

167-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20


In the County Commission of said county, on the 14th day of April 20 22

the following, among other proceedings, were had, viz:

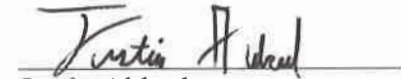
Now on this day, the County Commission of the County of Boone does hereby authorize reimbursement from the American Rescue Plan Act (ARPA) monies in the amount of \$607,491.00 for the purpose of reimbursing the County of Boone for out-of-facility inmate housing costs incurred during fiscal year 2021 associated with the County's effort to mitigate the health impacts of COVID-19 on the Boone County inmate population. The Budget Officer is hereby authorized to revise the fiscal year 2021 budget to reflect this reimbursement and associated activity.

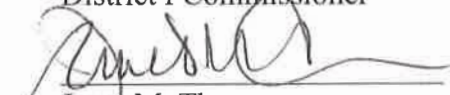
Done this 14<sup>th</sup> day of April 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

Calculated Out-of-Facility Housing (OFH) Reimbursement  
 Prepared by Boone County Auditors Office

	Reimbursed Amount
March	68,336.01
April	77,197.56
May	80,377.63
June	78,624.97
July	72,499.00
August	63,618.00
September	57,470.00
October	42,890.00
November	36,719.00
December	29,758.00
Total Calculated Reimbursement	<u>607,490.16</u> *
Total LEST OFH Expenses	644,578.60
Current Appropriation of LEST OFH	180,000.00
Budget Amendment Needed to Cover LEST OFH	<u>464,578.60</u> .
Total LEST OFH Expenses	644,578.60
Less: ARPA reimbursement	<u>(607,490.16)</u>
Remaining LEST OFH Expenses	37,088.44
General Fund OFH Expense	<u>120,000.00</u> \$\$
Total Remaining OFH for 2021	157,088.44

\$\$ - Not eligible for reimbursement as expenses happened in January and February which is prior to the March 3rd, 2021 date of eligibility

Housing Summary by Date

Selection criteria

Active date Is in the range 03/03/2021 03/31/2021

Make Additional Selections

Active Date	Resident Count	Out-of-county Count	Total
03/03/2021	168	54	222
03/04/2021	171	54	225
03/05/2021	175	53	228
03/06/2021	167	65	232
03/07/2021	171	65	236
03/08/2021	171	65	236
03/09/2021	170	66	236
03/10/2021	181	64	245
03/11/2021	174	68	242
03/12/2021	176	68	244
03/13/2021	176	68	244
03/14/2021	180	68	248
03/15/2021	180	68	248
03/16/2021	183	67	250
03/17/2021	178	67	245
03/18/2021	181	67	248
03/19/2021	186	68	254
03/20/2021	181	68	249
03/21/2021	183	68	251
03/22/2021	187	67	254
03/23/2021	185	67	252
03/24/2021	191	66	257
03/25/2021	188	66	254
03/26/2021	184	76	260
03/27/2021	184	76	260
03/28/2021	183	76	259
03/29/2021	175	92	267
03/30/2021	167	90	257
03/31/2021	165	90	255
March	5,161	1,997	7,158
Total	5,161	1,997	7,158

OOH Housing Payments Made		Cost per day	Total Payment	% Cost	
Montgomery	1213	\$ 41.00	\$ 49,733.00	68.66%	\$ 28.15
Cooper	454	\$ 50.00	\$ 22,700.00	31.34%	\$ 15.67
Total Paid OCH Days	1667		\$ 72,433.00		\$ 43.82 Average
# Days in month	31				
Average per day	53.77	# Eligible Days (a)	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount
		29	1,559.45	\$ 68,336.01	\$ 68,336.01 Not to exceed payment above

(a) Eligibility for ARPA began on March 3rd

(b) 60.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary

Selection criteria

Active date Is in the range 04/01/2021 04/30/2021

Make Additional

Active Date	Resident Count	Out-of-county	Total	# of residents to reimburse
04/01/2021	170	88	258	60.00
04/02/2021	171	86	257	60.00
04/03/2021	175	84	259	60.00
04/04/2021	180	84	264	60.00
04/05/2021	184	85	269	60.00
04/06/2021	178	85	263	60.00
04/07/2021	180	83	263	60.00
04/08/2021	187	82	269	60.00
04/09/2021	188	81	269	60.00
04/10/2021	188	78	266	60.00
04/11/2021	191	78	269	60.00
04/12/2021	189	78	267	60.00
04/13/2021	187	78	265	60.00
04/14/2021	184	77	261	60.00
04/15/2021	179	77	256	60.00
04/16/2021	181	77	258	60.00
04/17/2021	182	77	259	60.00
04/18/2021	186	77	263	60.00
04/19/2021	188	77	265	60.00
04/20/2021	189	77	266	60.00
04/21/2021	187	77	264	60.00
04/22/2021	186	77	263	60.00
04/23/2021	182	76	258	60.00
04/24/2021	180	74	254	60.00
04/25/2021	182	74	256	60.00
04/26/2021	187	74	261	60.00
04/27/2021	174	84	258	60.00
04/28/2021	168	81	249	60.00
04/29/2021	168	80	248	60.00
04/30/2021	168	79	247	60.00
April	5,439	2,385	7,824	
Total	5,439	2,385	7,824	

OOO Housing Payments Made		Cost per day	Total Payment	% Cost	
Montgomery	1530	\$ 41.00	\$ 62,730.00	78.22%	\$ 32.07
Cooper	326	\$ 50.00	\$ 16,300.00	20.32%	\$ 10.16
Randolph	26	\$ 45.00	\$ 1,170.00	1.46%	\$ 0.66
Total Paid OCH Days	1882		\$ 80,200.00		\$ 42.89 Average
# Days in month	30				

	Average per day	# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount	
	62.73	30	1800	\$ 77,197.56	\$ 77,197.56	Not to exceed payment above

(b) 60.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Section 501(c)(29)

Active date Is in the range 05/01/2021 05/31/2021

Make Additional Selections

Active Date	Resident	Out-of-	Total
			Missing the 1st
05/02/2021	166	78	244
05/03/2021	170	78	248
05/04/2021	167	75	242
05/05/2021	176	74	250
05/06/2021	170	74	244
05/07/2021	177	75	252
05/08/2021	182	75	257
05/09/2021	184	75	259
05/10/2021	190	75	265
05/11/2021	181	83	264
05/12/2021	171	82	253
05/13/2021	174	81	255
05/14/2021	175	80	255
05/15/2021	182	77	259
05/16/2021	187	76	263
05/17/2021	191	76	267
05/18/2021	182	75	257
05/19/2021	181	75	256
05/20/2021	181	74	255
05/21/2021	182	73	255
05/22/2021	161	82	243
05/23/2021	162	82	244
05/24/2021	165	82	247
05/25/2021	163	80	243
05/26/2021	168	78	246
05/27/2021	178	77	255
05/28/2021	179	77	256
05/29/2021	177	76	253
05/30/2021	178	76	254
05/31/2021	180	76	256
May	5,280	2,317	7,597
Total	5,280	2,317	7,597

OOO Housing Payments Made		Cost per day	Total Payment	% Cost	
Montgomery	1445	\$ 41.00	\$ 59,245.00	70.91%	\$ 29.07
Cooper	351	\$ 50.00	\$ 17,550.00	21.01%	\$ 10.50
Randolph	150	\$ 45.00	\$ 6,750.00	8.08%	\$ 3.64
	1946		\$ 83,545.00		\$ 43.21 Average

# Days in Month	# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount	
Average per day	62.77	1860	\$ 80,377.63	\$ 80,377.63	Not to exceed payment above

(b) 60.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Section

Active date is in the range 06/01/2021 06/30/2021

Make Additional Selections

Active Date	Resident	Out-of-	Total
06/01/2021	189	76	265
06/02/2021	185	76	261
06/03/2021	185	75	260
06/04/2021	174	80	254
06/05/2021	169	84	253
06/06/2021	177	83	260
06/07/2021	185	83	268
06/08/2021	175	81	256
06/09/2021	172	79	251
06/10/2021	164	77	241
06/11/2021	170	76	246
06/12/2021	170	76	246
06/13/2021	172	76	248
06/14/2021	177	76	253
06/15/2021	173	77	250
06/16/2021	177	74	251
06/17/2021	178	74	252
06/18/2021	173	83	256
06/19/2021	169	83	252
06/20/2021	178	83	261
06/21/2021	178	83	261
06/22/2021	170	81	251
06/23/2021	173	75	248
06/24/2021	167	73	240
06/25/2021	169	71	240
06/26/2021	171	69	240
06/27/2021	175	69	244
06/28/2021	169	69	238
06/29/2021	172	69	241
06/30/2021	167	69	236
June	5,223	2,300	7,523
Total	5,223	2,300	7,523

OOO Housing Payments Made		Cost per day	Total Payment	% Cost	
Montgomery	1289	\$ 41.00	\$ 52,849.00	63.60%	\$ 26.08
Cooper	407	\$ 50.00	\$ 20,350.00	24.49%	\$ 12.24
Randolph	220	\$ 45.00	\$ 9,900.00	11.91%	\$ 5.36
	1916		\$ 83,099.00		\$ 43.68 Average
# Days in month	30				
		# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount
Average per day	63.87	30	1800	\$ 78,624.97	\$ 78,624.97 Not to exceed payment above

(b) 60.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Selection criteria  
 Active date is in the range 07/01/2021 07/31/2021  
 Make Additional Selections

Active Date	Resident	Out-of-	Total
07/01/2021	163	69	232
07/02/2021	166	69	235
07/03/2021	170	66	236
07/04/2021	173	66	239
07/05/2021	174	66	240
07/06/2021	176	66	242
07/07/2021	174	63	237
07/08/2021	179	60	239
07/09/2021	184	58	242
07/10/2021	185	58	243
07/11/2021	184	58	242
07/12/2021	187	58	245
07/13/2021	184	64	248
07/14/2021	172	67	239
07/15/2021	173	67	240
07/16/2021	168	66	234
07/17/2021	170	66	236
07/18/2021	175	66	241
07/19/2021	178	66	244
07/20/2021	172	64	236
07/21/2021	175	63	238
07/22/2021	163	63	226
07/23/2021	171	61	232
07/24/2021	163	61	224
07/25/2021	166	61	227
07/26/2021	171	61	232
07/27/2021	168	61	229
07/28/2021	167	66	233
07/29/2021	171	66	237
07/30/2021	172	65	237
07/31/2021	160	68	228
July	5,354	1,979	7,333
Total	5,354	1,979	7,333

OOO Housing Payments Made		Cost per day	Total Payment	% Cost	
Montgomery	1339	\$41	\$ 54,899.00	75.72%	\$31.05
Cooper	226	\$50	\$ 11,300.00	15.59%	\$7.79
Randolph	140	\$45	\$ 6,300.00	8.69%	\$3.91
	1705		\$ 72,499.00		\$42.75 Average
# Days in Month	31				
		# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount
Average per day	55.00	31	1705	\$ 72,889.38	\$ 72,499.00 Not to exceed payment above

(b) 60.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Selection criteria

Active date Is in the range 08/01/2021 08/31/2021

Make Additional Selections

Active Date	Resident	Out-of-	Total
08/01/2021	169	67	236
08/02/2021	174	67	241
08/03/2021	167	66	233
08/04/2021	161	66	227
08/05/2021	156	66	222
08/06/2021	165	62	227
08/07/2021	164	62	226
08/08/2021	164	62	226
08/09/2021	165	62	227
08/10/2021	160	61	221
08/11/2021	162	60	222
08/12/2021	166	61	227
08/13/2021	159	61	220
08/14/2021	159	61	220
08/15/2021	162	61	223
08/16/2021	158	61	219
08/17/2021	164	61	225
08/18/2021	169	55	224
08/19/2021	179	54	233
08/20/2021	170	54	224
08/21/2021	167	53	220
08/22/2021	172	53	225
08/23/2021	175	53	228
08/24/2021	173	56	229
08/25/2021	177	53	230
08/26/2021	180	54	234
08/27/2021	176	54	230
08/28/2021	174	54	228
08/29/2021	177	54	231
08/30/2021	178	54	232
08/31/2021	177	54	231
August	5,219	1,822	7,041
Total	5,219	1,822	7,041

OOH Housing Payments Made	Cost per day	Total Payment	% Cost	Average
Montgomery 1258	\$41	\$ 51,578.00	81.07%	\$33.24
Cooper 230	\$50	\$ 11,500.00	18.08%	\$9.04
Randolph 12	\$45	\$ 540.00	0.85%	\$0.38
<u>1500</u>		<u>\$ 63,618.00</u>		\$42.66 Average
# Days in Month 31				
	# Eligible Days 31	Total Paid OCH Residents (b) 1500	Calculated Reimbursement \$ 63,991.28	Reimbursable Amount \$ 63,618.00
Average per day 48.39				Not to exceed payment above



Housing Summary by Date

Selection criteria

Active date Is in the range 09/01/2021 09/30/2021

Make Additional Selections

Active Date	Resident	Out-of-	Total
09/01/2021	171	52	223
09/02/2021	178	49	227
09/03/2021	177	48	225
09/04/2021	186	47	233
09/05/2021	185	47	232
09/06/2021	190	47	237
09/07/2021	193	47	240
09/08/2021	181	55	236
09/09/2021	178	55	233
09/10/2021	170	63	233
09/11/2021	174	62	236
09/12/2021	181	62	243
09/13/2021	181	62	243
09/14/2021	171	62	233
09/15/2021	179	57	236
09/16/2021	172	56	228
09/17/2021	169	55	224
09/18/2021	161	54	215
09/19/2021	168	53	221
09/20/2021	166	53	219
09/21/2021	167	53	220
09/22/2021	165	53	218
09/23/2021	163	52	215
09/24/2021	166	50	216
09/25/2021	170	50	220
09/26/2021	173	50	223
09/27/2021	175	50	225
09/28/2021	179	50	229
09/29/2021	182	49	231
09/30/2021	181	46	227
September	5,252	1,589	6,841
Total	5,252	1,589	6,841

OOH Housing Payments Made	Cost per day	Total Payment	% Cost
Montgomery 1220	\$41	\$ 50,020.00	87.04%
Cooper 149	\$50	\$ 7,450.00	12.96%
<u>1369</u>		<u>\$ 57,470.00</u>	\$ 42.17 Average
# Days in Month 30			
	# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement
Average per day 45.63	30	1369	\$ 57,726.21
			Reimbursable Amount \$ 57,470.00
			Not to exceed payment above

