

284 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 15th day of July 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract 24-05AUG21C - DocuSign Electronic Signature with DocuSign, Inc.

Total cost of agreement for the period 8/6/21 - 1/5/22 is \$1,601.25 and will be paid as follows:

\$1,067.50 - Department 1172 -- General Fund IT Hardware and Software, Account 70100 - Software Subscriptions

\$533.75 - Department 2160 - CSF Community Services Admin, Account 70100 - Software Subscriptions

\$1,925 was budgeted for 2021 in 1172 for General Fund IT Hardware & Software and Purchasing. Children's Services budgeted \$1,285 for 2021.

Done this 15th day of July 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: July 15, 2021
RE: Purchase Agreement: 24-05AUG22C - DocuSign Electronic Signature

Attached for signature is contract # 24-05AUG21C - DocuSign Electronic Signature with DocuSign, Inc. This is for the license that allows Purchasing to route contracts through DocuSign, Inc. for electronic signature. There are six seats included. Three will be used by Purchasing, two by Children's Services, and one by Information Technology. Information Technology uses their seat for testing, setup, and to monitor the audit log of the DocuSign transactions.

Total cost of agreement for the period 8/6/21 - 1/5/22 is \$1,601.25 and will be paid as follows:

\$1,067.50 - Department 1172 - GF IT Hardware and Software, account 70100 - Software Subscriptions

\$533.75 - Department 2160 - CSF Community Services Admin, account 70100 - Software Subscriptions

\$1,925 was budgeted for 2021 in 1172 for GF IT Hardware & Software and Purchasing. Children's Services budgeted \$1,285 for 2021.

cc: Contract File

To: County Clerk's Office

Comm Order # 284-2021

Please return purchase req with back-up to Auditor's Office.

06/29/21

RQST
DATE

**PURCHASE REQUISITION
BOONE COUNTY, MISSOURI**

15788

VNDR #

DocuSign

VENDOR NAME

24-05AUG22C

BID #

Ship to Dept #:

Bill to Dept #:

Dept	Account	Item Description	Qty	Unit Price	Amount
1178	70100	Enterprise Premier Support - Purchasing	1	\$96.25	\$96.25
2160	70100	Enterprise Premier Support - Children's Services	1	\$96.25	\$96.25
1178	70100	Enterprise Premier Support - IT	1	\$96.25	\$96.25
2160	70100	eSignature Enterprise Pro for Gov - Children's Srvc	2	\$218.75	\$437.50
1178	70100	eSignature Enterprise Pro for Gov - Purchasing	3	\$218.75	\$656.25
1178	70100	eSignature Enterprise Pro for Gov - IT	1	\$218.75	\$218.75
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
GRAND TOTAL					1,601.25

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

[Signature]
Approving Official

[Signature]
Prepared By

pu

[Signature] 7/7/21
Auditor Approval



DocuSign, Inc.
221 Main Street, Suite 1000
San Francisco, CA 94105

Offer Valid Through: Aug 6,
2021
Prepared By: Katie Rossi
Quote Number: Q-00604570

ORDER FORM

Address Information

Bill To:

Boone County
801 E Walnut St Rm 205,
Columbia, MO, 65201
United States

Ship To:

Boone County
801 E Walnut St Rm 205,
Columbia, MO, 65201
United States

Billing Contact Name:

Melinda Bobbitt

Billing Email Address:

mbobbitt@boonecountymo.org

Billing Phone:

(573) 886-4391

Shipping Contact Name:

Melinda Bobbitt

Shipping Email Address:

mbobbitt@boonecountymo.org

Shipping Phone:

(573) 886-4391

Order Details

Order Start Date: Aug 6, 2021

Order End Date: Jan 5, 2022

Billing Frequency: Annual

Payment Method: Check

Payment Terms: Net 30

Currency: USD

Products

Product Name	Start Date	End Date	Quantity	Net Price
eSignature Enterprise Pro for Gov - Seats	Aug 6, 2021	Jan 5, 2022	6	\$1,312.50
Enterprise Premier Support	Aug 6, 2021	Jan 5, 2022	1	\$288.75

Grand Total: \$1,601.25

Product Details

eSignature Seat Allowance: 6

eSignature Envelope Allowance: 250

Order Special Terms

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/company/terms-and-conditions/msa> and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at <https://www.docusign.com/company/terms-and-conditions/msa-service-schedules>.

Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.

Is the contracting entity exempt from sales tax?

Please select Yes or No:

If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

Invoices for this order will be emailed automatically from invoicing@docusign.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select Yes or No:

If yes, please complete the following:

PO Number:

PO Amount: \$

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.


DOCUSIGN, INC.

BOONE COUNTY, MISSOURI

by  _____
AOR (Order Review)

by: Boone County Commission

by  _____
(AOA) (Approver)
Printed Name: Claire Geisse
Title: Sr. Manager, Revenue Operations
Date: 7/6/2021

 _____
Daniel K. Atwill, Presiding Commissioner
Date: 7/15/2021

APPROVED AS TO FORM:

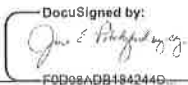
ATTEST:

 _____
County Counselor

 _____
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

 _____	<u>7/7/2021</u>	1172-70100 / \$2,562.00
Signature	Date	2160-70100 / \$1,281.00
		Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

15th

day of July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract 21-04JUN2 I - Consulting Services for the 13th Judicial Court, which was approved by Commission for award to The Institute for Police Mental Health & Community Collaboration, d/b/a Coordinated Care Services, Inc. on June 29, 2021 Commission Order 268-2021.

This amendment changes the completion due date from August 31, 2021 to November 30, 2021.

Done this 15th day of July 2021.

ATTEST:



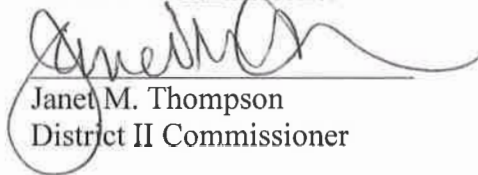
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: July 6, 2021
RE: Amendment #1 for Contract 21-04JUN21 - Consulting Services for the
13th Judicial Court

Contract 21-04JUN21 - Consulting Services for the 13th Judicial Court was approved by commission for award to The Institute for Police Mental Health & Community Collaboration, d/b/a Coordinated Care Services, Inc. on June 29, 2021 commission order 268-2021.

This amendment changes the completion due date from August 31, 2021 to November 30, 2021.

cc: Contract File

Commission Order: 285-2021 Date: 7/15/2021

**CONTRACT AMENDMENT NUMBER ONE
FOR
CONSULTING SERVICES FOR THE 13TH JUDICIAL COURT**

The Agreement **21-04JUN21** dated the 29th day of June 2021 made by and between Boone County, Missouri and **The Institute for Police Mental Health & Community Collaboration, d/b/a Coordinated Care Services, Inc.** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

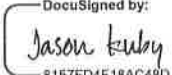
1. Revise *Paragraph 3 - Delivery* of the Consulting Services Agreement to change the completion due date from August 31, 2021 to November 30, 2021.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**THE INSTITUTE FOR POLICE MENTAL
HEALTH & COMMUNITY COLLABORATION
D/B/A COORDINATED CARE SERVICES, INC.**

BOONE COUNTY, MISSOURI

By: Boone County Commission

By: 
8157FD4F18AC48D...


BA4B934CED6E4EB...

Daniel K. Atwill, Presiding Commissioner

Title: CFO

APPROVED AS TO FORM:

ATTEST:


7D71DEAE89D74DD...


D267E242BF8948C...

CJ Dykhouse, County Counselor

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


EB91DB24AAAC49D...

7/8/2021

No encumbrance required

Signature

Date

Appropriation Account

Atwill -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 21

In the County Commission of said county, on the 15th day of July 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached FY21 Emergency Management Performance Grant (EMPG) Supplemental application submitted by the Office of Emergency Management.

Done this 15th day of July 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner



BOONE COUNTY
Office of Emergency Management

2145 County Drive
Columbia, MO 65202
573-554-7900

MEMORANDUM

DATE: July 9th, 2021

TO: Dan Atwill, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet Thompson, District II Commissioner

FROM: Chris Kelley, Deputy Director

SUBJECT: Emergency Management Performance Grant
Supplemental Application

We propose to apply for the sustainment project (Siren Maintenance \$43,000.00) that was cut from the normal EMPG grant application that was approved in Commission Order 167-2021, We propose to apply for an additional Radio Cache (15 radios and chargers \$102,000.00) with Dual Band MOSWIN capabilities.

The EMPG funding is a 50/50 cost split between the County and FEMA to ensure Emergency Management (EM) is effective across the country.

This will be a one-time cost to Boone County of approximately \$51,000.00 for the Radio Cache.



Application

126396 - FY21 Emergency Management Performance Grant Program - American Rescue Plan Act (EMPG-ARPA) - Final Application

127662 - EMPG ARPA Extension
 Emergency Management Performance Grants (EMPG) Local

Status:	Editing	Submitted Date:	Submitted By:
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Applicant Information

Primary Contact:

Name:*	Ms.	Della	Luster
	<small>Title</small>	<small>First Name</small>	<small>Last Name</small>
Job Title:*	Administrative Coordinator		
Email:*	dluster@boonecountymo.org		
Mailing Address:*	2145 County Drive		
Street Address 1:			
Street Address 2:			
* 	Columbia	Missouri	65202
	<small>City</small>	<small>State/Province</small>	<small>Postal Code/Zip</small>
Phone:*	573-554-7907		Ext.
Fax:	573-442-3828		

Organization Information

Applicant Agency:*	Boone County, Emergency Management Agency
Organization Type:*	Government
Federal Tax ID#:*	436000349
DUNS #:*	073755977
Unique Entity ID:	
SAM/CCR CAGE Code:	

Valid Until Date

Organization Website: www.showmeboone.com/OEM
Mailing Address:* 2145 County Drive
Street Address 1:
Street Address 2:
City* Columbia Missouri 65202 0000
City State/Province Postal Code/Zip + 4
County:* Boone
Congressional District:* 04
Phone:* 573-554-7900 Ext.
Fax: 573-442-3828

Contact Information

Authorized Official

Enter the name and address of the individual who has the authority to legally bind the applicant agency.

- City Government - If the applicant agency is a city, the mayor/ city administrator shall be the Authorized Official.
- County Government - If the applicant agency is a county, the presiding commissioner shall be the Authorized Official.

Authorized Official:* Mr. Daniel Atwill
Title First Name Last Name
Job Title:* Presiding Commissioner
Agency:* Boone County Commission
Mailing Address:* 801 E. Walnut St. Suite 333
Street Address 1: 801 E. Walnut St.
Street Address 2: Suite 333
City/State/Zip* Columbia Missouri 65201
City State Zip Code
Email:* datwill@boonecountymo.org
Phone:* 573-886-4306
Office Ext. Cell
Fax:* 573-886-4311

Project Director

For EMPG grant the EMD is the Project Director.

Emergency Management Director:* Mr. Chad Martin
Title First Name Last Name

Agency:* Boone County Emergency Management
Mailing Address:* 2145 E. County Drive
Street Address 1: 2145 E. County Drive
Street Address 2:
City/State/Zip* Columbia Missouri 65202
City State Zip Code
Email:* cmartin@boonecountymo.org
Phone:* 573-554-7900
Office Ext. Cell
Fax* 573-442-3828

Fiscal Officer

For EMPG grants the City/County Treasurer is the Fiscal Officer.

Fiscal Officer:* Mr. Tom Darrough
Title First Name Last Name

Job Title:* Boone County Treasurer
Agency:* County of Boone
Mailing Address:* 801 E. Walnut St. Room 304
Street Address 1: 801 E. Walnut St.
Street Address 2: Room 304
City/State/Zip* Columbia Missouri 65201
City State Zip Code
Email:* tdarrough@boonecountymo.org
Phone:* 573-886-4367
Office Ext. Cell
Fax* 573-886-4369

Project Contact Person

Is the Emergency Management Director and the Project Contact Person the same?* No
If the EMD & Project Contact are same it is not necessary to complete the Project Contact Information.

