

288-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

July Session of the July Adjourned

Term. 20 21

County of Boone

} ea.


In the County Commission of said county, on the 20th day of July 20 21

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the request for disposal of the attached vehicles through the Missouri Auto Auction.

AUCTION THROUGH MISSOURI AUTO AUCTION				
Year	Description	Approximate Mileage	VIN #	Condition
2011	Ford Interceptor Utility (17798)	100,000	2FABP7BV2BX177049	Fair to Poor
2017	Ford Interceptor Utility (20116)	99,000	1FM5K8AR7GGC91833	Fair
2017	Ford Interceptor Utility (20461)	102,000	1FM5K8AR5HGA62861	Fair
2017	Ford Interceptor Utility (20082)	99,000	1FM5K8AR1GGC91830	Fair

Done this 20th day of July 2021.

ATTEST:

 Brianna L. Lennon
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Justin Aldred
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash Street, Room 110
 Columbia, MO 65201
 Phone: (573) 886-4391
 Fax: (573) 886-4390

TO: Boone County Commission

FROM: Melinda Bobbitt, CPPO, CPPB
 Director of Purchasing

DATE: July 13, 2021

RE: Vehicle Surplus Disposal

Following are vehicles that will be replaced. The Sheriff's Department requests commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is *15-24APR15 – Auction Services for Surplus Vehicles*.

AUCTION THROUGH MISSOURI AUTO AUCTION				
Year	Description	Approximate Mileage	VIN #	Condition
2011	Ford Interceptor Utility (17798)	100,000	2FABP7BV2BX177049	Fair to Poor
2017	Ford Interceptor Utility (20116)	99,000	1FM5K8AR7GGC91833	Fair
2017	Ford Interceptor Utility (20461)	102,000	1FM5K8AR5HGA62861	Fair
2017	Ford Interceptor Utility (20082)	99,000	1FM5K8AR1GGC91830	Fair

cc: Disposal File; Captain Gary German, Leasa Quick, Dave Alexander, Sheriff; Greg Edington, R&B; Angela Wehmeyer, HR; Heather Acton, Auditor

CAPITAL

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: July 7, 2021

Fixed Asset Tag Number: 17798

Description of Asset: 2011 Ford Crown Victoria Police Interceptor

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 2FABP7BV2BX177049

Condition of Asset: Fair to Poor

Reason for Disposition: Age / Condition

Location of Asset and Desired Date for Removal to Storage: County Parking Lot / Date upon receiving replacement vehicle; anticipate early August

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Adult Court Services

Signature Received from: Brandon Walker

To be Completed by: AUDITOR

Original Acquisition Date 10-5-11

G/L Account for Proceeds 2901-3835 HA

Original Acquisition Amount \$22,792.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 288-2021

Date Approved 7.20.2021

Signature [Signature]

RECEIVED
JUL 06 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06-22-2021

Fixed Asset Tag Number: 20116

Description of Asset: ²⁰¹⁶ 2017 Ford Police Interceptor Utility - Silver Grey

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FM5K8AR7GGC91833

Condition of Asset: Fair. Odometer: 99,xxx miles

Reason for Disposition: Vehicle replacement in 2021 budget. Replacement on order.

Location of Asset and Desired Date for Removal to Storage: BCSO (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff

Signature Daniel Alexander 06-22-21

To be Completed by: AUDITOR

Original Acquisition Date 5-23-2016

G/L Account for Proceeds 2901-3835 HQ

Original Acquisition Amount \$26,745.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 288-2021

Date Approved 7.20.2021

Signature Daniel K. Clark

RECEIVED

JUN 24 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06-22-2021

Fixed Asset Tag Number: 20461

Description of Asset: 2017 Ford Police Interceptor Utility - Dark Blue

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FM5K8AR5HGA62861

Condition of Asset: Fair. Odometer: 102,xxx miles

Reason for Disposition: Vehicle replacement in 2021 budget. Replacement on order.

Location of Asset and Desired Date for Removal to Storage: BCSO (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff

Signature David Alexander 6-22-2021

To be Completed by: AUDITOR

Original Acquisition Date 9-26-2016

G/L Account for Proceeds 2901-3835 HA

Original Acquisition Amount \$27,425.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 288-2021

Date Approved 7.20.2021

Signature Raul K. [Signature]

RECEIVED

JUN 24 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06-22-2021

Fixed Asset Tag Number: 20082

Description of Asset: ²⁰¹⁶ 2017 Ford Police Interceptor Utility - White

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FM5K8AR1GGC91830

Condition of Asset: Fair. Odometer: 99,xxx miles

Reason for Disposition: Vehicle replacement in 2021 budget. Replacement on order.

Location of Asset and Desired Date for Removal to Storage: BCSO (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff

Signature David Alexander 06-22-2021

To be Completed by: AUDITOR

Original Acquisition Date 5-2-2016

G/L Account for Proceeds 2901-3835 HA

Original Acquisition Amount \$26,745.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 288-2021

Date Approved 7.20.2021

Signature David K. Clark

RECEIVED

JUN 24 2021

BOONE COUNTY
AUDITOR

6/22/21

Trns N Tag 20116 Tagged Y Tag Replaced N To _____ From _____ Last Posted
Description 2016 FORD EXPLORER Adjustments in Process 4 2021
Acquired 5/23/2016 Acq Amt 26,745.00 Useful Life Months 84
Acct Grp 1605 VEHICLES _____ 5,349.00
Category 10 AUTOMOBILES _____ Res Val % 20
Location 1251 GF SHERIFF OPERATIONS _____ Tag in Book N
Purch Dept 2901 LEST SHERIFF OPERATIONS _____ Book ID _____
Inventory Date 12/01/2018 Inv Status Found - No Change
Site Loc Boone County Sheriff/Corrections
Site Detl Fleet
Make FORD _____ Model EXPLORER
Serial 1FM5K8AR7GGC91833 _____ Note _____
Invoice 268424 _____ Check 601784
Vendor 507 JOE MACHENS FORD INC
Bid# 05-19JAN16
User _____

Calculated Fields Book Value
Dep St Dt _____ 6,368.11
Adj Total _____ 15,027.89- Acm Dep Ytd 1,018.84
Total Cost 26,745.00

F2=Key Scr F3=Exit

F11=Grant

F23=Bid F22=Hist F24=More

MFD. BY FORD MOTOR CO.

GVWR: 2877 KG (6342 LB)
REAR GAWR:

WITH
TIRES
RIMS

1520 KG (3350 LB)

245/55R18 103V

18x8.0J

AT 250 kPa/

36 PSI COLD

DATE: 04/16

FRONT GAWR:

1452 KG (3200 LB)

245/55R18 103V

18x8.0J

AT 250 kPa/

36

THIS VEHICLE CONFORMS TO ALL APPLICABLE FEDERAL MOTOR
VEHICLE SAFETY STANDARDS IN EFFECT ON THE DATE OF
MANUFACTURE SHOWN ABOVE.

VIN: 1F M5K8AR7GGC91833

TYPE: MPV

F0324
10495



EXT PNT: IN | INT TR | TP/PS | R | AXLE | TR | SPR | DSO:
WB 113 9W 1 3J C EEE
1201604084179 UTC
5USA-1520472-BA

Work Order Detail

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 132 - SHERIFF OIL Date: 182327 POW: 0.00

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 132 - SHERIFF OIL Date: 467541 POW: 0.00

Work Order Detail

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 132 - SHERIFF OIL Date: 16970973 POW: 0.00

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 132 - SHERIFF OIL Date: 467541 POW: 0.00

Work Order Detail

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 132 - SHERIFF OIL Date: 17027515 POW: 0.00

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 133 - SHERIFF OIL Date: 201682 POW: 0.00

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 133 - SHERIFF OIL Date: 201682 POW: 0.00

Work Order Detail

20116: 2016 Ford Interceptor Utility VIN: 1FMSK8AR7GGC911 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Campaign # 133 - SHERIFF OIL Date: 201682 POW: 0.00

Work Order Detail

Table with columns for Miscellaneous Parts, Road Test, VIN: 1FMSK8AR7GGC91, License Plate, and various repair items like BRAKES, tires, and filters.

Work Order Detail

Table with columns for Miscellaneous Parts, Road Test, VIN: 1FMSK8AR7GGC91, License Plate, and various repair items like tires, filters, and brake pads.

Work Order Detail

Table with columns for Electrical, EMISSIONS SYSTEM, and Preventive Maintenance items, including VIN: 1FMSK8AR7GGC91 and various parts like purge valve and cabin filter.

Work Order Detail

Table with columns for Preventive Maintenance, Road Test, and various parts like drum grease, fuel filter, and engine oil, including VIN: 1FMSK8AR7GGC91.

Work Order Detail

Work Order Detail

Other \$0.00

	\$0.00	\$321.39	\$200.80	\$0.00	\$0.00	\$521.88
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20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 78,218.0
Location: 02-Sheriff's
Campaign # Vendor: 132 - SHERIFF OIL
Department: 1251-Sheriff's
Date: 206772959
Inv#: 206772959
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
14488	02/11/2020	02/11/2020	Closed	0.00	

Detail

Service A	Discounts	Parts	Labor	Tires	Other	Total
Light Check		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor			\$0.00			
Credit	\$0.00					
Other				\$0.00		
Lube, Oil & Filter		\$42.40	\$0.00		\$0.00	\$42.40
Miscellaneous Parts		\$42.40				
Miscellaneous Labor			\$0.00			
Credit	\$0.00					
Other					\$0.00	
Tire Rotation		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor			\$0.00			
Credit	\$0.00					
Other					\$0.00	
	\$0.00	\$42.40	\$0.00	\$0.00	\$0.00	\$42.40

20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 85,066.0
Location: 02-Sheriff's
Campaign # Vendor: 132 - SHERIFF OIL
Department: 1251-Sheriff's
Date: 20677555
Inv#: 20677555
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
145216	05/07/2020	05/07/2020	Closed	0.00	

Detail

Service A	Discounts	Parts	Labor	Tires	Other	Total
Light Check		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor			\$0.00			
Credit	\$0.00					
Other				\$0.00		
Lube, Oil & Filter		\$42.40	\$0.00		\$0.00	\$42.40
Miscellaneous Parts		\$42.40				
Miscellaneous Labor			\$0.00			
Credit	\$0.00					
Other				\$0.00		
Tire Rotation		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor			\$0.00			
Credit	\$0.00					
Other				\$0.00		
	\$0.00	\$42.40	\$0.00	\$0.00	\$0.00	\$42.40

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20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 80,256.0
Location: 02-Sheriff's
Campaign # Vendor: 133 - SHERIFF
Department: 1251-Sheriff's
Date: 1290038070
Inv#: 1290038070
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
145591	07/30/2020	07/30/2020	Closed	0.00	

Description: Replaced one tire

Discounts	Parts	Labor	Tires	Other	Total
				\$158.00	\$158.00
				\$0.00	\$158.00

20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 91,893.0
Location: 02-Sheriff's
Campaign # Vendor:
Department: 1251-Sheriff's
Date:
Inv#:
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
145691	09/17/2020	09/17/2020	Closed	0.00	

Comments: Needs tires

Discounts	Parts	Labor	Tires	Other	Total
	\$0.00	\$21.00		\$0.00	\$21.00
	\$0.00	\$0.00		\$0.00	\$0.00
	\$0.00	\$21.00		\$0.00	\$21.00
	\$0.00	\$0.00		\$0.00	\$0.00
	\$0.00	\$26.30	\$21.00	\$0.00	\$47.30
		\$0.90			
		\$6.16			
		\$17.56			
		\$1.64			
		\$0.00			
	\$0.00	\$21.00		\$0.00	\$21.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
	\$0.00	\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
	\$0.00	\$16.00	\$4.20	\$0.00	\$20.20
		\$16.00			
		\$0.00			

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Work Order Detail

Work Order Detail

M0053 - Knight, Terry (0.50) \$4.20
Miscellaneous Labor \$0.00
Credit \$0.00
Other \$0.00

Replace Cabin Filter CF1230: CABIN FILTER (1,000) \$3.95 \$21.00 \$0.00 \$24.95
Miscellaneous Parts \$3.95
M0053 - Knight, Terry (0.50) \$0.00 \$21.00 \$0.00
Miscellaneous Labor \$0.00
Credit \$0.00
Other \$0.00

Road Test \$0.00 \$12.60 \$0.00 \$12.60
Miscellaneous Parts \$0.00
M0053 - Knight, Terry (0.30) \$12.60
Miscellaneous Labor \$0.00
Credit \$0.00
Other \$0.00

Wipers \$17.94 \$8.40 \$0.00 \$26.34
SP20: 20" CONTOUR (1,000) \$6.25
11-E: WIPER BLADE (1,000) \$5.27
SP-22: WIPERS (1,000) \$6.42
Miscellaneous Parts \$0.00
M0053 - Knight, Terry (0.20) \$8.40
Miscellaneous Labor \$0.00
Credit \$0.00
Other \$0.00

20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 82,011.0
Location: 02-Sheriff's
Campaign # Vendor: 133 - SHERIFF
Department: 1251-Sheriff's
Date: 1290039850
Inv#: 1290039850
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
145739	09/25/2020	09/25/2020	Closed	0.00	

Detail

Discounts	Parts	Labor	Tires	Other	Total
	\$0.00	\$0.00	\$0.00	\$632.00	\$632.00
	\$0.00	\$0.00	\$0.00	\$632.00	\$632.00

20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 85,088.0
Location: 02-Sheriff's
Campaign # Vendor: 132 - SHERIFF OIL
Department: 1251-Sheriff's
Date: 206797880
Inv#: 206797880
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
146038	12/09/2020	12/09/2020	Closed	0.00	

Detail

Service A	Discounts	Parts	Labor	Tires	Other	Total
Light Check		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor			\$0.00			

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Credit \$0.00
Other \$0.00
Lube, Oil & Filter \$28.95 \$0.00 \$0.00 \$29.95
Miscellaneous Parts \$29.95
Miscellaneous Labor \$0.00
Credit \$0.00
Other \$0.00
Tire Rotation \$0.00 \$0.00 \$0.00 \$0.00
Miscellaneous Parts \$0.00
Miscellaneous Labor \$0.00
Credit \$0.00
Other \$0.00

20116: 2016 Ford Interceptor Utility
VIN: 1FMSK8AR7G9C911
Miles: 89,127.0
Location: 02-Sheriff's
Campaign # Vendor: 134 - SHERIFF
Department: 1251-Sheriff's
Date: focs391045
Inv#: focs391045
PO#:
Recall:
External WO:

WO #	Open Date	Close Date	Status	DownTime	Accident
146771	04/14/2021	04/14/2021	Closed	0.00	

Description: Engine repairs

Discounts	Parts	Labor	Tires	Other	Total
				\$1,494.81	\$1,494.81
	\$0.00	\$0.00	\$0.00	\$0.00	\$1,494.81
	\$0.00	\$2,895.84	\$758.00	\$775.00	\$2,284.81
					\$6,713.85

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6/22/21

Trns N Tag 20461 Tagged Y Tag Replaced N To _____ From _____ Last Posted _____
Description 2017 FORD INTERCEPTOR UTILITY Adjustments in Process 4 2021
Acquired 9/26/2016 Acq Amt 27,425.00 Useful Life Months 60
Acct Grp 1605 VEHICLES _____ 5,485.00
Category 10 AUTOMOBILES _____ Res Val % 20
Location 1251 GF SHERIFF OPERATIONS _____ Tag in Book N
Purch Dept 2901 LEST SHERIFF OPERATIONS _____ Book ID _____
Inventory Date 12/01/2018 Inv Status Found - No Change
Site Loc Boone County Sheriff/Corrections
Site Detl Fleet
Make FORD _____ Model INTERCEPTOR UTILITY
Serial 1FM5K8AR5HGA62861 _____ Note _____
Invoice 274793 _____ Check 602139
Vendor 507 JOE MACHENS FORD INC
Bid# 05-19JAN16
User _____

Calculated Fields Book Value
Dep St Dt _____ 1,828.70
Adj Total _____ 20,111.30- Acn Dep Ytd 1,462.64
Total Cost 27,425.00

F2=Key Scr F3=Exit

F11=Grant

F23=Bid F22=Hist F24=More

MFD. BY FORD MOTOR CO.

DATE: 08/16

GVWR: 2877 KG (6342 LB)

FRONT GAWR:

1452 KG (3200 LB)

245/55R18 103V

18x8.0J

AT 250 kPa/ 36

PSI COLD

WITH

TIRES

RIMS

REAR GAWR:

1520 KG (3350 LB)

245/55R18 103V

18x8.0J

AT 250 kPa/ 36

PSI COLD

WITH

TIRES

RIMS

THIS VEHICLE CONFORMS TO ALL APPLICABLE FEDERAL MOTOR
VEHICLE SAFETY STANDARDS IN EFFECT ON THE DATE OF
MANUFACTURE SHOWN ABOVE.

VIN: 1FM5K8AR5HGA62861

TYPE: MPV

F0321

T0491



EXT PNT:

LK

RC: 53

DSO:

WB

INT TR

TP/PS

R

AXLE

TR

SPR

113

9W

1

3J

C

EEEE

1201608082889

UTC

5U5A-1520472-BA

Work Order Detail

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 4689878 PO#: Campaign # Vendor: 132 - SHERIFF OIL

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 10971706 PO#: Campaign # Vendor: 132 - SHERIFF OIL

Work Order Detail

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 4689878 PO#: Campaign # Vendor: 132 - SHERIFF OIL

Work Order Detail

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 199314 PO#: Campaign # Vendor: 132 - SHERIFF OIL

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 1703383 PO#: Campaign # Vendor: 132 - SHERIFF OIL

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 20687585 PO#: Campaign # Vendor: 132 - SHERIFF OIL

Work Order Detail

20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HG8Z1 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Invt: 1703383 PO#: Campaign # Vendor: 132 - SHERIFF OIL

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident
20461: 2017 Ford Interceptor Utility	05/07/2019	05/07/2019	Closed	0:00	
Detail Description: Replaced two tires Discounts: \$0.00 Parts: \$0.00 Labor: \$0.00 Tires: \$280.00 Other: \$0.00 Total: \$280.00					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 58,219.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date: 217049 External WO: Vendor: 133 - SHERIFF POW:					
WO #	Open Date	Close Date	Status	DownTime	Accident
143501	05/07/2019	05/07/2019	Closed	0:00	
Detail Description: Replaced two tires Discounts: \$0.00 Parts: \$0.00 Labor: \$0.00 Tires: \$280.00 Other: \$0.00 Total: \$280.00					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 60,349.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date: 20668055 External WO: Vendor: 132 - SHERIFF OIL POW:					
WO #	Open Date	Close Date	Status	DownTime	Accident
143644	08/08/2019	08/08/2019	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$0.00 Labor: \$0.00 Tires: \$0.00 Other: \$0.00 Total: \$0.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 66,706.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date: 20678035 External WO: Vendor: 132 - SHERIFF OIL POW:					

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident
20461: 2017 Ford Interceptor Utility	11/01/2019	11/06/2019	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 69,284.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date:					
WO #	Open Date	Close Date	Status	DownTime	Accident
144340	11/01/2019	11/06/2019	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 71,643.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date:					
WO #	Open Date	Close Date	Status	DownTime	Accident
144626	01/09/2020	01/16/2020	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident
20461: 2017 Ford Interceptor Utility	05/13/2020	05/13/2020	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 78,105.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date: 25277392 External WO: Vendor: 132 - SHERIFF OIL POW:					
WO #	Open Date	Close Date	Status	DownTime	Accident
145228	05/13/2020	05/13/2020	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident
20461: 2017 Ford Interceptor Utility	05/13/2020	05/13/2020	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					
20461: 2017 Ford Interceptor Utility VIN: 1FMSK8AR5HGAB21 License Plate: Miles: 78,105.0 No Meter: 0.0 Location: 02-Sheriff's Department: 1251-Sheriff's Recall: Campaign # Date: 25277392 External WO: Vendor: 132 - SHERIFF OIL POW:					
WO #	Open Date	Close Date	Status	DownTime	Accident
145228	05/13/2020	05/13/2020	Closed	0:00	
Detail Description: BATT/WIPERS Discounts: \$0.00 Parts: \$17.00 Labor: \$17.00 Tires: \$0.00 Other: \$0.00 Total: \$34.00 Electrical: \$127.95 \$17.00 \$17.00 MTP-65: BATTERY (1.000): \$127.95 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.50): \$17.00 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Wipers: \$11.42 \$6.80 \$6.80 SP26: 26" CONTOUR (1.000): \$6.25 SP-22: WIPERS (1.000): \$5.17 Miscellaneous Parts: \$0.00 M0053 - Knight, Terry (0.20): \$6.80 Miscellaneous Labor: \$0.00 Credit: \$0.00 Other: \$0.00 Total: \$0.00 \$139.37 \$23.80 \$0.00 \$0.00 \$163.17					

Work Order Detail

		\$0.00	\$33.70	\$0.00	\$0.00	\$0.00	\$33.70
20461: 2017 Ford Interceptor Utility		VIN: 1FMSK8ARSHGA621 Miles: 76,841.0		License Plate:			
Recall:		Location: 02-Sheriff's		Department: 1251-Sheriff's			
External WO:		Campaign #		Date:			
		Vendor: 133 - SHERIFF		Inv#: 1290035793			
		PO#: 0.00					
WO #	Open Date	Close Date	Status	Downtime	Accident		
145250	05/15/2020	05/15/2020	Closed	0.00			
Detail		Discounts	Parts	Labor	Tires	Other	Total
133 - SHERIFF TIRES, Inv. #							
1290035793, Desc: Replaced two							
tires							
		\$0.00	\$0.00	\$0.00	\$0.00	\$316.00	\$316.00
20461: 2017 Ford Interceptor Utility		VIN: 1FMSK8ARSHGA621 Miles: 86,114.0		License Plate:			
Recall:		Location: 02-Sheriff's		Department: 1251-Sheriff's			
External WO:		Campaign #		Date:			
		Vendor: 132 - SHERIFF OIL		Inv#: 30505827			
		PO#: 0.00					
WO #	Open Date	Close Date	Status	Downtime	Accident		
145269	08/03/2020	08/03/2020	Closed	0.00			
Detail		Discounts	Parts	Labor	Tires	Other	Total
Service A							
Light Check			\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts			\$0.00				
Miscellaneous Labor				\$0.00			
Credit		\$0.00					
Other						\$0.00	
Lube, Oil & Filter			\$35.70	\$0.00		\$0.00	\$35.70
Miscellaneous Parts			\$35.70				
Miscellaneous Labor				\$0.00			
Credit		\$0.00					
Other						\$0.00	
Tire Rotation			\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts			\$0.00				
Miscellaneous Labor				\$0.00			
Credit		\$0.00					
Other						\$0.00	
		\$0.00	\$35.70	\$0.00	\$0.00	\$0.00	\$35.70
20461: 2017 Ford Interceptor Utility		VIN: 1FMSK8ARSHGA621 Miles: 80,759.0		License Plate:			
Recall:		Location: 02-Sheriff's		Department: 1251-Sheriff's			
External WO:		Campaign #		Date:			
		Vendor: 132 - SHERIFF OIL		Inv#: 30505827			
		PO#: 0.00					
WO #	Open Date	Close Date	Status	Downtime	Accident		
145826	10/22/2020	10/26/2020	Closed	0.00			
Detail		Discounts	Parts	Labor	Tires	Other	Total
Service A							
Light Check			\$0.00	\$21.00		\$0.00	\$21.00
Comments: brake ok							

Work Order Detail

		\$0.00	\$21.00	\$0.00	\$0.00	\$0.00	\$21.00
20461: 2017 Ford Interceptor Utility		VIN: 1FMSK8ARSHGA621 Miles: 97,134.0		License Plate:			
Recall:		Location: 02-Sheriff's		Department: 1251-Sheriff's			
External WO:		Campaign #		Date:			
		Vendor: 132 - SHERIFF OIL		Inv#: 6581207			
		PO#: 0.00					
WO #	Open Date	Close Date	Status	Downtime	Accident		
146276	12/06/2020	12/06/2020	Closed	0.00			
Detail		Discounts	Parts	Labor	Tires	Other	Total
Service A							
Miscellaneous Parts			\$0.00				\$0.00
Miscellaneous Labor				\$0.00			\$0.00
Credit		\$0.00					
Other						\$0.00	
Lube, Oil & Filter			\$42.90	\$0.00		\$0.00	\$42.90
Miscellaneous Parts			\$42.90				
Miscellaneous Labor				\$0.00			
Credit		\$0.00					
Other						\$0.00	
Tire Rotation			\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts			\$0.00				
Miscellaneous Labor				\$0.00			
Credit		\$0.00					
Other						\$0.00	
		\$0.00	\$42.90	\$0.00	\$0.00	\$0.00	\$42.90
20461: 2017 Ford Interceptor Utility		VIN: 1FMSK8ARSHGA621 Miles: 99,773.0		License Plate:			
Recall:		Location: 02-Sheriff's		Department: 1251-Sheriff's			
External WO:		Campaign #		Date:			
		Vendor: 133 - SHERIFF		Inv#: 1290043962			
		PO#: 0.00					
WO #	Open Date	Close Date	Status	Downtime	Accident		
146464	03/15/2021	03/15/2021	Closed	0.00			
Detail		Discounts	Parts	Labor	Tires	Other	Total
133 - SHERIFF TIRES, Inv. #							
1290043962, Desc: Replaced							
four tires							
		\$0.00	\$0.00	\$0.00	\$0.00	\$632.00	\$632.00
Grand Total:		\$0.00	\$2,061.62	\$632.00	\$915.00	\$948.00	\$4,876.62

Work Order Detail

		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20461: 2017 Ford Interceptor Utility		VIN: 1FMSK8ARSHGA621 Miles: 99,773.0		License Plate:			
Recall:		Location: 02-Sheriff's		Department: 1251-Sheriff's			
External WO:		Campaign #		Date:			
		Vendor: 133 - SHERIFF		Inv#: 1290043962			
		PO#: 0.00					
WO #	Open Date	Close Date	Status	Downtime	Accident		
146464	03/15/2021	03/15/2021	Closed	0.00			
Detail		Discounts	Parts	Labor	Tires	Other	Total
133 - SHERIFF TIRES, Inv. #							
1290043962, Desc: Replaced							
four tires							
		\$0.00	\$0.00	\$0.00	\$0.00	\$632.00	\$632.00
Grand Total:		\$0.00	\$2,061.62	\$632.00	\$915.00	\$948.00	\$4,876.62

6/22/21

Trns N Tag 20082 Tagged Y Tag Replaced N To _____ From _____ Last Posted _____
Description 2016 FORD EXPLORER PI Adjustments in Process 4 2021
Acquired 5/02/2016 Acq Amt 26,745.00 Useful Life Months 84
Acct Grp 1605 VEHICLES _____ 5,349.00
Category 10 AUTOMOBILES _____ Res Val % 20
Location 1251 GF SHERIFF OPERATIONS _____ Tag in Book N
Purch Dept 2901 LEST SHERIFF OPERATIONS _____ Book ID _____
Inventory Date 12/01/2018 Inv Status Found - No Change
Site Loc Boone County Sheriff/Corrections
Site Detl Fleet
Make FORD Model EXPLORER PI
Serial 1FM5K8AR1GGC91830 Note _____
Invoice 267737 Check 601721
Vendor 507 JOE MACHENS FORD INC
Bid# 05-19JAN16
User _____

Calculated Fields Book Value
Dep St Dt _____ 6,113.40
Adj Total _____ 15,282.60- Acn Dep Ytd 1,018.84
Total Cost 26,745.00

F2=Key Scr F3=Exit

F11=Grant

F23=Bid F22=Hist F24=More

MFD. BY FORD MOTOR CO.

DATE: 04/16
FRONT GAWR:
1452 KG (3200 LB)
245/55R18 103V
18x8.0J
AT 250 kPa/ 36

GVWR: 2877 KG (6342 LB)

WITH	REAR GAWR:	
TIRES	1520 KG (3350 LB)	WITH
RIMS	245/55R18 103V	TIRES
AT 250 kPa/ 36 PSI COLD	18x8.0J	RIMS
	AT 250 kPa/ 36 PSI COLD	

THIS VEHICLE CONFORMS TO ALL APPLICABLE FEDERAL MOTOR VEHICLE SAFETY STANDARDS IN EFFECT ON THE DATE OF MANUFACTURE SHOWN ABOVE.

VIN: 1FM5K8AR1GGC91830
TYPE: MPV

F0324
T0495



EXT PNT:	Y7			RC: 53	DSO:	
WB	INT TR	TP/PS	R	AXLE	TR	SPR
113	9W		1	3J	C	EEEE
1201604061825			UTC		5USA-1520472-BA	

Work Order Detail

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 464423 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 140210

WO #	Open Date	Close Date	Status	Downtime	Accident	
140210	01/12/2017	01/12/2017	Closed	0.00		
Detail	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts Miscellaneous Labor Credit Other	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Lube, Oil & Filter Miscellaneous Parts Miscellaneous Labor Credit Other		\$30.95 \$30.95	\$0.00		\$0.00	\$30.95
Tire Rotation Miscellaneous Parts Miscellaneous Labor Credit Other		\$6.25 \$8.25	\$0.00		\$0.00	\$6.25
	\$0.00	\$37.20	\$0.00	\$0.00	\$0.00	\$37.20

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 177722 PO#: Campaign # 133 - SHERIFF

Recall: External WO: 140429

WO #	Open Date	Close Date	Status	Downtime	Accident	
140429	03/31/2017	03/31/2017	Closed	0.00		
Detail	Discounts	Parts	Labor	Tires	Other	Total
	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 417128 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 140542

WO #	Open Date	Close Date	Status	Downtime	Accident	
140542	04/07/2017	04/07/2017	Closed	0.00		
Detail	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check Miscellaneous Parts Miscellaneous Labor		\$0.00 \$0.00	\$0.00		\$0.00	\$0.00

Work Order Detail

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 464423 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 140847

WO #	Open Date	Close Date	Status	Downtime	Accident		
140847	08/20/2017	08/20/2017	Closed	0.00			
Detail	Description	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check			\$0.00	\$17.00		\$0.00	\$17.00
Miscellaneous Parts M0053 - Knight, Terry (0.50) Miscellaneous Labor Credit Other			\$0.00	\$0.00		\$0.00	\$0.00
Lube, Oil & Filter SW20 SYN SYNTHETIC ENGINE OIL (6.000) GF2250: OIL FILTER (1.000) DRUM GREASE: DRUM GREASE SUPER (5.000) AF 10242: AIR FLTR INTERCEPTO (1.000) Shop supplies: Shop supplies (1.000)			\$35.71 \$24.84 \$1.67 \$0.80 \$5.17 \$3.23			\$0.00	\$69.95
Miscellaneous Parts M0053 - Knight, Terry (0.50) Miscellaneous Labor Credit Other			\$0.00	\$17.00		\$0.00	\$17.00
Tire Rotation Miscellaneous Parts M0053 - Knight, Terry (0.40) Miscellaneous Labor Credit Other			\$0.00	\$13.60		\$0.00	\$13.60
Service B Check Brakes Miscellaneous Parts M0053 - Knight, Terry (0.00) Miscellaneous Labor Credit			\$0.00 \$0.00	\$0.00		\$0.00	\$0.00
			\$0.00	\$0.00		\$0.00	\$0.00

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 417128 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 141186

WO #	Open Date	Close Date	Status	Downtime	Accident		
141186	10/24/2017	10/24/2017	Closed	0.00			
Detail	Description	Discounts	Parts	Labor	Tires	Other	Total
SHERIFF SPECIALS u-0701-0101 spot light handle (1.000) Miscellaneous Parts M0053 - Knight, Terry (0.50) Miscellaneous Labor Credit Other			\$26.81 \$26.81	\$17.00		\$0.00	\$43.81
			\$0.00	\$0.00		\$0.00	\$0.00

Work Order Detail

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 17216525 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 140973

WO #	Open Date	Close Date	Status	Downtime	Accident		
140973	08/11/2017	08/11/2017	Closed	0.00			
Detail	Description	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check			\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts Miscellaneous Labor Credit Other			\$0.00	\$0.00		\$0.00	\$0.00
Lube, Oil & Filter Miscellaneous Parts Miscellaneous Labor Credit Other			\$30.95 \$30.95	\$0.00		\$0.00	\$61.90
Tire Rotation Miscellaneous Parts Miscellaneous Labor Credit Other			\$0.00	\$0.00		\$0.00	\$0.00
			\$0.00	\$0.00		\$0.00	\$0.00
			\$30.95	\$0.00	\$0.00	\$0.00	\$30.95

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 419514 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 141345

WO #	Open Date	Close Date	Status	Downtime	Accident		
141345	12/08/2017	12/08/2017	Closed	0.00			
Detail	Description	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check			\$0.00	\$0.00		\$0.00	\$0.00

Work Order Detail

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 419514 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 141345

WO #	Open Date	Close Date	Status	Downtime	Accident		
141345	12/08/2017	12/08/2017	Closed	0.00			
Detail	Description	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check			\$0.00	\$0.00		\$0.00	\$0.00

2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 419514 PO#: Campaign # 132 - SHERIFF OIL

Recall: External WO: 141345

WO #	Open Date	Close Date	Status	Downtime	Accident		
141345	12/08/2017	12/08/2017	Closed	0.00			
Detail	Description	Discounts	Parts	Labor	Tires	Other	Total
Service A Light Check			\$0.00	\$0.00		\$0.00	\$0.00

Work Order Detail

Table with columns: Description, Amount, Date, Status, Downtime, Accidents. Rows include Miscellaneous Parts, Lube, Oil & Filter, Tire Rotation, Service B, and Service C.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

Work Order Detail

Table with columns: Description, Amount, Date, Status, Downtime, Accidents. Rows include Miscellaneous Labor, Tire Rotation, Service B, and Service C.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

Work Order Detail

Table with columns: Description, Amount, Date, Status, Downtime, Accidents. Rows include Service A, Lube, Oil & Filter, Tire Rotation, and Service B.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

Work Order Detail

Table with columns: Description, Amount, Date, Status, Downtime, Accidents. Rows include Credit, Lube, Oil & Filter, Tire Rotation, and Service B.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

2008Z: 2016 Ford Interceptor Utility. VIN: 1FMSK8AR1GGC911. License Plate: [blank]. Includes details on Recall, External WO, and a summary table for Description, Discounts, Parts, Labor, Tires, Other, and Total.

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident	
143500	07/18/2019	07/18/2019	Closed	0.00		
Description: Wipers						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Wipers		\$11.42	\$6.80		\$0.00	\$18.22
SP-22- WIPERS (1.000)		\$5.17				
SP-28: 28" CONTOUR (1.000)		\$6.25				
Miscellaneous Parts		\$0.00				
M0053 - Knight, Terry (0.20)			\$6.80			
Miscellaneous Labor			\$0.00			
Credit						
Other						
		\$0.00	\$0.00	\$0.00	\$0.00	\$18.22
2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 Miles: 57,352.0 No Meter: 0.0 Location: 02-Sheriff's Campaign # Department: 1251-Sheriff's Date: License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date:						
WO #	Open Date	Close Date	Status	DownTime	Accident	
143500	07/18/2019	07/18/2019	Closed	0.00		
Description: PURGE VALVE						
Detail	Discounts	Parts	Labor	Tires	Other	Total
EMISSIONS SYSTEM		\$31.06	\$17.00			\$48.06

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident	
143500	07/18/2019	07/18/2019	Closed	0.00		
Description: Wipers						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Wipers		\$11.42	\$6.80		\$0.00	\$18.22
SP-22- WIPERS (1.000)		\$5.17				
SP-28: 28" CONTOUR (1.000)		\$6.25				
Miscellaneous Parts		\$0.00				
M0053 - Knight, Terry (0.20)			\$6.80			
Miscellaneous Labor			\$0.00			
Credit						
Other						
		\$0.00	\$0.00	\$0.00	\$0.00	\$18.22
2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 Miles: 61,929.0 No Meter: 0.0 Location: 02-Sheriff's Campaign # Department: 1251-Sheriff's Date: License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 20678048 POW:						
WO #	Open Date	Close Date	Status	DownTime	Accident	
143566	09/30/2019	09/30/2019	Closed	0.00		
Description: Service A						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Service A		\$0.00	\$0.00		\$0.00	\$0.00
Light Check		\$0.00				
Miscellaneous Parts						
Miscellaneous Labor						
Credit						
Other						
Lube, Oil & Filter		\$29.95	\$0.00			\$29.95
Miscellaneous Parts		\$29.95				
Miscellaneous Labor						
Credit						
Other						
Tire Rotation		\$0.00	\$0.00			\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor						
Credit						
Other						
		\$0.00	\$0.00			\$0.00

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident	
144414	11/12/2019	11/15/2019	Closed	0.00		
Description: DOOR LOCK ACT/SPOT LIGHT						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Body		\$90.87	\$51.00		\$0.00	\$141.87
837-673 DOOR LOCK ACT (1.000)		\$90.87				
Miscellaneous Parts		\$0.00	\$51.00			
M0053 - Knight, Terry (1.50)			\$0.00			
Miscellaneous Labor			\$0.00			
Credit						
Other						
SHERIFF SPECIALS		\$39.99	\$17.00			\$56.99
U-7682 SPOT LIGHT KIT (1.000)		\$39.99				
Miscellaneous Parts		\$0.00				
M0053 - Knight, Terry (0.50)			\$17.00			
Miscellaneous Labor			\$0.00			
Credit						
Other						
		\$0.00	\$130.86	\$68.00	\$0.00	\$198.86
2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 Miles: 68,541.0 No Meter: 0.0 Location: 02-Sheriff's Campaign # Department: 1251-Sheriff's Date: License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: 20677232 POW:						
WO #	Open Date	Close Date	Status	DownTime	Accident	
144858	01/17/2020	01/17/2020	Closed	0.00		
Description: Service A						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Service A		\$0.00	\$0.00		\$0.00	\$0.00
Light Check		\$0.00				
Miscellaneous Parts			\$0.00			
Miscellaneous Labor			\$0.00			
Credit						
Other						
Lube, Oil & Filter		\$37.69	\$0.00			\$37.69
Miscellaneous Parts		\$37.69				
Miscellaneous Labor			\$0.00			
Credit						
Other						
Tire Rotation		\$0.00	\$0.00			\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor						
Credit						
Other						
		\$0.00	\$37.69	\$0.00	\$0.00	\$37.69

Work Order Detail

WO #	Open Date	Close Date	Status	DownTime	Accident	
144882	01/28/2020	01/28/2020	Closed	0.00		
Description: Replaced four tires						
Detail	Discounts	Parts	Labor	Tires	Other	Total
133 - SHERIFF TIRES, Inv. # 227316, Desc: Replaced four tires		\$0.00	\$0.00	\$0.00	\$560.00	\$560.00
2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 Miles: 72,123.0 No Meter: 0.0 Location: 02-Sheriff's Campaign # Department: 1251-Sheriff's Date: License Plate: No Meter: 0.0 Department: 1251-Sheriff's Date: Inv#: fcc339363 POW:						
WO #	Open Date	Close Date	Status	DownTime	Accident	
145057	03/23/2020	03/23/2020	Closed	0.00		
Description: Diagnostic fee						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Brakes		\$123.00	\$0.00		\$0.00	\$123.00
Miscellaneous Parts		\$123.00				
Miscellaneous Labor			\$0.00			
Credit						
Other						
		\$0.00	\$123.00	\$0.00	\$0.00	\$123.00
2082: 2016 Ford Interceptor Utility VIN: 1FMSK8AR1GGC91 Miles: 72,123.0 No Meter: 0.0 Location: 02-Sheriff's Campaign # Department: 1251-Sheriff's Date:						
WO #	Open Date	Close Date	Status	DownTime	Accident	
145051	03/26/2020	03/26/2020	Closed	0.00		
Description: Service A						
Detail	Discounts	Parts	Labor	Tires	Other	Total
Service A		\$0.00	\$21.00		\$0.00	\$21.00
Light Check		\$0.00				
Miscellaneous Parts			\$0.00			
M0053 - Knight, Terry (0.50)			\$21.00			
Miscellaneous Labor			\$0.00			
Credit						
Other						
Lube, Oil & Filter		\$26.88	\$21.00		\$0.00	\$47.88
OF2250: OIL FILTER (1.000)		\$2.02				
SW20 SYN. SYNTHETIC ENGINE OIL (6.000)		\$17.58				
AF10242: AIR FLTR INTERCEPTO (1.000)		\$6.18				
DRUM GREASE: DRUM GREASE SUPER (5.000)		\$0.90				
Miscellaneous Parts		\$0.00				

Work Order Detail

Table with columns for Description, Amount, and various service categories (Service A, B, C). Includes items like M0053 - Knight, Terry, Tire Rotation, Check Brakes, Service B, and Service C.

Work Order Detail

Table with columns for Description, Amount, and various service categories (Service D). Includes items like Service D, Change Spark Plugs, Road Test, and 20082: 2016 Ford Interceptor Utility.

Work Order Detail

Table with columns for Description, Amount, and various service categories (Service A, B). Includes items like Miscellaneous Parts, Lube, Oil & Filter, Tire Rotation, and Service B.

Work Order Detail

Table with columns for Description, Amount, and various service categories (Service A, B, C). Includes items like Other, Replace Fuel Filter, Replace Cabin filter, Emissions, Road Test, and 20082: 2016 Ford Interceptor Utility.

Work Order Detail

	\$0.00	\$0.00	\$0.00	\$0.00	\$1,031.07	\$1,031.07
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2008Z: 2016 Ford Interceptor Utility	VIN: 1FMSKBAR1GGC91	License Plate:
	Miles: 98,271.0	Department: 1251-Sheriff's
	Location: 02-Sheriff's	Date: 8820562
	Campaign #	Inv#: 8820562
	Vendor: 132 - SHERIFF OIL	PO#:
Recall:		
External WO:		

WO #	Open Date	Close Date	Status	Downtime	Accident
146746	04/21/2021	04/21/2021	Closed	0.00	

Detail	Discounts	Parts	Labor	Tires	Other	Total
Service A						
Light Check		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor			\$0.00			
Credit	\$0.00				\$0.00	
Other					\$0.00	
Lube, Oil & Filter		\$48.39	\$0.00		\$0.00	\$48.39
Miscellaneous Parts		\$48.39				
Miscellaneous Labor			\$0.00			
Credit	\$0.00				\$0.00	
Other					\$0.00	
Tire Rotation		\$0.00	\$0.00		\$0.00	\$0.00
Miscellaneous Parts		\$0.00				
Miscellaneous Labor		\$0.00	\$0.00			
Credit	\$0.00				\$0.00	
Other					\$0.00	
	\$0.00	\$48.39	\$0.00	\$0.00	\$0.00	\$48.39

2008Z: 2016 Ford Interceptor Utility	VIN: 1FMSKBAR1GGC91	License Plate:
	Miles: 98,271.0	Department: 1251-Sheriff's
	Location: 02-Sheriff's	Date: 1290045482
	Campaign #	Inv#: 1290045482
	Vendor: 133 - SHERIFF	PO#:
Recall:		
External WO:		

WO #	Open Date	Close Date	Status	Downtime	Accident
146746	05/11/2021	05/11/2021	Closed	0.00	

Detail	Discounts	Parts	Labor	Tires	Other	Total
Description: Replaced one tire						
133 - SHERIFF TIRES, Inv # 1290045482, Desc: Replaced one tire		\$0.00	\$0.00	\$0.00	\$161.00	\$161.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$161.00	\$161.00

Grand Total:	\$0.00	\$2,071.95	\$922.60	\$765.00	\$2,439.07	\$8,228.42
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289-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 21

In the County Commission of said county, on the 20th day of July 20 21

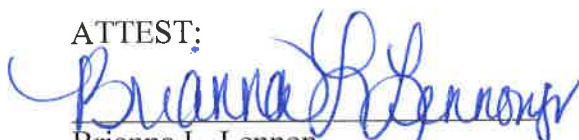
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request to utilize the TIPS Cooperative Term and Supply Contract 210101 with Mobile Wireless LLC of Plano, Texas.

This is a Term and Supply Contract.

Done this 20th day of July 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill

Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Robert Wilson
Buyer



613 E. Ash St., Room 113
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Robert Wilson
DATE: July 20, 2021
RE: Cooperative Contract: 210101 – Technology Solutions, Products, and Services

Information Technology requests permission to utilize the TIPS cooperative term and supply contract *210101* with Mobile Wireless LLC of Plano, Texas to provide Technology Solutions, Products, and Services on an as needed basis. This is a Term and Supply contract.

cc: Aron Gish, Ryan Irish, IT
Contract File

**PURCHASE AGREEMENT FOR
TECHNOLOGY SOLUTIONS, PRODUCTS, AND SERVICES**

THIS AGREEMENT dated the 20th day of July 2021 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Mobile Wireless LLC**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

- 1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Technology Solutions, Products, and Services**, in compliance with all bid specifications and any addendum issued for The Interlocal Purchasing System (TIPS) contract number **210101**, Certificate of Awarded Contract, Boone County Standard Contract Terms and Conditions, Work Authorization Certification, Boone County Insurance Requirements, and Debarment Certification. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this purchase agreement and the TIPS contract number **210101** shall prevail and control over the vendor's bid response.
- 2. Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with **Technology Solutions, Products, and Services**. Equipment, software, services and warranty shall be provided in conformity with the contract documents for the prices / discount structure set forth in Bidder's response, as needed and as ordered by the County.
- 3. Purchase Order(s)** - Vendor will provide a written, firm quote for each project requested by the County. A Purchase Order will be issued by County to Vendor and Purchase Order will reference "**TIPS ORDER, Contract #210101**". County will email a "confirmation only copy" Purchase Order to TIPS at tipspo@tips-usa.com to verify correct price quote.

 - Vendor delivers goods/services directly to County.
 - Vendor invoices County directly.
 - Vendor receives payment directly from County.
- 4. Pricing** - The Vendor contracts to provide pricing to County that is the lowest pricing available to like cooperative purchasing customers and the pricing shall remain so throughout the duration of the contract. The Vendor agrees to promptly lower the cost of any product purchased through TIPS following a reduction in the manufacturer or publisher's direct cost to the Vendor. Price increases will be honored. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase.
- 5. Warranty** - Manufacturer's minimum standard warranty shall apply.
- 6. Governing Law** - This Agreement shall be interpreted under the laws of the State of Missouri. All disputes under this Agreement shall be presented to the Circuit Court of Boone County or an appropriate Association Division of said Court for resolution.
- 7. Contract Duration** - This agreement shall commence on **August 1, 2021 and extend through May 31, 2025** subject to the provisions for termination specified below.
- 8. Delivery - FOB Destination:** All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges. Vendor agrees to coordinate delivery of equipment and service with the Boone County representative. The Vendor shall ship ordered products within five (5) working days after receipt of order. If a product cannot be shipped within that time, the Vendor shall notify TIPS and the County as to why the product has not shipped and shall provide an estimated shipping date. The County may cancel the order if estimated shipping time is not acceptable.

9. **Billing and Payment** - All billing shall be invoiced to the department/address on the Purchase Order and billings may only include the prices as listed and/or calculated in the Vendor's bid response. No additional fees for extra services or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications unless specified in contract. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

10. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

11. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

12. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission delivery of products are delayed, or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MOBILE WIRELESS LLC

By DocuSigned by:
Alan McClintock
4986549E885941D...

Title Managing Member

BOONE COUNTY, MISSOURI

By: Boone County Commission

DocuSigned by:
Daniel K. Atwill
81E9145F0E545E...
Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:
[Signature]
COUNTY COUNSELOR
County Counselor

ATTEST:

DocuSigned by:
Brianna L. Lennon
COUNTY CLERK
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

DocuSigned by:
[Signature]
SIGNATURE

7/13/2021

Date

Term & Supply

Appropriation Account

290-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 21


In the County Commission of said county, on the 20th day of July 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Victims of Crime (VOCA) Grant application from the Prosecuting Attorney's Office.

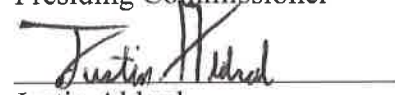
Done this 20th day of July 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



DANIEL K. KNIGHT, Prosecutor

Office of the Boone County Prosecuting Attorney
705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485
573-886-4100
FAX: 573-886-4148

July 19, 2021

TO: Commissioner Atwill
Commissioner Aldred
Commissioner Thompson

FROM: Boone County Prosecuting Attorney's Office

RE: 2021-2022 Victims of Crime Act (VOCA) Grant

We are requesting your approval to apply for Victims of Crime Act (VOCA) grant funds through the Department of Social Services. We have been receiving funds from VOCA since 1993.

This is a one-year grant and the contract will run from October 1, 2021 through September 30, 2022. It will go towards the salaries of two victim advocates and one case specialist who are all currently employed at the Boone County Prosecuting Attorney's Office and are dedicated to serving victims of domestic violence in Boone County. We are also requesting funds to send our victim advocates and attorneys who handle domestic violence cases to three different trainings and conferences during this contract period.

The federal share is \$157,227.53 and the 5% local match is \$8,275.13 for a project total of \$165,502.66. We will use the Boone County paid salary of one of our victim advocates for the match requirement.

We respectfully request your approval to apply for this grant.

Thank you.

TECHNICAL PROPOSAL – PROPOSED METHODOLOGY, APPROACH, AND PLAN

Directions for Agency: The Technical proposal shall describe the Proposed Methodology, Approach, and Plan and shall be responsible to each section described below. The response should be a maximum of twenty-nine (29) pages, including any exhibits related to the section.

Section A/Summary

- 1. Provide background information about the agency's:**
 - a. History and experience; and**
 - b. Facility(ies) (include information about general location and victim amenities) [do NOT include specific address of facility(ies)].**
- 2. Provide a brief summary of the proposed project.**

The Boone County Prosecuting Attorney's Office Victim Response Team is dedicated to upholding the constitutional rights of crime victims in Boone County and ensuring that every victim is treated with dignity, compassion and respect. It is our mission to serve victims of crime in collaboration with our community partners and to utilize best practices in the pursuit of justice and the promotion of public safety.

The Boone County Prosecuting Attorney's Office has a long history of serving victims of crime in our community. In collaboration with local law enforcement, social services, probation and parole and other ancillary service providers, the Boone County Prosecuting Attorney's Victim Response Team (VRT) has been a leader in providing victims with information about their rights, assistance accessing state and local resources, and offering support during the investigation and prosecution of their offenders. The Boone County Prosecuting Attorney's Office is responsible for the prosecution of criminal violations that occur within this jurisdiction. The office consists of 43 staff members, including the elected prosecutor, 15 assistant prosecuting attorneys (4 VAWA-funded domestic violence assistant prosecutors), 6 investigators (1 part-time VAWA-funded domestic violence investigator), 3 victim specialists (2 VOCA-funded), 1 part-time case specialist (VOCA-funded), 1 restitution specialist and support staff. We have been providing services to crime victims and their families in Boone County with the support of VOCA funds since 1993. VAWA grant funds have been used to enhance services to victims of domestic violence since 1998.

Our Victim Response Team (VRT) is dedicated to addressing the needs of crime victims in Boone County. The victim specialists and the case specialist provide crisis intervention for victims of violent crimes - including sexual assault, domestic violence, parents of victims of child abuse and family members of homicide victims. The victim specialists and the case specialist also offer information about victims' rights and Crime Victims' Compensation (CVC), orientation to the criminal justice system, and support during the investigation, prosecution and disposition of

criminal cases. When necessary, referrals are made to community-based service providers for additional case management, counseling, or long-term follow-up.

The Victim Response Team provides a secure victim waiting room, court accompaniment, and restitution management. We have an excellent volunteer program which utilizes students from the University of Missouri and other local educational institutions. We use a wide range of volunteers including social work and occupational therapy students, criminal justice majors, pre-law and law school students. Volunteers assist with a variety of direct victim service-related work. Social work student volunteers have been especially helpful to victims of domestic and sexual violence by assessing victim safety, educating victims and their families about the dynamics of victimization, and partnering with advocates in the community to coordinate care. Our volunteer program enables us to provide comprehensive services to crime victims while assisting volunteers in developing specialized, professional skills for future employment.

Our restitution specialist assists victims of property crimes - including burglary, property damage, identity theft, forgery, and fraudulent use of a credit/debit device. In addition to calculating restitution, the restitution specialist provides victims with information about the court process, their rights, emotional support and safety planning. Furthermore, she manages the payment and disbursement of restitution to victims following the disposition of cases.

As we look to the future, the Boone County Prosecuting Attorney's office will continue to strengthen partnerships with local agencies, departments, and organizations who serve crime victims and their families in Boone County. Members of VRT will continue to serve on the MAPA Best Practices-Victim Service Committee and the Missouri Victim Assistance Network (MOVA) in order to influence policies across the state affecting crime victims.

The Boone County Prosecuting Attorney's Victim Response Team has been providing basic and comprehensive services to victims of crime in Boone County utilizing VOCA funding since 1993 and VAWA funding since 1998. We began our VOCA funding with one victim advocate in 1993 and have secured funding for an additional advocate and a case specialist since that time. Utilizing VAWA funding, we were part of a pilot project in Boone County for our DOVE (Domestic Violence Enforcement Unit) in 1998 which included the Boone County Sheriff's Department, the Columbia Police Department, the Missouri State Highway Patrol and the Boone County Prosecuting Attorney's Office. Our DOVE Unit is still active and meets weekly to review service provision protocols for battered women and to coordinate services for victims in active criminal investigations and prosecutions. The Missouri State Highway Patrol is no longer a part of the DOVE Unit but other community collaborations have been formed as a result of the growing need for coordinated services in Boone County. The CCRT (Community Coordinated Response Team) includes DOVE members as well as Probation and Parole, BIP (Batterers Intervention Program) coordinators and a Boone County Associate Circuit Court Judge. The public defender's office and Title IX representatives have also been asked to attend. The MDT

(Multidisciplinary Team Boone County Case Review) includes members of the Boone County Prosecuting Attorney's Office, Rainbow House (local child advocacy center), the Boone County Juvenile Office, the Children's Division, a SAFE doctor and a SAFE nurse as well as detectives from the Columbia Police Department and the Boone County Sheriff's Department.

Section B/Issue Statement/Type of Victim/Data

- 1) State the issue funding requested through this NFO will address.**
- 2) Describe the problem, citing current, relevant data from an official source or sources to demonstrate the need for the victim type(s) (spousal abuse/domestic violence, sexual assault, child abuse, underserved) that funding requested through this NFO will serve. Provide an estimate of the number of each victim type that will be served using these funds. For proposals to provide services for the underserved category, the proposal must clearly specify the rationale for the underserved category.**

The County of Boone is located in the center of the state and the crossroads of major east-west and north-south highways. Columbia is the 5th largest city in Missouri. Columbia is the County Seat, and the City of Columbia covers 53.5 square miles. Demographics are of an urban, semi-urban and rural composition with a diverse ethnic population.

With the prosperity and growth of this community in the last decade has come a more volatile crime rate. As illustrated below, there has been a dramatic increase in felony crimes in Boone County over the past decade.

FELONIES FILED:

	2010	2015	2020	2021 as of 07/16/21
Felony	1172	1232	1680	980

If we continue at the rate we have filed in 2021 to date, we will have a record number of felony cases in Boone County. Not only have the number of felonies increased, but the severity of felony crimes has escalated over the past few years. Specifically, the number of homicide, robbery, burglary, and gang/gun-related crimes has increased. We currently have 26 pending homicide cases, a record number in Boone County history. The demands placed on victims of felony cases are much greater than those in misdemeanor cases. Victims may be required to testify in depositions and preliminary hearings. The case specialist and the victim specialists provide information, education, referral to community resources and emotional support that aids each victim in making an informed decision about participation in the criminal justice system. Often victims simply are not aware of the resources they have available to them. The case specialist and victim specialists work with victims throughout the investigation, prosecution and even after the disposition of the criminal case.

Boone County anticipates serving nearly 3500 victims in 2022 including 107 victims of sexual assault (3.06%), 956 victims of spousal abuse/domestic violence (27.31%), 144 victims of child abuse (4.13%), and 2293 victims previously underserved (65.5%).

Members of the Victim Response Team reach out to victims within 48 hours of receiving the case referral from law enforcement. Victim Response staff conduct a preliminary safety and

needs assessment with victims of violent crime. They also provide information about victims' rights, Crime Victims' Compensation, and community resources. Staff also solicit input from victims regarding filing decisions and case outcomes. Managing victim expectations throughout the court process -- from initial receipt of the criminal investigation through its filing and disposition -- is critical to minimizing trauma. Facilitating active victim participation during the court process has been shown to assist with healing and recovery.

Evaluating progress toward program goals/objectives will be accomplished by tracking the feedback gathered from our victim services survey, soliciting verbal feedback from victims and by gathering data collected from our case management system.

Victim services surveys are one of the data sources for evaluation of our project. Surveys are mailed to all identified victims of crime at the disposition of the case. In our closing letter to victims, instructions outlining how to access this evaluation tool on our website is also provided. Our survey is available in Spanish and can be translated directly on our website. In an effort to increase the typically low response to our survey, members of our Victim Response Team email victims a link to the website to make it easier for them to find the survey and fill it out. Surveys are also handed directly to victims and in 2020 and 2021 we had our volunteers conduct phone surveys to attempt to get additional feedback. Copies of the survey in English and Spanish are attached to this application.

Project data from the surveys and our case management system, Prosecutor by Karpel, are compared to previous years to help evaluate our services to victims of crime in Boone County.

The following is a list of the numbers of crime victims served in Boone County over the past 3 years:

2019	2020	2021
1441	2653	1890 as of 07/16/21

32% of the victims we serve involve domestic and/or sexual violence. If crime continues as it has to date in 2021 we will end up serving close to 3500 crime victims in 2022.

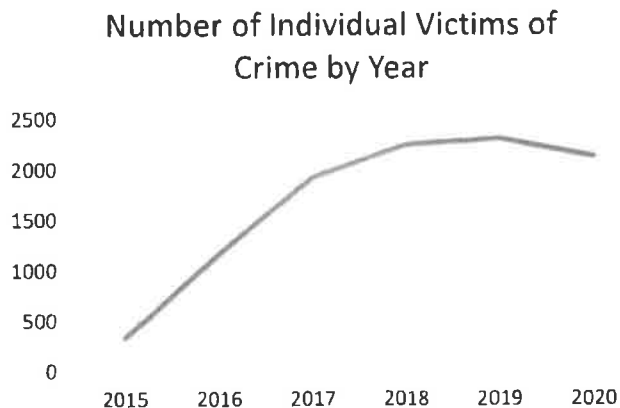
Attached I have included a crime victim data report prepared by one of our volunteers earlier this year.

Crime Victims Data Report: 2015 – 2020
Boone County Prosecuting Attorney's Office

Michelle Hilley

In 2015 there were approximately 326 total individual victims who received services which has increased to over 2000 individuals in years 2018 through 2020. Information collected on victims of crime includes race/ethnicity, gender identity, age, and the type of victimization. The data will have a focus on domestic violence, stalking/harassment, and sexual assault, backed with research on Intimate Partner Violence (IPV) from local and nationally accredited sources. This will be used to make a recommendation for the Boone County Prosecuting Attorney's office in working with survivors of IPV and sexual assault.

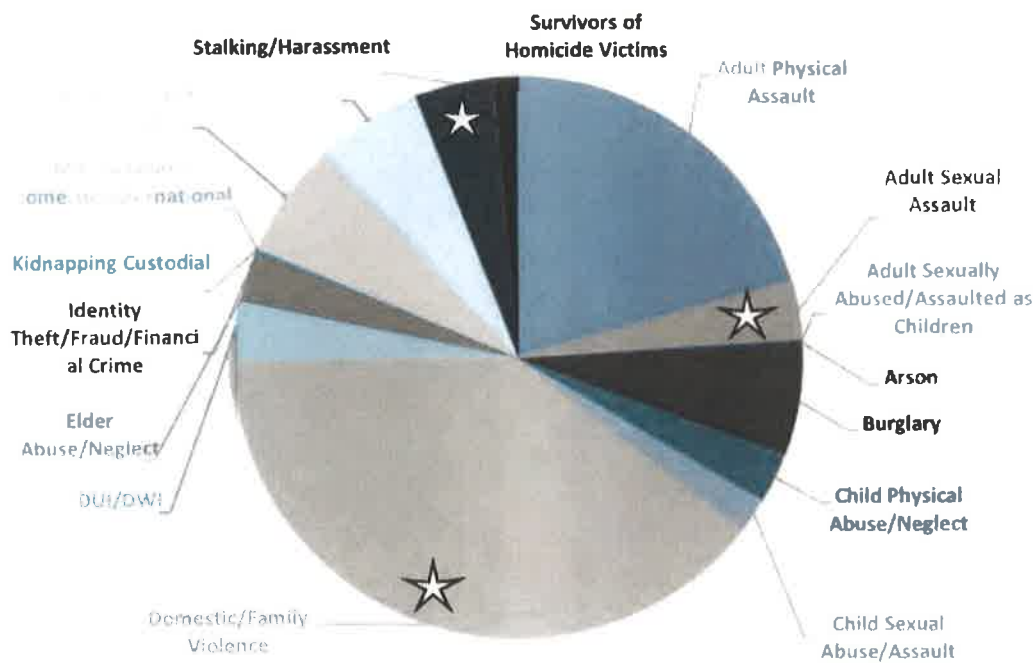
Figure 1



This report focuses on the three crimes that are most likely committed against women because the recognition of violence against women has been fairly recent in the history of criminal law, with studies showing many crimes against women still go unreported due to fear of the system (Violence against women in the united states: statistics, 2010). Of all the Victims of Crime in Boone County, on average over 2015 - 2020, Adult Sexual Assault makes up 2.63%, Domestic/Family Violence makes up 31.18%, and Stalking/Harassment makes up 3.52%. For comparison, the figure below represents all of the average percentages of victims of crime from 2015 – 2020. The U.S. Census Bureau (2020) reported a Boone County population of 180,463 in 2019.

For every 1,000 people in Boone County there were 4.19 victims of sexual assault, domestic violence, or stalking/harassment. The real number is most likely greater than 4.19 per 1,000 residents because of unreported/not filed acts of violence.

Figure 2



The prevalence of violent crimes against women can be seen in social movements such as #MeToo (Office for Institutional Equity and Diversity News, 2018). This movement began in 2010 after news of Harvey Weinstein was made public, however, since then millions of women have shared their stories of IPV and sexual assault with example after example being unreported (Office, 2018). Movements such as this were able to shape policies, regulations, and laws surrounding how victims of crime are treated (Office, 2018). However, the stigma is still prevalent due to the long-standing history of distrust in women's stories. IPV and sexual assault have a heavy toll on the victims, with the CDC reporting in 2003 that the cost of domestic violence was greater than \$8.3 million in mental health services, medical care, and lost productivity (Violence, 2010).

Due to this, women who are victims of these crimes may need special care and attention by victim advocates. The Boone County Prosecuting Attorney's office has a close relationship with True North and law enforcement officers who work together as a team called D.O.V.E. This team is able to discuss the needs of the key staff who are working with the victims of sexual assault, domestic violence, and stalking/harassment. This specialized team assists women with feeling more comfortable and safe as they report these crimes and move through the criminal justice process.

Recommendations

It is fantastic that Boone County's Prosecuting Attorney's Office and Law Enforcement agencies have a specialized team to assist women with the criminal justice process. However, help is mostly only given once women have come forward with claims and reports. True North is able to assist women with housing and financial assistance in emergency situations without any criminal report being made. There is a gap on who will come forward with claims to receive services or justice through any of these agencies due to barriers in socio-economic status, education, mental health/medical barriers, etc.

It is recommended that the Prosecuting Attorney's office partner with other agencies, such as True North, to create an awareness campaign regarding how the criminal justice system can help women here in Boone County.

References

Office for Institutional equity and diversity news. (2018, March 22). Retrieved April, 2021, from <https://diversity.nesu.edu/news/2018/03/22/metoo-or-mewho-visibility-and-representation-in-the-metoo-movement/>

United States Census Bureau. (2020). Retrieved April, 2021, from <https://www.census.gov/quickfacts/fact/table/boonecountymissouri/PST045219>

Violence against women in the United states: Statistics. (2010). Retrieved April, 2021, from <https://now.org/resource/violence-against-women-in-the-united-states-statistic/>

Section C/Services

- 1) Include a description of the services every victim will be offered that will be paid for in whole or in part from funding through the proposed project.
- 2) Identify any additional services the agency makes available to some victims.
- 3) Describe how the agency determines which of the additional services will be offered to the victim.
- 4) Clearly identify if the agency is proposing to offer a service it does not currently provide utilizing any portion of this funding.

The Victim Response Team (VRT) is dedicated to serving the needs of crime victims in Boone County. Service Delivery is divided into two categories: Basic and Comprehensive. All victims of crime receive or have access to basic victim services. Comprehensive victim services are provided in cases where the level of trauma or severity of injury dictates a more sensitive, proactive, and hands-on approach to victim assistance. These services are also provided to those individuals who may have to testify at court proceedings, depositions, or at trial. Below is an outline and description defining the two categories of service provision.

BASIC VICTIM SERVICES

Notification of case filing and victims' rights

Notification of Crime Victims' Compensation and assistance filing claims

Education regarding safety planning and community resources

Assistance with restitution management

Orientation to the judicial process

Notification of case status

Notification of case disposition and assistance with victim impact statement

Each new case file is reviewed by a designated member of VRT. Initial notification is made via written correspondence and/or phone contact. Victims receive a packet with basic information (i.e., criminal charge, case number, assistant prosecuting attorney, and advocate) corresponding to the criminal case. Victims are also provided written notification of their rights and the county and statewide resources available to them. Upon receipt of an initial contact letter, the advocate provides a follow-up phone call to offer emotional support, clarify expectations and orient the victim to the criminal justice process. During the course of a prosecution, victims are given additional information about case status when requested. At the conclusion of a case, all victims receive written notification regarding the disposition.

Examples of cases requiring basic victim services are misdemeanor property damage, stealing or assault, peace disturbance, trespassing, forgery, and some traffic violations involving motor

vehicle accidents. Typically, these cases are assigned to a victim specialist, the restitution specialist or a trained volunteer.

COMPREHENSIVE VICTIM SERVICES

In addition to basic services, members of VRT provide:

Provision of emotional support, individualized goal/action planning

Collaboration with community resources and support

Assistance accessing statewide, ancillary victim services

Preparation for court appearance

Support during court process or trial

Follow-up advocacy services post-conviction

Most felony cases involve the provision of basic and comprehensive victim services. Initial victim contact is made via telephone. A victim specialist and/or case specialist facilitate a meeting with the victim and assistant prosecuting attorney assigned to the case. The purpose of the initial meeting is to gain insight into the victim's needs and expectations about the criminal justice system and to help the victim make an informed decision about participating or not participating in a criminal prosecution. In some cases, victims may require crisis counseling and safety planning. The victim specialists and/or case specialist provide information about community resources to increase their level of support and actively assist the victim in accessing these resources. They may also organize an action plan or goals to aid in the victim's healing and recovery. During the course of prosecution, the victim specialists and/or case specialist may meet several times with the victim to assess their needs, provide ongoing support and information, and prepare the victim for court appearances or trial. During court proceedings, the designated victim specialist and/or case specialist are available to counsel and support the victim and their family. Even after the disposition of the criminal case, victims will continue to receive services from the Victim Response Team when requested. Post-conviction assistance involves providing victims with referrals to resources available through the Department of Corrections, Probation & Parole, and the Office of the Missouri Attorney General. In addition, the victim specialists and/or case specialist can help the victim prepare impact information for the Parole Board or designated probation officer or accompany them to parole hearings.

Examples of cases requiring comprehensive victim services are felony domestic and sexual assault, child physical/sexual abuse, vehicular assault and manslaughter, burglary, robbery, homicide and other felony offenses.

Victims' Compensation information is also offered to every identified victim of crime in the Boone County service area. After a charge is filed, victims receive a letter outlining their rights

and the services available to them. Included with this letter is information about the Crime Victims' Compensation program. The Victim Response Team plays an active role in aiding crime victims with their applications. Victim Response Team staff members assist the victim/claimant by securing documentation of expenses related to the crime and communicating with the Victims' Compensation Fund caseworker regarding the status of the claimant's application. After a claim has been awarded, the Crime Victims' Compensation Fund is listed in the Prosecuting Attorney's case file as a secondary victim. Defendants who receive probation are held accountable for the amount paid on the claim.

For the 2018 fiscal year, the Crime Victims' Compensation Fund awarded \$38,841.45 to victims of crime in Boone County. During that time, the Victim Response Team assisted 26 applicants, and 21 of those applicants were granted awards through the fund. From July 1, 2017 through June 30, 2018 Boone County collected \$11,375.16 in restitution for the Crime Victims' Compensation Fund.

For the 2019 fiscal year the Crime Victims' Compensation Fund awarded \$69,599.38 to victims of crime in Boone County. During that time, the Victim Response Team assisted 47 applicants, and 8 of those applicants were granted awards through the fund. From July 1, 2018 through June 30, 2019 Boone County collected \$7,025.72 in restitution for the Crime Victims' Compensation Fund.

The Department of Public Safety has not yet updated the statistics for the 2020 fiscal year.

The Boone County Prosecuting Attorney's Office offers services in compliance with MCADSV Service Standards and Guidelines. The Boone County personnel policy manual contains policies that comply with employment law and prohibit discrimination. Confidential personnel files for paid staff and volunteers include criminal background checks with fingerprinting, written job descriptions, completed job applications, resumes, references and a signed confidentiality statement/volunteer agreement. The administrative manual for the Prosecuting Attorney's Office contains information about the daily operations of the office, safety/security procedures, and the provision of services by the Domestic Violence Enforcement Unit. The administrative manual contains written procedures on how our office will respond to non-English speaking persons as well as victims that are vision, hearing, and speaking impaired. Confidentiality guidelines outlined by MCADSV are adhered to by staff and volunteers working with the Victim Response Team. All volunteers sign a confidentiality agreement.

Documentation of service provision is maintained in a secure area only accessible to paid staff or authorized volunteers. The Boone County Prosecuting Attorney's Office uses Prosecutor by Karpel (PBK) case management software which maintains a confidential data collection and record-keeping system that allows only authorized victim services staff members to access victim information. The case management system allows for tracking toward program goals and objectives.

Services standards and guidelines for direct service provision are consistent with VOCA program standards and guidelines. Crisis intervention services are only offered by trained staff or volunteers and involve interactions designed to stabilize the victim's emotions, clarify issues and expectations and provide ongoing support and assistance. A critical aspect of case management and court advocacy service provision is minimizing further harm while helping the victim plan for his/her future. Members of the Victim Response Team must be familiar with community resources and maintain relationships with ancillary service providers in order to provide effective case management services. Coordinating services in a collaborative manner is a cornerstone of the Victim Response Team's service provision.

The Boone County Prosecutor's office meets and exceeds MCADSV service standards and guidelines for court advocacy service provision. Civil and criminal justice information and support is provided to all identified crime victims.

The Victim Response Team utilized volunteers to assist with direct services to victims. Volunteers receive the same training as paid VRT staff members. Volunteers provide court advocacy services and they must demonstrate proficiency in articulating justice system terminology and Missouri law as it pertains to domestic and sexual violence before working with victims. Court advocacy services include the provision of written and verbal information about victims' rights, state and local resources that advocate on behalf of victims of crime, Crime Victims' Compensation, safety planning, etc.

The University of Missouri - School of Social Work regularly refers bachelor and masters level students for volunteer placement. Each semester, the county-funded victim specialist supervises a student completing either a 400-hour or 800-hour fieldwork rotation with the Prosecuting Attorney's office Victim Response Team. Candidates are treated as job applicants and make a formal application, complete an interview, provide references, submit to fingerprinting and consent to a criminal background check. In addition, volunteers must sign a confidentiality agreement. Selected applicants are given a volunteer handbook for review. The volunteer training manual includes basic orientation information about the Boone County Prosecuting Attorney's office and its staff, policies and procedures used in direct victim service provision, and samples of documentation related to criminal case files. Volunteers and students receive a minimum of 40 hours of observational training provided by Victim Response Team staff members and assistant prosecuting attorneys. In addition, volunteers also complete True North women's shelter volunteer training program and receive 12 hours of domestic and sexual violence training. Social work students complete a learning plan with their supervisor that includes goals related to the provision of direct victim services. During the final weeks of placement, students demonstrate proficiency in basic social work skills and most areas of direct victim service provision.

Each year a maximum of ten students are enrolled in the University of Missouri-School of Law Criminal Clinic. University of Missouri law students perform an average of 1800 hours of service on behalf of the Boone County Prosecuting Attorney's office. Law clinic participants review arrest reports, make personal contact with victims and witnesses, assess their needs and help them prepare for criminal proceedings. They are mentored by law school faculty and a designated assistant prosecutor. This experience enhances the students' legal education and allows them to receive valuable hands-on training in the criminal justice process.

During this grant cycle, the Prosecuting Attorney's office anticipates utilizing 5 volunteers to assist with the provision of direct victim services.

Section D/Performance Metrics

- 1) Provide the performance metrics your agency will use to determine if the program is successful. Include an example of the metrics your agency intends to report.**

Evaluating progress toward program goals/objectives will be accomplished by tracking the feedback gathered from our victim services survey, soliciting verbal feedback from victims and by gathering data collected from our case management system.

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Daniel K. Knight
Prosecuting Attorney

Victim Services Survey

Victim Services Survey

Advocate

Enter the name of the advocate you worked with:

The advocate helped me understand my role in the criminal justice process.

- Yes No

The advocate worked with me via (please select all that apply):

- Letter
 Phone Conversation
 Personal Contact
 Email

The advocate helped me understand my rights as a victim.

- Yes No

The advocate assisted me with a safety plan.

- Yes No N/A

I chose not to receive advocate services because (answer only if applicable):

Limit of 1000 characters:

Prosecutor

Enter the name of the prosecutor assigned to your case:

The prosecutor helped me understand my role in the criminal justice process.

- Yes No

The prosecutor worked with me via (please select all that apply):

- Letter

- Phone Conversation
- Personal Contact
- Email

Additional Information

The prosecutor's office provided me with information about available community resources. (Please include verbal information provided over the phone or in person.)

- Yes No

The prosecutor's office provided me with information about the criminal justice system process and my individual case. (Please include verbal information provided over the phone or in person.)

- Yes No

Please add comments or suggestions to help us improve our services to victims of crime. Your feedback is very important!

Limit of 1000 characters:

Age: Race:

Gender:

- Male Female

Case Number (Optional):

Please type the letters and numbers shown below into the "Enter Code" input box before submitting the contact form. The code is not case sensitive.



* Enter Code:

Boone County Prosecuting Attorney

Victim Services
Boone County Court House
705 E. Walnut St.
Columbia, MO 65201-4485

VictimServices@boonecountymo.org

Office (573) 886-4100

Fax (573) 886-4148

Contact Us :

Encuesta de servicios a las víctimas

Encuesta de servicios a las víctimas

Abogado

Ingrese el nombre del defensor con el que trabajó:

El defensor me ayudó a comprender mi papel en el proceso de justicia penal.

- Sí No

El defensor trabajó conmigo a través de (seleccione todas las opciones que correspondan):

- Carta
 Conversación telefónica
 Contacto personal
 Email

El defensor me ayudó a comprender mis derechos como víctima.

- Sí No

El abogado me ayudó con un plan de seguridad.

- Sí No N/A

Elegí no recibir servicios de defensa porque (responda solo si corresponde):

Límite de 1000 caracteres:

Fiscal

Ingrese el nombre del fiscal asignado a su caso:

El fiscal me ayudó a comprender mi papel en el proceso de justicia penal.

- Sí No

El fiscal trabajó conmigo a través de (seleccione todas las opciones que correspondan):

- Carta
 Conversación telefónica

- Contacto personal
- Email

Información Adicional

La oficina del fiscal me proporcionó información sobre los recursos comunitarios disponibles.

(Incluya información verbal proporcionada por teléfono o en persona).

- Sí
- No

La oficina del fiscal me proporcionó información sobre el proceso del sistema de justicia penal y mi caso individual.

(Incluya información verbal proporcionada por teléfono o en persona).

- Sí
- No

Agregue comentarios o sugerencias para ayudarnos a mejorar nuestros servicios a las víctimas de delitos.

¡Tus comentarios son muy importantes!

Límite de 1000 caracteres:

Años: **Raza:**

Género:

- Masculino
- Hembra

Número de caso (opcional):

Escriba las letras y números que se muestran a continuación en el cuadro de entrada "Ingresar código" antes de enviar el formulario de contacto. El código *no* distingue entre mayúsculas y minúsculas.

Section E/Public Awareness/Victim Access to Services/Outreach

- 1) Describe how victims will access the services described in this proposal.
- 2) Describe the type of medium (ie social media, display ads, print, broadcast, outdoor, direct (paper) mail, email etc) and include specific information about how the medium is used (ie the agency provides one direct mail to all households in the service area 1x per year).
- 3) Describe outreach methods used by the agency to ensure the public is aware of the services the agency offers (in-person presentations, board member engagement, faith based community activities, partner events, collaborations, etc.)
- 4) Include a description of any specific populations and specialized, tailored outreach methods the agency utilizes to reach these populations.
- 5) Describe the data used to inform the advertisement and outreach strategy.

The Victim Response Team (VRT) is dedicated to serving the needs of crime victims in Boone County. Service Delivery is divided into two categories: Basic and Comprehensive. All victims of crime receive or have access to basic victim services. Comprehensive victim services are provided in cases where the level of trauma or severity of injury dictates a more sensitive, proactive, and hands-on approach to victim assistance. These services are also provided to those individuals who may have to testify at court proceedings, depositions, or at trial.

Members of the Victim Response Team reach out to victims within 48 hours of receiving the case referral from law enforcement. Victim Response staff conduct a preliminary safety and needs assessment with victims of violent crime. They also provide information about victims' rights, Crime Victims' Compensation, and community resources.

Each new case file is reviewed by a designated member of VRT. Initial notification is made via written correspondence and/or phone contact. Victims receive a packet with basic information (i.e., criminal charge, case number, assistant prosecuting attorney, and advocate) corresponding to the criminal case. Victims are also provided written notification of their rights and the county and statewide resources available to them. Upon receipt of an initial contact letter, the advocate provides a follow-up phone call to offer emotional support, clarify expectations and orient the victim to the criminal justice process. During the course of a prosecution, victims are given additional information about case status when requested. At the conclusion of a case, all victims receive written notification regarding the disposition.

Examples of cases requiring basic victim services are misdemeanor property damage, stealing or assault, peace disturbance, trespassing, forgery, and some traffic violations involving motor vehicle accidents. Typically, these cases are assigned to a victim specialist, the restitution specialist or a trained volunteer.

Most felony cases involve the provision of basic and comprehensive victim services. Initial victim contact is made via telephone. A victim specialist and/or case specialist facilitate a meeting with the victim and assistant prosecuting attorney assigned to the case. The purpose of

the initial meeting is to gain insight into the victim's needs and expectations about the criminal justice system and to help the victim make an informed decision about participating or not participating in a criminal prosecution. In some cases, victims may require crisis counseling and safety planning. The victim specialists and/or case specialist provide information about community resources to increase their level of support and actively assist the victim in accessing these resources. They may also organize an action plan or goals to aid in the victim's healing and recovery. During the course of prosecution, the victim specialists and/or case specialist may meet several times with the victim to assess their needs, provide ongoing support and information, and prepare the victim for court appearances or trial. During court proceedings, the designated victim specialist and/or case specialist are available to counsel and support the victim and their family. Even after the disposition of the criminal case, victims will continue to receive services from the Victim Response Team when requested. Post-conviction assistance involves providing victims with referrals to resources available through the Department of Corrections, Probation & Parole, and the Office of the Missouri Attorney General. In addition, the victim specialists and/or case specialist can help the victim prepare impact information for the Parole Board or designated probation officer or accompany them to parole hearings.

Examples of cases requiring comprehensive victim services are felony domestic and sexual assault, child physical/sexual abuse, vehicular assault and manslaughter, burglary, robbery, homicide and other felony offenses.

Section F/Community Coordination

- 1) Provide a summary of the partners the agency utilizes. Include name of organization, type of organization (ie for profit/faith bases, etc) the agency utilizes to maximize the services it provides.**
- 2) Describe how the agency will coordinate the activities of the project with other organizations within the community.**
- 3) Provide one (1) example of an effective agency/partnership arrangement the agency has used in the past twelve (12) months.**

Coordination and communication with other service providers is active, ongoing and occurs on a daily basis. Timely communication between first responders and members of the Boone County Prosecuting Attorney's office is critical in ensuring victims' safety, anticipating victims' needs/expectations, and holding offenders accountable. Members of law enforcement and True North (local advocacy and shelter program) contact the victim specialists on a daily basis to coordinate service provision. Because a criminal prosecution can take months, coordination with community-based advocates and counseling providers is essential for meeting the changing needs of victims and their families. Our Victim Response Team members are also part of the Domestic Violence Enforcement Unit in Columbia, a collaborative effort including the Boone County Prosecuting Attorney's Office, the Boone County Sheriff's Department, the Columbia Police Department and True North women's shelter. The mission of the DOVE Unit is to investigate selected domestic violence cases, promote deterrence, assist victims, interrupt the cycle of violence and its continuation from one generation to the next, and aid local and regional efforts to respond to domestic violence. Victim specialists collaborate with True North's DOVE advocate to ensure all victims have access and information about civil justice remedies (orders of protection) and safety planning. Often, the DOVE advocate will attend meetings between victims and prosecuting attorney staff to ensure that victims are given comprehensive support throughout the court process.

Members of the DOVE Unit play a vital role in the continued coordination of victim services in Boone County through training and ongoing education. Members of the DOVE Unit participate in annual collaborative training for local law enforcement. In addition, DOVE Unit members participate in volunteer training at True North as well as training for Sexual Assault Nurse Examiner (SANE) programs at local hospitals. Participants of these trainings include representatives from the three local hospitals, law enforcement agencies, psychiatric facilities, True North women's shelter, the University of Missouri, and other counseling and social service organizations. A copy of the DOVE Unit Procedural Protocols has been attached to this proposal for your review.

The Columbia Police Department utilizes the Domestic Violence Workbook when responding to DV-related calls for service. This resource was created as a collaborative effort among DOVE Unit members. It provides a framework for the first responding officer when interviewing victims to assess lethality, gather history, and provide information about local resources.

Currently, DOVE assistant prosecutors and the victim specialists attend weekly DOVE Unit meetings with two detectives from the Columbia Police Department, one detective from the Boone County Sheriff's Department and an advocate from True North women's shelter to review service provision protocols for battered women and to coordinate services for victims in active criminal investigations and prosecutions.

Strong collaborations also exist between members of the Boone County Prosecuting Attorney's office, Rainbow House (local child advocacy center), the Boone County Juvenile office, the Children's Division and detectives from the Columbia Police and Boone County Sheriff's Departments. This multidisciplinary Boone County case review team meets monthly to discuss new and ongoing investigations of child physical/sexual abuse. This team also works with local healthcare providers and has created protocols outlining uniform response to child physical/sexual abuse allegations.

The CCRT (Coordinated Community Response Team) meets quarterly and includes the Columbia Police Department detectives, Boone County Sheriff's Department detective, Boone County Prosecutor's Office assistant prosecuting attorneys & victim specialists, True North women's shelter advocate, B.I.P (Batterers Intervention Program) Coordinators and Associate Circuit Court Judge Kimberly Shaw. The Public Defender's Office and Title IX representatives are also invited to attend.

THE DOVE UNIT

PROCEDURAL PROTOCOLS

Developed and Implemented August 2003
Reviewed and Updated April 2019

COLUMBIA POLICE DEPARTMENT & BOONE COUNTY SHERIFF'S DEPARTMENT

A. PROTOCOL FOR DETECTIVE RESPONSE INVESTIGATING CRIMES OF DOMESTIC VIOLENCE

1. Investigators or their supervisors are responsible for collating initial domestic violence reports with the following guidelines:
 - a. Reporting officers will submit all preliminary reports by the end of their shift.
 - b. Columbia Police Department investigators or supervisors will receive all domestic violence-related incidents within two business days of the preliminary report being approved and archived in the Records Management System (RMS).
 - c. Investigators or supervisors will review all other domestic violence-related incidents where no known criminal offense occurred (e.g. insufficient evidence to determine a primary physical aggressor) within four business days of the preliminary report being approved and archived in the RMS.
 - d. The investigator's supervisor will assign the case in the RMS, or the investigators will assign it to themselves.
 - e. When the investigator receives the case, part of the initial follow-up will be to check the RMS for prior domestic violence-related incidents to document any history of abuse.
 - f. When the investigator receives a report of domestic violence, the report will be made available to the victim advocate.
2. After reviewing the preliminary report, the investigator will attempt to contact the victim, if feasible, within two business days of receiving the report.
 - a. When the investigator contacts the victim, the investigator will attempt to obtain as much information from them about the incident as they can, and ask whether any abuse has occurred since the police were last in contact with them.
 - b. The investigator will obtain information on reported or previously unreported incidents of abuse, and the victim's attempts to leave the abusive relationship.
 - c. The investigator will ask about injuries sustained during the incident, as well as the progression of injuries or healing since the reported incident.
3. Cases of significant lethality may require an investigator's more immediate response.
 - a. The investigator will assist the initial responding officer in the investigation of the incident; apprehension of the suspect; interview of the victim; provide information for obtaining an order of protection; and address considerations for conditions of release (e.g. a bond increase) with the prosecutor's office if appropriate.
 - b. The investigator will facilitate communication between the victim and a True North victim advocate, with due care to respecting the victim's discretion in working with a member of an extrajudicial advocacy team.

4. For investigations of criminal offenses, the investigator will attempt individualized contact with victims (e.g. phone, e-mail, and/or in-person).
 - a. If injuries were reported during the incident, the investigator will attempt to make in-person contact to photograph the victim.
 - b. The investigator will attempt to explain the Missouri Adult Abuse Act, and describe the accountability of pressing charges lying with the State of Missouri and not the victim.
5. Contact with the victim may include phone, e-mail, written, or in-person notification.
6. In-person contact may be indicated when (including but not necessarily limited to):
 - a. It would be prudent to capture follow-up photos of visible injuries;
 - b. It is necessary to obtain a signed medical release form;
 - c. If there are multiple or pending case(s) with the same victim;
 - d. When requested by a member of the DOVE Multi-Disciplinary Team (MDT) unit; or
 - e. When an investigator has been unable to successfully make contact with a victim by other means.
7. The investigator will perform follow-up investigations which include interviewing the victim, suspect, or witness.
8. The investigator may be responsible for performing additional investigation at the request of the designated assistant prosecuting attorney.
9. DOVE investigators may be responsible for collecting evidence for the case, including but not necessarily limited to the following:
 - a. Follow-up photographs (of a victim, suspect, crime scene, etc.);
 - b. Copies of 911 call audio recordings;
 - c. Copies of jail audio/video recordings (either phone calls or in-person visits);
 - d. Medical record release forms;
 - e. Written or signed statements or other documentary evidence (e.g. a copy of an order of protection; an endorsed or signed copy of a photo lineup image; a victim's written statement or account of events);
 - f. Forensic extraction/download reports from a cell phone or other computer device; or
 - g. Any other pertinent, detectable physical evidence.
10. Upon completion of a follow-up investigation, the investigator will complete and submit a written report of that part of the investigation. The investigator will make available to their supervisor a copy of that report (e.g. digitally submitted for review), which will then be forwarded by the department's Information Center personnel to be available to the Prosecuting Attorney's Office within three business days.
 - a. In after-hours investigations involving high degrees of lethality, the investigator or designee will, as appropriate, contact the on-call assistant prosecuting attorney to obtain a higher bond.
11. The investigator may attend ex-parte order of protection hearings on an as-needed basis, or as requested by the victim or member of the DOVE Unit.
 - a. A purpose of this attendance would be to contact a victim who would otherwise be difficult to contact, and/or to provide support or security for the victim.

12. The investigator is expected to facilitate, conduct, and/or participate in domestic violence-related training sessions. These sessions should regularly include the consultation with or attendance by law enforcement, victim advocates, and members of the prosecuting attorney's office.
 - a. Participation from all DOVE Unit members is vital to the success of the training of local law enforcement and advocacy teams. This participation exemplifies a coordinated, collaborative approach to combating domestic violence response in our community.
13. The investigator will be expected to contribute to community awareness presentations or participate in panel discussions.
 - a. These are important for the overall success of the DOVE Unit team, and all members are expected to provide support for these events.
14. The investigator must be able to work as part of a team in a coordinated, holistic response to combating domestic violence.
 - a. Investigators will work to continually build partnerships with other agencies in the fight against domestic violence. Other agencies can include police agencies, Probation and Parole, Children's Division, Juvenile Office, Division of Health and Senior Services, and others.
 - b. These relationships are dynamic and ever-changing; as newly relevant methodologies become apparent, the importance of close working relationships with these agencies becomes more critical.
15. The investigator is required to keep statistical data on incidents of domestic violence, both to track historical information but also to gauge trends and use those data to predict future programs for combating domestic violence.
 - a. Each criminal case assigned to a DOVE investigator will be entered into an agency-specific database. These databases were developed to track various pieces of information pertaining to the domestic violence caseload handled by the investigators.
 - b. Data collected include but are not necessarily limited to the following:
 - i. Case number
 - ii. Incident date
 - iii. Assigned detective
 - iv. "Primary victimization" (This is a single-value rating that corresponds to the most serious category of criminal offense reported, alleged, or investigated. Options include Physical Crime, Non-Physical Crime, Sexual Assault, Stalking, Other, None Given, Violation of Order of Protection, Property Damage, Harassment, and Burglary.)
 - v. "Secondary victimization" (This is a multiple-value rating that corresponds to any and all categories of criminal offense reported, alleged, or investigated. Options include Physical Crime, Non-Physical Crime, Sexual Assault, Stalking, Other, None Given, Violation of Order of Protection, Property Damage, Harassment, and Burglary.)
 - vi. Whether bond conditions were violated
 - vii. Drugs/Alcohol involved
 - viii. Relationship between offender and victim
 - ix. Status of cohabitation (current, prior, never, unknown)
 - x. Strangulation reported, alleged, or suspected
 - xi. Whether the victim has been a victim of domestic violence before

- xii. Whether the victim has been a victim of domestic violence with the same offender as in the current incident
- xiii. Whether the offender has been a suspect of domestic violence before
- xiv. Whether weapons were reportedly involved
- xv. Whether the investigator has taken follow-up photographs
- xvi. The degree of injuries reported, alleged, suspected, or seen (none, minor, moderate, serious, fatal)
- xvii. Whether there were children present at the time of the incident
- xviii. Whether the original investigating officer took photographs
- xix. Whether the suspect was arrested
- xx. Whether the officer or investigator applied for an arrest warrant
- xxi. If the victim obtained an ex-parte or full order of protection
- xxii. If the investigator requested or obtained a copy of the 911 audio recording for evidence
- xxiii. The geographic location of the incident
- xxiv. Whether the original investigator officer was able to determine or identify a primary physical aggressor
- xxv. When the DOVE assistant obtains or completes a survey response
- xxvi. If the offender and victim are in a same-sex intimate relationship
- xxvii. The sex, age range, and race of the victim
- xxviii. The sex and race of the offender
- xxix. Whether there were any special needs identified
- xxx. The type(s) of contact made to the victim by the investigator (letter, e-mail, phone, in-person)

16. Investigators of the Columbia Police Department's Special Victims Unit will address child abuse incidents regardless of whether they are related to domestic violence.
17. In some circumstances, investigators will address child abuse incidents related to domestic violence by referring those cases to a Crimes against Children investigator (also under the umbrella of the Special Victims Unit). Members of the Special Victims Unit will support each other in the investigation of all violence including:
- a. Rape
 - b. Other sexual assaults
 - c. Stalking
 - d. Domestic violence
 - e. Property damage
18. Columbia Police Department DOVE investigators will maintain and provide records of their time working on domestic violence-related investigations. These records will be approved by their supervisor and provided to the Department of Public Safety. These records will be categorized by type of work performed and accounted for by each quarter-hour period.

TRUE NORTH OF COLUMBIA — FOR VICTIMS OF DOMESTIC AND SEXUAL VIOLENCE

B. DOVE VICTIM ADVOCATE PROTOCOLS

1. The DOVE Victim Advocate will have access to contact DOVE investigators to discuss past, pending, or current incidents as it relates to victim welfare and safety planning.

2. The DOVE Victim Advocate may attempt to contact the victim by letter, e-mail, phone, or in-person contact. The DOVE Advocate may choose to make these contacts in the company of a DOVE investigator, and may include meeting somewhere other than the victim's residence.
3. Home visits are performed at the request of the victim, a member of the DOVE Multi-Disciplinary Team, or when there is another concern or reason to do so.
4. The DOVE Victim Advocate will provide victims with information regarding shelter services, safety planning, community resources, and other information regarding civil orders of protection or other basic court information.
5. The DOVE Victim Advocate will meet with victims to provide "DV101" education sessions when amenable to the victim.
6. The DOVE Victim Advocate will be permitted to assist with case review sessions on an as-needed basis, as it relates to coordinating advocacy with other community agency members and resources. In the event of a valid release of disclosure of private information, the DOVE Victim Advocate may meet with members of law enforcement and the prosecuting attorney's office to share information about the incident. The purpose of this information-sharing is to ensure victim safety and offender accountability.
7. The DOVE Victim Advocate will refer to victims to, and work with, the victim advocate at the prosecuting attorney's office—particularly in assisting with crime victims compensation applications and researching the status of a pending criminal case against the offender.
8. The DOVE Victim Advocate may attend full order of protection hearings at the request of the victim, or will assist in arranging court advocacy.
9. The DOVE Victim Advocate may attend the DOVE Unit quarterly meetings, and can arrange a replacement or proxy if unable to attend.
10. The DOVE Victim Advocate will provide other DOVE Unit members with relevant domestic violence information (e.g. new techniques, methods, or legal developments) and assist in facilitating domestic violence-related educational presentations involving shelter volunteers and staff, law enforcement personnel, and other community stakeholders.
11. The DOVE Victim Advocate will maintain ongoing communication with other DOVE Unit members to facilitate a coordinated, multi-disciplinary approach.
12. The DOVE Victim Advocate will attempt to prioritize cases based on a systematic and consistent protocol, such as: the assessment of potential lethality; repeated law enforcement response to incidents involving the same victim; weapons involved or available; the degree of injuries sustained; any threats to kill or commit suicide, etc.
13. The DOVE Victim Advocate will work with the Multi-Disciplinary Team in providing appropriate, constructive feedback on the criminal justice system's personnel and actions (when either commendation or criticism is warranted).

C. FIRST RESPONDER VICTIM ADVOCATE (FRA) — TRUE NORTH (if position is filled)

1. Procedure for Call Out

- a. When a police officer has information that the incident to which they are responding involves Intimate Partner Violence (IPV) they are to contact (a) the First Responder Victim Advocate (FRA) directly or (b) contact the Columbia Police Department front desk to have a call made to the FRA.
2. The FRA will be provided with the following information by an officer or front desk:
 - a. The location of the incident
 - b. Whether the FRA should "stage" (stand by in the area) or respond directly to the scene
 - i. If the FRA is "staging," an officer at the scene or the front desk will contact the FRA when it is safe to enter the scene
 - c. The nature and circumstances of the call, the names of the people involved, and the type of offense(s) alleged or suspected
 - d. Information, if available, about special needs or requirements for the FRA response, such as bringing car seats, transportation for the victim, Limited English Proficiency documents, etc.
 - e. Any other consideration for how the FRA's discretionary response would benefit or hinder the ongoing police investigation
 3. The FRA will offer services at the scene under the following conditions:
 - a. The FRA will begin the interaction with the victim at the discretion of the officer at the scene
 - b. The FRA will only remain at the scene if an officer is present for security
 - c. The FRA will not hinder or otherwise obstruct officers' investigations for the purpose of offering victim services
 - d. The FRA will offer victim services at True North (or another designated location) if it is not feasible to speak with a victim at the scene
 4. Crisis Intervention duties of the First Responder Victim Advocate (FRA)
 - a. Perform Safety Assessment with victim
 - b. Determine if victim meets requirements to stay at the True North shelter
 - c. Explain ex-parte and full orders of protection and the process to apply for them
 - d. Exchange contact information with victim for coordination of services with the DOVE Advocate Coordinator or designee

BOONE COUNTY PROSECUTING ATTORNEY'S OFFICE

D. DOVE Prosecuting Attorney's Office Protocols

1. Review investigative reports as soon after receipt as possible;
2. If additional information is needed before a filing decision can be made, request the appropriate officer or detective to conduct follow-up investigation;
3. Ensure open communication with investigative members of the DOVE Unit regarding the nature and circumstances of the follow-up investigation request
4. Make contact with the victim through the prosecuting attorney's office victim advocate, investigator, or personally as part of the input and evaluation of a filing decision;
5. Make filing decisions in a timely manner to avoid compromising victim safety;

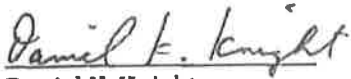
6. Filing decisions will be based in part on whether there is sufficient evidence to support probable cause, with due consideration for the likelihood of a conviction and the victim's input on pursuing prosecution. A victim's unwillingness or inability to effectively assist in prosecution is not a sole defining reason for not filing charges in a criminal case;
7. In cases where there are considerations of flight risk, victim danger, or danger to the community, request bond amounts higher than scheduled bond amounts to enhance victim safety;
8. After filing charges, arrange contact with the victim when practicable to develop rapport, assess ongoing safety concerns, address any concerns with the prosecution of the case, and assist the victim in understanding potential judicial outcomes;
9. Ensure that discovery and consistent, appropriate recommendations are promptly sent to defense counsel;
10. Move cases to final disposition as expeditiously as possible in balance with ensuring effective prosecution and due diligence for offender accountability;
11. Attend DOVE Multi-Disciplinary Team (MDT) meetings and be prepared to discuss pending and current cases, explain rationale for decisions (filing, conditions, sentencing), and express ideas on continual improvement of the team effort and work product;
12. Assist in providing training to law enforcement, other agencies, and community stakeholders involving in protecting and serving victims of domestic violence;
13. Stay current on legal updates and inform other members of the DOVE Unit on new legislative developments; and
14. Attend training and maintain a progressive approach, involving assessment of new methods, philosophies, and practices, to effectively prosecute domestic violence-related offenses.

E. DOVE VICTIM ADVOCATE PROTOCOLS

1. The designated Prosecuting Attorney's Office victim advocate will attempt to do the following when practicable:
2. Review law enforcement reports or case files, and within five business days attempt to contact victims.
3. During phone contact the victim advocate will assess the victim's:
 - a. Safety;
 - b. Severity of injury/trauma (medical release, crime victim compensation fund);
 - c. Level of support (family, community, DOVE Unit contacts);
 - d. Degree of knowledge about the criminal justice system and proceedings; and
 - e. Need for immediate in-person contact.
4. Document all relevant contacts in the case file and follow-up with the designated assistant prosecuting attorney or DOVE Unit member (if necessary), and inform the victim of potential plea options.

5. Meet with the victim in-person to provide education and preparation about the criminal justice system, emotional support, court accompaniment, and referral to other community support agencies.
6. Respond within a reasonable time frame to any other victim request.
7. Upon case disposition, send a closing letter and victim services survey.
8. Attend DOVE MDT meetings and assist in preparation for case reviews.

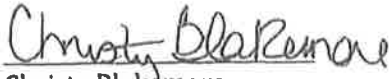
These protocols have been reviewed and approved by the DOVE Unit agency supervisors.



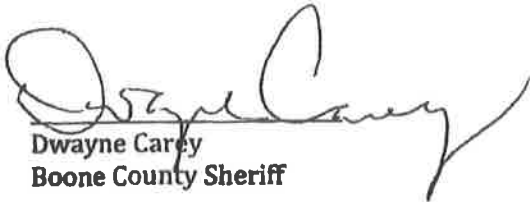
Daniel K. Knight
Boone County Prosecuting Attorney



Geoffrey Jones
Interim Chief of Police, Columbia Police Department



Christy Blakemore
Boone County Circuit Clerk



Dwayne Carey
Boone County Sheriff



Elizabeth Herrera Eichenberger
Executive Director, True North of Columbia

VOLUNTEERS

Directions for Agency: The Agency should provide information on Expertise of Volunteers as described below. The response should be a maximum of two (2) pages, including any exhibits related to the section.

- 1) Identify the number of volunteers (unduplicated) the agency utilizes and the types of activities the volunteers perform at the agency.**
- 2) Describe the agency's volunteer program practices including recruitment, training, supervision and recognition activities.**

The Victim Response Team utilized volunteers to assist with direct services to victims. Volunteers receive the same training as paid VRT staff members. Volunteers provide court advocacy services and they must demonstrate proficiency in articulating justice system terminology and Missouri law as it pertains to domestic and sexual violence before working with victims. Court advocacy services include the provision of written and verbal information about victims' rights, state and local resources that advocate on behalf of victims of crime, Crime Victims' Compensation, safety planning, etc.

The University of Missouri - School of Social Work regularly refers bachelor and masters level students for volunteer placement. Each semester, the county-funded victim specialist supervises a student completing either a 400-hour or 800-hour fieldwork rotation with the Prosecuting Attorney's office Victim Response Team. Candidates are treated as job applicants and make a formal application, complete an interview, provide references, submit to fingerprinting and consent to a criminal background check. In addition, volunteers must sign a confidentiality agreement. Selected applicants are given a volunteer handbook for review. The volunteer training manual includes basic orientation information about the Boone County Prosecuting Attorney's office and its staff, policies and procedures used in direct victim service provision, and samples of documentation related to criminal case files. Volunteers and students receive a minimum of 40 hours of observational training provided by Victim Response Team staff members and assistant prosecuting attorneys. In addition, volunteers also complete True North women's shelter volunteer training program and receive 12 hours of domestic and sexual violence training. Social work students complete a learning plan with their supervisor that includes goals related to the provision of direct victim services. During the final weeks of placement, students demonstrate proficiency in basic social work skills and most areas of direct victim service provision.

Each year a maximum of ten students are enrolled in the University of Missouri-School of Law Criminal Clinic. University of Missouri law students perform an average of 1800 hours of service on behalf of the Boone County Prosecuting Attorney's office. Law clinic participants review arrest reports, make personal contact with victims and witnesses, assess their needs and help them prepare for criminal proceedings. They are mentored by law school faculty and a

designated assistant prosecutor. This experience enhances the students' legal education and allows them to receive valuable hands-on training in the criminal justice process.

During this grant cycle, the Prosecuting Attorney's office anticipates utilizing 5 volunteers to assist with the provision of direct victim services.

PERSONNEL

*Directions for Agency: The Agency should provide information on Expertise of Key Personnel as described below. The response should be a maximum of three (3) pages Note: **The form "Expertise of Key Personnel" is required, 10 personnel maximum.***

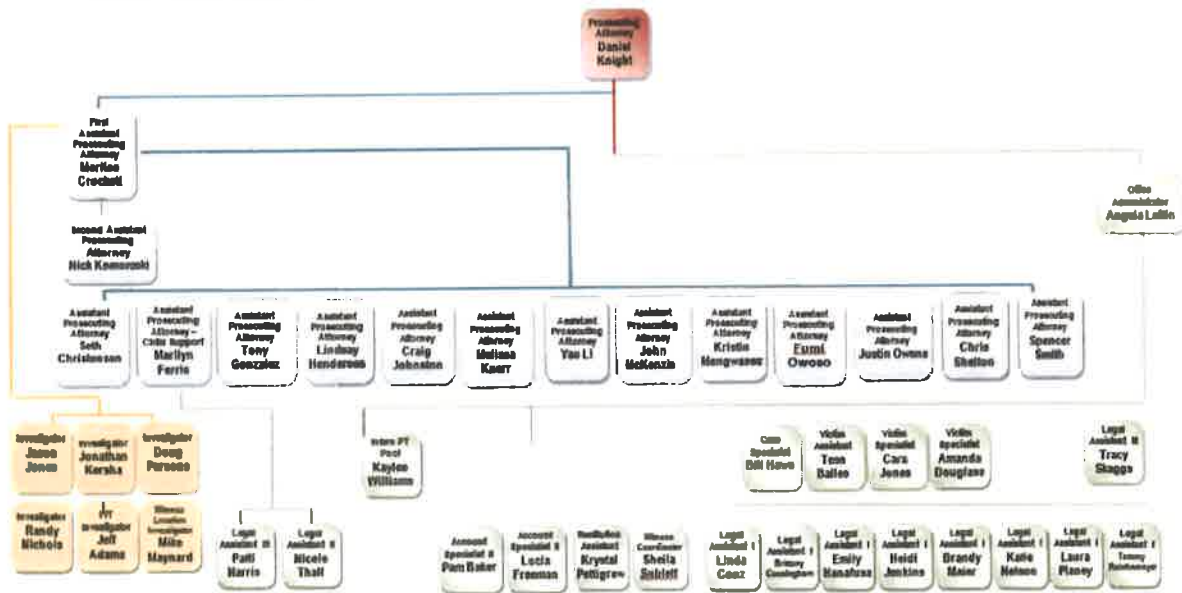
- 1) Identify total staffing (total number of staff, names, job titles, full time/part time and if the position will be funded using VOCA dollars) at the facility(ies) during the contract period. You must identify whether these are existing staff or if funding will be used to hire new positions.**
- 2) Use the attached "Expertise of Key Personnel" form (one per employee) to describe the experience of no more than ten (10) key personnel. Key personnel may include the project managers or other integral members of the agency or project staff. This is not a request for every resume, Curriculum Vitae, or similar document for every member of the project/agency, but rather an opportunity for the agency to highlight the people , skills, and leadership that will contribute to the project.**

The office consists of 43 staff members, including the elected prosecutor, 15 full-time assistant prosecuting attorneys (4 VAWA-funded domestic violence assistant prosecutors), 5 full-time investigators (1 part-time VAWA-funded domestic violence investigator), 3 full-time victim specialists (2 VOCA-funded), 1 part-time case specialist (VOCA-funded), 1 full-time restitution specialist and full-time support staff.

Attached on the next page is our agency's organizational chart including names and job titles.

Boone County Prosecuting Attorney Organizational Chart

The Boone County Prosecuting Attorney is responsible for the prosecution of criminal violations that occur within this jurisdiction and for Family Support Enforcement. The office is comprised of 43 staff members. Staff includes the elected Prosecutor, 15 Assistant Prosecuting Attorneys, 6 Investigators, a Victim Response Team, a Bad Check and Delinquent Tax Unit as well as support staff.



Personnel – Expertise of Key Personnel Form

Directions for Agency: Describe the experience of no more than ten (10) key staff (e.g. project manager, contact person, and project staff that will manage VOCA). Each of the key staff should be identified on a separate Expertise of Key Personnel form. If the position is vacant or proposed, describe the minimum qualifications/credentials the staff must possess.

Name:	Angela Loftin
Title:	Office Administrator
Proposed overall and VOCA role and responsibilities:	Project Manager
% of time committed to VOCA related activities:	10%

Education:

Degree, Certification, or other distinctions	Institution	Date
Bachelor of Science in Psychology with a Minor in Sociology	University of Missouri-Columbia	05/2005

Employment History:

Organization	Role	Dates
Boone County Prosecuting Attorney's Office	Office Administrator	October 2020 - present
Boone County Prosecuting Attorney's Office	Legal Assistant I	April 2015 – October 2020
13 th Judicial Circuit Court	Domestic Assault Court Coordinator	October 2012 – March 2015
Missouri Department of Social Services Children's Division	Children's Service Worker II	October 2007 – October 2012
McCambridge Center	Community Support Worker	June 2006 – October 2007
Mid-Missouri Mental Health Center	Psychiatric Aide	June 2005 – June 2006

Specific experience relevant to this VOCA Notice of Funding Opportunity:

Topic	Years of Experience	Brief description of relevant experience (e.g., specific
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		projects; previous employment)
Grant Management Experience	4	Wrote and maintained the VAWA grant for the 13 th Judicial Circuit Court and secured funding for that position as well as funding to offset the cost of batterer's intervention programs or other approved counseling for persons convicted of domestic violence. Continues to write all grants for the PA's office and has been the project manager since October 2020.
Experience in working in Non-Profit Organizations	1	Assisted inpatient/outpatient clients at a low cost, non-for-profit substance use disorder treatment center with treatment planning and goals.

Other experience or background information:

Angela Loftin has been the Office Administrator since October 2020. Angela manages the support staff and writes and administers all grants for the Prosecuting Attorney's Office.

Name:	Amanda Douglass
Title:	Victim Specialist
Proposed overall and VOCA role and responsibilities:	Specialized Victim Advocate
% of time committed to VOCA related activities:	100%

Education:

Degree, Certification, or other distinctions	Institution	Date
BA, Psychology	Truman State University	2001
MS, Criminal Justice	University of Missouri	2013

Employment History:

Organization	Role	Dates
Boone County Prosecuting Attorney's Office	Victim Specialist	2016 – present
MO Department of Corrections	Probation & Parole Officer	2004-2016

Specific experience relevant to this VOCA Notice of Funding Opportunity:

Topic	Years of Experience	Brief description of relevant experience (e.g., specific projects; previous employment)
Management Experience	1	Supervised staff at an employment agency for those with disabilities.
Experience in working in Non-Profit Organizations	3	Previous employment at a substance abuse treatment center, as well as the employment agency for those with disabilities.

Other experience or background information:

In addition to a master's degree in criminal justice, Amanda has 15 years of experience working in the criminal justice field. She has worked for the Boone County Prosecuting Attorney's Office as a Victim Specialist with our Victim Response Team since 2016. Prior to working in the BCPA's office, she was a Probation and Parole Officer for the Missouri Department of Corrections for

12 years. Her extensive knowledge and background have been an asset to the Boone County Prosecuting Attorney's Office and victims of crime in Boone County.

Name:	Cara Jones
Title:	Victim Specialist
Proposed overall and VOCA role and responsibilities:	Specialized Victim Advocate
% of time committed to VOCA related activities:	100%

Education:

Degree, Certification, or other distinctions	Institution	Date
BS, Criminology, Sociology, and Psychology	Drury University	2010
MA, Counseling with Emphasis in Marriage and Family Therapy	Webster University	2013

Employment History:

Organization	Role	Dates
Boone County Prosecuting Attorney's Office	Victim Specialist	2019 – present
Department of Elementary and Secondary Education	Disability Determinations Coordinator	2014-2019
Great Circle	Intensive In-Home Specialist	2012-2014
Pathways	Community Support Specialist	2011-2012

Specific experience relevant to this VOCA Notice of Funding Opportunity:

Topic	Years of Experience	Brief description of relevant experience (e.g., specific projects; previous employment)
Management Experience		
Experience in working in Non-Profit Organizations		

Other experience or background information:

Cara Jones has impeccable communication skills and is able to provide support, insight, and resources to victims she works with. She believes in the importance of quality care and support for the victims she assists. She has taken multiple continuing education and training courses including but not limited to Child Abuse and Neglect: Neglect and Sexual Abuse Training,

Harassment Prevention Training, Child Abuse and Neglect: Psychological and Physical Abuse Training, Forensic Investigation of Child Abuse and Neglect, and Credential for Strength-Based Family Workers.

Name:	Bill Haws
Title:	Case Specialist
Proposed overall and VOCA role and responsibilities:	Victim Advocate for Serious Felony Cases
% of time committed to VOCA related activities:	100%

Education:

Degree, Certification, or other distinctions	Institution	Date
BA, Administration of Justice	Columbia College	1981

Employment History:

Organization	Role	Dates
Boone County Prosecuting Attorney's Office	Case Specialist	2009 – present
Boone County Prosecuting Attorney's Office	Investigator	1993-2009
Columbia Missouri Police Department	Police Officer/Supervisor	1973-1993
Mexico Missouri Police Department	Police Officer	1971-1973

Specific experience relevant to this VOCA Notice of Funding Opportunity:

Topic	Years of Experience	Brief description of relevant experience (e.g., specific projects; previous employment)
Management Experience	10	Patrol Sergeant and Investigative Supervisor
Experience in working in Non-Profit Organizations	n/a	n/a

Other experience or background information:

Bill Haws worked as an Investigator in the Boone County Prosecuting Attorney's Office for 16 years before he retired and came back as our part-time case specialist. Prior to that he worked in Law Enforcement at the Columbia Police Department for 22 years. His experience and expertise have been invaluable to this office and victims of felony crimes.

Name:	Tess Balles
Title:	Victim Assistant
Proposed overall and VOCA role and responsibilities:	Specialized Victim Assistant
% of time committed to VOCA related activities:	100%

Education:

Degree, Certification, or other distinctions	Institution	Date
BA, Social Work with a Minor in Criminal Justice	University of Missouri – Columbia	2020

Employment History:

Organization	Role	Dates
Boone County Prosecuting Attorney's Office	Victim Assistant	2020-present
Boone County Prosecuting Attorney's Office	Victim Specialist Intern	2019-2020

Specific experience relevant to this VOCA Notice of Funding Opportunity:

Topic	Years of Experience	Brief description of relevant experience (e.g., specific projects; previous employment)
Management Experience	n/a	n/a
Experience in working in Non-Profit Organizations	n/a	n/a

Other experience or background information:

Tess Balles interned with victims as an advocate in the Boone County Prosecuting Attorney's Office for close to a year before being hired as a victim specialist. She gained experience providing emotional support, legal explanations, and referrals to the proper local agencies for crime victims and their families. Tess continues to gain insight and knowledge that will make her invaluable to this office and victims of crime in Boone County.

Training Plan

Directions for Agency: The Agency should provide information about the agency recruitment, selection, retention and training plan for employees. The response should be a maximum of two (2) pages, including any exhibits related to the section.

- 1) Describe the agency's practices for maintaining trained and qualified staff to provide services.**
- 2) Describe the agency's internal training and professional development plan as well as recognition activities for staff.**
- 3) Describe special recruiting efforts for positions with high turnover.**

Regarding guidelines for training, all project staff members are expected to be familiar with and adhere to MCADSV training curricula that addresses the historical context of domestic and sexual violence, the dynamics of abusive relationships, safety planning, and trauma-informed/coordinated response to victims. At a minimum, volunteers receive forty hours of observational training in the prosecutor's office and an additional twelve hours of domestic violence and sexual violence training is provided by True North women's shelter. Training is required for all personnel who provide direct services (i.e., crisis intervention, case management and court advocacy) to victims of domestic violence and their children. This includes a minimum of six hours of ongoing professional development/continuing education during the calendar year.

All members of the Victim Response Team are expected to adhere to the Missouri Department of Social Services Code of Professional Ethics for Victim Service providers. Written policies regarding volunteer opportunities are available in the volunteer training manual, which is maintained and regularly updated by members of the Victim Response Team. Training is required for all personnel of the Victim Response Team who provide direct services (i.e., crisis intervention, case management and court advocacy) to victims of domestic violence and their children. Our victim specialists receive specialized training through the Missouri Victim Academy each year and take advantage of training opportunities through MCADSV whenever possible. In 2020 and 2021, with the assistance of VOCA funding our domestic violence assistant prosecuting attorneys and our victim specialists were able to attend the Family & Sexual Violence conference in Springfield, Missouri. With VOCA funding in 2018, our victim specialists and domestic violence prosecutors were able to attend the EVAWI (End Violence Against Women International) conference in Chicago, Illinois. Training on a national level brings a new perspective to issues regarding domestic violence and proved to be very valuable for our assistant prosecutors and victim specialists. We are requesting funding in this 2021/2022 VOCA application to attend the Family & Sexual Violence conference in 2022 and the EVAWI (End Violence Against Women International) conference in 2022 in San Francisco, CA.

Funding Sources/Sustainability Plan

Directions for Agency: The Agency should provide information on Funding Sources/Sustainability Plan as described below. The response should be a maximum of four (4) pages, including any exhibits related to the section.

- 1) Provide a complete program financial statement to identify source of funds and amount received based on the agencies prior Federal Fiscal Year (agencies that provide services other than for victims of crime will only provide information on the victim services portion of their program).**
- 2) Provide a sustainability plan explaining how the project is or will be planning for sustainability given that future grants are unpredictable.**

The total budget for victim witness in 2020 was \$372,048. VOCA grant funding for the year was \$159,127, 42.8 % of the total budget. Over 87% of the 2020 budget was for employee salaries and benefits. Since such a small percentage of the budget comes from other line items, any reduction or elimination of grant funding would require elimination of victim specialist positions. Future sustainability of the program will come from advocacy with other agencies and Boone County. As detailed in this grant proposal, the program has strong community and inter-agency support. The Boone County Prosecuting Attorney's Office will continue to communicate the growing need and the services provided to improve tax funding of this program.

As an organization, we are accountable for ensuring the continuation of this project. We have an immense amount of community support from local organizations as previously mentioned in this proposal in Section F/Community Collaboration as well as other grant making organizations. Although the continuation of this project does not solely rely on this grant proposal, this funding is vital to Boone County and the victims we serve. We have been receiving VOCA funds since 1993. It would be devastating to victims of crime in Boone County if this grant funding is no longer available, as it would require the elimination of victim specialists and the necessary services they provide.

I have attached a program financial statement to identify source of funds and amount received based on our prior Federal Fiscal Year.

Prosecuting Attorney Summary

Budget Summary

Fund	Dept	Department Name	2018	2019	2020	2020	2020	2020
			Actual	Estimated	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
Prosecuting Attorney Operations								
100	1261	Prosecuting Attorney	\$ 2,125,017	\$ 2,133,746	\$ 1,859,636	\$ 270,872	\$ -	\$ 2,130,508
100	1262	Victim Witness	350,537	344,834	327,259	44,789	-	372,048
100	1264	PA Retirement	11,628	11,628	-	11,628	-	11,628
260	2600	PA Training	1,971	4,134	-	4,283	-	4,283
261	2610	PA Tax Collection	17,249	17,317	16,786	2,525	-	19,311
262	2620	PA Contingency	17,835	13,100	-	20,000	-	20,000
264	2640	PA Forfeiture Money	-	1,654	-	3,075	-	3,075
265	2650	PA Admin Handling Cost	9,673	12,968	-	13,143	-	13,143
265	2651	Bad Check Collections	6,615	6,021	-	2,800	-	2,800
290	2903	PA-Law Enf Sales Tax	331,098	332,231	339,315	9,126	-	348,441
		Subtotal	<u>2,871,623</u>	<u>2,877,633</u>	<u>2,542,996</u>	<u>382,241</u>	<u>-</u>	<u>2,925,237</u>
Child Support Enforcement								
100	1263	IV-D Child Support	234,657	237,163	212,547	28,588	-	241,135
		Subtotal	<u>234,657</u>	<u>237,163</u>	<u>212,547</u>	<u>28,588</u>	<u>-</u>	<u>241,135</u>
		Total	<u>\$ 3,106,280</u>	<u>\$ 3,114,796</u>	<u>\$ 2,755,543</u>	<u>\$ 410,829</u>	<u>\$ -</u>	<u>\$ 3,166,372</u>

Prosecuting Attorney Operations

UTILITIES							
48000	TELEPHONES	11,181	11,500	11,500	11,500	0	11,500 0
48050	CELLULAR/MOBILE DEVICE SERVICE	981	1,020	1,064	1,068	0	1,068 4
48100	NATURAL GAS	200	204	204	204	0	204 0
48200	ELECTRICITY	640	768	600	600	0	2,330 203
48300	WATER	57	60	60	60	0	60 0
48400	SOLID WASTE	148	156	132	132	0	132 15-
48600	SEWER USE	85	84	72	72	0	72 14-
SUBTOTAL *****		13,292	13,792	13,632	13,636	0	15,366 11
VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	3,230	3,900	3,600	3,600	0	3,600 7-
59010	FUEL SURCHARGE - REIMB TO R&B	149	180	145	144	0	144 20-
59025	VEHICLE TITLE/LICENSE/PLATES	0	204	162	0	0	0 100-
59100	VEHICLE REPAIRS/MAINTENANCE	474	1,000	500	1,000	0	1,000 0
59105	TIRES	103	500	450	500	0	500 0
59110	MECHANICS CHARGE - REIMB R&B	425	800	650	950	0	950 18
59200	LOCAL MILEAGE	1,006	500	500	500	0	500 0
SUBTOTAL *****		5,387	7,084	6,007	6,694	0	6,694 6-
EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	4,951	3,996	3,878	3,978	0	3,978 0
60200	EQUIP REPAIRS/MAINTENANCE	0	225	0	0	0	0 100-
SUBTOTAL *****		4,951	4,221	3,878	3,978	0	3,978 6-
CONTRACTUAL SERVICES							
70100	SOFTWARE SUBSCRIPTIONS	0	22,482	22,820	21,678	0	21,678 3-
71000	INSURANCE AND BONDS	0	200	50	0	0	0 100-
71100	OUTSIDE SERVICES	1,463	2,000	2,000	2,000	0	2,000 0
71600	EQUIP LEASES & METER CHRG	73	72	72	72	0	72 0
SUBTOTAL *****		1,536	24,754	24,942	23,750	0	23,750 4-
OTHER							
83815	FACILITIES INTERNAL SERVC CHRG	173,045	184,478	184,478	179,025	0	179,025 2-
SUBTOTAL *****		173,045	184,478	184,478	179,025	0	179,025 3-
FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	4,156	0	0	0	0	0 0
92000	REPLCMNT OFFICE EQUIP	0	6,517	6,517	0	0	0 100-
SUBTOTAL *****		4,156	6,517	6,517	0	0	0 100-
TOTAL EXPENDITURES *****		2,125,015	2,132,181	2,133,746	2,128,778	0	2,130,508 0

