

30-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

January Session of the January Adjourned

Term. 20 22

County of Boone

} ea.


In the County Commission of said county, on the 25th day of January 20 22

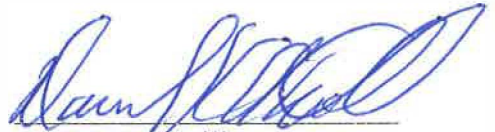
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby accept the attached certification by the Boone County Clerk regarding the election of Hospital Trustees of Boone County. Pursuant to the provisions of 115.124.1 RSMo., No election shall be held for such office and the candidate, William "Barry" Orscheln, shall assume the duties of their office at the same time and in the same manner as if they had been elected at the April 5, 2022 election. It is further ordered the Boone County Commissioners are hereby authorized to sign the commission for William "Barry" Orscheln to serve as a Hospital Trustee of Boone County for a five-year term.

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

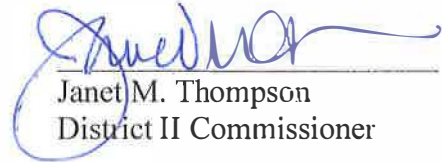
  
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



**BRIANNA L. LENNON**  
**BOONE COUNTY CLERK**  
801 E. WALNUT ST, ROOM 236  
COLUMBIA, MISSOURI 65201  
TELEPHONE (573) 886-4295  
FAX (573) 886-4300

January 25, 2022

I, Brianna L. Lennon, County Clerk and Election Authority in and for the County of Boone hereby certify that at the close of filing for Hospital Trustee of Boone County at 5:00 p.m. on December 28, 2021 the number of candidates filed for the position equals the number of positions to be elected. I further certify that the notice provided for in subsection 5 of section 115.127 has been published in at least one newspaper of general circulation in the district. Pursuant to the provisions of 115.124.1 RSMo., no election shall be held for such office and the candidate, William "Barry" Orscheln, shall assume the duties of their office at the same time and in the same manner as if they had been elected at the April 5, 2022 election.

Given under my hand and seal this 25th day of January, 2022.

Brianna L. Lennon  
Boone County Clerk

(seal)

# DECLARATION OF CANDIDATE FOR ELECTION

STATE OF MISSOURI }  
County of Boone } ss.

Boone Hospital Center Trustee  
5 year term

To Brianna L. Lennon, Boone County Clerk

Date 12-28-21

I, William L Orschem a resident and registered voter of the County of Boone and the state of Missouri, residing at 5711 Bridlewood Ct, Columbia, Mo 65203

do announce myself a candidate for the office of Hospital Trustee to be voted for at the municipal election to be held on the 5th day of April, 2022.

- I further declare that if elected to such office I will qualify.
- I further declare that I have no outstanding campaign disclosure reports due from any prior elections.
- I also further declare that I have not been found guilty of or pled guilty to a felony under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state.

  
Signature of Candidate

**NOTICE**

Type or print your name exactly as you desire it printed on the ballot.

Name William L. (BARRY) Orschem

Address 5711 Bridlewood Ct.

Mailing Address (if different) \_\_\_\_\_

Telephone # 660 651 6003  
(optional)

Random #: \_\_\_\_\_


## AFFIDAVIT

STATE OF MISSOURI }  
County of Boone } ss.

I hereby swear (or affirm) that the information contained in the foregoing declaration of candidacy is, to the best of my knowledge, true.

  
Signature of Candidate

Subscribed and sworn to before me this 28 day of December, 2021.

  
Signature of election official or other officer authorized to administer oaths

Date Filed: 12/28/21

Time Filed: 11:25AM

Deputy Initials: BA

# Notice to Candidate

Personal Financial Disclosure (PFD) (aka: Financial Interest Statement)

## Part One: Candidate Information

Candidate's Name: WILLIAM L (BARRY) ORSCHEIN Political Subdivision: Boone County  
Office Sought: Hospital Trustee Date of Election: April 5, 2022

## Part Two: Filing Status (Election Official: Select Option A or B. If select Option B, complete Sections 1 & 2)

### Option A. Candidate does not have to file a PFD/Financial Interest Statement because:

- The political subdivision's annual operating budget (AOB) is \$1 million or under.
- The political subdivision's AOB is over \$1 million and the subdivision has a conflict of interest ordinance on file with MEC that does not require a candidate running for this position (office sought) to file. (NOTE: if candidate has had a business transaction with the subdivision, refer to Option B, Section 1, Item 1)
- The office sought is committeeman or committeewoman.

### Option B. Candidate must file a PFD/Financial Interest Statement with MEC because:

#### Section 1:

- The political subdivision has an AOB over \$1 million and has a conflict of interest ordinance on file with the MEC that specifically 1) requires a candidate running for this position (office sought) to file, **OR** 2) requires a candidate (including spouse, children, parents, or a business in which they owned a substantial interest) that has had a business transaction with the political subdivision in excess of \$500 in the preceding twelve months to file pursuant to §105.485.4(1) RSMo.
- The political subdivision has an AOB over \$1 million and the subdivision does **NOT** have a conflict of interest ordinance on file with the MEC and the candidate is required to file pursuant to §105.483-§105.492 RSMo.
- Candidate is a new Associate Circuit Judge Candidate (all other judicial candidates file with the Supreme Court).

#### Section 2: Candidates required to file must be informed of the following deadlines/penalties:

- If PFD/Financial Interest Statement is not filed by January 11, 2022 (14 days after filing closing date);  
**PENALTY:** Candidate will be assessed a minimum of **\$10 per day late fee** for each day the report is late.
- If PFD/Financial Interest Statement is not filed by January 18, 2022 (21 days after filing closing date);  
**PENALTY:** Candidate will be **disqualified as a candidate** and his/her name will be removed from the ballot.

NOTE: If the political subdivision has a conflict of interest ordinance on file with the MEC:

- And the above filing deadlines are not met; penalties (if any) are assessed by the political subdivision according to its ordinance.
- Candidate must also file a copy of his or her PFD with the governing body/subdivision.

## Part Three: Acknowledgement (completed by candidate & witnessed by election official)

I, WILLIAM L (BARRY) ORSCHEIN hereby acknowledge that I have received:  
(Print name)

WSO

(initial)

Notice to Candidate, (written notice of candidate's obligation to file a PFD/Financial Interest Statement, including the consequences for failure to file on time); and

WSO

(initial)

Guide to Ethics Law – A Plain English Summary, (regarding laws governing candidates for election to office in Missouri) and I hereby acknowledge the authority of the Missouri Ethics Commission, or the political subdivision for which I am filing, in enforcing said laws.

Signature of Candidate

W. Orschein

Signature of Election Official (Witness)

Candidate's Email Address (Optional)

W. Orschein @ Orschein.com

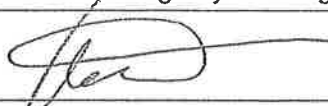
Date

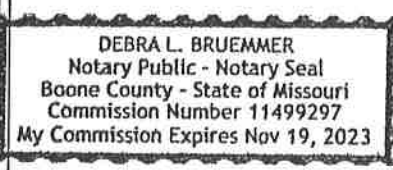
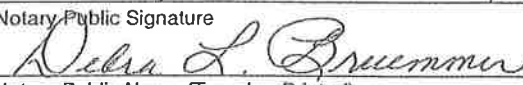
12-28-21



Missouri Department of Revenue  
Candidate's Affidavit of Tax Payments  
and Bonding Requirements

<b>Candidate Information</b>	First Name <i>WILLIAM</i>		Middle Name <i>LAWRENCE</i>		Last Name <i>ORSCHELN</i>		
	Social Security Number [REDACTED]		County of Residence <i>BOONE</i>		Telephone Number* <i>(660) 651-6003</i>		
	Street Address* <i>5711 BRIDLEWOOD CT.</i>			City <i>COLUMBIA</i>		State <i>MISSOURI</i>	Zip Code <i>65203</i>
	Elected Office Candidate is Seeking <i>BOONE HOSPITAL TRUSTEE</i>			E-mail Address <i>BORSCHELN@ORSCHELN.COM</i>			
	* Please update the Department should any information change						

<b>Signature</b>	Declaration under <b>115.306, RSMo</b> : I hereby declare under penalties of perjury that I am not currently aware of any delinquency in the filing or payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence, as stated on my declaration of candidacy, or that I am not a past or present corporate officer of any fee office that owes any taxes to the state, other than those taxes which may be in dispute. I declare under penalties of perjury that I am not aware of any information that would prohibit me from fulfilling any bonding requirements for the office for which I am filing.					
	Signature 					Date (MM/DD/YYYY) <i>12,28,2021</i>

<b>Notary Information</b>	Embossed or black ink rubber stamp seal 		Subscribed and sworn before me, this <i>28th</i> day of <i>December</i> year <i>2021</i>			
	State <i>MISSOURI</i>	County (or City of St. Louis) <i>BOONE</i>		My Commission Expires (MM/DD/YYYY) <i>11/19/2023</i>		
	Notary Public Signature 					
	Notary Public Name (Typed or Printed) <i>DEBRA L. BRUEMMER</i>					

Please review 115.306, RSMo. A failure to comply may disqualify you from the ballot. Upon request by the Department of Revenue, the candidate shall provide a copy of tax receipts for the candidate's personal property, municipal, and real property taxes, and any other information necessary to demonstrate compliance with 115.306, RSMo.

Mail to: Missouri Department of Revenue  
General Counsel's Office  
P.O. Box 475  
Jefferson City, MO 65105

Phone: (573) 751-4450  
TTY: (800) 735-2966  
Fax: (573) 751-7151

Visit <http://dor.mo.gov/personal/candidates/>  
for additional information.



31-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby accept the attached certification by the Boone County Clerk regarding the election of Commissioner of the Centralia Special Road District. Pursuant to the provisions of 115.124.1 RSMo., No election shall be held for such office and the candidate, Daniel Swiney, shall assume the duties of his office at the same time and in the same manner as if he had been elected at the April 5, 2022 election.

It is further ordered the Boone County Commissioners are hereby authorized to sign the commission for Daniel Swiney to serve as Commissioner of Centralia Special Road District for a three-year term.

Done this 25<sup>th</sup> day of January 2022.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner




**BRIANNA L. LENNON**  
**BOONE COUNTY CLERK**  
801 E. WALNUT ST, ROOM 236  
COLUMBIA, MISSOURI 65201  
TELEPHONE (573) 886-4295  
FAX (573) 886-4300

January 25, 2022

I, Brianna L. Lennon, County Clerk and Election Authority in and for the County of Boone hereby certify that at the close of filing for Commissioner of Centralia Special Road District of Boone County at 5:00 p.m. on December 28, 2021 the number of candidates filed for the position equals the number of positions to be elected. I further certify that the notice provided for in subsection 5 of section 115.127 has been published in at least one newspaper of general circulation in the district. Pursuant to the provisions of 115.124.1 RSMo., no election shall be held for such office and the candidate, Daniel Swiney, shall assume the duties of their office at the same time and in the same manner as if they had been elected at the April 5, 2022 election.

Given under my hand and seal this 25th day of January, 2022.

  
Brianna L. Lennon  
Boone County Clerk

(seal)

DECLARATION OF CANDIDATE FOR ELECTION

STATE OF MISSOURI }  
County of Boone } ss.

To Brianna L. Lennon, Boone County Clerk

Date Dec 13-21

I, DANIEL SWINEY a resident and registered voter of the County of Boone and the state of Missouri, residing at 9500 E SWINEY LN, Centralia, MO 65240

do announce myself a candidate for the office of Commissioner of Centralia Special Road District to be voted for at the municipal election to be held on the 5th day of April, 2022.

- I further declare that if elected to such office I will qualify.
- I further declare that I have no outstanding campaign disclosure reports due from any prior elections.
- I also further declare that I have not been found guilty of or pled guilty to a felony under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state.

Daniel Swiney  
Signature of Candidate

NOTICE

Type or print your name exactly as you desire it printed on the ballot.

Name DANIEL SWINEY

Address 9500 E SWINEY LN

Mailing Address (if different) \_\_\_\_\_

Telephone # (optional) \_\_\_\_\_

AFFIDAVIT

STATE OF MISSOURI }  
County of Boone } ss.

I hereby swear (or affirm) that the information contained in the foregoing declaration of candidacy is, to the best of my knowledge, true.

Daniel Swiney  
Signature of Candidate

Subscribed and sworn to before me this 13th day of December, 2021.

TARA STRAIN  
NOTARY PUBLIC - NOTARY SEAL  
STATE OF MISSOURI  
MY COMMISSION EXPIRES AUGUST 26, 2025  
BOONE COUNTY  
COMMISSION #13519494

Tara Strain  
Signature of election official or other officer authorized to administer oaths

Date Filed: 12-13-21 Time Filed: 11:15 Am. Deputy Initials: JB



# Notice to Candidate

## Personal Financial Disclosure (PFD) (aka: Financial Interest Statement)

### Part One: Candidate Information

Candidate's Name: DANIEL SWINEY Political Subdivision: Centralia Special Road District  
Office Sought: Commissioner Date of Election: April 5, 2022

### Part Two: Filing Status (Election Official: Select Option A or B. If select Option B, complete Sections 1 & 2)

#### Option A. Candidate does not have to file a PFD/Financial Interest Statement because:

- The political subdivision's annual operating budget (AOB) is \$1 million or under.
- The political subdivision's AOB is over \$1 million and the subdivision has a conflict of interest ordinance on file with MEC that does not require a candidate running for this position (office sought) to file. (NOTE: if candidate has had a business transaction with the subdivision, refer to Option B, Section 1, Item 1)
- The office sought is committeeman or committeewoman.

#### Option B. Candidate must file a PFD/Financial Interest Statement with MEC because:

##### Section 1:

- The political subdivision has an AOB over \$1 million and has a conflict of interest ordinance on file with the MEC that specifically 1) requires a candidate running for this position (office sought) to file, **OR** 2) requires a candidate (including spouse, children, parents, or a business in which they owned a substantial interest) that has had a business transaction with the political subdivision in excess of \$500 in the preceding twelve months to file pursuant to §105.485.4(1) RSMo.
- The political subdivision has an AOB over \$1 million and the subdivision does **NOT** have a conflict of interest ordinance on file with the MEC and the candidate is required to file pursuant to §105.483-§105.492 RSMo.
- Candidate is a new Associate Circuit Judge Candidate (all other judicial candidates file with the Supreme Court).

##### Section 2: Candidates required to file must be informed of the following deadlines/penalties:

- If PFD/Financial Interest Statement is not filed by 1-11-2022 (14 days after filing closing date);  
**PENALTY:** Candidate will be assessed a minimum of \$10 per day late fee for each day the report is late.
- If PFD/Financial Interest Statement is not filed by 1-18-2022 (21 days after filing closing date);  
**PENALTY:** Candidate will be **disqualified as a candidate** and his/her name will be removed from the ballot.

NOTE: If the political subdivision has a conflict of interest ordinance on file with the MEC:

- And the above filing deadlines are not met; penalties (if any) are assessed by the political subdivision according to its ordinance.
- Candidate must also file a copy of his or her PFD with the governing body/subdivision.

### Part Three: Acknowledgement (completed by candidate & witnessed by election official)

I, DANIEL SWINEY  
(Print name) hereby acknowledge that I have received:

- DJS (initial) **Notice to Candidate**, (written notice of candidate's obligation to file a PFD/Financial Interest Statement, including the consequences for failure to file on time); and  
DJS (initial) **Guide to Ethics Law - A Plain English Summary**, (regarding laws governing candidates for election to office in Missouri) and I hereby acknowledge the authority of the Missouri Ethics Commission, or the political subdivision for which I am filing, in enforcing said laws.

Daniel Swiney  
Signature of Candidate

dswiney56@gmail.com  
Candidate's Email Address (Optional)

Tara Strain  
Signature of Election Official (Witness)

12-13-21  
Date



Missouri Department of Revenue  
**Candidate's Affidavit of Tax Payments  
 and Bonding Requirements**

<b>Candidate Information</b>	First Name <b>DANIEL</b>		Middle Name <b>JAMES</b>		Last Name <b>SWINEY</b>	
	Social Security Number		County of Residence <b>Boone</b>		Telephone Number* <b>(573) 682-5259</b>	
	Street Address* <b>9500 E SWINEY LN</b>		City <b>Centralia</b>		State <b>MO</b>	Zip Code <b>65240</b>
	Elected Office Candidate is Seeking		E-mail Address <b>dswiney56@gmail.com</b>			
	* Please update the Department should any information change					

<b>Signature</b>	Declaration under <b>115.306, RSMo</b> : I hereby declare under penalties of perjury that I am not currently aware of any delinquency in the filing or payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence, as stated on my declaration of candidacy, or that I am not a past or present corporate officer of any fee office that owes any taxes to the state, other than those taxes which may be in dispute. I declare under penalties of perjury that I am not aware of any information that would prohibit me from fulfilling any bonding requirements for the office for which I am filing.	
	Signature <i>Daniel Swiney</i>	Date (MM/DD/YYYY) <b>12/13/2021</b>

<b>Notary Information</b>	Embossed or black ink rubber stamp seal	Subscribed and sworn before me, this <b>13<sup>th</sup></b> day of <b>December</b> year <b>2021</b>		
	<b>TARA STRAIN          NOTARY PUBLIC - NOTARY SEAL          STATE OF MISSOURI          MY COMMISSION EXPIRES AUGUST 26, 2025          BOONE COUNTY          COMMISSION #13519494</b>	State <b>MO</b>	County (or City of St. Louis) <b>Boone</b>	My Commission Expires (MM/DD/YYYY) <b>08/26/2025</b>
		Notary Public Signature <i>Tara Strain</i>		
		Notary Public Name (Typed or Printed) <b>Tara Strain</b>		

Please review 115.306, RSMo. A failure to comply may disqualify you from the ballot. Upon request by the Department of Revenue, the candidate shall provide a copy of tax receipts for the candidate's personal property, municipal, and real property taxes, and any other information necessary to demonstrate compliance with 115.306, RSMo.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI  
County of Boone

} ea.

January Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Purchasing's request to use Contract CC220604001 for Ammunition established by the State of Missouri Office of Administration with Gulf States Distributors, Inc. of Montgomery, Alabama as a Cooperative Contract. The contract is intended for purchases made by the Boone County Sheriff's Office.

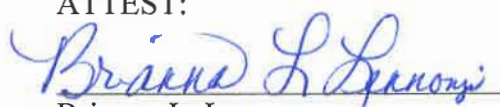
The contract period runs January 20, 2022 – November 18, 2022.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

  
 Daniel K. Atwill  
 Presiding Commissioner

  
 Justin Aldred  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: January 13, 2022  
RE: Cooperative Contract CC220604001– State of Missouri Office of Administration  
contract for Ammunition with Gulf States Distributors, Inc.- Term & Supply

Purchasing requests permission to use contract CC220604001 for Ammunition established by the State of Missouri Office of Administration with Gulf States Distributors, Inc. of Montgomery, Alabama as a cooperative contract. The contract is intended for purchases made by the Boone County Sheriff's Office.

The contract period runs January 20, 2022 through November 18, 2022.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

/lp

c: Contract File

**PURCHASE AGREEMENT**  
**for**  
**AMMUNITION – TERM & SUPPLY**

**THIS AGREEMENT** dated the 25th day of January 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Gulf States Distributors, Inc.**, herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Ammunition** in compliance with all bid specifications and any addenda issued for the **State of Missouri Contract CC220604001** and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Contract CC220604001, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.
2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with Ammunition consistent with the award terms of contract CC220604001 as priced in **Attachment One** and **Attachment Two** to this Purchase Agreement.
3. **Contract Period** - The contract period shall start **January 20, 2022 through November 18, 2022**. One (1) one-year renewal option is available after this initial contract period.
4. **Purchase Order** - The County will issue a Purchase Order for any order placed from this contract.
5. **Warranty** - The manufacturer's warranty shall be provided that shall commence after the County's acceptance of the ammunition.
6. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff's Office at 2121 County Drive, Columbia, Missouri, 65202. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
8. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:
  - a. County may terminate this agreement due to material breach of any term or

- condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**GULF STATES DISTRIBUTORS, INC.**

**BOONE COUNTY, MISSOURI**

by DocuSigned by:  
Tommy Trannell  
F49F87F2E8D9418...

by: Boone County Commission

title Vice President

DocuSigned by:  
Daniel K. Atwill  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
[Signature]  
County Counselor

DocuSigned by:  
Brianna L. Jensen  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1251-23200: \$17,500  
1255-23200: \$750  
2901-23200: \$18,000

DocuSigned by:  
[Signature]  
Signature

1/14/2022

Date

Appropriation Account

33 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Request for Bid 46-07DEC21 for Janitorial Supplies Term & Supply for Boone County - Interboro Packaging.

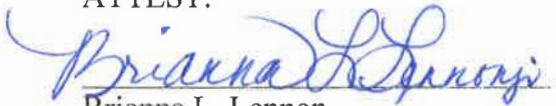
The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply Contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

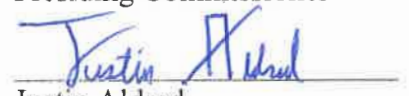
- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

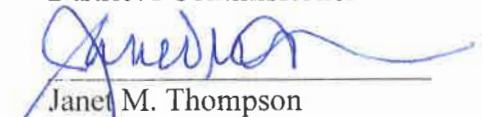
Done this 25<sup>th</sup> day of January 2022.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Liz Palazzolo**  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: January 20, 2022  
RE: RFB 46-07DEC21 – Janitorial Supplies – Term & Supply

Request for Bid 46-07DEC21 solicited bids for Janitorial Supplies for the Facilities Maintenance Department, the Road and Bridge Department, and the Sheriff's Office. Five bids and two "No Bids" were received.

The contract for Janitorial Supplies will be awarded to all four responsive bidders for items bid in rank order of primary, secondary and tertiary based on lowest, next low, and third low pricing for each specific item bid. Multiple awards of contracts will give the County greater access to needed janitorial products given market constrictions still seen because of the on-going pandemic.

Awards of contract have been prepared to Smith Paper and Janitorial Supply of Eldon, Missouri; Royal Papers of St. Louis, Missouri, Interboro Packaging Corporation of Montgomery, New York; and Pyramid School Products of Tampa Florida. Specific award details follow:

### **Smith Paper and Janitorial Supply:**

Primary (First Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.46, 4.10.47, 4.10.48, 4.0.52, 4.10.55, 4.10.56, 4.10.57 (Georgia Pacific brand only), 4.10.58, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33, 4.10.34, 4.10.35, 4.10.39, 4.10.44, 4.10.45, 4.10.49, 4.10.51, 4.10.53, 4.10.54, and 4.10.59.



Tertiary (Third Choice) Contractor for the Following Items: 4.10.16, 4.10.42, 4.10.43, and 4.10.50.

**Royal Papers:**

Primary (First Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33 (both options), 4.10.34, 4.10.35 (all three options), 4.10.43, 4.10.44, 4.10.45, 4.10.50, 4.10.53, 4.10.54, 4.10.59 and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.42, 4.10.46, 4.10.47, 4.10.55, 4.10.56, 4.10.57 and 4.10.58.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.39, 4.10.44, 4.10.45, 4.10.48, 4.10.49, 4.10.51, and 4.10.52.

**Interboro Packaging Corporation:**

Primary (First Choice) Contractor for the Following Item: 4.10.39 (INT-3037 Reg - alternate priced at \$21.34/case), and 4.10.60

Secondary (Second Choice) Contractor for the Following Items: 4.10.38 - only alternate #2 (Pitt/IBS priced at \$24.34 per case and alternate #3 Pitt/IBS priced at \$16.48 per case; and 4.10.39 (INT-3037-Med priced at \$25.34/case).

Tertiary (Third Choice) Contractor for the Following Items: 4.10.40, 4.10.46, and 4.10.47

**Pyramid School Products:**

Primary (First Choice) Contractor for the Following Items: 4.10.42, 4.10.44, 4.10.45, 4.10.49, 4.10.51, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.43, 4.10.48, 4.10.50, and 4.10.52.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.55 and 4.10.56.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Attachments: Cost Evaluation & File Memo

/lp

cc: File

Interboro P.K.S.

Cost Evaluation

46-09 Dec 21

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply										
Bidders:		INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
4 10 1	3-Phase Cleaner - Quart size spray bottle 12/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 2	6-greater Cleaner - Refill - Gallon 4 bottles per case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 3	All Purpose Cleaner - Quart-size Spray Bottle - Ready-to-Use, No Dilution Required 12/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 4	All Purpose Cleaner - Gallon Refill - Ready-to-Use, No Dilution Required 4/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 5	All Purpose Cleaner - surfactant using hydrogen peroxide formulated to quickly remove everyday soil including greasy residues - effectively cleans multiple surfaces - 1 Gallon size 4 case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 6	Vinegar, white, minimum 5% acidity - 1 Gallon size 4/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 7	Disinfectant Cleaner - Spray Bottle - Quart-size - Ready-to-Use, No Dilution Required 12/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 8	Disinfectant Cleaner - Gallon Refill - Ready-to-Use, No Dilution Required 4/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 9	Pine Sol, Ready-to-Use General purpose cleaner/disinfectant, No Dilution Required - Pine and Lemon Scent 144-oz plastic bottle 3/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 10	Powdered Cleanser, cleans and deodorizes, can be used on several surfaces without scratching - e.g., porcelain, stainless steel, fiberglass, marble, glazed ceramic tile, etc. - Pine scent 21-oz can - 24/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 11	Toilet Bowl Cleaner- Acid, Ready-to-Use Squeeze Quart Bottle, No Dilution Required 12/case	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:			INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation		QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
4.10.13	Toilet Bowl Cleaner - Non-Acid, Ready to Use Squeeze-Quart Bottle, No Dilution Required 12/case	9	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.14	Bathroom Cleaner - Spray Bottle - Quaternary - Ready to Use, No Dilution Required - Removes tough soap scum and hard water stains, non-abrasive, no rinsing or scrubbing, EPA registered, hospital grade disinfectant 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.14	Disinfectant Spray Bottle - 55.9 oz aerosol spray can - quaternary spray disinfectant, formulated to kill cold and flu viruses 12 per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.15	Urinal Screen - Deodorizer, VOC compliant, Mango Scent 12/box - 6 boxes/case	9	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.16	Urinal Screen - Deodorizer, VOC compliant, Cotton Blossom 12/box - 6 boxes/case	9	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.17	Urinal Mat - Disposable Deodorizer Mat, minimum 17.5" wide X 20.5" long, black, grips to floor, allows for end-user to see when mat needs to be replaced, clean scent 6/case	2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.18	Furniture Cleaner - 17 oz. aerosol spray can - Deep cleans, polishes wood surfaces, wax free, protectant - fresh lemon scent 12/case	2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.19	Air Freshener - Minimum 15 oz. aerosol spray can - effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula - various scents 12/case	10	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.20	Air Freshener - Minimum 5.3 oz. aerosol spray can - must fit standard-size metered aerosol dispenser, effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula - various scents 12 per case	3	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	
Bid Tabulation		QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
4.10.21	Glass Cleaner - trigger spray bottle, quart-size, ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 12 per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.22	Glass Cleaner - Ready-to-Use CRT and flexiglass cleaner - no ammonia, no solvent with anti-static component - for use on computer screens, plastic, stainless steel and all glass surfaces - quart bottle with trigger spray 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.23	Glass Cleaner - Gallon Refill ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 1/2qt case	5	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.24	Trigger spray bottle, plastic, quart (32 oz) 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.25	Trigger spray for 32oz. bottle with 9.88" tube, general purpose 24 per case	7	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.26	Stainless Steel Cleaner - Oil Based - 16 oz. aerosol can stainless steel and metal polish - heavy-duty cleaning agents and surfactants that deep cleans stainless steel surfaces, removes smudges & etc. and polishes/restores luster with minimum effort 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.27	Stainless Steel Cleaner - Water Based - 17.5 oz. aerosol can stainless steel and metal polish - deep cleans and polishes, restores original finish with no oily residue, leaves protective shield 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.28	Calcium, Lime & Rust Remover - Removes calcium and lime deposits - can be used on a variety of surfaces, i.e. stainless steel, porcelain, glass, chrome, fiberglass, etc. - 20 oz. bottle 12 bottles/case	7	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.29	Bleach - gallon, Minimum 5% Sodium Hypochlorite concentration 4/case	2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply										
Bidders:		INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
4 10 30	Carpet Stain-Remover/ Cleaner - Quart-size spray bottle, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 1.75 liter case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 31	Carpet Cleaner - Gallon Refill, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 4 per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 32	Carpet Cleaner - Gallon - provides fast penetrating formulation that emulsifies grease, oil, soil - for use with extractor - Unscented 4 per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 33	Floor Wax - Gallon - Coverage - up to 3,000 square feet per gallon, UL approved 4/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 34	Floor Stripper - Gallon - Powerful formulation that removes previous coatings of floor finish and wax - can be used with automatic scrubber 4 per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 35	Foam Soap - Must Plus Kurof Foam Dispenser #9942, 1,000 ml size, Sanitizing, Eco-responsible pouch 1,000 ml pouch 6 per case	39	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4 10 36	Hand Soap - Liquid Antibacterial - pH balanced and a antibacterial hand soap Gallon Refill 4/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS	
Hand Soap - O.G.A. plus Antimicrobial Foam Soap - germ killing in a luxurious, rich soap 1,000 ml refill - 8 pouches per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
Trash Bags/Can Liners - Roll, Clear, Low-Density, 7-10 Gallon, minimum .6 mil, Minimum Size 24"x23" or 24"x24" 25/carton - 50 cartons/case	1	\$ 37.94	\$ 37.34	\$ 42.94	\$ 42.94	\$ 49.38	\$ 49.38	\$ 56.79	\$ 56.79	\$ 186.45	
Trash Bags/Can Liners - Roll, Clear, Low-Density, 7-10 Gallon, minimum .6 mil, Minimum Size 24"x23" or 24"x24" 20/carton - 50 cartons/case	1	\$ 26.84	\$ 26.84	\$ 30.87	\$ 30.87	\$ 35.50	\$ 35.50	\$ 40.82	\$ 40.82	\$ 194.02	
Trash Bags/Can Liners - Roll, Clear, Low-Density, 7-10 Gallon, minimum .6 mil, Minimum Size 24"x23" or 24"x24" 20/carton - 50 cartons/case	1	\$ 24.34	\$ 24.34	\$ 27.99	\$ 27.99	\$ 32.19	\$ 32.19	\$ 37.02	\$ 37.02	\$ 121.54	
Trash Bags/Can Liners - Roll, Clear, Low-Density, 7-10 Gallon, minimum .6 mil, Minimum Size 24"x23" or 24"x24" 20/carton - 50 cartons/case	1	\$ 16.48	\$ 16.48	\$ 18.95	\$ 18.95	\$ 21.79	\$ 21.79	\$ 25.06	\$ 25.06	\$ 82.29	
Trash Bags/Can Liners - Roll, Clear, High-Density, 20-30 Gallon, minimum 10 mil, Minimum Size 35"x35", 25/carton - 20 cartons per case	46	\$ 25.34	\$ 1,163.64	\$ 29.14	\$ 1,340.49	\$ 33.51	\$ 1,541.56	\$ 38.54	\$ 1,772.79	\$ 5,920.48	
Trash Bags/Can Liners - Roll, Clear, High-Density, 20-30 Gallon, minimum 10 mil, Minimum Size 30"x30", 25/carton - 20 cartons per case	46	\$ 21.34	\$ 981.64	\$ 24.54	\$ 1,128.89	\$ 28.22	\$ 1,258.22	\$ 32.46	\$ 1,492.95	\$ 4,901.76	
Trash Bags/Can Liners - Roll, Black, Heavy Duty, 30 Gallon, minimum 1.05 mil, Minimum Size 30"x33", Tie Closure 25/carton	5	\$ 19.82	\$ 99.10	\$ 22.79	\$ 113.97	\$ 26.21	\$ 131.06	\$ 30.14	\$ 150.72	\$ 494.84	
Trash Bags/Can Liners - Outdoor - Roll, Black, Heavy Duty, 55 Gallon, minimum 3 mil, Minimum Size 35"x55", Tie Closure 120/carton	5	\$ 128.72	\$ 643.60	\$ 148.03	\$ 740.14	\$ 170.23	\$ 851.16	\$ 195.77	\$ 978.84	\$ 3,213.74	
Mop Head, Cut/End, Cotton, #16, white 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
Mop, Standard Loops, small, 5" mesh band, white 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	



RFB 46-07DEC21 - Janitorial Supplies - Term & Supply										
Bidders:		INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
1.10.49	Mop, Rayon Wet, 24" wide head, fanroll 12/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.10.45	Broom, Angle with handle - long-lasting plastic fiber bristles, angle cut - head easily detachable for cleaning, minimum 13" sweep	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
6.10.16	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil +/- 0.6 mil; finger thickness, 3.6 mil +/- 0.9 mil; length 9.25" +/- 0.25" - Medium 100 per box/ 10 boxes per case	7	\$ 47.00	\$ 329.00	\$ 54.05	\$ 378.35	\$ 62.16	\$ 435.10	\$ 71.48	\$ 500.37
6.10.47	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil +/- 0.6 mil; finger thickness, 3.6 mil +/- 0.9 mil; length 9.25" +/- 0.25" - Large/XL 100 per box/ 10 boxes per case	4	\$ 47.00	\$ 188.00	\$ 54.05	\$ 216.20	\$ 62.16	\$ 248.63	\$ 71.48	\$ 285.92
7.10.46	Latex (Neoprene) Glove, Flock-Lined, Seamless, Minimum 28 mil, 12" length - Medium 120 pairs/case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
7.10.49	Latex (Neoprene) Glove, Flock-Lined, Seamless, Minimum 28 mil, 12" length - Large/XL 120 pairs/case	2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
8.10.40	Jersey Knit Wrist Closure Work Gloves, Brown, One Size Fits Most, minimum 9-oz per pair 12 pairs/pack	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
9.10.11	Microfiber Cleaning Cloth, minimum 16"x16", general purpose cleaning, minimum 33 grams per cloth, can be consistently laundered, yellow or any color 1000 pieces per case	1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.10.54	toilet Bowl Brush, Spray, minimum 14" overall length, plastic fibers, round head 12/case	2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:			INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS	
2-10-53	Toilet Paper, 2-ply, minimum sheet size 4.25" X 3.25", minimum 350 sheets per roll, soft, absorbent, 100% recycled content, 80 rolls/case	72	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-54	Paper Towels, Kitchen, Roll, 2-ply, minimum 9" X 11" sheet, perforated, minimum 70 sheets per roll, white, 100% recycled content, 10 rolls/case	100	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-55	Multi-fold Towels, Natural, Minimum 9.225" X 5.5" 100% recycled content, 250/pack = 16 packs/case	57	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-56	Roll Paper, minimum 9" X 900", 2" core, 1-ply, white, 6 rolls/case	78	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-57	Roll Paper, must minimum fit and work in Georgia Pacific eMotion High Capacity Touchless Roll Towel Dispenser 10" X 900", 1.75" core, hard-wound, continuous sheet, white, 6 rolls/case	29	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-58	Roll Paper, 7.78" X 900", 1.75" core, hard-wound, continuous sheet, 1-ply, brown, 6 rolls/case	10	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-59	Vacuum Cleaner Bags for Windsor Sensor AP Vacuums, 10 bags/pack = 25 packs per case	4	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4-10-60	Firm: Fixed Discount off the current contractor catalog price or MSRP, whichever is less, for other janitorial supply items not specifically identified in the previous line items - Applied to \$250.00	1	50%	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 500.00	

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply										
Bidders:		INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION	INTERBORO PACKAGING CORPORATION
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
46-07-DEC-21-001	1st Renewal Option Percentage Price Adjustment	15%								
46-07-DEC-21-002	2nd Renewal Option Percentage Price Adjustment -	15%								
46-07-DEC-21-003	3rd Renewal Option Percentage Price Adjustment	15%								

