

65-2021

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} es.

February Session of the January Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 18th day of February 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #5 to contract AEPA-017-B for Photocopier with Maintenance Service – Term & Supply that was awarded January 17, 2019 (Commission Order 20-2019) is being amended to add an order for the Sheriff’s Department for a Konica Minolta bizhub 750i Copier/Printer/Scanner, with seven (7) years of copier maintenance that includes all parts, labor, preventative maintenance and consumables such as toner, drums, and developer.

All other terms, conditions and prices of the original agreement as previously amended remain unchanged.

Done this 18th day of February 2021

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janel M. Thompson*  
Janel M. Thompson  
District II Commissioner

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 01/25/21

Fixed Asset Tag Number: 19577

Description of Asset: Sharp MX-M565N Copier

Requested Means of Disposal:  Sell  Trade-In  Recycle/Trash  Other, Explain: Return to company

Other Information (Serial number, etc.): 45006698

Condition of Asset: Fair

Reason for Disposition: Replaced


Location of Asset and Desired Date for Removal to Storage: Sheriff's Office/removal by replacement company when delivering the new machine.

Was asset purchased with grant funding?  YES  NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal?  YES  NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1228 Sheriff's Administration

Signature 

To be Completed by: **AUDITOR**

Original Acquisition Date 3-18-15

G/L Account for Proceeds N/A

Original Acquisition Amount \$7,195.33

Original Funding Source 2731

Account Group 1601

To be Completed by: **COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

Trade  Auction  Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 65-2021

Date Approved 2.18.2021

Signature Daniel K. Atwill

S:\all\AUDITOR\Accounting Forms\Fixed Asset Disposal.docx  
Revised: September 2016

**RECEIVED**

**FEB 19 2021**

**BOONE COUNTY  
AUDITOR**



66 -2021

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In the County Commission of said county, on the

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the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Resolution Authorizing the Application for loans/grants for the Bolli Road Sanitary Sewer NID.

Done this 18th day of February 2021

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

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*Justin Aldred*

Justin Aldred  
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*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner



1314 North 7th Street  
Columbia, MO 65201  
p: 573-443-2774  
f: 573-499-0489

[www.bcrsd.com](http://www.bcrsd.com)

February 13, 2021

Hannah Humphrey  
Missouri Department of Natural Resources (MDNR)  
Water Protection Program  
Financial Assistance Center  
By e-mail

RE: Clean Water State Revolving Fund (SRF) Loan and Grant Application for the Boone County Commission for the Bolli Road Sanitary Sewer Neighborhood Improvement District (NID)

Dear Ms. Humphrey:

On behalf of the Boone County Commission, please find enclosed is one of the following:

- The SRF Loan Application for the Bolli Road Sanitary Sewer NID;
- Exhibit A – General obligation bond election information for the Boone County Commission;
- Exhibit B – the most recent financial audit for the Boone County Commission;
- Exhibit C – User charge budgets (income statements) showing revenues and expenses;
- Exhibit D – Documentation showing that an inflow/infiltration reduction program is in place;
- Exhibit E – Documentation indicating the percentage of failed on-site wastewater disposal systems to be replaced; and
- Exhibit F – Documentation showing training.

Under separate cover the I will provide the following:

- The Facility Plan for the Bolli Road Sanitary Sewer NID Wastewater Improvements dated June 14, 2018 prepared by HDR Engineering; and
- An Energy Conservation Plan.

I hope this information is acceptable and I look forward to hearing from you in regards to the Boone County Commission's funding. My purpose in applying to the MDNR is to acquire a loan, but to especially acquire any grants that may be available from the MDNR for the Boone County Commission.

To be clear, this neighborhood is low to moderate income and it is unlikely that this project will be built without some form of grant money.

Due to the complexity of this matter, I would like to meet with you to discuss these loans and grants.

Further, if there are any requirements that have not been met in filing this application, I would appreciate it if you would contact me immediately.

If you have any questions, please call me at 573-443-2765. Thank you for your cooperation in this matter.

Sincerely,

BOONE COUNTY REGIONAL SEWER DISTRICT

Tom Ratermann  
General Manager

Enclosures

C: File

[fac@dnr.mo.gov](mailto:fac@dnr.mo.gov)

Joan Doerhoff, MDNR, by e-mail

Shane Graupman, MDNR, by e-mail

Patrick Anderson, MDNR, by e-mail

Stacia Bax, MDNR, by e-mail

Dan Atwill, Boone County, by e-mail

Janet Thompson, Boone County, by e-mail

Justin Aldred, Boone County, by e-mail

June Pitchford, Boone County, by e-mail

Tom Darrough, Boone County, by e-mail

Jason Gibson, Boone County, by e-mail

Lara Florea, BCRSD, by e-mail



MISSOURI DEPARTMENT OF NATURAL RESOURCES  
 WATER PROTECTION PROGRAM, FINANCIAL ASSISTANCE CENTER  
**CLEAN WATER STATE REVOLVING FUND LOAN APPLICATION**

**FOR OFFICE USE ONLY**

DATE RECEIVED

FINANCIAL CODE

PRIORITY POINTS

**This application is for a Clean Water State Revolving Fund Loan described in 10 CSR 20-4.040.**  
 Submit application to Missouri Department of Natural Resources, Financial Assistance Center  
 P.O. Box 176, Jefferson City, MO 65102-0176. Please type or print legibly.

**1. APPLICANT INFORMATION**

NAME OF APPLICANT Boone County Commission		DUNS NUMBER 073755977	
<input type="checkbox"/> Incorporated Municipality		<input type="checkbox"/> Public Water/Sewer District	
<input checked="" type="checkbox"/> Other:			
APPLICANT TELEPHONE NUMBER WITH AREA CODE 573-886-4305 Ext.		APPLICANT FAX NUMBER WITH AREA CODE 573-886-4311	
APPLICANT MAILING ADDRESS 801 East Walnut Street		APPLICANT EMAIL ADDRESS jaldred@boonecountymo.org	
CITY Columbia	STATE MO	ZIP CODE + FOUR 65201-7732	COUNTY Boone
AUTHORIZED REPRESENTATIVE NAME Tom Ratermann		AUTHORIZED REPRESENTATIVE TITLE General Manager	
NAME OF PERSON TO CONTACT ABOUT THIS APPLICATION Tom Ratermann		TELEPHONE NUMBER WITH AREA CODE 573-443-2774 Ext.	

**2. ARCHITECTURAL AND ENGINEERING CONSULTANT INFORMATION**

CONSULTING FIRM'S NAME HDR Engineering		CONSULTANT'S NAME Kent Newport	
CONSULTANT MAILING ADDRESS 10450 Holmes Road		EMAIL ADDRESS Kenton.newport@hdrinc.com	
CITY Kansas City	STATE MO	ZIP CODE + FOUR 64131-3471	
CONSULTANT TELEPHONE NUMBER WITH AREA CODE 816-360-2700 Ext.		CONSULTANT FAX NUMBER WITH AREA CODE 816-360-2777	

