

PROCLAMATION HONORING PHIL STEINHAUS

- Whereas,* Phil Steinhaus has served as the CEO of the Columbia Housing Authority (CHA) since January 16, 2006, after having already served our community in the areas of health and human services for more than 20 years; and
- Whereas,* Phil's belief that the CHA should have the mission of helping raise families out of poverty and enabling seniors and individuals with disabilities to live as independently as possible guided his work and that of his team, and positively impacted the residents they served; and
- Whereas,* understanding the dignity of living in clean, attractive, and accessible public housing, and recognizing the need for improved windows and HVAC systems to make sure air quality and comfort were prioritized, Phil led the Columbia Housing Authority as the first public housing authority in Missouri to participate in the U.S. Department of Housing and Urban Development's Rental Assistance Demonstration Program, resulting in the comprehensive rehabilitation of 597 public housing units and over \$75 million of investment in affordable housing for Columbia's most vulnerable citizens.; and
- Whereas,* Phil appreciated the importance of residents' involvement in their own community and regularly met with them to listen and respond to concerns, which included, among others, the decision to locate early learning centers near public housing; and
- Whereas,* in 2016, the CHA helped to address the needs of another population in our community with the construction of Patriot Place Apartments, 25 apartments for homeless veterans with supportive services provided by Truman VA Hospital, which came with a rent subsidy through the Veterans Affairs Supportive Housing (VASH) Project-Based Vouchers provided by HUD; in addition to the 25 Project-Based Vouchers at Patriot Place, the CHA has received and administered 125 tenant-based VASH vouchers to allow homeless Veterans to rent housing in the private sector; and
- Whereas,* the CHA's 501(c)3 nonprofit, CHA Low-Income Services (CHALIS), has significantly expanded its services to CHA residents and the Columbia community during the past 15 years, including such programs as the Moving Ahead After-School and Summer program; Money Smart; Healthy Homes Connections; the Annie Fisher Food Pantry; and the Youth Community Coalition; and
- Whereas,* under Phil's leadership, the CHA became a place of opportunity, with the goals of helping children and youth succeed in school and life; supporting families working toward self-sufficiency; enabling seniors and persons with disabilities to live independently; and creating safe neighborhoods for the CHA residents.
- Therefore,* we do hereby recognize the contributions of Phil Steinhaus to the Columbia Housing Authority and the residents it serves, and honor him for a career of public service as he celebrates his retirement.

IN TESTIMONY WHEREOF, this 16th day of March 2021.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 16th day of March 20 21

the following, among other proceedings, were had, viz:

BEFORE THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI

In Re: Nuisance Abatement)	March Session
23460 Missouri River View Dr))	January Adjourned
Hartsburg, MO 65039)	Term 2021
)	Commission Order No. 99-2021

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 16th day of March 2021, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: a derelict, unlicensed, dismantled and inoperable white Chevrolet truck, appliances, tires, junk, trash, rubbish, garbage and other refuse on the premises.
4. The location of the public nuisance is as follows: 23460 Missouri River View Drive SEPT NE NE, a/k/a parcel# 27-600-23-00-001.00 01, Section 23, Township 45, Range 12 as shown in deed book 5095 page 0020, Boone County.
5. The specific violation of the Code is: appliances, tires, junk, trash, rubbish, garbage and other refuse in violation of section 6.5 of the Code and a derelict, unlicensed, dismantled and inoperable white Chevrolet truck in violation of section 6.9 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

Term. 2021

In the County Commission of said county, on the

16th day of March

20 21

the following, among other proceedings, were had, viz:

- determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 29th day of December to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
 8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission

ATTEST:


Presiding Commissioner


Boone County Clerk

23460 Missouri River View Drive
Timeline of Activity

12/21/20	citizen complaint received
12/22/20	complaint investigated. Revealed a derelict/unlicensed/inoperable and junk filled white Chevrolet truck and junk, trash, rubbish, tires, appliances on the property
12/29/20	notice of violation sent via Certified mail
1/7/21	Certified letter returned to PHHS as refused
1/27/21	notice posted in Columbia Missourian
2/26/21	reinspection conducted, pictures taken
3/3/21	Hearing notice sent via First Class Mail

**BEFORE THE COUNTY COMMISSION OF
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement)	March Session
23460 Missouri River View Dr))	January Adjourned
Hartsburg, MO 65039)	Term 2021
)	Commission Order No. _____

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4. The location of the public nuisance is as follows: 23460 Missouri River View Drive SEPT NE NE, a/k/a parcel# 27-600-23-00-001.00 01, Section 23, Township 45, Range 12 as shown in deed book 5095 page 0020, Boone County.
5. The specific violation of the Code is: appliances, tires, junk, trash, rubbish, garbage and other refuse in violation of section 6.5 of the Code and a derelict, unlicensed, dismantled and inoperable white Chevrolet truck in violation of section 6.9 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 29th day of December to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly,

COPY



HEARING NOTICE

Ruth Alene Hause Trust
7040 E Claysville Road
Hartsburg, MO 65039

An inspection of the property you own located at 23460 Missouri River View Drive (parcel #27-600-23-00-001.00 01) was conducted on December 22, 2020 and revealed a derelict, unlicensed, dismantled and inoperable white Chevrolet truck, appliances, tires junk, trash, rubbish, garbage and other refuse on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Sections 6.5 and 6.9.

You are herewith notified that a hearing will be held before the County Commission on Thursday, March 16, 2021 at 9:30 a.m. in Room 301 at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated. **You may participate in this hearing in-person (the number of in-person attendees permitted in the room will be limited to ensure social distancing) or via conference call by calling 425-585-6224, Access Code: 802-162-168.**

If the nuisance is not removed as ordered, any property contributing to the nuisance is deemed forfeited, and the County Commission may have the nuisance seized, removed, and abated. All costs of seizure, removal, and abatement, plus administrative fees, will be assessed against the property in a tax bill. **If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,



Kala Wekenborg-Tomka
Environmental Public Health Supervisor

This notice deposited in the U.S. Mail, first class postage paid on the 3rd day of

March 2021 by EUR



573.874.7781
573.874.7756 fax



1005 W. Worley Street
Columbia, Missouri 65203



CoMo.gov

Our vision: Columbia is the best place for everyone to live, work, learn and play.



Page : 1 of 1 01/21/2021 20:39:08

Order Number : 31007820
MO Number : 20210206
Customer : L30954561 Col/BC Dept Pub Health/Human Services
Contact : Donna
Address1 : P.O. Box 6015
Address2 :
City St Zip : Columbia MO 65205
Phone : (573) 874-7488
Fax :
Credit Card :
Printed By : Cook, Melody R.
Entered By : Cook, Melody R.

Ad Number : 31020000
Ad Key : 31007820
Salesperson : 67 - Legal Acct
Publication : Columbia Missourian
Section : Classified Section
Sub Section : Classified Section
Category : Legal Notices 1300
Dates Run : 01/27/2021-01/27/2021
Days : 1
Size : 1 x 5.50, 55 lines
Words : 301
Ad Rate : Open
Ad Price : 35.75
Amount Paid : 0.00
Amount Due : 35.75

Keywords : Ruth Alene Hause Trust
Notes :
Phones :

NOTICE OF DECLARATION
OF PUBLIC NUISANCE
AND ORDER OF ABATEMENT

To: Ruth Alene Hause Trust
7040 E Claysville Road
Hartsburg, MO 65039

In accordance with section 67.402 RSMo and section 6.10, Boone County Code of Health Regulations, the undersigned gives notice to the above named persons or entities that the following described real property is hereby declared to contain the following described public nuisance which is ordered abated within 15 days of the date of this notice, and that if such abatement does not occur, then such nuisance may be ordered abated by action of the Columbia/Boone County Department of Public Health, with the cost thereof to be the subject of a special tax bill against the property subject to abatement.

Property Description: 23460 Missouri River View Drive as shown by deed book 5095 page 0200

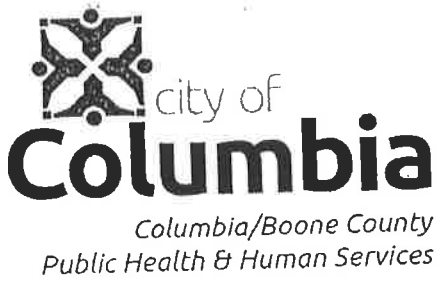
Type of Nuisance: a derelict, unlicensed, dismantled and inoperable white Chevrolet truck and junk, trash, rubbish, garbage, appliances, tires and other refuse

The above named persons are further notified that if they fail to abate such nuisance within the time specified in this notice, or fail to appeal this declaration of public nuisance and order of abatement within the time permitted for abatement specified in this notice, then a public hearing shall be conducted before the Boone County Commission, Commission Chambers, 801 E. Walnut, Columbia MO 65201, at a time and date determined by the Commission, and the County Commission will make findings of fact, conclusions of law and a final decision concerning the public nuisance and order of abatement set forth herein. For information concerning these proceedings, contact the Columbia/Boone Department of Public Health, 1005 W. Worley Street, Columbia, MO 65203.

Date of Declaration, Order and Publication: January 27, 2021

Stephanie Browning, Director,
Columbia/Boone County
Department of Public Health

INSERTION DATE: January 27, 2021



COPY



NOTIFICATION OF DETERMINATION OF PUBLIC HEALTH HAZARD AND/OR NUISANCE AND ORDER FOR ABATEMENT

Ruth Alene Hause Trust
7040 E Claysville Road
Hartsburg, MO 65039

An inspection of the property you own located at 23460 Missouri River View Drive (parcel # 27-600-23-00-001.00 01) was conducted on December 22, 2020 and revealed junk, trash, rubbish, tires and other refuse on the premises.

This condition is hereby declared to be a nuisance. You are herewith notified that you must begin correcting this condition within 7 days of receipt of this notice and order and that if the above nuisance condition has not been fully corrected within **15 days** after the receipt of this notice, an additional enforcement action will result for violation of Boone County Public Nuisance Ordinance Section 6.5. A reinspection will be conducted at the end of the 15-day period. If the above nuisance condition has not been fully corrected by that time, a hearing before the Boone County Commission will be called to determine whether a violation exists. If the County Commission determines that a violation exists and the nuisance has not been removed as ordered under this notice, any property contributing to the nuisance is deemed forfeited, and the County Commission may have the nuisance seized, removed and abated with the cost of such seizure, removal and abatement, plus administrative fees, charged against the property in a tax bill. In addition, a complaint may be filed against you in Circuit Court. **If the above nuisance condition has been corrected within the 15-day period, no further action is necessary.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter. Your cooperation is greatly appreciated.

Sincerely,

Kala Wekenborg-Tomka
Environmental Public Health Supervisor

This notice deposited in the U.S. Mail certified, return receipt requested on the 29th day of

December 2020 by BLR.



573.874.7781
573.874.7756 fax



1005 W. Worley Street
Columbia, Missouri 65203



ColMo.gov





COPY



NOTIFICATION OF DETERMINATION OF PUBLIC HEALTH HAZARD AND/OR NUISANCE AND ORDER FOR ABATEMENT

Ruth Alene Hause Trust
7040 E Claysville Road
Hartsburg, MO 65039

An inspection of the property you own located at 23460 Missouri River View (parcel #27-600-23-00-001.00 01) was conducted on December 22, 2020 and revealed a derelict, unlicensed, inoperable and junk-filled white truck on the premises.

This condition is hereby declared to be a nuisance. You are herewith notified that you must begin correcting this condition within 7 days of receipt of this notice and order and that if the above nuisance condition has not been fully corrected within **15 days** after the receipt of this notice, an additional enforcement action will result for violation of Boone County Public Nuisance Ordinance Section 6.9. A reinspection will be conducted at the end of the 15-day period. If the above nuisance condition has not been fully corrected by that time, a hearing before the Boone County Commission will be called to determine whether a violation exists. If the County Commission determines that a violation exists and the nuisance has not been removed as ordered under this notice, any property contributing to the nuisance is deemed forfeited, and the County Commission may have the nuisance seized, removed and abated with the cost of such seizure, removal and abatement, plus administrative fees, charged against the property in a tax bill. In addition, a complaint may be filed against you in Circuit Court. **If the above nuisance condition has been corrected within the 15-day period, no further action is necessary.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter. Your cooperation is greatly appreciated.

Sincerely,

Kala Wekenborg-Tomka
Environmental Public Health Supervisor

This notice deposited in the U.S. Mail certified, return receipt requested on the 29th day of December 2020 by AKL

573.874.7781
573.874.7756 fax

1005 W. Worley Street
Columbia, Missouri 65203

CoMo.gov

Our vision: Columbia is the best place for everyone to live, work, learn and play.



Tom Schauwecker Assessor

Parcel 27-600-23-00-001.00 01

Property Location 7040 E CLAYSVILLE RD

City

Road COMMON ROAD DISTRICT (CO)

School ASHLAND (R1)

Library COL BC LIBRARY (L4)

Fire SOUTHERN BOONE COUNTY (F2)

Owner HAUSE RUTH ALENE TRUST

Address 7040 E CLAYSVILLE RD

Care Of

City, State, Zip HARTSBURG, MO 65039 - 9124

Subdivision Plat Book/Page

Section/Township/Range 23 45 12

Legal Description SEPT NE NE

Lot Size .00 x .00

Irregular Shape

Deeded Acreage .00

Calculated Acreage 24.54

Deed Book/Page 5095 0020 4438 0023 4058 0051 2826 0067

CURRENT APPRAISED

Type	Total
AGRICULTURE	2,370
RESIDENTIAL	19,700
Totals	22,070

CURRENT ASSESSED

Type	Total
AGRICULTURE	284
RESIDENTIAL	3,743
Totals	4,027

PROPERTY DESCRIPTION

Use	
Basement	0
Attic	0
Bedrooms	0
Main Area	0
Full Bath	0
Finished Basement Area	0
Half Bath	0
Total Rooms	0
Total Square Feet	0

Boone County Assessor

Boone County Government Center
801 E. Walnut St., Rm 143
Columbia, MO 65201-7733

assessor@boonecountymo.org

Office (573) 886-4270

Fax (573) 886-4254

Mapping (573) 886-4262

Personal Property (573) 886-4250

Real Estate (573) 886-4265

Boone County, Missouri

Unofficial Document

Recorded in Boone County, Missouri

Date and Time: 10/21/2019 at 09:44:30 AM
Instrument #: 2019020353 Book: 5095 Page: 20

Instrument Type: WD
Recording Fee: \$27.00 S
No. of Pages: 2



General Warranty Deed

This Indenture, made on the 18th day of October, 2019, by and between RUTH A. HAUSE, widow of Wayne E. Hause and not remarried, of Boone County, Missouri ("Grantor"), and Ruth A. Hause, Trustee of the RUTH ALENE HAUSE TRUST AGREEMENT, DATED OCTOBER 18, 2019 ("Grantee") (said Grantee's mailing address is 7040 E. Claysville Rd., Hartsburg, MO 65039):

Witness, That said Grantor, for and in consideration of the sum of Ten Dollars, and other good and valuable consideration, to her paid by the said Grantee, the receipt of which is hereby acknowledged, does by these presents, Grant, Bargain and Sell, Convey and Confirm, unto the said Grantee and her legal representatives and assigns, the following described Lots, Tracts or Parcels of Land, lying, being and situate in Boone County, Missouri, to-wit:

All that part of the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) of Section Twenty-three (23), Township Forty-five (45), Range Twelve (12), Boone County, Missouri, lying East of the centerline of Branch Road and South of Claysville Road, except that part deeded to the State of Missouri for highway purposes.

EXCEPT that tract previously conveyed to Debra Fay Sankpill, Dennis Ray Hartman, and Karl Virgil Hartman, by General Warranty Deed dated August 14, 2019, and recorded at Book 5063, Page 87 of the Records of Boone County, Missouri.

to have and to hold the premises aforesaid, with all and singular the rights, privileges, appurtenances, and immunities thereto belonging or in anywise appertaining unto the said Grantee, and unto her heirs and assigns forever, the said Grantor hereby covenanting that she is lawfully seized of an indefeasible estate in fee in the premises herein conveyed; that she has good right to convey the same; that the premises are free and clear of any encumbrances done or suffered by her or those under whom she claims; and that she will Warrant and Defend the title to the said premises unto the said Grantee, and unto her legal representatives and assigns forever, against the lawful claims and demands of all persons whomsoever.

IN WITNESS WHEREOF, The said Grantor has executed this General Warranty Deed

Nora Dietzel, Recorder of Deeds

Unofficial Document

on the day and year first above written

Ruth A. Hause

RUTH A. HAUSE

STATE OF MISSOURI)

COUNTY OF BOONE)

On this 18th day of October, 2019, before me, a Notary Public in and for the State of Missouri, personally appeared RUTH A. HAUSE, a single person, to me known to be the person described in and who executed the foregoing instrument, and acknowledged that she executed the same as her free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Jeana Richardson

Notary Public





Michala Wekenborg-Tomka <michala.wekenborg@como.gov>

Fwd: 23460 Missouri Riverview Drive - Hartsburg

1 message

Kristine Vellema <Kris.Vellema@como.gov>
To: Kala W <Michala.Wekenborg@como.gov>

Tue, Dec 22, 2020 at 7:52 AM

----- Forwarded message -----

From: **Donna Rivers** <Donna.Rivers@como.gov>
Date: Mon, Dec 21, 2020 at 4:56 PM
Subject: Re: 23460 Missouri Riverview Drive - Hartsburg
To: Kristine Vellema <Kris.Vellema@como.gov>

The way I understood, abandoned vehicle, the hospital bed, and more tires have been added in just the last few days.

Thanks!

Donna Rivers
Senior Administrative Support Assistant
Environmental Health
Columbia/Boone County
Department of Public Health and Human Services
1005 W Worley, Columbia MO 65203
573-874-7346

On Mon, Dec 21, 2020 at 4:54 PM Kristine Vellema <Kris.Vellema@como.gov> wrote:
: If they think the situation has changed, we'll certainly go look again.

On Mon, Dec 21, 2020 at 3:57 PM Donna Rivers <Donna.Rivers@como.gov> wrote:
: I hope someone is in the office when they call back! Not going to like that answer, is it still not a violation if they added a hospital bed, abandoned vehicle, and more tires?

Donna Rivers
Senior Administrative Support Assistant
Environmental Health
Columbia/Boone County
Department of Public Health and Human Services
1005 W Worley, Columbia MO 65203
573-874-7346

On Mon, Dec 21, 2020 at 3:42 PM Kristine Vellema <Kris.Vellema@como.gov> wrote:
: fyi

----- Forwarded message -----

From: **Kala Tomka** <Michala.Wekenborg@como.gov>
Date: Mon, Dec 21, 2020 at 3:38 PM
Subject: Re: 23460 Missouri Riverview Drive - Hartsburg
To: Kristine Vellema <Kris.Vellema@como.gov>

yes - there isn't a violation

On Mon, Dec 21, 2020 at 3:34 PM Kristine Vellema <Kris.Vellema@como.gov> wrote:
Didn't you handle this one when it came in earlier this year?

----- Forwarded message -----

From: **Donna Rivers** <Donna.Rivers@como.gov>
Date: Mon, Dec 21, 2020 at 2:53 PM
Subject: 23460 Missouri Riverview Drive - Hartsburg
To: Kristine Vellema <Kris.Vellema@como.gov>, Garth Baker <garth.baker@como.gov>

Anonymous caller stated they called for the first time at the beginning of the year, and again a couple of months ago. They stated it appeared we were not doing anything at all about the situation.

The caller stated there have been abandoned vehicles added, along with a metal hospital bed, a metal box, and more tires at 23460 Missouri Riverview Drive in Hartsburg.

The caller wished to remain anonymous, when they call in the caller ID says "anonymous" as well.

I told the caller I could get the status of the complaint, and they could call back into the office in a day or two.

If you would want to update me, I will be able to relay the message, if neither of you happen to be in the office at the time.

Thanks!

Donna Rivers
Senior Administrative Support Assistant
Environmental Health
Columbia/Boone County
Department of Public Health and Human Services
1005 W Worley, Columbia MO 65203
573-874-7346

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CONFIDENTIALITY STATEMENT

This email is from the Columbia/Boone County Department of Public Health and Human Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: kris.vellema@como.gov or by calling 573-874-7346.

Kristine N. Vellema
Environmental Public Health Specialist
Columbia/Boone County Department of Public Health
1005 W. Worley Street
Columbia, MO 65203
(573) 874-7346

--
Kala W. Tomka, MHA
Environmental Public Health Supervisor
Columbia/Boone County Public Health and Human Services
573.874.7346 www.gocolumbiamo.com

My e-mail address has changed to: michala.wekenborg@como.gov Thank you!