(b) 60.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Selecting criteria

Active date Is in the range 10/01/2021 10/31/2021

Make Additional Selections

Active Date	Resident	Out-of-	Total
10/01/2021	184	45	229
10/02/2021	181	44	225
10/03/2021	185	44	229
10/04/2021	182	44	226
10/05/2021	172	44	216
10/06/2021	174	45	219
10/07/2021	151	46	197
10/08/2021	154	46	200
10/09/2021	156	46	202
10/10/2021	158	46	204
10/11/2021	158	46	204
10/12/2021	163	47	210
10/13/2021	167	46	213
10/14/2021	168	46	214
10/15/2021	175	44	219
10/16/2021	170	47	217
10/17/2021	169	47	216
10/18/2021	171	47	218
10/19/2021	171	44	215
10/20/2021	173	42	215
10/21/2021	171	41	212
10/22/2021	173	41	214
10/23/2021	169	39	208
10/24/2021	175	39	214
10/25/2021	179	39	218
10/26/2021	179	39	218
10/27/2021	180	39	219
10/28/2021	170	39	209
10/29/2021	177	39	216
10/30/2021	172	39	211
10/31/2021	175	39	214
October	5,302	1,339	6,641
Total	5,302	1,339	6,641

OOO Housing Payments Made		Cost per day	Total Payment	% Cost	
Montgomery	940	\$41	\$ 38,540.00	89.86%	\$ 36.84
Cooper	87	\$50	\$ 4,350.00	10.14%	\$ 5.07
	1027		\$ 42,890.00		\$ 41.91 Average
# Days in Month	31				
		# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount
Average per day	33.13	31	1027	\$ 43,044.45	\$ 42,890.00 Not to exceed payment above

(b) 50.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Selection criteria

Active date Is in the range 11/01/2021 11/30/2021

Make Additional Selections

Active Date	Resident	Out-of-	Total
11/01/2021	181	39	220
11/02/2021	178	39	217
11/03/2021	176	38	214
11/04/2021	172	38	210
11/05/2021	172	41	213
11/06/2021	166	41	207
11/07/2021	164	41	205
11/08/2021	171	41	212
11/09/2021	166	40	206
11/10/2021	162	39	201
11/11/2021	160	39	199
11/12/2021	160	39	199
11/13/2021	165	38	203
11/14/2021	169	38	207
11/15/2021	172	38	210
11/16/2021	176	38	214
11/17/2021	165	38	203
11/18/2021	166	38	204
11/19/2021	176	38	214
11/20/2021	177	35	212
11/21/2021	179	35	214
11/22/2021	176	35	211
11/23/2021	170	34	204
11/24/2021	170	34	204
11/25/2021	161	34	195
11/26/2021	162	32	194
11/27/2021	165	32	197
11/28/2021	165	32	197
11/29/2021	167	32	199
11/30/2021	164	31	195
November	5,073	1,107	6,180
Total	5,073	1,107	6,180

OOO Housing Payments Made

Montgomery 41 Cost per day \$ 41.00 \$ 1,672.80

NOTE: This amount is to cover the amount of 30 average per day contracted with Montgomery and will not be included in the reimbursement

		Cost per day	Total Payment	% Cost	
Montgomery	859	\$ 41.00	\$ 35,219.00	95.91%	\$ 39.33
Cooper	30	\$ 50.00	\$ 1,500.00	4.09%	\$ 2.04
	889		\$ 36,719.00		\$ 41.37 Average

# Days in Month	# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount	
Average per day	29.63	889	\$ 36,775.85	\$ 36,719.00	Not to exceed payment above

(b) 50.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

Housing Summary by Date

Active date is in the range 12/01/2021 12/31/2021

Make Additional Selections

Active Date	Resident	Out-of-county	Total
12/01/2021	166	31	197
12/02/2021	160	31	191
12/03/2021	160	31	191
12/04/2021	157	29	186
12/05/2021	159	29	188
12/06/2021	163	29	192
12/07/2021	153	30	183
12/08/2021	158	30	188
12/09/2021	153	30	183
12/10/2021	161	30	191
12/11/2021	157	29	186
12/12/2021	163	29	192
12/13/2021	160	29	189
12/14/2021	167	28	195
12/15/2021	163	28	191
12/16/2021	165	28	193
12/17/2021	168	28	196
12/18/2021	162	27	189
12/19/2021	164	27	191
12/20/2021	164	27	191
12/21/2021	159	26	185
12/22/2021	158	26	184
12/23/2021	154	26	180
12/24/2021	154	26	180
12/25/2021	152	26	178
12/26/2021	154	26	180
12/27/2021	156	26	182
12/28/2021	153	26	179
12/29/2021	148	26	174
12/30/2021	152	26	178
12/31/2021	147	24	171
December	4,910	864	5,774
Total OCH	4,910	864	5,774

OOH Housing Payments Made

Montgomery 242 Cost per day \$ 41.00 \$ 9,913.80

NOTE: This amount is to cover the amount of 30 average per day contracted with Montgomery and will not be included in the reimbursement

		Cost per day	Total Payment	% Cost	
Montgomery	688	\$ 41.00	\$ 28,208.00	94.79%	\$ 38.86
Cooper	31	\$ 50.00	\$ 1,550.00	5.21%	\$ 2.60
	719		\$ 29,758.00		\$ 41.47 Average
# Days in month	31				

	Average per day	# Eligible Days	Total Paid OCH Residents (b)	Calculated Reimbursement	Reimbursable Amount	
	23.19	31	719	\$ 29,816.05	\$ 29,758.00	Not to exceed payment above

(b) 50.00 is # of bed reduced due to Covid Mitigation, this is max per day reimbursable

SUBLSCK BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN

Year	<u>2021</u>	Original Appropriation	<u>180,000.00</u>
Dept	<u>2906 LEST CONTRACT INMATE HOUSING</u>	Revisions	<u>                    </u>
Acct	<u>72000 OUT OF FACILITY INMATE HOUSING</u>	Original + Revisions	<u>180,000.00</u>
Fund	<u>290 LAW ENFORCEMENT SERVICES FUND</u>	Expenditures	<u>644,578.60</u>
		Encumbrances	<u>                    </u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>644,578.60</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>464,578.60-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>464,578.60-</u>

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Expenditures by Period

January	<u>                    </u>	July	<u>52,849.00</u>
February	<u>                    </u>	August	<u>82,399.00</u>
March	<u>11,543.00</u>	September	<u>52,118.00</u>
April	<u>72,269.00</u>	October	<u>57,429.00</u>
May	<u>79,889.00</u>	November	<u>42,890.00</u>
June	<u>83,279.00</u>	December	<u>109,913.60</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

Applicant Name: Boone County, Missouri  
 Application Description: COVID Mitigation – Boone County Jail  
 Application Amount: \$607,490.16

## Boone County, Missouri Coronavirus State and Local Fiscal Recovery Funds Preaward Checklist

**Instructions:** Complete each of the five sections of the checklist as indicated. Numbers in parenthesis refer to the applicable question within the Department of Treasury’s Frequently Asked Questions document dated July 19, 2021, or to the page number within the Treasury Department’s “Overview of the Final Rule”. “Expenditure Category” refers to the relevant category from the Treasury Department’s “Compliance and Reporting Guidance”.

**Section 1—Eligible Uses:** Indicate which category of eligible use encompasses the award, then complete the appropriate subsection for that category. **At least one category must be checked “yes”.**

Category	Yes	No
COVID-19 Response, Mitigation, and Prevention (if “yes”, complete Section 1A)	Yes	
Address Disruptions to Operation of County Government (if “yes”, complete Section 1B)		
Direct Assistance to Households (if “yes”, complete Section 1C)		
Direct Assistance to Small Businesses or Nonprofits (if “yes”, complete Section 1D)		
Address the County’s General Economic Conditions (if “yes”, complete Section 1E)		
Address the Disparate Impact of COVID-19 on Certain Populations (if “yes”, complete Section 1F)		
Enhance water, sewer, and broadband infrastructure (if “yes”, complete Section 1G)		
Replace lost revenue (i.e. use for government services) (if “yes”, complete Section 1H)		

**Section 1A—COVID-19 Response, Mitigation, and Prevention:** Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.**

Eligible Uses	Expenditure Category	Yes	No
Vaccination programs (2.1)	1.1		
Vaccination incentive programs, provided they are likely to be successful in increasing (2.12)	1.1		
Medical care (2.1)	1.6		
Testing, contact tracing, and support for isolation and quarantine (2.1)	1.2		
Support for vulnerable populations to access medical care or public health services (2.1)	1.6		
Health surveillance, including monitoring case trends and genomic sequencing for variants (2.1)	1.8		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Eligible Uses	Expenditure Category	Yes	No
Enforcement of public health orders (2.1)	1.8		
Public communication efforts (2.1)	1.8		
Enhancement to health care capacity, including through alternative care facilities (2.1)	1.6		
Purchases of personal protective equipment (2.1)	1.5		
Support for prevention, mitigation, or other services in congregate living facilities (2.1)	1.4	Yes	
Ventilation improvements in congregate settings, health care settings, or other key locations (2.1)	1.4		
Enhancement of public health data systems (2.1)	1.8		
Mental health services and substance use disorder services (4.8)	1.10, 1.11		
Capital improvements in public facilities to meet pandemic operational needs (2.1)	1.7		
Payroll expenses for public safety, public health, health care and similar employees who services are substantially dedicated to mitigating or responding to the pandemic emergency (2.14, 2.15)	1.9		
Premium pay for critical infrastructure workers, such as healthcare, education and childcare, transportation, sanitation, grocery and food production, and public health and safety (5.1)	4.1		
Other public health responses— <b>must document how these responses are directly related to the pandemic (2.1)</b>	1.12		

**Section 1B—Address Disruptions to Operation of County Government:** Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.** (\* Treasury is expected to create new categories for these items.)

Eligible Uses	Expenditure Category	Yes	No
Address court backlogs related to COVID-19 (2.19)	7.1		
Infrastructure projects responding to a specific pandemic-related health need— <b>relationship of the project to the pandemic must be documented (4.2)</b>	7.1		
Rehiring police officers or public servants to restore law enforcement and courts to 7.5% above pre-pandemic baseline (4.8, p. 28)	2.14		
Funding for employees who experienced pay reductions or were furloughed (p. 28)	2.14*		
Maintaining current compensation levels to prevent layoffs (p. 28)	2.14*		
Worker retention incentives, including reasonable increases in compensation (p. 28)	2.14*		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Eligible Uses	Expenditure Category	Yes	No
Improvements needed to parks due to increased use during the pandemic (2.18)	7.1		
Increase uptake of federal assistance such as SNAP (4.12)	2.13		
Other initiatives to increase the County's ability to effectively administer services— <b>must document how these initiatives are directly related to the pandemic</b> (2.19)	7.1		

**Section 1C—Direct Assistance to Households: Overarching questions—both must be checked “yes” in order to proceed with the award.**

Overarching Questions	Yes	No
Were the households benefiting from this program impacted by the pandemic, based on one of the following conditions being present: <ul style="list-style-type: none"> <li>• Low-or-moderate income households or communities</li> <li>• Households that experienced unemployment</li> <li>• Households that experienced increased food or housing insecurity</li> <li>• Households that qualify for CHIP, CCDF, or Medicaid</li> <li>• Households that qualify for the National Housing Assistance Trust Fund and Home Investment Partnerships Program (for affordable housing programs)</li> <li>• Households with any students that lost access to in-person instruction for a significant period of time (for services addressing lost instructional time (p. 17)</li> </ul>		
Does the direct assistance constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.5)		
Is the amount of the direct assistance reasonably proportional to the negative economic impact it is intended to address? (2.6)		

Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.** (\* Treasury is expected to create new categories for these items.)

Eligible Uses	Expenditure Category	Yes	No
Food assistance (2.5, 2.8)	2.1		
Cash assistance (p. 18)	2.3		
Paid sick, medical, and family leave programs (p. 18)	2.3*		
Rent, mortgage, utility or relocation assistance (2.5, 2.8)	2.2		
Health insurance coverage expansion (p. 18)	2.3*		
Benefits for surviving family members of individuals who have died from COVID-19 (p. 18)	2.3*		



Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Eligible Uses	Expenditure Category	Yes	No
Counseling and legal aid to prevent eviction or homelessness (2.5)	2.5		
Assistance in accessing and applying for public benefits and services (p. 18)	2.2*		
Childcare and early learning services, home visiting programs, services for child welfare-involved families and foster youth and childcare facilities (p. 18)	2.3*		
Assistance to address the impact of learning and loss for K-12 students (e.g., high quality tutoring, differentiated instruction) (p. 18)	2.3*		
Other assistance related to eviction prevention or housing stability (2.21)	2.6		
Emergency assistance for burials, home repair, weatherization, or other needs (2.5)	2.3		
Internet access or digital literacy assistance (2.5)	2.4		
Financial services for the unbanked and underbanked (p. 18)	2.3*		
Job training necessary due to worker's occupation or level of training (2.5)	2.7		
Assistance to support economic security of victims of crime (4.8)	2.3		
Other direct transfers directly linked to negative economic impacts of the pandemic—the link to the negative impacts of the pandemic must be clearly established (2.5, 2.6)	2.3		

**Section 1D—Direct Assistance to Small Businesses or Nonprofits: Overarching question—must be checked “yes” in order to proceed with the award.**

Overarching Question	Yes	No
Does the direct assistance constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.5)		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.**

<b>Eligible Uses</b>	<b>Expenditure Category</b>	<b>Yes</b>	<b>No</b>
Loans or grants to mitigate financial hardship such as declines in revenue or impact of periods of business closure (2.5, 4.11)	2.9, 2.10		
Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing (2.5, 4.11)	2.9, 2.10		
Technical assistance, counseling, or other services to assist with business planning needs (2.5)	2.9, 2.10		
Rehabilitation of commercial properties and storefront improvements (p. 22)	2.9		
Outdoor space improvements such as restaurant patios or façade improvements (2.18)	2.9		
Small business start-up assistance (2.20)	2.9		
Support for microbusinesses, including financial, childcare, and transportation costs (p. 22)	2.9		
Other direct transfers directly linked to negative economic impacts of the pandemic—the link to the negative impacts of the pandemic must be clearly established (2.5)	2.9, 2.10		

**Section 1E—Address County’s General Economic Conditions: Overarching question—must be checked “yes” in order to proceed with the award.**

<b>Overarching Question</b>	<b>Yes</b>	<b>No</b>
Does the award constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.5, 2.8)		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.**

