plats**

### **Settlers Ridge Plat 5**

The Planning and Zoning Commission reviewed the plat of Settlers Ridge Plat 5 at its November 17, 2022 meeting and approved it by consent. I ask that you waive the reading of the staff report and authorize the clerk to insert it into the meeting minutes. Staff recommends that you receive and accept the plat of Bertlee Acres Plat 3 and authorize the Presiding Commissioner to sign it.

The property is located at the end of Glen Meadows Drive, just south of Ketterer Road. It is 4.45 acres and split-zoned R-D (Residential-Duplex) to the east, and A-2 (Agriculture) to the west. Adjacent zoning is as follows:  
South - R-MP (Planned Residential Multi-Family), R-DP (Planned Residential-Duplex), and R-S (Residential Single-Family)  
North and West - A-2 (Agriculture)  
East - A-2 (Agriculture).

This final plat creates 21 lots and extends Glen Meadows Drive to Ketterer Road as the next plat in the Settlers Ridge development.

The property scored 71 points on the rating system.

Utilities: Public Water Supply District 4 provides water service. The subdivision will receive sewer service from the City of Columbia. A revised annexation agreement was executed on November 25, 2011. The agreement dictates conditions under which sewer service will be provided to the property. Boone Electric will provide power.

Transportation: A traffic impact analysis was completed in 2000, which identified several offsite road improvements. Those improvements were linked to a development phasing

plan so that construction of the improvements would occur concurrently with the phase of the development that created the impact that was being mitigated.

Public Safety Services: The property is approximately 1.5 miles from the Boone County Fire station on Route HH. The water lines in the development will provide the necessary fire flows.

Staff recommended approval of the final plat.

### **Trade Winds Park Plat 3B Preliminary Plat**

The Planning and Zoning Commission reviewed this plat at its November 17, 2022 meeting approved it by consent. Preliminary plats do not require any action by the County Commission. However, as a matter of practice, they are presented to the Commission for your awareness. I am happy to answer any questions about the preliminary plat that you may have.

The property is located at the northwestern corner of the intersection of Trade Winds Parkway and Richland Road, approximately ½ mile east of the city limits of Columbia. The property is 28.53 acres in size and is zoned M-L (Light Industrial).

Adjacent zoning is M-L zoning to the northeast and east, with A-1(Agriculture) zoning to the south, and R-S zoning to the north and west. This proposal divides the property into sixteen lots ranging in size from 2.24 acres to 0.91 acres and extending two roads into cul-de-sacs.

The lots have access on Trade Winds Parkway, Technology Court, and Progress Place. All of these roads are or will be constructed to publicly maintained roads County Standards. All lots except 301 and 302 will use Technology Court or Progress Place for access.

The subject property is in the Public Water Service District #9 service area, the Boone Electric Cooperative Service area, and the Boone County Fire Protection District.

All lots will have sewer service provided by the City of Columbia.

This plat has been resubmitted to renew its lifespan as a preliminary plat.

The property scored 78 points on the rating system.

Staff recommended approval of the plat.

5/9-2022

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STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

29th

day of

November

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Lease Agreement with the City of Centralia for use by the Boone County Resource Management to conduct a public hearing on December 8, 2022 and authorizes the Presiding Commissioner (or Director of Resource Management) to sign it.

Done this 29<sup>th</sup> day of November 2022.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

EXHIBIT A

LEASE AGREEMENT (ONE DAY)

THIS AGREEMENT, Made and entered into as of the 10<sup>th</sup> day of November, 2022, by and between THE CITY OF CENTRALIA, MISSOURI, a municipal corporation, 114 South Rollins, Centralia, Boone County, Missouri 65240 (hereinafter designated "LESSOR"), Party of the First Part, and

Boone County Resource Management (Renter's Printed Name)

(Renter's Printed Name, if applicable)

(hereinafter designated "LESSEE" whether one or more), Party of the Second Part, WITNESSETH:

The parties hereto agree that LESSOR shall lease to LESSEE, and LESSEE shall lease from LESSOR: the larger room/ the smaller room/ both rooms in the area known as the "Community Room" in the City Hall of the City of Centralia, Missouri at 114 South Rollins, Centralia, Missouri, for a term of 5 hours beginning at 5 o'clock P.M. on the 8<sup>th</sup> day of December, 2022, upon the following terms and conditions:

1. LESSEE is not a governmental agency or other governmental entity. LESSEE, who has the following address, Columbia, MO, is is not a resident of Centralia, Missouri. Thus, LESSEE, shall shall not pay a rental fee of \$50.00 for the term of hours of this lease. If required to be paid, the rental fee shall be paid by check or money order only, and is due no later than the time the lease is to begin.

2. LESSEE (unless a governmental agency or other governmental entity) shall deposit with LESSOR a security deposit in the amount of \$50.00 for the care and protection of the leased premises, by check or money order only. The security deposit is due no later than the time the lease is to begin. LESSOR shall hold said check or money order and return it to LESSEE after the end of the lease term unless LESSOR determines that the security deposit check or money order shall be retained in whole or in part because of LESSEE'S failure to comply with the terms of the Lease Agreement, including but not limited to causing or allowing damage to the leased premises or its furniture and failure to restore the leased premises to its condition at the beginning of the lease term.