CONFIDENTIALITY STATEMENT

#59 1100



Division of Environmental Health
1005 W. Worley Street
Columbia, Missouri 65203

CERTIFIED MAIL



7019 0700 0001 9158 4396

Hasler

POSTAGE \$006.90



12-30
1-4
1-12

HAZARD AND/OR NUISANCE ANL

Ruth Alene Hause Trust
7040 E Claysville Road
Hartsburg, MO 65039

NIXIE

631 DE 1 0001/07/21

RETURN TO SENDER
REFUSED
UNABLE TO FORWARD

BC: 65203203705 *2760-13265-29-36



U.S. Postal Service
CERTIFIED MAIL RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

OFFICIAL RECEIPT

Certified Mail Fee

- Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$

Postage \$6.90

Total Postage and Fees

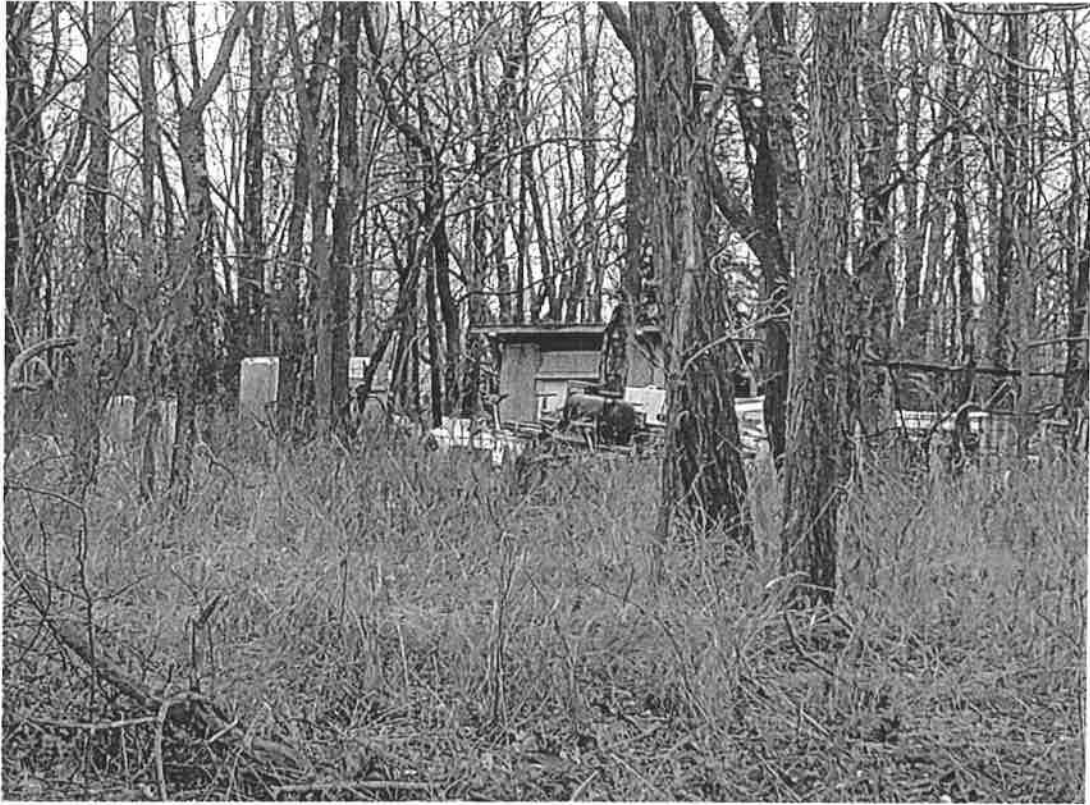
Sent To Ruth Alene Hause Trust
Street and Apt. No., or PO Box No. Claysville Road
City, State, ZIP+4 Hartsburg Mo 65039

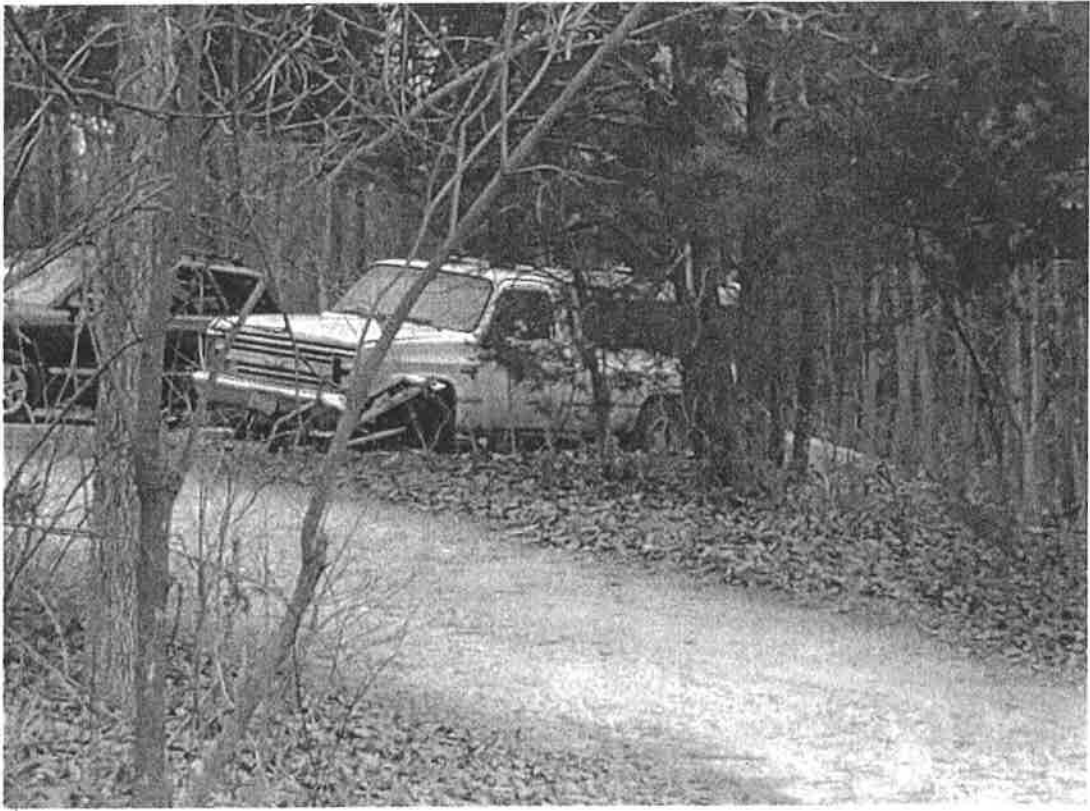
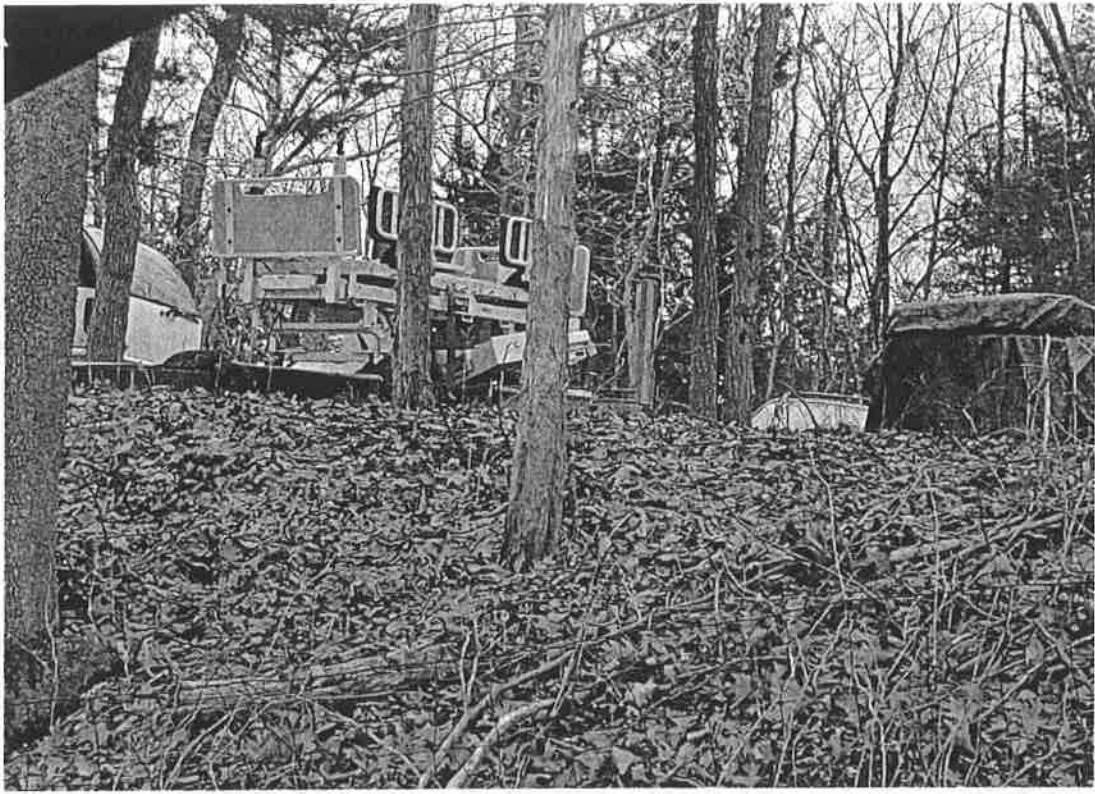
DEC 29 2020
Postmark Here

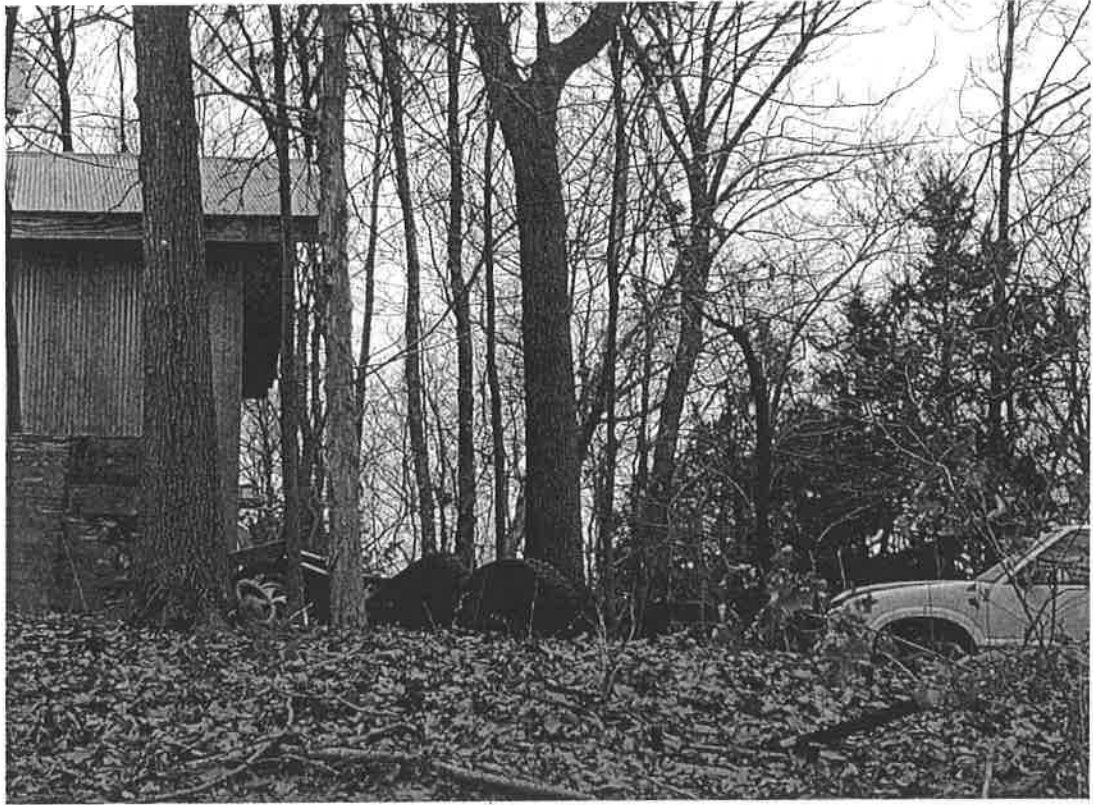
USPS #103

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7019 0700 0001 9158 4396







CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 21

In the County Commission of said county, on the 16th day of March 20 21

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Amendment #2 to contract 04-15FEB19 with Bob Barker Company for Inmate Hygiene and Other Supplies for the Boone County Sheriff's Department that was awarded April 25, 2019 (Commission Order 180-2019) and is being amended to add line item 4.10.12 for women's underwear and item 4.10.26 for washcloths.

All other terms, conditions and prices of the original agreement as previously amended remain unchanged.

This is a Term and Supply contract. Payments will be paid from the following funds/accounts:

- Fund 1255 Corrections/Account 23025 – Resident Supplies
- Fund 1255 Corrections/Account 23026 – Intake/Indigent Supplies

Done this 16th day of March 2021.

ATTEST:


 Brianna L. Lennon
 Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: March 11, 2021
RE: Amendment #2 to Contract 04-15FEB19 for Inmate Hygiene and Other Supplies (Charm-TEX Contract) for the Boone County Sheriff's Department

Amendment #2 to contract 04-15FEB19 with Charm-TEX for Inmate Hygiene and Other Supplies for the Boone County Sheriff's Department that was awarded April 25, 2019 (Commission Order 180-2019) is being amended to add line item 4.10.6 for heavy-duty sandals, line item 4.10.27 for a dozen bath towels, and item 4.10.28 for a bale of bath towels. These items were originally awarded to Victory Supply but the vendor has opted not to honor renewal pricing. Charm-TEX was willing to honor their original bid pricing with the agreed-to increase for this renewal option. Charm-TEX was the next lowest priced bidder for these items from the original bid.

All other terms, conditions and prices of the original agreement as previously amended remain unchanged.

This is a Term and Supply contract. Payments will be paid from the following funds/accounts:

- Fund 1255 Corrections/Account 23025 – Resident Supplies
- Fund 1255 Corrections/Account 23026 – Intake/Indigent Supplies

/lp

cc: Leasa Quick, Sheriff's Department
Contract File

Commission Order: 100-2021

Date: 03.18.2021

**CONTRACT AMENDMENT NUMBER TWO TO CONTRACT 04-15FEB19
FOR
INMATE HYGIENE AND OTHER SUPPLIES FOR THE BOONE COUNTY JAIL**

The Agreement dated the 25th day of April, 2019 (Boone County Commission Order 180-2019) made by and between Boone County, Missouri and **Bob Barker Company** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **ADD** line item 4.10.12, Women's Underwear, Poly/cotton blend, brief-style with double-panel crotch with soft knitted leg and waistband for snug, comfortable fit; shall withstand several washings/dryings:

White panties: ELBLS (Sizes 5-16) \$8.24/per dozen, firm and fixed;
White panties: ELBLS (Sizes 17-18) \$12.88/per dozen firm and fixed.
2. **ADD** line item 4.10.26, Economy washcloths, brown, minimum .75# per dozen; minimum 12"X12", 100% cotton, dense looped terry cloth: WC1212BR \$2.93/ per dozen firm and fixed.
3. All other terms, conditions and prices of the original contract as previously amended shall remain the same and apply hereto.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

BOB BARKER COMPANY

BOONE COUNTY, MISSOURI

By: *Kathryn Malcolm*
DocuSigned by:
A1A7EA30758949B...

By: Boone County Commission

Title: Contract Specialist

Daniel K. Atwill
DocuSigned by:
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

[Signature]
DocuSigned by:
[Signature]
County Councilor

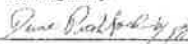
Brianna Lennon
DocuSigned by:
Brianna Lennon, Boone County Clerk

Commission Order: 100-2021

Date: 03.18.2021

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1255/23025; 1255/23026: Term & Supply

DocuSigned by: 	3/9/2021	
Signature	Date	Appropriation Account

101-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 21

In the County Commission of said county, on the 16th day of March 20 21

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Amendment #2 to contract 04-15FEB19 with Charm-Tex for Inmate Hygiene and Other Supplies for the Boone County Sheriff's Department that was awarded April 25, 2019 (Commission Order 180-2019) is being amended to add line item 4.10.6 for heavy-duty sandals, line item 4.10.27 for a dozen bath towels, and item 4.10.28 for a bale of bath towels

All other terms, conditions and prices of the original agreement as previously amended remain unchanged.

This is a Term and Supply contract. Payments will be paid from the following funds/accounts:

- Fund 1255 Corrections/Account 23025 – Resident Supplies
- Fund 1255 Corrections/Account 23026 – Intake/Indigent Supplies

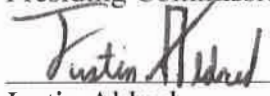
Done this 16th day of March 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: March 11, 2021
RE: Amendment #2 to Contract 04-15FEB19 for Inmate Hygiene and Other Supplies (Charm-TEX Contract) for the Boone County Sheriff's Department

Amendment #2 to contract 04-15FEB19 with Charm-TEX for Inmate Hygiene and Other Supplies for the Boone County Sheriff's Department that was awarded April 25, 2019 (Commission Order 180-2019) is being amended to add line item 4.10.6 for heavy-duty sandals, line item 4.10.27 for a dozen bath towels, and item 4.10.28 for a bale of bath towels. These items were originally awarded to Victory Supply but the vendor has opted not to honor renewal pricing. Charm-TEX was willing to honor their original bid pricing with the agreed-to increase for this renewal option. Charm-TEX was the next lowest priced bidder for these items from the original bid.

All other terms, conditions and prices of the original agreement as previously amended remain unchanged.

This is a Term and Supply contract. Payments will be paid from the following funds/accounts:

- Fund 1255 Corrections/Account 23025 – Resident Supplies
- Fund 1255 Corrections/Account 23026 – Intake/Indigent Supplies

/lp

cc: Leasa Quick, Sheriff's Department
Contract File

**CONTRACT AMENDMENT NUMBER ONE TO CONTRACT 04-15FEB19
FOR
INMATE HYGIENE AND OTHER SUPPLIES FOR THE BOONE COUNTY JAIL**


The Agreement dated the 25th day of April, 2019 (Boone County Commission Order 180-2019) made by and between Boone County, Missouri and **Charm-Tex** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **ADD** line item 4.10.6, Heavy Duty Sandal, One-piece molded PVC vinyl construction, soft and flexible for indoor and outdoor use. No air pocket in sole. Durable and long-lasting, Sizes: 6-16, SKU: CT F/Shower BR: \$1.62/ Firm and fixed per each pair.
2. **ADD** line item 4.10.27, Towels, Bath – Dozen Pack, Economy Bath Towels, White Minimum 6#/dozen Minimum 22" X 44", 100% cotton, dense looped terry cloth, Packaging: 12/pack, SKU: CT BT2244J6.0E: \$13.09/ Firm and fixed per each dozen.
3. **ADD** line item 4.10.28, Towels, Bath – Bale (25 Dozen), Economy Bath Towels, White Minimum 6#/dozen Minimum 22" X 44", 100% cotton, dense looped terry cloth, Packaging: 12-dozen/bale, SKU: CT BT2244J6.0E: \$313.39/Firm and fixed per bale.
4. All other terms, conditions and prices of the original contract as previously amended shall remain the same and apply hereto.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CHARM-TEX

BOONE COUNTY, MISSOURI

By: 
DocuSigned by:
523313E18011445

By: Boone County Commission

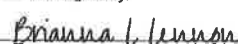
Title: Bid Coordinator


DocuSigned by:
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:



DocuSigned by:
County Counselor


DocuSigned by:
Brianna Benson, Boone County Clerk

Commission Order: 101-2021

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1255/23025; 1255/23026: Term & Supply

DocuSigned by: 	3/9/2021	
Signature	Date	Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 21

In the County Commission of said county, on the 16th day of March 20 21

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Fiscal Year 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Agreement.

The terms of the agreement are stipulated in the attached Agreements. It is further ordered that the Presiding Commissioner is authorized to sign said Agreements.

Done this 16th day of March 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Introduced by Treece

First Reading 9-21-20

Second Reading 10-5-20

Ordinance No. 024396

Council Bill No. B 267-20

AN ORDINANCE

authorizing an intergovernmental agreement with the County of Boone, Missouri relating to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2020 Local Solicitation; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an intergovernmental agreement with the County of Boone, Missouri relating to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2020 Local Solicitation. The form and content of the agreement shall be substantially in the same form as set forth in "Exhibit A" attached hereto.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 5th day of October, 2020.

ATTEST:

Donna L. Whitley
Deputy City Clerk

B-G
Mayor and Presiding Officer

APPROVED AS TO FORM:

[Signature]
City Counselor

THE STATE OF MISSOURI
COUNTY OF BOONE

CONTRACT NO. 102-2021

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF COLUMBIA, MISSOURI AND COUNTY
OF BOONE, MISSOURI**

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
FY 2020 LOCAL SOLICITATION**

This Agreement is made and entered into this 10th day of March, 2021, by and between The **COUNTY of BOONE**, acting by and through its governing body, the County Commission, hereinafter referred to as COUNTY, and the **CITY of COLUMBIA**, acting by and through its City Manager, hereinafter referred to as CITY, both of Boone County, State of Missouri.

WHEREAS, both parties are empowered to enter into cooperative agreements for the purposes herein stated pursuant to Section 70.220 RSMo; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the parties anticipate a total allocation under this grant in the amount of \$34,203.00 hereinafter referred to as JAG funds, to COUNTY; and

WHEREAS, the COUNTY and CITY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

COUNTY agrees to pay CITY a total of Sixty Percent (60%) of JAG funds received herein, or an anticipated \$20,521.80 of JAG funds. COUNTY is the Applicant / Fiscal Agent for the joint funds.

Section 2.

COUNTY agrees to use a total of Forty Percent (40%) of JAG funds received herein for approved program(s), or an anticipated \$13,681.20 of JAG funds.