<b>Eligible Uses</b>	<b>Expenditure Category</b>	<b>Yes</b>	<b>No</b>
Economic development or workforce development directly related to the pandemic, including workforce readiness training and skills development (2.8, 4.8)	2.7		
Public jobs programs and job training programs, including subsidized jobs, summer youth employment programs, paid training or work experience for formerly incarcerated individuals or communities experiencing high levels of violence, apprenticeship opportunities, placement services, and coaching/mentoring (2.16, 4.8)	2.7		
Wrap-around services associated with assistance to unemployed workers, such as housing, health care, and food (4.8)	2.6		
Back-to-work incentive payments (2.13)	2.7		
Aid to travel, tourism, and hospitality industries (2.9)	2.11		
Aid to other industries impacted by the pandemic (2.10)	2.12		
Loans to finance necessary improvements to water, sewer, and broadband infrastructure (4.11)	5.1 – 5.17		

**Section 1F— Address the Disparate Impact of COVID-19 on Certain Populations: Overarching questions—both must be checked “yes” in order to proceed with the award.**

<b>Overarching Questions</b>	<b>Yes</b>	<b>No</b>
Does the award constitute a direct response to the negative economic impacts of the pandemic, and has the link to the negative impacts of the pandemic been clearly documented? (2.11)		
Will the services be provided within a Qualified Census Tract? (2.11)		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Indicate which eligible use applies to this award. **At least one eligible use should be checked “yes”, or the award should be rejected.**

<b>Eligible Uses</b>	<b>Expenditure Category</b>	<b>Yes</b>	<b>No</b>
Address health disparities and social determinants of health, including community health workers, public benefits navigators, remediation of lead paint and other hazards, or community violence intervention programs (2.11)	3.13 – 3.16		
Primary care clinics, hospitals, integration of health services into other settings, and other investments in medical equipment and facilities designed to address health disparities (p. 20)	3.13		
Supportive housing and other services for individuals experiencing homelessness, development of affordable housing, housing vouchers, or relocation assistance (2.11)	3.10 – 3.12		
Addressing educational disparities, including early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and support for students' social, emotional, and mental health needs (2.11)	3.1 – 3.5		
Schools and other educational equipment and facilities (p. 20)	3.5		
Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth. (2.11)	3.6 – 3.9		
Investment in parks, public plazas, and other public outdoor recreation spaces with in disproportionately impacted communities (2.18)	3.13		
Improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and remediation of environmental contaminants, demolition and deconstruction greening/vacant lot cleanup & conversion to affordable housing (p. 20)	3.13		
Programs to prevent or respond to crime in communities with an increase in violence, including hiring law enforcement officials, community violence intervention programs, additional enforcement efforts to reduce gun violence exacerbated by the pandemic, investing in technology to allow law enforcement to respond to gun violence (4.8)	3.16		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

Eligible Uses	Expenditure Category	Yes	No
Other uses within disproportionately impacted communities directly linked to negative impacts of the pandemic—the link to the negative impacts of the pandemic must be clearly established (2.11)	3.13		

**Section 1G—Enhance Water, Sewer and Broadband Infrastructure:** Indicate which eligible use applies to this award. At least one eligible use should be checked “yes”, or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Projects eligible under EPA’s Clean Water State Revolving Fund (p. 37)	5.1 – 5.9		
Project eligible under Drinking Water State Revolving Fund (p. 37)	5.10 – 5.15		
Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure (p. 38)	5.1 – 5.9		
Infrastructure to improve access to safe drinking water, including testing and remediation (p. 38)	5.10 – 5.15		
Dam and reservoir rehabilitation (p. 38)	5.10 – 5.15		
Lead remediation project (p. 38)	5.12		
Broadband projects to address lack of access to a reliable, high-speed broadband connection, lack of affordable broadband, or lack of reliable services (p. 39)	5.16		
Modernization of cybersecurity for existing and new broadband infrastructure (p. 40)	5.17		

**Section 1H—Replace Lost Revenue (i.e. Use for Government Services):** Indicate which eligible use applies to this award. At least one eligible use should be checked “yes”, or the award should be rejected.

Eligible Uses	Expenditure Category	Yes	No
Construction of schools and hospitals (p. 11)	6.1		
Road building and maintenance, and other infrastructure (p. 11)	6.1		
Health services (p. 11)	6.1		
General government administration, staff, and administrative facilities (p. 11)	6.1		
Environmental remediation (p. 11)	6.1		
Provision of police, fire, and other public safety services, including purchase of fire trucks and police vehicles (p. 11)	6.1		

Applicant Name: Boone County, Missouri

Application Description: COVID Mitigation – Boone County Jail

Application Amount: \$607,490.16

**Section 2—General requirement for All Awards: All questions must be checked “yes” in order to proceed with the award.**

Requirement	Yes	No
The award is for expenses incurred <b>after</b> March 3, 2021. (Note that, for direct transfers, individuals, small businesses, and nonprofits may incur the underlying hardship prior to March 3, 2021, but the County must not have made the transfer prior to that date.) (2.7, 4.7)		
The award is <b>not</b> being used to meet the local matching portion of another federal award, unless specifically permitted by the other award (4.4)		
The award is <b>not</b> being used to make a deposit to a pension fund (8.1)		
The award is <b>not</b> being used to make principal or interest payments on debt (4.3)		
The award is <b>not</b> being used to replenish a budget stabilization fund or rainy day fund (4.1)		
For capital expenditures equal to or greater than \$1 million, a Written Justification has been prepared (p. 30)		

**Section 3—Procurement: Complete if the award is being made to a vendor or contractor. At least one procurement question must be checked “yes”, and the suspension and debarment and FFATA questions must both be checked “yes” in order to proceed with the award.**

Procurement Requirements	Yes	No
<b>Micropurchases (Under \$10,000):</b> Documentation of the rationale for the vendor selected has been maintained.		
<b>Small Purchases (\$10,000 - \$250,000):</b> Informal bids (either written, verbal, or per review of websites and catalogs) have been obtained, and the rationale for selecting the winning bid has been documented.		
<b>Sealed-Bid Purchases or Competitive Proposal Purchases (Over \$250,000):</b> A formal bidding process has been performed, with all bid documentation retained and the evaluation of bids and the rationale for selecting the winning bid has been documented.		
<b>Sole Source Procurement:</b> The rationale for selecting a vendor via sole source procurement (e.g., only one vendor in the marketplace performs the service, or a public emergency that precludes a formal bidding process) has been documented.		

Suspension and Debarment and FFATA Requirements	Yes	No
For awards over \$25,000, the County has verified that the vendor or contractor has not been suspended or debarred from receiving federal funds by checking the System for Awards Management website.		
For awards over \$30,000, Federal Funding Accountability and Transparency Act (FFATA) required reporting has been completed in the FFATA Subaward Reporting System (FSRS).		

Applicant Name: Boone County, Missouri  
 Application Description: COVID Mitigation – Boone County Jail  
 Application Amount: \$607,490.16

**Section 4—Subrecipient Requirements:** Complete if the award is being made to a **subrecipient**. All questions must be checked “yes” in order to proceed with the award.

Subrecipient Requirements	Yes	No
A risk assessment has been performed over the subrecipient to determine whether the award should be made to the recipient and what the extent of subrecipient monitoring should be.		
For awards over \$25,000, the County has verified that the subrecipient has not been suspended or debarred from receiving federal funds by checking the System for Awards Management web-site.		
For awards over \$30,000, Federal Funding Accountability and Transparency Act (FFATA) required reporting has been completed in the FFATA Subaward Reporting System (FSRS).		

**Section 5—General Documentation Requirements:** All questions must be checked “yes” in order to proceed with the award.

General Documentation Requirements	Yes	No
The County has ensured that documentation supporting all expenditures of CSLFRF funds will be retained and available for inspection on demand.		
The County has ensured that County employees, vendors, subcontractors, and subrecipients (as applicable) will clearly document how each expenditure represents a response to the impact of the COVID-19 pandemic.		
The County has ensured that all expenditures will be subject to supervisory review and approval before being charged to the grant, and this approval will be documented in writing.		

**Notes/Comments:** In March 2021, Sheriff Carey reduced the maximum number of inmates allowed in the Boone County Jail to achieve physical distancing and to mitigate the impact of COVID-19 on the inmate population. This required Boone County to house a portion of the inmate population in other Counties’ facilities with additional cost to Boone County. Initially, 60 beds were removed from operational capacity, this this was later reduced to 50 beds as pandemic conditions improved.

This application for reimbursement is based on an analysis of the daily inmate population for the period March through December 2021, the number of inmates housed in other facilities, and the housing costs incurred. The application includes only those costs associated with housing inmates in other facilities to the extent the number of inmates housed elsewhere was equal to or less than the number of beds removed from operational capacity (i.e., 60 beds, and then later, 50 beds).

Form completed by: June Pitchford

Date: 4/13/2022

165 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 14th day of April 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office Cyber Crime Task Force's Application for the 2022 State Cyber Crime Grant (SCCG).

Done this 14<sup>th</sup> day of April 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



### Section 3 - Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

#### 2023 SCCG Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance.

**I have read and agree to the terms and conditions of the grant.\***

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. If the incorrect Authorized Official is listed in Section 3 of the application, the application may be deemed ineligible for funding. The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive.

For example:

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety at (573) 522-6125.

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

Authorized Official Name:\*

Job Title:\* *Presiding Commissioner*

Date:\* *4.14.2022*



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR



STATE CYBER CRIME GRANT (SCCG)  
2023 CERTIFIED ASSURANCES

The recipient hereby assures and certifies compliance with all the following certified assurances:

**General:**

1. **Governing Directives:** The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "SCCG Notice of Funding Opportunity", the "DPS Financial and Administrative Guide", the "DPS recipient Travel Guidelines", information bulletins released by DPS, and all other applicable state laws or regulations.
2. **Compliance Training:** As a recipient of state funds, the recipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, subaward acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
3. **Non-Supplanting:** The recipient assures that state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
4. **Subaward Adjustments:** The recipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a recipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
5. **Monitoring:** The recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the recipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.
6. **Reporting Potential Fraud, Waste, and Abuse:** The recipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The recipient must promptly refer to the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, recipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of the Director  
Attn: CJ/LE Unit  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsinfo@dps.mo.gov](mailto:dpsinfo@dps.mo.gov)

DPS Fax: (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

7. **Non-Disclosure Agreements:** The recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the Missouri Department of Public Safety or other agency authorized to receive such information.

In accepting this subaward, the recipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and
  - (b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.
8. **Fair Labor Standards Act:** All recipients of state and/or federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.
9. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550 RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

10. **Relationship:** The recipient agrees that they will represent themselves to be an independent recipient offering such services to the general public and shall not represent themselves or their employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

#### Civil Rights:

1. **Unlawful Employment Practices:** The recipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
2. **Discrimination in Public Accommodations:** The recipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

#### Financial:

1. **Fund Availability:** The recipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
2. **Release of Funds:** The recipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the recipient Authorized Official and recipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.
3. **Duplicative Funding:** The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the recipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the recipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

4. **Allowable Costs:** The recipient understands that only allowable and approved expenditures will be reimbursed under this subaward. Items that are not on the approved budget are not allowable. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The recipient also agrees to expend funds no later than the date identified in the 2023 SCCG Compliance Workshop. (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The recipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The recipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.
5. **Financial Reporting Requirements:** The recipient agrees to complete and submit any financial reports required for this program requested by the Missouri Department of Public Safety. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
6. **Procurement:** The recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the recipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
  - (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
  - (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
  - (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
  - (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
  - (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
  - (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.
7. **Buy American:** The recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.
8. **Buy Missouri:** The recipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing

business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

9. **Debarment/Suspension:** The recipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this subaward.
10. **Audit:** The recipient acknowledges that an audit is required for the agency fiscal year when state financial assistance (which consists of all monies received from the State or state funds passed through state agencies), of \$375,000 or more is expended by the recipient. The recipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met the requirements to have an audit.
11. **Suspension/Termination of Subaward:** The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the recipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

12. **Enforceability:** If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

#### **Programmatic:**

1. **Uniform Crime Reporting (UCR):** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo which states each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department, and submit any other crime incident information which may be required by the department of public safety.
2. **Vehicle Stops:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.
3. **Police Use of Force Transparency Act of 2021:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state

provisions of Section 590.1268 RSMo relating to use of force incidents reporting standards and procedures, and publication of report data, analysis report.

4. **Federal Equitable Sharing Funds:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.
5. **Custodial Interrogations:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
6. **DWI Law – Law Enforcement:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
7. **Information Sharing:** The recipient agrees to share information and cooperate with the Missouri Department of Social Services, Missouri State Highway Patrol, and existing Internet Crimes Against Children (ICAC) task force programs.
8. **Data Reporting Requirements:** The recipient agrees to complete and submit any data or statistical reports required for this program as requested by the Missouri Department of Public Safety. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
9. **Time Records Requirement:** The recipient assures that all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed/approved by both the employee and their supervisor. These timesheets must be provided to the Missouri Department of Public Safety upon request.
10. **Grant Reporting:** Status Reports are required to be submitted quarterly through the WebGrants system.

**Reporting Period and Due Dates:**

Quarter 1: 06/01/2022 – 08/31/2022;	due 9/10/2022
Quarter 2: 09/01/2022 – 11/30/2022;	due 12/10/2022
Quarter 3: 12/01/2022 – 02/28/2023;	due 3/10/2023
Quarter 4: 03/01/2023 – 05/31/2023;	due 06/10/2023



## BCSO 2022-2023 State Computer Crimes Grant



### SCCG Application / Proposed Budget

Description	Total Proposed
Personnel	
Detective salary - Andy Evans	\$ 57,366.40
Detective salary - Cody Bounds	\$ 57,969.60
Personnel Benefits	
Fica/Medicare - Both	\$ 8,823.20
Medical Insurance - Both	\$ 10,560.00
Pension/Retirement - Both - 401(a) match	\$ 1,300.00
Workers Comp - Both	\$ 2,537.39
Personnel - Overtime	
N/A	
Training/Travel	
Cellebrite Collector and Inspector Certification Training	\$ 3,080.00
Equipment	
Magnet Forensic DVR Examiner	\$ 3,995.00
Supplies/Operations	
ADF Digital Evidence Investigator License Renewal	\$ 1,799.00
Cellebrite UFED Ultimate w/ Collector/Inspector License Renewal	\$ 5,875.65
Cellebrite UFED Ultimate	\$ 4,257.00
GetData Forensic Explorer License Renewal	\$ 495.00
GrayShift GrayKey Software/License Renewal	\$ 27,995.00
Internet Service	\$ 1,020.00
Magnet Forensics AXIOM with Cloud Renewal	\$ 4,040.00
Magnet Forensics AXIOM	\$ 3,730.00
Passware Forensic Kit Renewal	\$ 4,030.00
Vista Print Web Hosting	\$ 162.00
Webroot Antivirus Renewal	\$ 250.00
Contractual	
N/A	
<b>SCCG Total Application / Proposed</b>	<b>\$ 199,285.24</b>



Application

**137898 - 2023 SCCG Grant - Final Application**

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138291 - Boone County Sheriff's Office Cyber Crimes Task Force  
State Cyber Crime Grant (SCCG)

Status: Editing

Submitted  
Date:

Submitted By:

**Applicant Information**

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**Primary Contact:**

Name:\* Lt. Britt Shea  
Title First Name Last Name  
Job Title:\* Investigations Lieutenant  
Email:\* bshea@boonecountymmo.org  
Mailing Address:\* 2121 E County Dr  
Street Address 1:  
Street Address 2:  
\* Columbia Missouri 65202  
City State/Province Postal Code/Zip  
Phone:\* 573-875-1111 6254  
Ext.  
Fax: 573-874-8953

**Organization Information**

Applicant Agency:\* Boone County, Cyber Task Force  
Organization Type:\* Government  
Federal Tax ID#:\* 436000349  
DUNS #: 182739177  
Unique Entity ID:\*  
SAM/CCR CAGE Code: 4KKC8 05/19/2021  
Valid Until Date  
Organization Website: www.showmeboone.com  
Mailing Address:\* 801 E. Walnut Street  
Street Address 1:  
Street Address 2:  
City\* Columbia Missouri 65201 7732

County:\* Boone  
 Congressional District:\* 04  
 Phone:\* 573-886-4305  
 Fax: 573-886-4311

Ext.