**3. GENERAL AND FINANCIAL INFORMATION**

POPULATION (CURRENT CENSUS) 180,463		POPULATION OF AREA TO BE SERVED 37	
U.S. CONGRESSIONAL DISTRICT NUMBER(S) 4	STATE SENATE DISTRICT NUMBER(S) 19	STATE REPRESENTATIVE DISTRICT NUMBER(S) 47	
MEDIAN HOUSEHOLD INCOME (CURRENT CENSUS) \$55,328		NUMBER OF CUSTOMERS 7252	
CURRENT MONTHLY SEWER RATE (for 5,000 gallons) \$ 65.90		PROPOSED MONTHLY SEWER RATE (for 5,000 gallons) \$ 68.40	
SEWER REVENUES FOR MOST RECENT YEAR ENDED \$ 4,998,056.01		FISCAL YEAR END FOR DATA USED ON APPLICATION 12/31/20	
SEWER OPERATING EXPENDITURES FOR MOST RECENT YEAR \$ 3,179,480.00			
SYSTEM OUTSTANDING DEBT \$		ANY DEBT HELD BY USDA RURAL DEVELOPMENT? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
EXISTING ANNUAL DEBT SERVICE \$		ARE YOU CURRENTLY FUNDING DEPRECIATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
WHAT IS YOUR COLLECTION DELINQUENCY RATE? 1.1 %		FROM A FINANCIAL STANDPOINT, DO YOU HAVE A COMBINED WATER AND SEWER SYSTEM? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Does the applicant have a fiscal sustainability plan?  Yes  No See Form MO 780- 2661 (06-16)  
 A fiscal sustainability plan or certification is not required when the department is purchasing debt obligations (e.g. municipal bonds)

**4. PROPOSED PROJECT INFORMATION**

<input type="checkbox"/> Point Source Project		<input checked="" type="checkbox"/> Non-Point Source Project	
<input type="checkbox"/> Green Project Components (See Instructions)		Decentralized/Cluster Wastewater System	<input type="checkbox"/>
Design-Build (See Instructions) <input type="checkbox"/> Yes <input type="checkbox"/> No		On-Site System Rehabilitation/Replacement	<input checked="" type="checkbox"/>
		Other Non-Point Source Project	<input type="checkbox"/>

**Project Description. Include Green Project Components, if applicable (Attach Engineering Report):**

Install grinder pumps at each residence and discharge the wastewater from the grinder pump to a common low pressure force main adjacent to Bolli Road. This common force main would connect to the existing force main from Midway Elementary School to Midway Crossing subdivision. The wastewater would be treated at the Bonne County Regional Sewer District's (BCRSD) Midway Crossing Wastewater Treatment Plant. This project is a Neighborhood Improvement District (NID). In Boone County, NIDs are financed through general obligation bonds which are retired through special assessments. The property owners in the NID pay the special assessments in the same manner as their real estate taxes.

**5. PERMIT INFORMATION**

List National Pollutant Discharge Elimination System, or NPDES, Permit Number(s) of Water or Wastewater facilities affected by this project:

MO-0132705

List Non-Permitted facilities to be eliminated by this project (attach list if necessary):

Name	Population Served	Type and Condition of Facility

**6. PROJECT COST INFORMATION**

Cost Estimate Dated: 6/14/2018		Cost Breakdown for EPA Designated Categories	
Engineering Planning and Design	\$ 9,266.67	I. Secondary Treatment	\$
Engineering (Construction Phase)	\$ 9,266.67	II. Advanced Treatment	\$
Engineering Inspection	\$ 9,266.67	IIIA. Inflow/Infiltration Correction	\$
Land and Easements	\$ 0	IIIB. Sewer Rehabilitation	\$
<b>Construction</b>	<b>\$ 282,975</b>	IVA. Collection Sewers	<b>\$ 381,739</b>
<b>Equipment</b>	<b>\$ 0</b>	IVB. Interceptor Sewers	\$
SRF Closing Costs (estimate 5 percent)	\$ 18,369	V. Combined Sewer Overflow Correction	\$
Other Costs (specify)	\$ 0	VI. Storm Water	\$
Contingencies	\$ 56,595	VII. Non-Point Source	\$
Refinancing	\$ 0	X. Effluent Recycling/Reuse Total Project Costs	\$
<b>Total Project Costs</b>	<b>\$ 381,739</b>	<b>Total Project Costs</b>	<b>\$ 381,739</b>
<b>Funding Request (this application only)</b>	<b>\$ 381,739</b>	<b>Funding Committed From Other Sources*</b>	<b>\$ 0</b>

\* Documentation committing other funds must be submitted with the application.

**7. DEBT INSTRUMENT**

A. Bonds	B. Capital Improvements Sales Tax
Date of Bond Election 11/4/1997	Date of Election
Type of Bond General obligation	Dedicated? <input type="checkbox"/> Yes <input type="checkbox"/> No
Amount of Bond \$ 5,500,000	Sunset Provision? <input type="checkbox"/> Yes <input type="checkbox"/> No

C. Other (specify):

If a bond or tax issue has already been voted, please provide the following information.

- Affidavit of Publication of the Notice of Election
- Notice to Election Authority
- Ordinance/Resolution Calling the Election
- Copy of the Official Ballot
- Certified Election Results (Abstract of Votes)
- Minutes and Notice of Meeting Approving the Ordinance/Resolution

*Exhibit A*

**8. BOARD TRAINING**

List any board training(s) related to wastewater utility management that current board members have attended in the last three years:

The Chairman of the Board of Trustees of the Boone County Regional Sewer District (BCRSD), Randy Chann, is an engineer in Missouri. He is a noted authority on the use of fine bubble air diffusers and next generation controls for wastewater treatment. As an engineer in Missouri, he attends and teaches continuing education courses to keep his competencies current. He teaches for the Missouri Water and Wastewater Conference. Courses taught and planned to teach are on 11/17/20, 11/30/20, 12/10/20, and 2/18/21. The Vice Chairman of the Board of Trustees of the BCRSD, David Shorr, is a licensed attorney in Missouri. He is a noted authority on water, including ecological impacts of the Missouri River basin, wastewater, and the Clean Water Act. As a licensed attorney in Missouri, he meets the continuing legal education requirements to keep his competencies and his license current. One of the Associate Commissioners of the Boone County Commission, Janet Thompson, is a licensed attorney in Missouri. As a licensed attorney in Missouri, she meets the continuing legal education requirements to keep her competencies and her license current.

**9. WATERSHED SUSTAINABILITY INFORMATION**

WATER BODY AFFECTED BY PROPOSED PROJECT  
Tributary to Midway Branch  
Midway Branch

- Check if this is the receiving water body
- Check if the body is classified
- If affected water body is not classified, provide the nearest downstream water body

Will the proposed project address an identified watershed problem?  Yes  No If yes, provide supporting documentation.

Does the proposed project serve more than one community?  Yes  No If yes, identify communities:

Does the proposed project eliminate the need for multiple wastewater treatment facilities?  Yes  No

Does the proposed project include measures to reduce demand for POTW capacity through water conservation, efficiency, or reuse?  Yes  No If yes, provide supporting documentation.

Does the proposed project include components for reusing or recycling wastewater, stormwater, or subsurface drainage water?  Yes  No If yes, provide supporting documentation.

Does the proposed project include green infrastructure components?  Yes  No If yes, provide supporting documentation.

Does the proposed project include energy efficiency components?  Yes  No If yes, provide supporting documentation.

