

45 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI  
County of Boone

} ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 1st day of February 20 22

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment #2 to 19-02MAY19 - FACE with The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute).

This Amendment renews the Contract for the period January 1, 2022 through December 31, 2022. It adds a renewal amount of \$3,108,178.00 for FACE. The Amendment also transfers the Purchase Agreement 16-30SEP20E - COVID-19 Response Plan: Mental Health to 19-02MAY19 - FACE. It adds \$37,500.00 for the Therapy Access Program.


Invoices will be paid from Department 2162 – CSF Program Funding, Account 71106 - Contracted Services. \$12,500,000.00 is budgeted for 2022.

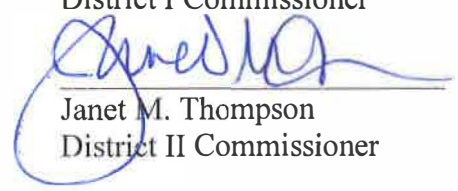
Done this 1<sup>st</sup> day of February 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPO  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: February 1, 2022  
RE: Amendment #2 to: 19-02MAY19 – FACE with The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute)

Attached for signature is contract amendment #2 to 19-02MAY19 - FACE with The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute).

This amendment renews the contract for the period January 1, 2022 through December 31, 2022. It adds a renewal amount of \$3,108,178.00 for FACE. The amendment also transfers the Purchase Agreement 16-30SEP20E - COVID-19 Response Plan: Mental Health to 19-02MAY19 - FACE. It adds \$37,500.00 for the Therapy Access Program.

This contract is for the *Family Access Center of Excellence (FACE)* of Boone County. FACE will now consist of two program branches: Community-Based Services and School-Based Services. This program helps Boone County families with a child between the ages of 0-19 to improve access to high quality mental health care.

Invoices will be paid from department 2162 – CSF Program Funding, account 71106 - Contracted Services. \$12,500,000.00 is budgeted for 2022.

cc: Contract File

**AGREEMENT FOR ACCESS TO SERVICES**  
**Contract Amendment Number Two**  
**Family Access Center for Excellence or FACE of Boone County**

Now on this day, February 1, 2022, Agreement for Access to Services **19-02MAY19** for the Boone County Children’s Services Fund dated December 31, 2019 made by and between Boone County, Missouri and The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute), for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

FACE of Boone County

- 1) This agreement shall commence on the date of January 1, 2022 and extend through December 31, 2022. This contract may at the sole discretion of the Boone County Children’s Services Board (BCCSB) and with the agreement of FACE of Boone County be renewed for one one-year period.
- 2) Replace the scope of work dated December 22, 2020 with the attached scope of work dated April 8, 2021 with the ability to make revisions.
- 3) The total allowable compensation under this agreement shall not exceed \$3,108,178.00 between January 1, 2022 and December 31, 2022.
- 4) Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

COVID-19 Response Plan: Mental Health (or the Therapy Access Program (TAP))

- 5) Transfer the Purchase Agreement 16-30SEP20E for COVID-19 Response Plan: Mental Health to FACE of Boone County Agreement for Access to Services 19-02MAY19. The agreement shall commence on the date of January 1, 2022 and extend through June 30, 2022. This contract may at the sole discretion of the Boone County Children’s Services Board (BCCSB) and with the agreement of FACE of Boone County be renewed for one six-month period commencing July 1, 2022 and extend through December 31, 2022.
- 6) The total allowable compensation under this agreement shall not exceed \$37,500.00 between January 1, 2022 and June 30, 2022 with an additional \$37,500.00 pending the one six-month period renewal.
- 7) This agreement shall reference the scope of work included with the Purchase Agreement 16-30SEP20E, with the ability to make revisions.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute)**

**Boone County, Missouri**

By: Boone County Commission

By: DocuSigned by:  
Hannah Clampitt  
B9B5A9EC7FCE49E  
Signature

DocuSigned by:  
Daniel K. Atwill  
BA48934CED8E4EB  
Daniel K. Atwill, Presiding Commissioner

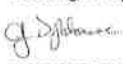
By: Hannah Clampitt, Authorized Signer, Grants & Contracts  
Printed Name/ Title

By: Boone County Children's Services Board

DocuSigned by:  
  
C1245EF42CC84CC

Les Wagner, Board Chair

APPROVED AS TO FORM:

DocuSigned by:  
  
7D71DEAEB9D74DD...