Section 3.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 4.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 5.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

BOONE COUNTY, MISSOURI

Through Its County Commission

By:

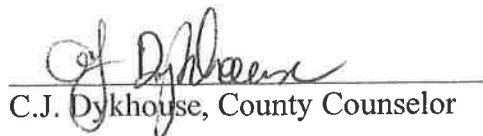


Daniel K. Atwill, Presiding Commissioner

ATTEST:


Brianna L. Lennon, County Clerk

APPROVED AS TO FORM:


C.J. Dykhouse, County Counselor

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June Jirald Ford by jry 03/05/2021
Auditor Date
2530 - 71250 # 20,522

CITY OF COLUMBIA, MISSOURI

By: John Glascock
John Glascock, City Manager

ATTEST:

Donna L. Whalley
~~Sheela Amin, City Clerk~~
Donna L. Whalley, Deputy City Clerk

APPROVED AS TO FORM: *MV*

Nancy Thompson
Nancy Thompson, City Counselor

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

September Session of the July Adjourned

Term. 2020

County of Boone

} ca.

In the County Commission of said county, on the

29th

day of

September

2020

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the acceptance of the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) awarded to the Boone County Sheriff's Department.

It is further ordered the Presiding Commissioner is hereby authorized to sign said grant award.

Done this 29th day of September 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

[Signature]
Daniel K. Atwill
Presiding Commissioner

[Signature]
Fred J. Parry
District I Commissioner

[Signature]
Janet M. Thompson
District II Commissioner



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Incorporates NEPA Compliance in Further Developmental Stages for County of Boone

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

DTA



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2020-DJ-DX-0524

PAGE 1 OF 1

This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)

1. STAFF CONTACT (Name & telephone number)

NIKisha Love,
(202) 616-8241

2. PROJECT DIRECTOR (Name, address & telephone number)

Gary German
Captain
2121 County Drive
Columbia, MO 65202-9064
(573) 875-1111 ext.6201

3a. TITLE OF THE PROGRAM

JAG Local: Eligible Allocation Amounts \$25,000 or More

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Boone County and City of Columbia FY20 JAG Project

5. NAME & ADDRESS OF GRANTEE

County of Boone
2121 County Dr.
Columbia, MO 65202-9064

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2019 TO: 09/30/2023

8. BUDGET PERIOD

FROM: 10/01/2019 TO: 09/30/2023

9. AMOUNT OF AWARD

\$ 34,203

10. DATE OF AWARD

09/18/2020

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation) and 8) mental health programs and related law enforcement and corrections programs.

This JAG award will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Funded programs or initiatives may include multijurisdictional drug and gang task forces, crime prevention and domestic violence programs, courts, corrections, treatment, justice information

DKL

sharing initiatives, or other programs aimed at reducing crime and/or enhancing public/officer safety.

NCA/NCF

D/ST

103-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 21

In the County Commission of said county, on the 16th day of March 20 21


the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the Missouri 911 Service Board Grant Acceptance Agreement.

The terms of the agreement are stipulated in the attached Agreements. It is further ordered that the Presiding Commissioner is authorized to sign said Agreements.

Done this 16th day of March 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

CHIEF JAMES PERSON
Chair

BRIAN MAYDWELL
Executive Director



Mailing Address: P.O. Box 2126
Jefferson City, MO 65102
Telephone: 573-200-6018

PROJECT AGREEMENT

All financial assistance from the Missouri 911 Service Board (the "Board") is to be used solely for the purposes described below and is subject to the acceptance of the conditions specified below by all Applicants and 911 Services Authorities (as defined in Emergency Rule 11 CSR 90-2.010 (1)(A) identified in the project application ("Application") submitted to the Board. This Project Agreement ("Agreement") will be effective when the Board receives a fully executed copy and a copy of the written certification of the governing body each Applicant approving the Agreement. The Agreement designates a Designated Lead 911 Services Authority (which could be one and the same as the Applicant) with primary responsibility for compliance with the Agreement. All Applicants and 911 Services Authorities on the Application also are responsible for compliance with the Agreement.

Project Name and Number: Boone_Cole County, #1

Project Service Area: Boone County, Jefferson City-Cole County

Award Priority Areas Addressed by the Project

- Consolidate two or more PSAPs
- Consolidate 911 services within or across defined regions
- Include purchasing 911 communications equipment, that are currently non-existent (versus replacement of existing 911 communications equipment)

Purposes in § 650.330.1(16), RSMo to be Accomplished by the Project (check all that apply):

- Improve Existing 911 Systems
- Promotion of consolidation of PSAPs

Board Contact: Brian Maydwell, Executive Director
Telephone: 573-489-1088 (cell)
Email: brian.maydwell@missouri911.org

Primary Contact
(Boone): Chad Martin, Director, Boone County Joint Communications
Telephone: (573) 554-1001
Email: cmartin@boonecountymo.org

Primary Contact

(Cole): Chad Stieferman, Support Services Lieutenant, Jefferson City PD
Telephone: 573-634-6363
Email: CStieferman@jeffcitymo.org

Applicant

(Boone): Dan Atwill, Presiding Commissioner, Boone County
Telephone: (573) 886-4305
Email: datwill@boonecountymmo.org

Applicant

(Cole): Sam Bushman, Presiding Commissioner, Cole County
Telephone: 573-634-9113
Email: sbushman@colecouny.org

Award Type(s) and Amount(s): \$ 78,870.00 Grant
\$26,590.00 (Boone), \$52,280.00 (Cole)

Deposit Information: Funds from the Missouri 911 Trust Fund will be transferred to the lead county or elected Emergency Services board via ACH transfer. The current contact for Boone County ACH transfers is Brianna Lennon, County Clerk (Blennon@boonecountymmo.org). The current contact for Cole County ACH transfers is Eric Peters County Treasurer (Epeters@colecouny.org). The primary contacts for this project will also be notified once transfers have been initiated.

Award Disbursement Schedule: As of the date of this Agreement, the Board intends to disburse the award amount as follows:

March 22, 2021:
\$63,096.00 (80% of total funds)
\$21,272.00 (Boone)
\$41,824.00 (Cole)

June 29, 2021: \$15,774.00 (20% of total funds, unless otherwise agreed upon)
\$5,318.00 (Boone)
\$10,456.00 (Cole)

Match Amount(s) and Match Source: N/A

(If applicable)

Interest Rate (Loans only): N/A

Repayment Period (Loans only): N/A

Repayment Schedule (Loans only): N/A

Scope of Work and Budget: The scope of work and budget are set forth in the Application, which is attached as Exhibit 1 and is fully incorporated by reference into this Agreement.

Project Completion Deadline: March 22, 2022

Report Schedule: Reports are required to be submitted by the project primary contact via email to admin@missouri911.org based on the below schedule until project completion.

1st Report due: April 22, 2021
2nd Report due: August 22, 2021
3rd Report due: December 22, 2021
4th Report due: March 22, 2022 or upon project completion

Report Contents: Reports must include the following information. A template can be found on the Board's website at www.missouri911.org/grants-and-funding-opportunities.

- Project Name & Number (Found on Page 1 of this Agreement)
- List of expenditures with accompanying reports, invoices and purchase agreements attached
- Brief update on project status (one paragraph minimum)
- If applicable, any notable changes to your project from what was approved by the Missouri 911 Service Board in your original grant application.

PROJECT AGREEMENT CONDITIONS

1. Project Agreement Execution

This Agreement must be fully executed and returned to the Board within 30 days of award notification along with a copy of a written certification of approval of the Agreement from the governing body of each applicant. If the fully executed Agreement and all necessary written certifications are not received within this time frame, the Board may, at its discretion, wholly or partially rescind the award.

2. Award Disbursement

The Board will not disburse any portion of the award until it has received a fully executed copy of this Agreement and a copy of a written certification of the governing body of each Applicant approving of this Agreement.

The Board, subject to its authority to modify or terminate all or a portion of the award, shall make all distributions of the award in accordance with the "Award Disbursement Schedule" in this Agreement. The Board may make distributions contingent on the timely filing of all interim reports listed under the "Report Schedule" and its approval of those reports. The Board may elect to pay certain vendors directly and to make a corresponding reduction to scheduled distributions.

3. Applicant Authorization

Applicants that are not 911 Services Authorities authorize the Board to transmit directly to their 911 Services Authorities any portion of the Board's award that is for project costs to be incurred by their 911 Services Authorities.

4. Loan Repayment (For projects involving loans):

All Applicants receiving all or a portion of an award from the Board agree to repay such funds, with the interest and according to the schedule specified herein, and to annually budget an amount sufficient to make all required payments. All 911 Service Authorities receiving all or a portion of an award from the Board, on behalf of their Applicants, agree to repay such funds, with the interest and according to the schedule specified herein, and to annually budget an amount sufficient to make all required payments.

5. Material Project Changes

No material project changes may be made without the prior, written approval of the Board or the Project Contact (or contact's successor). The primary contact for this Agreement may request approval of a material change to the project by submitting a written request by email (preferred) to admin@missouri911.org or by certified or registered mail addressed to "Missouri 911 Service Board" at P.O. Box 2126, Jefferson City, MO 65102. The request shall contain the Project Title, Number, and a detailed explanation of the circumstances warranting the change and any supporting documentation. The Board or its designee, in its sole discretion, will determine whether to approve or disapprove the request and will notify the Designated Lead 911 Service Authority in writing of its decision. If the request is denied, the notification will advise of the protest procedure in 1 CSR 90-1.040(9).

A "material change" is defined as a change/change order or series of changes/change orders which, alone or in combination, if approved and implemented, will result in a material alteration of the nature or scope of the project, will result in the project being unable to be completed by the project deadline, or will increase, decrease, or reallocate the funds approved in the total project budget by 5% or more.

6. Expenditure of Awards

The award must be used to implement the approved project budget. Equipment purchased with the award will be property of the purchasing 911 Service Authorities/Applicant (regardless of whether the Board pays the vendor directly) so long as it is not diverted from the project. If, during the term of the project or loan, whichever is longer, the equipment is used for a purpose other than the project or the purchasing 911 Service Authorities/Applicants cease to exist or operate, then the equipment will revert to the Board for redistribution to another 911 Service Authority/Applicant or for sale with the proceeds being deposited in the Missouri 911 Service Trust Fund.

Equipment purchased with award funds may not be pledged until the project is completed and, if applicable, the loan is fully repaid. The Board, at its sole discretion, may subject the equipment to a security interest under the Uniform Commercial Code (“UCC”) and file a UCC financing statement to perfect the Board’s security interest. The Board may also, at its sole discretion, require equipment purchase payments to be made directly from the Board to the vendor, in whole or in part. The Applicants and 911 Service Authorities appoint the Board as its agent and attorney-in-fact for purposes of executing and filing UCC financing statements and continuation statements.

7. Disallowed Uses of Awards

Awards may not be used for purposes other than those specified in this Agreement, which are limited to purposes authorized by §§ 650.330(16) and 650.335, RSMo. If the Board determines that awards have been expended for any disallowed use, the Board will take appropriate actions to obtain the return of the full amount of the award and other available remedies.

8. Extensions of Time

Projects shall be completed by the projection completion deadline in this Agreement unless the deadline is timely extended by the Board or its designee under 11 CSR 90-2.040(4). The primary contact for the project and this agreement this Agreement may seek an extension of the project completion deadline by submitting a written request to admin@missouri911.org or by certified or registered mail addressed to “Missouri 911 Service Board” at P.O. Box 2126, Jefferson City, MO 65102 at least 45 calendar days before the expiration of the current project completion deadline. The request shall contain a detailed explanation of the circumstances warranting the requested extension. Requests for extensions that exceed six months will not be considered.

Timely submitted first requests for extension will be granted when the request demonstrates an inability to meet the project completion deadline despite a good faith effort to do so. Second and subsequent requests for extension will be viewed unfavorably and will only be granted when it is determined that substantial justification or extreme circumstances exist. The Board or its designee will notify the Designated Lead 911 Service Authority in writing of its decision. If the request is denied, the notification will advise of the protest procedure in 1 CSR 90-1.040(9).

9. Indemnification and Hold Harmless

Except as otherwise provided by law, Applicants and 911 Service Authorities shall indemnify and hold harmless the Board, its members, director, employees, agents, and contractors, from liability of any nature or kind, including costs and expenses, arising from or out of acts, omissions, errors, negligence, or fraud of the Applicants, 911 Service Authorities or their employees, agents, and contractors, or for or on account of any copyright infringement arising out of any article or materials produced by the Applicants and 911 Service Authorities.

10. Anti-Discrimination Policy

The Board does not discriminate on the basis of age, race, color, sex, gender identity, religion, national origin, disability, veteran status, sexual orientation, or any other consideration made unlawful by applicable law. All parties to this Agreement are expected to have similar policies in its employment practices and provision of services. All parties to this Agreement must comply with local, state and federal regulations related to non-discrimination, wage and hour laws, workplace safety, licensure, protection of confidential health care information and all other applicable laws and regulations.

11. Duty to Notify Board of Organizational Changes

All parties to the Agreement shall notify the Board, in writing by sending an email to admin@missouri911.org, within five business days of any significant changes in their structure, financial circumstances, or leadership, including their executive staff or key staff responsible for achieving the purpose of the project.

12. Reporting

The primary contact for this project shall be responsible for timely submitting all required reports. All reports are required to be submitted electronically to admin@missouri911.org or as otherwise directed by the Board or its designee. The Board may require additional reports as it deems appropriate and will notify the Designated Lead 911 Services Authority of the contents and deadline for any such additional reports.

13. Monitoring/Site Visits

The Board or its designee reserves the right to monitor and conduct a review of the project progress under this Agreement, which may include site visits, records and materials reviews, and discussions of programs and finances with the primary contact for his project, the 911 Services Authorities', and Applicants' employees and officers.

14. Financial Records/Audits

The primary contact for this project with the assistance and cooperation of the 911 Services Authorities and the Applicants, is expected to maintain complete books and records of revenues and expenditures for the project, which should be made available for inspection at reasonable times as requested by the Board. Although the award funds need not be physically segregated, such funds should be shown separately on the books for ease of reference and verification. The

Board may conduct such audits as it deems appropriate. In the case of an audit, the primary contact for this project, with the assistance and cooperation of the 911 Services Authorities and the Applicants, will be expected to provide all necessary assistance in connection with such audit. Records must be kept for at least three (3) years after completion of the project.

15. Acknowledgement and Publicity

The Board may periodically issue a general press release(s) announcing awards. Any press release or publication produced by the primary contact for this project, 911 Services Authorities or Applicants that refers to activities, results, research, publications or other work product funded by or associated with this award should include an acknowledgment of the Missouri 911 Service Trust Fund that reads: *Supported by a funding award from the Missouri 911 Service Board.*

16. Award Changes/Termination

The Board may reduce, suspend or terminate all or any portion of the award at any time if, in the Board's sole judgment, any one or more of the 911 Services Authorities or Applicants become unable to carry out the purposes of the award, any one or more of the 911 Services Authorities or Applicants cease to be an appropriate means of accomplishing the purposes of the award, any one or more of the 911 Services Authorities or Applicants fails to comply with any of the conditions of the award or of this Agreement or applicable laws, there is a lack of funding for any reason, the Board discovers a misrepresentation in the Application, conduct occurs that is deemed inappropriate by the Board, such action is necessary to comply with applicable laws and regulations, or as a result of acts of God, pandemics, and other exigent or unexpected reasons. Upon receipt of notice of termination, all 911 Services Authorities or Applicants that received funding shall, with five business days, return all unexpended award funds to the Board, together with the reports detailing the use of any expended funds. If it becomes necessary for the Board to take any legal action to collect any award funds or interest required to be paid on such funds, the 911 Services Authorities or Applicants agree to pay the Board's reasonable attorneys' fees and all costs of collection with interest at the rate of 9% per annum.

17. Relationship of the Parties

It is expressly understood that the Board has no obligation to provide other or additional support for this or any other project or purposes. The Board does not exercise control of the 911 Services Authorities or Applicants; the 911 Services Authorities and Applicants are separate and independent entities from the Board. Operational implementation of the award is the sole responsibility of the 911 Services Authorities and the Applicants.

18. Miscellaneous

The 911 Service Authorities' and Applicants' rights and obligations under this Agreement are specific to the each of them and they may not assign their rights or obligations hereunder to any person or entity. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Missouri. Venue for any disputes arising hereunder shall be in the courts located in Cole County, Missouri.

ACCEPTANCE OF TERMS AND CONDITIONS.

This Agreement is to be signed by an authorized signatory of each 911 Services Authority and Applicant on the Application certifying that each agrees to comply with all the terms and conditions of the award and Agreement specified above.

The above terms and conditions of the grant are hereby accepted and agreed to as of the date specified.

Board Contact: Brian Maydwell, Executive Director

Signature:

Date:

Primary Contact

Boone: Chad Martin, Director, Boone County Joint Communications

Signature: *[Handwritten Signature]*

Date: *3/5/2021*

Applicant Boone: Dan Atwill, Presiding Commissioner, Boone County

Signature: *[Handwritten Signature]*

Date: *3-16-2021*

APPROVED AS
TO LEGAL FORM
[Signature]
DATE: *3/8/21*

Please return one electronic signed copy of this Agreement and the attached resolution addressed to:

Missouri 911 Service Board
Admin@missouri911.org

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

J for June Pitchard *3/9/21*
Auditor Date
No encumbrance Required

RESOLUTION FOR GOVERNING BODY FOR APPROVAL OF PROJECT AGREEMENT WITH MISSOURI 911 SERVICE BOARD

A RESOLUTION OF THE BOONE COUNTY COMMISSION OF BOONE COUNTY MISSOURI, TO APPROVE THE MISSOURI 911 SERVICE BOARD'S PROPOSED PROJECT AGREEMENT WITH BOONE COUNTY.

WHEREAS, § 650.330, RSMo Supp. 2019, requires the Missouri 911 Service Board to administer and authorize grants and loans from the Missouri 911 Service Trust Fund under § 650.335, RSMo Supp. 2018 to provide funding for 911 communications service projects of certain counties and cities;


WHEREAS, the Missouri 911 Service Board has established a 911 Financial Assistance Program and set an application window of November 23, 2020 – January 15, 2021 during which eligible counties and cities could submit applications prepared by their 911 services authorities to request grants and/or loans to finance costs incurred by them and their 911 services authorities for 911 communications service projects;

WHEREAS, on January 12, 2021, by signature the County Commission of Boone County Missouri approved Boone County Joint Communications' submission of an application to the Missouri 911 Service Board and entering into a project agreement with the Missouri 911 Service Board if the application was approved;

WHEREAS, Boone County Joint Communications timely submitted an application to the Missouri 911 Service Board; and


WHEREAS, on February 24, 2021 the Missouri 911 Service Board approved the 911 communications project described in the application and has offered \$78,870.00 in funding, of which \$26,590.00 will be dedicated to the County of Boone the in the form of a grant conditioned on the County Commission of Boone County Missouri approving the project agreement attached hereto as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Boone County Missouri, hereby approves the attached project agreement.


SIGNATURE [INSERT TITLE OF OFFICIAL]*
DANIEL K. ATWILL, PRESIDING COMMISSIONER

3.16.2021
DATE

*NOTE: Add additional signature lines, if needed.


ATTESTED BY BRIANNA L. LENNON, COUNTY CLERK

3.16.2021
DATE

(AFFIX SEAL HERE)

104-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 16th day of March 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the agreement Outdoor Warning Siren Placement Agreement-Oakland Christian Church, between Oakland Christian Church and The Office of Emergency Management.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 16th day of March 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

OUTDOOR WARNING SIREN PLACEMENT AGREEMENT

Boone County, Missouri, on behalf of its Office of Emergency Management (County), and Oakland Christian Church of Boone County, MO. (Church) enter this agreement effective upon execution by both parties of countersigned documents.

The parties agree as follows:

1. **Use of Site.** During the Term hereof, Church shall allow County to install and maintain, at County's expense, a warning siren with supporting infrastructure (the Equipment), in the location described by the red triangle on the attached Exhibit A. County shall at all times have the unrestricted right to enter or leave the warning siren site with full and complete access to its Equipment on a 24-hour per day, seven days per week basis, and will maintain the equipment in good working condition. All County employees working on the site shall be insured at all times.
2. **Site License Fee.** Church waives any site license fee, as Church's cooperation with County is in furtherance of public safety.
3. **Term.** The term of this agreement shall be five (5) years, commencing on 3/16/2021, and shall automatically renew from year to year thereafter on the same terms as provided in this agreement, unless earlier terminated by either party by written notice to the other party pursuant to paragraph 4, following.
4. **Termination and Cancellation.**
 - a. **Termination for Convenience:** The initial term and any renewal terms shall all end on December 31, with the initial five-year term ending on December 31, 2025. This agreement may be terminated by either party giving written termination notice to the other party at least one hundred twenty (120) days before the end of any such term.
 - b. **Termination for Funding:** This license may be terminated at any time if County does not appropriate sufficient funding for the purposes of this Agreement during County's annual budget process.
5. **Removal of Equipment.** Unless otherwise mutually agreed by the parties, County shall remove all of the Equipment prior to the end of the Term and shall leave the sites in substantially the same condition that existed as of the date of this Agreement, except for ordinary wear and tear and occurrences for which County is not responsible hereunder.
6. **Assignment.** This Agreement shall inure to the benefit of and be binding upon the Parties and their respective successors and permitted assigns. Neither Party shall assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party.
7. **Electrical Service.** County agrees to furnish and pay for the electric service to operate all the equipment, such cost and expense to be considered part of the waived License Fee.