Does the proposed project address groundwater pollution?  Yes  No

GROUNDWATER IS USED FOR:

OTHER PROBLEMS ADDRESSED:



**10. PROJECT TYPE (CHECK ALL THAT APPLY)**

- Combined sewer overflow/sanitary sewer overflow
- Wastewater Treatment Facility (specify)
  - New facility
  - Increase capacity/increase level of treatment
  - Rehabilitation/process improvement
- Failing or failed on-site wastewater disposal system
  - On-site system replacement/rehabilitation
  - Construction of a decentralized wastewater system
  - New collection system
- Collection system rehabilitation primarily to address inflow/infiltration
- New collection system
- Upgrade or expansion of existing collection system
- Storm water detention
- Agricultural Best Management Practice
- Landfill capping, leachate collection, side slope seepage prevention and control system, and monitoring wells

Number of overflows per year: \_\_\_\_\_

Antidegradation report submitted?  Yes  No  N/A

Percentage of systems failing: 100 %

The project addresses groundwater pollution by:

- Addressing problems caused by petroleum storage tanks
- Addressing problems caused by a hazardous waste site participating in the department's Voluntary Cleanup Program
- Addressing water quality problems caused by inadequate landfill leachate collection systems

The project considers aquatic/riparian habitat by:

- Including measures to restore aquatic/riparian habitat and/or to prevent aquatic/riparian degradation

**11. PROJECT SCHEDULE REQUIRED BY 10 CSR 20-4.040 (attach compliance schedule if applicable)**

Milestone	Anticipated Date
A. Antidegradation Report (any new, expanded or upgraded wastewater treatment)	N/A
B. Engineering Report and Facility Plan complete	June 14th, 2018
C. All other funding is secured (if necessary, bonds are voted)	1997
D. Engineering Plans and Specifications complete	November 2018
E. Construction start date	To be determined
F. Initiation of operations	To be determined
G. Project completion date	To be determined

**12. THE FOLLOWING INFORMATION IS REQUIRED BY 10 CSR 20-4.040 AND MUST BE INCLUDED WITH THIS APPLICATION FORM:**

- A project summary that includes the need for the project :
  - The project components including maps or drawings showing the project location
  - A cost estimate including a cost breakdown
- The most recent financial statement/audit

*Exhibit B*

**13. SUPPLEMENTAL INFORMATION – DOCUMENTATION MUST BE ATTACHED**

- User charge system budgets showing revenues and expenses for the past five years. *Exhibit C*
- Documentation showing that an Inflow/Infiltration reduction program has been in place for the fast five years. *Exhibit D*
- Water or Energy Conservation Plan *Under separate cover*
- Proposed project is specifically identified in the applicant's master wastewater or capital improvement plan. (Master wastewater or capital improvement plan should be for a period of five or more years).
- Documentation indicating the percentage of failed on-site wastewater disposal systems to be replaced or rehabilitated. *Exhibit E*
- Governing board has received training related to the management and operation of wastewater infrastructure in the last three years. *Exhibit F*

**CERTIFICATION:**

The undersigned representative certifies that the information submitted in this application is true and correct to the best of his/her knowledge and that he/she is authorized to sign and submit this application. The applicant agrees, if a loan is awarded on the basis of this application, to comply with all applicable terms, conditions and procedures of the Department of Natural Resources, the applicable rules and regulations of the Missouri Clean Water Commission and the terms and conditions of the loan agreement. **Incomplete applications will be returned.**

SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Tom Ratermann</i>	DATE <i>2/13/2021</i>
NAME AND OFFICIAL TITLE (TYPE OR PRINT) Tom Ratermann	TELEPHONE NUMBER WITH AREA CODE <b>573-443-2774</b> Ext.

**PREPARER'S NAME AND SIGNATURE (IF APPLICABLE)**

SIGNATURE OF PREPARER <i>Tom Ratermann</i>	DATE <i>2/13/2021</i>
NAME AND TITLE (PRINT OR TYPE) Tom Ratermann	TELEPHONE NUMBER WITH AREA CODE <b>573-443-2774</b> Ext.

## Clean Water State Revolving Fund Loan Application Instructions for Form 780-1951

Note: Any funding assistance is subject to all State Revolving Fund (SRF) requirements. Potential applicants should contact the Missouri Department of Natural Resources' Financial Assistance Center prior to completing and submitting an application. Please contact the Financial Assistance Center at 573-751-1192 or toll free at 800-361-4827.

1. Print or type the applicant information. Include a street address if available. The applicant is the entity that will receive the loan funds, if awarded. Prior to receiving a loan, the entity must have a DUNS (Data Universal Numbering System) number. The DUNS number is a 9 digit number established and assigned by Dun and Bradstreet Inc., or D&B, to uniquely identify business entities. A DUNS number is available from D&B by telephone at 866-705-5711 or at <http://fedgov.dnb.com/webform>. The contact noted on the application should be knowledgeable about the application and able to be contacted during business hours.
2. Include the engineering firm name and the name of the professional engineer working on the project. Engineering firms must be procured in accordance with RSMo. 8.285 – 8.291.
3. The financial information will be used to determine the applicant's financial capabilities to carry out the proposed project. Please provide the most accurate information available.

Show the population of the entire service area. "The population to be served" will be different from the census population if the project is to sewer, or construct improvements in, a portion of the municipality or district.

Provide the state senate, state representative, and congressional district number(s) for the project area.

Provide the median household income based on the most recent decennial census.

The median household income data can be found online at [https://factfinder.census.gov/faces/nav/jsf/pages/community\\_facts.xhtml](https://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml).

Provide the current user rate for a 5,000 gallon user and what the estimated rate will be at project completion. Use the proposed rate if the project area is currently unsewered.

Please show the total sewer system revenues for the most recent year. Show when the accounting year ended if the fiscal year used is not the calendar year. If this is a new system, write in "new system."

Show the expenditures for the sewer system for the same fiscal year.

Outstanding Debt – Show the total debt on the wastewater system, or combined system.

Existing Annual Debt Service – Show annual payments (principal and interest) on all outstanding debt listed above.

List any other types of debt instruments and funding sources such as Neighborhood Improvement District, or NID, U.S. Department of Agriculture-Rural Development, Community Development Block Grants, etc. Supporting documentation should be attached to the application.

Collection delinquency rate is defined as bills that are never collected, not bills that don't get paid by the due date but are eventually collected later.

Check if the applicant has a combined water and sewer system.

Check if the applicant has a fiscal sustainability plan for the project if it involves the repair, replacement, or expansion of a publicly owned treatment works. Please see Form MO 780-2661 for reference.

4. Point source projects include those projects that directly or indirectly impact a National Pollutant Discharge Elimination System (NPDES), or NPDES, permitted facility. In addition, a proposed project that will ultimately result in the issuance of an NPDES permit is to be considered a point source project. A non-point source project is one that does not fit the point source project description, e.g., a project to rehabilitate or replace on-site wastewater systems, the construction of a decentralized (cluster) wastewater system, or riparian corridor restoration. Provide a brief project description. Green Project Components may include the following:

- Management of stormwater runoff at the local level through the use of natural systems, or engineered systems that mimic natural systems, to treat polluted runoff.
- Water or energy efficiency improvements.
- Environmentally innovative activities.

Check if the proposed project will be Design-Build as per Section 67.5070, RSMo. A “design-build contract” shall mean any contract that furnishes architecture or engineering services and construction services either directly or through subcontracts.

5. List the wastewater discharge permit numbers for all facilities affected by the proposed project.

List the non-permitted facilities to be eliminated by the proposed project.

6. Supply the cost estimates for the project. Land acquisition, surface and subsurface easements, places to store equipment and material during construction, land needed to locate eligible projects, and land integral to the treatment process are eligible for SRF funding. Funding recipients must certify compliance with the Uniform Relocation and Real Property Acquisition Act of 1970, P.L. 91-646, as amended. Call for additional guidance if land acquisition is related to a project to address non-point source pollution.

Provide a cost breakdown by category of need.

7. Provide information on existing or proposed ballot issues. If a bond or tax issue has already been voted, provide copies of all items listed at the top of page 3.