Project Contact Person: Mr. Chris Kelley
Title First Name Last Name

Job Title: Deputy Director
Agency: Boone County Emergency Management
Mailing Address: 2145 E. County Drive
Street Address 1:

2145 E. County Drive

Street Address 2:

City/State/Zip	Columbia	Missouri	65202
	City	State	Zip Code

Email: ckelley@boonecountymo.org

Phone:	573-554-7908		
	Office	Ext.	Cell

Fax: 573-442-3828

Project Narrative Justification

Project Title* Operational Coordination/Interoperability

Project Type* Build/Enhance

The requested funds will be used to:* Sustainment of Existing Project

Select the primary Core Capability that will be supported by this proposed project.* Protection Operational Coordination

Project Narrative Summary*

The ARPA funds will be used to fulfil the remaining original budget that was cut from Emergency Management Performance Grant (EMPG) for our Outdoor Warning Siren Maintenance and to purchase additional portable Dual Band radios with MOSWIN capabilities.

Gap or Need Addressed* Operational Coordination/Interoperability

Project Objective* Providing a statewide interoperability platform and access for local agencies to achieve interoperable communications with local, state, regional and federal agencies.

Anticipated Project Impact* The capability to communicate across jurisdictional and discipline lines (interoperability of communications) is one of the top priorities of Missouri's homeland security program. Ensuring that neighboring jurisdictions and multiple disciplines can communicate with each other leads to better emergency and disaster response and ultimately makes for safer communities.

Select the Mission Areas that apply to this project. TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.

Mission Area* Prevention, Protection, Mitigation, Response, Recovery

Select the POETE categories that apply to this project. TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.

POETE Category* P - Planning, O - Organization, E - Equipment, T - Training, E - Exercise

Select the Identified Gap or Need reference document for this project. **TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.**

Reference for Identified Gap or Need* THIRA/SPR

Performance Goals

Performance Goals* Within(8)hours of a potential or actual incident, establish and maintain a unified and coordinated operational structure and process across (28) jurisdictions affected and with (99) partner organizations involved in incident management. Maintain for (30)days. Continue support for Outdoor Warning Siren Maintenance.

Current Capability Metrics* Currently most of our radio cache does not have MOSWIN capabilities and only one option to hit the VHF High band MOSWIN repeater. Current cache does not have access to 800 MHz repeater. Outdoor Warning Sirens for all of Boone County.

Milestones* Radios-Purchase, program, and add to radio cache to have ready for deployment throughout the region. Siren maintenance currently implemented.

EMPG Baseline Requirements

My agency agrees to comply with the baseline requirements included on the FY21 EMPG application.* Yes

This Form Completed By:

* Della Luster
Name

* Admin Coordinator
Title

* 573-554-7907
Phone

* dluster@boonecountymo.org
Email

* 07/12/2021
Date Completed

Emergency Operation Center Supplies & Operating Expenses

Line Item Code:	Supply/Operation Type:	Item Name:	Quantity:	Unit Cost:	Total Supply and Operation Cost:	Federal Portion:	Match Portion Provided:
	Contractual (Services, Maintenance, Etc.)	Siren Maintenance	1.0	\$43,279.00	\$43,279.00	\$21,639.50	\$21,639.50
						\$21,639.50	\$21,639.50

Emergency Operations Center Supplies & Operating Expenses Justification

If supplies or operating expenses are included in the budget, provide justification for each expense. Address why the item is necessary for the proposed project, who will use it, and how it will be used.

Siren maintenance paid monthly to ensure Outdoor Warning Sirens function properly.

Emergency Operation Center Office Equipment

Line Item Code:	Item Name:	AEL Category:	Quantity:	Unit Cost:	Total Office Equipment Costs:	Federal Portion:	Match Portion Provided:
	APX8000 Radio Cache & Accessories	Interoperable Communications Equipment (Category 6)	15.0	\$6,520.00	\$97,800.00	\$48,900.00	\$48,900.00
						\$48,900.00	\$48,900.00

Emergency Operations Center Office Equipment Justification

If equipment is included in the budget, provide justification for each expense. Address why the item is necessary for the proposed project, who will use it, and how it will be used.

Currently most of our radio cache does not have MOSWIN capabilities and only one option to hit the VHF High band MOSWIN repeater. Current cache does not have access to 800 MHz repeater.

These additional portable Dual Band radios will be capable of operating on statewide network.

5000 Character Limit

Total Budget

Supplies	\$21,639.50	\$21,639.50	\$43,279.00
	Federal	Match	Total
Office Equip	\$48,900.00	\$48,900.00	\$97,800.00
	Federal	Match	Total
Total	\$70,539.50	\$70,539.50	\$141,079.00
	Federal	Match	Total

Capitalization Level

Enter your agency's capitalization level. This is the dollar amount which qualifying expenditures are recorded as fixed assets for your City/County.

Capitalization Level:* \$1,000.00

Certification of Local Match

Type of Match:	Source Name	Match Amount
Hard	County of Boone	\$70,539.50
		\$70,539.50

Supplanting

I, as my agency's Authorized Official certify that any funds awarded through the Emergency Management Performance Grant (EMPG) shall be used to supplement existing funds for program activities and will not replace (supplant) non-federal funds that have been appropriated for the purposes and goals of the grant.

Select box to certify understanding:* Yes

Authorized Official Title:* Boone County Commissioner

Authorized Official Name:* Daniel Atwill

Authorized Official Phone #:* 573-886-4306

Authorized Official Email:* datwill@boonecountymo.org

Date Certified:* 07/12/2021

Other Attachments

File Name	Description	File Size
Dual Band Radio Quote.pdf (611 KB)	Dual Band Radio Quote	611 KB

Certified Application Assurance

To the best of my knowledge and belief, all data in this application is correct and the document has been duly authorized by the governing body of the agency. As the applicant agency, we attest to and will comply with the requirements of the 2021 Emergency Management Performance Grant - APRA.

I have read and am familiar with the following documents:

- 2021 EMPG ARPA Program Manual
- 2021 EMPG Notice of Funding Opportunity

I have provided copies of these documents to the Authorized Official and Project Director.

Your typed name as the applicant represents your acceptance of the requirements of this application.

Name:* Della Luster
Job Title:* Admin Coordinator
Date:* 07/12/2021

CERTIFIED COPY OF ORDER

287-2021

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 21

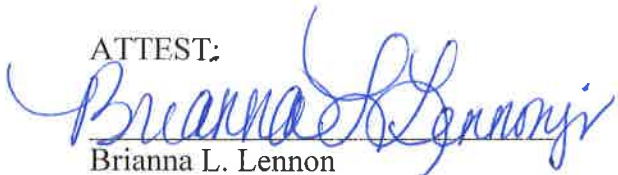
In the County Commission of said county, on the 15th day of July 20 21
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve:

Richard Shanker	Building Code Commission	Reappointment	2 Year Terms	August 1, 2021 thru July 31, 2023
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Done this 15th day of July 2021.

ATTEST:

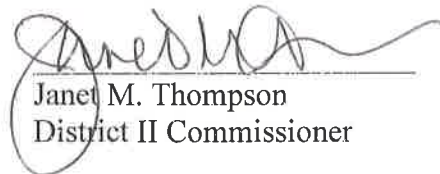

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Dan Atwill, Presiding Commissioner
Fred J. Parry, District I Commissioner
Janet Thompson, District II Commissioner

Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4307 • FAX 573-886-4311
E-mail: commission@boonecountymo.org



Boone County Commission

Reappoint - yes
7-9-19
2 yes

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: BUILDING AND CODE Term: _____

Current Township: _____ Today's Date: 6-20-19

Name: Richard Shanker

Home Address: please see 2017 reactivated application

City: _____ Zip Code: Q

Business Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Fax: _____ E-mail: _____

Qualifications: _____

X Use all previous information on last application - ? HAVE QUESTIONS?

- CALL EITHER 573-875-2035
573-864-3171