1262 VICTIM WITNESS

100 GENERAL FUND

ACCT	DESCRIPTION	2018 ACTUAL	2019 BUDGET + REVISIONS	2019 ESTIMATED	2020 CORR REQUEST	2020 SUPPLEMENTAL REQUEST	2020 ADOPTED BUDGET	%CHG FROM FY BUD
INTERGOVERNMENTAL REVENUE								
3411	FEDERAL GRANT REIMBURSE	141,730	140,225	133,216	159,127	0	159,127	13
SUBTOTAL *****		141,730	140,225	133,216	159,127	0	159,127	13
CHARGES FOR SERVICES								
3510	COPIES	226	250	25	100	0	100	60-
SUBTOTAL *****		226	250	25	100	0	100	60-
OTHER FINANCING SOURCES								
3917	OTI: FROM SPECIAL REVENUE FUND	0	11,935	11,773	11,748	0	11,748	1-
SUBTOTAL *****		0	11,935	11,773	11,748	0	11,748	2-
TOTAL REVENUES *****		141,956	152,410	145,014	170,975	0	170,975	12

Prosecuting Attorney Operations

PERSONAL SERVICES								
10100	SALARIES & WAGES	247,113	250,972	247,171	255,416	0	255,416	1
10110	OVERTIME	3,066	2,400	3,273	3,900	0	3,900	62
10120	HOLIDAY WORKED	0	0	118	0	0	0	0
10200	FICA	17,485	19,383	18,422	19,837	0	19,837	2
10300	HEALTH INSURANCE	27,560	25,248	25,422	26,076	0	26,076	3
10310	COUNTY HSA CONTRIBUTION	4,600	4,800	4,000	3,600	0	3,600	25-
10325	DISABILITY INSURANCE	974	799	769	813	0	813	1
10330	CNTY PD DEPENDENT PREM-HEALTH	8,848	9,713	6,508	7,794	0	7,794	19-
10331	CNTY PD DEPENDENT PREM-DENTAL	663	773	669	625	0	625	19-
10350	LIFE INSURANCE	236	360	354	360	0	360	0
10375	DENTAL INSURANCE	2,121	2,100	2,062	2,100	0	2,100	0
10400	WORKERS COMP	453	456	455	570	0	570	25
10500	401 (A) MATCH PLAN	2,250	2,600	3,050	2,600	0	2,600	0
10510	CERF-EMPLOYER PD CONTRIBUTION	0	3,439	3,252	3,568	0	3,568	3
SUBTOTAL *****		315,369	323,043	315,525	327,259	0	327,259	1
MATERIALS & SUPPLIES								
22500	SUBSCRIPTIONS/PUBLICATIONS	171	162	160	162	0	162	0
23000	OFFICE SUPPLIES	2,392	2,550	2,550	2,200	0	2,200	13-
23001	PRINTING	73	396	396	396	0	396	0
23050	OTHER SUPPLIES	12	250	250	250	0	250	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	750	750	750	0	750	0
SUBTOTAL *****		2,648	4,108	4,106	3,758	0	3,758	9-
DUES TRAVEL & TRAINING								
37000	DUES & PROF CERTIFCTN/LICENSE	378	509	325	325	0	325	36-
37200	SEMINARS/CONFERENCE/MEETINGS	2,430	2,288	900	4,770	0	4,770	108
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,691	1,556	721	4,290	0	4,290	175
37230	MEALS & LODGING-TRAINING	4,634	4,095	2,122	11,316	0	11,316	176
SUBTOTAL *****		9,133	8,448	4,068	20,701	0	20,701	145
UTILITIES								
48000	TELEPHONES	1,619	1,740	1,680	1,680	0	1,680	3-
SUBTOTAL *****		1,619	1,740	1,680	1,680	0	1,680	3-
CONTRACTUAL SERVICES								
71000	INSURANCE AND BONDS	440	235	0	0	0	0	100-
SUBTOTAL *****		440	235	0	0	0	0	100-
OTHER								
84010	RECEPTION/MEETINGS	4,432	150	0	150	0	150	0
84600	COURT COSTS	460	3,500	1,500	2,500	0	2,500	28-
84700	WITNESS EXPENSES	6,600	9,500	8,500	8,500	0	8,500	10-
84800	TRANSCRIPTS-CRIMINAL	9,458	5,500	9,450	7,500	0	7,500	36
85400	CRIMINAL INVESTIGATION	0	0	5	0	0	0	0
SUBTOTAL *****		20,950	18,650	19,455	18,650	0	18,650	0
FIXED ASSET ADDITIONS								
91301	COMPUTER HARDWARE	380	0	0	0	0	0	0
SUBTOTAL *****		380	0	0	0	0	0	0
TOTAL EXPENDITURES *****		350,539	356,224	344,834	372,048	0	372,048	4

1264 PA RETIREMENT

100 GENERAL FUND

ACCT DESCRIPTION	2018 ACTUAL	2019 BUDGET + REVISIONS	2019 ESTIMATED	2020 CORE REQUEST	2020 SUPPLEMENTAL REQUEST	2020 ADOPTED BUDGET	%CHG FROM FY BUD
OTHER							
86790 NO PROSECUTOR'S RETIREMEN	11,628	11,628	11,628	11,628	0	11,628	0
SUBTOTAL *****	11,628	11,628	11,628	11,628	0	11,628	0
TOTAL EXPENDITURES *****	11,628	11,628	11,628	11,628	0	11,628	0

Victims Of Crime Act

Exhibit #5 - Funding Request and Data Form

Date of Award through September 30, 2022

Agency Name:	Boone County Prosecuting Attorney		
Region: <small>(select from the drop-down list)</small>	Central		
Total Funds Requested	\$	157,228	

VOCA Data			
<u>Types of Victims to be Served</u>	<u>Funding Requested per Victim Category</u>	%	<u>Number of Victims Agency Proposes (by type) to Serve</u>
Sexual Assault	\$ 4,811	3%	107
Spousal Abuse/Domestic Violence	\$ 42,939	27%	956
Child Abuse	\$ 6,494	4%	144
Previously Underserved	\$ 102,984	66%	2293
Total Funds Requested (This should match the "Total Funds Requested" above)	\$ 157,228	100%	3500

NOTE: There is no guarantee the amount requested will be the amount the agency is awarded.



**Missouri Department of Social Services
Division of Finance & Administrative Services
Notice of Funding Opportunity (NFO)**

NFO #: DSS22NFO001

TITLE: Victims of Crime Act (VOCA)

ISSUE DATE: June 24, 2021

BUYER: Ann Perkins

PHONE NO: (573) 522-1571

E-MAIL: Ann.Perkins@dss.mo.gov

RETURN NFO RESPONSES NO LATER THAN: JULY 26, 2021 AT 2:00 PM CENTRAL TIME (END DATE)

AGENCYS MUST RESPOND ELECTRONICALLY THROUGH HTTPS://MISSOURIBUYS.MO.GOV

CONTRACT PERIOD: Date of Award through September 30, 2022

Services to be purchased by Missouri Department of Social Services, Family Support Division, Victims of Crime Unit

The undersigned hereby agrees to provide the services and/or items, at the prices stated, pursuant to the requirements of this document and further agrees that when this document is countersigned by an authorized official of the Missouri Department of Social Services, a binding contract shall exist between the contractor and the Department of Social Services. The authorized signer of this document certifies that the contractor (named below) and each of its principals (as defined by 2 CFR 180) are not suspended or debarred by the federal government. The contractor is responsible to ensure that they and any person providing direct services under the contract meet all requirements stated herein.

SIGNATURE REQUIRED

AGENCY NAME Boone County Prosecuting Attorney		AGENCY WEBSITE www.showmeboone.com	
MAILING ADDRESS 705 East Walnut Street			
CITY, STATE, ZIP Columbia, MO 65201			COUNTY Boone
FEDERAL TAX ID# 436000349		DUNS # 073755977	
AGENCY OR ORGANIZATION TYPE (CHECK ALL THAT APPLY) <input type="checkbox"/> Domestic Violence / Sexual Assault Services and/or Shelters <input type="checkbox"/> Child Advocacy Center <input type="checkbox"/> Court Appointed Special Advocates (CASA) <input type="checkbox"/> Missouri Courts <input checked="" type="checkbox"/> Prosecuting Attorney Victim Advocates <input type="checkbox"/> All Other Victims of Crime Act (VOCA) Programs			
Commercial And Government Entity (CAGE) Code: Registration Number in the System for Award Management (SAM) https://www.sam.gov/portal/SAM/		CODE # 4SWR3	VALID UNTIL 05/13/2026

CONTACT PERSON Angela Loftin		EMAIL ADDRESS aloftin@boonecountymmo.org	
PHONE NUMBER (573) 886-4112		FAX NUMBER (573) 886-4148	
AUTHORIZED SIGNATURE 		DATE 7.20.2021	
PRINTED NAME Daniel Atwill		TITLE Presiding Commissioner	

Exhibit 1:

Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization

Business Entity Certification:

The bidder/contractor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

BOX A: To be completed by a non-business entity as defined below.

BOX B: To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at <http://www.uscis.gov/e-verify>

BOX C: To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing and Materials Management.

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "**business entity**" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "**business entity**" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term "**business entity**" shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A - Currently Not a Business Entity

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (Bid/SFS/Contract Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Department of Social Services with all documentation required in Box B of this exhibit.

Authorized Representative's Name
(Please Print)

Authorized Representative's Signature

Company Name (if applicable)

Date

Exhibit 1 (continued)

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

Box B – Current Business Entity Status

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530.

Authorized Business Entity Representative's
Name (Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

E-Mail Address

As a business entity, the bidder/contractor must perform/provide each of the following. The bidder/contractor should check each to verify completion/submission of all of the following:

- Enroll and participate in the E-Verify federal work authorization program (Website: <http://www.uscis.gov/e-verify>; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the bidder's/contractor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed, at minimum, by the bidder/contractor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the bidder's/contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

Exhibit 1 (continued)

Affidavit of Work Authorization

The bidder/contractor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Daniel Atwill (Name of Business Entity Authorized Representative)
as Presiding Commissioner of Boone County (Position/Title) first being duly sworn on my oath,
affirm Boone County Government (Business Entity Name) is enrolled and will continue to participate
in the E-Verify federal work authorization program with respect to employees hired after enrollment in
the program who are proposed to work in connection with the services related to contract(s) with the
State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section
285.530, RSMo. I also affirm that Boone County Government (Business Entity Name) does not and
will not knowingly employ a person who is an unauthorized alien in connection with the contracted
services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)


Authorized Representative's Signature

Daniel Atwill
Printed Name

Presiding Commissioner of Boone
County

Title Date

datwill@boonecountymo.org 173533
E-Mail Address E-Verify Company ID Number

Subscribed and sworn to before me this 20th of July 2021 I am commissioned as a notary
(DAY) (MONTH, YEAR)
public commissioned as a notary public within the County of Boone, State of Missouri
(NAME OF COUNTY) (NAME OF STATE)
and my commission expires on 11.29.2024
(DATE)


Signature of Notary 7.20.2021
Date

JODI RENEE VANSKIKE
Notary Public - Notary Seal
State of Missouri
County of Boone
My Commission Expires: Nov. 29, 2024
Commission # 20980174

Exhibit 1 (continued)

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – Affidavit on File - Current Business Entity Status

I certify that Boone County Government (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed by the bidder/contractor and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri State Agency** or **Public University*** to Which Previous E-Verify Documentation Submitted:

Missouri Department of Social Services

*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.

Date of Previous E-Verify Documentation Submission: November 14, 2019

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: #ER13020009
(if known)

Daniel Atwill

Authorized Business Entity Representative's Name (Please Print)



Authorized Business Entity Representative's Signature

173533

E-Verify MOU Company ID Number

datwill@boonecountymo.org

E-Mail Address

Boone County Government

Business Entity Name

7.20.2021

Date

FOR STATE USE ONLY

Documentation Verification Completed By:

Buyer

Date

Exhibit 2

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by 2 CFR Part 180.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Boone County Prosecuting Attorney

073755977

Company Name

DUNS #

Daniel Atwill

Presiding Commissioner of Boone County

Authorized Representative's Printed Name

Authorized Representative's Title



Authorized Representative's Signature

7.20.2021

Date

Instructions for Certification

1. By signing and submitting this proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

Exhibit 3:

Registration of Business Name (if applicable) with the Missouri Secretary of State:

The vendor should indicate the vendor's charter number and company name with the Missouri Secretary of State. Additionally, the vendor should provide proof of the vendor's good standing status with the Missouri Secretary of State. If the vendor is exempt from registering with the Missouri Secretary of State pursuant to section 351.572, RSMo., identify the specific section of 351.572 RSMo., which supports the exemption.

If you are doing business as a Sole Proprietorship (must operate business using the owner's true name), you are exempt from registering with the Secretary of State. However, if you are doing business using any other name, you must register with the Secretary of State. *Example: John Smith (owner's true name) operates a business using the name John Smith LP Gas, you must register the business with the Secretary of State.*

<i>Charter Number (if applicable)</i>	<i>Company Name</i>
If exempt from registering with the Missouri Secretary of State indicate the specific exemption which applies to your business entity.	

If your business entity is not registered, you may go to the link provided below to register:

www.sos.mo.gov/fileonline

If you believe your business entity is exempt from registering with the Secretary of State due to one of the specific exemptions contained in the Missouri Revised Statutes, please indicate in your response the specific exemption that applies to your business entity.

Below are the exemption sections of the Missouri Revised Statutes for the most popular business entity types:

1. Sole Proprietorship using the owner's true name.
2. General Business - section 351.572, RSMo, located at:
<http://revisor.mo.gov/main/OneSection.aspx?section=351.572&bid=18804&hl=>
3. Limited Liability Company - section 347.163.5, RSMo, located at:
<http://revisor.mo.gov/main/OneSection.aspx?section=347.163&bid=18500&hl=>
4. Limited Partnership - section 359.551.5, RSMo, located at:
<http://revisor.mo.gov/main/OneSection.aspx?section=359.551&bid=19476&hl=>
5. Non-Profit - section 355.751.2, RSMo, located at:
<http://revisor.mo.gov/main/OneSection.aspx?section=355.751&bid=19289&hl=>
6. Professional Corporation - section 356.231, RSMo, located at:
<http://revisor.mo.gov/main/OneSection.aspx?section=356.231&bid=19340&hl=>

Note: Limited Liability Partnerships have no exemptions.

For questions regarding registration, contact the Missouri Secretary of State at:

corporations@sos.mo.gov or (573) 751-4153 (toll free 866-223-6535)

Exhibit 4

ANTI-DISCRIMINATION AGAINST ISRAEL ACT CERTIFICATION

Statutory Requirement: Section 34.600, RSMo, precludes entering into a contract with a company to acquire products and/or services “unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.”

Exceptions: The statute provides two exceptions for this certification: 1) “contracts with a total potential value of less than one hundred thousand dollars” or 2) “contractors with fewer than ten employees.” Therefore the following certification is required prior to any contract award.

Section 34.600, RSMo, defines the following terms:

Company - any for-profit or not-for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of those entities or business associations.

Boycott Israel and Boycott of the State of Israel - engaging in refusals to deal, terminating business activities, or other actions to discriminate against, inflict economic harm, or otherwise limit commercial relations specifically with the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, that are all intended to support a boycott of the State of Israel. A company’s statement that it is participating in boycotts of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, or that it has taken the boycott action at the request, in compliance with, or in furtherance of calls for a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel shall be considered to be conclusive evidence that a company is participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel; provided, however that a company that has made no such statement may still be considered to be participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel if other factors warrant such a conclusion.

Certification: The vendor must therefore certify their current status by completing either Box A, Box B, or Box C on the next page of this Exhibit.

- BOX A:** To be completed by any vendor that does not meet the definition of “company” above, hereinafter referred to as “Non-Company.”
- BOX B:** To be completed by a vendor that meets the definition of “Company” but has less than ten employees.
- BOX C:** To be completed by a vendor that meets the definition of “Company” and has ten or more employees.

Exhibit 4. continued

BOX A – NON-COMPANY ENTITY

I certify that _____ (Entity Name) currently **DOES NOT MEET** the definition of a company as defined in section 34.600, RSMo, but that if awarded a contract and the entity's business status changes during the life of the contract to become a "company" as defined in section 34.600, RSMo, and the entity has ten or more employees, then, prior to the delivery of any services and/or supplies as a company, the entity agrees to comply with, complete, and return Box C to the Division of Purchasing at that time.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Entity Name

Date

BOX B – COMPANY ENTITY WITH LESS THAN TEN EMPLOYEES

I certify that _____ (Company Name) **MEETS** the definition of a company as defined in section 34.600, RSMo, and currently has less than ten employees but that if awarded a contract and if the company increases the number of employees to ten or more during the life of the contract, then said company shall comply with, complete, and return Box C to the Division of Purchasing at that time.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name

Date

BOX C – COMPANY ENTITY WITH TEN OR MORE EMPLOYEES

I certify that Boone County Government (Company Name) **MEETS** the definition of a company as defined in section 34.600, RSMo, has ten or more employees, and is not currently engaged in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel as defined in section 34.600, RSMo. I further certify that if the company is awarded a contract for the services and/or supplies requested herein said company shall not engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel as defined in section 34.600, RSMo, for the duration of the contract.

Daniel Atwill

Authorized Representative's Name (Please Print)

Boone County Government

Company Name



Authorized Representative's Signature

7.20.2021

Date