

205 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21

the following, among other proceedings, were had, viz:

BEFORE THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI

In Re: Nuisance Abatement)	May Session
3885 N. Hinshaw Drive)	April Adjourned
Columbia, MO)	Term 2021
)	Commission Order No. 205-2021

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 13th day of May 2021, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: junk, trash, rubbish, garbage and other refuse on the premises.
4. The location of the public nuisance is as follows: 3885 N. Hinshaw Drive, Midway West Subdivision, Lot 6, a/k/a parcel# 10-903-35-01-006.00 01, Section 35, Township 49, Range 14 as shown in deed book 4424 page 0100, Boone County.
5. The specific violation of the Code is: junk, trash, rubbish, garbage and other refuse in violation of section 6.5 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 31st day of March to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

Term. 20 *21*

In the County Commission of said county, on the
the following, among other proceedings, were had, viz:

13th day of *MAY*

20 *21*

- nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission



Presiding Commissioner

ATTEST:



Boone County Clerk

Photographs taken 4/21/21 @ ~ 3:15 pm
3885 N. Hinshaw Drive







Misty Ranae Mings and Amanda Elizabeth Mings
3885 N. Hinshaw Drive
Department of Public Health nuisance notice - timeline

- 2/24/21: citizen complaint received
- 2/25/21: initial inspection conducted
- 2/26/21: notice of violation notice sent to owner, return receipt requested – notice never claimed
- 3/1/21: citizen complaint received
- 3/31/21: violation notice posted in newspaper
- 4/21/21: reinspection conducted – violation not abated - photographs taken at ~ 3:15 pm
- 4/24/21: hearing notice sent



Columbia/Boone County
Public Health & Human Services

COPY



HEARING NOTICE

Misty Ranae Mings and Amanda Elizabeth Mings
3885 N. Hinshaw Drive
Columbia, MO 65202

An inspection of the property you own located at 3885 N. Hinshaw Drive (parcel # 10-903-35-01-006.00 01) was conducted on February 25, 2021 and revealed junk, trash, rubbish, garbage and other refuse on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.5.

You are herewith notified that a hearing will be held before the County Commission on Thursday, May 13, 2021 at 1:30 p.m. in Room 301 at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated. **You may participate in this hearing in-person (the number of in-person attendees permitted in the room will be limited to ensure social distancing) or via conference call by calling 425-585-6224, Access Code: 802-162-168.**

If the nuisance is not removed as ordered, any property contributing to the nuisance is deemed forfeited, and the County Commission may have the nuisance seized, removed, and abated. All costs of seizure, removal, and abatement, plus administrative fees, will be assessed against the property in a tax bill. **If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

Kristine N. Vellema
Environmental Public Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 24th day of

April 2021 by JDR

573.874.7781
573.874.7756 fax

1005 W. Worley Street
Columbia, Missouri 65203

CoMo.gov



ATTN: DONNA
 COLUMBIA/BOONE COUNTY DEPARTMENT OF
 PUBLIC HEALTH AND HUMAN SERVICES
 DIVISION OF ENVIRONMENTAL HEALTH
 P.O. BOX 6015
 COLUMBIA, MO 65205

A/P
 APR 08 2021
 U.S. MAIL

AFFIDAVIT OF PUBLICATION AND INVOICE

PO #20210206 Invoice #31008295

NOTICE OF DECLARATION
 OF PUBLIC NUISANCE
 AND ORDER OF ABATEMENT

To: Misty Ranae Mings and Amanda Elizabeth Mings
 3885 N. Hinshaw Drive
 Columbia, MO 65202

In accordance with section 67.402 RSMo and section 6.10, Boone County Code of Health Regulations, the undersigned gives notice to the above named persons or entities that the following described real property is hereby declared to contain the following described public nuisance which is ordered abated within 15 days of the date of this notice, and that if such abatement does not occur, then such nuisance may be ordered abated by action of the Columbia/Boone County Department of Public Health, with the cost thereof to be the subject of a special tax bill against the property subject to abatement.

Property Description: Midway West Subdivision, Lot 6 a/k/a 3885 N. Hinshaw Drive as shown by deed book 4424 page 0100

Type of Nuisance: junk, trash, rubbish, garbage and other refuse

The above named persons are further notified that if they fail to abate such nuisance within the time specified in this notice, or fail to appeal this declaration of public nuisance and order of abatement within the time permitted for abatement specified in this notice, then a public hearing shall be conducted before the Boone County Commission, Commission Chambers, 801 E. Walnut, Columbia MO 65201, at a time and date determined by the Commission, and the County Commission will make findings of fact, conclusions of law and a final decision concerning the public nuisance and order of abatement set forth herein. For information concerning these proceedings, contact the Columbia/Boone Department of Public Health, 1005 W. Worley Street, Columbia, MO 65203.

Date of Declaration, Order and Publication: March 30, 2021

Stephanie Browning, Director,
 Columbia/Boone County
 Department of Public Health

INSERTION DATE: March 30, 2021

STATE OF MISSOURI)
) ss.
 County of Boone)

I, Bryan Chester, being duly sworn according to law state that I am one of the publishers of the Columbia Missourian, a daily newspaper of general circulation in the County of Boone where located: which has been admitted to the Post Office as second class matter in the City of Columbia, Missouri the city of publication: which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provision of Section 493.050, Revised Statutes of Missouri, 1969. The affixed notice appeared in said newspaper on the following consecutive issues:

1st Insertion	March 30, 2021
2nd Insertion	2021
3rd Insertion	2021
4th Insertion	2021
5th Insertion	2021
6th Insertion	2021
7th Insertion	2021
8th Insertion	2021
9th Insertion	2021
10th Insertion	2021
11th Insertion	2021
12th Insertion	2021
13th Insertion	2021
14th Insertion	2021
15th Insertion	2021
16th Insertion	2021
17th Insertion	2021
18th Insertion	2021
19th Insertion	2021
20th Insertion	2021
21st Insertion	2021

COLUMBIA MISSOURIAN PRINTER'S FEE \$35.75

By: Bryan Chester
 (Bryan Chester, General Manager)

Subscribed and sworn to before me this 30th day of March, 2021

Melody Cook
 (Melody Cook, Notary Public)
 My Commission Expires October 16, 2024



Tom Schauwecker Assessor

Parcel 10-903-35-01-006.00 01

Property Location 3885 N HINSHAW DR

City

Road C2

School COLUMBIA (C1)

Library COL BC LIBRARY (L4)

Fire BOONE COUNTY (F1)

Owner MINGS MISTY RANAE & AMANDA ELIZABETH MINGS

Address 3885 N HINSHAW DR

Care Of

City, State, Zip COLUMBIA, MO 65202

Subdivision Plat Book/Page 0012 0104

Section/Township/Range 35 49 14

Legal Description

MIDWAY WEST

LOT 6

Lot Size

.00 x .00

Irregular Shape

Deeded Acreage

2.57

Calculated Acreage

.00

Deed Book/Page

4424 0100 1091 0767 0882 0849 0490 0592

Effective Date of Value 1/1/2021

CURRENT APPRAISED

CURRENT ASSESSED

Type	Total
RESIDENTIAL	94,100
Totals	94,100

Type	Total
RESIDENTIAL	17,879
Totals	17,879

PROPERTY DESCRIPTION

Year Built	1982
Basement	CRAWL SPACE (2) Attic NONE (1)
Bedrooms	3 Main Area 1,120
Full Bath	1 Finished Basement Area 0
Half Bath	0
Total Rooms	5 Total Square Feet 1,120

Boone County Assessor

Boone County Government Center
801 E. Walnut St., Rm 143
Columbia, MO 65201-7733

assessor@boonecountymo.org

Office (573) 886-4270

Fax (573) 886-4254

Mapping (573) 886-4262

Personal Property (573) 886-4250

Real Estate (573) 886-4265

Boone County, Missouri



Unofficial Document

Recorded in Boone County, Missouri

Date and Time: 04/01/2015 at 09:19:34 AM

Instrument #: 2015006594 Book: 4424 Page: 100

Instrument Type: DEED

Recording Fee: \$33.00 S

No. of Pages: 4

Nora Dietzel
Nora Dietzel, Recorder of Deeds



Space Above for Recorder's Use Only

DOCUMENT COVER SHEET

TITLE OF DOCUMENT: Personal Representative's Deed

DATE OF DOCUMENT: April 1, 2015

GRANTOR: REBECCA BEARY, Personal Representative of the Estate of MICHAEL RAY MINGS, Deceased

PROPERTY ADDRESS: 3885 Hinshaw Drive, Columbia, MO 65202

LEGAL DESCRIPTION: See page 3.

GRANTEES MAILING ADDRESSES: MISTY RANAE MINGS,
as to an undivided one-half interest
3885 Hinshaw Drive
Columbia, MO 65202

AMANDA ELIZABETH MINGS,
as to an undivided one-half interest
3885 Hinshaw Drive
Columbia, MO 65202

Nora Dietzel, Recorder of Deeds

Boone County, Missouri

BOONE COUNTY MO APR 10 2015

Unofficial Document PERSONAL REPRESENTATIVE'S DEED

THIS INDENTURE, made as of the 1 day of April, 2015, by and between REBECCA BEARY, as Personal Representative of the Estate of MICHAEL RAY MINGS, deceased, of the County of Boone, Missouri, and

MISTY RANAE MINGS,
as to an undivided one-half interest
3885 Hinshaw Drive
Columbia, MO 65202

AMANDA ELIZABETH MINGS,
as to an undivided one-half interest
3885 Hinshaw Drive
Columbia, MO 65202

All as TENANTS IN COMMON. Mailing address: MISTY RANAE MINGS AND AMANDA ELIZABETH MINGS, 3885 Hinshaw Drive, Columbia, MO 65202;

WITNESSETH:

WHEREAS, said decedent, MICHAEL RAY MINGS, died in and was a resident of Boone County, Missouri, on the 28th day of August, 2010; and

WHEREAS, said decedent left no Last Will and Testament, and REBECCA BEARY, sister of the deceased, filed an Application for Letters of Administration, requesting administration, with the Circuit Court of Boone County, Missouri, Probate Division, on the day of 29th day of November, 2010; and

WHEREAS, Letters of Independent Administration were granted to REBECCA BEARY by the Circuit Court of Boone County, Missouri, Probate Division, on the 3rd day of December, 2010, being assigned Estate No. 10B7 PR00320; and

WHEREAS, the Personal Representative did file her Inventory and Appraisement of the Property of the said decedent in the Circuit Court of Boone County, Missouri, Probate Division, on the 20th day of January, 2011; and

WHEREAS, the Personal Representative, REBECCA BEARY, does hereby desire to distribute the real property described below to the persons entitled thereto under Section 474.010 of the Revised Statutes of Missouri;

NOW, THEREFORE, pursuant to the authority conveyed upon him by the Circuit Court of Boone County, Missouri, Probate Division, and in accord with the provisions of Section 473.780, et seq. of the Revised Statutes of Missouri, the undersigned as

Boone County, Missouri

BOONE COUNTY MO APR 10 2015

Personal Representative of the Estate of MICHAEL RAY MINGS, deceased, does HEREBY CONVEY to the said MISTY RANAE MINGS, as to an undivided one-half interest, and to AMANDA ELIZABETH MINGS, as to an undivided one-half interest, all as TENANTS IN COMMON, and unto their heirs and assigns forever, all of the right, title, and interest which the said MICHAEL RAY MINGS, deceased, had at the time of his death, in and to the following-described real property lying, being, and situated in the County of Boone, Missouri, to-wit:

Lot Six (6) of Midway West Subdivision, being in the East Half (E1/2) of the Northeast Quarter (NE 1/4) of Section 35, Township 49 North, Range 14 West, as shown by Plat recorded in Plat Book 12, Page 104, Records of Boone County, Missouri. Subject to easements and restrictions of record.

THIS DOCUMENT, INCLUDING LEGAL DESCRIPTION, WAS PREPARED BY BARKLAGE, BRETT & HAMILL, P.C., ATTORNEYS, SOLELY UPON INFORMATION FURNISHED BY THE PARTIES OR THEIR AGENTS AND WITHOUT TITLE SEARCH OR EXAMINATION.

TO HAVE AND TO HOLD the premises aforesaid, with all and singular the rights, privileges, appurtenances, and immunities thereunto belonging or in otherwise appertaining, unto the said MISTY RANAE MINGS and AMANDA ELIZABETH MINGS.

IN WITNESS WHEREOF, the undersigned, REBECCA BEARY, as Personal Representative of the Estate of MICHAEL RAY MINGS, deceased, has hereunto set her hand this 1 day of April, 2015.

Rebecca Beary
REBECCA BEARY
Personal Representative of the Estate of
MICHAEL RAY MINGS, deceased


STATE OF MISSOURI)
COUNTY OF St Charles) SS.

On this 1st day of April, 2015, before me the undersigned, a Notary Public in and for said County and State, personally appeared REBECCA BEARY, to me known to be the person described in and who executed the foregoing instrument, and acknowledged that she executed the same as her free act and deed as Personal Representative of the Estate of MICHAEL RAY MINGS, deceased, and that the facts contained therein are true to the best of her knowledge, information and belief.

Boone County, Missouri

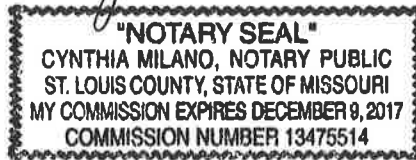
BOONE COUNTY MO APR 10 2015

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal
this 1st day of April, 2015.



Notary Public

My Commission Expires:



AFTER RECORDING PLEASE
RETURN DOCUMENT TO:
Daniel K. Barklage, Esq.
Barklage, Brett & Hamill, P.C.
211 North Third Street
St. Charles, Missouri 63301
(636) 949-2120 Telephone
(636) 949-8786 Fax

206-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the LEPC Service Level Agreement between the Boone County Office of Emergency Management and the Boone County Local Emergency Planning Committee.