## Contact Information

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### Authorized Official

*In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:*

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official
- If the applicant agency is a college/university, the President shall be the Authorized Official
- If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official, this includes Fire Protection Districts.
- If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

*The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety at (573) 522-6125.*

Name:\* Mr. Daniel Atwill  
Title First Name Last Name

Job Title:\* Presiding Commissioner

Agency:\* Boone County Commissioner's Office

Mailing Address:\* 801 East Walnut Street, Rm 333  
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:  
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:\* Columbia Missouri 65201  
City State Zip

Email:\* datwill@boonecountymo.org

Phone:\* 573-886-4305  
 Ext.

Fax: 573-886-4311

### Project Director

*The Project Director is the individual that will have direct oversight of the proposed project. Refer to the above mentioned Grant Solicitation for further instructions.*

Name:\* Sheriff Dwayne Carey  
Title First Name Last Name

Job Title:\* Sheriff

Agency:\* Boone County Sheriff's Office

Mailing Address:\* 2121 County Drive  
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:

If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:\*

Columbia

Missouri

65202

City

State

Zip

Email:\*

dcarey@boonecountymmo.org

Phone:\*

573-875-1111

Ext.

Fax:

573-874-8953

**Fiscal Officer**

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level. Refer to the above mentioned Grant Solicitation for further instructions.

Name:\*

Mr.

Dustin

Stanton

Title

First Name

Last Name

Job Title:\*

Boone County County Treasurer

Agency:\*

Boone County Treasurer's Office

Mailing Address:\*

801 East Walnut Street, Rm 205

Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:

If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:\*

Columbia

Missouri

65201

City

State

Zip

Email:\*

dstanton@boonecountymmo.org

Phone:\*

573-886-4367

Ext.

Fax

573-886-4369

**Officer in Charge**

The Officer in Charge is the individual that will act as the supervisor or commander of the proposed project.

Name:\*

Lt.

Britt

Shea

Title

First Name

Last Name

Job Title:\*

Investigations Lieutenant

Agency:\*

Boone County Sheriff's Office

Mailing Address:\*

2121 County Drive

Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:

If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:\*

Columbia

Missouri

65202

City

State

Zip

Email:\*

bshea@boonecountymmo.org

Fax:

## Section 1 - Project Summary

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1. A. Project Type\* Continuation

1. B. Project Summary\*

*Provide a summary of the proposed project. Include:*

*What the project is?;*

*Who will be impacted by the project?;*

*The geographic area that will be covered by the project.;*

*Why is the proposed project necessary, including the need for funding?.*

The Boone County Sheriff's Office Cyber Crimes Task Force is a cooperative effort between participating Mid-Missouri law enforcement agencies across a seven-county area located in central Missouri that includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties. The primary focus of the Task Force is the detection and investigation of Internet crimes committed against children. The Task Force is a Missouri Internet Crimes Against Children (MOICAC) affiliated task force.

The Task Force also provides forensic examinations and analysis of computers, cellular phones, and other electronic media to law enforcement agencies and prosecuting attorneys.

Additionally, in an effort to improve public safety for children and the community, the Task Force organizes and participates in educational programs and public awareness events. The goal is to mitigate the potential dangers and negative consequences that come with the use of social media, the Internet, and related technology. In 2021, over 1860 persons attended Task Force events.

The Task Force continues to see children having access to social media accounts and other Internet related technology. With the further integration of this technology in everyday life, the frequency of criminal activity occurring through the use of technology will be more prevalent. The vast majority of cases handled by the Task Force are crimes against children, to include enticement, child pornography, obscenity to minors, sex trafficking, and other forms of child exploitation.

The Task Force relies on SCCG grant resources to cover two out of three full-time salaries. The Boone County Sheriff's Office funds the third full-time position. Grant funding also provides for the vast majority of the training, equipment, hardware, software, and technology related supplies for the Task Force. The Task Force probably would not exist, and certainly would not be able to perform at anywhere near the current levels without the assistance of the SCCG grant.

## Goals and Objectives - Training Requirements

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### *Field Investigator*

*Field Investigators are trained, equipped, and authorized to perform criminal investigations in the field. Field-level investigations are conducted by sworn officers with the power of search and seizure, as well as arrest powers. Field Investigators are viewed as the case agent and generally are tasked with overseeing the investigation from report through to adjudication (sometimes with assistance from other field investigators). In addition to those roles, duties*

of the Field Investigator include documenting complaints from reporting parties, victims, suspects, and witnesses through interviews and correspondence. Field Investigators also author and execute search warrants of physical locations and of requests for records stored online with internet service providers. The authoring of search warrants entails gathering information, compiling it, and obtaining necessary approvals from judges and prosecutors. Upon execution of search warrants, Field Investigators are authorized to seize, store, and obtain analysis of evidence in support of the investigation. Field Investigators are also empowered to arrest suspects. Lastly, Field Investigators compile the case reports and other evidentiary items for presentation to the prosecuting authority and testify, as requested, through the trial process.

Minimum training:

Police/Peace Officer Certification

Training in the seizure of electronic evidence through one (or more) of the following courses:

- Cellebrite's Cellebrite Mobile Forensic Fundamentals (CMFF)
- FBI's ICAC Basic Course (through FBI's Computer Analysis Response Team/CART training)
- ICAC/NCJTC's Seizing and Analyzing Mobile Devices
- NDCAC's Gathering Evidence From Today's Communication Technologies
- NW3C's CI-091 Introduction to Previewing
- NW3C's DF-100 Basic Digital Forensic Analysis: Seizure (BDFA-Seizure)
- NW3C's DF-101 Basic Digital Forensic Analysis: Windows Acquisition (BDFA-Win-Acq)
- Other

Training, and certification where certification is applicable, to utilize an on-scene tool through one (or more) of the following courses:

- ADF Solutions' Digital Evidence Investigator (DEI)
- FBI-RCFL's ImageScan
- FBI's FTK Imager (through FBI's Computer Analysis Response Team/CART training)
- ICAC/NCJTC's Introduction to osTriage
- ICAC/NCJTC's osTriage Basic Investigations
- Kroll's Kroll Artifact Parser and Extractor (KAPE)
- Sumuri's Paladin
- Other

Recommended training:

Training in basic, entry-level, online investigations through one of the following courses:

- ICAC/ NCJTC's Investigative Techniques (IT)

If an officer is investigating Peer-to-Peer (P2P), on the job training by working with an experienced P2P investigator NOTE: Conducting field investigations of P2P cases is not the same as utilizing or running P2P software and thus has different expectations. An officer can conduct field investigations of P2P cases without formal training (although not recommended) but cannot obtain a P2P software license without training completion.

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**Mobile Device Extractor**

Mobile Device Extractors are trained and authorized to utilize a cellular device kiosk station. (A kiosk is a preview tool that enables investigators to see a portion of the data quickly and easily; however, the kiosk was not designed to take the place of a full scale cell phone examination performed by a certified examiner.) This role can also include assisting or training other law enforcement officers to utilize a cellular device kiosk station.

Minimum training:

- Training from an experienced forensic examiner, or a fellow experienced mobile data extractor, on how to utilize a mobile data extractor tool

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**Online Investigator**

Online Investigators are tasked with conducting investigations on the Internet. This role can include "chatting" (communicating) with suspects and victims in an undercover capacity in an effort to identify criminal conduct and gather evidence. This role may also include consulting law enforcement restricted databases, which document and track the distribution of child pornography, and developing leads for those investigations. In addition, this role may include monitoring and documenting advertisements, postings, social media, and any other publicly viewable online sources for leads to criminal conduct.

Minimum training:

Police/Peace Officer Certification

Training in basic, entry-level, online investigations through one (or more) of the following courses:

- FBI's Online Covert Employee Course
- ICAC/NCJTC's Investigative Techniques (IT)
- Other

Training in undercover communications through one (or more) of the following courses:

- ICAC/NCJTC's Online Ads Investigations

- ICAC/NCJTC's Undercover Chat (UC)
- ICAC/NCJTC's Undercover Concepts and Techniques
- Other

If an officer is utilizing or running Peer-to-Peer (P2P) software, training on P2P investigations through one (or more) of the following software programs:

- Ares
- BitTorrent
- eMule
- ePhex
- Freenet
- Other

NOTE: Utilizing or running P2P software is not the same as conducting field investigations of P2P cases and thus has different expectations. An officer cannot obtain a P2P software license without training completion but can conduct field investigations of P2P cases without formal training (although not recommended).

Recommended training:

Eight or more hours annually of additional training in cybercrime investigations

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**Mobile Forensic Examiner**

Mobile Forensic Examiners are investigators who are experts in gathering, recovering, analyzing and presenting data evidence from mobile devices using specialized forensic software and hardware. Mobile devices are defined in this context as cellular phones, tablets, cameras, and handheld GPS devices. This includes removable media used by those devices such as MicroSD cards. Forensics on mobile devices is an analysis of files beyond the attributes which are logically viewable by an ordinary user of the device. (Using forensic software or hardware to simply view and export ordinarily viewable files and information is not restricted or limited to forensic examiners and can be performed by investigators.) Mobile Forensic Examiners are not required to be trained to the same level as Computer Forensic Examiners; the training may forego the basic computer knowledge and file system courses and can focus solely on mobile device forensics.

Minimum training:

Training in basic, entry-level, mobile forensic examinations through one (or more) of the following courses:

- Cellebrite's Certified Mobile Forensics Fundamentals (CMFF)
- Cellebrite's Cellebrite Certified Operator (CCO)
- DHS/FLETC's Mobile Device Investigations Program (MDIP)
- FBI's Certified Forensic Examiner
- ICAC/NCJTC's Seizing and Analyzing Mobile Devices
- Magnet Forensics' AX100 Forensic Fundamentals
- Magnet Forensics' AX200 Magnet AXIOM Examinations
- MSAB's XRY Certification
- NCFI's Mobile Device Examiner (MDE)
- NCFI's Advanced Mobile Device Examiner (AMDE)
- NDCAC's Collection/Seizure of Mobile Devices for Investigators
- NW3C's DF-330 Advanced Digital Forensic Analysis: iOS & Android (ADFA-Mobile I)
- PATC's Smartphone Forensics and Cellular Technology Certification (+SMART)
- SANS' Smartphone Forensic Analysis In-Depth
- SEARCH's Core Skills for the Investigation of Mobile Devices
- Other

Basic proficiency documentation or certification provided by a recognized trainer or authority through one (or more) of the following programs:

- BlackBag Technology's Certified BlackLight Examiner (CBE)
- BlackBag Technology's Certified Mobilyze Operator (CMO)
- Cellebrite's Cellebrite Advanced Smartphone Analysis (CASA)
- Cellebrite's Cellebrite Certified Mobile Examiner (CCME)
- Cellebrite's Cellebrite Certified Operator (CCO)
- Cellebrite's Cellebrite Certified Physical Analyst (CCPA)
- FBI's Certified Mobile Device Examiner
- IACIS' Certified Mobile Device Examiner (CMDE)
- Magnet Forensics' AX200 AXIOM Examinations
- Magnet Forensics' Magnet Certified Forensics Examiner (MCFE)
- MSAB's XRY Certification
- NCFI's Mobile Device Examiner (MDE)
- SANS' GIAC Advanced Smartphone Forensics (GASF)
- Other

Vendor-specific training with one (or more) of the following forensic tools:

- AXIOM (vendor: Magnet Forensics)
- Cellebrite Inspector [formerly BlackLight] (vendor: Cellebrite)
- Cellebrite UFED (vendor: Cellebrite)
- EnCase Mobile Investigator (vendor: OpenText)
- Oxygen (vendor: Oxygen Forensic)
- Paraben (vendor: Paraben Corporation)
- SecureView (vendor: SecureView)
- XRY (vendor: MSAB)
- Other

Recommended training:

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**Computer Forensic Examiner**

Computer Forensic Examiners are investigators who are experts in gathering, recovering, analyzing and presenting data evidence from computers and other digital media using specialized forensic software and hardware. Computer forensics is an analysis of files beyond the attributes which are logically viewable by an ordinary user of the device or media. (Using forensic software or hardware to simply view and export ordinarily viewable files and information is not restricted or limited to forensic examiners and can be performed by investigators.)

Minimum training:

Training in basic, entry-level, computer forensic examinations through one (or more) of the following courses:

- Cellebrite's Cellebrite Computer Forensic Fundamentals (CCFF)
- Cellebrite's Cellebrite Apple Forensic Fundamentals (CAFF)
- FBI's Certified Forensic Examiner
- FLETC's Seized Computer Evidence Recovery Specialist (SCERS)
- IACIS' Basic Computer Forensic Examiner (BCFE)
- Magnet Forensics' AX100 Forensic Fundamentals
- Magnet Forensics' AX200 Magnet AXIOM Examinations
- NCFI's Basic Computer Evidence Recovery Training (BCERT)
- NW3C's DF-103 Basic Digital Forensic Analysis: Windows Acquisition (BDFA-Win-Acq)
- NW3C's DF-310 Advanced Digital Forensic Analysis: Windows (ADFA-Win)
- NW3C's DF-320 Advanced Digital Forensic Analysis: macOS (ADFA-Mac)
- Other

Basic proficiency documentation or certification provided by a recognized trainer or authority through one (or more) of the following programs:

- BlackBag Technology's Certified BlackLight Examiner (CBE)
- Cellebrite's Cellebrite Computer Forensic Fundamentals (CCFF)
- Exterro's [formerly AccessData] Certified Examiner (ACE)
- Exterro's [formerly AccessData] Forensic Tool Kit (FTK) Bootcamp
- FBI's Digital Extraction Technician (DEXT)
- FLETC's Seized Computer Evidence Recovery Specialist (SCERS)
- Griffeye's [formerly NetClean] Analyze Digital Investigator (DI) Certification
- IACIS' Certified Forensic Computer Examiner (CFCE)
- ISFCE's Certified Computer Examiner (CCE)
- Magnet Forensics' AX200 AXIOM Examinations
- Magnet Forensics' AX250 AXIOM Advanced Computer Forensics
- Magnet Forensics' Magnet Certified Forensics Examiner (MCFE)
- NCFI's Basic Computer Evidence Recovery Training (BCERT)
- NCFI's Advanced Forensic Training (AFT)
- NICCS' Certified Digital Forensics Examiner (CDFE)
- NW3C's Certified Cyber Crime Examiner (CCCE) (3CE)
- OpenText's EnCase Certified Examiner (EnCE)
- Other

Vendor-specific training with one (or more) of the following forensic tools:

- AXIOM (vendor: Magnet Forensics)
- Cellebrite Inspector [formerly BlackLight] (vendor: Cellebrite)
- EnCase (vendor: OpenText)
- Forensic Explorer (FEX) (vendor: GetData)
- Forensic Tool Kit (FTK) (vendor: AccessData)
- Griffeye Analyze [formerly NetClean] (vendor: Griffeye)
- Paraben (vendor: Paraben Corporation)
- X-Ways (vendor: X-Ways Software Technology AG)
- Other

Recommended training:

At least 8 hours annually of additional training in computer forensic investigations

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## Section 2 - Goals and Objectives

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### Objective 1.1 Minimum Training

For the following include all personnel (investigators and forensic examiners, full-time and part-time, grant-funded and non-grant-funded) working child internet sex crime cases for the cyber task force or cyber unit.

2.A Have all task force officers completed the online training of the ICAC Program Operation and Investigative standards?\* Yes

1. Officer Name:	2. Employment Status	3. Is the officer/examiner POST certified? (Missouri Peace Officer Certification)	4. Job Category(s):	5. Have the task force officer completed the <u>minimum</u> required training as outlined above?	5.a If you answered no, please indicate which training requirement has not been met and when the minimum training will be completed.	6. In the past calendar year has the officer completed the recommended training?	6.a If you answered no to question( )please give a reason the training was not completed, and the anticipated date for completing the training for this year.
Andrew Evans	Full-Time	Yes	Mobile Device Extractor, Online Investigator, Mobile Forensic Examiner	Yes		Yes	
Cody Bounds	Full-Time	Yes	Field Investigator, Mobile Device Extractor, Computer Forensic Examiner, Mobile Forensic Examiner	Yes		Yes	
Dustin Heckmaster	Part-Time	Yes	Field Investigator, Mobile Device Extractor, Computer Forensic Examiner, Mobile Forensic Examiner	Yes		Yes	
Tracy Perkins	Full-Time	Yes	Mobile Device Extractor, Online Investigator, Mobile Forensic Examiner	Yes		Yes	



**Objective #2.1 Minimum Procedures**

**2.C Has the task force defined a protocol or procedure that details the approximate timeframe, triaging system, and follow-up involved for handling cyber tips?\*** Yes

**2.D. Does the task force have (or have access to) a program or other means to make psychiatric or psychological evaluations and/or counseling available for all task force officers?\*** Yes

**Goal#2 - Task Force Activities**

**Objective #1.1 Proactive Activities**

**2.E. Does the task force have the current manpower and resources to conduct ongoing proactive investigations?\*** No

**2.E.i. If the answer to question (2.E) is no, explain the reason the task force is not able to conduct ongoing proactive investigations. In addition, explain whether the task force was ever able to conduct ongoing proactive investigations in previous years, and if so, identify what those proactive investigation efforts entailed and the number of task force officers that conducted such ongoing proactive investigations.**

Year	13	14	15	16	17	18	19	20	21
Total Cases	96	80	94	77	78	79	101	124	131
Reactive Cases	81	70	83	66	67	74	97	124	129
Proactive Cases	15	10	11	11	10	5	4	0	2
Arrests	30	12	29	21	12	14	14	11	12
Forensic Exams	115	113	158	203	201	241	209	254	184

As indicated in the chart above, the number of investigations year to year has steadily increased. CyberTips received through Missouri Internet Crimes Against Children (MO ICAC) originating from the National Center for Missing and Exploited Children (NCMEC) account for the majority of this increase.

Forensic exams of computers, cellular phones, and other digital media on average has also steadily increased.

As these increases have been realized, the number of proactive cases performed has decreased. The number of proactive cases worked is affected by the number of and time spent on reactive cases.

The Task Force has two Detectives, Tracy Perkins and Andy Evans, who are trained to work proactive investigations.

Proactive cases have been worked on peer-to-peer sharing networks, popular social media platforms, online chat rooms, and online advertising forums. These type investigations are fluid in nature as the technology changes. For instance, the social media platform popular today may not be the same platform being popularly used next year. Investigators make attempts to stay up to date with new platforms and methods of online communication. These investigations are manpower and time intensive.

Regarding the question, I would respond that the Task Force has the resources, technology, and knowledge available to work proactive cases, however, manpower is currently the limiting factor.

**Objective #1.2 - Proactive Investigations**

**2.F. Does the task force have the ability to perform on-site** Yes

triaging of evidence?\*

Goal #3 - Educational Activities

Objective #1.1 - Community Outreach

2.G. Has the task force been involved in cyber safety educational programs throughout the task force service area during the prior calendar year?\*

Yes

1. How and by whom was the training provided?	2. Date of Training	3. Training Location (Geographic Area)	4. What was the purpose/goal of the training program?	5. Number of attendees?
This was an in-Person presentation provided by Detective Andy Evans.	02/05/2021	Southern Boone Schools - Boone County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for high school aged students.	81
This was an in-Person presentation provided by Detective Andy Evans.	03/12/2021	Cole County R-V School - Cole County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for elementary aged students.	26
This was a remote Zoom presentation provided by Detective Tracy Perkins.	04/27/2021	University of Missouri - Columbia	General Task Force purpose, mission, and operations including the SCCG, ICAC, and NCMEC programs.	100
This was a remote Zoom presentation provided by Detective Tracy Perkins.	05/04/2021	Paxton Keeley Elementary - Boone County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for elementary aged students.	15
This was an in-Person presentation provided by Detective Andy Evans.	05/06/2021	Cole County R-V School - Cole County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for high school aged students	193
This was an in-Person presentation provided by Detective Andy Evans.	09/27/2021	Glasgow Schools - Howard County, Missouri	Sexting and cyberbullying awareness and prevention for elementary aged students.	112
This was an in-Person presentation provided by Detective Tracy Perkins.	09/27/2021	Centralia Middle School - Audrain and Boone Counties, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for elementary aged students.	286
This was a remote Zoom presentation provided by Detective Andy Evans.	10/13/2021	Shelter Insurance - Mid-Missouri	General Internet safety and awareness.	47
This was an in-Person presentation provided by Detective Andy Evans.	10/14/2021	Southern Boone Schools - Boone County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for middle school aged students.	130
This was an in-Person presentation provided by Detective Tracy Perkins.	10/21/2021	Columbia Independent School - Boone County, Missouri	Parent education about general Internet safety and awareness as it relates to children.	20
This was an in-Person presentation provided by Detective Tracy Perkins.	10/22/2021	Columbia Independent School - Boone County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for middle school and high school aged students.	115
This was an in-Person presentation provided by Detective Andy Evans.	11/09/2021	Father Tolton School - Callaway, Cole, and Boone Counties, Missouri	Parent education about general Internet safety and awareness as it relates to children.	29
This was an in-Person presentation provided by Detective Tracy Perkins.	12/01/2021	Columbia College - Boone County, Missouri	General Internet safety and awareness.	13
This was an in-Person presentation provided by Detective Tracy Perkins.	12/06/2021	Harrisburg Schools - Boone and Howard Counties, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for middle school aged students.	136

**Objective #2.1 - Law Enforcement Outreach**

**2.H. Has the task force been involved in outreach efforts to law enforcement agencies throughout the task force service area during the prior calendar year?\*** Yes

1. How and by whom was outreach effort made?	2. Date(s) of the outreach:	3. Geographic location of outreach?	4. What was the purpose/goal of the outreach effort?
This was in-person training provided by Detective Tracy Perkins.	04/07/2021 07/28/2021	Training was hosted in Cole County, Missouri and attended by School Resource Officers from throughout the Task Force service area.	Task Force capabilities and investigative techniques including developing usable digital evidence and digital evidence management as it relates to issues School Resource Officers might encounter.
This was in-person training provided by Detective Tracy Perkins.	06/09/2021	Boone County, Missouri hosted Major Case Squad training for investigators from all seven counties in the Task Force service area.	Task Force capabilities and investigative techniques including developing usable digital evidence and digital evidence management.
This was in-person training provided by Detective Cody Bounds.	07/07/2021	Boone County, Missouri hosted crisis negotiations training for investigators from throughout the Task Force service area.	Effectively using OSINT (Open Source Intelligence) during incidents involving crisis negotiators.
This outreach consisted of a quarterly newsletter written by Task Force investigators and sent to all seven of the Prosecuting Attorney's Offices in the Task Force service area.	March 2021 June 2021 August 2021 November 2021	All seven counties in the Task Force service area including Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties.	In an effort to share information, the newsletter is be distributed by email on a quarterly basis to our law enforcement partners. Information contained in the newsletter will include investigative techniques, evidence best practices, lessons learned/case studies, new technology, Task Force services offered, and current/new case law.

**Objective #3.1 - Prosecutorial Outreach**

**2.I. Has the task force been involved in outreach efforts to prosecutors and/or federal attorneys throughout the task force service area during the prior calendar year?\*** Yes

1. How and by whom was the outreach effort made?	2. Date(s) of outreach to prosecutors and/or federal attorneys?	3. Geographic location covered by prosecutor or federal attorney?	4. What was the purpose/goal of the outreach effort?
This outreach consisted of a quarterly newsletter written by Task Force investigators and sent to all seven of the Prosecuting Attorney's Offices in the Task Force service area.	March 2021 June 2021 August 2021 November 2021	All seven counties in the Task Force service area including Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties.	In an effort to share information, the newsletter is be distributed by email on a quarterly basis to our law enforcement partners. Information contained in the newsletter will include investigative techniques, evidence best practices, lessons learned/case studies, new technology, Task Force services offered, and current/new case law.

**2.J. Has the task force been involved in outreach efforts to allied professionals throughout the task force service area during the prior calendar year?\***

Yes

For the following question, the term "allied professionals" includes child advocacy centers, juvenile officers, medical personnel, caseworkers, therapists, etc.

1. How and by whom was the outreach effort provided?	2. Date(s) of outreach to allied partners?	3. Geographic location covered by allied partner(s)	4. What was the purpose/goal of the outreach effort?
This was in-person training provided by Detective Tracy Perkins.	03/02/2021 10/26/2021 12/08/2021	University of Missouri, Columbia - Allied professionals from multiple Mid-Missouri counties.	Task Force capabilities and investigative techniques. General Internet safety and awareness.

**2.K. Does the task force participate in meetings generate newsletters, or partake in any other information forum to share task force information with the agencies throughout the task force service area?\*** Yes

**2.K.i. If the answer to (2.K) is yes, identify the type of information that is shared, and identify the agencies to which information is shared.**

In an effort to share information, the Task Force distributes a quarterly newsletter to each Sheriff's Office and Prosecuting Attorney's Office in the Task Force service area which includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties. Several additional agencies receive the newsletter as well including the Federal Bureau of Investigation office in Jefferson City and the University of Missouri-Columbia Police.

The newsletter is distributed by email on a quarterly basis to our law enforcement partners. Information contained in the newsletter includes investigative techniques, evidence best practices, lessons learned/case studies, new technology, Task

Additionally, the Task Force maintains a website at [www.bcsocybercrimes.com](http://www.bcsocybercrimes.com). The website is the main point of contact for law enforcement partners to request Task Force services and download forms. The website is actively managed with updated and relevant information. The website is available on the World Wide Web as indicated by the web address starting with "www" and as such is available throughout our entire task force service area through the internet.

**Objective #2.1 - Investment**

**2.L. Does the task force have a committee established to engage in operational and/or financial matters involving the task force?\*** No

**2.L.a If you answered no to question 2.L. Please explain why there is no committee, and if there are any plans to establish a committee.**

During the application process, the grant is reviewed by the Boone County Auditor and approved by the Boone County Commission. After the grant is awarded, the final budget is approved, and funds allocated by the County Commission. Furthermore, the Sheriff's Office budget administrator monitors the grant and makes the actual requests to spend the funds. These expenditure requests receive final approval through the County Auditor's office, Treasurer's office, and for certain high value purchases, the Purchasing Department.

Day to day supervision of the Task Force is performed by the Boone County Sheriff's Office Investigations Lieutenant. If any unexpected operational or financial matters arise, Boone County Sheriff Dwayne Carey is notified, and a decision will be made by the Sheriff as necessary.

Although the Task Force serves a seven-county area in Mid-Missouri, it is physically based at the Boone County Sheriff's Office (BCSO). Additionally, all full-time investigators are employed by BCSO. The University of Missouri Police Department and the Federal Bureau of Investigation each provide one part-time investigator to the Task Force. The Boone County Prosecutor's Officer provides a part-time prosecutor to the Task Force. No other agencies contribute monetary resources to the Task Force.

Until additional agencies are able and willing to make a more substantial commitment to the Task Force (provide personnel or other monetary resources), formation of such a committee is not practicable. For the time being, oversight of budgetary and operational issues will continue to be performed by Boone County and the Boone County Sheriff's Office.

