

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 8th day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to use Contract CC220022001 for Model Year 2022 Patrol Vehicles, established by the State of Missouri Office of Administration with Don Brown Chevrolet, Inc. of St. Louis, Missouri as a Cooperative Contract.

The Sheriff's Department wishes to purchase one (1) 2023 Model Year Chevrolet Tahoe 2WD Police Pursuit Vehicle.

The Contract runs through Model Year 2022 with a Model Year roll over extension available.

Vehicles purchased from the Contract include a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train.

Payment for the vehicle will be paid from Department 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$39,442.00.

Done this 8th day of February 2022



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: January 13, 2022  
RE: Cooperative Contract CC220022001 – State of Missouri Office of Administration for Model Year 2022 Patrol Vehicles

Purchasing requests permission to use contract CC220022001 for Model Year 2022 Patrol Vehicles established by the State of Missouri Office of Administration with Don Brown Chevrolet, Inc. of St. Louis, Missouri as a cooperative contract. The Sheriff's Department wishes to purchase one (1) 2023 Model Year Chevrolet Tahoe 2WD Police Pursuit Vehicle configured and detailed as follows:

<u>Unit Price</u>	
<b>2023 Chevrolet Tahoe 2WD Police Pursuit Vehicle</b>	<b>\$35,523.00</b>
(line item 1 CC220022001)	
• Empire Beige in Color	NC
• 20% Front Seat Deleted	NC
• 4WD 9C1 Pursuit Option	
Includes 2-speed electronic Autotrac transfer case with rotary controls	
(line item 2)	\$2,787.00
• Black vinyl floor covering	
(Delete carpet and carpeted floor mats) (line item 5)	(-171.00)
• Molded Splash Guards (line item 8)	\$196.00
• Option 6N6 – Rear Door Handles (line item 61)	\$61.00
• Option V76- Recovery Hooks (line item 61)	\$49.00
• Preparation Cost – Cooperative Procurement Agencies	\$997.00

**Grand Total Vehicle Cost:** **\$39,442.00/EA**

The contract runs through Model Year 2022 with a model year roll over extension available.

Vehicles purchased from the contract include a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train.

Payment for the vehicle will be paid from 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$39,442.00.

/lp

c: Major German – Sheriff's Department  
Contract File

**PURCHASE AGREEMENT**  
**(1) New 2023 Chevrolet Tahoe 2WD Police Pursuit Utility Vehicle**  
**for the Boone County Sheriff**

**THIS AGREEMENT** dated the 8<sup>th</sup> day of February 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Don Brown Chevrolet, Inc.** herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for one (1) new 2023 Chevrolet Tahoe 2WD Police Pursuit Vehicle in compliance with all bid specifications and any addendum issued for the State of Missouri Office of Administration Contract **CC220022001**, Don Brown Chevrolet's quote dated January 01, 2022, and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Office of Administration Contract **CC220022001** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with a one (1) 2023 Chevrolet Tahoe 2WD Police Pursuit Vehicle outfitted as follows:

	<u>Unit Price</u>
<b>2023 Chevrolet Tahoe 2WD Police Pursuit Vehicle</b>	<b>\$35,523.00</b>
(line item 1 CC220022001)	
• Empire Beige in Color	NC
• 20% Front Seat Deleted	NC
• 4WD 9C1 Pursuit Option	
Includes 2-speed electronic Autotrac transfer case with rotary controls	
(line item 2)	\$2,787.00
• Black vinyl floor covering	
( <del>Delete</del> carpet and carpeted floor mats) (line item 5)	(-171.00)
• Molded Splash Guards (line item 8)	\$196.00
• Option 6N6 – Rear Door Handles (line item 61)	\$61.00
• Option V76- Recovery Hooks (line item 61)	\$49.00
• Preparation Cost -- Cooperative Procurement Agencies	\$997.00
 <b><u>Grand Total Vehicle Cost:</u></b>	 <b><u>\$39,442.00/EA</u></b>

3. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

4. **Delivery** – Delivery subject to manufacturer delays. The contractor shall communicate delays to the Boone County Sheriff's Office. The contractor shall coordinate with the Boone County Sheriff's Office regarding pick-up of the vehicle by the Boone County Sheriff's Office at the dealer's lot.

5. **Warranty** – All standard manufacturer warranties shall be provided: 3 years or 36,000 miles bumper-to-bumper unlimited; and 5 years or 100,000 miles on the powertrain.

6. **Title** – Title in the name of: Boone County Sheriff. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

7. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

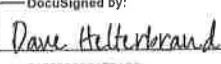
8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

9. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

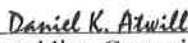
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.


**DON BROWN CHEVROLET, INC.**

by DocuSigned by:  
  
B159923964F34C3...  
 title FLEET MANAGER

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
DocuSigned by:  
  
 Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:  
  
 County Counselor

ATTEST:

DocuSigned by:  
  
 County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

2901/92400: \$39,442.00

DocuSigned by: <i>Diana Reedford</i>	1/27/2022	
Signature <sup>847D...</sup>	Date	Appropriation Account

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 8th day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to use Contract CC220022004 for Model Year 2022 Patrol Vehicles established by the State of Missouri Office of Administration with Joe Machens Ford Lincoln of Columbia, Missouri as a Cooperative Contract. The Sheriff's Department wishes to purchase six (6) 2022 Model Year Ford Police Interceptor Utility Vehicles.


The Contract runs through Model Year 2022 with a Model Year roll over extension available.

Vehicles purchased from the Contract include a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train.


Payments for the vehicles will be paid from Department 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$194,500.00 and from Department 1253 - GF Sheriff Grants - Account 91400Auto/Trucks: \$27,128.00.

Done this 8th day of February 2022

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



To: County Clerk's Office  
 Comm Order # 52-2022  
 Please return purchase req with  
 back-up to Auditor's Office.

01/14/22

RQST  
 DATE

**PURCHASE REQUISITION  
 BOONE COUNTY, MISSOURI**

507  
 VNDR #

Joe Machens Ford  
 \_\_\_\_\_  
 VENDOR NAME


CC220022004  
 \_\_\_\_\_  
 BID #

Ship to Dept #: 2901

Bill to Dept #: 2901

Dept	Account	Item Description	Qty	Unit Price	Amount
2901	92400	2022 Ford Police Interceptor Utility 3.3L V6 Direct injection FFV Engine with Auxillary Air - per attached	5	\$36,938.00	\$184,690.00
					\$0.00
1253	91400	2022 Ford Police Interceptor Utility 3.3L V6 Direct injection FFV Engine with Auxillary Air - per attached	1	\$36,938.00	\$36,938.00
					\$0.00
					\$0.00
		Delivery to Sheriff Location - No Charge			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
<b>GRAND TOTAL:</b>					<b>221,628.00</b>

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
 \_\_\_\_\_  
 Approving Official

  
 \_\_\_\_\_  
 Prepared By



  
 \_\_\_\_\_  
 Auditor Approval

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: January 13, 2022  
RE: Cooperative Contract CC220022004 – State of Missouri Office of Administration for Model Year 2022 Patrol Vehicles

Purchasing requests permission to use contract CC220022004 for Model Year 2022 Patrol Vehicles established by the State of Missouri Office of Administration with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract. The Sheriff's Department wishes to purchase six (6) 2022 Model Year Ford Police Interceptor Utility Vehicles configured and detailed as follows:

	<u>Unit Price</u>
<b>2022 Ford Police Interceptor Utility (K8A) 3.3L V6 Direct injection FFV Engine</b> (line item 32 CC220022004)	\$34,190.00
• Preparation Cost (line item 53)	\$1,095.00
• 3.3L V6 Gas Engine (99B/44U)	Std
• DELETE – 1 <sup>st</sup> & 2 <sup>nd</sup> Row Carpet Flooring (16C)	Do Not Equip
(See Credit Below)	
• Cargo Dome Lamp – Red/White (17T)	Std
• Global Lock/Unlock Feature (18D)	Std
• Dark Car Feature (43D)	Std
• Police Engine Idle Feature (47A)	Std
• Spot Lamp Driver Said (LED) (51R)	Std
• Heated Mirrors (549)	Std
• Remote Keyless Entry Key Fob (55F)	Std
• Pre-Wiring Grille, Siren, Speaker	Std
• Radio Noise Suppression Bonds (60R)	Std
• OBD-II Split Connector (61B)	Std
• DELETE – 18" Full Wheel Covers (65L)	
• – See Credit Below	Do Not Equip
• Underbody Deflector Plate (76D)	Std
• Reverse Sensing (76R)	Std
• Tail Lamp /PI Housing Only (86T)	Std
• Front Headlamp/PI Housing Only	Std

- Class III Trailer Tow Receiver Std
- Trailer Tow Lighting Package Std
- Remappable Switches Steering Wheel Std
- Rear Camera in Center Stack Std
- Bluetooth (SYNC) Std
- DELETE - Interceptor Badge (Standard) Do Not Equip
- DELETE – Rear Cloth Seat (Standard) Do Not Equip

**Deleted Standard Options** (Included in Total Prices Below)

- 1<sup>st</sup> & 2<sup>nd</sup> Row Carpet Flooring
- DELETE – Replace with Vinyl (-16C) (-\$20.00)
- 18” Full Wheel Covers
- DELETE (-65L) – Replace with Black Wheels/5” Chrome Center Caps (-\$20.00)

**Added/Deleted Optional Equipment** (Included in Total Prices Below)

- Interceptor Badge DELETE (Line 61/16D) No Charge
- Side marker LED (Line 61/63B) \$276.00
- Hidden Door-Lock Plungers with Rear Door Controls Inoperable (Locks, Handles, and Windows) (Line 61/52P) \$153.00
  
- Police wire harness connector kit (front/rear) (Line 61/67V) \$176.00
- Fleet keyed alike (Not fobbed alike) (Line 61/59F) \$49.00
- PTS - Shock Sensor with Alarm & install OBD-II Split Connector (installed) (Line 61/PTS) \$417.00
- Rear Console Plate (Line 61/85R) \$42.00
- Exterior Color: Oxford White (YZ) No Charge
- Rear Cloth Seat DELETE – replaced with vinyl rear seat (Line 39/F6) (\$20.00)
- Delivery Fee (Line 60) No Charge
- Rear Auxiliary Air (Line 29/17A) \$600.00

**\* FIRM, FIXED PER EACH GRAND TOTAL STANDARD CONFIGURATION - WITH AUXILIARY REAR AIR: \$36,938.00/EA**

The contract runs through Model Year 2022 with a model year roll over extension available.

Vehicles purchased from the contract include a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train.

Payments for the vehicles will be paid from 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$194,500.00 and from 1253 – GF Sheriff Grants – Account 91400Auto/Trucks: \$27,128.00.

/lp

c: Major German – Sheriff's Department  
Contract File

**PURCHASE AGREEMENT****(6) New 2022 Ford Police Interceptor (PI) Utility AWD 3.3L V6 Vehicles  
for the Boone County Sheriff**

**THIS AGREEMENT** dated the 8th day of February 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **McLarty CMFO, LLC, d/b/a Joe Machens Ford Lincoln**, herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for six (6) new 2022 Ford Police Interceptor Utility AWD vehicles in compliance with all bid specifications and any addendum issued for the State of Missouri Office of Administration Contract **CC220022004**, Joe Machens' quote dated January 04, 2022, and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Office of Administration Contract **CC220022004** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with a total of six (6) Ford Police Interceptor Utility AWD Vehicles outfitted as follows:

	<u>Unit Price</u>
<b>2022 Ford Police Interceptor Utility (K8A) 3.3L V6</b>	
<b>Direct injection FFV Engine (line item 32 CC220022004)</b>	\$34,190.00
• Preparation Cost (line item 53)	\$1,095.00
• 3.3L V6 Gas Engine (99B/44U)	Std
• DELETE – 1 <sup>st</sup> & 2 <sup>nd</sup> Row Carpet Flooring (16C) (See Credit Below)	Do Not Equip
• Cargo Dome Lamp – Red/White (17T)	Std
• Global Lock/Unlock Feature (18D)	Std
• Dark Car Feature (43D)	Std
• Police Engine Idle Feature (47A)	Std
• Spot Lamp Driver Said (LED) (51R)	Std
• Heated Mirrors (549)	Std
• Remote Keyless Entry Key Fob (55F)	Std
• Pre-Wiring Grille, Siren, Speaker	Std
• Radio Noise Suppression Bonds (60R)	Std
• OBD-II Split Connector (61B)	Std
• DELETE – 18" Full Wheel Covers (65L) – See Credit Below	Do Not Equip
• Underbody Deflector Plate (76D)	Std
• Reverse Sensing (76R)	Std
• Tail Lamp /PI Housing Only (86T)	Std
• Front Headlamp/PI Housing Only	Std

- Class III Trailer Tow Receiver Std
- Trailer Tow Lighting Package Std
- Remappable Switches Steering Wheel Std
- Rear Camera in Center Stack Std
- Bluetooth (SYNC) Std
- DELETE - Interceptor Badge (Standard) Do Not Equip
- DELETE – Rear Cloth Seat (Standard) Do Not Equip

**Deleted Standard Options** (Included in Total Prices Below)

- 1<sup>st</sup> & 2<sup>nd</sup> Row Carpet Flooring – DELETE – Replace with Vinyl (-16C) (-\$20.00)
- 18” Full Wheel Covers - DELETE (-65L) –  
Replace with Black Wheels/5” Chrome Center Caps (-\$20.00)

**Added/Deleted Optional Equipment** (Included in Total Prices Below)

- Interceptor Badge DELETE (Line 61/16D) No Charge
- Side marker LED (Line 61/63B) \$276.00
- Hidden Door-Lock Plungers with Rear Door Controls Inoperable (Locks, Handles, and Windows) (Line 61/52P) \$153.00
- Police wire harness connector kit (front/rear) (Line 61/67V) \$176.00
- Fleet keyed alike (Not fobbed alike) (Line 61/59F) \$49.00
- PTS - Shock Sensor with Alarm & install \$417.00  
OBD-II Split Connector (installed) (Line 61/PTS)
- Rear Console Plate (Line 61/85R) \$42.00
- Exterior Color: TBD No Charge
- Rear Cloth Seat DELETE – replaced with vinyl rear seat (Line 39/F6) (\$20.00)
- Delivery Fee (Line 60) No Charge
- Rear Auxiliary Air (Line 29/17A) \$600.00

**\* FIRM, FIXED PER EACH**

**GRAND TOTAL STANDARD CONFIGURATION -  
WITH AUXILIARY REAR AIR**

**\$36,938.00/EA**

**TOTAL PRICE FOR 6 VEHICLES AS DESCRIBED: \$221,628.00**

3. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

4. **Delivery** – The contractor agrees to deliver vehicle as set forth in the bid documents and within 90-120 calendar days after receipt of order, subject to manufacturer delays. The contractor shall communicate all delays to the Boone County Sheriff’s Office. The contractor shall deliver the vehicles to the Boone County Sheriff, 2121 County Drive, Columbia, MO 65202.

5. **Warranty** – All standard manufacturer warranties shall be provided: 3 years or 36,000 miles bumper-to-bumper unlimited; and 5 years or 100,000 miles on the powertrain.

6. **Title** – Title in the name of: Boone County Sheriff. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

7. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

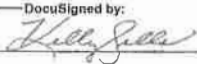
9. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:


- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MCLARTY CMFO, LLC  
JOE MACHENS FORD LINCOLN**

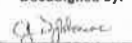
**BOONE COUNTY, MISSOURI**

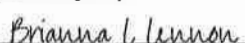
by   
DCB70787 5654B7  
title Fleet Mgr.

by: Boone County Commission  
  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

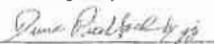
  
County Counselor

  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

2901 – 92400: \$194,500.00; 1253 – 91400: \$27,128.00

<u></u>	1/27/2022	
Signature	Date	Appropriation Account

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 8th day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment #1 to 34-18JUL19 – Teen Outreach Program with City of Columbia, Missouri. This Amendment extends the Contract for the period of January 1, 2022 through December 31, 2022. It adds a renewal amount of \$24,999.60.


Invoices will be paid from Department 2162 – CSF Program Funding, Account 71106 - Contracted Services. \$12,500,000.00 is budgeted for 2022.

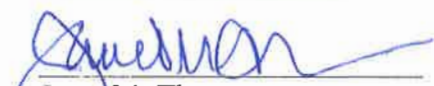
Done this 8th day of February 2022

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



2022

To: County Clerk's Office  
 Comm Order # 532022  
 Please return purchase req with  
 back-up to Auditor's Office.

11/22/21  
**REQUEST DATE**

**PURCHASE REQUISITION  
 BOONE COUNTY, MISSOURI**

10366  
**VENDOR NO.**

City of Columbia  
**VENDOR NAME**

34-18JUL19  
**BID NUMBER**

**Ship to Department #**

**Bill to Department #**

Department	Account	Item Description	Qty	Unit Price	Amount
2162	71106	Health Education	500	33.17	\$16,585.00
		Unit of Measurement: 1 hour/individual			\$0.00
2162	71106	Information and Referral	75	26.86	\$2,014.50
		Unit of Measurement: 15 minutes			\$0.00
2162	71106	Positive Youth Development	222	25.29	\$5,614.38
		Unit of Measurement: 1 hour/individual			\$0.00
2162	71106	Family Education	26	30.22	\$785.72
		Unit of Measurement: 1 hour/individual			\$0.00
					\$0.00
		Teen Outreach Program			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
GRAND TOTAL:					<u>24,999.60</u>

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been purchased in accordance with statutory bidding requirements.

*[Signature]*  
**Approving Official**

*[Signature]*  
**Prepared By**

*[Signature]*

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPO, CPPB  
**DATE:** January 25, 2022  
**RE:** Amendment #1 to: *34-18JUL19 – Teen Outreach Program* with City of Columbia, Missouri

Attached for signature is contract amendment #1 to *34-18JUL19 – Teen Outreach Program* with City of Columbia, Missouri. This amendment extends the contract for the period January 1, 2022 through December 31, 2022. It adds a renewal amount of \$24,999.60.

Teen Outreach Program (TOP) is an evidence-based program that includes guided discussion led by the TOP curriculum, service learning, and 1:1 sessions where students work individually with TOP facilitators. The curriculum covers several topics including Community, Empathy, Communication, Relationships, Self-Understanding, Social Identity, Health and Wellness, Emotion Management, Decision-Making, Problem-Solving, and Goal-Setting.

Invoices will be paid from department 2162 – CSF Program Funding, account 71106 - Contracted Services. \$12,500,000.00 is budgeted for 2022.

cc: Contract File

Commission Order # 530022

**AGREEMENT FOR PURCHASE OF SERVICES**  
**Contract Amendment Number One**  
**Teen Outreach Program**

**THIS AGREEMENT** dated the 8th day of February, 2022, Purchase Agreement **34-18JUL19** for the Children's Services Fund dated January 21, 2020 made by and between Boone County, Missouri and the City of Columbia, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1) Extend the contract for one (1) additional year beginning January 1, 2022 and ending on December 31, 2022.
- 2) ADD a renewal of funding for the following:

SERVICE DESCRIPTION	UNIT MEASUREMENT	UNIT RATE	# OF UNITS	TOTAL AMOUNT REQUESTED
Health Education	1 hr/individual	\$33.17	500	\$16,585.00
Information and Referral	15 minutes	\$26.86	75	\$2,014.50
Positive Youth Development	1 hr/individual	\$25.29	222	\$5,614.38
Family Education	1 hr/individual	\$30.22	26	\$785.72
<b>Total Renewal Amount</b>	<b>\$24,999.60</b>			

- 3) City of Columbia agrees to update and adhere to the information entered into the Agreement Form. Requests of any additional changes during the contract year will be made to the Boone County Community Services Department prior to implementation of the requested changes.
- 4) Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**City of Columbia**

**Boone County, Missouri**

By: Boone County Commission

MM  
 By: De'Carlton Seewood  
 Signature

Daniel K. Atwill  
 Daniel K. Atwill, Presiding Commissioner


By: De'Carlton Seewood, City Manager  
Printed Name/ Title

**Approved as to form:**  
 DocuSigned by: [Signature] DS  
 City Counselor RW

By: Boone County Children's Services Board

  
\_\_\_\_\_  
Les Wagner, Board Chair

APPROVED AS TO FORM:

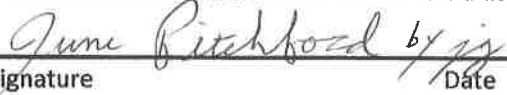

  
\_\_\_\_\_  
CJ Dykhouse, County Counselor

ATTEST:

  
\_\_\_\_\_  
Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 by  Date 01/27/2022 2162 / 71106 / \$24,999.60  
Signature Date Appropriation Account

An Affirmative Action/Equal Opportunity Employer

024908  
Permanent Record  
Filed in Clerk's Office

Introduced by Trece

First Reading 1-3-22

Second Reading 1-18-22

Ordinance No. 024908

Council Bill No. B 15-22

**AN ORDINANCE**

authorizing Amendment No. 1 to the agreement for the purchase of services with Boone County, Missouri, on behalf of the Boone County Children's Services Board, for the Teen Outreach Program (TOP); and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute Amendment No. 1 to the agreement for the purchase of services with Boone County, Missouri, on behalf of the Boone County Children's Services Board, for the Teen Outreach Program (TOP) for the period of January 1, 2022 through December 31, 2022. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof. Any actions taken by or on behalf of the City in connection with such agreement prior to the date of this ordinance are hereby approved and ratified.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 18th day of January, 2022.

ATTEST:

  
City Clerk

  
Mayor and Presiding Officer

APPROVED AS TO FORM:

  
City Counselor

**WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of Boone )  
State of MO ) ss  
 )

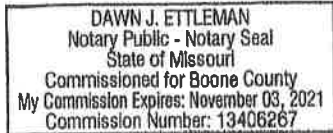
My name is John Glascock. I am an authorized agent of City of Columbia (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

John Glascock 10/26/2021  
Affiant Date

John Glascock  
Printed Name

Subscribed and sworn to before me this 26<sup>th</sup> day of October, 2021.



Dawn J. Ettlman  
Notary Public

**Attach to this form the E-Verify Memorandum of Understanding that you completed when enrolling.**

Company ID Number: 171557

THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION  
MEMORANDUM OF UNDERSTANDING

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Social Security Administration (SSA), the Department of Homeland Security (DHS) and City of Columbia, Missouri (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). E-Verify is a program in which the employment eligibility of all newly hired employees will be confirmed after the Employment Eligibility Verification Form (Form I-9) has been completed.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note).

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF THE SSA

1. Upon completion of the Form I-9 by the employee and the Employer, and provided the Employer complies with the requirements of this MOU, SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all newly hired employees and the employment authorization of U.S. citizens.
2. The SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. The SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. The SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by the SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).
4. SSA agrees to establish a means of automated verification that is designed (in conjunction with DHS's automated system if necessary) to provide confirmation or tentative nonconfirmation of U.S. citizens' employment eligibility and accuracy of SSA records for both citizens and aliens within 3 Federal Government work days of the initial inquiry.

Company ID Number: 171557

5. SSA agrees to establish a means of secondary verification (including updating SSA records as may be necessary) for employees who contest SSA tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of U.S. citizens' employment eligibility and accuracy of SSA records for both citizens and aliens within 10 Federal Government work days of the date of referral to SSA, unless SSA determines that more than 10 days may be necessary. In such cases, SSA will provide additional verification instructions.

**B. RESPONSIBILITIES OF THE DEPARTMENT OF HOMELAND SECURITY**

1. Upon completion of the Form I-9 by the employee and the Employer and after SSA verifies the accuracy of SSA records for aliens through E-Verify, DHS agrees to provide the Employer access to selected data from DHS's database to enable the Employer to conduct:

- Automated verification checks on newly hired alien employees by electronic means, and
- Photo verification checks (when available) on newly hired alien employees.

2. DHS agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.

3. DHS agrees to provide to the Employer a manual (the E-Verify Manual) containing instructions on E-Verify policies, procedures and requirements for both SSA and DHS, including restrictions on the use of E-Verify. DHS agrees to provide training materials on E-Verify.

4. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in the E-Verify program. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, and U.S. Department of Justice.

5. DHS agrees to issue the Employer a user identification number and password that permits the Employer to verify information provided by alien employees with DHS's database.

6. DHS agrees to safeguard the information provided to DHS by the Employer, and to limit access to such information to individuals responsible for the verification of alien employment eligibility and for evaluation of the E-Verify program, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security Numbers and employment eligibility, to enforce the Immigration and Nationality Act and federal criminal laws, and to ensure accurate wage reports to the SSA.

7. DHS agrees to establish a means of automated verification that is designed (in conjunction with SSA verification procedures) to provide confirmation or tentative nonconfirmation of employees' employment eligibility within 3 Federal Government work days of the initial inquiry.



Company ID Number: 171557

8. DHS agrees to establish a means of secondary verification (including updating DHS records as may be necessary) for employees who contest DHS tentative nonconfirmations and photo non-match tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

### **C. RESPONSIBILITIES OF THE EMPLOYER**

1. The Employer agrees to display the notices supplied by DHS in a prominent place that is clearly visible to prospective employees.
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted regarding E-Verify.
3. The Employer agrees to become familiar with and comply with the E-Verify Manual.
4. The Employer agrees that any Employer Representative who will perform employment verification queries will complete the E-Verify Tutorial before that individual initiates any queries.
  - A. The employer agrees that all employer representatives will take the refresher tutorials initiated by the E-Verify program as a condition of continued use of E-Verify.
  - B. Failure to complete a refresher tutorial will prevent the employer from continued use of the program.
5. The Employer agrees to comply with established Form I-9 procedures, with two exceptions:
  - If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2 (b) (1) (B)) can be presented during the Form I-9 process to establish identity).
  - If an employee presents a DHS Form I-551 (Permanent Resident Card) or Form I-766 (Employment Authorization Document) to complete the Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The employer will use the photocopy to verify the photo and to assist the Department with its review of photo non-matches that are contested by employees. Note that employees retain the right to present any List A, or List B and List C, documentation to complete the Form I-9. DHS may in the future designate other documents that activate the photo screening tool.
6. The Employer understands that participation in E-Verify does not exempt the Employer from the responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, except for the following modified requirements applicable by reason of the Employer's participation in E-Verify: (1) identity documents must have photos, as described in paragraph 5 above; (2) a

Company ID Number: 171557

rebuttable presumption is established that the Employer has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of any individual if it obtains confirmation of the identity and employment eligibility of the individual in compliance with the terms and conditions of E-Verify ; (3) the Employer must notify DHS if it continues to employ any employee after receiving a final nonconfirmation, and is subject to a civil money penalty between \$500 and \$1,000 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A) if the Employer continues to employ any employee after receiving a final nonconfirmation; and (5) no person or entity participating in E-Verify is civilly or criminally liable under any law for any action taken in good faith on information provided through the confirmation system. DHS reserves the right to conduct Form I-9 compliance inspections during the course of E-Verify, as well as to conduct any other enforcement activity authorized by law.

7. The Employer agrees to initiate E-Verify verification procedures within 3 Employer business days after each employee has been hired (but after both sections 1 and 2 of the Form I-9 have been completed), and to complete as many (but only as many) steps of the E-Verify process as are necessary according to the E-Verify Manual. The Employer is prohibited from initiating verification procedures before the employee has been hired and the Form I-9 completed. If the automated system to be queried is temporarily unavailable, the 3-day time period is extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability. In all cases, the Employer must use the SSA verification procedures first, and use DHS verification procedures and photo screening tool only after the the SSA verification response has been given.

8. The Employer agrees not to use E-Verify procedures for pre-employment screening of job applicants, support for any unlawful employment practice, or any other use not authorized by this MOU. The Employer must use E-Verify for all new employees and will not verify only certain employees selectively. The Employer agrees not to use E-Verify procedures for re-verification, or for employees hired before the date this MOU is in effect. The Employer understands that if the Employer uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and the immediate termination of its access to SSA and DHS information pursuant to this MOU.

9. The Employer agrees to follow appropriate procedures (see Article III.B. below) regarding tentative nonconfirmations, including notifying employees of the finding, providing written referral instructions to employees, allowing employees to contest the finding, and not taking adverse action against employees if they choose to contest the finding. Further, when employees contest a tentative nonconfirmation based upon a photo non-match, the Employer is required to take affirmative steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

10. The Employer agrees not to take any adverse action against an employee based upon the employee's employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1 (1)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification to verify work authorization, a tentative nonconfirmation, or the finding of

Company ID Number: 171557

a photo non-match, does not mean, and should not be interpreted as, an indication that the employee is not work authorized. In any of the cases listed above, the employee must be provided the opportunity to contest the finding, and if he or she does so, may not be terminated or suffer any adverse employment consequences until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo non-match, then the Employer can find the employee is not work authorized and take the appropriate action.

11. The Employer agrees to comply with section 274B of the INA by not discriminating unlawfully against any individual in hiring, firing, or recruitment or referral practices because of his or her national origin or, in the case of a protected individual as defined in section 274B(a)(3) of the INA, because of his or her citizenship status. The Employer understands that such illegal practices can include selective verification or use of E-Verify, discharging or refusing to hire eligible employees because they appear or sound "foreign", and premature termination of employees based upon tentative nonconfirmations, and that any violation of the unfair immigration-related employment practices provisions of the INA could subject the Employer to civil penalties pursuant to section 274B of the INA and the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-7688 or 1-800-237-2515 (TDD).

12. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

13. The Employer agrees that it will use the information it receives from the SSA or DHS pursuant to E-Verify and this MOU only to confirm the employment eligibility of newly-hired employees after completion of the Form I-9. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords) to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU.

14. The Employer acknowledges that the information which it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a (i) (1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)), and that any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

15. The Employer agrees to allow DHS and SSA, or their authorized agents or designees, to make periodic visits to the Employer for the purpose of reviewing E-Verify -related records, i.e., Forms I-9, SSA Transaction Records, and DHS verification records, which were created during the Employer's participation in the E-Verify Program. In addition, for the purpose of evaluating E-Verify, the Employer agrees to allow DHS and SSA or their authorized agents or designees, to interview it regarding its experience with E-Verify, to interview employees hired during E-Verify use concerning their experience with the pilot, and to make employment and E-Verify related records available to DHS and the SSA, or their designated agents or designees. Failure to comply with the terms of this paragraph may lead DHS to terminate the Employer's access to E-Verify.

Company ID Number: 171557

**ARTICLE III**

**REFERRAL OF INDIVIDUALS TO THE SSA AND THE DEPARTMENT OF  
HOMELAND SECURITY**

**A. REFERRAL TO THE SSA**

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the tentative nonconfirmation notice as directed by the automated system and provide it to the employee so that the employee may determine whether he or she will contest the tentative nonconfirmation.
2. The Employer will refer employees to SSA field offices only as directed by the automated system based on a tentative nonconfirmation, and only after the Employer records the case verification number, reviews the input to detect any transaction errors, and determines that the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security Number to SSA for verification again if this review indicates a need to do so. The Employer will determine whether the employee contests the tentative nonconfirmation as soon as possible after the Employer receives it.
3. If the employee contests an SSA tentative nonconfirmation, the Employer will provide the employee with a referral letter and instruct the employee to visit an SSA office to resolve the discrepancy within 8 Federal Government work days. The Employer will make a second inquiry to the SSA database using E-Verify procedures on the date that is 10 Federal Government work days after the date of the referral in order to obtain confirmation, or final nonconfirmation, unless otherwise instructed by SSA or unless SSA determines that more than 10 days is necessary to resolve the tentative nonconfirmation..
4. The Employer agrees not to ask the employee to obtain a printout from the Social Security Number database (the Numident) or other written verification of the Social Security Number from the SSA.

**B. REFERRAL TO THE DEPARTMENT OF HOMELAND SECURITY**

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must print the tentative nonconfirmation notice as directed by the automated system and provide it to the employee so that the employee may determine whether he or she will contest the tentative nonconfirmation.
2. If the Employer finds a photo non-match for an alien who provides a document for which the automated system has transmitted a photo, the employer must print the photo non-match tentative nonconfirmation notice as directed by the automated system and provide it to the employee so that the employee may determine whether he or she will contest the finding.
3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation received from DHS automated verification process or when

Company ID Number: 171557

the Employer issues a tentative nonconfirmation based upon a photo non-match. The Employer will determine whether the employee contests the tentative nonconfirmation as soon as possible after the Employer receives it.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will provide the employee with a referral letter and instruct the employee to contact the Department through its toll-free hotline within 8 Federal Government work days.

5. If the employee contests a tentative nonconfirmation based upon a photo non-match, the Employer will provide the employee with a referral letter to DHS. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo non-match, the Employer will send a copy of the employee's Form I-551 or Form I-766 to DHS for review by:

- Scanning and uploading the document, or
- Sending a photocopy of the document by an express mail account (furnished and paid for by DHS).

7. The Employer understands that if it cannot determine whether there is a photo match/non-match, the Employer is required to forward the employee's documentation to DHS by scanning and uploading, or by sending the document as described in the preceding paragraph, and resolving the case as specified by the Immigration Services Verifier at DHS who will determine the photo match or non-match.

#### ARTICLE IV

#### SERVICE PROVISIONS

The SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access the E-Verify System, an Employer will need a personal computer with Internet access.

#### ARTICLE V

#### PARTIES

This MOU is effective upon the signature of all parties, and shall continue in effect for as long as the SSA and DHS conduct the E-Verify program unless modified in writing by the mutual consent of all parties, or terminated by any party upon 30 days prior written notice to the others. Any and all system enhancements to the E-Verify program by DHS or SSA, including but not limited to the E-Verify checking against additional data sources and instituting new verification procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes. DHS agrees to train employers on all changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify manual. Even

Company ID Number: 171557

without changes to E-Verify, the Department reserves the right to require employers to take mandatory refresher tutorials.

Termination by any party shall terminate the MOU as to all parties. The SSA or DHS may terminate this MOU without prior notice if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established procedures or legal requirements. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as they may determine.

Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

The employer understands that the fact of its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, and responses to inquiries under the Freedom of Information Act (FOIA).

The foregoing constitutes the full agreement on this subject between the SSA, DHS, and the Employer.

The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively.

**To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify Operations at 888-464-4218.**

**Employer City of Columbia, Missouri**

**Deborah R DiJak**

\_\_\_\_\_  
Name (Please type or print)

\_\_\_\_\_  
Title

***Electronically Signed***

**12/16/2008**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Department of Homeland Security – Verification Division**

Company ID Number: 171557

**USCIS Verification Division**

Name (Please type or print)

Title

*Electronically Signed*

12/16/2008

Signature

Date

Company ID Number: 171557

INFORMATION REQUIRED FOR THE E-VERIFY PROGRAM	
Information relating to your Company:	
Company Name:	<u>City of Columbia, Missouri</u>
Company Facility Address:	<u>600 E. Broadway</u> <u>Columbia, MO 65201</u>
Company Alternate Address:	<u>P.O. Box 6015</u> <u>Columbia, MO 65205</u>
County or Parish:	<u>BOONE</u>
Employer Identification Number:	<u>436000810</u>
North American Industry Classification Systems Code:	<u>921</u>
Parent Company:	<u></u>
Number of Employees:	<u>1,000 to</u> <u>2,499</u>
Number of Sites Verified for:	<u>15</u>
Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State.	
• MISSOURI 15 site(s)	

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	<b>Deborah R Djak</b>	Fax Number:	<b>(573) 874 - 7736</b>
Telephone Number:	<b>(573) 874 - 7560</b>		
E-mail Address:	<b>DRD@GoColumbiaMO.com</b>		



## Agreement Form - V3.2 (Year 2)

### Columbia/Boone County Department of Public Health...

Quick View Information

#### Quick View Information

**This form is auto-populated with information from the Proposal Cover Sheet, Program Overview (V3) and Program Services (V3) proposal forms.**

**Organization Name**

Columbia/Boone County Department of Public Health and Human Services

**Program Name**

Teen Outreach Program

**Date Completed**

09/28/2021

**Funder**

Boone County

**Funding Type**

Children's Services Fund - POS 2019

**Funding Cycle**

RFP #34-18JUL19

**County-Children's Services - Service Type**

Prevention programs which promote healthy lifestyles among children and youth and strengthen families

**Record Lock**

1

#### Agreement Information Form Instructions

**The purpose of this form is to capture key information about the contracted program and program service(s). In developing your responses, please adhere to the following guidelines:**

**Information should be based on the contract/agreement period.**

**Generally, information should be provided for the entire program, not just the portion contracted by the City of Columbia, Boone County, or the Heart of Missouri United Way.**

**\* Indicates Required Field**

#### Program Budget Instructions

*Instructions: As needed and/or required, update the information in the Agreement (A) Column.*

#### Program Budget

11/16/21, 3:08 PM

Agreement Form - V3.2 (Year 2)

## PROGRAM REVENUE

AGREEMENT  
BUDGET (A)

## 1. DIRECT SUPPORT

**A. Heart of Missouri United Way****(A) 1A.**

\$0.00

**B. Other United Ways****(A) 1B.**

\$0.00

**C. Capital Campaigns****(A) 1C.**

\$0.00

**D. Grants (non-governmental)****(A) 1D.**

\$0.00

**E. Fund Raising & Other Direct Support****(A) 1E.**

\$0.00

## 2. GOVERNMENT CONTRACTS/SUPPORT

**A. Boone County - Children's Services Funding****(A) 2A.**

\$24,999.60

**B. Boone County - Community Health Funding****(A) 2B.**

\$0.00

**C. Boone County - Other Funding****(A) 2C.**

\$0.00

**D. Funding from Other Counties****(A) 2D.**

\$0.00

**E. City of Columbia - Social Service Funding****(A) 2E.**

\$0.00

**F. City of Columbia - CDGB/Home Funding****(A) 2F.**

\$0.00

**G. City of Columbia - CHDO Funding****(A) 2G.**

\$0.00

**H. City of Columbia - Other Funding**

City of Columbia - general revenue

**(A) 2H.**

\$12,111.22

**I. Funding from Other Cities****(A) 2I.**

\$0.00

**J. Federal (Medicaid, Title III, etc.)****(A) 2J.**

\$0.00

**K. State (Purchase of Services, Grants, etc.)**

We are expecting to receive \$45,000 from MO DHHS Department of Adolescent of Health.

**(A) 2K.**

\$45,000.00

**L. Other (Schools, Courts, etc.)****(A) 2L.**

\$0.00

**3. Program Service Fees****(A) 3.**

\$0.00

**4. Investment Income (realized & unrealized)****(A) 4.**

\$0.00

**5. Other Revenue Items****(A) 5.**

\$0.00

TOTAL PROGRAM REVENUE

**(A) Total Revenue**

82110.82

## PROGRAM EXPENSES

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Agreement Form - V3.2 (Year 2)

**1. Personnel**

Personnel Includes 1 health educator (54,400) + .75 Program assistance (20,152) = 74,552

**(A) 1.**

\$74,552.00

**2. Non-Personnel**

Non-personnel expenditures include mileage, transportation to CSL events for youth, supplies for programming, and the curriculum.

**(A) 2.**

\$7,558.82

TOTAL PROGRAM EXPENSES

**(A) Total Expenses**

82110.82

Yearly Amount Request from Children's Services Fund

AGREEMENT REQUEST (A)

Year 1 Total Request

**(A) Year 1 Total Request**

\$37,110.82

Year 2 Total Request

**(A) Year 2 Total Request**

\$24,999.60

Residence

RESIDENCE

AGREEMENT RESIDENCE (A)

City of Columbia

**(A) City of Columbia**

150

Boone County (includes City of Columbia residents)

**(A) Boone County (includes City of Columbia residents)**

220

Cooper County

**(A) Cooper County**

0

Howard County

**(A) Howard County**

0

Other Counties

**(A) Other Counties**

0

RESIDENCE TOTAL

**(A) Residence Total:**

220

Race

RACE

AGREEMENT RACE (A)

White (alone)

**(A) White (alone)**

135

Black or African American (alone)

**(A) Black or African American (alone)**

55

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Agreement Form - V3.2 (Year 2)

Multiple Races

**(A) Multiple Races**  
15

Asian (alone)

**(A) Asian (alone)**  
10

Native American Indian or Alaskan Native (alone)

**(A) Native American Indian or Alaskan Native (alone)**  
0

Native Hawaiian or other Pacific Islander (alone)

**(A) Native Hawaiian or other Pacific Islander (alone)**  
0

Some Other Race

**(A) Some Other Race**  
5

**RACE TOTAL**

**(A) Race Total**  
220

**Ethnicity**

ETHNICITY

AGREEMENT ETHNICITY (A)

Hispanic or Latino (of all race)

**(A) Hispanic or Latino (of any race)**  
12

Not Hispanic or Latino

**(A) Not Hispanic or Latino**  
208

**ETHNICITY TOTAL**

**(A) Ethnicity Total**  
220

**Gender**

GENDER

AGREEMENT GENDER (A)

Female

**(A) Female**  
132

Male

**(A) Male**  
86

Other Gender

**(A) Other Gender**  
2

**GENDER TOTAL**

**(A) Gender Total**  
220

**Income**

INCOME

AGREEMENT INCOME (A)

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Agreement Form - V3.2 (Year 2)

At or below 200% of FPL (Federal Poverty Level)

**(A) At or below 200% of FPL**  
0

Over 200% of FPL

**(A) Over 200% of FPL**  
0

**INCOME TOTAL**

**(A) Income Total**  
0

Age (County-Children's Services Fund RFP)

AGE

AGREEMENT AGE (A)

Infant/Toddler (birth - 2 years)

**(A) Infant/Toddler (birth - 2 years)**  
0

Preschool (3 years - 5 years)

**(A) Preschool (3 years - 5 years)**  
0

School Age (6 years - 11 years)

**(A) School Age (6 years - 11 years)**  
0

Middle School (12 years - 14 years)

**(A) Middle School (12 years - 14 years)**  
35

High School (15 years - 19 years)

**(A) High School (15 years - 19 years)**  
165

Parent/Guardian (19 years and younger)

**(A) Parent/Guardian (19 years and younger)**  
0

Parent/Guardian (age 20 and over)

**(A) Parent/Guardian (age 20 and over)**  
20

Adult (age 20 and over - not a parent/guardian)

**(A) Adult (age 20 and over - not a parent/guardian)**  
0

**AGE TOTAL (CSF)**

**(A) Age Total (CSF)**  
220

Consumer Demographics Narrative (optional)

**Provide any additional information on consumer demographics; e.g. out of county participants, adults over 20 receiving services.**  
Income information is not collected.

Individuals Trained

Individuals to be Trained

**(A) Individuals to be Trained**  
0

**Description of Individuals to be Trained:**

Development/Start Up Service Funding

AGREEMENT DEVELOPMENTAL/START UP FUNDING (A)

**Amount Requested** (A) **Amount Requested**  
\$0.00

**Description of Funds** (A) **Description of Funds**

**Program Service #1 - Description**

**(A) Service #1**  
Service #1 Name Health Education

**Is this service contracted by this funding source (#1)?** **Provide a detailed description on the delivery of the proposed service (#1).**  
Yes The health education portion of the program is the weekly TOP lessons. For Spring 2021 these lessons will be virtual. The curriculum has been developed and recently updated by Wyman and is recommended by over a dozen organizations including SAMHSA and the National Collaboration for Youth. Lessons are approximately 1 hour in length and cover a variety of topics including Community, Empathy, Communication, Relationships, Self-Understanding, Social Identity, Health and Wellness, Emotion Management, Decision-Making, Problem-Solving, and Goal-Setting. The lessons take place at various schools in Boone County during or after school, depending on what works best for each location. The lessons are facilitated by two trained facilitators. We will also be putting lessons up online that students can view at any time.

**Additional Funding Sources #1** **Select all funding sources that apply (#1):**  
Boone County Children's Services Fund  
Other

**Program Service #1 - Outputs**

Program Service #1 - Outputs: #1 Agreement (A)

Unit Measure #1 (A) **Unit Measure #1**  
1 hour/individual

Unit Rate #1 (A) **Unit Rate #1**  
\$33.17

Total # of Units Provided #1 (A) **Units #1**  
1640

Total # of Unduplicated Individuals Served #1 (A) **Unduplicated Individuals #1**  
200

*Instructions:*

**Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way for Service #1.**

Funding Amount #1 (A) **Agreement Amount #1**  
\$16,585.00

Funded # of Units #1

**(A) Agreement Units #1**  
500

**Program Service #1 - Performance Measures (Agreement)**

(A) Program Service 1 Outcomes:

(A) Program Service 1 Indicators:

(A) Program Service 1 Method of Measurements:

**(A) Outcome 1-1**

Increase knowledge on service delivery topics

**(A) Indicator 1-1**

- 1) 100% of youth will report that he/she has not been pregnant or caused a pregnancy over the past year.
- 2) 85% of youth will report that he/she often/always says no to tobacco, alcohol, and other drugs.
- 3) 75% of youth will report that he/she often or always says no to things that are dangerous or unhealthy

**(A) Method of Measurement 1-1**

TOP assessment (pre, within the first four weeks of club /post, within the last four weeks of club)  
DAP survey (pre, within the first four weeks of club /post, within the last four weeks of club)

**(A) Additional Outcome 1-2**

Improve or maintain academic performance

**(A) Additional Indicator 1-2**

90% of youth will maintain or decrease the number of failing grades they received on a report card over the last year.

**(A) Additional Method 1-2**

TOP assessment (pre, within the first four weeks of club /post, within the last four weeks of club)

**(A) Additional Outcome 1-3**

Develop positive values, social competencies, and positive identities

**(A) Additional Indicator 1-3**

95% of youth will report that he/she cares about school.

**(A) Additional Method 1-3**

DAP survey (post, within the last four weeks of club)

**(A) Additional Outcome 1-4**

**(A) Additional Indicator 1-4**

**(A) Additional Method 1-4**

**(A) Additional Outcome 1-5**

**(A) Additional Indicator 1-5**

**(A) Additional Method 1-5**

**Program Service #2 - Description**

Service #2 Name

**(A) Service #2**  
Information and Referral

**Is this service contracted by this funding source (#2)?**

Yes

**Provide a detailed description on the delivery of the proposed service (#2).**

One on one sessions give students the opportunity to seek assistance from facilitators, and provide the facilitator the opportunity to gain a deeper understanding of the students' needs. These sessions also provide students with the opportunity to discuss their personal goals with their facilitator and ask for assistance. One on one sessions allow the student and the facilitator to speak with one another individually rather in a group setting, as the majority of time in TOP is spent with the entire TOP group. While TOP is advertised as a safe, open environment, some students still do not feel comfortable discussing some personal issues among the group. One on one sessions provide those students with the opportunity to share and discuss individually with their TOP facilitator. Facilitators provide referrals as needed. Facilitators are also able to receive feedback from students during the one-on-one sessions regarding their feelings about TOP and if any adjustments need to be made to better fit the individual needs of each student and/or group. In the past, this time has been used to discuss family issues, academic problems, and define goals. The one on one sessions take place during the school day or after school depending on the school. In Spring 2021 that will take place online. The sessions are approximately 15 minutes long and conducted at least once per semester.

Additional Funding Sources #2

**Select all funding sources that apply (#2):**

Boone County Children's Services Fund  
Other

**Program Service #2 - Outputs**

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Agreement Form - V3.2 (Year 2)

Program Service 2 Outputs:

#2 Agreement (A)

Unit Measure #2

**(A) Unit Measure #2**  
15 minutes

Unit Rate #2

**(A) Unit Rate #2**  
\$26.86

Total # of Units #2

**(A) Units #2**  
200

Total # of Unduplicated Individuals Served #2

**(A) Unduplicated Individuals #2**  
200

*Instructions:*

**Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way for Service #2:**

Funding Amount #2

**(A) Agreement Amount #2**  
\$2,014.50

Funded # of Units #2

**(A) Agreement Units #2**  
75

**Program Service #2 - Performance Measures (Agreement)**

(A) Program Service 2 Outcomes:

(A) Program Service 2 Indicators:

(A) Program Service 2 Method of Measurement

**(A) Outcome 2-1**

Successfully linked with services.

**(A) Indicator 2-1**

80% of students report having their needs met through one-on-one sessions.

**(A) Method of Measurement 2-1**

One-on-one notes (assessed during last one-on-one which takes places during the last four weeks of club)

**(A) Additional Outcome 2-2**

Youth will have a supportive facilitator.

**(A) Additional Indicator 2-2**

100% of youth will report having a supportive facilitator by the end of the academic year.

**(A) Additional Method 2-2**

TOP assessment (post, within the last four weeks of club)

**(A) Additional Outcome 2-3**

Develop and/or make progress toward goals for identified needs.

**(A) Additional Indicator 2-3**

85% of students report that they got better at setting goals for themselves because of participating in TOP.

**(A) Additional Method 2-3**

TOP assessment (pre, within the first four weeks of club /post, within the last four weeks of club)

**(A) Additional Outcome 2-4**

Youth can identify supportive adults other than their parents.

**(A) Additional Indicator 2-4**

100% of youth will report having support from adults other than their parents by the end of the academic year.

**(A) Additional Method 2-4**

DAP (post, within the last four weeks of club)

**(A) Additional Outcome 2-5**

**(A) Additional Indicator 2-5**

**(A) Additional Method 2-5**

**Program Service #3 - Description**

Service #3 Name

**(A) Service #3**

Positive Youth Development

**Is this service contracted**

**Provide a detailed description on the delivery of the proposed service (#3).**

During the service learning, the youth practice the skills they have been learning during lesson time while making connections with people in their community through service. All students are offered at least 20 hours of community service learning



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**by this funding source (#3)?**

Yes

opportunities. The students work with facilitators to determine community needs, their interests, and a plan for improving their community through service events. These steps provide students with the opportunity to practice decision making skills, as they discuss where they would like to volunteer and why. In the past, students have volunteered at the food bank, advocated for tobacco policies, served lunch at a senior center, made blankets for children in the hospital, helped the humane society, and more. After each project, the group debriefs (virtually in Spring 2021) to discuss what they have learned from volunteering at each site. Debriefing with the students allows them to reflect on the differences they made while volunteering and how they positively impacted the lives of individuals in their community, directly or indirectly. Helping the students realize the difference they are making in the lives of others can help to boost their morale, sense of purpose, and ability to see themselves in a positive light. Service learning opportunities are typically offered on nights and weekends, but it varies depending on the school. For example, groups at schools that are not in session on Mondays, often use Mondays to complete service hours.

Additional Funding Sources #3

**Select all funding sources that apply (#3):**

Boone County Children's Services Fund  
Other

**Program Service #3 - Outputs**

Program Service 3 Outputs:

#3 Agreement (A)

Unit Measure #3

**(A) Unit Measure #3**

1 hour/Individual

Unit Rate #3

**(A) Unit Rate #3**

\$25.29

Total # of Units #3

**(A) Units #3**

831

Total # of Unduplicated Individuals Served #3

**(A) Unduplicated Individuals #3**

200

*Instructions:*

**Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way for Service #3:**

Funding Amount #3

**(A) Agreement Amount #3**

\$5,614.38

Units #3

**(A) Agreement Units #3**

222

**Program Service #3 - Performance Measures (Agreement)**

(A) Program Service 3 Outcomes:

(A) Program Service 3 Indicators:

(A) Program Service 3 Method of Measurement.:

**(A) Outcome 3-1**

Develop positive values, social competencies, or identities.

**(A) Indicator 3-1**

95% of youth report that they are given useful roles and responsibilities

**(A) Method of Measurement 3-1**

DAP Survey (post, within the last four weeks of club)

**(A) Additional Outcome 3-2**

Increase prosocial behaviors.

**(A) Additional Indicator 3-2**

100% of youth report that they believe it's important to help others.

**(A) Additional Method 3-2**

DAP Survey (post, within the last four weeks of club)

**(A) Additional Outcome 3-3**

Youth feel they have a sense of

**(A) Additional Indicator 3-3**

1) 90% of students will report that TOP community service

**(A) Additional Method 3-3**

TOP assessment (post, within the last four

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Agreement Form - V3.2 (Year 2)

purpose and can impact the community.

projects helped them make a positive difference in the lives of others.

weeks of club)

2.) 90% of youth report that they are helping make their school, neighborhood, or city a better place.

DAP Survey (pre, within the first four weeks of club /post, within the last four weeks of club)

**(A) Additional Outcome 3-4**

Youth feel they have the ability to handle challenges.

**(A) Additional Indicator 3-4**

90% of students will report that they learned how to deal with challenges during their TOP community service projects.

**(A) Additional Method 3-4**

TOP assessment (post, within the last four weeks of club)

**(A) Additional Outcome 3-5**

**(A) Additional Indicator 3-5**

**(A) Additional Method 3-5**

Program Service #4 - Description

Service #4 Name **(A) Service #4**  
Family Education

**Is this service contracted by this funding source (#4)?**

Yes

**Provide a detailed description on the delivery of the proposed service (#4).**

Parent nights are an opportunity for the youth to teach their parents/guardians about the topics they are learning about in TOP, as well as the various volunteer events that they are completing through TOP throughout the year. Typically parent nights are held in the evenings to best accommodate parents' schedules and last 1-2 hours. In Spring 2021 parent nights will be virtual. The students spend time teaching their parents about the topics of their choice and discussing their community service learning projects. Additionally, parent nights often involve completing a community service learning project, as well. For example, parents have joined their teens in making blankets for children in the hospital. This provides the parents and their youth an opportunity to work together on a project for their community, practice communication skills, and spend quality time with one another, all while making a difference in their communities.

Additional Funding Sources #4

**Select all funding sources that apply (#4):**

Boone County Children's Services Fund  
Other

Program Service #4 - Outputs

Program Service 4 Outputs:

#4 Agreement (A)

Unit Measure #4

**(A) Unit Measure #4**  
1 hour/individual

Unit Rate #4

**(A) Unit Rate #4**  
\$30.22

Total # of Units #4

**(A) Units #4**  
55

Total # of Unduplicated Individuals Served #4

**(A) Unduplicated Individuals #4**  
20

*Instructions:*

**Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way for Service #4:**

Funding Amount #4

**(A) Agreement Amount #4**  
\$785.72

Units #4

**(A) Agreement Units #4**  
26

Program Service #4 - Performance Measures (Agreement)

(A) Program Service 4 Outcomes:

(A) Program Service 4 Indicators:

(A) Program Service 4 Method of Measurements:

**(A) Outcome 4-1**

Develop healthy relationships with family members/care givers.

**(A) Indicator 4-1**

1.) 95% of youth report that their parents want to help them succeed by the end of the academic year.  
2.) 95% of youth report that their parents urge them to do well in school by the end of the academic year.

**(A) Method of Measurement 4-1**

DAP Survey (post, within the last four weeks of club)

**(A) Additional Outcome 4-2**

Youth will be encouraged to be more engaged with their families.

**(A) Additional Indicator 4-2**

95% of youth report that their family knows where they are and what they are doing by the end of the academic year.

**(A) Additional Method 4-2**

DAP Survey (post, within the last four weeks of club)

**(A) Additional Outcome 4-3**

Increase knowledge on service delivery topics

**(A) Additional Indicator 4-3**

90% of parents will report an increase in knowledge regarding community service learning activities.

**(A) Additional Method 4-3**

Parent night survey

**(A) Additional Outcome 4-4**

Increase knowledge on service delivery topics

**(A) Additional Indicator 4-4**

90% of parents report that they learned about the lesson topics presented during parent nights.

**(A) Additional Method 4-4**

Parent night survey

**(A) Additional Outcome 4-5**

**(A) Additional Indicator 4-5**

**(A) Additional Method 4-5**

Program Service #5 - Description

Service Name #5

**(A) Service #5**

**Is this service contracted by this funding source (#5)?**

**Provide a detailed description on the delivery of the proposed service (#5).**

Additional Funding Sources #5

**Select all funding sources that apply (#5):**

Total Funding Amount - Services 1-10

**Total Funding Request for Services 1-10**

24999.6

Links for Agreement Form (V3)

Linked 'Interim Report -V3.2' Records

**Link Instructions**

Linked 'Year End Report -V3.2' Records

**Link Instructions**

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Agreement Form - V3.2 (Year 2)



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/4/2021

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> J.W. Terrill, a Marsh & McLennan Agency LLC compan 825 Maryville Centre Drive Suite 200 Chesterfield MO 63017	<b>CONTACT NAME:</b> Sue Cordani <b>PHONE (A/C, No, Ext):</b> 314-594-2781 <b>FAX (A/C, No):</b> 888-307-1561 <b>E-MAIL ADDRESS:</b> susan.cordani@marshmma.com																					
<b>INSURED</b> City Of Columbia P.O. Box 6015 Columbia MO 65205-6015	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td style="width: 80%;">INSURER A : Midwest Employers Casualty Company</td> <td></td> <td style="text-align: center;">23612</td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A : Midwest Employers Casualty Company		23612	INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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**COVERAGES**      **CERTIFICATE NUMBER: 600869478**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

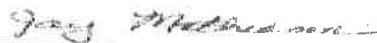
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			EWC008625	10/1/2021	10/1/2022	X PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 SIR: All Other - \$500,000  
 Police/Firefighters/Utility - \$750,000  
 Proof of Insurance

<b>CERTIFICATE HOLDER</b>  City of Columbia P.O. Box 6015 Columbia MO 65205-6015	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**STATES SELF-INSURERS RISK RETENTION GROUP, INC.**  
**222 South Ninth St Suite 2700**  
**Minneapolis, MN 55402-3332**  
**(612) 766-3000**

**CERTIFICATE OF INSURANCE**

<b>Insured:</b> City of Columbia, MO PO Box 6015 Columbia MO 65205	This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy(ies) below. This certificate of insurance does not constitute a contract between the issuing insurer, authorized representative or producer, and the certificate holder.														
<b>IMPORTANT:</b> If the certificate holder is an Additional Insured, the policy(ies) must be endorsed. If Subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).															
<b>Coverages:</b> This is to certify that the policy(ies) of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy(ies) described herein is subject to all the terms, exclusions, and conditions of such policy(ies). Limits shown may have been reduced by paid claims.															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="text-align: left;">Type of Insurance:</th> <th rowspan="2" style="text-align: center;">Policy Number</th> <th rowspan="2" style="text-align: center;">Effective Date</th> <th rowspan="2" style="text-align: center;">Expiration Date</th> <th colspan="2" style="text-align: center;">Limits</th> </tr> <tr> <th style="text-align: center;">Occurrence</th> <th style="text-align: center;">Aggregate</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">Public Entity Excess Liability including Error or Omission Liability Coverage.</td> <td style="text-align: center;">3000030-5</td> <td style="text-align: center;">10/1/2021</td> <td style="text-align: center;">10/1/2022</td> <td style="text-align: center;">\$3,000,000</td> <td style="text-align: center;">\$10,000,000</td> </tr> </tbody> </table>		Type of Insurance:	Policy Number	Effective Date	Expiration Date	Limits		Occurrence	Aggregate	Public Entity Excess Liability including Error or Omission Liability Coverage.	3000030-5	10/1/2021	10/1/2022	\$3,000,000	\$10,000,000
Type of Insurance:	Policy Number					Effective Date	Expiration Date	Limits							
		Occurrence	Aggregate												
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<b>Retroactive Date:</b>	<b>Occurrence Form Policy</b>														
<b>Description of Operations/Locations/Vehicles/Special Terms:</b> Proof of insurance for city departmental activities.															
<b>Certificate Holder:</b>	<b>CANCELLATION:</b> Should the above described policy be cancelled before the expiration date thereof, notice will be delivered according to policy provisions.														
<b>Self-Insured Retention:</b>  \$750,000	<b>Authorized Representative:</b>  <div style="text-align: center;">   <hr style="width: 100%;"/>           Signature         </div> <div style="text-align: right;">           10/29/2021            Date         </div>														

**STATES SELF-INSURERS RISK RETENTION GROUP, INC.**  
**222 South Ninth St Suite 2700**  
**Minneapolis, MN 55402-3332**  
**(612) 766-3000**

**CERTIFICATE OF INSURANCE**

<b>Insured:</b> City of Columbia, MO PO Box 6015 Columbia MO 65205		This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy(ies) below. This certificate of insurance does not constitute a contract between the issuing insurer, authorized representative or producer, and the certificate holder.			
<b>IMPORTANT:</b> If the certificate holder is an Additional Insured, the policy(ies) must be endorsed. If Subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
<b>Coverages:</b> This is to certify that the policy(ies) of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy(ies) described herein is subject to all the terms, exclusions, and conditions of such policy(ies). Limits shown may have been reduced by paid claims.					
<b>Type of Insurance:</b>	<b>Policy Number</b>	<b>Effective Date</b>	<b>Expiration Date</b>	<b>Limits Occurrence</b>	<b>Limits Aggregate</b>
Public Entity Excess Liability including Error or Omission Liability Coverage.	3000030-5	10/1/2021	10/1/2022	\$3,000,000	\$10,000,000
<b>Retroactive Date:</b>	Occurrence Form Policy				
<b>Description of Operations/Locations/Vehicles/Special Terms:</b> Proof of insurance for city departmental activities.					
<b>Certificate Holder:</b>		<b>CANCELLATION:</b> Should the above described policy be cancelled before the expiration date thereof, notice will be delivered according to policy provisions.			
<b>Self-Insured Retention:</b>		<b>Authorized Representative:</b>			
\$750,000		 _____ Signature		10/29/2021 _____ Date	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/4/2021

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> J.W. Terrill, a Marsh & McLennan Agency LLC compan 825 Maryville Centre Drive Suite 200 Chesterfield MO 63017	<b>CONTACT NAME:</b> Sue Cordani <b>PHONE (A/C No, Ext):</b> 314-594-2781 <b>FAX (A/C, No):</b> 888-307-1561 <b>E-MAIL ADDRESS:</b> susan.cordani@marshmma.com												
<b>INSURER(S) AFFORDING COVERAGE</b>													
<b>INSURED</b> City Of Columbia      CITYOFC-01 P.O. Box 6015 Columbia MO 65205-6015	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>INSURER A :</b> Midwest Employers Casualty Company</td> <td style="width: 20%;"><b>NAIC #</b></td> </tr> <tr> <td><b>INSURER B :</b></td> <td></td> </tr> <tr> <td><b>INSURER C :</b></td> <td></td> </tr> <tr> <td><b>INSURER D :</b></td> <td></td> </tr> <tr> <td><b>INSURER E :</b></td> <td></td> </tr> <tr> <td><b>INSURER F :</b></td> <td></td> </tr> </table>	<b>INSURER A :</b> Midwest Employers Casualty Company	<b>NAIC #</b>	<b>INSURER B :</b>		<b>INSURER C :</b>		<b>INSURER D :</b>		<b>INSURER E :</b>		<b>INSURER F :</b>	
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<b>INSURER B :</b>													
<b>INSURER C :</b>													
<b>INSURER D :</b>													
<b>INSURER E :</b>													
<b>INSURER F :</b>													

**COVERAGES**      **CERTIFICATE NUMBER: 600869478**      **REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	EWC009825	10/1/2021	10/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 SIR: All Other - \$500,000  
 Police/Firefighters/Utility - \$750,000  
 Proof of Insurance

<b>CERTIFICATE HOLDER</b>  City of Columbia P.O. Box 6015 Columbia MO 65205-6015	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--



54 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 8th day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize leave without pay pursuant to Section 5.7 of the Boone County Personnel Policies for position 822, Emergency Telecommunicator Trainee, through February 28, 2022.

Done this 8th day of February 2022



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

55-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 8th day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone, as required by statute, specifically RSMo Sec. 238.216.6, does hereby spread upon the records of the Boone County Commission the transmittal received concerning Boone County Circuit Court Case No.: 05BA-CV03760 involving the Columbia Mall Transportation Development District (Columbia Mall TDD). The Court Order dated January 24, 2022 extends the Columbia Mall TDD's sales tax of one half of one percent (0.5%) until September 30, 2044 for the purposes of funding the completed transportation project and administrative costs of the district.

Done this 8th day of February 2022

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

January 26, 2022

*Sent Via E-Mail [clerk@boonecountymo.org](mailto:clerk@boonecountymo.org)  
And U.S. Mail*

Brianna L. Lennon, Clerk  
Boone County Government Center  
801 E. Walnut St, Room 236  
Columbia MO 65201-7731

**Re: Columbia Mall Transportation Development District**

Dear Ms. Lennon:

Attached is a copy of the Order and Entry of Record of Filing of Unanimous Petition of Property Owners Approving Sales Tax Extension Pursuant to Section 238.216.1(3) RSMo dated January 24, 2022. Please spread upon the records of the County Commission pursuant to § 238.216.6 RSMo.

Very truly yours,

  
Becky Ziegler  
Paralegal

Enc.

cc: Brian E. Engel, Esq.  
Michael T. White, Esq.

{31539 / 63682; 946841. }

**IN THE CIRCUIT COURT OF BOONE COUNTY, MISSOURI**

COLUMBIA MALL TRANSPORTATION )  
DEVELOPMENT DISTRICT, )

Petitioners, )

vs. )

THE MISSOURI HIGHWAYS & )  
TRANSPORTATION COMMISSION, et al. )

Respondents. )

Case No.: 05BA-CV03760

**ORDER AND ENTRY OF RECORD OF FILING OF  
UNANIMOUS PETITION OF PROPERTY OWNERS APPROVING  
SALES TAX EXTENSION  
PURSUANT TO SECTION 238.216.1(3) RSMO**

The Court, having considered Petitioners' Unanimous Verified Petition of Property Owners Approving Sales Tax Extension Pursuant to Section 238.216.1(3), RSMo, filed in this Court on January 11, 2022 ("Unanimous Petition"), as permitted under the Missouri Transportation Development District Act, Sections 238.200 to 238.280, RSMo, as amended ("TDD Act"), together with the duly cast ballots of the qualified voters within the Columbia Mall Transportation Development District ("District") as provided in the Unanimous Petition, and for good cause shown, hereby enters the results of the election approving a sales tax extension for an additional fifteen (15) years as described in the Unanimous Petition. Pursuant to Section 238.210.3, RSMo, the Court finds that it has continuing jurisdiction over this matter. Pursuant to Section 238.216.1(3), RSMo, the Court finds and orders that the District's sales tax term is extended for an additional fifteen (15) years and that the District's sales tax will expire on September 30, 2044, as described in the Unanimous Petition. The Court further orders the Clerk of this Court to cause a certified copy of this

Entry of Record to be filed with the County Clerk of Boone County, Missouri, who shall cause the same to be spread upon the records of Boone County Commission.

It is so ORDERED, ADJUDGED and DECREED.

Date:

1-24-22

COURT SEAL OF



BOONE COUNTY

Judge

*[Handwritten signature]*

56-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 8th day of February 20 22

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to use Contract CC220107002 for Model Year 2022 Light Duty Trucks and Work Vans, established by the State of Missouri Office of Administration with Joe Machens Ford Lincoln of Columbia, Missouri as a Cooperative Contract. The Contract is intended for a purchase of a 2022 Ford Ranger work truck for the Boone County Resource Management Department.

The contract period runs February 03, 2022 through June 30, 2022. The Contract period may be extended on a month-to-month basis based on manufacturer roll-over options for 2022 models.

This new vehicle purchase replaces a truck, VIN 1GCRKPEA0BZ368835, Fixed Asset Tag 17735. The Disposal Form is attached for the Commission's approval.


Payment will be made from Department 1720, Account 92400 for the total purchase amount of \$29,941.00.

Done this 8th day of February 2022


ATTEST:  
  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commissioner

  
Justin Aldred

District I Commissioner

  
Janet M. Thompson

District II Commissioner

CAPITAL

# BOONE COUNTY

## Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 1/31/2022

Fixed Asset Tag Number: 17735

Description of Asset:

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain:

Other Information (Serial number, etc.): 1GCRKPEA0BZ368835

Condition of Asset: Fair

Reason for Disposition: High mileage and age

Location of Asset and Desired Date for Removal to Storage: Not until we receive replacement

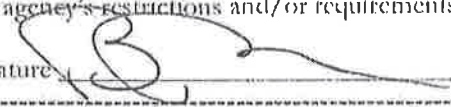
Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1720 GF RM Building Inspection

Signature



**RECEIVED**  
**JAN 31 2021**  
BOONE COUNTY  
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date 7-8-11

G/L Account for Proceeds 1720-3835 HA

Original Acquisition Amount \$22,248.00

Original Funding Source 2731

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade Auction Scaled Bids

Other Explain \_\_\_\_\_

Commission Order Number 51e-2022

Date Approved 2/8/2022

Signature 

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: February 01, 2022  
RE: Cooperative Contract CC220107002– State of Missouri Office of Administration contract for Model Year 2022 Light Duty Trucks and Work Vans

Purchasing requests permission to use contract CC220107002 for Model Year 2022 Light Duty Trucks and Work Vans established by the State of Missouri Office of Administration with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract. The contract is intended for a purchase of a 2023 Ford Ranger work truck for the Boone County Resource Management Department.

Details about the truck follow:

	<u>Unit Price</u>
<b>2023 Ford Ranger 4X4 Truck</b>	<b>\$25,161.00</b>
(line item 20)	
• 2.3L, I-4 EcoBoost V6 Engine (99H)	Std
• Automatic Transmission	Std
• 126" Wheelbase (126)	Std
• 4-Wheel ABS, Brakes, Power Steering	Std
• Tires, plus spare	Std
• Manufacturer Standard Heating and Air Conditioning	Std
• Frontal and Side Impact Air Bags	Std
• Painted Black Bumpers	Std
• AM/FM Radio	Std
• Vinyl Floor Covering	Std
• Manufacturer Standard GVWR	Std
• Dome Light	Std
• Power Front Windows	Std
• Two (2) Sets of Keys	Std
• Cupholder	Std
• Speed Control and Tilt Wheel (52B)	Std
• Cloth Bucket Front Seat	Std
• Rear Bucket Seats (Bench in Crew Cab)	Std
• 12V Power Point	Std



- Auto Lamp Std
- Tire Pressure Monitor Std
- Rear Camera Std
- Bluetooth Pass Thru Std

**Added/Deleted Optional Equipment** (Included in Total Below)

- Crew Cab (5' bed) in lieu of Super Cab (6' bed)  
(line 32/R4F) \$2,990.00
- Axle, Read; Limited Slip (line 21/X73) \$420.00
- Power Windows, Locks, Mirrors w/ Key Fobs (line 27/67F) \$450.00
- LT265/65R17 A/T OWL Tires in lieu of P255/70R16 A/S BSW  
(line 416/TEW) \$270.00
- 17" Aluminum Wheels in lieu of Steel (Req's 17" Tires)  
(line 416/64Y) \$430.00
- Rear Privacy Glass & Defrost (line 416/43D) \$220.00
- Exterior Color: Oxford White (YZ) No Charge
- Interior Color: Ebony Cloth
- Front Buckets & Bench on Crew (QH) No Charge
- Delivery Fee (line 417/JMF) No Charge

**FIRM, FIXED GRAND TOTAL**

**\$29,941.00/EA**

The contract period runs February 03, 2022 through June 30, 2022. The contract period may be extended on a month-to-month basis based on manufacturer roll-over options for 2022 models.

This new vehicle purchase replaces a truck, VIN 1GCRKPEA0BZ368835, Fixed Asset Tag 17735. The Disposal Form is attached for the Commission's approval.

Payment will be made from Department 1720 – GF RM Building Inspection, Account 92400 – Replacement Auto/Trucks for the total purchase amount of \$29,941.00.

/lp

c: Contract File

**PURCHASE AGREEMENT**  
**MODEL YEAR 2022 LIGHT DUTY TRUCKS AND WORK VANS**  
**(1) New 2022 Ford Ranger Crew Cab 4X4 Truck**  
**for the Boone County Resource Management Department**

**THIS AGREEMENT** dated the 8th day of February 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **McLarty CMFO, LLC, d/b/a Joe Machens Ford Lincoln**, herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for one (1) new 2022 Ford Ranger Crew Cab 4X4 Truck in compliance with all bid specifications and any addendum issued for the State of Missouri Office of Administration Contract **CC220107002**, Joe Machens Ford Lincoln quote dated January 13, 2022, and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Office of Administration Contract **CC220107002** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one (1) Ford Ranger 4X4 Truck, XL Trim:

	<u>Unit Price</u>
<b>2022 Ford Ranger 4X4 Truck</b>	\$25,161.00
(line item 20)	
• 2.3L, I-4 EcoBoost V6 Engine (99H)	Std
• Automatic Transmission	Std
• 126" Wheelbase (126)	Std
• 4-Wheel ABS, Brakes, Power Steering	Std
• Tires, plus spare	Std
• Manufacturer Standard Heating and Air Conditioning	Std
• Frontal and Side Impact Air Bags	Std
• Painted Black Bumpers	Std
• AM/FM Radio	Std
• Vinyl Floor Covering	Std
• Manufacturer Standard GVWR	Std
• Dome Light	Std
• Power Front Windows	Std
• Two (2) Sets of Keys	Std
• Cupholder	Std
• Speed Control and Tilt Wheel (52B)	Std
• Cloth Bucket Front Seat	Std
• Rear Bucket Seats (Bench in Crew Cab)	Std

- 12V Power Point Std
- Auto Lamp Std
- Tire Pressure Monitor Std
- Rear Camera Std
- Bluetooth Pass Thru Std

**Added/Deleted Optional Equipment** (Included in Total Below)

- Crew Cab (5' bed) in lieu of Super Cab (6' bed)  
(line 32/R4F) \$2,990.00
- Axle, Read; Limited Slip (line 21/X73) \$420.00
- Power Windows, Locks, Mirrors w/ Key Fobs (line 27/67F) \$450.00
- LT265/65R17 A/T OWL Tires in lieu of P255/70R16 A/S BSW  
(line 416/TEW) \$270.00
- 17" Aluminum Wheels in lieu of Steel (Req's 17" Tires)  
(line 416/64Y) \$430.00
- Rear Privacy Glass & Defrost (line 416/43D) \$220.00
- Exterior Color: Oxford White (YZ) No Charge
- Interior Color: Ebony Cloth Front Buckets & Bench on Crew (QH) No Charge
- Delivery Fee (line 417/JMF) No Charge

**FIRM, FIXED**

**GRAND TOTAL**

**\$29,941.00/EA**

3. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

4. **Contract Period** – The contract period shall run February 03, 2022 through June 30, 2022. The contract period may be extended month-to-month based on the availability of a manufacturer model year roll-over option pursuant to paragraph 3.2.1 of the contract.

5. **Delivery** - Vendor agrees to deliver the vehicle as set forth in contract CC220107002. Delivery shall be to the Boone County and Bridge Road Department located at 5551 S. Tom Bass Road, Columbia, MO, 65201.

6. **Warranty** – All standard manufacturer warranties shall be provided: 3 years or 36,000 miles bumper-to-bumper unlimited; 5 years or 100,000 miles on the powertrain; 5 years, unlimited miles corrosion protection; and 5 years or 60,000 miles roadside assistance.

7. **Title** – Title in the name of: Boone County Resource Management. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

8. **Billing and Payment** - All billing shall be invoiced to the Boone County Resource Management Department, Attn: Kelle Westcott, 801 E. Walnut, Room 315, Columbia, MO 65201-7732. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

9. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

10. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MCLARTY CMFO, LLC  
JOE MACHENS FORD LINCOLN**

**BOONE COUNTY, MISSOURI**

by   
DC58707875654B7

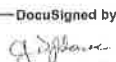
by: Boone County Commission

title Fleet Mgr

  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

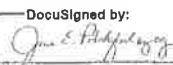
  
County Counselor

  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1720/92400: \$29,941.00

  
Signature

2/1/2022

Date

Appropriation Account