Done this 13th day of May 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner
Justin Aldred
Justin Aldred
District I Commissioner
Janet M. Thompson
Janet M. Thompson
District II Commissioner

SERVICE LEVEL AGREEMENT

between

**THE BOONE COUNTY
OFFICE OF EMERGENCY MANAGEMENT
(OEM)**



and

**THE BOONE COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

**Effective Date:
April 21st, 2021**



BOONE COUNTY
Office of Emergency Management
2145 County Drive
Columbia, MO 65202
573-554-7900

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BOONE COUNTY

Office of Emergency Management

2145 County Drive
Columbia, MO 65202
573-554-7900

I. SERVICE LEVEL AGREEMENT:

This agreement represents a Service Level Agreement (“SLA” or “Agreement”) between the Boone County Office of Emergency Management (OEM) and the Boone County Local Emergency Planning Committee (LEPC) for the provision of administrative and clerical support required to sustain the activities of the LEPC. This Agreement remains valid until superseded by a revised agreement, only after approved by stakeholders. This Agreement outlines the parameters of all administrative and clerical support services covered as they are mutually understood by the primary stakeholders. This Agreement does not supersede current processes, procedures, law or policy of Boone County, the State of Missouri or the United States of America.

a. Goals and Objectives

i. After reading this Agreement, all stakeholders should:

1. Have a clear and concise understanding and agreement of the role of OEM in supporting the LEPC.
2. Understand the mutual agreement of administrative and clerical services to be provided by the OEM to the LEPC.
3. Recognize the role of the LEPC Coordinator provided by the OEM in LEPC’s regular activities

ii. This Agreement will:

1. Provide clear reference to service accountability, roles and/or responsibilities for the LEPC Coordinator, officers and other parties associated with the LEPC.
2. Present a clear, concise and measurable description of services provided to the LEPC by OEM.
3. Match perceptions of expected services with actual service and support delivery.



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b. Stakeholders

- i.** The following parties are used as the basis of this Agreement and represent the primary stakeholders associated with this Agreement.
 1. Provider: Boone County Office of Emergency Management. The Provider is represented by the Director of the Boone County Office of Emergency Management or their designee to fill the position of LEPC Coordinator.
 2. Recipient: Boone County Local Emergency Planning Committee. The Recipient is represented by the Chairperson, or their designee.

c. Agreement Review

- i.** This Agreement is valid from the effective date outlined herein and shall run for a period of one year. The agreement shall automatically renew for successive, one-year periods unless terminated as set forth herein. This Agreement may be terminated by OEM or by LEPC upon 180 days written notice to the other party
- ii.** This Agreement should be reviewed at a minimum once per calendar year such that any changes to this agreement desired by either OEM or LEPC can be considered for possible inclusion via a written amendment to this Agreement.
- iii.** The LEPC's Chairperson is responsible for facilitating regular reviews of this document with the LEPC Coordinator. Contents of this document may be amended as required, provided mutual agreement is obtained from the primary stakeholders and communicated to all affected parties.



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Office of Emergency Management
2145 County Drive
Columbia, MO 65202
573-554-7900

II. BOONE COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM)

The following three service areas are the responsibility of the Boone County Office of Emergency Management (OEM) in the ongoing support of the Boone County Local Emergency Planning Committee (LEPC). Each service area below provides detailed service parameters for both stakeholders.

a. LEPC Coordinator

i. Role & Responsibilities

1. The Director of Emergency Management will designate an Emergency Management Specialist to fulfill the role of LEPC Coordinator.
2. The Director of Emergency Management, or designee, will be responsible for creating and maintaining a current job description for the LEPC Coordinator that accurately reflects the responsibilities for the position based upon the needs of the LEPC, its' Officers, this Agreement and the most current LEPC By-Laws.
3. The LEPC Coordinator will provide administrative and clerical support as outlined in this Agreement during regular office hours.
4. The LEPC Coordinator will be the primary point of contact for any information requested from the public, LEPC members or response agencies.

ii. Quarterly Meeting Agenda

1. The LEPC Coordinator will create the quarterly meeting agenda for each quarterly LEPC meeting.
2. The agenda will be sent to the Chairperson at least 21 days prior to the upcoming quarterly meeting.
3. Any changes in the agenda must be submitted back to the LEPC Coordinator by the Chairperson 14 days prior to the meeting.



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4. The LEPC Coordinator will send the revised agenda to the Chairperson 12 days before the quarterly meeting.
 5. The LEPC Coordinator will provide an agenda to LEPC members no less than 7 days before the quarterly meeting.
 6. The LEPC Coordinator will ensure all public notice requirements are met with regards to the posting of the agenda.
 7. Agendas will be maintained by the LEPC Coordinator in accordance with local, state and federal law regarding record retention.
 8. Unless expressed in writing to the LEPC Coordinator, all physical hard copies of historic agendas exceeding the record retention schedule will be discarded upon the expiration of the retention requirement of 7 years as stated in local, state or federal law.
- iii. Meeting Minutes
1. The LEPC Coordinator will be assigned to record minutes at every LEPC quarterly meeting. In the event the Coordinator is incapacitated or unable to attend the meeting, the LEPC Secretary will be appointed to record the meeting minutes.
 2. A draft of the meeting minutes will be sent to the LEPC Officers (Chair, Co-Chair, Secretary) within 7 days following the quarterly meeting.
 3. The LEPC Officers will propose any changes, corrections, deletions or additions to the minutes, in writing, within 7 days after receiving the draft meeting minutes.
 4. The LEPC Coordinator will incorporate any proposed changes to the minutes within 7 days and submit to the Chairperson for their review.



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5. The LEPC Coordinator will provide typed meeting minutes of the previous meeting to LEPC members via e-mail with the Agenda for the next upcoming meeting.
 6. LEPC meeting minutes will be maintained by the LEPC Coordinator in accordance with local, state and federal law regarding record retention.
 7. Unless expressed in writing to the LEPC Coordinator, all physical hard copies of historic LEPC meeting minutes exceeding the record retention schedule of 7 years will be discarded of the retention requirement as stated in local, state or federal law.
- iv. Public Notice
1. The LEPC Coordinator will ensure all quarterly meetings of the LEPC are publicly posted in accordance with applicable public notice laws, including the Missouri Sunshine Act (Chapter 610 RSMo).
 2. The LEPC Coordinator will facilitate the usage of the OEM webpage and social media platforms in order to notify the public of upcoming meetings.
 3. All public postings will occur within 7 business days prior to the next quarterly LEPC meeting.
 4. To increase interest and participation the LEPC Coordinator will post a 'reminder' on OEM social media platforms regarding the upcoming meeting 24 hours before the start of the meeting.
 5. Public postings will meet all local, state and federal laws.
- v. LEPC Plans
1. The LEPC Coordinator will update, maintain and otherwise ensure operational readiness of all planning documents created, mandated or otherwise determined by the LEPC.



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vi. Public Information Requests

1. All requests for public information regarding the LEPC, Tier II or hazardous materials made to OEM will be directed to the LEPC Coordinator.
2. The LEPC Coordinator will be responsible for screening all incoming public information requests.
3. The LEPC Coordinator will track public information requests and notify the Chairperson by e-mail of all information requests received and fulfilled at the end of each quarter.
4. As needed, the LEPC Coordinator will forward public information requests to the Chairperson for approval.
5. The Chairperson will authorize what documents, information, correspondence or other requested information is to be released.
6. The Chairperson will notify the LEPC Coordinator in writing of the specific documents to be provided, if any, to the requester.
7. Any cost associated with a request for information, including OEM or LEPC Coordinator staff time, mailing, printing or other cost are the responsibility of the LEPC.
8. The Chairperson may elect to coordinate with the Missouri Emergency Response Commission on any request for public information.
9. The OEM and LEPC will adhere to all local, state and federal laws regarding requests for information from the public.

b. Tier II Reporting

- i. The Chairperson will act as the primary repository for all Tier II submissions originating in Boone County, including all municipalities.



BOONE COUNTY

Office of Emergency Management

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Columbia, MO 65202
573-554-7900

-
- ii. The Chairperson will provide all Tier II submissions upon request, to the LEPC Coordinator, however, no less than once a month. All Tier II submissions will be provided via email unless otherwise requested.
 - iii. The LEPC Coordinator will aid the Chairperson in ensuring all Tier II files and contact information is available and current.
 - iv. The LEPC is responsible for any cost incurred by OEM or the LEPC Coordinator beyond basic data and storage, for retrieval, mailing or providing Tier II submissions to a LEPC member.

c. Grants Sub-Committee

- i. The Chairperson will appoint members of the LEPC to a sub-committee for the purposes of reviewing all grant documents, including budget requests no later than the second quarter meeting of the LEPC.
- ii. The LEPC Secretary will lead the Grants sub-committee.
- iii. The LEPC Coordinator will provide needed staff support to the LEPC in order to apply for, monitor, and conclude grant cycles.
- iv. The Chairperson will be responsible for sharing all grant information with members of the LEPC.
- v. The Grants Sub-Committee will be a standing committee of the LEPC and will report to the LEPC as an agenda item during all future LEPC meetings until which time the sub-committee is dissolved.

d. Planning Sub-Committee

- i. OEM Staff will lead any sub-committee established for the purposes of plan creation, modification, review or removal with the assistance of LEPC members assigned by the Chairperson for any plan for which OEM requests such services.
- ii. Any sub-committee formed will meet within at least one month of its creation.



BOONE COUNTY
Office of Emergency Management
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iii. Any sub-committee formed will report to the LEPC as an agenda item during all future LEPC meetings until which time the sub-committee is dissolved.

e. Exercise Sub-Committee

- i. The Chairperson, with the assistance of the OEM, will appoint members of the LEPC to any exercise sub-committee.
- ii. OEM staff will act as the Chair of any Exercise Sub-Committee for which they are providing support.
- iii. Any Exercise Sub-Committee will meet within thirty days of the creation of the committee.
- iv. The assigned OEM staff member will provide an after-action report (AAR) to the LEPC within 30 days of any exercise for which they are the lead planning entity.
- v. The Chairperson will provide the AAR to the LEPC members at the next regularly scheduled meeting as an Agenda point.

SO AGREED.

[Signatures appear on next page.]



BOONE COUNTY
Office of Emergency Management

2145 County Drive
Columbia, MO 65202
573-554-7900

BOONE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

By:

Pete Martin
Pete Martin, Chairperson

Dated: 5/3/2021

BOONE COUNTY

By:

Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

Dated: 5.13.2021

Attest:

Brianna L. Lennon
Brianna L. Lennon, County Clerk

Approved at Department Level:

Chad Martin
Chad Martin, OEM Director

Approved as to Legal Form on behalf of County:

CJ Dykhouse
CJ Dykhouse, County Counselor

Acknowledged:

June E. Pitchford
June E. Pitchford, County Auditor

207-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to dispose of the attached list of Computer and Peripheral Surplus through MRC Recycling Center.

Done this 13th day of May 2021.

ATTEST:

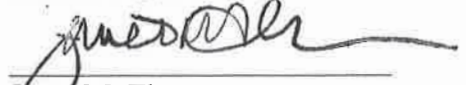

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Purchasing Assistant



613 E. Ash St.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: May 13, 2021

The Purchasing Departments requests permission to dispose of the following list of surplus PC'S, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	12699	PRINTER	HP LASERJET 2100M	TREASURER	UNKNOWN	
2.	13630	PRINTER	LEXMARK T520N	RECORDER	UNKNOWN	

3.	NO TAGS	LAPTOP ADAPTER CHARGING CORDS		SHERIFF	UNKNOWN	
4.	NO TAGS	APC BACKUPS	PRO 1000	SHERIFF	UNKNOWN	
5.	17288	LAPTOP	LENOVO G555	SHERIFF	UNKNOWN	DISPOSED IN INVENTORY IN 2017
6.	17388	LAPTOP	LENOVO G555	SHERIFF	UNKNOWN	DISPOSED IN INVENTORY IN 2017
7.	17320	LAPTOP	LENOVO G555	SHERIFF	UNKNOWN	DISPOSED IN INVENTORY IN 2017
8.	17296	LAPTOP	LENOVO G555	SHERIFF	UNKNOWN	DISPOSED IN INVENTORY IN 2017
9.	17283	LAPTOP	LENOVO G555	SHERIFF	UNKNOWN	DISPOSED IN INVENTORY IN 2017
10.	20032	LAPTOP	DELL LATITUDE E6410	SHERIFF	UNKNOWN	
11.	20036	LAPTOP	DELL LATITUDE E6410	SHERIFF	UNKNOWN	
12.	20037	LAPTOP	DELL LATITUDE E6410	SHERIFF	UNKNOWN	
13.	12701	PRINTER	HP LASERJET 2100M	SHERIFF	UNKNOWN	
14.	12698	LAPTOP	DELL LATITUDE E6410	SHERIFF	UNKNOWN	
15.	12704	LAPTOP	DELL LATITUDE E6410	SHERIFF	UNKNOWN	
16.	15075	PRINTER	LEXMARK T430DN	SHERIFF	UNKNOWN	
17.	15076	PRINTER	LEXMARK T430DN	SHERIFF	UNKNOWN	
18.	15118	PRINTER	LEXMARK T430DN	SHERIFF	UNKNOWN	

19.	18265	SERVER	HP PROLIANT DL360	ASSESSOR	UNKNOWN	
20.	18979	LAPTOP	HP PROBOOK 650	PROSECUTING ATTORNEY	UNKNOWN	
21.	14190	PRINTER	LEXMARK T630N	PROSECUTING ATTORNEY	UNKNOWN	
22.	18638	20" LCD MONITOR	HP LV2011	COLLECTOR	UNKNOWN	
23.	17206	LAPTOP	LENOVO G555	SHERIFF	UNKNOWN	DISPOSED IN INVENTORY IN 2017
24.	NO TAG	23" LCD MONITOR	ZR2330w	CIRCUIT COURT	UNKNOWN	
25.	NO TAG	23" LCD MONITOR	ZR2330w	CIRCUIT COURT	UNKNOWN	
26.	12140	SOUND SYSTEM		JURY SERVICES AND COURT COSTS	UNKNOWN	
27.	12629	SOUND SYSTEM		JURY SERVICES AND COURT COSTS	UNKNOWN	
28.	12630	SOUND SYSTEM		JURY SERVICES AND COURT COSTS	UNKNOWN	
29.	12657	SOUND SYSTEM		JURY SERVICES AND COURT COSTS	UNKNOWN	
30.	18907	12" COMPUTER TABLET	ELITEBOOK	JUVENILE OFFICE	UNKNOWN	
31.	15346	19" LCD MONITOR	AL 1912	JURY SERVICES AND COURT COSTS	UNKNOWN	
32.	17491	19" LCD MONITOR	LA 1951g	CIRCUIT COURT	UNKNOWN	
33.	17564	19" LCD MONITOR	LA 1951g	CIRCUIT COURT	UNKNOWN	
34.	18043	19" LCD MONITOR	LA 1951g	JJC	UNKNOWN	
35.	18087	19" LCD MONITOR	LA 1951g	CIRCUIT COURT	UNKNOWN	