**Objective #2.2 - Investment**

*For the following question, the term "Memorandum of Understanding" refers to the agreement signed between the participating agencies and could also be called a Memorandum of Agreement (MOA), Letter of Agreement (LOA), etc.*

*In addition, the term "resources" includes personnel, currency, equipment, office space, office supplies, etc. The term "resources" has not been defined due to other implications for task forces, but "resources" are considered things of value to the task force that are above and beyond the normal course of services that would be provided by the MOU signer. For example, providing back-up or serving search warrants when called upon are services that would normally exist within the police community and their duty responsibility and is not considered a "resource" for this question. A contributed "resource" generally results in a monetary loss by the donating agency (whether as cash or an in-kind contribution) and a monetary gain by the receiving agency (whether as cash or an in-kind contribution).*

**2.M. Do all the agencies signing the Memorandum of Understanding (MOU) contribute resources to the task force?** No

Agency	Personnel	Currency	Equipment	Fuel	Office Space	Other
Audrain County Sheriff's Office		\$0.00				

Boone County Prosecutor's Office	One part-time assistant prosecutor salary and associated costs for time spent on Task Force business (\$15,000)	\$15,000.00				
Boone County Sheriff's Office	One full-time investigator salary and benefits (\$69,000) Overtime expenses for three full-time investigators (\$12,000)	\$81,000.00	Three vehicles (\$75,000)	3500	Task Force office space, associated costs, offices supplies, and office equipment (accounting methods are not currently used that would allow accurate estimation of this contribution).	
Callaway County Sheriff's Office		\$0.00				
Cole County Sheriff's Office		\$0.00				
Cooper County Sheriff's Office		\$0.00				
Federal Bureau of Investigation	One part-time investigator salary and associated costs for time spent on Task Force business (\$40,000)	\$40,000.00				
Howard County Sheriff's Office		\$0.00				
Randolph County Sheriff's Office		\$0.00				
University of Missouri Police Department	One part-time forensic examiner salary and associated costs for time spent on Task Force business (\$30,000)	\$30,000.00				

### Section 3 - Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

#### 2023 SCCG Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance.

**I have read and agree to the terms and conditions of the grant.\***

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity. If the incorrect Authorized Official is listed in Section 3 of the application, the application may be deemed ineligible for funding. The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive.

For example:

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

The above list is not an all-inclusive list. If you do not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety at (573) 522-6125.

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

Authorized Official Name:\*

Job Title:\*

Date:\*

*Blair K. Kulp*  
*Presiding Commissioner*  
*4.14.2022*

## Budget

Budget Line Category:	Line Name:	Description:	Amount of Grant Funds Requested:
1. Personnel	Personnel	Two (2) Investigators	\$115,336.00
			<b>\$115,336.00</b>
2. Personnel Benefits	Personnel Benefits	FICA/Medicare, medical insurance, pension/retirement, WC	\$23,220.59
			<b>\$23,220.59</b>
5. Travel/Training	Training	Celebrite Collector and Inspector Training	\$3,080.00
			<b>\$3,080.00</b>
6. Equipment	Equipment	DVR Forensic Hardware	\$3,995.00
			<b>\$3,995.00</b>
7. Supplies/Operations	Supplies / Operations	Hardware / Software / Internet Service / Web hosting	\$53,653.65
			<b>\$53,653.65</b>
			<b>\$199,285.24</b>

## Budget Justification

### Budget Justification\*

(For each budget line requested please provide a separate justification.)

The Justification for each line should include the following:

1. Justify why each requested budget line is necessary for the success of the proposed project.
2. Cost Basis for the budget line request. (i.e. Attached Quote, prior year expenses, etc.)
3. Justify how each requested budget line item has a direct effect on combating and/or preventing cybercrimes.

Specific information for budget lines in these categories should also include:

**Personnel and Overtime Personnel** - Description of job responsibilities the individual will be expected to perform for this project/program.

**Benefit and Overtime Benefits** - List which benefits are included and the rate of each benefit.

**Travel/Training** - List each training separately in the budget and in the justification provide the cost breakdown for the training (Registration, hotel, per diem, etc.)

**Equipment** - In justification please include if the item is new or a replacement, and who will be using the equipment.

**Contractual** - Provide the dates of service for any contracts or contracted services.

### Personnel

**Two (2) investigators - Andy Evans** has been a certified law enforcement officer for 19 years. He is currently an investigator employed by the Boone County Sheriff's Office assigned full-time to the Cyber Crimes Task Force. The

amount requested would cover Detective Evans salary for 12 months (about 2080 hours). Detective Evans was assigned to the Task Force in July 2014. This is a retained position. Detective Evans' primary responsibility is reactive and proactive investigations involving crimes against children through the Internet. Additional duties include surveillance details, testimony in State and Federal criminal proceedings, obtaining search warrants and other legal demands, serving search warrants, preparing and participating in public awareness and education programs, and attending further training for his position. Detective Andy Evans' hourly rate is \$27.58.

**Cody Bounds** has been a certified law enforcement officer for 12 years. He is currently an investigator employed by the Boone County Sheriff's Office assigned full-time to the Cyber Crimes Task Force. The amount requested would cover Detective Bounds salary for 12 months (about 2080 hours). Detective Bounds was assigned to the Task Force in January 2014. This is a retained position. Detective Bounds' primary responsibility is forensic examinations of electronic evidence related to crimes against children through the internet, subject matter expert testimony in State and Federal criminal proceedings, obtaining search warrants, preparing evidence for court, and attending further training for his position. Detective Cody Bounds' hourly rate is \$27.87.

### Personnel Benefits

**FICA/Medicare** is contributed by the employer to the IRS at the rate of 7.65% of salary as set by the federal government for Social Security and Medicare.

**Medical Insurance** is contributed by the employer under a High Deductible Health Plan at a rate of \$440.00 per month, per employee, to provide coverage in the event of illness or injury.

**Pension/Retirement** is contributed by the employer to the employee's 401(A) at a rate of \$25.00 bi-weekly, per employee, as a tax deferred savings.

**Workers Compensation** is contributed by the employer at an approximate rate of 2.20% of salary to provide wage replacement and medical benefits to employees injured in the course of employment. Workers Compensation benefits are contracted through the Missouri Association of Counties Workers Compensation Trust.

### Training / Travel

**Cellebrite Collector and Inspector Certification training** - \$3080.00 - This is for the training and certification of Cellebrite Collector and Inspector. These software programs were originally offered through BlackBag Forensics and certification for use of the software suite was held by Detective Cody Bounds. Cellebrite has since acquired BlackBag Forensics, and updated training and certification is needed for Detective Bounds.

### Equipment

**Magnet Forensic DVR Examiner** - \$3995.00 - Magnet DVR Examiner allows for the forensic analysis of DVR surveillance systems. The Task Force has seen an increased need in the analysis of DVR hard drives, and this software allows for the easy examination of DVR content. Standard forensic software does not allow for the analysis of DVR contents, as they often use proprietary formats that are not parsed by other forensic examination software tools. This software will be used by Detective Cody Bounds and Dustin Heckmaster.

### Supplies / Operations

**ADF Digital Evidence Investigator license renewal** - \$1799.00 - This is for a one-year licensing renewal of an existing software application that will expire in December 2022. ADF Digital Evidence Investigator is a software program used to triage computer evidence and can be used on a wide variety of file systems, including those common to Windows, Apple, and Linux operating systems. Furthermore, this software can be used on both live machines and machines which are in a powered-off state. The purpose of this software is to assist in quickly locating evidence while conducting on-scene triage during an active investigation, and to help eliminate the seizure of non-evidentiary items, thereby reducing unfruitful forensic examinations in the lab. ADF Digital Evidence Investigator accomplishes this task by automatically scanning a computer for evidence known to be valuable in forensic investigations. Additionally, this software can be tailored by the investigator to include and automatically scan for evidence unique to a specific investigation, including keywords, file names and hash values. The capabilities of this software help to more quickly locate evidence and establish probable cause during an active investigation and increase lab workflow. This license will be used by Detective Cody Bounds.

**Cellebrite UFED Ultimate with one Collector/Inspector license renewal** - \$5875.65 - This is for a one-year licensing renewal of an existing software application. The current license expires in November 2022. The Cellebrite Universal Forensic Extraction Device (UFED) Ultimate is the primary software utility used by the Task Force for the analysis and reporting of mobile device evidence including cellular telephones. Mobile devices account for the majority



of evidence obtained for forensic analysis by the Task Force. Without this software, the Task Force would no longer be able to examine such evidence or prepare data reports for prosecution of criminal cases. This software is used by Detectives Tracy Perkins, Andy Evans, Cody Bounds and Dustin Heckmaster.

Included in this total cost is a one-year licensing renewal of existing software applications Cellebrite Digital Collector and Cellebrite Inspector. These renewals are attached to the UFED license described in the previous paragraph. These software solutions were previously part of the BlackBag BlackLight Analyst Suite, which has since been purchased and is now maintained by Cellebrite. This software specializes in the acquisition and analysis of Apple computers and is of extreme importance, as other forensic tools often produce less than desirable results of Apple computers which use Apple's newer filesystem and media formats. This license renewal will continue to allow the Task Force the ability to preserve, extract, and analyze data from all MacOS based computers. This software will be used by Detective Cody Bounds.

**Cellebrite UFED Ultimate license renewal - \$4257.00** - This is for a one-year licensing renewal of an existing software application that will expire in October 2022. The Cellebrite Universal Forensic Extraction Device (UFED) Ultimate is the primary software utility used by the Task Force for the analysis and reporting of mobile device evidence including cellular telephones. Mobile devices account for the majority of evidence obtained for forensic analysis by the Task Force. Without this software, the Task Force would no longer be able to examine such evidence or prepare data reports for prosecution of criminal cases. This software is used by Detective Dustin Heckmaster.

**GetData Forensic Explorer license renewal - \$495.00** - This is for a one-year licensing renewal of an existing software application which will expire in November 2022. GetData Forensic Explorer is a forensic analysis software program, and the only software application used by the Task Force which is capable of easily virtualizing a forensic image. Image virtualization is an important step to forensic analysis of computer evidence, as it allows the examiner to essentially use the computer in the same manner and view in which it was used by the suspect, but without altering the actual evidence. By virtualizing the forensic image, an examiner can confirm the meaning of their forensic findings, which is a necessary step to completing a thorough forensic examination and providing additional confidence for the forensic artifacts reported upon. Additionally, it is widely regarded as beneficial for juries to view the evidence as it was seen by a defendant, which can be easily presented using this software. This license will be used by Detective Cody Bounds.

**GrayShift GrayKey license renewal - \$27995.00** - This is for a one-year licensing renewal of an existing software and hardware solution that will expire in December 2022. Almost all cases investigated by our Task Force involve cellular telephones, with the majority of evidence now being found in mobile devices alone. The majority of these devices are passcode protected and nearly all of them are either iOS or Android based. Currently, GrayShift GrayKey is the only product in existence which can bypass the user passcode of these devices and obtain invaluable data, with the data extraction performed by GrayKey being more advanced than other available extraction methods and therefore resulting in the acquisition of artifacts which have been proven detrimental in solving criminal cases by our Task Force. As of this time, we are the only local law enforcement agency in the mid-Missouri area which possesses a GrayKey device to handle the caseload of our Task Force and its affiliate agencies in which it supports. Since obtaining GrayKey, the Task Force has been able to gain a huge amount of evidence to assist in criminal prosecution which would not have been acquired otherwise and has been a tremendous help to the extraction of data for surrounding law enforcement agencies within our service area. GrayKey is easily the single most valuable mobile device extraction tool available and is the only way for our Task Force to examine most mobile device evidence we obtain. This device is maintained and operated by Detectives Cody Bounds, Tracy Perkins, Andy Evans, and Dustin Heckmaster.

**Internet Service - \$1020.00** - This is an existing covert Internet account allowing investigators Internet access to areas necessary for their investigations yet restricted through governmental Internet accounts. The Internet service provider is CenturyLink. This is for an additional year of service (12 monthly payments).

**Magnet AXIOM with Cloud license renewal - \$4040.00** - This is for a one-year licensing renewal of an existing software application that will expire in September of 2022. Magnet AXIOM is an industry-standard tool and is an essential part of forensic operations for the Task Force, used during nearly every forensic examination. This software often results in finding digital evidence which would not have been found otherwise, and is capable of analyzing computers, mobile devices, removable media, and gaming systems. In addition to deep-dive forensic analysis of evidence, AXIOM is also used by the Task Force as the only method to download Internet or "cloud" based artifacts from online user accounts and is used to parse electronic search warrant results from online user accounts. This license will be used by Detective Cody Bounds.

**Magnet Forensics AXIOM license renewal - \$3730.00** - This is for a one-year licensing renewal of an existing software application that will expire in December 2022. Magnet AXIOM is an industry-standard tool and is an essential part of forensic operations for the Task Force, used during nearly every forensic examination. This software often

results in finding digital evidence which would not have been found otherwise, and is capable of analyzing computers, mobile devices, removable media, and gaming systems. This specific instance of licensing will not include the ability to download "cloud" data. This license will be used by Detective Dustin Heckmaster.

**Passware Kit Forensic license renewal - \$4030.00** - This is for a one-year licensing renewal of an existing software application that expires in September 2022. This renewal also includes new add-on packages to keep pace with current technologies. Passware provides some of the best password breaking and decryption software currently available and is used by many corporations and government agencies, including the United States Department of Homeland Security and NASA. According to Passware, users of this software report up to a 70 percent success rate for bypassing security, which is invaluable to obtaining evidence which a suspect may have encrypted to prevent access by law enforcement. The Task Force has observed an increasing amount of encrypted or password protected evidence which Passware software has assisted in accessing, including password protected documents, Microsoft Windows passwords, and even full disk encrypted drives. Since implementing this software, the Task Force has been able to decrypt an increasing number of encrypted computers, files, and containers that could not be accessed previously. Pricing includes an add-on for the decryption of newer Apple Mac machines. This software is used by Detective Cody Bounds.

**Vista Print website domain registration & hosting - \$162.00** - This is for the annual domain registration and hosting fees associated to the website maintained by the Task Force at [www.bcsocybercrimes.com](http://www.bcsocybercrimes.com). This website provides valuable resources to the community, including information on what to do in the event that a possible crime has been committed online and the ability to request presentations or other assistance from the Task Force. The continued implementation of this website helps the Task Force to meet the community outreach requirements set forth by the SCCG grant itself, and is the primary means by which the Task Force maintains a public presence, to include providing press releases regarding the impact the Task Force has on our community and service area. The Task Force frequently receives contact requests generated by users of the website, including information which has led to arrests.

**Webroot Antivirus Renewal - \$250.00** - This is software for anti-virus protection and Internet security. Task Force investigators sometime visit unsavory corners of the internet which greatly increases the chance of encountering a computer virus or other problem. Additionally, forensic examiners run this software on a suspect's computer to determine if there any viruses currently on the machine. The Task Force investigators will use the software on all undercover computers and forensic machines. This renewal covers 15 computers for an additional year of service. The current licenses expire in August and September 2022.