- 8. Notices.** Any notice or demand required or permitted to be given or made hereunder shall be deemed given when received. Notices may be sent by messenger delivery, overnight delivery, or certified mail (return-receipt requested) in a sealed envelope, postage prepaid, and addressed as follows:
- a. If to the Church:
Church Reverend,
2929 E. Oakland Church Rd. Columbia, Missouri 65202.
 - b. If to the County:
Emergency Management Director,
2145 E. County Dr. Columbia, Missouri 65202.
- 9. Waiver.** Failure or delay on the part of either party to exercise any right, power, or privilege hereunder shall not operate as a waiver thereof.
- 10. Prior Negotiations.** This License constitutes the entire agreement of the parties hereto with respect to the subject matter hereof and shall supersede all prior offers, negotiations, and agreements.
- 11. Amendment.** No amendment of this Agreement shall be valid unless made in writing and signed by duly authorized officers or representatives of County and Church.
- 12. Governing Law.** This Agreement shall be construed and governed in accordance with the laws of the State of Missouri.

SO AGREED:

IN WITNESS WHEREOF, the parties have executed this license as of the 16th day of March, 2021.

[Signatures appear on the next page.]



Boone County Office of Emergency Management

2145 E County Drive · Columbia, MO 65202 · 573-554-7908

Exhibit A

New Siren Site

▲ Proposed
 ○ Regular Road



Oakland Christian Church of Boone County, Missouri

BY:

Donna L. Duwe

Title - *Board Chair - Oakland Christian Church*

Attest:

Ronald L. Farnum

Title - *Minister*

Boone County, Missouri

(By and through its County Commission):

BY:

Daniel K. Atwill

Daniel K. Atwill, Presiding Commissioner

ATTEST:

Brianna L. Lennon

Brianna L. Lennon, County Clerk

Approved as to legal form:

Charles J. Dykhouse

Charles J. Dykhouse, County Counselor

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

3

For June Pitchford *2/5/21*

Auditor

Date

No Encumbrance Required

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 21

In the County Commission of said county, on the 16th day of March 20 21

the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby set aside Commission Order 566-2020 and in its place adopts this Commission Order approving the attached Outdoor Warning Siren Agreement with the City of Ashland for placement of a siren on American Setter Drive.

The terms of the agreement are stipulated in the attached Agreements. It is further ordered that the Presiding Commissioner is authorized to sign said Agreements.


Done this 16th day of March 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

RIGHT OF USE PERMIT

KNOW ALL MEN BY THESE PRESENT that on this 16th day of March, 2021 the City of Ashland, a municipal corporation, does hereby permit **Boone County, Missouri, on behalf of its Office of Emergency Management**, (hereinafter referred to as "Permittee") to enter upon the following described lands owned by the City of Ashland and located within American Setter Drive right of way, Ashland, County of Boone, State of Missouri, and more particularly described as follows, to wit:

The right-of-way of American Setter Drive located in the right-of-way, within the limits of the City of Ashland, further described by the exhibit(s) attached to this right of use permit.

This permit is subject to the following conditions and stipulations:

1. This permit is for the exclusive purpose of construction, improvement, operation, and maintenance of a warning sirens with supporting infrastructure built in the right-of-way of American Setter Drive.
2. This permit does not grant Permittee or any of its officers, agents or employees the right to cut, break, excavate or damage the street pavement of American Setter Drive without City consent
3. Permittee will be responsible for the costs of any future repairs, maintenance or replacements which is the result from Permittee's use under this right-of-use-permit.
4. Prior to exercising its right granted herein, Permittee shall present its construction plans or diagrams locating the proposed warning sirens with supporting infrastructure to the City Public Works Department and any other utility existing in the rights-of-way to insure that the proposed plans will not interfere with any existing utility. The Permittee will relocate its improvement if requested to do so by an existing utility.
5. Prior to exercising its right granted hereunder, Permittee agrees to obtain all necessary permits required by the City of Ashland pertaining to the work being done in the rights-of-way and to submit a traffic routing plan to be approved by the City Public Works Department.
6. If the warning sirens with supporting infrastructure is abandoned, all rights herein granted shall cease and terminate and Permittee shall have no further right of interest therein except that, upon abandonment, Permittee remains responsible for all of Permittee's facilities and structures left in place and any costs to remove them or store them or to otherwise clean up easement.
7. If at any time during construction, repair, modification or relocation of warning sirens with supporting infrastructure, or any utility existing in the rights-of-way at the time this permit is granted, is necessary which would require the relocation of the warning sirens with supporting infrastructure, the Permittee shall relocate warning sirens with supporting infrastructure at their own expense.
8. The Permittee agrees by exercising its rights under this permit that if the warning sirens with supporting infrastructure is damaged in anyway, whether negligently or intentionally by the construction, repair, modification or relocation of warning sirens with supporting infrastructure

or of any utility existing in the rights-of-way of said city street at the time this permit is granted it will repair or replace the warning sirens with supporting infrastructure at its own cost and hold the City of Ashland harmless for any of the costs associated with the repair or replacement or any other costs associated with the damage to the facilities.

This permit shall remain in effect until canceled by the City of Ashland, which shall be obligated to notify Permittee one (1) year in advance of the cancellation.

IN WITNESS WHEREOF, the said Party of the First Part has caused these presents to be signed by its officers the day and year first written above.


CITY OF ASHLAND, MISSOURI

By: 
Tony St. Romaine
City Administrator

ATTEST:

By: 
Darla Sapp
City Clerk

APPROVED TO AS FORM:

By: 
Jeff Kays
City Attorney

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

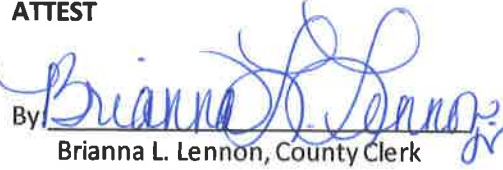
\$ for June Pithford 3/9/21
Auditor Date
No Encumbrance Required

BOONE COUNTY, MISSOURI

(By and through its County Commission):

By: 
Daniel K. Atwill
Presiding Commissioner

ATTEST

By: 
Brianna L. Lennon, County Clerk
County Clerk

APPROVED AS TO LEGAL FORM

By: 
Charles J. Dykhouse
County Counselor

566-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ca.

January Session of the January Adjourned

Term. 2020

15th

day of

~~December~~
January

2020

In the County Commission of said county, on the
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Right of Use Permit-Outdoor Warning Siren Agreement between Boone County and the following:

City of Ashland

Terms of the agreement are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Right of Use Permit-Outdoor Warning Siren Agreement.

Done this ~~9th~~ ^{15th} day of ~~January~~ ^{December} 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

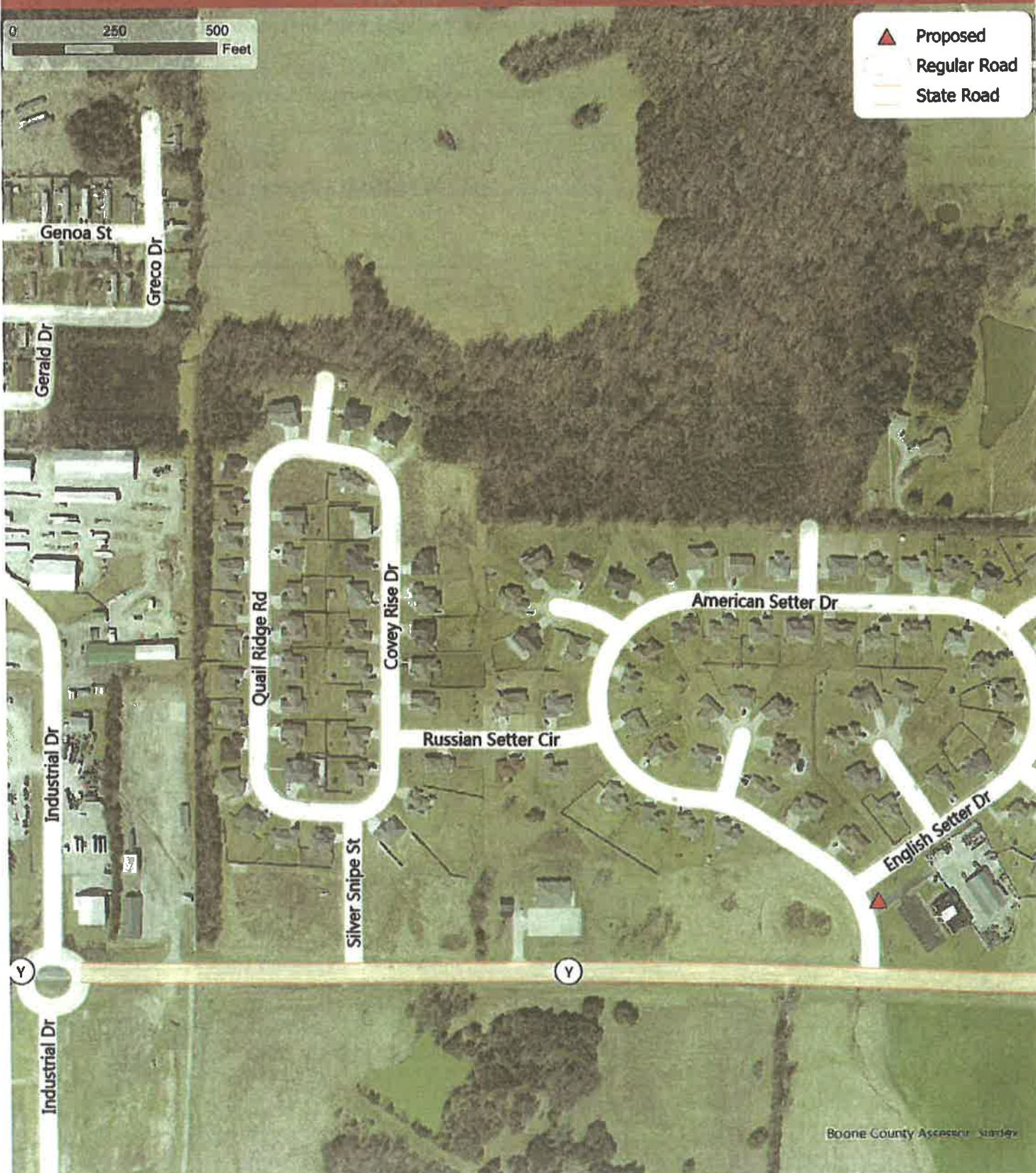


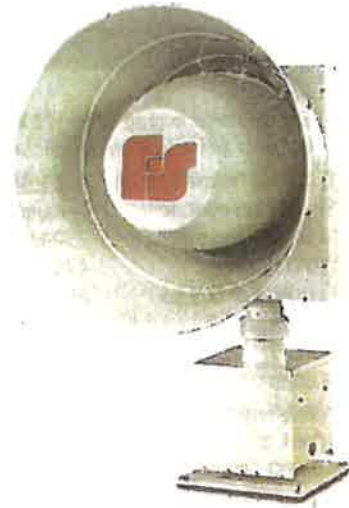
Boone County Office of Emergency Management

2145 E County Drive · Columbia, MO 65202 · 573-554-7908

Exhibit A

New Siren Site - Ashland





► Model 2001-130 and Equinox

High Power, Directional Rotating Siren

The Federal Signal 2001-130 and Equinox siren is a high power, rotating, unidirectional outdoor warning siren. The high-decibel output provides maximum coverage with minimum installation cost. Radio/cellular/satellite or wireless IP activation can further minimize installation costs by eliminating the need for leased dedicated control lines.

The siren's projector produces a 60-degree projection of sound which rotates at 3 RPM and can produce three distinct warning signals: steady, wail and fast wail. The siren will supply a minimum of 15 minutes of full power output from its batteries after AC power loss. The siren controls are available with battery operation, solar, AC operation, and AC operation with battery back-up, one-way and two-way radio control, wired or wireless Ethernet, satellite/cellular or landline. The 2001 Series is offered in low frequency (500 Hz) or mid-range frequency (790 Hz).

Ideal applications for this warning siren include hazardous weather conditions, fires, floods, chemical spills and other types of community or facility emergencies.

FEATURES

- High-powered rotating siren for maximum coverage
- Available in low and mid-range frequency
- Three distinct warning signals
- AC or Solar powered with battery operation or back-up
- Weather-resistant coating

High Power, Directional Rotating Siren (2001-130/Equinox)

SPECIFICATIONS

Power:¹
Sirens can be powered from 120VAC, 240VAC, with battery back-up or battery operation. Solar powering can also be provided

Signal Information:	2001-130	Equinox
Signal /Sweep Rate	Frequency Range	500 Hz
Steady /Continuous	790 Hz	
Wail /10 sec.	470-790 Hz	180-500 Hz
Fast Wail /3.5 sec.	600-790 Hz	300-500 Hz
Coverage:²	2001-130	Equinox
70dB	Up to 6,500'	Up to 6,100'
60dB	Up to 13,200'	Up to 12,200'

Pole Mounts:
Wood, steel, composite or concrete poles can be provided.
Contact Federal Signal for details

Communications:
Federal Signal can supply one-way and two-way communications. Radio, IP, Landline, Satellite and Cellular can be combined to provide a robust alerting solution

Operating Temperature:³	-22°F to 140°F	-30°C to 60°C
Dimensions H x W x D:		62" x 37" x 41" (157 cm x 94 cm x 104 cm)

Net Weight:	420 lbs	190 kg
Shipping Weight:	460 lbs	205 kg
Equinox Net Weight	390 pounds	159 kg
Equinox Shipping Weight	460 pounds	205 kg

HOW TO ORDER

Contact our Federal Signal Sales Engineers to design a system that meets your specific requirements.

Description **Part Number**

Siren Ordering Information:

Rotating electro-mechanical siren 130 dBC +/- 1dBC @ 100' (30.5m) 48VDC, pole mount included **2001-130**

Rotating electro-mechanical siren, low frequency, 125 dBC +/- 1dBC @ 100' (30.5m) 48VDC, pole mount included **Equinox**

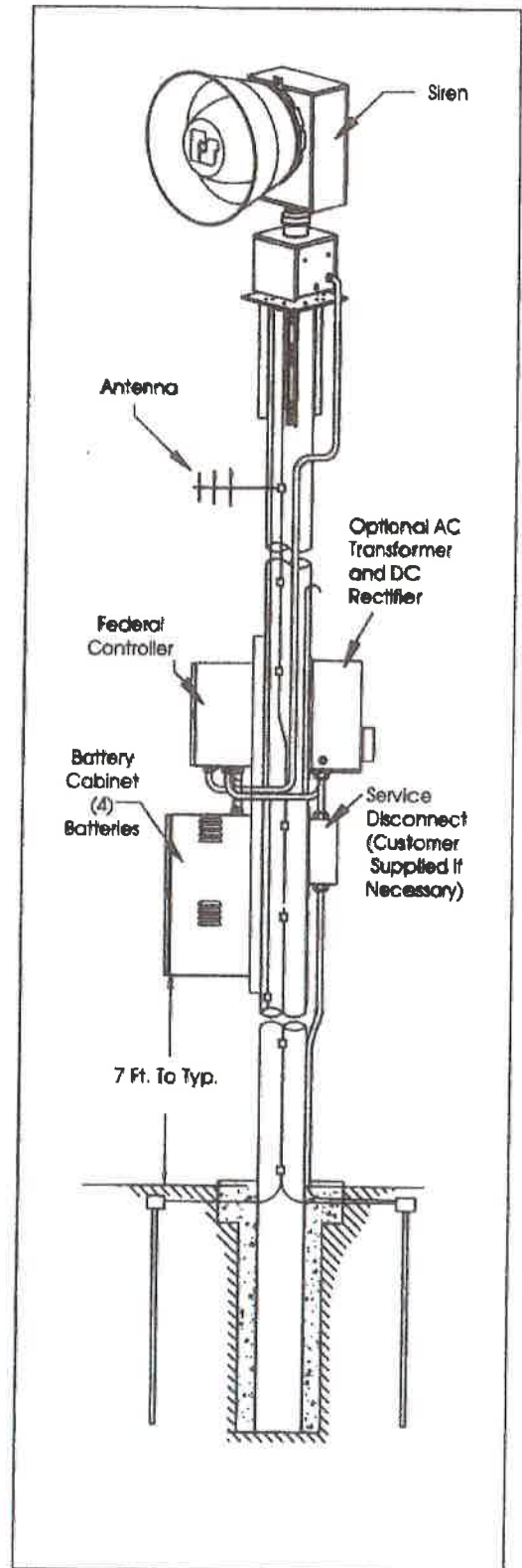
Siren Control Ordering Information:

One-way FC Controller, 120VAC operation	FCM/U
Two-way FC Controller, 120VAC operation	FCTBD/M/U
One-way FC Controller, 120VAC to battery operation	DCFCB/M/U⁴
Two-way FC Controller, 120VAC to battery operation	DCFCTBD/M/U⁴

Command and Control for Multiple Siren Installation:

Console for siren activation (R for rack mount)	SS2000+R
Commander software for PC based siren activation, monitoring and control	SFCD⁵

¹ Contact Federal Signal for powering options
² Actual coverage is dependent on many factors, contact Federal Signal for sound analysis of your specific location
³ The siren can operate throughout this temperature range provided that battery temperature is maintained at 18°C or higher
⁴ Batteries not included
⁵ See product page for additional information



106 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

16th

day of

March

20 21

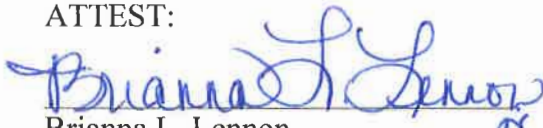
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Upward Mobility Grant through the Urban Institute.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached authorization forms for said grant application.

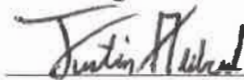
Done this 16th day of March 2021.

ATTEST:

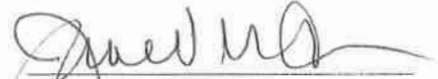

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

3/4/21

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2131	3528	CMNTY HEALTH/MED	Personnel/Projects		85,000
2131	71100	CMNTY HEALTH/MED	Contracted Services		60,000
				-	145,000

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The Community Services Department received an Upward Mobility grant through the Urban Institute. Part of the funding will be used to reimburse for salaries which are already in the budget. *This is a two year Grant with total funding of \$125,000. See budget on next page.*

[Signature]
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: *FY21 Upward Mobility Grant*

[Signature]
Auditor's Office

[Signature]
DISTRICT I COMMISSIONER


[Signature]
DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Boone County, Missouri

By: Boone County Commission


Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

J. Dykhouse BY: JR
County Counselor

ATTEST:



AUDITOR CERTIFICATION: In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pitchford by jr 03/05/2021
Signature Date

213117100/\$125,000
(2131/3524/\$125,000)
Appropriation Account

An Affirmative Action/Equal Opportunity Employer

**Boosting Upward Mobility from Poverty
Upward Mobility Cohort RFP Response Template**

Please limit your response in this template to 13 pages.

Engagement Priorities

Urban seeks to engage counties that have demonstrated a commitment to upward mobility and racial equity. A commitment to applying the holistic definition of mobility from poverty developed by the US Partnership is expected. Grounded in this holistic definition, the mobility metrics reflect community conditions that boost mobility from poverty. People of color in particular face long-standing structural barriers that perpetuate inequities in these conditions and block upward mobility. We are looking for counties to demonstrate a strong interest in developing upward mobility strategies that will tackle these barriers and narrow equity gaps.

In responding to the questions below, your reflections do not need to be definitive. This is the beginning of a process of drawing upon the metrics, so we expect initial insights to be preliminary. The data provided at this stage of the process are not disaggregated by race/ethnicity or geography so please also draw upon your own understanding of the populations and places of greatest need in the county. As you reflect on the preliminary metrics, please consider potential connections among them.

Questions for applicants:

What initial insights do you draw from the preliminary metrics about the conditions in your county that influence upward mobility from poverty, and how do these conditions intersect?

The Mobility Metrics provided by the Upward Mobility Team at the Urban Institute offer an interconnected, innovative, and evidence-based approach to understanding conditions which can boost mobility for disenfranchised populations and communities. Building upon the holistic definition of mobility from the US Partnership on Mobility from Poverty, the Mobility Metrics provide valid and reliable community data to guide policy, programmatic, and community level decisions. We reviewed the Mobility Metrics for Boone County and the three peer counties of Douglas County, Kansas, Johnson County, Iowa, and Knox County, Tennessee.

The Strong and Healthy Families contains four domains including financial well-being, housing, family and health. Across the domains of financial well-being and health, Boone County appears to be similar to peer counties. However, local data gathered for a county-led initiative focused on improving birth outcomes shows significant neonatal health disparities for black mothers. Within the housing domain, Boone County had far fewer public-school children experiencing homelessness than in peer counties. Affordable housing data shows Boone County is similar compared to peers. Within the Family domain, Boone County data reflected a higher percentage of two-parent, married households and fewer single-parents than peer communities. The number of parents providing financial stability to the home is clearly tied to income mobility. Based on these predictors, it would appear all families within Boone County are faring well compared to peer counties; however, disaggregated data does tell a vastly different story for black residents.

The Supportive Communities driver, containing domains of local governance, neighborhoods, and safety, reflects the starkest differences when compared to the three peer counties. Within the local governance, metrics for political participation show a similar share of population voting and no data was provided for descriptive representation of local officials. Within the neighborhood domains patterns of racial/ethnic group segregation become clearer. Data for economic inclusion in Boone County shows

nearly 50% of residents experiencing poverty live in high-poverty neighborhoods which is higher than identified peer counties. The racial diversity predictor indicates a pattern of residential segregation by race/ethnicity reflected by the very low percentages of white residents with neighbors outside their race. The transportation predictor showed positive accessibility through affordability, however neighborhood access to public transportation is limited for individuals experiencing poverty based on physical locations of bus lines and schedules. There are no locally available data regarding belongingness, social capital, or exposure to trauma predictors. Within the safety domain, Boone County ranked second highest for reported violent crime, as compared to peer counties. The data for overly punitive policing indicate a rate twice as high as our peers. These data reflect conditions of residential segregation in Boone County, based on a relationship between poverty and race/ethnicity, in environments with less access to resources such as public transit, higher crime and punitive policing rates.