36.	18095	19" LCD MONITOR	LA 1951g	CIRCUIT COURT	UNKNOWN	
37.	NO TAG	19" LCD MONITOR	LA 1956x	CIRCUIT COURT	UNKNOWN	
38.	NO TAG	19" LCD MONITOR	LA 1956x	CIRCUIT COURT	UNKNOWN	
39.	NO TAG	20" LCD MONITOR	2009m	CIRCUIT COURT	UNKNOWN	
40.	NO TAG	17" LCD MONITOR	1702	CIRCUIT COURT	UNKNOWN	
41.	NO TAG	17" LCD MONITOR	1715	CIRCUIT COURT	UNKNOWN	
42.	17967	16" NOTEBOOK COMPUTER	PROBOOK 6560b	CIRCUIT COURT	UNKNOWN	
43.	19003	16" NOTEBOOK COMPUTER	PROBOOK 650 G1	COURT SERVICES GRANTS (JUVENILE JUSTICE)	UNKNOWN	
44.	NO TAG	SCANNER	ix500	JUVENILE OFFICE	UNKNOWN	
45.	18604	DESKTOP PC	Z220 SFF	COURTHOUSE EXPANSION	UNKNOWN	
46.	19592	DESKTOP PC	Z220 SFF	JUVENILE OFFICE	UNKNOWN	
47.	19769	DESKTOP PC	Z220 SFF	COURTHOUSE EXPANSION	UNKNOWN	
48.	19464	DESKTOP PC	Z220 SFF	CIRCUIT COURT	UNKNOWN	
49.	NO TAG	19" LCD MONITOR	L1950g	CIRCUIT CLERK	UNKNOWN	
50.	19465	DESKTOP PC	Z230 SFF	CIRCUIT CLERK	UNKNOWN	
51.	NO TAG	DISC MAKER		CIRCUIT COURT	UNKNOWN	
52.	NO TAG	UTRASLIM DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	

53.	NO TAG	UTRASLIM DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
54.	NO TAG	UTRASLIM DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
55.	NO TAG	UTRASLIM DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
56.	NO TAG	UTRASLIM DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
57.	NO TAG	DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
58.	NO TAG	MICE		CIRCUIT COURT	UNKNOWN	
59.	NO TAG	EIGHT KEYBOARDS		CIRCUIT COURT	UNKNOWN	
60.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
61.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
62.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
63.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
64.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
65.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
66.	NO TAG	NOTEBOOK SCREEN	HP	CIRCUIT COURT	UNKNOWN	
67.	NO TAGS	THREE PROJECTOR LAMPS		CIRCUIT COURT	UNKNOWN	
68.	NO TAGS	FOUR PIECES OF TX/TRANSMITTERS		CIRCUIT COURT	UNKNOWN	

cc: Heather Acton, Jacob Flowers, Auditor Surplus File

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/23/2021

FIXED ASSET TAG NUMBER: 00012699

DESCRIPTION: HP LASERJET 2100M
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 1/23/2001

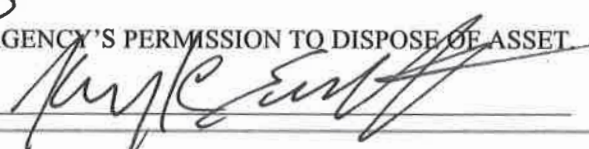
REASON FOR DISPOSITION: REPLACED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET

DEPARTMENT: TREASURER

SIGNATURE: _____



RECEIVED

APR 26 2021

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2000/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1,385.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

___ TRADE ___ AUCTION ___ SEALED BIDS

___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE [Handwritten Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 00013630

DESCRIPTION: LEXMARK T520N
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 11/20/2002

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER SIGNATURE: *Kyle East*

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APR 12 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2002/11/20

G/L ACCOUNT FOR PROCEEDS 1190-3836

ORIGINAL ACQUISITION AMOUNT 1,214.18

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE *Clayton A. Smith*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 4/9/21

Fixed Asset Tag Number: ✓

Description of Asset: (11) Laptop adapter charging cords

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset:

Reason for Disposition:

Location of Asset and Desired Date for Removal to Storage: GC - Room 127

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Cone Run Sheriff's Office

Signature: [Signature]

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3856 J

Original Acquisition Amount _____

Original Funding Source ↓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature [Signature]

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APR 18 2021

**BOONE COUNTY
AUDITOR**

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 4/9/2021

Fixed Asset Tag Number: N/A

Description of Asset:

APC Back-UPS Pro 1000

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

BR16PPG / 3B1238X08937

Condition of Asset:

Reason for Disposition: Broken

Location of Asset and Desired Date for Removal to Storage: GC-123

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Care from Sheriff's Office

Signature: [Signature]

To be Completed by: AUDITOR

Original Acquisition Date: N/A

G/L Account for Proceeds: 1190-3836 J

Original Acquisition Amount: _____

Original Funding Source: _____

Account Group: _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number: 207-2021

Date Approved: 5/13/2021

Signature: [Signature]

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APR 12 2021

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 17288

DESCRIPTION: Lenovo G555
LAPTOP

*Note: Disposed in inventory in 2017.
- given to Sheriff's office
for training after-*

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

RECEIVED

APR 09 2021

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 7/15/2010

G/L ACCOUNT FOR PROCEEDS 2300-3836 J

ORIGINAL ACQUISITION AMOUNT 560.69

ORIGINAL FUNDING SOURCE 2786

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

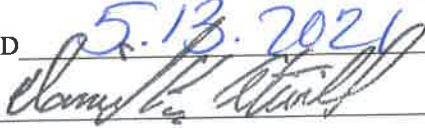
INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 17388

DESCRIPTION: Lenovo G555

*Note: Disposed in inventories
in 2017.*

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

*- Given to Sheriff's Office
for training after -
RECEIVED*

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

APR 09 2021

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

BOONE COUNTY
AUDITOR

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 7/15/2010

G/L ACCOUNT FOR PROCEEDS 2300-3836 JF

ORIGINAL ACQUISITION AMOUNT 560.70

ORIGINAL FUNDING SOURCE 2786

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 17320

DESCRIPTION: Lenovo G555
LAPTOP

Note: Disposed in inventory in 2017
- given to Sheriff's office for
training after -

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

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APR 09 2021
BOONE COUNTY
AUDITOR

WAS ASSET PURCHASED WITH GRANT FUNDING? YES
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Myle Smith*

AUDITOR

ORIGINAL ACQUISITION DATE 7/15/2010 G/L ACCOUNT FOR PROCEEDS 2300-3836 J
ORIGINAL ACQUISITION AMOUNT 560.70
ORIGINAL FUNDING SOURCE 2786
ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:
____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 17296

DESCRIPTION: Lenovo G555
LAPTOP

Note: Disposed in inventory in 2017.
- given to Sheriff's office
for training after -

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: [Signature]

RECEIVED
APR 09 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 7/15/2010

G/L ACCOUNT FOR PROCEEDS 2300-3836 J

ORIGINAL ACQUISITION AMOUNT 560.69

ORIGINAL FUNDING SOURCE 2786

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 17283

DESCRIPTION: Lenovo G555
LAPTOP

*Note: Disposed in inventory in 2017.
- given to Sheriff's Office for
training after -*

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Thyle Smith*

RECEIVED
APR 09 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 7/15/2010 G/L ACCOUNT FOR PROCEEDS 2300-3836 J
ORIGINAL ACQUISITION AMOUNT 560.69
ORIGINAL FUNDING SOURCE 2786
ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE *Clayton L. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 00020032

DESCRIPTION: DELL LATITUDE E6410
LAPTOP LATITUDE E6410

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Myke Smith*

RECEIVED

APR 09 2021

**BOONE COUNTY
AUDITOR**

AUDITOR

ORIGINAL ACQUISITION DATE 2016/01/21

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 230.00

ORIGINAL FUNDING SOURCE 2751

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE *Danny H. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 00020036

DESCRIPTION: DELL LATITUDE E6410
LAPTOP LATITUDE E6410

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Myle Smith*

RECEIVED

APR 09 2021

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2016/01/21

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 230.00

ORIGINAL FUNDING SOURCE 2751

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE *Samuel L. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 00020037

DESCRIPTION: DELL LATITUDE E6410
LAPTOP LATITUDE E6410

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

RECEIVED

APR 09 2021

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2016/01/21

G/L ACCOUNT FOR PROCEEDS 1190-3836_J

ORIGINAL ACQUISITION AMOUNT 230.00

ORIGINAL FUNDING SOURCE 2751

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5-13-2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/20/2021

FIXED ASSET TAG NUMBER: 00012701

DESCRIPTION: HP LASERJET 2100M
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

RECEIVED

OTHER INFORMATION: _____

APR 21 2021

CONDITION OF ASSET: PURCHASED 12/31/2000

**BOONE COUNTY
AUDITOR**

REASON FOR DISPOSITION: REPLACED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2000/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1,385.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/31/2021

FIXED ASSET TAG NUMBER: 00012698

DESCRIPTION: HP LASERJET 2100M
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 12/31/2000

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

RECEIVED
MAR 31 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2000/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 *J*

ORIGINAL ACQUISITION AMOUNT 1,385.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5/13/2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/31/2021

FIXED ASSET TAG NUMBER: 00012704

DESCRIPTION: HP LASERJET 2100M
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: BROKEN AND NONFUNCTIONAL

REASON FOR DISPOSITION: NEEDS REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2000/12/31

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 1,385.00

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

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MAR 31 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/31/2021

FIXED ASSET TAG NUMBER: 00015075

DESCRIPTION: LEXMARK T430DN
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

RECEIVED

OTHER INFORMATION: _____

MAR 31 2021

CONDITION OF ASSET: PURCHASED 6/16/2005

BOONE COUNTY
AUDITOR

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2005/06/28

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 957.77

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/31/2021

FIXED ASSET TAG NUMBER: 00015076

DESCRIPTION: LEXMARK T430DN
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

RECEIVED

OTHER INFORMATION: _____

MAR 8 1 2021

CONDITION OF ASSET: PURCHASED 6/16/2005

BOONE COUNTY
AUDITOR

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2005/06/28

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 957.77

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/31/2021

FIXED ASSET TAG NUMBER: 00015118

DESCRIPTION: LEXMARK T430DN
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 7/6/2005

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2005/08/12

G/L ACCOUNT FOR PROCEEDS 1190-3836 J

ORIGINAL ACQUISITION AMOUNT 957.77

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

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MAR 31 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/06/2021

FIXED ASSET TAG NUMBER: 00018265

DESCRIPTION: HP PROLIANT DL360
SERVER NETWORK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

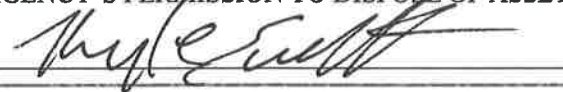
CONDITION OF ASSET: PURCHASED 1/24/2013

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR

SIGNATURE: 

RECEIVED

APR 12 2021

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2013/03/21

G/L ACCOUNT FOR PROCEEDS 2010-05835 J

ORIGINAL ACQUISITION AMOUNT 8,164.10

ORIGINAL FUNDING SOURCE 2743

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

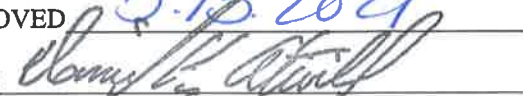
INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5-13-2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/12/2021

FIXED ASSET TAG NUMBER: 00018979

DESCRIPTION: HP PROBOOK 650
LAPTOP PROBOOK 650

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2014/05/07

G/L ACCOUNT FOR PROCEEDS 1190-3836 

ORIGINAL ACQUISITION AMOUNT 1,048.30

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/20/2021

FIXED ASSET TAG NUMBER: 00014190

DESCRIPTION: LEXMARK T630N
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 10/8/2003

REASON FOR DISPOSITION: REPLACED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: 

RECEIVED

APR 21 2021

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2003/10/23

G/L ACCOUNT FOR PROCEEDS 1190-3856 J

ORIGINAL ACQUISITION AMOUNT 2,088.18

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5-13-2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/21/2021

FIXED ASSET TAG NUMBER: 00018638

DESCRIPTION: HP LV2011
MONITOR LCD 20 INCH

REQUESTED MEANS OF DISPOSAL: _____

RECEIVED

OTHER INFORMATION: _____

APR 22 2021

CONDITION OF ASSET: PURCHASED 10/21/2013

BOONE COUNTY
AUDITOR

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2013/10/31

G/L ACCOUNT FOR PROCEEDS 2045-3836-J

ORIGINAL ACQUISITION AMOUNT 99.16

ORIGINAL FUNDING SOURCE 2741

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/09/2021

FIXED ASSET TAG NUMBER: 17206

DESCRIPTION: Lenovo G555
LAPTOP

Note: Disposed in inventory in 2017.
- given to sheriff's office for
training after -

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Keyle E. Smith*

RECEIVED
APR 09 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 7/15/2010 G/L ACCOUNT FOR PROCEEDS 2300-3836 J

ORIGINAL ACQUISITION AMOUNT 560.69

ORIGINAL FUNDING SOURCE 2786

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 207-2021

DATE APPROVED 5.13.2021

SIGNATURE *Christy K. Atwell*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: <none>
Description of Asset: 23" LCD Monitor / ZR2330w
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: 3CQ35225WL
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: ACS Supervisor's Office - IMMEDIATELY

RECEIVED
APR 27 2021
**BOONE COUNTY
AUDITOR**

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210 SIGNATURE: *May Epps*

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 *Ha*
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 05.15.2021
Signature: *Donny K. [unclear]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Date: 03/05/2021 Fixed Asset Tag Number: <none>
Description of Asset: 23" LCD Monitor / ZR2330w
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: 3CQ35225WH
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Kay Crouse's Office - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210 SIGNATURE: *Mary Egan*

To be Completed by: AUDITOR
Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 NA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK
Approved Disposal Method;
___ Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
___ Trade ___ Auction ___ Sealed Bids
___ Other Explain _____

Commission Order Number 207-2021
Date Approve: 5.13.2021
Signature *Samuel A. Atwell*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 12140
Description of Asset: Sound System / *Custom
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: NONE
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date 12-23-99 G/L Acct for Proceeds 1190-3835 Ha
Original Acquisition Amount \$12,610.73
Original Funding Source 2731
Account Group 1604

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 05-13-2021
Signature [Handwritten Signature]

CAPITAL

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 12629
Description of Asset: Sound System / *Custom
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: NONE
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: *Manly*

To be Completed by: AUDITOR

Original Acquisition Date 10-12-20 G/L Acct for Proceeds 1190-3835 na
Original Acquisition Amount \$11,963.81
Original Funding Source 2731
Account Group 1604

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5/13/2021
Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 12630
Description of Asset: Sound System / *Custom
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: NONE
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date 10-12-00 G/L Acct for Proceeds 1190-3835 HA
Original Acquisition Amount \$12,199.90
Original Funding Source 2731
Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5-13-2021
Signature [Signature]

CAPITAL

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 12657
Description of Asset: Sound System / *Custom
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: NONE
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date 11-22-00 G/L Acct for Proceeds 1190-3835 HA
Original Acquisition Amount \$12,839.86
Original Funding Source 2731
Account Group 1604

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approved 05.13.2021
Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 18907
 Description of Asset: 12" Tablet Computer / EliteBook Revolve 810 G1
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 2CE40200PD
 Condition of Asset: OUTDATED
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO


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 APR 27 2021
BOONE COUNTY
AUDITOR

DEPARTMENT: 1241-Juvenile Office SIGNATURE: 

To be Completed by: AUDITOR
 Original Acquisition Date 1-31-14 G/L Acct for Proceeds 1190-3836 HA
 Original Acquisition Amount \$1,368.34
 Original Funding Source 2731
 Account Group 1603

To be Completed by : COUNTY COMMISSION / COUNTY CLERK
 Approved Disposal Method;

Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
 Date Approve: 04.13.2021
 Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

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APR 27 2021
BOONE COUNTY
AUDITOR

Date: 03/05/2021 Fixed Asset Tag Number: 15346
Description of Asset: 19" LCD Monitor / AL1912
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: ETL29080655400410CPK07
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date 4/1,000 G/L Acct for Proceeds 1190-3836 Ha
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5/13/2021
Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 17491
 Description of Asset: 19" LCD Monitor / LA1951g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: CNK03202HF
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date < \$1,000 G/L Acct for Proceeds 1190-3836 HA
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

___ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 ___ Trade ___ Auction ___ Sealed Bids
 ___ Other Explain _____

Commission Order Number 207-2021
 Date Approve: 3/13/2021
 Signature Mary Egan

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 17564
 Description of Asset: 19" LCD Monitor / LA1951g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: CNC049RNX
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
 APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: _____



To be Completed by: AUDITOR

Original Acquisition Date < \$1,000 G/L Acct for Proceeds 1190-3836 Ha
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 ___ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 ___ Trade ___ Auction ___ Sealed Bids
 ___ Other Explain _____


Commission Order Number 207-2021
 Date Approve: 5-13-2021
 Signature [Handwritten Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 18043
Description of Asset: 19" LCD Monitor / LA1951G
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: 3CQ2140070
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1242-Juvenile Justice Center SIGNATURE: 


To be Completed by: AUDITOR

Original Acquisition Date <\$1,000 G/L Acct for Proceeds 1190-3836 NA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5-13-2021
Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 18087
 Description of Asset: 19" LCD Monitor / LA1951g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 3CQ2171BJ9
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

RECEIVED
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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppin

To be Completed by: AUDITOR

Original Acquisition Date <\$1,000 G/L Acct for Proceeds 1190-3836 na
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
 Date Approved 5.13.2021
 Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 18095
 Description of Asset: 19" LCD Monitor / LA1951g
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 3CQ2171BHH
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 BOONE COUNTY
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppm

To be Completed by: AUDITOR

Original Acquisition Date <\$1,000 G/L Acct for Proceeds 1190-3836 HA
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
 Date Approved 5-13-2021
 Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: M017 N/A
Description of Asset: 19" LCD Monitor / LA1956x
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: CN43160T2D
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 HA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5-13-2021
Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: M018 N/A
Description of Asset: 19" LCD Monitor / LA1956x
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: CN43160T29
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppins

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 Ha
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5-13-2021
Signature: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: <none>
 Description of Asset: 20" LCD Monitor / 2009m
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 3CQ9142QFZ
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210

SIGNATURE: _____



To be Completed by: AUDITOR

Original Acquisition Date

N/A

G/L Acct for Proceeds

1190-3836 NA

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer

Department Name: _____ Number _____

Location within Department: _____

Individual: _____

Trade

Auction

Sealed Bids

Other

Explain _____

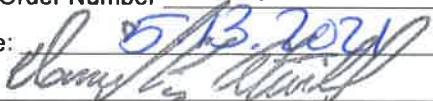
Commission Order Number

207-2021

Date Approve:

5/13/2021

Signature



BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

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**BOONE COUNTY
AUDITOR**

Date: 03/05/2021 Fixed Asset Tag Number: <none>
 Description of Asset: 17" LCD Monitor / AL1715
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: ETL2102105445002D1ED14
 Condition of Asset: OUTDATED
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: _____ SIGNATURE: *Mary Egger*

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 Ha
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
 Date Approve: 5.15.2021
 Signature: *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 17967
 Description of Asset: 16" Notebook Computer / ProBook 6560b
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 5CB2101X8R
 Condition of Asset: OUTDATED
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 BOONE COUNTY
 AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: May Epp

To be Completed by: AUDITOR

Original Acquisition Date < \$1,000 G/L Acct for Proceeds 1190-3836 KA
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

_____ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 _____ Trade _____ Auction _____ Sealed Bids
 _____ Other Explain _____

Commission Order Number 207-2021
 Date Approved 5/13/2021
 Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 19003
 Description of Asset: 16" Notebook Computer / ProBook 650 G1
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: CNU410C37B
 Condition of Asset: OUTDATED
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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 BOONE COUNTY
 AUDITOR

Was Asset Purchased with Grant Funding? YES
 If YES, attach documentation showing funding agency's permission to dispose of asset.

DEPARTMENT: 1243-Court Services Grants(Juv Justice) SIGNATURE: *May Egan*

To be Completed by: AUDITOR < \$1,000

Original Acquisition Date _____ G/L Acct for Proceeds 1190-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK
 Approved Disposal Method;

_____ Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 207-2021
 Date Approve: 5-13-2021
 Signature: *Donny E. Smith*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: ~~S005~~ N/A
Description of Asset: Desktop Scanner / iX500
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: A13B060966
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 HA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

_____ Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
_____ Trade _____ Auction _____ Sealed Bids
_____ Other Explain _____

Commission Order Number 207-2021
Date Approve: 5/13/2021
Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 19592
Description of Asset: Desktop PC / Z230 SFF
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: 2UA5122CV0
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: *Mary Egan*

To be Completed by: AUDITOR

Original Acquisition Date <\$1,000 G/L Acct for Proceeds 1190-3836 NA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approve: 5.13.2021
Signature *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 19769
Description of Asset: Desktop PC / Z220 SFF
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: 2UA3390POP
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT

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BOONE COUNTY
AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 4061-Courthouse Expansion SIGNATURE: *Wayne [Signature]*

To be Completed by: AUDITOR

Original Acquisition Date _____
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

<\$1,000
G/L Acct for Proceeds *1190-3836 NA*

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number *207-2021*
Date Approve: *5/13/2021*
Signature *[Signature]*

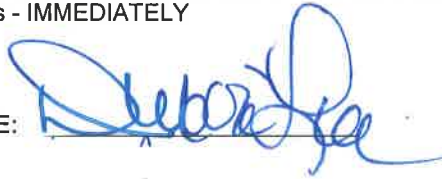
BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 19464
 Description of Asset: Desktop PC / Z230 SFF
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 2UA5032JHD
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY


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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date \$1,000 G/L Acct for Proceeds 1190-3836 
 Original Acquisition Amount _____
 Original Funding Source _____
 Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer Department Name: _____ Number _____
 Location within Department: _____
 Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
 Date Approve: 5/13/2021
 Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/26/2021 Fixed Asset Tag Number: <none>
Description of Asset: 19" LCD Monitor / L1950g
Requested Means of Disposal: Recycle/Trash
Other Information: SERIAL NUMBER: CNK91000RG
Condition of Asset:
Reason for Disposition: ROUTINE REPLACEMENT

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BOONE COUNTY
AUDITOR

Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221
Circuit Clerk

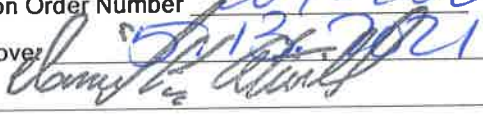
SIGNATURE: 

To be Completed by: AUDITOR

Original Acquisition Date N/A G/L Acct for Proceeds 1190-3836 HA
Original Acquisition Amount _____
Original Funding Source _____
Account Group _____

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;
 Transfer Department Name: _____ Number _____
Location within Department: _____
Individual: _____
 Trade Auction Sealed Bids
 Other Explain _____

Commission Order Number 207-2021
Date Approved: 5/13/2021
Signature: 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2021 Fixed Asset Tag Number: 19465
 Description of Asset: Desktop PC / Z230 SFF
 Requested Means of Disposal: Recycle/Trash
 Other Information: SERIAL NUMBER: 2UA5032JHF
 Condition of Asset: FAIR
 Reason for Disposition: ROUTINE REPLACEMENT
 Location of Asset and Desired Date for Removal To Storage: Boone County Courthouse / Floor: 1 / Room: Technology Services - IMMEDIATELY

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BOONE COUNTY
AUDITOR

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:



To be Completed by: AUDITOR

Original Acquisition Date

4/1,000

G/L Acct for Proceeds

1190-3836

HA

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by : COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method;

Transfer

Department Name: _____ Number _____

Location within Department: _____

Individual: _____

Trade

Auction

Sealed Bids

Other

Explain _____

Commission Order Number

207-2021

Date Approve:

5/13/2021

Signature



BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: Disc Makers

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): L0408120062U

Condition of Asset: FAIR

Reason for Disposition: OUTDATED

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 KR

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

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BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: HP UTRASLIM DOCKING STATION

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): XXXXXXXXXX

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature *Mary Eggen*

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature *Emily L. Atwell*

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BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: HP UTRASLIM DOCKING STATION

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): [REDACTED]

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

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BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: HP UTRASLIM DOCKING STATION

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): XXXXXXXXXX

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 H&E

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

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APR 27 2021

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: HP UTRASLIM DOCKING STATION

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): CNU341XDQP

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5/13/2021

Signature 

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APR 27 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: HP UTRASLIM DOCKING STATION

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): CNU341XDR1

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HQ

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

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APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: HP DOCKING STATION

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): CNU410ZZJQ

Condition of Asset: FAIR

Reason for Disposition: OUTDATED

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HCL

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

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APR 27 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: Mice

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 5 Pieces

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

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APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: 8 Keyboards

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210

Signature *Mary Epp*

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature *[Signature]*

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: Meridian Phone

RECEIVED

APR 27 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model : NT4X42AA03

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: Meridian Phone

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model : NT4X37 ETG488-71846-XT-N

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

RECEIVED

APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: Meridian Phone

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model : M5316

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

RECEIVED

APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: Meridian Phone

RECEIVED

APR 27 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model : NT4X37 AB6CAN-75080-KX-N

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 03/05/2020

Fixed Asset Tag Number: N/A

Description of Asset: Meridian Phone

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model : NT4X31

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

RECEIVED

APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 03/05/2020

Fixed Asset Tag Number: N/A

Description of Asset: Meridian Phone

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model : NT4X35JB

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature Mary Egan

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: 1 HP NOTEBOOK SCREEN

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

RECEIVED

APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 12/10/2020

Fixed Asset Tag Number: N/A

Description of Asset: 3 PIECES O - PROJECTOR LAMPS

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A /

G/L Account for Proceeds 1190-3836 Na

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

RECEIVED

APR 27 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 03/05/2020

Fixed Asset Tag Number: N/A

Description of Asset: 4 Pieces TX/Transmitters

RECEIVED

APR 27 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): DIGI-HD70-S intelix

Condition of Asset: BROKEN

Reason for Disposition: BROKEN

Location of Asset and Desired Date for Removal to Storage: IMMEDIATELY

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1210 Circuit Court

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 207-2021

Date Approved 5.13.2021

Signature 

208-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21

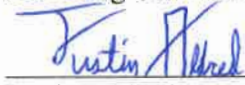
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to dispose of the attached list of surplus equipment (Shred Bins) by auction on GovDeals or by destruction for whatever is not suitable for auction.

Done this 13th day of May 2021.



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

ATTEST:



Brianna L. Lennon
Clerk of the County Commission

Boone County Purchasing
David Eagle
Purchasing Assistant



613 E. Ash Street
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Surplus Disposal - Shred Bins
DATE: May 13, 2021

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
2	No Tags	Shred Bins (10)		Clerk - Records	Fair	

cc: Heather Acton, Jacob Flowers, Auditor's office
Surplus File

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 4/22/21

Fixed Asset Tag Number:

Description of Asset: Shred bins from old companies that didn't come pick them up (Iron Mountain). I believe there are 10, but there may be a couple more.