## **Total Budget**

**Total Budget**                      \$199,285.24

## **Required Attachment**

<b>Attachment</b>	<b>Description</b>	<b>File Name</b>	<b>Type</b>	<b>File Size</b>
Memorandum of Understanding (MOU)	2022 SCCG MOU packet	2022 SCCG MOU packet.pdf	pdf	4.7 MB
Quote or Cost Basis				
Other Supporting Documentation	2021-2022 Q3 Task Force Newsletter	BCSDCCTF Newsletter 2122-3.pdf	pdf	234 KB
Other Supporting Documentation	2021-2022 Q2 Task Force Newsletter	BCSDCCTF Newsletter 2122-2.pdf	pdf	238 KB
Other Supporting Documentation	2021-2022 Q1 Task Force Newsletter	BCSDCCTF Newsletter 2122-1.pdf	pdf	595 KB
Other Supporting Documentation	SAM registration renewal	SAM registration EntityInformation-20220411-103300.pdf	pdf	86 KB

**CERTIFIED COPY OF ORDER**

1466 -2022

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 14th day of April 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2131.

Done this 14<sup>th</sup> day of April 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



# FINANCIAL REPORT

## Urban Institute Project Title: Mobility Metrics Beta Test

Urban Institute Project Number: 102173

Subgrant Number: 102173-0001-COB-001

Grant Term: 1/11/2021-6/15/2022

Report Number: 4

Reporting Period: 10/11/2021-1/10/2022

Report Date: 1/28/2022

- |  |   |
|--|---|
| <input type="checkbox"/> 1 (January 11 - April 10, 2021) | <input checked="" type="checkbox"/> 4 (October 11, 2021 - January 10, 2022) |
| <input type="checkbox"/> 2 (April 11 - July 10, 2021)    | <input type="checkbox"/> 5 (January 11 - April 10, 2022)                    |
| <input type="checkbox"/> 3 (July 11 - October 10, 2021)  | <input type="checkbox"/> 6 FINAL (January 11, 2021 - June 15, 2022)         |

County Agency Boone County Community Services Dept.  
 Address 605 E. Walnut, Ste. A  
 City, State, Zip Columbia, MO 65201

Authorizing Official Joanne Nelson  
 Printed Name

Director \_\_\_\_\_  
 Title

Signature \_\_\_\_\_

1/28/2022  
 Date

*By signing this report, Subrecipient certifies that the financial report is a correct, complete, and accurate statement of the services provided by Subrecipient, and that all amounts included are for appropriate purposes in strict accordance with the terms and conditions of the Subgrant.*

Follow-Up Contact Joanne Nelson

jnelson@boonecountymmo.org  
 Email

### PERIOD 1 EXPENDITURE SUMMARY

1. Period 1 Grant Award	\$ 125,000.00
2. Previously Reported Expenses	\$ 31,740.96
3. Expenses This Report Period	\$ 12,609.00
4. Total Expenses to Date	\$ 44,349.96
5. Funds Remaining	\$ 80,650.04

*- Sufficient remains balance*

102173-0001-COB-001

Boone County Community Services Dept.

1/28/2022

### EXPENSES BY LINE-ITEM

**SALARY/WAGES SUBTOTAL** **\$ 9,969.00**

Name	Personnel
	Title

Joanne Nelson	Director	\$4,484.40
Megan Corbin Bania	Data & Performance Analyst	\$4,275.60
D'Andre Thompson	Program, Diversity, Equity, & Inclusion Special Fringe	\$1,209.00

**Subcontracts/Consultants** \$ 2,500.00

Name		
<b>Brittany Hughes</b>		\$2,500.00

**OTHER DIRECT COSTS SUBTOTAL** \$140

Other Direct Cost		
<b>Meals</b>	(11.17.21 Meeting)	\$140.00

**INDIRECT COSTS SUBTOTAL** \$0

Indirect Cost		

<b>Grand Total</b>	<b>\$ 12,609.00</b>
--------------------	---------------------

*Note: this amount should match the amount in '045'*

Adjustments made to previously reported expenditures: \_\_\_\_\_

This report includes the changes made in modification #1 backdated to the beginning of this reporting period based on communication received 12.2.21.

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

106 - 2021

3/4/21  
**EFFECTIVE DATE**

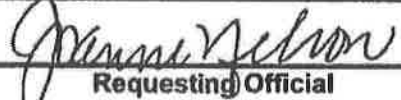
2021 - 020  
**FOR AUDITORS USE**

(Use whole \$ amounts)  
Transfer From    Transfer To  
Decrease            Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2131	3528	CMNTY HEALTH/MED	Personnel/Projects		85,000
2131	71100	CMNTY HEALTH/MED	Contracted Services		60,000
				-	<b>145,000</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The Community Services Department received an Upward Mobility grant through the Urban Institute. Part of the funding will be used to reimburse for salaries which are already in the budget. This is a two year Grant with total funding of \$125,000. See budget on next page.

  
Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: FY21 Upward Mobility Grant

  
Auditor's Office

  
PRESIDING COMMISSIONER

  
DISTRICT I COMMISSIONER

  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

*AK*

106 -2021

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

March Session of the January Adjourned

Term. 20 21

In the County Commission of said county, on the

16th

day of March

20 21

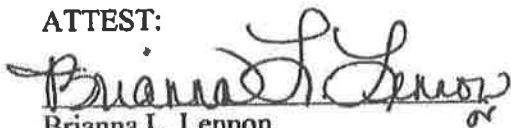
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Upward Mobility Grant through the Urban Institute.


It is further ordered the Presiding Commissioner is hereby authorized to sign the attached authorization forms for said grant application.

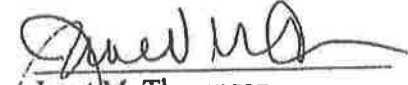
Done this 16th day of March 2021.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

RECEIVED

MAR 17 2021

BOONE COUNTY  
AUDITOR



**APPENDIX B – SUBGRANT BUDGET**  
Revised per Modification No. 2

Delete the current budget and replace it with the following revised budget:

SALARY/WAGES			
Name	Title	Annual salary or hourly rate	Total Budget - Proposed Modification 2
Joanne Nelson	Director - Boone County Community Services Department	\$37.37	\$ 26,730.75
Megan Corbin Bania	Data & Performance Analyst - Boone County Community Services Department	\$24.55	\$ 32,125.53
D'Andre Thompson	Program, Diversity, Equity, and Inclusion Specialist - Boone County Community Services	\$20.15	\$ 9,430.20
<b>SALARY/WAGES SUBTOTAL</b>			<b>\$68,286.48</b>
FRINGE BENEFITS		\$ -	\$ -
<b>SUBCONTRACTS/CONSULTANTS</b>			<b>\$50,419.88</b>
Stakeholder Facilitator	Minority Men's Network		\$ 11,998.00
Stakeholder Facilitators	Brittany Hughes		\$ 5,000.00
Consultation	Central Missouri Community Action		\$ 10,000.00
Participant Compensation	Central Missouri Community Action		\$ 10,000.00
Consultation	Cradle to Career Alliance		\$ 13,421.88
<b>Planning Expenses/Community Time &amp; Talent Costs</b>			<b>\$6,293.64</b>
Meeting expenses			
Printing Costs/Launch Cost			
<b>TOTAL</b>			<b>\$125,000.00</b>

**CERTIFIED COPY OF ORDER**

167-2022

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 14th day of April 20 22


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2702.

Done this 14<sup>th</sup> day of April 2022.



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



## Fund Statement - 911/Emergency Management Sales Tax 270 (Major Fund)

	2020 Actual	2021 Budget	2021 Estimated	2022 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	10,838,095	10,583,000	11,922,000	12,160,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	114,779	120,510	121,000	135,958
Charges for Services	117	300	4	-
Fines and Forfeitures	-	-	-	-
Interest	358,545	340,000	188,130	340,000
Hospital Lease	-	-	-	-
Other	939,440	16,800	1,250	17,250
<b>Total Revenues</b>	<b>12,250,976</b>	<b>11,060,610</b>	<b>12,232,384</b>	<b>12,653,208</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	111	-	-	-
<b>Total Other Financing Sources</b>	<b>111</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,600,707</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 12,251,087</b>	<b>11,060,610</b>	<b>12,232,384</b>	<b>15,253,915</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 4,062,718	4,537,413	3,570,609	5,441,601
Materials & Supplies	350,590	240,272	190,119	235,666
Dues Travel & Training	53,387	100,570	55,170	114,154
Utilities	369,217	361,798	327,719	395,781
Vehicle Expense	11,362	14,595	5,430	13,848
Equip & Bldg Maintenance	348,671	372,368	336,973	418,788
Contractual Services	811,835	845,225	819,741	951,780
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	100,000	-	100,000
Other	736,054	1,223,592	578,628	1,574,335
Fixed Asset Additions	1,447,474	2,043,673	986,697	5,140,000
<b>Total Expenditures</b>	<b>8,191,308</b>	<b>9,839,506</b>	<b>6,871,086</b>	<b>14,385,953</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	869,287	872,737	872,737	867,962
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>869,287</b>	<b>872,737</b>	<b>872,737</b>	<b>867,962</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 9,060,595</b>	<b>10,712,243</b>	<b>7,743,823</b>	<b>15,253,915</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 15,345,287	18,739,180	18,739,180	22,755,943
Less encumbrances, beginning of year	(268,397)	(471,798)	(471,798)	-
Add encumbrances, end of year	471,798	-	-	-
Fund Balance Increase (Decrease) resulting from operations	3,190,492	348,367	4,488,561	(2,600,707)
<b>FUND BALANCE (GAAP), end of year</b>	<b>18,739,180</b>	<b>18,615,749</b>	<b>22,755,943</b>	<b>20,155,236</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>				
	<b>(10,300,000)</b>	<b>(10,300,000)</b>	<b>(10,300,000)</b>	<b>(10,300,000)</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 8,439,180</b>	<b>8,315,749</b>	<b>12,455,943</b>	<b>9,855,236</b>
<b>Net Fund Balance as a percent of expenditures</b>	<b>103.03%</b>	<b>84.51%</b>	<b>181.28%</b>	<b>68.51%</b>

**Mid-Missouri Regional Planning Commission**

PO Box 140  
Ashland, MO 65010

Phone # 5736579779  
Fax # 5736572829

MelissaStafford@midmorpc.org  
www.midmorpc.org

**Purchase Order**

Date	P.O. No.
12/2/2021	FY20 1008

Vendor
Boone County IT Attn: Aron Gish 801 E Walnut Room 220 Columbia, MO 65201

Ship To
Boone County EMA Della Luster 2145 E. County Drive Columbia, MO 65202

Item	Description	Qty	Rate	Amount
Pass Thru/ RHSOC F...	Wireless Printer Acc/Ink <i>23000</i> T40W K High Capacity Ink	2	59.95	119.90
Pass Thru/ RHSOC F...	T40W C High Capacity Ink	2	43.95	87.90
Pass Thru/ RHSOC F...	T40W M High Capacity	2	43.95	87.90
Pass Thru/ RHSOC F...	T40W Y High Capacity Ink	2	43.95	87.90
Pass Thru/ RHSOC F...	24" Roll Paper	4	51.98	207.92
Pass Thru/ RHSOC F...	25' HDMI Cable <i>23014</i>	1	20.00	20.00
Pass Thru/ RHSOC F...	USB-C network Adaptors for GISLenovo Laptops <i>23014</i>	2	17.99	35.98
Pass Thru/ RHSOC F...	Existing HP Printer Ink <i>23000</i>	2	148.88	297.76
	HP 51A Q755A TOner Cartridge Black <i>23000</i>			
Pass Thru/ RHSOC F...	HP 97 Ink Cartridge TRI=Color C9363WN <i>23000</i>	4	67.89	271.56
Pass Thru/ RHSOC F...	HP 96 Ink CartridgeBlack C8767WN <i>23000</i>	4	56.89	227.56
Pass Thru/ RHSOC F...	Adobe Acrobat Standard 2020 - License - 1 user - GOV - CLP - level 1 (8000- <i>23810</i> 299999) - Win - Universal English Adobe - Part#: 65310984AC01A00 Contract Name: PC Prime Vendor Services Contract #: CT160910001	12	238.82	2,865.84
Pass Thru/ RHSOC F...	GIS Software-Added to County at no charge	2	0.00	0.00
Pass Thru/ RHSOC F...	HP DesignJet T250 - large-format printer - color - ink-jet <i>23820</i> Mfg. Part#: 5HB06A#B1K Contract: Sourcewell 081419-CDW Tech Catalog (081419#CDW)	1	912.00	912.00
Pass Thru/ RHSOC F...	Office Professional Plus 2021 Single Language LTSC <i>23810</i> Microsoft - Part#: 79P-05855 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	12	417.19	5,006.28

**Total** \$10,228.50



229-2021

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

May Session of the April Adjourned


Term. 20 21

In the County Commission of said county, on the 27th day of May 20 21

the following, among other proceedings, were had, viz:

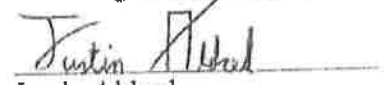
Now on this day, the County Commission of the County of Boone does hereby approve the Acceptance of the Mid-Missouri Regional Planning Commission Grants.

Done this 27<sup>th</sup> day of May 2021.

ATTEST:  
  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commjssioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

**SUBAWARD AGREEMENT**



PO Box 140  
Ashland, MO 65010

DATE 5-1-2021	
FEDERAL IDENTIFICATION NUMBER EMW-2020-SS-00051	OHS CONTROL NUMBER 07-20

SUBRECIPIENT NAME Boone County, Emergency Management Agency		DUNS NUMBER 073755977	
ADDRESS 2145 County Drive			
CITY Columbia	STATE MO	ZIP CODE 65202	
TOTAL AMOUNT OF THE FEDERAL AWARD \$11,497.50		AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$11,497.50	
TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED TO THE SUBRECIPIENT \$11,497.50		TOTAL APPROVED COST SHARING OR MATCHING N/A	
PROJECT PERIOD FROM 09/01/2020	PROJECT PERIOD TO 08/31/2022	FEDERAL AWARD DATE 09/01/2020	
PROJECT TITLE Boone County IST supplies		FUNDED BY FY20 SHSP	
FEDERAL AWARDOING AGENCY Department of Homeland Security	PASS THROUGH ENTITY DPS / OHS	IS THIS AWARD R&D YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	INDIRECT COST RATE YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> AMOUNT
CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBER 97.0647		METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement	

**CONTACT INFORMATION**

OHS GRANT SPECIALIST		SUBRECIPIENT PROJECT DIRECTOR	
NAME David Bock		NAME Chris Kelly	
E-MAIL ADDRESS davidbock@midmorpc.org		ADDRESS (if different from above)	
TELEPHONE 573-657-9779		CITY, STATE AND ZIP CODE	
PROGRAM MANAGER Joni McCarter	TELEPHONE 573-554-7908	E-MAIL ADDRESS ckelley@boonecountym	

**SUMMARY DESCRIPTION OF PROJECT**

There is a need to purchase 12 licenses of Microsoft office, PDF Editor, and 2 licenses for GIS software for laptops purchased in 2018 with FY 2016 funds. The printer is also outdated and not supported by Windows 10. These items are for the Incident Support Trailer purchased through RHSOC.

**AWARDING AGENCY APPROVAL**

**SUBRECIPIENT AUTHORIZED OFFICIAL**

TYPED NAME AND TITLE OF DPS OFFICIAL David Bock, Executive Director		TYPED NAME AND TITLE OF SUBRECIPIENT AUTHORIZED OFFICIAL Daniel Atwill, Presiding Commissioner	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF SUBRECIPIENT AUTHORIZED OFFICIAL	DATE

**THIS SUBAWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS SUBAWARD AGREEMENT THE SUBRECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.**

GRANT PROGRAM FY20 State Homeland Security Grant Program	SUBRECIPIENT Boone County, Emergency Management Agency
AWARD NUMBER EMW-2020-SS-00051-07-20	DATE 05-01-2021
<b>SUBAWARD AGREEMENT</b> <b>ARTICLES OF AGREEMENT</b>	

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Article XLI	Office of Homeland Specific Acknowledgements and Assurances
Article XLII	Office of Homeland Security Imposed Special Conditions
Article XLIII	(Agency Specific Special Conditions)

AUTHORIZED OFFICIAL INITIALS 
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GRANT PROGRAM FY20 State Homeland Security Grant Program	SUBRECIPIENT Boone County, Emergency Management Agency
AWARD NUMBER EMW-2020-SS-00051-07-20	DATE 05-01-2021
<b>SUBAWARD AGREEMENT</b>	
<b>ARTICLES OF AGREEMENT</b>	

**Article I – Summary Description of Award**

The purpose of the FY 2020 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustanment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.

**Article II – Procurement of Recovered Materials**

Subrecipients must comply with section 6002 of the *Solid Waste Disposal Act*, Pub. L. No. 89-272 (1965), (codified as amended by the *Resource Conservation and Recovery Act*, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article III – Whistleblower Protection Act**

Subrecipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C. § 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

**Article IV - Use of DHS Seal, Logo and Flags**

Subrecipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**Article V - USA Patriot Act of 2001**

Subrecipients must comply with requirements of Section 817 of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001* (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.

**Article VI – Universal Identifier and System of Award Management**

Subrecipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

**Article VII – Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of the subrecipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions

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**Article VIII – Rehabilitation act of 1973**

Subrecipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article IX – Trafficking Victims Protection Act of 2000 (TVPA)**

Subrecipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the *Trafficking Victims Protection Act of 2000*, (TVPA) (codified as amended by 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

**Article X – Terrorist Financing**

Subrecipients must comply with E.O. 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the subrecipients to ensure compliance with the Order and laws.

**Article XI – SAFECOM**

Subrecipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**Article XII – Reporting Subawards and Executive Compensation**

Subrecipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F. R. Part 170, Appendix A, the full text of which is incorporated here by the reference in the award terms and conditions.

**Article XIII – Debarment and Suspension**

Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180, as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs and activities.

**Article XIV - Copyright**

Subrecipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U. S. Government sponsorship (including award number) to any work first produced under federal financial assistance awards.

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**Article XV – Civil Rights Act of 1964 - Title VI**

Subrecipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

**Article XVI – Best Practices for Collection and Use of Personally Identifiable Information (PII)**

Subrecipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Subrecipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as useful resources respectively.

**Article XVII – Americans with Disabilities Act of 1990**

Subrecipients must comply with the requirements of Titles I, II and III of the *Americans with Disabilities Act*, Pub. L. No. 101-336 (1990) (codified as amended 42 U.S.C. §§ 12101-12231), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

**Article XVIII – Age Discrimination Act of 1975**

Subrecipients must comply with the requirements of the *Age Discrimination Act of 1975*, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

**Article XIX - Activities Conducted Abroad**

Subrecipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

**Article XX– Acknowledgement of Federal Funding from DHS**

Subrecipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

**Article XXI – Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

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DHS/OHS financial assistance subrecipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2 Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.

**Article XXII – Patents and Intellectual Property Rights**

Subrecipients are subject to the *Bayh-Dole Act*, 35 U.S.C. § 200 et seq., unless otherwise provided by law. Subrecipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

**Article XXIII – Notice of Funding Opportunity Requirements**

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All subrecipients must comply with any such requirements set forth in the program NOFO.

**Article XXIV - Non-supplanting Requirement**

Subrecipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

**Article XXV – Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS/OHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS/OHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS/OHS programs.

**Article XXVI – National Environmental Policy Act**

Subrecipients must comply with the requirements of the *National Environmental Policy Act of 1969*, Pub. L. No. 91-190 (1970) (codified as amended at 43 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article XXVII - Lobbying Prohibitions**

Subrecipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to the federal award or contract, including any extension, continuation, renewal, amendment, or modification.

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**Article XXVIII- Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Subrecipients must comply with the *Title V of the Civil Rights Act of 1964* (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**Article XXIX - Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. § 2225a, subrecipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974* (codified as amended at 15 U.S.C. § 2225).

**Article XXX- Fly America Act of 1974**

Subrecipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974*, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article XXXI – Federal Leadership on Reducing Text Messaging while Driving**

Subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official Government business or when performing any work for or on behalf of the federal government.

**Article XXXII - Federal Debt Status**

All subrecipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

**Article XXXIII - False Claims Act and Program Fraud Civil Remedies**

Subrecipients must comply with the requirements of the *False Claims Act*, 31 U.S.C. §§ 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article XXXIV - Energy Policy and Conservation Act**

Subrecipients must comply with the requirements of the *Energy Policy and Conservation Act*, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

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**Article XXXV – Education Amendments of 1972 (*Equal Opportunity In Education Act*) – Title IX**  
Subrecipients must comply with the requirements of Title IX of the *Education Amendments of 1972*, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

**Article XXXVI - Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude subrecipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

**Article XXXVII - Drug-Free Workplace Regulations**

Subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the *Drug-Free Workplace Act of 1988* (41 U.S.C. §§ 8101-8106).

**Article XXXVIII - Civil Rights Act of 1968**

Subrecipients must comply with Title VIII of the *Civil Rights Act of 1968*, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article XXXIX – Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its subrecipient is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from OHS to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313. See Article XLII, number 4.

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**Article XL – DHS/OHS Specific Acknowledgements and Assurances**

All subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities and staff.

1. Subrecipients must cooperate with any compliance reviews or compliance investigations conducted by DHS/OHS.
2. Subrecipients must give DHS/OHS access to, and the right to examine and copy, records, accounts and other documents and sources of information related to the award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Subrecipients must submit timely, complete and accurate reports to the appropriate DHS/OHS officials and maintain appropriate backup documentation to support the reports.
4. Subrecipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Recipients of federal financial assistance from DHS/OHS must complete the *DHS Civil Rights Evaluation Tool* within thirty (30) days of receipt of the Notice of Award or, for State Administrating Agencies, thirty (30) days from receipt of the *DHS Civil Rights Evaluation Tool* from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit the completed tool, including supporting materials, to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

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**Article XLI – Office of Homeland Security, Specific**

By accepting this award, the subrecipient agrees:

1. To participate in the development and submission of their Threat and Hazard Identification and Risk Assessment (THIRA).
2. To utilize standard resource management concepts, such as typing inventoring, organizing and tracking resources that facilitate the identification, dispatch, deployment and recovery of their resources.
3. To coordinate with their stakeholders to examine how they integrate preparedness activities across disciplines, agencies, and levels of government.
4. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$1,000. Expenditures for equipment shall be in accordance with the approved budget. The subrecipient shall use and manage equipment in accordance with its procedures as long as the equipment is used for its intended purposes. When original or replacement equipment acquired under this award by the subrecipient is no longer needed for the original project or program or for other activities currently or previously supported by OHS, you must request instructions from OHS to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313 and the OHS Administrative Guide.
5. Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.
6. For Contractual Services the following general requirements will be followed when subcontracting for work or services contained in this grant award:
  - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and length of time over which the services will be provided, which shall not exceed the length of the grant period.
  - b. As described in the OHS Administrative Guide for Homeland Security Grants, a copy of any contractual agreement made as a result of this award must be forwarded to OHS for review or be readily available for review prior to execution of the contract.
7. OHS reserves the right to terminate any contract entered into as a result of this grant award at its sole discretion and without penalty or recourse by giving a thirty (30) day written notice to the subrecipient of the effective date of termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the subrecipient under the contract shall, at the option of the OHS, become property of the State of Missouri. The

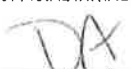
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subrecipient shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.

8. It is understood and agreed upon that in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
9. To follow the grant program guidelines as stated in the OHS *Administrative Guide for Homeland Security Grants*, as well as the Information Bulletins released by OHS to provide important updates, clarifications and policy statements related to homeland security grant programs.
10. To follow requirements of the DHS Grant Programs Directorate Information Bulletins.
11. In the event OHS determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the subrecipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate subrecipient acceptance of the changes to the award.
12. Prior written approval from OHS is required prior to making any change to the OHS approved budget for this award.
13. To submit Grant Status Reports to OHS by the due dates of July 10 and January 10 throughout the grant period, which must include the status updates of the milestones achieved. Final Status Reports are due to OHS within 45 days after the end of the project period.
14. All items that meet the OHS definition of equipment that are purchased with Homeland Security Grant Funds must be tagged "Purchased with U.S. Department of Homeland Security Funds."
15. If the subrecipient is a pass-through entity, copies of signed subaward agreements are due to the OHS prior to the start of any project.
16. Projects that involve changes to the natural or built environment require the completion and approval of an Environmental Historic Preservation Screening Form (EHP) prior to initiating any work on the project. Changes to the project after the approval of the EHP requires OHS review and approval. Changes to the project may require the submission and approval of an updated EHP Screening Form. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; Nation Flood Insurance Program regulation; and, any other applicable laws and Executive Orders.

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17. The purchase of any generator requires prior approval from the OHS, documentation must clearly depict the full scope of the project and prove the equipment is a deployable resource.
18. Purchases from a single feasible source must have prior approval from the OHS.
19. Subrecipient is required to complete the 2020 Nationwide Cybersecurity Review (NCSR), enabling agencies to benchmark and measure progress of improving their cybersecurity posture. The Chief Information Officer (CIO), Chief Information Security Officer (CISO), or equivalent for each recipient and subrecipient should complete the NCSR. If there is no CIO or CISO, the most senior cybersecurity professional should complete the assessment. The NCSR is available at no cost to the user and takes approximately 2-3 hours to complete. The 2020 NCSR will be open from August – December 2020. Each subrecipient must send verification to OHS that the NCSR has been completed no later than December 15, 2020.

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**Article XLII - Special Conditions**

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**Article XLIII (Agency Specific Special Conditions)**

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# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 14th day of April 20 22  
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza, and in the event of rain, the Boone County Government Center Chambers by LegacyPoint Church on Sunday, April 17, 2022, from 5:45AM until 7:15AM for Easter Sunrise Service. This approval is contingent upon adherence to the then-applicable health order. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon the inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Done this 14<sup>th</sup> day of April 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

Daniel K. Atwill  
Presiding Commissioner

Justin Aldred  
District I Commissioner

Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: LegacyPoint Church

Address: PO Box 1074

City: Columbia State: MO ZIP Code 65203

Phone: 573 529 2290 Website: LegacyPointChurch.com

Individual Requesting Use: Scott Claybrook

Position in Organization: Pastor

Address: 602 Florence Ave

City: Columbia State: MO ZIP Code 65203

Phone: 573 808 3932 Email: Scott@legacypointchurch.com

Event: Easter Sunrise Service

Description of Use (ex. Concert, speaker, 5K): Church Gathering

Date(s) of Use: 4/17/22

Start Time of Setup: 5:45am AM/PM

Start Time of Event: 6:00am AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 7:00am AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 7:15am AM/PM

Emergency Contact During Event: Scott Claybrook Phone: 573 808 3932

Will this event be open to the public?  Yes  No  
If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: Social media, word of mouth, flyers

Contact for promoters same as above (Scott Claybrook)

How many attendees (including volunteers) do you anticipate being at your event? 30

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

N/A

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

N/A

Will the majority of attendees be under the age of 18?  Yes  No

If yes, please note the number of adult supervisors in attendance: \_\_\_# adults per \_\_\_\_\_#minors

Will you need access to electricity?  Yes  No

Will you be using amplifiers?  Yes  No

Will you be serving food and/or non-alcoholic drinks?  Yes  No

If yes, will you be **selling** food and/or non-alcoholic drinks?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will you be serving alcoholic beverages?  Yes  No

If yes, will you be **selling** alcoholic beverages?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: \_\_\_\_\_

County Liquor License Number: \_\_\_\_\_

City Liquor License Number: \_\_\_\_\_

Will you be selling non-food items?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will outside vendors be selling food, beverages or non-food items at this event?  Yes  No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure?  Yes  No

If yes, what road(s) and/or sidewalk(s)? \_\_\_\_\_

\_\_\_\_\_

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames?  Yes  No

If yes, please provide the Columbia Fire Department Special Events Permit Number: \_\_\_\_\_

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes  No

If yes, please provide the following:

Security Company: \_\_\_\_\_

Contact Person Name and Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will you be using portable toilets for your event?  Yes  No

\*\*Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: LegacyPoint Church



Address: PO Box 1074

City: Columbia State: MO ZIP Code 65205

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Scott Claybrook, Pastor

Address: PO Box 1074, Columbia, MO 65205

Phone Number: 573 808 3932 Date of Application: 4/8/22

Email Address: Scott@LegacyPointChurch.com

Signature: 

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymmo.org](mailto:commission@boonecountymmo.org).

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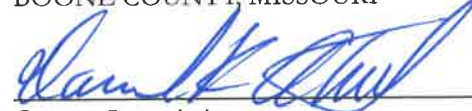
**PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA**

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

  
County Clerk

BOONE COUNTY, MISSOURI

  
County Commissioner

DATE: 4.14.2022

LEGACYPOINT CHURCH  
PO BOX 1074  
COLUMBIA MO 65205-1074

824  
80-85/815

9/12/22 Date

Pay to the Order of County of Boone

\$ 100.00

One Hundred 00/100 Dollars

 **Central Bank**  
of Boone County  
www.centralbank.net  
MEMBER FDIC

For (re-fundable) Deposit, low house

*[Signature]*  
J 8/10

⑆081500859⑆ ⑆128318674⑆ 0824

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI  
County of Boone

} ea.

April Session of the April Adjourned

Term 20

In the County Commission of said county, on the 14th day of April 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following Board Appointment.

Brianna Lennon	New Appointee	Health Trustee Committee	8 Month Term	May 1, 2022 through December 31, 2022
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Done this 14<sup>th</sup> day of April 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner