

446-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20²⁰

County of Boone

In the County Commission of said county, on the

6th

day of October

20²⁰

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award Contract 08-06AUG20C-DocuSign eSignature Enterprise Pro to DocuSign Inc.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 6th day of October 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: September 3, 2020
RE: Purchase Agreement: 08-06AUG20C - DocuSign eSignature Enterprise Pro

Attached for signature is contract # 08-06AUG20C - DocuSign eSignature Enterprise Pro. This is for the license that allows Purchasing to route contracts through DocuSign for electronic signature. There are six seats included. Three will be used by Purchasing and two by Children's Services who would like to start using DocuSign for electronic signature. One is used by Information Technology for testing, setup, and to monitor the audit log of DocuSign transactions.

Total cost of agreement is \$ 3,843.00 and will be paid as follows:

\$2,562.00 - Department 1170 - Information Technology, account 70100 -
Software Subscriptions

\$1,281.00 - Department 2160 - Community Children's Services, account 70100 -
Software Subscriptions

\$3,500 was budgeted in 1170 for the three seats for Purchasing. Children's Services will be covered by budget savings.

cc: Contract File



DocuSign, Inc.
221 Main Street, Suite 1000
San Francisco, CA 94105

Offer Valid Through: Sep 11,
2020

Prepared By: Claire Hysken
Quote Number: Q-00467786

ORDER FORM

Address Information

Bill To:

Boone County
801 E Walnut St Rm 205,
Columbia, MO, 65201
United States

Ship To:

Boone County
801 E Walnut St Rm 205,
Columbia, MO, 65201
United States

Billing Contact Name:

Melinda Bobbitt

Billing Email Address:

mbobbitt@boonecountymmo.org

Billing Phone:

573-886-4391

Shipping Contact Name:

Melinda Bobbitt

Shipping Email Address:

mbobbitt@boonecountymmo.org

Shipping Phone:

573-886-4391

Order Details

Order Start Date: Aug 6, 2020

Order End Date: Aug 5, 2021

Billing Frequency: Annual

Payment Method: Check

Payment Terms: Net 30

Currency: USD

Products

Product Name	Start Date	End Date	Quantity	Net Price
Enterprise Premier Support	Aug 6, 2020	Aug 5, 2021	1	\$693.00
eSignature Enterprise Pro for Gov - Seats	Aug 6, 2020	Aug 5, 2021	6	\$3,150.00

Grand Total: \$3,843.00

Product Details:

eSignature Seat Allowance: 6

eSignature Envelope Allowance: 600

Order Special Terms

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/company/terms-and-conditions/msa> and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at <https://www.docusign.com/company/terms-and-conditions/msa-service-schedules>.

Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.

Is the contracting entity exempt from sales tax?

Please select Yes or No:

If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

Invoices for this order will be emailed automatically from invoicing@docusign.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select Yes or No:

If yes, please complete the following:


PO Number:

PO Amount: \$

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

DOCUSIGN, INC.

BOONE COUNTY, MISSOURI

by  _____
AOR (Order Review)

by: Boone County Commission

by  _____
7CBB37CF815B4D5...
(AOA) (Approver)


BA4B934CED6E4EB...

Printed Name: Beatriz Benjamin

Daniel K. Atwill, Presiding Commissioner


Title: Revenue Operations Manager

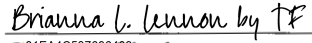
Date: 10/6/2020

Date: 9/29/2020

APPROVED AS TO FORM:

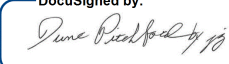
ATTEST:


7D71DEAEB9D74DD...
County Counselor


81E144C5276964901...
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)


4147B4E3F1C847D...
Signature 9/30/2020
Date

1170-70100 / \$2,562.00
2160-70100 / \$1,281.00

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the October Adjourned

Term. 2020

In the County Commission of said county, on the 6th day of October 2020


the following, among other proceedings, were had, viz:

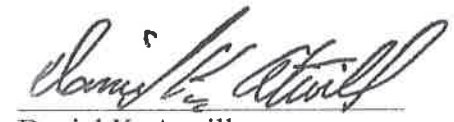
Now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the authorized transfer salary for position number 891. Assistant County Counselor II County Counselor's Office, and does hereby authorize an appropriation of \$70,000 annually, for the compensation for said position.

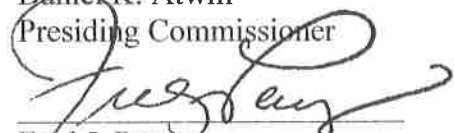
It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Transfer Above the Authorized Transfer Salary Form.

Done this 6th day of October 2020.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

REQUEST TO TRANSFER ABOVE "ATS" (Authorized Transfer Salary) BOONE COUNTY Commission Order 146-2006

Description of form: To request approval to transfer above "ATS" (authorized transfer salary).

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability, approves budget revision (if applicable), returns original form to the Administrative Authority and forwards a copy to Human Resource Director.
3. The Human Resource Director reviews the request and provides recommendation to the Administrative Authority.
4. The Administrative Authority will schedule the request for approval by the Commission and provide the Commission with the HR Director's recommendation.
5. The County Commission will review all requests for a starting salary above the "ATS" and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
6. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Jennifer Ann Redewald Department County Counselor

Position Title ASST. COUNTY COUNSELOR II Position No. _____

Proposed Starting Salary (complete one only) Annual: \$70,000 or \$33.06/hr % of Mid-Point _____
 OR Hourly: _____ % of Mid-Point _____

No. of employees in this job classification within your Department? one

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) The Flexible Transfer Policy (Comm Order 567-2014) authorizes a salary of \$67,558.90. The additional \$2,441.60 annually is appropriate based on the applicant's qualifications and market competitiveness for attorneys with approx. 10 years of experience. St. Charles County offers a higher starting pay and higher range for a less experienced attorney.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification: There are no other attorneys in the Asst County Counselor II position, range 51, in the county counselor's office.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
I believe both attorney positions in my department are valuable and would like both to be paid in a higher range but I understand the practical difficulties of that scenario. The two positions (Asst County Counselor I + Asst County Counselor II) have very different requirements and expectations.

Administrative Authority's Signature: [Signature] Date: 10/1/20

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.
 Auditor's Signature: Juno E. Pitchford by HA Date: 10/1/20

Human Resource Director's Recommendations: Approve - The requested salary is in line w/ salaries of other attorneys w/ sim. org. job. that have similar skills/experience.
 Human Resource Director's Signature: [Signature] Date: 10/1/20

County Commission Approve Deny
 Comment(s): _____

Presiding Commissioner's Signature: Daniel K. Atwill Date: 10.6.20
 District I Commissioner's Signature: [Signature] Date: 10.6.20
 District II Commissioner's Signature: [Signature] Date: 10/6/2020

104700	Senior Web Developer/Designer/ Analyst	47	\$53,040	\$79,580
401200	<u>Sergeant</u>	47	\$53,040	\$79,580
706300	Operations Manager	49	\$55,744	\$83,616
109200	CAMA Program Manager	50	\$57,137	\$85,716
408301	<u>Deputy Director, Emergency Management</u>	50	\$57,137	\$85,716
701100	Supervisor, Info Technology-Court	50	\$57,137	\$85,716
600300	<u>Assistant County Counselor II</u>	51	\$58,572	\$87,859
500300	<u>Assistant Prosecuting Attorney II</u>	51	\$58,572	\$87,859
402300	Detention Lieutenant	51	\$58,572	\$87,859
400300	<u>Lieutenant</u>	51	\$58,572	\$87,859
301400	<u>Professional Civil Engineer</u>	51	\$58,572	\$87,859
210100	<u>Program Manager</u>	51	\$58,572	\$87,859
306100	Storm Water Engineer	51	\$58,572	\$87,859
104600	Systems Administrator	51	\$58,572	\$87,859
408200	Deputy Director 911	53	\$61,526	\$92,310
104300	<u>Application Development and Support Manager</u>	55	\$64,646	\$96,969
500200	Assistant Prosecuting Attorney III	55	\$64,646	\$96,969
400200	<u>Captain</u>	55	\$64,646	\$96,969
109000	<u>Chief Appraiser</u>	55	\$64,646	\$96,969
700100	Deputy Court Administrator	55	\$64,646	\$96,969
402200	Detention Captain	55	\$64,646	\$96,969
105100	GIS Manager	55	\$64,646	\$96,969
104200	Systems and Support Manager	55	\$64,646	\$96,969
402000	Detention Director	57	\$67,932	\$101,878
400100	<u>Major</u>	59	\$71,364	\$107,057
300200	<u>Chief Engineer</u>	60	\$73,153	\$109,720



POSTED 01/09/15

JOB OPPORTUNITY #: 891-1126

ASSISTANT COUNTY COUNSELOR II COUNTY COUNSELOR

Responsibilities: Assists the County Counselor in the representation of the County in state and federal court. Under the supervision of the County Counselor, represents Boone County and Boone County officials at civil court proceedings; assists in trial preparation; conducts civil trials as first-chair attorney. Prepares memoranda, opinions, and related work as required. Conducts civil returns, motion hearings, bench trials; presents evidence at civil hearings. Drafts legal correspondence, petitions, pleadings, motions, and responses; files documents with the court. Maintains proficiency in relevant Missouri and Federal law; responds to inquiries and advises on civil law matters; conducts legal research; reviews documents; ensures legal issues are handled within office policy guidelines. Prepares, reviews, and renders opinions on contracts, deeds, ordinances, resolutions, rules and regulations, proposed legislation and other legal instruments for the County. Prepares special reports, briefs, and opinions as required. Serves as acting County Counselor in the absence of supervisor. Attends meetings and provides legal counsel as required by the proceedings; provides legal advice and assistance to the Commission, Elected Officials and Department Directors. Performs related work as needed or assigned.

Status: Full Time, Exempt, Benefitted

Working hours: 8:00 am – 5:00 pm, Monday – Friday. Some evening meetings required.

Qualifications: Juris Doctorate Law Degree. Valid license to practice law in Missouri with minimum of three years of experience. Extensive knowledge of the principles and practices of the legal profession including legal research, investigation, preparation and presentation of cases in court or other formal litigation. Experience in public sector law preferred.

Starting Salary: \$27.47-\$29.19/hr

Deadline for Application: Applications will be accepted until the posting is removed.

Apply online at www.showmehong.com or call (573) 886-4128 if you have questions. Please call in advance if special accommodations are required in order to apply. Benefits include 100% County paid medical and dental employee insurance premium, pre-tax savings program, 2 weeks vacation, 12 paid holidays, matching deferred compensation plan and retirement plans. To see a complete list of posted positions, submit an online application or to download the application, log on to www.showmehoone.com.

An Affirmative Action/Equal Opportunity Employer



POSITION ANNOUNCEMENT
ASSOCIATE COUNTY COUNSELOR
COUNTY COUNSELOR'S OFFICE

Starting Salary / Salary Range: \$85,203.57 – 109,529.18 per year

This is a full-time position which includes a full range of benefits including Paid Time Off, Extended Medical Leave, Holidays, Employee Health, Dental, Life, Disability, Retirement, and Tuition Assistance programs.

JOB DESCRIPTION: The purpose of this position is to represent the County in litigation; and assist in providing legal advice and opinions to County officials and employees. The work is performed under the supervision of the County Counselor.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Gathers information, conducts legal research and prepares variety of documents for legal opinions, legal actions and related areas on behalf of the County.
- Prepares motions, pleadings, memoranda, briefs, discovery documents, etc.
- Prepares defense of claims and complaints by or against the County, recommends action and takes such action as is necessary. Prepares and takes cases to trial, including in county, state, federal and administrative tribunals
- Conducts discovery, examination of witnesses and cross-examinations, gathers documents and exercises discretion as to what will be used as exhibits and compiles related case information. Files pre-trial and post-trial motions, and litigates appeals.
- Represents County departments in mediations and settlement negotiations.

REQUIREMENTS:

- Education
 - Juris Doctorate from a recognized law school.
 - Missouri License to practice law in good standing.
- Job Experience
 - 3-5 year of experience
 - Four years law practice with litigation experience and municipal law practice.
- Knowledge, Skills and Abilities
 - Maintains knowledge of current local, state and federal laws regarding County functions; Federal, State and County court procedures; County rules, regulations and organization.

PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS:

- Judgment and Situational Reasoning Ability
 - Ability to apply functional reasoning in synthesizing information and functions, and ability to influence others in activities such as leading, controlling, managing and supervising.

AN EQUAL OPPORTUNITY EMPLOYER

2020 Associate County Counselor Posted 08/06/2020 Paygrade 304

- Ability to exercise the judgment, decisiveness and creativity required in situations involving the direction, control and planning of an entire program or multiple programs.
- Physical Requirements
 - Ability to operate equipment and machinery requiring simple but continuous adjustments such as; computer, telephone, copiers/scanners, audio visual equipment.
 - Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as data entry.
 - Ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing, pulling, climbing and stooping. Ability to sustain prolonged visual concentration.
- Environmental Adaptability
 - Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard and telephone use, irate individuals, intimidation, and dust may cause discomfort and poses little risk of injury.

TO APPLY: All applications must be submitted through our Self-Service Website at <http://hr.sccmo.org/hr>. We do not accept faxed, e-mailed, or print applications.

Applications will be accepted on a continuing basis until the position is filled or until a sufficient number of applications is received.

St. Charles County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. St. Charles County is a drug and alcohol-free work place. A pre-employment drug screen is required for all positions. Employment is contingent on successfully passing all appropriate background checks.

RETURN TO APPLICATION PROCESS

AN EQUAL OPPORTUNITY EMPLOYER

2020 Associate County Counselor Posted 08/06/2020 Paygrade 304

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

October Session of the October Adjourned

Term. 20²⁰

County of Boone

In the County Commission of said county, on the

6th

day of

October

20²⁰

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the 13th Judicial Circuit Court to increase the revenue and expenditures for the DYS-Probation Services Grant for the period of July 1 – December 31, 2020.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	3451	Judicial Grants	State Reimbursement		45,222
1243	10100	Judicial Grants	Salaries/Wages		39,551
1243	10200	Judicial Grants	FICA		2,999
1243	10300	Judicial Grants	Health Insurance		4,884
1243	10310	Judicial Grants	County HAS Contribution		1,200
1243	10325	Judicial Grants	Disability Insurance		142
1243	10350	Judicial Grants	Life Insurance		72
1243	10375	Judicial Grants	Dental Insurance		420
1243	10500	Judicial Grants	401 (A) Match		520
					95,010

Done this 6th day of October 2020.

ATTEST:

Brianna L. Lennon
 Brianna L. Lennon
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Fred J. Parry
 Fred J. Parry
 District I Commissioner

Janet M. Thompson
 Janet M. Thompson
 District II Commissioner



State of Missouri
 Department of Social Services
 Contract Amendment

Contract Description:
Juvenile Court Diversion
 Amendment Description:
FY21 Renewal

Contract #: ER172-19009

Amendment # 001

Amendment Date: August 18, 2020

Contractor Information:

Contractor Name: **13th Judicial Circuit**
 Mailing Address: **705 East Walnut Street**
 City, State Zip: **Columbia, MO 65201**

The above referenced contract between **13th Judicial Circuit** and the Department of Social Services is hereby amended as follows:

1. The contract is renewed for the period July 1, 2020 through June 30, 2021.
2. The renewal amount for the period stated above is based on the revised Attachment 1 Budget page attached below.
3. This amendment shall be effective July 1, 2020. All other terms and conditions shall remain unchanged.

In witness thereof, the parties below hereby execute this agreement.

Authorized Signature for the Contractor

Title

Date

KM

Authorized Signature for the Department of Social Services

August 21, 2020
 Date

DIVISION OF YOUTH SERVICES
JUVENILE COURT DIVERSION
YOUTH, FAMILY AND COMMUNITY SUPPORT GRANT

APPROVED BUDGET

State Fiscal Year:

Judicial Circuit #:

Contract Number:

	Project Title	Current Budget	Approved Budget
#1	Probation Services Enhancement/Intensive Intervention Model Program	\$ 90,444.00	\$ 90,444.00
	TOTAL FUNDS APPROVED	\$ 90,444.00	\$ 90,444.00

HEATHER'S

Year	Description	Percent
2020	% of Mid-Point	0.850
2020	CERF Contrib	0.0200
2020	Dental	420
2020	Disability	0.0036
2020	FICA	0.0765
2020	Health	5712
2020	Life	72
2020	Limit Perf/Comp Amt (Max	N
2020	New Perf/Comp Calc Rule	Y
2020	Perf/Comp Calc on Mid pt	N
2020	Performance/Compression	0.0175
2020	401(A) Contrib	650
2020	401(A) Part. Rate	0.800

Employee	Pos Num	Position Title	Pay Rng	Bud Hrs	Curr Hly Rate	% FHR	FHR Inc	FHR Annual	Perf/Comp Pool Calc	Budget Hly Rate	Budget Salary & Wages	FICA	Employee Health	Health Code	HSA Contribution	Disability Ins	Life Ins	Employee Dental Ins	Dependent Dental Code	401(A) Contrib
SPRINKLE, R.	560	DEPUTY JUVENILE OFFI	31	2080	17.52	18.26	0.74	1539.20	0	18.26	37980.80	2905.53	4884.00	Employee	1200.00	136.73	72.00	420.00	Employee	650.00
KELLY, J	561	DEPUTY JUVENILE OFFI	31	2080	19.43	18.26	0	0	707.26	19.43	40414.40	3091.70	4884.00	Employee	1200.00	148.04	72.00	420.00	Employee	650.00
Average											\$ 39,551.00	\$ 2,899.00	\$ 4,884.00	\$ 1,200.00	\$ 142.00	\$ 72.00	\$ 420.00	\$ 520.00	\$ 49,788.00	
Vacant	745	DOMESTIC ASSAULT COU	31	1664	17.18	18.26	1.08	1797.12	0	18.26	30384.64	2324.42	5712.00		0	109.38	72.00	420.00		650.00
Rounded											\$ 30,385.00	\$ 2,324.00	\$ 5,712.00	\$ -	\$ 109.00	\$ 72.00	\$ 420.00	\$ 520.00	\$ 520.00	

JUDICIAL GRANTS/CONTRACTS	Total	Detail	Budget Salary & Wages	FICA	Disability Ir
1243	3336.32	707.26	108779.84	8321.65	15480.00
			2400.00	394.15	216.00
			1260.00		1950.00

Account	Total	Detail	Budget Salary & Wages	FICA	Disability Ir
10100	109487.10	Salaries & Wages	707.26	0	0
10110	0	Overtime	0	0	0
10120	0	Holidays	0	0	0
10125	0	Family Holiday Wrked	0	0	0
10200	8375.75	FICA - COURT ***	0	54.10	0
10300	15480.00	Employee Health Insurance	0	0	0
10310	2400.00	HSA Contribution	0	0	0
10325	394.15	Disability Insurance	0	0	0
10330	0	Dependent Health Premium	0	0	0
10331	0	Dependent Dental Premium	0	0	0
10350	216.00	Life Insurance	0	0	0
10375	1260.00	Employee Dental Insurance	0	0	0
10400	1036.11	Workers Comp	0	0	0
10500	1560.00	401(A) Match Plan	0	0	0
10510	607.69	Cerf Contribution	0	0	0
	1243	JUDICIAL GRANTS/CONTRAC	109487.10	8375.75	394.15

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20²⁰

County of Boone

}

ea.

In the County Commission of said county, on the

6th

day of

October

20²⁰

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to establish a budget for the 2020 portion of the 2020/2021 SCCG award.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	3451	Internet Cyber Crimes Task Force	State Grant Reimb		119,281
1253	37000	Internet Cyber Crimes Task Force	Dues		150
1253	37200	Internet Cyber Crimes Task Force	Training		289
1253	48050	Internet Cyber Crimes Task Force	Cellular device service		289
1253	48002	Internet Cyber Crimes Task Force	Data communications		560
1253	70050	Internet Cyber Crimes Task Force	Software service contract		32,631
1253	91301	Internet Cyber Crimes Task Force	Computer hardware		1,680
1253	91302	Internet Cyber Crimes Task Force	Computer software		6,008
					160,888

Done this 6th day of October 2020.

ATTEST:

Brianna L. Lennon
 Brianna L. Lennon
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Fred J. Parry
 Fred J. Parry
 District I Commissioner

Janet M. Thompson
 Janet M. Thompson
 District II Commissioner

To: County Clerk's Office
 Comm Order # **449-2020**
 Please return purchase req with
 back-up to Auditor's Office.

BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT
RECEIVED

9/8/20
 EFFECTIVE DATE

SEP 8 2020

FOR AUDITORS USE

BOONE COUNTY
 AUDITOR

(Use whole \$ amounts)
 Transfer From Transfer To
 Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1253	3451	Internet Crimes Task Force	State Grant Reimb		119,281
1253	37000	Internet Crimes Task Force	Dues		150
1253	37200	Internet Crimes Task Force	Training		289
1253	48050	Internet Crimes Task Force	Cellular device service		289
1253	48002	Internet Crimes Task Force	Data Communications		560
1253	70050	Internet Crimes Task Force	Software service contract		32,631
1253	91301	Internet Crimes Task Force	Computer hardware		1,880
1253	91302	Internet Crimes Task Force	Computer software		6,008
					160,888

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

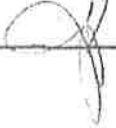
To establish a budget for the 2020 portion of the 2020/2021 SCCG award. Class 1 already budgeted as part of the regular budgeting process. Revenue above will cover Class 1 and above expenses through remainder of this year.


 Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: 2020~21 SCCG Grant

Agenda

99
 Auditor's Office

Daniel K. Atwill
 PRESIDING COMMISSIONER


 DISTRICT I COMMISSIONER


 DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.

At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. NOTE: The 10-day period may not be waived.

The Budget Amendment may not be approved prior to the Public Hearing.



Missouri Department of Public Safety
 Criminal Justice/Law Enforcement Unit
 P.O. Box 749, Jefferson City, MO 65101
 Telephone: 573-526-1928 Fax: 573-751-5399

SUBAWARD AGREEMENT

DATE 8/31/20	
GRANT IDENTIFICATION NUMBER 2021-SCCG	CONTROL NUMBER 001
DUNS NUMBER 182739177	

SUBRECIPIENT NAME Boone County Cyber Task Force	
ADDRESS 801 E. Walnut Street	
CITY Columbia	STATE MO
ZIP CODE 65201	
TOTAL AMOUNT OF THE AWARD \$175,364.88	AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION N/A
TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED TO THE SUBRECIPIENT N/A	TOTAL APPROVED COST SHARING OR MATCHING N/A
PROJECT PERIOD FROM 6/1/20	PROJECT PERIOD TO 5/31/21
AWARD DATE 8/31/20	
PROJECT TITLE State Cyber Crime Grant (SCCG)	
FUNDED BY State Cyber Crime Grant (SCCG)	
FEDERAL AWARDING AGENCY N/A	PASS THROUGH ENTITY N/A
IS THIS AWARD R&D YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	INDIRECT COST RATE YES <input type="checkbox"/> NO <input type="checkbox"/> AMOUNT
CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBER N/A	METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement

CONTACT INFORMATION

CJ/LE GRANT CONTACT		SUBRECIPIENT PROJECT DIRECTOR	
NAME Sarah Crawford		NAME Sheriff Dwayne Carey	
E-MAIL ADDRESS Sarah.Crawford@dps.mo.gov		ADDRESS (If different from above) 2121 County Drive	
TELEPHONE 573-522-3455		CITY, STATE AND ZIP CODE Columbia, MO 65202	
PROGRAM MANAGER Joni McCarter		TELEPHONE 573-875-1111	E-MAIL ADDRESS dcarey@Boonecountymmo.org

SUMMARY DESCRIPTION OF PROJECT
 The State Cyber Crime Grant (SCCG) program was created within the Missouri Department of Public Safety in state FY13 from monies appropriated through House Bill 2008 to support the continued operation of multi-jurisdictional law enforcement cyber crime task forces. Prior to the SCCG program, the cyber crime task forces were funded with state Internet Cyber Crime Grant (ICCG) monies until May 2009 and then with federal Multi-Jurisdictional Cyber Crime Grant (MJCCG) monies until February 2013. The original cyber crime grant program was developed by the State of Missouri in correlation with House Bill 1698, also known as Jessica's Law. The overall purpose of the SCCG program retains this same mission, which is to support a broad range of activities to prevent and control internet crime as it relates to children.

AWARDING AGENCY APPROVAL

SUBRECIPIENT AUTHORIZED OFFICIAL

TYPED NAME AND TITLE OF DPS OFFICIAL Sandra K. Karsten, Director		TYPED NAME AND TITLE OF SUBRECIPIENT AUTHORIZED OFFICIAL Daniel K. Atwill, Presiding Commissioner	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF SUBRECIPIENT AUTHORIZED OFFICIAL	DATE

THIS SUBAWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS SUBAWARD AGREEMENT THE SUBRECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

TABLE OF CONTENTS

Article I	Governing Directives
Article II	Compliance Training
Article III	Non-Supplanting
Article IV	Change in Personnel
Article V	Subaward Adjustments
Article VI	Monitoring
Article VII	Criminal Activity
Article VIII	Reporting Potential Fraud, Waste, and Abuse
Article IX	Non-Disclosure Agreements
Article X	Fair Labor Standards Act
Article XI	Employment of Unauthorized Aliens
Article XII	Relationship
Article XIII	Texting While Driving
Article XIV	Drug-Free Workplace
Article XV	Unlawful Employment Practices
Article XVI	Discrimination in Public Accommodations
Article XVII	Fund Availability
Article XVIII	Release of Funds
Article XIX	Duplicative Funding
Article XX	Allowable Costs
Article XXI	Financial Reporting Requirements
Article XXII	Procurement
Article XXIII	Buy American
Article XXIV	Buy Missouri
Article XXV	Debarment/Suspension
Article XXVI	Audit
Article XXVII	Suspension/Termination of Subaward
Article XXVIII	Enforceability
Article XXIX	Uniform Crime Reporting (UCR)
Article XXX	Vehicle Stops
Article XXXI	Federal Equitable Sharing Funds
Article XXXII	Custodial Interrogations
Article XXXIII	DWI Law – Law Enforcement
Article XXXIV	Information Sharing
Article XXXV	Data Reporting Requirements
Article XXXVI	Time Records Management

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

Article I - Governing Directives

The Subrecipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "SCCG Solicitation", the "DPS Financial and Administrative Guide", the "DPS Subrecipient Travel Guidelines", and other applicable state laws or regulations.

Article II - Compliance Training

As a recipient of state funds, the Subrecipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training will be available online and the agency will be required to review the training and send in a certification that this was completed and submit it back with the signed subaward documents.

Article III - Non-Supplanting

The Subrecipient assures that state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.

Article IV - Change in Personnel

The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' component, and/or 'Budget' component within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information Form* attached.

Article V - Subaward Adjustments

The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.

Article VI - Monitoring

The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

Article VII - Criminal Activity

The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification if an individual funded, in whole or in part, under this subaward is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

Article VIII - Reporting Potential Fraud, Waste, and Abuse

The Subrecipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: CJ/LE Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsinfo@dps.mo.gov
DPS Fax: (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

Article IX - Non-Disclosure Agreements

The Subrecipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the Missouri Department of Public Safety or other agency authorized to receive such information.

In accepting this subaward, the Subrecipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

(b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

Article X - Fair Labor Standards Act

All Subrecipients of state funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

Article XI - Employment of Unauthorized Aliens

Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550 RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

Article XII – Relationship

The Subrecipient agrees that it will represent itself to be an independent Subrecipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

Article XIII - Texting While Driving

The Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XIV - Drug-Free Workplace: The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Subrecipient's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of work funded by this subaward be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment funded by this subaward, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;
- (e) Notifying the Missouri Department of Public Safety, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Subrecipients of convicted employees must provide notice, including position title of any such convicted employee, to the Missouri Department of Public Safety by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: CJ/LE Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsinfo@dps.mo.gov

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

Article XV - Unlawful Employment Practices

The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

Article XVI - Discrimination in Public Accommodations

The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Article XVII - Fund Availability

The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

Article XVIII - Release of Funds

The Subrecipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

Article XIX - Duplicative Funding

The Subrecipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the Subrecipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the Subrecipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XX - Allowable Costs

The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Subrecipient also agrees to expend funds no later than June 10, 2021, as identified in the "SCCG Solicitation". (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.

Article XXI - Financial Reporting Requirements

The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "SCCG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

The following is the Status Report scheduled:

Report ID Number	Reporting Period	Due Date
01	06/01/2020 – 08/31/2020	September 10, 2020
02	09/01/2020 – 11/30/2020	December 10, 2020
03	12/01/2020 – 02/28/2021	March 10, 2021
04	03/01/2021 – 05/31/2021	June 10, 2021

Article XXII - Procurement: The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:

- (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
- (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
- (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

- (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
- (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
- (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.

Article XXIII - Buy American

The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

Article XXIV - Buy Missouri

The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

Article XXV - Debarment/Suspension

The Subrecipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The Subrecipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this subaward.

Article XXVI – Audit

The Subrecipient acknowledges that an audit is required for the agency fiscal year when state financial assistance (which consists of all monies received from the State or state funds passed through state agencies), of \$375,000 or more is expended by the Subrecipient. The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met the requirements to have an audit. The audit must be submitted through the correspondence component of the grant in WebGrants.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XXVII - Suspension/Termination of Subaward

The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

Article XXVIII – Enforceability

If a Subrecipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

Article XXIX - Uniform Crime Reporting (UCR)

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.

Article XXX - Vehicle Stops

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.

Article XXXI - Federal Equitable Sharing Funds

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.

Article XXXII - Custodial Interrogations

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM State Cyber Crime Grant (SCCG)	SUBRECIPIENT Boone County Cyber Task Force
AWARD NUMBER 2021-SCCG-001	DATE 8/27/20
SUBAWARD AGREEMENT ARTICLES OF AGREEMENT	

Article XXXIII - DWI Law – Law Enforcement

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the “DWI Law” and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

Article XXXIV - Information Sharing

The Subrecipient agrees to share information and cooperate with the Missouri Department of Social Services, Missouri State Highway Patrol, and existing Internet Crimes Against Children (ICAC) task force programs.

Article XXXV - Data Reporting Requirements

The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the “SCCG Solicitation”. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

The following is the data reporting schedule:

Report ID Number	Reporting Period	Due Date
01	06/01/2020 – 08/31/2020	September 10, 2020
02	09/01/2020 – 11/30/2020	December 10, 2020
03	12/01/2020 – 02/28/2021	March 10, 2021
04	03/01/2021 – 05/31/2021	June 10, 2021

Article XXXVI - Time Records Requirement

The Subrecipient assures that all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.

AUTHORIZED OFFICIAL INITIALS