List other types of debt instruments and funding sources.

8. List any board trainings related to wastewater management that your board members have attended in the last 3 years.
9. Provide as much information as possible related to the watershed the project is located in, and the problems to be addressed by the project. Note if the water body is a classified water body per 10 CSR 20-7.031. This information will be used in determining the project priority in relation to other applications for funding.

10. Check the boxes that apply to the proposed project.

11. Provide the anticipated dates for the milestones listed. Put N/A in the space if the milestone isn't applicable to the project.

12. Information required by 10 CSR 20-4.040 must be submitted before the application will be prioritized.

This additional information, if provided, may allow for additional priority points. The applicant may submit other project related information that the applicant feels should be submitted with the application.

### **Incomplete Applications Will Be Returned**

- Sign the application; attach any additional information that will enable the department to prioritize your wastewater needs.
- If you are using funds from U.S. Department of Agriculture-Rural Development or Department of Economic Development's Community Development Block Grant Program, be certain that you have included this information.
- Make a copy of the completed application for your records.
- Electronically transmitted applications will not be accepted.
- Mail the completed applications to:  
Missouri Department of Natural Resources  
Water Protection Program  
Financial Assistance Center  
P.O. Box 176  
Jefferson City, MO 65102-0176

### **For More Information:**

Missouri Department of Natural Resources  
Water Protection Program  
Financial Assistance Center  
P.O. Box 176  
Jefferson City, MO 65102-0176  
800-361-4827 or 573-751-1192  
FAX: 573-751-9396  
[www.dnr.mo.gov/env/wpp/srf/index.html](http://www.dnr.mo.gov/env/wpp/srf/index.html)

RESOLUTION OF THE BOONE COUNTY, MISSOURI COMMISSION

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans and/or grants under the Missouri Clean Water Law (Chapter 644, RSMo.).

WHEREAS pursuant to the terms of the Missouri Clean Water Law, Chapter 644, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the construction of specific public projects.

NOW THEREFORE, be it resolved by the Boone County Commission

1. That Thomas T. Ratermann be and he is hereby authorized to execute and file an application on behalf of the Boone County Commission with the State of Missouri for a loan and/or grant to aid in the construction of the Bolli Road Sanitary Sewer Neighborhood Improvement District (NID) connection of the Bolli Road Sanitary Sewer NID Service Area to the Boone County Regional Sewer District's Midway Crossings Wastewater Treatment Plant.
2. That Thomas T. Ratermann, General Manager is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by statute or regulation, and to receive payment on behalf of the applicant.

BOONE COUNTY COMMISSION  
For its Commission



*Daniel K. Atwill*

Dan Atwill, Presiding Commissioner

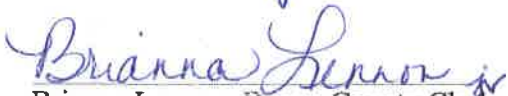
ATTEST:

*Brianna Lennon*  
Brianna Lennon, Boone County Clerk

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting Boone County Clerk, does hereby certify: That the attached resolution is a true and correct copy of the resolution adopted at a legally convened meeting of the Boone County Commission held on the 18<sup>th</sup> day of February, 2021; and further that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 19<sup>th</sup> day of February, 2021.

  
Brianna Lennon, Boone County Clerk

67 -2021

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

February Session of the January Adjourned

Term. 20 21

County of Boone

} ea.

In the County Commission of said county, on the

18th

day of

February

20 21

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Now on this day, the County Commission of the County of Boone does hereby approve the Resolution authorizing the application for loans / grants for the Phenora North Sanitary Sewer NID.

Done this 18th day of February 2021

ATTEST:

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Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner





1314 North 7th Street  
Columbia, MO 65201  
p: 573-443-2774  
f: 573-499-0489  
[www.bcrsd.com](http://www.bcrsd.com)

February 14, 2021

Hannah Humphrey  
Missouri Department of Natural Resources (MDNR)  
Water Protection Program  
Financial Assistance Center  
By e-mail

RE: Clean Water State Revolving Fund (SRF) Loan and Grant Application for the Boone County Commission for the Phenora North Sanitary Sewer Neighborhood Improvement District (NID)

Dear Ms. Humphrey:

On behalf of the Boone County Commission, enclosed please find one of the following:

- The SRF Grant / Loan Application for the Phenora North Sanitary Sewer NID;
- Exhibit A – General obligation bond election information for the Boone County Commission;
- Exhibit B – the most recent financial audit for the Boone County Commission;
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- Exhibit D – Documentation showing that an inflow/infiltration reduction program is in place;
- Exhibit F – Documentation showing training and
- Exhibit G – the Abatement Order on Consent between the Missouri Department of Natural Resources and the Phenora Subdivision Sewer Association

Also enclosed is the following:

- The Facility Plan for the Phenora North Sanitary Sewer NID Wastewater Improvements dated September 14, 2018 and last revised October 4, 2018 prepared by Engineering Surveys and Services.

Under separate cover the I will provide the following:

- An Energy Conservation Plan.

I hope this information is acceptable and I look forward to hearing from you in regards to the Boone County Commission's funding. My purpose in applying to the MDNR is to acquire a loan, but to especially acquire any grants that may be available from the MDNR for the Boone County Commission.

Due to the complexity of this matter, I would like to meet with you to discuss these loans and grants.

Further, if there are any requirements that have not been met in filing this application, I would appreciate it if you would contact me immediately.

If you have any questions, please call me at 573-443-2765. Thank you for your cooperation in this matter.

Sincerely,  
BOONE COUNTY REGIONAL SEWER DISTRICT

Tom Ratermann  
General Manager

Enclosures

- C: File  
[fac@dnr.mo.gov](mailto:fac@dnr.mo.gov)  
Joan Doerhoff, MDNR, by e-mail  
Shane Graupman, MDNR, by e-mail  
Patrick Anderson, MDNR, by e-mail  
Stacia Bax, MDNR, by e-mail  
Dan Atwill, Boone County, by e-mail  
Janet Thompson, Boone County, by e-mail  
Justin Aldred, Boone County, by e-mail  
June Pitchford, Boone County, by e-mail  
Tom Darrough, Boone County, by e-mail  
Jason Gibson, Boone County, by e-mail  
Lara Florea, BCRSD, by e-mail  
Andy Lister, BCRSD by e-mail



MISSOURI DEPARTMENT OF NATURAL RESOURCES  
 WATER PROTECTION PROGRAM, FINANCIAL ASSISTANCE CENTER  
**CLEAN WATER STATE REVOLVING FUND LOAN APPLICATION**

**FOR OFFICE USE ONLY**

DATE RECEIVED

FINANCIAL CODE

PRIORITY POINTS

**This application is for a Clean Water State Revolving Fund Loan described in 10 CSR 20-4.040.**  
 Submit application to Missouri Department of Natural Resources, Financial Assistance Center  
 P.O. Box 176, Jefferson City, MO 65102-0176. Please type or print legibly.

**1. APPLICANT INFORMATION**

NAME OF APPLICANT Boone County Commission		DUNS NUMBER 073755977	
<input type="checkbox"/> Incorporated Municipality		<input type="checkbox"/> Public Water/Sewer District	
<input checked="" type="checkbox"/> Other:			
APPLICANT TELEPHONE NUMBER WITH AREA CODE 573-886-4305 Ext.		APPLICANT FAX NUMBER WITH AREA CODE 573-886-4311	
APPLICANT MAILING ADDRESS 801 East Walnut Street		APPLICANT EMAIL ADDRESS jaldred@boonecountymmo.org	
CITY Columbia	STATE MO	ZIP CODE + FOUR 65201-7732	COUNTY Boone
AUTHORIZED REPRESENTATIVE NAME Tom Ratermann		AUTHORIZED REPRESENTATIVE TITLE General Manager	
NAME OF PERSON TO CONTACT ABOUT THIS APPLICATION Tom Ratermann		TELEPHONE NUMBER WITH AREA CODE 573-443-2774 Ext.	

**2. ARCHITECTURAL AND ENGINEERING CONSULTANT INFORMATION**

CONSULTING FIRM'S NAME Engineering Surveys and Services		CONSULTANT'S NAME Ross Kasmann	
CONSULTANT MAILING ADDRESS 1113 Fay Street		EMAIL ADDRESS rkasmann@ess-inc.com	
CITY Columbia	STATE MO	ZIP CODE + FOUR 65201	
CONSULTANT TELEPHONE NUMBER WITH AREA CODE 573-449-2646 Ext.		CONSULTANT FAX NUMBER WITH AREA CODE	

**3. GENERAL AND FINANCIAL INFORMATION**

POPULATION (CURRENT CENSUS) 180,463		POPULATION OF AREA TO BE SERVED 102	
U.S. CONGRESSIONAL DISTRICT NUMBER(S) 04	STATE SENATE DISTRICT NUMBER(S) 19	STATE REPRESENTATIVE DISTRICT NUMBER(S) 47	
MEDIAN HOUSEHOLD INCOME (CURRENT CENSUS) \$55,328		NUMBER OF CUSTOMERS 7252	
CURRENT MONTHLY SEWER RATE (for 5,000 gallons) \$ 65.90		PROPOSED MONTHLY SEWER RATE (for 5,000 gallons) \$ 68.40	
SEWER REVENUES FOR MOST RECENT YEAR ENDED \$ 4,998,056.01		FISCAL YEAR END FOR DATA USED ON APPLICATION 12/31/20	
SEWER OPERATING EXPENDITURES FOR MOST RECENT YEAR \$ 3,179,480.00			
SYSTEM OUTSTANDING DEBT \$ 999,336.00		ANY DEBT HELD BY USDA RURAL DEVELOPMENT? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
EXISTING ANNUAL DEBT SERVICE \$ 1,126,856		ARE YOU CURRENTLY FUNDING DEPRECIATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
WHAT IS YOUR COLLECTION DELINQUENCY RATE? 1.1 %			
FROM A FINANCIAL STANDPOINT, DO YOU HAVE A COMBINED WATER AND SEWER SYSTEM? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Does the applicant have a fiscal sustainability plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No See Form MO 780- 2661 (06-16) <i>A fiscal sustainability plan or certification is not required when the department is purchasing debt obligations (e.g. municipal bonds)</i>			

**4. PROPOSED PROJECT INFORMATION**

<input checked="" type="checkbox"/> Point Source Project		<input type="checkbox"/> Non-Point Source Project	
<input type="checkbox"/> Green Project Components (See Instructions)		Decentralized/Cluster Wastewater System	<input type="checkbox"/>
Design-Build (See Instructions) <input type="checkbox"/> Yes <input type="checkbox"/> No		On-Site System Rehabilitation/Replacement	<input type="checkbox"/>
		Other Non-Point Source Project	<input type="checkbox"/>

**Project Description. Include Green Project Components, if applicable (Attach Engineering Report):**

Connect the Phenora North Lagoon by a gravity sewer to the Boone County Regional Sewer District's (BCRSD) wastewater collection system and completely remove the Phenora North Lagoon from service. The wastewater from the Phenora North Lagoon would be treated at the BCRSD Rocky Fork Wastewater Treatment Plant.

This project is a Neighborhood Improvement District (NID). In Boone County, NIDs are financed through general obligation bonds which are retired through special assessments. The property owners in the NID pay the special assessments in the same manner as their real estate taxes.

**5. PERMIT INFORMATION**

List National Pollutant Discharge Elimination System, or NPDES, Permit Number(s) of Water or Wastewater facilities affected by this project:

MO-0137294	MO-0099911
------------	------------

List Non-Permitted facilities to be eliminated by this project (attach list if necessary):

Name	Population Served	Type and Condition of Facility

**6. PROJECT COST INFORMATION**

Cost Estimate Dated:		Cost Breakdown for EPA Designated Categories	
Engineering Planning and Design	\$ 19,623	I. Secondary Treatment	\$
Engineering (Construction Phase)	\$ 19,622	II. Advanced Treatment	\$
Engineering Inspection	\$ 19,622	IIIA. Inflow/Infiltration Correction	\$
Land and Easements	\$ 19,622	IIIB. Sewer Rehabilitation	\$
Construction	\$ 255,383	IVA. Collection Sewers	\$ 186,050
Equipment	\$ 0	IVB. Interceptor Sewers	\$ 186,049
SRF Closing Costs (estimate 5 percent)	\$ 18,605	V. Combined Sewer Overflow Correction	\$
Other Costs (specify)	\$ 0	VI. Storm Water	\$
Contingencies	\$ 19,622	VII. Non-Point Source	\$
Refinancing	\$ 0	X. Effluent Recycling/Reuse Total Project Costs	\$
<b>Total Project Costs</b>	<b>\$ 372,099</b>	<b>Total Project Costs</b>	<b>\$ 372,099</b>
<b>Funding Request (this application only)</b>	<b>\$ 372,099</b>	<b>Funding Committed From Other Sources*</b>	<b>\$ 0.00</b>

\* Documentation committing other funds must be submitted with the application.

**7. DEBT INSTRUMENT**

A. Bonds	B. Capital Improvements Sales Tax
Date of Bond Election 11/4/1997	Date of Election
Type of Bond General obligation	Dedicated? <input type="checkbox"/> Yes <input type="checkbox"/> No
Amount of Bond \$ 5,500,000	Sunset Provision? <input type="checkbox"/> Yes <input type="checkbox"/> No

C. Other (specify):

If a bond or tax issue has already been voted, please provide the following information.

- Affidavit of Publication of the Notice of Election
- Notice to Election Authority
- Ordinance/Resolution Calling the Election
- Copy of the Official Ballot
- Certified Election Results (Abstract of Votes)
- Minutes and Notice of Meeting Approving the Ordinance/Resolution

*Exhibit A*

**8. BOARD TRAINING**

List any board training(s) related to wastewater utility management that current board members have attended in the last three years:

The Chairman of the Board of Trustees of the Boone County Regional Sewer District (BCRSD), Randy Chann, is an engineer in Missouri. He is a noted authority on the use of fine bubble air diffusers and next generation controls for wastewater treatment. As an engineer in Missouri, he attends and teaches continuing education courses to keep his competencies current. He teaches for the Missouri Water and Wastewater Conference. Courses taught and planned to teach are on 11/17/20, 11/30/20, 12/10/20, and 2/18/21. The Vice Chairman of the Board of Trustees of the BCRSD, David Shorr, is a licensed attorney in Missouri. He is a noted authority on water, including ecological impacts of the Missouri River basin, wastewater, and the Clean Water Act. As a licensed attorney in Missouri, he meets the continuing legal education requirements to keep his competencies and his license current. One of the Associate Commissioners of the Boone County Commission, Janet Thompson, is a licensed attorney in Missouri. As a licensed attorney in Missouri, she meets the continuing legal education requirements to keep her competencies and her license current.

**9. WATERSHED SUSTAINABILITY INFORMATION**

WATER BODY AFFECTED BY PROPOSED PROJECT

Unnamed tributary to Rocky Fork  
Rocky Fork

- Check if this is the receiving water body
- Check if the body is classified
- If affected water body is not classified, provide the nearest downstream water body

Will the proposed project address an identified watershed problem?  Yes  No If yes, provide supporting documentation.

Does the proposed project serve more than one community?  Yes  No If yes, identify communities:

Does the proposed project eliminate the need for multiple wastewater treatment facilities?  Yes  No

Does the proposed project include measures to reduce demand for POTW capacity through water conservation, efficiency, or reuse?  Yes  No If yes, provide supporting documentation.

Does the proposed project include components for reusing or recycling wastewater, stormwater, or subsurface drainage water?  Yes  No If yes, provide supporting documentation.

Does the proposed project include green infrastructure components?  Yes  No If yes, provide supporting documentation.

Does the proposed project include energy efficiency components?  Yes  No If yes, provide supporting documentation.

Does the proposed project address groundwater pollution?  Yes  No

GROUNDWATER IS USED FOR:

OTHER PROBLEMS ADDRESSED:

Abatement Order on Consent - Number 1100 dated July 6th, 2011

*Exhibit G*

**10. PROJECT TYPE (CHECK ALL THAT APPLY)**

- Combined sewer overflow/sanitary sewer overflow
- Wastewater Treatment Facility (specify)
  - New facility
  - Increase capacity/increase level of treatment
  - Rehabilitation/process improvement
- Failing or failed on-site wastewater disposal system
  - On-site system replacement/rehabilitation
  - Construction of a decentralized wastewater system
  - New collection system
- Collection system rehabilitation primarily to address inflow/infiltration
- New collection system
- Upgrade or expansion of existing collection system
- Storm water detention
- Agricultural Best Management Practice
- Landfill capping, leachate collection, side slope seepage prevention and control system, and monitoring wells

Number of overflows per year: \_\_\_\_\_

Antidegradation report submitted?  Yes  No  N/A

Percentage of systems failing: \_\_\_\_\_ %

The project addresses groundwater pollution by:

- Addressing problems caused by petroleum storage tanks
- Addressing problems caused by a hazardous waste site participating in the department's Voluntary Cleanup Program
- Addressing water quality problems caused by inadequate landfill leachate collection systems

The project considers aquatic/riparian habitat by:

- Including measures to restore aquatic/riparian habitat and/or to prevent aquatic/riparian degradation

**11. PROJECT SCHEDULE REQUIRED BY 10 CSR 20-4.040 (attach compliance schedule if applicable)**

Milestone	Anticipated Date
A. Antidegradation Report (any new, expanded or upgraded wastewater treatment)	N/A
B. Engineering Report and Facility Plan complete	October 4th, 2018
C. All other funding is secured (if necessary, bonds are voted)	November 4th, 1997
D. Engineering Plans and Specifications complete	June 1st, 2018
E. Construction start date	To be determined
F. Initiation of operations	To be determined
G. Project completion date	To be determined

**12. THE FOLLOWING INFORMATION IS REQUIRED BY 10 CSR 20-4.040 AND MUST BE INCLUDED WITH THIS APPLICATION FORM:**

- A project summary that includes the need for the project :
  - The project components including maps or drawings showing the project location
  - A cost estimate including a cost breakdown
- The most recent financial statement/audit

*Exhibit B*

**13. SUPPLEMENTAL INFORMATION – DOCUMENTATION MUST BE ATTACHED**

- User charge system budgets showing revenues and expenses for the past five years. *Exhibit C*
- Documentation showing that an Inflow/infiltration reduction program has been in place for the past five years. *Exhibit D*
- Water or Energy Conservation Plan *Under separate cover*
- Proposed project is specifically identified in the applicant's master wastewater or capital improvement plan. (Master wastewater or capital improvement plan should be for a period of five or more years).
- Documentation indicating the percentage of failed on-site wastewater disposal systems to be replaced or rehabilitated.
- Governing board has received training related to the management and operation of wastewater infrastructure in the last three years. *Exhibit E*  
*Exhibit F*

**CERTIFICATION:**

The undersigned representative certifies that the information submitted in this application is true and correct to the best of his/her knowledge and that he/she is authorized to sign and submit this application. The applicant agrees, if a loan is awarded on the basis of this application, to comply with all applicable terms, conditions and procedures of the Department of Natural Resources, the applicable rules and regulations of the Missouri Clean Water Commission and the terms and conditions of the loan agreement. **Incomplete applications will be returned.**

SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Tom Ratermann</i>	DATE 2/14/2021
--	-------------------

NAME AND OFFICIAL TITLE (TYPE OR PRINT) Tom Ratermann, General Manager	TELEPHONE NUMBER WITH AREA CODE 573-443-2774 Ext.
---	---

**PREPARER'S NAME AND SIGNATURE (IF APPLICABLE)**

SIGNATURE OF PREPARER <i>Tom Ratermann</i>	DATE 2/14/2021
---	-------------------

NAME AND TITLE (PRINT OR TYPE) Tom Ratermann, General Manager	TELEPHONE NUMBER WITH AREA CODE 573-443-2774 Ext.
--	---

## Clean Water State Revolving Fund Loan Application Instructions for Form 780-1951

Note: Any funding assistance is subject to all State Revolving Fund (SRF) requirements. Potential applicants should contact the Missouri Department of Natural Resources' Financial Assistance Center prior to completing and submitting an application. Please contact the Financial Assistance Center at 573-751-1192 or toll free at 800-361-4827.

1. Print or type the applicant information. Include a street address if available. The applicant is the entity that will receive the loan funds, if awarded. Prior to receiving a loan, the entity must have a DUNS (Data Universal Numbering System) number. The DUNS number is a 9 digit number established and assigned by Dun and Bradstreet Inc., or D&B, to uniquely identify business entities. A DUNS number is available from D&B by telephone at 866-705-5711 or at <http://fedgov.dnb.com/webform>. The contact noted on the application should be knowledgeable about the application and able to be contacted during business hours.
2. Include the engineering firm name and the name of the professional engineer working on the project. Engineering firms must be procured in accordance with RSMo. 8.285 – 8.291.
3. The financial information will be used to determine the applicant's financial capabilities to carry out the proposed project. Please provide the most accurate information available.

Show the population of the entire service area. "The population to be served" will be different from the census population if the project is to sewer, or construct improvements in, a portion of the municipality or district.

Provide the state senate, state representative, and congressional district number(s) for the project area.

Provide the median household income based on the most recent decennial census.

The median household income data can be found online at

[https://factfinder.census.gov/faces/nav/jsf/pages/community\\_facts.xhtml](https://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml).

Provide the current user rate for a 5,000 gallon user and what the estimated rate will be at project completion. Use the proposed rate if the project area is currently unsewered.

Please show the total sewer system revenues for the most recent year. Show when the accounting year ended if the fiscal year used is not the calendar year. If this is a new system, write in "new system."

Show the expenditures for the sewer system for the same fiscal year.

Outstanding Debt – Show the total debt on the wastewater system, or combined system.

Existing Annual Debt Service – Show annual payments (principal and interest) on all outstanding debt listed above.

List any other types of debt instruments and funding sources such as Neighborhood Improvement District, or NID, U.S. Department of Agriculture-Rural Development, Community Development Block Grants, etc. Supporting documentation should be attached to the application.

Collection delinquency rate is defined as bills that are never collected, not bills that don't get paid by the due date but are eventually collected later.

Check if the applicant has a combined water and sewer system.



Check if the applicant has a fiscal sustainability plan for the project if it involves the repair, replacement, or expansion of a publicly owned treatment works. Please see Form MO 780-2661 for reference.

4. Point source projects include those projects that directly or indirectly impact a National Pollutant Discharge Elimination System (NPDES), or NPDES, permitted facility. In addition, a proposed project that will ultimately result in the issuance of an NPDES permit is to be considered a point source project. A non-point source project is one that does not fit the point source project description, e.g., a project to rehabilitate or replace on-site wastewater systems, the construction of a decentralized (cluster) wastewater system, or riparian corridor restoration. Provide a brief project description. Green Project Components may include the following:

- Management of stormwater runoff at the local level through the use of natural systems, or engineered systems that mimic natural systems, to treat polluted runoff.
- Water or energy efficiency improvements.
- Environmentally innovative activities.

Check if the proposed project will be Design-Build as per Section 67.5070, RSMo. A “design-build contract” shall mean any contract that furnishes architecture or engineering services and construction services either directly or through subcontracts.

5. List the wastewater discharge permit numbers for all facilities affected by the proposed project.

List the non-permitted facilities to be eliminated by the proposed project.

6. Supply the cost estimates for the project. Land acquisition, surface and subsurface easements, places to store equipment and material during construction, land needed to locate eligible projects, and land integral to the treatment process are eligible for SRF funding. Funding recipients must certify compliance with the Uniform Relocation and Real Property Acquisition Act of 1970, P.L. 91-646, as amended. Call for additional guidance if land acquisition is related to a project to address non-point source pollution.

Provide a cost breakdown by category of need.

7. Provide information on existing or proposed ballot issues. If a bond or tax issue has already been voted, provide copies of all items listed at the top of page 3.

List other types of debt instruments and funding sources.

8. List any board trainings related to wastewater management that your board members have attended in the last 3 years.

9. Provide as much information as possible related to the watershed the project is located in, and the problems to be addressed by the project. Note if the water body is a classified water body per 10 CSR 20-7.031. This information will be used in determining the project priority in relation to other applications for funding.

10. Check the boxes that apply to the proposed project.

11. Provide the anticipated dates for the milestones listed. Put N/A in the space if the milestone isn't applicable to the project.

12. Information required by 10 CSR 20-4.040 must be submitted before the application will be prioritized.

This additional information, if provided, may allow for additional priority points. The applicant may submit other project related information that the applicant feels should be submitted with the application.

### **Incomplete Applications Will Be Returned**

- Sign the application; attach any additional information that will enable the department to prioritize your wastewater needs.
- If you are using funds from U.S. Department of Agriculture-Rural Development or Department of Economic Development's Community Development Block Grant Program, be certain that you have included this information.
- Make a copy of the completed application for your records.
- Electronically transmitted applications will not be accepted.
- Mail the completed applications to:  
Missouri Department of Natural Resources  
Water Protection Program  
Financial Assistance Center  
P.O. Box 176  
Jefferson City, MO 65102-0176

### **For More Information:**

Missouri Department of Natural Resources  
Water Protection Program  
Financial Assistance Center  
P.O. Box 176  
Jefferson City, MO 65102-0176  
800-361-4827 or 573-751-1192  
FAX: 573-751-9396  
[www.dnr.mo.gov/env/wpp/srf/index.html](http://www.dnr.mo.gov/env/wpp/srf/index.html)

RESOLUTION OF THE BOONE COUNTY, MISSOURI COMMISSION

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans and/or grants under the Missouri Clean Water Law (Chapter 644, RSMo.).

WHEREAS pursuant to the terms of the Missouri Clean Water Law, Chapter 644, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the construction of specific public projects.

NOW THEREFORE, be it resolved by the Boone County Commission

1. That Thomas T. Ratermann be and he is hereby authorized to execute and file an application on behalf of the Boone County Commission with the State of Missouri for a loan and/or grant to aid in the construction of the Phenora North Sanitary Sewer Neighborhood Improvement District (NID) connection of the Phenora North Sanitary Sewer NID Service Area to the Boone County Regional Sewer District's Rocky Fork Wastewater Treatment Plant.
2. That Thomas T. Ratermann, General Manager is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by statute or regulation, and to receive payment on behalf of the applicant.

BOONE COUNTY COMMISSION  
For its Commission



*Daniel K. Atwill*

Dan Atwill, Presiding Commissioner

ATTEST:

*Brianna Lennon*

Brianna Lennon, Boone County Clerk

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting Boone County Clerk, does hereby certify: That the attached resolution is a true and correct copy of the resolution adopted at a legally convened meeting of the Boone County Commission held on the 18<sup>th</sup> day of February, 2021; and further that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 19<sup>th</sup> day of February, 2021.

Brianna Lennon, Jr.  
Brianna Lennon, Boone County Clerk

68-2021

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI } February Session of the January Adjourned Term. 20 21  
County of Boone } ca.

In the County Commission of said county, on the 18th day of February 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza and Commission Chambers by Ragtag Film Society on March 6, 2021 from 9:00am until 6:00 pm. This approval is contingent upon adherence to the current health order. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon that inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Done this 18th day of February 2021

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

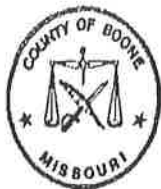
*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

Daniel K. Atwill, Presiding Commissioner  
Fred J. Parry, District I Commissioner  
Janet M. Thompson, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
201 East Walnut, Room 333  
Columbia, MO 65201-7732  
573-886-4365 • FAX 573-886-1311

## Boone County Commission

### APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Raytag Film Society - Truelfalse Film Fest

Address: 5 S. Ninth St.

City: Columbia State: MO ZIP Code 65201

Phone: 573.442.8783 Website: www.truelfalse.org

Individual Requesting Use: Carly Love

Position in Organization: Operations Director

Address: same as org

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code \_\_\_\_\_

Phone: \_\_\_\_\_ Email: carly@truelfalse.org

Event: Rites of Spring

Description of Use (ex. Concert, speaker, 5K): concert, art display, contained fire

Date(s) of Use: March 6, 2021

Start Time of Setup: 9:00  AM  PM

Start Time of Event: 12:00 AM  PM  (If start times vary for multiple day events, please specify)

End Time of Event: 4:00 AM  PM  (If end times vary for multiple day events, please specify)

End Time of Cleanup: 6:00 AM  PM

Emergency Contact During Event: Carly Love Phone: 817.225.5071

Will this event be open to the public:  Yes  No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters:

Social media, word of mouth, email

How many attendees (including volunteers) do you anticipate being at your event? 400

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

We anticipate a total of 400 people walking through event with no more than 75 people in the area at a single time.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will the majority of attendees be under the age of 18?  Yes  No

If yes, please note the number of adult supervisors in attendance: \_\_\_# adults per \_\_\_#minors

Will you need access to electricity?  Yes  No

Will you be using amplifiers?  Yes  No

Will you be serving food and/or non-alcoholic drinks?  Yes  No

If yes, will you be **selling** food and/or non-alcoholic drinks?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will you be serving alcoholic beverages?  Yes  No

If yes, will you be **selling** alcoholic beverages?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: \_\_\_\_\_

County Liquor License Number: \_\_\_\_\_

City Liquor License Number: \_\_\_\_\_

Will you be selling non-food items?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: Top exempt 50163 18788149

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will outside vendors be selling food, beverages or non-food items at this event?  Yes  No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure?  Yes  No

If yes, what road(s) and/or sidewalk(s)? \_\_\_\_\_  
\_\_\_\_\_

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames?  Yes  No

If yes, please provide the Columbia Fire Department Special Events Permit Number: Pending

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes  No

If yes, please provide the following:

Security Company: \_\_\_\_\_

Contact Person Name and Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will you be using portable toilets for your event?  Yes  No

\*\*Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.



A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: Raytag Photo Film Society  
Address: 5 S. Ninth St.  
City: Columbia State: MO ZIP Code 65201

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Carly Love / Operations Director  
Address: 5 S. Ninth St Columbia, MO 65201  
Phone Number: 573 442 8783 Date of Application: Jan 29, 2021  
Email Address: carly@truefalse.org  
Signature: [Handwritten Signature]

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

**PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA**

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Brianna L Lenoir  
County Clerk

BOONE COUNTY, MISSOURI

Daniel K. Atwill  
County Commissioner

DATE: 2.19.2021

S  
H

GREENWOOD  
PROPANE TORCH

3 55 gal.  
BARRELS  
TALL

STANDARD  
HIGH PRESSURE  
PROPANE REG.

CUT OPENING  
FOR THORNS

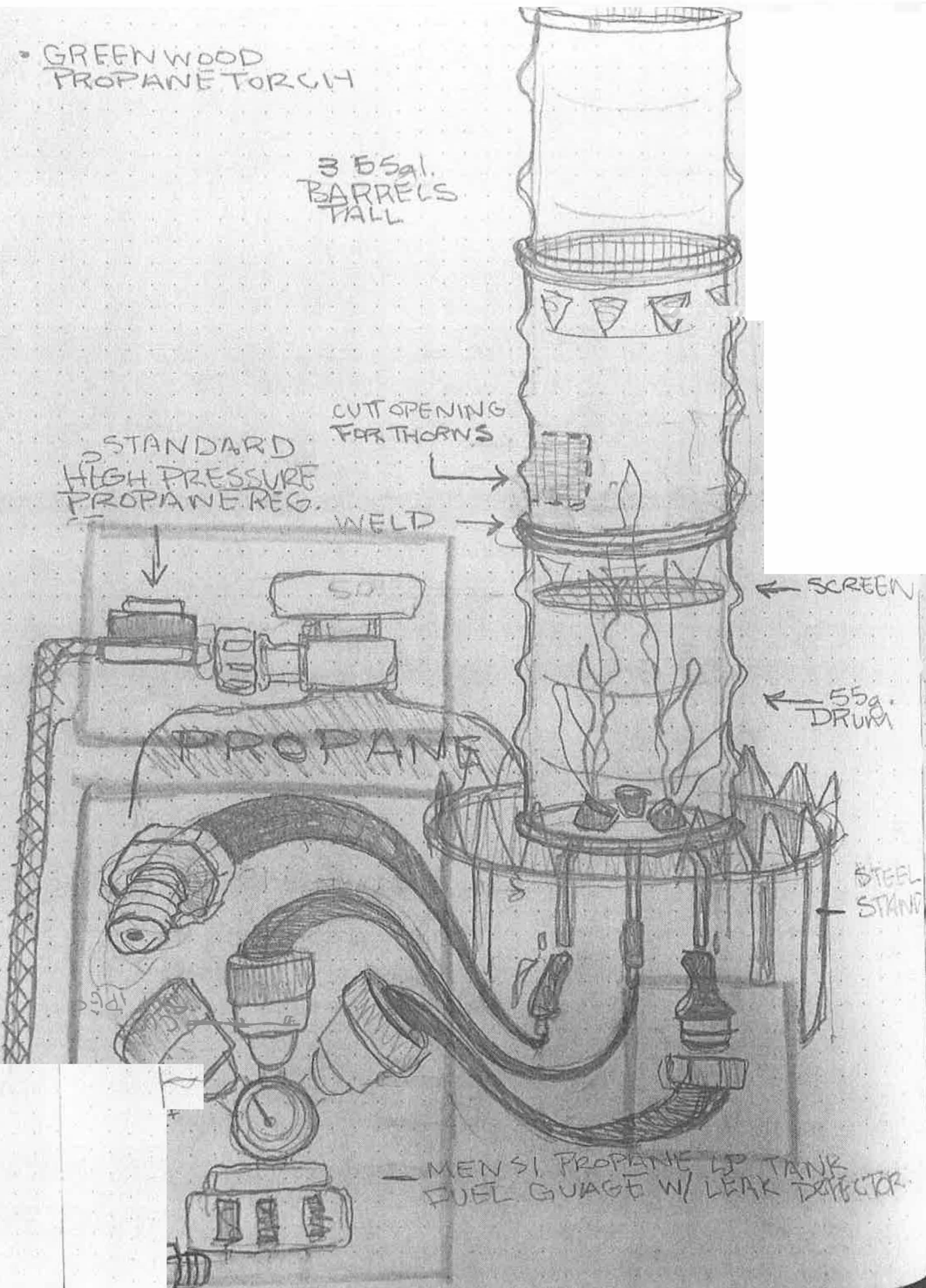
WELD

SCREEN

55 gal.  
DRUM

STEEL  
STAND

MENSI PROPANE LP TANK  
FUEL GAUGE W/ LEAK DETECTOR.



## Michele Hall

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**From:** Carly Love <carly@truefalse.org>  
**Sent:** Tuesday, February 9, 2021 3:24 PM  
**To:** Michele Hall  
**Subject:** Fire Structure  
**Attachments:** Fire Structure Sketch.jpeg

Hey Michele,

Below is info about fire structure we plan to have. We'd like to put it on the brick just north of the column between columns and veterans memorial.

Chef Pasley of CFD has approved the design under the following conditions:

*-The device will not be utilized within 15 feet of a structure or combustible material.*

*-Use of the device shall be constantly attended until the fire is extinguished.*

*-Not fewer than one portable fire extinguisher with a minimum 4-A rating shall be available for immediate utilization.*

*-If the use creates or adds to a hazardous situation, a fire code official is authorized to order the extinguishment of the operation.*

Drawing attached. It depicts three 55 gallon barrels welded on top of each other with designs cut out with a plasma cutter (design not final). One propane tank will have a regulator with attached hose (example [here](#)) connected to a 3 way splitter with leak detector (example [here](#)) that connects the flame weeders from under the sculpture, with them secured to the stand. Propane tank will be secured to a stand or cabinet. Cut opening for thorns may be a hinged door to allow insertion of paper material to load into fire. This hinged door will be monitored by a staff member.

<https://www.harborfreight.com/propane-torch-91033.html> or

<https://www.harborfreight.com/propane-torch-with-push-button-igniter-91037.html>

Let me know if there's more info I can provide for your team!

--

Carly Love

she/her/hers

Operations Director, Ragtag Film Society

True/False Film Fest, May 5-9, 2021

[carly@truefalse.org](mailto:carly@truefalse.org)

<http://ragtagcinema.org>

<https://www.aletheaproject.org/>

With cinema as a focal point, Ragtag Film Society exists to captivate and engage communities in immersive arts experiences that explore assumptions and elicit shared joy, wonder, and introspection.

*Integrity - Inclusivity - Playfulness - Sustainability*



RAGTAG FILM SOCIETY  
5 SOUTH 9TH STREET  
COLUMBIA, MO 65201

SIMMONS BANK

9299

1/28/2021

PAY TO THE  
ORDER OF

Boone County

\$ \*\*100.00

One Hundred and 00/100\*\*\*\*\*

DOLLARS

Boone County

AUTHORIZED SIGNATURE

MEMO: ROS

⑈009299⑈ ⑆082900432⑆ 2110009681⑈