8  
Interboro

46-09 Dec 21

Total\*

Cost -

Cost Evaluation

Original + all renewal  
optional prices for all

items - all bidders shown

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
	TOTALS	Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
Line Item						
4.10.1	De-greaser Cleaner – Quart-size spray bottle 12/case	\$ 122.12	\$ 135.71	No Bid	No Bid	\$ 122.12
4.10.2	De-greaser Cleaner – Refill - Gallon 4 bottles per case	\$ 129.84	\$ 133.14	No Bid	No Bid	\$ 129.84
4.10.3	All-Purpose Cleaner – Quart-size Spray Bottle - Ready-to-Use, No Dilution Required 12/case	\$ 122.12	\$ 94.97	No Bid	No Bid	\$ 94.97
4.10.4	All-Purpose Cleaner – Gallon Refill - Ready-to-Use, No Dilution Required 4/case	\$ 129.84	\$ 116.47	No Bid	No Bid	\$ 116.47
4.10.5	All-Purpose Cleaner – surfactant using hydrogen peroxide formulated to quickly remove everyday soil including greasy residues – effectively cleans multiple surfaces – 1 Gallon size 4 case	\$ 1,336.19	\$ 1,192.50	No Bid	No Bid	\$ 1,192.50
4.10.6	Vinegar, white, minimum 5% acidity – 1 Gallon size 4/case	\$ 216.19	\$ 102.58	No Bid	No Bid	\$ 102.58
4.10.7	Disinfectant Cleaner – Spray Bottle - Quart-size - Ready-to-Use, No Dilution Required 12/case	\$ 150.52	\$ 115.06	No Bid	No Bid	\$ 115.06
4.10.8	Disinfectant Cleaner – Gallon Refill - Ready-to-Use, No Dilution Required 4/case	\$ 198.22	\$ 174.09	No Bid	No Bid	\$ 174.09
4.10.9	Pine Sol, Ready-to-Use General purpose cleaner/disinfectant, No Dilution Required – Pine and Lemon Scent 144-oz. plastic bottle 3/case	\$ 2,489.98	\$ 2,390.13	No Bid	No Bid	\$ 2,390.13
4.10.10	Powdered Cleanser, cleans and deodorizes, can be used on several surfaces without scratching – e.g., porcelain, stainless steel, fiberglass, marble, glazed ceramic tile, etc. – Fine scent 21-oz. can – 24/case	\$ 366.07	\$ 309.88	No Bid	No Bid	\$ 309.88
4.10.11	Toilet Bowl Cleaner- Acid, Ready-to-Use Squeeze Quart Bottle, No Dilution Required 12/case	\$ 2,561.36	\$ 2,036.23	No Bid	No Bid	\$ 2,036.23
4.10.12	Toilet Bowl Cleaner- Non-Acid, Ready-to- Use Squeeze Quart Bottle, No Dilution Required 12/case	\$ 713.43	\$ 767.43	No Bid	No Bid	\$ 713.43
4.10.13	Bathroom Cleaner – Spray Bottle - Quart size - Ready to-Use, No Dilution Required – Removes tough soap scum and hard water stains, non-abrasive, no rinsing or scrubbing, EPA registered, hospital grade disinfectant 12/case	\$ 142.11	\$ 110.36	No Bid	No Bid	\$ 110.36
4.10.14	Disinfectant Spray Bottle – 16.5 oz. aerosol spray can - quaternary spray disinfectant, formulated to kill cold and flu viruses 12 per case	\$ 122.29	\$ 118.48	No Bid	\$ 171.01	\$ 118.48
4.10.15	Urinal Screen - Deodorizer, VOC compliant, Mango Scent 12/box - 6 boxes/case	\$ 5,223.35	\$ 5,516.28	No Bid	\$ 5,629.85	\$ 5,223.35
4.10.16	Urinal Screen - Deodorizer, VOC compliant, Cotton Blossom 12/box - 6 boxes/case	\$ 5,216.40	\$ 5,516.28	No Bid	\$ 5,629.85	\$ 5,216.40

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
	TOTALS	Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
Line Item						
4.10.17	Urinal Mat – Disposable Deodorizer Mat, minimum 17.5" wide X 20.5" long, black, grips to floor, allows for end-user to see when mat needs to be replaced, clean scent 6/case	\$ 366.58	\$ 273.55	No Bid	\$ 437.47	\$ 273.55
4.10.18	Furniture Cleaner – 17 oz. aerosol spray can – Deep cleans, polishes wood surfaces, wax-free protectant – fresh lemon scent 12/case	\$ 122.98	\$ 139.51	No Bid	\$ 187.65	\$ 122.98
4.10.19	Air Freshener – Minimum 15 oz. aerosol spray can – effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula – various scents 12/case	\$ 1,229.81	\$ 1,154.03	No Bid	\$ 1,676.76	\$ 1,154.03
4.10.20	Air Freshener – Metered – minimum 5.3 oz. aerosol spray, must fit standard size metered aerosol dispenser, effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula – various scents 12 per case	\$ 509.85	\$ 305.82	No Bid	\$ 390.06	\$ 305.82
4.10.21	Glass Cleaner – trigger spray bottle, quart size, ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 12 per case	\$ 80.99	\$ 94.97	No Bid	No Bid	\$ 80.99
4.10.22	Glass Cleaner – Ready-to-Use CRT and Plexiglass cleaner – no ammonia, no solvent with anti-static component – for use on computer screens, plastic, stainless steel and all glass surfaces – quart bottle with trigger spray 12/case	\$ 141.08	\$ 95.53	No Bid	No Bid	\$ 55.53
4.10.23	Glass Cleaner – Gallon Refill ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 4 /per case	\$ 575.44	\$ 425.28	No Bid	No Bid	\$ 425.28
4.10.24	Trigger spray bottle, plastic, quart (32-oz.) 12/case	\$ 49.42	\$ 61.55	No Bid	\$ 36.93	\$ 36.93
4.10.25	Trigger spray for 32-oz. bottle with 9.38" tube, general purpose 24 per case	\$ 158.54	\$ 264.66	No Bid	\$ 180.25	\$ 158.54
4.10.26	Stainless Steel Cleaner - Oil Based- 16 oz. aerosol can stainless steel and metal polish – heavy-duty cleaning agents and surfactants that deep cleans stainless steel surfaces, removes smudges & etc. and polishes/restores luster with minimum effort 12/case	\$ 196.67	\$ 213.37	No Bid	\$ 156.20	\$ 156.20
4.10.27	Stainless Steel Cleaner – Water Based – 17.5 oz. aerosol can stainless steel and metal polish – deep cleans and polishes, restores original finish with no oily residue, leaves protective shield 12/case	\$ 187.75	\$ 170.54	No Bid	\$ 229.43	\$ 170.54
4.10.28	Calcium, Lime & Rust Remover Removes calcium and lime deposits – can be used on a variety of surfaces, e.g., stainless steel, porcelain, glass, chrome, fiberglass, etc. – 28 oz. bottle 12 bottles/case	\$ 299.24	No Bid	No Bid	No Bid	\$ 299.24
4.10.29	Bleach, gallon, Minimum 5% Sodium Hypochlorite concentration 4/ case	\$ 72.75	\$ 70.52	No Bid	No Bid	\$ 70.52

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
	TOTALS	Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
Line Item						
4.10.30	Carpet Stain-Remover/ Cleaner – Quart-size spray bottle, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 17/case	\$ 115.99	\$ 97.24	No Bid	No Bid	\$ 97.24
4.10.31	Carpet Cleaner – Gallon Refill, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 4 per case	\$ 121.05	\$ 106.64	No Bid	No Bid	\$ 106.64
4.10.32	Carpet Cleaner – Gallon – provides fast penetrating formulation that emulsifies grease, oil, soil – for use with extractor - Unscented 4 per case	\$ 217.78	\$ 127.37	No Bid	No Bid	\$ 127.37
4.10.33	Floor Wax – Gallon – Coverage – up to 3,000 square feet per gallon, UL-approved 4/case	\$ 215.98	\$ 201.10	No Bid	No Bid	
4.10.33 ALT			\$ 189.13			\$ 189.13
4.10.34	Floor Stripper– Gallon - Powerful formulation that removes previous coatings of floor finish and wax – can be used with automatic scrubber 4 per case	\$ 180.37	\$ 152.80	No Bid	No Bid	\$ 152.80
4.10.35	Foam Soap – Must Fit Kutol Foam Dispenser #9942, 1,000 ml size, Sanitizing, Eco-responsible pouch 1,000 ml pouch 6 per case	\$ 8,550.26	\$ 7,301.19	No Bid	No Bid	
4.10.35 ALT1			\$ 7,001.14			
4.10.35 ALT2			\$ 5,400.88			\$ 5,400.88
4.10.36	Hand Soap – Liquid Antibacterial – pH balanced and antibacterial hand soap Gallon Refill 4/case	\$ 134.43	\$ 142.72	No Bid	\$ 250.24	\$ 134.43
4.10.37	Hand Soap – D.G.A. plus Antimicrobial Foam Soap – germ killing in a luxurious, rich soap 1,000 ml refill – 6 pouches per case	\$ 150.95	\$ 187.21	No Bid	No Bid	\$ 150.95
4.10.38	Trash Bags/Can Liners – Roll, Clear, Low-Density, 7-10 Gallon, minimum .6 mil, Minimum Size 24"x23" or 24"x24" 20/carton – 50 cartons/case	\$ 80.21	\$ 134.64	\$ 186.45	No Bid	\$ 80.21
4.10.38 ALT1				\$ 134.02		
4.10.38 ALT2				\$ 121.54		
4.10.38 ALT3				\$ 82.29		
4.10.39	Trash Bags/Can Liners – Roll, Clear, High-Density, 20-30 Gallon, minimum 10 mic, Minimum Size 30"x36" 25/carton; 20 cartons per case	\$ 5,592.79	\$ 6,281.79	\$ 5,820.48	No Bid	
4.10.39 ALT				\$ 4,901.70		\$ 4,901.70

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
		Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
TOTALS						
Line Item						
4.10.40	Trash Bags/Can Liners - Roll, Black, Heavy Duty, 30 Gallon, minimum 1.05 mil, Minimum Size 30"X33", Tie Closure 90/carton	\$ 250.94	\$ 413.53	\$ 494.84	No Bid	\$ 250.94
4.10.41	Trash Bags/Can Liners - Outdoor - Roll, Black, Heavy Duty, 55 Gallon, minimum 3 mil, Minimum Size 35"X56", Tie Closure 120/carton	NR	NR	\$ 3,213.74	No Bid	\$ 3,213.74
4.10.42	Mop Head, Cut-End, Cotton, #16, white 12/case	\$ 214.13	\$ 127.71	No Bid	\$ 129.92	\$ 129.92
4.10.43	Mop, Standard Loop, - small, 5" mesh band, white 12/case	\$ 203.32	\$ 161.56	No Bid	\$ 187.13	\$ 161.56
4.10.44	Mop, Rayon Wet, 24", wide head, fantasia 12/case	\$ 307.82	\$ 341.59	No Bid	\$ 306.04	\$ 306.04
4.10.45	Broom, Angle with handle - long-lasting plastic fiber bristles, angle cut - head easily detachable for cleaning, minimum 13" sweep 6/case	\$ 159.31	\$ 162.33	No Bid	\$ 156.15	\$ 156.15
4.10.46	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil, +/- 0.8 mil; finger thickness, 3.6 mil +/- 0.8 mil; length 9.25" +/- 0.25" - Medium 100 per box/ 10 boxed per case	\$ 1,077.96	\$ 1,121.98	\$ 1,642.82	\$ 2,186.83	\$ 1,077.96
4.10.47	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil, +/- 0.8 mil; finger thickness, 3.6 mil +/- 0.8 mil; length 9.25" +/- 0.25" - Large/XL 100 per box/ 10 boxed per case	\$ 615.98	\$ 641.13	\$ 938.75	\$ 1,249.62	\$ 615.98



RF8 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
		Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
TOTALS						
Line Item						
4.10.48	Latex (Neoprene) Glove, Flock-Lined, Seamless, Minimum 28 mil, 12" length - Medium 120 pairs/case	\$ 730.93	\$ 851.42	No Bid	\$ 781.27	\$ 730.93
4.10.49	Latex (Neoprene) Glove, Flock-Lined, Seamless, Minimum 28 mil, 12" length - Large/XL 120 pairs/case	\$ 1,616.29	\$ 1,702.84	No Bid	\$ 1,562.54	\$ 1,562.54
4.10.50	Jersey Knit Wrist Clute Work Gloves, Brown, One Size Fits Most, minimum 9-oz per pair 12 pairs/pack	\$ 154.42	\$ 64.11	No Bid	\$ 104.10	\$ 64.11
4.10.51	Microfiber Cleaning Cloths, minimum 16"X16", general purpose cleaning, minimum 33 grams per cloth, can be extensively laundered, yellow or any color 12/pack - 20 packs/case	\$ 761.82	\$ 964.26	No Bid	\$ 600.82	\$ 600.82
4.10.52	Toilet Bowl Brush, Spiral, minimum 14" overall length, plastic fibers, round head 12/case	\$ 160.60	\$ 323.13	No Bid	\$ 173.99	\$ 160.60
4.10.53	Toilet Paper, 2-ply, minimum sheet size 4.25" X 3.25", minimum 550 sheets per roll, soft, absorbent, 100% recycled content 80 rolls/case	\$ 12,307.49	\$ 11,509.57	No Bid	No Bid	\$ 11,509.57
4.10.54	Paper Towels, Kitchen, Roll, 2-ply, minimum 8" X 11" sheet, perforated, minimum 70 sheets per roll, white, 100% recycled content 30 rolls/case	\$ 10,050.35	\$ 7,719.21	No Bid	No Bid	\$ 7,719.21
4.10.55	Multi-fold Towels, Natural, Minimum 9.125"X9.5" 100% recycled content 250/pack - 16 packs/case	\$ 3,980.50	\$ 4,114.90	No Bid	\$ 5,942.62	\$ 3,980.50
4.10.56	Roll Paper, minimum 8" X 800', 2" core, 1-ply, white 6 rolls/case	\$ 8,290.96	\$ 10,044.97	No Bid	\$ 13,009.58	\$ 8,290.96
4.10.57	Roll Paper, must minimum fit and work in Georgia Pacific enMotion High Capacity Touchless Roll Towel Dispenser 10" X 800', 1.75" core, Hard-wound, continuous sheet, white 6 rolls/case	\$ 8,045.94	\$ 8,148.59	No Bid	No Bid	
4.10.57 All	Roll Paper, must minimum fit and work in Georgia Pacific enMotion High Capacity Touchless Roll Towel Dispenser 10" X 800', 1.75" core, Hard-wound, continuous sheet, white 6 rolls/case	\$ 6,568.11				\$ 6,568.11
4.10.58	Roll Paper, 7.78" X 800', 1.75" core, Hard-wound, continuous sheet, 1-ply, brown 6 rolls/case	\$ 878.49	\$ 935.19	No Bid	No Bid	\$ 878.49
4.10.59	Vacuum Cleaner Bags for Windsor Sensor XP Vacuums 10 bags/pack - 25 packs per case	\$ 111.53	\$ 51.50	No Bid	No Bid	\$ 51.50
4.10.60	Firm, Fixed Discount off the current contractor catalog price or MSRP, whichever is less, for other Janitorial supply items not specifically identified in the previous line items.	\$ 850.00	\$ 900.00	\$ 500.00	\$ 800.00	

5  
end  
Totals

**PURCHASE AGREEMENT  
FOR  
JANITORIAL SUPPLIES - TERM & SUPPLY**

**THIS AGREEMENT** dated the 25th day of January 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Interboro Packaging Corporation** herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Janitorial Supplies – Term & Supply**, County of Boone Request for Bid, bid number **46-07DEC21** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions and Evaluation, the un-executed Vendor Response and Pricing Pages, Debarment Certification, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **November 30, 2021**, executed by **Frady Fried** on behalf of the Contractor, and the e-mail clarifications dated **01/01/2022, 12/31/2021, and 12/29/2021** and from **Abraham Jeremias** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the Request for Bid including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions and Evaluation, the un-executed Vendor Response and Pricing Pages, Debarment Certification, and Boone County's Standard Terms and Conditions, shall prevail and control over the Contractor's bid response.

**2. Contract Period** – The contract period shall be **February 01, 2022 through January 30, 2023**. The County shall have the option to renew the contract for three (3) one-year periods subsequent to the initial contract period, with an option to renew on a month-to-month basis thereafter.

**3. Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Janitorial Supplies on an as needed, if needed basis as required in the RFB specifications and in conformity with the contract documents for the prices set forth in the Contractor's proposal response, as needed and as ordered by the County:

Primary (First Choice) Contractor for the Following Item: 4.10.39 (INT-3037 Reg - alternate priced at \$21.34/case), and 4.10.60

Secondary (Second Choice) Contractor for the Following Items: 4.10.38 - only alternate #2 (Pitt/IBS priced at \$24.34 per case and alternate #3 Pitt/IBS priced at \$16.48 per case; and 4.10.39 (INT-3037-Med priced at \$25.34/case).

Tertiary (Third Choice) Contractor for the Following Items: 4.10.40, 4.10.46, and 4.10.47

**4. Billing and Payment** - All billing shall be invoiced to the ordering Boone County office in compliance with paragraph 2.2.6 and its sub-paragraphs in RFB 46-07DEC21. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**5. Delivery** – The Contractor agrees to deliver ordered items to the Boone County ordering office within 15 calendar days ARO or as otherwise indicated in paragraph 4.11.5 of the contract. All deliveries are FOB Destination, Freight Prepaid and Allowed.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other proposal or proposal specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the ordering Boone County office using the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**INTERBORO PACKAGING CORPORATION**

**BOONE COUNTY, MISSOURI**

DocuSigned by:  
by Abraham Jeremias  
9CC22720D87D40E...  
title VP

by: Boone County Commission

DocuSigned by:  
Daniel K. Atwill  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
[Signature]  
County Counselor

DocuSigned by:  
Brianna L. Jenson  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

6101/23031; 2705/23031; 2040/23036; 1255/23025: Term & Supply

DocuSigned by: <u>[Signature]</u> Signature	1/19/2022 Date	Appropriation
Account		

34-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 22

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Request for Bid 46-07DEC21 solicited bids for Janitorial Supplies -Term & Supply for Boone County - Royal Lab.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Jane M. Thompson*

Jane M. Thompson  
District II Commissioner

# Boone County Purchasing

Liz Palazzolo  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: January 20, 2022  
RE: RFB 46-07DEC21 – Janitorial Supplies – Term & Supply

Request for Bid 46-07DEC21 solicited bids for Janitorial Supplies for the Facilities Maintenance Department, the Road and Bridge Department, and the Sheriff's Office. Five bids and two "No Bids" were received.

The contract for Janitorial Supplies will be awarded to all four responsive bidders for items bid in rank order of primary, secondary and tertiary based on lowest, next low, and third low pricing for each specific item bid. Multiple awards of contracts will give the County greater access to needed janitorial products given market constrictions still seen because of the on-going pandemic.

Awards of contract have been prepared to Smith Paper and Janitorial Supply of Eldon, Missouri; Royal Papers of St. Louis, Missouri, Interboro Packaging Corporation of Montgomery, New York; and Pyramid School Products of Tampa Florida. Specific award details follow:

### **Smith Paper and Janitorial Supply:**

Primary (First Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.46, 4.10.47, 4.10.48, 4.0.52, 4.10.55, 4.10.56, 4.10.57 (Georgia Pacific brand only), 4.10.58, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33, 4.10.34, 4.10.35, 4.10.39, 4.10.44, 4.10.45, 4.10.49, 4.10.51, 4.10.53, 4.10.54, and 4.10.59.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.16, 4.10.42, 4.10.43, and 4.10.50.

**Royal Papers:**

Primary (First Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33 (both options), 4.10.34, 4.10.35 (all three options), 4.10.43, 4.10.44, 4.10.45, 4.10.50, 4.10.53, 4.10.54, 4.10.59 and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.42, 4.10.46, 4.10.47, 4.10.55, 4.10.56, 4.10.57 and 4.10.58.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.39, 4.10.44, 4.10.45, 4.10.48, 4.10.49, 4.10.51, and 4.10.52.

**Interboro Packaging Corporation:**

Primary (First Choice) Contractor for the Following Item: 4.10.39 (INT-3037 Reg - alternate priced at \$21.34/case), and 4.10.60

Secondary (Second Choice) Contractor for the Following Items: 4.10.38 - only alternate #2 (Pitt/IBS priced at \$24.34 per case and alternate #3 Pitt/IBS priced at \$16.48 per case; and 4.10.39 (INT-3037-Med priced at \$25.34/case).

Tertiary (Third Choice) Contractor for the Following Items: 4.10.40, 4.10.46, and 4.10.47

**Pyramid School Products:**

Primary (First Choice) Contractor for the Following Items: 4.10.42, 4.10.44, 4.10.45, 4.10.49, 4.10.51, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.43, 4.10.48, 4.10.50, and 4.10.52.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.55 and 4.10.56.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Attachments: Cost Evaluation & File Memo

/lp

cc: File



Royal Lab

Cost Evaluation

46-09 Dec 21

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period 7% 7%	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period 3% 3%	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period 0% 0%	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS	
4101	De-greaser Cleaner - Quart size spray bottle 12/case	1	\$ 31.75	\$ 31.75	\$ 33.97	\$ 33.97	\$ 34.99	\$ 34.99	\$ 34.99	\$ 135.71	
4102	De-greaser Cleaner - Refill - Gallon 4 bottles per case	1	\$ 31.15	\$ 31.15	\$ 33.33	\$ 33.33	\$ 34.33	\$ 34.33	\$ 34.33	\$ 133.14	
4103	All Purpose Cleaner - Quart size Spray Bottle - Ready-to-Use, No Dilution Required 12/case	1	\$ 23.22	\$ 22.22	\$ 23.78	\$ 23.78	\$ 24.49	\$ 24.49	\$ 24.49	\$ 94.97	
4104	All Purpose Cleaner - Gallon Refill - Ready-to-Use, No Dilution Required 4/case	1	\$ 27.25	\$ 27.25	\$ 29.16	\$ 29.16	\$ 30.03	\$ 30.03	\$ 30.03	\$ 116.47	
4105	All Purpose Cleaner - surfactant using hydrogen peroxide formulated to quickly remove everyday soil including greasy residues - effectively cleans multiple surfaces - 1 Gallon size 4 case	5	\$ 55.80	\$ 279.00	\$ 59.71	\$ 298.53	\$ 61.50	\$ 307.49	\$ 61.50	\$ 1,192.30	
4106	Vinegar, white, minimum 5% acidity - 1 Gallon size 4/case	4	\$ 6.00	\$ 24.00	\$ 6.42	\$ 25.68	\$ 6.61	\$ 26.45	\$ 6.61	\$ 107.58	
4107	Disinfectant Cleaner - Spray Bottle - Quart size - Ready-to-Use, No Dilution Required 12/case	1	\$ 26.92	\$ 26.92	\$ 28.00	\$ 28.00	\$ 29.67	\$ 29.67	\$ 29.67	\$ 115.06	
4108	Disinfectant Cleaner - Gallon Refill - Ready-to-Use, No Dilution Required 4/case	1	\$ 40.73	\$ 40.73	\$ 43.58	\$ 43.58	\$ 44.89	\$ 44.89	\$ 44.89	\$ 174.03	
4109	Pine Scent, Ready-to-Use General purpose Cleaner/Disinfectant, No Dilution Required - Pine and Lemon Scent 144 oz. plastic bottle 3/case	16	\$ 34.95	\$ 559.20	\$ 37.40	\$ 598.34	\$ 38.52	\$ 616.29	\$ 38.52	\$ 2,490.12	
4110	Powdered Cleanser, cleans and deodorizes, can be used on several surfaces without scratching - e.g., porcelain, stainless steel, fiberglass, marble, glazed ceramic tile, etc. - Pine Scent 21 oz. can - 24/case	2	\$ 36.25	\$ 72.50	\$ 38.79	\$ 77.58	\$ 39.95	\$ 79.90	\$ 39.95	\$ 209.81	
4111	Toilet Bowl Cleaner - Acid, Ready-to-Use Squeeze Quart Bottle, No Dilution Required 12/case	24	\$ 19.85	\$ 476.40	\$ 21.24	\$ 509.75	\$ 21.88	\$ 525.04	\$ 21.88	\$ 2,035.25	

RF# 46-07DEC21 - Janitorial Supplies - Term & Supply																			
Bidders:		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS	
Bid Tabulation		QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS						
4.10.13	toilet Bowl Cleaner- Non-Acid, Ready-to-Use Squeeze Quart Bottle, No Dilution Required 12/case	9	\$ 19.55	\$ 179.55	\$ 21.35	\$ 192.12	\$ 21.99	\$ 197.88	\$ 21.99	\$ 197.88	\$ 21.99	\$ 197.88	\$	767.43					
4.10.15	Bathroom Cleaner - Spray Bottle - Quart-size - Ready-to-Use, No Dilution Required - Removes tough soap scum and hard water stains, non-abrasive, no rinsing or scrubbing, EPA registered, hospital grade disinfectant 12/case	1	\$ 25.82	\$ 25.82	\$ 27.63	\$ 27.63	\$ 28.46	\$ 28.46	\$ 28.46	\$ 28.46	\$ 28.46	\$ 28.46	\$	110.36					
4.10.15	Disinfectant Spray Bottle - 16.5 oz. aerosol spray can - Quaternary spray disinfectant, formulated to kill cold and flu viruses 12 per case	1	\$ 27.72	\$ 27.72	\$ 29.66	\$ 29.66	\$ 30.55	\$ 30.55	\$ 30.55	\$ 30.55	\$ 30.55	\$ 30.55	\$	118.48					
4.10.15	Urinal Screen - Deodorizer, VOC compliant, Mango Scent 12/box = 6 boxes/case	9	\$ 143.40	\$ 1,290.60	\$ 153.44	\$ 1,380.94	\$ 158.04	\$ 1,422.37	\$ 158.04	\$ 1,422.37	\$ 158.04	\$ 1,422.37	\$	5,516.28					
4.10.16	Urinal Screen - Deodorizer, VOC compliant, Cotton Blossom 12/box = 6 boxes/case	9	\$ 143.40	\$ 1,290.60	\$ 153.44	\$ 1,380.94	\$ 158.04	\$ 1,422.37	\$ 158.04	\$ 1,422.37	\$ 158.04	\$ 1,422.37	\$	5,516.28					
4.10.17	Urinal Mat - Disposable Deodorizer Mat, minimum 17 5/8" wide X 20 5/8" long, black, grips to floor, allows for end-user to see when mat needs to be replaced, clean scent 5/case	2	\$ 32.00	\$ 64.00	\$ 34.24	\$ 68.48	\$ 35.27	\$ 70.53	\$ 35.27	\$ 70.53	\$ 35.27	\$ 70.53	\$	273.55					
4.10.18	Furniture Cleaner - 17 oz. aerosol spray can - Deep cleans, polishes wood surfaces, wax-free protectant - fresh lemon scent 12/case	1	\$ 32.64	\$ 32.64	\$ 34.92	\$ 34.92	\$ 35.97	\$ 35.97	\$ 35.97	\$ 35.97	\$ 35.97	\$ 35.97	\$	145.51					
4.10.19	Air Freshener - Minimum 15 oz. aerosol spray can - effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula - various scents 12/case	10	\$ 27.00	\$ 270.00	\$ 28.89	\$ 288.90	\$ 29.76	\$ 297.57	\$ 29.76	\$ 297.57	\$ 29.76	\$ 297.57	\$	1,154.07					
4.10.20	Air Freshener - Metered - minimum 5.3 oz. aerosol spray can, must fit standard-size metered aerosol dispenser, effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula - various scents 12 per case	1	\$ 23.85	\$ 23.85	\$ 25.52	\$ 25.52	\$ 26.29	\$ 26.29	\$ 26.29	\$ 26.29	\$ 26.29	\$ 26.29	\$	205.82					

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS
	Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
4.10.21	Glass Cleaner - trigger spray bottle, quart-size, ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 12 per case	1	\$ 22.22	\$ 22.22	\$ 23.78	\$ 23.78	\$ 24.49	\$ 24.49	\$ 24.49	\$ 24.49	\$ 94.97
4.10.22	Glass Cleaner - Ready-to-Use, CRT and Plexiglass cleaner - no ammonia, no solvent with anti-static component - for use on computer screens, plastic, stainless steel and all glass surfaces - quart bottle with trigger spray 12/case	1	\$ 22.35	\$ 22.35	\$ 23.91	\$ 23.91	\$ 24.69	\$ 24.63	\$ 24.63	\$ 24.63	\$ 95.53
4.10.23	Glass Cleaner - Gallon Refill ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 4 gal/ case	5	\$ 19.00	\$ 99.50	\$ 21.29	\$ 106.47	\$ 21.93	\$ 109.66	\$ 21.93	\$ 109.65	\$ 425.26
4.10.24	Trigger spray bottle, plastic, quart (32 oz.) 12/case	1	\$ 14.40	\$ 14.40	\$ 15.41	\$ 15.41	\$ 15.87	\$ 15.87	\$ 15.87	\$ 15.87	\$ 63.55
4.10.25	Trigger spray for 32-oz. bottle with 9.88" tube, general purpose 24 per case	2	\$ 30.96	\$ 61.92	\$ 33.13	\$ 66.25	\$ 34.12	\$ 68.24	\$ 34.12	\$ 68.24	\$ 264.66
4.10.26	Stainless Steel Cleaner - Oil Based - 16 oz aerosol can stainless steel and metal polish - heavy-duty cleaning agents and surfactants that deep-cleans stainless steel surfaces, removes smudges & etc. and polishes/restores luster with minimum effort 12/case	1	\$ 49.92	\$ 49.92	\$ 53.41	\$ 53.41	\$ 55.02	\$ 55.02	\$ 55.02	\$ 55.02	\$ 213.37
4.10.27	Stainless Steel Cleaner - Water Based - 17.5 oz aerosol can stainless steel and metal polish - deep cleans and polishes, restores original finish with no oily residue, leaves protective shield 12/case	1	\$ 39.90	\$ 39.90	\$ 42.69	\$ 42.69	\$ 43.97	\$ 43.97	\$ 43.97	\$ 43.97	\$ 170.54
4.10.28	Calcium, Lime & Rust Remover Removes calcium and lime deposits - can be used on a variety of surfaces, e.g., stainless steel, porcelain, glass, chrome, fiberglass, etc. - 28 oz. bottle 12 bottles/case	2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.12.29	Bleach, gallon, Minimum 5% Sodium Hypochlorite concentration 4/ case	2	\$ 8.25	\$ 16.50	\$ 8.83	\$ 17.66	\$ 9.09	\$ 18.18	\$ 9.09	\$ 18.18	\$ 70.52

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	
Bid Tabulation		QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS
4 10 30	Carpet Stain-Remover/ Cleaner - Quart-size spray bottle, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 12/case	1	\$ 22.75	\$ 22.75	\$ 24.34	\$ 24.34	\$ 25.07	\$ 25.07	\$ 25.07	\$ 25.07	\$ 97.24
4 10 31	Carpet Cleaner - Gallon Refill, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 4 per case	1	\$ 24.95	\$ 24.95	\$ 26.70	\$ 26.70	\$ 27.50	\$ 27.50	\$ 27.50	\$ 27.50	\$ 106.54
4 10 32	Carpet Cleaner - Gallon - provides fast penetrating formulation that emulsifies grease, oil, soil - for use with extractor - Unscented 4 per case	1	\$ 29.80	\$ 29.80	\$ 31.89	\$ 31.89	\$ 32.84	\$ 32.84	\$ 32.84	\$ 32.84	\$ 127.37
4 10 33	Floor Wax - Gallon - Coverage - up to 2,000 square feet per gallon, UL-approved 4/case	1	\$ 47.05	\$ 47.05	\$ 50.34	\$ 50.34	\$ 51.85	\$ 51.85	\$ 51.85	\$ 51.85	\$ 201.10
4 10 34	Floor Wax - Gallon - Coverage - up to 2,000 square feet per gallon, UL-approved 4/case	1	\$ 44.25	\$ 44.25	\$ 47.35	\$ 47.35	\$ 48.77	\$ 48.77	\$ 48.77	\$ 48.77	\$ 189.19
4 10 35	Floor Stripper - Gallon - Powerful formulation that removes previous coatings of floor finish and wax - can be used with automatic scrubber 4 per case	1	\$ 35.75	\$ 35.75	\$ 38.25	\$ 38.25	\$ 39.40	\$ 39.40	\$ 39.40	\$ 39.40	\$ 152.80
4 10 36	Foam Soap - Must Fit Kuto! Foam Dispenser #9942, 1,000 ml size, Sanitizing, Eco responsible pouch 1,000 ml pouch 6 per case	39	\$ 43.80	\$ 1,708.20	\$ 46.87	\$ 1,827.77	\$ 48.27	\$ 1,882.61	\$ 48.27	\$ 1,892.61	\$ 7,301.19
4 10 37	Foam Soap - Must Fit Kuto! Foam Dispenser #9942, 1,000 ml size, Sanitizing, Eco responsible pouch 1,000 ml pouch 6 per case	39	\$ 42.00	\$ 1,638.00	\$ 44.94	\$ 1,752.66	\$ 46.29	\$ 1,805.74	\$ 46.29	\$ 1,805.74	\$ 7,001.14
4 10 38	Foam Soap - Must Fit Kuto! Foam Dispenser #9942, 1,000 ml size, Sanitizing, Eco responsible pouch 1,000 ml pouch 6 per case	39	\$ 32.40	\$ 1,263.60	\$ 34.67	\$ 1,352.05	\$ 35.71	\$ 1,392.61	\$ 35.71	\$ 1,392.61	\$ 5,400.50
4 10 39	Hand Soap - Liquid Antiseptic - gel Scented and antibacterial hand soap Gallon Refill 4/case	1	\$ 33.39	\$ 33.39	\$ 35.73	\$ 35.73	\$ 36.80	\$ 36.80	\$ 36.80	\$ 36.80	\$ 142.72

RFB A6-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS	
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	ROYAL PAPERS	
											GRAND TOTAL - ALL CONTRACT PERIODS
4 10 33	Hand Soap - D.G.A. plus Antimicrobial Foam Soap - germ killing, in a luxurious, rich soap 1,000 ml refill - 6 pouches per case	5	\$ 43.80	\$ 43.80	\$ 46.87	\$ 46.87	\$ 48.27	\$ 48.27	\$ 48.27	\$ 48.27	\$ 187.21
4 10 38	Trash Bags/Can Liners - Roll, Clear, Low-Density, 7-10 Gallon, minimum 6 mil, Minimum Size 24"X23" or 24"X24" 30/carton - 30 cartons/case	1	\$ 31.50	\$ 31.50	\$ 33.71	\$ 33.71	\$ 34.72	\$ 34.72	\$ 34.72	\$ 34.72	\$ 136.61
4 10 39	Trash Bags/Can Liners - Roll, Clear, High-Density, 20-30 Gallon, minimum 10 mil, Minimum Size 30"X36", 25/carton, 30 cartons per case	46	\$ 31.95	\$ 1,469.70	\$ 34.19	\$ 1,572.58	\$ 35.21	\$ 1,619.76	\$ 35.21	\$ 1,619.76	\$ 6,281.71
4 10 40	Trash Bags/Can Liners - Roll, Black, Heavy Duty, 30 Gallon, minimum 1.05 mil, Minimum Size 30"X33", Tie Closure 90/carton	5	\$ 19.35	\$ 96.75	\$ 20.70	\$ 103.52	\$ 21.33	\$ 106.63	\$ 21.33	\$ 106.63	\$ 413.53
4 10 41	Trash Bags/Can Liners - Outdoor - Roll, Black, Heavy Duty, 55 Gallon, minimum 3 mil, Minimum Size 35"X56", Tie Closure 220/carton	5	\$ 32.95	\$ 164.75	\$ 35.26	\$ 176.28	\$ 36.31	\$ 181.57	\$ 36.31	\$ 181.57	\$ 704.17
4 10 42	Mop Head, Cut-End, Cotton, #16, white 12/case	1	\$ 29.88	\$ 29.88	\$ 31.97	\$ 31.97	\$ 32.93	\$ 32.93	\$ 32.93	\$ 32.93	\$ 129.71
4 10 43	Mop, Standard Loop, - Small, 5" mesh band, white 12/case	1	\$ 37.80	\$ 37.80	\$ 40.45	\$ 40.45	\$ 41.66	\$ 41.66	\$ 41.66	\$ 41.66	\$ 161.56
4 10 44	Mop, Rayon Wex, 24", wide head, tan/tail 12/case	1	\$ 79.92	\$ 79.92	\$ 85.51	\$ 85.51	\$ 88.08	\$ 88.08	\$ 88.08	\$ 88.08	\$ 341.59

-NR-

RF# 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS	
Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	ROYAL PAPERS	
4 044	Broom, Angle with handle - long-lasting plastic fiber bristles, angle cut - head easily detachable for cleaning, minimum 13" swaeo 6/case	1	\$ 37.98	\$ 37.93	\$ 40.64	\$ 40.64	\$ 41.86	\$ 41.86	\$ 41.86	\$ 41.86	\$ 162.33
4 1146	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil, +/- 0.8 mil; finger thickness, 3.6 mil +/- 0.8 mil; length 9.25" +/- 0.25" - Medium 100 per box/ 10 boxed per case	7	\$ 37.50	\$ 262.50	\$ 40.13	\$ 280.98	\$ 41.33	\$ 289.30	\$ 41.33	\$ 289.30	\$ 1,121.98
4 1941	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil, +/- 0.8 mil; finger thickness, 3.6 mil +/- 0.8 mil; length 9.25" +/- 0.25" - Large/XL 100 per box/ 10 boxed per case	4	\$ 37.50	\$ 150.00	\$ 40.13	\$ 160.50	\$ 41.33	\$ 165.32	\$ 41.33	\$ 165.32	\$ 641.15
4 2018	Latex (Nitrprene) Glove, Hook-Lined, Seamless, Minimum 28 mil, 12" length - Medium 170 pairs/case	1	\$ 199.20	\$ 199.20	\$ 213.14	\$ 213.14	\$ 219.54	\$ 219.54	\$ 219.54	\$ 219.54	\$ 851.42
										GRAND TOTAL - ALL CONTRACT PERIODS	

RFB 46-070EC21 - Janitorial Supplies - Term & Supply																			
Bidders:		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS		ROYAL PAPERS	
Bid Tabulation		QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	GRAND TOTAL - ALL CONTRACT PERIODS						
4.10.49	Latex (Neoprene) Glove, Flock-Lined, Seam/less, Minimum 28 mil, 12" length - Large/XL 120 pairs/case	2	\$ 199.20	\$ 398.40	\$ 213.14	\$ 426.29	\$ 219.54	\$ 439.08	\$ 219.54	\$ 439.08	\$ 219.54	\$ 439.08	\$	1,702.34					
4.10.50	Jersey Knit Wrist Cloth Work Gloves, Brown, One Size Fits Most, minimum 9-oz per pair 12 pairs/pack	2	\$ 7.50	\$ 15.00	\$ 8.03	\$ 16.05	\$ 8.27	\$ 16.53	\$ 8.27	\$ 16.53	\$ 8.27	\$ 16.53	\$	64.11					
4.10.51	Microfiber Cleaning Cloths, minimum 10" x 10", general purpose cleaning, minimum 33 grams per cloth, can be rotationally laundered, yellow or any color 122 pieces - 30 packs/case	1	\$ 225.60	\$ 225.60	\$ 241.39	\$ 241.39	\$ 248.63	\$ 248.63	\$ 248.63	\$ 248.63	\$ 248.63	\$ 248.63	\$	964.26					
4.10.52	Toilet Bowl Brush, Spiral, minimum 14" overall length, plastic fibers, round head 12/case	2	\$ 37.80	\$ 75.60	\$ 40.45	\$ 80.89	\$ 41.66	\$ 83.32	\$ 41.66	\$ 83.32	\$ 41.66	\$ 83.32	\$	323.13					
4.10.53	Toilet Paper, 2-ply, minimum sheet size 4.25" x 3.25", minimum 550 sheets per roll, soft, absorbent, 100% recycled content 80 rolls/case	72	\$ 37.40	\$ 2,692.80	\$ 40.02	\$ 2,881.50	\$ 41.22	\$ 2,967.73	\$ 41.22	\$ 2,967.73	\$ 41.22	\$ 2,967.73	\$	11,593.07					
4.10.54	Paper Towels, Kitchen, Roll, 2-ply, minimum 9" x 11" sheet, perforated, minimum 70 sheets per roll, white, 100% recycled content 18 rolls/case	100	\$ 18.06	\$ 1,806.00	\$ 19.32	\$ 1,932.42	\$ 19.90	\$ 1,990.39	\$ 19.90	\$ 1,990.39	\$ 19.90	\$ 1,990.39	\$	7,719.21					
4.10.55	Multi-Ply Towels, Natural, Minimum 3.125" x 9.5" - 100% recycled content 150/roll - 16 packs/case	57	\$ 16.89	\$ 962.73	\$ 18.07	\$ 1,030.12	\$ 18.61	\$ 1,061.02	\$ 18.61	\$ 1,061.02	\$ 18.61	\$ 1,061.02	\$	4,164.90					
4.10.56	Roll Paper, minimum 3" x 600', 2" core, 1-ply, white 6 rolls/case	78	\$ 90.13	\$ 2,304.14	\$ 32.24	\$ 2,514.65	\$ 33.21	\$ 2,590.09	\$ 33.21	\$ 2,590.09	\$ 33.21	\$ 2,590.09	\$	10,044.37					
4.10.57	Roll Paper, must minimum fit and work in Georgia Pacific emMotion High Capacity Touchless Roll Towel Dispenser 10" x 800', 1.75" core, Hardwound, continuous sheet, white 6 rolls/case	20	\$ 65.74	\$ 1,314.80	\$ 70.34	\$ 1,406.80	\$ 72.45	\$ 1,449.00	\$ 72.45	\$ 1,449.00	\$ 72.45	\$ 1,449.00	\$	8,166.55					



RFB 46-07DEC21 - Janitorial Supplies - Term & Supply											
Bidders:		ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS	ROYAL PAPERS
	Bid Tabulation	QTY	Unit Price Original Contract Period	Extended Price Original Contract Period	Unit Price First Renewal Contract Period	Extended Price First Renewal Contract Period	Unit Price Second Renewal Contract Period	Extended Price Second Renewal Contract Period	Unit Price Third Renewal Contract Period	Extended Price Third Renewal Contract Period	ROYAL PAPERS
4.10.50	Pull Paper, 7.76" X 800", 1.75" Core, Hardwood, continuous sheet, imply, brown 6 rolls/case	10	\$ 21.88	\$ 218.80	\$ 29.41	\$ 294.12	\$ 24.11	\$ 241.14	\$ 26.11	\$ 261.14	\$ 955.10
4.10.50	Vacuum Cleaner Bags for Windsor Sensor XP Vacuums 10 bags/pack - 25 packs per case	1	\$ 12.05	\$ 12.05	\$ 12.89	\$ 12.89	\$ 13.28	\$ 13.28	\$ 13.28	\$ 13.28	\$ 41.50
4.10.80	Firm, Fixed Discount off the current contractor catalog price or MSRP, whichever is less, for other janitorial supply items not specifically identified in the various line items. - Applied to \$250.00	1	10%	\$ 225.00		\$ 225.00		\$ 225.00		\$ 225.00	\$ 900.00
4.10.61.1	1st Renewal Option Percentage Price Adjustment			7%							
4.10.61.2	2nd Renewal Option Percentage Price Adjustment			3%							
4.10.61.3	3rd Renewal Option Percentage Price Adjustment			0%							
											GRAND TOTAL - ALL CONTRACT PERIODS

Royal  
8  
1

46-09 Dec 21

Total\*  
Cost -

Cost Evaluation

Original & all renewal  
option prices for all  
items - all bidders shown

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
		Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
	TOTALS					
Line Item						
4.10.1	De-greaser Cleaner - Quart-size spray bottle 12/case	\$ 122.12	\$ 135.71	No Bid	No Bid	\$ 122.12
4.10.2	De-greaser Cleaner - Refill - Gallon 4 bottles per case	\$ 129.84	\$ 133.14	No Bid	No Bid	\$ 129.84
4.10.3	All-Purpose Cleaner - Quart-size Spray Bottle - Ready-to-Use, No Dilution Required 12/case	\$ 122.12	\$ 94.97	No Bid	No Bid	\$ 94.97
4.10.4	All-Purpose Cleaner - Gallon Refill - Ready-to-Use, No Dilution Required 4/case	\$ 129.84	\$ 116.47	No Bid	No Bid	\$ 116.47
4.10.5	All-Purpose Cleaner - surfactant using hydrogen peroxide formulated to quickly remove everyday soil including greasy residues - effectively cleans multiple surfaces - 1 Gallon size 4 case	\$ 1,336.19	\$ 1,192.50	No Bid	No Bid	\$ 1,192.50
4.10.6	Vinegar, white, minimum 5% acidity - 1 Gallon size 4/case	\$ 216.19	\$ 102.58	No Bid	No Bid	\$ 102.58
4.10.7	Disinfectant Cleaner - Spray Bottle - Quart-size - Ready-to-Use, No Dilution Required 12/case	\$ 150.52	\$ 115.06	No Bid	No Bid	\$ 115.06
4.10.8	Disinfectant Cleaner - Gallon Refill - Ready-to-Use, No Dilution Required 4/case	\$ 198.22	\$ 174.09	No Bid	No Bid	\$ 174.09
4.10.9	Pine Sol, Ready-to-Use General purpose cleaner/disinfectant. No Dilution Required - Pine and Lemon Scent 144-oz. plastic bottle 3/case	\$ 2,489.98	\$ 2,390.13	No Bid	No Bid	\$ 2,390.13
4.10.10	Powdered Cleanser, cleans and deodorizes, can be used on several surfaces without scratching - e.g., porcelain, stainless steel, fiberglass, marble, glazed ceramic tile, etc. - Pine scent 21-oz. can - 24/case	\$ 366.07	\$ 309.88	No Bid	No Bid	\$ 309.88
4.10.11	Toilet Bowl Cleaner- Acid, Ready-to-Use Squeeze Quart Bottle, No Dilution Required 12/case	\$ 2,561.36	\$ 2,036.23	No Bid	No Bid	\$ 2,036.23
4.10.12	Toilet Bowl Cleaner- Non-Acid, Ready-to- Use Squeeze Quart Bottle, No Dilution Required 12/case	\$ 713.43	\$ 767.43	No Bid	No Bid	\$ 713.43
4.10.13	Bathroom Cleaner - Spray Bottle - Quart- size - Ready-to-Use, No Dilution Required - Removes tough soap scum and hard water stains, non-abrasive, no rinsing or scrubbing, EPA registered, hospital grade disinfectant 12/case	\$ 142.11	\$ 110.36	No Bid	No Bid	\$ 110.36
4.10.14	Disinfectant Spray Bottle - 16.5 oz. aerosol spray can - quaternary spray disinfectant, formulated to kill cold and flu viruses 12 per case	\$ 122.29	\$ 118.48	No Bid	\$ 171.01	\$ 118.48
4.10.15	Urinal Screen - Deodorizer, VOC compliant, Mango Scent 12/box - 6 boxes/case	\$ 5,223.35	\$ 5,516.28	No Bid	\$ 5,629.85	\$ 5,223.35
4.10.16	Urinal Screen - Deodorizer, VOC compliant, Cotton Blossom 12/box - 6 boxes/case	\$ 5,216.40	\$ 5,516.28	No Bid	\$ 5,629.85	\$ 5,216.40

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
Bidders:		Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
TOTALS		Elden, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
Line Item						
4.10.17	Urinal Mat - Disposable Deodorizer Mat, minimum 17.5" wide X 20.5" long, black, grips to floor, allows for end-user to see when mat needs to be replaced, clean scent 5/case	\$ 366.58	\$ 273.55	No Bid	\$ 437.47	\$ 273.55
4.10.18	Furniture Cleaner - 17 oz. aerosol spray can - Deep cleans, polishes wood surfaces, wax-free protectant - fresh lemon scent 12/case	\$ 122.98	\$ 139.51	No Bid	\$ 187.65	\$ 122.98
4.10.19	Air Freshener - Minimum 15 oz. aerosol spray can - effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula - various scents 12/case	\$ 1,229.81	\$ 1,154.03	No Bid	\$ 1,676.76	\$ 1,154.03
4.10.20	Air Freshener - Metered - minimum 5.3 oz. aerosol spray, must fit standard size metered aerosol dispenser, effectively deodorizes, eliminates unpleasant odors including smoke, fast-acting and long-lasting formula - various scents 12 per case	\$ 509.85	\$ 305.82	No Bid	\$ 390.06	\$ 305.82
4.10.21	Glass Cleaner - Trigger spray bottle, quart size, ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 12 per case	\$ 80.39	\$ 94.97	No Bid	No Bid	\$ 80.39
4.10.22	Glass Cleaner - Ready-to-Use CRT and Plexiglass cleaner - no ammonia, no solvent with anti-static component - for use on computer screens, plastic, stainless steel and all glass surfaces - quart bottle with trigger spray 12/case	\$ 141.08	\$ 95.53	No Bid	No Bid	\$ 95.53
4.10.23	Glass Cleaner - Gallon Refill ready-to-use, no dilution required, ammonia in formula, cuts through dirt, grease, leaves no streaks 4 /per case	\$ 575.44	\$ 425.28	No Bid	No Bid	\$ 425.28
4.10.24	Trigger spray bottle, plastic, quart (32-oz.) 12/case	\$ 49.42	\$ 61.55	No Bid	\$ 36.93	\$ 36.93
4.10.25	Trigger spray for 32-oz. bottle with 9.88" tube, general purpose 24 per case	\$ 158.54	\$ 264.66	No Bid	\$ 180.25	\$ 158.54
4.10.26	Stainless Steel Cleaner - Oil Based- 16 oz. aerosol can stainless steel and metal polish - heavy-duty cleaning agents and surfactants that deep-cleans stainless steel surfaces, removes smudges & etc. and polishes/restores luster with minimum effort 12/case	\$ 196.67	\$ 213.37	No Bid	\$ 156.20	\$ 156.20
4.10.27	Stainless Steel Cleaner - Water Based - 17.5 oz. aerosol can stainless steel and metal polish - deep cleans and polishes, restores original finish with no oily residue, leaves protective shield 12/case	\$ 187.75	\$ 170.54	No Bid	\$ 229.43	\$ 170.54
4.10.28	Calcium, Lime & Rust Remover Removes calcium and lime deposits - can be used on a variety of surfaces, e.g., stainless steel, porcelain, glass, chrome, fiberglass, etc. - 28 oz. bottle 12 bottles/case	\$ 299.24	No Bid	No Bid	No Bid	\$ 299.24
4.10.29	Bleach, gallon, Minimum 5% Sodium Hypochlorite concentration 4/ case	\$ 72.75	\$ 70.52	No Bid	No Bid	\$ 70.52

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
	TOTALS	Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
Line Item						
4.10.30	Carpet Stain-Remover/ Cleaner - Quart-size spray bottle, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 12/case	\$ 115.99	\$ 97.24	No Bid	No Bid	\$ 97.24
4.10.31	Carpet Cleaner - Gallon Refill, ready-to-use, no dilution required, provides on-the-spot cleaning spot solution pre-spray 4 per case	\$ 121.05	\$ 106.64	No Bid	No Bid	\$ 106.64
4.10.32	Carpet Cleaner - Gallon - provides fast penetrating formulation that emulsifies grease, oil, soil - for use with extractor - Unscented 4 per case	\$ 217.78	\$ 127.37	No Bid	No Bid	\$ 127.37
4.10.33	Floor Wax - Gallon - Coverage - up to 3,000 square feet per gallon, UL-approved 4/case	\$ 215.98	\$ 201.10	No Bid	No Bid	
4.10.33 ALT			\$ 189.13			\$ 189.13
4.10.34	Floor Stripper- Gallon - Powerful formulation that removes previous coatings of floor finish and wax - can be used with automatic scrubber 4 per case	\$ 180.37	\$ 152.80	No Bid	No Bid	\$ 152.80
4.10.35	Foam Soap - Must Fit Kutol Foam Dispenser #9942, 1,000 ml size, Sanitizing. Eco-responsible pouch 1,000 ml pouch 6 per case	\$ 8,550.26	\$ 7,301.19	No Bid	No Bid	
4.10.35 ALT1			\$ 7,001.14			
4.10.35 ALT2			\$ 5,400.88			\$ 5,400.88
4.10.36	Hand Soap - Liquid Antipacterial - pH balanced and antibacterial hand soap Gallon Refill 4/case	\$ 134.43	\$ 142.72	No Bid	\$ 250.24	\$ 134.43
4.10.37	Hand Soap - D.G.A. plus Antimicrobial Foam Soap - germ killing in a luxurious, rich soap 1,000 ml refill - 6 pouches per case	\$ 150.95	\$ 187.21	No Bid	No Bid	\$ 150.95
4.10.38	Trash Bags/Can Liners - Roll, Clear, Low-Density, 7-10 Gallon, minimum .6 mil, Minimum Size 24"x23" or 24"x24" 20/carton - 50 cartons/case	\$ 80.21	\$ 134.64	\$ 186.45	No Bid	\$ 80.21
4.10.38 ALT1				\$ 134.02		
4.10.38 ALT2				\$ 121.54		
4.10.38 ALT3				\$ 82.29		
4.10.39	Trash Bags/Can Liners - Roll, Clear, High-Density, 20-30 Gallon, minimum 10 mic, Minimum Size 30"x36", 25/carton; 20 cartons per case	\$ 5,532.79	\$ 6,281.79	\$ 5,820.48	No Bid	
4.10.39 ALT				\$ 4,901.70		\$ 4,901.70

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
Bidders:		Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
TOTALS		Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
Line Item						
4.10.40	Trash Bags/Can Liners - Roll, Black, Heavy Duty, 30 Gallon, minimum 1.05 mil, Minimum Size 30"X33", Tie Closure 90/carton	\$ 250.94	\$ 413.53	\$ 494.84	No Bid	\$ 250.94
4.10.41	Trash Bags/Can Liners - Outdoor - Roll, Black, Heavy Duty, 55 Gallon, minimum 3 mil, Minimum Size 35"X56", Tie Closure 120/carton	NR	NR	\$ 3,213.74	No Bid	\$ 3,213.74
4.10.42	Mop Head, Cut-End, Cotton, #16, white 12/case	\$ 214.13	\$ 127.71	No Bid	\$ 129.92	\$ 123.92
4.10.43	Mop, Standard Loop, - small, 5" mesh band, white 12/case	\$ 203.32	\$ 161.56	No Bid	\$ 187.13	\$ 161.56
4.10.44	Mop, Rayon Wet, 24", wide head, fantail 12/case	\$ 307.82	\$ 341.59	No Bid	\$ 306.04	\$ 306.04
4.10.45	Eroom, Angle with handle - long-lasting plastic fiber bristles, angle cut - head easily detachable for cleaning, minimum 13" sweep 6/case	\$ 159.31	\$ 162.33	No Bid	\$ 156.15	\$ 156.15
4.10.46	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil, +/- 0.8 mil; finger thickness, 3.6 mil +/- 0.8 mil; length 9.25" +/- 0.25" - Medium 100 per box/ 10 boxed per case	\$ 1,077.96	\$ 1,121.98	\$ 1,642.82	\$ 2,186.83	\$ 1,077.96
4.10.47	Vinyl Glove, Powder Free, Non-Medical, Ambidextrous, Seamless, minimum 2.0 mil cuff thickness +/- 0.8 mil; palm thickness minimum 3.2 mil, +/- 0.8 mil; finger thickness, 3.6 mil +/- 0.8 mil; length 9.25" +/- 0.25" - Large/XL 100 per box/ 10 boxed per case	\$ 615.98	\$ 641.13	\$ 938.75	\$ 1,249.62	\$ 615.98

RFB 46-07DEC21 - Janitorial Supplies - Term & Supply						
	Bidders:	Smith Paper Co.	Royal Papers	Interboro Packaging Corporation	Pyramid School Products	Low Bid By Line Item
		Eldon, Mo	Columbia, Mo	Montgomery, NY	Tampa, FL	
TOTALS						
4.10.48	Latex (Necprene) Glove, Flock-Lined, Seamless, Minimum 28 mil, 12" length - Medium 120 pairs/case	\$ 730.93	\$ 851.42	No Bid	\$ 781.27	\$ 730.93
4.10.49	Latex (Neoprene) Glove, Flock-Lined, Seamless, Minimum 28 mil, 12" length - Large/XL 120 pairs/case	\$ 1,616.29	\$ 1,702.84	No Bid	\$ 1,562.54	\$ 1,562.54
4.10.50	Jersey Knit Wrist Cuff Work Gloves, Brown, One Size Fits Most, minimum 9-oz per pair 12 pairs/pack	\$ 154.42	\$ 64.11	No Bid	\$ 104.10	\$ 64.11
4.10.51	Microfiber Cleaning Cloths, minimum 16"X16", general purpose cleaning, minimum 33 grams per cloth, can be extensively laundered, yellow or any color 12/pack - 20 packs/case	\$ 761.82	\$ 964.26	No Bid	\$ 600.82	\$ 600.82
4.10.52	Toilet Bowl Brush, Spiral, minimum 14" overall length, plastic fibers, round head 12/case	\$ 160.60	\$ 323.13	No Bid	\$ 173.99	\$ 160.60
4.10.53	Toilet Paper, 2-ply, minimum sheet size 4.25" X 3.25", minimum 550 sheets per roll, soft, absorbent, 100% recycled content 80 rolls/case	\$ 12,307.49	\$ 11,509.57	No Bid	No Bid	\$ 11,509.57
4.10.54	Paper Towels, Kitchen, Roll, 2-ply, minimum 8" X 11" sheet, perforated, minimum 70 sheets per roll, white, 100% recycled content 30 rolls/case	\$ 10,050.35	\$ 7,719.21	No Bid	No Bid	\$ 7,719.21
4.10.55	Multi-fold Towels, Natural, Minimum 9.125"X9.5" 100% recycled content 250/pack - 16 packs/case	\$ 3,980.50	\$ 4,114.90	No Bid	\$ 5,942.62	\$ 3,980.50
4.10.56	Roll Paper, minimum 8" X 800', 2" core, 1 ply, white 6 rolls/case	\$ 8,290.96	\$ 10,044.97	No Bid	\$ 13,009.58	\$ 8,290.96
4.10.57	Roll Paper, must minimum fit and work in Georgia Pacific enMotion High Capacity Touchless Roll Towel Dispenser 10" X 800', 1.75" core, Hard-wound, continuous sheet, white 6 rolls/case	\$ 8,045.94	\$ 8,148.59	No Bid	No Bid	
4.10.57 ALT	Roll Paper, must minimum fit and work in Georgia Pacific enMotion High Capacity Touchless Roll Towel Dispenser 10" X 800', 1.75" core, Hard-wound, continuous sheet, white 6 rolls/case	\$ 6,568.11				\$ 6,568.11
4.10.58	Roll Paper, 7.78" X 800', 1.75" core, Hard-wound, continuous sheet, 1-ply, brown 6 rolls/case	\$ 878.49	\$ 935.19	No Bid	No Bid	\$ 878.49
4.10.59	Vacuum Cleaner Bags for Windsor Sensor XP Vacuums 10 bags/pack - 25 packs per case	\$ 111.53	\$ 51.50	No Bid	No Bid	\$ 51.50
4.10.60	Firm, Fixed Discount off the current contractor catalog price or MSRP, whichever is less, for other janitorial supply items not specifically identified in the previous line items.	\$ 850.00	\$ 900.00	\$ 500.00	\$ 800.00	

5  
end  
Totals

**PURCHASE AGREEMENT  
FOR  
JANITORIAL SUPPLIES - TERM & SUPPLY**

**THIS AGREEMENT** dated the 25th day of January 2022 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Royal Papers** herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Janitorial Supplies – Term & Supply**, County of Boone Request for Bid, bid number **46-07DEC21** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions and Evaluation, the un-executed Vendor Response and Pricing Pages, Debarment Certification, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **December 03, 2021**, executed by **Tyler England** on behalf of the Contractor, and the e-mail clarifications dated **01/05/2022, 01/03/2022, 12/30/2021, 12/29/2021, 12/28/2021, and 12/21/2021** from **Tyler England** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the Request for Bid including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions and Evaluation, the un-executed Vendor Response and Pricing Pages, Debarment Certification, and Boone County's Standard Terms and Conditions, shall prevail and control over the Contractor's bid response.

**2. Contract Period** – The contract period shall be **February 01, 2022 through January 30, 2023**. The County shall have the option to renew the contract for three (3) one-year periods subsequent to the initial contract period, with an option to renew on a month-to-month basis thereafter.

**3. Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Janitorial Supplies on an as needed, if needed basis as required in the RFB specifications and in conformity with the contract documents for the prices set forth in the Contractor's proposal response, as needed and as ordered by the County:

Primary (First Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33 (both options), 4.10.34, 4.10.35 (all three options), 4.10.43, 4.10.44, 4.10.45, 4.10.50, 4.10.53, 4.10.54, 4.10.59 and 4.10.60.



Commission Order # \_\_\_\_\_

Secondary (Second Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.42, 4.10.46, 4.10.47, 4.10.55, 4.10.56, 4.10.57 and 4.10.58.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.39, 4.10.44, 4.10.45, 4.10.48, 4.10.49, 4.10.51, and 4.10.52.

**4. Billing and Payment** - All billing shall be invoiced to the ordering Boone County office in compliance with paragraph 2.2.6 and its sub-paragraphs in RFB 46-07DEC21. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**5. Delivery** – The Contractor agrees to deliver ordered items to the Boone County ordering office within 15 calendar days ARO or as otherwise indicated in paragraph 4.11.5 of the contract. All deliveries are FOB Destination, Freight Prepaid and Allowed.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other proposal or proposal specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the ordering Boone County office using the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

Commission Order # 34-2022

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**ROYAL PAPERS**

**BOONE COUNTY, MISSOURI**

by DocuSigned by:  
Tyler England  
1111D279B6AF485...  
title Branch Manager/Sales

by: Boone County Commission

DocuSigned by:  
Daniel K. Atwill  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
[Signature]  
County Counselor

DocuSigned by:  
Brianna L. Lennon  
County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

6101/23031; 2705/23031; 2040/23036; 1255/23025: Term & Supply

<u>DocuSigned by: Dana Beckwith Signature</u>	<u>1/19/2022</u>	
Account	Date	Appropriation

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

January Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Contract 154-123120SS for SMS Magnet Axiom Software for the Boone County Sheriff's Office that was awarded October 08, 2020 (Commission Order 456-2020) and is being amended to add a software product (Magnet Axiom Core Bundle), Magnet Forensics Training, and the terms of the FY2020 CESF-CAC – Boone County, Cyber Task Force Subaward Agreement.

All other terms, conditions and prices of the original agreement remain unchanged.

Payments will be paid from the following funds/accounts:

- Fund 1253 GF Sheriff Grants/Account 37200 – Registration: \$4,995.00
- Fund 1253 GF Sheriff Grants/Account 70100 – Software Subscriptions: \$3,575.00

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

**Liz Palazzolo**  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: January 04, 2022  
RE: Amendment #1 to Contract 154-123120SS for SMS Magnet Axiom Software for the Boone County Sheriff's Office

Amendment #1 to contract 154-123120SS for SMS Magnet Axiom Software for the Boone County Sheriff's Office that was awarded October 08, 2020 (Commission Order 456-2020) is being amended to add a software product (Magnet Axiom Core Bundle), Magnet Forensics Training, and the terms of the FY2020 CESF-CAC – Boone County, Cyber Task Force Subaward Agreement.

All other terms, conditions and prices of the original agreement remain unchanged.

Payments will be paid from the following funds/accounts:

- Fund 1253 GF Sheriff Grants/Account 37200 – Registration: \$4,995.00
- Fund 1253 GF Sheriff Grants/Account 70100 – Software Subscriptions: \$3,575.00

/lp

cc: Leasa Quick  
Contract File

CONTRACT AMENDMENT NUMBER ONE FOR SMS MAGNET AXIOM SOFTWARE

The Agreement 154-123120SS dated October 08, 2020 made by and between Boone County, Missouri and Magnet Forensics USA, Inc. for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1. ADD the additional software products as identified and priced below and described in Attachment One to this contract Amendment, Quotes Q-211730 and Q211737 both dated 12/21/2021:

Table with 3 columns: Description, Product Code, Firm Price. Rows include Magnet Forensics On-Line Training, Magnet AXIOM Core Bundle, and Shipping - Domestic, with a Total Price of \$8,570.00.

- 2. ADD Attachment Two - Missouri Department of Public Safety, Office of Homeland Security Division of Grants, Subaward Agreement, Project Title FY2020 CESF-CAC-Boone County, Cyber Task Force.
3. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MAGNET FORENSICS USA INC.

BOONE COUNTY, MISSOURI

DocuSigned by: Adam Belsler

By: Boone County Commission DocuSigned by:

Title: CEO 07-Jan-2022

Daniel K. Atwill Presiding Commissioner

Reviewed by Legal Josh Abraham

APPROVED AS TO FORM:

ATTEST:

DocuSigned by: County Clerk

DocuSigned by: Brianna L. Lennon County Clerk

Commission Order: 35-2022 Date: 01.25.2022

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1253-37200: \$4,995.00; 1253-70100: \$3,575.00

DocuSigned by:

*Gene Paulford Jr*  
Signature

1/19/2022

Date

Appropriation Account

36-2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the

25th

day of

January

20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Request for Bid 38-09DEC21 - New Vehicle Storage and Facility Improvements for Boone County Road & Bridge. Erik Miller with PW Architects, Inc. and the Road & Bridge Director Greg Edington recommend award to Curtiss-Manes-Schulte, Inc. of Eldon, Missouri for offering the lowest and best bid.

Invoices will be paid from Department 4110 - Road & Bridge Expansion and Improvement, Account 80000 - Other.

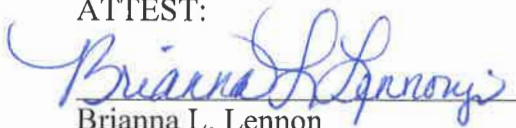
Total cost of contract is \$4,079,829.00 and is as follows:

- Base Bid \$3,907,119.00
- Alternate Bid 1-Add \$31,698.00
- Alternate Bid 2-Add \$5,903.00
- Alternate Bid 3-Add \$97,677.00
- Alternate Bid 5-Add \$37,432.00

A 5% contingency is added to the PO in the amount of \$163,193.16.

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner





# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPO, CPPB  
**DATE:** January 12, 2022  
**RE:** Bid Award Recommendation: *38-09DEC21 – New Vehicle Storage and Facility Improvements for Boone County Road & Bridge*

Request for Bid *38-09DEC21 – New Vehicle Storage and Facility Improvements for Boone County Road & Bridge* closed on December 16, 2021. Four bids were received. Erik Miller with PWArchitects, Inc. and Greg Edington, Road & Bridge Director recommend award to Curtiss-Manes-Schulte, Inc. of Eldon, Missouri for offering the lowest and best bid.

Invoices will be paid from department 4110 – Road & Bridge Expansion and Improvement, account 80000 – Other. Total cost of contract is \$4,079,829.00 and is as follows:

Base Bid	\$3,907,119.00
Alternate Bid 1-Add	\$31,698.00
Alternate Bid 2-Add	\$5,903.00
Alternate Bid 3-Add	\$97,677.00
Alternate Bid 5-Add	\$37,432.00

A 5% contingency is added to the PO in the amount of \$163,193.16.

**ATT:** Bid Tab  
Erik Miller and Greg Edington Evaluation

**cc:** Bid File  
Greg Edington, R&B  
Janet Thompson, Commission  
Erik Miller, PWArchitect

**CONTRACT AGREEMENT**

THIS AGREEMENT made and entered into by and between the County of Boone, Missouri through the Boone County Commission (hereinafter referred to as the Owner), and **Curtiss-Manes-Schulte, Inc.** (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

**BID NUMBER 38-09DEC21 – New Vehicle Storage and Facility Improvements at Boone County Road & Bridge Facility on Tom Bass Road**

and agrees to perform all the work required by the contract as shown on the plans and specifications.

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued after this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

- Notice to Bidders
- Instructions to Bidders
- Bid Response
- Bid Form
- Certification Regarding Debarment
- County of Boone-Missouri Instructions for Compliance with House Bill 1549
- Work Authorization Certification
- Statement of Bidders Qualifications
- Anti-Collusion Statement
- Signature and Identity of Bidder
- Bidder's Acknowledgment
- Insurance Requirements
- Contract Conditions
- Contract Agreement
- Performance Bond
- Labor and Material Payment Bond
- Affidavit of Compliance with OSHA
- Affidavit of Compliance with Prevailing Wage Law
- Affidavit-Contractor's Affidavit Regarding Settlement of Claims
- General Specifications
- Boone County Standard Terms and Conditions
- State Wage Rates-Annual Wage Order #28
- Project Plans and/or Details/Drawings-APPENDIX A
- Contractor's Bid Response

The Contractor agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the Project Manager under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Resource Management Department.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the

fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

The Owner agrees to pay the Contractor in the amount:

**Four Million Seventy-Nine Thousand Eight Hundred Twenty-Nine Dollars and zero cents (\$4,079,829.00)** for the following:

<b>Base Bid:</b>	<b>\$3,907,119.00</b>
<b>Alternate Bid 1-Add</b>	<b>\$31,698.00</b>
<b>Alternate Bid 2-Add</b>	<b>\$5,903.00</b>
<b>Alternate Bid 3-Add</b>	<b>\$97,677.00</b>
<b>Alternate Bid 5-Add</b>	<b>\$37,432.00</b>

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on 1/25/2022  
at Columbia, Missouri. (Date)

**CURTISS-MANES-SCHULTE, INC.**

**BOONE COUNTY, MISSOURI**

By: Boone County Commission

By DocuSigned by:  
Shawn Schulte  
A36EE0C0950A4C9...

DocuSigned by:  
Daniel K. Atwill  
847093C0951F1D...  
Presiding Commissioner

Title President

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
J. Johnson  
7071D5A1F8A17ADD...  
County Counselor

DocuSigned by:  
Brianna L. Lennon  
836E1494B948C...  
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

DocuSigned by: <i>Jane E. Merfeld</i> <i>by NA</i>	1/19/2022	4110 / 71201 - \$4,079,829.00
Signature	Date	Appropriation Account

37 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Annual Consultant Service Agreements with: A Civil Group, Anderson Engineering Inc, Bartlett & West Inc, CFS Engineers, Ross & Baruzzini and Midwest Engineering Group.

Terms of the agreement are stipulated in the attached agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreements.

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 25<sup>th</sup> day of January, 2021 (2022) by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Ross & Baruzzini (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2022 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2022. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide



reasons why the Consultant cannot provide or respond to the request for optional services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

3. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** - When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.


ROSS & BARUZZINI

By   
Michael E. Shea, AIA

Title Senior Vice President

Dated: January 11, 2022

BOONE COUNTY, MISSOURI


By   
Presiding Commissioner

Dated: 1.25.2022


APPROVED AS TO FORM:

  
County Attorney

ATTEST:

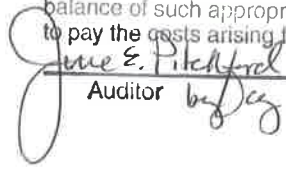
  
County Clerk

APPROVED:

  
Director, Boone County Resource Management

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

      1/14/22  
Auditor      Date  
No Encumbrance  
Required



# 2022 DISCIPLINE LIST



**Ross & Baruzzini**

**2022 Discipline List**

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	X
Bridge Design	
Civil Engineering	
Construction Management	X
Electrical Engineering	X
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	X
Planning	X
Structural Engineering	
Surveying	
Traffic	
Transportation	X
Acoustical	X
Building Enclosure Consulting	X
Control System Integration	X
Design/Build	X
Environmental	
Forensic	
GIS	
Industrial	X
Interior Design	X
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	X
Water Resources	X

*Sub. Reg'd.*

*Sub. Reg'd.*

Reviewed by: *Michael [Signature]*  
*Jm*

**Ross & Baruzzini**

# Ross & Baruzzini

## STANDARD HOURLY RATES

As of January 1, 2022

Good through December 31, 2022

<i>Classification</i>	<i>Rates</i>
Senior Project Principal	\$300.00
Project Principal	\$270.00
Senior Design Consultant	\$235.00
Senior Project Manager	\$205.00
Design Consultant	\$190.00
Project Manager	\$185.00
Commissioning Authority	\$185.00
Senior Engineer/Architect	\$162.00
Construction Engineer/Architect	\$160.00
Project Engineer/Architect	\$148.00
Engineer	\$142.00
Commissioning Agent	\$130.00
Architect	\$125.00
Senior Designer	\$115.00
Commissioning Field Engineer	\$100.00
Designer	\$95.00
Senior Project Coordinator	\$95.00
Interior Designer	\$80.00
Technician	\$75.00
Project Coordinator	\$70.00



## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 25<sup>th</sup> day of January, 2021 (2022) by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and A Civil Group (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2022 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2022. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

3. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

A CIVIL GROUP

By [Signature]

Title MANAGING MEMBER

Dated: 1/4/22

APPROVED AS TO FORM:

[Signature]  
County Attorney

APPROVED:

[Signature]  
Director, Boone County Resource Management

BOONE COUNTY, MISSOURI

By [Signature]

Presiding Commissioner

Dated: 1.25.2022

ATTEST:

[Signature]  
County Clerk

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] 1/4/22 No Encumbrance Required  
Auditor Date

**WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of BOOLE )  
 )ss  
State of MISSOURI )

My name is JAY GEBHARDT. I am an authorized agent of A CIVIL GROUP, LLC (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

A CIVIL GROUP, LLC  
Jay Gebhardt 1-2-22  
Affiant Date

JAY GEBHARDT  
Printed Name

Subscribed and sworn to before me this 2 day of JANUARY, 2022

Kristine N. Vroman  
Notary Public





**A Civil Group**

**2022 Discipline List**

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	
Bridge Design	
Civil Engineering	X
Construction Management	
Electrical Engineering	
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	
Planning	X
Structural Engineering	
Surveying	X
Traffic	
Transportation	
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	
Forensic	
GIS	
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	

Reviewed by: dm



A CIVIL GROUP

**FEE SCHEDULE  
2022**

ENGINEER I	\$ 175 / HOUR
ENGINEER II	\$ 155 / HOUR
ENGINEER III	\$ 135 / HOUR
ENGINEER IV	\$ 115 / HOUR

DESIGNER \$140 / HOUR

SURVEYOR I	\$ 115 / HOUR
SURVEYOR II	\$ 105 / HOUR
SURVEYOR III	\$ 80 / HOUR

DESIGN TECHNICIAN I	\$ 120 / HOUR
DESIGN TECHNICIAN II	\$ 115 / HOUR
DESIGN TECHNICIAN III	\$ 110 / HOUR

1-MAN FIELD CREW	\$ 135 / HOUR
2-MAN FIELD CREW	\$ 175 / HOUR

CLERICAL \$65 /HOUR

OUTSIDE COPIES ACTUAL EXPENSE

**OFFICE COPIES**

LARGE COPIES	\$5.00-\$7.00/EACH
BLACK AND WHITE COPIES	\$0.50/EACH
COLOR COPIES	\$1.50/EACH

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 25<sup>th</sup> day of January, ~~2021~~/2022, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Anderson Engineering Inc (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2022 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2022. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

**2.2 Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

**2.3 Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

**2.4 Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

**3. Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** - When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

ANDERSON ENGINEERING INC

By 

Title Vice President

Dated: 01/04/2022

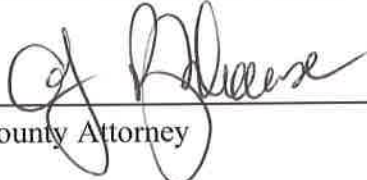
BOONE COUNTY, MISSOURI

By 

Presiding Commissioner

Dated: 1.25.2022

APPROVED AS TO FORM:

  
County Attorney

ATTEST:

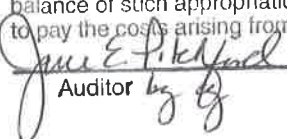
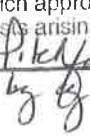
  
County Clerk

APPROVED:

  
Director, Boone County Resource Management


CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

 Auditor by   
Date 1/11/22 No Encumbrance Required

Company ID Number: 205803

Approved by:

<b>Employer</b> Anderson Engineering, Inc.	
Name (Please Type or Print) Paul Engel	Title Vice Chair/ President
Signature 	Date 02/20/2021
<b>Department of Homeland Security – Verification Division</b>	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 02/20/2021







## Anderson Engineering

### 2022 Discipline List

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	
Bridge Design	✓
Civil Engineering	✓
Construction Management	
Electrical Engineering	
Geotechnical Engineering	✓
Lab Testing	
Mechanical Engineering	
Planning	
Structural Engineering	✓
Surveying	✓
Traffic	✓
Transportation	✓
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	
Forensic	
GIS	✓
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	✓

Reviewed by: jm

### FEE SCHEDULE

THIS SCHEDULE IS PREPARED AS A METHOD OF CHARGING FOR SERVICES ON A UNIT AND HOURLY BASIS. THE RATES ARE BASED UPON THE SKILL AND KNOWLEDGE OF OUR PERSONNEL. INVOICES WILL BE SUBMITTED MONTHLY AND/OR UPON COMPLETION OF SERVICES. PAYMENT IS DUE ON RECEIPT OF THE INVOICE. ACCOUNTS OVER FORTY FIVE DAYS ARE SUBJECT TO A 1 1/2% MONTHLY SERVICE CHARGE. SERVICES WILL BE PERFORMED IN ACCORDANCE WITH ACCEPTED STANDARD METHODS UTILIZING PROPERLY TRAINED, REGISTERED, LICENSED, OR CERTIFIED PERSONNEL AS REQUIRED. HOWEVER, WE CANNOT ASSUME RESPONSIBILITY FOR CONSTRUCTION METHODS, MATERIALS, PROCEDURES, PRODUCTS, OR ACTIONS OF OTHERS.

ANDERSON ENGINEERING, INC., BY



Jerrod Hogan, PLS, C.E.O.

EFFECTIVE: 01/01/2022 THRU 12/31/2022

### BASIC CHARGES

#### PERSONNEL (HOURLY RATES):

PRINCIPAL	\$ 280.00	ENVIRONMENTAL SPECIALIST II	\$ 138.00
PRINCIPAL ENGINEER	\$ 230.00	ENVIRONMENTAL SPECIALIST I	\$ 110.00
ENGINEERING MANAGER	\$ 207.00	ONE MAN SURVEY CREW	\$ 131.00
PROJECT MANAGER	\$ 187.00	TWO MAN SURVEY CREW	\$ 166.00
PROJECT ENGINEER	\$ 165.00	THREE MAN SURVEY CREW	\$ 221.00
ASSOCIATE ENGINEER	\$ 140.00	FOUR MAN SURVEY CREW	\$ 275.00
DESIGN ENGINEER	\$ 112.00	GIS DIRECTOR	\$ 172.00
PROJECT DESIGNER	\$ 147.00	GIS MANAGER	\$ 144.00
SENIOR DESIGNER	\$ 132.00	GIS ANALYST	\$ 133.00
DESIGNER III	\$ 119.00	GIS SPECIALIST	\$ 111.00
DESIGNER II	\$ 107.00	GIS TECHNICIAN	\$ 94.00
DESIGNER	\$ 96.00	IBC FIRESTOP INSPECTOR	\$ 111.00
PROJECT COORDINATOR	\$ 106.00	DRILLING COORDINATOR	\$ 147.00
PRINCIPAL SURVEYOR	\$ 207.00	PROJECT REPRESENTATIVE III	\$ 111.00
SURVEY MANAGER	\$ 177.00	PROJECT REPRESENTATIVE II	\$ 94.00
PROJECT SURVEYOR	\$ 138.00	PROJECT REPRESENTATIVE I	\$ 80.00
ASSOCIATE SURVEYOR	\$ 116.00	STRUCTURAL STEEL INSPECTOR	\$ 111.00
LAB MANAGER	\$ 149.00	AWS CERTIFIED WELD INSPECTOR	\$ 111.00
TECHNICIAN IV - SURVEY/LAB SPECIAL	\$ 111.00	ASNT TC-1A ULTRASONIC, MAG	\$ 111.00
TECHNICIAN III - SURVEY/SENIOR LAB	\$ 91.00	PARTICLE & DYE TESTING - LEVEL II	\$ 105.00
TECHNICIAN IIs - SURVEY	\$ 76.00	ADMINISTRATIVE ASSISTANT	\$ 55.00
TECHNICIAN II - LAB	\$ 65.00	PROJECT COORDINATOR ASST	\$ 68.00
TECHNICIAN I - SURVEY/LAB AIDE	\$ 54.00		

#### EXPENSES & EQUIPMENT CHARGES:

VEHICLE (3/4 TON OR LESS)	\$ 0.74 /MILE	GPS	\$ 319.00 /DAY
VEHICLE (SUBURBAN & 1 TON)	\$ 0.84 /MILE	ROBOTIC TOTAL STATION	\$ 295.00 /DAY
WATER TRUCK PER DAY +	\$ 85.00 /DAY	DRONE	\$ 470.00 /DAY
WATER TRUCK PER MILE	\$ 0.81 /MILE	COPIES	\$ 0.17 EACH
LASER SCANNING	\$ 469.00 /DAY	PRINTING PLANS	\$ 0.59 /SF + TECH TIME
MOBILE LIDAR \$5,000 MINIMUM	\$ 1,000.00 /DAY		

#### REIMBURSABLES

COST PLUS 15% - TRAVEL EXPENSES (INCLUDING MEAL & LODGING), OUTSIDE PRINTING, CONSUMABLE MATERIALS AND SUBCONTRACTOR EXPENSES.

#### OVERTIME (OVER 8 HOURS PER DAY OR SATURDAY, SUNDAY, AND HOLIDAY WORK)

1.5 TIMES THE HOURLY RATE.

#### HOURLY RATES:

APPLY TO MEETINGS AND TRAVEL TIME

#### DEPOSITION OR COURT TESTIMONY:

1.5 TIMES THE HOURLY RATE

#### MINIMUM CHARGE:

2 HOURS OF TECHNICIAN TIME PER JOB SITE VISIT, EXCEPT FOR CYLINDER AND SAMPLE PICK UP.

DRILLING SERVICES CHARGES:

ENGINEER, STANDBY TIME, STAKEOUT CREW & OFFICE PERSONNEL	.....	BASIC CHARGES
MILEAGE - CME 75 RIGS ( \$100 MINIMUM)	\$	3.50 /MILE
MILEAGE - CME 550 RIGS ( \$150 MINIMUM)	\$	4.00 /MILE
CME 55 DRILL RIG AND TWO MAN CREW	\$	221.50 /HOUR
CME 75 DRILL RIG AND TWO MAN CREW	\$	258.00 /HOUR
CME 550 DRILL RIG AND TWO MAN CREW	\$	258.00 /HOUR
CORE BIT CHARGE	\$	7.27 /FOOT
ROCK CORE SET UP	\$	90.35 /BORING
DECONTAMINATION EQUIPMENT	\$	175.50 /DAY
GROUT MACHINE	\$	292.50 /DAY
PLUG & BACKFILL BORINGS (UP TO 20 FT. DEPTH)	\$	13.50 /EACH
ALL-TERRAIN DRILL RIG RENTAL SURCHARGE	\$	375.00 /DAY
CME 75 EQUIPMENT RENTAL SURCHARGE	\$	250.00 /DAY
WATER TRUCK TANK & EQUIPMENT SURCHARGE	\$	94.00 /DAY
RESISTIVITY, FIELD TESTING, EQUIPMENT	\$	303.50 /DAY
MINIMUM DRILLING CHARGE	\$	1,375.00 /DAY

DRILLING ITEM:

	<u>DEPTH:</u>				
	<u>0' TO 20'</u>	<u>20' TO 40'</u>	<u>40' TO 60'</u>	<u>60' TO 100'</u>	<u>100' TO 150'</u>
SOIL OVERBURDEN, 4 IN. AUGER	\$ 9.65	\$ 10.75	\$ 11.90	\$ 13.35	\$ -
SOIL OVERBURDEN, 6 IN. HS AUGER	\$ 11.65	\$ 13.35	\$ 14.45	\$ 16.15	\$ -
SOIL OVERBURDEN, 8 IN. HS AUGER	\$ 11.65	\$ 14.45	\$ 17.60	\$ 20.50	\$ -
SOIL OVERBURDEN, 10 IN. HS AUGER	\$ 13.35	\$ 20.50	\$ -	\$ -	\$ -
SOIL OVERBURDEN, 12 IN. HS AUGER	\$ 16.15	\$ 20.50	\$ -	\$ -	\$ -
ROCK PENETRATION	\$ 36.05	\$ 40.30	\$ 42.90	\$ 49.95	\$ 73.60
NQ CORING	\$ 46.90	\$ 49.95	\$ 56.25	\$ 64.75	\$ -
STANDARD PENETRATION TEST	\$ 26.65	\$ 33.20	\$ 40.65	\$ 46.90	\$ -
3IN. SHELBY TUBES	\$ 33.20	\$ 40.65	\$ 46.90	\$ 53.95	\$ -

NOTE: A HIGHER PRICE WILL APPLY WHEN THERE IS AN INCREASED RISK OF LOSING AUGERS OR BREAKING CORE BARRELS.



## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 25<sup>th</sup> day of January, 2021/2022 by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Bartlett & West Inc. (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2022 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2022. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

3. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.



11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

**BARTLETT & WEST INC.**

By 

Title Sr VP/COO

Dated: 12-20-21


**BOONE COUNTY, MISSOURI**

By 

Presiding Commissioner

Dated: 1.25.2022

APPROVED AS TO FORM:

  
County Attorney

ATTEST:

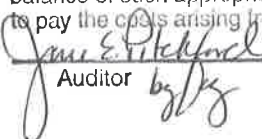
  
County Clerk

APPROVED:

  
Director, Boone County Resource Management

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

 Auditor      1/14/22 Date      No Encumbrance Required

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer Bartlett & West Inc	
Name (Please Type or Print) Kim Walker	Title
Signature Electronically Signed	Date May 18, 2018
E-Verify Employer Agent Paylocity Corporation	
Name (Please Type or Print) Grace Wheeler	Title
Signature Electronically Signed	Date May 18, 2018
Department of Homeland Security – Verification Division	
Name USCIS Verification Division	Title
Signature Electronically Signed	Date May 18, 2018

<b>Information Required for the E-Verify Program</b>	
<b>Information relating to your Company:</b>	
Company Name	Bartlett & West Inc
Company Facility Address	1200 SW Executive Dr Topeka, KS 66615
Company Alternate Address	1200 SW Executive Dr Topeka, KS 66615
County or Parish	Shawnee
Employer Identification Number	48-0770612
North American Industry Classification Systems Code	Professional, Scientific, And Technical Services (541)
Parent Company	
Number of Employees	100 to 499
Number of Sites Verified for	18



**Bartlett & West Inc.**

**2022 Discipline List**

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	X
Bridge Design	X
Civil Engineering	X
Construction Management	X
Electrical Engineering	X
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	X
Planning	
Structural Engineering	X
Surveying	X
Traffic	X
Transportation	X
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	X
Environmental	X
Forensic	
GIS	X
Industrial	X
Interior Design	
Landscape Architecture	X
Natural Gas	X
Photogrammetry	
Telecommunications	
Water Resources	X

Reviewed by: jm

**BARTLETT & WEST, INC.**  
**SCHEDULE OF HOURLY CHARGES**  
**Effective January 1, 2022**

Engineer Landscape Architect Architect	XI	\$230.00	Right-of-Way Technician VI	\$125.00
	X	215.00	Right-of-Way Technician V	113.00
	IX	200.00	Right-of-Way Technician IV	103.00
	VIII	188.00	Right-of-Way Technician III	93.00
	VII	175.00	Right-of-Way Technician II	82.00
	VI	160.00	Right-of-Way Technician I	72.00
	V	150.00		
	IV	138.00	GIS Coordinator IX	\$230.00
	III	128.00	GIS Coordinator VIII	215.00
	II	118.00	GIS Coordinator VII	205.00
	I	105.00	GIS Coordinator VI	190.00
		GIS Coordinator V	180.00	
		GIS Coordinator IV	170.00	
		GIS Coordinator III	155.00	
		GIS Coordinator II	140.00	
		GIS Coordinator I	130.00	
Engineering Technician XI	\$190.00			
Engineering Technician X	158.00			
Engineering Technician IX	143.00			
Engineering Technician VIII	129.00			
Engineering Technician VII	117.00			
Engineering Technician VI	109.00	GIS Developer/DBA V	\$175.00	
Engineering Technician V	102.00	GIS Developer/DBA IV	160.00	
Engineering Technician IV	95.00	GIS Developer/DBA III	150.00	
Engineering Technician III	85.00	GIS Developer/DBA II	140.00	
Engineering Technician II	75.00	GIS Developer/DBA I	130.00	
Engineering Technician I	65.00			
		GIS Analyst V	\$139.00	
Surveyor X	\$190.00	GIS Analyst IV	129.00	
Surveyor IX	175.00	GIS Analyst III	119.00	
Surveyor VIII	160.00	GIS Analyst II	109.00	
Surveyor VII	142.00	GIS Analyst I	99.00	
Surveyor VI	130.00			
Surveyor V	117.00			
Surveyor IV	105.00	GIS Technician IV	\$99.00	
Surveyor III	95.00	GIS Technician III	89.00	
Surveyor II	85.00	GIS Technician II	79.00	
Surveyor I	75.00	GIS Technician I	69.00	
		Project Coordinator III	128.00	
Survey Technician VIII	\$135.00	Project Coordinator II	118.00	
Survey Technician VII	120.00	Project Coordinator I	105.00	
Survey Technician VI	105.00			
Survey Technician V	92.00	Systems Analyst	\$170.00	
Survey Technician IV	82.00	Systems Administrator	125.00	
Survey Technician III	73.00	Systems Technician	85.00	
Survey Technician II	66.00			
Survey Technician I	60.00			
		Administrator VI	\$135.00	
		Administrator V	120.00	
Construction Eng. Tech IX	\$165.00	Administrator IV	103.00	
Construction Eng. Tech VIII	150.00	Administrator III	89.00	
Construction Eng. Tech VII	138.00	Administrator II	78.00	
Construction Eng. Tech VI	128.00	Administrator I	70.00	
Construction Eng. Tech V	118.00			
Construction Eng. Tech IV	104.00	Administrative Technician V	\$77.00	
Construction Eng. Tech III	92.00	Administrative Technician IV	70.00	
Construction Eng. Tech II	82.00	Administrative Technician III	62.00	
Construction Eng. Tech I	72.00	Administrative Technician II	57.00	
		Administrative Technician I	50.00	
Right-of-Way Specialist IV	\$208.00			
Right-of-Way Specialist III	165.00			
Right-of-Way Specialist II	143.00			
Right-of-Way Specialist I	127.00			

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 25<sup>th</sup> day of January 2021/2022 by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and CFS Engineers (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2022 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2022. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

**2.2 Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

**2.3 Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

**2.4 Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

**3. Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this



calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

**CFS ENGINEERS**

By *Sabin A. Young*

Title Senior Vice President

Dated: December 27, 2021

**BOONE COUNTY, MISSOURI**

By *[Signature]*

Presiding Commissioner

Dated: 1.25.2022

**APPROVED AS TO FORM:**

*[Signature]*  
County Attorney

**ATTEST:**

*Brianna L. Lennon*  
County Clerk

**APPROVED:**

*[Signature]*  
Director, Boone County Resource Management

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*June E. Pitchford* 1/11/22  
Auditor by Date



**CFS Engineers**

**2022 Discipline List**

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	
Bridge Design	X
Civil Engineering	X
Construction Management	X
Electrical Engineering	
Geotechnical Engineering	X
Lab Testing	
Mechanical Engineering	
Planning	X
Structural Engineering	
Surveying	X
Traffic	X
Transportation	X
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	X
Environmental	
Forensic	
GIS	
Industrial	
Interior Design	
Landscape Architecture	X
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	

Reviewed by: JM





## 2022 RATE SCHEDULE

COOK, FLATT & STROBEL ENGINEERS, P.A.

LABOR CATEGORY	HOURLY RATE
Senior Engineer	\$175.00
Engineer	\$150.00
Intern Engineer	\$106.00
Architect/Landscape	\$170.00
Senior Design Technician	\$141.00
Senior Technician	\$106.00
Technician	\$90.00
Junior Technician	\$74.00
Licensed Surveyor	\$150.00
Survey Crew (2 person)	\$195.00
Survey Crew (1 person)	\$150.00
Construction Manager	\$120.00
Construction Supervisor	\$114.00
Senior Construction Technician	\$111.00
Construction Technician	\$90.00
Junior Construction Technician	\$64.00
Project Manager	\$196.00
Principal	\$246.00
Administrative	\$125.00
Clerical/Support	\$80.00
<b><u>Direct Expenses - Pending</u></b>	
Mileage	\$0.56/mile
Motel	At Cost
Meals	\$55.00/Day

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 25<sup>th</sup> day of January, 2021/2022, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Midwest Engineering Group, LLC (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2022 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2022. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide



reasons why the Consultant cannot provide or respond to the request for optional services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

3. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

MIDWEST ENGINEERING GROUP, LLC

BOONE COUNTY, MISSOURI

By Dustin Barry

By Randy Klatt  
Presiding Commissioner

Title Project Engineer

Dated: 1/3/22

Dated: 1.25.2022

APPROVED AS TO FORM:

ATTEST:

[Signature]  
County Attorney

Brianna L. Lennorpi  
County Clerk

APPROVED:

[Signature]  
Director, Boone County Resource Management

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

Jane E. Pickford 1/4/22 No Encumbrance  
Auditor by of Date Required

**WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of Boone )  
 )ss  
State of Missouri )

My name is Dustin Berry ~~Samantha R Nichols~~. I am an authorized agent of Midwest Engineering Group LLC (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

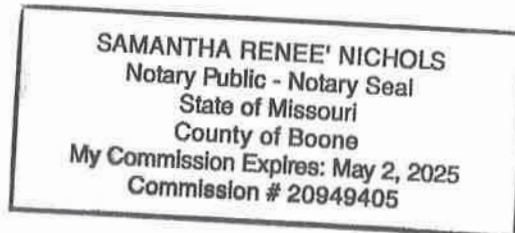
Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Dustin Berry 1/3/22  
Affiant Date

Dustin Berry  
Printed Name

Subscribed and sworn to before me this 3 day of ~~Dec~~ Jan, 2022

Samantha R Nichols  
Notary Public



# Discipline List



## Midwest Engineering Group, LLC

### 2022 Discipline List

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	<b>Via Subcontractor</b>
Bridge Design	X
Civil Engineering	X
Construction Management	X
Electrical Engineering	
Geotechnical Engineering	<b>Via Subcontractor</b>
Lab Testing	
Mechanical Engineering	
Planning	X
Structural Engineering	X
Surveying	<b>Via Subcontractor</b>
Traffic	
Transportation	X
Acoustical	
Building Enclosure Consulting	<b>Via Subcontractor</b>
Control System Integration	
Design/Build	X
Environmental	X
Forensic	X
GIS	X
Industrial	X
Interior Design	
Landscape Architecture	
Natural Gas	X
Photogrammetry	
Telecommunications	
Water Resources	X

Reviewed by: *[Signature]*

*dm*



## Hourly Rate Schedule

### Project or Construction Manager

PM6	\$	195.00
PM5	\$	175.00
PM4	\$	145.00
PM3	\$	130.00
PM2	\$	120.00
PM1	\$	100.00

### Engineer, Designer, or Planner

E6	\$	205.00
E5	\$	190.00
E4	\$	165.00
E3	\$	135.00
E2	\$	115.00
E1	\$	95.00

### Construction Observer or

T6	\$	120.00
T5	\$	110.00
T4	\$	105.00
T3	\$	95.00
T2	\$	85.00
T1	\$	70.00

### Administrative Staff/Clerical

A3	\$	80.00
A2	\$	70.00
A1	\$	60.00

### Passenger Car, Truck Mileage

PMILE      Based on Federal Guidelines

### Survey Crew

S3 (3 man crew)	\$	210.00
S2 (2 man crew)	\$	160.00
S1 (1 man crew)	\$	105.00

### Expenses

EXPENSES      Cost + 10% unless otherwise noted

### Per Diem

PERD      Based on Federal Guidelines Per Location or Agreed to Rate

Revised 9/1/21



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza by Ragtag Film Society – True/False Film Fest on March 4, 2022, from 3:30PM until 6:00PM for the True/False March. This approval is contingent upon adherence to the then-applicable health order.

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

Daniel K. Atwill, Presiding Commissioner  
Justin Aldred, District I Commissioner  
Janet M. Thompson, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut, Room 333  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Ragtag Film Society - True/False Film Fest

Address: 5 S Ninth St

City: Columbia State: MO ZIP Code 65201

Phone: 573.442.8783 Website: truefalse.org

Individual Requesting Use: Carly Love

Position in Organization: Director of Operations

Address: Same as organization

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code \_\_\_\_\_

Phone: 817.225.5071 Email: carly@truefalse.org

Event: True/False March March

Description of Use (ex. Concert, speaker, 5K): Starting point of annual True/False Parade

Date(s) of Use: March 4, 2022

Start Time of Setup: 3:30 AM/PM (PM)

Start Time of Event: 5:00 AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 5:45 AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 6:00 AM/PM (PM)

Emergency Contact During Event: Carly Love Phone: 817.225.5071

Will this event be open to the public?  Yes  No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters:

Promotion through social media, T/F website, word of mouth

How many attendees (including volunteers) do you anticipate being at your event? 500

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

See attached safety plan. Parade Marshall and Truelfalse staff are trained in crowd management

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

Will the majority of attendees be under the age of 18?  Yes  No

If yes, please note the number of adult supervisors in attendance: \_\_\_# adults per \_\_\_# minors

Will you need access to electricity?  Yes  No

Will you be using amplifiers?  Yes  No

Will you be serving food and/or non-alcoholic drinks?  Yes  No

If yes, will you be **selling** food and/or non-alcoholic drinks?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will you be serving alcoholic beverages?  Yes  No

If yes, will you be **selling** alcoholic beverages?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: \_\_\_\_\_

County Liquor License Number: \_\_\_\_\_

City Liquor License Number: \_\_\_\_\_

Will you be selling non-food items?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will outside vendors be selling food, beverages or non-food items at this event?  Yes  No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure?  Yes  No

If yes, what road(s) and/or sidewalk(s)? Rolling closure of 9th street from Walnut to Locust, permit currently in progress with City of Columbia

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames?  Yes  No

If yes, please provide the Columbia Fire Department Special Events Permit Number: \_\_\_\_\_

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes  No

If yes, please provide the following:

Security Company: \_\_\_\_\_

Contact Person Name and Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will you be using portable toilets for your event?  Yes  No

\*\*Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: Ragtag Film Society - True/False Film Fest

Address: 5 S Ninth St.

City: Columbia State: MO ZIP Code 65201

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Carly Love, Director of Operations

Address: 5 S. Ninth Street Columbia MO 65201

Phone Number: 573.442.8783 Date of Application: 11/22/2021

Email Address: carly@truefalse.org

Signature: Carly Love

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Brianna L. Lannon  
County Clerk

BOONE COUNTY, MISSOURI

David L. [Signature]  
County Commissioner

DATE: 1.25.2022



RAGTAG FILM SOCIETY  
5 SOUTH 9TH STREET  
COLUMBIA, MO 65201

SIMMONS BANK

9953

11/19/2021

PAY TO THE ORDER OF Boone County

\$ \*\*100.00

One Hundred and 00/100\*\*\*\*\* DOLLARS

Boone County

AUTHORIZED SIGNATURE

MEMO:

⑈009953⑈ ⑆082900432⑆ 2110009681⑈

RAGTAG FILM SOCIETY

Boone County

Date Type Reference  
11/19/2021 Bill

Original Amt.  
100.00

Balance Due  
100.00

11/19/2021  
Discount  
Check Amount

Payment  
100.00  
100.00

9953

Simmons Joint Op Ac

100.00

BOONE COUNTY TREASURER RECEIPT

Receipt Number: 2022 104 Receipt Date: 1/13/2022

Employee Initials: TRDANA

Received From: RAGTAG FILM SOCIETY

Amount: \$\*\*\*\*\*100.00

Remarks: TRUE/FALSE FILM FEST  
PLAZA RENTAL-MARCH 4, 2022



Boone County Treasurer

*Thomas Danough*

Treasurer of Boone County

39 -2022

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

January Session of the January Adjourned

Term. 20 22

County of Boone

In the County Commission of said county, on the 25th day of January 20 22

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby appoint **Christina M. Johnson (Christy Johnson)** to serve as **Interim County Treasurer** under the provisions of RSMo §54.033. Said appointment as Interim Treasurer shall become effective upon the resignation of Boone County Treasurer Tom Darrough on January 26, 2022 at 5:00 p.m. and shall end when the successor appointed by Governor Parson is commissioned and takes the oath of office for Treasurer of the County of Boone. Pursuant to the provisions of RSMo §54.070, the Commission sets the amount of Christy Johnson's surety bond at \$750,000.00 and notes that the same has already been posted in her capacity as the Chief Deputy Treasurer of Boone County.

Done this 25<sup>th</sup> day of January 2022.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Jane M. Thompson*

Jane M. Thompson  
District II Commissioner



January 12, 2022

Columbia, MO

For the past 6 ½ years I have had the great honor and opportunity of being the Boone County Treasurer.

The job has been rewarding and challenging. The people working in the Treasurer's office with me have become like family. The employees of Boone County are a dedicated group and have been great to work with. I really appreciate so many relationships that I have made along the way.

An opportunity has arisen for me to work for a not for profit with a mission I am passionate about. So, while I am sad to be leaving the Treasurer's office, I am very excited about starting this new journey. In the interest of the smoothest transition possible, I am leaving open my end date to be available to help with the turnover to whomever is appointed by the Governor's office.

Sincerely,



Tom Darrough

Boone County Treasurer

Update January 21, 2022

After further consideration and conversation, I have decided to officially resign at close of business on Wednesday January 26<sup>th</sup> to allow for an Interim appointment to the office of Boone County Treasurer.

Respectfully,



Tom Darrough

Boone County Treasurer



Liberty Mutual Surety  
 Attention: LMS Claims  
 P.O. Box 34520  
 Seattle, WA 98121  
 Phone: 206-473-6210  
 Fax: 866-548-6837  
 Email: HOSCL@libertymutual.com  
 www.LibertyMutualSuretyClaims.com

**PUBLIC OFFICIAL BOND**

KNOW ALL MEN BY THESE PRESENTS:

No. **601142909**

That we Christina M. Johnson  
 of 1603 E Nancy Ct, Columbia, MO 65201

(Insert Full Name [top line] and Address [bottom line] of Principal)

, as Principal and The Ohio Casualty Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire, (hereinafter called the Surety, are held and firmly bound unto Boone County Missouri

801 E. Walnut, Columbia, MO 65201  
 (Insert Full Name [top line] and Address [bottom line] of Obligee)

in the aggregate and non-cumulative penal sum of Seven Hundred Fifty Thousand Dollars And Zero Cents  
(\$750,000.00) DOLLARS, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the said Principal has been elected or appointed to (or holds by operation of law) the office of Boone County Chief Deputy Treasurer for a term beginning on October 15, 2021 and ending on October 15, 2022.

**Now, therefore, the condition of this Obligation is such** that if the said Principal shall well, truly and faithfully perform all official duties required by law of such official during the term aforesaid, then this obligation shall be void; otherwise it shall remain in full force and effect, subject to the following conditions:

First: That the Surety may, if it shall so elect, cancel this bond by giving thirty (30) days notice in writing to Boone County Missouri  
801 E. Walnut, Columbia, MO 65201 and this bond shall be deemed canceled at the expiration of said thirty (30) days, the Surety remaining liable, however, subject to all the terms, conditions and provisions of this bond, for any act or acts covered by this bond which may have been committed by the Principal up to the date of such cancelation; and the Surety shall, upon surrender of this bond and its release from all liability hereunder, refund the premium paid, less a pro rate part thereof for the time this bond shall have been in force.

Second: That the Surety shall not be liable hereunder for the loss of any public moneys or funds occurring through or resulting from the failure of, or default in payment by, any banks or depositories in which any public moneys or funds have been deposited, or may be deposited, or placed to the credit, or under the control of the Principal, whether or not such banks or depositories were or may be selected or designed by the Principal or by other persons; or by reason of the allowance to, or acceptance by the Principal of any interest on said public moneys or funds, any law, decision, ordinance or statute to the contrary notwithstanding.

Third: That the Surety shall not be liable for any loss or losses, resulting from the failure of the Principal to collect any taxes, licenses, levies, assessments, etc., with the collection of which he may be chargeable by reason of his election or appointment as aforesaid.

SIGNED, SEALED and DATED October 21, 2021

Christina M. Johnson

*Christina M. Johnson*

The Ohio Casualty Insurance Company



By: Timothy A. Mikolajewski

Timothy A. Mikolajewski

Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

The Ohio Casualty Insurance Company  
**POWER OF ATTORNEY**

Principal: Christina M. Johnson  
Agency Name: Naught-Naught Agency Bond Number: 601142909  
Obligee: Boone County Missouri  
Bond Amount: (\$750,000.00) Seven Hundred Fifty Thousand Dollars And Zero Cents

**KNOW ALL PERSONS BY THESE PRESENTS:** that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Timothy A. Mikolajewski in the city and state of Seattle, WA, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

**IN WITNESS WHEREOF,** this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.



The Ohio Casualty Insurance Company

By: *David M. Carey*  
David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

**IN WITNESS WHEREOF,** I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By: *Teresa Pastella*  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

**ARTICLE IV -- OFFICERS: Section 12. Power of Attorney.**

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and affixed the seals of said Company this 21st day of October, 2021.



By: *Renee C. Llewellyn*  
Renee C. Llewellyn, Assistant Secretary



St. Louis  
12444 Powerscourt Drive  
Saint Louis, Missouri 63131  
+1 (816) 5698939 Fax: +1 (866) 5484962

Naught-Naught Agency  
3928 S. Providence Road  
Columbia, Missouri 65203

Agent Telephone: 573-874-3102  
Bond Number: 601142909  
Cross Reference:

Christina M. Johnson  
1603 E Nancy Ct  
Columbia, Missouri 65201

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins 10/15/2021.

Please review the enclosed documents for accuracy. You must remit the original of the New Bond and any supporting documents required to your Obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,  
St. Louis

For additional information regarding Liberty Mutual insurance products, please visit [www.libertymutual.com](http://www.libertymutual.com)