3. LESSEE understands and agrees that LESSEE shall be responsible for and shall pay LESSOR for all damages arising out of violations of the terms of this lease, if such damages exceed the amount of the security deposit. LESSEE covenants and agrees to be responsible for the actions of or damages caused by any person or persons on the leased premises at the invitation of or with the permission or acquiescence of LESSEE during the term of this lease.

4. LESSEE covenants and agrees to take good care of and protect the leased premises during the term of the lease, and LESSEE agrees to return possession of the leased premises to LESSOR in the same condition as received. In furtherance of the above covenants and agreements, LESSEE agrees to the following: (1) The floor of the leased premises shall be cleaned at the end of the lease term, including the bathroom and kitchen floors. Trash, litter, garbage, dirt and debris shall be picked up and the floor shall be swept. Such items shall be placed in trash receptacles on the leased premises and all such trash receptacles shall be emptied in the dumpster at the rear of City Hall. If necessary, the floor also shall be mopped. (2) No smoking shall be permitted in any part of the Community Room, nor on the sidewalk outside of the south door to the Community Room. Smoking shall be allowed if the person smoking is completely outside of the north door to the Community Room. (3) No tape, nails or tacks shall be affixed to the walls or ceiling of the leased premises except for any walls with material designed for such purposes. No nails or tacks shall be driven into the floor. (4) No marks shall be made on the walls, floor or ceiling of the leased premises with any marking instruments or other objects. (5) All chairs and tables shall be left in the same condition as received. All chairs and tables shall be folded and stored in the storage room. (6) All kitchen appliances shall be cleaned and left in good working order. (7) The bathroom fixtures shall be cleaned and left in good working order. LESSEE is permitted to use the cleaning supplies stored in the Community Room to clean the leased premises.

5. LESSEE covenants and agrees that LESSOR shall not be liable to LESSEE or LESSEE'S family, guest, agents,

invitees, employees, members or other persons for any loss of or damage to property, or injury to any person, including death, on or about the leased premises, resulting from: (1) theft or burglary, water, rain, snow, ice, sleet, fire, explosion, frost, storms and accidents; or (2) breakage, stoppage or leakage of: water, gas, heating or sewer pipes, electric wiring or current, or plumbing; or (3) the negligence or willful acts of others; or (4) any negligent or intentional act or omission by or through LESSEE or LESSEE'S family, guests, agents, invitees, employees, members or other persons on or about the leased premises; or (5) any negligent act or omission by or through LESSOR or LESSOR'S agents, officers or employees concerning or relating to the leased premises. LESSEE covenants and agrees to indemnify and hold LESSOR harmless from any expense or claim arising out of any such loss, damage or injury, including any attorney fees LESSOR incurs to defend against any such claim or expense.

6. LESSEE covenants and agrees not to assign this lease or sublet said leased premises, or any part thereof, without first obtaining the written consent of LESSOR.

7. This lease shall be binding on LESSOR and upon its successors and assigns, and said lease shall be binding upon LESSEE, and LESSEE'S heirs, personal representatives, successors and assigns, if permitted.

IN WITNESS WHEREOF, LESSOR and LESSEE have hereunto executed this lease in duplicate on the day and year first above written.



ATTEST:  
Manly  
City Clerk

LESSOR:

CITY OF CENTRALIA, MISSOURI  
a municipal corporation

[Signature]  
Mayor

LESSEE:

Boone County Resource Management  
801 E. Walnut St.  
Room 315  
Columbia, MO 65201

MAILING ADDRESS AND TELEPHONE NUMBERS  
OF PERSONS, CORPORATIONS AND/OR  
ORGANIZATIONS NAMED AS THE LESSEE:

1. Bill Florea, Director 573-886-4330
2. Paula Evans 573-886-4330
3. \_\_\_\_\_
4. \_\_\_\_\_

# CITY OF CENTRALIA COMMUNITY ROOM CHECKLIST

NAME OF PERSON OR ORGANIZATION (RENTER): BC Resource Mgmt PHONE: 573-886-4330

Please list any other person that might pick up the key: Paula Evans / Randy Kimble Phone: 886-4330

RESERVATION DATE: 12-8-22 TIME: 5-10 pm

ROOM: LARGE  SMALL  BOTH  If no damage to the room after inspection, does renter choose to have security deposit check shredded by City Hall staff  OR renter will pick up .

CENTRALIA RESIDENT: YES  NO

SECURITY DEPOSIT: \$50.00

RENTAL FEE (IF REQUIRED): NA

TOTAL DUE: 0 PAID: YES  NO

PAYMENT RECEIVED BY: N/A  
INITIALS

Payment must be received by cash, personal check or money order.