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: good

Reason for Disposition: They are taking up space in the local records area

Location of Asset and Desired Date for Removal to Storage: local records space on 7th street

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1196 Records

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 208-2021

Date Approved 5.13.2021

Signature 

RECEIVED

APR 23 2021

BOONE COUNTY
AUDITOR

209 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

May Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 13th day of May 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Bid Award 11-08APR21 – 2021 Street Reconstruction – Boone Industrial & Interstate Dr. which opened on April 08, 2021 with four bids received. Resource Management recommends award by lowest responsive bid to Capital Paving & Construction, LLC.

The cost of the contract is \$1,400,449.39. There will be a 10% contingency of \$140,044.94 added for a Purchase Order total of \$1,540,494.33, which will be paid from Department 2041 – Infrastructure Preservation and Rehab, Account 71202 – Contractor Costs.

Boone County Budgeted amount for this contact is \$1,500,000.00.

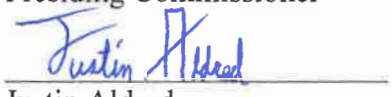
Done this 13th day of May 2021.

ATTEST:

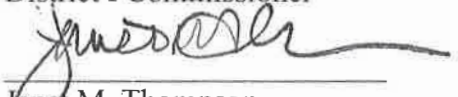
Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Robert Wilson
Buyer



613 E. Ash Street, Room 113
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Robert Wilson
DATE: May 14, 2021
RE: 11-08APR21 – 2021 Street Reconstruction – Boone Industrial & Interstate Dr.

11-08APR21 – 2021 Street Reconstruction – Boone Industrial & Interstate Dr. opened on April 08, 2021 with four bids received. Resource Management recommends award by lowest responsive bid to Capital Paving & Construction, LLC

Cost of the contract is \$1,400,449.39. There will be a 10% contingency of \$140,044.94 added for a Purchase Order total of \$1,540,494.33, which will be paid from department 2041 – Infrastructure Preservation and Rehab, account 71202 – Contractor Costs.

Boone County Budgeted amount for this contact is \$1,500,000.00.

Attached is the bid tabulation for your review.

cc: Micah Taylor, Resource Management
Bid File

ATT: Bid tabulation

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Boone, Missouri (hereinafter referred to as the County), and **Capital Paving & Construction, LLC**, (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the County and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

**BID NUMBER 11-08APR21
2021 STREET RECONSTRUCTION 2021
BOONE INDUSTRIAL BLVD. AND INTERSTATE DR.**

and agrees to perform all the work required by the contract as shown on the plans and specifications, for the bid items and quantities for Boone County as listed below:

The contract award for Boone County's 2021 Street Reconstruction is to **be in the amount of \$1,400,449.39**

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

1. Notice to Bidders,
2. Bid Form,
3. Instructions to Bidders,
4. Bid Response,
5. Debarment Form,
6. Work Authorization Certification,
7. Statement of Bidder's Qualifications,
8. Anti-Collusion Statement,
9. Signature and Identity of Bidder,
10. Bidder's Acknowledgment,
11. Insurance Requirements,
12. Contract Conditions,
13. Contract Agreement,
14. Performance Bond,
15. Labor and Material Payment Bond,
16. Affidavit-OSHA Requirements,
17. Affidavit-Prevailing Wage,
18. Contractor's Affidavit Regarding Settlement of Claims,
19. General Specifications,
20. Technical Specifications,
21. Special Provisions,
22. State Prevailing Wage Rates,
23. Boone County Standard Terms and Conditions
24. Notice to Proceed,
25. Boone County Roadway Regulations Chapter II,
26. MoDOT Standard Specifications, and
27. Plans.

It is understood and agreed that, except as may be otherwise provided for by the "General Specifications, and "Technical Specifications," and "Special Provisions" the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II or the Missouri Standard Specifications for Highway Construction Current Edition, hereinafter the MoDOT Standard Specifications**. When an item is the subject of both the Boone County Roadway Regulations Chapter II and the MoDOT Standard Specifications, the Boone County Roadway Regulations Chapter II will govern the work. Said Specifications are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the County; and that he will make no claim against the County by reason of estimates, tests, or representation of any officer, agent, or employees of the County.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the Engineer under the contract.

The work shall be done to complete satisfaction of the County and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Resource Management Department.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the County.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third

person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the County, and that the County may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

The County agrees to pay the Contractor in the amount: **\$1,400,449.39**

One Million, Four Hundred Thousand, Four Hundred Forty-Nine Dollars and Thirty-Nine Cents.
(\$1,400,449.39)

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

Commission Order # 209-2021

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on 5/14/2021
at Columbia, Missouri. (Date)

**CAPITAL PAVING &
CONSTRUCTION, LLC**

BOONE COUNTY, MISSOURI

DocuSigned by:
By: [Signature]
9B6032EA53AD43E...
Title: Estimator

By: Boone County Commission
DocuSigned by:
[Signature]
Daniel K. Atwill
Presiding Commissioner
BA4B934CED6E4EB...

APPROVED AS TO FORM:

ATTEST:
DocuSigned by:
[Signature]
Brianna L. Lennon
County Clerk
D267E042FE9848C...

DocuSigned by:
[Signature]
7D71DEAE9297400
County Counselor

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

DocuSigned by:
[Signature] 5/11/2021 2041/71202 - \$1,400,449.39
Signature Date Appropriation Account

Boone County Purchasing

Robert Wilson
Buyer



613 E. Ash St., Room 113
Columbia, MO 65201
(573) 886-4393
(573) 886-4390

TO: Micah Taylor
Civil Engineer

FROM: Robert Wilson
Buyer

DATE: April 9, 2021

RE: Bid Award Recommendation – 11-08APR21 - 2021 Street Reconstruction -
Boone Industrial & Interstate Dr

Attached is the bid tabulation for the **four (4)** responses received for the above referenced bid. Please return this cover sheet with your recommendation by e-mail or fax to 886-4390 after you have completed the evaluation of this bid. If you have any questions, let me know.

DEPARTMENT REPLY:

Please complete the following:

Department Number: 2041
Account Number: 71202
Budgeted: \$1,500,000.00

Award Amount: \$1,400,449.39

Contingency Amount: \$ 140,044.94 (10%)

Grand Total: \$1,540,494.33

- Award Bid by lowest responsive bid to Capital Paving & Construction.
Base Bid and Bid Alternate 1
- Recommend accepting the following bid(s) for reasons detailed on attached page. (Attach department recommendation).
- Recommend rejecting all bids for reasons detailed on attached page. (Attach department recommendation).

Administrative Authority Signature: [Signature]

Date: 4/12/21

2041- Infrastructure Preservation and Rehabilitation

PROGRAMS AND ACTIVITIES	2021 BUDGET		2021 ACTUAL	VARIANCE
	Budget Amount (Original)	+/- Budget Adjustments Between Programs		
1 Pavement Preservation Geo Tech Testing Asphalt Overlays Preservation Chip Seal Surface Sealing Total Pavement Preservation	900,000 1,000,000 250,000 2,150,000	- - - -	919,313 - - 1,010,360	- - - 1,135,640
2 Asphalt Rehabilitation Geo Tech Testing Asphalt Rehab Project(s) Total Asphalt Rehabilitation	5,000 - 5,000	- - -	- - -	5,000 - 5,000
3 Concrete Rehabilitation Geo Tech Testing Panel Replacement Rehab project(s) Total Concrete Rehabilitation	20,000 1,500,000 1,520,000	- - -	- 1,540,494 1,540,494	20,000 - (40,494) (20,494)
4 Drainage Structures: Preservation, Rehab, & Replacement Bridge Rehab Activities: Utility Relocate Engineering Geo Tech Testing Easement Acquisition Bridge Culvert/Inlet Tree/brush clearing Total Drainage Structures	70,000 160,000 10,000 25,000 1,250,000 350,000 35,000 1,900,000	- - - - - - -	- - - - 414,491 414,491 5,970 834,953	70,000 160,000 10,000 25,000 835,509 (84,491) 29,030 1,065,047
5 Moved from 2045 to have all Other Activities: Private Develop Concrete Striping Total From 2045	25,000 100,000 125,000	- - -	2,500 - 2,500	21,500 100,000 122,500
Total Budget	5,700,000	-	3,388,307	2,189,193

Handwritten note: "expect to use for 2022" with an arrow pointing to the 2021 ACTUAL column.



5,700,000

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to use contract 012812-PRC for Auction Services with Related Solutions established by Sourcewell with the PropertyRoom.com., Inc. of Frederick, Maryland as a cooperative contract.

The contract period will run June 23, 2021 through May 19, 2025 with one (1) one-year renewal option available.

Department 1251 – GR Sheriff Operations will be used for transactions, but there is no cost to the County for this service.

Done this 13th day of May 2021.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M
Senior Buyer



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: May 11, 2021
RE: Cooperative Contract 012812-PRC –Auction Services with Related Solutions (Sourcewell)

Purchasing requests permission to use contract 012812-PRC for Auction Services with Related Solutions established by Sourcewell with the PropertyRoom.Com., Inc. of Frederick, Maryland as a cooperative contract. The Boone County Sheriff's Office requests use of the contract to dispose of unclaimed property resulting from law enforcement activities.

The contract period will run June 23, 2021 through May 19, 2025 with one (1) one-year renewal option available.

Department 1251 – GR Sheriff Operations will be used for transactions, but there is no cost to the County for this service.

/lp

c: Major Gary German
Contract File

**PURCHASE AGREEMENT
FOR
012821-PRC – AUCTION SERVICES WITH RELATED SOLUTIONS**

THIS AGREEMENT dated the 13th day of May 2021 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein “County” and **PropertyRoom.com, Inc.** herein “Vendor.”

IN CONSIDERATION of the parties’ performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Surplus Auction Services With Related Solutions**, in compliance with all bid specifications and any addenda issued for the National Joint Powers Alliance (NJPA) contract 012821-PRC including Sourcewell Pricing (**Attachment One**), the Asset Disposition Services Agreement (**Attachment Two**) and the Standard Terms and Conditions of Boone County, Missouri. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, NJPA contract 012821-PRC, and the Standard Terms and Conditions of Boone County, Missouri shall prevail and control over the PropertyRoom.com’s bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with **Auction Services with Related Solutions**, as specified and priced in NJPA contract 012812-PRC. Fees for services follow in **Attachment One**.

3. **Contract Term** - This agreement shall commence on **June 23, 2021 and extend through March 19, 2025** subject to the provisions for termination specified below. The contract has one (1) one-year renewal option available.

4. **Payment for Service** – The **PropertyRoom.com, Inc.** shall be compensated for all **Auction Services with Related Solutions** services provided to the Boone County Sheriff’s Department in accordance with the fee schedule in **Attachment One**. All payments to the **PropertyRoom.com, Inc.** shall be paid from the sale of surplus items sold by the **PropertyRoom.com, Inc.** as provided for surplus auction by the Boone County Sheriff’s Department. The **PropertyRoom.com, Inc.** shall provide the Boone County Sheriff’s Department with a statement identifying the surplus items auctioned for the Department, the sales price, all fees assessed by the **PropertyRoom.com, Inc.** as assessed in accordance with **Attachment One**, and any remaining residual monetary amount from the sale that will be paid to the Boone County Sheriff’s Department. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges in excess of the charges shown in **Attachment One**.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement; or

- b. the County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County; or
- c. if appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

PROPERTYROOM.COM, INC.

BOONE COUNTY, MISSOURI

by DocuSigned by:
Aaron Thompson
33AC825A3C17475...
title CEO

by: Boone County Commission
DocuSigned by:
Daniel K. Atwill
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:
[Signature]
County Counselor

DocuSigned by:
Brianna L. Jensen
County Clerk

AUDITOR CERTIFICATION: In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1251/No Cost to County

<u>DocuSigned by: [Signature]</u>	5/6/2021	
Signature	Date	Appropriation Account

211 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Boone County Collector's request to utilize Clay County, Missouri's Cooperative Contract 2012-288 to purchase an Automated Remittance Processing system from F & I Systems, Inc. d/b/a Tipton Systems Inc. of St. Louis, Missouri.

\$145,000 is budgeted in the Collector's contingency account, and a Budget Revision has been processed to cover the cost of the automated remittance processing system.

Done this 13th day of May 2021.

ATTEST:

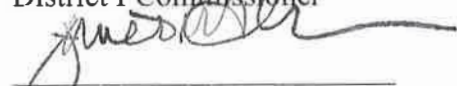

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: May 13, 2021
RE: Cooperative Contract: *2012-288 - Automated Remittance Processing*

Brian McCollum, Boone County Collector requests permission to utilize Clay County, Missouri's cooperative contract *2012-288* to purchase an Automated Remittance Processing system from F & I Systems, Inc. d/b/a Tipton Systems Inc. of St. Louis, Missouri.

Cost is as follows:

Initial Investment:

Software: \$14,249 from 2110-91302

Hardware: \$3,790 from 2110-91310 and \$395 from 2110-23850

Professional Services: \$6150 from 2110-71101

TOTAL: \$24,189

Annual Maintenance:

Jaguar Software Module: \$2,670

Hardware (Scanner & Check Jogger): \$705

\$145,000 is budgeted in the Collector's contingency account, and a Budget Revision has been processed to cover the cost of the automated remittance processing system.

cc: Contract File
Brian McCollum, Collector

**PURCHASE AGREEMENT FOR
Automated Remittance Processing System
for the Boone County Collector**

THIS PURCHASE AGREEMENT FOR AUTOMATED REMITTANCE PROCESSING SYSTEM, dated the 13th day of May 2021 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **F & I Systems, Inc., d/b/a Tipton Systems Inc.**, located at 12107 E. 43rd Street, Kansas City, MO 64133, herein "Vendor" or "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a contract for **Automated Remittance Processing System (software, hardware and maintenance)** in compliance with all bid specifications and any addendums issued for Clay County, Missouri Contract Number **2012-288**, the vendor quote dated April 2, 2021, vendor Statement of Work dated April 19, 2021, Boone County Insurance Requirements, Work Authorization Certification, and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the original bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and Clay County, Missouri Contract Number **2012-288**, including Boone County's Standard Terms and Conditions shall prevail and control over the vendor's bid response(s).