County Counselor

ATTEST:

DocuSigned by:  
  
D2B7E242BEB94BC

Boone County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time)

DocuSigned by:  
  
4147B4E3E1CB47D

1/25/2022

**2162 / 71106 / \$3,145,678.00**

Signature

Date

Appropriation Account

2022

To: County Clerk's Office  
Comm Order # 45-2022  
Please return purchase req with back-up to Auditor's Office.

12/21/21  
**REQUEST DATE**

**PURCHASE REQUISITION  
BOONE COUNTY, MISSOURI**

1006  
**VENDOR NO.**

University of Missouri  
**VENDOR NAME**

19-02MAY19  
**BID NUMBER**

**Ship to Department #**

**Bill to Department #**

Department	Account	Item Description	Qty	Unit Price	Amount
2162	71106	Family Access Center of Excellence	1	3108178.00	\$3,108,178.00
		(FACE)			\$0.00
2162	71106	Therapy Access Program	1	37500.00	\$37,500.00
		(TAP)			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
GRAND TOTAL:					3,145,678.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements

[Signature]  
**Approving Official**

[Signature]  
**Prepared By**

[Signature]

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

February Session of the January Adjourned

Term. 20 22

County of Boone

} ea.

In the County Commission of said county, on the 1st day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to use Contract CC220604003 for Ammunition as a Cooperative Contract with Precision Delta Corporation. The contract is intended for purchases made by the Boone County Sheriff's Office. This is a term and supply contract.


The contract period runs January 20, 2022 through November 18, 2022. There is one (1) one-year renewal option available.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

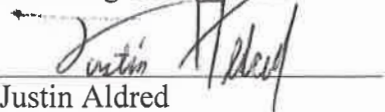
Done this 1<sup>st</sup> day of February 2022.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Liz Palazzolo, CPPO, C.P.M.**  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: January 13, 2022  
RE: Cooperative Contract CC220604003– State of Missouri Office of Administration contract for Ammunition with Precision Delta Corporation - Term & Supply

Purchasing requests permission to use contract CC220604003 for Ammunition established by the State of Missouri Office of Administration with Sunset Law Enforcement of Ruleville, Mississippi as a cooperative contract. The contract is intended for purchases made by the Boone County Sheriff's Office.

The contract period runs January 20, 2022 through November 18, 2022. There is one (1) one-year renewal option available.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

/lp

c: Contract File

**PURCHASE AGREEMENT**  
**for**  
**AMMUNITION – TERM & SUPPLY**

**THIS AGREEMENT** dated the 1<sup>st</sup> day of February 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Precision Delta Corporation** herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Ammunition** in compliance with all bid specifications and any addenda issued for the **State of Missouri Contract CC220604003** and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Contract CC220604003, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with Ammunition consistent with the award terms of contract CC220604003 as priced in **Attachment One** and **Attachment Two** to this Purchase Agreement.

3. **Contract Period** - The contract period shall start **January 20, 2022 through November 18, 2022**. One (1) one-year renewal option is available after this initial contract period.

4. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

5. **Warranty** – The manufacturer's warranty shall be provided that shall commence after the County's acceptance of the ammunition.

6. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff's Office at 2121 County Drive, Columbia, Missouri, 65202. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or

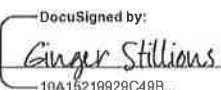


- condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**PRECISION DELTA CORPORATION**

**BOONE COUNTY, MISSOURI**

by  \_\_\_\_\_  
10A15219929C49B...

by: Boone County Commission

title Vice President of LE Sales \_\_\_\_\_

 \_\_\_\_\_  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

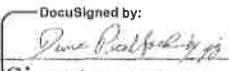
 \_\_\_\_\_  
County Counselor

 \_\_\_\_\_  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1251-23200: \$17,500  
 1255-23200: \$750  
 2901-23200: \$18,000

 _____	1/25/2022	_____
Signature	Date	Appropriation Account

47-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 1st day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Two for the Strategic Opportunity Contract for the Boone County Food Policy Council between Boone County and The City of Columbia

It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment.

Done this 1<sup>st</sup> day of February 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

Commission Order # 47-2022

**AGREEMENT FOR PURCHASE OF SERVICES**  
**Contract Amendment Number Two**  
**Boone County Food Policy Council**

Now on this day, 13<sup>th</sup> February, 2022, Strategic Opportunity Contract for the Community Health/Medical Fund dated January 23, 2020 made by and between Boone County, Missouri and City of Columbia, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1) Extend the contract for one (1) additional year beginning January 1, 2022 and ending on December 31, 2022 unless the City of Columbia receives funding from another source to support the Boone County Food Policy Council.
- 2) Revise payment structure to be three (3) installments totaling \$30,000.00, 33% of the contract amount within 30 days of the completion and approval of the 2021 year-end report, 33% of the contract amount within 30 days of the completion and approval of the 2022 interim report, and 34% of the contract amount within 30 days of the completion and approval of the 2022 year-end report.
- 3) Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**City of Columbia**

**Boone County, Missouri**

By: Boone County Commission

DocuSigned by:  
By: De'Carlton Seewood  
Signature

De'Carlton Seewood, City Manager  
By: John Glasgow, City Manager  
Printed Name

Daniel K. Atwill  
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

[Signature]  
County Counselor

Brianna L. Lanoy  
County Clerk

**AUDITOR CERTIFICATION:**

In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

June Patchford by jj 01/26/2021      2131 / 71106 / \$30,000.00  
Signature      Date      Appropriation Account

An Affirmative Action/Equal Opportunity Employer

Approved as to form:  
DocuSigned by:  
[Signature]      DS  
City Counselor      RW

024906

Permanent Record  
Filed in Clerk's Office

Introduced by Trece

First Reading 1-3-22

Second Reading 1-18-22

Ordinance No. 024906

Council Bill No. B 13-22

**AN ORDINANCE**

authorizing Amendment No. 2 to the agreement for the purchase of services with Boone County, Missouri to continue development of the "Boone County Food Policy Council" for the creation of a food policy plan and educational resources; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute Amendment No. 2 to the agreement for the purchase of services with Boone County, Missouri to continue development of the "Boone County Food Policy Council" for the creation of a food policy plan and educational resources for the period of January 1, 2022 through December 31, 2022. The form and content of the amendment to the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof. Any actions taken by or on behalf of the City in connection with such agreement prior to the date of this ordinance are hereby approved and ratified.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 18th day of January, 2022.

ATTEST:

[Signature]  
City Clerk

[Signature]  
Mayor and Presiding Officer

APPROVED AS TO FORM:

[Signature]  
City Counselor





# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22


In the County Commission of said county, on the 1st day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Request for Budget Amendment for the Road & Bridge Expansion & Improvement Capital Project.


Done this 1<sup>st</sup> day of February 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner





**Budget Analysis 4110 R&B Expansion and Improvement**

	2018	Apr-21	21-Dec	
	<b>2019 Core budget Based on this</b>	<b>Update w Erik &amp; Greg</b>		
Stage 1	1,478,256.00	1,739,747.06		
Stage 2	1,143,761.00	1,561,994.74		
Stage 3	<u>404,025.00</u>	<u>487,842.74</u>		
Subtotal	3,026,042.00	3,789,584.54	4,079,829.00	Low Bid Amt
Contingency	<u>302,604.20</u>	<u>378,958.45</u>	<u>203,991.45</u>	
Total w Contingency	3,328,646.20	4,168,542.99	4,283,820.45	
Owner Cost			<u>327,505.00</u>	
New Total Proj Cost			4,611,325.45	% Increase
Rounded	<u>3,500,000.00</u>			10.62%
Difference btw remaining budget w interest and total amount needed for project			<u>1,191,057.74</u>	
			Rounded	<u>1,200,000.00</u>
Spent/Allocated:				
Architect	159,600.00			
Spreader Stands	<u>33,612.00</u>			
	193,212.00			
Remaining	3,306,788.00			
Interest:				
2019	40,922.42			
2020	48,083.42			
2021	<u>24,473.87</u>			
	113,479.71			
Remaining Budget w Interest	3,420,267.71			

Description	Architect's Construction Estimate
To construct work for Base Bid	4,669,465.64
Alternate Bid 1 (additive alternate to base bid). Provides motorized vehicle gates.	37,500.00
Alternate Bid 2 (additive alternate to base bid). Provides mini-split HVAC system in lieu of no HVAC system	8,125.00
Alternate Bid 3 (additive alternate to base bid). Provide HVAC Systems for air conditioning in designated areas of existing facilities.	190,375.00
Alternate Bid 4 (deductive alternate from base bid). Gravel paving in lieu of all asphalt or concrete	(88,500.00)
Alternate Bid 5 (additive alternate to base bid). Provide additional asphalt paving on W. side of existing facility	56,000.00
Alternate Bid 6 (deductive alternate from the base bid). Omit all work relating to new Vehicle Wash Additive	(594,253.81)

Our estimates have always been based on total project budget.

In looking back at the most recent costs estimates we added in County Direct Costs for the project as follows:

Furniture:	\$ 45,000.00
New Equipment relocation:	\$ 212,505.00
<u>Car Wash Equipment:</u>	<u>\$ 120,000.00</u>
Total County Direct Costs:	\$ 377,505.00

Removing these numbers from the base bid estimate amount would be as follows to revise our numbers as construction cost estimates for comparison to the actual bids:

Original Base Bid Estimate:	\$ 4,669,465.64
Furniture:	\$ 45,000.00
New Equipment relocation:	\$ 212,505.00
<u>Car Wash Equipment:</u>	<u>\$ 120,000.00</u>
Revised Base Bid (Construction Cost):	\$ 4,291,960.64

Alternate 6-Truck Wash Deduct( if accepted) would add the \$120,000 to the deduct amount as follows:

Alternate bid to deduct truck wash:	\$ 482,517.00 (Current figure from Low bidder)
<u>Car Wash Equipment:</u>	<u>\$ 120,000.00</u>
Alternate total deduct from budget:	\$ 602,517.00

## Fund Statement - Road & Bridge Fund 204 and 208 Combined (Major Fund)

	2020 Actual	2021 Budget	2021 Estimated	2022 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ 1,703,606	1,697,175	1,640,980	1,790,075
Assessments	-	-	-	-
Sales Taxes	14,452,403	14,111,000	15,898,000	16,216,000
Franchise Taxes	-	-	-	-
Licenses and Permits	15,518	10,175	11,325	9,325
Intergovernmental	2,053,396	2,572,324	2,788,261	2,012,424
Charges for Services	47,790	7,505	8,162	8,105
Fines and Forfeitures	-	-	-	-
Interest	200,497	161,825	131,315	130,975
Hospital Lease	-	-	-	-
Other	134,873	53,970	61,210	55,270
<b>Total Revenues</b>	<b>18,608,083</b>	<b>18,613,974</b>	<b>20,539,253</b>	<b>20,222,174</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	71,722	188,575	323,793	220,575
<b>Total Other Financing Sources</b>	<b>71,722</b>	<b>188,575</b>	<b>323,793</b>	<b>220,575</b>
<b>Fund Balance Used for Operations</b>	-	1,343,160	-	832,342
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 18,679,805</b>	<b>20,145,709</b>	<b>20,863,046</b>	<b>21,275,091</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 4,320,975	4,345,867	4,218,751	4,536,519
Materials & Supplies	1,951,307	2,213,290	2,034,869	2,876,197
Dues Travel & Training	8,542	38,257	15,271	38,520
Utilities	93,356	125,372	117,132	116,095
Vehicle Expense	434,318	699,789	707,006	810,179
Equip & Bldg Maintenance	334,589	390,169	389,963	316,678
Contractual Services	5,229,773	10,097,314	8,421,470	8,746,301
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	159,645	-	250,000
Other	2,759,986	963,006	932,989	922,772
Fixed Asset Additions	825,571	1,113,000	1,749,811	1,461,830
<b>Total Expenditures</b>	<b>15,958,417</b>	<b>20,145,709</b>	<b>18,587,262</b>	<b>20,075,091</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	1,200,000
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,200,000</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 15,958,417</b>	<b>20,145,709</b>	<b>18,587,262</b>	<b>21,275,091</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 13,157,906	17,260,985	17,260,985	17,305,890
Less encumbrances, beginning of year	(849,188)	(2,230,879)	(2,230,879)	-
Add encumbrances, end of year	2,230,879	-	-	-
Fund Balance Increase (Decrease) resulting from operations	2,721,388	(1,343,160)	2,275,784	(832,342)
<b>FUND BALANCE (GAAP), end of year</b>	<b>17,260,985</b>	<b>13,686,946</b>	<b>17,305,890</b>	<b>16,473,548</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>(5,000,000)</b>	<b>(5,000,000)</b>	<b>(5,000,000)</b>	<b>(5,000,000)</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 12,260,985</b>	<b>8,686,946</b>	<b>12,305,890</b>	<b>11,473,548</b>
<b>Net Fund Balance as a percent of expenditures</b>	76.83%	43.12%	66.21%	57.15%

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 1st day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Information Technology Department's request to purchase from Cooperative Agreements for Fiscal Year 2022.

Done this 1<sup>st</sup> day of February 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner



**BOONE COUNTY**  
**Department of Information Technology**  
ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER  
801 E. Walnut, Room 221  
Columbia, MO 65201-4890  
573-886-4319

**Aron Gish, CGCIO**

**Director**

**DATE:** January 27<sup>th</sup>, 2022

**TO:** Dan Atwill, Presiding Commissioner  
Justin Aldred, District I Commissioner  
Janet Thompson, District II Commissioner

**FROM:** Aron Gish

**SUBJECT:** Request Administrative Authority to Purchase Technology Related Items for FY2022

The purpose of this request is to seek administrative authority for the Information Technology Department to purchase technology-related items in FY2022 as follows;

Part 1 – Request to extend authority for the IT Department to purchase from cooperative agreements for the fiscal year 2022. The department’s authority expired on 12/31/21. Samples of cooperative agreements include the State of Missouri’s CDW-G (Computer Discount Warehouse-Government), NACo (National Association of Counties), and NASPO ValuePoint. This request has been presented to and approved by the County Commission for the past 20 years.

Part 2 – Request to extend authority for the IT Department to use the “Unanticipated Emergency Hardware” funding (1170-92301) to replace existing technology items that fail and are not cost-effective to repair. This authority would cover equipment with a replacement cost of up to \$1,800 without additional Commission review. This allows for less interruption for our technology users and reduces the number of “spare” items to be kept as backup equipment. This request has been made and approved for the previous 4 years. This request does include an increase from \$1,400 in previous years to \$1,800 in FY2022. This is to cover the increase in equipment costs and specifically allow laptops to be included.

Part 3 - Request to extend authority for the IT Department to purchase new assets, as needed, where the item’s total purchase price is \$800 or less. This cost would include any annual operating expense or license. Monitors are the best example of this need. This request was first approved in 2018. This request does include an increase from \$500 in previous years to \$800 in FY2022.

Thank you for your consideration regarding this matter.

A handwritten signature in black ink, appearing to read "Aron Gish".

CC:  
June Pitchford  
Caryn Ginter  
Trudy Fisher  
Melinda Bobbitt

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

February Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 1st day of February 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached grant application: Proposal for the Domestic Relations Program for Parents and Children, Contact for Kids: A Safe Way, submitted by the 13<sup>th</sup> Judicial Circuit Court, Family Court.

Done this 1<sup>st</sup> day of February 2022.

ATTEST:

Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Justin Aldred  
Justin Aldred  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner



**STATE OF MISSOURI  
OFFICE OF STATE COURTS ADMINISTRATOR  
REQUEST FOR PROPOSAL**

RFP NO. OSCA 22-01422

TITLE: Domestic Relations Programs for Parents and Children

ISSUE DATE: January 3, 2022

CONTACT: Russell Rottmann

PHONE NO.: 573 522-6766

E-MAIL: [osca.contracts@courts.mo.gov](mailto:osca.contracts@courts.mo.gov)

**RETURN PROPOSAL NO LATER THAN: 4:00 PM, February 1, 2022**

**Late submissions will not be accepted**

**Proposals may be submitted either electronically to  
[osca.contracts@courts.mo.gov](mailto:osca.contracts@courts.mo.gov) or**

**(U.S. Mail)**

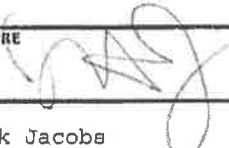
**Office of State Courts Administrator  
P.O. Box 104480  
Jefferson City, MO 65110 - 4480**

**(Courier Service)**

**or Office of State Courts Administrator  
2112 Industrial Dr.  
Jefferson City, MO 65109**

**CONTRACT PERIOD: July 1, 2022, THROUGH June 30, 2023**

**SIGNATURE REQUIRED**

AUTHORIZED SIGNATURE 		DATE January 25, 2022
PRINTED NAME J. Hasbrouck Jacobs		TITLE Presiding Judge
CIRCUIT/COUNTY 13th Circuit - Boone County		
MAILING ADDRESS 705 E. Walnut		
CITY, STATE, ZIP Columbia MO 65201		
CONTACT PERSON Angie Bezoni		TITLE DJO III, Supervisor
PHONE NO. (573) 886-4200		E-MAIL ADDRESS <a href="mailto:angie.bezoni@courts.mo.gov">angie.bezoni@courts.mo.gov</a>

**NOTICE OF AWARD (OSCA USE ONLY)**

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS:		
CONTRACT NUMBER		CONTRACT PERIOD
CONTRACT SECTION	DATE	DEPUTY STATE COURTS ADMINISTRATOR

**Domestic Relations Program for Parents and Children  
Request for Proposal  
Supervised Access and Exchange Program, "Contact for Kids: A Safe Way"  
Budget Spending Plan & Narrative**

**2.1 Continuation of Approved Program:**

For fiscal year 2022, the 13<sup>th</sup> Judicial Circuit, Family Court requested \$20,000 in funding to continue our Supervised Visitation program. The Court received \$15,000, and has continued to provide supervised exchange services through a contract with Great Circle. The Court continues to require the non-custodial parent to pay a per diem based off his/her income. It should also be noted that the Court can find a person indigent, and not require them to pay a co-pay. Each non-custodial parent is allowed up to twelve hours of supervised visitation during the grant cycle.

During the current grant cycle from July 1 through January 21, twenty families have been referred to the program as a result of their involvement in domestic relations cases. Of those twenty cases, fifteen cases have received supervised visitation program services. Of the five cases which have not received services, two cases decided on alternative ways to start supervised visits, one case was dismissed, one case is waiting for visits to be scheduled, and one case still needs to provide additional information before they can begin the program. Most families that did participate in services successfully completed the services. Some families were recommended to continue with supervised visits, but they would have been responsible for finding funding for the continuation of visits. In one case, the visit supervisor recommended the parent receiving the visit participate in substance abuse treatment before completing the program.

The 13<sup>th</sup> Circuit's Family Court supervised visitation and exchange program was established in July of 2009. The program's need has continued throughout the years. So far this year, the program's popularity has continued. For the current grant year, we predicted we would serve thirty families, and we have already served fifteen families. While it is impossible to predict how much the program will be used, we do anticipate more referrals before the grant year ends.

As noted above, for fiscal year 2022 we requested \$20,000 and were awarded \$15,000. Through December 2021, \$6,670 has been billed for supervised visitation. The number of families served is relatively the same compared to the same time period last year, and we anticipate additional referrals being made. So far this grant year, families have received 115 direct service hours, which is a decrease of 31 compared to the same time period during the previous grant year. We can anticipate at least that many more hours will be billed for the remainder of the current grant year.

<b>Quarter</b>	<b>Families Served</b>	<b>Hours</b>
1	12	77
2	8	38

3*	10	120
4*	10	120
<b>Total</b>	<b>40</b>	<b>355</b>

\*Estimates

If the current trend of referrals persists, depending on copays collected, the Court should have enough grant funds to cover the costs of supervised visits. Last year, because of increased referrals, the Court had to discontinue the program for a short period until a request for additional funding was approved.

#### Budget Spending Plan

Should our Court be awarded the full amount of \$20,000, we are confident referrals will continue to be made and we will continue the consistent level of service as shown over the last eleven years. We also will continue the practice that if a party falls below poverty level, the Court may waive an hourly per diem being paid by the non-custodial party. Great Circle also has informed us that they would continue to partner with the 13<sup>th</sup> Circuit to provide this service to families.

The following chart shows the expected budget spending plan for FY23, based on predictions of families served to date, and in past years. This budget plan includes continuing to contract with Great Circle to provide the supervision by a licensed therapist at \$58.00 per hour.

# of Families Predicted to be Served	# of Available Visitation hours per family	Cost per Visitation Hour	Total Funds needed to provide services	Requested funds through DRRF	Additional Funds needed outside of Grant to cover expenditures
30	12	\$58	\$20,880	\$20,000	\$880

As mentioned above, the total number of families projected to be served during FY23 reporting period is thirty, based on the number of families referred so far this year for the first and second quarter, and based on data from past years. This program has become extraordinarily popular, and we have continued to receive a high number of referrals. Currently reimbursement per hour for the therapist to provide supervised visits is \$58 per hour. If each family receives twelve hours of supervised visitation services and qualified for having no co-pay due to income levels, the maximum amount needed would be \$20,880; however, the remaining \$880 needed would likely be covered through co-pays. Currently \$6,670 has been spent to provide supervised visitation services. We have collected \$1106.50 in copays so far this year. We request \$20,000 in order to continue to support this program. It is hard, if not impossible, to determine how many referrals will be made for the rest of this year, and next year.

In an effort to continue assuming some of the responsibilities of the cost of this program, the Court will continue to work with Great Circle to have the non-custodial parent pay an



hourly per diem based on their income level. For those non-custodial parents who fall below the poverty level, the Court would continue to be allowed to waive a per diem fee, therefore allowing the grant to pay the full hourly rate. It should be noted that during the first six months of the 2021-2022 grant year, \$1,106.50 has been defrayed in costs due to collection of co-pays by the non-custodial parents. We have continued to stringently monitor the collection of co-pays by Great Circle to ensure maximum use of the funds provided for families.

Our Court, in collaboration with Great Circle, previously developed a sliding scale worksheet to determine the hourly rate the participant would be required to pay. This scale continues to provide for the fee to be waived if the participant's income is below poverty guidelines as provided by the U.S. Department of Health and Human Services. For families which would be required to pay an hourly per diem, the family will continue to sign an agreement to pay a pre-determined amount before each supervised visitation and should they not be able to pay their amount, the visitation would not occur. It will continue to be up to the contract agency to collect the amount due from the family based on the sliding scale fee and the Court will agree to pay the contract agency the remaining balance of the \$58.00 per hour through contractual services through the DRRF grant. So far this grant year, four families had their fee waived as they had no income being received that could be counted towards the sliding scale and all fell below the minimum income of \$8,000 per year. As mentioned above, co-pays for the non-custodial parents have continued to help defray costs for the program and we will continue to be stringent in monitoring that families pay the appropriate co-pay for their income level. At this time, no other funding sources have been identified, but we will continue to keep the program as low cost as possible to the Courts while maintaining a high level of quality and effectiveness.

#### Benefit of Funds for FY21

Fifteen families have participated in the Supervised Visitation Program from July 1, 2021 through December 31, 2021 in the 13<sup>th</sup> Circuit as a direct result of this grant. The children and visiting parents have been given an opportunity to build a lasting relationship which might not have occurred without this program. The visiting parent has learned valuable information such as how to better communicate and/or interact with their child/children through the assistance of the licensed therapist. The custodial parent has been provided the assurance their child/children are safe and well supervised with the therapist being present.

Surveys collected by Great Circle have been positive. Participants learned new parenting strategies and were able to establish or re-establish relationships with their children.

Family Court Commissioner Sara Miller said, "There are so many positive things to say about the supervised visitation program that works with some of the most difficult cases in the 13<sup>th</sup> Circuit Family Court to help parents and children form a bond or re-engage in a positive parent and child relationship while assuring the well-being of the children. Without the supervised visitation program, a positive outcome would not happen for

many of these families. The supervised visitation program uniquely serves these children and their parents and it benefits not only the families involved, but our community and Family Court as well.

The program is well known among the Family Court Judge, Family Court Commissioner, guardians ad litem, and local attorneys, which further ensures families will continue to be referred to the program. Our Family Court Administrative Judge Leslie Schneider has given us approval to continue applying for this grant, as it is recognized as a needed resource for domestic Court cases involving children. There is currently a need for this program as it has allowed many Court domestic relations cases such as Ex-parte Child Orders of Protection, Ex-parte Adult Abuse, Dissolutions of Marriage, Paternity, and other Family Court cases to allow visitation between parents and caregivers in a safe, therapeutic environment and helps many cases to be resolved expeditiously and fairly.