## INSPECTION ITEMS

Security deposit may be retained in whole or in part if renter fails to comply with lease terms, including causing or allowing damages to premises or furniture and failure to restore premises to its condition at beginning of rental period.	CHECKED BY RENTER	CHECKED BY AUTHORIZED CITY PERSONNEL
1. No smoking allowed in the building nor on the sidewalk outside of the south door of the Community Room. However, smoking is allowed completely outside of the <u>north door</u> of the Community Room.	✓	
2. Floor shall be cleaned, including bathroom and kitchen floors. Trash shall be picked up and floor swept. If necessary, the floor also shall be mopped.	✓	
3. No tape, nails or tacks shall be affixed to the walls or ceiling of the community room (except on the tack strips put on the walls for this express purpose).	✓	
4. No nails or tacks shall be driven into the floor.	✓	
5. No marks shall be made on the walls, floor or ceiling.	✓	
6. All chairs and tables shall be left in same condition as received. Tables must be folded and returned to the storage room. Chairs must be folded and hung on the chair racks.	✓	
7. All kitchen appliances, sink, counters, etc. shall be cleaned and left in good working order.	✓	
8. Bathroom fixtures shall be cleaned and left in good working order.	✓	
9. All trash shall be put in trash bag and emptied into dumpster behind City Hall (north end).	✓	
10. All aluminum cans from the soda machine must be placed into the recycling bin marked "RECYCLING".	✓	
11. All cleaning supplies and equipment returned to storage room and janitor's closet.	✓	
12. Adjust the thermostats (2) back to 70 degrees before leaving the building.	✓	

INSPECTOR: Please list any items noted concerning damages or otherwise not passing inspection.

**TO BE COMPLETED BY CITY PERSONNEL:**

Does some or all of security deposit need to be retained because of any damages or items not otherwise passing inspection?

YES  NO

[Signature]  
SIGNATURE OF RENTER

\_\_\_\_\_  
SIGNATURE OF CITY INSPECTOR & DATE

DATE: 11.29.2022

**CITY HALL USE ONLY:**

Cash \$ \_\_\_\_\_ or Check # \_\_\_\_\_ picked up by:

\_\_\_\_\_  
(Renter's Signature & Date)

\_\_\_\_\_  
(City Staff's Initials)

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In the County Commission of said county, on the 29th day of November 20 22

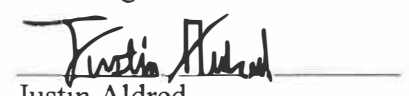
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation for roadway maintenance within Settler Ridge Plat 5.

Done this 29<sup>th</sup> day of November 2022.



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



# Boone County Resource Management

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER

801 E. WALNUT ROOM 315

COLUMBIA, MISSOURI 65201-7730

PLANNING (573) 886-4330 ★ INSPECTION (573) 886-4339 ★ ENGINEERING (573) 886-4480

FAX (573) 886-4340

**BILL FLOREA, DIRECTOR**

**JEFF MCCANN, CHIEF ENGINEER**

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## MEMO

**DATE:** November 21, 2022

**TO:** Boone County Commission

**FROM:** Jeff McCann, P.E., Chief Engineer, Boone County Resource Management *Jm*

**RE:** Recommendation for Roadway Maintenance Acceptance  
Settlers Ridge Plat 5

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Commissioners,

Attached for your consideration for roadway maintenance acceptance is the New Roadway Construction Final Report for the following road within Settlers Ridge Plat 5, Southeast Quarter of Section 09, Township 49 North, Range 12 West, Boone County Missouri:

- Glen Meadow Drive – 571 Feet

This road was constructed by Emery Sapp & Sons, Inc. for T-Vine Development Corp. in accordance with the approved construction plans designed by Allstate Consultants LLC.



**NEW ROADWAY CONSTRUCTION  
FINAL REPORT**

Final Inspection Date: 11/21/2022

Date letter requesting acceptance received: 10/03/2022

Development Name: Settlers Ridge Plat 5

Roadway Name: Glen Meadow Drive

Sheet 1 of 1

(If more than one roadway, fill out a separate form for each road.)

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**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface: Concrete

Roadway Width: 32' B-B

(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width: N/A

Type of Material: N/A

Length of Roadway: 571' (Sta. 702.15 to 12+73.52)

ROW Width: 50'

Cul-de-sac Surface: N/A

Radius: N/A

Sidewalks: Yes  No  *(To be installed with home construction)*

Curb & Gutter: None  Rollback  Barrier

Comments: \_\_\_\_\_

*Jell McCann*

Chief Engineer's Signature

*11/21/22*

Date

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County of Boone } ea.

November Session of the October Adjourned

Term. 20 22


In the County Commission of said county, on the 29th day of November 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2040 for the purchase of two motor graders originally budgeted in 2023.

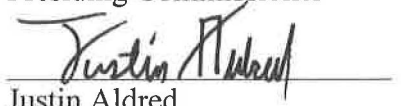
Done this 29<sup>th</sup> day of November 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

## BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

10/26/22  
EFFECTIVE DATE

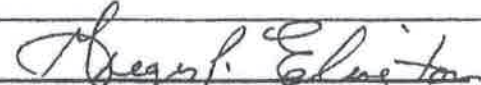
FOR AUDITORS USE

(Use whole \$ amounts)

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2040	92300	R&B Road Maintenance	Replacement Mach & Equipment		750,000
2040	3942	R&B Road Maintenance	Trade-In Allowance		164,000
				-	923,000

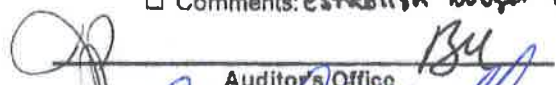
Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):


For the purchase of two motor graders originally budgeted in 2023. 2023 supplemental requests for motor graders will be removed.

  
Requesting Official

-----  
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached (Agenda)
- A fund-solvency schedule is attached.
- Comments: *establish budget for motor graders*

  
Auditor's Office

  
PRESIDING COMMISSIONER

  
DISTRICT I COMMISSIONER

  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES:**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. NOTE: The 10-day period may not be waived.
- The Budget Amendment may not be approved prior to the Public Hearing.



JOHN DEERE

### Customer Purchase Order for John Deere Construction and Forestry Products - USA

**PURCHASER NAME AND ADDRESS (First Signer)**  
 NAME (First, Middle, Last)  
**BOONE COUNTY HIGHWAY DEPARTMENT**  
 STREET or RR  
**5551 S TOM BASS RD**  
 CITY STATE ZIP CODE COUNTY  
**COLUMBIA MO 65201 BOONE**  
 PHONE NUMBER EMAIL ADDRESS  
**(573)449-8515 BKELLY@BOONECOUNTYMO.ORG**

**PURCHASER NAME AND ADDRESS (Second Signer)**  
 NAME (First, Middle, Last)  
 STREET or RR  
 CITY STATE ZIP CODE COUNTY  
 PHONE NUMBER EMAIL ADDRESS

**DEALER NAME AND ADDRESS**  
 DEALER NAME Dealer Account No.:  
**MARTIN EQUIPMENT 178799**  
 STREET or RR  
**106 Industrial Dr.**  
 CITY STATE ZIP CODE Date of Order:  
**Ashland MO 65010 9/20/2022**  
 Dealer Order No.: TYPE OF SALE:  
 CASH  
 PURCHASER TYPE: MARKET USE CODE:  
**4 County 49 Highways & Sts. Const.**  
 Add purchaser to Mailing List (Check One or More)  
 Construction  Utility  Forestry  Government  
 PURCHASER IS: Purchaser Acct.:  
 Business  Individual **508040**  
 SOCIAL SECURITY  IRS TAX ID NO  EIN  
 NO.:

**EXTENDED WARRANTY IS:**  Accepted  Rejected (Initials) \_\_\_\_\_  
**LOCATION OF FIRST WORKING USE:** STATE COUNTY CODE  
 County **BOONE** City **COLUMBIA** STATE **MO** COUNTY CODE \_\_\_\_\_

Ultimate Uptime Package Purchased:  Yes  No Initials \_\_\_\_\_

QTY	NEW	DEMO	RENT	USED	EQUIPMENT (Model, Size, Description)	Hours of Use	PIN or Serial Number	Delivered Cash Price
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2022 JD 672G	0	ORDERED	\$379,500.00
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2022 JD 672G	0	ORDERED	\$379,500.00
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<b>(1) TOTAL CASH PRICE</b>								<b>\$759,000.00</b>

QTY	TRADE-IN (Model, Size, Description)	Hours of Use	PIN OR SERIAL NUMBER	AMOUNT
1	JOHN DEERE 672G MOTOR GRADER	7218.00	1DW672GXJHF680066	\$82,000.00
1	JOHN DEERE 672G MOTOR GRADER		1DW672GXEHF680061	\$82,000.00

<p><b>ACKNOWLEDGMENTS:</b> Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due (line 9) shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the equipment ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. The Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order.</p>		<b>(2) TOTAL TRADE-IN ALLOWANCE</b>	<b>\$164,000.00</b>
		<b>(3) BALANCE (1-2)</b>	<b>\$595,000.00</b>
		<b>(4) SALES TAX RATE _____ %</b>	<b>\$0.00</b>
		<b>(5) ADDITIONAL FEES</b>	
		<b>(6) SUBTOTAL (3 &amp; 4 &amp; 5)</b>	<b>\$595,000.00</b>
		<b>(7) RENTAL APPLIED</b>	
		<b>(8) CASH WITH ORDER</b>	
		<b>(9) BALANCE DUE (6-(7 &amp; 8))</b>	<b>\$595,000.00</b>

Reset Form

Print Form

**DISCLOSURE OF REGULATION APPLICABILITY:** When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

**IMPORTANT WARRANTY NOTICE:** The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.

**TERMS & CONDITIONS VERIFICATION STATEMENT**

Use of John Deere Data Services ("Services"), if applicable, and all rights and obligations of John Deere and the Purchaser (or "Customer" as identified in the applicable agreement), are governed by the terms and conditions outlined in the Warranty Statement and the applicable John Deere Construction & Forestry Company Subscriptions & Data Services Dealer Agreement and/or Customer Data Services agreements available at [www.johndeere.com/agreements](http://www.johndeere.com/agreements). Purchaser agrees to be bound by these terms and conditions if Purchaser activates or otherwise uses any of the Data Services. If Purchaser does not agree to these terms and conditions, Purchaser must not activate or otherwise use the Data Services.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product(s) (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

Purchaser's signature below acknowledges the Purchaser has received a copy of the Standard Warranty, Version \_\_\_\_\_ (Initials) \_\_\_\_\_ and understands its terms and conditions.

Purchaser (First Signer) BOONE COUNTY HIGHWAY DEPARTMENT Signature \_\_\_\_\_ Date \_\_\_\_\_

Purchaser (Second Signer) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Dealer Representative \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Salesperson Rowdy Cannon Signature \_\_\_\_\_ Date \_\_\_\_\_

DELIVERY ACKNOWLEDGEMENT	Delivered with Operator's Manual On:	Purchaser Signature:
--------------------------	--------------------------------------	----------------------

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 10/03/22

Fixed Asset Tag Number: 22031

Description of Asset: 2017 John Deere 672G Motorgrader (4765)

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 1DW672GXEHF680061

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)


Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



**To be Completed by: AUDITOR**

Original Acquisition Date 05/15/2017

G/L Account for Proceeds \_\_\_\_\_

Original Acquisition Amount 270,787.50

Original Funding Source 2040 R&B road maintenance

Account Group 1605 Vehicles

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

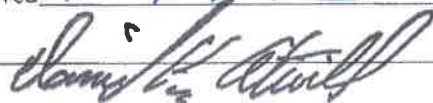
Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 551-2022

Date Approved 11.29.2022

Signature



**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 10/03/22

Fixed Asset Tag Number: 22030

Description of Asset: 2017 John Deere 672G Motorgrader (4763)

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 1DW672GXJHF680066

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 5/15/2017

G/L Account for Proceeds \_\_\_\_\_

Original Acquisition Amount 270,787.50

Original Funding Source 2040 R&B road maintenance

Account Group 1605 Vehicles

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

\_\_\_\_ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

\_\_\_\_ Trade \_\_\_\_\_ Auction \_\_\_\_\_ Sealed Bids

\_\_\_\_ Other Explain \_\_\_\_\_

Commission Order Number 551-2022

Date Approved 11/29/2022

Signature 

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

29th

day of

November

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment request for Grounds Maintenance to purchase a skid steer from the Road & Bridge Department.

Done this 29<sup>th</sup> day of November 2022.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

11/9/22

**EFFECTIVE DATE**

**FOR AUDITORS USE**

(Use whole \$ amounts)

**Transfer From      Transfer To  
Decrease              Increase**

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
6104	91300	FM Grounds Maintenance	Machinery & Equipment		10,300
				-	<b>10,300</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Request to add budget for grounds maintenance to purchase skid steer from road and bridge. Asset 18077.

Auditor's Office

  
**Requesting Official**

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: 6104 - Cover class 9

Auditor's Office

  
**PRESIDING COMMISSIONER**

  
**DISTRICT I COMMISSIONER**

  
**DISTRICT II COMMISSIONER**

*Agenda*

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

# Fund Statement - Facilities and Grounds Maintenance Fund 610 (Internal Service Fund)

	2020 Actual	2021 Budget	2021 Estimated	2022 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	1,678,130	1,540,259	1,540,344	1,851,705
Fines and Forfeitures	-	-	-	-
Interest	14,840	9,750	7,260	9,750
Hospital Lease	-	-	-	-
Other	1436	-	1,000	-
<b>Total Revenues</b>	<b>1,694,406</b>	<b>1,550,009</b>	<b>1,548,604</b>	<b>1,861,455</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	300	-	300
<b>Total Other Financing Sources</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>300</b>
<b>Fund Balance Used for Operations</b>	<b>-</b>	<b>34,858</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 1,694,406</b>	<b>1,585,167</b>	<b>1,548,604</b>	<b>1,861,755</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 999,695	1,032,588	1,017,273	1,151,809
Materials & Supplies	90,693	101,113	99,433	108,976
Dues Travel & Training	225	255	302	340
Utilities	14,335	16,488	15,254	15,927
Vehicle Expense	15,679	15,080	13,972	16,100
Equip & Bldg Maintenance	366,086	261,345	216,508	333,115
Contractual Services	68,743	89,790	83,839	105,609
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	3,000	-	11,000
Other	43,207	49,683	47,273	53,151
Fixed Asset Additions	18,395	15,825	14,325	41,400
<b>Total Expenditures</b>	<b>1,617,058</b>	<b>1,585,167</b>	<b>1,508,179</b>	<b>1,837,427</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 1,617,058</b>	<b>1,585,167</b>	<b>1,508,179</b>	<b>1,837,427</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>\$ 931,314</b>	<b>919,738</b>	<b>919,738</b>	<b>927,666</b>
Less encumbrances, beginning of year	(40,092)	(32,497)	(32,497)	-
Add encumbrances, end of year	32,497	-	-	-
Proprietary adjustment to full accrual	(81,329)	-	-	-
Fund Balance Increase (Decrease) resulting from operations	77,348	(34,858)	40,425	24,328
<b>FUND BALANCE (GAAP), end of year</b>	<b>919,738</b>	<b>852,383</b>	<b>927,666</b>	<b>951,994</b>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
<b>NET FUND BALANCE, end of year</b>	<b>\$ 919,738</b>	<b>852,383</b>	<b>927,666</b>	<b>951,994</b>
Net Fund Balance as a percent of expenditures	56.88%	53.77%	61.51%	51.81%

EDIT TYPE (A=Add, U=Update) 11/04/22

Tag Number 18077 Tagged Y Tag Replaced N To \_\_\_\_\_ From \_\_\_\_\_ Last Posted \_\_\_\_\_

MANDATORY FIELDS Description SKID STEER ADJIP 7 2019

Acquire Date 7/16/2012 Acquis Amt 51,500.00 Useful Life Months 84

Account Grp 1605 VEHICLES Resid Value 10,300.00

Category 35 OTHER MOTORIZED MACHINERY Res Val % 20

Location 8999 ASSETS PENDING DISPOSAL Tag In Book N

Purch Dpt 2040 R&B ROAD MAINTENANCE Book ID \_\_\_\_\_

Inventory Date 8/12/2019 Inv Status Found - No Change

Site Loc 23 Assets Pending Disposal

Detail 67 + None

CALCULATED FIELDS Depreciate AG? Y Book Value 10,300.00 Remain Mnths 0

Dep St Dt 8/01/2012 Mon Dep Amt 490.47 Remain Amt to Depr .00

Adj Total \_\_\_\_\_ Acum Dep 41,200.00 Acum Dep Ytd .00

Fundsrc Effdate Trandate Amount TType Note

2741 7/16/2012 7/30/2012 51,500.00 AQU

8/01/2012 11/27/2012 490.47- DEP

9/01/2012 11/29/2012 490.47- DEP +

\* NOTES \* Total Cost 51,500.00

F2=Key Screen F3=Exit F4=Lookup F5=Optional Fields ENTER=Update F24=More Keys

**Boone County Purchasing**  
**Melinda Bobbitt**  
Director of Purchasing



613 E. Ash Street  
Columbia, MO 65201  
Phone: (573) 886-4391

---

**MEMORANDUM**

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, Director of Purchasing  
RE: Skidsteer Transfer from Road & Bridge to Facilities Maintenance  
DATE: October 5, 2022

Boone County Road & Bridge requests transfer of the following Skidsteer to Facilities Maintenance. A Budget Amendment has been prepared by the Auditor's office for this transfer.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	18077	2012 Skidsteer	Takeuchi TL240	Road & Bridge	fair	Transfer to Facilities Maintenance

cc: Jacob Flowers, Auditor's office, Robert Sapp, Road & Bridge, Doug Coley, Facilities Surplus File

## Dave Eagle

---

**From:** Jacob Flowers  
**Sent:** Thursday, September 22, 2022 8:14 AM  
**To:** Doug Coley  
**Cc:** Robert Sapp; Dave Eagle; Bradley McNear; Greg Edington; Jody Moore  
**Subject:** RE: transfer and disposal of county assets #22257 and #18077

You need to get commission approval for the transfer and you will need to get a budget amendment to cover the cost of purchasing it from R&B. We already have a transfer/disposal form circulating to the required offices. It should be at purchasing now. That should be all you need. I will create the budget amendment and add it to the commission transfer approval.

---

**From:** Doug Coley <DColey@boonecountymo.org>  
**Sent:** Wednesday, September 21, 2022 3:56 PM  
**To:** Jacob Flowers <JFlowers@boonecountymo.org>  
**Cc:** Robert Sapp <RSapp@boonecountymo.org>; Dave Eagle <DEagle@boonecountymo.org>; Bradley McNear <BMcNear@boonecountymo.org>; Greg Edington <GEdington@boonecountymo.org>; Jody Moore <JMoore@boonecountymo.org>  
**Subject:** Re: transfer and disposal of county assets #22257 and #18077

So, what does my department need to do to accomplish this?  
What forms, procedures, etc.  
Please inform us.  
Thank you in advance!!!

Doug Coley  
Director of Facilities  
Boone County  
613 E Ash St  
Columbia, MO  
(573)-886-4400  
(573)-424-1633  
[dcoley@boonecountymo.org](mailto:dcoley@boonecountymo.org)

On Sep 21, 2022, at 2:11 PM, Jacob Flowers <[JFlowers@boonecountymo.org](mailto:JFlowers@boonecountymo.org)> wrote:

Asset 18077 will need to be purchased by FM. You cannot just transfer the asset to them. The asset will need to be retired and a new asset tag will need to be created just as if FM bought a used skid steer. If FM wants the skid steer they will need a budget amendment approved by commission to cover the cost of the asset which the book value is \$10,300.

*Jacob Flowers*

Accountant II  
Boone County Auditor's Office  
801 E. Walnut, Room 304  
Columbia, MO 65201-7729

Tel: 573-886-8347

Email: [jflowers@boonecountymo.org](mailto:jflowers@boonecountymo.org)

[www.boonecountymo.org/auditor](http://www.boonecountymo.org/auditor)

---

**From:** Robert Sapp <[RSapp@boonecountymo.org](mailto:RSapp@boonecountymo.org)>

**Sent:** Wednesday, September 21, 2022 8:42 AM

**To:** Dave Eagle <[DEagle@boonecountymo.org](mailto:DEagle@boonecountymo.org)>; Jacob Flowers <[JFlowers@boonecountymo.org](mailto:JFlowers@boonecountymo.org)>;

Bradley McNear <[BMcNear@boonecountymo.org](mailto:BMcNear@boonecountymo.org)>

**Cc:** Greg Edington <[GEdington@boonecountymo.org](mailto:GEdington@boonecountymo.org)>

**Subject:** transfer and disposal of county assets #22257 and #18077

Asset 22257 will be sold at Missouri Auto Auction in November and Asset 18077 needs transferred to 6104 Facility Maintenance, Grounds Maintenance.

Thanks,

Robert Sapp

Fleet Operations Superintendent

Boone County Road & Bridge

Office: 573-449-8515

Mobile: 573-228-1146

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 9/16/2022

Fixed Asset Tag Number: 18077

Description of Asset: 2012 Takeuchi TL240 Skidsteer

RECEIVED

SEP 21 2022

BOONE COUNTY  
AUDITOR

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain: Transfer

Other Information (Serial number, etc.): J224001626

Condition of Asset: fair condition

Reason for Disposition: Transfer to 6104 FM Grounds Maintenance

Location of Asset and Desired Date for Removal to Storage: R&B North Facility Oakland Gravel Road

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

**To be Completed by: AUDITOR**

Original Acquisition Date 7/16/2012

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 51,500.00

Original Funding Source 2741

Account Group 1605

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name Facilities Maintenance Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 552-2022

Date Approved 11.29.2022

Signature 

553-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

29th

day of

November

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #2 to County Contract C000125, Co-operative Contract 200201 with Mid-Continental Restoration Company, Inc. for Trades, Labor and Materials (JOC) for Exterior Masonry Repair and Waterproofing.

Done this 29<sup>th</sup> day of November 2022.

ATTEST:


*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

**Liz Palazzolo**  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## COMMISSION MEMO

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: 11/15/2022  
RE: Boone County Contract C000125, Cooperative Contract 200201 –  
Amendment #2 – Trades, Labor and Materials (JOC) for Exterior Masonry  
Repair and Waterproofing

Boone County contract C000125, which is cooperative contract 200201 for Trades, Labor and Materials (JOC\*) for Exterior Masonry Repair and Waterproofing was awarded on September 24, 2020 by Commission Order 424-2020. The cooperative contract was set-up by The Interlocal Purchasing System (TIPS) with Mid-Continental Restoration Company, Inc. of Fort Worth, Kansas. The County uses the contract for exterior masonry repair and waterproofing. Amendment #2 to the contract incorporates a quote to conduct brick pavers re-setting in the Courthouse quadrangle for a total price of \$14,212.00. The work has been requested by the Facilities Maintenance Department which will oversee the project.

Payments for services will reference 6104 - FM Grounds Maintenance/60400 – Grounds Maintenance: \$14,212.00.

\* JOC = Job Order Contracting

/lp

C: Doug Coley – Director Facilities Maintenance  
Contract File

**CONTRACT AMENDMENT NUMBER TWO  
FOR  
TRADES, LABOR AND MATERIALS (JOC) FOR EXTERIOR MASONRY REPAIR AND  
WATERPROOFING**

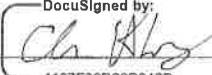
The Agreement, County Contract **C000125**, TIPS contract **200201**, dated the 25<sup>th</sup> day of September 2020 made by and between Boone County, Missouri and **Mid-Continental Restoration Company, Inc.** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **ADD** the Boone County Courthouse Courtyard Pavers Project as described in **Attachment One. Change Order Proposal #1, TIPS 200201** and incorporated into the contract as referenced for the total project price of Fourteen Thousand, Two-hundred and Twelve Dollars and No Cents: **\$14, 212.00.**
2. All other terms, conditions, and pricing of the original contract as amended by previous amendment, if any, shall remain the same and apply hereto.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MID-CONTINENTAL RESTORATION  
COMPANY, INC.**

**BOONE COUNTY, MISSOURI**

By:   
DocuSigned by:  
4137F36D99D343B...

By: Boone County Commission

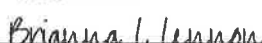
Title: Project manager

  
DocuSigned by:  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

  
DocuSigned by:  
County Commissioner

  
DocuSigned by:  
County Clerk

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

6104/60400: \$14,212.00

  
DocuSigned by:  
June E Pitchford by JF

11/15/2022

Signature \_\_\_\_\_ Date \_\_\_\_\_ Appropriation Account \_\_\_\_\_

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

29th

day of

November

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Martin Equipment of Illinois, Inc. dba Martin Equipment, Inc. for two (2) John Deere 672G Motor Graders. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 29<sup>th</sup> day of November 2022.

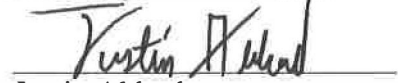
ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: November 30, 2022  
RE: State of Missouri Cooperative Contract: *605CO22002057 – 672G Motor Graders*

Greg Edington, Director of Road & Bridge, requests permission to utilize the State of Missouri, Missouri Department of Transportation cooperative contract *C605CO22002057* to purchase two (2) John Deere 672G Motor Graders from Martin Equipment of Illinois, Inc. dba Martin Equipment, Inc of Ashland, MO.

The contract price per motor grader is \$379,500.00 less the trade-in price of \$82,000 each for a total of \$297,500/motor grader. Total cost of contract for two motor graders is \$595,000.00 and will be paid from department 2040 – R&B Road Maintenance, account 92300 –Replacement Machinery & Equipment. The Auditor's office processed a Budget Amendment for this purchase.

Road & Bridge requests permission to dispose of the following surplus by trade-in:

2017 John Deere 672G Motor Grader, fixed asset tag 22031  
2017 John Deere 672G Motor Grader, fixed asset tag 22030

Attached are the Disposal Forms for signature.

cc: Contract File  
Greg Edington, R&B

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**

*Complete, sign, and return to Auditor's Office*

Date: 10/03/22

Fixed Asset Tag Number: 22031

Description of Asset: 2017 John Deere 672G Motorgrader (4765)

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 1DW672GXEHF680061

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



**To be Completed by: AUDITOR**

Original Acquisition Date 5/15/17

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 270,787.50

Original Funding Source 2741

Account Group 1605

**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 534-2022

Date Approved 11.29.2022

Signature 

**RECEIVED**  
**NOV 04 2022**  
**BOONE COUNTY**  
**AUDITOR**

**PURCHASE AGREEMENT  
FOR  
672G MOTOR GRADERS**

**THIS AGREEMENT, County Contract # C000514**, dated the 29th day of November 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Martin Equipment of Illinois, Inc. dba Martin Equipment, Inc.** herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for two (2) **2022 John Deere 672G Motor Graders**, Martin Equipment quotation dated 09/20/2022, the Missouri Department of Transportation Contract **605CO22002057** with any addendums and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Missouri Department of Transportation Contract **605CO22002057** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with two (2) John Deere 672G Motor Graders as follows:

	<u>Unit Price</u>	<u>Qty</u>	<u>Extended Price</u>
<b>2022 John Deere 672G Motor Grader with 6WD</b>	\$340,500.00	2	\$681,000.00
<b>Following Options at 50% Discount off of MSRP:</b>			
• Auto Shift Transmission	\$984.00	2	\$1,968.00
• LH Aux Hydraulics	\$768.00	2	\$1,536.00
• RH Aux Hydraulics	\$873.00	2	\$1,746.00
• Premium Seat	\$389.50	2	\$779.00
• Front Scarifer	\$4,979.50	2	\$8,445.00
• Premium Radio	\$795.50	2	\$1,591.00
• Heated Mirror	\$299.50	2	\$599.00
• 17.5 Snow Plus Tires	\$17,772.50	2	\$35,445.00
• Front Fenders	\$1,135.50	2	\$2,271.00
• RH Blade Control	\$489.50	2	\$978.00
• Scarifer Teeth	\$7,100.00	2	\$14,200.00
• Additional Lights	\$5,252.50	2	\$10,505.00
<b>Warranty</b>			
• 3 YR/400HR Comp Warranty			
• 7YR/7500HR PT/HYD Warranty	\$20,029.00	2	\$40,058.00
<b>Less the following:</b>			
• 5YR/2500HR PT/HYD Warranty	(\$5,965.00)	2	(\$11,930.00)
• 14x24 No Brand Preferred	(\$11,630.50)	2	(\$23,261.00)
• Balderson Lift Group	(\$4,222.50)	2	(\$8,445.00)
<b>Subtotal</b>	<b>\$379,500.00</b>	<b>2</b>	<b>\$759,000.00</b>
Less Trade-In: 2017 John Deere 672G Motor Grader SN (1DW672GXEHF680062) Asset Tag #220031			(\$82,000.00)
Less Trade-In: 2017 John Deere 672G Motor Grader SN (1DW672GXJHF680066) Asset Tag #22030			(\$82,000.00)

**Total Including Trade**

**\$ 595,000.00**

**3. Warranty –**

3 YR/400HR Comp Warranty

7YR/7500HR PT/HYD Warranty

12-month full machine warranty, travel included for the first 12 months for warranty related items.

5-year 2500 HR Powertrain plus hydraulic warranty, no travel is included with this warranty.

500-hour service, Martin Equipment pays for parts, labor, and mileage to perform this service.

4. **Delivery** - Vendor agrees to deliver equipment as set forth in the bid documents and within 90 - 120 days after receipt of order. Delivery shall be to Boone County Road & Bridge, Attn: Greg Edington, 5551 Tom Bass Rd., Columbia, MO 65201.

5. **For Fixed Asset Tracking** – Send list of equipment described in this contract, with their individual serial numbers to Boone County Auditor, Attention: Bradley McNear, 801 East Walnut Street, Room 304, Columbia, MO 65201 within thirty (30) days from date of purchase order.

6. **Billing and Payment** - All billing shall be invoiced to the Boone County Road & Bridge Department and billings may only include the prices listed in the vendor’s bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor’s bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an accurate statement. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MARTIN EQUIPMENT OF ILLINOIS, INC.  
DBA MARTIN EQUIPMENT, INC.**

DocuSigned by:  
*Brian Rowe*  
By \_\_\_\_\_  
7AF90B3E21D448F

Branch Manager

Title \_\_\_\_\_

**BOONE COUNTY, MISSOURI**

By: Boone County Commission

DocuSigned by:  
*Daniel K. Atwill*  
\_\_\_\_\_  
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Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:  
*[Signature]*  
\_\_\_\_\_  
7D71DEAE89D74DD

ATTEST:

DocuSigned by:  
*Brianna Lennon*  
\_\_\_\_\_  
D267E242BFB948C

CJ Dykhouse, County Counselor

Brianna L. Lennon, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by: June E Akhmal by BU	11/15/2022	2040 - 92300 - \$595,000.00
Signature	Date	Appropriation Account