

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20 18

In the County Commission of said county, on the 20th day of November 20 18
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby declare December 24, 2018 a partial day holiday pursuant to Boone County Personnel Policy 2.2. Holiday pay on December 24, 2018 for full-time employees will be four (4) hours of regular pay. Holiday pay on December 24, 2018 for part-time employees will be computed as follows:

Number of budgeted hours for position per year X 4 hours X hourly rate of pay
2080 hours

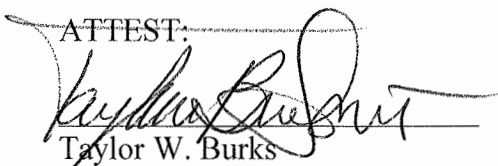
If a benefited employee works on December 24, 2018, he/she will receive both four (4) hours of holiday pay and compensation for actual hours worked.

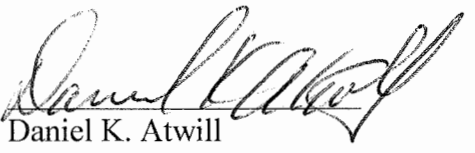
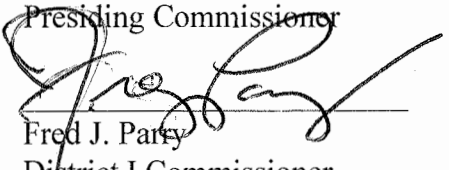

In order to receive holiday pay on December 24, 2018, an employee must be on the payroll the workday immediately before and the workday immediately following December 24, 2018.

If December 24, 2018 falls within an employee's vacation or paid sick leave, time will not be chargeable to the employee's accumulated vacation or sick and medical leave balance.

Done this 20th day of November, 2018.

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
District I Commissioner

Janet M. Thompson
District II Commissioner

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In the County Commission of said county, on the

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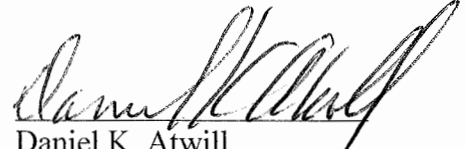
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the adoption of the attached 2019 Pay Plan and authorizes the County Auditor to compute final appropriations for compensation increases needed to conform with County budgeting rules.


Done this 20th day of November, 2018.

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

2019 Pay Plan

11/19/18

Class Code	Title	Range	Hourly Min	Hourly Max	Range Minimum	Range Maximum
202450	Elections Intern	9	\$9.99	\$14.99	\$20,779.20	\$31,179.20
305200	Custodian	13	\$11.03	\$16.55	\$22,942.40	\$34,424.00
102400	File Clerk I	13	\$11.03	\$16.55	\$22,942.40	\$34,424.00
102401	File Clerk II	15	\$11.58	\$17.38	\$24,086.40	\$36,150.40
704600	Transportation Coord	15	\$11.58	\$17.38	\$24,086.40	\$36,150.40
304500	Grounds Maintenance Worker I	17	\$12.17	\$18.25	\$25,313.60	\$37,960.00
102500	Mail Clerk	18	\$12.47	\$18.71	\$25,937.60	\$38,916.80
102300	Receptionist	18	\$12.47	\$18.71	\$25,937.60	\$38,916.80
705000	Receptionist (CT)	18	\$12.47	\$18.71	\$25,937.60	\$38,916.80
302600	Road Maintenance Worker I	18	\$12.47	\$18.71	\$25,937.60	\$38,916.80
105400	GIS Intern	19	\$12.78	\$19.18	\$26,582.40	\$39,894.40
101400	Administrative Assistant	20	\$13.10	\$19.66	\$27,248.00	\$40,892.80
705100	Administrative Assistant(CT)	20	\$13.10	\$19.66	\$27,248.00	\$40,892.80
100400	Account Specialist I	21	\$13.43	\$20.15	\$27,934.40	\$41,912.00
101600	Administrative Technician I	21	\$13.43	\$20.15	\$27,934.40	\$41,912.00
707200	Court Clerk II	22	\$13.77	\$20.65	\$28,641.60	\$42,952.00
102200	Office Specialist	22	\$13.77	\$20.65	\$28,641.60	\$42,952.00
707300	Records Clerk II	22	\$13.77	\$20.65	\$28,641.60	\$42,952.00
409000	Records Custodian	22	\$13.77	\$20.65	\$28,641.60	\$42,952.00
406500	Records Specialist	22	\$13.77	\$20.65	\$28,641.60	\$42,952.00
302500	Road Maintenance Worker II	22	\$13.77	\$20.65	\$28,641.60	\$42,952.00
100401	Account Specialist II	23	\$14.11	\$21.17	\$29,348.80	\$44,033.60
101601	Administrative Technician II	23	\$14.11	\$21.17	\$29,348.80	\$44,033.60
201802	Deputy County Clerk I	23	\$14.11	\$21.17	\$29,348.80	\$44,033.60
102201	Purchasing Assistant	23	\$14.11	\$21.17	\$29,348.80	\$44,033.60
707100	Court Clerk III	24	\$14.46	\$21.70	\$30,076.80	\$45,136.00
704800	Paralegal	24	\$14.46	\$21.70	\$30,076.80	\$45,136.00
101300	Senior Administrative Assistant	24	\$14.46	\$21.70	\$30,076.80	\$45,136.00
406300	Warrants Specialist	24	\$14.46	\$21.70	\$30,076.80	\$45,136.00
100300	Account Specialist III	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
200300	Deputy Collector	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
201801	Deputy County Clerk II	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
201300	Deputy Recorder	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
200002	Deputy Treasurer	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
406600	Evidence Custodian	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
305100	Lead Custodian	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20

2019 Pay Plan

11/19/18

Class Code	Title	Range	Hourly Min	Hourly Max	Range Minimum	Range Maximum
504400	Legal Assistant I	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
109800	Personal Property Clerk	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
501400	Witness Coordinator	25	\$14.82	\$22.24	\$30,825.60	\$46,259.20
304400	Facilities Maintenance Tech	26	\$15.19	\$22.79	\$31,595.20	\$47,403.20
303500	Field Service Technician	26	\$15.19	\$22.79	\$31,595.20	\$47,403.20
302400	Road Maintenance Worker III	26	\$15.19	\$22.79	\$31,595.20	\$47,403.20
302700	Sign Maintenance Specialist	26	\$15.19	\$22.79	\$31,595.20	\$47,403.20
101602	Administrative Technician III	27	\$15.57	\$23.35	\$32,385.60	\$48,568.00
201800	Deputy County Clerk III	27	\$15.57	\$23.35	\$32,385.60	\$48,568.00
	Emergency Telecommunicator					
409300	Trainee	27	\$15.57	\$23.35	\$32,385.60	\$48,568.00
200200	Lead Deputy Collector	27	\$15.57	\$23.35	\$32,385.60	\$48,568.00
201200	Lead Deputy Recorder	27	\$15.57	\$23.35	\$32,385.60	\$48,568.00
109700	Lead Personal Property Clerk	27	\$15.57	\$23.35	\$32,385.60	\$48,568.00
100305	Accounts Payable Coordinator	28	\$15.96	\$23.94	\$33,196.80	\$49,795.20
700300	Admin Coord./Grant Manager	28	\$15.96	\$23.94	\$33,196.80	\$49,795.20
101200	Administrative Coordinator	28	\$15.96	\$23.94	\$33,196.80	\$49,795.20
403400	Control Room Officer	28	\$15.96	\$23.94	\$33,196.80	\$49,795.20
406100	Warrant Supervisor	28	\$15.96	\$23.94	\$33,196.80	\$49,795.20
503300	Legal Assistant II	29	\$16.36	\$24.54	\$34,028.80	\$51,043.20
109500	Appraiser/ Apprentice	30	\$16.77	\$25.15	\$34,881.60	\$52,312.00
409400	Emergency Telecommunicator	30	\$16.77	\$25.15	\$34,881.60	\$52,312.00
	Senior Facilities Maintenance					
304300	Tech	30	\$16.77	\$25.15	\$34,881.60	\$52,312.00
	Automotive/Equipment					
303300	Mechanic	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
703200	Court Services Officer	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
704300	Dep. Juvenile Officer I	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
703500	Domestic Assault Court Coord	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
301500	GIS Technician I	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
103600	Hiring & Retention Coordinator	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
700200	Jury Supervisor	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
302300	Road Maintenance Worker IV	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40

2019 Pay Plan

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Class Code	Title	Range	Hourly Min	Hourly Max	Range Minimum	Range Maximum
Senior Sign Maintenance						
303600	Specialist	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
101501	Services Coordinator I	31	\$17.18	\$25.78	\$35,734.40	\$53,622.40
704200	Art Instructor (Pool)	32	\$17.62	\$26.42	\$36,649.60	\$54,953.60
702200	Deputy Court Marshal	32	\$17.62	\$26.42	\$36,649.60	\$54,953.60
401310	Deputy Sheriff Trainee	32	\$17.62	\$26.42	\$36,649.60	\$54,953.60
403300	Detention Officer	32	\$17.62	\$26.42	\$36,649.60	\$54,953.60
704700	Music Instructor (Pool)	32	\$17.62	\$26.42	\$36,649.60	\$54,953.60
703700	Veterans Ct Mentor Coord	32	\$17.62	\$26.42	\$36,649.60	\$54,953.60
203200	Deputy Public Administrator	33	\$18.06	\$27.08	\$37,564.80	\$56,326.40
504600	Legal Assistant III	33	\$18.06	\$27.08	\$37,564.80	\$56,326.40
101500	Services Coordinator II	33	\$18.06	\$27.08	\$37,564.80	\$56,326.40
406000	Budget Administrator	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
700500	Budget Administrator (CT)	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
107300	Building Inspector	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
300700	Construction Inspector	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
702400	Deputy Court Marshal II	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
300600	Engineering Technician	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
Lead Emergency						
409500	Telecommunicator	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
300800	Right of Way Agent	34	\$18.50	\$27.76	\$38,480.00	\$57,740.80
109400	Appraiser/ Residential	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
Benefits & Wellness						
103700	Coordinator	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
108300	Buyer	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
109600	Cartographer	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
106500	Code Enforcement Officer	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
701200	Computer Info Technologist	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
703000	Court Services Officer II	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
202500	Elections Operations Manager	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
300900	GIS Techician II	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
104900	Helpdesk Technician	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
Mitigation and Recovery						
408310	Specialist	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
Planning and Preparedness						
408311	Specialist	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
210200	Program Specialist	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
409100	Radio Tech I	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
408312	Training and Exercise Specialist	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00
409200	Training Coordinator	35	\$18.97	\$28.45	\$39,457.60	\$59,176.00

2019 Pay Plan

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Class Code	Title	Range	Hourly Min	Hourly Max	Range Minimum	Range Maximum
401500	Civil Process Deputy	36	\$19.44	\$29.16	\$40,435.20	\$60,652.80
403350	Senior Detention Officer	36	\$19.44	\$29.16	\$40,435.20	\$60,652.80
501300	Witness Location Investigator	36	\$19.44	\$29.16	\$40,435.20	\$60,652.80
100100	Accountant I	37	\$19.93	\$29.89	\$41,454.40	\$62,171.20
502100	Crime Victim Specialist	37	\$19.93	\$29.89	\$41,454.40	\$62,171.20
304150	Security Technician	37	\$19.93	\$29.89	\$41,454.40	\$62,171.20
306300	Stormwater Educator	38	\$20.42	\$30.64	\$42,473.60	\$63,731.20
107100	Chief Building Inspector	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
301000	Chief Public Works Inspector	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
401300	Deputy Sheriff	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
105300	GIS Analyst I	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
701300	Programmer Analyst, Court Svc	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
409101	Radio Tech II	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
103800	Risk Management Specialist	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
108200	Senior Buyer	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
105500	System Support Analyst I	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
704100	Teacher (Pool)	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
202000	Voting Systems Manager	39	\$20.94	\$31.40	\$43,555.20	\$65,312.00
405900	Administrative Deputy	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
109300	Appraiser/ Commercial	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
502300	Case Specialist	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
109100	Chief Deputy Assessor	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
200100	Chief Deputy Collector	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
	Chief Deputy Public					
203100	Administrator	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
201100	Chief Deputy Recorder	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
200001	Chief Deputy Treasurer	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
302250	Field Supervisor	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
501200	Investigator (PA)	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
101150	Office Administrator	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
504100	Office Administrator (PA)	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
106400	Planner	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
	Public Works Office					
300400	Administrator	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
408500	Shift Supervisor	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
306400	Urban Hydrologist	40	\$21.46	\$32.18	\$44,636.80	\$66,934.40
100150	Accountant II	41	\$21.99	\$32.99	\$45,739.20	\$68,619.20
	Fleet Operations					
303100	Superintendent	41	\$21.99	\$32.99	\$45,739.20	\$68,619.20

2019 Pay Plan

11/19/18

Class Code	Title	Range	Hourly Min	Hourly Max	Range Minimum	Range Maximum
	Technology Research					
408000	Operations Analyst	41	\$21.99	\$32.99	\$45,739.20	\$68,619.20
702300	Dep. Ct. Marshal SGT	42	\$22.54	\$33.82	\$46,883.20	\$70,345.60
703600	Alt Sentencing Court Admin	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
709000	Associate Legal Counsel (CT)	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
Pending	Data and Performance Analyst	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
105301	GIS Analyst II	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
401100	Investigator (Sheriff)	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
104500	Programmer Analyst	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
401350	Senior Deputy Sheriff	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
104800	System Support Analyst II	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
	Web Developer /Designer/					
104701	Analyst	43	\$23.10	\$34.66	\$48,048.00	\$72,092.80
301300	County Surveyor	44	\$23.68	\$35.52	\$49,254.40	\$73,881.60
	Road Maintenance					
302200	Superintendent	44	\$23.68	\$35.52	\$49,254.40	\$73,881.60
106300	Senior Planner	44	\$23.68	\$35.52	\$49,254.40	\$73,881.60
306200	Stormwater Coordinator	44	\$23.68	\$35.52	\$49,254.40	\$73,881.60
703100	Supervisor, Court Services	44	\$23.68	\$35.52	\$49,254.40	\$73,881.60
104850	Project Manager	45	\$24.27	\$36.41	\$50,481.60	\$75,732.80
	Senior Accountant/Financial					
100600	Analyst	45	\$24.27	\$36.41	\$50,481.60	\$75,732.80
501100	Chief Investigator	46	\$24.88	\$37.32	\$51,750.40	\$77,625.60
702100	Court Marshal	46	\$24.88	\$37.32	\$51,750.40	\$77,625.60
600200	Assistant County Counselor I	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
	Assistant Prosecuting Attorney					
500400	I	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
	Asst. Manager Road					
302900	Maintenance Operations	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
301100	Civil Engineer I	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
403100	Detention Sergeant	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
202100	Elections Manager	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
300300	Infrastructure Manager	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
104400	Senior Programmer Analyst	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
	Senior Web Developer					
104700	/Designer/ Analyst	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
401200	Sergeant	47	\$25.50	\$38.26	\$53,040.00	\$79,580.80
408400	Operations Manager	49	\$26.80	\$40.20	\$55,744.00	\$83,616.00
109200	CAMA Program Manager	50	\$27.47	\$41.21	\$57,137.60	\$85,716.80

2019 Pay Plan

11/19/18

Class Code	Title	Range	Hourly Min	Hourly Max	Range Minimum	Range Maximum
	Deputy Director, Emergency Management					
408301	Management	50	\$27.47	\$41.21	\$57,137.60	\$85,716.80
701100	Supervisor, IT (Court)	50	\$27.47	\$41.21	\$57,137.60	\$85,716.80
600300	Assistant County Counselor II	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
	Assistant Prosecuting Attorney					
500300	II	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
402300	Detention Lieutenant	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
400300	Lieutenant	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
301400	Professional Civil Engineer	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
210100	Program Manager	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
306100	Stormwater Engineer	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
104600	Systems Administrator	51	\$28.16	\$42.24	\$58,572.80	\$87,859.20
408200	Deputy Director 911	53	\$29.58	\$44.38	\$61,526.40	\$92,310.40
	Application Development and Support Manager					
104300	Support Manager	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
	Assistant Prosecuting Attorney					
500200	III	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
400200	Captain	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
109000	Chief Appraiser	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
700100	Deputy Court Administrator	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
402200	Detention Captain	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
105100	GIS Manager	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
104200	Systems and Support Manager	55	\$31.08	\$46.62	\$64,646.40	\$96,969.60
402000	Detention Director	57	\$32.66	\$48.98	\$67,932.80	\$101,878.40
400100	Major	59	\$34.31	\$51.47	\$71,364.80	\$107,057.60
300200	Chief Engineer	60	\$35.17	\$52.75	\$73,153.60	\$109,720.00
210000	Director, Community Services	60	\$35.17	\$52.75	\$73,153.60	\$109,720.00
304101	Director, Facilities Maint	60	\$35.17	\$52.75	\$73,153.60	\$109,720.00
408300	Director, OEM	60	\$35.17	\$52.75	\$73,153.60	\$109,720.00
108100	Director, Purchasing	60	\$35.17	\$52.75	\$73,153.60	\$109,720.00
500100	First Assistant Prosecutor	60	\$35.17	\$52.75	\$73,153.60	\$109,720.00
	Director, HR and Risk					
103100	Management	65	\$39.78	\$59.68	\$82,742.40	\$124,134.40
	Director, Road Maintenance					
302000	Operations	65	\$39.78	\$59.68	\$82,742.40	\$124,134.40
	Director, Boone Co. Joint					
408100	Comm.	68	\$42.84	\$64.26	\$89,107.20	\$133,660.80
104100	Director, IT	70	\$45.01	\$67.51	\$93,620.80	\$140,420.80
	Director, Resource					
106000	Management	70	\$45.01	\$67.51	\$93,620.80	\$140,420.80
600100	Legal Counsel	72	\$47.29	\$70.93	\$98,363.20	\$147,534.40

2019-2020 1.0% increase

	A	B	C	E	F	G	H	J	K
1	SALARY RANGE SCHEDULE								
2	2019-2020 Proposed Adjusted Ranges								
3									
4									
5									
6									
7									
8				HOURLY			ANNUAL (Full Time, 2080 Hours)		
9	RANGE		MINIMUM	MIDPOINT	MAXIMUM		MINIMUM	MIDPOINT	MAXIMUM
10	1		8.20	10.25	12.30		17,056.00	21,320.00	25,584.00
11	2		8.41	10.51	12.61		17,492.80	21,860.80	26,228.80
12	3		8.62	10.77	12.92		17,929.60	22,401.60	26,873.60
13	4		8.83	11.04	13.25		18,366.40	22,963.20	27,560.00
14	5		9.06	11.32	13.58		18,844.80	23,545.60	28,246.40
15	6		9.28	11.60	13.92		19,302.40	24,128.00	28,953.60
16	7		9.51	11.89	14.27		19,780.80	24,731.20	29,681.60
17	8		9.75	12.19	14.63		20,280.00	25,355.20	30,430.40
18	9		9.99	12.49	14.99		20,779.20	25,979.20	31,179.20
19	10		10.24	12.80	15.36		21,299.20	26,624.00	31,948.80
20	11		10.50	13.12	15.74		21,840.00	27,289.60	32,739.20
21	12		10.76	13.45	16.14		22,380.80	27,976.00	33,571.20
22	13		11.03	13.79	16.55		22,942.40	28,683.20	34,424.00
23	14		11.30	14.13	16.96		23,504.00	29,390.40	35,276.80
24	15		11.58	14.48	17.38		24,086.40	30,118.40	36,150.40
25	16		11.87	14.84	17.81		24,689.60	30,867.20	37,044.80
26	17		12.17	15.21	18.25		25,313.60	31,636.80	37,960.00
27	18		12.47	15.59	18.71		25,937.60	32,427.20	38,916.80
28	19		12.78	15.98	19.18		26,582.40	33,238.40	39,894.40
29	20		13.10	16.38	19.66		27,248.00	34,070.40	40,892.80
30	21		13.43	16.79	20.15		27,934.40	34,923.20	41,912.00
31	22		13.77	17.21	20.65		28,641.60	35,796.80	42,952.00
32	23		14.11	17.64	21.17		29,348.80	36,691.20	44,033.60
33	24		14.46	18.08	21.70		30,076.80	37,606.40	45,136.00
34	25		14.82	18.53	22.24		30,825.60	38,542.40	46,259.20
35	26		15.19	18.99	22.79		31,595.20	39,499.20	47,403.20
36	27		15.57	19.46	23.35		32,385.60	40,476.80	48,568.00
37	28		15.96	19.95	23.94		33,196.80	41,496.00	49,795.20
38	29		16.36	20.45	24.54		34,028.80	42,536.00	51,043.20
39	30		16.77	20.96	25.15		34,881.60	43,596.80	52,312.00
40	31		17.18	21.48	25.78		35,734.40	44,678.40	53,622.40
41	32		17.62	22.02	26.42		36,649.60	45,801.60	54,953.60
42	33		18.06	22.57	27.08		37,564.80	46,945.60	56,326.40
43	34		18.50	23.13	27.76		38,480.00	48,110.40	57,740.80
44	35		18.97	23.71	28.45		39,457.60	49,316.80	59,176.00
45	36		19.44	24.30	29.16		40,435.20	50,544.00	60,652.80
46	37		19.93	24.91	29.89		41,454.40	51,812.80	62,171.20
47	38		20.42	25.53	30.64		42,473.60	53,102.40	63,731.20
48	39		20.94	26.17	31.40		43,555.20	54,433.60	65,312.00
49	40		21.46	26.82	32.18		44,636.80	55,785.60	66,934.40

2019-2020 1.0% increase

	A	B	C	E	F	G	H	J	K
50	41		21.99	27.49	32.99		45,739.20	57,179.20	68,619.20
51	42		22.54	28.18	33.82		46,883.20	58,614.40	70,345.60
52	43		23.10	28.88	34.66		48,048.00	60,070.40	72,092.80
53	44		23.68	29.60	35.52		49,254.40	61,568.00	73,881.60
54	45		24.27	30.34	36.41		50,481.60	63,107.20	75,732.80
55	46		24.88	31.10	37.32		51,750.40	64,688.00	77,625.60
56	47		25.50	31.88	38.26		53,040.00	66,310.40	79,580.80
57	48		26.14	32.68	39.22		54,371.20	67,974.40	81,577.60
58	49		26.80	33.50	40.20		55,744.00	69,680.00	83,616.00
59	50		27.47	34.34	41.21		57,137.60	71,427.20	85,716.80
60	51		28.16	35.20	42.24		58,572.80	73,216.00	87,859.20
61	52		28.86	36.08	43.30		60,028.80	75,046.40	90,064.00
62	53		29.58	36.98	44.38		61,526.40	76,918.40	92,310.40
63	54		30.32	37.90	45.48		63,065.60	78,832.00	94,598.40
64	55		31.08	38.85	46.62		64,646.40	80,808.00	96,969.60
65	56		31.86	39.82	47.78		66,268.80	82,825.60	99,382.40
66	57		32.66	40.82	48.98		67,932.80	84,905.60	101,878.40
67	58		33.47	41.84	50.21		69,617.60	87,027.20	104,436.80
68	59		34.31	42.89	51.47		71,364.80	89,211.20	107,057.60
69	60		35.17	43.96	52.75		73,153.60	91,436.80	109,720.00
70	61		36.05	45.06	54.07		74,984.00	93,724.80	112,465.60
71	62		36.95	46.19	55.43		76,856.00	96,075.20	115,294.40
72	63		37.87	47.34	56.81		78,769.60	98,467.20	118,164.80
73	64		38.82	48.52	58.22		80,745.60	100,921.60	121,097.60
74	65		39.78	49.73	59.68		82,742.40	103,438.40	124,134.40
75	66		40.78	50.97	61.16		84,822.40	106,017.60	127,212.80
76	67		41.79	52.24	62.69		86,923.20	108,659.20	130,395.20
77	68		42.84	53.55	64.26		89,107.20	111,384.00	133,660.80
78	69		43.91	54.89	65.87		91,332.80	114,171.20	137,009.60
79	70		45.01	56.26	67.51		93,620.80	117,020.80	140,420.80
80	71		46.14	57.67	69.20		95,971.20	119,953.60	143,936.00
81	72		47.29	59.11	70.93		98,363.20	122,948.80	147,534.40
82	73		48.47	60.59	72.71		100,817.60	126,027.20	151,236.80
83	74		49.68	62.10	74.52		103,334.40	129,168.00	155,001.60
84	75		50.92	63.65	76.38		105,913.60	132,392.00	158,870.40

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

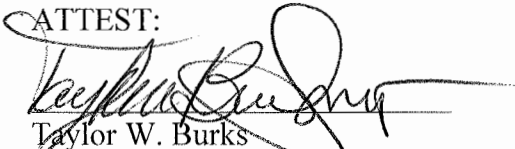
Term. 20 18

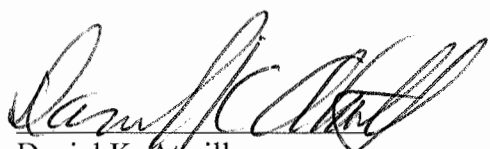
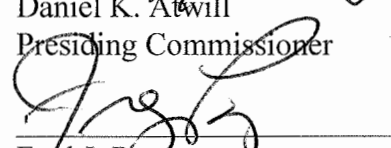

In the County Commission of said county, on the 20th day of November 20 18
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Memorandum of Understanding between the Boone County Commission and the Boone County Collector regarding the Funding of the Computer Programmer/Analyst Position in the Information Technology Department.

Terms of agreement are stipulated in the attached Memorandum of Understanding. It is further ordered the Boone County Commissioners are hereby authorized to sign said Memorandum of Understanding.

Done this 20th day of November, 2018.

ATTEST:

Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
District I Commissioner

Janet M. Thompson
District II Commissioner

MEMORANDUM OF UNDERSTANDING
REGARDING THE FUNDING OF COMPUTER PROGRAMMER/ANALYST
POSITION
IN THE INFORMATION TECHNOLOGY DEPARTMENT

THIS Memorandum of Understanding (MOU), made and entered into this 20 day of November, 2018, by and between Brian McCollum, hereinafter referred to as the “Collector,” and Boone County, Missouri, by and through the Boone County Commission, hereinafter referred to as “County”;

WHEREAS, the Director of Information Technology and Collector have identified a need for additional support to assist with various computer programming and technology support duties relating to the business processes within the office of the Boone County Collector, and intends to maintain the additional computer programmer/analyst to aid in fulfilling the needed programming and technology requirements of the office: Computer Programmer/Analyst, Position #635; and

WHEREAS, the computer programmer/analyst referenced in this MOU will not be exclusive to the collector’s office; however, the programmer will be expected to have a thorough understanding of the business processes of the collector’s office and the underlying computer programs and technology; and

WHEREAS, the Collector is the appropriating authority for the Collector Tax Maintenance Fund (Fund #211, Department #2110) authorized and administered pursuant to the provisions of the RSMo 52.315; and

WHEREAS, the County Commission is the appropriating authority for the County’s General Fund; and

WHEREAS, the parties desire to memorialize in writing their mutual intention regarding the funding of this computer programmer/analyst position (Position #635); and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. County Agreements:

- a. County agrees to provide adequate equipment, furnishings, working space, training, supplies, and other necessary items, through the Department of Information Technology, for the following position: Computer Programmer/Analyst, Position #635.
- b. Collector agrees the position will be managed by the Department of Information Technology; and will follow the standards and practices associated and developed within the Department of Information Technology.
- c. Collector agrees that the day to day supervision and annual review of the position will be handled by the Department of Information Technology. The collector's office will assist in determining the priority of projects and needs that impact the collector's office. When necessary, the Collector will assist with any performance reviews.
- d. County agrees to pay the salary and benefits for the said position from county general revenue and further agrees that the salary to be paid will be determined by the Director of Information Technology, within the appropriate salary schedule authorized by the County Commission. Before any salary adjustments are made, the Director of Information Technology will consult with the Collector to determine any budgetary or fiscal impact regarding the Tax Maintenance Fund.

- e. The County, by and through the Department of Information Technology agrees to continue to provide full technical support for the office and functions of the collector's office which may also include programming and analysis in addition to the programmer/analyst position referenced in this MOU.

2. Collector Agreements:

- a. The Collector will reimburse the county General Revenue Fund for the expenses associated with the salary and benefits of the Computer Programmer position, Position #635, as contemplated herein through an appropriate allocation from the Collector Tax Maintenance Fund (Fund #211, Department #2110), to the extent resources in that fund allows.

3. Procedure If Available Funds Exceed Or Are Below Reimbursement Obligations:

- a. If the revenues and fund balance available for appropriation in the Collector Tax Maintenance Fund exceed the reimbursement to the General Revenue Fund contemplated herein, the Collector shall retain his statutory appropriation authority over such excess resources in the Collector Tax Maintenance Fund.
- b. If the revenues and fund balance available for appropriation in the Collector Tax Maintenance Fund do not allow for the full reimbursement to the General Revenue Fund contemplated herein within the same fiscal year, then the County Auditor and Collector will convene a work session to analyze the anticipated revenues, expenses, and expected fund balance going forward and mutually agree on how to administer the shortage in future budgets. If the County Auditor and Collector are unable to reach a mutually-acceptable arrangement regarding the

handling of the shortage for a given budget year, then either party may terminate this Agreement on the terms and conditions set out below.

- c. If funding is not available to reimburse the programmer/analyst referenced in this MOU, the County, by and through the Department of Information Technology agrees to continue to provide full technical support for the office and functions of the collector's office, subject to appropriations made available to the Department of Information Technology.

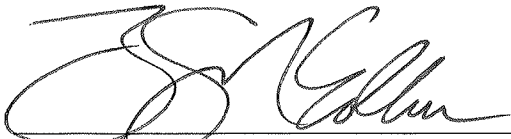
4. Term and Termination:

- a. The term of this agreement is non-expiring but may be reconsidered and/or terminated at the request of the County Commission, the Collector, or County Auditor. Any change to or termination of this Agreement must be made in writing prior to September 1st if it is going to take effect prior to the next county fiscal year; otherwise, the effective date will be the start of the second fiscal year following the date of the notice of termination/date of the amended Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

[Signatures follow on next page.]

BOONE COUNTY COLLECTOR:

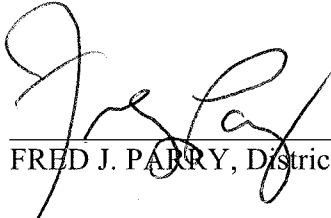


BRIAN MCCOLLUM, Collector

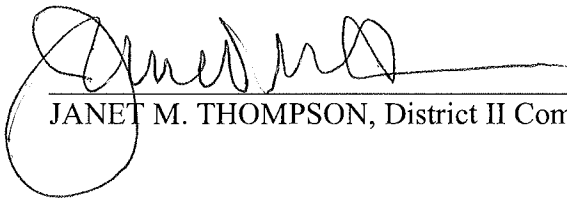
**BOONE COUNTY:
(By its County Commission)**



DANIEL K. ATWILL, Presiding Commissioner

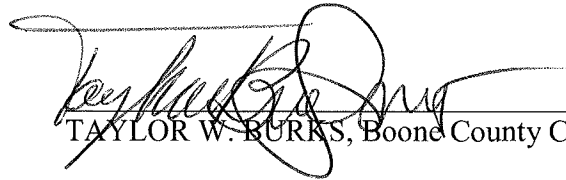


FRED J. PARRY, District I Commissioner



JANET M. THOMPSON, District II Commissioner

ATTEST:



TAYLOR W. BURKS, Boone County Clerk

ACKNOWLEDGED BY:



JUNE E. PITCHFORD, County Auditor

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

November Session of the October Adjourned

Term. 20 18

County of Boone

} ea.

In the County Commission of said county, on the

20th

day of

November

20 18

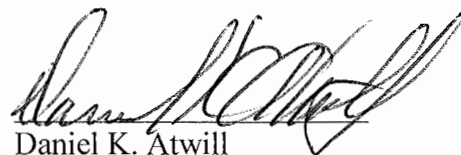
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby release Performance Bond #106790556 from the Travelers Casualty and Surety Company of America in the amount of \$295,499.00. Said bond was issued on behalf of Ryan Companies US, Inc. for stormwater improvements located at 1800 N. Route Z, Columbia, Missouri 65202. The work has been completed as required. The original Commission Order accepting the Performance Bond is 532-2017.

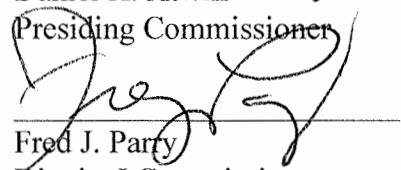
Done this 20th day of November, 2018.

ATTEST:

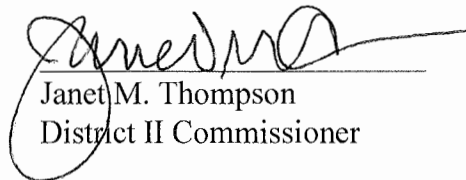

Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20 18

In the County Commission of said county, on the 20th day of November 20 18
the following, among other proceedings, were had, viz:

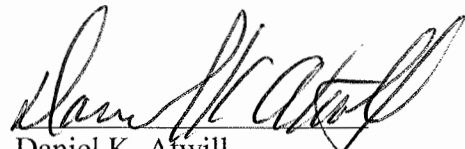
Now on this day the County Commission of the County of Boone does hereby approve the attached Subrecipient Monitoring Agreement between Boone County and the City of Columbia for the FY2017 Justice Assistance Grant (JAG) Program Award.

Terms of agreement are stipulated in the attached Subrecipient Monitoring Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Subrecipient Monitoring Agreement.

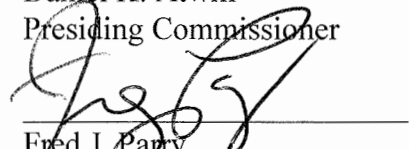
Done this 20th day of November, 2018.

ATTEST

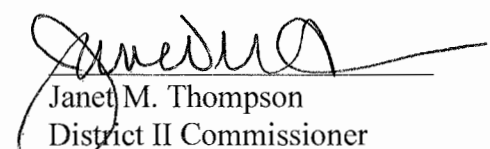

Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

023690
Permanent Record
Filed in Clerk's Office

Introduced by Treece

First Reading 10-15-18

Second Reading 11-5-18

Ordinance No. 023690

Council Bill No. B 264-18

AN ORDINANCE

authorizing a subrecipient monitoring agreement with Boone County, Missouri relating to acceptance of the FY 2017 Justice Assistance Grant (JAG) Program Award to purchase equipment for the Police Department; appropriating funds; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute a subrecipient monitoring agreement with Boone County, Missouri relating to acceptance of the FY 2017 Justice Assistance Grant (JAG) Program Award to purchase equipment for the Police Department. The form and content of the agreement shall be substantially in the same form as set forth in "Exhibit A" attached hereto.

SECTION 2. The sum of \$22,477.80 is hereby appropriated from Account No. 11002120-461119 POLICE-GBRYNE to Account No. 11002120-501470-GRANT POLICE-GBRYNE.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

PASSED this 5th day of November, 2018.

ATTEST:

[Signature]
City Clerk

[Signature]
Mayor and Presiding Officer

APPROVED AS TO FORM:

[Signature]
City Counselor

CERTIFICATION: I certify there are sufficient funds available in Account No. 11002120-461119 POLICE-GBRYNE to cover the above appropriation.

[Signature]
Director of Finance

**SUBRECIPIENT MONITORING AGREEMENT
BETWEEN THE CITY OF COLUMBIA, AND
THE COUNTY OF BOONE, MISSOURI**

FY 2017 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

THIS AGREEMENT dated the 20 day of November, 2018, is made by and between Boone County, Missouri through its County Commission (herein "County"), and the City of Columbia, Missouri (herein "City"),

WHEREAS, both the City and the County are empowered to enter into a cooperative agreement for the purposes herein stated pursuant to RSMo §70.220; and

WHEREAS, the City and County are participants in the Justice Assistance Grant Program, Award #2017-DJ-BX-0658, and have been awarded funds thereunder; and

WHEREAS, the County acts as the applicant/fiscal agent for the joint funds for purposes of the aforementioned grant; and

WHEREAS, the City acts as the subrecipient for purposes of said grant; and

WHEREAS, in order to comply with the terms of the grant, certain additional agreements are required to provide reasonable assurance that the Federal award compliance requirements are met.

NOW, THEREFORE, the County and City agree as follows:

1. The City, consistent with its current external auditing practices, agrees to subject expenditures under the Justice Assistance Grant Program Award, Award #2017-DJ-BX-0658, to audit protocols as dictated by the Compliance Supplement, a copy of which are attached hereto and incorporated herein by reference.
2. The City agrees to provide County with information reasonably requested to comply with the "subrecipient monitoring" requirements of the federal grant Compliance Supplement, a copy of which are attached hereto and incorporated herein by reference.
3. The City will provide the County a report based upon its audit relating to the expenditures of the funds it receives under the Intergovernmental Cooperative Agreement between the City and the County relating to the Justice Assistance Grant Program Award for Fiscal Year 2017.
4. The City agrees to comply with all provisions and requirements as set out by the Department of Justice in connection with the award of the subject grant. To the extent that the City's expenditures of the grant are questioned by the Department of

Justice or its designee and amounts are determined to be disallowed or required to be paid back to the Department of Justice, the City will make said payment consistent with the requirements of the Department of Justice.

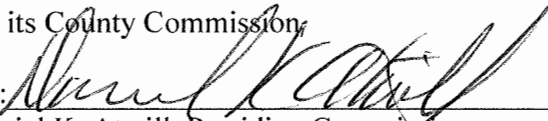
5. The parties will cooperate with each other to furnish any and all documentation required to comply with the requirements of the subject grant.

6. This agreement relates to FY 2017 Justice Assistance Grant Program Award #2017-DJ-BX-0658, CFDA #16.738.

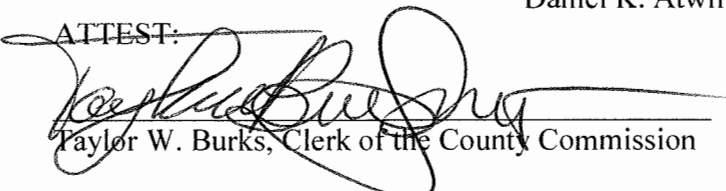
IN WITNESS WHEREOF, the individual parties, by and through their duly authorized representatives signatories, have executed this agreement on the day and year above first written.

COUNTY OF BOONE

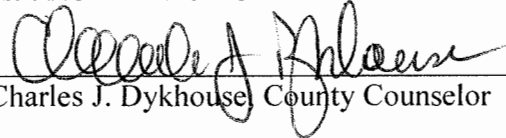
By its County Commission

By: 
Daniel K. Atwill, Presiding Commissioner

ATTEST:



Taylor W. Burks, Clerk of the County Commission

APPROVED AS TO FORM:

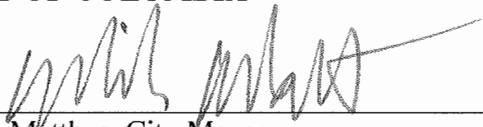

Charles J. Dykhouse, County Counselor

CERTIFICATION:


I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

 June Pritchard by 11/15/2018
Auditor No Encumbrance Date

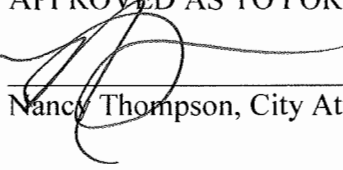
CITY OF COLUMBIA

By: 
Mike Matthes, City Manager

ATTEST:


Sheela Amin, City Clerk

APPROVED AS TO FORM:


Nancy Thompson, City Attorney

NDV

M. SUBRECIPIENT MONITORING

Note: Transfers of Federal awards to another component of the same auditee do not constitute a subrecipient or vendor relationship for purposes of the 2 CFR part 200, subpart F.

Compliance Requirements

A pass-through entity is responsible for:

- *Determining Subrecipient Eligibility* – In addition to any programmatic eligibility criteria under E, “Eligibility for Subrecipients,” determining whether an applicant for a subaward has provided a Dun and Bradstreet Data Universal Numbering System (DUNS) number as part of its subaward application or, if not, before award (2 CFR section 25.110 and Appendix A to 2 CFR part 25).
- *System for Award Management (previously Central Contractor Registration)* – **For ARRA subawards, ensuring that the subrecipient maintains a current registration in the System for Award Management (SAM) (<http://sam.gov>) at all times during which it has an active subaward(s) funded with ARRA funds (2 CFR section 176.50(c)).**
- *Award Identification* – At the time of the subaward, identifying to the subrecipient the Federal award information (i.e., CFDA title and number; award name and number; if the award is research and development; and name of Federal awarding agency) and applicable compliance requirements. **For ARRA subawards, identifying to the subrecipient the amount of ARRA funds provided by the subaward.**
- *During-the-Award Monitoring* – Monitoring the subrecipient’s use of Federal awards through reporting, site visits, regular contact, or other means to provide reasonable assurance that the subrecipient administers Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements and that performance goals are achieved.
- *Subrecipient Audits* – (1) Ensuring that subrecipients expending \$750,000 or more in Federal awards during the subrecipient’s fiscal year for fiscal years beginning on or after December 26, 2014 have met the audit requirements of 2 CFR part 200, subpart F and that the required audits are completed within 9 months of the end of the subrecipient’s audit period; (2) issuing a management decision on audit findings within 6 months after receipt of the subrecipient’s audit report; and (3) ensuring that the subrecipient takes timely and appropriate corrective action on all audit findings. In cases of continued inability or unwillingness of a subrecipient to have the required audits, the pass-through entity shall take appropriate action using sanctions.

Ensuring Accountability of For-Profit Subrecipients – Awards also may be passed through to for-profit entities. For-profit subrecipients are accountable to the pass-through entity for the use of Federal funds provided. Because for-profit subrecipients are not subject to the audit requirements of 2 CFR part 200, subpart F, pass-through entities are responsible for establishing requirements, as needed, to ensure for-profit subrecipient accountability for the use of funds.

- *Pass-Through Entity Impact* – Evaluating the impact of subrecipient activities on the pass-through entity's ability to comply with applicable Federal regulations.

During-the-Award Monitoring

Following are examples of factors that may affect the nature, timing, and extent of during-the-award monitoring:

- *Program complexity* – Programs with complex compliance requirements have a higher risk of non-compliance.
- *Percentage passed through* – The larger the percentage of program awards passed through the greater the need for subrecipient monitoring.
- *Amount of awards* – Larger dollar awards are of greater risk.
- *Subrecipient risk* – Subrecipients may be evaluated as higher risk or lower risk to determine the need for closer monitoring. Generally, new subrecipients would require closer monitoring. For existing subrecipients, based on results of during-the-award monitoring and subrecipient audits, a subrecipient may warrant closer monitoring (e.g., if the subrecipient has (1) a history of non-compliance as either a recipient or subrecipient, (2) new personnel, or (3) new or substantially changed systems). Evaluation of subrecipient risk also may take into consideration the extent of Federal monitoring of subrecipient entities that also are recipients of prime Federal awards.

Monitoring activities normally occur throughout the year and may take various forms, such as:

- *Reporting* – Reviewing financial and performance reports submitted by the subrecipient.
- *Site Visits* – Performing site visits at the subrecipient to review financial and programmatic records and observe operations.
- *Regular Contact* – Regular contacts with subrecipients and appropriate inquiries concerning program activities.

Agreed-upon procedures engagements

A pass-through entity may arrange for agreed-upon procedures engagements for certain aspects of subrecipient activities, such as eligibility determinations. Since the pass-through entity determines the procedures to be used and compliance areas to be tested, these agreed-upon procedures engagements enable the pass-through entity to target the coverage to areas of greatest risk. The costs of agreed-upon procedures engagements is an allowable cost to the pass-through entity if the agreed-upon procedures are performed for subrecipients below the 2 CFR part 200 threshold for audit (currently at \$750,000 for fiscal years beginning on or after December 26, 2014) for the following types of compliance requirements: activities allowed or unallowed; allowable costs/cost principles; eligibility; matching, level of effort, earmarking; and reporting (2 CFR section 200.425(c)).

Source of Governing Requirements

The requirements for subrecipient monitoring are contained in 31 USC 7502(f)(2)(B) (Single Audit Act Amendments of 1996 (Pub. L. No. 104-156)); 2 CFR sections 200.505, 200.521, and 200.331; A-102 Common Rule (§ ___.37 and § ___.40(a)); OMB Circular A-110 (2 CFR section 215.51(a)); program legislation; **2 CFR section 176.50(c)**; 2 CFR parts 25 and 170; 48 CFR parts 4, 42, and 52; Federal awarding agency regulations; and the terms and conditions of the award

Audit Objectives

1. Obtain an understanding of internal control, assess risk, and test internal control as required by 2 CFR section 200.514(c).
2. For non-ARRA first-tier subawards made on or after October 1, 2010, determine whether the pass-through entity had the subrecipient provide a valid DUNS number before issuing the subaward.
3. Determine whether the pass-through entity properly identified Federal award information and compliance requirements to the subrecipient, **including requirements related to ARRA first-tier subawards, e.g., SAM registration (see N, Special Tests and Provisions in this Part)**, and approved only allowable activities in the subaward documents.
4. **For ARRA first-tier subawards, determine whether the pass-through entity assessed subrecipient compliance with the continuing requirement to maintain a current SAM registration. .**
5. Determine whether the pass-through entity monitored subrecipient activities to provide reasonable assurance that the subrecipient administers Federal awards in compliance with Federal requirements and achieves performance goals.

6. Determine whether the pass-through entity ensured required audits are performed, issued a management decision on audit findings within 6 months after receipt of the subrecipient's audit report, and ensured that the subrecipient took timely and appropriate corrective action on all audit findings.
7. Determine whether in cases of continued inability or unwillingness of a subrecipient to have the required audits, the pass-through entity took appropriate action using sanctions.
8. Determine whether the pass-through entity evaluated the impact of subrecipient activities on the pass-through entity.
9. Determine whether the pass-through entity identified in the SEFA the total amount provided to subrecipients from each Federal program.
10. If for-profit subawards are material, determine the adequacy of the pass-through entity's monitoring procedures for those subawards.

Suggested Audit Procedures – Internal Control

1. Perform procedures to obtain an understanding of internal control sufficient to plan the audit to support a low assessed level of control risk for the program.
2. Plan the testing of internal control to support a low assessed level of control risk for subrecipient monitoring and perform the testing of internal control as planned. If internal control over some or all of the compliance requirements is likely to be ineffective, see the alternative procedures in 2 CFR section 200.514(c)(4), including assessing the control risk at the maximum and considering whether additional compliance tests and reporting are required because of ineffective internal control.
3. Consider the results of the testing of internal control in assessing the risk of noncompliance. Use this as the basis for determining the nature, timing, and extent (e.g., number of transactions to be selected) of substantive tests of compliance.

Suggested Audit Procedures – Compliance

(Note: The auditor may consider coordinating the tests related to subrecipients performed as part of C, “Cash Management” (tests of cash reporting submitted by subrecipients), E, “Eligibility” (tests that subawards were made only to eligible subrecipients), and I, “Procurement and Suspension and Debarment” (tests of ensuring that a subrecipient is not suspended or debarred) with the testing of “Subrecipient Monitoring.”)

1. Gain an understanding of the pass-through entity's subrecipient procedures through a review of the pass-through entity's subrecipient monitoring policies and procedures (e.g., annual monitoring plan) and discussions with staff. This should include an understanding of the scope, frequency, and timeliness of monitoring activities and the number, size, and complexity of awards to subrecipients, including, as applicable, subawards to for-profit entities.

2. Test the pass-through entity's subaward review and approval documents for first-tier subawards to ascertain if the pass-through entity obtained DUNS numbers from non-ARRA subrecipients prior to issuance of the subaward.
3. Test subaward documents and agreements to ascertain if (a) at the time of subaward the pass-through entity made subrecipients aware of the award information (i.e., CFDA title and number; award name and number; if the award is research and development; and name of Federal awarding agency) and requirements imposed by laws, regulations, and the provisions of contract or grant agreements; (b) included for first-tier subrecipients the requirements for SAM registration, including maintaining a current SAM registration during the life of the subaward(s); and (c) the activities approved in the subaward documents were allowable. **(See R2 under N, Special Tests and Provisions, for additional discussion of requirements for subawards with expenditures of ARRA awards.)**
4. Review the pass-through entity's documentation of during-the-subaward monitoring to ascertain if the pass-through entity's monitoring provided reasonable assurance that subrecipients used Federal awards for authorized purposes, complied with laws, regulations, and the provisions of contracts and grant agreements, and achieved performance goals.
5. Review the pass-through entity's follow-up procedures to determine whether corrective action was implemented on deficiencies noted in during-the-subaward monitoring.
6. Verify that the pass-through entity:
 - a. Ensured that the required subrecipient audits were completed.
 - b. Issued management decisions on audit findings within 6 months after receipt of the subrecipient's audit report.
 - c. Ensured that subrecipients took appropriate and timely corrective action on all audit findings.
7. Verify that in cases of continued inability or unwillingness of a subrecipient to have the required audits, the pass-through entity took appropriate action using sanctions.
8. Verify that the effects of subrecipient noncompliance are properly reflected in the pass-through entity's records.
9. Verify that the pass-through entity monitored the activities of subrecipients not subject to 2 CFR part 200, subpart F, including for-profit entities, using techniques such as those discussed in the "Compliance Requirements" provisions of this section with the exception that these subrecipients are not required to have audits under 2 CFR part 200, subpart F. Review the pass-through entity's follow-up procedures to determine whether corrective action was implemented on deficiencies noted during-the-subaward monitoring.

10. Determine if the pass-through entity has procedures that allow it to identify the total amount provided to subrecipients from each Federal program.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

November Session of the October Adjourned

Term. 20 18

County of Boone

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In the County Commission of said county, on the

20th

day of

November

20 18


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, November 27, 2018, at 2:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

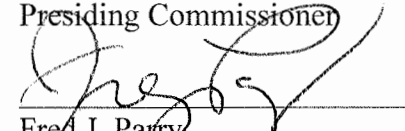
Done this 20th day of November, 2018.

ATTEST:

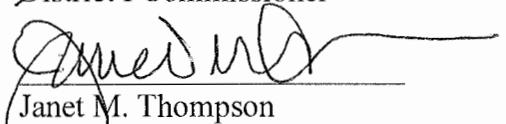

 Taylor W. Burks
 Clerk of the County Commission



 Daniel K. Atwill
 Presiding Commissioner



 Fred J. Parry
 District I Commissioner



 Janet M. Thompson
 District II Commissioner