The Opportunities to Learn and Earn driver includes education and work domains. Data within the education domain show Boone County matches peer counties across most predictors. Data within the access to preschool, effective public education, and college readiness predictors reflect an overall positive picture of education in Boone County when compared to peer counties. However, local data shows large and persistent gaps in access and outcomes for black and white students. Research completed by Cradle to Career Alliance (C2CA) reviewed local disaggregated data on educational opportunities and found evidence of ongoing disparities for students of color in availability of quality early learning opportunities and in kindergarten literacy, third grade reading level, sixth grade math and reading proficiency, and high school dropout rates. Mobility Metrics data for the student poverty concentration predictor reflects the findings from C2CA and indicate nearly twice the percentage of black and Hispanic students attend high-poverty schools. Within the work domain, employment predictor data show high employment rates for Boone County. However, the county falls behind peers in availability of jobs paying a living wage which indicates underemployment is a significant issue in our community.

When synthesizing insights from each driver, there are clear connections between poverty, affordable housing, and residential segregation within Boone County. In addition, patterns of residential segregation limit which schools' children attend which in turn limits their educational and career trajectories and future economic stability. This results a self-perpetuating loop of intergenerational poverty and limited upward mobility, as reflected throughout the Metrics for our community.

How might these insights help shape the development of your county's mobility strategy?

Insights from the Mobility Metrics will drive the development of Boone County's mobility strategy. Upon initial review, the Mobility Metrics show Boone County fares worse in several predictor categories when compared with peer counties. Specifically, higher rates of racial/ethnic segregation and poverty concentration within the county impact several mobility predictors including health outcomes, transportation access, crime rates, educational outcomes, and employment outcomes. Additional analysis of disaggregated data would likely show more areas of concern compared to peer counties. Understanding and prioritizing metrics which show the poorest outcomes and/or the highest rates of disparity across race/ethnic groups will drive the process for developing a mobility strategy.

With insights from the preliminary Mobility Metrics, we know racial equity must stand at the center of our processes, objectives, and goals. Our county envisions developing a Boone County Upward Mobility Team (BCUMT) which will include diverse community stakeholders with lived experience and professional expertise who will lead the process of developing a Mobility Action Plan. Traditionally, planning efforts in Boone County have solicited feedback from communities of color through interviews,

town halls, or other venues to earn buy-in or to add stories that will build consensus for an already developed plan. We would like this process to be different by inviting black leaders and residents to the planning table to shape its design and direction. Another possible strategy in our equity-centered approach may involve utilizing the Results Based Accountability Framework (<https://clearimpact.com/results-based-accountability/>) to build data-driven research strategies into the planning and engagement process.

What steps will the county take to ensure the work is focused on the populations and places of greatest need?

The BCUMT will engage and build a coalition of community members with lived experience and professional expertise to engage in planning efforts. Data provided through the Mobility Metrics and local data will be gathered to help this coalition understand the conditions impacting upward mobility within Boone County. Insights from these data will be used to prioritize the greatest areas of need, including a focus on which populations or municipalities/ neighborhoods experience poorer outcomes across each predictor category. Building a coalition with communities and individuals who experience limited upward mobility will help us understand the nuances in the data to drive planning to the populations and places of greatest need.

What county-led or supporting efforts are already underway to address areas of concern?

Data within the Strong and Healthy Family driver of the Mobility Metrics indicates 8.9% of all Boone County infants are born with low birth weights. Disaggregated data gathered through the Missouri Department of Health and Senior Services show disparate birth outcomes for white and black mothers.

A current county project focused on addressing these birth disparities began in 2020 with funding from the Missouri Children's Trust Fund (CTF) to implement a centralized home visiting collaborative called Brighter Beginnings. This project focuses on improving birth outcomes and engagement for black mothers through implementation of a centralized intake and referral system and a shared database for home visiting organizations. Collection of common data from a diverse group of home visitors and community partners will help Boone County providers have better data around early home visiting interventions.

Boone County intends to identify potential collective impact projects to address priorities in the county's Mobility Action Plan.

What specific kinds of technical assistance (as described in Types of Support) from Urban could bolster the county's efforts to develop an effective mobility strategy?

In order to develop an effective mobility strategy, we are seeking all aspects of technical assistance as identified and described within the Request for Proposals, including data collection, data analysis, stakeholder engagement, and policy and programmatic advising. More specifically, we recognize the need to prioritize technical assistance which will ensure community outcomes are transformational. To that end, our two highest technical assistance priorities are: more meaningful and effective stakeholder engagement and the collection of primary local data. Better stakeholder engagement will help us to obtain much more descriptive local disaggregated data which will help us gain a better understanding of our barriers to upward mobility. By creating a racially diverse coalition inclusive of black leaders and residents, our Mobility Action Plan will reflect a planning process that is tailored to community needs and is solutions focused. We have a long history of well-intentioned stakeholder engagement which did not prioritize diverse voices and experiences. Past efforts have been too structured and top down and we need assistance designing engagement strategies that are more flexible and driven by the interests

of the stakeholders. Having better local data based on the four predictors requiring original local data (overall health, belongingness, social capital, and exposure to trauma) addresses a much-needed driving indicator for our community - resilience. We know racial equity must stand at the center of our processes, objectives, and goals and, most importantly, our mobility strategy must be sustainable for years to come to ensure equitable generational change in upward mobility. Of the areas where technical assistance is available, data analysis is a strength in Boone County. Partners across county departments, the City of Columbia, Columbia Public Schools, local nonprofit organizations, and the University of Missouri research community bring expertise in data analysis to this project. Our ability to analyze and interpret data is robust. However, the Urban Institute's contextual data, data structures, and best practices from around the country would be very helpful.

What questions raised by these preliminary metrics and peer comparisons would you want to explore further?

Several questions were raised by our review of the preliminary Mobility Metrics and peer county comparisons provided by the Upward Mobility Team at the Urban Institute. Some questions are technical and relate to predictor measures while other questions relate to peer communities and how this work can help us understand what truly impacts upward mobility.

One technical question relates to two predictor measures within the Mobility Metrics. We were unsure how to interpret and use data from the affordable housing and effective public education predictors.

We also had questions about our alignment with peer counties. Our county has not benchmarked or compared performance to peer communities or counties before, thus identifying potential peers for comparison was difficult. Is there a best practices approach to identifying peer counties for comparison for this kind of work? How are we similar or different than other counties and what does that tell us about our perceptions of this county and our work to promote equity, inclusion, and well-being? We want to understand if these peer counties are the most appropriate to benchmark our progress against when beginning technical assistance.

Finally, we seek to understand the ways these conditions work together to create a system of intergenerational poverty and limited social mobility. What conditions, if any, exist at the root of the problem? How do the drivers, domains, and predictors within the framework interact to create chronic, repetitive patterns for individuals attempting to get out of poverty? What is truly happening, from the macro/community perspective to the micro/individual perspective? How can we use existing data, or collect new data, to capture and describe this phenomenon to drive change within our county?

Technical assistance through this Upward Mobility Cohort would allow us to more deeply explore data within the Mobility Metrics, identify appropriate peer communities, and understand how all predictors, domains, and drivers can be used to develop an actionable Mobility Action Plan.

Evidence of Commitment and Management Plan

To boost community-wide upward mobility in this project, a county needs to have the support of executive leadership, a plan for sustaining efforts in the case of leadership changes, experience working across departments within government, and a strong management plan. Those elements will be essential for successfully participating in an 18-month technical assistance engagement that will result in a Mobility Action Plan that is supported by government, key partners, and community members across the county. Along with responses to the questions below, please submit the following **required attachment(s)**:

- **Letter(s) from senior elected leader(s)** affirming a commitment to this project and its continuity for the period of performance.

Questions for applicants:

Please describe how your county will operationalize this engagement if selected. Your description should include an overview of the team and management structure.

Engagement in a planning effort to develop a Mobility Action Plan should include those most impacted by the problem, those with lived experience, community leaders, stakeholders across sectors, and elected leaders from municipalities and the county. These partners make up the Boone County Upward Mobility Team (BCUMT) and will help lead engagement efforts. We anticipate this group will collaboratively establish a management structure, define engagement, finalize engagement strategies, and articulate Boone County's philosophical approach to this work.

This technical assistance will allow Boone County to adapt to new ways of community planning by addressing and mitigating the way white supremacy culture that has traditionally impacted planning for marginalized communities. Tema Okun's work from Dismantling Racism Works offers insights and actionable ways organizations can address the culture of white supremacy when engaging in community work (<https://www.dismantlingracism.org/uploads/4/3/5/7/43579015/okun - white sup culture.pdf>). We anticipate Okun's work to be a foundational piece of the way we lead engagement efforts around upward mobility. By having a clear process for those impacted by the decisions to be involved in decision-making, our county will have a more realistic, equitable, and just plan for improving upward mobility.

Boone County will act as the fiscal agent and will be an engaged partner for this project and will work closely with Cradle to Career Alliance in convening the BCUMT as the initiative begins its work. The Boone County Community Services Department (BCCSD) will utilize its relationships within county government and with external partners to bring other partners into the project. Currently, the BCUMT includes: Central Missouri Community Action, the City of Columbia Housing Programs Division, City of Columbia Supplier Diversity Program, Columbia/Boone County Department of Public Health and Human Services, Minority Men's Network, Regional Economic Development Inc., University of Missouri Healthcare and School of Medicine, and the University of Missouri Office of Engagement and Outreach.

It is important to note we intend to have a flexible and adaptive approach to this kind of community planning. Primarily, this flexibility will provide opportunities for the engagement process to be as inclusive as possible. Also, the ongoing COVID-19 pandemic will likely impact planning efforts.

How will county leadership (such as the county executive, county board chair, and/or county administrator) be engaged in this work?

The Boone County Commission will be engaged in the Upward Mobility Cohort work. Commissioner Janet Thompson is an ardent supporter of this work and was the initial convener Boone County's submission of the Letter of Intent for the Upward Mobility Request for Information. Thompson serves as the Commissioner Liaison for the Boone County Community Services Department (BCCSD) allowing for Boone County's Upward Mobility Team (BCUMT) to efficiently communicate and collaborate with the Boone County Commission.

The Commission will be key to advance internal county collaboration across county departments. Boone County does not operate with a county executive; therefore, all administrative decisions are made at the commission level. Their participation will motivate various county departments to stay engaged in this planning work and in the implementation of the plan, following technical assistance. The commission's involvement in this project will likely lead to important policy changes to promote upward mobility within Boone County.

How will various departments within the county government be engaged in this work?

The Boone County Commission will facilitate the involvement of internal county departments. Having support from the Boone County Commission and other elected officials will allow for the prioritization of policies to improve upward mobility. Boone County Community Services Department (BCCSD) staff will be responsible for coordinating communication across departments and with external community partners. As specific information or data is needed from county departments to inform planning, BCCSD staff will work with county staff to identify and extract needed data. As new departments are included in the planning, BCCSD staff will help them understand the goal of the work, their connection to it, and why their help is critical to its success. Opportunities to be involved in strategic planning will touch various departments including Information Technology, Geographic Information Systems, Human Resources, Resource Management, and the City of Columbia/Boone County Department of Public Health and Human Services.

How will your county sustain this work over the technical assistance period in the event of changes in staff or turnover in senior leadership? This may take the form of elected leadership who will have tenure for the lifetime of the project, a county board resolution, or some other continuity plan for the project team.

Boone County is committed to sustaining the work of improving upward mobility throughout the entire technical assistance period and throughout the implementation of the Mobility Action Plan, with the support of Commissioner Janet Thompson. On the November 3, 2020, Commissioner Thompson was re-elected to another four-year term as the District II Commissioner for Boone County, meaning she will be in office throughout the duration of the technical assistance period.

As the engagement and planning work begins, the Boone County Commission would work to pass commission resolutions affirming the county's commitment to improve upward mobility. This kind of resolution will allow engagement to continue despite potential changes in county commission composition and county and key partners staff.

Please describe potential participation or implementation challenges your county might experience and strategies for mitigating those obstacles. In particular, please consider how the COVID-19 pandemic might affect your county's capacity to participate in this work.

Our primary participation and implementation challenges are related to trust. The key takeaways and insights from past planning efforts that will be used in future public engagement opportunities include the following:

1. Providing decision-making power and influence to those most impacted by limited upward mobility.
2. Meeting the intended audience on their terms in a culturally competent way.
3. Utilizing existing relationships built upon trust.
4. Create an environment which encourages authentic discussion of lived experiences of racism and privilege.

We also anticipate having challenges in dealing with the COVID-19 pandemic landscape. The nature of the pandemic and risks with gathering in person has changed the way traditional engagement work has been done. It is expected that social distancing measures will need to be observed throughout most of the technical assistance period. The Boone County Upward Mobility Team (BCUMT) anticipates utilizing virtual communication for most of the work with this project. The BCUMT Partners have utilized virtual platforms to lead engagement efforts during the pandemic. Virtual platforms allow for community members with transportation and childcare barriers to participate when they would not have been able

to before. While this has expanded access for some, those without access to reliable broadband internet or technology are unable to participate. Using insights from members of the BCUMT and their experiences with navigating engagement work throughout the COVID-19 pandemic will be invaluable to inform our strategies. Partners are investigating virtual action planning software, running hybrid meetings (consisting of virtual and in-person attendance), and working with nonprofits and schools to increase access to hotspots and community-centered Wi-Fi internet access.

External Partnerships

To engage effectively in this work to boost community-wide upward mobility, a county needs to have experience working across sectors, a strong set of partnerships outside government, and a track record of successful collaboration. Along with responses to the questions below, please submit the following **required attachments**:

- **Letters of commitment** from at least three key external partners that will be important to participation in the Upward Mobility Cohort and development of the Mobility Action Plan.

Questions for applicants:

Please identify at least three organizations that are most important to the success of this work and explain why. Please describe any history of collaboration or cross-sector partnerships with these organizations.

There are many important external partners which will be involved in the Boone County Upward Mobility Team (BCUMT). Three partners who will play critical roles in this project include the following:

Cradle to Career Alliance (C2CA) – C2CA will take a lead role in convening the initial BCUMT partners. Boone County was a founding partner and funder of C2CA and is the only Missouri member of the StriveTogether Network. C2CA combines continuous improvement and collective impact planning approaches to eliminate disparities in the community. C2CA leads research efforts into understanding relationships between inequitable patterns in income and educational mobility. C2CA and Boone County partnered on a National Alliance of Counties initiative through the Pritzker Family Foundation to build stronger families through home visiting coordination. Based on this work, the County was awarded a capacity building grant through the Missouri Children’s Trust Fund to implement a home visiting collaborative. This work has an equity focus on black mothers who experience disparately poor birth outcomes as compared to their white peers.

Central Missouri Community Action (CMCA) – CMCA will help coordinate and engage members of the community who have lived experiences of limited upward mobility as part of the BCUMT. CMCA supports all areas of upward mobility by helping to increase income and decrease expenses with a trauma-informed foundation. CMCA has a long history of working with social service organizations throughout mid-Missouri. CMCA uses a Whole Family Approach to build resilience in the households it serves. Similar to the US Partnership on Mobility from Poverty, CMCA’s Theory of Change focuses resources on building social connections, family well-being, and building economic stability. CMCA established a Women’s Business Center in 2016 in partnership with the Regional Economic Development Inc., local banks, Small Business Development Centers, and local Chambers of Commerce. In 2020, CMCA started working with Rural LISC (Local Initiatives Support Corporation) to establish a Financial Opportunity Center model that focuses on resource distribution (basic needs), career counseling, and financial coaching for long term asset management. Further, CMCA offers leadership classes and poverty simulations to shed light on the realities of poverty. Boone County Commissioner Janet Thompson serves on CMCA’s board of directors. CMCA representatives participate in nearly every coalition, network, or committee that addresses poverty and social determinants in Boone County.

Regional Economic Development Inc. (REDI)/Supplier Diversity Program – REDI will engage business owners and leaders in Boone County to promote upward mobility with the BCUMT. REDI is a public/private partnership that brings together Boone County, the City of Columbia, the University of Missouri, local educational institutions, schools, private businesses, organizations, social service agencies and multiple Boone County municipalities. REDI's mission: "To assist in the creation of quality job opportunities that support upward economic mobility for the residents of Columbia and Boone County" exemplifies REDI's focus on improving the economic standing of every resident in our county. The REDI collaboration places a high priority on providing opportunities for families to learn and earn, and to provide targeted support to historically marginalized communities. In addition, the City's Supplier Diversity Program is housed on-site at REDI. The Supplier Diversity program assists minority and women owned business enterprises (MWBE) in mid-Missouri. Staff serve as resources for business development and employment of socially and economically marginalized individuals by assisting, maintaining and growing the number of companies in the COMO Minority and Women Owned Business Directory and encouraging local businesses to utilize these companies in their procurement practices. The program focuses specifically on reducing economic disparity for MWBEs and individuals so they may compete in government and private sector opportunities.

Please describe how these and other external partners will be engaged in this work, the roles they will play, and the plan for managing these stakeholders.

These partners (C2CA, CMCA, and REDI) each represent and prioritize upward mobility in their regular programming and activities. Their work on this project will allow for a highly collaborative and engaging partnership to boost upward mobility within Boone County. We anticipate them to have a leading role within the BCUMT due to the different audiences they reach.

Many other partners will be engaged in this project to join the BCUMT throughout the technical assistance period. Some partners include:

City of Columbia Housing Programs Division (CHPD) - The Housing Programs Division oversees the implementation of federal funds received through the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). These funds meet a variety of housing, infrastructure and economic development needs for low to moderate income households and neighborhoods. The Housing Programs Division also staffs the Columbia Community Land Trust and supports the stewardship of the City's investments in affordable housing. CHPD has many trust-based connections with members of marginalized communities in Boone County. These connections will help the BCUMT identify potential community leaders who wish to join planning efforts.

Columbia/Boone County Department of Public Health and Human Services (PHHS) - PHHS promotes and protects the health, safety, and well-being of the community through leadership, partnership, and service. PHHS brings connections to the most marginalized members of community, as well as extensive community health improvement planning and facilitation experience. Within the BCUMT, we anticipate PHHS will tie in upward mobility activities into future community health improvement planning.

Minority Men's Network (MMN) - MMN is a group of ethnic minorities, generally black men, who are local leaders in business and academy. Their mission is to utilize the power of committed men to improve the lives of ethnic minorities through leadership and service. They are active in the community by serving as mentors and role models to youth. Educational scholarships are provided to minority youth to pursue education beyond high school. They encourage economic empowerment for ethnic minorities

and disadvantaged persons in the community. Their connections will allow the BCUMT to reach those most impacted by the problem and those with lived experience.

University of Missouri, Office of Engagement – The Office of Engagement and Outreach seeks to connect the systemwide efforts of UM System to Missouri communities. Engagement includes learning opportunities that lead to behavior change, research that leads to improvement in the quality of life of citizens, investment in research, teaching, and communities. Within the BCUMT, we anticipate the Office of Engagement will bring in expertise in marketing and reaching marginalized communities.

University of Missouri (MU) Health Care and the School of Medicine – MU Health Care and School of Medicine, strive to fulfill their missions to save and improve lives every day. MU Health Care is committed to a strategic priority of establishing and cultivating community and strategic partnerships that will address social disparities and increase access to affordable, quality health care for Missourians. In partnership with others on the BCUMT, MU Healthcare can assist in primary data collection, garnering university resources, and promote activities which improve social determinants of health and boost upward mobility.

These stakeholders have all indicated their commitment for involvement throughout the technical assistance period. C2CA and the Boone County Community Services Department (BCCSD) will collaboratively manage these stakeholders and provide logistic support until the BCUMT has identified their preferred leadership structure and engagement strategy.

Community Engagement Plan

Effective mechanisms for community engagement are necessary for incorporating resident voices in this work. A specific and sustained community engagement strategy is essential for ensuring that the Mobility Action Plan reflects community priorities and the perspectives of residents across the county, especially people experiencing poverty and those who are harmed by systemic racism.

Questions for applicants:

Please describe an example of how the county successful engaged community members and the outcomes of that engagement approach. What features made that effort successful, and how will the county apply insights from that process to this work?

The pandemic prompted local officials to shift operations into working within the command structure of the Boone County Emergency Operations Plan. This Plan includes a Long-Term Recovery team coordinated by City of Columbia Housing Programs Division (CHPD) staff and in partnership with a variety of county-wide stakeholders including Regional Economic Development Inc. (REDI), Central Missouri Community Action (CMCA) Women's Business Center, the Columbia Chamber of Commerce, and the Boone County Commission through its Community Services Department.

An initiative born out of this collaboration was the CHPD Micro Enterprise Recovery Loan Program and Small Business Recovery Loan Program. These programs focus on boosting the upward mobility of residents by investing in jobs and wealth building opportunities for local entrepreneurs with \$5,000 or \$15,000 forgivable loans based on the size of the business and their employment of low-income individuals. These programs' policies and guidelines were designed through the lens of equity for local minority and women owned businesses. These programs are being implemented by CHPD in partnership with REDI, the City of Columbia's Supplier Diversity Program (CSDP), and CMCA's Women's Business Center.

Public engagement of minority and women owned businesses was critical to achieving the goals of the Micro Enterprise Recovery Loan Program and Small Business Recovery Loan Program programs. One primary barrier identified in connecting resources to minority communities is trust. Boone County's history, along with many other communities across the country, included government policy decisions, private sector practices and social structures that reinforced inequities that many communities still struggle to dismantle today. A lack of trust in government and other institutions is a result of many years of these reinforced inequities. The primary mode of breaking through barriers of trust for these programs included leveraging personal connections the CHPD had developed over the years. Building trust through personal relationships within the community is a key takeaway and insight the CHPD and other partners will apply throughout the planning process moving forward.

Much of this outreach included meeting the intended audience on their terms and in a manner that fit their needs. CHPD staff utilized a group of six local black leaders to develop strategies on how to best reach the minority community. These local leaders were identified through a community survey and virtual public engagement sessions held in spring of 2020. These conversations and associated outreach actions resulted in 32 of the 35 businesses served through the program being minority or women owned businesses. Outreach efforts identified included presenting to six local black Pastors, the Minority Men's Network, local NAACP Chapter, and Podcasts with black local entrepreneurs. Additional outreach efforts included identifying volunteers from the black community to make personal phone calls to over 200 MWBE business owners from a comprehensive list compiled by the City's Diversity Supplier Program.

The key takeaways and insights from this successful effort that will be used in future public engagement opportunities include offering decision-making power and influence to groups directly impacted by the problem, meeting the intended audience on their terms, organize a significant amount of volunteers from the community we want to reach to assist in engagement, leverage existing trust-based relationships to extend the work, and create an environment which encourages real discussions of lived experiences of around limited upward mobility.

These insights will help inform the development of the Mobility Action Plan to focus on a holistic approach to education, health, housing, safety, and work, and will foster generational economic success for those most in need in Boone County.

Please describe how your community engagement plan will ensure the Mobility Action Plan reflects the priorities of communities and residents from across the county. Please include specific constituencies, communities, and networks you intend to engage and how you will do so.

The Boone County Upward Mobility Team (BCUMT) anticipates using a flexible, adaptive process to better incorporate voices of those with lived experience. Insights from the Mobility Metrics data will be used to prioritize the greatest areas of need, including a focus on which populations or municipalities/neighborhoods experience poorer outcomes across each predictor category. Building a coalition with communities and individuals who experience limited upward mobility will help us understand the how these data are reflected in the real world.

The BCUMT will work with existing partners to reach various sectors of the community including business leaders, elected officials, low income communities, faith communities, rural communities, and municipal governments. We anticipate engaging with the following organizations which have expertise and experience working with diverse community groups:

Inclusive Impact Institute (III) - III focuses on strategically creating diverse and inclusive communities through collaboration, education and engagement. III provides training and education, consulting, community engagement, leadership development and leads a community-wide effort on improving inclusion through the *Journey toward Inclusive Excellence* (<https://www.inclusiveimpact.org/journey-toward-inclusive-excellence>).

Missouri Faith Voices (MFV) - MFV's mission is committed to transforming the lives of ordinary individuals and families who have been historically impacted due to racism and injustice by equipping them to challenge the systems that create those conditions and inviting community stakeholders to co-create a moral vision for Missouri and engage in the prophetic action necessary to make it a reality.

Worley Street Roundtable – The mission of the Worley Street Roundtable is to thread together students, parents, and community organizations with the public school's system to create viable ways to help children succeed academically, socially, and spiritually.

Youth Community Coalition (YC2) – YC2's mission is to help youth develop into productive and self-sufficient citizens by working together to decrease substance abuse and promote healthy behaviors. YC2 brings together more than 50 agencies within the local community which provide services aimed at improving youth health and decreasing risky youth behaviors. YC2 organizes community coalitions within rural communities of Boone County to improve each community's resources for youth.

The provided listing is only a preliminary group we anticipate reaching out to for this project. The BCUMT is open to working with any organization who seeks to boost upward mobility for Boone County residents.

Please describe what type of support you hope to receive from Urban to advance the county's capacity for engaging community members to inform the Mobility Action Plan.

The City of Columbia Housing Programs Division's loan forgiveness programs taught the current Boone County Upward Mobility Team (BCUMT) members a great deal about how to practice meaningful community engagement. However, as this type of community engagement is new to our community, we anticipate needing assistance from the Urban's Upward Mobility Team to build on these practices. We hope to use Urban Institute's expertise in coalition building and engagement. Understanding best practices from other communities, current research on engagement strategies, and models which could be replicated in Boone County would be critical to ensure our Mobility Action Plan reflects the community's priorities.

We will also need assistance with communication strategies to help simplify the complexity of this work. Clearly communicating its importance is necessary so the broader community sees boosting upward mobility as valuable. Economic mobility hits the headlines from time to time but there is no consensus or call to action to do something about it. Without a clear understanding of how upward mobility of individuals in Boone County increases the economic stability of the entire county, it is difficult to mobilize resources to address the issue.

Daniel K. Atwill, Presiding Commissioner
Fred J. Parry, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger R. Wilson
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Boone County Commission

November 20, 2020

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

Dear Members, Upward Mobility Team, Urban Institute:

It is my pleasure to offer my support for Boone County's Upward Mobility Cohort Application. I serve as the Presiding Commissioner for Boone County, Missouri. This project is one of the most exciting opportunities to have arisen for our county in many years.

Boone County has a history of commitment to building strong and healthy families, creating supportive communities, and providing opportunities to learn and earn to improve upward mobility. We understand data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within our county. The mobility metrics will help us better understand our community and changes needed to help the most vulnerable. Developing a tailored Mobility Action Plan will allow us to bring critically important partners together to work to enhance equity across all sectors of the community.

Through this opportunity, Boone County will better support the work of increasing the opportunities for upward mobility for each family experiencing poverty within the community. I wholeheartedly support this application from Boone County and am excited to begin this work.

Very truly yours,

A handwritten signature in cursive script that reads "Daniel K. Atwill".

Daniel K. Atwill, Presiding Commissioner

Daniel K. Atwill, Presiding Commissioner
Fred J. Parry, District I Commissioner
Janet M. Thompson, District II Commissioner



Regis B. Watson
Boone County Courthouse
800 East Walnut, Room 134
Columbia, Missouri 65201
573-886-4307 • FAX 573-886-4311

Boone County Commission

November 23, 2020

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

Dear Members, Upward Mobility Team, Urban Institute:

When one of the people with whom I work at NACo contacted me earlier this fall about your Upward Economic Mobility grant project, I immediately reached out to leading stakeholders in our community to ask them to join me in the application process. The excitement I felt about the opportunity that participation in this project would bring to Boone County was matched by theirs. It is my pleasure to support Boone County's application and, should we be chosen as a member of the cohort, to ensure that this project helps us to achieve structural change within our community.

We have created a team from across Boone County which, with your assistance, will help us to meet our goals of building strong and healthy families; creating supportive communities; and providing opportunities to learn and earn to improve upward mobility. Our commitment to data-informed planning and decision-making will help us to focus interventions and resources on the populations and places of greatest need within our county. Working with you to develop a tailored Mobility Action Plan will allow us to enhance equity across all sectors of our community.

When I faced my re-election bid this fall, I was hopeful that I would remain in this position for many reasons, not least among them the hope that I could see Boone County become part of this work. If we are chosen, I will spend the next four years supporting my community as we do this important work.

Very truly yours,


Janet M. Thompson
District II Commissioner

November 17, 2020

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

Dear Members of the Upward Mobility Team at the Urban Institute:

It is my pleasure to offer my support for Boone County's Upward Mobility Cohort Application. I serve as the Chair of the Board of Trustees of Harrisburg, which is situated within Boone County, Missouri. This project is an exciting opportunity for our county.

Harrisburg commits to building strong and healthy families, creating supportive communities, and providing opportunities to learn and earn to improve upward mobility. Our community understands data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within Boone County. The mobility metrics will help us better understand our community and changes needed to help the most vulnerable. Developing a Mobility Action Plan for Boone County will allow our community to bring together critically important partners who will work to enhance equity across all sectors of the community.

Through this opportunity, our community could better support the work of boosting upward mobility for each family experiencing poverty within the community. I wholeheartedly support this application from Boone County and am excited to begin this work.

Very truly yours,



Regenia Wilhite, Chair
Board of Trustees, City of Harrisburg
Harrisburg, MO 65256

November 13, 2020

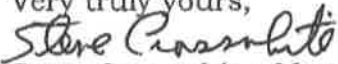
Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

Dear Members of the Upward Mobility Team at the Urban Institute:

It is my pleasure to offer my support for Boone County's Upward Mobility Cohort Application. I serve as the Mayor of Sturgeon, which is situated within Boone County, Missouri. This project is an exciting opportunity for our county.

Sturgeon commits to building strong and healthy families, creating supportive communities, and providing opportunities to learn and earn to improve upward mobility. Our community understands data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within Boone County. The mobility metrics will help us better understand our community and changes needed to help the most vulnerable. Developing a Mobility Action Plan for Boone County would allow our community to bring together critically important partners who will work to enhance equity across all sectors of the community.

Through this opportunity, our community could better support the work of boosting upward mobility for each family experiencing poverty within the community. I wholeheartedly support this application from Boone County and am excited to begin this work.

Very truly yours,

Steve Crosswhite, Mayor
City of Sturgeon
303 E. Station Drive
Sturgeon, MO 65284



Bridging Gaps. Transforming Lives

105 East Ash Street | Suite 300 | Columbia, Missouri 65203

November 19, 2020

Dear Esteemed Members of the Urban Institute Reviewing Team,

I am excited to send this letter on behalf of the Cradle to Career Alliance in support of Boone County's proposal to the Urban Institute's *Upward Mobility* Initiative funded through the Bill and Melinda Gates Foundation. We are a nonprofit organization serving as the only Missouri partner within the StriveTogether Network, a national grassroots movement of nearly 70 U.S. communities using continuous improvement and collective impact to eliminate disparities by creating equitable opportunities and outcomes for all Boone County children and families.

Having been involved in developing capacity toward collective impact in our community, I see tremendous potential in our community to take our work to the next level due to an already existing value for cross-sector collaboration from our partners. We also understand the value in using data to drive our efforts and have completed the initial stages of a community-wide dashboard used by a partnership of local funders to coordinate programming and interventions. We are in a strong position to utilize your support to take critical next steps in our community to address chronic disparities related to income mobility in Boone County. With all our infrastructure, programs and services, we continue to stand in the bottom 17% nationally on income mobility. This has shown equally chronic ties with race in our community, where the data we do have shown stark difference between Black and White residents across every Driver and nearly all predictor categories. Through the benefit of your data, technical support and funding for action planning, Boone County is well-positioned to make lasting strides that will produce real transformation.

This initiative aligns directly with our organizational mission and we are deeply committed to take the community's viable partnerships and expertise to the next level. The idea is very exciting! We are deeply dedicated to seeing this work build equitable and new systems, policies and practices to dismantle intergenerational poverty and systemic racism. These are complex issues that can only be resolved by taking one step and then another.

Should you have additional questions, I trust you would not hesitate to contact me. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "CK", written over a horizontal line.

Crystal Kroner, Ph.D.,
Executive Director
Cradle to Career Alliance



Central Missouri Community Action
4020 North Providence Rd.
Cape Girardeur, MO 63603
314.481.8700 office
314.481.2400 fax
ShowMeAction.org

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

To the Upward Mobility Team at the Urban Institute,

Central Missouri Community Action (CMCA) supports the work of boosting upward mobility for every family experiencing poverty. Our mission is to empower individual and families to achieve self-reliance. As such, efforts to improve the health, education and economic stability are central to our purpose. CMCA's Theory of Change shares many commonalities with the mobility metrics framework. Our work is predicated on the belief that anti-poverty efforts should include building social connections, family well-being, and building economic stability. We have struggled to measure variables related to resilience but when I read "Measuring Mobility from Poverty" I realized that there is both a precedent and a pathway to such measurement. Working with Boone County and the Urban Institute to refine these measures would be thrilling as we attempt to unlock the complexities of poverty, equity, and upward mobility.

Boone County Commissioner Janet Thompson sits on CMCA's Board of Directors and is an advocate for systems thinking. By connecting CMCA to this initiative, we can bring our expertise to the table and learn from the expertise of our partners. Many of these partners work together in a variety of settings but we still struggle to fully engage minority and low-income populations. Developing a Mobility Action Plan for Boone County will allow our community to bring critically important partners and voices to the conversation. We frequently discuss these issues and have implemented solutions but none of these solutions is interconnected in a way that we can gauge progress, monitor effectiveness, or make course corrections along the way.

Central Missouri Community Action is pleased to offer our support for this initiative, and we look forward to being active participants in the process.

Sincerely,

A handwritten signature in blue ink that reads "Darin Preis".

Darin Preis
Executive Director





Regional Economic Development Inc.

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

Dear Upward Mobility Team,

Thank you for the opportunity to support the application of Boone County, Missouri, to the Urban Institute Upward Mobility Cohort. My organization, Regional Economic Development Inc. (REDI), is a public/private partnership that brings together Boone County, the City of Columbia, the University of Missouri, local educational institutions and schools, private businesses, organizations, social service agencies and multiple Boone County municipalities. REDI's mission statement, "To assist in the creation of quality job opportunities that support upward economic mobility for the residents of Columbia and Boone County," reveals REDI's focus on improving the economic standing of every resident of our County. The Upward Mobility Cohort provides an outstanding opportunity for REDI to enhance its work to boost upward mobility for each family experiencing poverty within our community. With that goal foremost in our efforts, we enthusiastically support Boone County's application to the Urban Institute.

The REDI collaboration places a high priority on providing opportunities for families to learn and earn, and on improving upward economic mobility for the residents of Boone County. The development of a Mobility Action Plan for Boone County would enhance the ability of REDI's collaboration to grow and strengthen its efforts to provide targeted support to historically marginalized communities. Technical assistance from the Upward Mobility Team at the Urban Institute can provide our County with concrete next steps to take together. And data-informed planning and decision making provided by participating in the Cohort will provide a critical focus to interventions and resources for the populations and places with greatest need within Boone County. These metrics will help us hone our efforts and provide needed help to the most vulnerable in our community.

Please accept our full support of Boone County's application to the Urban Institute. Our organization and our County leadership have prioritized the advancement of racial equity, and working with the Urban Institute is an opportunity to strengthen our collaboration to improve outcomes for all sectors of our community. We look forward to participating in the work of the Upward Mobility Cohort, and to the opportunity for enhanced equity it can bring.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacey Button", written over a circular stamp or seal.

Stacey Button
REDI President

Columbia**REDI**.com

500 East Walnut Street, Suite 102
Columbia, MO 65201
573.442.8303



November 16, 2020

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

Our agency supports the work of boosting upward mobility for each family experiencing poverty within the community. The Supplier Diversity Program understands how building strong and healthy families, create supportive communities, and providing opportunities to learn and earn can improve upward economic mobility for Boone County.

Developing a Mobility Action Plan for Boone County would allow our community to bring critically important partners working to enhance equity across all sectors of the community. The opportunity to utilize technical assistance from the Upward Mobility Team at the Urban Institute can help our county take the next steps in advancing upward mobility.

The Supplier Diversity Organization understands how data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within the Boone County. The mobility metrics will help us better understand our community and changes needed to help the most vulnerable.

Boone County leadership has prioritized advancing racial equity across collaborative community processes. Working with the Urban Institute is another opportunity to bring partners together to improve outcomes for all sectors of the community.

This work will have a direct benefit to the work that the Supplier Diversity Program is doing to help underserved served minority and women owned business continue to grow and provide living wages jobs within our community.

Sincerely

A handwritten signature in black ink, appearing to read 'J. Whitt'.

James Whitt
Director Supplier Diversity Program



703.233.1100



17911 Landon Way, 1st Floor
Columbia, MD 21046



info@supplierdiversity.org

November 20, 2020



Dear Upward Mobility Team,

The University of Missouri Office of Engagement and Outreach supports the work of boosting upward mobility for each family experiencing poverty within the community. The Office of Engagement and Outreach seeks to connect the systemwide efforts of UM System to every county in Missouri. This includes learning opportunities that lead to behavior change, research that leads to improvement in the quality of life of citizens, donor investment in research, teaching and communities, and partners who serve as champions to advance the mission of the UM System.

We believe in the power of collaboration and welcome the opportunity to work with community partners with like goals to develop a Mobility Action Plan for Boone County to enhance equity across all sectors. Obtaining technical assistance from the Upward Mobility Team at the Urban Institute will provide the support needed for our county to advance our upward mobility initiatives to the next level.

Our organization understands how data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within Boone County. The mobility metrics will help us better understand our community and changes needed to help the most vulnerable.

We look forward to being a part of a collaborative model with our community partners who share our aspiration to improve the health of our community and State of Missouri.

Regards,

Marshall Stewart
Chief Engagement Officer
University of Missouri System

MISSOURI



November 20, 2020

Dear Upward Mobility Team,

At the University of Missouri, MU Health Care and School of Medicine, we strive to fulfill our missions to save and improve lives every day. Our commitment extends beyond that of the education and care we provide to our students and patients. It means also being a strong community partner. We believe that, collectively, we can accomplish more and be – Better, Together.

Leaders across the nation are increasingly recognizing the effect of social determinants on the health of their citizens and communities as a whole. Up to 50% of a person's health and well-being can be attributed to their social, economic and physical environment, with only 20% being impacted by the health care we provide. The need to address disparities has been underscored by the COVID-19 pandemic.

Our organizations support the work of boosting upward mobility for each family experiencing poverty within the community. Furthermore, we understand how building strong and healthy families, creating supportive communities, and providing opportunities to learn and earn can improve upward economic mobility for Boone County.

Developing a Mobility Action Plan for Boone County would allow our community to bring together critically important partners to enhance equity across all sectors of the community. The opportunity to utilize technical assistance from the Upward Mobility Team at the Urban Institute can help our county take the next steps in advancing upward mobility.

Boone County leadership has prioritized advancing racial equity across collaborative community processes. We are committed to creating inclusion, diversity and equity in our workforce, students, patients and community.

We hope that Mobility Action Plan will help us work with our community partners to improve the lives of those we serve.

Sincerely,

Handwritten signature of Jonathan W. Curtright in black ink.

Jonathan Curtright
Chief Executive Officer
MU Health Care

Handwritten signature of Steven Zweig in black ink.

Steven Zweig
Dean
MU School of Medicine



**MINORITY MEN'S NETWORK
& EDUCATIONAL FOUNDATION**
Improving the Lives of Others Through Service

November 18, 2020

Mr. Keith McIver, President
Minority Men's Network & Educational Foundation
P.O. Box 1839
Columbia, MO 65205-1839

Joanne Nelson, Director
Boone County Community Services Department
605 E. Walnut, Ste. A
Columbia, MO 65201

Dear Ms. Nelson,

The Minority Men's Network and Educational Foundation is providing this Letter of Support for the **BOOSTING UPWARD MOBILITY FROM POVERTY** grant proposal being submitted to the Urban Institute. We are a non-profit civic organization in Boone County. Our membership consists primarily of community-engaged African American professional men with a wide range of experience including business, health care, education, and government. Our mission is: *"To utilize the power of committed men to improve the lives of ethnic minorities through leadership and service"* and we advocate and work for equity, inclusion, and full participation for all members of our community. Lending our active support to this project is entirely consistent with our organization's mission!

We understand how building strong and healthy families, creating supportive structures in the community, and providing opportunities to learn and earn can improve upward economic mobility for Boone County. With that goal in mind, data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within our county. The mobility metrics will enhance our understanding of our community and what changes are needed to help the most vulnerable. The Network enthusiastically supports the opportunity to utilize technical assistance from the Upward Mobility Team at the Urban Institute to help our county take definitive action in advancing upward mobility.

We are extremely proud that Boone County leadership has prioritized advancing racial equity across collaborative community processes. As part of that commitment, the Minority Men's Network is pleased to be part of the partners group working collaboratively with the Urban Institute to improve outcomes for all sectors of the community. Thank you for opportunity to support the grant application!

Warmly,

Keith McIver



November 20, 2020

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

To the Upward Mobility Team at the Urban Institute,

It is my pleasure to offer my support for Boone County's Upward Mobility Cohort Application. I serve as the Housing Programs Manager of the Community Development Department, Housing Programs Division. This project is an exciting opportunity for our county.

The Community Development Department Housing Programs Division commits to building strong and healthy families, creating supportive communities, and providing opportunities to learn and earn to improve upward mobility. Our community understands data-informed planning and decision-making is critical to focus interventions and resources on the populations and places of greatest need within Boone County. The mobility metrics will help us better understand our community and changes needed to help the most vulnerable. Developing a Mobility Action Plan for Boone County would allow our community to bring critically important partners working to enhance equity across all sectors of the community.

Through this opportunity, our community could better support the work of boosting upward mobility for each family experiencing poverty within the community. I wholeheartedly support this application from Boone County and am excited to begin this work.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Cole".

Randy Cole

Community Development Department, Housing Programs Division



November 24, 2020

Urban Institute
Upward Mobility Team
500 L'Enfant Plaza SW
Washington, DC 20024

To the Upward Mobility Team at the Urban Institute,

As the Human Services Manager for the Columbia/Boone County Department of Public Health and Human Services (PHHS), it is my pleasure to offer my support for Boone County's Upward Mobility Cohort application.

PHHS is committed to building strong and healthy families, creating supportive communities, and providing opportunities to learn and earn to improve upward mobility. Our community understands data-informed planning and decision making is critical to focus interventions and resources on the populations and places of greatest need within Boone County. The Mobility Metrics will help us better understand our community and the changes needed to help our most vulnerable neighbors. Developing a Mobility Action Plan for Boone County would allow our community come together to build truly equal opportunity for all.

Thank you for your consideration of our proposal.

Respectfully Submitted,



Steve Hollis,
Human Services Manager



618.747.2781
618.747.2782



500 L'Enfant Plaza SW
Washington, DC 20024



www.urbaninstitute.org



Subrecipient Name: Boone County
 Year 1 Budget Period: January-December, 2021

SALARY/WAGES				
Name	Title	FTE or # of hours	Annual salary or hourly rate	Amount
Joanne Nelson	Director - Boone County Community Services Department	6.00	\$37.37	\$ 11,659.44
Megan Corbin Bania	Data & Performance Analyst - Boone County Community Services Department	10.00	\$24.55	\$ 12,766.00
SALARY/WAGES SUBTOTAL				\$ 24,425.44
FRINGE BENEFITS				\$ -
SUBCONTRACTS/CONSULTANTS				\$ 40,833.17
Planning Expenses/Community Time & Talent Costs				\$ 18,074.00
(insert other direct cost)				\$ -
(insert other direct cost)				\$ -
(insert other direct cost)				\$ -
TOTAL				\$ 83,332.61

Subrecipient Name:
Year 2 Budget Period:

Boone County
 January-June, 2022

SALARY/WAGES				
Name	Title	FTE or # of hours	Annual salary or hourly rate	Amount
Joanne Nelson	Director - Boone County Community Services Department	6.00	\$37.37	\$ 5,829.72
Megan Corbin Bania	Data & Performance Analyst - Boone County Community Services Department	10.00	\$24.55	\$ 6,383.00
SALARY/WAGES SUBTOTAL				\$ 12,212.72
FRINGE BENEFITS				\$ -
SUBCONTRACTS/CONSULTANTS				\$ 14,432.44
Planning Expenses/Community Time & Talent Costs				\$ 15,022.23
(insert other direct cost)				\$ -
(insert other direct cost)				\$ -
(insert other direct cost)				\$ -
TOTAL				\$ 41,667.39

BUDGET SUMMARY

Subrecipient Name:

Boone County

Budget Period:

SALARY/WAGES	\$	36,638.16
FRINGE BENEFITS	\$	-
SUBCONTRACTS/CONSULTANTS	\$	55,265.61
Planning Expenses/Community Time & Talent Costs	\$	33,096.23
(insert other direct cost)	\$	-
(insert other direct cost)	\$	-
(insert other direct cost)	\$	-
TOTAL	\$	125,000.00

Budget Narrative

This budget narrative discusses all anticipated costs for Boone County's participation in the Upward Mobility Cohort, if selected.

Salaries/Wages: Provide details for all personnel (name/title/position), including either annual salary with % of time (or FTE) or the number of hours and hourly rate.

Costs in the salaries and wages line item of the budget include staff from the Boone County Community Services Department (BCCSD). The roles of the BCCSD staff members included in this proposed budget will likely evolve based upon the decisions made by the Boone County Upward Mobility Team through the technical assistance process.

Joanne Nelson is the Director of the Boone County Community Services Department. Nelson will lead internal county communication, serve as a liaison for the Boone County Commission, and will oversee administration of all related contracts for this work. For this technical assistance project, Nelson will be working six hours per week on this project at a rate of \$37.37 throughout the 18 months of the project. Year One costs total \$11,659.44 and Year Two costs are \$5,829.72 for a total of \$17,489.16 across the project.

Megan Corbin Bania is the Data & Performance Analyst for the Boone County Community Services Department. Corbin Bania will assist with county level data collection, convening and facilitation of strategic planning groups. Corbin Bania anticipates spending 10 hours per week at a rate of \$24.55 throughout the 18 months of the project. Year One costs are \$12,766.00 and Year Two costs are \$6,383.00 for a total of \$19,149.00.

Salary/Wages costs total \$24,425.44 for Year One and \$12,212.72 for Year Two. Across the 18 months of technical assistance, costs are anticipated to total \$36,638.16.

Fringe Benefits: There are no anticipated costs for fringe benefits for this project.

Subcontractors/Consultants: Include details about any purchased services outside your organization. Explanation should include services provided and cost estimates/rates. Justification is required if an excess of 50% of requested funds is allocated to this category.

Cradle to Career Alliance (C2CA) will have a significant role with this work with external community partners and data collection/analysis. C2CA is a nonprofit focused on eliminating educational disparities by bringing community partners together to find and implement solutions tailored to local needs. This organization brings expertise in local data analysis and a history of successfully creating and implementing data driven strategic plans within Boone County. C2CA has a close relationship with the Boone County Community Services Department through multiple collaborations focused on improving early childhood disparities.

For this project C2CA will spend between 15-20 hours each week at a rate of \$50 per hour during Year One for a total cost of \$40,833.17. In Year Two, C2CA will spend 10-15 hours per week at a rate of \$50 per hour on this project. Year Two costs total \$14,423.44. Across the 18-month technical assistance period, subcontractor/consultants' costs will be \$55,256.61.

Direct Costs: Provide a detailed justification and breakdown of each cost. If including travel, provide the travel purpose, destination(s), number of trips, and estimates for airfare, lodging, per diems, etc., per person.

Direct costs will vary based on the ability to gather in person due to the COVID-19 pandemic. Direct costs include costs for time and talent for community members participating in the creation of a Mobility Action Plan. We seek to reimburse the community members for their time in participating or facilitating activities for the Boone County Upward Mobility Team. This funding would cover costs for those with lived experiences facing limited upward mobility. We anticipate offering reimbursement to individuals who participate in planning meetings, data review, focus groups, and other engagement strategies. We anticipate these costs to be paid through C2CA and Central Missouri Community Action (CMCA). Thus, we would request funds be subcontracted through C2CA to CMCA. Additional information on costs will become clearer as the Boone County Upward Mobility Team receives technical assistance and develops a plan for community engagement.

Year One costs are \$18,074.00 and Year Two costs are \$15,022.23. Across the technical assistance period, we anticipate a total cost for this line item at \$33,096.23.

**COST REIMBURSEMENT SUBGRANT
PART I – SCHEDULE**

<p>Urban: The Urban Institute 500 L’Enfant Plaza SW Washington, DC 20024</p>	<p>Subrecipient: Boone County Community Services Department 605 E. Walnut, Ste. A Columbia, MO 65203</p>
<p>Urban Contractual Contact: Mario Richardson, Senior Manager Telephone: (202) 261-5336 E-mail: MRichardson@urban.org</p>	<p>Subrecipient Contractual Contact: Joanne Nelson Director Telephone: (573)-776-4298 E-mail: jnelson@boonecountymmo.org</p>
<p>Urban Technical Contact: Keith Fudge Senior Policy Program Manager Telephone: (202) 261-5412 E-mail: Kfudge@urban.org</p>	<p>Subrecipient Technical Contact: Megan Corbin Bania Data Performance Analyst Telephone: 573-886-4298 E-mail: MCorbin@boonecountymmo.org</p>
<p>Project Information Project Title: Mobility Metrics Beta Test Urban Project Number: 102173</p>	<p>Subgrant Information Subgrant No: 102173-0001-COB-01 Subgrant Amount: \$125,000 Period of Performance: 01/11/2021 – 06/15/2022</p>

RECITALS:

This Subgrant agreement, is entered into by and between The Urban Institute (“Urban”), a non-profit entity organized and existing under the laws of Delaware, having its principal place of business at 500 L’Enfant Plaza SW, Washington, DC 20024, and Boone County Community Services Department (“Subrecipient”), a Local Government Entity organized and existing under the laws of Missouri, having its principal place of business at 605 E. Walnut, Ste. A, Columbia (hereinafter referred to collectively as the “Parties”).

This Subgrant agreement is made pursuant to funds to Urban by the BILL & MELINDA GATES FOUNDATION.

DEFINITIONS:

As used in this document, the words and phrases set forth below shall have the following meanings:

- A. Funder: the Bill & Melinda Gates Foundation.
- B. "Funded Developments" means the products, services, processes, technologies, materials, software, data, other innovations, and intellectual property resulting from the Project (including modifications, improvements, and further developments to Background Technology).
- C. "Background Technology" means any and all products, services, processes, technologies, materials, software, data, or other innovations, and intellectual property created by You or a third party prior to or outside of the Subgrant used as part of the Subgrant.
- D. "Global Access" means:
 - i. the knowledge and information gained from the Subgrant will be promptly and broadly disseminated; and
 - ii. the Funded Developments will be made available and accessible at an affordable price
 - a) to people most in need within developing countries, or
 - b) in support of the U.S. educational system and public libraries, as applicable to the Subgrant.
- E. "Publication" means publication in a peer-reviewed journal or other method of public dissemination specified in the Project description or otherwise approved by Urban and Funder.

THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS SUBGRANT AGREEMENT, THE PARTIES AGREE AS FOLLOWS:

Article I. PURPOSE OF THE SUBGRANT/SUBGRANT DUTIES

The purpose of this Subgrant is to fund Subrecipient's assistance to implement a beta test of a newly created framework and set of metrics designed to assess and track prospects for increasing mobility from poverty in the United States and to inform local decision-making.

Article II. TYPE OF GRANT

This is a cost reimbursement Subgrant. The Subrecipient agrees to pursue the programmatic objective(s) specified in Appendix A within the total estimated award amount.

Article III. PERIOD OF PERFORMANCE

The period of performance for this subgrant agreement will be in effect from January 11, 2021 through June 15, 2022 unless extended or terminated prior to the end date.

Article IV. AMOUNT OF SUBGRANT/PAYMENTS

- A. **Subgrant Amount:** This Subgrant is estimated in the amount of \$125,000.
- B. **Financial Report Submission:** To claim payment, Subrecipient shall submit a proper financial report ("Financial Report") to request payment on a quarterly basis via email as outlined below, as an attached file in Portable Document Format (PDF) to accountspayable@urban.org, copied to Urban's Technical Contact, Keith Fudge (KFudge@urban.org), and Jean-Charles Zurawicki (JZurawicki@urban.org). The subject line should reference the Subgrant number Subrecipient name, and indicate a payment request is attached. To receive payment via ACH credit transfer, Subrecipient should request Urban's ACH Authorization Form from the Accounts Payable department prior to the submission of any payment requests.
- C. **Financial Report:** A proper Financial Report shall be numbered sequentially and shall contain the following information:
- i. Subrecipient's name and complete address;
 - ii. Request date;
 - iii. Period covered by the Request;
 - iv. Urban Subgrant number;
 - v. Name, title, phone number, and email address of staff to contact in case follow-up is required (if different from information in letter "i");
 - vi. Financial accounting of expenditures according to approved Subgrant Budget (Appendix B), for the request period and cumulatively, including the name, title and FTEs/hours for each individual;
 - vii. Total amount requested (both for the billing period and cumulatively);

- viii. Name, title, phone number, and email address of the responsible official
Signature of responsible official with date, and certification by the following statement: "By signing this request, Subrecipient certifies that it is properly entitled to payment and that all payments requested are for appropriate purposes and in strict accordance with the terms and conditions set forth in the Subgrant."
- D. Subrecipient shall include in its Financial Reports the costs of allowable other direct costs incurred during performance of the Subgrant provided, however, that cash, checks, or other forms or actual payment have been made by the Subrecipient for such costs. The Subrecipient agrees to furnish data and supporting documentation, which Urban or its designee may request on costs expended or accrued under this Subgrant.
- E. **Final Financial Report/Payment Request:** A final Financial Report ("Final Financial Report") shall be submitted no later than (45) days after the expiration of this Subgrant and must be clearly labeled as a Final Financial Report. If this final request for payment is not received within the stated timeframe, Urban may not process the payment. Payment of the Final Financial Report will terminate any obligation of Urban for any additional payments to the Subrecipient.

Article V. MANAGEMENT OF FUNDS

- A. **Funding:** from this Subgrant is made available to Urban via Funder.
- B. **Expenditure of Funds:** Subgrant funds shall be expended in accordance with the Subgrant budget attached to this document as Appendix B, unless amended by written agreement.
- C. **Allocation of Funding:** Subrecipient must seek Urban's prior approval before making material change, including but not limited to, adding a new budget line item or shifting funds from direct costs to indirect costs.
- D. **Indirect Costs:** The Subrecipient has elected not to charge any indirect costs to the Subgrant.
- E. **Funding Restrictions:** Subgrant funds must be used exclusively for the purpose of the Subgrant as identified in this Subgrant and Appendix A. Subgrant funds may not be expended for any other purposes without prior approval from Urban. Subrecipient must provide Urban with timely written notice of any material change in the purpose, structure, character, or operation of the Program

Description. The Urban Technical Monitor must approve all such changes in writing prior to implementation.

- F. **Right to Discontinue Funding or Rescind Disbursements:** Urban may, at its sole discretion or as directed by the Funder, discontinue or suspend funding, or rescind disbursements based on any of the following:
 - i. the reports or work required herein are not submitted to Urban on a timely basis,
 - ii. reports or work do not comply with the term of this agreement or fail to contain adequate information to allow Urban to determine whether the funds have been used for their intended purpose, or
 - iii. Subgrant funds have not been used for their intended purpose or have been used inconsistently with the terms of this agreement.

Article VI. REPORT AND REPORT SCHEDULE

A. **Progress Report:** The Subrecipient shall submit a narrative progress report (“Progress Report”) in accordance with the schedule below. Each report shall summarize activities and describe progress and challenges associated with meeting the goals outlined in Appendix A. Specific formats may be suggested or prescribed by Urban.

Report	Time Period	Due Date
REPORT 1	01/11/2021-6/30/2021	07/31/2021
REPORT 2	07/01/2021-12/31/2021	01/31/2022

B. **Final Progress Report:** A final progress report (“Final Progress Report”) shall cover the entire period of the Subgrant and include a summary of progress during the implementation period such as accomplishments, impact, and challenges encountered.

Report	Time Period	Due Date
Final	1/11/2021-6/15/2022	07/15/2022

- C. **Report Distribution:** All reports should be submitted via e-mail to the Urban Technical Contact.
- D. **Intellectual Property Reporting:** During the term of this agreement and for 5 years thereafter, Subrecipient will submit upon request annual intellectual property reports relating to the Funded Developments, Background Technology, and any related agreements as requested by the Funder using the Funder’s templates or forms provided during request.

Article VII. NOTICES

A. Notices: Any notice, request, document, or other communication submitted by either party to the other under this agreement will be in writing and sent by mail or e-mail, and will be deemed duly given or sent when delivered to such party using the contact information and addresses listed on page one (1) of this Subgrant. Other addresses may be substituted upon written notice.

Article VIII. ENTIRE AGREEMENT

A. Complete and Exclusive: This Subgrant is the complete and exclusive statement of the agreement between Urban and the Subrecipient, and supersedes all prior agreements, oral or written, with respect to the subject matter hereof. No change or modification of this Subgrant will be enforceable unless in writing and signed by both the Subrecipient and a duly authorized representative of Urban.

B. Acknowledgment: Both Parties acknowledge that the following documents attached hereto shall be deemed to form an integral part of this Subgrant:

- I. Part I – Schedule
- II. Part II - General Terms and Conditions
- III. Part III - Appendices:

- Appendix A: Program Description
- Appendix B: Subgrant Budget
- Appendix C: Mandatory Prime Award Provisions

IN WITNESS WHEREOF, the Subrecipient and Urban, each acting through its duly authorized representative, have caused this agreement to be signed on the dates below.

FOR URBAN:

FOR SUBRECIPIENT:

DocuSigned by: Maria Richardson
(Signature) B3546BE09BEA4EB...

Joanne Nelson
(Signature)

Mari Richardson
(Name)

Joanne Nelson
(Name)

Senior Manager, Grants and Contracts
(Title)

Director, Boone County Community Services Dept.
(Title)

2/26/2021
(Date)

2/26/21
(Date)

PART II - GENERAL TERMS AND CONDITIONS

Article I. RELATIONSHIP BETWEEN THE PARTIES

- A. **Independent Parties:** For purposes hereof, Subrecipient is an independent contractor, and shall not be deemed to be an employee or agent of Urban or the Funder.
- B. **Proprietary Information:** Subrecipient acknowledges that, in performing this Subgrant, Urban may be required to make available to Subrecipient certain information deemed to be Proprietary and Confidential information ("Proprietary Information"). Subrecipient may also gain access to certain information, which may be considered Proprietary Information by the Funder. Such information includes without limitation, information related to patents, research, development, computer software, designs or processes, pricing, customer lists, and technical and business information, and know-how of Urban and the Funder. Subrecipient agrees to safeguard and hold in strictest confidence all Proprietary Information.

Urban hereto agrees not to disclose such Proprietary Information to unauthorized parties. The receiving party shall not use Proprietary Information from the other for any purpose other than that as required for the performance of this Subgrant. Each party shall designate in writing one or more individuals as the only person(s) authorized to receive Proprietary Information exchanged between the Parties pursuant to this Subgrant. Except as required in the performance of this Subgrant, neither this Subgrant nor the furnishing of any information hereunder by Urban shall grant Subrecipient, by implication or otherwise, any license under any invention, patent, trademark or copyright.

The restrictions set forth in the foregoing provisions of this article shall not apply to information: (a) which was at the time of the receipt otherwise lawfully known to the recipient independently of the disclosing party; (b) which was at the time of receipt lawfully within the public knowledge; (c) which subsequently is lawfully developed independently by the recipient; or (d) which subsequently is lawfully acquired from a third party without coordinating restriction on use.

Subrecipient shall return all Proprietary Information to Urban upon Urban's request or upon termination of this Subgrant, whichever occurs first. This article shall survive termination of this Subgrant.

- C. **Privity:** This Subgrant is funded in whole or in part with funds from the Funder. Neither the Funder nor any of its departments, agencies, or employees or will be a party to this grant. No privity of contract between the Funder and Subrecipient is established by this Subgrant. All communications regarding this Subgrant must be directed to Urban and not to the Funder.
- D. **Organizational Conflict of Interest:**
- i. The Subrecipient represents that, to the best of its knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest, or that the Subrecipient has disclosed all such relevant information.
 - ii. The Subrecipient agrees that if an actual or potential organizational conflict of interest is discovered after award, the Subrecipient will make a full disclosure in writing to Urban. This disclosure will include a description of activities that the Subrecipient has taken or proposes to take, after consultation with Urban, to avoid, mitigate, or neutralize the actual or potential conflict.
 - iii. Remedies – Urban may terminate this Subgrant for convenience, in whole or in part, if it deems such termination necessary to avoid an organizational conflict of interest. If the Subrecipient was aware of a potential organizational conflict of interest prior to award or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to Urban, Urban may terminate the Subgrant for default.
 - iv. The Subrecipient further agrees to insert provisions that will conform substantially to the language of this clause, including this subparagraph (d), in any lower-tier award or consultant agreement arising out of this Subgrant.
- E. **Non-liability:** Urban and the Funder cannot assume any liability for accidents, illnesses, losses, claims or liability of any kind arising out of any work performed by Subrecipient supported by this Subgrant or for unauthorized use of patented or copyrighted materials by Subrecipient. In addition, Urban and the Funder do not assume any liability for any third-party claims for damages arising out of this Subgrant. The Subrecipient is advised to take such steps as may be deemed necessary to insure or protect itself, its employees and its property.
- F. **Indemnification:** Subrecipient shall defend, indemnify and hold Urban, Urban's subsidiaries, affiliates, directors, officers, agents and employees, and each of them, and Urban's Funder harmless against any injury, death, suit, claim or other loss ("Loss"), including expenses and actual attorneys' fees, arising from or in connection with this Subgrant or the breach thereof, except to the extent that such loss was caused by the negligence and willful misconduct of the Urban.

Urban shall indemnify and hold Subrecipient harmless to the extent that such Loss was caused by the negligence and willful misconduct of Urban.

- G. **Notification of Claims:** Subrecipient shall promptly notify Urban of the assertion, filing or service of any lawsuit, claim, demand, action, liability or other matter that is or may be covered by this indemnity, and shall immediately take such action as may be necessary or appropriate to protect the interests of Urban, its officers, directors, employees and agents. Urban shall at all times have the right to direct the defense of, and to accept or reject any offer to compromise or settle, any lawsuit, claim, demand or liability asserted against Subrecipient or any of its officers, directors, employees or agents. The duties and obligations of Subrecipient created hereby shall not be affected or limited in any way by Urban.
- H. **Non-Solicitation of Employees:** During the term of this agreement, and for one year thereafter, neither party shall knowingly solicit for hire any technical or professional employee of the other party who has been directly involved with the work performed under this Subgrant. However, this shall not be construed to restrict, limit, or encumber an employee's rights granted by law.

Article II. STANDARDS OF CONDUCT

- A. **Ethics:** Subrecipient shall adhere to the highest standards of ethical competence and integrity in performance of this agreement, having due regard for the nature and purpose of Urban as an organization, and ensure that employees assigned to perform any obligation under this agreement conduct themselves in a consistent manner.
- B. **Compliance with the Law:** Subrecipient represents and warrants that it is, and shall continue to be, in compliance with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities of any jurisdiction, including, without limitation, any anti-bribery statutes.
- C. **Debarment and Suspension:** In accepting this agreement, Subrecipient certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any US Federal department or agency. Any change in the debarred or suspended status of the Subrecipient during the life to this agreement must be

reported immediately to Urban. Subrecipient agrees to incorporate the Debarment and Suspension certification into any lower-tier award that they may enter into as part of this agreement.

D. **No Gifts or Benefits; No Improper Payments:** Subrecipient represents and warrants that it has not offered or paid any direct or indirect gifts, favors, or benefits arising from this agreement to any employee or representative of Urban or their relatives. Subrecipient agrees and represents that, in connection with its performance hereunder; it has not and will not make any payments or gifts or any offers or promises of payment or gifts of any kind, directly or indirectly, to any official of any government, government agent, government instrumentality or to any political candidate. This agreement will become null and void if the Subrecipient makes any such offer, promise, payment or gift in connection with performance of this agreement.

E. **Anti-Lobbying:** No Subgrant funds are to be shared with or used to pay fees or wages for the services of fundraising firms and no portion of the Subgrant may be used for any attempt to influence legislation within the meaning of Internal Revenue Code Section 501(h) or the local law governing nonprofit entities applicable to Subrecipient, to influence the outcome of any specific election, or to carry on directly or indirectly any voter registration drive.

Specifically, the Subrecipient agrees not to use any portion of the Subgrant or any income derived from the Subgrant for the following:

- To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Code;
- To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code. Activities shall be conducted consistent with the private foundation lobbying rules and exceptions under Internal Revenue Code Section 4945 and related regulations; or
- To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.

- F. **Equal Employment Opportunity:** All contracts to be performed in the United States, or to be performed with employees who were recruited in the United States, shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity", as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR Chapter 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," to the extent required by the foregoing.
- G. **Discrimination Prohibited:** Subrecipient and any authorized lower-tier subrecipients and contractors shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Subgrant, with respect to the hire, tenure, term, conditions, or privileges of employment because of his/her race, color, religion, sexual identity, sexual orientation, disability, national origin, ancestry, or status as a veteran. The Subrecipient and its lower-tier subrecipients and contractors, if any, shall also comply with all applicable federal provisions, statutes and regulations relating to nondiscrimination and equal employment opportunity including all relevant sections of the American with Disabilities Act of 1990.
- H. **No Retaliation:** Subrecipient shall not discharge, demote, suspend, threaten, harass, retaliate against, or otherwise discriminate against, any of its employees in the terms and conditions of such employee's employment as a reprisal for such employee's disclosing to Urban, or other proper authority, information relating to violation of this article, including, without limitation, any substantial violation of law relating to the performance of this agreement.
- I. **Human Subjects Research:** The Subrecipient is responsible for the protection of the rights and welfare of any human subjects involved in research, development and related activities supported by this Subgrant. The Subrecipient, and any lower-tier subrecipients or contractors shall also comply with all applicable federal provisions, statutes and regulations relating to the protection and privacy of human subjects, and the law and regulations of individual states and any related requirements outlined in Appendix C, if applicable. Such requirements include, but are not limited to conducting the research in compliance with the ethical standards and the criteria for approval and conduct of research set forth in United States Department of Health and Human Services policy for the protection of

human research subjects (45 C.F.R. Part 46 and related guidance, as amended from time to time). Subrecipient shall also obtain and maintain institutional review board (IRB) approval, either by an internal IRB or through a contracted agency and obtain informed consent of participating research subjects. Subrecipient must notify Urban immediately of any breach of personally identifiable information (PII) or any other violation related to the requirements stated herein and shall assume all financial responsibilities related to any such violations.

The requirements herein apply to all subawards and contracts at any tier issued by the Subrecipient in its conduct of the work supported under the Subgrant.

- J. **Anti-Terrorism:** Subrecipient acknowledges that U.S. Executive Order 13224 and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. Subrecipient is responsible to comply with this Executive Order and any applicable U.S. law.
- K. **Anti-Trafficking in Persons Directive:** Subrecipient acknowledges that, Urban is opposed to human trafficking, prostitution and related activities, which are inherently harmful and dehumanizing, and contribute to the phenomenon of trafficking in persons. None of the funds made available under this agreement may be used to engage in trafficking in persons or to promote, support, or advocate the legalization or practice of prostitution. Nothing in the preceding sentence shall be construed to preclude assistance designed to ameliorate the suffering of, or health risks to, victims while they are being trafficked or after they are out of the situation that resulted from such victims being trafficked.

Article III. WORK PRODUCT AND ACKNOWLEDGMENTS

A. Intellectual Property:

- i. The work of Subrecipient under this Subgrant includes all written, graphic, audio, visual and any other materials, contributions, applicable work product and production elements contained therein, whether on paper, disk, tape, digital file or any other media ("Work Product") shall be owned by the Subrecipient. Accordingly, Subrecipient may copyright any work that is subject to copyright and was developed, or for which ownership was purchased, under this Subgrant.
- ii. Subrecipient represents and warrants that that the material produced under this Subgrant will be original and not infringe upon any copyright or any other right of any other person and has not previously been published.

- iii. Subrecipient represents that Urban and the Funder shall have a paid up, non-exclusive, irrevocable, perpetual, worldwide royalty-free license to reproduce, publish, republish, summarize, excerpt or otherwise use, and license others to use in print or electronic form (in whole, or in part, including in connection with derivative works), including in electronic databases or in any future form not yet discovered or implemented, the Work Product.

B. Publications:

- i. All publicity, publications, and notices produced or released regarding this Subgrant shall acknowledge Urban and the Funder. Subrecipient will allow Urban to review and approve the text of any proposed general publicity, to include any acknowledgement language, concerning Urban, Funder and this Subgrant prior to its release.
- ii. The Subrecipient agrees to furnish Urban's Technical Contact with copies of any such news releases, papers or other work product within ten (10) days after such release.
- iii. Use of logo. With the exception of approvals granted pursuant to the section B.i. above, the Subrecipient shall not use Urban or Funder name, brand, logo, or marks without prior approval from Urban. Subrecipient, Urban or Funder shall not defame the other in any public communication.

Article IV. STOP WORK, TERMINATION AND DISPUTES

- A. **STOP WORK:** Urban may at any time, by written order to the Subrecipient require the Subrecipient to stop all, or any part, of the work called for by a Work Order issued under this agreement for a period of 90 days after the order is delivered to the Subrecipient, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Subrecipient shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop work order is delivered to the Subrecipient, or within any extension of that period to which the Parties shall have agreed, Urban shall either:
 - i. Cancel the stop-work order; or
 - ii. Terminate the work covered by the order as provided in the Termination clause of this agreement.

- B. **TERMINATION:** This Subgrant may be terminated, in whole or in part in the following situations:
- i. By Urban, if the Subrecipient materially fails to comply with terms and conditions of this Subgrant. Subrecipient shall immediately cease to incur further costs upon notification by Urban.
 - ii. By mutual agreement of the Parties, in which case the two Parties shall agree upon the termination conditions, including the effective date, the return of any unspent funds, and, in the case of partial termination, the portion to be terminated.
 - iii. By Urban, if the Funder determines that continuation of all or part of the funding for this Subgrant should be suspended or terminated. Subrecipient shall cease to incur further costs upon notification by Urban.
- C. **Disputes, Claims and Appeals:** Urban and Subrecipient shall work together in good faith in an attempt to resolve any dispute arising under this Subgrant.

Any dispute between the Parties as to matters arising pursuant to this Subgrant that cannot be settled amicably within fifteen (15) days after receipt by one party of the other party's request for such amicable settlement shall be submitted to and resolved by the American Arbitration Association (AAA) in accordance with its Commercial Arbitration Rules and at its office located in the District of Columbia. The resolution of the AAA shall be binding on the parties and either party may enter any judgment or award rendered by the AAA in any court of competent jurisdiction. Both Parties shall be subject to the personal jurisdiction of the courts located in the District of Columbia and waive the right to assert lack of personal jurisdiction in any legal procedure.

- D. **Force Majeure:** Any delay or failure of the Subrecipient to fulfill the required obligations shall be excused if and to the extent caused by acts of God, fire, storm, lockout, strike, terrorist act, flood, sabotage, embargo, war (whether declared or not), riot, or other causes beyond the reasonable control of the Subrecipient.

If the Subrecipient asserts Force Majeure as an excuse for failure to perform their obligations, then the Subrecipient must:

- i. notify Urban of the likelihood or actual occurrence of an event described in this clause;
- ii. prove that reasonable steps were undertaken to minimize delay or damages caused by foreseeable events; and
- iii. fulfill all non-excused obligations.

Upon review of Subrecipient's notice, Urban shall determine whether the term of the Subgrant shall be extended for a reasonable time period to complete activities interrupted by the delays.

Article V. RECORD RETENTION AND FILE MANAGEMENT

- A. The Subrecipient agrees to maintain complete and accurate records of receipts and expenditures and make its books and records available to Urban at reasonable times upon its request. Subrecipient will maintain books, accounts, and records that, with a sufficient detail, accurately and clearly reflect its transactions and the disposition of funds. No "off the books" or unrecorded funds or accounts shall be created or maintained for any purpose. Furthermore, Subrecipient will maintain records of expenditures charged against the Subgrant that are adequate to identify the use of the funds in compliance with the purposes and restrictions specified in this agreement.
- B. **Record Retention:** Subrecipient shall retain all records related to this Subgrant for at least four (4) years after expiration of the Subgrant term. Subrecipient shall agree promptly to furnish Urban and/or Funder with copies of such documents upon Urban's request and to make books and records available for inspection at reasonable times.
- C. **Audit:** At Urban or Funder expense, either may audit or have audited Subgrant-related books and records, and Subrecipient shall provide all necessary assistance in connection therewith.
- D. **Site Visits:** Urban may, at its expense, monitor and conduct an evaluation of operations under the Subgrant, which may include visits by representatives of Urban or its Funder to observe the Subrecipient's program, procedures and operations, and discussions of the program with Urban or Funder personnel.

Article VI. MISCELLANEOUS

- A. **Governing Law:** This Subgrant shall be governed by the laws of the District of Columbia and, where applicable by virtue of preemption, under the laws of the United States of America. Each party, unless prohibited by law, hereby consents to personal jurisdiction and venue in the courts of the District of Columbia or in any federal court located in the District of Columbia if any suit is brought under the terms of or relating to this Subgrant.
- B. **Insurance:** Subrecipient shall maintain at its own expense adequate insurance as is reasonable and customary for similar organizations in any and all forms necessary to protect both Subrecipient and Urban against all liabilities, losses,

damages, claims, settlements, expenses, and legal fees arising out or resulting from performance of this Subgrant.

Subrecipient will comply with any and all applicable state laws regarding auto liability and worker's compensation insurance, to the extent applicable to the Subrecipient. Although Urban may request evidence of certain minimum insurance coverage from Subrecipient, nothing contained herein shall abridge, diminish, or affect Subrecipient's responsibility for the consequences of any accidents, occurrences, damages, losses, and associated cost arising out of or resulting from performance of this Subgrant.

Subrecipient shall ensure that approved subrecipients or subcontractors obtain and maintain appropriate insurance against liability for injury to persons or damage to property arising from activities relating to the Subgrant.

- C. **Incorporation of the Prime Award:** Subrecipient assumes toward Urban some of the obligations and responsibilities that Urban assumes towards the Funder in the Prime Award grant agreement as they relate to the Program Description. Applicable provisions of the prime award grant agreement are incorporated herein by reference in Appendix C (Mandatory Prime Award Provisions).
- D. **Assignment/Subawards:** Unless described in the application and funded by this Subgrant, the Subrecipient shall not assign this Subgrant nor any rights or obligations herein, nor subcontract or subgrant any funds under this Subgrant without the prior written consent of Urban's Contractual Contact. This provision does not apply to the purchase of supplies, material, equipment or general support services.

Subrecipient shall incorporate the applicable provisions of this Subgrant in any approved lower-tier subagreements.

- E. **Delays:** Whenever the Subrecipient knows, or reasonably should know, that any actual or potential condition is delaying, or threatens to delay, the timely performance of work under this Subgrant, the Subrecipient will, within 30 days, notify Urban, in writing, providing all relevant information with respect to the delay.
- F. **Severability:** If any covenant or other provision of this agreement is invalid, illegal or incapable of being enforced by reason of any rule of law, administrative order, judicial decision or public policy, all other conditions and provisions shall remain in full force and effect. No covenant shall be deemed dependent upon any other covenant or provisions unless so expressed in this agreement.

- G. **Waiver:** No failure of a party to exercise any right or to insist upon strict compliance by the other party with any obligation and no custom or practice of the Parties at variance with this agreement shall constitute a waiver of the right of a party to demand exact compliance. Waiver by one party of any particular default by the other party shall not affect or impair a party's rights in respect to any subsequent default of the same or of a different nature, nor shall any delay or omission of a party to exercise any rights arising from such default affect or impair the rights of that party as to such default or any subsequent default.
- H. **Order of Precedence:** Any inconsistency or conflict in the terms and conditions specified in this Subgrant shall be resolved according to the following order of precedence:
- I. Part I - Schedule
 - II. Part II - General Terms and Conditions
 - III. Part III - Appendices in the following order of precedence:
 - Appendix C – Mandatory Prime Award Provisions
 - Appendix A – Program Description
 - Appendix B – Subgrant Budget

III. APPENDICES

APPENDIX A- PROGRAM DESCRIPTION

I. Background

With support from the Bill and Melinda Gates Foundation, the Urban Institute conducted a RFI/P two-stage competitive process to select a group of 8 counties to compose an Upward Mobility Cohort. These Subrecipients will receive funding, tailored technical assistance from Urban experts, and peer learning opportunities within the cohort to help county leaders use the mobility metrics to inform decision making and develop a Mobility Action Plan. This plan will reflect a comprehensive approach to upward mobility and will identify key challenges across policy areas that inhibit local mobility. The plan will also highlight strategies to improve local conditions for mobility and outcomes for residents, as informed by data and community voices.

II. Subrecipient Activities/Tasks

This engagement will require frequent communication and consistent partnership between Urban and a team of county staff led by a senior team member. To that end, the Subrecipient will be expected to perform the following tasks:

- **Assign senior leadership.** Subrecipient will assign a senior county staff member as primary point of contact and assemble a team of county staff with the relevant skills and expertise to collaborate with the Urban technical assistance team to conduct the activities described below. The county team is expected to have established support with the elected county leader(s) and to keep elected leadership updated on project progress.
- **Participate in tailored technical assistance provided by Urban** throughout the Subgrant term, (virtually and in-person, as conditions permit) to include participation in regular meetings (typically biweekly) and completing agreed-upon work in between meetings.
- **Data analysis.** With support from Urban, Subrecipient will work with cross-sector leaders to examine more deeply how the Subrecipient's mobility metrics compare with other jurisdictions, and to analyze administrative data to better understand any disparities and to create strategies to help target those specific places and people identified.
- **Stakeholder engagement.** With support from Urban, Subrecipient will convene a cross-sector "mobility coalition" of local leaders and experts—or partner with an existing local coalition focused on mobility—who will guide development of the county-specific Mobility Action Plan. This assistance will

take the form of advising on identifying stakeholders and groups for outreach and contributing to planning and presenting at mobility coalition meetings.

- **Policy and programmatic advising.** With support from Urban, Subrecipient will develop a Mobility Action Plan that will demonstrate community priorities for promoting upward mobility as informed by the mobility metrics and local data. The plan will engage with all 25 metrics while highlighting particular challenges and policy areas. The plan will recommend evidence-informed policies and programs that have been shown to improve mobility outcomes in other communities. These strategies will cut across sectors and may include new proposed investments and revisions to existing policies and programs. Urban will provide the Subrecipient with advisory support on effective strategies identified by Urban researchers. Urban will also help Subrecipient to consider approaches to implement these strategies, including through research on potential public and private funding streams.
- **Original data collection (subset of sites).** If Subrecipient is selected to receive technical support for original data collection, you will be expected to work collaboratively with Urban to collect representative local data on the metrics for which there is no national data source (overall health, belongingness, social capital, and exposure to trauma).
- **Peer-learning opportunities.** Subrecipient will participate in convening's, workshops, dialogues, and trainings (virtual and in-person, as conditions permit) to share knowledge across the cohort about strategies to promote upward mobility and help develop best practices. Subrecipient will also gain insights from experts from other organizations working on economic and social mobility who will participate in convening's and events. These sessions will offer a forum for the sites to both learn from others in the cohort and share their own efforts.
- **Elevation of local efforts.** Through the technical assistance engagement, Subrecipient will have the opportunity to share their work through Urban's channels and contribute to the field.
- **Implementation of Mobility Action Plan.** At the end of the technical assistance period, the Subrecipient should be prepared to implement its Mobility Action Plan.

III. Milestones

The following milestones will be used to ensure that the partnership is meeting established goals and timelines. Urban recognizes that technical assistance processes will vary to match community needs and so will aim to be flexible and collaborative in addressing deviations from milestones.

	Milestone	Date
1.	Finalize core project team and establish designated point of contact between Urban and the county	February 28, 2021
2.	Participate in technical assistance calls and learning opportunities to refine strategic priorities	April 30, 2021
3.	Launch of local Mobility Coalition	June 30, 2021
4.	Outline of Mobility Action Plan	October 31, 2021
5.	Draft of Mobility Action Plan	January 31, 2022
6.	Final Mobility Action Plan	May 31, 2022

APPENDIX B - SUBGRANT BUDGET

Subrecipient Name: Boone County
Year 1 Budget Period January-December, 2021

SALARY/WAGES				
Name	Title	FTE or # of hours	Annual salary or hourly rate	Amount
Joanne Nelson	Director - Boone County Community Services Department	6.00	\$37.37	\$ 11,659.44
Megan Corbin Bania	Data & Performance Analyst - Boone County Community Services Department	10.00	\$24.55	\$ 12,766.00
SALARY/WAGES SUBTOTAL				\$ 24,425.44
FRINGE BENEFITS				\$ -
SUBCONTRACTS/CONSULTANTS				\$ 58,907.17
TOTAL				\$83,332.61

Year 2 Budget Period January-June, 2022

SALARY/WAGES				
Name	Title	FTE or # of hours	Annual salary or hourly rate	Amount
Joanne Nelson	Director - Boone County Community Services Department	6.00	\$37.37	\$ 5,829.72
Megan Corbin Bania	Data & Performance Analyst - Boone County Community Services Department	10.00	\$24.55	\$ 6,383.00
SALARY/WAGES SUBTOTAL				\$ 12,212.72
FRINGE BENEFITS				\$ -
SUBCONTRACT/CONSULTANTS				\$ 29,454.67
TOTAL				\$41,667.39

Budget Summary Total

SALARY/WAGES	\$ 36,638.16
SUBCONTRACT/CONSULTANTS	\$88,361.84
TOTAL	\$125,000.00

APPENDIX C - MANDATORY PRIME AWARD PROVISIONS

The following Prime Award conditions are hereby incorporated in this Subgrant.

- A. **Communication:** All communications and submissions of publications shall be handled via Urban.
- B. **Charitable Purpose:** Subrecipient agrees to use the funds only for the purposes described in this Subgrant Agreement, and to so designate the funds in Subrecipient's records. The Subrecipient further agrees to use the funds for exclusively charitable scientific, and/or education purposes as defined from the time to time by Internal Revenue Code within the meaning of Section 501(C)(3) and equivalent provisions of applicable law, and not to use the funds in violation of the provisions of the Internal Revenue Code governing subrecipients of private foundations.
- C. **Global Access Commitment:** Subrecipient agrees to conduct and manage the Project and the Funded Developments in a manner that ensures Global Access. Parties Global Access commitments will survive the term of this Agreement.
- D. **Humanitarian License:** Subject to applicable laws and for the purpose of achieving Global Access, Subrecipient grants Urban and Funder a nonexclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid up, sublicensable license to make, use, sell, offer to sell, import, distribute, copy, create derivative works, publicly perform, and display Funded Developments and Essential Background Technology.
Subrecipient confirms that they have retained sufficient rights in the Funded Developments and Essential Background Technology to grant this license. Subrecipient must ensure this license survives the assignment or transfer of Funded Developments or Essential Background Technology. On request, Subrecipient must promptly make available the Funded Developments and Essential Background Technology to Urban and/or Funder for use solely under this license. If Subrecipient demonstrate to the satisfaction of Urban and or/ Funder that Global Access can best be achieved without this license, Urban and/or Funder and You will make good faith efforts to modify or terminate this license, as appropriate.

- E. **Publication:** Consistent with Your Global Access commitments, if the Program Description specifies Publication or Publication is otherwise requested by Urban or the Funder, Subrecipient will seek prompt Publication of any Funded Developments consisting of data and results. Publication may be delayed for a reasonable period for the sole purpose of seeking patent protection, provided the patent application is drafted, filed, and managed in a manner that best furthers Global Access. If Subrecipient seeks Publication in a peer-reviewed journal, such Publication shall be under "open access" terms and conditions.

Nothing in this section shall be construed as requiring Publication in contravention of any applicable ethical, legal, or regulatory requirements. Subrecipient will mark any Funded Development subject to this clause with the appropriate notice or attribution, including author, date and copyright (e.g., © 20<> <Name>).

- F. **Intellectual Property Reporting:** During the term of this agreement and for 5 years after, Subrecipient will submit upon request annual intellectual property reports relating to the Funded Developments, Background Technology, and any related agreements using the BILL & MELINDA GATES FOUNDATION templates or forms, which the Funder may modify from time to time.
- G. **Internal or Third Party Audit:** If during the term of this agreement You are audited by your internal audit department or by a third party, You will provide the audit report to Urban upon request, including the management letter and a detailed plan for remedying any deficiencies observed ("Remediation Plan"). The Remediation Plan must include (a) details of actions Subrecipient will take to correct any deficiencies observed, and (b) target dates for successful completion of the actions to correct the deficiencies.