2. **Contract Duration** - This agreement shall commence on **date of agreement and extend through the end date of the first year of maintenance** subject to the provisions for termination specified below. The maintenance portion of the agreement will automatically renew for an additional term of one year unless either Party provides the other Party with written notice of its intent not to renew at least sixty (60) days prior to the end of the Term. Renewal periods will begin on January 1.

3. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with hardware, software, and maintenance for an Automated Remittance Processing System as follows:

Jaguar Software Module:

MI Payment Processing Base Software
MI Archive Software
CAR/LAR Up to 100K Items / Year
ICR and IQA Up to 100K Items / Year
MI Accounting Interface

Software Subtotal: \$14,249

Annual Maintenance: \$2,670

Hardware:

Canon CR-190i II High Speed Check Scanner
Digital Check - Check Jogger

Hardware Subtotal: \$3,790

Annual Maintenance: \$705

Professional Services:

On Site Installation and Training (2 Days)
System Customization (Up to 3 Bills)
Bank Interface Configuration
Accounting System Interface

Professional Services Subtotal: \$6,150

Investment Summary:

Software = \$14,249
Hardware = \$3,790
Professional Services = \$6,150
TOTAL: \$24,189

4. **Annual Maintenance** begins at completion of installation. Annual maintenance for 2021 shall be pro-rated through December 31, 2021 at the following annual rates:

Jaguar Software Module: \$2,670
Hardware (Scanner & Check Jogger): \$705

Each renewal period maintenance shall begin on January 1. At any renewal period, hardware annual maintenance shall not increase by more than 3%. Software maintenance may be changed by Contractor no more than once annually on a 90-day advance notice (to apply on a prospective basis only). Any such increase shall not (a) exceed the lesser of five percent (5%) or the Consumer Price Index for the current year; and (b) be effective until the commencement of the subsequent year of maintenance coverage.

5. **Delivery** - Contractor agrees to begin the project within one week of Notice to Proceed and complete the project with 25 calendar days.

FOB Destination: All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.

6. **Warranty** - Standard manufacturer's warranty to apply.

7. **Billing and Payment** - All billing shall be invoiced to the Boone County Collector, 801 E. Walnut Street, Room 118, Columbia, MO 65201 and may only include the pricing consistent in this contract agreement. No additional fees for delivery, taxes, or extra services not included in paragraph 3. *Purchase* shall be included as additional charges in excess of the charges stated within. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount. In the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect. This Agreement shall be governed under the laws of the State of Missouri and any action relating hereto shall be brought in the Circuit Court of Boone County, Missouri.

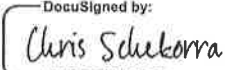
9. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

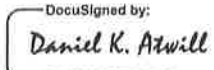
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

F & I SYSTEMS, INC.
D/B/A TIPTON SYSTEMS INC.

BOONE COUNTY, MISSOURI
By: Boone County Commission

By 
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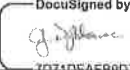
Presiding Commissioner

Name Chris Schekorra

Title Account Manager

APPROVED AS TO FORM:

ATTEST:

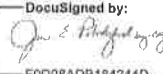

7D71D5A580D74DD...
County Counselor


B267E2429F89486...
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

2110-91302/\$14,249; 2110-91301/\$3,395; 2110-23850/\$395; 2110-71101/\$6,150
Annual Maintenance: 2110-70050/\$2,670 & 2110-60051/\$710
(maintenance will be pro-rated through 12/31/21)


F0008ADB184244D...

5/6/2021

Signature

Date

Appropriation Account

212-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

May Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

May

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Enforcement – Click It or Ticket Campaign (CIOT) awarded to the Boone County Sheriff’s Office by the Missouri Department of Transportation – Highway Safety & Traffic.

Done this 13th day of May 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Dear Chief/Sheriff:

Your agency has been approved to participate in our Mini-Grant program through the Missouri Safety Center in Warrensburg. The Safety Center will provide you with a written contract along with instructions on what is required to receive reimbursement from them.

Funding for this program is received from the National Highway Traffic Safety Administration. With that in mind, our office and/or one of our Law Enforcement Liaisons will at some point conduct monitoring visits on all mini grant agencies. This may range from an email requesting you to provide documents to an onsite visit where they will request to see various documents.

Documents that you should have in your grant project file should include:

- Officer Log Sheet for the grant shift
- Overtime sheet signed by officer and second person on duty to document their participation.
- Time Sheets for the pay period
- Enforcement Page for individual officers
- Copies of Citations/Warnings (If automated, they can be printed upon request)
- Department work schedule for the grant period
- Payroll documentation for grant shifts.

If you have any questions or need assistance, please feel free to contact Mike Stapp in our office at Michael.Stapp@modot.mo.gov or by phone at 573-751-0599.

Thank you for participating in our programs and working with us to make our Missouri highways a safer place to travel.

Sincerely,



Jon Nelson
Assistant to the State Highway Safety and Traffic Engineer



University of Central Missouri
Subaward Agreement
Click It or Ticket Enforcement Campaign

Pass-Through Entity (PTE): University of Central Missouri – Missouri Safety Center		Subrecipient: Boone County Sheriff's Office
PTE Principal Investigator: Joanne Kurt-Hilditch Director, Missouri Safety Center		Subrecipient Principal Investigator (PI): Boone County Sheriff's Office
PTE DUNS Number: 79-559-7124		Subrecipient DUNS Number: 182739177
PTE FEIN: 44-6000293		Subrecipient FEIN: 43-6000349
Subaward Number: SAF143-0027	CFDA No.: 20.616	State Awarding Agency: MO Dept. of Transportation – Highway Safety & Traffic
PTE State Award No: 21-M2HVE-05-034		Federal Awarding Agency: US Department of Transportation
Project Title: Enforcement – Click It or Ticket (CIOT)		
Subaward Period of Performance: Award Start: May 24, 2021 Award End: June 06, 2021		Subaward Type: Reimbursable
		Subaward Value: \$3,000

Terms and Conditions:

The parties to this contract do mutually agree to the following terms and conditions as outlined in this documents and corresponding attachments.

Reporting and Monitoring Requirements:

All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work. All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Agency.

The Agency shall permit monitoring by the State or appropriate federal agency representatives and comply with such reporting procedures as may be established by the State. The Agency shall maintain all related records for three years following the end date of this contract. Record retention is required for purposes of Federal examination and audit. All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work and contract. By signing this form, Agency agrees to abide by the terms set forth in the statement of work.

Non-Supplanting Certification:

The agency affirms that the federal funds will not be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt of federal funds. Only eligible officer overtime will be reimbursable through this contract.

Revisions and Amendments:

Matters concerning the technical performance of this agreement, not cost extensions, a request or negotiation of any changes in terms, conditions, or amounts should be directed to the UCM principal investigator, as noted in this contract. Any changes made to this agreement require the written approval of each party's Authorized Official.

Indemnification:

Each party shall be responsible for damages resulting from the wrongful or negligent acts or omissions of each respective party's employees, agents, and/or representatives for risks, losses, and circumstances occurring during or arising out of the scope of work in this agreement. University of Central Missouri does not waive its sovereign immunity as provided by RSMo Section 537.600, nor did any of the protections afford it as a quasi-public body of the State of Missouri. The University agrees to be responsible hereunder only to the extent that it would otherwise be liable under the provision of RSMo Section 537.600.

Project Description & Total Amount of Federal Pass-Through to PTE:

Through management of the Occupant Protection overtime enforcement campaigns, provide law enforcement agencies with the resources to fund full, part-time, and reserve officers overtime pay for enforcement in targeted locations to increase the awareness and compliance of seat belt usage by all Missouri drivers and passengers during the national and state campaigns. These resources will be in the form of sub-award grants to law enforcement agencies identified by Missouri's HSTD. The total amount of the Federal pass-through funding to PTE is \$231,151.96.

Termination of Agreement for cause:

Either party may terminate this agreement with thirty (30) days written notice to the appropriate party's principal investigator. If applicable, the University shall pay Agency for termination costs as allowable under OMB 2 CFR Parts 200 and 1201.



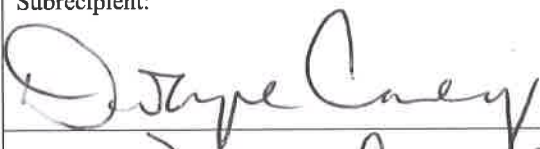
Governing law: This Agreement shall be interpreted under and governed by the laws of the State of Missouri.

Reimbursable Award: The University of Central Missouri (UCM) hereby awards a cost reimbursable contract of up to **\$3,000** to the **Boone County Sheriff's Office** to support officer overtime on the **Click It or Ticket (CIOT) Enforcement Campaign** In its performance of work under the terms of this agreement, Agency shall be an independent entity and not an employee or agent of UCM.

Attachments:

Attachment A: Statement of Work and Notice of Eligibility

Attachment B: Contract between the Missouri Highways and Transportation Commission & University of Central Missouri/Missouri Safety Center

Signature of Authorized Official of PTE (UCM): 	Signature of Authorized Official of Subrecipient (Agency): 
Printed Name: Sarah Craig Date: 10/01/2020	Printed Name: Dan Atwill Date: 5.13.2021
Title: Director, Sponsored Programs	Title: Presiding Commissioner
UCM Project Address: Missouri Safety Center Attn: Mindy Sergent Humphrey Building, Suite 200 Warrensburg, MO 64093 Phone: 660-543-4392 Fax: 660-543-4482 Email: sergent@ucmo.edu Subaward Number: SAF143-0027	Signature of Enforcement Administrator of Subrecipient: 
	Printed Name: Dwayne Coyle Date: 5-4-21
	Agency Address: 2121 County Dr Columbia, mo 65202
	Agency Phone: (573) 875-1111
	Agency Email: bles@boonecountymo.org



Attachment A: Statement of Work and Notice of Eligibility Click It or Ticket Enforcement Campaign

The Highway Safety & Traffic Division – Missouri Department of Transportation (MoDOT) has identified **Boone County Sheriff's Office** as eligible to participate in the **Click It or Ticket Enforcement Campaign**. Full-time, part-time and reserve officers are eligible to participate in overtime enforcement campaigns. Part-time and reserve officers must have the same authority as a full-time permanent officer.

Through the University of Central Missouri Subaward Agreement (here after referred to as Subaward Agreement), a maximum reimbursable amount of **\$3,000** has been designated for actual officer overtime salary and fringe benefits dedicated to enforcement activities during this enforcement campaign.

Participation in **Click It or Ticket Enforcement Campaign** requires your agency to:

1. Complete the sections of the University of Central Missouri Subaward Agreement:
 - TWO DIFFERENT (required) signatures. These are typically the Chief, Sheriff or Authorized Official AND the Enforcement Administrator for your agency.
 - Agency Contact Information to include: Address, Phone and Email
2. The TWO signatures on the submitted Subaward Agreement must match the two required signatures on the Overtime Enforcement Manpower Report Form. If the signatures are different a memo must be included with the Overtime Enforcement Manpower Report Form explaining the reason for the difference.
 - Therefore, if the person who signed as the Authorizing Official on the Subaward Agreement also works the enforcement campaign a different authorizing official would need to sign the Overtime Enforcement Manpower Report Form then a memo must be submitted explaining the reason for the difference in signatures between the Subaward Agreement and the Overtime Enforcement Manpower Report Form. The Authorizing Official cannot certify/approve THEIR-OWN hours worked.
3. Return the signed Subaward Agreement no later than **May 24, 2021** Campaign to **Mindy Sergent**:
 - Scan then Email to: sergent@ucmo.edu or
 - Fax to: 660-543-4482
4. Upon receipt of the completed Subaward Agreement, your agency will receive an **email message** from **Mindy Sergent** which will include the following enforcement documents:
 - Pre and Post News Release Examples
 - Overtime Enforcement Manpower Report Form
 - Enforcement Reimbursement Check List
 - Highway Safety Campaign Letter to include the On-Line Mobilization Reporting Instructions
5. Upon campaign completion below items must be completed and submitted to the Missouri Safety Center **NO LATER THAN July 23, 2021**. Reports submitted after **July 23rd** may not be reimbursed:
 - Missouri Safety Center - Overtime Enforcement Manpower Report Form
 - Signatures on Subaward Agreement MATCH signatures on Manpower Report, if not, a memo indicating why the signatures are different
 - Copies of the salary earnings or salary verification statement showing that the individual(s) who worked the enforcement received payment. This should be an **agency generated payroll report** to include a check date
 - Online reporting of citations has been submitted to Highway Safety (<https://mobilization.rcjis.org/>)

On behalf of the Missouri Department of Transportation's Highway Safety & Traffic Division and the Missouri Safety Center, we appreciate your willingness to assist in making our roadways safer for all.

CONTRACT CONDITIONS

IN ORDER TO RECEIVE FEDERAL FUNDING, THE SUBRECIPIENT AGREES TO COMPLY WITH THE FOLLOWING CONDITIONS IN ADDITION TO THOSE OUTLINED IN THE NARRATIVE OF THE CONTRACT.

I. RELATIONSHIP

The relationship of the Subrecipient to the Missouri Highways and Transportation Commission (MHTC) shall be that of an independent contractor, not that of a joint enterpriser. The Subrecipient shall have no authority to bind the MHTC for any obligation or expense without the express prior written approval of the MHTC. This agreement is made for the sole benefit of the parties hereto and nothing in the Agreement shall be construed to give any rights or benefits to anyone other than the MHTC and the Subrecipient.

II. GENERAL REQUIREMENTS

The State will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4 - Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 - Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 - Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

III. INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS

The State has submitted appropriate documentation for review to the single point of contact designated by the Governor to review Federal programs, as required by Executive Order 12372 (Intergovernmental Review of Federal Programs).

IV. EQUIPMENT

A. PROCUREMENT: Subrecipient may use its own procurement regulations which reflect applicable state/local laws, rules and regulations provided they adhere to the following:

1. Equipment with a cost of \$3,000 or more must be purchased on a competitive bid basis, or purchased through use of state cooperative procurement;
2. Price or rate quotations shall be solicited from at least three (3) qualified sources;
3. All procurement transactions, regardless of whether by sealed bids or by negotiation, shall be conducted in a manner that provides maximum open and free competition;
4. Subrecipients shall have a clear and accurate description of the item to be purchased. Such description shall not, in competitive procurements, contain features that unduly restrict competition. A "brand name or equal" description may be used as a means to define the performance or other requirement of a procurement;
5. If for some reason the low bid is not acceptable, the Subrecipient must have written approval from the MHTC prior to bid approval and purchase.
6. Subrecipients will make a good faith effort to utilize minority and women owned businesses within resource capabilities when procuring goods and services.

B. DISPOSITION: The Subrecipient shall make written request to the MHTC for instructions on the proper disposition of all items of equipment provided under the terms of this contract with a cost of \$5,000 or more. Subrecipient must keep and maintain equipment with a cost of under \$5,000 until it is no longer useful for its originally intended purpose.

C. REPLACEMENT: No equipment may be funded on a replacement basis. Participation in equipment and manpower projects must be in addition to the Subrecipient's previous twelve months authorized strength.

V. FISCAL RESPONSIBILITY

A. MAINTENANCE OF RECORDS: The Subrecipient agrees that the Commission and/or its designees or representatives shall have access to all records related to the grant. The Subrecipient further agrees that the Missouri Department of Transportation (MoDOT) Highway Safety and Traffic (HS) Division, the National Highway Traffic Safety Administration (NHTSA), the Federal Highway Administration (FHWA) and/or any Federal audit agency with jurisdiction over this program and the Auditor of the State of Missouri or any of their duly authorized representatives may have access, for purpose of audit and examinations, to any books, documents, papers or records maintained by the Subrecipient pertaining to this contract and further agrees to maintain such books and records for a period of three (3) years following date of final payments.

CONTRACT CONDITIONS

B. REIMBURSEMENT VOUCHER, SUPPORTING DOCUMENTATION AND PAYMENT SCHEDULE: The MHTC agrees to reimburse the Subrecipient for accomplishment of all authorized activities performed under this contract. Reimbursement proceedings will be initiated upon the receipt of a claim voucher and supporting documentation from the Subrecipient, as required by the MHTC. The voucher must reflect actual costs and work accomplished during the project period, to be submitted on the appropriate MHTC certified payroll form or in a format approved by the MHTC, and shall include project number, project period, hours worked, rate of pay, any other allowable expenditures, and must be signed by the person preparing the voucher and the project director or authorizing official. Vouchers should be received by the MHTC within ten (10) working days from the date of the authorizing official/project director's signature. Subrecipient must ensure complete, accurate and final voucher and supporting documentation is received by the MHTC no later than November 15, which is after the end of the Federal fiscal year for which the final voucher pertains. Final payment is contingent upon receipt of the complete, accurate and final voucher.

C. ACCOUNTING: The Subrecipient shall maintain all documentation in file for audit review; failure to provide supporting documentation at the time of audit could result in questioned costs. The Subrecipient must document the following: (1) Receipt of federal funds, (2) date and amount paid to employees, (3) employee's timesheet (regular hours and overtime hours). Documentation shall be kept available for inspection for representatives of the MHTC for a period of three years following date of final payments. Copies of such records shall be made available upon request.

D. OMB AUDIT: A subrecipient that expends \$750,000 or more during the subrecipient's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of 2 CFR §200.501. A copy of the Audit report shall be submitted to MoDOT within the earlier of thirty (30) days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. A subrecipient that expends less than \$750,000 during the subrecipient's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in 2 CFR §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO). Failure to furnish an acceptable audit may be basis for refunding federal funds to the MHTC. Cost records and accounts pertaining to the work covered by this contract shall be kept available for inspection for representatives of the MHTC for a period of three (3) years following date of final payments. Copies of such records shall be made available upon request.

VI. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010,

(https://www.fsrs.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSRS.gov for each sub-grant awarded:

- A. Name of the entity receiving the award;
- B. Amount of the award;
- C. Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance (or "Assistance Listings") number (where applicable), program source;
- D. Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; and an award title descriptive of the purpose of each funding action;
- E. A unique identifier (DUNS);
- F. The names and total compensation of the five most highly compensated officers of the entity if:
 1. the entity in the preceding fiscal year received-
 - a. 80 percent or more of its annual gross revenues in Federal awards;
 - b. \$25,000,000 or more in annual gross revenues from Federal awards; and
 2. the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986;
- G. Other relevant information specified by OMB guidance.

VII. TERMINATION

If, through any cause, the Subrecipient shall fail to fulfill in timely and proper manner its obligation under this contract, or if the Subrecipient shall violate any of the covenants, agreements or stipulations of this contract, the MHTC shall thereupon have the right to terminate this contract and withhold further payment of any kind by giving written notice to the Subrecipient of such termination and specifying the effective date thereof, at least thirty (30) days before such date. The MHTC shall be the sole arbitrator of whether the Subrecipient or its subcontractor is performing its work in a proper manner with reference to the quality of work performed by the Subrecipient or its subcontractor under the provisions of this contract. The Subrecipient and the MHTC further agree that this contract may be terminated by either party by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before such date.

CONTRACT CONDITIONS**VIII. NONDISCRIMINATION****(applies to subrecipients as well as States)**

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

The State highway safety agency-

1. Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
2. Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
3. Agrees to comply (and require any of its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
4. Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
5. Insert in all contracts and funding agreements with other State or private entities the following clause:

During the performance of this contract/funding agreement, the contractor/funding recipient agrees-

1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State Office of Highway Safety, US DOT or NHTSA;

CONTRACT CONDITIONS

4. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
5. To insert this clause, including paragraphs 1 through 5, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

IX. STATUTORY AND REGULATORY REQUIREMENTS

A. COMPLIANCE: The Subrecipient must comply with the following Statutes or Rules:

1. Peace Officer Standards and Training (P.O.S.T.) Chapter 590 RSMo Department of Public Safety (DPS) certification of peace officers
2. Statewide Traffic Accident Records System (STARS) 43.250 RSMo--Law enforcement officer to file all crash reports with Missouri State Highway Patrol (MSHP).
4. Uniform Crime Reporting RSMo 43.505--Crime incident reports shall be submitted to DPS on forms or in format prescribed by DPS.
5. Racial Profiling RSMo 590.650--Law enforcement agency to file a report to the Attorney General each calendar year.
6. US DOT AND OMB REGULATIONS: The Subrecipient shall comply with all requirements of 2 CFR Parts 200 and 1201 beginning with the federal fiscal year 2016: starting October 1, 2015.

X. PRODUCTION & DEVELOPMENT COSTS Items produced with federal funds are within the public domain and are not bound by copyright restrictions. All items produced with federal funds, in whole or in part, must acknowledge this by clearly indicating that MoDOT Highway Safety and Traffic funding supported this effort. Examples may include, but are not limited to print materials; audio/video productions; and training aides such as curricula or workbooks. Any materials developed under this contract must be submitted to the MHTC for approval prior to final print and distribution. Copies of all final products are to be provided to the MHTC. The MHTC has the right to reproduce and distribute materials as the MHTC deems appropriate.

XI. INDEMNIFICATION Option 1 below only applies to State agencies, Cities, Counties and other political subdivisions or political corporations of the State of Missouri. Option 2 applies to all other entities (e.g. non-profit, private institutions).

OPTION 1:

A. To the extent allowed or imposed by law, the Subrecipient shall defend, indemnify and hold harmless the MHTC, including its members and MoDOT employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Subrecipient's wrongful or negligent performance of its obligations under this Agreement. The Subrecipient may satisfy this requirement utilizing a self-funded program.

B. The Subrecipient will require any contractor procured by the Subrecipient to work under this Agreement :

1. To obtain a no cost permit from the MHTC's district engineer prior to working on the MHTC's right-of-way, which shall be signed by an authorized contractor representative (a permit from the MHTC's district engineer will not be required for work outside of the MHTC's right-of-way); and
2. To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the MHTC, and the MoDOT and its employees, as additional named insured's in amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

C. In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

OPTION 2:

The Subrecipient shall defend, indemnify and hold harmless the MHTC, including its members and the MoDOT employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Subrecipient's performance of its obligations under this Agreement .

CONTRACT CONDITIONS

XII. AMENDMENTS The Budget Proposal within this Agreement may be revised by the Subrecipient and the MHTC subject to the MHTC's approval without a signed amendment as long as the total contract amount is not altered and /or the intended scope of the project does not change. Prior to any revision being made to the Budget Proposal, Subrecipient shall submit a written request to the MHTC requesting the change. Any other change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Subrecipient and the MHTC.

XIII. MHTC REPRESENTATIVE The MoDOT Highway Safety and Traffic Division Director is designated as the MHTC's representative for the purpose of administering the provisions of this Agreement. The MHTC's representative may designate by written notice other persons having the authority to act on behalf of the MHTC in furtherance of the performance of this Agreement.

XIV. ASSIGNMENT The Subrecipient shall not assign, transfer, or delegate any interest in this Agreement without the prior written consent of the MHTC.

XV. LAW OF MISSOURI TO GOVERN This Agreement shall be construed according to the laws of the State of Missouri. The Subrecipient shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

XVI. VENUE It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

XVII. SECTION HEADINGS All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

XVIII. NONSEGREGATED FACILITIES

(Applicable to contracts over \$10,000) Subrecipient and its subcontractors, suppliers and vendors, should meet Federal requirements regarding nonsegregated facilities.

XIX. FUNDING ORIENTATION AND AUDIT INFORMATION

The MHTC funds the following NHTSA program areas:

<u>Section</u>	<u>CFDA#</u>	<u>Program Title</u>
402	20.600	State and Community Highway Safety Programs
154	20.607	Alcohol Open Container Requirements
405b	20.616	National Priority Safety Programs
405c	20.616	National Priority Safety Programs
405d	20.616	National Priority Safety Programs
405f	20.616	National Priority Safety Programs

XX. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The State will provide a drug-free workplace by:

- A.** Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B.** Establishing a drug-free awareness program to inform employees about:
 - 1. The dangers of drug abuse in the workplace.
 - 2. The Subrecipient's policy of maintaining a drug-free workplace.
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs.
 - 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 - 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (A).

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- C. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant, the employee will:
 - a. Abide by the terms of the statement.
 - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- D. Notifying the agency within ten days after receiving notice under subparagraph (C)(b) from an employee or otherwise receiving actual notice of such conviction.
- E. Taking one of the following actions, within 30 days of receiving notice under subparagraph (C)(b), with respect to any employee who is so convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination.
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- F. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

**XXI. POLITICAL ACTIVITY (HATCH ACT)
(applies to subrecipients as well as States)**

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

**XXII. CERTIFICATION REGARDING FEDERAL LOBBYING
(applies to subrecipients as well as States)**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**XXIII. RESTRICTION ON STATE LOBBYING
(applies to subrecipients as well as States)**

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

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XXIV. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Primary Certification (States)

- A. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.
- B. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- C. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
- D. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- E. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and Coverage sections of 2 CFR Part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- F. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
- G. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.
- H. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
- I. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- J. Except for transactions authorized under paragraph F of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions:

1. The prospective primary participant certifies to the best of its knowledge and belief, that its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

CONTRACT CONDITIONS

- b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- A. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.
- B. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- C. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- D. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR Part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- E. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
- F. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.
- G. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
- H. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- I. Except for transactions authorized under paragraph E of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

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Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

XXV. BUY AMERICA ACT (applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

All items purchased must be compliant with the National Highway Traffic Safety Administration (NHTSA) interpretation of the Buy America Act including, but not limited to:

1. Items valued over \$5,000 per unit must be manufactured or assembled in the United States of America, or as allowed by a current Buy America Act waiver issued by the NHTSA;
 2. All vehicles must be manufactured or assembled in the United States of America regardless of cost.
- www.nhtsa.gov/staticfiles/administration/programs-grants/Buy-America-Act-revised-11202015.pdf

XXVI. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE (applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

XXVII. POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Subrecipient is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's website at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, D.C. metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit its website at www.trafficsafety.org.

XXVIII. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, Government-owned, leased or rented vehicles, or privately-owned when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

CONTRACT CONDITIONS

XXIX. PARTICIPATION IN HIGHWAY SAFETY PARTNERSHIPS

All subrecipients are strongly encouraged to participate in Highway Safety sponsored functions including, but not limited to, Missouri Coalition for Roadway Safety regional meetings, applicable subcommittees and conferences; working groups; dedicated enforcement workshops; and grant application and contract award workshops. Subrecipient agencies with positions that are funded via Highway Safety grants are expected to participate (or send a representative) in the above functions as much as possible.

CONTRACT REQUIREMENTS

THE FOLLOWING REQUIREMENTS ONLY APPLY TO CONTRACTS THAT INCLUDE TRAINING

Subrecipients offering the MHTC-funded courses must adhere to the following standard elements required for training contracts:

- A. A course schedule must be presented to the MHTC program coordinator prior to the proposed training . The schedule should include: title of course; date(s); time; exact location; and agenda. Any changes to the course schedule must have prior approval from the MHTC.
- B. Each student must complete a survey form at the completion of the workshop/training. The survey will ask a series of questions concerning adequacy of: training received; instructor's presentation; training facility/location; and worth of the training.
- C. The Subrecipient must provide a sign-up sheet for every class when submitting a reimbursement request for the course (a typed list of everyone who registered is not acceptable). The sign-up sheet must capture the following information:
 1. Title of the class
 2. Date(s) and location of class
 3. Printed Name and signature of attendees (unless otherwise prohibited)
 4. Name of agency/organization of each attendee
- D. To ensure cost effectiveness, every effort should be made to enroll a minimum of fifteen (15) students per class.
- E. Copies of the student evaluations, number of students enrolled/number of students attending, agenda/syllabus/curriculum, and participant sign-up sheets must be retained in Subrecipient's files after the training has been conducted and available for MHTC review upon request.

THE FOLLOWING REQUIREMENTS APPLY TO LAW ENFORCEMENT AGENCIES ONLY

A. PROBLEM IDENTIFICATION

Subrecipient must develop a selected traffic enforcement plan by evaluating crash data involving fatal , disabling and moderate injuries. This will be done on an annual basis to determine the highest crash locations, to include: month of year, day of week, time of day, and causation factors. This plan must be used to determine locations utilized in site selection for conducting enforcement efforts. Any changes to the enforcement plan must be made in writing to the MHTC project coordinator in advance of enforcement efforts.

B. PROJECT ACTIVITIES

1. Enforcement activities by the Subrecipient must remain at the current level. Enforcement efforts provided by this contract must be in addition to current enforcement activities.
2. Officers will be permitted to issue multiple citations and/or written warnings to drivers who have committed several violations.
3. High visibility enforcement is a key strategy to reducing traffic crashes; therefore, law enforcement officers working overtime projects are strongly encouraged to make at least three (3) contacts per hour when conducting an enforcement project.
4. Subrecipient should report monthly or at least quarterly to MHTC using the *Grant Enforcement Activities Monthly Report Form*.
5. Subrecipient is expected to participate in associated national or state mobilization efforts in conjunction with , or at the direction of, the Highway Safety and Traffic Division. These mobilizations include, but are not limited to: Click It or Ticket campaign, Drive Sober or Get Pulled Over campaign, Youth Seat Belt enforcement campaign, Child Passenger Safety campaign, Holiday Impaired Driving campaign, and quarterly enforcement efforts. Mobilization reporting efforts shall be completed using the online mobilization reporting form located at: <https://mobilization.rejis.org/>.
6. Only law enforcement work performed by a duly licensed, Peace Officer Standards and Training certified law enforcement officer will be reimbursed.
7. The Subrecipient will not be eligible for reimbursement for any individual law enforcement officer working under this grant in excess of 40 hours for any two week pay period. The Subrecipient will not be eligible for reimbursement for any individual law enforcement officer working under this grant where said officer is claiming to have worked as a law enforcement officer for more than 16 hours in any 24 hour period.

C. PARTNERSHIPS

Law Enforcement agencies are strongly encouraged to participate in the Law Enforcement Traffic Safety Advisory Council (LETSAC) and attend the general meetings and annual conference. Agencies located within the metropolitan areas of St. Louis or Kansas City should participate in Operation Impact (traffic safety task force).

D. ALLOWABLE COSTS

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement projects. Part-time and reserve officers must have the same authority as a full-time permanent officer. MHTC will reimburse Subrecipient at officer's standard rate of pay in accordance with Subrecipient policies and procedures regarding standard rate of pay and overtime rate of pay. The Subrecipient will not be reimbursed at the overtime rate for work that according to Subrecipient's own policies and procedures does not constitute overtime. Non-POST certified personnel may be allowed, at the sole discretion of MHTC, in a support/administrative role.

Exceptions to allowable costs may be made with prior written permission of the MHTC.

E. DRUNK DRIVING ENFORCEMENT PROJECTS

1. Those officers conducting standardized field sobriety testing must have 24 hours of Standardized Field Sobriety Test training to participate in grant funded enforcement efforts.
2. Agency should participate in quarterly enforcement efforts and the national impaired driving crackdowns held annually.

F. SOBRIETY CHECKPOINTS

Unless otherwise prohibited by state statute or appropriation,

1. The MHTC will fund enforcement agencies to conduct sobriety checkpoints in accordance with standards outlined in the Sobriety Checkpoint Reference Manual and the Sobriety Checkpoint Supervisor Training program.
2. Sobriety checkpoint enforcement efforts must be coupled with appropriate public information efforts to increase the perceived risk of arrest and to enhance the actual risk of arrest.
3. Enforcement statistics and the agency's sobriety checkpoint operations plan must be submitted with reimbursement vouchers.

PROBLEM IDENTIFICATION

While weather and road conditions can come in to play, traffic crashes are largely the result of someone making a poor decision, even if only for a moment. The top contributing factors of Missouri traffic fatalities continue to be lack of seat belt use, driving too fast, impairment, and distraction. (MoDOT press release, Missouri Traffic Fatalities Drop Five Percent, <https://www.modot.org/node/17740>)

According to Missouri's Blueprint - A Partnership Toward Zero Deaths 2016-2020, Over the past three years, 66 percent of drivers and occupants killed in crashes in Missouri were unrestrained. The number of unrestrained teens killed in Missouri crashes during the last three years is even higher - 74 percent. When analyzing only the pickup truck drivers and occupants, 82 percent of those killed during the last three years were unrestrained. Properly wearing a safety belt or using a child restraint is the single most effective way to prevent death and reduce injuries in a crash .

During 2013-2017, 63 percent of drivers and occupants killed in crashes in Missouri were unrestrained. The number of unrestrained teens killed in Missouri crashes during the last five years is even higher-73 percent. When analyzing only the pickup truck drivers and occupants, 76 percent of those killed during the last five years were unrestrained. Missouri's observed safety belt usage rate of 87 percent in 2018 is below the national average of 90 percent. Missouri conducts a statewide observational safety belt survey annually, a teen safety belt survey biennially, and a child passenger and commercial motor vehicle safety belt use survey alternately when funds are available. (2020 Missouri Highway Safety Plan)

Properly wearing a safety belt or using a child restraint is the single most effective way to prevent death and reduce injuries in a crash. According to the National Highway Traffic Safety Administration, safety restraint systems, when utilized correctly, reduce the risk of fatal injuries to front-seat passenger vehicle occupants by 45 percent and reduce the risk of moderate-to-critical injuries by 50 percent. For occupants of light trucks, using safety belts lower the risk of fatal injuries by 60 percent and moderate-to-critical injuries by 65 percent. (2020 Missouri Highway Safety Plan)

According to NHTSA's-Countermeasures That Work Ninth edition 2017, "The most effective strategy for achieving and maintaining restraint use at acceptable levels is well publicized high visibility enforcement of strong occupant restraint use laws. The effectiveness of high visibility enforcement has been documented repeatedly in the United States and abroad . High-visibility enforcement campaigns are effective in both primary and secondary law States . NHTSA's 2003 evaluation found that belt use increased by 4.6 percentage points across the primary law States and by 6.6 percentage points across the secondary law States with the primary law States having had higher use rates before the campaigns (Solomon et al., 2003). NHTSA's evaluation of the 2004 Click It or Ticket campaign found that the campaign increased belt use in 25 secondary jurisdictions by an average of 3.7 percentage points." Also noted by NHTSA, "CDC's systematic review observed that short-term, high-visibility enforcement campaigns increased belt use more among traditionally lower-belt-use groups, including young drivers, rural drivers, males, African Americans, and Hispanics (Shults et al., 2004).

High-visibility enforcement coupled with a strong-media campaign have been the foundation for Missouri's Impaired Driving program for years. Enforcement projects are selected based on crash data and prior performance, while media is selected to reach the young-male target audience through broadcast and social media. These efforts are a major component of Missouri's Impaired Driving Strategic Plan. (2020 Missouri Highway Safety Plan)

The State of Missouri has utilized the Click It or Ticket mobilization model for the past 16 years. Missouri will continue to use this model for future CIOT mobilizations, including participation in the FY2020 mobilization. (2020 Missouri Highway Safety Plan)

Missouri continues to make progress, through public information and enforcement efforts, to increase the use of seat belts, however; more effort is needed in the area of occupant protection enforcement, to include the national Click It or Ticket campaign.

A need exists to assist Missouri's Highway Safety & Traffic Division (HSTD) to encourage increased law enforcement participation in OP enforcement and specialized mobilization efforts . Within Missouri's Blueprint - A Partnership Toward Zero Deaths 2016-2020 there exists key strategies for law enforcement:

- Maintain heavy and steady enforcement efforts of occupant protection throughout the year ;
- Increase the emphasis on special occupant protection mobilizations that include public information campaigns and selective traffic enforcement programs (e.g., Click It or Ticket, Drive Sober or Get Pulled Over, etc.);
- Encourage use of coordinated multi-jurisdictional enforcement activities addressing high-risk driving behaviors (e.g., use of safety belts, aggressive driving, speeding, substance-impaired driving, etc.)

GOALS/OBJECTIVES

Goal:

Encourage increased participation from law enforcement partners in the State's Occupant Protection enforcement and special mobilization efforts during the national Click-It-or-Ticket (CIOT), Youth Seat Belt, and CPS campaigns.

Objective:

Through management of the Occupant Protection overtime enforcement campaigns, provide law enforcement agencies with the resources to fund full, part-time and reserve officers overtime pay for enforcement in targeted locations to increase the awareness and compliance of seat belt usage by all Missouri drivers and passengers during the national and state campaigns. These resources will be in the form of sub-award grants to law enforcement agencies identified by Missouri's HSTD.

PROJECT DESCRIPTION

The Missouri Safety Center (MSC) will manage this program by encouraging targeted law enforcement agencies to participate in the State's national OP enforcement and special mobilization efforts. This will be accomplished through sub-award grants to law enforcement agencies, selected by the HSTD making available overtime funds. Additional agencies may be added or removed based on available funds and guidance from the HSTD. These overtime funds will be used to increase DWI enforcement efforts during the following campaigns:

- Youth Seat Belt Enforcement (March 2021),
- Click It or Ticket It Enforcement (May - June 2021), and
- Child Passenger Seat Enforcement (September 2021)

Upon receipt of the HSTD enforcement database which includes the identified law enforcement agencies and their individual funding amounts, (MSC is to receive HSTD Enforcement Database and Pre/Post press releases 6 weeks prior to the start date of the campaign), the Missouri Safety Center will:

- E-mail invitations and sub-award grant contracts to all designated agencies,
- Either by phone or electronically make a minimum of two contacts to those agencies that did not respond by the established deadline and determine their participation status, and inform HSTD representative,
- E-mail the participation and informational documents to law enforcement agencies upon receipt of their signed contracts indicating their desire to participate,
- Receive, upon completion of the enforcement effort, the agency Manpower Report Form indicating the number of officers and hours worked for reimbursement,
- Receive, upon completion of the enforcement effort, departmental documentation for verification of officer(s) overtime payment,
- Make, as needed, additional contacts to those agencies that have not submitted their Manpower Report Form by the established deadline,
- Verify the participating agency has submitted their Enforcement Statistics Reports via the HSTD Online Mobilization Reporting system,
- Verify the Manpower Report Form and requested reimbursement amounts are accurate and within the contract specifications, approve, and process for payment,
- Submit a report and reimbursement voucher to the HSTD upon completion of the enforcement effort,
- Submit back to HSTD an updated database.

Personnel

The Missouri Safety Center will provide one full-time Enforcement Coordinator at 40%, one full-time Office Professional IV/Accountant at 12% to perform the duties of this project.

*Salary and fringe benefit figures are based on current amounts with a projected 3% salary increase and a 1% benefit increase. UCM does not announce COLA increases until 7/1/2020.

** The Occupant Protection Enforcement grant is a total of three individual enforcement campaigns in one.

SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
1 Does your agency have and enforce a safety belt use policy?	Yes
2 If NO, please explain.	
3 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
4 If NO, please explain.	
5 What type of agency do you represent (e.g. state government, local government, not for profit, for profit)?	
State Government - University of Central Missouri	
6 Will this project have an impact statewide, regionally, or locally?	
Statewide	
7 What target group will this project impact (e.g. young, older, impaired)?	
All Drivers	
8 What age group does your project focus on?	
All Drivers	
9 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
10 If NO, please explain.	
11 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	No
12 If YES, please explain.	
13 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
14 If YES, please explain.	
15 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why.	
Total officer overtime and fringe amounts are established by the Highway Safety & Traffic Division. The use of funds depends greatly on agency and officer participation and in general, participation does not always match projected expectations.	
16 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
17 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

18 If you answered NO to either question 16 and 17, DO NOT answer this question. If you answered YES to both question 16 and 17, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).

19 Does this project employ proven best practices or would it be considered a pilot project?

Yes - Proven Best Practices

20 Is training going to be provided as part of this contract?

No

21 If Yes, enter types of training courses that will be provided and the estimated number of each course.

N/A

PROJECT EVALUATION

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
2. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
3. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
4. Attaining the Goals set forth in this contract*
5. Accomplishing the Objectives* established to meet the project Goals, such as:
 - Programs (number and success of programs held compared to planned programs, evaluations if available)
 - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
 - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort ; documentation of equipment use and frequency of use)
 - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
 - Other (any other information or material that supports the Objectives)
6. The project will be evaluated by the Highway Safety and Traffic through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

The Missouri Safety Center will evaluate the project by monitoring completion of the goals and objectives to include; overall sub-award contacts issued, percentage of agencies participating, total number of law enforcement officers participating, total number of hours worked, and dollars spent vs dollars awarded to each agency.

213-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of May 20 21

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby repeal Commission Order 303-2020 and adopts in its place this new Order relating to the wearing of Face Masks on Boone County government property.

The County Commission hereby requires that all persons 10 years of age or older entering the Roger B. Wilson Boone County Government Center (801 E. Walnut St.) and the Boone County Annex (623 E. Ash St.) wear a clean Face Mask and that they continue to wear a clean Face Mask when in any public areas of the Government Center and County Annex. Such public areas shall include the lobby, atrium, stairwells, elevator, bathrooms, and walkways. Offices and Departments within the Government Center and Annex may make other determinations for requirements within their individual offices and departments.

For purposes of this Order a "Face Mask" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face. Face Masks required under this Order shall not incorporate a one-way valve that is designed to facilitate exhaling by the wearer.

This Order shall be in effect immediately upon its adoption and shall remain in effect until further Order of the County Commission.

Done this 13th day of May 2021.

ATTEST:

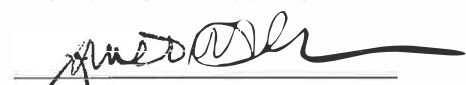

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner