

368-2018

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

August Session of the July Adjourned

Term. 20 18

County of Boone

} ea.

In the County Commission of said county, on the 7th day of August 20 18

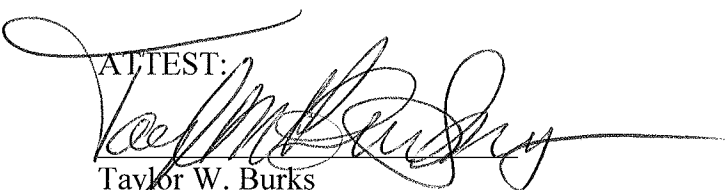
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 20-14MAY18 – Automotive Supplies to the following:


- Ashland Auto & Ag Parts, LLC
- Carquest of Columbia
- Champion Brands
- Ed Miller Auto Supply Inc. (NAPA)
- Factory Motor Parts
- O'Reilly Automotive Stores, Inc./dba O'Reilly Auto Parts
- Ozark Kenworth/dba MHC Kenworth
- Scheppers International Truck Center

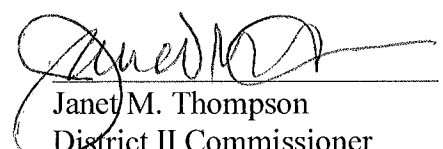
Terms of the contract awards are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Done this 7th day of August, 2018.

ATTEST:

 Taylor W. Burks
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Fred J. Parry
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: July 12, 2018
RE: 20-14MAY18 – Automotive Supplies

Request for Bid 20-14MAY18 solicited bids for Automotive Supplies for Boone County Public Works. Ten (1) bids were received; please see the attached bid tabulation and evaluation. Eight of the ten bids will be awarded a contract in order to best meet the needs of Boone County Public Works:

- 1) Champion Brands of Clinton, Missouri
- 2) Ashland Auto & Ag Parts, LLC of Ashland Missouri
- 3) Ozark Kenworth, dba MHC Kenworth of Columbia, Missouri
- 4) Factory Motor Parts of Columbia, Missouri
- 5) O'Reilly Auto Parts of Springfield, Missouri
- 6) Scheppers International Truck Center of Jefferson City, Missouri
- 7) Ed Miller Auto Supply, Inc. (NAPA) of Columbia, Missouri
- 8) Carquest of Columbia, Missouri

The initial contract period will run from the Date of Award through June 30, 2019. There are four (4) one-year renewal options available.

Payment will be paid from the following Department/Account codes:

- Department 2040, Public Works – Maintenance Operations/Account 60200 – Equipment Repairs/Maintenance – Total: \$ 235,000.00;
- Department 2040, Public Works – Maintenance Operations/Account 59100 – Vehicle Repairs/Maintenance – Total: \$6,000.00.

Attachments: Bid Tabulation, Evaluation Summary Memo, and Cost Evaluation

/lp

cc: Greg Edington
File RFB 20-14MAY18

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash Street, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390
lpalazzolo@boonecountymo.org

MEMORANDUM

TO: File

FROM: Liz Palazzolo

RE: RFB 20-14MAY18 – Automotive Supplies
Evaluation and Award

DATE: 6/28/18

Ten (10) bids have been received in response to RFB 20-14MAY18 for Automotive Supplies:

- 1) Champion Brands of Clinton, Missouri
- 2) Vehicle Maintenance Program of Boca Raton, Florida
- 3) Ashland Auto & Ag Parts, LLC of Ashland Missouri
- 4) Ozark Kenworth, dba MHC Kenworth of Columbia, Missouri
- 5) Factory Motor Parts of Columbia, Missouri
- 6) O'Reilly Auto Parts of Springfield, Missouri
- 7) Scheppers International Truck Center of Jefferson City, Missouri
- 8) Farm and City Supply, LLC of Indianola, Iowa
- 9) Ed Miller Auto Supply, Inc. (NAPA) of Columbia, Missouri
- 10) Carquest of Columbia, Missouri

The bids have been reviewed and are considered acceptable, meeting requirements of RFB 20-14MAY18.

The County's ability to clarify bids is addressed in RFB paragraph 3.5. Clarification was obtained from most bidders and can be found with each bid; most clarification was related to obtaining product information from bidders who were bidding alternative brands (see also RFB paragraph 3.7.2).

The cost evaluation conducted by the Purchasing Department follows this memo. The cost evaluation shows a mix of results regarding lowest pricing per item, or per group of items.

Multiple awards of contracts will be prepared to the following vendors who offer the “lowest and best” solution to the County:

- 1) Champion Brands of Clinton, Missouri
- 2) Ashland Auto & Ag Parts, LLC of Ashland Missouri
- 3) Ozark Kenworth, dba MHC Kenworth of Columbia, Missouri
- 4) Factory Motor Parts of Columbia, Missouri
- 5) O’Reilly Auto Parts of Springfield, Missouri
- 6) Scheppers International Truck Center of Jefferson City, Missouri
- 7) Ed Miller Auto Supply, Inc. (NAPA) of Columbia, Missouri
- 8) Carquest of Columbia, Missouri

/lp

Attachment

Liz Palazzolo

From: Robert Sapp
Sent: Monday, July 02, 2018 4:07 PM
To: Liz Palazzolo
Subject: automotive parts bid

Liz,

Good morning, after some discussion, we feel that awarding to all vendors with a local business and spot checking on price leaves us with the most flexibility to provide the highest level of service for our operations and the other County departments. Please do not award to Farm and City, LLC and Vehicle Maintenance Program because they only offer mail order and drop-ship service. This is not feasible on items the County typically needs right away.

Thanks,
Robert

RFB 20-14MAY18 – AUTOMOTIVE SUPPLIES
UNIT PRICES

Bid Tabulation RFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

		QTY										
Line Item	Description		Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Ozark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schlegel's International Truck Center	Farm & City Supply LLC	Eid Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Conquest of Columbia
4.12.1	Oil Filter - LFP3000XL	3	\$ 17.11	\$ 55.67	\$ 19.03	\$ 26.47	\$ 32.17	\$ 20.27	\$ 16.77	\$ 24.12	\$ 20.70	\$ 28.00
4.12.2	Oil Filter - LFP5090	26	\$ 16.54	No Bid	\$ 18.04	\$ 19.95	No Bid	\$ 16.73	No Bid	\$ 18.46	\$ 17.93	No Bid
4.12.3	Oil Filter - LFP6043	5	\$ 22.90	\$ 40.21	\$ 20.44	\$ 21.13	\$ 25.87	\$ 18.33	\$ 18.40	\$ 19.32	\$ 20.46	No Bid
4.12.4	Oil Filter - PH500	68	\$ 3.01	\$ 1.95	\$ 2.92	\$ 2.96	\$ 3.60	\$ 2.46	\$ 2.62	\$ 2.73	\$ 2.70	\$ 3.50
4.12.5	Oil Filter - PH48	40	\$ 3.49	\$ 2.30	\$ 3.51	\$ 2.84	\$ 3.79	\$ 1.10	\$ 2.48	\$ 2.87	\$ 2.60	\$ 2.66
4.12.6	Oil Filter - LFP5214	17	\$ 36.09	\$ 33.13	\$ 16.02	\$ 16.77	\$ 22.13	\$ 30.02	\$ 14.42	\$ 16.60	\$ 32.39	\$ 16.80
4.12.7	Oil Filter - LFP4836	11	\$ 8.42	\$ 18.47	\$ 7.84	\$ 9.23	\$ 11.22	\$ 7.60	\$ 7.66	\$ 8.42	\$ 7.56	\$ 7.35
4.12.8	Oil Filter - LFP2051	20	\$ 9.82	\$ 21.31	\$ 9.47	\$ 11.00	\$ 13.23	\$ 8.13	\$ 8.52	\$ 9.92	\$ 8.82	\$ 8.40
4.12.9	Oil Filter - PH253	8	\$ 3.99	\$ 2.30	\$ 2.95	\$ 4.77	\$ 7.54	\$ 2.98	\$ 2.65	\$ 3.02	\$ 3.14	\$ 2.87
4.12.10	Fuel Filter - LS091F	2	\$ 96.12	\$ 117.32	\$ 47.48	\$ 40.45	\$ 53.39	\$ 47.84	\$ 42.99	\$ 40.05	\$ 50.96	\$ 58.80
4.12.11	Fuel Filter - LFF6963	15	\$ 77.97	\$ 109.43	\$ 47.19	\$ 58.47	\$ 68.77	\$ 65.94	\$ 42.47	\$ 51.57	\$ 71.15	\$ 94.60
4.12.12	Fuel Filter - LFF6964	15	\$ 77.79	\$ 94.95	\$ 42.18	\$ 48.70	\$ 57.29	\$ 67.21	\$ 37.96	\$ 42.97	\$ 72.53	\$ 47.60
4.12.13	Fuel Filter - G6593	9	\$ 5.37	\$ 7.18	\$ 5.26	\$ 5.30	\$ 6.51	\$ 4.75	\$ 5.31	\$ 4.93	\$ 5.00	\$ 3.67

Unit \$
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Bid Tabulation RFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

		QTY										
Line Item	Description		Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Ozark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (MAPA)	Champion Brands LLC	Carquest of Columbia
4.12.14	Fuel Filter - LS467FNXL	1	\$ 10.31	\$ 21.85	\$ 9.33	\$ 11.03	\$ 13.37	\$ 8.44	\$ 6.39	\$ 10.03	\$ 9.25	\$ 11.20
4.12.15	Air Filter - AF2884	46	\$ 6.36	\$ 7.49	\$ 29.09	\$ 6.48	\$ 7.85	\$ 5.80	No Bid	\$ 5.94	\$ 5.70	\$ 37.60
4.12.16	Air Filter - LAF6886	1	\$ 55.14	\$ 127.57	\$ 51.70	\$ 51.05	\$ 62.18	\$ 43.93	\$ 46.53	\$ 46.63	\$ 49.50	\$ 61.95
4.12.17	Air Filter - LAF1519	44	\$ 8.58	No Bid	\$ 8.89	\$ 9.55	No Bid	\$ 7.51	No Bid	\$ 9.14	\$ 7.70	\$ 2.66
4.12.18	Air Filter - LAF6902	12	\$ 14.16	\$ 31.07	\$ 14.47	\$ 15.78	\$ 19.17	\$ 11.78	\$ 13.02	\$ 14.38	\$ 12.71	\$ 12.25
4.12.19	Air Filter - LAF8669	15	\$ 34.82	\$ 77.92	\$ 32.60	\$ 41.39	\$ 49.92	\$ 28.96	\$ 29.34	\$ 37.44	\$ 31.24	\$ 39.20
4.12.20	Hydraulic Filter - LFH9347	20	\$ 47.11	\$ 83.54	No Bid	\$ 41.93	\$ 50.90	\$ 39.52	\$ 32.21	\$ 38.17	\$ 43.08	\$ 42.00
4.12.21	Hydraulic Filter - LFH7221	5	\$ 22.35	\$ 37.38	\$ 17.26	\$ 18.66	\$ 23.51	\$ 18.59	\$ 15.33	\$ 17.63	\$ 20.06	\$ 18.90
4.12.22	Hydraulic Filter - LH45826	2	\$ 44.41	\$ 95.44	\$ 40.11	\$ 47.84	\$ 57.22	\$ 36.00	\$ 36.10	\$ 42.91	\$ 39.84	\$ 47.95
4.12.23	Cabin Filter - CAF1885P	45	\$ 4.80	\$ 8.49	No Bid	\$ 5.66	\$ 7.81	\$ 4.56	No Bid	\$ 5.92	\$ 4.30	\$ 9.44
4.12.24	Cabin Filter - CAF24016	41	\$ 8.75	\$ 18.64	\$ 7.71	\$ 9.67	\$ 11.78	\$ 6.66	\$ 6.93	\$ 8.83	\$ 7.89	\$ 9.45
4.12.25	SubTotal - All Filters		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
4.12.26	Brake Shoes/Pads (Raybestos) - PFH161120 (Front)	20	No Bid	\$ 44.97	\$ 58.46	\$ 36.06	\$ 72.24	\$ 36.75	No Bid	\$ 53.28	No Bid	\$ 51.99

Unit \$

Bid Tabulation RFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

		QTY											
Line Item	Description		Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Osark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia	
4.12.27	Brake Shoes/Pads (Raybestos) - PFH161220 (Back)	3	No Bid	\$ 58.13	\$ 40.60	\$ 30.14	\$ 73.29	\$ 48.78	No Bid	\$ 53.29	No Bid	\$ 49.39	
4.12.28	Brake Shoes/Pads (Raybestos) - PFH106610	1	No Bid	\$ 42.49	\$ 82.52	\$ 51.78	\$ 96.04	\$ 77.66	No Bid	\$ 73.16	No Bid	\$ 15.49	
4.12.29	Brake Shoes/Pads (Raybestos) - 960(Rear)	1	No Bid	\$ 27.51	\$ 43.64	\$ 28.77	\$ 39.04	\$ 58.74	No Bid	\$ 41.61	No Bid	\$ 30.54	
4.12.30	Rotors/Drums (Raybestos) BRRF-318-1X(Front)	40	No Bid	\$ 83.94	No Bid	\$ 80.80	No Bid	\$ 182.15	No Bid	\$ 57.93	No Bid	\$ 62.24	
4.12.31	Rotors/Drums (Raybestos) BRRF-92-1X(Rear)	6	No Bid	\$ 57.05	No Bid	\$ 65.71	No Bid	\$ 167.26	No Bid	\$ 36.62	No Bid	\$ 38.49	
4.12.32	Rotors/Drums (Raybestos) PRTS731	2	No Bid	\$ 120.34	No Bid	\$ 67.87	\$ 74.71	\$ 97.57	No Bid	\$ 81.39	No Bid	\$ 72.79	
4.12.33	SubTotal - Brakes (Part 1)		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	
4.12.34	Brake Drums - 9003687X	1	No Bid	\$ 148.53	\$ 189.69	No Bid	\$ 165.27	\$ 196.17	No Bid	\$ 236.38	No Bid	\$ 134.84	
4.12.35	Brake Drums - 3600AX (Balanced) (Qty: 16/order)	4	No Bid	\$ 85.63	\$ 79.99	No Bid	\$ 123.08	\$ 61.73	No Bid	\$ 143.32	No Bid	\$ 100.43	
4.12.36	Air Brake Chambers/Spring Brake MGM (OEM) GC3030LCW	11	No Bid	No Bid	\$ 76.18	No Bid	No Bid	\$ 47.79	No Bid	\$ 60.46	No Bid	\$ 97.64	
4.12.37	Brake Show Kits w/ Hardware - KC2124715QP	1	No Bid	\$ 78.49	\$ 71.87	No Bid	\$ 76.58	\$ 69.69	No Bid	\$59.95 (new) or \$53.78 (reman)	No Bid	\$ 73.00	
4.12.38	Brake Show Kits w/ Hardware - FL14707QP23K (Qty: 16/order)	5	No Bid	\$ 58.99	\$ 56.90	No Bid	\$ 62.84	\$ 41.82	No Bid	\$59.85 (new) or \$58.24 (reman)	No Bid	\$ 51.61	
4.12.39	Brake Show Kits w/ Hardware - 4709 Z3K	1	No Bid	No Bid	\$ 58.45	No Bid	No Bid	\$ 41.82	No Bid	\$67.13 (new) or \$61.99 (reman)	No Bid	\$ 59.98	

Unit \$

Bid Tabulation RFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

QTY												
Line Item	Description		Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Ozark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Scheppers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brakes LLC	Carquest of Columbia
4.12.40	SubTotal - Brakes (Part 2)		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
4.12.41	Windshield Wiper Blades SP16 (Profile)	2	\$ 5.97	\$ 9.93	\$ 6.49	\$ 4.92	\$ 7.99	No Bid	No Bid	\$ 14.11	\$ 5.47	\$ 9.35
4.12.42	Windshield Wiper Blades SP20 (Profile)	8	\$ 5.97	\$ 10.25	\$ 6.49	\$ 6.88	\$ 8.67	No Bid	No Bid	\$ 14.11	\$ 5.47	\$ 12.23
4.12.43	Windshield Wiper Blades SP22 (Profile)	95	\$ 5.50	\$ 10.95	\$ 6.49	\$ 6.88	\$ 9.59	No Bid	No Bid	\$ 15.80	\$ 5.06	\$ 13.67
4.12.44	Windshield Wiper Blades SP24(Profile)	6	\$ 5.97	\$ 11.85	\$ 6.49	\$ 6.88	\$ 10.39	No Bid	No Bid	\$ 15.80	\$ 5.47	\$ 13.67
4.12.45	Windshield Wiper Blades 31-22	Item Deleted By Addendum	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1	Item Deleted By Addendum #1
4.12.46	Windshield Wiper Blades SP26(Profile)	23	\$ 5.97	\$ 12.60	\$ 6.49	\$ 4.59	\$ 11.19	No Bid	No Bid	\$ 15.80	\$ 5.47	\$ 13.67
4.12.47	Windshield Wiper Blades 31-22	1	\$ 3.90	\$ 8.90	\$ 3.52	\$ 1.66	\$ 1.99	\$ 3.68	No Bid	\$ 4.22	\$ 2.37	\$ 7.19
4.12.48	Windshield Wiper Blades 31-22	9	\$ 5.11	\$ 11.63	\$ 8.41	\$ 3.95	\$ 9.69	\$ 5.28	No Bid	\$ 14.93	\$ 3.98	\$ 10.67
4.12.49	Windshield Wiper Blades 30-20	1	\$ 5.11	\$ 9.69	\$ 8.25	\$ 3.85	\$ 8.49	\$ 5.89	No Bid	\$ 13.34	\$ 4.11	\$ 8.63
4.12.50	Windshield Wiper Blades 31-20	1	\$ 3.99	\$ 7.91	\$ 3.24	\$ 1.66	\$ 1.99	\$ 4.78	No Bid	\$ 4.18	\$ 2.37	\$ 7.19
4.12.51	Windshield Wiper Blades 31-24	1	\$ 3.09	\$ 10.29	\$ 3.44	\$ 1.66	\$ 1.99	\$ 4.18	No Bid	\$ 5.69	\$ 2.37	\$ 7.19
4.12.52	SubTotal Windshield Wipers		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2

Unit \$

Bid Tabulation BFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

		QTY											
Line Item	Description		Vehicle Maintenance Programs, Inc.	Ashland Auto & Ag Parts, LLC	Ozark Kenworth dba MNC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia	
4.12.53	Lamps - H602A	9	No Bid	\$ 9.55	\$ 9.21	\$ 7.24	\$ 6.59	\$ 11.45	No Bid	No Bid	\$ 5.33	\$ 9.64	
4.12.54	Lamps - H6054	1	No Bid	\$ 8.48	\$ 8.61	\$ 7.25	\$ 6.59	\$ 8.06	No Bid	No Bid	\$ 6.28	\$ 6.39	
4.12.55	Lamps - H4651	1	No Bid	\$ 6.96	\$ 8.43	\$ 7.25	\$ 6.59	\$ 7.37	No Bid	No Bid	\$ 5.34	\$ 6.85	
4.12.56	Lamps - 3357	1	No Bid	\$ 1.19	\$ 0.67	\$ 0.92	\$ 0.67	No Bid	No Bid	No Bid	\$ 0.72	\$ 1.08	
4.12.57	Lamps - 3157	1	No Bid	\$ 0.60	\$ 0.53	\$ 0.57	\$ 0.57	\$ 0.86	No Bid	No Bid	\$ 0.44	\$ 0.57	
4.12.58	Lamps - 3156	1	No Bid	\$ 0.60	\$ 1.18	\$ 0.48	\$ 0.53	\$ 1.30	No Bid	No Bid	\$ 0.40	\$ 0.53	
4.12.59	Lamps - 3157-NA	4	No Bid	\$ 1.09	\$ 1.83	\$ 1.08	\$ 0.57	\$ 2.14	No Bid	No Bid	\$ 0.83	\$ 1.02	
4.12.60	Lamps - 9012	1	No Bid	\$ 23.59	\$ 49.22	\$ 21.82	\$ 17.99	No Bid	No Bid	No Bid	\$ 1.72	\$ 20.93	
4.12.61	Lamps - H9007	2	No Bid	\$ 3.96	\$ 3.88	\$ 2.98	\$ 6.45	\$ 2.44	No Bid	No Bid	\$ 3.04	\$ 3.23	
4.12.62	Lamps - H9006	1	No Bid	\$ 3.96	\$ 3.40	\$ 3.16	\$ 6.47	\$ 2.99	No Bid	No Bid	\$ 2.33	\$ 3.91	
4.12.63	Lamps - H9005	3	No Bid	\$ 2.96	\$ 3.40	\$ 2.98	\$ 6.45	\$ 1.90	No Bid	No Bid	\$ 2.30	\$ 3.91	
4.12.64	Lamps - H9003	4	No Bid	\$ 3.56	\$ 6.51	\$ 3.07	\$ 6.34	\$ 4.38	No Bid	No Bid	\$ 3.06	\$ 3.91	
4.12.65	Lamps - 4057	1	No Bid	\$ 1.07	\$ 1.68	\$ 2.91	No Bid	No Bid	No Bid	No Bid	\$ 2.03	\$ 1.08	

Unit \$

Bid Tabulation RFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

		QTY											
Line Item	Description		Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Clark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Scheppers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carguest of Columbia	
4.12.66	Lamps - 4157	1	No Bid	\$ 1.29	\$ 1.31	\$ 1.06	\$ 1.32	No Bid	No Bid	No Bid	\$ 0.88	\$ 1.28	
4.12.67	Tail Light - 561BR LED 6" Oval/Stop/Turn	6	No Bid	\$ 26.16	\$ 9.39	\$ 16.23	No Bid	\$ 9.11	No Bid	No Bid	\$ 7.27	\$ 22.09	
4.12.68	Tail Light - 542BR LED 4" Round Stop/Tail/Turn	2	No Bid	\$ 25.70	\$ 10.43	\$ 2.83	No Bid	\$ 7.57	No Bid	No Bid	\$ 7.54	\$ 15.80	
4.12.69	Marker Light - 504BR LED 2.5" RED Clearance Marker Light	14	No Bid	\$ 7.83	\$ 5.33	\$ 5.65	No Bid	\$ 2.76	No Bid	No Bid	\$ 3.64	\$ 6.13	
4.12.70	Marker Light - 504BA LED 2.5" AMBER Clearance Marker Light	8	No Bid	\$ 7.83	\$ 5.33	\$ 1.89	No Bid	\$ 2.63	No Bid	No Bid	\$ 3.64	\$ 6.51	
4.12.71	Marker Light - 533BR LED 2" RED Clearance Marker Light	10	No Bid	\$ 7.54	\$ 5.57	\$ 2.00	No Bid	\$ 2.44	No Bid	No Bid	\$ 3.56	\$ 5.94	
4.12.72	Marker Light - 533BA LED 2" AMBER Clearance Marker Light	6	No Bid	\$ 7.54	\$ 5.57	\$ 3.66	No Bid	\$ 2.44	No Bid	No Bid	\$ 3.56	\$ 5.94	
4.12.73	Marker Light - 513BR LED Low Profile Identification 3 Light Bar	2	No Bid	\$ 18.94	\$ 13.59	\$ 23.67	No Bid	No Bid	No Bid	No Bid	\$ 7.11	\$ 38.67	
4.12.74	Back-up Light - 561BC LED 6" Oval	4	No Bid	\$ 51.01	\$ 16.55	\$ 19.67	No Bid	No Bid	No Bid	No Bid	\$ 12.33	\$ 42.92	
4.12.75	SubTotal Lamps		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
4.12.76	35 Windshield Washer Fluid Pre-mix - 1 G	60	No Bid	\$ 3.79	\$ 4.18	\$ 2.47	No Bid	No Bid	No Bid	No Bid	\$ 3.75	\$ 4.59	
4.12.77	SubTotal Windshield Washer/Antifreeze Solvent - Winter		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
4.12.78	20 Windshield Washer Fluid Pre-mix - 1 G	65	No Bid	\$ 3.79	\$ 2.10	\$ 1.75	No Bid	No Bid	No Bid	\$ 1.79	\$ 2.25	\$ 2.75	

Unit \$

Bid Tabulation RFB 20-14MAY18 -
Automotive Supplies
Updated 6/5/18 - See File Memo

		QTY										
Line Item	Description		Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Ozark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Form & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia
4.12.79	SubTotal Windshield Washer/Antifreeze Solvent - Summer		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
4.12.80	High Power Brake Cleaner	328	No Bid	\$ 5.59	\$ 1.99	\$ 2.65	\$ 4.47	No Bid	No Bid	\$ 2.39	\$ 2.30	\$ 3.57
4.12.81	SubTotal Brake Cleaner		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
Total	All Items Bid		Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2	Deleted Amendment #2
4.13	Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table		46.7% - 50%	0%	Cost + 25%	30% - 71%	List - 41% or better	62%	64%	20%	0%	0%
Cooperative Procurement: Yes or No			Yes	Unknown	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Delivery:			3-4 calendar days	3-4 calendar days	3-4 calendar days	3-4 calendar days	3-4 calendar days	3-4 calendar days	3-5 calendar days	Same day	2 calendar days	1 calendar day
Warranty:			Standard Manufacturer Warranty	Unknown	One year from date of purchase	Manufacturers' warranties terms	90 days	12 months parts only	Fleetguard warranty		Champion brands warranty	Manufacturers' warranties

Unit \$

RFB 20-14MAY18 – AUTOMOTIVE SUPPLIES
TOTAL PRICES

Cost Evaluation RFB 20-14MAY18 - Automotive Supplies

Line Item	Description	QTY	Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Clark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schaeffers International Truck Center	Tenn & City Supply LLC	Ed Miller Auto Supply Inc (NAPA)	Champion Brands LLC	Conquest of Columbia
4.12.1	Oil Filter - LFP3000XL	3	\$ 51.33	\$ 167.01	\$ 54.09	\$ 79.41	\$ 96.51	\$ 60.81	\$ 56.31	\$ 73.36	\$ 82.10	\$ 84.00
4.12.2	Oil Filter - LFP5090	26	\$ 518.44	No Bid	\$ 469.04	\$ 518.70	No Bid	\$ 434.98	No Bid	\$ 475.96	\$ 465.40	No Bid
4.12.3	Oil Filter - LFP6043	5	\$ 114.00	\$ 231.03	\$ 102.20	\$ 105.85	\$ 129.35	\$ 91.63	\$ 92.00	\$ 96.60	\$ 102.30	No Bid
4.12.4	Oil Filter - P1600	68	\$ 204.68	\$ 332.80	\$ 196.56	\$ 201.28	\$ 244.90	\$ 160.48	\$ 178.10	\$ 185.84	\$ 183.60	\$ 238.00
4.12.5	Oil Filter - PH48	40	\$ 139.60	\$ 92.00	\$ 140.40	\$ 113.60	\$ 151.60	\$ 44.00	\$ 89.20	\$ 114.80	\$ 104.00	\$ 106.40
4.12.6	Oil Filter - LFP5214	17	\$ 613.58	\$ 569.21	\$ 772.54	\$ 285.09	\$ 376.21	\$ 516.34	\$ 245.14	\$ 282.70	\$ 550.63	\$ 285.60
4.12.7	Oil Filter - LFP4836	11	\$ 82.63	\$ 209.17	\$ 80.24	\$ 101.53	\$ 128.42	\$ 77.00	\$ 77.65	\$ 82.62	\$ 83.16	\$ 80.83
4.12.8	Oil Filter - LFP2051	20	\$ 196.40	\$ 426.20	\$ 189.40	\$ 220.00	\$ 264.00	\$ 162.40	\$ 170.40	\$ 198.40	\$ 176.40	\$ 168.00
4.12.9	Oil Filter - PH353	8	\$ 31.92	\$ 18.40	\$ 23.60	\$ 38.16	\$ 60.32	\$ 21.94	\$ 21.20	\$ 24.16	\$ 20.12	\$ 22.86
4.12.10	Fuel Filter - L5091F	2	\$ 117.24	\$ 234.64	\$ 94.96	\$ 80.90	\$ 106.78	\$ 95.68	\$ 85.80	\$ 80.10	\$ 100.72	\$ 112.40
4.12.11	Fuel Filter - LFP6963	15	\$ 1,169.55	\$ 1,641.40	\$ 707.85	\$ 877.05	\$ 1,031.55	\$ 589.10	\$ 637.05	\$ 773.55	\$ 1,087.25	\$ 819.00
4.12.12	Fuel Filter - LFP6064	15	\$ 1,266.95	\$ 1,424.25	\$ 632.70	\$ 730.50	\$ 858.15	\$ 1,008.15	\$ 563.40	\$ 644.55	\$ 1,092.05	\$ 714.00
4.12.13	Fuel Filter - G6593	9	\$ 50.13	\$ 64.62	\$ 47.34	\$ 48.24	\$ 58.59	\$ 42.75	\$ 47.78	\$ 44.37	\$ 55.70	\$ 33.03
4.12.14	Fuel Filter - L5467FNXL	1	\$ 10.11	\$ 21.85	\$ 9.33	\$ 11.03	\$ 13.37	\$ 8.44	\$ 8.30	\$ 10.03	\$ 8.25	\$ 11.20

Total \$
01

Cost Evaluation RFB ZD-14MAY18 - Automotive Supplies

			Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Ozark Kenworth dba MKC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Scheppers International Truck Center	Fern & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia
4.12.15	Air Filter - AF2884	46	\$ 292.56	\$ 344.54	\$ 1,534.00	\$ 256.08	\$ 361.10	\$ 266.80	No Bid	\$ 273.24	\$ 262.70	\$ 1,733.80
4.12.16	Air Filter - IAF6966	1	\$ 55.14	\$ 127.37	\$ 51.70	\$ 51.05	\$ 62.18	\$ 43.93	\$ 46.51	\$ 46.44	\$ 49.50	\$ 61.95
4.12.17	Air Filter - LAF1519	44	\$ 377.52	No Bid	\$ 391.16	\$ 420.10	No Bid	\$ 330.44	No Bid	\$ 402.16	\$ 336.80	\$ 117.04
4.12.18	Air Filter - LAF6902	12	\$ 169.92	\$ 172.84	\$ 173.64	\$ 189.36	\$ 230.04	\$ 141.36	\$ 156.24	\$ 177.56	\$ 152.52	\$ 147.00
4.12.19	Air Filter - LAF8069	15	\$ 572.30	\$ 1,158.30	\$ 489.00	\$ 620.85	\$ 748.80	\$ 434.00	\$ 439.95	\$ 561.60	\$ 468.90	\$ 588.00
4.12.20	Hydraulic Filter - LFH9347	20	\$ 942.20	\$ 1,670.80	No Bid	\$ 818.60	\$ 1,018.00	\$ 798.40	\$ 644.20	\$ 761.40	\$ 861.60	\$ 840.00
4.12.21	Hydraulic Filter - LFH7221	5	\$ 111.75	\$ 186.90	\$ 86.30	\$ 93.90	\$ 117.55	\$ 92.95	\$ 76.65	\$ 88.15	\$ 100.30	\$ 94.50
4.12.22	Hydraulic Filter - LH4582G	2	\$ 48.32	\$ 190.98	\$ 80.22	\$ 95.68	\$ 114.44	\$ 72.00	\$ 72.20	\$ 85.83	\$ 79.68	\$ 95.90
4.12.23	Cabin Filter - CAF1885P	45	\$ 216.00	\$ 382.05	No Bid	\$ 254.70	\$ 351.45	\$ 205.20	No Bid	\$ 266.40	\$ 192.50	\$ 474.83
4.12.24	Cabin Filter - CAF2401G	41	\$ 358.75	\$ 764.24	\$ 316.11	\$ 396.47	\$ 482.99	\$ 273.06	\$ 284.13	\$ 362.04	\$ 323.29	\$ 387.65
4.12.25	SubTotal - Air Filters		\$ 7,606.56	Didn't Bid All Items	Didn't Bid All Items	\$ 6,660.43	Didn't Bid All Items	\$ 6,368.36	Didn't Bid All Items	\$ 6,321.43	\$ 6,893.07	Didn't Bid All Items

Total \$
02

Cost Evaluation RFB 20-24MAY18 - Automotive Supplies

			Vehicle Maintenance Program, Inc.	K&H Auto & Ag Parts, LLC	Oran Kenworth dba MKC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia
4.12.26	Brake Shoes/Pads (Raybestos) - PFH161120 (Front)	20	No Bid	\$ 899.40	\$ 1,160.20	\$ 723.20	\$ 1,444.80	\$ 1,135.00	No Bid	\$ 1,065.60	No Bid	\$ 1,059.80
4.12.27	Brake Shoes/Pads (Raybestos) - PFH161120 (Rear)	3	No Bid	\$ 174.99	\$ 171.80	\$ 90.42	\$ 219.87	\$ 146.94	No Bid	\$ 155.87	No Bid	\$ 148.17
4.12.28	Brake Shoes/Pads (Raybestos) - PFH106610	1	No Bid	\$ 42.49	\$ 82.52	\$ 54.78	\$ 96.04	\$ 77.56	No Bid	\$ 73.16	No Bid	\$ 45.49
4.12.29	Brake Shoes/Pads (Raybestos) - 960(Rear)	1	No Bid	\$ 27.51	\$ 43.64	\$ 28.77	\$ 89.94	\$ 58.74	No Bid	\$ 41.81	No Bid	\$ 30.54
4.12.30	Rotors/Drums (Raybestos) - BRRF-318-1X(Front)	40	No Bid	\$ 1,957.60	No Bid	\$ 1,212.00	No Bid	\$ 7,287.60	No Bid	\$ 2,317.20	No Bid	\$ 2,329.60
4.12.31	Rotors/Drums (Raybestos) - BRRF-92-1X(Rear)	6	No Bid	\$ 342.30	No Bid	\$ 394.26	No Bid	\$ 1,003.56	No Bid	\$ 219.72	No Bid	\$ 230.94
4.12.32	Rotors/Drums (Raybestos) - PRTS731	2	No Bid	\$ 240.08	No Bid	\$ 135.74	\$ 145.42	\$ 195.14	No Bid	\$ 162.78	No Bid	\$ 345.58
4.12.33	SubTotal - Brakes (Part 1)		No Bid	\$ 5,084.37	Didn't bid all items	\$ 4,837.17	Didn't bid all items	\$ 9,904.04	Didn't bid all items	\$ 4,050.94	No Bid	\$ 4,176.12
4.12.34	Brake Drums - 9003687X	1	No Bid	\$ 148.53	\$ 188.69	No Bid	\$ 165.27	\$ 186.17	No Bid	\$ 136.38	No Bid	\$ 136.84
4.12.35	Brake Drums - 96004X (Balanced) (Qty: 16/order)	4	No Bid	\$ 342.52	\$ 319.96	No Bid	\$ 492.32	\$ 346.93	No Bid	\$ 573.28	No Bid	\$ 491.72
4.12.36	All Brake Chambers/Spring Brake MGN (DIM) (C3030)CW	11	No Bid	No Bid	\$ 867.98	No Bid	No Bid	\$ 527.69	No Bid	\$ 665.06	No Bid	\$ 1,574.04
4.12.37	Brake Show Kits w/ Hardware - MK124715QP	1	No Bid	\$ 78.49	\$ 71.87	No Bid	\$ 76.58	\$ 69.69	No Bid	\$ 59.95	No Bid	\$ 77.00
4.12.38	Brake Show Kits w/ Hardware - FLT4707QP2K (Qty: 16/order)	5	No Bid	\$ 294.95	\$ 286.50	No Bid	\$ 314.20	\$ 299.10	No Bid	\$ 299.25	No Bid	\$ 255.05
4.12.39	Brake Show Kits w/ Hardware - 4709 23K	1	No Bid	No Bid	\$ 55.40	No Bid	No Bid	\$ 41.82	No Bid	\$ 67.13	No Bid	\$ 59.98
4.12.40	SubTotal - Brakes (Part 2)	Deleted By Addendum 02	Didn't bid all items	Didn't bid all items	\$ 1,762.45	No Bid	Didn't bid all items	\$ 1,279.39	No Bid	\$ 1,301.05	No Bid	\$ 1,001.53

Total \$

Cost Evaluation RF8 20-14MAY18 - Automotive Supplies

			Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Orark Kenworth d/b/a MHC Renworth	Factory Motor Parts	O'Reilly Automotive Stores, d/b/a O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia
4.12.41	Windshield Wiper Blades SP16 (Profile)	2	\$ 11.94	\$ 19.86	\$ 17.99	\$ 9.84	\$ 35.98	No Bid	No Bid	\$ 22.22	\$ 10.94	\$ 18.70
4.12.42	Windshield Wiper Blades SP20 (Profile)	8	\$ 47.76	\$ 87.00	\$ 81.92	\$ 55.04	\$ 89.86	No Bid	No Bid	\$ 112.88	\$ 59.76	\$ 97.84
4.12.43	Windshield Wiper Blades SP22 (Profile)	95	\$ 531.05	\$ 1,040.25	\$ 616.55	\$ 502.60	\$ 911.05	No Bid	No Bid	\$ 1,501.00	\$ 480.70	\$ 1,296.65
4.12.44	Windshield Wiper Blades SP24 (Profile)	6	\$ 35.82	\$ 71.10	\$ 58.94	\$ 41.28	\$ 62.88	No Bid	No Bid	\$ 94.80	\$ 31.82	\$ 82.02
4.12.45	Windshield Wiper Blades 31-22	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1	Item Deleted by Addendum #1
4.12.46	Windshield Wiper Blades SP26 (Profile)	23	\$ 187.51	\$ 289.80	\$ 149.27	\$ 105.57	\$ 257.87	No Bid	No Bid	\$ 463.40	\$ 129.81	\$ 314.41
4.12.47	Windshield Wiper Blades 31-22	1	\$ 3.99	\$ 8.30	\$ 3.32	\$ 1.86	\$ 1.99	\$ 3.68	No Bid	\$ 4.23	\$ 2.57	\$ 7.19
4.12.48	Windshield Wiper Blades 31-22	9	\$ 45.16	\$ 104.67	\$ 76.69	\$ 34.65	\$ 88.91	\$ 47.52	No Bid	\$ 114.37	\$ 35.82	\$ 90.63
4.12.49	Windshield Wiper Blades 30-20	1	\$ 5.11	\$ 9.69	\$ 8.25	\$ 3.85	\$ 3.46	\$ 5.83	No Bid	\$ 10.34	\$ 4.11	\$ 9.61
4.12.50	Windshield Wiper Blades 31-20	1	\$ 3.99	\$ 7.91	\$ 3.24	\$ 1.86	\$ 1.99	\$ 4.20	No Bid	\$ 4.18	\$ 2.37	\$ 7.12
4.12.51	Windshield Wiper Blades 31-24	1	\$ 3.99	\$ 10.29	\$ 3.64	\$ 1.66	\$ 1.99	\$ 4.18	No Bid	\$ 5.69	\$ 2.37	\$ 7.14
4.12.52	SubTotal Windshield Wipers	Deleted by Addendum #2	\$ 976.95	\$ 1,844.47	\$ 963.60	\$ 908.81	\$ 1,420.47	Didn't Bid All Items	Didn't Bid All Items	\$ 2,262.10	\$ 741.67	\$ 1,932.65

Total \$
211

Cost Evaluation RF# 20-34044Y18 - Automotive Supplies

			Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Orank Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbia
4.12.53	Lamps - H6024	9	No Bid	\$ 85.95	\$ 82.89	\$ 65.16	\$ 59.51	\$ 103.05	No Bid	No Bid	\$ 48.15	\$ 85.57
4.12.54	Lamps - H6098	1	No Bid	\$ 8.48	\$ 8.81	\$ 7.25	\$ 6.59	\$ 8.86	No Bid	No Bid	\$ 6.28	\$ 8.39
4.12.55	Lamps - H4051	1	No Bid	\$ 6.96	\$ 8.83	\$ 7.35	\$ 6.59	\$ 7.37	No Bid	No Bid	\$ 5.36	\$ 6.88
4.12.56	Lamps - 3357	1	No Bid	\$ 1.19	\$ 0.67	\$ 0.92	\$ 0.67	No Bid	No Bid	No Bid	\$ 0.72	\$ 1.08
4.12.57	Lamps - 3157	1	No Bid	\$ 0.60	\$ 0.68	\$ 0.57	\$ 0.57	\$ 0.56	No Bid	No Bid	\$ 0.44	\$ 0.57
4.12.58	Lamps - 3156	1	No Bid	\$ 0.60	\$ 1.18	\$ 0.48	\$ 0.53	\$ 1.30	No Bid	No Bid	\$ 0.40	\$ 0.53
4.12.59	Lamps - 3157-NA	4	No Bid	\$ 4.36	\$ 7.32	\$ 8.32	\$ 2.30	\$ 8.56	No Bid	No Bid	\$ 3.31	\$ 4.08
4.12.60	Lamps - 9012	1	No Bid	\$ 28.99	\$ 48.22	\$ 21.82	\$ 17.99	No Bid	No Bid	No Bid	\$ 1.72	\$ 20.99
4.12.61	Lamps - H9007	2	No Bid	\$ 7.92	\$ 7.78	\$ 5.96	\$ 12.80	\$ 4.88	No Bid	No Bid	\$ 4.08	\$ 7.82
4.12.62	Lamps - H9006	1	No Bid	\$ 3.76	\$ 3.40	\$ 3.16	\$ 6.47	\$ 2.99	No Bid	No Bid	\$ 2.82	\$ 3.91
4.12.63	Lamps - H9005	3	No Bid	\$ 11.88	\$ 10.20	\$ 8.94	\$ 19.29	\$ 5.70	No Bid	No Bid	\$ 6.90	\$ 11.73
4.12.64	Lamps - H9003	4	No Bid	\$ 15.84	\$ 27.62	\$ 12.28	\$ 25.86	\$ 17.52	No Bid	No Bid	\$ 12.24	\$ 15.64
4.12.65	Lamps - 4037	1	No Bid	\$ 1.07	\$ 1.66	\$ 2.51	No Bid	No Bid	No Bid	No Bid	\$ 2.03	\$ 1.08
4.12.66	Lamps - 4157	1	No Bid	\$ 1.20	\$ 1.31	\$ 1.06	\$ 1.32	No Bid	No Bid	No Bid	\$ 0.88	\$ 1.18

Total \$ 25

Cost Evaluation RFB 20-14MAY18 - Automotive Supplies

			Vehicle Maintenance Program, Inc.	AsHard Auto & Air Parts, LLC	Clark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Scheppers International Truck Center	Farm & City Supply LLC	Eg Miller Auto Supply Inc. (NAPA)	Champion Brands LLC	Carquest of Columbus
4.12.67	Tail Light - 561BR LED 6" Oval/Stop/Turn	6	No Bid	\$ 156.86	\$ 84.34	\$ 97.36	No Bid	\$ 54.06	No Bid	No Bid	\$ 43.52	\$ 132.54
4.12.68	Tail Light - 542BR LED 4" Round Stop/ Tail / Turn	2	No Bid	\$ 51.40	\$ 20.86	\$ 3.66	No Bid	\$ 15.14	No Bid	No Bid	\$ 15.08	\$ 11.51
4.12.69	Marker Light - 904BR LED 2.5" RED Clearance Marker Light	14	No Bid	\$ 109.62	\$ 73.22	\$ 79.10	No Bid	\$ 38.64	No Bid	No Bid	\$ 50.96	\$ 35.54
4.12.70	Marker Light - 504BA LED 2.5" AMBER Clearance Marker Light	8	No Bid	\$ 62.64	\$ 42.64	\$ 15.12	No Bid	\$ 21.04	No Bid	No Bid	\$ 29.12	\$ 48.86
4.12.71	Marker Light - 533BR LED 2" RED Clearance Marker Light	10	No Bid	\$ 75.40	\$ 35.70	\$ 30.00	No Bid	\$ 24.40	No Bid	No Bid	\$ 35.60	\$ 59.40
4.12.72	Marker Light - 593BA LED 2" AMBER Clearance Marker Light	6	No Bid	\$ 45.24	\$ 18.42	\$ 11.96	No Bid	\$ 14.04	No Bid	No Bid	\$ 23.36	\$ 35.64
4.12.73	Marker Light - 513BR LED Low Profile Identification 3 Light Bar	2	No Bid	\$ 37.86	\$ 27.16	\$ 47.34	No Bid	No Bid	No Bid	No Bid	\$ 14.22	\$ 77.34
4.12.74	Back-up Light - 561BC LED 6" Oval	4	No Bid	\$ 204.04	\$ 66.20	\$ 78.68	No Bid	No Bid	No Bid	No Bid	\$ 49.52	\$ 171.58
4.12.75	Sub Total Lamps			\$ 817.27	\$ 586.50	\$ 507.32	Didn't Bid All Items	Didn't Bid All Items	Didn't Bid All Items	Didn't Bid All Items	\$ 356.09	\$ 813.14

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Cost Evaluation RFB 20-14MAY18 - Automotive Supplies

			Vehicle Maintenance Program, Inc.	Ashland Auto & Ag Parts, LLC	Oark Kenworth dba MHC Kenworth	Factory Motor Parts	O'Reilly Automotive Stores, dba O'Reilly Auto Parts	Schepers International Truck Center	Farm & City Supply LLC	Ed Miller Auto Supply Inc (NAPA)	Champion Brands LLC	Carquest of Columbia
4.12.76	35 Windshield Washer Fluid Pre-mix - 1 G	60	No Bid	\$ 227.40	\$ 250.80	\$ 148.20	No Bid	No Bid	No Bid	No Bid	\$ 225.00	\$ 275.40
4.12.77	SubTotal Windshield Washes/Antifreeze Solvent - Winter		No Bid	\$ 227.40	\$ 250.80	\$ 148.20	No Bid	No Bid	No Bid	No Bid	\$ 225.00	\$ 275.40
4.12.78	20 Windshield Washer Fluid Pre-mix - 1 G	65	No Bid	\$ 346.35	\$ 136.50	\$ 113.75	No Bid	No Bid	No Bid	\$ 116.35	\$ 135.00	\$ 178.75
4.12.79	SubTotal Windshield Washes/Antifreeze Solvent - Summer	Deleted By Addendum #2	Deleted By Addendum #2	\$ 246.35	\$ 136.50	\$ 113.75	No Bid	No Bid	No Bid	\$ 116.35	\$ 135.00	\$ 178.75
4.12.80	High-Power Brake Cleaner	328	No Bid	\$ 1,923.52	\$ 697.71	\$ 869.20	\$ 1,466.16	No Bid	No Bid	\$ 783.93	\$ 724.40	\$ 1,170.96
4.12.81	Sub Total Brake Cleaners	Deleted By Addendum #2	Deleted By Addendum #2	\$ 1,923.52	\$ 697.71	\$ 869.20	\$ 1,466.16	No Bid	No Bid	\$ 783.93	\$ 724.40	\$ 1,170.96
Total	All Items Bid	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2	Deleted By Addendum #2
4.13	Item, Used Discount off MSRP for all other Automotive Supply or Part not identified in the above price table		48 % - 50%	0%	Cost + 20%	30% - 75%	List - 15% or better	0%	60%	20%	0%	0%

Total \$

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St., Rm. 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390
lpalazzolo@boonecountymo.org

July 9, 2018

Ashland Auto & Ag Parts, LLC
Mr. Donald Sanford
509 Douglas Drive
Ashland, MO 65010

RE: RFB 20-14MAY18 – Automotive Supplies

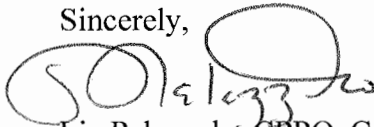
Dear Mr. Sanford:

Attached please find two copies of a contract award for provision of Automotive Supplies to Boone County pursuant to the terms and conditions of RFB 20-14MAY18. Please sign and return both copies of the enclosed purchase agreement as soon as possible, using the enclosed self-addressed envelope. The award recommendation has to be presented to the Boone County Commission for approval before the County can proceed.

Upon commission approval of the contract, a fully signed copy of the contract with Boone County will be sent for your records.

Please contact me should you have any questions or need additional information. Boone County looks forward to doing business with your firm.

Sincerely,



Liz Palazzolo, CPPO, C.P.M.
Senior Buyer

/lp

cc: File RFB 20-14MAY18

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Ashland Auto & Ag Parts, LLC** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, the Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 13, 2018**, executed by **Donald J. Sanford** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, the Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

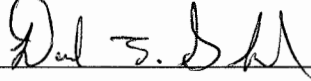
8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

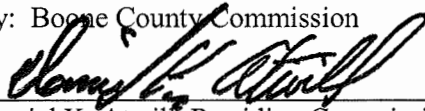
- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.


ASHLAND AUTO & AG PARTS, LLC

by 
title GM/owner

BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:


County Counselor

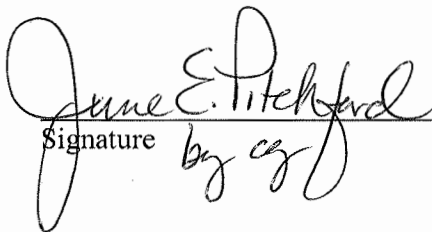
ATTEST:


Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

<u></u>	<u>7/27/18</u>	<u>No Encumbrance Required</u>
Signature by <u>ag</u>	Date	Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ashland Auto & Ag Parts, LLC

Address: 509 Douglas Dr, Ashland, Mo 65010

Phone Number: 573-488-0111 Fax Number: 573-488-0112

E-mail: donald.j.sanford@gmail.com

Authorized Representative Signature: Donald J. Sanford Date: 05/13/18

Authorized Representative Printed Name: Donald J. Sanford

Liz Palazzolo

From: Donnie Sanford <donald.j.sanford@gmail.com>
Sent: Wednesday, July 04, 2018 8:28 PM
To: Liz Palazzolo
Subject: Re: Co-Op - Auto Supplies Boone County

Liz,
Yes we will!

Donald Sanford

Sent from my iPhone

On Jul 3, 2018, at 4:30 PM, Liz Palazzolo <LPalazzolo@boonecountymo.org> wrote:

Hi Donald: Please answer "yes" or "no" to the following:

Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

Liz Palazzolo
Senior Buyer
Boone County Purchasing
Phone: 573-886-4392
Fax: 573-886-4390
613 E. Ash, Room 109
Columbia, MO 65201



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymmo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

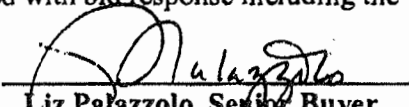
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ashland Auto & Ag Parts, LLC

Address: 509 Douglas Dr., Ashland, MO 65010

Phone Number: 573-488-0111 Fax Number: 573-488-0112

E-mail: donald.j.sanford@gmail.com

Authorized Representative Signature: Donald J. Sanford Date: 05/13/18

Authorized Representative Printed Name: Donald J. Sanford

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

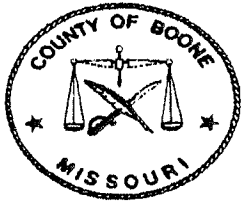
The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

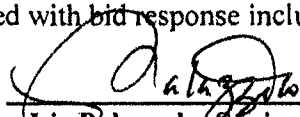
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:



Liz Palazzolo, Senior Buyer
Boone County Purchasing

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014	165.99	66%	55.67	Carquest
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012				
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015	137.99	67%	46.21	"
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014	7.32	73%	1.95	"
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009	6.15	63%	2.30	"
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17	98.99	63%	33.13	"
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014	54.99	66%	18.47	"
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016	63.99	33%	21.31	"
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011	8.89	74%	2.30	"
Fuel Filters										
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012	348.99	66%	117.32	Carquest
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15	324.99	66%	109.43	"
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15	282.99	64%	94.95	"
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003	13.59	47%	7.18	"
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015	64.99	66%	21.85	"
Air Filters										
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014	18.39	41%	7.49	Carquest
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015	378.99	66%	127.37	"
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009				
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016	92.49	66%	31.07	"
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15	231.99	66%	77.92	"
Hydraulic Filters										
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15	242.99	66%	83.54	Carquest
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014	111.99	66%	37.38	"
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014	283.99	66%	95.44	"
Cabin Filters										

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	19.49	56%	8.49	Carquest
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	54.99	66%	18.64	"
4.7.25.	SUB-TOTAL (All Filters)									\$
<i>Pricing Continued on Next Page</i>										

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014	91.49	49%	44.97		
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014	116.99	50%	58.13		
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016	85.49	50%	42.49		
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013	55.29	50%	27.51		
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014	158.99	53%	83.94		
4.12.31.	BRRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014	107.99	53%	57.05		
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016	228.19	53%	120.34		
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14	247.55	60%	148.53	
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14	206.99	41%	85.63	
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14	130.82 - 1 box (w/box)	60%	78.49	
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14	98.32	60%	58.99	
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers						
	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or Trico	21.49	46%	9.93
4.12.42.	8	SP20 (Profile)	ANCO Or Trico	22.39	46%	10.25
4.12.43.	95	SP22 (Profile)	ANCO Or Trico	23.59	46%	10.95
4.12.44.	6	SP24 (Profile)	ANCO Or Trico	25.99	46%	11.85
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or Trico	27.49	46%	12.60
4.12.47.	1	31-22	ANCO Or Trico	15.59	57%	8.90
4.12.48.	9	30-22	ANCO Or Trico	19.99	58%	11.63
4.12.49.	1	30-20	ANCO Or Trico	16.79	58%	9.69
4.12.50.	1	31-20	ANCO Or Trico	13.79	57%	7.91
4.12.51.	1	31-24	ANCO Or Trico	17.99	57%	10.29
4.12.52.		SUB-TOTAL (Windshield Wipers)				\$

			<u>Lamps (Wagner)</u>			
	Estimated Quantity	Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9	H6024	WAGNER Or	21.39	45%	9.55
4.12.54.	1	H6054	WAGNER Or	15.39	55%	8.48
4.12.55.	1	H4651	WAGNER Or	13.39	52%	6.96
4.12.56.	1	3357	WAGNER Or	6.99	83%	1.19

4.12.57.	1		3157	WAGNER Or	3.49	83%	.60
4.12.58.	1		3156	WAGNER Or	3.49	83%	.60
4.12.59.	4		3157-NA	WAGNER Or	6.49	83%	1.09
4.12.60.	1		9012	WAGNER Or	39.98	40%	23.99
4.12.61.	2		H9007	WAGNER Or	11.99	67%	3.96
4.12.62.	1		H9006	WAGNER Or	11.99	67%	3.96
4.12.63.	3		H9005	WAGNER Or	11.99	67%	3.96

4.12.64.	4		H9003	WAGNER Or	11.99	67%	3.96
4.12.65.	1		4057	WAGNER Or	6.49	84%	1.07
4.12.66.	1		4157	WAGNER Or	7.79	83%	1.29
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or	96002 43.60 <hr/> 5TL12RS 36.99	40% 43%	26.16 <hr/> 21.06
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or	42.83	40%	25.70
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or	14.39	46%	7.83

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or	14.39 40%	7.83
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or	13.79 45%	7.54
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or	13.79 45%	7.54
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or	31.57 40%	18.94
Backup Light						
4.12.74.	4		561BC LED 6" Oval	BLAZER Or	85.02 40%	51.01
4.12.75.			SUB-TOTAL (Lamps)			\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or Rainx	6.32	40%	3.79
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or Rainx	6.32	40%	3.79	
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum	3M Or	9.32	40%	5.59	
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ashland Auto & Ag Parts, LLC

Address: 509 Douglas Dr, Ashland, MO 65010

Phone Number: 573-488-0111 Fax Number: 573-488-0112

E-mail: donald.j.sanford@gmail.com

Authorized Representative Signature: Donald J. Sanford Date: 05/13/18

Authorized Representative Printed Name: Donald J. Sanford



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the REVISED PRICING TABLE that is attached to submit pricing in lieu of the original Pricing Table.

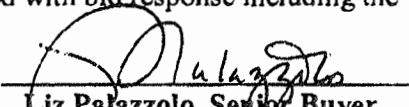
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ashland Auto & Ag Parts, LLC

Address: 509 Douglas Dr., Ashland, MO 65010

Phone Number: 573-488-0111 Fax Number: 573-488-0112

E-mail: donald.j.sanford@gmail.com

Authorized Representative Signature: Donald J. Sanford Date: 05/13/18

Authorized Representative Printed Name: Donald J. Sanford

4.12 **PRICING:** The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted **FOB Destination Freight Prepaid and Allowed** (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM #2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

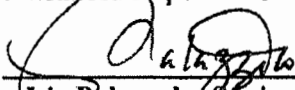
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014	165.99	66%	55.67	Carquest
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012				
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015	137.99	67%	46.21	"
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014	7.32	73%	1.95	"
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009	6.15	63%	2.30	"
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17	98.99	63%	33.13	"
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014	54.99	66%	18.47	"
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016	63.99	33%	21.31	"
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011	8.89	74%	2.30	"
Fuel Filters										
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012	348.99	66%	117.32	Carquest
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15	324.99	66%	109.43	"
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15	282.99	64%	94.95	"
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003	13.59	47%	7.18	"
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015	64.99	66%	21.85	"
Air Filters										
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014	18.39	41%	7.49	Carquest
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015	378.99	66%	127.37	"
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009				
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016	92.49	66%	31.07	"
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15	231.99	66%	77.92	"
Hydraulic Filters										
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15	242.99	66%	83.54	Carquest
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014	111.99	66%	37.38	"
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014	283.99	66%	95.44	"
Cabin Filters										

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	19.49	56 %	8.49	Carquest	
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	54.99	66 %	18.64	"	
4.7.25.			SUB-TOTAL (All Filters)								\$
<i>Pricing Continued on Next Page</i>											

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014	91.49	49%	44.97		
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014	116.99	50%	58.13		
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016	85.49	50%	42.49		
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013	55.29	50%	27.51		
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014	158.99	53%	83.94		
4.12.31.	BRRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014	107.99	53%	57.05		
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016	228.19	53%	120.34		
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14	247.55	60%	148.53	
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14	206.99	41%	85.63	
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14	130.82-15%	60%	78.49	
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14	98.32	60%	58.99	
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers						
	Estimated Quantity	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or Trico	21.49	46%	9.93
4.12.42.	8	SP20 (Profile)	ANCO Or Trico	22.39	46%	10.25
4.12.43.	95	SP22 (Profile)	ANCO Or Trico	23.59	46%	10.95
4.12.44.	6	SP24 (Profile)	ANCO Or Trico	25.99	46%	11.85
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or Trico	27.49	46%	12.60
4.12.47.	1	31-22	ANCO Or Trico	15.59	57%	8.90
4.12.48.	9	30-22	ANCO Or Trico	19.99	58%	11.63
4.12.49.	1	30-20	ANCO Or Trico	16.79	58%	9.69
4.12.50.	1	31-20	ANCO Or Trico	13.79	57%	7.91
4.12.51.	1	31-24	ANCO Or Trico	17.99	57%	10.29
4.12.52.		SUB-TOTAL (Windshield Wipers)				\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or	21.39	45%	9.55
4.12.54.	1		H6054	WAGNER Or	15.39	55%	8.48
4.12.55.	1		H4651	WAGNER Or	13.39	52%	6.96
4.12.56.	1		3357	WAGNER Or	6.99	83%	1.19

4.12.57.	1		3157	WAGNER Or	3.49	83%	.60
4.12.58.	1		3156	WAGNER Or	3.49	83%	.60
4.12.59.	4		3157-NA	WAGNER Or	6.49	83%	1.09
4.12.60.	1		9012	WAGNER Or	39.98	40%	23.99
4.12.61.	2		H9007	WAGNER Or	11.99	67%	3.96
4.12.62.	1		H9006	WAGNER Or	11.99	67%	3.96
4.12.63.	3		H9005	WAGNER Or	11.99	67%	3.96

4.12.64.	4		H9003	WAGNER Or	11.99	67%	3.96
4.12.65.	1		4057	WAGNER Or	6.49	84%	1.07
4.12.66.	1		4157	WAGNER Or	7.79	83%	1.29
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or	96002 43.60 <hr/> STL12RS 36.99	40% 43%	26.14 <hr/> 21.06
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or	42.83	40%	25.70
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or	14.39	46%	7.83

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or	14.39 46%	7.83
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or	13.79 45%	7.54
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or	13.79 45%	7.54
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or	31.57 40%	18.94
			Backup Light			
4.12.74.	4		561BC LED 6" Oval	BLAZER Or	85.02 40%	51.01
4.12.75.			SUB-TOTAL (Lamps)			\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or Rainx	6.32	40%	3.79
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or Rainx		6.32 40%	3.79	
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum	3M Or		9.32 40%	5.59	
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

Ashland Auto & Ag Parts, LLC
509 Douglas Dr
Ashland, MO 65010
573-488-0111
573-488-0112



Fax

To:	Liz Palazzolo	From:	Tara Sanford
Fax:	573-886-4390	Pages:	14 including cover
Phone:	573-886-4392	Date:	06/26/18
Re:	Requested Manufacturer Information cc:		

Urgent For Review Please Comment Please Reply Please Recycle

Comments:

Attached is the request information for products we sell. Please let me know if there is anything else you need. You can reach me at 573-488-0111 or by email at Donald.j.sanford@gmail.com

Thank you!

**We are committed to
the success of our
commercial customers.
Every interaction. Every day.**

For more information, contact your local delivery store.

Advance
Professional
DRIVEN BY CARQUEST



CARQUEST Auto Parts

~~4-12-1~~
Item 4-12-1

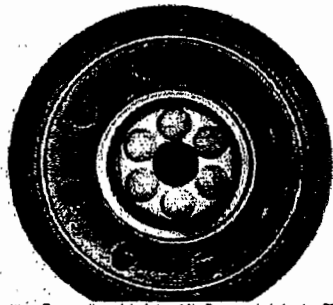
Part Information

CFI - CARQUEST FILTERS

MFG Code: CFI
Part Number: 96474

Description
SEVERE SERV. DUAL-FL

Specifications
Anti-Drain Back Valve: No
Bypass Relief Valve: No
Height (In): 11 13/32
Outside Diameter (In): 4 21/32
USA Warranty: REPLACE OR REFUND AT MGR DISCRETION



Supplier Holds All Copyrights to This Image

All Images...

Features & Benefits

- Dual-flow spin-on lube filter - Short version
- Made In USA

Application Summary
- No applications available

Interchange Numbers
- No interchange numbers available

MSDS Sheets
- No MSDS sheet available

Product Bulletins
- No bulletins available

Specification Documents
- No specifications available

Item 4-12-9 =



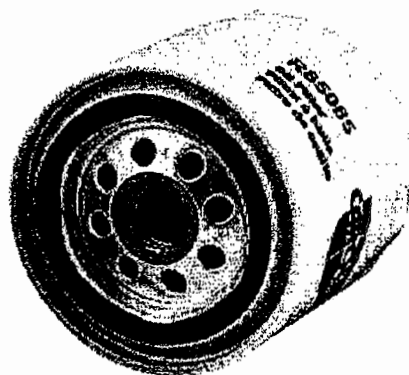
CARQUEST Auto Parts

Part Information

Images ([Return to part page](#))



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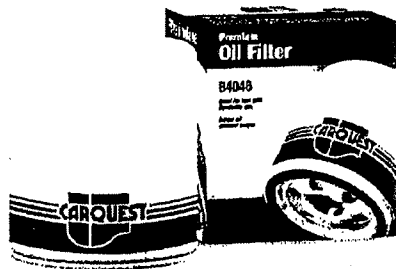
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PREMIUM FILTERS DESIGNED TO OUTPERFORM

Built to meet or exceed OE specifications for long-lasting engine protection with 99% coverage.

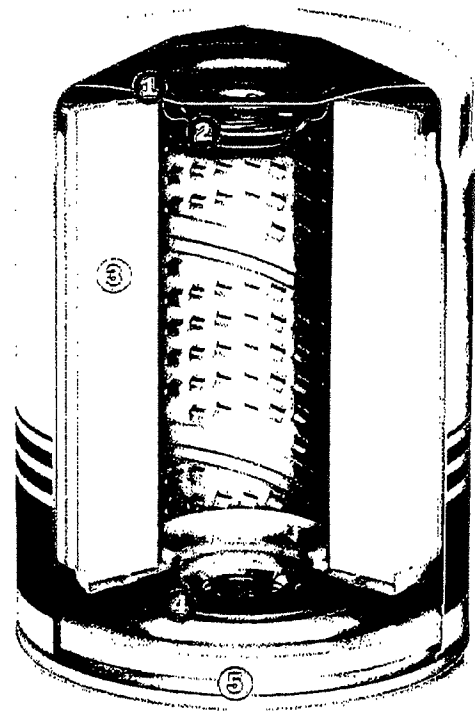


- Engineered for use with premium conventional or synthetic oil
- Better engine protection than the average economy oil filter
- Meets all new car warranty requirements
- Greater capacity to meet extended drain interval requirements



VALUE FEATURE	PREMIUM
End caps	Metal
ADB valve	Silicone
Nitrile seal gasket	Yes

- ① Leaf spring
- ② Precision bypass valve ensures optimal oil flow
- ③ OE synthetic blend media for up to 10,000 miles protection
- ④ Durable silicone ADB valve for engine start-up protection
- ⑤ Internally lubricated nitrile seal gasket












FEATURES	Carquest Premium (Blue)	AutoZone STP XL	O'Reilly WIX	NAPA Gold
Build to meet or exceed OE specifications	✓	✓	✓	✓
Precision bypass valve	✓	✓	✓	✓
High capacity	✓			
OE synthetic blend media	✓			
Metal end caps	✓	✓	✓	✓
Silicone anti-drainback valve	✓		✓	✓
Internally lubricated gasket	✓	✓	✓	✓

For more information, contact your Carquest Representative or Order online at weblink.carquest.com



Brake Pads Comparison Chart

LEVEL	ADVANCE PROGRAM FEATURES AND BENEFITS***							 		OTHER	
PRIVATE LABEL REPLACEMENT BRAKE PADS											
Premium	The optimal braking solution for the professional; Designed for no comebacks; Multi-layer shim; Pad installation hardware included where required; 100% positive molding	Carquest Wearever Platinum Professional	BrakeBest [®] Select Ceramic	Ultra Premium	Duralast [®] Gold CMAX	No Option	No Option	No Option	No Option	Raybestos Advanced Technology	
Best	Engineered for exceptional stopping power, longer pad life and cleaner wheels; Multi-layer shim		Carquest Wearever Gold[®]	BrakeBest Select	Premium™	Duralast Gold	ProStop [®] Platinum, ProStop Ceramic	SST	Perfect Stop	105 Series Posi Quiet	Raybestos Professional Grade, Monroe ProSolution, MightySystem XL
Better	Quality friction material and single layer shim		Wearever Silver	BrakeBest	Proformer™	Duralast	ProStop	Silver Plus	Ultra Stop	104 Series Posi Quiet	Wagner QuickStop, Raybestos Standard Grade, Monroe Dynamics, Mighty TecSelect
Good	Safe, economical friction material		Economy™	Standard Brake	No Option	ValuCraft [®]	ValueGrade	No Option	Stop Master	300/301 Series	No Option

*Brands may vary. **Availability may vary by application and location. ***While supplies last. ****Features and benefits of competitor products vary by brand.

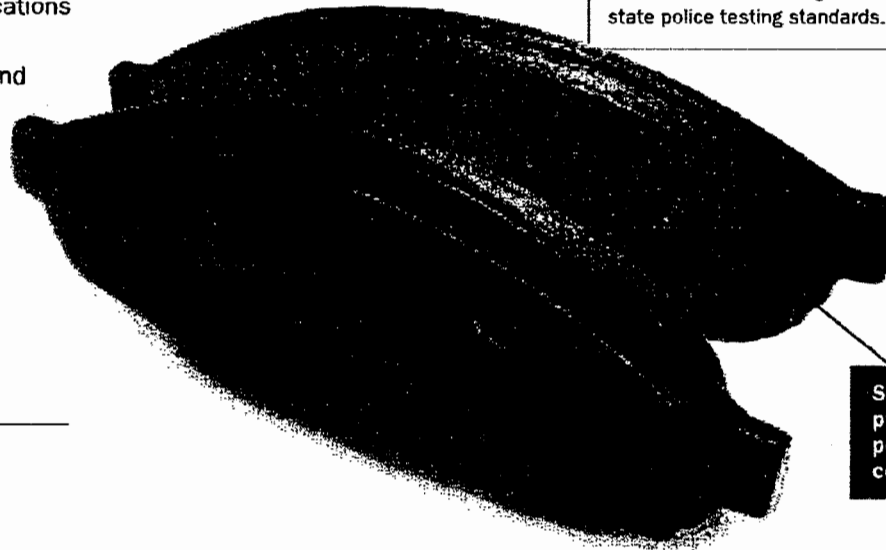


Carquest Wearever Frontline Brake Pads

Formulated for extreme braking conditions.

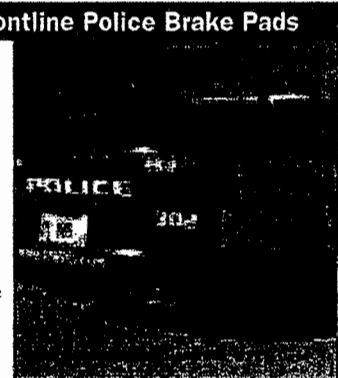
FEATURES/BENEFITS

- **Engineered to withstand extreme heat and harsh driving conditions** — Providing superior stopping power
- **Semi-metallic formula** — The perfect choice for emergency, hauling, pursuit and towing applications
- **Brake hardware** — Included on most applications where applicable
- **Multi-layer shim** — Helps dampen noise and vibration for silent braking
- **Matching front and rear applications** — The solution for the complete severe duty brake job
- **Formulated and manufactured specifically to meet or exceed the severe-duty market's needs** — Delivering superior stopping power at higher friction temperatures



Carquest Wearever Frontline Police Brake Pads

Police specific applications are included within the the Carquest Wearever Frontline program. The formulas for these applications are specifically designed to combat high temperature fade, which is a common occurrence for pursuit vehicles. Frontline brake pads passed the Michigan state police testing standards.



Semi-metallic formula provides superior stopping power in extreme braking conditions

Advance Professional
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4.12.28



CARQUEST Auto Parts

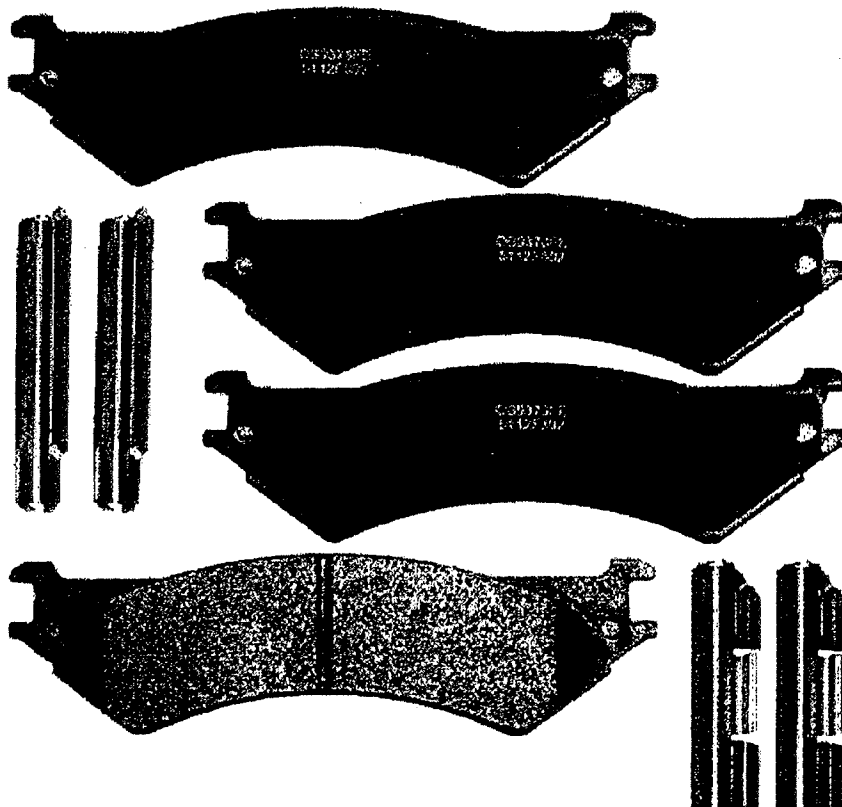
Part Information

WVR - WEAREVER BRAKES

MFG Code: WVR
Part Number: FLD1066

Description
BRK PAD-FRONTLINE SD 1 EA WREV

Specifications
US Warranty: LIMITED LIFETIME REPLACEMENT



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All images...

Features & Benefits

- Engineered for extreme braking conditions
- Superior stopping power and longer life
- Premium formulations to deliver quicker dissipation of heat leading to extended pad life

MSDS Sheets
- No MSDS sheet available

Application Summary

- Ford - F-Series Super Duty Pickups (2005-2016) - Front, (2005-2016) - Rear; F53 (2006-2017) - Front, (2006-2017) - Rear; F59 (2011-2017) - Front, (2011-2017) - Rear; LCF (2006-2010) - Front, (2006-2010) - Rear
- IC Corporation - Med/HD Trucks (2012-2016)
- International - CF500 (2005-2009) - Front, (2005-2009) - Rear; CF600 (2005-2009) - Front, (2005-2009) - Rear; TerraStar (2010-2015) - Front, (2010-2015) - Rear

Product Bulletins
- No bulletins available

Interchange Numbers
- No interchange numbers available

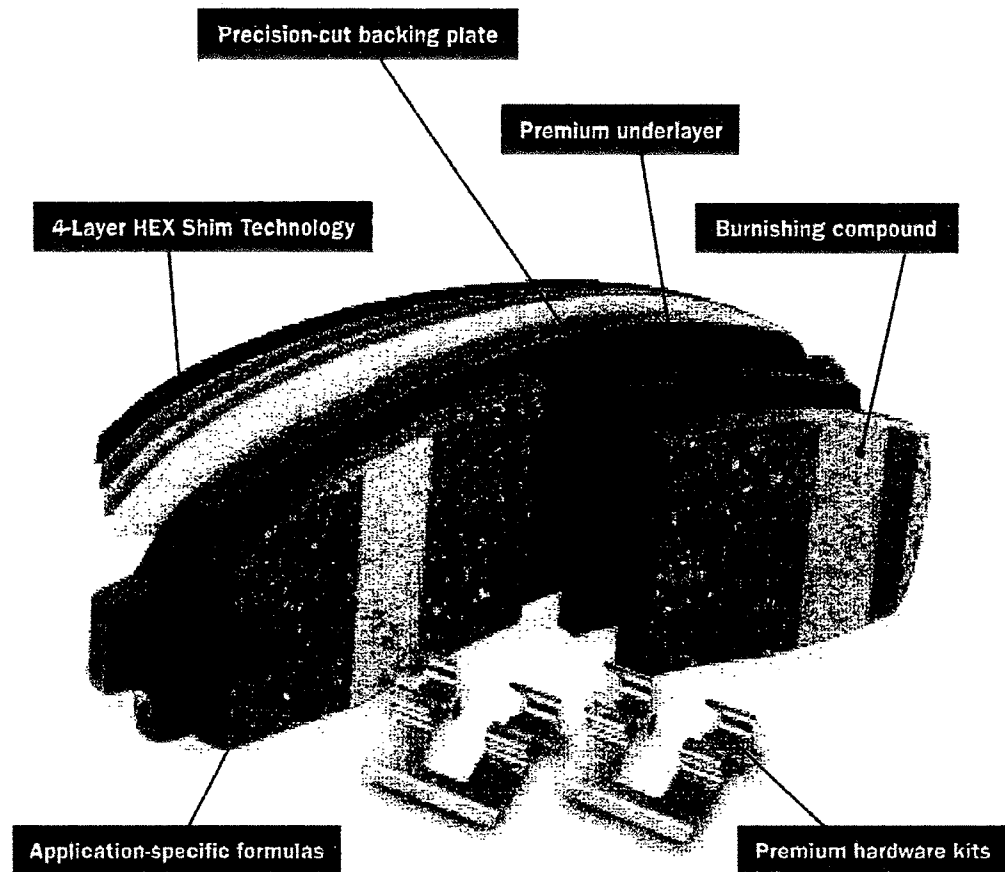
Specification Documents
- No specifications available

Carquest Wearever Platinum Professional

**The optimal braking solution
for the professional.**










FEATURES/BENEFITS

- **Superior formulations** — For longer pad life, improved stopping performance and cleaner wheels
- **Premium application-specific formulations with OE designed slots and chamfers** — For superior stopping power and pad life
- **Revolutionary burnishing compound** — Allows proper break-in of pads and rotors
- **Patented 4-layer HEX Shim Technology** — Eliminates noise
- **Premium hardware kits where required** — To complete the job
- **Precision cut, powder coated backing plate** — Prevents rust
- **Premium underlayer** — For reduced vibration and silent braking
- **100% positive molding** — For consistent performance
- **Road tested in multiple environments and conditions** — To meet OE testing standards
- **Limited Lifetime Warranty**



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Professional
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Brake Pads Comparison Chart

LEVEL	ADVANCE PROGRAM FEATURES AND BENEFITS***							 		OTHER
SEVERE DUTY/FLEET, NATIONAL BRANDS AND ORIGINAL EQUIPMENT BRAKE PADS										
Severe Duty/ Fleet	Engineered to withstand extreme heat and harsh driving conditions; Semi-metallic formulations specifically designed for emergency, hauling, pursuit and towing applications	Wearaver Frontline, Wagner Severe Duty	Wagner Severe Duty, Performance Friction	Ultra Premium Severe Duty	Duralast [®] Gold Severe Duty	No Option	No Option	No Option	No Option	Performance [®] Friction, Hawk Performance [®] , Bendix [®] FM, Raybestos [®] , Monroe [®] Severe Solution, Mighty System XL [®] Severe Duty
National Brands	IMI sound insulator "one-piece design" for silent braking; Wagner EDGE laser-shaped friction		Wagner ThermoQuiet	Wagner ThermoQuiet	No Option	No Option	No Option	Wagner ThermoQuiet	Wagner ThermoQuiet	Raybestos Element 3, Bosch [™] QuietCast, Bendix [®]
Original Equipment	Manufactured by the world's largest OE brake pad supplier; Virtually no dust or noise; Ultra-premium ceramic formulations for maximum performance and cleaner wheels		Akebono	Import Direct	No Option	No Option	Akebono	Akebono	No Option	100 Series

*Brands may vary. **While supplies last. ***Features and benefits of competitor products vary by brand.

*We carry brake pads and rotors for 99% of the cars and light trucks on the road today. All rights reserved. All other trademarks are the property of their respective owners.



4.12.29



CARQUEST Auto Parts

Part Information

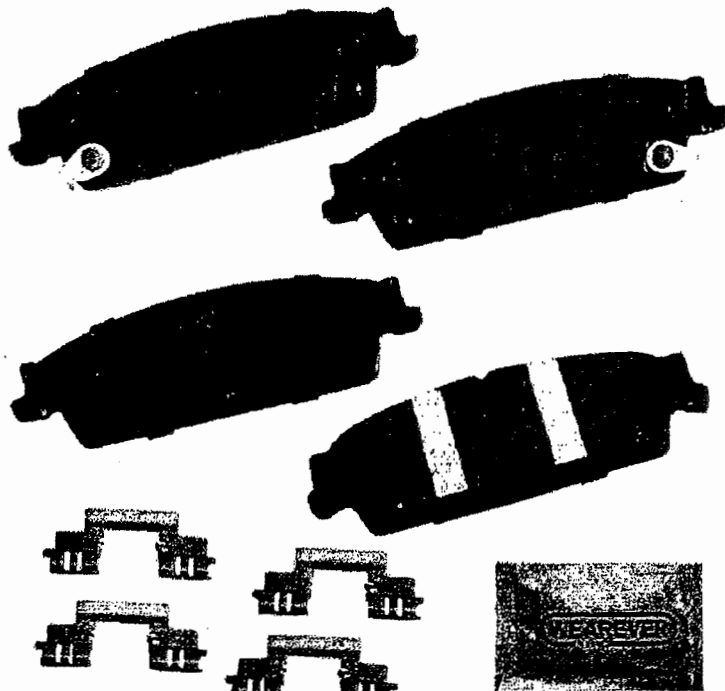
PDP - TEQ CORRECT PROFESSIONAL BRAKE PADS

MFG Code: PDP
Part Number: PXD1194H

Description
BRK PAD PLAT CERAMIC

Specifications

Warranty:	LIMITED LIFETIME REPLACEMENT
Friction Material Bonding Type:	Bonded
Friction Material Composition:	Ceramic
Grade Type:	Regular
Mounting Hardware Included:	Yes
Pad FMSI Number:	D1194
Pad Shims Included:	Yes
Pad Wear Sensor Included:	Yes
USA Warranty:	LIMITED LIFETIME REPLACEMENT



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Features & Benefits

- Ceramic or semi-metallic OE replacement pads deliver superior stopping power
- Slots and chamfers match OE design for reliable performance
- Patented 4-layer HEX shim Technology to Eliminate Noise

MSDS Sheets

- [MSDS Sheet US English](#)
- [MSDS Sheet CANADA English](#)

Application Summary

- Cadillac - Escalade (2000-2013) - Rear, V8 6.2 (2008) - Rear; Escalade ESV (2007-2014) - Rear; Escalade EXT (2007-2013) - Rear
- Chevrolet - Avalanche (2007-2013) - Rear; Silverado Pickups (2007-2013) - Rear; Silverado 1500 Classic (2007) - Rear; Suburbans (2007-2014) - Rear; Tahoe (2007-2013) - Rear
- GMC - Sierra Pickups (2007-2013) - Rear, V8 4.8 (2009) - Rear, V8 5.3 (2009) - Rear; Sierra 1500 Classic (2007) - Rear; Yukons (2007-2014) - Rear, V8 4.8 (2007-2008) - Rear, V8 5.3 (2007-2008) - Rear, V8 6.0 (2008) - Rear, V8 6.2 (2007-2008) - Rear

Product Bulletins
- No bulletins available

Interchange Numbers
- No interchange numbers available

Specification Documents
- No specifications available

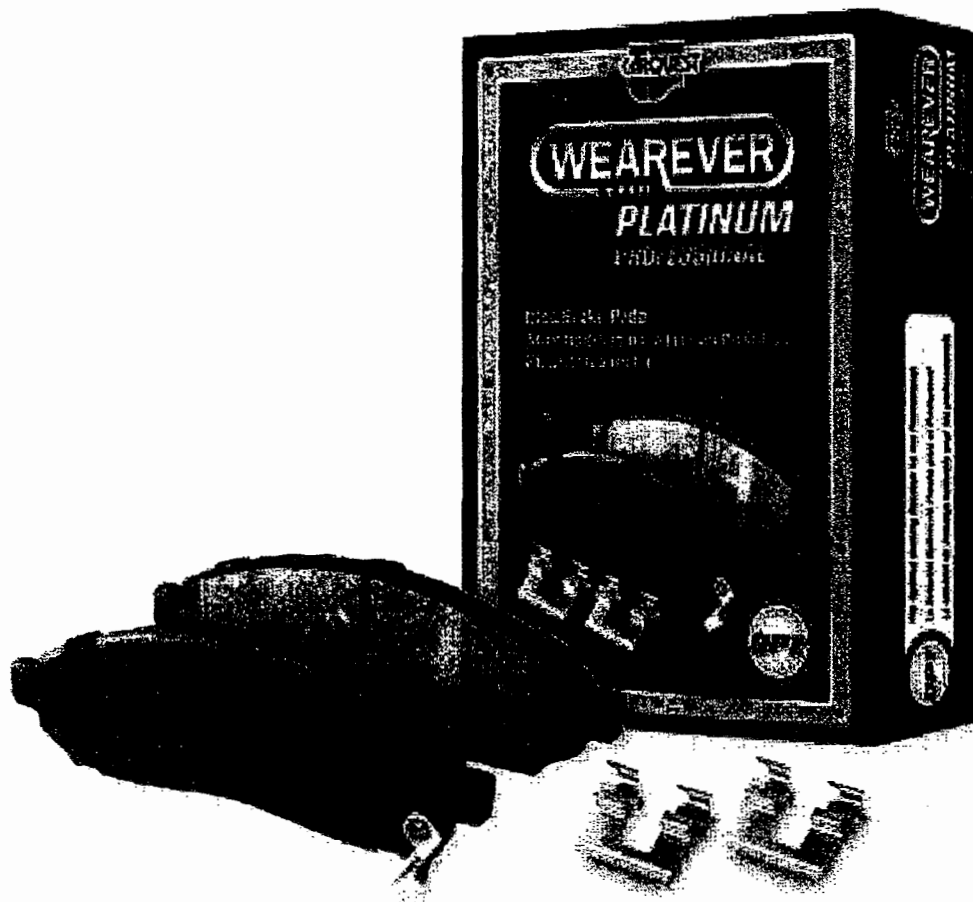
Carquest Wearever Platinum Professional

The result of more than 25 years of creating quality brake products, Carquest Wearever Platinum Professional offers a program designed specifically for the professional:

- Longer pad life
- Improved stopping performance
- Cleaner wheels
- Silent braking



WEAREVER
PLATINUM
PROFESSIONAL



Advance 
Professional
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4.12.65



CARQUEST Auto Parts

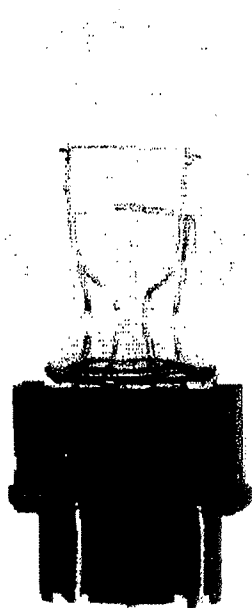
Part Information

SHG - AAP - SHANGHAI

MFG Code: SHG
Part Number: CQ-4057

Description
MINI BULB

Specifications
Bulb Color: White
Diameter (mm): 26.5
Length (mm): 44
Voltage (VDC): 12
Wattage (W): 28.2/8.9
USA Warranty: REPLACE OR REFUND AT MGR DISCRETION



[All Images...](#)

Features & Benefits

- Produced by a trusted OEM light source supplier
- Easy installation as a direct replacement bulb
- Legal for on road use

MSDS Sheets
- No MSDS sheet available

Application Summary

- Dodge - Nitro (2007-2009), (2007-2009) - Rear
- Ford - Explorer (2006-2010), (2006-2010) - Lower, (2006-2010) - Rear; F-Series Pickups (2005-2014), (2005-2014) - Rear; Five Hundred (2006-2007), (2006-2007) - Rear; Focus (2005-2007), (2005-2007) - Rear; Freestyle (2006-2007), (2006-2007) - Rear; Mustang (2005-2009), (2005-2009) - Rear
- Lincoln - Navigator (2007-2014), (2007-2014) - Lower, (2007-2014) - Rear

Product Bulletins
- No bulletins available

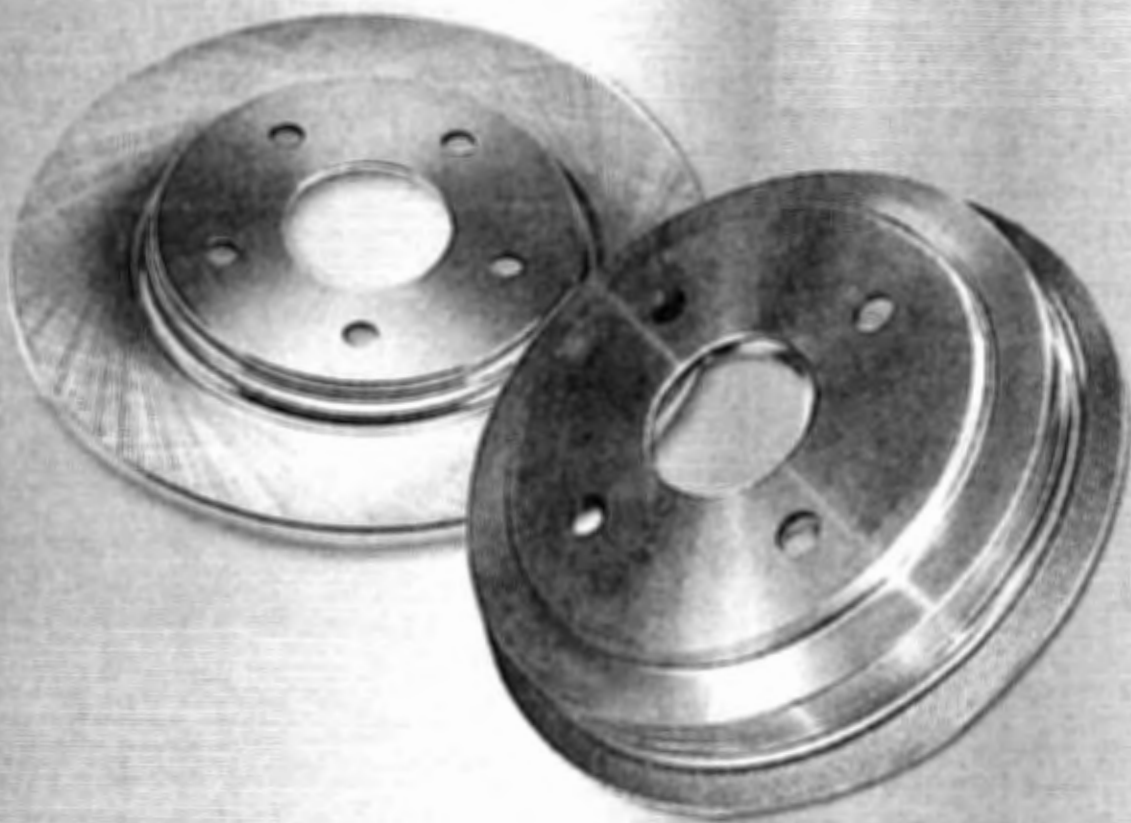
Interchange Numbers
- No interchange numbers available

Specification Documents
- No specifications available

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20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.	SUB-TOTAL (All Filters)									\$
<i>Pricing Continued on Next Page</i>										

Brakes-Part I

	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BRRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$

Brakes-Part II (Heavy Truck)

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

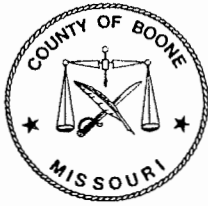
			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer-Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or				
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Request for Bid (RFB)

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. **DEFINITIONS**

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymmo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. Renewal Pricing: Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. Price Audits: Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

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- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.

 - 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.

 - 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.

 - 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)

 - 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.

 - 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.

 - 3.4. **BID DEVIATIONS:**

 - 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. E-mail Address:

4.6. Fax Number:

4.7. Federal Tax ID:

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):

Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
Fuel Filters							
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
Air Filters							
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters							
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
Cabin Filters							
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.

SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)

\$

Pricing Continued on Next Page

<u>Brakes-Part I</u>									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identifier brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
<u>Brakes-Part II (Heavy Truck)</u>									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	Gunite	Freightliner	114SD	2012-14				
4.12.35.		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)								
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
4.12.37.	Meritor	Freightliner	114SD	2012-14				
4.12.38.	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$
Windshield Wipers								
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or			
4.12.63.	H9005	WAGNER Or			
4.12.64.	H9003	WAGNER Or			
4.12.65.	4057	WAGNER Or			
4.12.66.	4157	WAGNER Or			
Tail Light (Peterson)					
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light					

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
Backup Light					
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type</u>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
<p><u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer</u></p>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or		
4.12.81.	SUB-TOTAL (Brake Cleaner)			\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Carquest of Columbia** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 11, 2018**, executed by **Adam Henderson** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CARQUEST OF COLUMBIA
by [Signature]
title General Manager

BOONE COUNTY, MISSOURI
by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:
[Signature]
County Counselor

ATTEST:
[Signature]
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

<u>[Signature]</u>	<u>7/27/18</u>	<u>No Encumbrance Required</u>
Signature	Date	Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
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15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

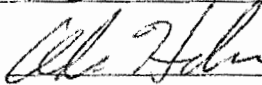
The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: PRM II LLC DBA CARQUEST of Columbia

Address: 1905 N. Providence, Columbia MO 65202

Phone Number: 573-443-8765 Fax Number: 573-442-4530

E-mail: adam@carquestmo.com

Authorized Representative Signature:  Date: 7-3-18

Authorized Representative Printed Name: Adam Henderson

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: PRM II LLC DBA CARQUEST of Columbia

Address: 1905 N. Providence - Columbia, MO 65202

Phone Number: 573-443-8765 Fax Number: 573-442-4530

E-mail: adam@carquestmo.com

Authorized Representative Signature:  Date: 7-3-18

Authorized Representative Printed Name: Adam Henderson

County of Boone

Purchasing Department

4. VENDOR RESPONSE AND PRICING PAGES

- 4.1. Company Name: CARQUEST OF COLUMBIA
- 4.2. Address: 1905 N PROVIDENCE RD
- 4.3. City/Zip: COLUMBIA 65202
- 4.4. Phone Number: 573-443-8765
- 4.5. E-mail Address: ADAM@CARQUESTMO.COM
- 4.6. Fax Number: 573-442-4530
- 4.7. Federal Tax ID: 47-3789142

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name RANDY MEYERS
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):



Date: 05/11/18

Print Name and Title of Authorized Representative:

ADAM HENDERSON
GENERAL MANAGER

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No

4.10. Delivery: Delivery in Calendar Days After Receipt of Order: 0-1 ON MOST ITEMS

4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:
WARRANTY VARIES DEPENDING ON PRODUCT. MOST WARRANTIES ARE FROM ONE (1) YEAR TO LIMITED LIFETIME.

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)									
	Oil Filters SKU #'s	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	LFP3000XL	Luber finer	Cummins	8.3L C-Series	2014			28.00	CARQUEST 96474
4.12.2.	LFP5090	Luber finer	Detroit	DD13	2012				NO CROSS

4.12.3.	LFP6043	Luber finer	Paccar	MX13C	2015				NO CROSS
4.12.4.	PH500	Luber finer	Ford	3.7L	2014		3.50		CARQUEST 84502
4.12.5.	PH48	Luber finer	Chevrolet	5.3L	2009		2.66		CARQUEST 84060
4.12.6.	LFP5214	Luber finer	John Deere	672G	2009-17		16.80		CARQUEST 84137
4.12.7.	LFP4836	Luber finer	John Deere	6125M	2014		7.35		CARQUEST 84750S
4.12.8.	LFP2051	Luber finer	Ford	F-550	2016		8.40		CARQUEST 84151
4.12.9.	PH253	Luber finer	Kubota	KX057-4	2011		2.87		CARQUEST 84670
Fuel Filters									
4.12.10.	L5091F	Luber finer	Detroit	DD13	2012		58.80		CARQUEST 86849
4.12.11.	LFF6963	Luber finer	John Deere	672G	2009-15		54.60		CARQUEST 86979
4.12.12.	LFF6964	Luber finer	John Deere	672G	2009-15		47.60		CARQUEST 86989
4.12.13.	G6593	Luber finer	Ford	F-550	2003		3.67		CARQUEST 86595
4.12.14.	L5467FNXL	Luber finer	Paccar	MX13	2015		11.20		CARQUEST 86651XE
Air Filters									
4.12.15.	AF2884	Luber finer	Ford	3.7L	2014		37.80		CARQUEST 87982
4.12.16.	LAF6986	Luber finer	Kenworth	MX13	2015		61.95		CARQUEST 93009
4.12.17.	LAF1519	Luber finer	Chevrolet	5.3L	2009		2.56		NO CROSS 84060
4.12.18.	LAF6902	Luber finer	Ford	F-550	2016		12.25		CARQUEST 83902
4.12.19.	LAF8669	Luber finer	John Deere	672G	2009-15		39.20		CARQUEST 87803
Hydraulic Filters									
4.12.20.	LFH9347	Luber finer	John Deere	672G	2009-15		42.00		CARQUEST 84624
4.12.21.	LFH7221	Luber finer	John Deere	6125M	2014		18.90		CARQUEST 84221
4.12.22.	LH4582G	Luber finer	Freightliner	114SD	2014		47.95		CARQUEST 84740XE

Cabin Filters									
4.12.23.	CAF1885P	Luber finer	Ford	Explorer	2014		9.44	CARQUEST 90273P	
4.12.24.	CAF24016	Luber finer	Freightliner	114SD	2014		9.45	CARQUEST 83082	
4.7.25.	SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)								\$
<i>Pricing Continued on Next Page</i>									

Brakes-Part I										
	Brake Shoes/Pads (Raybestos) SKU #'s	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	Performance Friction	Ford	Interceptor	2014			51.99	CARQUEST FLD1611AP	
4.12.27.	PFH16161220(Rear)	Performance Friction	Ford	Interceptor	2014			49.39	CARQUEST FLD1612	
4.12.28.	PFH106610	Performance Friction	Ford	F-550	2016			45.49	CARQUEST FLD1066	
4.12.29.	960(Rear)	Bendix	Chevrolet	1500 4WD	2013			30.54	CARQUEST S960	
	Rotors/Drums (Raybestos)									
4.12.30.	BRRF-318-1X(Front)	Motorcraft	Ford	Interceptor	2014			63.24	CQ G15590SD	
4.12.31.	BBRF-92-1X(Rear)	Motorcraft	Ford	Interceptor	2014			38.49	CQ G15591SD	
4.12.32.	PRT5731	Bendix	Ford	F-550	2016			72.79	CQ YH145615P	
4.12.33.				SUB-TOTAL (Brakes-Part I)					\$	
Brakes-Part II (Heavy Truck)										
	Drums SKU #'s	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	

4.12.34.	9003687X (Balanced)	Gunite	Freightliner	114SD	2012-14		134.84		KIK 54248-018	
4.12.35.	3600AX (Balanced) (Qty 16/order)		Freightliner	114SD	2012-14		100.43		KIK 60001-018	
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15		97.64		HALDEX GC3030L	
	Brake Shoe Kits w/Hardware									
4.12.37.	XK2124715QP	Meritor	Freightliner	114SD	2012-14		73.00		HALDEX CB4715QG	
4.12.38.	FLT4707QP23K (Qty 16/order)	Fleetrite	Freightliner	114SD	2012-14		51.61		HALDEX CB4707QG	
4.12.39.	4709 23K	Eaton	Kenworth	T800	2016		59.98		H/D CB4709ES2G	
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)								\$	
Windshield Wipers										
	Blades SKU #'s					Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
						NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or	TRICO 18-160		9.35
4.12.42.	SP20 (Profile)	ANCO Or	TRICO 18-200		12.23
4.12.43.	SP22 (Profile)	ANCO Or	TRICO 18-220		13.67
4.12.44.	SP24 (Profile)	ANCO Or	TRICO 18-240		13.67
4.12.45.	31-22	ANCO Or	CARQUEST XQ22		7.19
4.12.46.	SP26 (Profile)	ANCO Or	TRICO 18-260		13.67
4.12.47.	31-22	ANCO Or	CARQUEST XQ22		7.19
4.12.48.	30-22	ANCO Or	AUTOCRAFT AC1022		10.07

4.12.49.	30-20		ANCO Or	AUTOCRAFT AC1022		8.63
4.12.50.	31-20		ANCO Or	CARQUEST XQ20		7.19
4.12.51.	31-24		ANCO Or	CARQUEST XQ24		7.19
4.12.52.	SUB-TOTAL (Windshield Wipers)					\$
Lamps (Wagner)						
		Lamps SKU #'s	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.		H6024	WAGNER Or			9.63

4.12.54.		H6054	WAGNER Or		8.39
4.12.55.		H4651	WAGNER Or		6.85
4.12.56.		3357	WAGNER Or	DRIVEWORKS CQ3457	1.08
4.12.57.		3157	WAGNER Or	DRIVEWORKS CQ3157	.57
4.12.58.		3156	WAGNER Or	DRIVEWORKS CQ3156	.53
4.12.59.		3157-NA	WAGNER Or	DRIVEWORKS CQ3157	1.02
4.12.60.		9012	WAGNER Or	SYLVANIA 9012BP	20.99

4.12.61.	H9007	WAGNER Or	DRIVEWORKS CQ9007	3.91
4.12.62.	H9006	WAGNER Or	DRIVEWORKS CQ9006	3.91
4.12.63.	H9005	WAGNER Or	DRIVEWORKS CQ9005	3.91
4.12.64.	H9003	WAGNER Or	DRIVEWORKS CQ9003	3.91
4.12.65.	4057	WAGNER Or	DRIVEWORKS CQ4057	1.08
4.12.66.	4157	WAGNER Or	DRIVEWORKS CQ4157LL	1.18
Tail Light (Peterson)				
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or	GROTE G6002	22.09

4.12.68.	542BR LED 4" Round Stop/ Tai V Turn	BLAZER Or	GROTE G4002	15.80
Marker Light				
4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or	GROTE G1032	6.11
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or	GROTE G1033	6.11
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or	GROTE G3002	5.94
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or	GROTE G3003	5.94
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or	GROTE 49072	38.67
Backup Light				

4.12.74.	561BC LED 6" Oval	BLAZER Or	GROTE 62751		42.92
4.12.75.	SUB-TOTAL (Lamps)				
	Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type				
	Washer Fluid	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or	WINDEX 123235		4.59
4.12.77.	SUB-TOTAL				

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer						
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.78.		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or	XTREME 30903		2.75
4.12.79.		SUB-TOTAL				

	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
		NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.80.	High-Power Brake Cleaner	3M Or	08880		3.57
4.12.81.	SUB-TOTAL				
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

YOUR ACCOUNT WITH CARQUEST OF COLUMBIA, IS COVERED UNDER THE US COMMUNITIES CONTRACT. ALL PRICES HAVE BEEN PRE-NEGOTIATED NATIONALLY WITH CARQUEST/ADVANCE AUTO PARTS.

4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
	Marker Light				
4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
	Backup Light				

4.12.74.		561BC LED 6" Oval	BLAZER Or			
4.12.75.		SUB-TOTAL (Lamps)				\$
		Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type				
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.		1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.		SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

		Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer				
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.78.		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.		SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$

	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
		NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.80.	High-Power Brake Cleaner	3M Or			
4.12.81.	SUB-TOTAL (Brake Cleaner)				\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

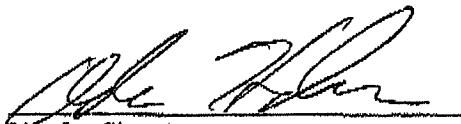
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.


Vendor Signature

05/11/2018
Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

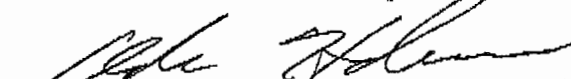
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ADAM HENDERSON, GENERAL MANAGER

Name and Title of Authorized Representative



Signature

05-11-18

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
 - e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
 - f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
 - g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.
- 2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.
- 2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.
- 2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.
- 2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

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- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS.** The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

County of Boone

Purchasing Department

4. VENDOR RESPONSE AND PRICING PAGES

- 4.1. Company Name: CARQUEST OF COLUMBIA
- 4.2. Address: 1905 N PROVIDENCE RD
- 4.3. City/Zip: COLUMBIA 65202
- 4.4. Phone Number: 573-443-8765
- 4.5. E-mail Address: ADAM@CARQUESTMO.COM
- 4.6. Fax Number: 573-442-4530
- 4.7. Federal Tax ID: 47-3789142
- 4.7.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name RANDY MEYERS
 Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):



Date: 05/11/18

Print Name and Title of Authorized Representative:

ADAM HENDERSON
GENERAL MANAGER

- 4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No
- 4.10. Delivery: Delivery in Calendar Days After Receipt of Order: 0-1 ON MOST ITEMS
- 4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:
WARRANTY VARIES DEPENDING ON PRODUCT. MOST WARRANTIES ARE FROM ONE (1) YEAR TO LIMITED LIFETIME.

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>									
	Oil Filters SKU #'s	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	LFP3000XL	Luber finer	Cummins	8.3L C-Series	2014			28.00	CARQUEST 96474
4.12.2.	LFP5090	Luber finer	Detroit	DD13	2012				NO CROSS

4.12.3.	LFP6043	Luber finer	Paccar	MX13C	2015				NO CROSS
4.12.4.	PH500	Luber finer	Ford	3.7L	2014		3.50		CARQUEST 84502
4.12.5.	PH48	Luber finer	Chevrolet	5.3L	2009		2.66		CARQUEST 84060
4.12.6.	LFP5214	Luber finer	John Deere	672G	2009-17		16.80		CARQUEST 84137
4.12.7.	LFP4836	Luber finer	John Deere	6125M	2014		7.35		CARQUEST 84750S
4.12.8.	LFP2051	Luber finer	Ford	F-550	2016		8.40		CARQUEST 84151
4.12.9.	PH253	Luber finer	Kubota	KX057-4	2011		2.87		CARQUEST 84670
Fuel Filters									
4.12.10.	L5091F	Luber finer	Detroit	DD13	2012		58.80		CARQUEST 86849
4.12.11.	LFF6963	Luber finer	John Deere	672G	2009-15		54.60		CARQUEST 86979
4.12.12.	LFF6964	Luber finer	John Deere	672G	2009-15		47.60		CARQUEST 86969
4.12.13.	G6593	Luber finer	Ford	F-550	2003		3.67		CARQUEST 86595
4.12.14.	L5467FNXL	Luber finer	Paccar	MX13	2015		11.20		CARQUEST 86651XE
Air Filters									
4.12.15.	AF2884	Luber finer	Ford	3.7L	2014		37.80		CARQUEST 87982
4.12.16.	LAF6986	Luber finer	Kenworth	MX13	2015		61.95		CARQUEST 93009
4.12.17.	LAF1519	Luber finer	Chevrolet	5.3L	2009		2.56		NO CROSS 84060
4.12.18.	LAF6902	Luber finer	Ford	F-550	2016		12.25		CARQUEST 83902
4.12.19.	LAF8669	Luber finer	John Deere	672G	2009-15		39.20		CARQUEST 87803
Hydraulic Filters									
4.12.20.	LFH9347	Luber finer	John Deere	672G	2009-15		42.00		CARQUEST 84624
4.12.21.	LFH7221	Luber finer	John Deere	6125M	2014		18.90		CARQUEST 84221
4.12.22.	LH4582G	Luber finer	Freightliner	114SD	2014		47.95		CARQUEST 84740XE

Cabin Filters									
4.12.23.	CAF1885P	Luber finer	Ford	Explorer	2014		9.44	CARQUEST 90273P	
4.12.24.	CAF24016	Luber finer	Freightliner	114SD	2014		9.45	CARQUEST 83082	
4.7.25.	SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)								\$
<i>Pricing Continued on Next Page</i>									

Brakes-Part I									
	Brake Shoes/Pads (Raybestos) SKU #'s	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.26.	PFH161120(Front)	Performance Friction	Ford	Interceptor	2014			51.99	CARQUEST FLD1611AP
4.12.27.	PFH16161220(Rear)	Performance Friction	Ford	Interceptor	2014			49.39	CARQUEST FLD1612
4.12.28.	PFH106610	Performance Friction	Ford	F-550	2016			45.49	CARQUEST FLD1066
4.12.29.	960(Rear)	Bendix	Chevrolet	1500 4WD	2013			30.54	CARQUEST S960
	Rotors/Drums (Raybestos)								
4.12.30.	BRRF-318-1X(Front)	Motorcraft	Ford	Interceptor	2014			63.24	CQ G15590SD
4.12.31.	BBRF-92-1X(Rear)	Motorcraft	Ford	Interceptor	2014			38.49	CQ G15591SD
4.12.32.	PRT5731	Bendix	Ford	F-550	2016			72.79	CQ YH145615P
4.12.33.		SUB-TOTAL (Brakes-Part I)							\$
Brakes-Part II (Heavy Truck)									
	Drums SKU #'s	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.34.	9003687X (Balanced)	Gunite	Freightliner	114SD	2012-14		134.84		KIK 54248-018
4.12.35.	3600AX (Balanced) (Qty 16/order)		Freightliner	114SD	2012-14		100.43		KIK 60001-018
Air Brake Chambers/Spring Brake MGM (OEM)									
4.12.36.	GC3030LCW	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15		97.64		HALDEX GC3030L
Brake Shoe Kits w/Hardware									
4.12.37.	XK2124715QP	Meritor	Freightliner	114SD	2012-14		73.00		HALDEX CB4715QG
4.12.38.	FLT4707QP23K (Qty 16/order)	Fleetrite	Freightliner	114SD	2012-14		51.61		HALDEX CB4707QG
4.12.39.	4709 23K	Eaton	Kenworth	T800	2016		59.98		H/D CB4709ES2G
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)								\$
Windshield Wipers									
Blades SKU #'s			Brand/ Product Manu- facturer (MSRP Source)			Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods		Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid						

4.12.41.	SP16 (Profile)	ANCO Or	TRICO 18-160		9.35
4.12.42.	SP20 (Profile)	ANCO Or	TRICO 18-200		12.23
4.12.43.	SP22 (Profile)	ANCO Or	TRICO 18-220		13.67
4.12.44.	SP24 (Profile)	ANCO Or	TRICO 18-240		13.67
4.12.45.	31-22	ANCO Or	CARQUEST XQ22		7.19
4.12.46.	SP26 (Profile)	ANCO Or	TRICO 18-260		13.67
4.12.47.	31-22	ANCO Or	CARQUEST XQ22		7.19
4.12.48.	30-22	ANCO Or	AUTOCRAFT AC1022		10.07

4.12.49.	30-20		ANCO Or	AUTOCRAFT AC1022		8.63	
4.12.50.	31-20		ANCO Or	CARQUEST XQ20		7.19	
4.12.51.	31-24		ANCO Or	CARQUEST XQ24		7.19	
4.12.52.	SUB-TOTAL (Windshield Wipers)					\$	
Lamps (Wagner)							
		Lamps SKU #'s	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.53.		H6024	WAGNER Or			9.63	

4.12.54.		H6054	WAGNER Or		8.39
4.12.55.		H4651	WAGNER Or		6.85
4.12.56.		3357	WAGNER Or	DRIVEWORKS CQ3457	1.08
4.12.57.		3157	WAGNER Or	DRIVEWORKS CQ3157	.57
4.12.58.		3156	WAGNER Or	DRIVEWORKS CQ3156	.53
4.12.59.		3157-NA	WAGNER Or	DRIVEWORKS CQ3157	1.02
4.12.60.		9012	WAGNER Or	SYLVANIA 9012BP	20.99

4.12.61.		H9007	WAGNER Or	DRIVEWORKS CQ9007		3.91
4.12.62.		H9006	WAGNER Or	DRIVEWORKS CQ9006		3.91
4.12.63.		H9005	WAGNER Or	DRIVEWORKS CQ9005		3.91
4.12.64.		H9003	WAGNER Or	DRIVEWORKS CQ9003		3.91
4.12.65.		4057	WAGNER Or	DRIVEWORKS CQ4057		1.08
4.12.66.		4157	WAGNER Or	DRIVEWORKS CQ4157LL		1.18
		Tail Light (Peterson)				
4.12.67.		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or	GROTE G6002		22.09

4.12.68.	542BR LED 4" Round Stop/ Tail Turn	BLAZER Or	GROTE G4002		15.80
Marker Light					
4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or	GROTE G1032		6.11
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or	GROTE G1033		6.11
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or	GROTE G3002		5.94
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or	GROTE G3003		5.94
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or	GROTE 49072		38.67
Backup Light					

4.12.74.	561BC LED 6" Oval	BLAZER Or	GROTE 62751		42.92
4.12.75.	SUB-TOTAL (Lamps)				
	Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type				
	Washer Fluid	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or	WINDEX 123235		4.59
4.12.77.	SUB-TOTAL				

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer						
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.78.		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or	XTREME 30903		2.75
4.12.79.		SUB-TOTAL				

		<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid				
4.12.80.		High-Power Brake Cleaner	3M				
			Or	08880		3.57	
4.12.81.		SUB-TOTAL					
4.12.82.		GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$		

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

YOUR ACCOUNT WITH CARQUEST OF COLUMBIA, IS COVERED UNDER THE US COMMUNITIES CONTRACT. ALL PRICES HAVE BEEN PRE-NEGOTIATED NATIONALLY WITH CARQUEST/ADVANCE AUTO PARTS.

4.12.68.		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
		Marker Light				
4.12.69.		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.		533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
		Backup Light				

4.12.74.		561BC LED 6" Oval	BLAZER			
			Or			
4.12.75.		SUB-TOTAL (Lamps)				\$
		Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type				
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.76.		1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL			
			Or			
4.12.77.		SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer					
	Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
		NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$

	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
		NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.80.	High-Power Brake Cleaner	3M Or			
4.12.81.	SUB-TOTAL (Brake Cleaner)				\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

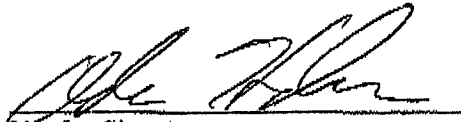
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.


Vendor Signature

05/11/2018
Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

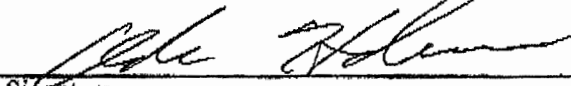
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ADAM HENDERSON, GENERAL MANAGER

Name and Title of Authorized Representative



Signature

05-11-18

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer -- Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
 - e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
 - f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
 - g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.
- 2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.
- 2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.
- 2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.
- 2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.











- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

Anthem Blue Cross/Blue Shield
Invoice Reconciliation
6/22/18-6/28/18

	Health 1	Health 3	Total
Total Rx	\$7,151.92	\$2,626.02	\$9,777.94
Medical	\$22,983.78	\$2,532.05	\$25,515.83
Total	\$30,135.70	\$5,158.07	\$35,293.77
		IN BALANCE	\$35,293.77

Brake Pads Comparison Chart

BRAKE HEADQUARTERS • Quiet braking for fewer comebacks • 99% availability — foreign and domestic • First to market coverage

LEVEL	ADVANCE/CARQUEST PROGRAM FEATURES AND BENEFITS***	 Advance Professional DRIVEN BY CARQUEST 						 		OTHER	
SEVERE DUTY/FLEET, NATIONAL BRANDS AND ORIGINAL EQUIPMENT BRAKE PADS											
Severe Duty/Fleet	Engineered to withstand extreme heat and harsh driving conditions; Semi-metallic formulations specifically designed for emergency, hauling, pursuit and towing applications	Carquest® Wearever® Frontline, Wagner® Severe Duty	Wagner Severe Duty, Performance Friction	Ultra Premium Severe Duty	Duralast® Gold Severe Duty	No Option	No Option	No Option	No Option	Performance® Friction, Hawk Performance®, Bendix® FM, Raybestos®, Monroe® Severe Solution, Mighty System XL® Severe Duty	
National Brands	IMI sound insulator "one-piece design" for silent braking; Wagner EDGE Laser-shaped friction		Wagner® ThermoQuiet	Wagner ThermoQuiet	No Option	No Option	No Option	Wagner ThermoQuiet	Wagner ThermoQuiet	No Option	Raybestos Element 3, Bosch® QuietCast, Bendix®
Original Equipment	Manufactured by the world's largest OE brake pad supplier; Virtually no dust or noise; Ultra-premium ceramic formulations for maximum performance and cleaner wheels		Akebono	Import Direct	No Option	No Option	Akebono	Akebono	No Option	100 Series	No Option










***Features and benefits of competitor products vary by brand.

*We carry brake pads and rotors for 99% of the cars and light trucks on the road today. All rights reserved. All other trademarks are the property of their respective owners.



Brake Pads Comparison Chart

BRAKE HEADQUARTERS • Quiet braking for fewer comebacks • 99% availability — foreign and domestic • First to market coverage

LEVEL	ADVANCE/CARQUEST PROGRAM FEATURES AND BENEFITS***	 Advance Professional DRIVEN BY CARQUEST CARQUEST AUTO PARTS						 		OTHER	
PRIVATE LABEL REPLACEMENT BRAKE PADS											
Premium	The optimal braking solution for the professional; Designed for no comebacks; Multi-layer shim; Pad installation hardware included where required; 100% positive molding	Carquest® Wearever® Platinum Professional¹	BrakeBest® Select Ceramic	Ultra Premium	Duralast® Gold CMAX	No Option	No Option	No Option	No Option	Raybestos Advanced Technology	
Best	Engineered for exceptional stopping power, longer pad life and cleaner wheels; Multi-layer shim		Carquest® Wearever® Gold¹	BrakeBest Select	Premium™	Duralast Gold	ProStop® Platinum, ProStop Ceramic	SST	Perfect Stop	105 Series Posi Quiet	Raybestos Professional Grade, Monroe ProSolution, MightySystem XL
Better	Quality friction material and single layer shim		Wearever® Silver	BrakeBest	Proformer™	Duralast	ProStop	Silver Plus	Ultra Stop	104 Series Posi Quiet	Wagner QuickStop, Raybestos Standard Grade, Monroe Dynamics, Mighty TecSelect
Good	Safe, economical friction material		Economy™	Standard Brake	No Option	ValuCraft ^{††}	ValueGrade	No Option	Stop Master	300/301 Series	No Option

¹Brands may vary. ^{††}Availability may vary by application and location. ^{**}While supplies last. ^{***}Features and benefits of competitor products vary by brand.

*We carry brake pads and rotors for 99% of the cars and light trucks on the road today. All rights reserved. All other trademarks are the property of their respective owners.



HEAVY-DUTY EQUIPMENT DEMANDS A FILTER THAT'S UP TO THE JOB

A TRADITION OF QUALITY AND INNOVATION

Baldwin has been a leader in mobile filtration for more than 75 years and currently provides more than 6,000 individual filter products.

Using the latest technology, Baldwin leads the way with innovative, patented designs such as radial seal air filters, self-venting drain valves for fuel/water separators, and controlled release coolant products. Our standard is to design filters that meet or exceed OE specifications.

Total Quality Management drives the Baldwin manufacturing process. Every phase, from raw material purchase to final inspection, from internal process to distribution, is designed to meet the highest quality standards.

CARQUEST by Baldwin filters are tested in a state-of-the-art technical center and undergo extensive field testing to ensure our filters stand up to the demands of the job.

BROAD COVERAGE

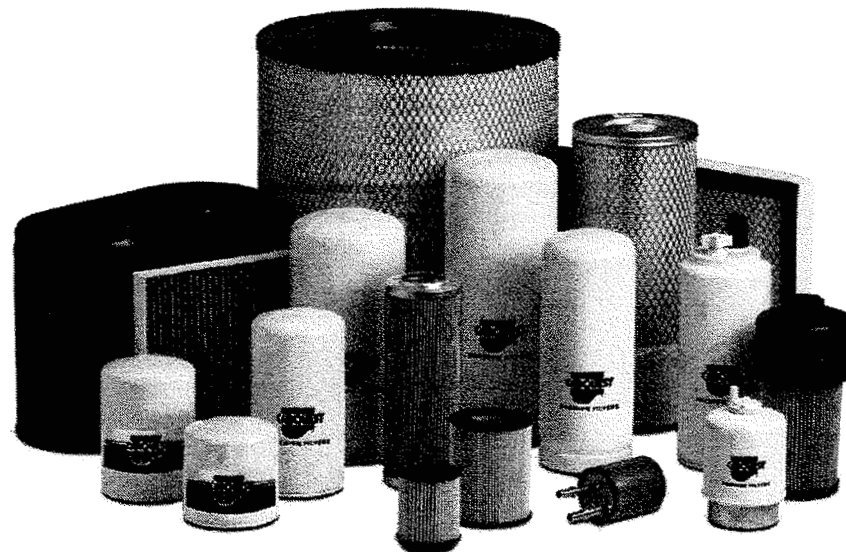
Baldwin builds the widest range of heavy-duty filters in the industry to meet the demands of today's global market.

CARQUEST by Baldwin offers heavy-duty protection under tough operating conditions for over-the-road commercial vehicles, off-road construction, mining and logging equipment, as well as industrial, agricultural and marine applications.



CARQUEST[®] BY BALDWIN MEETS OR EXCEEDS OE SPECIFICATIONS FOR QUALITY AND PERFORMANCE

- **Lube filters** — Spin-on designs enable filters to withstand harsh operating conditions
- **Air filters** — PermaPleat[®] embossing prevents pleats from bunching while hot-melt glue beading locks pleat tips in place, helping ensure engines get the clean air they need to perform
- **Fuel filters** — Trap and contain contaminants, including water, that are frequently found in fuel systems
- **Coolant filters and products** — Help keep the cooling system operating at peak efficiency and prevent engine damage caused by temperature extremes
- **Hydraulic filters** — Maintain cleanliness in hydraulic systems that have grown increasingly complex and important when it comes to equipment reliability and efficiency



CARQUEST AUTO PARTS

**We are committed to
the success of our
commercial customers.
Every interaction. Every day.**

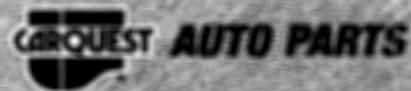
For more information, contact your local delivery store.



**We've got heavy-duty
protection covered.**



Off-road construction vehicles • Mining and logging equipment
Industrial, agricultural and marine applications • Over-the-road trucks



CARQUEST® FRONTLINE™ ROTORS

Formulated for severe-duty vehicles.

FEATURES/BENEFITS

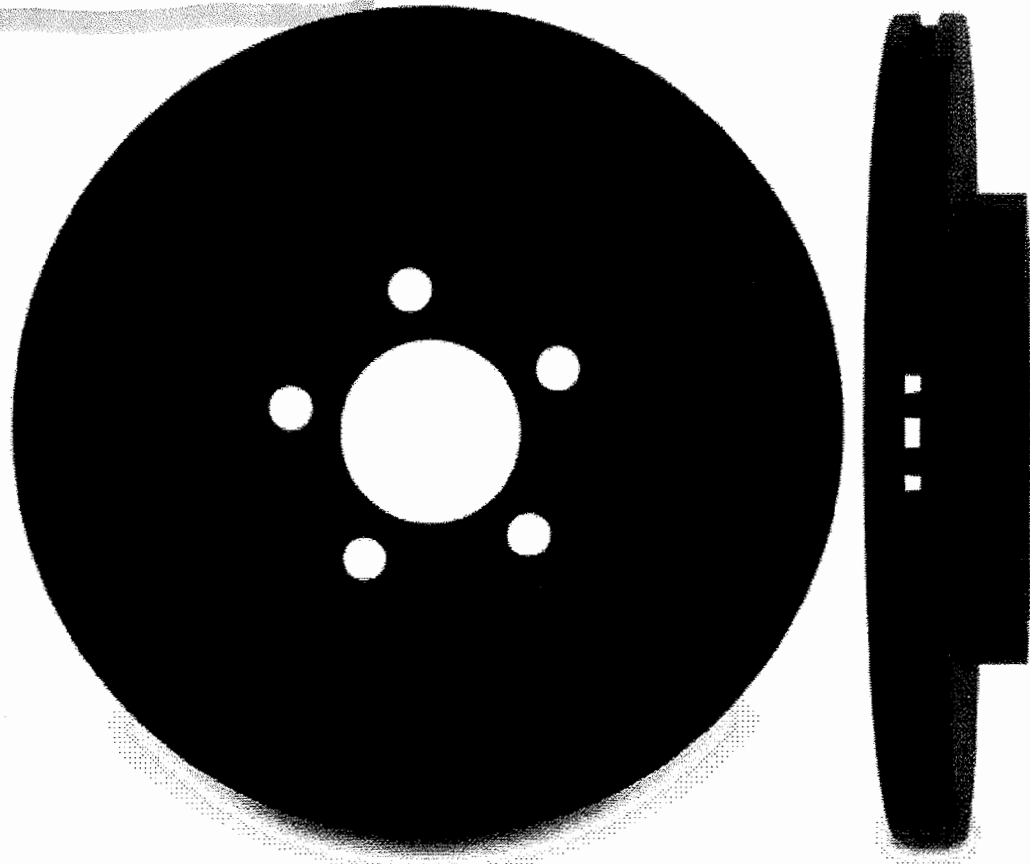
- **Laboratory tested** — Ensures maximum resistance to thermal fatigue
- **Rust and corrosion protection** — Chromate free and environmentally friendly coating. Bonds with rotor's top layer, forming a 20-micron protection barrier preventing rust and corrosion for increased free-flow venting and longer rotor life.
- **OE design** — Machined and balanced for OE fit, form and function

Carquest Frontline Rotors for Severe Duty

High tensile strength and more carbon content for severe duty performance make Carquest Frontline rotors the obvious choice for police and severe duty applications.



G #'s on bid



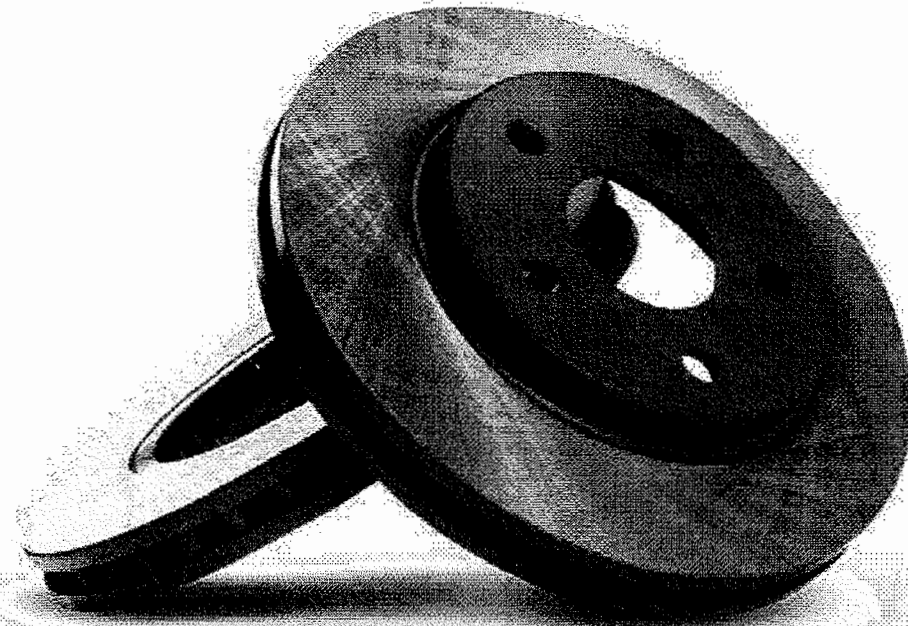
CARQUEST AUTO PARTS

CARQUEST® PLATINUM ROTORS

Carquest® Platinum Rotors feature RotorShield™, an advanced rust inhibiting barrier for long-lasting protection and like-new appearance.

FEATURES/BENEFITS

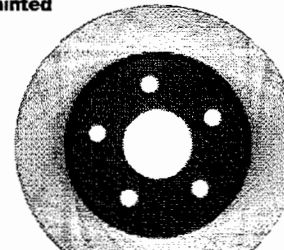
- **RotorShield rust inhibiting barrier** — Provides up to 5X more protection than standard non-painted rotors
- **Engineered for performance** — Withstands 120 hours of salt spray testing
- **Available for late model applications (primarily 2013 model year and newer)** — Designed for open wheels
- **Meets or exceeds OE design** — For superior stopping power
- **OE vane size** — Improves cooling, eliminates brake noise, and enhances pedal feel
- **Air gap matches OE specs** — Properly dissipates and absorbs heat, helping eliminate brake fade and increase pad life
- **Non-directional finish** — Decreases break-in time



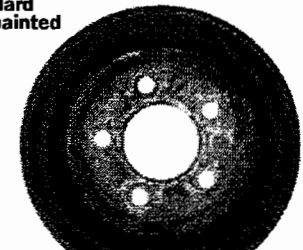
See the Difference

RotorShield technology makes Carquest Platinum Rotors the obvious choice for long-lasting, reliable stopping power when compared to standard rotors.

Painted



Standard Non-painted



CARQUEST® FRONTLINE™ BRAKE PADS

Frontline Severe Duty Brake Pads

FEATURES/BENEFITS

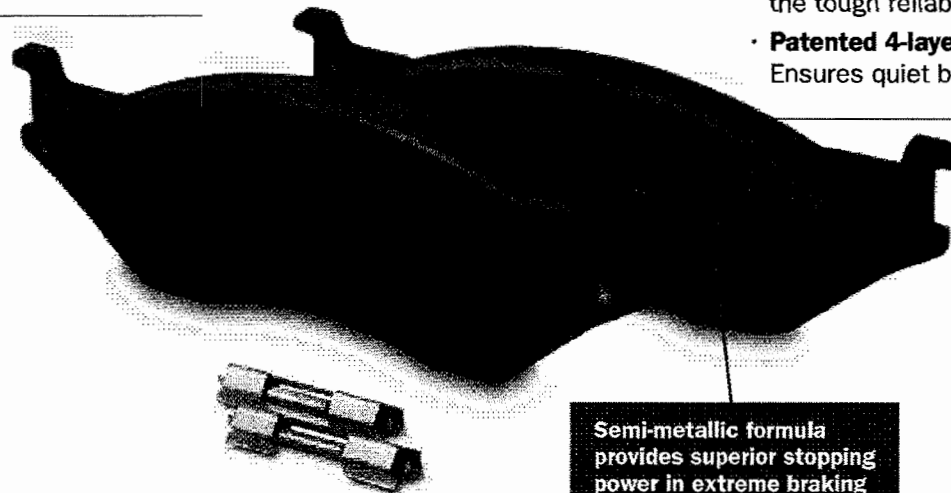
- **Premium formulations** — Dissipates heat faster for extended pad life
- **Complete testing protocol using real-world conditions** — Results gathered through on-vehicle testing for superior stopping power and pad life
- **Pad installation hardware** — Included where required to complete the job

FLD #'s on bid

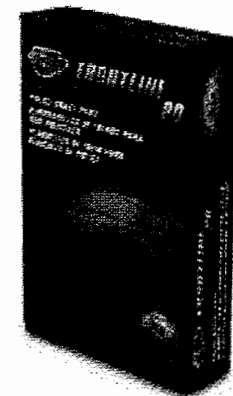
Frontline PD Police Brake Pads

FEATURES/BENEFITS

- **Premium formulations** — Dissipates heat and reduces high-temperature fade, delivering extended pad life and lower cost-per-mile
- **Pursuit-application performance testing** — Proven to meet or exceed industry requirements through on-vehicle testing
- **Superior stopping power and pad life** — Delivers the tough reliability required for police fleets
- **Patented 4-layer HEX Shim Technology*** — Ensures quiet braking while on patrol



Semi-metallic formula provides superior stopping power in extreme braking conditions





CARQUEST Auto Parts

Part Information

WWS - WINDSHIELD WASHER SOLVENT

MFG Code: WWS
Part Number: 30903

Description
 XTREME BLUE -20 WWF

Specifications
Concentrated: No
Freezing Point (deg F): -20
USA Warranty: REPLACE OR REFUND AT MGR DISCRETION



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Features & Benefits

- Protects equipment to -20° F
- Cleans
- De-Ices (Frost/Light Ice)
- All Season Formula

Application Summary

- No applications available

Interchange Numbers

- No interchange numbers available

MSDS Sheets

- No MSDS sheet available

Product Bulletins

- No bulletins available

Specification Documents

- No specifications available



CARQUEST Auto Parts

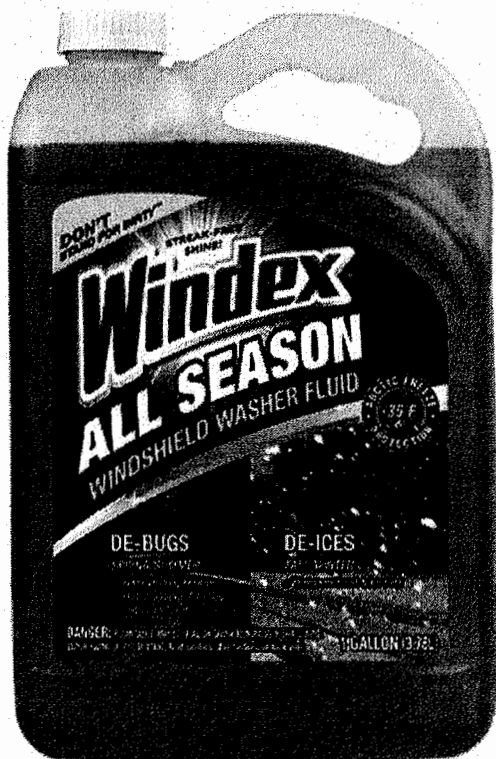
Part Information

WWS - WINDSHIELD WASHER SOLVENT

MFG Code: WWS
Part Number: 123235

Description
WIN -35F ALL SEASON

Specifications
USA Warranty: REPLACE OR REFUND AT MGR DISCRETION



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Features & Benefits
- No features/benefits available

Application Summary
- No applications available

Interchange Numbers
- No interchange numbers available

MSDS Sheets
- No MSDS sheet available

Product Bulletins
- No bulletins available

Specification Documents
- No specifications available

WIPER BLADES

WHY SELL BEAM BLADES?

- You can double your sales and profits
- 83% of new cars come with beam or hybrid blades
- In 2017, beam sales increased 15%

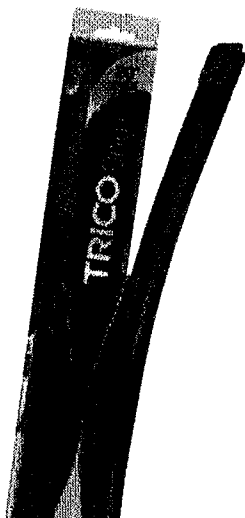


TRICO® ONYX™ BEAM STYLE

- VorTec™ spoiler slices through wind for maximum windshield contact on the road
- HighGlide™ treated rubber element for the smoothest, quietest wipe
- SWIFT™ Easy Connection Technology for easy installation



TRICO Onyx™



CWP	Size
26-140	14"
26-150	15"
26-160	16"
26-170	17"
26-180	18"
26-190	19"
26-200	20"
26-210	21"
26-220	22"
26-240	24"
26-260	26"
26-280	28"
26-290	29"

CARQUEST® XTRACLEAR™ CONVENTIONAL ALL-METAL

- OE quality
- All-metal blade



XtraClear



CWP	Size
XQ11	11"
XQ13	13"
XQ15	15"
XQ16	16"
XQ17	17"
XQ18	18"
XQ19	19"
XQ20	20"
XQ21	21"
XQ22	22"
XQ24	24"
XQ26	26"
XQ28	28"

TRICO® WIPER CHANGEOVER PROGRAM

Get all new stock and better quality blades with the TRICO Changeover Program. We will swap out competitors' blades on a dollar-for-dollar basis — at no cost to you.

Just let us know you want to participate and your Carquest Representative will deliver the first stocking order and remove your old and outdated inventory.



XtraClear.
TRICO Onyx
TRICO Exact Fit.



INCREASE REVENUE BY SELLING REAR WIPER BLADES



TRICO seeing you through.[Home](#) » [Drivers](#) » [Wiper Products](#) » [Premium Performance](#) » TRICO Flex® Wiper Blades[Print](#)

TRICO Flex® Wiper Blades

Advanced Flexible Beam Blade

TRICO Flex® lets you step up from a conventional windshield wiper blade to premium beam blade wiper technology at a reasonable price.

Features and benefits:

- SWIFT® Easy Connection Technology offers quick and easy wiper replacement
- Memory Curve Steel® beam provides uniform pressure for the clearest wipe
- Tested to perform over 1.5 million cycles
- Durable, all-weather wiper blades
- Wiper blade size – available in lengths from 13" to 32"

18 - #'s on bid



- Dogleg blade design provides better wrap on newer, curved windshields
- Pre-attached universal adaptor fits most vehicles directly
- All-metal construction for strength and durability

RWP					
Size	Part Number	Size	Part Number	Size	Part Number
11"	K11	18"	K18	22"	K22
13"	K13	19"	K19	24"	K24
15"	K15	20"	K20	26"	K26
16"	K16	21"	K21	28"	K28
17"	K17				



- Rubber boot locks out snow and ice
- All-metal construction for strength and durability in wet, wintery conditions
- Preattached universal adapter fits most vehicles directly

CWP					
Size	Part Number	Size	Part Number	Size	Part Number
18"	AC1018	20"	AC1020	24"	AC1024
19"	AC1019	22"	AC1022		

* Disclaimer: Not all products listed in this catalog are stocked in all stores or DC locations. If not stocked, they are available via special order.

CARQUEST® BULB STORAGE CABINET AND 190-PACK ASSORTMENT

- Provides 82% of all mini bulb potential in the market
- Easy and convenient bulb access and refill with 33 flip-out plastic holders
- 3 different sized compartments to match uniquely-sized bulbs, each pack of bin sizes can be separated from the total unit

SHG CQ-2748



\$199
VALUE



CONTENTS OF 190-PACK

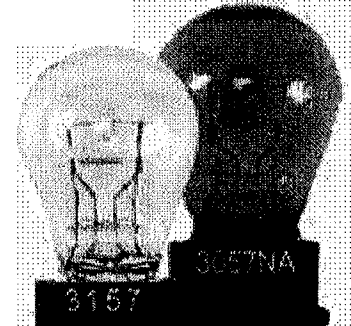
SHG	Description
CQ-168	20-Pack
CQ-194	20-Pack
CQ-906	10-Pack
CQ-912	10-Pack
CQ-921	20-Pack
CQ-1141	20-Pack
CQ-1156	10-Pack
CQ-1157	10-Pack
CQ-2057	10-Pack
CQ-7443	10-Pack
CQ-3057	10-Pack
CQ-3156	10-Pack
CQ-3157	20-Pack
CQ-7440	10-Pack



LIGHTING

CARQUEST® 10-PACK MINI BULBS

- Commercial-quality
- Covers more than 98% of all mini bulb needs



CLEAR

SHG				
CQ-67	CQ-89	CQ-161	CQ-168	CQ-193
CQ-184	CQ-906	CQ-912	CQ-921	CQ-1003
CQ-1141	CQ-1156	CQ-1157	CQ-1893	CQ-1895
CQ-2057	CQ-2357	CQ-2825	CQ-3057	CQ-3156
CQ-3157	CQ-3175	CQ-3457	CQ-4057	CQ-4114
CQ-4157	CQ-6418	CQ-7440	CQ-7443	CQ-7506
CQ-7528				

NATURAL AMBER

SHG		
CQ-1157NA	CQ-194NA	CQ-3057NA
CQ-3157NA	CQ-1156NA	



Carquest® Headlight Bulb Storage Cabinet and 25-Piece Assortment

- Covers the top 8 selling headlight bulb types
- Easy bulb access and refill with 4 flip-out drawers
- Can be combined with SHG CQ-2748

SHG CQ-2014LTCB

CONTENTS

SGH	Quantity	SGH	Quantity
CQ-9003	3	CQ-9007	3
CQ-9004	2	CQ-H3/55W	2
CQ-9005	3	CQ-H7/55W	3
CQ-9006	6	CQ-H11/55W	3



Quality

GROTE LED LIGHTING

Creating the Quality Standard, Every Day

In our continued effort to meet or exceed the quality and performance standards requested by our customers, established global regulations and institutions such as SAE, ASTM, Grote became the first manufacturer in our industry to receive ISO/TS16949 certification in 2003. We now are focused on the integration and evolution of our business systems to the latest revisions of ISO 9001 and IATF 16949. Second, only to Safety, Quality is our priority and our ultimate goal is to achieve zero failures for every shipment.

With global design and manufacturing operations, Grote utilizes Advanced Product Quality Planning, and the customer's specific requirements in all aspects of planning our new product launches in both product and process design. This concept leverages our resources to provide products and services that meet or exceed our customer expectations.

Through our subsidiary, Grote Electronics, we have a great advantage in integration of our designs and pcb board designs, leading to our vision of being the preeminent business partner for innovative visibility solutions.

Through the use of these tools, the Grote team concentrates on preventing issues, not just on correcting issues, thus minimizing the risk to our customers, and the consumers of our products. Because when it comes to our products, we'll deliver exactly what you need – every time, in alignment with the Grote vision, mission, and values.

Current Grote certifications:

GROTE MADISON CERTIFICATIONS

Quality Management System registered to ISO/TS 16949

Environmental Management System registered to ISO 14001

Ford Q1 Preferred Quality Status July 2003.

Product Testing & Evaluation lab accredited to Automotive Manufactures Equipment Compliance Agency Inc. (AMECA) dated 9/18/2003. Lab is also self-certified with our equipment and instrumentation calibrated and traceable to National Institute of Standards Technology (NIST).

GROTE LATIN AMERICA CERTIFICATIONS

Quality Management System registered to ISO/TS 16949 (Spanish)

Quality Management System registered to ISO/TS 16949 (English)

Environmental Management System registered to ISO 14001

GROTE EUROPE CERTIFICATIONS

Quality Management System registered to ISO 9001 (German)

Quality Management System registered to ISO 9001 (English)

Quality Management System registered to IATF 16949 (German)

Quality Management System registered to IATF 16949 (English)

Environmental Management System registered to ISO 14001

GROTE ELECTRONICS CERTIFICATIONS

Quality Management System registered to ISO/TS 16949

Conflict Mineral statement

Grote Industries LLC. is deeply concerned with and dedicated to being a responsible corporate citizen. We are particularly concerned that the "Conflict Minerals" (tin, tantalum, tungsten, and gold) produced in and around the Democratic Republic of the Congo (DRC) may be funding armed groups engaged in serious human rights violations and environmental destruction. It is our position that Grote Industries will take any reasonable action to ensure our supply chain does not utilize minerals extracted from this region of conflict. To meet our goal, we will work with our suppliers to document the sources of any of these minerals that are utilized in our products. We will openly share this information and documentation with our customers. Through this concerted action, we will ensure to our end users that the products they purchase are being produced in an ethical and responsible manner.

High quality oil filters for long-lasting performance.

CARQUEST® PREMIUM FILTERS ARE BUILT TO MEET OR EXCEED OE SPECIFICATIONS FOR LONG-LASTING ENGINE PROTECTION



CARQUEST Premium filters keep oil cleaner for longer periods of time, and meet all new car warranty requirements. These filters are an ideal choice for all vehicle models.

- High efficiency and durable cellulose and synthetic fiber blended media provides better engine protection than the average economy oil filter
- Blended media has been proven for up to 10,000 miles in taxi cab fleet testing
- Quality filters engineered for use with premium conventional or synthetic oil
- OE-based construction

VALUE FEATURE	NEW PREMIUM
Efficiency at 20 microns* (%)	99.5
End caps	Metal
ADB valve	Silicone
Nitrile seal gasket	Yes

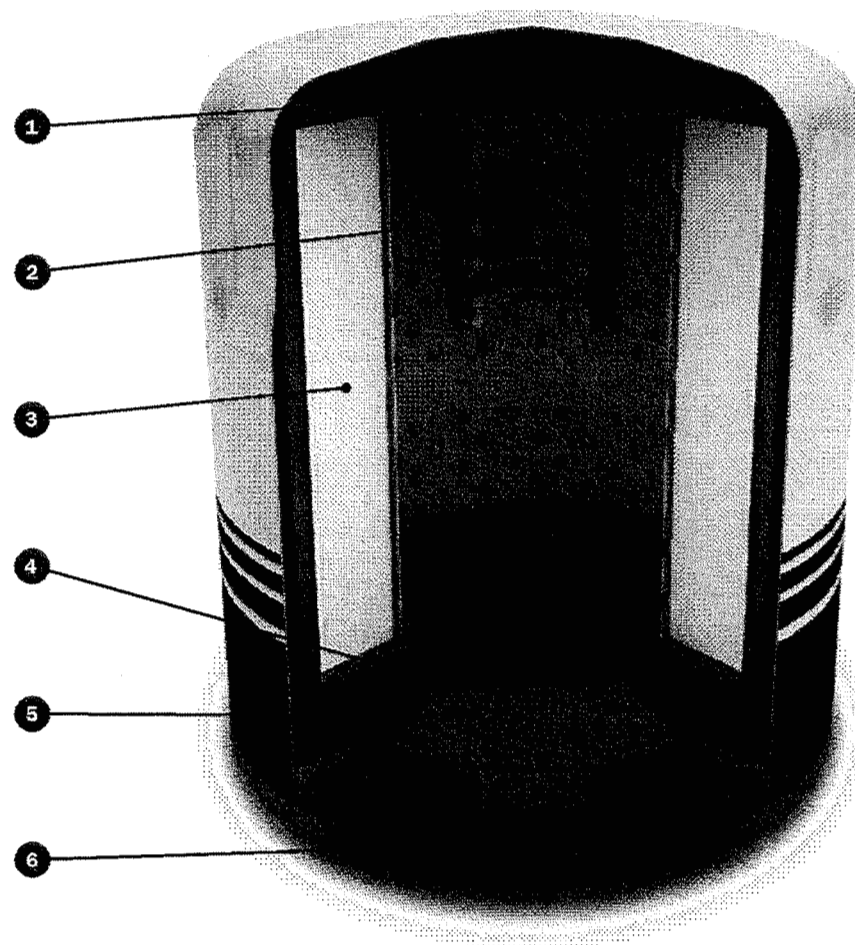
*In-house testing of average filter efficiency of CARQUEST Premium filter under ISO 4548-12 for particles greater than 20 microns.



Designed to meet the highest industry standards.

CARQUEST® PREMIUM FILTERS ARE BUILT TO MEET OR EXCEED OE SPECIFICATIONS FOR LONG-LASTING ENGINE PROTECTION

- 1 Leaf spring
- 2 Precision coil spring relief valve
- 3 High efficiency and durable cellulose/synthetic blended media for longer drain intervals
- 4 Metal end caps
- 5 Silicone anti-drainback valve has 3X the durability verses nitrile for engine start-up protection
- 6 Internally lubricated gasket



For more information, contact your local delivery store.



BRAKE SHOE IDENTIFICATION



GN4311EG

Haldex GN

Standard 20

GAWR 20,000 – AL 165-Rated FF

- 20,000 LB brake lining
- Suitable for general freight and line haul applications
- Flawless performance in applications that experience low to moderate temperatures and operate in typical long haul environments

GN4311EG GN4707QG
GN4515QG GN4709ES2G
GN4515X3G GN4709ESG

MFG Code: HFF

PREMIUM PERFORMANCE

Temperature Range	625
Resistance to Fade	Good
Recovery	Good
Cold Stop Effectiveness	Good
Hot stop Effectiveness	Good
High Temperature Wear	Good
Overall Wear	Good
Drum Compatibility	Good



GR1308EG

Haldex GR

Premium 20

GAWR 20,000 – AL 165-Rated EF

- 20,000 LB premium brake lining
- Designed for high-speed full-load applications
- OEM upgraded lining for superior stopping performance
- Engineered for fleets focused on safety, including school bus and medium duty off-road applications

GR1308EG GR4702QG GR4719ES2G
GR1308Q2G GR4707QG GR4719ESG
GR1308QG GR4709ES2G GR4720QG
GR1443EG GR4709ESG GR4725ES2G
GR4311EG GR4710QG GR4725ESG
GG4317EG GR4711QG GR4726ES2G
GR4515QG GR4715QG GR4726ESG
GR4515X3G GR4716ESG
GR4551QG GR4718QG

MFG Code: HFF

PREMIUM PERFORMANCE

Temperature Range	775
Resistance to Fade	Superior
Lining Wear Characteristics	Excellent
Drum Compatibility	Excellent
Braking Effectiveness	Superior
Recovery	Superior
Retardation Effectiveness	Superior
Cold Stop Effectiveness	Superior



CB4515QG

Carquest® CB

Standard 23

GAWR 23,000 – AL 165-Rated FF

- 23,000 LB standard brake lining
- Designed for high-speed highway applications
- Built on a highly stable performance platform to ensure driver confidence

CB1308EG CB4702QG CB4719ES2G
CB1308Q2G CB4707QG CB4720QG
CB1308QG CB4709ES2G CB4725ES2G
CB1443EG CB4709ESG CB4726ES2G
CB4311EG CB4711QG
CB4515QG CB4715QG
CB4515X3G CB4718QG

MFG Code: HFF

PREMIUM PERFORMANCE

Temperature Range	700
Resistance to Fade	Excellent
Lining Wear Characteristics	Excellent
Drum Compatibility	Very Good
Braking Effectiveness	Excellent
Recovery	Excellent
Retardation Effectiveness	Excellent
Cold Stop Effectiveness	Excellent
Hot Stop Effectiveness	Very Good



GG4707QG

Haldex GG

Premium 23

GAWR 23,000 – AL 165-Rated FF

- 23,000 LB high performance, premium brake lining
- Designed for heavy duty line haul as well as demanding vocational applications
- Safely handles extremely variable load situations in many environments


GG1308EG GG4524QG GG4715QG
GG1308Q2G GG4551QG GG4718QG
GG1308QG GG4552TG GG4719ES2G
GG1308TG GG4591EG GG4719ESG
GG1443EG GG4702QG GG4720QG
GG4311EG GG4707QG GG4725ES2G
GG4317EG GG4709ES2G GG4725ESG
GG4514QG GG4709ESG GG4726ES2G
GG4515QG GG4710QG GG4726ESG
GG4515X3G GG4711QG

MFG Code: HFF

PREMIUM PERFORMANCE

Temperature Range	975
Resistance to Fade	Superior
Lining Wear Characteristics	Superior
Drum Compatibility	Excellent
Braking Effectiveness	Superior
Recovery	Excellent
Retardation Effectiveness	Superior
Cold Stop Effectiveness	Superior
Hot Stop Effectiveness	Superior

Brake Drum Cross-Reference

 Search Again

All all dimensions in inches, weight in lbs.

KIC Part Number	54248-018
Brake Shoe Size	16.5 x 6
Type	U
Weight	106
Brake Face Dia.	16.50
Brake Face Width	6.41
Overall Depth	9.76
Hub Pilot	8.78
Bolt Hole Circle	11.25
No. of Bolt Holes	10
Bolt Hole Dia.	1.31
Special Features	BAL



[Back](#)

Brake Drum Cross-Reference

 Search Again

All all dimensions in inches, weight in lbs.

KIC Part Number	60001-018
Brake Shoe Size	16.5 x 7
Type	U
Weight	108
Brake Face Dia.	16.50
Brake Face Width	7.56
Overall Depth	10.62
Hub Pilot	8.78
Bolt Hole Circle	11.25
No. of Bolt Holes	10
Bolt Hole Dia.	1.00
Special Features	BAL





20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By: _____

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid **#20-14MAY18 – Automotive Supplies**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.			SUB-TOTAL (All Filters)							\$
			<i>Pricing Continued on Next Page</i>							

Brakes-Part I

	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BRRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$

Brakes-Part II (Heavy Truck)

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
Tail Light (Peterson)							
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light							
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type								
			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or				
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)					\$
Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer								
			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or			
4.12.81.			SUB-TOTAL (Brake Cleaner)				\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.	SUB-TOTAL (All Filters)									\$
<i>Pricing Continued on Next Page</i>										

Brakes-Part I

	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BRRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$

Brakes-Part II (Heavy Truck)

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
Tail Light (Peterson)							
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light							
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or				
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the “Designee” or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation for Bid” or Request for Bid is used when the need is well defined. An “Invitation for Proposal”

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.

2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.

- a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.

2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.

2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.

2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.

2.6. **Delivery:**

2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. E-mail Address:

4.6. Fax Number:

4.7. Federal Tax ID:

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):

Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
Fuel Filters							
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
Air Filters							
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters							
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
Cabin Filters							
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.

SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)

\$

Pricing Continued on Next Page

Brakes-Part I									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identifier brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
Brakes-Part II (Heavy Truck)									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	Gunite	Freightliner	114SD	2012-14				
4.12.35.		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)								
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
4.12.37.	Meritor	Freightliner	114SD	2012-14				
4.12.38.	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$
Windshield Wipers								
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or			
4.12.63.	H9005	WAGNER Or			
4.12.64.	H9003	WAGNER Or			
4.12.65.	4057	WAGNER Or			
4.12.66.	4157	WAGNER Or			
Tail Light (Peterson)					
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light					

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
Backup Light					
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer</u>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or	
4.12.81.	SUB-TOTAL (Brake Cleaner)		\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)		\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

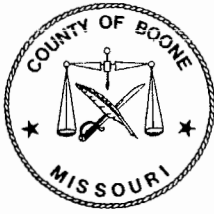
(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Champion Brands** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 10, 2018**, executed by **Randy Ahland** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.


8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

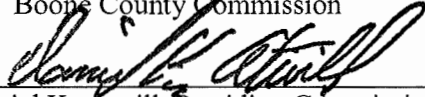
- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

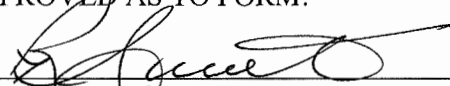
CHAMPION BRANDS

by 
title SAMS MANAGER


BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:


County Counselor

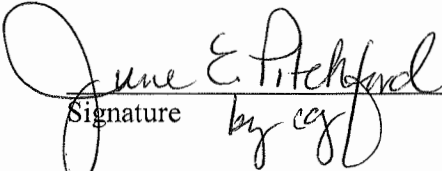
ATTEST:


Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

<u></u>	<u>7/27/18</u>	<u>No Encumbrance Required</u>
Signature by <u>cejd</u>	Date	Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

The bidder has examined Addendum #1 to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: CHAMPION BRANDS

Address: 1001 GOLDEN DRIVE P.O. BOX 645

Phone Number: 660-890-6239 Fax Number: 660-885-2667

E-mail: RAHLAND@CHAMPIONBRANDS.COM and/or GLong@CHAMPION BRANDS.COM

Authorized Representative Signature: [Signature] Date: 5-10-18

Authorized Representative Printed Name: RANDY AHLAND Sales mgr



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:

1. Paragraph 3.6.3. is **REVISED** as follows:

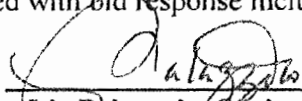
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: CHAMPION BRANDS

Address: 1001 GOLDEN DRIVE P.O. BOX 645

Phone Number: 660-890-6239 Fax Number: 660-885-2667

E-mail: RAHLAND@CHAMPIONBRANDS.COM and/or GLOM@CHAMPIONBRANDS.COM

Authorized Representative Signature: [Signature] Date: 5-10-18

Authorized Representative Printed Name: RANDY AHLAND Sales Mgr

5-10-18 ✓



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Request for Bid (RFB)

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: 20-14MAY18
Commodity Title: Automotive Supplies

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: Monday, May 14, 2018
Time: 2:00 P.M. Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: Monday, May 14, 2018
Time: Shortly After 2:00 P.M. Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: Introduction and General Conditions of Bidding
- 2: Scope of Work
- 3: Bidder's Instructions & Evaluation
- 4: Vendor Response and Pricing Pages
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

- a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. **DEFINITIONS**

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which **do not submit a response, have no obligations with respect to RFB requirements.**

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymmo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

- a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
 - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. ~~The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.~~
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. Renewal Pricing: Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. Price Audits: Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. Contract Orders: All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. Payment Terms: All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the "contractor") shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County's legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain "like or similar" products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without ~~the prior written approval of the County Purchasing Department. Only substitutes that are~~ equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.

3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.

3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.

3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)

3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.

3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.

3.4 BID DEVIATIONS:

3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
-
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymmo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

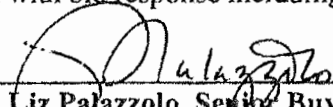
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name: CHAMPION BRANDS LLC

4.2. Address: 1001 GOLDBER DRIVE, P.O. BOX 645

4.3. City/Zip: CLINTON MO 64735

4.4. Phone Number: 660-890-6239

4.5. E-mail Address: rahland@championbrands.com and/or GLOM@CHAMPION BRANDS.COM

4.6. Fax Number: 660-885-2667

4.7. Federal Tax ID: 43-1790642

- 4.7.1. Corporation
- Partnership - Name Champion Brands LLC
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): [Signature] Date: 5-10-18

Print Name and Title of Authorized Representative: RANDY ANGLASO
SALES MGR.

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
Yes _____ No _____

4.10. Delivery: Delivery in Calendar Days After Receipt of Order: 2

4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:
See attached warranty @ www.championbrands.com

4.12 **PRICING:** The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). The "net" price shall be the price that the County will be charged for the identified item. The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered firm and fixed and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

1,500 Drop Ship

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014		20.70
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012		17.90
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015		20.46
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014		2.70
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009		2.60
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17		32.39
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014		7.56
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016		8.82
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011		3.14
Fuel Filters								
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012		50.36
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15		71.15
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15		72.53
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003		5.00
4.12.14.	L5467FNL	1	Luber finer	Paccar	MX13	2015		9.25
Air Filters								
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014		5.70
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015		49.50
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009		7.70
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016		12.71
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15		31.24
Hydraulic Filters								
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15		43.08
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014		20.06
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014		39.84
Cabin Filters								

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	430		
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	7.89		
4.7.25.			SUB-TOTAL (All Filters)						\$
<i>Pricing Continued on Next Page</i>									

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016		<i>No Bid</i>			
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14					
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14					
Air Brake Chambers/Spring Brake MGM (OEM)											
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15					
Brake Shoe Kits w/Hardware											
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14					
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14					
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016					
4.12.40.			SUB-TOTAL (Brakes-Part II Heavy Truck)							\$	

*NO
/ BID*

Windshield Wipers

	Estimated Quantity	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			5.47
4.12.42.	8	SP20 (Profile)	ANCO Or			5.47
4.12.43.	95	SP22 (Profile)	ANCO Or			5.06
4.12.44.	6	SP24 (Profile)	ANCO Or			5.47
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or	5.47
4.12.47.	1	31-22	ANCO Or	2.37
4.12.48.	9	30-22	ANCO Or	3.98
4.12.49.	1	30-20	ANCO Or	4.11
4.12.50.	1	31-20	ANCO Or	2.37
4.12.51.	1	31-24	ANCO Or	2.37
4.12.52.		SUB-TOTAL (Windshield Wipers)		\$

		Lamps (Wagner)					
	Estimated Quantity		Lamps SKU #'s	Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			5.35
4.12.54.	1		H6054	WAGNER Or			6.28
4.12.55.	1		H4651	WAGNER Or			5.34
4.12.56.	1		3357 (Box of 10)	WAGNER Or			7.16

4.12.57.	1		3157 (Box of 10)	WAGNER Or	4.40
4.12.58.	1		3156 (Box of 10)	WAGNER Or	4.00
4.12.59.	4		3157-NA (Box of 10)	WAGNER Or	8.27
4.12.60.	1		9012 (Box of 10)	WAGNER Or	17.19
4.12.61.	2		H9007	WAGNER Or	3.04
4.12.62.	1		H9006	WAGNER Or	2.33
4.12.63.	3		H9005	WAGNER Or	2.30

4.12.64.	4		H9003	WAGNER Or	3.06
4.12.65.	1		4057LL Long Life (Box of 10)	WAGNER Or	20.29
4.12.66.	1		4157LL Long Life (Box of 10)	WAGNER Or	8.79
Tail Light (Peterson)					
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or	7.27
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or	7.54
Marker Light					
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or	3.64

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or	3.64
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or	3.56
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or	3.56
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or	7.11
			Backup Light		
4.12.74.	4		561BC LED 6" Oval	BLAZER Or	12.33
4.12.75.			SUB-TOTAL (Lamps)		\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid 6/1 GAL IN CASE	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$ # 2.25 EACH GALLON
4.12.76.	60		1 GAL-35 Windshield Washer Fluid Pre-mix 6/1 GAL IN CASE	ZECOL Or			# 3.75 PER GALLON
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

6/1 GAL
(# 13.50)

6/1 GAL
22.50

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid <i>See Above</i> TAKE PRE MIX WINTER CUT WITH WATER 1/2 + 1/2	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$ # 1.12 PER GAL
			DO NOT HAVE PACKAGE SUMMER MIX				

6/1
GAL
6.72

4.12.78.	65		1 GAL.-20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				\$ 225 Per GAL	6/19AK CASE #1350	
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)						\$	
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$			
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum 08880	3M Or				27.60 (2.30 EACH)		
4.12.81.			SUB-TOTAL (Brake Cleaner)						\$	
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)					\$		

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

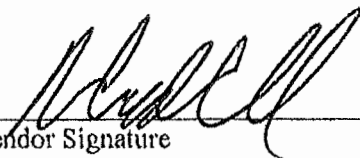
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Vendor Signature

5-10-2018

Date



Standard Terms and Conditions

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.

8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this **MUST be noted on the Bid/Proposal Response Form or a Memo attached.**

19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.**
20. **Equipment and serial and model numbers - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If**

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymmo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.	SUB-TOTAL (All Filters)									\$
<i>Pricing Continued on Next Page</i>										

<u>Brakes-Part I</u>											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$	
<u>Brakes-Part II (Heavy Truck)</u>											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or				
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$		

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Request for Bid (RFB)

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: Introduction and General Conditions of Bidding**
 - 2: Scope of Work**
 - 3: Bidder's Instructions & Evaluation**
 - 4: Vendor Response and Pricing Pages**
- Certification Regarding Lobbying**

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.

2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.

- a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.

2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.

2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.

2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.

2.6. **Delivery:**

2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

-
- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. E-mail Address:

4.6. Fax Number:

4.7. Federal Tax ID:

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
Fuel Filters							
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
Air Filters							
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters							
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
Cabin Filters							
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.	<p style="text-align: center;">SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)</p> <p><i>Pricing Continued on Next Page</i></p>	\$
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<u>Brakes-Part I</u>									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identify brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
<u>Brakes-Part II (Heavy Truck)</u>									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	Gunite	Freightliner	114SD	2012-14				
4.12.35.		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)								
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
4.12.37.	Meritor	Freightliner	114SD	2012-14				
4.12.38.	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$
Windshield Wipers								
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or			
4.12.63.	H9005	WAGNER Or			
4.12.64.	H9003	WAGNER Or			
4.12.65.	4057	WAGNER Or			
4.12.66.	4157	WAGNER Or			
Tail Light (Peterson)					
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light					

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
Backup Light					
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer</u>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or	
4.12.81.	SUB-TOTAL (Brake Cleaner)		\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)		\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St., Rm. 110
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390
lpalazzolo@boonecountymo.org

July 9, 2018

Ed Miller Auto Supply, INC. (NAPA)
Mr. Justin Miller
1910 B. Paris Road
Columbia, MO 65201

RE: RFB 20-14MAY18 – Automotive Supplies

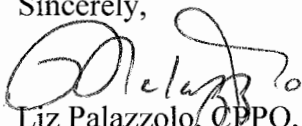
Dear Mr. Miller:

Attached please find two copies of a contract award for provision of Automotive Supplies to Boone County pursuant to the terms and conditions of RFB 20-14MAY18. Please sign and return both copies of the enclosed purchase agreement as soon as possible, using the enclosed self-addressed envelope. The award recommendation has to be presented to the Boone County Commission for approval before the County can proceed.

Upon commission approval of the contract, a fully signed copy of the contract with Boone County will be sent for your records.

Please contact me should you have any questions or need additional information. Boone County looks forward to doing business with your firm.

Sincerely,


Liz Palazzolo, CPPO, C.P.M.
Senior Buyer

/lp

cc: File RFB 20-14MAY18

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Ed Miller Auto Supply Inc. (NAPA)** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 14, 2018**, executed by **Justin Miller** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

ED MILLER AUTO SUPPLY (NAPA)

by *John Miller*
title *Manager*

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

June E. Pitchford
Signature *by cdf*

7/27/18
Date

No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: ED Miller Auto Supply Inc (NAPA)

Address: 1010 B Paris Rd

Phone Number: 573-554-3100 Fax Number: _____

E-mail: justinmiller@gs@gmail.com

Authorized Representative Signature: Justin Miller Date: 5/18/18

Authorized Representative Printed Name: Justin Miller



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymmo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

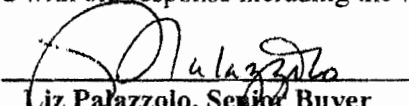
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

WIX FILTERS					
	CURRENT #	WIX #	MSRP	DISCOUNT %	NET PRICE
OIL FILTERS					
4121	LFP3000XL	1748XD	\$ 69.99	65.0%	\$ 24.12
4122	LFP5090	7909	\$ 53.50	65.0%	\$ 18.46
4123	LP6043	7370	\$ 55.99	65.0%	\$ 19.32
4124	PH500	7045	\$ 6.99	65.0%	\$ 2.73
4125	PH48	7060	\$ 7.50	65.0%	\$ 2.87
4126	LFP5214	7137	\$ 47.99	65.0%	\$ 16.60
4127	LFP4836	7750S	\$ 24.99	65.0%	\$ 8.42
4128	LFP2051	7151	\$ 29.99	65.0%	\$ 9.92
4129	PH253	1085	\$ 7.50	65.0%	\$ 3.02
FUEL FILTERS					
41210	L5091F	3849	\$ 114.99	65.0%	\$ 40.05
41211	LFF6963	3979	\$ 147.99	65.0%	\$ 51.57
41212	LFF6964	3969	\$ 122.99	65.0%	\$ 42.97
41213	G6593	3595	\$ 12.50	65.0%	\$ 4.93
41214	L5467FNXL	3651XE	\$ 29.99	65.0%	\$ 10.03
AIR FILTERS					
41215	AF2884	6935	\$ 14.99	65.0%	\$ 5.94
41216	LAF6986	500009	\$ 133.99	65.0%	\$ 46.63
41217	LAF1519	2487	\$ 22.99	65.0%	\$ 9.14
41218	LAF6902	9902	\$ 41.99	65.0%	\$ 14.38
41219	LAF8669	2803	\$ 107.99	65.0%	\$ 37.44
HYDRAULIC FILTERS					
41220	LFH9347	7624	\$ 109.99	65.0%	\$ 38.17
41221	LFH7221	7221	\$ 49.99	65.0%	\$ 17.63
41222	LH4582G	7740XE	\$ 123.99	65.0%	\$ 42.91
CABIN FILTERS					
41223	CAF1885P	4068	\$ 14.99	65.0%	\$ 5.92
41224	CAF24016	9082	\$ 25.99	65.0%	\$ 8.83

NAPA BRAKES					
	CURRENT #	NAPA #	MSRP	DISCOUNT %	NET PRICE
41226	PFH161120	FT8855	\$ 75.99	30%	\$ 53.28
41227	PFH161220	FT8825	\$ 75.99	30%	\$ 53.29
41228	PFH106610	FT7972	\$ 104.99	30%	\$ 73.16
41229	960	TS10960	\$ 49.50	16%	\$ 41.61
41230	BRRF318X	48880982	\$ 77.99	26%	\$ 57.93
41231	BBRF321X	48880983	\$ 54.99	33%	\$ 36.62
41332	PRT5731	48880305	\$ 109.99	26%	\$ 81.39

NAPA HEAVY DUTY BRAKES

	CURRENT #	NAPA #	MSRP	DISCOUNT %	NET PRICE	
41234	9003687X	3687X	\$ 313.99	25%	\$ 236.38	
41235	3600AX	3600AX	\$ 187.99	24%	\$ 143.32	
41236	GC3030LCW	HD3030CLS	\$ 74.99	19%	\$ 60.46	
41237	XK2124715QP	051U83-6N	\$ 69.99	14%	\$ 59.95	NEW
41237	XK2124715QP	GD4515QG	\$ 69.99	23%	\$ 53.78	REMAN
41238	FLT4707QP23K	046U83-6N	\$ 73.99	19%	\$ 59.85	NEW
41238	FLT4707QP23K	GD4707QG	\$ 75.99	23%	\$ 58.24	REMAN
41239	470923K	077U83-6N	\$ 81.99	18%	\$ 67.13	NEW
41239	470923K	GD4709ES2G	\$ 79.99	23%	\$ 61.99	REMAN

NAPA WIPER BLADES TRICO

	CURRENT #	NAPA #	MSRP	DISCOUNT %	NET PRICE
41241	SP16	25160	\$ 19.99	29%	\$ 14.11
41242	SP20	25200	\$ 23.49	40%	\$ 14.11
41243	SP22	25220	\$ 25.49	38%	\$ 15.80
41244	SP24	25240	\$ 25.49	38%	\$ 15.80
41245	31-22	NP22	\$ 7.99	47%	\$ 4.22
41246	SP26	25240	\$ 25.49	38%	\$ 15.80
41247	31-22	NP22	\$ 7.99	47%	\$ 4.22
41248	30-22	35220	\$ 18.99	21%	\$ 14.93
41249	30-20	35200	\$ 16.49	19%	\$ 13.34
41250	31-20	NP20	\$ 7.29	43%	\$ 4.18
41251	31-24	NP24	\$ 8.49	33%	\$ 5.69

Please See attached sheet for pricing

4.12

PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

REVISED PAGE 12

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014			
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014			
4.7.25.	SUB-TOTAL (All Filters)								\$
<i>Pricing Continued on Next Page</i>									

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$	
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers						
	Estimated Quantity	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or		
4.12.47.	1	31-22	ANCO Or		
4.12.48.	9	30-22	ANCO Or		
4.12.49.	1	30-20	ANCO Or		
4.12.50.	1	31-20	ANCO Or		
4.12.51.	1	31-24	ANCO Or		
4.12.52.		SUB-TOTAL (Windshield Wipers)			\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or		
4.12.58.	1		3156	WAGNER Or		
4.12.59.	4		3157-NA	WAGNER Or		
4.12.60.	1		9012	WAGNER Or		
4.12.61.	2		H9007	WAGNER Or		
4.12.62.	1		H9006	WAGNER Or		
4.12.63.	3		H9005	WAGNER Or		

4.12.64.	4		H9003	WAGNER Or		
4.12.65.	1		4057	WAGNER Or		
4.12.66.	1		4157	WAGNER Or		
			Tail Light (Peterson)			
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or		
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or		
			Marker Light			
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or		

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or		
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or		
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or		
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or		
4.12.74.	4		Backup Light 561BC LED 6" Oval	BLAZER Or		
4.12.75.			SUB-TOTAL (Lamps)			\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65	NAPA -20 #min220	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or	\$2.39	25%	\$1.79
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.80.	328	*08880 3m 14oz	High-Power Brake Cleaner, 14 oz. can minimum	3M Or	5.29	55%	\$2.39
4.12.81.			SUB-TOTAL (Brake Cleaner)				\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: 20 %



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 -- Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

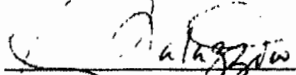
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:



Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ed Miller Auto Supply Inc (NAPA)

Address: 1810 B Paris Rd

Phone Number: 573-554-3100 Fax Number: _____

E-mail: justinmillergps@gmail.com

Authorized Representative Signature: Justin Miller Date: 5/14/18

Authorized Representative Printed Name: Justin Miller

Bid Sheet ED Miller Auto Supply Inc

WIX FILTERS					
	CURRENT #	WIX #	MSRP	DISCOUNT %	NET PRICE
OIL FILTERS					
4121	LFP3000XL	1748XD	\$ 69.99	65.0%	\$ 24.12
4122	LFP5090	7909	\$ 53.50	65.0%	\$ 18.46
4123	LP6043	7370	\$ 55.99	65.0%	\$ 19.32
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HYDRAULIC FILTERS					
41220	LFH9347	7624	\$ 109.99	65.0%	\$ 38.17
41221	LFH7221	7221	\$ 49.99	65.0%	\$ 17.63
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CABIN FILTERS					
41223	CAF1885P	4068	\$ 14.99	65.0%	\$ 5.92
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NAPA HEAVY DUTY BRAKES

	CURRENT #	NAPA #	MSRP	DISCOUNT %	NET PRICE	
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41236	GC3030LCW	HD3030CLS	\$ 74.99	19%	\$ 60.46	
41237	XK2124715QP	051U83-6N	\$ 69.99	14%	\$ 59.95	NEW
41237	XK2124715QP	GD4515QG	\$ 69.99	23%	\$ 53.78	REMAN
41238	FLT4707QP23K	046U83-6N	\$ 73.99	19%	\$ 59.85	NEW
41238	FLT4707QP23K	GD4707QG	\$ 75.99	23%	\$ 58.24	REMAN
41239	470923K	077U83-6N	\$ 81.99	18%	\$ 67.13	NEW
41239	470923K	GD4709ES2G	\$ 79.99	23%	\$ 61.99	REMAN

NAPA WIPER BLADES TRICO

	CURRENT #	NAPA #	MSRP	DISCOUNT %	NET PRICE
41241	SP16	25160	\$ 19.99	29%	\$ 14.11
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41244	SP24	25240	\$ 25.49	38%	\$ 15.80
41245	31-22	NP22	\$ 7.99	47%	\$ 4.22
41246	SP26	25240	\$ 25.49	38%	\$ 15.80
41247	31-22	NP22	\$ 7.99	47%	\$ 4.22
41248	30-22	35220	\$ 18.99	21%	\$ 14.93
41249	30-20	35200	\$ 16.49	19%	\$ 13.34
41250	31-20	NP20	\$ 7.29	43%	\$ 4.18
41251	31-24	NP24	\$ 8.49	33%	\$ 5.69



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**

Time: **2:00 P.M.** Central Time.

(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department

Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**

Time: **Shortly After 2:00 P.M.** Central Time.

Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.
- a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

- 1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.
- 1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.
Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.
Supplier - All business entities which may provide the subject goods and/or services.
- 1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
 - e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
 - f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
 - g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.
- 2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.
- 2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.
- 2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.
- 2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to **renew the contract for four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name: Ed Miller Auto Supply Inc (NAPA)

4.2. Address: 1810 B Paris Rd

4.3. City/Zip: Columbia, MO 65201

4.4. Phone Number: 573-554-3100

4.5. E-mail Address: justinmillergps@gmail.com

4.6. Fax Number: _____

4.7. Federal Tax ID: 43-1177742

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): Justin Miller Date: 5/14/18

Print Name and Title of Authorized Representative: Justin Miller manager

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No

4.10. Delivery: Delivery in Calendar Days After Receipt of Order: Normally Same Day 1

4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:
Filters = lifetime Wipers = lifetime Brakes 3 year

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

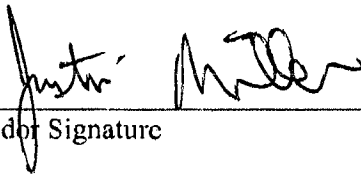
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Vendor Signature

5/14/18

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Justin Miller Manase

Name and Title of Authorized Representative

Justin Miller

Signature

5/14/18

Date

Please see the included product specifications.

For more information you can visit our manufacturers websites at:

NAPA Gold Filters are manufactured by WIX Filters

<https://napafilters.com/>

<http://www.wixfilters.com/>

NAPA Brakes are manufactured by NAPA Rayloc and Brake Parts Incorporated

<https://www.napabrakes.com/>

<https://www.brakepartsinc.com/>

Thanks,

Justin Miller

Ed Miller Auto Supply Inc
DBA NAPA Auto Parts
1810B Paris Road
Columbia, MO 65201
573-554-3100
justinmillergps@gmail.com



Limited Warranty

Any new vehicle and equipment warranties you may have are not affected by your use of NAPA filters or this limited warranty.

NAPA Filters warrants each NAPA filter to be free from defects in material and workmanship during the period of service life recommended by the engine or equipment manufacturer. This warranty does not apply if the filter has been improperly installed, altered, abused, neglected or damaged. This warranty also does not apply if the filter has been used for non-approved or non-recommended applications or if used in competitive racing, on modified high performance engines or in any aircraft or aviation application.

If your NAPA filter is found to be defective in material or workmanship during the period of service life recommended by the engine or equipment manufacturer, NAPA Filters will replace the defective filter with another NAPA filter. In addition, NAPA Filters will reimburse you for the reasonable costs of the parts and labor required to repair your engine or equipment to the extent the damage was solely attributable to a defect in your NAPA filter.

In order to obtain engine or equipment repairs under the warranty, you must, within 30 days after discovery of damage, submit a claim to any NAPA Filters representative, our NAPA distributor or directly to the address below. You must also allow the NAPA Filters Technical Service Department to examine the filter and, if required, the engine or equipment, to determine the extent of damage and whether it was caused by a defective NAPA filter. You should retain a copy of your service records and installation record and receipt as proof of the date of purchase. The filter must be returned to NAPA Filters Technical Service Department, unaltered, for examination, along with proof of purchase, service and installation records.

THIS WARRANTY IS EXCLUSIVE OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED. For NAPA filters used in commercial applications, and except where prohibited by applicable law, WE EXPRESSLY DISCLAIM, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ANY IMPLIED WARRANTIES ARE LIMITED TO THE DURATION OF THIS WARRANTY. THE FOREGOING IS THE ENTIRE AND EXCLUSIVE LIABILITY OF NAPA FILTERS AND YOUR EXCLUSIVE AND SOLE REMEDY FOR ANY DAMAGES OR CLAIMS MADE IN CONNECTION WITH THE USE OF A NAPA FILTER. NAPA FILTERS SHALL IN NO EVENT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING CLAIMS FOR LOSS OF USE OF THE EQUIPMENT ON WHICH THE NAPA FILTER IS INSTALLED, LOSS OF TIME, INCONVENIENCE OR COMMERCIAL LOSS. Some states and other local jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusion may not apply to you.

This warranty gives you specific legal rights and you may also have other rights, which vary from state to state and other local jurisdictions.

A handwritten signature in black ink, appearing to read "Keith Wilson".

Keith A. Wilson, Jr., President

NAPA Filters. Attention: Technical Services Department, 1 WIX Way, Gastonia, NC 28054

Revision 06/16

Part: 1748XD Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-On Oil Filter
Packaging:	Box
Thread Size (Inches):	2 1/4-12 in.
Filter O.D. (Inches):	4.668 in.
Filter O.D. (mm):	119 mm
Height (Inches):	11.364 in.
Height (mm):	289 mm
Gasket I.D. (Inches):	4.002 in.
Gasket I.D. (mm):	102 mm
Gasket O.D. (Inches):	4.44 in.
Gasket O.D. (mm):	113 mm
Gasket Thickness (Inches):	.425 in.
Gasket Thickness (mm):	11 mm
Product Features:	This Is The Extended Drain Version Of The # 1748
Features & Benefits:	35 Micron
Media Type:	Paper/Glass
Flow Rate:	28 To 30 gpm

*** End of Report ***

Part: 7909 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Cartridge Oil Filter
Packaging:	Box
Filter I.D. (Inches):	.5 in. Top - 2.244 in. Bottom
Filter I.D. (mm):	13 Top - 57 Bottom mm
Filter O.D. (Inches):	4.753 in.
Filter O.D. (mm):	121 mm
Height (Inches):	10.41 in.
Height (mm):	264 mm
Product Features:	Our HD Oil Filters Feature a Cellulose/Poly Media w/ Contaminant Holding Capacity That Out Performs Many of Our Top Competitors

*** End of Report ***

Part: 7370 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Cartridge Oil Filter
Packaging:	Box
Filter I.D. (Inches):	2.174 in.
Filter I.D. (mm):	55 mm
Filter O.D. (Inches):	4.426 in.
Filter O.D. (mm):	112 mm
Height (Inches):	8.625 in.
Height (mm):	219 mm
Product Features:	Our HD Oil Filters Feature a Cellulose/Poly Media w/ Contaminant Holding Capacity That Out Performs Many of Our Top Competitors

*** End of Report ***

Part: 7045 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-on Oil Filter
Packaging:	Box
Micron Rating:	21 Micron
Thread Size (mm):	22x1.5 mm
Filter O.D. (Inches):	2.939 in.
Filter O.D. (mm):	75 mm
Height (Inches):	4.782 in.
Height (mm):	121 mm
Gasket I.D. (Inches):	2.458 in.
Gasket I.D. (mm):	62 mm
Gasket O.D. (Inches):	2.741 in.
Gasket O.D. (mm):	70 mm
Gasket Thickness (Inches):	.238 in.
Gasket Thickness (mm):	6 mm
Product Features:	Glass Enhanced Cellulose Media Traps And Holds 50% More Contaminants Than Traditional Economy Filters
Features & Benefits:	Has 12-15 Lb. By-Pass Relief Valve
Features & Benefits:	NAPA Gold Oil Filters Provide Excellent Engine Protection Using Conventional, Synthetic, or Synthetic-blended Motor Oils, As Rec
Features & Benefits:	Use For Normal And Severe Driving Conditions Such As Stop And Go Traffic, Dirt Roads, Construction Sites, Short Trips And Inters
Features & Benefits:	This Filter Traps Up To 50% More Dirt And Contaminants Than ProSelect w/ The Best Combination Of Capacity & Efficiency For Sever
Features & Benefits:	When Applicable, NAPA Flexible Silicone Anti-drainback Valve Protects Against Dry Engine Starts Past The Traditional Filter Chan
Features & Benefits:	Laboratory Test Performance per ISO 454812: 18 Grams Dirt (NAPA Gold # 1515), 99% Efficient At 23 Microns (Based On NAPA Gold #
Features & Benefits:	Use Gold For Manufacturer OE Recommended Oil Change Intervals
Media Type:	Glass Enhanced Cellulose
Beta Ratio:	2/20=6/20

*** End of Report ***

Part: 7060 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-on Oil Filter
Packaging:	Box
Micron Rating:	21 Micron
Thread Size (mm):	22x1.5 mm
Filter O.D. (Inches):	2.97 in.
Filter O.D. (mm):	75 mm
Height (Inches):	3.43 in.
Height (mm):	87 mm
Gasket I.D. (Inches):	2.41 in.
Gasket I.D. (mm):	61 mm
Gasket O.D. (Inches):	2.75 in.
Gasket O.D. (mm):	70 mm
Gasket Thickness (Inches):	.27 in.
Gasket Thickness (mm):	7 mm
Product Features:	Glass Enhanced Cellulose Media Traps And Holds 50% More Contaminants Than Traditional Economy Filters
Features & Benefits:	Has 12 Lb. By-Pass Relief Valve
Features & Benefits:	NAPA Gold Oil Filters Provide Excellent Engine Protection Using Conventional, Synthetic, or Synthetic-blended Motor Oils, As Rec
Features & Benefits:	Use For Normal And Severe Driving Conditions Such As Stop And Go Traffic, Dirt Roads, Construction Sites, Short Trips And Inters
Features & Benefits:	Silicon Anti-Drain Back Valve Will Not Harden Or Become Brittle, Providing Greater Value And Protection Over Standard Nitrile Va
Features & Benefits:	This Filter Traps Up To 50% More Dirt And Contaminants Than ProSelect w/ The Best Combination Of Capacity & Efficiency For Sever
Features & Benefits:	When Applicable, NAPA Flexible Silicone Anti-drainback Valve Protects Against Dry Engine Starts Past The Traditional Filter Chan
Features & Benefits:	Laboratory Test Performance per ISO 454812: 18 Grams Dirt (NAPA Gold # 1515), 99% Efficient At 23 Microns (Based On NAPA Gold #
Features & Benefits:	Use Gold For Manufacturer OE Recommended Oil Change Intervals
Features & Benefits:	For Master Pack Version, Use # 7060MP
Media Type:	Glass Enhanced Cellulose
Flow Rate:	10 - 12 gpm
Beta Ratio:	2/20=6/20

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P A R T A T T R I B U T E S

Page 2

Part: 7060 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value

Part: 7137 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-On Oil Filter
Packaging:	Box
Thread Size (Inches):	1 5/8-12 in.
Filter O.D. (Inches):	5.1 in.
Filter O.D. (mm):	128 mm
Height (Inches):	7.187 in.
Height (mm):	183 mm
Gasket I.D. (Inches):	4.75 in.
Gasket I.D. (mm):	121 mm
Gasket O.D. (Inches):	5.14 in.
Gasket O.D. (mm):	131 mm
Gasket Thickness (Inches):	.195 in.
Gasket Thickness (mm):	5 mm
Product Features:	Our HD Oil Filters Feature a Cellulose/Poly Media w/ Contaminant Holding Capacity That Out Performs Many of Our Top Competitors
Features & Benefits:	20 Micron
Features & Benefits:	20 Micron
Flow Rate:	18 To 20 gpm

*** End of Report ***

Part: 7750S Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-On Oil Filter
Packaging:	Box
Thread Size (Inches):	3-3/4-12 in.
Filter O.D. (Inches):	3.945 in.
Filter O.D. (mm):	100 mm
Height (Inches):	6 in.
Height (mm):	152 mm
Product Features:	The # 7750S Will Replace The # 7750 (Going Obsolete)
Features & Benefits:	Has Steel Threads (The # 7750 Had Plastic Threads - Only Difference)
Features & Benefits:	22 Micron
Flow Rate:	10 To 12 gpm

*** End of Report ***

Part: 7151 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-on Oil Filter
Packaging:	Box
Micron Rating:	5 Micron
Thread Size (Inches):	1-16 in.
Filter O.D. (Inches):	3.69 in.
Filter O.D. (mm):	94 mm
Height (Inches):	6.932 in.
Height (mm):	176 mm
Gasket I.D. (Inches):	2.47 in.
Gasket I.D. (mm):	63 mm
Gasket O.D. (Inches):	2.81 in.
Gasket O.D. (mm):	71 mm
Gasket Thickness (Inches):	.324 in.
Gasket Thickness (mm):	8 mm
Product Features:	Uses High Efficiency Microglass Media
Features & Benefits:	Uses High Efficiency Microglass Media - Has 13 Lb. By-Pass Relief Valve
Features & Benefits:	NAPA Gold Oil Filters Provide Excellent Engine Protection Using Conventional, Synthetic, or Synthetic-blended Motor Oils, As Rec
Features & Benefits:	Use For Normal And Severe Driving Conditions Such As Stop And Go Traffic, Dirt Roads, Construction Sites, Short Trips And Inters
Features & Benefits:	This Filter Traps Up To 50% More Dirt And Contaminants Than ProSelect w/ The Best Combination Of Capacity & Efficiency For Sever
Features & Benefits:	When Applicable, NAPA Flexible Silicone Anti-drainback Valve Protects Against Dry Engine Starts Past The Traditional Filter Chan
Features & Benefits:	Laboratory Test Performance per ISO 454812: 18 Grams Dirt (NAPA Gold # 1515), 99% Efficient At 23 Microns (Based On NAPA Gold #
Features & Benefits:	Use Gold For Manufacturer OE Recommended Oil Change Intervals
Media Type:	Microglass
Beta Ratio:	2/20/75=3/12/17

*** End of Report ***

Part: 1085 Line: FIL Desc: NAPAGOLD OIL FILTER

Attribute	Value
Style:	Spin-on Oil Filter
Packaging:	Box
Micron Rating:	21 Micron
Thread Size (Inches):	3/4-16 in.
Filter O.D. (Inches):	3.66 in.
Filter O.D. (mm):	93 mm
Height (Inches):	3.79 in.
Height (mm):	96 mm
Gasket I.D. (Inches):	2.462 in.
Gasket I.D. (mm):	63 mm
Gasket O.D. (Inches):	2.834 in.
Gasket O.D. (mm):	72 mm
Product Features:	Glass Enhanced Cellulose Media Traps And Holds 50% More Contaminants Than Traditional Economy Filters
Features & Benefits:	Has 8-11 Lb. By-Pass Relief Valve
Features & Benefits:	NAPA Gold Oil Filters Provide Excellent Engine Protection Using Conventional, Synthetic, or Synthetic-blended Motor Oils, As Rec
Features & Benefits:	Use For Normal And Severe Driving Conditions Such As Stop And Go Traffic, Dirt Roads, Construction Sites, Short Trips And Inters
Features & Benefits:	Silicon Anti-Drain Back Valve Will Not Harden Or Become Brittle, Providing Greater Value And Protection Over Standard Nitrile Va
Features & Benefits:	This Filter Traps Up To 50% More Dirt And Contaminants Than ProSelect w/ The Best Combination Of Capacity & Efficiency For Sever
Features & Benefits:	When Applicable, NAPA Flexible Silicone Anti-drainback Valve Protects Against Dry Engine Starts Past The Traditional Filter Chan
Features & Benefits:	Laboratory Test Performance per ISO 454812: 18 Grams Dirt (NAPA Gold # 1515), 99% Efficient At 23 Microns (Based On NAPA Gold #
Features & Benefits:	Use Gold For Manufacturer OE Recommended Oil Change Intervals
Features & Benefits:	For Master Pack Version, Use # 1085MP
Burst Pressure:	340 psi
Media Type:	Glass Enhanced Cellulose
Flow Rate:	7 - 9 gpm
Beta Ratio:	2/20=6/20

*** End of Report ***

Part: 3979 Line: FIL Desc: NAPAGOLD FUEL FILTER

Attribute	Value
Fuel Filter Style:	Spin-On Fuel Filter
Fuel Filter O.D. (Inches):	4.25 in.
Fuel Filter O.D. (mm):	108 mm
Fuel Filter Height (Inches):	9.19 in.
Fuel Filter Height (mm):	233 mm
Fuel Filter Inlet Thread Size (I	1 in. - 14
Product Features:	NAPA Gold Is The Best Quality Construction Available.

*** End of Report ***

Part: 3969 Line: FIL Desc: NAPAGOLD FUEL FILTER

Attribute	Value
Fuel Filter Style:	Spin-On Fuel/Water Separator Filter
Fuel Filter O.D. (Inches):	4.25 in.
Fuel Filter O.D. (mm):	108 mm
Fuel Filter Height (Inches):	8.52 in.
Fuel Filter Height (mm):	216 mm
Fuel Filter Inlet Thread Size (I	7/8 in. - 14
Product Features:	Has Open-end Bottom The Requires A Reusable Plastic Bowl (NAPA Does Not Sell The Plastic Bowl)

*** End of Report ***

Part: 3595 Line: FIL Desc: NAPAGOLD FUEL FILTER

Attribute	Value
Fuel Filter Style:	In-Line Fuel Filter
Fuel Filter O.D. (Inches):	2.3 in.
Fuel Filter O.D. (mm):	58 mm
Fuel Filter Height (Inches):	7 in.
Fuel Filter Height (mm):	178 mm
Fuel Filter Inlet Thread Size (I	5/16 in.
Fuel Filter Outlet Thread Size (5/16
Product Features:	NAPA Gold Fuel Filters Provide Excellent Engine Protection For Normal And Severe Driving Conditions Such As Dirt Roads, Constru
Features & Benefits:	Two Clips Packed With This Filter - If Shorter Clips Are Required, Order NAPA Part # NCK11 Separately (10 Per Box)
Features & Benefits:	10 Micron
*** End of Report ***	

Part: 3651XE Line: FIL Desc: NAPAGOLD FUEL FILTER

Attribute	Value
Fuel Filter Style:	Spin-On Fuel/Water Separator Filter
Fuel Filter I.D. (Inches):	.66 in.
Fuel Filter I.D. (mm):	17 mm
Fuel Filter O.D. (Inches):	3.82 in.
Fuel Filter O.D. (mm):	97 mm
Fuel Filter Height (Inches):	7 in.
Fuel Filter Height (mm):	178 mm
Gasket I.D. (Inches):	1.484 in.
Gasket I.D. (mm):	38 mm
Fuel Filter Gasket O.D. (Inches)	1.762 in.
Fuel Filter Gasket O.D. (mm):	45 mm
Fuel Filter Gasket Thickness (In	.139 in.
Fuel Filter Gasket Thickness (mm	4 mm
Product Features:	Synthetic, High Efficiency Media Version Of Part # 3651
Filter Style:	Cartridge Fuel Filter
Features & Benefits:	5 Micron

*** End of Report ***

Part: 6935 Line: FIL Desc: NAPAGOLD AIR FILTER

Attribute	Value
Style:	Air Filter Panel
Length (Inches):	12.046 in.
Length (mm):	306 mm
Width (Inches):	6.713 in.
Width (mm):	170 mm
Height (Inches):	1.795 in.
Product Features:	NAPA Gold Air Filters Provide Excellent Engine Protection For Normal And Severe Driving Conditions Such As Stop And Go Traffic
Features & Benefits:	These Filters Contain 30% More Media Than OES Filters And Use A Phenolic Resin Treated Enhanced Cellulose Media Which Provides E
Type:	Air Filter Panel
Height (mm):	46 mm
Features & Benefits:	When Applicable, The High-Tear Strength Polyurethane Seal Survives Extreme Hot And Cold Temperature Conditions. Air Filter Labo
Features & Benefits:	NAPA Gold Filters Are Recommended For OEM Air Filter Change Intervals.
Features & Benefits:	NAPA Gold Air Filters Offer Premium Application Coverage For Both Passenger Car and Light Truck Coverage - Foreign And Domestic

*** End of Report ***

Part: 500009 Line: FIL Desc: NAPA GOLD AIR FILTER

Attribute	Value
Style:	Air Filter
Bottom I.D. (Inches):	6.875 in.
Bottom I.D. (mm):	175 mm
Bottom O.D. (Inches):	11 in.
Bottom O.D. (mm):	279 mm
Height (Inches):	24.25 in.
Height (mm):	616 mm
Top I.D. (Inches):	.483 in.
Top I.D. (mm):	12 mm
Top O.D. (Inches):	11.375 in.
Top O.D. (mm):	289 mm
Product Features:	Our HD Air Filters Feature a Cellulose/Poly Media w/ Skip-a-Pleat Media Stabilization & Hot Melt Stabilization Beads for Contami
Features & Benefits:	Inner Used w/ # 500117 Outer
Features & Benefits:	Inner Air Filters Protect Against Contamination When Changing The Outer

*** End of Report ***

Part: 2487 Line: FIL Desc: NAPAGOLD AIR FILTER

Attribute	Value
Style:	Air Filter Panel
Length (Inches):	12.25 in.
Length (mm):	311 mm
Width (Inches):	9.72 in.
Width (mm):	247 mm
Height (Inches):	2.365 in.
Product Features:	NAPA Gold Air Filters Provide Excellent Engine Protection For Normal And Severe Driving Conditions Such As Stop And Go Traffic
Features & Benefits:	These Filters Contain 30% More Media Than OES Filters And Use A Phenolic Resin Treated Enhanced Cellulose Media Which Provides E
Type:	Air Filter Panel
Height (mm):	60 mm
Features & Benefits:	When Applicable, The High-Tear Strength Polyurethane Seal Survives Extreme Hot And Cold Temperature Conditions. Air Filter Labo
Features & Benefits:	Standard Version Of # 2488
Features & Benefits:	NAPA Gold Filters Are Recommended For OEM Air Filter Change Intervals.

*** End of Report ***

Part: 9902 Line: FIL Desc: NAPAGOLD AIR FILTER

Attribute	Value
Style:	Air Filter Panel
Length (Inches):	14.079 in.
Length (mm):	358 mm
Width (Inches):	6.785 in.
Width (mm):	172 mm
Height (Inches):	4.123 in.
Product Features:	NAPA Gold Air Filters Provide Excellent Engine Protection For Normal And Severe Driving Conditions Such As Stop And Go Traffic
Features & Benefits:	These Filters Contain 30% More Media Than OES Filters And Use A Phenolic Resin Treated Enhanced Cellulose Media Which Provides E
Type:	Air Filter Panel
Height (mm):	105 mm
Features & Benefits:	When Applicable, The High-Tear Strength Polyurethane Seal Survives Extreme Hot And Cold Temperature Conditions. Air Filter Labo
Features & Benefits:	NAPA Gold Filters Are Recommended For OEM Air Filter Change Intervals.
Features & Benefits:	NAPA Gold Air Filters Offer Premium Application Coverage For Both Passenger Car and Light Truck Coverage - Foreign And Domestic

*** End of Report ***

Part: 7221 Line: FIL Desc: NAPA HYDRAULIC FILTER

Attribute	Value
Packaging:	Box
Hydraulic Filter Style:	Spin-On Hydraulic Filter
Height (Inches):	6.34 in.
Height (mm):	161 mm
O.D. (Inches):	3.75 in.
O.D. (mm):	95 mm
Thread Size (Inches):	1 3/8-12
Gasket O.D. (Inches):	2.762 in.
Gasket O.D. (mm):	70 mm
Gasket I.D. (Inches):	2.484 in.
Gasket I.D. (mm):	63 mm
Gasket Thickness (Inches):	.278 in.
Gasket Thickness (mm):	7 mm
Features & Benefits:	Our HD Hydraulic Filters Feature a Wirebacked Synthetic or Cellulose/Poly/Glass Media w/ Contaminant Holding Capacity That Out P
Features & Benefits:	High Strength, Corrosion Resistant Cans, Center Tubes and End Caps w/ Superior Sealing Components Insure a Leak Resistant , Long
Features & Benefits:	24-28 gpm Flow Rate
Features & Benefits:	1,000 psi Burst Pressure
Features & Benefits:	4 Micron

*** End of Report ***

Part: 7740XE Line: FIL Desc: NAPA TRANS FILTER

Attribute	Value
Packaging:	Box
Product Features:	Transmission Filters Protect Against Contaminants In The Transmission Fluid System. Proper Filtration Helps Improve Transmissio
Filter Style:	Cartridge Transmission Filter
Height (Inches):	5.97 in.
Height (mm):	151 mm
O.D. (Inches):	3.21 in.
O.D. (mm):	82 mm
I.D. (Inches):	1.515 in.
I.D. (mm):	38 mm

*** End of Report ***

Part: 4068 Line: FIL Desc: NAPA CABIN AIR FILTER

Attribute	Value
Style:	Cabin Air Filter Panel
Packaging:	Box
Height (Inches):	.905 in.
Height (mm):	23 mm
Length (Inches):	8.936 in.
Length (mm):	227 mm
Width (Inches):	7.283 in.
Width (mm):	185 mm
Features & Benefits:	NAPA Enviroshield Cabin Air Filters Are Enhanced With Microban Antimicrobial Technology Which Inhibits The Growth Of Microbes On
Features & Benefits:	NAPA Enviroshield Cabin Air Filters Remove Pollen, Dust, Soot And Other Air Borne Contaminates From The Air Inside A Vehicle For
Features & Benefits:	Where Applicable, Combination Odor Removing Media Reduces Odors From The Exhaust Systems Of Nearby Vehicles.
Features & Benefits:	NAPA Enviroshield Cabin Air Filters Are Recommended For OEM Filter Change Interval. NAPA Offers A Full Line Of High Efficiency
Features & Benefits:	Inspect Every 12,000 Miles Or 12 Months And Replace Every 20,000 Miles Or 24 Months. Refer To Vehicle Owner's Manual For Specifi

*** End of Report ***

Part: 9082 Line: FIL Desc: NAPA CABIN AIR FILTER

Attribute	Value
Style:	Cabin Air Filter Panel
Height (Inches):	.984 in.
Height (mm):	25 mm
Length (Inches):	8.62 in.
Length (mm):	219 mm
Width (Inches):	8.38 in.
Width (mm):	213 mm
Product Features:	Cabin Air Filters Keep Harmful Dust, Dirt And Contaminants From Entering Your Passenger Compartment

*** End of Report ***

Part: FT8855 Line: FLT Desc: DISC BRAKE PAD

Attribute	Value
Contents:	1 Set Of 4 Pads
Brake Pad Friction Material Atta	Integral Molded
Product Features:	Premium Engineered Friction Formulations: Severe-Duty
Features & Benefits:	OE Exact Style Slot, Shim, & Chamfer, Where Applicable.
Features & Benefits:	Several OE & Aftermarket Equivalent Friction Formulations, The Most In The Industry.
Features & Benefits:	Noise Free Guarantee For The Life Of The Pads.
Features & Benefits:	Guaranteed Quiet & Certified Safe.
Features & Benefits:	Abutment Hardware Included. For Best Performance, Replace Hardware w/ Every Brake Job.
Features & Benefits:	Abutment Clips Made Of Anti-Corrosion Treated Steel & Rubber Coated, Where Available.
Hardware Kit Included:	Yes
Hardware Included:	Yes
FMSI Friction:	8855
FMSI Number:	D1611-8855
FMSI Steel:	D1611

*** End of Report ***

Part: FT8825 Line: FLT Desc: DISC BRAKE PAD

Attribute	Value
Contents:	1 Set Of 4 Pads
Brake Pad Friction Material Atta	Integral Molded
Product Features:	Premium Engineered Friction Formulations: Severe-Duty
Features & Benefits:	Several OE & Aftermarket Equivalent Friction Formulations, The Most In The Industry.
Features & Benefits:	OE Exact Style Slot, Shim, & Chamfer, Where Applicable.
Features & Benefits:	Noise Free Guarantee For The Life Of The Pads
Features & Benefits:	Guaranteed Quiet & Certified Safe.
Features & Benefits:	Abutment Hardware Included. For Best Performance, Replace Hardware w/ Every Brake Job.
Features & Benefits:	Abutment Clips Made Of Anti-Corrosion Treated Steel & Rubber Coated, Where Available.
Hardware Kit Included:	Yes
Hardware Included:	Yes
FMSI Friction:	8825
FMSI Number:	D1612-8825
FMSI Steel:	D1612

*** End of Report ***

Part: FT7972 Line: FLT Desc: DISC BRAKE PAD

Attribute	Value
Contents:	1 Set Of 4 Pads
Brake Pad Friction Material Atta	Integral Molded
Product Features:	Premium Engineered Friction Formulations: Severe-Duty
Features & Benefits:	OE Exact Style Slot, Shim, & Chamfer, Where Applicable.
Features & Benefits:	Several OE & Aftermarket Equivalent Friction Formulations, The Most In The Industry.
Features & Benefits:	Noise Free Guarantee For The Life Of The Pads.
Features & Benefits:	Guaranteed Quiet & Certified Safe.
Features & Benefits:	Abutment Hardware Included. For Best Performance, Replace Hardware w/ Every Brake Job.
Features & Benefits:	Abutment Clips Made Of Anti-Corrosion Treated Steel & Rubber Coated, Where Available.
Hardware Kit Included:	Yes
Hardware Included:	Yes
FMSI Friction:	7972
FMSI Number:	D1066-7972
FMSI Steel:	D1066

*** End of Report ***

Part: TS10960 Line: TS Desc: REMAN BRAKE SHOES

Attribute	Value
-----	-----
Brake Size:	11.62" x 2.39"
Brake Shoe Friction Material Att	Bonded
Product Features:	Basic Reliable Friction
Features & Benefits:	Premium Friction Materials - Restores Braking To Premium Performance Levels.
Features & Benefits:	Pins Or Levers Included Where Applicable - Provides Basic Installation Components For Ease Of Installation.

*** End of Report ***

Part: 48880982 Line: NB Desc: BRAKE ROTOR

Attribute	Value
Brake Rotor Diameter:	13.86 in.
# of Bolt Holes:	5
Mounting Type:	Type K - Rotor Only. Wheel Studs Are Pressed Into The Hub Only. The Rotor Is A Loose Fit On The Hub & Is Retained By Either Mach
Features & Benefits:	Premium Rotors Are Designed To Improve Stopping Distances, Minimize Brake Fade & Extend Pad & Rotor Life.
Features & Benefits:	The Non Directional Finish On Premium Rotors Reduces Noise & Braking Roughness.
Height:	1.85 in.
Bolt Circle Diameter:	4.5 in.
Vented / Solid:	Vented
*** End of Report ***	

Part: 48880983 Line: NB Desc: BRAKE ROTOR

Attribute	Value
Brake Rotor Diameter:	13.58 in.
# of Bolt Holes:	5
Mounting Type:	Type K - Rotor Only. Wheel Studs Are Pressed Into The Hub Only. The Rotor Is A Loose Fit On The Hub & Is Retained By Either Mach
Features & Benefits:	Type K - Rotor Only. Wheel Studs Are Pressed Into The Hub Only. The Rotor Is A Loose Fit On The Hub & Is Retained By Either Mach
Features & Benefits:	Premium Rotors Are Designed To Improve Stopping Distances, Minimize Brake Fade & Extend Pad & Rotor Life.
Features & Benefits:	The Non Directional Finish On Premium Rotors Reduces Noise & Braking Roughness.
Height:	1.52 in.
Bolt Circle Diameter:	4.5 in.
Vented / Solid:	Vented

*** End of Report ***

Part: 48880305 Line: NB Desc: BRAKE ROTOR

Attribute	Value
Brake Rotor Diameter:	14.53 in.
Brake Rotor Discard Thickness:	1.47 in.
# of Bolt Holes:	10
Brake Rotor Thickness New:	1.54 in.
Mounting Type:	Type K - Rotor Only. Wheel Studs Are Pressed Into The Hub Only. The Rotor Is A Loose Fit On The Hub & Is Retained By Either Mach
Features & Benefits:	NAPA Premium Rotors Are Designed To Improve Stopping Distances, Minimize Brake Fade & Extend Pad & Rotor Life.
Features & Benefits:	The Non-Directional Finish On NAPA Premium Rotors Reduces Noise & Braking Roughness.
Features & Benefits:	Vane Configuration Reduces Temperatures & Improves Performance.
Height:	3.88 in.
Bolt Circle Diameter:	170 mm
Brake Rotor Type:	Disc Brake Rotor Only
Vented / Solid:	Vented
Center Hole Diameter:	5.09 in.
Maximum Lateral Runout:	.004 in.

*** End of Report ***



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

Prospective bidders are hereby notified of the following revisions to Request for Bid 20-14MAY18:

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)

	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.	SUB-TOTAL (All Filters)									\$
	<i>Pricing Continued on Next Page</i>									

<u>Brakes-Part I</u>											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) -- Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$	
<u>Brakes-Part II (Heavy Truck)</u>											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or				
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$		

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Request for Bid (RFB)

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M. Central Time.**
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M. Central Time.**
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages
Certification Regarding Lobbying**

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the “Designee” or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation for Bid” or Request for Bid is used when the need is well defined. An “Invitation for Proposal”

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
 - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. E-mail Address:

4.6. Fax Number:

4.7. Federal Tax ID:

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):

Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
Fuel Filters							
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
Air Filters							
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters							
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
Cabin Filters							
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.	<p style="text-align: center;">SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)</p> <p><i>Pricing Continued on Next Page</i></p>	\$
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<u>Brakes-Part I</u>									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identify brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
<u>Brakes-Part II (Heavy Truck)</u>									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identify brand, then the bidder must identify the brand being bid
4.12.34.	Gunite	Freightliner	114SD	2012-14				
4.12.35.		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)								
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
4.12.37.	Meritor	Freightliner	114SD	2012-14				
4.12.38.	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$
Windshield Wipers								
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or			
4.12.63.	H9005	WAGNER Or			
4.12.64.	H9003	WAGNER Or			
4.12.65.	4057	WAGNER Or			
4.12.66.	4157	WAGNER Or			
Tail Light (Peterson)					
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	542BR LED 4" Round Stop/ Tai l/ Turn	BLAZER Or			
Marker Light					

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
	Backup Light				
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
	Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type				

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or		
4.12.81.	SUB-TOTAL (Brake Cleaner)			\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Factory Motor Parts** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 2, 2018**, executed by **Dana Carney** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

FACTORY MOTOR PARTS

by Dana Carney
title Fleet Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

[Signature]
Signature by [initials]

7/27/18
Date

No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

4. VENDOR RESPONSE AND PRICING PAGES

- 4.1. Company Name: Factory Motor Parts
- 4.2. Address: 611 Big Bear Blvd Suite C
- 4.3. City/Zip: Columbia, MO 65202
- 4.4. Phone Number: 719-599-0237 x2004
- 4.5. E-mail Address: d.carney@fmpco.com
- 4.6. Fax Number: 719-434-2417
- 4.7. Federal Tax ID: 41-0639421

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): *Dana Carney* Date: 5/2/18

Print Name and Title of Authorized Representative:
Dana Carney, Fleet Sales and Operations Manager

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No

4.10. Delivery: Delivery in Calendar Days After Receipt of Order: same day

4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:
Factory Motor Parts honors all manufacturer warranties which vary per manufacturer and line

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Dana Calney
Vendor Signature

5/2/18
Date

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

REVISED PAGE 12

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014	\$52.94	50%	\$26.47	WIX 51748XD
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012	\$39.90	50%	\$19.95	WIX 57909
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015	\$42.26	50%	\$21.13	WIX 57370
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014	\$ 5.92	50%	\$2.96	WIX 57045
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009	\$ 5.68	50%	\$2.84	WIX 57060MP
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17	\$33.53	50%	\$16.77	WIX 57137
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014	\$18.46	50%	\$9.23	WIX 57750S
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016	\$21.99	50%	\$11.00	WIX 57151XP
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011	\$9.54	50%	\$4.77	WIX 51085XF
Fuel Filters										
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012	\$80.90	50%	\$40.45	WIX 33849
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15	\$116.94	50%	\$58.47	WIX 33979
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15	\$97.39	50%	\$48.70	WIX 33969
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003	\$10.71	50%	\$5.36	WIX 33595
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015	\$22.06	50%	\$11.03	WIX 33651XE
Air Filters										
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014	\$12.95	50%	\$6.48	WIX 46935
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015	\$102.09	50%	\$51.05	WIX WA10009
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009	\$19.10	50%	\$9.55	WIX 46573
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016	\$31.55	50%	\$15.78	WIX 49902
4.12.19.	LAF6669	15	Luber finer	John Deere	672G	2009-15	\$82.78	50%	\$41.39	WIX 42803
Hydraulic Filters										
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15	\$83.85	50%	\$41.93	WIX 57624
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014	\$37.31	50%	\$18.66	WIX 57221
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014	\$95.68	50%	\$47.84	WIX 57740XE
Cabin Filters										

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	\$11.32	50%	\$5.66	WIX 24068	
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	\$18.33	50%	\$9.67	WIX 48082	
4.7.25.			SUB-TOTAL (All Filters)							\$	Delete per Addendum 2
<i>Pricing Continued on Next Page</i>											

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014	\$112.70	68%	\$36.06	CENTRIC 106-16110	
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014	\$94.20	68%	\$30.14	CENTRIC 106-16120	
12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016	\$171.20	68%	\$54.78	CENTRIC 106-10660	
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013	\$89.90	68%	\$28.77	CENTRIC 111-09600	
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014	\$119.85	33%	\$80.30	MOTORCRAFT BRRF318	
4.12.31.	BRRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014	\$98.07	33%	\$65.71	MOTORCRAFT BRRF92	
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016	\$212.10	68%	\$67.87	FVP 12167078	
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$ Delete per Addendum 2
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14		NO BID		
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14		NO BID		
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15		NO BID		
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14		NO BID		
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14		NO BID		
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016		NO BID		
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$ NO BID

Windshield Wipers

	<i>Estimated Quantity</i>	<i>Blades SKU #'s</i>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or splash 700716	\$16.98	71%	\$4.92
4.12.42.	8	SP20 (Profile)	ANCO Or splash 700420	\$23.74	71%	\$6.88
4.12.43.	95	SP22 (Profile)	ANCO Or splash 700422	\$23.74	71%	\$6.88
4.12.44.	6	SP24 (Profile)	ANCO Or splash 700424	\$23.74	71%	\$6.88
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or splash 700426	\$26.14	71%	\$4.59	
4.12.47.	1	31-22	ANCO Or splash 700222	\$10.25	71%	\$1.66	
4.12.48.	9	30-22	ANCO Or splash 700322	\$21.93	71%	\$3.85	
4.12.49.	1	30-20	ANCO Or splash 700320	\$21.93	71%	\$3.85	
4.12.50.	1	31-20	ANCO Or splash 700220	\$10.25	71%	\$1.66	
4.12.51.	1	31-24	ANCO Or splash 700224	\$10.25	71%	\$1.66	
4.12.52.		SUB-TOTAL (Windshield Wipers)				\$	Delete per Addendum 2

Lamps (Wagner)						
	Estimated Quantity	Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9	H6024	WAGNER Or	\$24.96	71%	\$7.24
12.54.	1	H6054	WAGNER Or	\$25.00	71%	\$7.25
4.12.55.	1	H4651	WAGNER Or	\$25.00	71%	\$7.25
4.12.56.	1	3357	WAGNER Or	\$3.16	71%	\$.92

4.12.57.	1		3157	WAGNER Or	\$1.96	71%	\$0.57
4.12.58.	1		3156	WAGNER Or	\$1.66	71%	\$0.48
4.12.59.	4		3157-NA	WAGNER Or	\$3.72	71%	\$1.08
4.12.60.	1		9012	WAGNER Or	\$75.24	71%	\$21.82
4.12.61.	2		H9007	WAGNER Or	\$10.28	71%	\$2.98
4.12.62.	1		H9006	WAGNER Or	\$10.88	71%	\$3.16
4.12.63.	3		H9005	WAGNER Or	\$10.28	71%	\$2.98

4.12.64.	4		H9003	WAGNER Or	\$10.58	71%	\$3.07
4.12.65.	1		4057	WAGNER Or	\$10.04	71%	\$2.91
4.12.66.	1		4157	WAGNER Or	\$3.66	71%	\$1.06
Tail Light (Peterson)							
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or grote 54722	\$33.12	51%	\$16.23
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or grote 52922	\$5.78	51%	\$2.83
Marker Light							
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or grote g1032	\$11.54	51%	\$5.65

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or grote 45813	\$3.86	51%	\$1.89
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or grote 45822	\$4.08	51%	\$2.00
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or grote 45203	\$7.46	51%	\$3.66
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or grote 49192	\$48.30	51%	\$23.67
			Backup Light				
4.12.74.	4		561BC LED 6" Oval	BLAZER Or grote g6002	\$40.14	51%	\$19.67
4.12.75.			SUB-TOTAL (Lamps)				\$ Delete per Addendum 2.

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or	\$7.01	75%	\$1.75	
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$ 1.75
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum	3M Or	\$5.40	51%	\$2.65	
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$ Delete per Addendum 2
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$ Delete per Addendum 2	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: 30-71% %



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymmo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

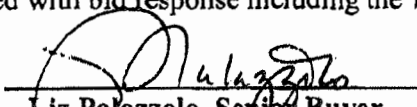
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Factory Motor Parts

Address: 611 Big Bear Blvd Suite C Columbia, MO 65202

Phone Number: 719-599-0237 x2004 Fax Number: 719-434-2417

E-mail: d.carney@fmppo.com

Authorized Representative Signature: *Dana Carney* Date: 5/2/18

Authorized Representative Printed Name: Dana Carney



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:

1. Paragraph 3.6.3. is **REVISED** as follows:

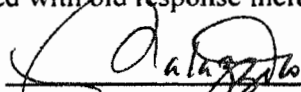
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Factory Motor Parts
Address: 311 Big Bear Columbia Mo
Phone Number: 7195990237 Fax Number: 7194342417
E-mail: dcarney@fmpco.com
Authorized Representative Signature: Dana Carney Date: 5/2/18
Authorized Representative Printed Name: Dana Carney

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Dana Carney Fleet Sales and Operations Manager

Name and Title of Authorized Representative

Dana Carney

Signature

5/2/18

Date



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

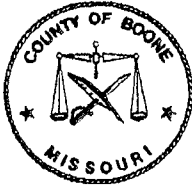
1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.**
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Paluzzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpaluzzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M. Central Time.**

(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: **Boone County Purchasing Department**
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: **The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.**

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M. Central Time.**
Location / Address: **Boone County Annex Building**
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: Introduction and General Conditions of Bidding**
- 2: Scope of Work**
- 3: Bidder's Instructions & Evaluation**
- 4: Vendor Response and Pricing Pages**
- Certification Regarding Lobbying**

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. **DEFINITIONS**

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymmo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.

- a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
- b. Additionally, the County shall not be subject to any minimum order quantities or total prices.

- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.

- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.

- a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
- b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
- c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
 - e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
 - f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
 - g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.
- 2.7.4. Renewal Pricing: Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.
- 2.7.5. Price Audits: Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.
- 2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.
- 2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS.** The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

Liz Palazzolo

From: Tim Gorrie <t.gorrie@fmpco.com>
Sent: Friday, June 22, 2018 4:16 PM
To: Liz Palazzolo
Cc: Dana Carney; Tim Gorrie; Gordon Litzau
Subject: Re: RFB 20-14MAY18 - Automotive Supplies for Boone County
Attachments: 45203 - 2_ Clearance Marker Light, 24V, Yellow.pdf; 45813 - 2 1_2_ Clearance Marker Light, Optic Lens, Yellow.pdf; 45822 - 2_ Clearance Marker Light, Red.pdf; 49192 - Red 15_ Thin-Line LED Bar Light - Grote Industries.pdf; 52922 - 4_ Economy Stop Tail Turn Light, Red.pdf; 54722 - 6_ Oval Red LED Stop_Tail_Turn Light.pdf; BRAKE FRICTION - Centricparts.pdf; FVP Rotors.pdf; G1032 - Hi Count® 2 1_2_ LED Clearance Marker Light, Optic, Red.pdf; G6002 - Hi Count® 56-Diode Oval LED Stop Tail Turn Light, Red.pdf; Splash AccuVision Blades.pdf; Splash SaView Performance Blade.pdf; Splash Ultimate.pdf; Splash Wash.pdf; Splash Winter Blades.pdf; SPLASHWASHTC_234526 SDS.pdf; ULTIMATE_225226 SDS.pdf; PartSpecs.xlsx

Follow Up Flag: Follow up
Flag Status: Flagged

Liz,

Please see attached data. IF you need more information I will see if I can locate it.

Let me know lease.

Thank You.

Thank you.

Timothy E. Gorrie
Fleet National Account Sales & Support Administrator



1380 Corporate Center Curve Suite 200

Eagan, MN 55121

Email: t.gorrie@fmpco.com

Office: 651-405-7875

Cell: 612-772-6863

501-7875



Office Hours: Monday - Friday 7:30 am - 4:00 pm CST

On Fri, Jun 22, 2018 at 3:00 PM, Liz Palazzolo <LPalazzolo@boonecountymn.org> wrote:

Hi – I'm forwarding this e-mail I sent to Dana earlier today to you since I received an Out of Office message:

Good morning: The County is still evaluating bids for Automotive Supplies for Boone County and needs some product literature for the following items (please consult the pricing sheet from the RFP for the full description – if you need that again, please let me know):

Item 4.12.26

Item 4.12.27

Item 4.12.32

Item 4.12.41

Items 4.12.46 – 4.12.51

Items 4.12.67 – 4.12.74

Item 4.12.76

And Item 4.12.78

We are trying to determine the equivalency of the brands bid for these items since the referenced brand appears not to have been bid. Please provide manufacturer specifications for the products that were bid for these items.

If you can get this information to me by next Tuesday 6/26/18, that would be great. Please let me know if you have any questions.

Liz Palazzolo

Senior Buyer

Boone County Purchasing

Phone: 573-886-4392

Fax: 573-886-4390

613 E. Ash, Room 109

Columbia, MO 65201

CLEARANCE MARKERS

2" Clearance Marker Lights

45203

24V F



FEATURES & BENEFITS

- Hermetic lens-to-housing seal
- Twist-on mounting for easy installation
- Fits all popular mountings and grommets
- 12-Volt version features a 12,000+ hour bulb
- Meets PC function when mounted at a 45° angle

TECHNICAL SPECIFICATIONS

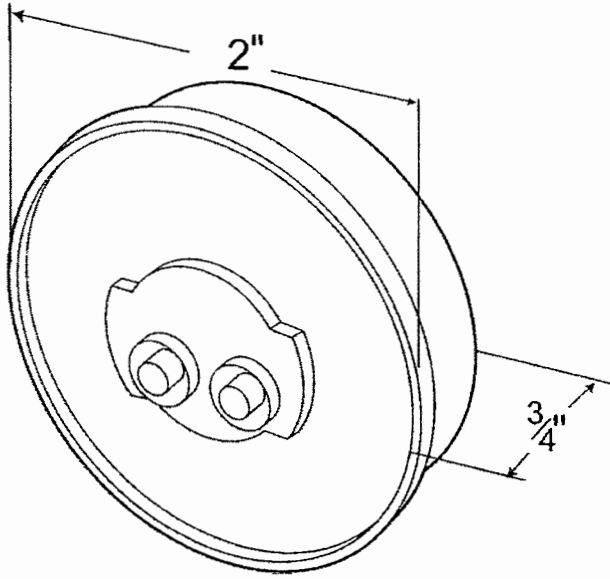
Material: Polycarbonate

FMVSS: P2, P3, PC, PC2

Color: Yellow

Voltage Amp: 24V / .17A

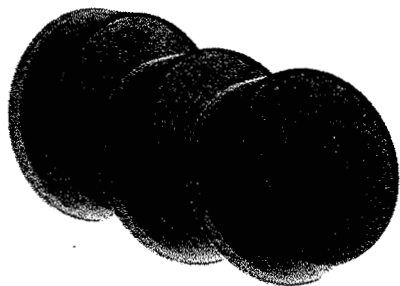
Bulb: 3 CP



REPLACEMENTS / ACCESSORIES

Type	Part Number
Bracket	42190, 43150, 43690, 43760, 42180, 49140, 43532, 43152, 43153
Grommet	92120, 93760, 92150
Pigtail	67001, 66850, 66851, 66801, 67050, 66840, 66800

Similar Products

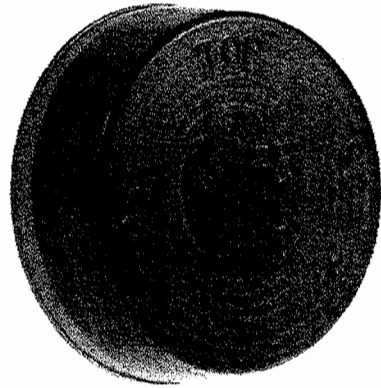


45822-3 -



45823 -

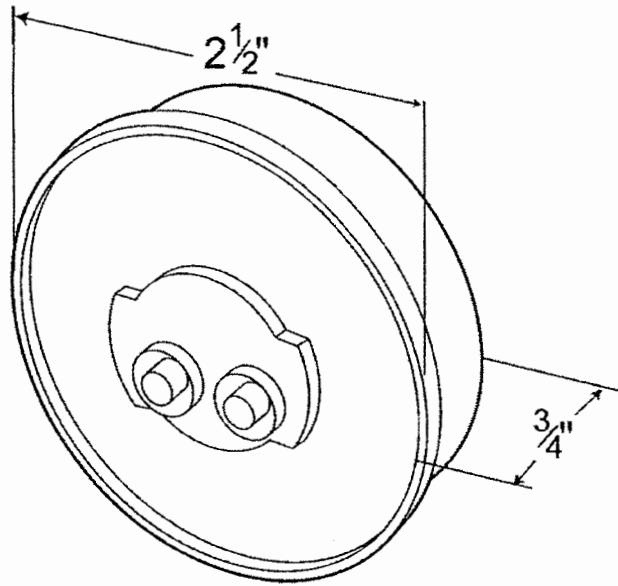
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45822 -



45822-5 - Red



REPLACEMENTS / ACCESSORIES

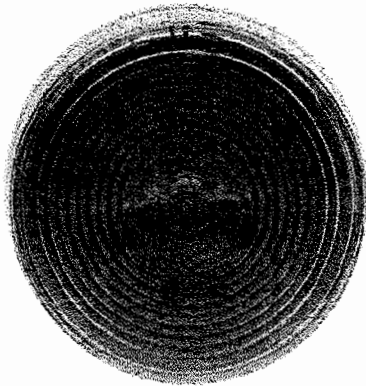
Type	Part Number
Bracket	43160, 42170, 93750, 43690, 43512, 42180, 49140, 43162, 43163, 43522
Grommet	91400, 91410, 91880, 91890, 92070
Pigtail	67001, 66850, 66851, 66801, 67050, 66840, 66800

Similar Products

CLEARANCE MARKERS

2 1/2" Round Clearance Marker Lights

45813 Optic Lens



FEATURES & BENEFITS

- Hermetic lens to housing seal
- Twist-on mounting for easy installation
- Fits all popular mountings and grommets
- 12-volt version features a 12,000+ hour bulb
- Meets PC function when mounted at a 45° angle

TECHNICAL SPECIFICATIONS

Material: Polycarbonate

FMVSS: P2, P3, PC, PC2

Color: Yellow

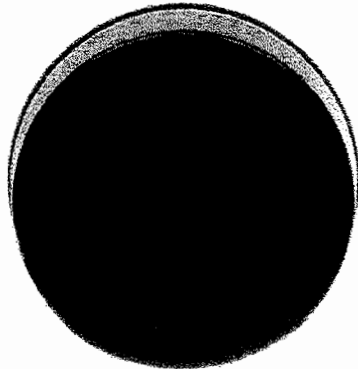
Voltage Amp: 12V / .33A

Bulb: 2 CP

CLEARANCE MARKERS

2" Clearance Marker Lights

45822



FEATURES & BENEFITS

- Hermetic lens-to-housing seal
- Twist-on mounting for easy installation
- Fits all popular mountings and grommets
- 12-Volt version features a 12,000+ hour bulb
- Meets PC function when mounted at a 45° angle

TECHNICAL SPECIFICATIONS

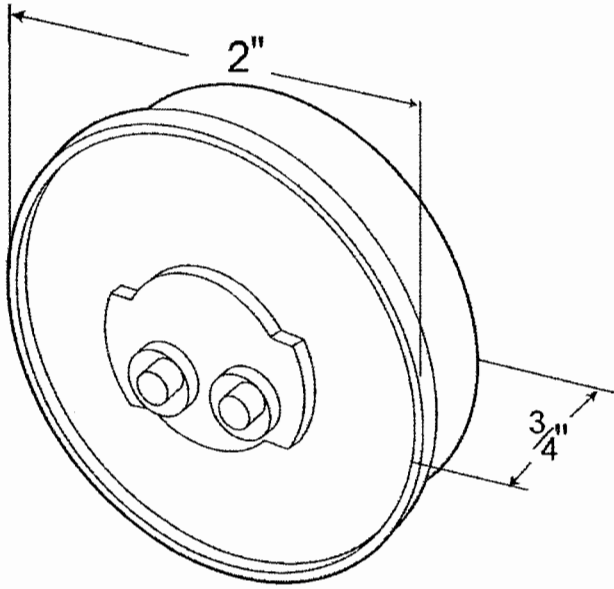
Material: Polycarbonate

FMVSS: P2, P3, PC, PC2

Color: Red

Voltage Amp: 12V / .33A

Bulb: 2 CP



REPLACEMENTS / ACCESSORIES

Type

Bracket

Grommet

Pigtail

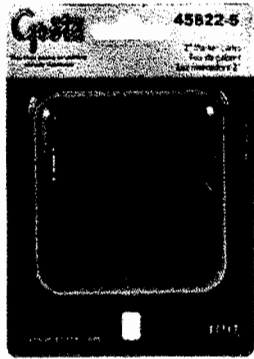
Part Number

42190, 43150, 43690, 43760, 42180, 49140, 43532, 43152, 43153

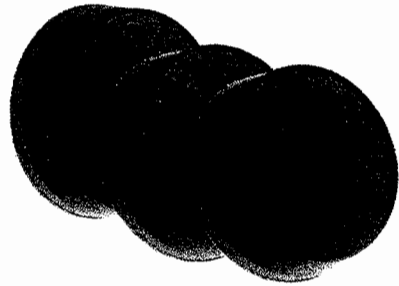
92120, 93760, 92150

67001, 66850, 66851, 66801, 67050, 66840, 66800

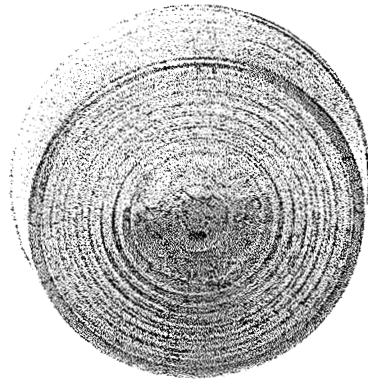
Similar Products



45822-5 - Red



45822-3 -



45823 -



45823-5 - Yellow

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CLEARANCE MARKERS

15" Thin-Line LED Light Bars

49192



FEATURES & BENEFITS

- 3 LEDs
- Rated to 100,000 hours of service life
- Sealed marker lamps are shock and vibration-resistant
- Impact-resistant housing is sealed for moisture protection

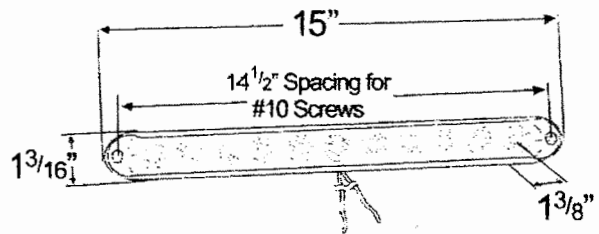
TECHNICAL SPECIFICATIONS

Material: Polycarbonate

FMVSS: P2, P3

Color: Red

Voltage Amp: 12V / .25A



Similar Products





49223-



49223-3-



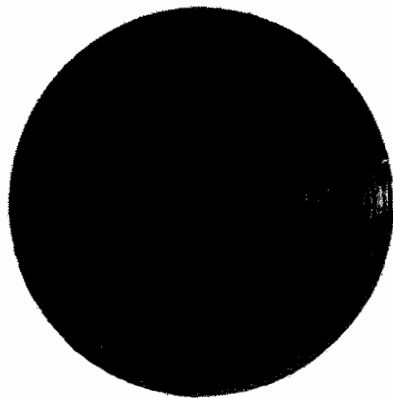
49242-5 - Hylite® Identification

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SIGNAL LIGHTING

4" Economy Stop Tail Turn Lights

52922 Red



FEATURES & BENEFITS

- Standard female connection
- Fits all competitive pigtails, brackets and grommets
- Hermetic lens-to-housing seal

TECHNICAL SPECIFICATIONS

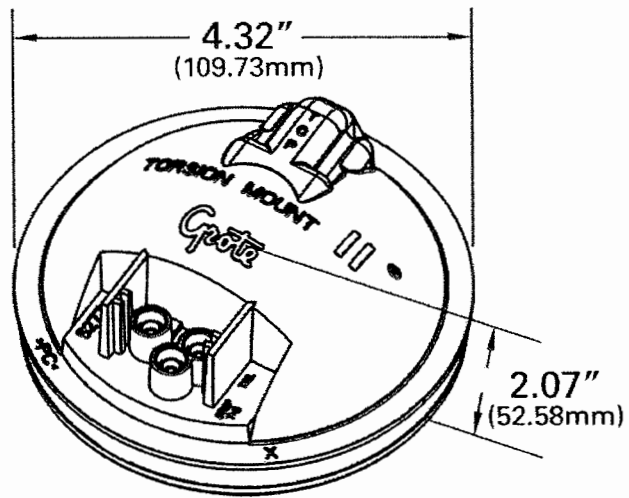
Material: Polycarbonate

FMVSS: I, P2, S, T

Color: Red

Bulb: 2057, 32/2 CP

Voltage Amp: 12V / 2.1A (I, S) / .48A (T, P, P2)



REPLACEMENTS / ACCESSORIES

Type

Bracket

Grommet

Pigtail STT 3-Wire

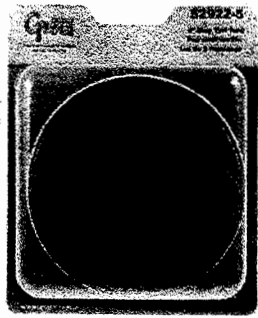
Part Number

92510, 43572, 92512, 92513

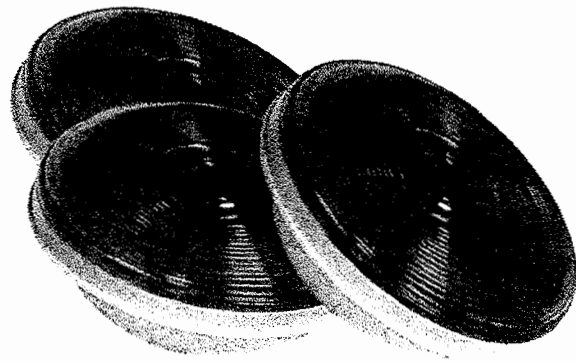
91740, 91950

67000, 66812, 66811, 67090, 66825, 66843, 66844

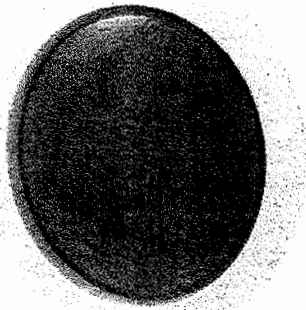
Similar Products



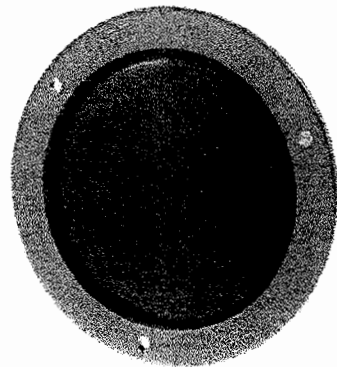
52922-5 - Red



52922-3 - Red



52692 - White Theft-Resistant Flange - Red



53612 - Gray Theft-Resistant Flange - Red

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SIGNAL LIGHTING

6" Oval LED Stop Tail Turn Lights

54722 Integrated AMP Termination



FEATURES & BENEFITS

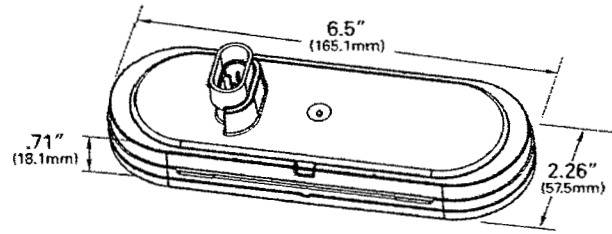
- Thin profile design minimizes chance of external impact damage
- LED technology provides less maintenance costs and long life
- Industry-standard design fits existing mounting grommets, brackets, and flanges
- Symmetrical design meets legal requirements at any mounting angle

TECHNICAL SPECIFICATIONS

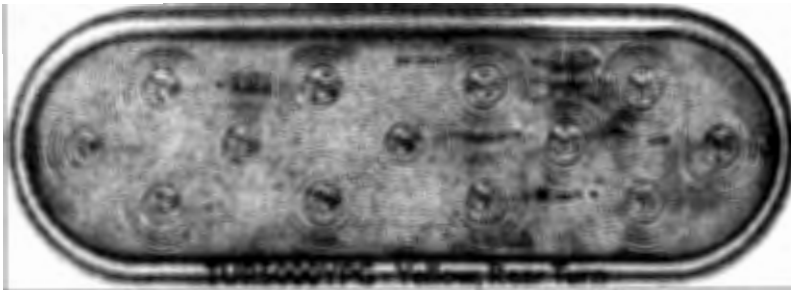
Material: Red High Impact Acrylic

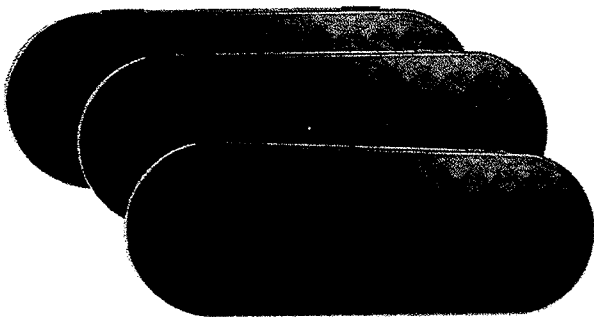
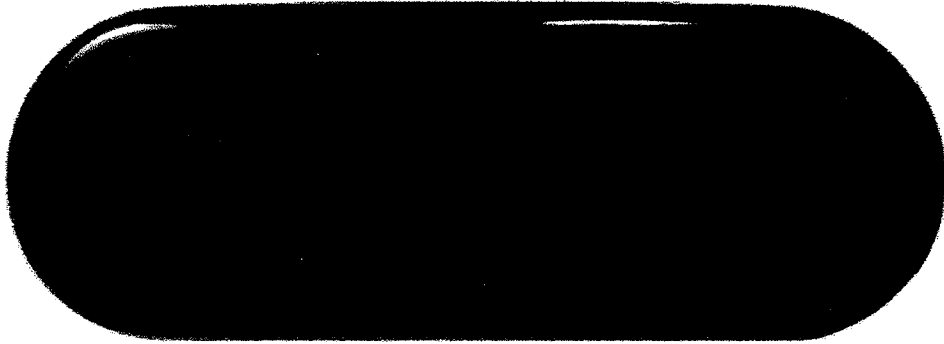
FMVSS: 108: I, S, T

Voltage Amp: 12V

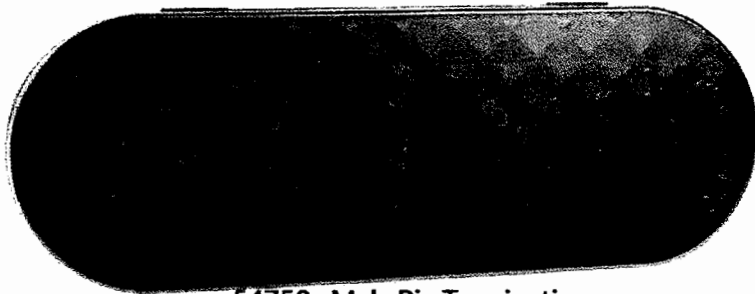


Similar Products





54722-3 - Integrated AMP Termination



54752 - Male Pin Termination

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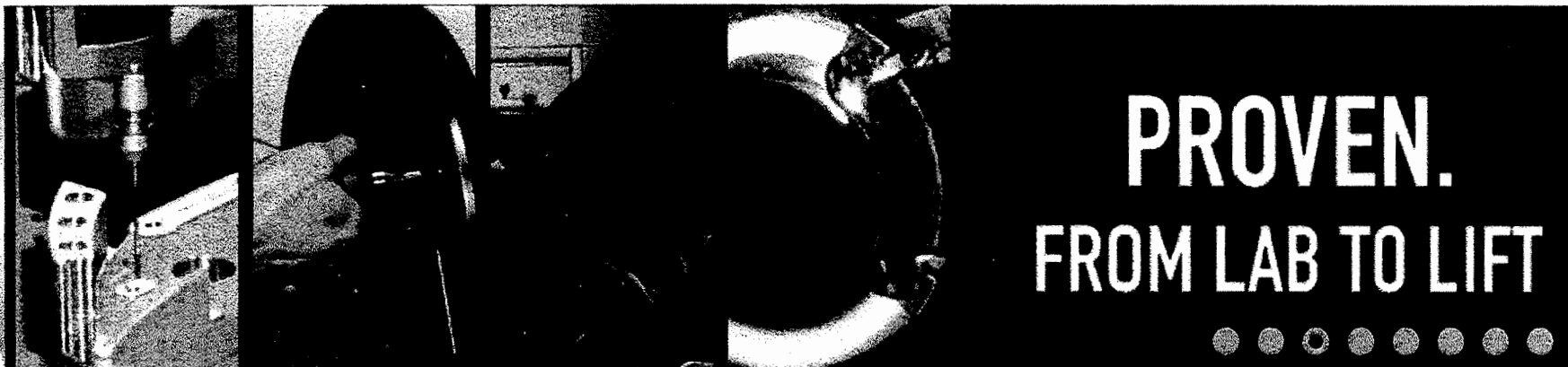


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PARTS CATALOG

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CERTIFIED E-TAILERS

Centric Parts does not sell directly to consumers. To ensure you are getting genuine Centric replacement brake parts please review the Consumer Pre-Purchase

BRAKE FRICTION

Centric Parts offers a wide selection of brake friction options to suit various vehicle applications and driving styles. Choosing the correct friction formula for your particular application is essential for optimizing brake system performance and reliability. Centric's engineering team carefully selects and tests each friction compound to ensure proper stopping performance throughout the lifetime of the brake pad. With three in-house brake dyno's and real-time vehicle testing Centric is the aftermarket leader in brake pads and shoes.

[Centric-StopTech Friction Development Lab Information](#)

[Centric-StopTech Dynamometer Testing Capabilities](#)

All Centric brake pads comply to current brake friction material legislation. More information can be found [here](#)

Checklist .

CERTIFIED E-TAILERS

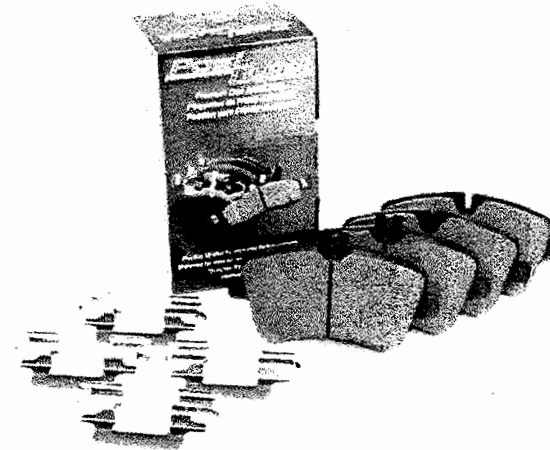
FEATURED PRODUCT



StopTech brake pads deliver optimum stopping performance over a wide range of driving conditions.

Read more

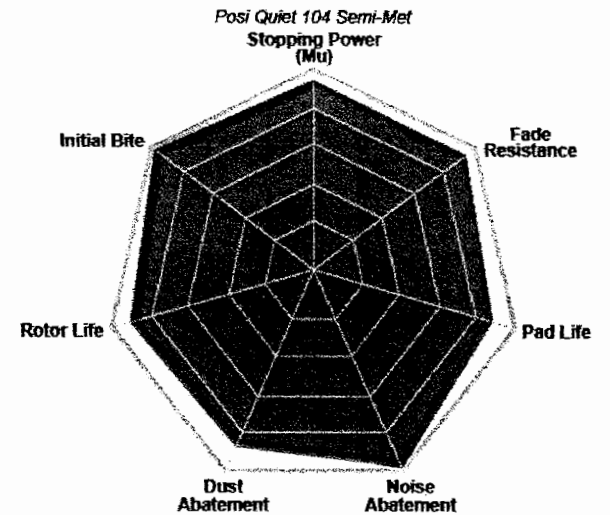
FEATURED NEWS



Posi Quiet Semi-Metallic Brake Pads

- Outstanding wear characteristics
- 100% scorched for easy bed-in.
- 100% shimmed to eliminate noise and vibration.
- Positive Molded for even wear characteristics.
- Post cured for consistent performance throughout the service life of the brake pad.
- Stable friction performance across a wide temperature range.
- Hardware included. **Where applicable.*
- 100% Asbestos-free formulas.
- Copper free friction formulas.
- Ask for Posi Quiet Semi-Metallic Brake Pads (104 series).

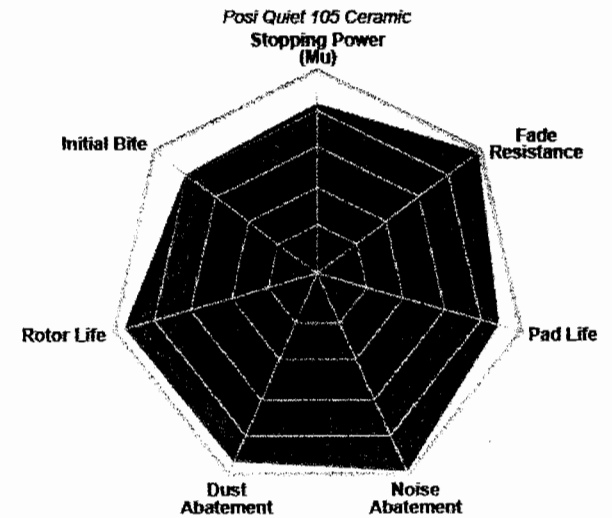
More Posi Quiet Brake Pad Information

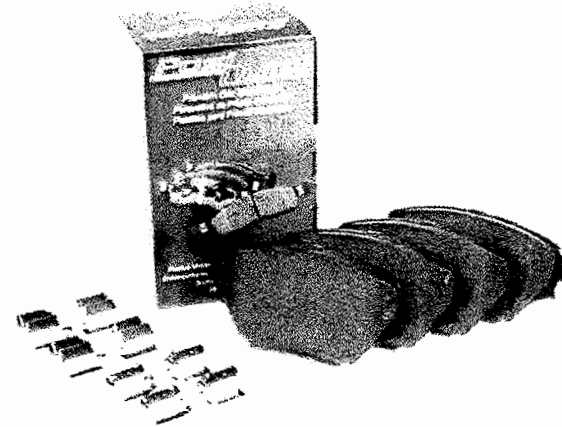




Posi Quiet Ceramic Brake Pads

- Longest wearing most advanced material available.
 - Lowest dust.
 - 100% scorched for easy bed-in.
 - 100% shimmed to eliminate noise and vibration.
 - Positive Molded for even wear characteristics.
 - Post cured for consistent performance throughout the service life of the brake pad.
 - Stable friction performance across a wide temperature range.
 - Hardware included. **Where applicable.*
 - 100% Asbestos-free formulas.
 - Ask for Posi Quiet Ceramic Brake Pads (105 series).
- More Posi Quiet Brake Pad Information

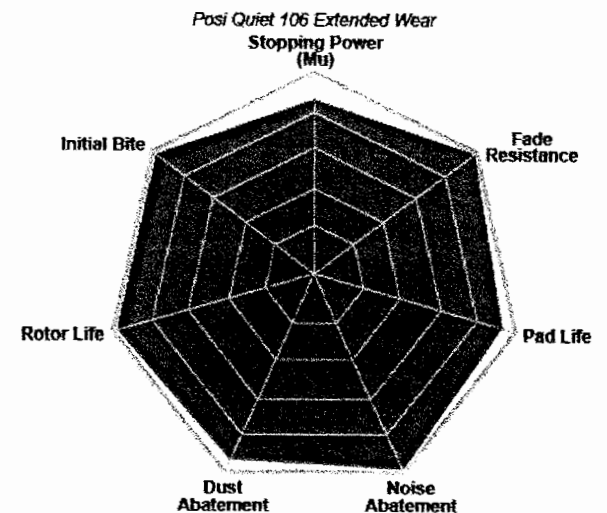




Posi Quiet Extended Wear Brake Pads

- Long wearing Semi-Metallic friction formula.
- Low brake rotor wear.
- 100% scorched for easy bed-in.
- 100% shimmed to eliminate noise and vibration.
- Positive Molded for even wear characteristics.
- Post cured for consistent performance throughout the service life of the brake pad.
- Stable friction performance across a wide temperature range particularly high temperatures.
- Excellent for heavy duty applications.
- Hardware included. **Where applicable.*
- 100% Asbestos-free formulas.

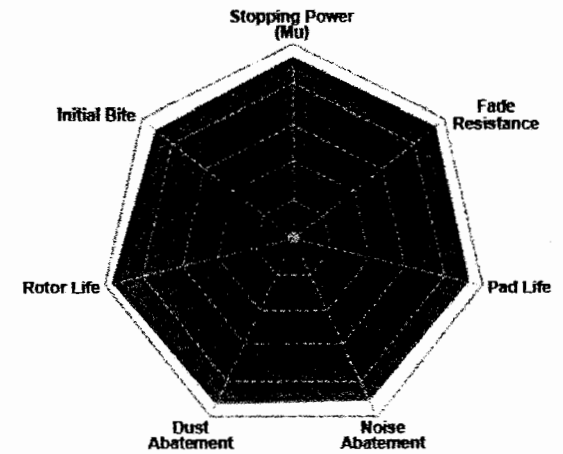
More Posi Quiet Brake Pad Information





TACTICAL Police Duty Brake Pads by StopTech

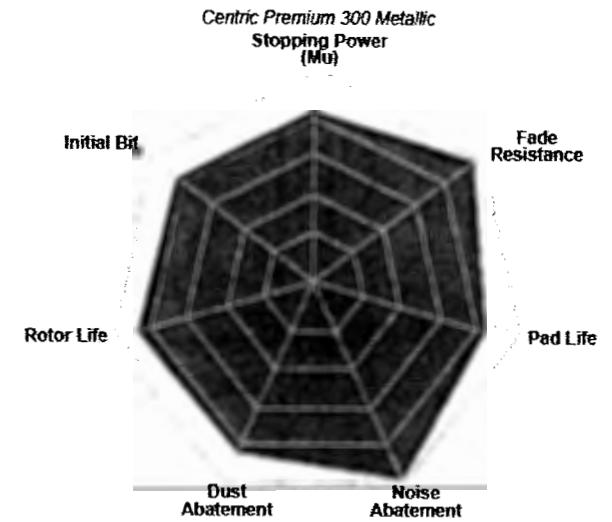
- Available for all current police pursuit/patrol vehicles.
- AMECA approved police-specific friction formulations.
- Extreme temperature fade resistance.
- Silent-On-Arrival technology.
- Mu500 provides optimal initial bite.
- OE design slots and chamfers.
- OE design hardware included.
- NRS backing plates for maximum pad retention.
- Mechanically attached multi-layer shims.
- Ask for Tactical Police Duty Brake Pads (307 series).



Centric Premium Metallic Brake Pads

- 100% shimmed to eliminate noise and vibration.
- Linear response both cold and hot; never "grabby."
- Metallic compounds extend rotor life.
- High noise abatement.
- Formulated for longer wear.
- Post cured for consistent performance throughout the service life of the brake pad.
- 100% Asbestos-free formulas.
- Copper free friction formulas.
- Ask for Centric Premium Metallic Brake Pads (300 series).

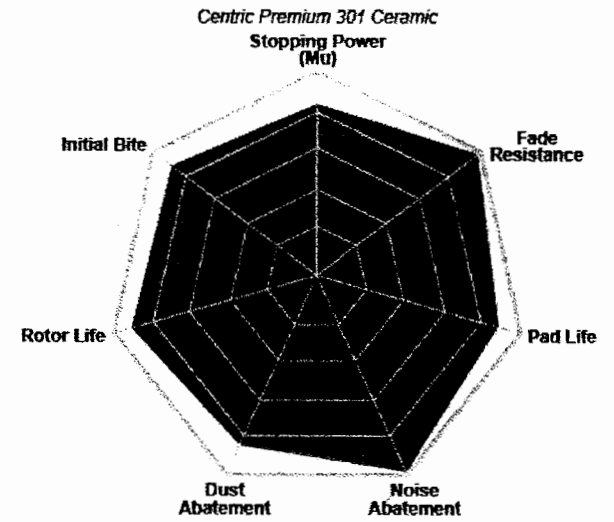
More Centric Premium Brake Pad Information

**Centric Premium Ceramic Brake Pads**

- 100% shimmed to eliminate noise and vibration.
- Positive molded.
- Specialized ceramic friction formulas provide excellent stopping power.
- Ceramic friction compounds provide extended pad life.
- Linear response both cold and hot; never "grabby".
- Low dust formulations keep wheels clean.
- Post cured for consistent performance throughout the service life of the brake pad.
- 100% Asbestos-free formulas.
- Scorched for improved bed-in.

- Ask for Centric Premium Ceramic Brake Pads (301 series).

More Centric Premium Brake Pad Information

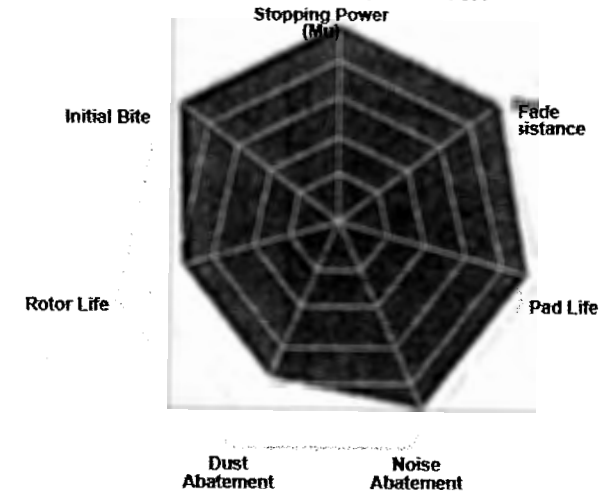


Centric Parts Fleet Performance Brake Friction

- Para-aramid composites provides linear response regardless of pad temperature.
- 100% positive molded for uniform friction material density.
- Specially engineered for pursuit, rescue and emergency driving.
- Post cured for consistent performance throughout the service life of the brake pad.
- Scorched to raise initial cold effectiveness and easy bed-in.
- Hardware included. **Where applicable.*
- 100% Asbestos-free formulas.
- Ask for Centric Fleet Performance Brake Pads (306 series).

More Fleet Performance Friction Information

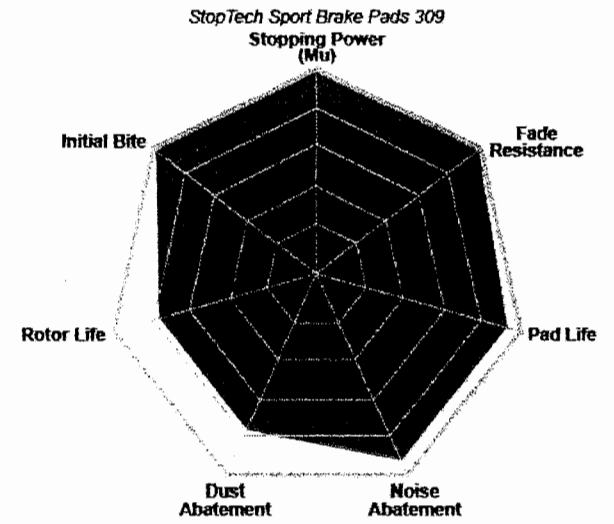
Centric Fleet Performance Brake Pads 306



StopTech Sport Brake Friction

- Formerly known as Street Performance Pads
- High MOT to Eliminate Fade
- Excellent Actuation, Modulation and Release
- Positive Molded for Uniform Friction Material
- Scorched to Raise Initial Cold Effectiveness
- Para-Aramid Composites for Linear Response
- Dyno Proven Performance and Service Life
- Lab-Developed Formulas with Strong Initial Bite
- Ideal for Autocross and Light Track Day Use

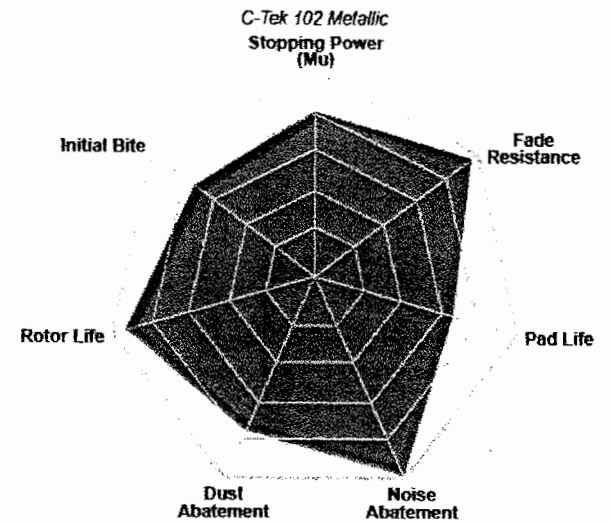
More StopTech Sport Brake Friction Information



C-TEK Metallic Brake Friction

C-Tek Metallic brakepads offer excellent pad and rotor life while producing minimal brake dust.

- Low dust.
- Shimmed to eliminate noise and vibration.
- Formulated for reduced noise.
- Semi-Metallic compounds.
- Post cured for consistent performance throughout the service life of the brake pad.
- 100% Asbestos and Copper free formulas.
- Wide application coverage.
- Ask for C-TEK 102 Metallic Brake Pads.

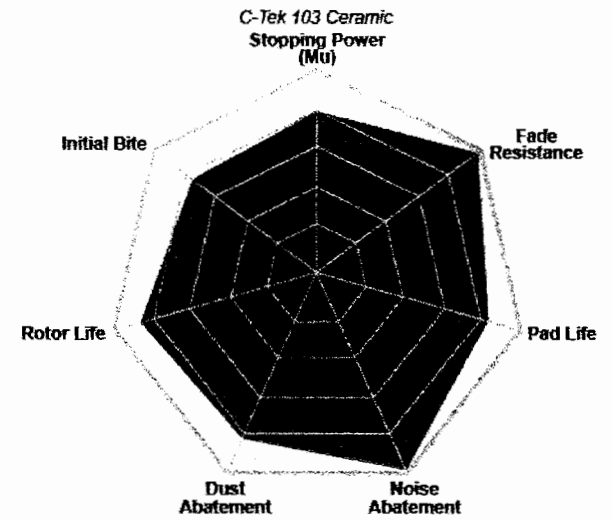


C-TEK Ceramic Brake Friction

C-Tek Ceramic brake pads offer exceptional service life and produce minimal dust.

- Low dust.
- Shimmed to eliminate noise and vibration.
- Formulated for reduced noise.
- Advanced Ceramic compounds.
- Post cured for consistent performance throughout the service life of the brake pad.
- 100% Asbestos free.
- Scorched for easy bed-in.
- Wide application coverage.

- Ask for C-TEK 103 Ceramic Brake Pads.



Centric Parts Premium Brake Shoes

- Widest application coverage in the automotive aftermarket.
- Premium quality and performance.
- 100% Asbestos-free formulas.
- Complete range of parking brake shoes (SAE J2784 compliant).

Brake pad selection is essential for optimizing system performance and safety. Brake pad formulas are designed to perform within certain temperature ranges and offer various operational characteristics. Centric Parts offers several brake pad options that fit every driving style, vehicle type and utilization.



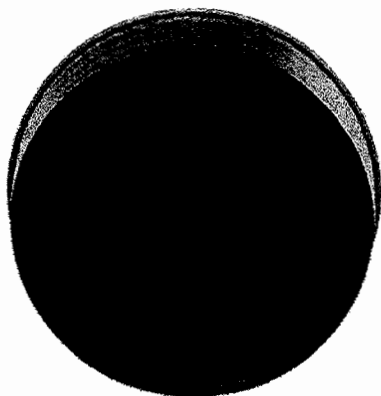
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CLEARANCE MARKERS

Hi Count® 2 1/2" LED Clearance Marker Light

G1032 Optic Lens



FEATURES & BENEFITS

- Hermetic lens-to-housing seal
- Twist-on mounting for easy installation
- Fits all popular mountings and grommets
- Uses the same UBS double-seal pigtail as the incandescent version for a Plug-and-Go® retrofit

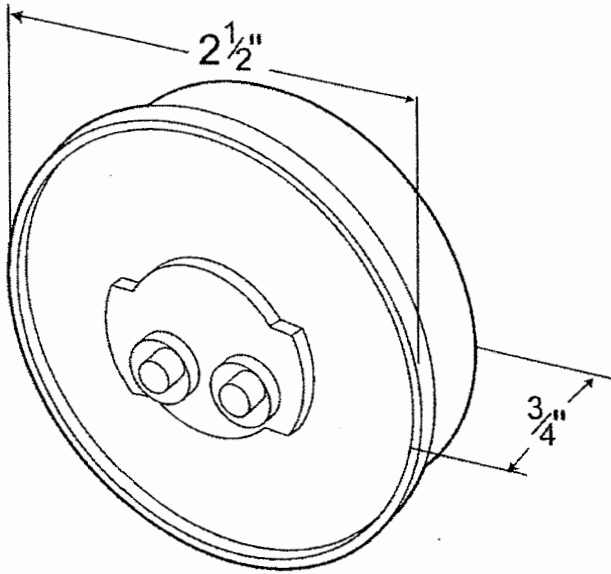
TECHNICAL SPECIFICATIONS

Material: Polycarbonate

FMVSS: P2

Color: Red

Voltage Amp: 12V / .15A



REPLACEMENTS / ACCESSORIES

Type

Bracket

Grommet

Pigtail

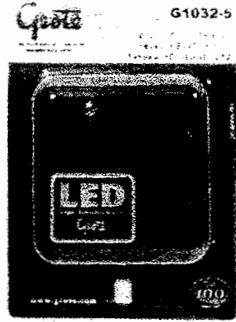
Part Number

43160, 42170, 93750, 43690, 43512, 42180, 49140, 43162, 43163, 43522

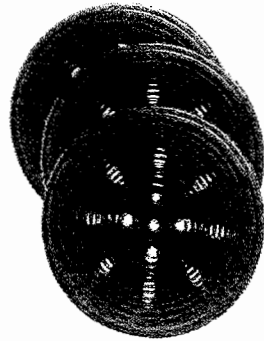
91400, 91410, 91880, 91890, 92070

67001, 66850, 66851, 66801, 67050, 66840, 66800

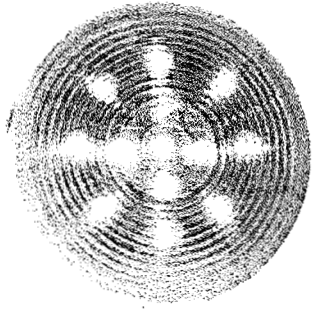
Similar Products



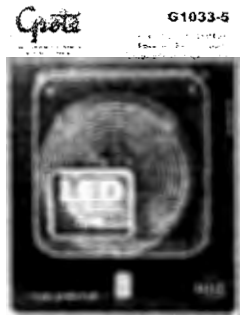
g1032-5 - Optic Lens



g1032-3 - Optic Lens



g1033 - Optic Lens



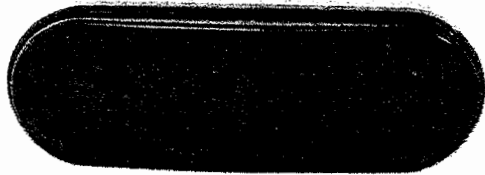
g1033-5 - Optic Lens

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SIGNAL LIGHTING

Hi Count® Oval LED Stop Tail Turn Light

G6002 Red



FEATURES & BENEFITS

- Fits same connections as female incandescent lamps
- LEDs provide greater stopping distance for trailing vehicles
- Female pin connection accepts all popular plug-in connectors
- Lower amp draw of LEDs allows for use of more lamps without draining power

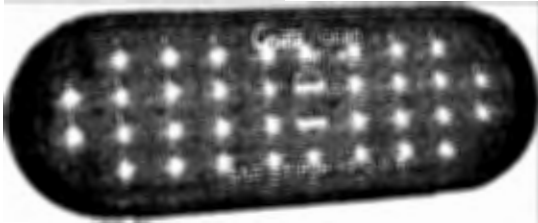
TECHNICAL SPECIFICATIONS

Material: Polycarbonate

FMVSS: I6, P2, S2, T2

Color: Red

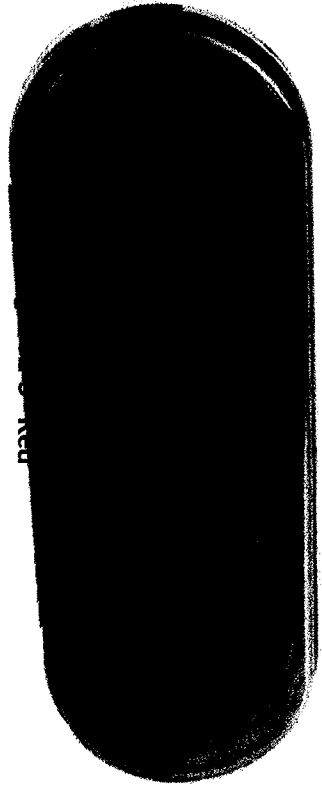
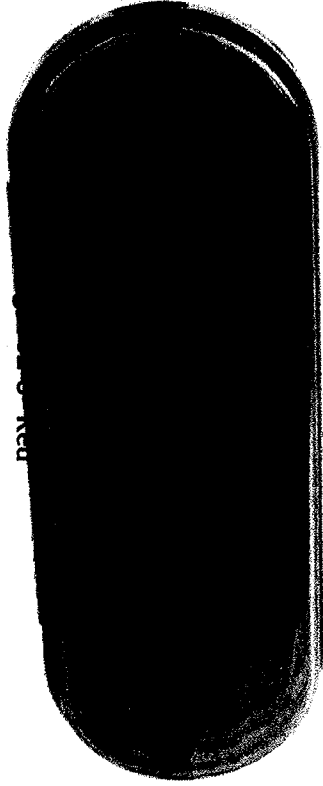
Voltage Amp: 12V / .43A (I, S) / .05A (T)

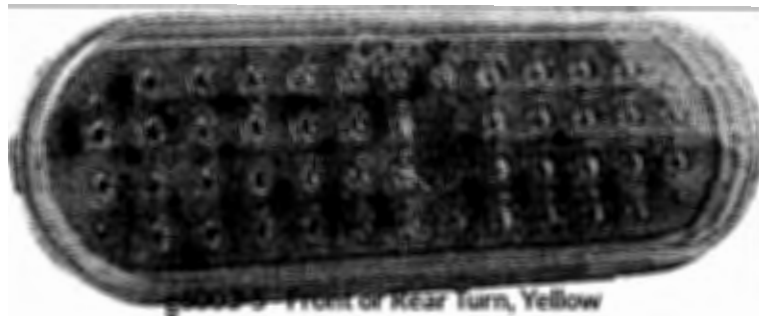


REPLACEMENTS / ACCESSORIES

Type	Part Number
Bracket	42152, 43220, 43952, 43100, 42153, 43222, 42103, 43362, 43223, 43723
Grommet	92420, 92720
Pigtail	67090
Pigtail STT 3-Wire	67000, 66812, 66811, 66825, 66843, 66844

Similar Products





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SPLASH

SEE SAFELY.

SPLASH AccuVision Specialty Arm Wiper Blades

Features and benefits:

- Designed to fit newer style flat arms
- Technologically advanced rubber compound provides a consistent clear wipe
- Proprietary spoiler design provides superior blade-to-windshield contact
- One-piece design offers all weather protection for improved visibility
- Quick and easy installation, no extra connectors required for newer style arms
- Available in 20", 21", 22", 24" and 26" lengths



SPLASH offers more of the products you need, when you need it. We'll help you determine exactly which products are best for each of your locations and ultimately, your bottom line.

www.splashwash.com

SPLASH

SEE SAFELY.

SPLASH SafeView Performance Wiper Blades

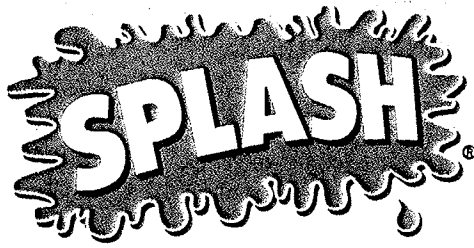
Features and benefits:

- Aerodynamic vented bridge maintains quality wipe at highway speeds
- Steel frame provides exceptional strength and durability
- Precision-cut rubber wiper provides a streak free wipe
- Patented pre-attached universal connector allows quick and easy installation
- Available in 11" to 28" lengths



SPLASH offers more of the products you need, when you need it. We'll help you determine exactly which products are best for each of your locations and ultimately, your bottom line.

www.splashwash.com



SEE SAFELY.™

SPLASH ULTIMATE -35°F Windshield Wash

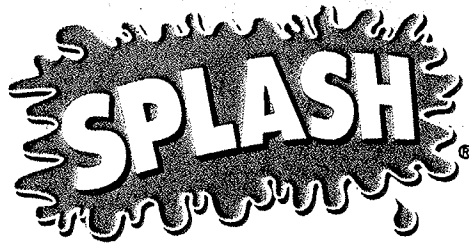
DE-ICER PROTECTION

- Formulated with de-icer to quickly and easily melt frost and light ice
- Formulated with active ingredients to easily remove bugs, bird droppings, tree sap, and road grime
- Always cleans streak-free
- Available in 55 gallon drums, and various tote sizes



Description	Item #	Item UPC	Pk/Sz	Cases per pallet
Ultimate -35°F	225226	0-73926-12252-1	6/1gal	35





SEE SAFELY.™

SPLASH ORIGINAL BLUE Windshield Wash



WINDSHIELD WASHER FLUID FOR EVERY SEASON

- Always cleans streak-free
- Offered in +32°F, +22°F, 0°F, -20°F, -25°F
- Available in 55 gallon drums & 250 gallon totes

Description	Item #	Item UPC	Pk/Sz	Cases per pallet
Original Blue -25°F	234626-35	0-73926-12346-7	6/1gal	35
Original Blue -20°F	234526-35	0-73926-12345-0	6/1gal	35
Original Blue 0°F	234357-35	0-73926-12357-3	6/1gal	35
Original Blue +22°F	236226-35	0-73926-12362-7	6/1gal	35
Original Blue +32°F	235826-35	0-73926-12358-0	6/1gal	35



SPLASH

SEE SAFELY.

SPLASH SafeView Winter Performance Wiper Blades

Features and benefits:

- Exclusive extra thick rubber compound provides a consistent streak-free wipe while remaining flexible in the coldest temperatures
- Rugged rubber cover over a heavy duty frame prevents slush from freezing joints
- Patented pre-attached universal connector allows quick and easy installation
- Available in 13", 14", 15", 16", 20", 21", 22" and 24" lengths



SPLASH offers more of the products you need, when you need it. We'll help you determine exactly which products are best for each of your locations and ultimately, your bottom line.

www.splashwash.com



Safety Data Sheet

Section 1: Identification

Product Identifier

Detergent

Product Name

Trade Name: SPLASH Original Blue Windshield Wash -20°F

PN (Part number): 234526

Relevant identified uses of the substance or mixture and uses advised against

-Material for industrial applications

-Industrial and professional use

-Consumer end use

Details of the supplier of the safety data sheet

Manufacturer

SPLASH Products
51 E. Maryland Ave.
St. Paul, MN 55117
Phone: (651) 489-8211

Emergency telephone number

1-800-535-5053

Section 2: Hazard(s) Identification

OSHA/HCS status

This material is considered hazardous by the OSHA Hazard Communication Standard (29 CFR 1910.1200).

Classification of the substance or mixture

Flammable Liquid, Category 3

Acute toxicity, Oral Category 5

Acute toxicity, Inhalation Category 5

Acute toxicity, Dermal Category 5

Specific Target Organ Toxicity (STOT) following single exposure, Category 1

GHS label elements

Hazard pictograms



Signal word-DANGER

Skin contact: After contact with skin, wash immediately with plenty of water. Remove contaminated clothing and wash before reuse.

Ingestion: Do NOT induce vomiting unless directed to do so by medical personnel. Never give anything by mouth to an unconscious person. If large quantities of this material are swallowed, call a physician immediately. Loosen tight clothing such as a collar, tie, belt or waistband.

Most important symptoms/effects, acute and delayed

Potential acute health effects

Eye contact

Can cause irritation to eyes and mucous membranes.

Inhalation

Sore throat, shortness of breath, coughing and congestion.

Skin contact

Irritation, itching, dermatitis.

Ingestion

Irritation to mucous membranes.

Indication of immediate medical attention and special treatment needed, if necessary

Notes to physician

Exposure may aggravate acute or chronic asthma, emphysema and bronchitis.

Specific treatments

N/A

Protection of first-aiders

N/A

See toxicological information (Section 11)

Section 5: Fire Fighting Measures

Extinguishing media

Suitable extinguishing media

SMALL FIRE: Use DRY chemical powder, CO₂ or appropriate foam.

LARGE FIRE: Use water spray, fog or foam. Do not use water jet.

Unsuitable extinguishing media

None known

Specific hazards arising from the chemical

Vapors may travel back to ignition source. Closed containers exposed to heat may explode.

Hazardous thermal decomposition products/Products of combustion

Products of combustion are carbon oxides (CO, CO₂).

Special protective actions for fire fighters

Do not release runoff from fire control methods to sewers or waterways.

Special protective equipment for fire-fighters

In the event of a fire, wear full protective clothing and NIOSH-approved self-contained breathing apparatus with full face piece operated in the pressure demand or other positive pressure mode.

Section 6: Accidental Release Measures

Personal precautions, protective equipment and emergency procedures

For non-emergency personnel

Ventilate area of leak or spill. Wear appropriate personal protective equipment as specified in Section 8. Isolate hazard area. Keep unnecessary and unprotected personnel from entering.

limit or the maximum use concentration specified by the appropriate regulatory agency or respirator supplier, whichever is lowest. A full face piece particulate respirator (NIOSH type N100 filter) may be worn up to 50 times the exposure limit, or the maximum use concentration specified by the appropriate regulatory agency, or respirator supplier, whichever is lowest. If oil particles (e.g. lubricants, cutting fluids, Glycerin, etc.) are present, use a NIOSH type R or P filter. For emergencies or instances where the exposure levels are not known, use a full face piece positive-pressure, air-supplied respirator. **WARNING:** Air-purifying respirators do not protect workers in Oxygen-deficient atmospheres.

Section 9: Physical and Chemical Properties

Appearance

Physical state: Blue liquid

Odor: Alcohol

Odor threshold: Not determined

pH: 8.0

Specific Gravity: 0.949

Melting point: -20°C

Boiling point: 87°C

Flash point: 33°C

Evaporation rate (BuAc=1): 2.1

Flammability (solid, gas): Yes

Lower and upper explosive (flammable) limits: LEL 6%, UEL 36%

Vapor pressure: 128 hPa at 20°C

Vapor density (Air=1): 1.11

Solubility: Soluble in water

Partition coefficient: n-octanol/water: Not Established

Auto-ignition temperature: Not Applicable

Decomposition temperature: Not Established

Viscosity: Not determined

VOC%: 31

Section 10: Stability and Reactivity

Reactivity

Stable under recommended storage conditions.

Chemical stability

Stable under recommended storage conditions.

Possibility of hazardous reactions

Will not occur.

Conditions to avoid

Temperatures above the flash point and avoid excessive heat, open flame or other sources of ignition.

Incompatible materials

Strong acids

Strong oxidizing agents

Strong reducing agents

Magnesium

Water-reactive materials

Hazardous decomposition products

Symptoms related to the physical, chemical and toxicological characteristics

Eye contact: Eye irritation.

Inhalation: Blurred vision.

Skin contact: Skin irritation.

Ingestion: May irritate the gastrointestinal tract, cause nausea, and vomiting.

Potential chronic health effects (Methanol)

Carcinogenicity: No known carcinogens.

Mutagenicity: No data available.

Teratogenicity: No data available.

Developmental effects: No data available.

Fertility effects: No data available.

Numerical measures of toxicity

Acute toxicity estimates

Toxic by inhalation, in contact with skin and if swallowed. Amounts as small as 30-250 mL of pure methanol may be fatal.

Section 12: Ecological Information

Toxicity

Acute Fish toxicity: (Methanol)

LC50 - Oncorhynchus mykiss (rainbow trout) - 19,000 mg/l - 96 h

LC50 - Lepomis macrochirus (Bluegill) - 15,400 mg/l - 96 h

Acute toxicity for daphnia: (Methanol)

EC50 - Daphnia magna (Water flea) - 24,500 mg/l - 48 h

EC100 - Daphnia magna (Water flea) - 10,000 mg/l - 24 h

Acute toxicity for algae: (Methanol)

EC50 - Scenedesmus capricornutum (fresh water algae) - 22,000 mg/l - 96 h

Acute bacterial toxicity: (Methanol)

No data available.

Ecotoxicology Assessment: (Methanol)

Material is expected to be slightly toxic to aquatic life.

Persistence and degradability

Biodegradability: (Methanol)

When released into the soil, this material is expected to readily biodegrade. When released into water, this material is expected to readily biodegrade. When released into the air, this material is expected to be readily degraded by reaction with photochemically produced hydroxyl radicals.

Stability in water: (Methanol)

When released into the soil, this material is expected to quickly evaporate. When released into the soil, this material is expected to leach into groundwater.

Photodegradation: (Methanol)

No data available

Volatility (Henry's Law constant): (Methanol)

Partition coefficient n-octanol/water (log K_{ow}) = -0.77

Bioaccumulative potential

Bioaccumulation: (Methanol)

Bioaccumulation Cyprinus carpio (Carp) - 72 d at 20°C

Ingredient (CAS#)	RCRA		TSCA
	CERCLA	261.33	8(d)
Methanol (67-56-1)	5000 lb.	U154	No

Chemical Weapons Convention: No

TSCA 12b: No

CDTA: No

SARA 311/312:

Acute: Yes, Chronic: Yes, Fire: Yes, Pressure: No, Reactivity: No

Mixture/Liquid

Australian Hazchem Code: 2PE

Poison Schedule: No information found

Section 16: Other Information

History

Date of issue: 12/18/14

Version: 1a

Revised Sections(s): New

Prepared by: Andrew Gioino, SPLASH PRODUCTS

Notice to reader

To the best of our knowledge, the information contained herein is accurate. However, neither the above-named supplier, nor any of its subsidiaries, assumes any liability whatsoever for the accuracy or completeness of the information contained herein.

Final determination of the suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist.



Safety Data Sheet

Section 1: Identification

Product Identifier

Windshield Washer Fluid

Product Name

Trade Name: SPLASH Ultimate Windshield Wash -35°F

PN (Part number): 225226

Relevant identified uses of the substance or mixture and uses advised against

- Material for industrial applications
- Industrial and professional use
- Consumer end use

Details of the supplier of the safety data sheet

Manufacturer

SPLASH Products
51 E. Maryland Ave.
St. Paul, MN 55117
Phone: (651) 489-8211

Emergency telephone number

1-800-535-5053

Section 2: Hazard(s) Identification

OSHA/HCS status

This material is considered hazardous by the OSHA Hazard Communication Standard (29 CFR 1910.1200).

Classification of the substance or mixture

Flammable Liquid, Category 3

Acute toxicity, Oral Category 5

Acute toxicity, Inhalation Category 5

Acute toxicity, Dermal Category 5

Specific Target Organ Toxicity (STOT) following single exposure, Category 1

GHS label elements

Hazard pictograms



Signal word-DANGER

Inhalation: Bring accident victims out into the fresh air. Call a physician immediately in severe cases or if recovery is not rapid.

Skin contact: After contact with skin, wash immediately with plenty of water. Remove contaminated clothing and wash before reuse.

Ingestion: DO NOT DELAY. Do NOT induce vomiting unless directed to do so by medical personnel. Never give anything by mouth to an unconscious person. If victim is alert, rinse mouth and drink 1/2 to 1 glass of water to help dilute the material. Transport to nearest medical facility for additional treatment. Loosen tight clothing such as a collar, tie, belt or waistband.

Most important symptoms/effects, acute and delayed

Potential acute health effects

Eye contact

Splashes may cause irritation, pain, eye damage.

Inhalation

Vapor inhalation is generally not a problem unless heated or misted. Exposure to vapors over an extended time period has caused throat irritation and headache. May cause nausea, vomiting, dizziness and drowsiness. Pulmonary edema and central nervous system depression may also develop. When heated or misted, has produced rapid, involuntary eye movement and coma.

Skin contact

Irritation, itching, dermatitis.

Ingestion

Initial symptoms in massive dosage parallel alcohol intoxication, progressing to CNS depression, vomiting, headache, rapid respiratory and heart rate, lowered blood pressure, stupor, collapse, and unconsciousness with convulsions. Death from respiratory arrest or cardiovascular collapse may follow. Lethal dose in humans: 100 ml (3-4 ounces pure ethylene glycol).

Indication of immediate medical attention and special treatment needed, if necessary

Notes to physician

Kidney toxicity may be recognized by blood in the urine or increased or decreased urine flow. Other signs and symptoms can include nausea, vomiting, abdominal cramps, and diarrhea, lumbar pain shortly after ingestion, and possibly narcosis and death. Eye irritation signs and symptoms may include a burning sensation, redness, swelling, and/or blurred vision. Skin irritation signs and symptoms may include a burning sensation, redness, swelling, and/or blisters. Respiratory irritation signs and symptoms may include a temporary burning sensation of the nose and throat, coughing, and/or difficulty breathing.

Specific treatments

IMMEDIATE TREATMENT IS EXTREMELY IMPORTANT! May cause significant renal, respiratory, and CNS toxicity. May cause significant acidosis. Call a doctor or poison control center for guidance.

Protection of first-aiders

N/A

See toxicological information (Section 11)

Section 5: Fire Fighting Measures

Extinguishing media

Suitable extinguishing media

SMALL FIRE: Use DRY chemical powder, CO₂ or appropriate foam.

LARGE FIRE: Use water spray, fog or foam. Do not use water jet.

Unsuitable extinguishing media

None known

Specific hazards arising from the chemical

Vapors may travel back to ignition source. Closed containers exposed to heat may explode.

Appropriate engineering controls and Environmental exposure controls

A system of local and/or general exhaust is recommended to keep employee exposures below the Airborne Exposure Limits. Local exhaust ventilation is generally preferred because it can control the emissions of the contaminant at its source, preventing dispersion of it into the general work area. Please refer to the ACGIH document, Industrial Ventilation, A Manual of Recommended Practices, most recent edition, for details.

Individual protection measures

Hygiene measures

Wash hands before eating, drinking, smoking and using the toilet. Launder contaminated clothing before re-use.

Eye/face protection: Use chemical safety goggles.

Skin protection

Hand protection and Body protection: Wear impervious protective clothing, including boots, gloves, lab coat, apron or coveralls, as appropriate, to prevent skin contact.

Other skin protection

Wash hands and other exposed areas with mild soap and water before eating or drinking.

Respiratory protection: No respiratory protection required under normal circumstances.

Respirator Type(s) (NIOSH Approved): If the exposure limit is exceeded and engineering controls are not feasible, a half face piece particulate respirator (NIOSH type N95 or better filters) may be worn for up to ten times the exposure limit or the maximum use concentration specified by the appropriate regulatory agency or respirator supplier, whichever is lowest. A full face piece particulate respirator (NIOSH type N100 filter) may be worn up to 50 times the exposure limit, or the maximum use concentration specified by the appropriate regulatory agency, or respirator supplier, whichever is lowest. If oil particles (e.g. lubricants, cutting fluids, Glycerin, etc.) are present, use a NIOSH type R or P filter. For emergencies or instances where the exposure levels are not known, use a full face piece positive-pressure, air-supplied respirator. **WARNING:** Air-purifying respirators do not protect workers in Oxygen-deficient atmospheres.

Section 9: Physical and Chemical Properties

Appearance

Physical state: Purple liquid

Odor: Alcohol

Odor threshold: Not determined

pH: 8.0

Specific Gravity: 0.949

Melting point: -35°C

Boiling point: 87°C

Flash point: 39°C

Evaporation rate (BuAc=1): Not Determined

Flammability (solid, gas): Yes

Lower and upper explosive (flammable) limits: LEL 6%, UEL 36% (Methanol)

Vapor pressure: 128 hPa at 20°C (Methanol)

Vapor density (Air=1): 1.11 (Methanol)

Solubility: Soluble in water

Partition coefficient: n-octanol/water: Not Established

Auto-ignition temperature: Not Applicable

Decomposition temperature: Not Established

Viscosity: Not determined

VOC%: 34

Section 10: Stability and Reactivity

Methanol	STOT-one-time exposure-oral	>5,000 mg/kg
	STOT-one-time exposure-dermal	>20,000 mg/kg
	STOT-one-time exposure-inhalation	>20,000 mg/kg
Ethylene Glycol	Ingestion may cause drowsiness and dizziness. Inhalation of vapors or mists may cause irritation to the respiratory system.	

Summary Comments:

Specific target organ toxicity (repeated exposure)

Product/ingredient name	Test	Results	Basis
Methanol		RfD-oral 0.5 mg/kg	Daily Exposure
Ethylene Glycol		May cause damage to organs or organ systems through prolonged or repeated exposure. Kidney: can cause kidney damage.	

Summary Comments:

Liver damage when RfD oral ingestion is exceeded daily.

Aspiration hazard

Product/ingredient name	Test	Results	Basis
Methanol	Human exposure studies		Tolerance at 200 ppm/40 hours
Ethylene Glycol		Ingestion may cause drowsiness and dizziness. Inhalation of vapors or mists may cause irritation to the respiratory system	

Summary Comments:

Information on the likely routes of exposure

Inhalation may blur vision. Ingesting may irritate the gastrointestinal tract.

Potential acute health effects

Eye contact: Irritating to the eyes.

Inhalation: Acute exposure of humans to methanol by inhalation or ingestion may result in visual disturbances, such as blurred or dimness of vision, leading to blindness. Neurological damage, specifically permanent motor dysfunction, may also result.

Skin contact: Contact of skin with methanol can produce mild dermatitis in humans.

Ingestion: Ingestion may cause drowsiness and dizziness.

Symptoms related to the physical, chemical and toxicological characteristics

Eye contact: Eye irritation.

Inhalation: Blurred vision.

Skin contact: Skin irritation.

Ingestion: May irritate the gastrointestinal tract, cause nausea, and vomiting.

Potential chronic health effects (Methanol and Ethylene Glycol)

Carcinogenicity: No known carcinogens.

Mutagenicity: No evidence of mutagenic activity.

Teratogenicity: May damage fertility or the unborn child.

Developmental effects: No data available.

Fertility effects: No data available.

Section 12: Ecological Information

Toxicity

Acute Fish toxicity: (Methanol)

LC50 - Oncorhynchus mykiss (rainbow trout) - 19,000 mg/l - 96 h

Acute Fish toxicity: (Ethylene Glycol)

DOT Proper Shipping Name: Limited Quantity, Consumer Commodity, ORM-D
Exemptions: Per 49 CFR 173.150 (pg III, inner package not over 5.0 L)
Transport hazard Class(es): N/A
Packing Group: N/A

Land Transport ADR/RID and GGVS/GGVE (Cross Border / Domestic)
Transport Hazard Class(es): N/A

Maritime Transport IMDG/GGVSea
Transport Hazard Class(es): N/A
Marine Pollutant: No

Air Transport ICAO-TI and IATA-DGR
Transport Hazard Class(es): N/A

Section 15: Regulatory Information

Chemical Inventory Status-Part 1

Ingredient (CAS#)	TSCA	EC	Japan	Australia
Methanol (67-56-1)	Yes	Yes	Yes	Yes

Chemical Inventory Status-Part 2

Ingredient (CAS#)	Korea	Canada	Canada	Philippines
		DSL	NDSL	
Methanol (67-56-1)	Yes	Yes	No	Yes

Federal, State & International Regulations-Part 1

Ingredient (CAS#)	SARA 302		SARA 313	
	RQ	TPQ	List Chemical	Category
Methanol (67-56-1)	No	No	Yes	No

Federal, State & International Regulations-Part 2

Ingredient (CAS#)	RCRA		TSCA
	CERCLA	261.33	8(d)
Methanol (67-56-1)	5000 lb.	U154	No

Chemical Weapons Convention: No

TSCA 12b: No

CDTA: No

SARA 311/312:

Acute: Yes, **Chronic:** Yes, **Fire:** Yes, **Pressure:** No, **Reactivity:** No

Mixture/Liquid

Australian Hazchem Code: 2PE

Poison Schedule: No information found

Section 16: Other Information.

History

Item	Brand	Part #
4.12.26	CEN	106-16110
4.12.27	CEN	106-16120
4.12.32	FVP	121-67078
4.12.41	SPL	700716
4.12.47	SPL	700222
4.12.48	SPL	700322
4.12.49	SPL	700320
4.12.50	SPL	700220
4.12.51	SPL	700224
4.12.67	GRO	54722
4.12.68	GRO	52922
4.12.69	GRO	G1032
4.12.70	GRO	45813
4.12.71	GRO	45822
4.12.72	GRO	45203
4.12.73	GRO	49192
4.12.74	GRO	G6002
4.12.76	FOX	ULTIMATE
4.12.78	FOX	SPLASHWASH

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **O'Reilly Automotive Stores, Inc./dba O'Reilly Auto Parts** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 9, 2018**, executed by **Chris George** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period – The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery –The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty – The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**O'REILLY AUTOMOTIVE STORES, INC./
dba O'REILLY AUTO PARTS**

by [Signature]
title Roaren Barron, Senior Bid Analyst

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

[Signature]
Signature by [Signature]

7/27/18
Date

No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

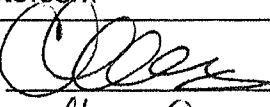
The bidder has examined Addendum #1 to Request for Bid #20-14MAY18 -- Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: O'Reilly Automotive Stores, Inc. DBA O'Reilly Auto Parts

Address: 233 S. Patterson, Springfield, Mo 65802

Phone Number: 417.829.5879 Fax Number: 800-925.0899

E-mail: probids@oreillyauto.com

Authorized Representative Signature:  Date: 5/9/18

Authorized Representative Printed Name: Chris George



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

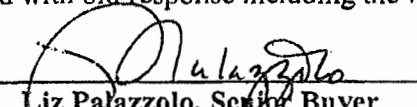
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

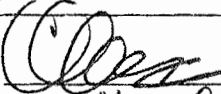
The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – **Automotive Supplies**, receipt of which is hereby acknowledged:

Company Name: O'Reilly Automotive Stores, Inc. DBA O'Reilly Auto Parts

Address: 233 S. Patterson, Springfield, Mo 65802

Phone Number: 417-829-5079 Fax Number: 800-925-0899

E-mail: probids@oreillyauto.com

Authorized Representative Signature:  Date: 5/9/18

Authorized Representative Printed Name: Chris George



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

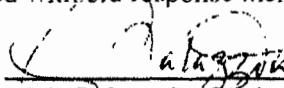
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:



Liz Palazzolo, Senior Buyer
Boone County Purchasing

Transportation Terms

Transportation terms shall be FOB Destination, shipped by O'Reilly company vehicle. In cases of factory order items, standard shipping rates will apply.

Distribution

Distribution will be made by a local O'Reilly Store location, by a company delivery truck.

Products

All products O'Reilly carries will be included in this contract. A complete line card has been included for your reference.

Core Charges

Core pick-ups will occur as needed, hourly, daily, or weekly. O'Reilly will tailor the pick-up schedule to the needs of each agency. Cores will be credited on the same day they are received. Any core that is damaged or returned in an otherwise non-rebuildable condition will be billed to the customer at the manufacturer's listed core price.

Delivery Time

Normal delivery time for stocked items is 1 hour. Non-stocked items are usually delivered the next business day. Emergency items usually follow the same guidelines, but are also handled on a case by case basis. Delivery is available only for locations within 6 miles of an O'Reilly location.

Return Policy

O'Reilly will return any item that was purchased through the contract for full credit that has been purchased in the last thirty days, and in new and resalable condition. All returns will be picked up within seven days of notification, by writing, fax, or email.

Services

Additional value added services O'Reilly provides includes the following:

- Used Battery and Oil Recycling
- Battery Testing
- Custom Hydraulic Hose
- Electrical & Module Testing
- Loaner Tool Program
- Drum, Rotor, and Flywheel Resurfacing
- Machine Shop Services

Pricing/Catalog

In place of printed price sheets, O'Reilly Automotive Inc. would like the Boone County to use our on-line catalog lookup and ordering system, FirstCall Online. Below you will be provided with a brief set of instructions for the FirstCall Online website.

- 1) Please navigate your browser to www.firstcallonline.com
- 2) In the upper portion of the screen, select "Parts Lookup".
- 3) The username and password for this proposal will be: un – bcounty / pw – booneco
- 4) From this point you can look up parts by application, interchange, etc.
- 5) For any technical assistance please call: 1-800-934-2451.

Boone County's catalog discount will be list price less 41% or better. The cost column will reflect Boone County's price with all discounts.

The screenshot shows the FirstCall Online website interface. At the top, there are navigation tabs: "Lookup", "Order", "Customers", "Orders", and "Interchange". Below these is a search bar and a "PARTS AVAILABLE BY STORE" dropdown menu. The main content area displays a list of parts with columns for "Part Number", "Description", and "Price".

Annotations with arrows point to specific parts and price columns:

- "PARTS AVAILABLE BY STORE" points to the top right dropdown menu.
- "PARTS AVAILABLE BY WAREHOUSE" points to a dropdown menu next to a part listing.
- "YOUR BEST" points to a price column for a part.

Part listings include:

- Part 1: "Front Suspension Bush - DriveShaft" with prices \$140.14 (List), \$77.90 (Cost).
- Part 2: "Front Suspension Bush - DriveShaft" with prices \$180.12 (List), \$110.90 (Cost).
- Part 3: "Front Suspension Bush - DriveShaft" with prices \$93.83 (List), \$54.60 (Cost).
- Part 4: "Front Suspension Bush - DriveShaft" with prices \$106.78 (List), \$63.90 (Cost).

At the bottom of the page, there is a footer with the text "2000 Ford F-150" and "Correct Description - 30 00".



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Standard Terms and Conditions

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Chris George

Name and Title of Authorized Representative

[Signature]

Signature

5/9/13

Date

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements


The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

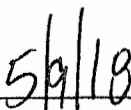
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Vendor Signature



Date

4.12 **PRICING:** The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

REVISED PAGE 12

							List	Discount	Net	BRAND/#
4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014	123.71	List less 41%	32.17	WIX 51748XD
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012	-	or better	-	N/C
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015	98.29		25.87	57570
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014	15.24		3.60	57045
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009	15.24		3.79	57060
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17	77.95		22.13	57137
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014	44.05		11.22	57750S
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016	52.53		13.23	57151
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011	22.02		7.54	51189
Fuel Filters										
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012	215.24		53.39	33849
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15	274.56		69.77	33979
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15	230.49		57.29	33969
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003	25.41		6.51	33595
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015	54.22		13.37	33651KE
Air Filters										
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014	28.80		7.85	41935
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015	244.05		62.18	WA10009
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009	-		-	N/C
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016	76.25		19.17	49902
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15	198.29		49.92	42803
Hydraulic Filters										
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15	131.34		50.90	57624
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014	88.12		23.51	57221
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014	229.30	↓	57.22	57740KE
Cabin Filters										

							List	Discount	NET	Brand/#	
4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	25.41	List less 41% or better:	7.81	WIX 24008	
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	45.75	↓	11.78	↓ 49032	
4.7.25.			SUB-TOTAL (All Filters)								\$
			<i>Pricing Continued on Next Page</i>								609.22

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014	144.05	List less 41% or better	72.24	1611.20	
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014	150.83		73.29	1612.20	
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016	191.51		96.04	1066.10	
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013	24.73		39.94	83 960	
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014	-		-	N/C	
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014	-		-	N/C	
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016	166.03	✓	74.71	BBR 680374 RGS	
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$ 356.22
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14	311.85	Best less 4% or better	165.27	KIC 54249-013
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14	352.53		123.08	KIC 54261-013
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15	-		-	N/C
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14	161.00		76.58	Bolt PF4715QP20
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14	120.17		62.94	PF4707QP23
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016	-		-	PF470923K N/C
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$ 427.77

Windshield Wipers

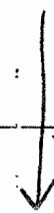
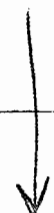
	<i>Estimated Quantity</i>	<i>Blades SKU #'s</i>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or TRICO 16-1	16.93	List less 41% or better	7.99
4.12.42.	8	SP20 (Profile)	ANCO Or 20-1	17.73		8.67
4.12.43.	95	SP22 (Profile)	ANCO Or 22-1	20.32		9.59
4.12.44.	6	SP24 (Profile)	ANCO Or 24-1	22.02		10.39
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or TRACO 26-1	23.91	List less 41% or better	11.19	
4.12.47.	1	31-22	ANCO Or 31-220	16.93		1.99	
4.12.48.	9	30-22	ANCO Or 37-225	25.41		9.99	
4.12.49.	1	30-20	ANCO Or 37-205	22.02		8.49	
4.12.50.	1	31-20	ANCO Or 31-200	16.93		1.99	
4.12.51.	1	31-24	ANCO Or 31-240	16.93		1.99	
4.12.52.		SUB-TOTAL (Windshield Wipers)				\$	72.78

			Lamps (Wagner)			
	Estimated Quantity	Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9	H6024	WAGNER Or SYLVANIA	18.63	↓ Best less 41% or better	6.59
4.12.54.	1	H6054	WAGNER Or	18.63		6.59
4.12.55.	1	H4651	WAGNER Or	18.63		6.59
4.12.56.	1	3357/3457	WAGNER Or	23.71		6.70
		Box of 10				

4.12.57.	1		3157	WAGNER Or Eiko	16.93	list less 41% or better	5.74
4.12.58.	1		3156	WAGNER Or	16.93		5.33
4.12.59.	4		3157-NA	WAGNER Or	19.63		5.74
4.12.60.	1		9012 BP	WAGNER Or Sylvania	50.93		17.99
4.12.61.	2		9007 BP	WAGNER Or	22.02		6.45
4.12.62.	1		9006 BP	WAGNER Or	20.32		6.47
4.12.63.	3		9005 BP	WAGNER Or	20.32		6.43

Box of 10



4.12.64.	4		90035P	WAGNER Or Sylvania	22.02	Least less 41% or better	6.34	
4.12.65.	1		4057	WAGNER Or	-		-	
4.12.66.	1		4157LL Box of 10	WAGNER Or Sylvania	50.83		13.20	
Tail Light (Peterson)								
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or	-		-	
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or	-		-	
Marker Light								
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or	-	↓	-	

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
			Backup Light				
4.12.74.	4		561BC LED 6" Oval	BLAZER Or			
4.12.75.			SUB-TOTAL (Lamps)			\$	100.16

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or	-		-	
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$	-

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash				
				Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$	
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum	3M		Less 41% or better		
				Or	9.31		4.47	
4.12.81.			SUB-TOTAL (Brake Cleaner)				\$4.47	
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	1570.12

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: Less 41% or better

LIMITED WARRANTY:

Customer satisfaction is our top priority. If a product fails during the warranty period stated on this receipt due to a defect in materials or workmanship we will, at our option, provide a replacement product or a refund. This warranty excludes product that fails due to (i) accident or collision; (ii) improper use, installation, maintenance or service; (iii) combination of the product with other third-party product(s) which fail; (iv) abuse, misuse, modification or neglect; (v) failure to follow directions; (vi) an act of God (such as a flood, chemical fallout, salt, hail, or other environmental conditions including natural disasters); (vii) installation or use on vehicles used for off-road, or racing purposes; or (viii) installation or use on vehicles used for marine purposes where such product is not intended for marine use. This warranty also excludes labor, towing, or rental car charges which are your sole responsibility. Our products have a limited one (1) year warranty period unless otherwise stated on your receipt. If your receipt provides a "Limited Lifetime Warranty" for a product, the warranty period will be as long as you, the original purchaser of the product, own the vehicle for which the product was originally purchased and installed. Commercial Vehicles - Any product which is used or installed on a commercial vehicle shall have a warranty period of ninety (90) days after the date of its purchase only. If a product is replaced under this warranty, a replacement product will be covered for ninety (90) days from the date of exchange or the remainder of the original warranty period, whichever is greater. This warranty expires at the end of the applicable warranty period or earlier if you sell or otherwise transfer ownership of your vehicle using the product.

THIS WARRANTY DOES NOT COVER INCIDENTAL, CONSEQUENTIAL, INDIRECT, OR SPECIAL DAMAGES. THIS LIMITED WARRANTY REPRESENTS THE TOTAL LIABILITY OF O'REILLY FOR ANY PRODUCT. O'REILLY MAKES NO OTHER WARRANTIES OR REPRESENTATIONS OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, AND ALL IMPLIED WARRANTIES INCLUDING ANY WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES OR THE DISCLAIMER OF IMPLIED WARRANTIES, SO THE ABOVE LIMITATIONS MAY NOT APPLY TO YOU.

This warranty is valid only if you are the original purchaser of the Product and may not be transferred.

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name: O'Reilly Automotive Stores, Inc. DBA O'Reilly Auto Parts

4.2. Address: 233 S. Patterson

4.3. City/Zip: Springfield, Mo 65802

4.4. Phone Number: 417.829-5279

4.5. E-mail Address: probids@oreillyauto.com

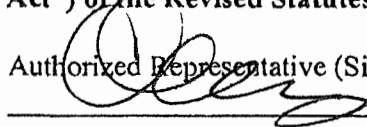
4.6. Fax Number: 800-925-0399

4.7. Federal Tax ID: 44-0618012

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):

 Date: 5/9/18

Print Name and Title of Authorized Representative:

Chris George Sr. Bid Analyst

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes No

4.10. Delivery: Delivery in Calendar Days After Receipt of Order: 1

4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

See Attached

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. **Awards:** As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

- 2) the provisions of the Request Bid, including any Addenda;
 - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

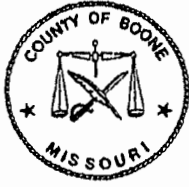
1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M. Central Time.**
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: **Boone County Purchasing Department**
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: **The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.**

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M. Central Time.**
Location / Address: **Boone County Annex Building**
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: Introduction and General Conditions of Bidding**
- 2: Scope of Work**
- 3: Bidder's Instructions & Evaluation**
- 4: Vendor Response and Pricing Pages**
- Certification Regarding Lobbying**



**P.O. Box 1156 * 233 S. Patterson
Springfield, MO 65801
Phone (417)-862-3333
www.oreillyauto.com**

To Whom It May Concern:

On behalf of O'Reilly Auto Parts I would like to say THANK YOU for allowing us to bid on your transportation needs. If you decide to choose O'Reilly Auto Parts as a supplier I want to make sure that your quoted discounts and prices are loaded into our computer system to assure a smooth purchasing process. To make sure this happens I would like to request that you send me an award notification notice. This can be done by mail, email, fax, or phone call to my office in Springfield, Missouri. Please include information such as bid number, date, your agency name, and any special requirement of the bid. Upon receipt of this information, we will make sure that this information is loaded into our system and transmitted to the servicing store or stores immediately. My contact information is listed below.

Chris George
Professional Sales – Sr. Bid Analyst
P.O. Box 1156
233 S. Patterson
Springfield, MO 65801-1156

E-mail address: probids@oreillyauto.com

Fax: 800-925-0899

Phone: 417-829-5879

If you have any questions, please call me.

Sincerely,

Chris George
O'Reilly Auto Parts

Liz Palazzolo

From: Roanen Barron <rbarron8@oreillyauto.com>
Sent: Tuesday, June 26, 2018 5:56 PM
To: Liz Palazzolo
Subject: FW: RE: RFB 20-14MAY18 - Automotive Supplies for Boone County
Attachments: Wix_Warranty.pdf; BrakeBestSelectRotors.pdf; BrakeBestHD.pdf; bbh_shoechartback.pdf

Hi Liz,

Here is the additional information requested by the County as it evaluates bids for Automotive Supplies for Boone County.

Wix was the brand of filter quoted for items 4.12.1-4.12.25. Attached is a copy of the Wix warranty documentation and here is a link to the Wix website that can give the County more insight into the quality standards:

<http://www.wixfilters.com/AboutUs.aspx?ct=auqu>

For technical information about the specific filters, the following links should be able to provide what the County needs:
<http://www.wixfilters.com/Lookup/InterchangeMultiSearch.aspx?q=57370|57045|57060|57137|57750s|57151|51189|33849|33979|33969&o=me>

<http://www.wixfilters.com/Lookup/InterchangeMultiSearch.aspx?q=33595|33651XE|46935|WA10009|49902|42803|57624|57221|57740XE|24068&o=me>

<http://www.wixfilters.com/Lookup/InterchangeMultiSearch.aspx?q=49082&o=me>

If the filter search I preloaded for you isn't still there, just type the WIX filter numbers into the Manufacturer Part Number fields at the bottom.

BrakeBest Select Rotors were quoted for item 4-12.32, Attached is a document which tells more about that product.

KIC, which is now owned by the same holding company as Gunite, is the brand that was quoted for items 4.12.34 & 4.12.35. Here is a link to the Accuride website which has more information about KIC:

<https://www accuridewheelendsolutions.com/products/brake-drums-2/>

BrakeBest Heavy Duty shoes were quoted for items 4.12.37 & 4.12.38. Attached are two documents that provide more information.

Trico wiper blades were quoted for items 4.12.41-4.12.66. Below are two links to the Trico website that can provide more information.

<http://www.tricoproducts.com/OEM/HeavyDutyProducts>

<http://www.tricoproducts.com/CorporateCapabilities/ManufacturingExcellence>

Additionally, the County needed clarification on the following items:

- (1) The price quoted for item 4.12.66 is for a box of 10 bulbs. Yes. The price is for a box of 10 Sylvania bulbs, part number 4157LL.
- (2) The Performance Friction brand is being bid for items 4.12.26-4.12.28. Yes. Performance Friction is the brand O'Reilly quoted for those items.
- (3) The Bendix brand is being bid for item 4.12.29. No. The brand bid for item 4.12.29 is Brake Best Select brake shoes.

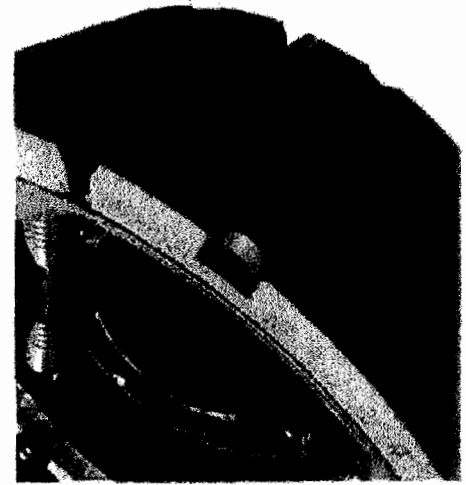
If you need any more information, please don't hesitate to ask.

Heavy-Duty Brake Shoe Kits

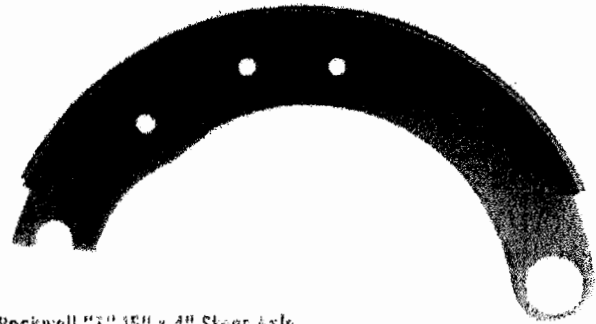
BrakeBest™ Heavy-Duty

HEAVY-DUTY BRAKE SHOE KITS

- Meets OE specifications
- 100% inspected for rust, elongated rivet holes and collar and anchor wear
- 100% precision measured and gauged tables for trueness
- Super high density friction material
- Long strand friction technology
- Specially formulated Surecoat 250 coating to prevent rust jacking
- Lowers cost per mile
- Includes two brake shoes and hardware where applicable
- Friction surface has built-in wear indicator



Eaton 15" x 4" Steer Axle
20,000 lbs.
BBH PF1308E20 Premium



Rockwell "1" 15" x 4" Steer Axle
20,000 lbs.
BBH PF1308T20 Premium



Eaton 15" x 4" Extended Service Steer Axle
20,000 lbs.
BBH PF1443E20 Premium



Rockwell "0" Plus 15" x 4" Steer Axle
20,000 lbs.
BBH PF47020P20 Premium



Rockwell "0" 15" x 4" Steer Axle
20,000 lbs.
BBH PF1308Q20 Premium



Mack Quick Change 16-1/2" x 5"
• Fits Mack Steer Axle
20,000 lbs.
BBH PF4524Q20 Premium



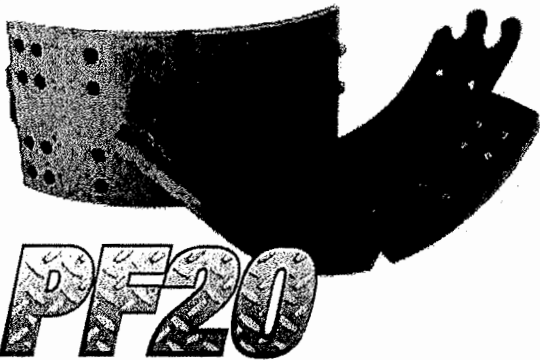


STANDARD 20

GAWR 20,000 - FF Rated - A/L 165
 Noise Level: Low
 Lining Wear: Good
 Drum Wear: Good

Meets industry OEM specifications and is a consistent, good performing value 20k GAWR friction material. It out performs every standard including wear and fade criteria.

FMSI / Group	BBH Part Number
4311E	SF4311E20
4515Q	SF4515Q20
4515X	SF4515X20
4707QP	SF4707QP20
4709ES	SF4709F20
4709E2	SF4709E20

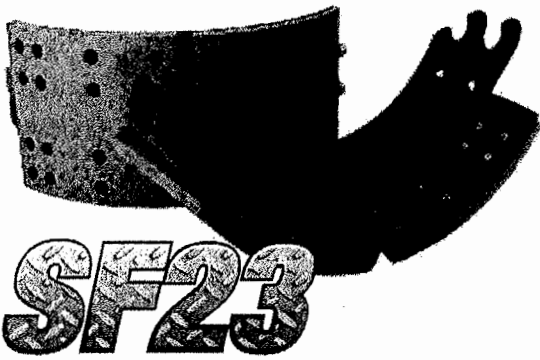


PREMIUM 20

GAWR 20,000 - FF Rated - A/L 165
 Noise Level: Quieter
 Lining Wear: Better
 Drum Wear: Better

Fleets prefer PF20 as choice for multiple duty service, due to its exceptionally low wear rate and drum compatibility. It also exhibits quiet, positive stopping characteristics, without fade, through elevated temperatures.

FMSI / Group	BBH Part Number
1308E	PF1308E20
1308Q	PF1308Q20
1308T	PF1308T20
1443ES	PF1443ES20
4311E	PF4311E20
4515Q	PF4515Q20
4515X	PF4515X20
4524Q	PF4524Q20
4524QM	PF4524QR20
4702QP	PF4702QP20
4707QP	PF4707QP20
4709ES	PF4709F20
4709E2	PF4709E20
4711QP	PF4711QP20
4715QP	PF4715QP20
4718QP	PF4718QP20
4719E	PF4719E20
4720QP	PF4720QP20
4725E2	PF4725E20
4726E2	PF4726E20

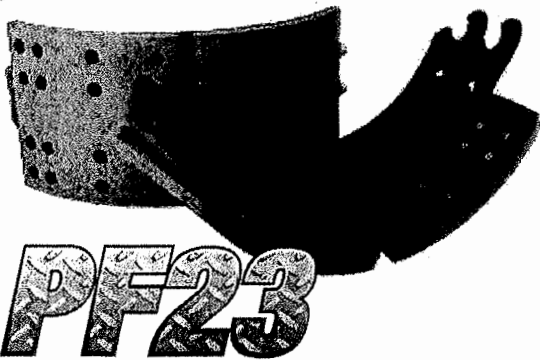


STANDARD 23

GAWR 23,000 - GF Rated - A/L 165
 Noise Level: Low
 Lining Wear: Good
 Drum Wear: Good

Meets industry OEM specifications and is a consistent, heavy-duty good performing value 23k GAWR friction material. Fleets that presently use value lines will increase their mileage. Resistance to fade makes SF23 suited for long haul and general heavy-duty applications.

FMSI / Group	BBH Part Number
4515Q	SF4515Q23
4515X	SF4515X23
4707QP	SF4707QP23
4709ES	SF4709F23
4709E2	SF4709E23



PREMIUM 23

GAWR 23,000 - FF Rated - A/L 165
 Noise Level: Quietest
 Lining Wear: Best
 Drum Wear: Best

PF23 utilizes state of the art technology in the use of cohesive integrated fibers that are intermixed with brass particles. This ensures top notch performance without fade. It is by far the kindest formula on drums as it eliminates hot spots and heat cracks without noise.

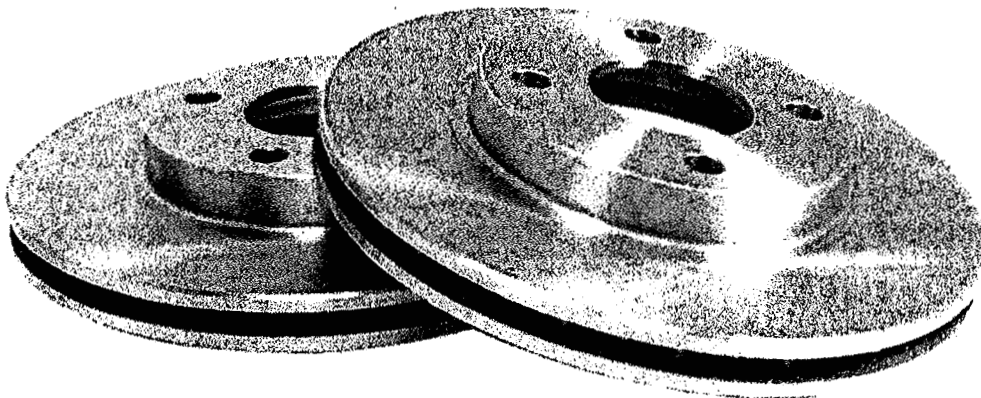
FMSI / Group	BBH Part Number
4311E	PF4311E23
4515Q	PF4515Q23
4515X	PF4515X23
4524Q	PF4524Q23
4702QP	PF4702QP23
4707QP	PF4707QP23
4709ES	PF4709F23
4709E2	PF4709E23
4710QP	PF4710QP23
4711QP	PF4711QP23
4726E2	PF4726E23

BRAKEBEST SELECT BRAKE ROTORS

O'Reilly | **FIRST
CALL**
DEDICATED TO THE PROFESSIONAL

BRAKEBEST SELECT

LONG-LASTING PERFORMANCE

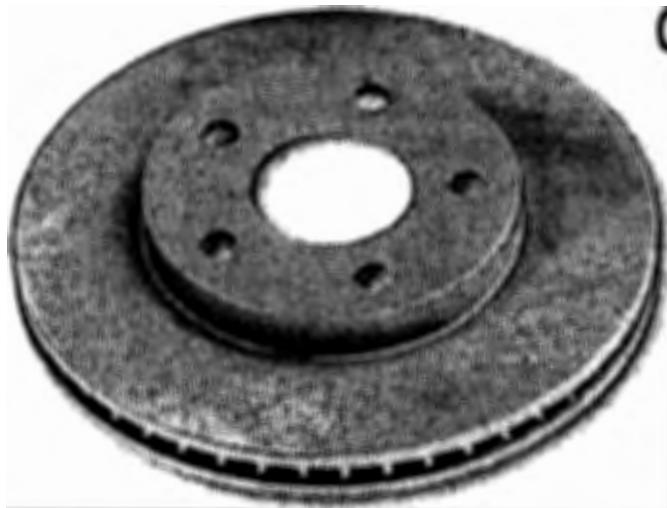


100% NOISE-FREE GUARANTEE

BrakeBest Select/Ceramic Pads & Rotors*

- FINISHED AND BALANCED FROM THE FACTORY
- OE MATCHED STRUCTURAL INTEGRITY
- OE MATCHED VANE CONFIGURATIONS FOR MAXIMUM NOISE REDUCTION AND OPTIMAL COOLING

PAINTED HAT ROTORS



**COVERING 2004 AND NEWER MODELS
1000+ PAINTED PART NUMBERS**

- The same high quality BrakeBest Rotors, with the addition of corrosion protection on the hat, edges and vanes
- Only non-contact surfaces are painted; this means no uneven break-in or paint buildup on pad surfaces
- Improves rotor appearance

*Running change. Availability will vary.

FIRSTCALLONLINE.COM

BRAKEBEST SELECT

BRAKEBEST SELECT ROTORS PREMIUM OE QUALITY ROTORS

OE Matched Vane Configurations

- Designed for optimal cooling
- Maximum noise reduction

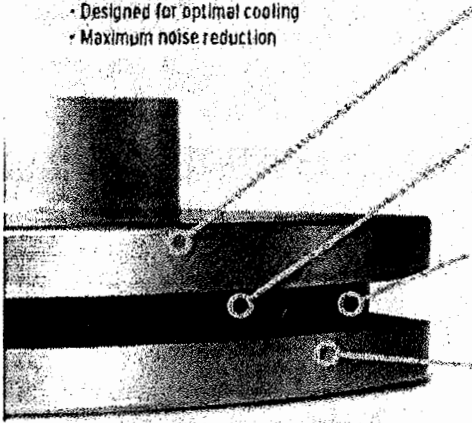


PLATE MATCHES OE

Maximum rotor life; can be machined; resistant to premature "warping"

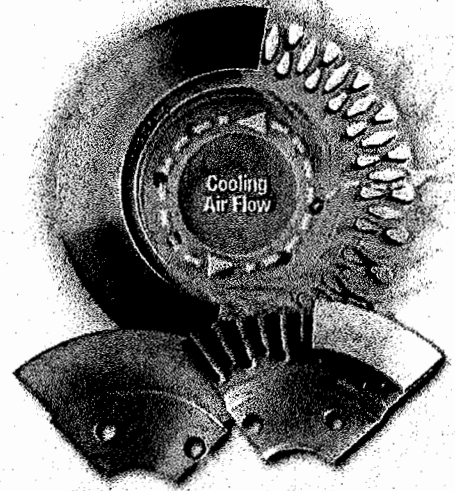
AIR GAP MATCHES OE

Properly absorbs and dissipates heat

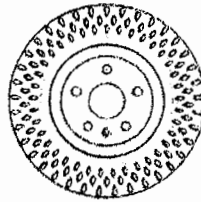
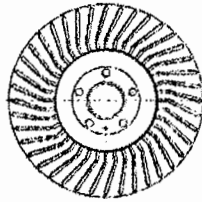
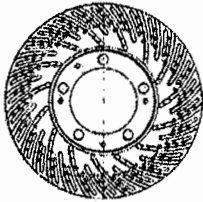
VANE SIZE MATCHES OE

Maximized cooling and proper harmonic design reduces brake noise

MATERIAL MATCHES OE SPECIFICATIONS



400+ OE-DESIGN VANE CONFIGURATIONS



PLATFORM-SPECIFIC EVERY TIME.

PREMIUM BRAKE PADS FEATURE OE-STYLE FRICTION MATERIAL FORMULATIONS AND OE OR BETTER PERFORMANCE

CERAMIC BRAKE PADS FEATURE SUPERIOR CERAMIC FORMULATIONS FOR QUIETER PERFORMANCE AND LOW DUST



*Must purchase BrakeBest Select or BrakeBest Select Ceramic pads and two BrakeBest Select Rotors on the same invoice to qualify. Labor rates will be calculated from the Mitchell 1 labor guide and from original shop invoice labor rate. 100% Labor Satisfaction Guarantee can be filed up to 90 days from original purchase. Taxes apply.

This advertisement is prepared in advance. Therefore, an advertised product may not be available due to sales above anticipated demand, or because of circumstances beyond our control. In every case, we are committed to resolving inventory shortages. We reserve the right to limit quantities and substitute equal value items for out of stock or discontinued merchandise. Artwork is for illustrative purposes only. Not responsible for errors in description and/or illustrations. Not responsible for misprints. Special order items are noted with a Factory Direct logo. Freight charges may apply.

MANN+HUMMEL Filtration Technology US LLC



Limited Warranty

Any new vehicle and equipment warranties you may have are not affected by your use of WIX filters or this limited warranty.

MANN+HUMMEL Filtration Technology US LLC warrants each WIX filter to be free from defects in material and workmanship during the period of service life recommended by the engine or equipment manufacturer. This warranty does not apply if the filter has been improperly installed, altered, abused, neglected or damaged. This warranty also does not apply if the filter has been used for non-approved or non-recommended applications or if used in competitive racing, on modified high performance engines or in any aircraft or aviation application.

If your WIX filter is found to be defective in material or workmanship during the period of service life recommended by the engine or equipment manufacturer, MANN+HUMMEL Filtration Technology will replace the defective filter with another WIX filter. In addition, MANN+HUMMEL Filtration Technology will reimburse you for the reasonable costs of the parts and labor required to repair your engine or equipment to the extent the damage was solely attributable to a defect in your WIX filter.

In order to obtain engine or equipment repairs under the warranty, you must, within 30 days after discovery of damage, submit a claim to any WIX representative, our WIX distributor or directly to the address below. You must also allow the WIX Technical Service Department to examine the filter and, if required, the engine or equipment, to determine the extent of damage and whether it was caused by a defective WIX filter. You should retain a copy of your service records and installation record and receipt as proof of the date of purchase. The filter must be returned to WIX Technical Service Department, unaltered, for examination, along with proof of purchase, service and installation records.

THIS WARRANTY IS EXCLUSIVE OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED. For WIX filters used in commercial applications, and except where prohibited by applicable law, WE EXPRESSLY DISCLAIM, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ANY IMPLIED WARRANTIES ARE LIMITED TO THE DURATION OF THIS WARRANTY. THE FOREGOING IS THE ENTIRE AND EXCLUSIVE LIABILITY OF MANN+HUMMEL FILTRATION TECHNOLOGY US LLC AND YOUR EXCLUSIVE AND SOLE REMEDY FOR ANY DAMAGES OR CLAIMS MADE IN CONNECTION WITH THE USE OF A WIX FILTER. MANN+HUMMEL FILTRATION TECHNOLOGY US LLC SHALL IN NO EVENT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING CLAIMS FOR LOSS OF USE OF THE EQUIPMENT ON WHICH THE WIX FILTER IS INSTALLED, LOSS OF TIME, INCONVENIENCE OR COMMERCIAL LOSS. Some states and other local jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusion may not apply to you.

This warranty gives you specific legal rights and you may also have other rights, which vary from state to state and other local jurisdictions.

A handwritten signature in black ink, appearing to read "Keith Wilson".

Keith A. Wilson, Jr., President

MANN+HUMMEL Filtration Technology US LLC, Attention: Technical Services Department, 1 WIX Way, Gastonia, NC 28054

Revision 06/16



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – **Automotive Supplies**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

Prospective bidders are hereby notified of the following revisions to Request for Bid 20-14MAY18:

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By: _____

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)

			<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>							
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
	Fuel Filters								
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
	Air Filters								
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
	Hydraulic Filters								
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
	Cabin Filters								

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.		SUB-TOTAL (All Filters)								\$
		<i>Pricing Continued on Next Page</i>								

<u>Brakes-Part I</u>											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$	
<u>Brakes-Part II (Heavy Truck)</u>											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14					
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14					
Air Brake Chambers/Spring Brake MGM (OEM)											
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15					
Brake Shoe Kits w/Hardware											
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14					
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14					
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016					
4.12.40.			SUB-TOTAL (Brakes-Part II Heavy Truck)								\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or				
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: Introduction and General Conditions of Bidding**
 - 2: Scope of Work**
 - 3: Bidder's Instructions & Evaluation**
 - 4: Vendor Response and Pricing Pages**
- Certification Regarding Lobbying**

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the “Designee” or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation for Bid” or Request for Bid is used when the need is well defined. An “Invitation for Proposal”

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymmo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.

3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.

3.6. **EVALUATION PROCESS:**

3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.

a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.

3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.

3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.

3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.

3.7. **Manufacturer Names - Samples:**

3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.

3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. E-mail Address:

4.6. Fax Number:

4.7. Federal Tax ID:

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):

Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes

_____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
Fuel Filters							
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
Air Filters							
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters							
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
Cabin Filters							
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.

SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)

\$

Pricing Continued on Next Page

Brakes-Part I									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identifier brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
Brakes-Part II (Heavy Truck)									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identify brand, then the bidder must identify the brand being bid
4.12.34.	Gunite	Freightliner	114SD	2012-14				
4.12.35.		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)								
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
4.12.37.	Meritor	Freightliner	114SD	2012-14				
4.12.38.	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$
Windshield Wipers								
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or			
4.12.63.	H9005	WAGNER Or			
4.12.64.	H9003	WAGNER Or			
4.12.65.	4057	WAGNER Or			
4.12.66.	4157	WAGNER Or			
Tail Light (Peterson)					
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light					

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
Backup Light					
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type</u>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
<p><u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer</u></p>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or		
4.12.81.	SUB-TOTAL (Brake Cleaner)			\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Ozark Kenworth/dba MHC Kenworth** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 9, 2018**, executed by **Jeff Vincent** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, and "Cost + 20%" for all unidentified items, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**OZARK KENWORTH/
dba MHC KENWORTH**

by [Signature]
title Parts Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

[Signature]
Signature by [initials]

7/27/18
Date

No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

The bidder has examined Addendum #1 to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ozark Kenworth DBA MHC Kenworth

Address: 8660 I-70 Dr. S.E.

Phone Number: 573-474-8400 Fax Number: 573-474-8420

E-mail: jeff.vincent@mhc.com

Authorized Representative Signature:  Date: 5-9-18

Authorized Representative Printed Name: Jeff Vincent



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

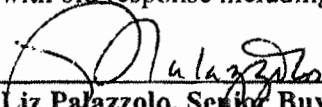
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

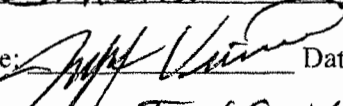
The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Ozark Kenneth DBA MHC Kenworth

Address: 8660 I-70 Dr. S.E.

Phone Number: 573-474-8400 Fax Number: 573-474-8420

E-mail: jeff.vincent@mhc.com

Authorized Representative Signature:  Date: 5-9-18

Authorized Representative Printed Name: Jeff Vincent



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 -- Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM #2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:


3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

3. Bidder's Instructions and Evaluation

- 3.1. RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. BID DEVIATIONS:**
- 3.4.1.** It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
 - e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
 - f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
 - g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.
- 2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.
- 2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.
- 2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.
- 2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymmo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.
- a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

- 1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.
- 1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.
Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.
Supplier - All business entities which may provide the subject goods and/or services.
- 1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Request for Bid (RFB)

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymmo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M. Central Time.**
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M. Central Time.**
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Standard Terms and Conditions

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

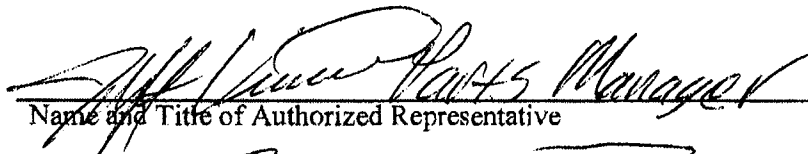
(Please complete and return with Bid Response)


**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

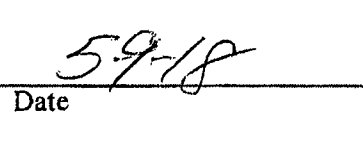
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.


Name and Title of Authorized Representative

 Signature

 Date

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

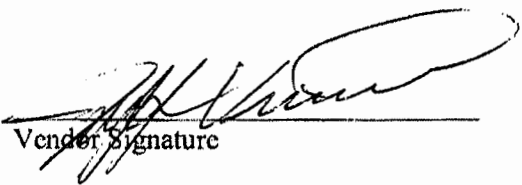
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.


Vendor Signature

5-9-18
Date

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash				
		Washer		Or Splash	3.38	37.5%	2.10 ea	
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum	3M				
		RF1135298		Or Roadforce Gunk	4.28	50.5%	1.99 ea	
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)				\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: Cost + 20 %

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
		AS250PR	-27°	Prestone	15.65	73.3%	4.18 ea
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or Peterson	21.60	75.0%	5.33ea
		RF162A					
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or Peterson	16.15	75.0%	5.57ea
		RF164R					
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or Peterson	16.15	75.0%	5.57ea
		RF164A					
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or Peterson	45.00	75.0%	13.59ea
		RF169-3A					
			Backup Light				
4.12.74.	4		561BC LED 6" Oval	BLAZER Or Peterson	66.20	75.0%	16.55ea
		RF821C-7					
4.12.75.			SUB-TOTAL (Lamps)				\$

4.12.64.	4	9003EK	H9003	WAGNER Or EIKO	28.30	75.6%	6.91ea
4.12.65.	1	4057KEK	4057	WAGNER Or EIKO	6.30	73.3%	1.68ea
4.12.66.	1	4157KEK	4157	WAGNER Or EIKO	4.90	73.3%	1.31ea
Tail Light (Peterson)							
4.12.67.	6	RF821R-7	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or Peterson	37.55	75.0%	9.39ea
4.12.68.	2	RF826R-7	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or Peterson	41.70	75.0%	10.43ea
Marker Light							
4.12.69.	14	RF162R	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or Peterson	21.60	75.0%	5.23ea

4.12.57.	1	3157EK	3157	WAGNER Or EIKO	2.55	75.6%	.63 ea
4.12.58.	1	3156EK	3156	WAGNER Or EIKO	4.40	73.3%	1.18 ea
4.12.59.	4	3157NAEK	3157-NA	WAGNER Or EIKO	6.85	73.3%	1.83 ea
4.12.60.	1	9012LEK	9012	WAGNER Or EIKO	184.55	73.3%	49.22 ea
4.12.61.	2	9007EK	H9007	WAGNER Or EIKO	14.55	73.3%	3.88 ea
4.12.62.	1	9006EK	H9006	WAGNER Or EIKO	12.75	73.3%	3.40 ea
4.12.63.	3	9005EK	H9005	WAGNER Or EIKO	12.75	73.3%	3.40 ea

			<u>Lamps (Wagner)</u>			
	Estimated Quantity	Lamps SKU #'s	Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9	H6024 H6024EK	WAGNER Or EIKO	37.75	75.6%	9.21ea
4.12.54.	1	H6054 H6054EK	WAGNER Or EIKO	35.30	75.6%	8.61ea
4.12.55.	1	H4651 H4651EK	WAGNER Or EIKO	34.55	75.6%	8.43ea
4.12.56.	1	3357 3357EK	WAGNER Or EIKO	2.50	73.3%	.67ea

4.12.46.	23	SP26 (Profile) SP-26FM	ANCO Or	26.60	75.6%	6.49ea
4.12.47.	1	31-22 31-22	ANCO Or	4.42	75.6%	3.32ea
4.12.48.	9	30-22 30-22FM	ANCO Or	34.45	75.6%	8.41ea
4.12.49.	1	30-20 30-20 FM	ANCO Or	33.80	75.6%	8.25ea
4.12.50.	1	31-20 31-20 FM	ANCO Or	13.25	75.6%	3.24ea
4.12.51.	1	31-24 31-24 FM	ANCO Or	14.10	75.6%	3.44ea
4.12.52.		SUB-TOTAL (Windshield Wipers)				\$

Windshield Wipers

	<i>Estimated Quantity</i>	<i>Blades SKU #'s</i>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile) SP-16FM	ANCO Or	26.60	75.6%	6.49ea
4.12.42.	8	SP20 (Profile) SP-20FM	ANCO Or	26.60	75.6%	6.49ea
4.12.43.	95	SP22 (Profile) SP-22FM	ANCO Or	26.60	75.6%	6.49ea
4.12.44.	6	SP24 (Profile) SP-24FM	ANCO Or	26.60	75.6%	6.49ea
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14	259.28	26.8%	189.69 ^{ea}	Gunite 3687X
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14	131.05	38.9%	79.99 ^{ea}	TRP DB1657B
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15	192.37	60.4%	76.18 ^{ea}	
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14	102.46	30.5%	71.87 ^{ea}	Haldex GG4715QG
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14	81.91	30.5%	56.90 ^{ea}	GG4707QG
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016	84.15	30.5%	58.45 ^{ea}	GG4709E82G
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014	98.20	40.5%	58.46	PFC1611.20 ea Perf. Friction	
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014	85.26	40.5%	40.60	PFC1612.20 ea Perf. Friction	
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016	138.62	40.5%	82.52	PFC1066.10 ea Perf Friction	
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013	81.19	46.25%	43.64	E11609600 Bendix	
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014	NA		NA	NO CROSS	
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014	NA		NA	NO CROSS	
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016	NA		NA	NO CROSS	
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$	
Brakes-Part II (Heavy Truck)											

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	NA	NA	NA	NA
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	19.26	60%	7.71ea	AF264257
4.7.25.	SUB-TOTAL (All Filters)									\$
<i>Pricing Continued on Next Page</i>										

Fleetguard
Filters

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014	24.53	60%	18.03ea	LF3000
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012	25.48	60%	18.04ea	LF17511
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015	51.10	60%	20.44ea	LF16233
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014	7.28	60%	2.92ea	LF17539
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009	8.76	60%	3.51ea	LF689
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17	40.05	60%	16.02ea	LF16106
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014	19.60	60%	7.84ea	LF16243
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016	23.67	60%	9.47ea	LF17494
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011	7.37	60%	2.95ea	LF3604
Fuel Filters										
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012	119.43	60%	47.48ea	FK48556
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15	117.97	60%	47.19ea	F\$1093
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15	105.44	60%	42.18ea	F\$1096
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003	13.14	60%	5.26ea	FF5244
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015	23.31	60%	9.33ea	F\$19727
Air Filters										
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014	72.50	60%	29.00ea	AF994
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015	129.44	60%	51.70ea	AF27948
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009	22.22	60%	8.89ea	AF25757
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016	36.16	60%	14.47ea	AF27882
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15	81.48	60%	32.60ea	AF25437
Hydraulic Filters										
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15	NA	NA	NA	NA
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014	43.14	60%	17.21ea	HF35474
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014	100.27	60%	40.11ea	HF28943
Cabin Filters										

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>										
	Oil Filters SKU #'s	Est QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4. VENDOR RESPONSE AND PRICING PAGES

- 4.1. Company Name: Ozark Kenworth DBA MHC Kenworth
- 4.2. Address: 8660 I-70 Dr. S.E.
- 4.3. City/Zip: Columbia MO 65201
- 4.4. Phone Number: 573-474-8400
- 4.5. E-mail Address: jeff.vincent@mhc.com
- 4.6. Fax Number: 573-474-8420
- 4.7. Federal Tax ID: 431042735
- 4.7.1. () Corporation
 () Partnership - Name _____
 () Individual/Proprietorship - Individual Name _____
 () Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): [Signature] Date: 5-9-18
 Print Name and Title of Authorized Representative:
Jeff Vincent
Parts Manager

- 4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No
- 4.10. Delivery: Delivery in Calendar Days After Receipt of Order: 1 to 3 Days.
- 4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

1 year from date of purchase

Liz Palazzolo

From: Vincent, Jeff <Jeff.Vincent@mhc.com>
Sent: Monday, June 25, 2018 1:30 PM
To: Liz Palazzolo
Subject: RE: RFB 20-14MAY18 - Automotive Supplies for Boone County
Attachments: 20180625132500.pdf

Please see attached Thanks

Jeff Vincent
Parts Manager



MHC Kenworth - Columbia
8660 I-70 Drive SE · Columbia, MO 65201
(573) 474-8400 | direct
(816) 719-5526 | mobile
(573) 474-8420 | fax
jeff.vincent@mhc.com
MHC website | vCard | blog | map



From: Liz Palazzolo [mailto:LPalazzolo@boonecountymo.org]
Sent: Friday, June 22, 2018 10:53 AM
To: Vincent, Jeff
Subject: RE: RFB 20-14MAY18 - Automotive Supplies for Boone County

I apologize – it should be 4.12.80

Liz Palazzolo
Senior Buyer
Boone County Purchasing
Phone: 573-886-4392
Fax: 573-886-4390
613 E. Ash, Room 109
Columbia, MO 65201

From: Vincent, Jeff <Jeff.Vincent@mhc.com>
Sent: Friday, June 22, 2018 10:51 AM
To: Liz Palazzolo <LPalazzolo@boonecountymo.org>
Subject: RE: RFB 20-14MAY18 - Automotive Supplies for Boone County

4.12.81 is the sub total line

Jeff Vincent
Parts Manager



MHC Kenworth - Columbia

8660 I-70 Drive SE | Columbia, MO 65201

(573) 474-8400 | direct

(816) 719-5526 | mobile

(573) 474-8420 | fax

jeff.vincent@mhc.com

MHC website | vCard | blog | map



From: Liz Palazzolo [<mailto:LPalazzolo@boonecountymo.org>]

Sent: Friday, June 22, 2018 10:35 AM

To: Vincent, Jeff

Subject: RE: RFB 20-14MAY18 - Automotive Supplies for Boone County

Here's the blank bid – just use it for reference – please **do not** complete the pricing pages again

Thanks

Liz Palazzolo

Senior Buyer

Boone County Purchasing

Phone: 573-886-4392

Fax: 573-886-4390

613 E. Ash, Room 109

Columbia, MO 65201

From: Vincent, Jeff <Jeff.Vincent@mhc.com>

Sent: Friday, June 22, 2018 10:33 AM

To: Liz Palazzolo <LPalazzolo@boonecountymo.org>

Subject: RE: RFB 20-14MAY18 - Automotive Supplies for Boone County

Please send it to me Thanks

Jeff Vincent

Parts Manager



MHC Kenworth - Columbia

8660 I-70 Drive SE | Columbia, MO 65201

(573) 474-8400 | direct

(816) 719-5526 | mobile

(573) 474-8420 | fax

jeff.vincent@mhc.com

MHC website | vCard | blog | map



From: Liz Palazzolo [<mailto:LPalazzolo@boonecountymo.org>]

Sent: Friday, June 22, 2018 10:26 AM

To: Vincent, Jeff

Subject: RFB 20-14MAY18 - Automotive Supplies for Boone County

Good morning: The County is still evaluating bids for Automotive Supplies for Boone County and needs some product literature for the following items (please consult the pricing sheet from the RFP for the full description – if you need that again, please let me know):

Item 4.12.24

Item 4.12.35

Item 4.12.37

Item 4.12.38

Item 4.12.39

Item 4.12.56

And Item 4.12.81

We are trying to determine the equivalency of the brands bid for these items since the referenced brand appears not to have been bid. Please provide manufacturer specifications for the products that were bid for these items.

If you can get this information to me by next Tuesday 6/26/18, that would be great. Please let me know if you have any questions.

Liz Palazzolo

Senior Buyer

Boone County Purchasing

Phone: 573-886-4392

Fax: 573-886-4390

613 E. Ash, Room 109

Columbia, MO 65201

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WHERE TO BUY ([HTTPS://WWW.CUMMINSFILTRATION.COM/ORDER](https://www.cumminsfiltration.com/order))

ENGLISH

NORTH AMERICA

USEFUL LINKS

4.12.24

[\(https://www.cumminsfiltration.com/\)](https://www.cumminsfiltration.com/)

Part Information

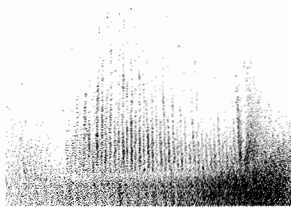
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AF26427

Cab Air

[Add To Worksheet](#)

Note: All parts are not available in all regions of the world. Contact your Customer Assistance Center (<https://www.cumminsfiltration.com/customerassistance>) to ensure availability.



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[Export As...](#)

Attributes	
Overall Height	219 mm (8.622 inch)
Overall Length	214 mm (8.425 inch)
Overall Width	25 mm (.984 inch)
Primary Applications	
ABPN10G36000006	All Applications
(/catalog/CatalogSearch.do?partNumber_PartDeatils=ABPN10G36000006)	(/catalog/CatalogSearch.do?partNumber_PartDeatils=AF26427)

Filter By

Reset

Manufacturer

Product Type

1 - 1 of 1 results

Export As...

Manufacturer	LUBERFINER
Part Number	CAF24016
Fleetguard Part Number	AF26427 (/catalog/partsearch.do? &reqCmd=PartInformation&partNumber=A F26427&PartType=Cab Air&Part=CAF24016&criteria=part&_locale=en)
Description	Cab Air
Part Required	1
Upgrade / Replacement	-

10/Page

Previous	1	Next
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**This information is provided for convenience and is intended to be accurate. The manufacturer makes no guarantee, expressed or implied, to the accuracy of the catalog content. Refer to the*

OEM filter part number cross-reference for the most accurate information. Cummins Filtration is not responsible for misapplications. Some products are not available in all regions of the world.



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4.12.35

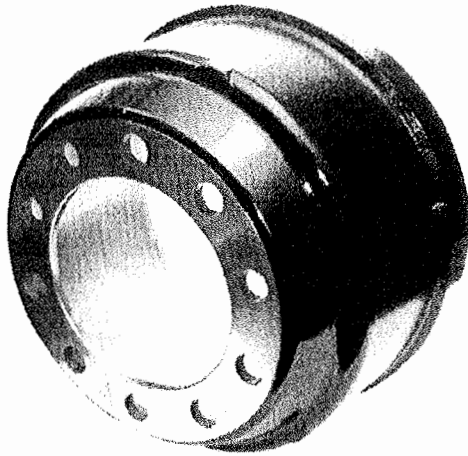
Parts for Trucks, Trailers & Buses

BRAKE DRUMS

CAST BRAKE DRUMS

TRP offers 19 popular truck and trailer application cast brake drums. The TRP brake drums are cast and machined by an OE quality US supplier.

TRP brake drums provide the quality and value your customers expect in a vital brake system component.



POPULAR TRUCK BRAKE DRUMS

TRP	Application	Weight
DB1657B	16.5" x 7", Hub Pilot, 8.78" Pilot	105 lbs
DB16578HD	16.5" x 7", Hub Pilot, 8.78" Pilot - Heavy Duty	117 lbs
DB154B	15" x 4", Hub Pilot, 8.78" Pilot - Front Steer	70 lbs
DB154MB	15" x 4", Mack App, 5.44 offset - Front Steer	78 lbs
DB1655B	16.5" x 5", Hub Pilot 8.78" Pilot	97 lbs
DB1657BSTW	16.5" x 7", Hub Pilot, 8.78" Pilot - Standard Weight	108 lbs
DB165858B	16.5 x 8.62, Outboard Mount, 8.78" Pilot, 10 Hole	117 lbs
DB1658B	16.5 x 8.00, Outboard Mount, 8.78" Pilot, 10 Hole	114 lbs
DB65152B	16.5 X 6, Hub Pilot, 8.78" Pilot. Steer axle application.	120 lbs

FEATURES & BENEFITS

QS9001 Controls to Ensure Consistent Machining and Metallurgical Quality

Made in USA by OEM Brake Drum Manufacturer With Proven Quality Controls

Backed by North American Engineering Team and R&D Facility

RELATED PARTS

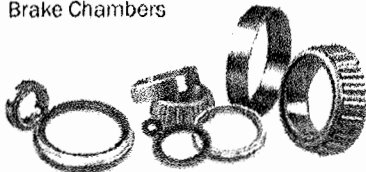
S-cam style brakes

Wheel seals

Wheel bearings

Camshafts

Brake Chambers



POPULAR TRAILER BRAKE DRUMS

TRP	Application	Weight
DB1657U	16.5" X 7", Hub Pilot, 8.78" Pilot - Unbalanced	105 lbs
DB66893U	16.5" x 7", Outboard Mount 8.53" Pilot	113 lbs
DB67518U	16.5" x 7", Inboard Mount for Spoke Wheels	100 lbs
DB62200U	16.5" x 7", Inboard Mount for Hubs	104 lbs
DB60876U	16.5" x 7", Outboard, 9.44" Pilot, Fruehauf Application	108 lbs
DB66895B	16.5" x 7", Outboard, 9.0" Pilot, Rockwell / Meritor Application	110 lbs
DB66875U	16.5" x 7", Outboard, 9.0" Pilots, 8 Hole	111 lbs
DB68730U	16.5" x 7", Inboard, 9.50". Pilot, 10 Hole	103 lbs
DB1657US1W	16.5" x 7", Hub Pilot, 8.78" Pilot - Unbalance, Standard Weight	109 lbs
DB66353U	16.5 X 7, Hub Pilot, 8.78" Pilot.	112 lbs

January 25, 2017 9:22 AM Ver. 12



Parts for Trucks, Trailers & Buses

BRAKE DRUMS

CROSS REFERENCE

TRP	Webb	Gunite	ArvinMeritor	Conmet	KIC
DB1657B	56864B	3922X	85-123788	N/A	60000-018
DB1657U	56864U	3922	03-123788	N/A	N/A
DB1657USTW	66864F	3600A	03-123207	107150	60001-10
DB1657BSTW	66864B	3600AX	85-123207	107150	60001-018
DB1657BHD	66884B	3401X / 3600 AX	85-123365	107150	54261-018
DB154B	61528B	3721AX	85-123254	107507	54201-108
DB154MB	65548B	3800X	N/A	107164	54293-018
DB1655B	65710B	3573X/3710X	85-123383	10005331	54238-018
DB65152B	65152B	3687X	85-123399	107193	54248-018
DB66893U	66893F	3166	03-122978	N/A	53026-01
DB67518U	67518F	2983C	03-122222	N/A	52230-10
DB62200U	62200F	2705	03-122331	N/A	52020-01
DB60876U	60876F	3120	03-120877	N/A	52877-11
DB66895B	66895B	3141X	02-122550	107904	52705-30
DB66875U	66875F	3141B	03-123409	107875	53033-30
DB68730U	68730F	3018A	03-122126	N/A	52327-10
DB66353U	66353F	3757	N/A	N/A	N/A
DB165858B	66855B	3807X	85-123570	107638	54279-018
DB1658B	66800B	3782X	85-123520	107637	54269-018

ADDITIONAL SPECIFICATIONS

TRP	BRAKE SIZE	BOLT HOLES	BOLT HOLE SIZE	BOLT CIRCLE	PILOT	WEIGHT
DB154B	15" x 4"	10	1.28	11.25	8.78	70 lbs
DB154MB	15" x 4"	10	1.28	11.25	8.78	78 lbs
DB1655B	16.5" x 5"	10	1.28	11.25	8.78	97 lbs
DB65152B	16.5" x 6"	10	1.00	11.25	8.78	120 lbs
DB1657B	16.5" x 7"	10	1.08	11.25	8.78	105 lbs
DB1657U	16.5" x 7"	10	1.08	11.25	8.78	105 lbs
DB1657USTW	16.5" x 7"	10	1.08	11.25	8.78	109 lbs
DB1657BSTW	16.5" x 7"	10	1.08	11.25	8.78	108 lbs
DB1657BHD	16.5" x 7"	10	1.00	11.25	8.78	117 lbs
DB66893U	16.5" x 7"	10	0.81	11.25	8.53	113 lbs
DB67518U	16.5" x 7"	5/6	0.78	11.25	9.44	100 lbs
DB62200U	16.5" x 7"	10	0.81	11.25	9.44	104 lbs
DB60876U	16.5" x 7"	10	0.81	11.25	9.44	108 lbs
DB66895B	16.5" x 7"	10	0.81	11.25	9.00	110 lbs
DB66875U	16.5" x 7"	8	1.00	10.83	9.00	111 lbs
DB68730U	16.5" x 7"	10	0.81	11.25	9.5	103 lbs
DB66353U	16.5" x 7"	10	1.00	11.25	8.78	112 lbs
DB165858B	16.5" x 8.62"	10	1.08	11.25	8.78	117 lbs
DB1658B	16.5" x 8"	10	1.08	11.25	8.78	114 lbs

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23,000 lbs Brake Lining Selection Guide

Green Zone

4,12,37

Yellow Zone

4,12,38

4,12,39
"Coast to Coast"

Red Zone

General Application

"Lighter Loads, Flatter Roads"

"Steep Grades, Heavy / Moving / Liquid Loads, City Roads"

Braking Frequency

Very Low, Mostly Interstate

Moderate, Mix of Interstate / Urban

Moderate - High, Any Environment

Maintenance Habits

Very Good - Regular Maintenance and Complete Brake Jobs

Good - Maintenance as Needed, But Always Complete Brake Jobs

Poor - Outsourced Service, One Wheel Brake Jobs Common

Driver Habits

Gentle - Non aggressive

Gentle - Average

Average - Aggressive

Brake linings should be chosen based on a variety of application parameters. Fleets must consider other factors besides axle rating to determine the proper lining. Load, road type, braking frequency, maintenance practices, AL factor and driver habits all affect braking performance.

Haldex Brake Lining

HV88

23,000 lbs @165 AL
650° Temp Range
Good Brake Power

GD-2016

23,000 lbs @165 AL
750° Temp Range
Very Good Brake Power

GG-2020

23,000 lbs @165 AL
975° Temp Range
Exceptional Brake Power

GC-20/35

23,000 lbs Combination
1000° Temp Range
Exceptional Brake Power

GZ-2035

23,000 lbs Semi-Met
1000° Temp Range
Exceptional Brake Power

Competitive Brake Lining Listing

Abex	VL23	6149	685	6098	6040	SM/6098
Bendix*	ORANGE	BRONZE	ES6000			
Carlisle	EC23	MB44		MB23		MBC62
Cobreq	NABK110		NABK171			MB60
Mentor	M23-MG2-MG2L	MA312	MA310			
Fras-Le	AF523	AF555	AF557			
Marathon	FLOE		HS			
Neo Brake	NB210-NBMB-NB250-NBSM-NB225			NB2001		
TruckPro/Armada	AR2	AR3	AR4	AR5		
Fleetpride/OTR	GREEN	RED	ORANGE			
H.D. America	M23-M23H					
Vipar	VHD2300-23STD	23PRE				
Freightliner/Alliance	S23	P23				
Int'l/Diamond	D3S	D3P				
Paccar/Roadleveler	23STD-23PRE					
Gorilla	SB/GB23-SB/GB23P					
Traction	HDPlus23/U93					

20,000 lbs Brake Lining Selection Guide

Green Zone

Yellow Zone

Red Zone

General Application

"Lighter Loads, Flatter Roads"

"Coast to Coast"

"Steep Grades, Heavy/ Moving/ Liquid Loads, City Roads"

Braking Frequency

Very Low, Mostly Interstate

Moderate, Mix of Interstate/Urban

Moderate - High, Any Environment

Maintenance Habits

Very Good - Regular Maintenance and Complete Brake Jobs

Good - Maintenance as Needed, But Always Complete Brake Jobs

Poor - Outsourced Service, One Wheel Brake Jobs Common

Driver Habits

Average - Non aggressive

Average

Average - Aggressive

Brake linings should be chosen based on a variety of application parameters. Fleets must consider other factors besides axle rating to determine the proper lining. Load, road type, braking frequency, maintenance practices, AL factor and driver habits all affect braking performance.

Haldex Brake Lining

HV-77

20,000 lbs @165 AL
550° Temp Range
Good Braking Power

GN-2017

20,000 lbs @165 AL
625° Temp Range
Very Good Brake Power

GF-2008

20,000 lbs @165 AL
750° Temp Range
Excellent Drum Compatibility

GR-2015

20,000 lbs @ 165 AL
775° Temp Range
Highest Temperature 20K Lining

Competitive Brake Lining Listing

Abex	VL20	6085		6014	6011	6008-1	
Bendix*	BLACK-BLUE-GREEN	ES410		SILVER	ES4200		
Carlisle	MB17-MB19-NA100-EC20				MB20	MB21	CF2000
Cobreq	NABK090		NABK102		MA212		
Meritor	M20-EG-MG1				AF550		
Fras-Le	AF520	AF540			DB		
Marathon	MH				NB200-NBFM		
Neo Brake	ECO-NB180-NBRM						
TruckPro/Armada	AR1						
Fleetpride/OTR	BLACK-BLUE						
H.D. America	M20-M20H						
Vipar	VHD2000-20STD		20PRE				
Freightliner/Alliance	S20						
Intl'/Diamond	D2S	P20					
Paccar/Roadleveler	20STD-20PRE	D2P					
Gorilla	SB/GB20-SB/GB20P						
Traction	HDPlus20						



4.12.56



Old World Industries, LLC

SPECIFICATION SHEET

12.8/14V 2.23/.59A S-8 Polymer Wedge Base

LAMP TYPE:	3357
VOLTAGE:	12.8/14V
CURRENT:	2.23/0.59A
POWER:	28.5/8W
MSCP:	40/3
FILAMENT:	C-6/C-6
LCL:	27.9mm
MOL:	53mm
LIFE (IN HOURS):	400/5,000

Old World Industries LLC
4065 Commercial Ave.
Northbrook IL 60062
Phone: 1-847-559-2000



ROADFORCE



4.12.80

Only
\$X.XX
per case

Only
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per case

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per case

Glass Cleaner

Penetrating Oil

Brake Parts Cleaner

- Streak free all purpose cleaner
- Foaming action and high performance formula works to remove the toughest bugs and road grime
- Unique formula leaves no residue can be used for all glass surfaces and more, including:

TAILGATES | WINDOWS | MIRRORS
MASKING TAPE RESIDUE | POLISH SPIN-OFF
CLEANING COMPOUND

\$X.XX per can

- Provides optimal penetration
- Reduces friction
- Prevents wear
- Low odor, low vocs
- Does not stain painted surfaces
- For use with:

NUTS, BOLTS & HINGES | CLAMPS & PIPES
LOCKS & LATCHES | FROZEN MECHANISMS
GARDEN HOSE NOZZLES

\$X.XX per can

- Fast drying
- Can be used without disassembling the brake unit
- Unique formula leaves no residue

Part # RF1135298

\$X.XX per can

**Contact your Local
MHC for more details.**

WWW.ROADFORCECENTRAL.COM



MHC Kenworth – Branch Name | Branch Address | Branch Phone Number



NEW!

PENRAY and ROADFORCE PROGRAM



ROADFORCE PRODUCTS						
Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
RF1135301	Starting Fluid	12.5 oz (354 g)	12	10.9	0.44	147
RF1135298	Brake Cleaner	12.5 oz (354 g)	12	13.6	0.51	126
RF1135299	Glass Cleaner	18 oz (510 g)	12	18	0.54	100
RF1135300	Penetrating Oil	11 oz (312 g)	12	11.52	0.45	147

PENRAY POWERFLEET						
Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
1112	Cool Tec™ 2 Cooling System Treatment	12 fl oz	12	11.36	0.37	147
2112	Fuel Injector Cleaner	12 fl oz	12	9.71	0.42	147
2113	Direct Injection Fuel System Cleaner	16 oz	12	13.7	0.45	147
2214	Gum-Solve™ Carb & Choke Cleaner Prof Size	15 oz	12	15	0.51	126
2216	Total Fuel System Cleaner	16 fl oz	12	12.48	0.48	147
2217	Gum-Solve Plus Carb & Choke Cleaner	15 oz	12	14.25	0.51	126
2312	Intake Valve Deposit Cleaner	12 fl oz	12	9.34	0.42	147
2412	Fuel Injector Air-Intake Cleaner	4 oz	12	6.45	0.35	189
2520	Mass Air Flow Sensor Cleaner	12.5 oz	12	12.55	0.51	126
3016	Motor Pep Tune-Up Treatment	12 fl oz	12	10.05	0.42	147
3112	Engine Oil Treatment	12 fl oz	12	10.05	0.37	147
3182	High Mileage Oil Treatment	12 fl oz	12	9.75	0.37	147
3210	Power Steering Fluid System Flush	12 fl oz	12	9.6	0.37	147
3416	Silicone Spray	10 oz	12	10.96	0.45	147
3532	75W-90 Synthetic Gear Oil Limited Slip	32 fl oz	12	21	1.04	60
3632	75W-140 Synthetic Gear Oil Limited Slip	32 fl oz	12	20	1.04	60
3832	Global Synthetic Power Steering Fluid	32 fl oz	6	11.85	0.45	126
3912	Premium Power Steering Fluid	12 fl oz	12	9.55	0.37	147
3932	Premium Power Steering Fluid	32 fl oz	12	24.4	0.92	60

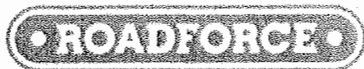


PENRAY POWERFLEET

Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
3964	Premium Power Steering Fluid	64 fl oz	6	25.6	0.76	60
4020	Non-Chlorinated Brake Cleaner	14 oz	12	13.6	0.51	84
4220	Engine Cleaner & Degreaser	14.5 oz	12	13.85	0.51	126
4424	Rubberized Undercoat	16 oz	12	16.1	0.51	126
4505	Non-Chlorinated Brake Cleaner	5 gal	1	34	1.04	24
4516	PR-3 Wrench-Eze® and Lubricant	11 oz	12	11.52	0.45	147
4520	Non-Chlorinated Brake Cleaner	12.5 oz	12	12.55	0.51	126
4554	Non-Chlorinated Brake Cleaner	55 gal	1	392	10.75	4
4605	Non-Chlorinated VOC Brake Cleaner	5 gal	1	34.42	1.04	24
4616	4.0 Cleaner & Lubricant	11 oz	12	11.52	0.48	147
4620	Non-Chlorinated VOC Brake Cleaner	14 oz	12	13.6	0.51	126
4655	Non-Chlorinated VOC Brake Cleaner	55 gal	1	422	10.75	4
4705	Non-Chlorinated Ultra Low VOC Brake Cleaner	5 gal	1	36	1.04	24
4720	Non-Chlorinated Ultra Low VOC Brake Cleaner	14 oz	12	14.25	0.51	126
4755	Non-Chlorinated Ultra Low VOC Brake Cleaner	55 gal	1	398	10.75	4
4816	White Lithium Grease	11 oz	12	11.85	0.45	147
4820	Chlorinated Brake Cleaner	19 oz	12	18.6	0.51	126
4855	Chlorinated Brake Cleaner	55 gal	1	767	10.75	4
4905	Non-Chlorinated Low VOC Brake Cleaner	5 gal	1	35.55	1.04	24
4908	Belt Dressing	7 oz	12	8.38	0.35	189
4920	Non-Chlorinated Low VOC Brake Cleaner	14 oz	12	13.65	0.51	126
4955	Non-Chlorinated Low VOC Brake Cleaner	55 gal	1	400	10.75	4
5005	Windshield Washer Antifreeze Concentrate	5 gal	1	36.6	1.17	24
5032	Windshield Washer Antifreeze Concentrate	32 fl oz	12	24.65	0.92	60
5055	Windshield Washer Antifreeze Concentrate	55 gal	1	411	11.19	4
5113	Nox-Ice Isopropyl Gas Line Antifreeze	12 fl oz	12	8.95	0.37	147
5155	Nox-Ice Isopropyl Gas Line Antifreeze	55 gal	1	410	10.75	4
5155	Nox-Ice Isopropyl Gas Line Antifreeze	55 gal	1	410	10.75	4
5216	Windshield Spray De-Icer	12.3 oz	12	11.7	0.45	147
5301	Starting Fluid	11 oz	12	10.9	0.44	147
5315	Premium Starting Fluid- High Ether Content	11 oz	12	11.78	0.44	147
5601	Air Brake Antifreeze	1 gal	4	29.8	1.54	52
5032	Air Brake Antifreeze	32 fl oz	12	23.35	0.92	60
5655	Air Brake Antifreeze	55 gal	1	403	10.75	4
6001	450° High Temp DOT 3 Brake Fluid	1 gal	4	37.75	1.54	52
6005	450° High Temp DOT 3 Brake Fluid	5 gal	1	43.75	1.11	24
6012	450° High Temp DOT 3 Brake Fluid	12 fl oz	12	11.75	0.35	162
6032	450° High Temp DOT 3 Brake Fluid	32 fl oz	12	29.5	0.83	66
6055	450° High Temp DOT 3 Brake Fluid	55 gal	1	427	10.75	4
6432	DOT 4 Brake Fluid	32 fl oz	12	29.3	0.83	66
6538	Transmission MVP	12 fl oz	12	9.85	0.42	147
6632	HD DOT 4 Plus Brake Fluid	32 fl oz	12	29.6	0.83	66



PENRAY POWERFLEET						
Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
7001	Red Grease	11 oz	12	11.7	0.45	147
7003	Open Gear Lube	11 oz	12	11.66	0.45	147
7005	Inner Slide Lube	10.5 oz	12	11.38	0.45	147
7006	Chain Lube	10 oz	12	10.92	0.45	147
7009	Dry Graphite Lube	11 oz	12	11.76	0.45	147
7011	Battery Protector	11.5 oz	12	12.26	0.45	147
7012	Battery Cleaner	15 oz	12	14.65	0.45	147
7014	Electric Motor Cleaner	19 oz	12	18.46	0.51	126
7015	Connector Electric Seal	10 oz	12	12.26	0.43	147
7501	Concentrated Motor Flush	1 gal	4	32.55	1.54	52
7512	Oil System Cleaner	12 fl oz	12	9.5	0.42	147
7612	Crankcase & Differential Cleaner	12 fl oz	12	9.5	0.44	147
8020	Tire Gloss	13 oz	12	12.8	0.51	126
8806	Technician Sample Pack (4516, 4616, 7005, 7011, 7012, 7014)	-	6	6.85	0.33	-
9001	Tough Max™ Purple Cleaner	1 gal	4	32.88	1.54	52
9005	Tough Max™ Purple Cleaner	5 gal	1	45	1.11	24
9032	Tough Max™ Purple Cleaner Trigger	32 oz	12	29.13	1.16	33
9055	Tough Max™ Purple Cleaner	55 gal	1	502	11.19	4
9170	Tough Max™ Purple Cleaner Wipes	-	6	12.9	-	-
80859	Tire Fix Plus™ Non-Flammable Tire Inflator Cone	12 oz	6	6	0.23	170
80862	Tire Fix Plus™ Non-Flam Tire Inflator w/Hose	22 oz	6	10.85	0.31	170
81012	Diesel Fuel Prep™	12 fl oz	6	4.7	0.21	240
82605	Ethanol Stabilizer 5 gal	5 gal	1	37.45	1.04	24
82612	Ethanol Stabilizer	12 fl oz	6	4.7	0.22	240
83112	Diesel Engine Oil Treatment	12 fl oz	6	4.7	0.23	240
84150	Glass Cleaner	18 oz	12	16.9	0.51	126
100005	Fuel Prep™ Diesel Fuel Conditioner	5 gal	1	40	1.04	24
100012	Fuel Prep™ Diesel Fuel Conditioner	12 fl oz	12	9.2	0.42	147
100032	Fuel Prep™ Diesel Fuel Conditioner	32 fl oz	12	23.7	0.92	60
100055	Fuel Prep™ Diesel Fuel Conditioner	55 gal	1	425	10.75	4
100201	Fuel Prep™ Biocide	1 gal	4	37.75	1.11	45
100216	Fuel Prep™ Biocide	16 fl oz	12	17.4	0.77	40
105005	Total Diesel Fuel System Cleaner	5 gal	1	41	1.04	24
105032	Total Diesel Fuel System Cleaner	32 fl oz	12	25	0.92	60
105055	Total Diesel Fuel System Cleaner	55 gal	1	451	10.75	4
200005	Pencool 2000 Cooling System Treatment	5 gal	1	49	1.11	24
200016	Pencool 2000 Cooling System Treatment	16 fl oz	12	16.49	0.39	119
200055	Pencool 2000 Cooling System Treatment	55 gal	1	545	11.19	4
200064	Pencool 2000 Cooling System Treatment	64 fl oz	6	29.95	0.8	60
200105	2001 On-Line Cooling System Cleaner	5 gal	1	50	1.11	24
200155	2001 On-Line Cooling System Cleaner	55 gal	1	530	11.19	4
200164	2001 On-Line Cooling System Cleaner	64 fl oz	6	31.95	0.8	60



PENRAY POWERFLEET

Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
200264	RTO Cool System Cleaner	64 fl oz	6	29.8	0.8	60
201201	Conc. Fuel Prep Diesel Fuel Conditioner	1 gal	4	32.1	1.54	52
201205	Conc. Fuel Prep Diesel Fuel Conditioner	5 gal	1	41	1.04	24
201549	Twin Pac Off-Line Cooling System Cleaner	2-8lb btl	2	36	1.19	45
202005	Winter Pow-R Plus ⁵ Diesel Fuel Treatment	5 gal	1	42	1.04	24
202012	Winter Pow-R Plus ⁵ Diesel Fuel Treatment	12 fl oz	12	9.9	0.42	147
202032	Winter Pow-R Plus ⁵ Diesel Fuel Treatment	32 fl oz	12	26	0.92	60
202055	Winter Pow-R Plus ⁶ Diesel Fuel Treatment	55 gal	1	432	10.75	4
202101	Winter Thaw ⁷ Emergency Diesel Fuel Treatment	1 gal	4	29.75	1.54	52
202132	Winter Thaw ⁷ Emergency Diesel Fuel Treatment	32 fl oz	12	23.05	0.92	60
202605	Winter Pow-R Plus ⁸ BioDiesel Fuel Treatment	5 gal	1	41.3	1.04	24
202612	Winter Pow-R Plus ⁸ BioDiesel Fuel Treatment	12 fl oz	12	9.65	0.42	147
202632	Winter Pow-R Plus ⁸ BioDiesel Fuel Treatment	32 fl oz	12	26	0.92	60
202655	Winter Pow-R Plus ⁸ BioDiesel Fuel Treatment	55 gal	1	450	10.75	4
203025	Winter Blend Bulk Diesel Fuel Treatment	2.5 gal	2	41.7	1.24	36
203055	Winter Blend Bulk Diesel Fuel Treatment	55 gal	1	460	10.75	4
207064	POW-R ⁹ 365 Diesel Cleaner & Treatment	64 fl oz	6	22.85	0.81	60
208005	Pow-R ⁹ Performance - Fuel Enhancer	5 gal	1	42.05	1.04	24
208055	Pow-R ⁹ Performance - Fuel Enhancer	55 gal	1	432	10.75	4
300005	Pencool ¹⁰ 3000 with Stabil-Aid [®] Cooling System Treatment	5 gal	1	49	1.11	24
300016	Pencool ¹⁰ 3000 with Stabil-Aid [®] Cooling System Treatment	16 fl oz	12	16.5	0.39	119
300055	Pencool ¹⁰ 3000 with Stabil-Aid [®] Cooling System Treatment	55 gal	1	545	11.19	4
300064	Pencool ¹⁰ 3000 with Stabil-Aid [®] Cooling System Treatment	64 fl oz	6	31.85	0.8	60
400005	Pencool ¹⁰ 4000 Cooling System Treatment	5 gal	1	51	1.11	24
400016	Pencool ¹⁰ 4000 Cooling System Treatment	16 fl oz	12	17.25	0.72	119
400055	Pencool ¹⁰ 4000 Cooling System Treatment	55 gal	1	545	11.19	4
4520PAL	Non-Chlorinated Brake Cleaner Pallet	12.5 oz	1512	1,688.40	-	126
4620PAL	Non-Chlorinated VOC Brake Cleaner Pallet	14 oz	1512	1,854.72	-	126
4720PAL	Non-Chlorinated Ultra Low VOC Brake Cleaner Pallet	14 oz	1512	1,864.80	-	126
4820PAL	Chlorinated Brake Cleaner Pallet	19 oz	1512	2,343.60	-	126
4920PAL	Non-Chlorinated Low VOC Brake Cleaner Pallet	14 oz	1512	1,827.00	-	126
2020TOTE	Winter Pow-R Plus	325 gal	1	2,405.00	-	1
2030TOTE	Winter Blend Bulk Diesel Fuel Treatment	275 gal	1	2,661.00	-	1
NF2088SM	Synthetic Media Need-Release [®] Filter	-	12	24.35	0.58	70
NF2095SM	Synthetic Media Cummins ISX Need-Release [®] Filter	-	12	25	0.71	56
NF2096SM	Synthetic Media Volvo/Mack Need-Release [®] Filter	-	12	24.9	0.57	70
NF2999SM	Synthetic Media Coolant Filter	-	12	15.15	0.61	70
NF3000	Pencool ¹⁰ Coolant Filter with SCA	-	12	16.5	0.57	70
NF3088SM	Synthetic Media Need-Release Filter DD13, DD15, DD16	-	12	17.45	0.65	48
NF3999SM	Synthetic Media Coolant Filter DD13, DD15, DD16	-	12	7	0.65	48
TS100	Heavy Duty Two-Way Test Strips 50ct	50 btl	12	1.1	0.18	-
TS200	Heavy Duty 3-Way Universal Test Strips 25ct	25 btl	12	0.85	0.08	-



PENRAY KITS						
Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
1102	2 Step Cooling System Re-Charge Kit 1112 Cool Tec 2 Cooling System Treatment 1212 Cool Prep Cooling System Cleaner	24 fl oz 1 each 1 each	10	20.75	0.79	70
2102	2 Step Fuel Injection and Induction Cleaning Kit 2112 Fuel Injector Cleaner 2312 Intake Valve Deposit Cleaner	- 1 each 1 each	10	16.6	0.77	70
2103	3 Step Fuel Injection and Induction Cleaning Kit 2112 Fuel Injector Cleaner 2312 Intake Valve Deposit Cleaner 3016 Motor Pep Tune-Up Treatment	- 1 each 1 each 1 each	8	20.7	0.91	55
2503	3 Step Premium Fuel System Cleaning Kit 2216 Total Fuel System Cleaner 2312 Intake Valve Deposit Cleaner	- 1 each 2 each	6	17.55	0.74	48
2601	2 Step Direct Injection Engine Clr Kit 2113 Direct Injection Fuel System Cleaner 2612 Back of Intk Valve Clnr	- 1 each 1 each	6	14.75	0.46	126
2901	Catalytic Converter Cleaning Kit 2216 Total Fuel System Cleaner 2912 Catalytic Converter Cleaner	- 1 each 1 each	6	11.6	0.58	64
3902	2 Step Power Steering Fluid Tune-Up Kit 3210 Power Steering Fluid System Flush 3964 Premium Power Steering Fluid	- 1 each 1 each	6	29.45	0.99	55
6537	2 Step Transmission Tune-Up Kit 6533 Professional Automatic Transmission Flush 6536 Universal ATF Protectant	- 1 each 1 each	10	17.85	0.76	70
7502	2 Step Engine Re-Charge Kit 3112 Engine Oil Treatment 7512 Oil System Cleaner	- 1 each 1 each	10	17.35	0.73	70
7603	3 Step Prem Oil Syst Kit 2216 Total Fuel System Cleaner 3112 Engine Oil Treatment 7612 Crankcase & Differential Cleaner	- 1 each 1 each 1 each	6	15.8	0.77	48
7702	2 Step Oil & Fuel Treat Kit 2216 Total Fuel System Cleaner 3112 Engine Oil Treatment	- 1 each 1 each	6	11.8	0.58	64
8101	3 Step Fuel Injection and Air Intake Cleaning Kit 2112 Fuel Injector Cleaner 2312 Intake Valve Deposit Cleaner 2412 Fuel Injector Air-Intake Cleaner	- 1 each 1 each 1 each	4	9.45	0.49	90
8405	Headlight Restoration Kit 12pk	-	12	5.05	0.62	52

PENRAY TOOLS						
Part #	Description	Net Cont	Qty/Cs	Lbs/Cs	Cube/Cs	Case/Pal
303IV	Intake Valve Cleaning Kit	-	1	1	-	-
BUGTEST6	Diesel Fuel Bug Test	-	6	0.9	-	-
CTX1	Refractometer (Celsius)	-	1	1	-	-
CTX2	Refractometer (Fahrenheit)	-	1	1	-	-
NFA1000	Filter Adapter Cummins ISX	-	1	0.5	-	-
NFK2092	Cooling System Filter Mounting Bracket and Head	-	1	4.5	-	-
POP100	Product Display Rack	-	1	11.44	13.06	-
PTK103	Coolant Lab Test Kit	-	1	0.5	-	-
SP300FI	Pro Fuel Injection Cleaning Canister	-	1	2.22	-	-
SP301BC	Pro Sure Shot Pressurized Sprayer	-	1	2.26	-	-
SP302BC	Fuel Intake Cleaner Kit	-	1	1	-	-
VFA1000	Filter Adapter Volvo	-	1	0.5	-	-
WINTER1	Diesel Fuel Winter Test Kit	-	1	0	-	-



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By: _____

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.			SUB-TOTAL (All Filters)							\$
			<i>Pricing Continued on Next Page</i>							

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)								\$
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or				
4.12.47.	1	31-22	ANCO Or				
4.12.48.	9	30-22	ANCO Or				
4.12.49.	1	30-20	ANCO Or				
4.12.50.	1	31-20	ANCO Or				
4.12.51.	1	31-24	ANCO Or				
4.12.52.		SUB-TOTAL (Windshield Wipers)					\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or			
4.12.58.	1		3156	WAGNER Or			
4.12.59.	4		3157-NA	WAGNER Or			
4.12.60.	1		9012	WAGNER Or			
4.12.61.	2		H9007	WAGNER Or			
4.12.62.	1		H9006	WAGNER Or			
4.12.63.	3		H9005	WAGNER Or			

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or				
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or				
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or				
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or				
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or				
4.12.75.			SUB-TOTAL (Lamps)					\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or				
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)					\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or				
4.12.81.			SUB-TOTAL (Brake Cleaner)					\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$		

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
 - 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
 - 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. E-mail Address:

4.6. Fax Number:

4.7. Federal Tax ID:

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
Fuel Filters							
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
Air Filters							
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters							
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
Cabin Filters							
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.

SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)

\$

Pricing Continued on Next Page

<u>Brakes-Part I</u>									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) -- Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identifier brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
<u>Brakes-Part II (Heavy Truck)</u>									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identify brand, then the bidder must identify the brand being bid
4.12.34.	Gunite	Freightliner	114SD	2012-14				
4.12.35.		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)								
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
4.12.37.	Meritor	Freightliner	114SD	2012-14				
4.12.38.	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$
Windshield Wipers								
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid				

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or			
4.12.63.	H9005	WAGNER Or			
4.12.64.	H9003	WAGNER Or			
4.12.65.	4057	WAGNER Or			
4.12.66.	4157	WAGNER Or			
Tail Light (Peterson)					
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
Marker Light					

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
Backup Light					
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type</u>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or		
4.12.81.	SUB-TOTAL (Brake Cleaner)			\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

**PURCHASE AGREEMENT
FOR
Automotive Supplies**

THIS AGREEMENT dated the 7th day of August 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Scheppers International Truck Center** herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Automotive Supplies**, County of Boone Request for Bid, bid number **20-14MAY18** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions, as well as the Contractor's bid response dated **May 13, 2018**, executed by **Tina Sieg** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Scope of Work, Bidder's Instructions & Evaluation, and the un-executed bid Vendor Response and Pricing Pages, Certification Regarding Lobbying, Certification Regarding Debarment, and Boone County's Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Period - The contract period shall be the Date of Award (as identified by the County Commission Order) through June 30, 2019. The County shall have the option to renew the contract for four (4) one-year periods subsequent to the initial contract period.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Automotive Supplies as needed if needed as required in the RFB specifications and in conformity with the contract documents for the quoted prices for specifically identified items, and the quoted discounts off MSRP, as set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - The contractor shall coordinate with the County regarding delivery of the large truck to the contractor's facility, and subsequent return to the County upon completion of repair work

5. Warranty - The standard manufacturer warranty shall be provided to the County consistent with terms stated in RFB 20-14MAY18.

6. Billing and Payment - All billing shall be invoiced to Boone County Public Works. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office on behalf of the Sheriff's Department using the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**SCHEPPERS INTERNATIONAL
TRUCK CENTER**

by Katrina Sieg
title Parts Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds: 2040 - Account: 60200: \$235,000.00; 2040 - 59100: \$6,000.00

<u>Jane E. Pitchford</u> Signature	<u>7/27/18</u> Date	<u>No Encumbrance Required</u> Appropriation Account
by <u>[Signature]</u>		

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Scheppers International Truck Center
Address: 1722 Southridge Drive Jefferson City, MO 65135
Phone Number: 573-636-2133 Fax Number: 573-636-8312
E-mail: tsieg@aischeppers.com
Authorized Representative Signature: Tina Sieg Date: 5-13-18
Authorized Representative Printed Name: Tina Sieg



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201
Liz Palazzolo, Senior Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:

1. Paragraph 3.6.3. is **REVISED** as follows:

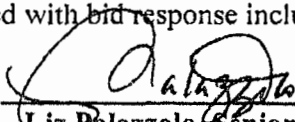
3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

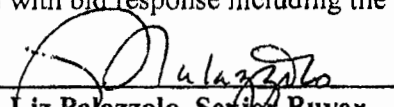
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to "all" filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: Scheppers International Truck Center
Address: 1722 Southridge Drive Jefferson City, MO
Phone Number: 573-636-2133 Fax Number: 573-636-8312 6510?
E-mail: +Sieg@alscheppers.com
Authorized Representative Signature: Tina Sieg Date: 5-13-18
Authorized Representative Printed Name: Tina Sieg

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)									
Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014	53.35	-62%	20.27
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012	44.02	-62%	16.73
4.12.3.	LFP6043	5	Luber finer	Paccar	MX13C	2015	48.23	-62%	18.33
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014	6.20	-62%	2.36
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009	2.88	-62%	1.10
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17	78.99	-62%	30.02
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014	18.42	-62%	7.00
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016	21.39	-62%	8.13
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011	7.85	-62%	2.98
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012	125.89	-62%	47.85
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15	173.52	-62%	65.94
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15	176.88	-62%	67.21
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003	12.50	-62%	4.75
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015	22.22	-62%	8.44
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014	15.25	-62%	5.80
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015	115.60	-62%	43.93
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009	19.75	-62%	7.51
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016	31.00	-62%	11.78
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15	76.20	-62%	28.96
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15	105.05	-62%	39.92
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014	48.91	-62%	18.59
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014	94.74	-62%	36.00
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014	12.00	-62%	4.56		
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014	17.52	-62%	6.66		
4.7.25.			SUB-TOTAL (All Filters)							\$	504.81
<i>Pricing Continued on Next Page</i>											

Brakes-Part I											
	Brake Shoes/Pads (Raybestos) SKU #'s	Est QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014	149.34	-62%	56.75		
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014	128.38	-62%	48.78		
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016	204.36	-62%	77.66		
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013	154.58	-62%	58.74		
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft PFH 35004701	Ford	Interceptor	2014	479.46	-62%	182.19	Performance Friction	
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft PFH 34303001	Ford	Interceptor	2014	440.16	-62%	167.26	Performance Friction	
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016	256.76	-62%	97.67		
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$ 688.95	
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14	489.94	-62%	186.17		
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite FLT4400B	Freightliner	114SD	2012-14	162.44	-62%	61.73	Fleetrite	
Air Brake Chambers/Spring Brake MGM (OEM)											
4.12.36.	GC3030LCW	11	Haldex FLT3030LCB20	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15	125.76	-62%	47.79	Fleetrite	
Brake Shoe Kits w/Hardware FLT4715QP20KM											
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14	183.40	-62%	69.69	Fleetrite	
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14	110.04	-62%	41.82		
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016	110.04	-62%	41.82	Fleetrite	
4.12.40.			FLT4709E223KM	SUB-TOTAL (Brakes-Part II Heavy Truck)						\$	449.02

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or	N/A	N/A	N/A
4.12.42.	8	SP20 (Profile)	ANCO Or	N/A	N/A	N/A
4.12.43.	95	SP22 (Profile)	ANCO Or	N/A	N/A	N/A
4.12.44.	6	SP24 (Profile)	ANCO Or	N/A	N/A	N/A
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or	N/A	N/A	N/A	
4.12.47.	1	31-22 ANCO3122B100	ANCO Or	9.69	-62%	3.68	
4.12.48.	9	30-22 ANCO3022B100	ANCO Or	13.89	-62%	5.28	
4.12.49.	1	30-20 ANCO3020B10	ANCO Or	15.46	-62%	5.88	
4.12.50.	1	31-20 ANCO3120B100	ANCO Or	12.58	-62%	4.78	
4.12.51.	1	31-24 ANCO3124B10	ANCO Or	11.01	-62%	4.18	
4.12.52.		SUB-TOTAL (Windshield Wipers)				\$	23.80

			Lamps (Wagner)				
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER or GE	30.13	-62%	11.45
4.12.54.	1		H6054	WAGNER or GE	23.32	-62%	8.86
4.12.55.	1		H4651	WAGNER or GE	19.30	-62%	7.37
4.12.56.	1		3357	WAGNER or	N/A	N/A	N/A

4.12.57.	1		3157	WAGNER Or GE	2.25	-62%	.86
4.12.58.	1		3156	WAGNER Or GE	3.41	-62%	1.30
4.12.59.	4		3157-NA	WAGNER Or GE	5.64	-62%	2.14
4.12.60.	1		9012	WAGNER Or	N/A	N/A	N/A
4.12.61.	2		H9007	WAGNER Or Fleetrite	6.42	-62%	2.44
4.12.62.	1		H9006	WAGNER Or Fleetrite	6.29	-62%	2.39
4.12.63.	3		H9005	WAGNER Or Fleetrite	5.00	-62%	1.90

4.12.64.	4		H9003	WAGNER Or Fleetrite	11.53	-62%	4.38
4.12.65.	1		4057	WAGNER Or	N/A	N/A	N/A
4.12.66.	1		4157	WAGNER Or	N/A	N/A	N/A
Tail Light (Peterson)							
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn FLT 223813R	BLAZER Or Fleetrite	23.97	-62%	9.11
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn FLT 400012R	BLAZER Or Fleetrite	19.91	-62%	7.57
Marker Light							
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light FLT 250012R	BLAZER Or Fleetrite	7.25	-62%	2.76

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light FLT 2500i2A	BLAZER Or Fleetrite	6.91	-62%	2.63	
4.12.71.	10		533BR LED 2" RED Clearance Marker Light FLT 20009R	BLAZER Or Fleetrite	6.42	-62%	2.44	
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light FLT 20009A	BLAZER Or Fleetrite	6.42	-62%	2.44	
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or	N/A	N/A	N/A	
			Backup Light					
4.12.74.	4		561BC LED 6" Oval	BLAZER Or	N/A	N/A	N/A	
4.12.75.			SUB-TOTAL (Lamps)					\$ 70.04

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or	N/A	N/A	N/A
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$ N/A

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or	N/A	N/A	N/A
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$ N/A
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.80.	328		High-Power Brake Cleaner, 14 oz. can minimum	3M Or	N/A	N/A	N/A
4.12.81.			SUB-TOTAL (Brake Cleaner)				\$ N/A
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	1,736.62

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: 62 %



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M. Central Time.**
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M. Central Time.**
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the "Designee" or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation for Bid" or Request for Bid is used when the need is well defined. An "Invitation for Proposal"

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymmo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:
1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

- 2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.
- 2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.
 - a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.
- 2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.
- 2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.
- 2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.
- 2.6. **Delivery:**
 - 2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request;

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
 - e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
 - f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
 - g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.
- 2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.
- 2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.
- 2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.
- 2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name: Schepers International Truck Center

4.2. Address: 1722 Southridge Drive

4.3. City/Zip: Jefferson City, MO 65109

4.4. Phone Number: 573-636-2133

4.5. E-mail Address: +siega@alschepers.com

4.6. Fax Number: 573-636-8312

4.7. Federal Tax ID: 44-0525337

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): Tina Siega Date: 5-13-18

Print Name and Title of Authorized Representative: Tina Siega
Parts Manager

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No

4.10. Delivery: Delivery in Calendar Days After Receipt of Order: 2

4.11. Warranty Terms: The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:
International Parts have a 12 month
warranty for parts only

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer's Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the "net" price (i.e., MSRP minus the discount %). **The "net" price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the "Discount" column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted **FOB Destination Freight Prepaid and Allowed** (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)									
	Oil Filters SKU #'s	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	LFP3000XL	Luber finer	Cummins	8.3L C-Series	2014				
4.12.2.	LFP5090	Luber finer	Detroit	DD13	2012				

4.12.3.	LFP6043	Luber finer	Paccar	MX13C	2015				
4.12.4.	PH500	Luber finer	Ford	3.7L	2014				
4.12.5.	PH48	Luber finer	Chevrolet	5.3L	2009				
4.12.6.	LFP5214	Luber finer	John Deere	672G	2009-17				
4.12.7.	LFP4836	Luber finer	John Deere	6125M	2014				
4.12.8.	LFP2051	Luber finer	Ford	F-550	2016				
4.12.9.	PH253	Luber finer	Kubota	KX057-4	2011				
Fuel Filters									
4.12.10.	L5091F	Luber finer	Detroit	DD13	2012				
4.12.11.	LFF6963	Luber finer	John Deere	672G	2009-15				
4.12.12.	LFF6964	Luber finer	John Deere	672G	2009-15				
4.12.13.	G6593	Luber finer	Ford	F-550	2003				
4.12.14.	L5467FNXL	Luber finer	Paccar	MX13	2015				
Air Filters									
4.12.15.	AF2884	Luber finer	Ford	3.7L	2014				
4.12.16.	LAF6986	Luber finer	Kenworth	MX13	2015				
4.12.17.	LAF1519	Luber finer	Chevrolet	5.3L	2009				
4.12.18.	LAF6902	Luber finer	Ford	F-550	2016				
4.12.19.	LAF8669	Luber finer	John Deere	672G	2009-15				
Hydraulic Filters									
4.12.20.	LFH9347	Luber finer	John Deere	672G	2009-15				
4.12.21.	LFH7221	Luber finer	John Deere	6125M	2014				
4.12.22.	LH4582G	Luber finer	Freightliner	114SD	2014				

Cabin Filters										
4.12.23.	CAF1885P	Luber finer	Ford	Explorer	2014					
4.12.24.	CAF24016	Luber finer	Freightliner	114SD	2014					
4.7.25.	SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)									\$
<i>Pricing Continued on Next Page</i>										

Brakes-Part I									
	Brake Shoes/Pads (Raybestos) SKU #'s	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.26.	PFH161120(Front)	Performance Friction	Ford	Interceptor	2014				
4.12.27.	PFH16161220(Rear)	Performance Friction	Ford	Interceptor	2014				
4.12.28.	PFH106610	Performance Friction	Ford	F-550	2016				
4.12.29.	960(Rear)	Bendix	Chevrolet	1500 4WD	2013				
	Rotors/Drums (Raybestos)								
4.12.30.	BRRF-318-1X(Front)	Motorcraft	Ford	Interceptor	2014				
4.12.31.	BBRF-92-1X(Rear)	Motorcraft	Ford	Interceptor	2014				
4.12.32.	PRT5731	Bendix	Ford	F-550	2016				
4.12.33.		SUB-TOTAL (Brakes-Part I)							\$
Brakes-Part II (Heavy Truck)									
	Drums SKU #'s	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.34.	9003687X (Balanced)	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)		Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)									
4.12.36.	GC3030LCW	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
	Brake Shoe Kits w/Hardware								
4.12.37.	XK2124715QP	Mentor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)								\$
Windshield Wipers									
		Blades SKU #'s		Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods		Net Price \$	
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid					

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20		ANCO Or			
4.12.50.	31-20		ANCO Or			
4.12.51.	31-24		ANCO Or			
4.12.52.	SUB-TOTAL (Windshleid Wipers)					\$
Lamps (Wagner)						
		Lamps SKU #'s	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.		H6024	WAGNER Or			

4.12.54.	H6054	WAGNER Or			
4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			

4.12.61.		H9007	WAGNER Or			
4.12.62.		H9006	WAGNER Or			
4.12.63.		H9005	WAGNER Or			
4.12.64.		H9003	WAGNER Or			
4.12.65.		4057	WAGNER Or			
4.12.66.		4157	WAGNER Or			
		Tail Light (Peterson)				
4.12.67.		561BR LED 6 ^{mm} Oval Stop/ Tail / Turn	BLAZER Or			

4.12.68.		542BR LED 4" Round Stop/ Tail/ Turn	BLAZER Or			
		Marker Light				
4.12.69.		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.		533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
		Backup Light				

4.12.74.		561BC LED 6" Oval	BLAZER Or				
4.12.75.		SUB-TOTAL (Lamps)					
		Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type					
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	
4.12.76.		1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or				
4.12.77.		SUB-TOTAL					

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer						
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.78.		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.		SUB-TOTAL				

	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.80.	High-Power Brake Cleaner	3M Or			
4.12.81.	SUB-TOTAL				
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

4.12.68.		542BR LED 4" Round Stop/Tail/ Turn	BLAZER Or			
		Marker Light				
4.12.69.		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.		533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
		Backup Light				

4.12.74.		561BC LED 6" Oval	BLAZER Or			
4.12.75.		SUB-TOTAL (Lamps)				\$
		Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type				
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) - Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.		1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.		SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer						
		Washer Fluid	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
			NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.78.		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.		SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$

	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu- facturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
		NOTE: If not bidding the named brand, then use available space to identify the brand being bid			
4.12.80.	High-Power Brake Cleaner	3M Or			
4.12.81.	SUB-TOTAL (Brake Cleaner)				\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements


The undersigned certifies, to the best of his or her knowledge and belief, that:

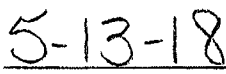
(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.


Vendor Signature


Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Tina Sieo - Parts Manager
Name and Title of Authorized Representative

Tina Sieo
Signature

5-13-18
Date



Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Standard Terms and Conditions

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

Liz Palazzolo

From: Tina Sieg <tsieg@alscheppers.com>
Sent: Monday, July 02, 2018 9:50 AM
To: Liz Palazzolo
Cc: Tina Sieg
Subject: RE: Product Sheets
Attachments: 4.12.30-4.12.31.pdf; 4.12.35.pdf; 4.12.36.pdf; 4.12.37-4.12.39.pdf

Liz,

I have attached the product sheets that I could find over the weekend, I was unable to locate any on the GE lighting, Fleetrite Lighting or the Fleetrite Wiper Blades. Thank you!

From: Liz Palazzolo [mailto:LPalazzolo@boonecountymo.org]
Sent: Friday, June 29, 2018 5:06 PM
To: Tina Sieg
Subject: Product Sheets

Hi Tina – just a reminder about the product sheets I requested for the Boone County Auto Supplies RFB. Thank you

Liz Palazzolo
Senior Buyer
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Columbia, MO 65201

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PFC POLICE BRAKES Applications

PFC One Piece *ZERO FAILURES™* Rotors and CarbonMetallic® Pads with Dynamic Disc Symmetry



PFC pads and rotors deliver the Lowest Cost per Mile with Improved fuel mileage and extended service life resulting in a minimum of 10% total Brake Cost Reduction.

PFC *ZERO FAILURES™* Rotors have two (2) times the life of any other rotor tested, Lowest Disc Coning and Lowest Disc Runout—less than .0005 inches—for reduced pulsation and vibration.

PFC CarbonMetallic® pads have more stopping power with improved ABS response, firmer pedal, and are made with environmentally friendly friction material. CarbonMetallic® pads outperformed ceramic and semi-metallic pads in both noise and pad wear testing—delivering a safer and quieter brake pad police fleets can rely on!



Police Application Guide						
Make	Year	Front Pads	Rear Pads	Front Rotors	Rear Rotors	
MOTORCYCLE						
Harley Davidson	2008 - 2018	7627.50 (2)*	7627.50			
	2000 - 2007	7580.50 (2)*	7580.50			
*Requires 3 percent for Front. Motorcycle pads are packaged per caliper.						
CHEVROLET						
Camaro	1998 - 2002	0699.20		303.052.01		
Captiva	2011 - 2017	1404.50	1352.20			
Impala	2014 - 2015	1159.20	0999.20			
New Model / 2-Wheel System	2014 - 2015	1421.20	1430.20			
	2012 - 2013	1159.20	0999.20			
	2011	1159.20	0999.20	301.052.01		
	2016 - 2018	1159.20	0814.20	301.052.01	278.046.01	
	2005	1076.20	0814.20	303.052.01		
Tahoe / Suburban 1500	2008 - 2018	1363.20	1194.20	326.056.01	343.085.01	
	2007	1092.20	1194.20			
	2001 - 2006	0785.20	0974.20			
DODGE						
Charger	04/2014 - 2018	1767.20	1766.20	370.057.01	348.067.01	
	40 Brake System	2006 - 03/2014	1058.20	1057.20	342.055.01	348.067.01
	48 Brake	2006 - 2014	1056.20	1057.20		348.067.01
FORD						
Crown Victoria	2005 - 2011	0931.20	1040.20	305.045.01	287.056.01	
	2003 - 2004	0931.20	0932.20	305.045.01	287.056.01	
	1998 - 2002	0788.20	0690.20	315.046.01	284.050.01	
Interceptor Sedan / Utility	2013 - 2018	1611.20	1612.20	350.047.01	343.039.01	

1040.20 does not have a retention clip. If this clip is needed, please order as a 0932.20 which is the same pad including the clip.

www.pfcbrakes.com

866.392.9936

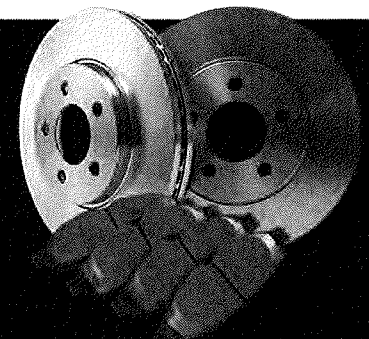
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MADE IN THE USA

Rev 24
20180513
026.0518

PFC BRAKES

NO COMPROMISES™



BRAKE DRUM

QUALITY ALL-MAKES PARTS YOU CAN DEPEND ON

The Fleetrite brake drums are designed exclusively for Navistar to meet the most stringent braking performance requirements. They're also fully interchangeable with all competitive original equipment manufacturers (OEM) and aftermarket drums. Fleetrite parts are backed by Navistar's one-year/unlimited mileage parts and labor warranty, and are aftermarket quality approved.



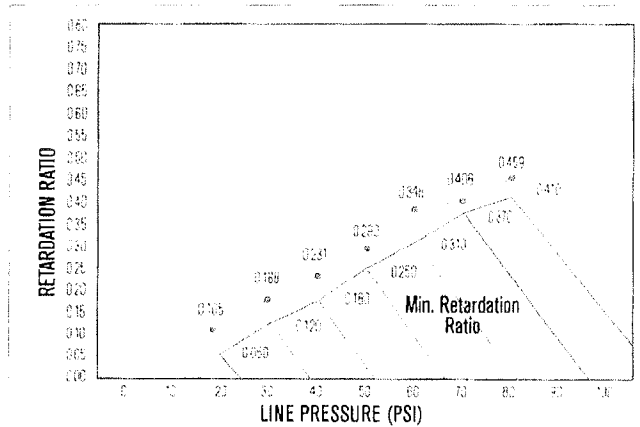
KEY FEATURES AND BENEFITS

- ▶ Meets or exceeds all ASTM standards and SAE for brake drums
 - Delivers high-quality brake drum at a competitive price
- ▶ Taper balancing technique machines full width of squealer band
 - Provides better structural integrity than traditional notch balancing
- ▶ Optimized lightweight design
- ▶ Available in most popular 16.5" x 7" balanced rear drum
- ▶ 23K axle weight rated
 - The Fleetrite branded brake drum can be used for tractor or trailer applications
- ▶ One-year unlimited mileage parts and labor warranty
- ▶ The Fleetrite branded brake drum is Navistar aftermarket quality approved

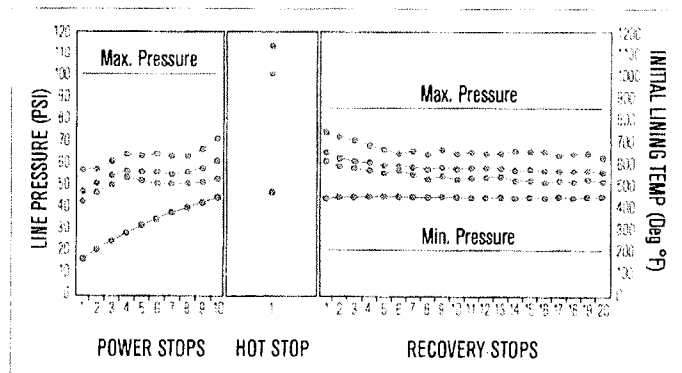
PRODUCT SPECIFICATIONS & CROSS-REFERENCE

Fleetrite	Description	Quinte	Webb
FLT4400B	Rear Brake Drum	3922X	56864B

FEDERAL FMVSS-121 TEST RESULTS FOR FLEETRITE BRANDED DRUM PN FLT4400B



The Fleetrite[®] branded drum exceeds FMVSS-121 Minimum brake retardation ratio at all tested air pressures.



The Fleetrite[®] branded drum (FLT4400B) provides safe power stops with lower brake application pressures.

The Fleetrite[®] branded drum's (FLT4400B) thermal fade properties exceed federal requirements.

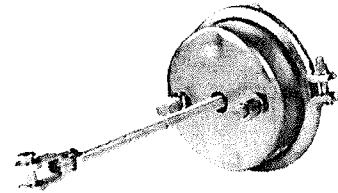
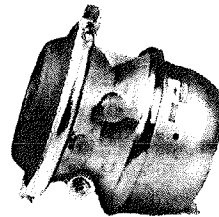
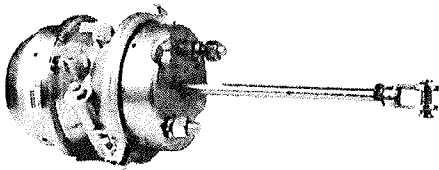
BRAKE CHAMBERS

QUALITY ALL-MAKES PARTS YOU CAN DEPEND ON

Our new and improved brake chambers include heavy-duty springs, a heavy-duty diaphragm and extra air line adjustment. We offer a multitude of key features and benefits. Fleetrite parts are Manufacturer's mark of quality approved and backed by a one-year parts and labor warranty.



BRAKE CHAMBERS:



MEET OR EXCEED THE HIGHEST STANDARDS

Our new and improved brake chambers include:

- ▶ Heavy-duty springs, featuring a 13.5 mm diameter spring vs. competitive models that use a 13 mm spring. This provides an additional 50,000 compression cycles in durability testing.
- ▶ Zinc treatment on external shell to improve corrosion resistance. This coating provides a 33% improvement in corrosion performance in salt-spray testing.
- ▶ Heavy-duty diaphragm designed to increase overall life of the unit by 30% vs. comparable models.

OFFER A MULTITUDE OF KEY FEATURES AND BENEFITS

- ▶ 10-gauge base plate and reinforced studs resist breakage.
- ▶ E-coated 13.5 mm diameter spring extends life.
- ▶ Premium synthetic diaphragm is long life and cold temperature rated (tested to -40°F).
- ▶ Self-centering air seal improves push rod alignment and maximum seal life.
- ▶ Tamper-proof crimp seal eliminates risk of accidental power spring release.
- ▶ Stroke indicator provides visual check for proper brake adjustment.

MEET ALL STRINGENT TESTING PARAMETERS OF SAE J1469 AND SAE J2318

Our brake chamber testing measures characteristics of performance and reliability, including:

- ▶ Durability cycling test, which measures how long a chamber will last in operation.
- ▶ Extreme temperature cycling and leakage tests, which demonstrate how the chamber will operate in extreme heat or cold.
- ▶ Vibration testing, which tests how the unit would perform in less-than-ideal conditions and increased vehicle vibration.

BRAKE CHAMBERS (continued)

PROVIDE SAFETY-CRITICAL RESULTS

- ▶ Force Output vs. Stroke: +150°F to -40°F
- ▶ Leak Test: +150°F to -40°F
- ▶ Production Tested: 100% of Units shipped
- ▶ Quality: SAE J1469/J2318
- ▶ Durability Cycling: 1 million cycles without pressure loss
- ▶ Vibration Test: 1 million cycles without breakage or pressure loss
- ▶ High Temperature Cycling Test: 30,000 cycles at 158°F without pressure loss
- ▶ Low Temperature Leakage: No leaks down to -40°F
- ▶ Corrosion Test: Remained functional after 96 hours of salt spray

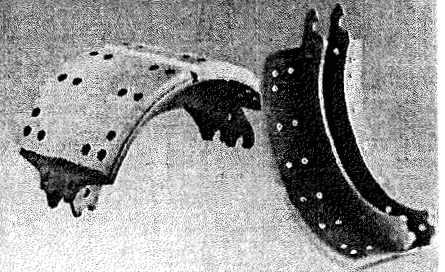
ARE AVAILABLE IN MOST POPULAR CONFIGURATIONS AND ARE STOCKED IN ALL NAVISTAR PDC LOCATIONS.

Fleetrite Part Number	Description	MGM	Haldex	Bendix	TSE
FLTC2424SB20	Chamber, Complete 2424 Standard Stroke		GC2424		
FLTC2430SB20	Chamber, Complete 2430 Standard Stroke	3429051	GC2430		
FLTC30301305	Chamber, Complete 3030 13.05 Push Rod				
FLT3030LB20	Chamber, Complete 3030 Long Stroke	3230051 5010414			
FLT3030LCB20	Chamber, Complete 3030 Long Stroke with Clevis	5010435			
FLT3030SB20	Chamber, Complete 3030 Standard Stroke	3430051		800831	
FLT3030SCB20	Chamber, Complete 3030 Standard Stroke with Clevis	5007132			
FLTK3030LB24	Piggy Back Kit 3030 Long Stroke	3230008		801377	
FLT3030SB28	Piggy Back Kit 3030 Standard Stroke	3430008			
FLTS16S20	Service Chamber, 16 Standard Stroke	1416001	SC16		16SCN1
FLTS20S20	Service Chamber, 20 Standard Stroke	1420001	SC20		20SCN1
FLTS24S18	Service Chamber, 24 Standard Stroke	1427001	SC24		
FLTS30S28	Service Chamber, 30 Standard Stroke	1430001	SC30		

STANDARD 20K BRAKE SHOE KITS

QUALITY ALL-MAKES PARTS YOU CAN DEPEND ON

Fleetrite standard 20K brake shoes are engineered to provide quality brake power and resistance to fading. Each 20K brake shoe is ideal for transporting low/medium freight on flat/moderate terrain. Standard 20K brake shoes are Navistar aftermarket quality approved, and are backed by a one-year parts and labor warranty.



PRODUCT PROFILE

- Deliver a superior level of durability and stability
- Fleetrite Standard 20K is a medium-friction asbestos-free brake lining having a glass and polymer matrix base reinforced by a custom fiber blend
- Meet FMVSS 121 brake standards

PRODUCT SPECIFICATIONS & CROSS-REFERENCE

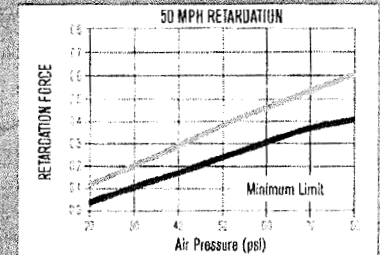
Fleetrite Part Number	Description	FMSI	Axle Rating (lb)	Grade
FLT1308Q20K	Brake Shoe Kit, 1308Q FMSI, 20K Axle Rating	1308Q	20K	Standard
FLT1443E20K	Brake Shoe Kit, 1443E FMSI, 20K Axle Rating	1443E	20K	Standard
FLT4515F320K	Brake Shoe Kit, 4515F3 FMSI, 20K Axle Rating	4515F3	20K	Standard
FLT4515Q20K	Brake Shoe Kit, 4515Q FMSI, 20K Axle Rating	4515Q	20K	Standard
FLT4702QP20K	Brake Shoe Kit, 4702QP FMSI, 20K Axle Rating	4702QP	20K	Standard
FLT4707QP20K	Brake Shoe Kit, 4707QP FMSI, 20K Axle Rating	4707QP	20K	Standard
FLT4709E220K	Brake Shoe Kit, 4709E2 FMSI, 20K Axle Rating	4709E2	20K	Standard
FLT4710QP20K	Brake Shoe Kit, 4710QP FMSI, 20K Axle Rating	4710QP	20K	Standard
FLT4715QP20K	Brake Shoe Kit, 4715QP FMSI, 20K Axle Rating	4715QP	20K	Standard
FLT4718QP20K	Brake Shoe Kit, 4718QP FMSI, 20K Axle Rating	4718QP	20K	Standard
FLT4720QP20K	Brake Shoe Kit, 4720QP FMSI, 20K Axle Rating	4720QP	20K	Standard
FLT4726E20K	Brake Shoe Kit, 4726E FMSI, 20K Axle Rating	4726E	20K	Standard

APPLICATIONS

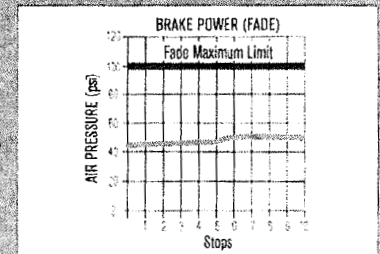
Freight Weight: Low, Medium
Terrain: Flat, Moderate



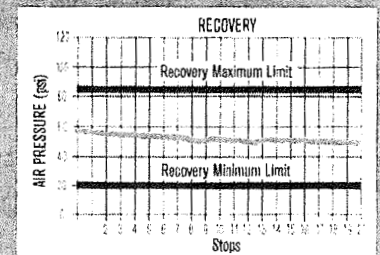
TYPICAL INERTIA DYNAMOMETER PLOT TEST PARAMETERS FMVSS 121 BRAKE STANDARD*



BRAKE FADE



RECOVERY

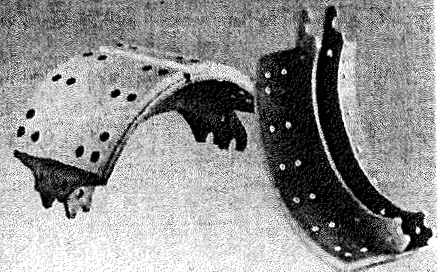


*Test results are for reference only and are based on the results of a single test. Test results may vary from batch to batch without jeopardizing the product's performance.

STANDARD 23K BRAKE SHOE KITS

QUALITY ALL-MAKES PARTS YOU CAN DEPEND ON

Fleetrite® standard 23K brake shoes are engineered to provide quality brake power and resistance to fading. Each 23K brake shoe is ideal for transporting low/medium freight on flat/moderate terrain. Standard 23K brake shoes are Navistar aftermarket quality approved, and are backed by a one-year parts and labor warranty.



PRODUCT PROFILE

- Deliver a superior level of durability and stability
- Fleetrite Standard 23K is a medium-friction asbestos-free brake lining having a glass and polymer matrix base reinforced by a custom fiber blend
- Meet FMVSS 121 brake standards

PRODUCT SPECIFICATIONS & CROSS-REFERENCE

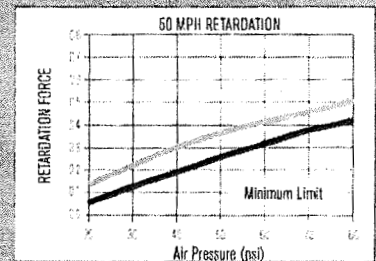
Fleetrite Part Number	Description	FMSI	Axle Rating (lb)	Grade
FLT1308Q23K	Brake Shoe Kit, 1308Q FMSI, 23K Axle Rating	1308Q	23K	Standard
FLT1443E23K	Brake Shoe Kit, 1443E FMSI, 23K Axle Rating	1443E	23K	Standard
FLT4515F323K	Brake Shoe Kit, 4515F3 FMSI, 23K Axle Rating	4515F3	23K	Standard
FLT4515Q23K	Brake Shoe Kit, 4515Q FMSI, 23K Axle Rating	4515Q	23K	Standard
FLT4702QP23K	Brake Shoe Kit, 4702QP FMSI, 23K Axle Rating	4702QP	23K	Standard
FLT4707QP23K	Brake Shoe Kit, 4707QP FMSI, 23K Axle Rating	4707QP	23K	Standard
FLT4709E223K	Brake Shoe Kit, 4709E2 FMSI, 23K Axle Rating	4709E2	23K	Standard
FLT4710QP23K	Brake Shoe Kit, 4710QP FMSI, 23K Axle Rating	4710QP	23K	Standard
FLT4715QP23K	Brake Shoe Kit, 4715QP FMSI, 23K Axle Rating	4715QP	23K	Standard
FLT4718QP23K	Brake Shoe Kit, 4718QP FMSI, 23K Axle Rating	4718QP	23K	Standard
FLT4720QP23K	Brake Shoe Kit, 4720QP FMSI, 23K Axle Rating	4720QP	23K	Standard
FLT4726E23K	Brake Shoe Kit, 4726E FMSI, 23K Axle Rating	4726E	23K	Standard

APPLICATIONS

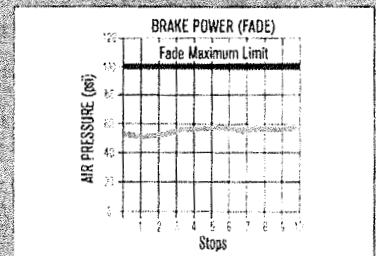
Freight Weight: Low, Medium
Terrain: Flat, Moderate



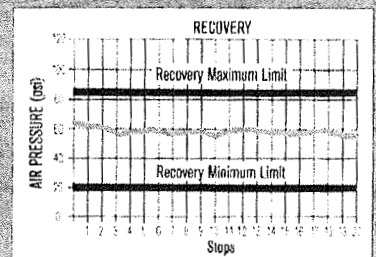
TYPICAL INERTIA DYNAMOMETER PLOT TEST PARAMETERS FMVSS 121 BRAKE STANDARD*



BRAKE FADE



RECOVERY



*Test results are for reference only and are based on the results of a single test. Test results may vary from batch to batch without jeopardizing the product's performance.



20-14MAY18
Automotive Supplies

ADDENDUM #2 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 2 - Issued May 2, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. Paragraph 3.6.3. is **REVISED** as follows:

3.6.3. Firm Pricing: The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period. *The bidder shall quote a firm, fixed PER EACH after-discount price in the "Net Price \$" column on the Revised Pricing Table issued in Addendum #1, i.e., do not extend the per each price by the estimated quantity for the line item.*

2. **DELETE** the following items from the **Revised Pricing Table** issued in Addendum #1:
4.12.25, 4.12.33, 4.12.40, 4.12.52, 4.12.75, 4.12.77, 4.12.79, 4.12.81 and 4.12.82.

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:

Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



20-14MAY18
Automotive Supplies

ADDENDUM #1 to RFB

Boone County Purchasing

613 E. Ash Street, Room 109

Columbia, MO 65201

Liz Palazzolo, Senior Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

Email: lpalazzolo@boonecountymo.org

BOONE COUNTY, MISSOURI

Request for Bid #20-14MAY18 – Automotive Supplies

ADDENDUM # 1 - Issued April 26, 2018

**Prospective bidders are hereby notified of the following revisions to
Request for Bid 20-14MAY18:**

1. The Pricing Table shall be **REVISED** as attached. All prospective bidders shall use the **REVISED PRICING TABLE** that is attached to submit pricing in lieu of the original Pricing Table.

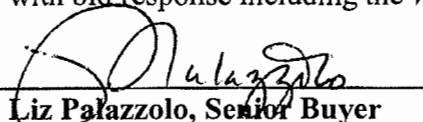
The **REVISED PRICING TABLE** contains the following revisions:

- a. provides estimates per item;
- b. corrects the product SKU for item 4.12.3;
- c. corrects 4.12.25 to refer to “all” filters;
- d. corrects the product SKU for items 4.12.27;
- e. adds the manufacturer reference for item 4.12.35;
- f. deletes item 4.12.45;
- g. corrects typo in item 4.12.67;
- h. adds size description to item 4.12.80;
- i. corrects page duplication published in the original pricing table (pages 21-24 were duplicated).

NOTE: All changes to original RFP text made as a result of this Addendum are noted in **bolded and italicized** font.

This addendum is issued in accordance with the RFB paragraph 1.3.2 and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bid response including the *Vendor Response and Pricing Pages*.

By:


Liz Palazzolo, Senior Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to Request for Bid #20-14MAY18 – Automotive Supplies, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

4.12 **PRICING:** The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain **FIRM** for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed** and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

REVISED PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)										
	Oil Filters SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid

4.12.1.	LFP3000XL	3	Luber finer	Cummins	8.3L C-Series	2014			
4.12.2.	LFP5090	26	Luber finer	Detroit	DD13	2012			
4.12.3.	LP6043	5	Luber finer	Paccar	MX13C	2015			
4.12.4.	PH500	68	Luber finer	Ford	3.7L	2014			
4.12.5.	PH48	40	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	LFP5214	17	Luber finer	John Deere	672G	2009-17			
4.12.7.	LFP4836	11	Luber finer	John Deere	6125M	2014			
4.12.8.	LFP2051	20	Luber finer	Ford	F-550	2016			
4.12.9.	PH253	8	Luber finer	Kubota	KX057-4	2011			
Fuel Filters									
4.12.10.	L5091F	2	Luber finer	Detroit	DD13	2012			
4.12.11.	LFF6963	15	Luber finer	John Deere	672G	2009-15			
4.12.12.	LFF6964	15	Luber finer	John Deere	672G	2009-15			
4.12.13.	G6593	9	Luber finer	Ford	F-550	2003			
4.12.14.	L5467FNXL	1	Luber finer	Paccar	MX13	2015			
Air Filters									
4.12.15.	AF2884	46	Luber finer	Ford	3.7L	2014			
4.12.16.	LAF6986	1	Luber finer	Kenworth	MX13	2015			
4.12.17.	LAF1519	44	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	LAF6902	12	Luber finer	Ford	F-550	2016			
4.12.19.	LAF8669	15	Luber finer	John Deere	672G	2009-15			
Hydraulic Filters									
4.12.20.	LFH9347	20	Luber finer	John Deere	672G	2009-15			
4.12.21.	LFH7221	5	Luber finer	John Deere	6125M	2014			
4.12.22.	LH4582G	2	Luber finer	Freightliner	114SD	2014			
Cabin Filters									

4.12.23.	CAF1885P	45	Luber finer	Ford	Explorer	2014				
4.12.24.	CAF24016	41	Luber finer	Freightliner	114SD	2014				
4.7.25.			SUB-TOTAL (All Filters)							\$
			<i>Pricing Continued on Next Page</i>							

			Brakes-Part I								
	Brake Shoes/Pads (Raybestos) SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid	
4.12.26.	PFH161120(Front)	20	Performance Friction	Ford	Interceptor	2014					
4.12.27.	PFH161220(Rear)	3	Performance Friction	Ford	Interceptor	2014					
4.12.28.	PFH106610	1	Performance Friction	Ford	F-550	2016					
4.12.29.	960(Rear)	1	Bendix	Chevrolet	1500 4WD	2013					
	Rotors/ Drums (Raybestos)										
4.12.30.	BRRF-318-1X(Front)	40	Motorcraft	Ford	Interceptor	2014					
4.12.31.	BBRF-92-1X(Rear)	6	Motorcraft	Ford	Interceptor	2014					
4.12.32.	PRT5731	2	Bendix	Ford	F-550	2016					
4.12.33.			SUB-TOTAL (Brakes-Part I)							\$	
Brakes-Part II (Heavy Truck)											

	Drums SKU #'s	Est. QTY	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.34.	9003687X (Balanced)	1	Gunite	Freightliner	114SD	2012-14				
4.12.35.	3600AX (Balanced) (Qty 16/order)	4	Gunite	Freightliner	114SD	2012-14				
Air Brake Chambers/Spring Brake MGM (OEM)										
4.12.36.	GC3030LCW	11	Haldex	Freightliner/ Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15				
Brake Shoe Kits w/Hardware										
4.12.37.	XK2124715QP	1	Meritor	Freightliner	114SD	2012-14				
4.12.38.	FLT4707QP23K (Qty 16/order)	5	Fleetrite	Freightliner	114SD	2012-14				
4.12.39.	4709 23K	1	Eaton	Kenworth	T800	2016				
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)									\$

Windshield Wipers

	<i>Estimated Quantity</i>	Blades SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.41.	2	SP16 (Profile)	ANCO Or			
4.12.42.	8	SP20 (Profile)	ANCO Or			
4.12.43.	95	SP22 (Profile)	ANCO Or			
4.12.44.	6	SP24 (Profile)	ANCO Or			
4.12.45.	THIS ITEM DELETED BY ADDENDUM #1					

4.12.46.	23	SP26 (Profile)	ANCO Or		
4.12.47.	1	31-22	ANCO Or		
4.12.48.	9	30-22	ANCO Or		
4.12.49.	1	30-20	ANCO Or		
4.12.50.	1	31-20	ANCO Or		
4.12.51.	1	31-24	ANCO Or		
4.12.52.		SUB-TOTAL (Windshield Wipers)			\$

Lamps (Wagner)							
	Estimated Quantity		Lamps SKU #'s	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	9		H6024	WAGNER Or			
4.12.54.	1		H6054	WAGNER Or			
4.12.55.	1		H4651	WAGNER Or			
4.12.56.	1		3357	WAGNER Or			

4.12.57.	1		3157	WAGNER Or		
4.12.58.	1		3156	WAGNER Or		
4.12.59.	4		3157-NA	WAGNER Or		
4.12.60.	1		9012	WAGNER Or		
4.12.61.	2		H9007	WAGNER Or		
4.12.62.	1		H9006	WAGNER Or		
4.12.63.	3		H9005	WAGNER Or		

4.12.64.	4		H9003	WAGNER Or			
4.12.65.	1		4057	WAGNER Or			
4.12.66.	1		4157	WAGNER Or			
			Tail Light (Peterson)				
4.12.67.	6		561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or			
4.12.68.	2		542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or			
			Marker Light				
4.12.69.	14		504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			

4.12.70.	8		504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	10		533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	6		533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	2		513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
			Backup Light				
4.12.74.	4		561BC LED 6" Oval	BLAZER Or			
4.12.75.			SUB-TOTAL (Lamps)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) -- Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	60		1 GAL 35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$

Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer

			Washer Fluid	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) -- Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.78.	65		1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.			SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
			<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manufacturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.80.	328		High-Power Brake Cleaner, <i>14 oz. can minimum</i>	3M Or			
4.12.81.			SUB-TOTAL (Brake Cleaner)				\$
4.12.82.			GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$	

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash St., Room 109
Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. – Senior Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: lpalazzolo@boonecountymo.org

Bid Data

Bid Number: **20-14MAY18**
Commodity Title: **Automotive Supplies**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 14, 2018**
Time: **2:00 P.M.** Central Time.
(NOTE: Bids received after this time will not be opened; they can be returned upon request at the bidder's expense.)

Insertion Date: April 26, 2018

Location / Mail Address: Boone County Purchasing Department
Boone County Annex
613 E. Ash Street, Room 109
Columbia, MO 65201

Directions: The Boone County Annex is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Monday, May 14, 2018**
Time: **Shortly After 2:00 P.M.** Central Time.
Location / Address: Boone County Annex Building
Conference Room
613 E. Ash Street
Columbia, MO 65201

Bid Contents

- 1: **Introduction and General Conditions of Bidding**
- 2: **Scope of Work**
- 3: **Bidder's Instructions & Evaluation**
- 4: **Vendor Response and Pricing Pages**
Certification Regarding Lobbying

**Debarment Form
Standard Terms and Conditions
No Bid Response Form**

1. Introduction and General Conditions of Bidding

1.1. **INVITATION:** The County of Boone, through its Purchasing Department, invites sealed bid responses that offer to provide **Automotive Parts and Accessories** as described in greater detail herein.

a. **History:** Boone County has contract 24-29APR15 in place with Scheppers International Truck Center, Champion Brands LLC, MHC Kenworth, and Factory Motor Parts. The contract expires June 30, 2018. A total in excess of \$41,000.00 was spent by the County in calendar year 2017 between all contractors. This information is presented as historical reference information and it is not intended to be construed as a promise or guarantee of actual County purchases activity under new contracts.

1.2. DEFINITIONS

1.2.1. **County:** This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Request for Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee - The County employee/s assigned as your primary contact(s) for interaction regarding Contract performance. The **Boone County Public Works Department** is the “Designee” or primary user of the contract(s) for automotive supplies.

1.2.2. **Bidder / Contractor / Supplier:** These terms refer generally to businesses having some sort of relationship to or with the County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Request for Bid (RFB). Suppliers, which may be invited to respond, or which express interest in this Request for Bid, but which do not submit a response, have no obligations with respect to RFB requirements.

Contractor - The bidder whose response to this Request for Bid is found by Purchasing to meet the best interests of the County. The contractor will be selected for award and will enter into a contract for provision of the goods and/or services described in the RFB.

Supplier - All business entities which may provide the subject goods and/or services.

1.2.3. **Request for Bid:** This entire document, including attachments. A Request for Bid (RFB) may be used to solicit various kinds of information. The kind of information this Request for Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation for Bid” or Request for Bid is used when the need is well defined. An “Invitation for Proposal”

or Request for Proposal is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. **Response:** The written, sealed document submitted by the bidder per the RFB's instructions.

1.3. **Questions About This RFB:** Questions regarding this Request for Bid should be directed in writing, preferably by e-mail, to the Buyer of Record in the Boone County Purchasing Department: Liz Palazzolo, 573-886-4392, lpalazzolo@boonecountymo.org.

Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective bidders if time permits. Note: The only official position of the County is in writing issued as part of the RFB or as an Addendum to the RFB; any oral or other communications between the County and vendors are not considered binding.

1.3.1. **Bidder Responsibility:** The bidder is expected to be thoroughly familiar with all specifications and requirements of this RFB. The bidder's failure or omission to examine any relevant form, article, site or document shall not relieve the bidder from any obligation regarding any requirements stated herein. By submitting a response, the bidder is presumed to agree and concur with all terms, conditions, and specifications of this RFB.

1.3.2. **Bid Addendum:** If it becomes evident that this RFB must be amended/modified/changed, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. **AWARD(S):** Award will be made to the bidder(s) whose bid(s) provides the greatest value to the County from the standpoint of suitability of purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award a contract(s) as a result of the RFB, and purchase off an intergovernmental cooperative contract if that option is deemed to be in the best interest of the County.

a. The County intends to make multiple contract awards, i.e., to award a contract to more than one vendor in order to meet the variety of automotive supplies needs posed primarily by the Boone County Public Works Department, but by any County Office requiring automotive supplies.

1.5. **CONTRACT EXECUTION:** This Request for Bid (RFB), any RFB Addenda issued, and the winning bidder's response including any bid clarification requested by the County will be made part of any resulting contract and will be incorporated in the resulting contract as set forth, i.e., verbatim.

1.5.1. **Precedence:** In the event of any contradiction or conflict between the provisions of the documents comprising the resulting contract, all said contradiction or conflict will be resolved by giving precedence in the following order:

1) the provisions of the Contract;

- 2) the provisions of the Request Bid, including any Addenda;
- 3) the provisions of the Bidder's Response.

1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS:** The bidder shall agree to be bound by the County's standard "boilerplate" terms and conditions for Contracts, as attached to this RFB.

2. Scope of Work:

2.1. The contractor shall provide **Automotive Parts and Accessories** on an as needed basis as ordered by the County and pursuant to the following specifications presented herein. All automotive supplies and accessories shall be new merchandise and free from defects.

2.2. **Standard Automotive Parts and Accessories:** The contractor shall supply standard automotive parts and accessories the County has identified on the Vendor Response and Pricing Pages and keep the specifically identified items in stock for the County. The contractor shall also allow the County to purchase other items not identified in the list.

- a. The contractor shall stock a sufficient quantity of supplies to meet the requirements of the County on an "as needed" basis within seventy-two (72) consecutive hours after being notified of such requirements by the County.

2.3. **Product Substitutions:** All product substitutions suggested by the contractor must be pre-approved by the Boone County Shop Superintendent in writing. The County reserves the right to request samples of any substitutes. These samples shall be provided by the contractor to the County free of charge. The contractor shall understand and agree that interpretation of "equal or better" will be determined at the sole discretion of the County.

2.4. **Return Policy:** The County shall be allowed by the contractor to return auto supplies and accessories ordered from the contract that the County cannot use if the supplies are in good condition for full credit, and at no additional charge to the County for making the return, i.e., no restocking or other fees shall be charged.

2.5. **Warranty:** The contractor shall provide the manufacturer's standard warranty on all automotive supplies and accessories purchased by the County from the contract. The warranty must at minimum cover all parts against defect in materials and/or workmanship. The warranty shall become effective on the date of acceptance by the County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the warranty period, the contractor shall repair or replace the item at no cost to the County.

2.6. **Delivery:**

2.6.1. All deliveries shall be made FOB Destination with all freight charges including freight insurance fully included and prepaid by the contractor. The contractor shall make inside-

deliveries as requested by the County.

- a. Stocking Deliveries to County: The County anticipates making orders on an as needed, if needed basis. All stocking deliveries to the County **Must Be Delivered** to this address:

Boone County Public Works
5551 Tom Bass Road
Columbia, MO 65201

- b. Contractor's Business Site Pick-Up: At the County's option regarding some orders, the County will pick-up goods ordered from the contractor's local business site if available. The contractor shall be responsible for securing proper identification from the County employee prior to issuing County-ordered supplies. The County shall not be responsible for supplies issued to persons not properly identified as current County employees.

2.7. Pricing and Discounts:

- 2.7.1. All prices and discounts shall be as indicated on the Vendor Response and Pricing Pages. The County shall pay the specific "Net Price" for the specifically identified item as listed in the price table on the Vendor Response and Pricing Pages.
 - a. The County shall not pay nor be liable for any other additional costs including but not limited to taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
 - b. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.2. The unit prices for the specifically identified items on the Vendor Response and Pricing Pages shall remain fixed for the identified original contract period.
- 2.7.3. Discount Pricing: For unidentified automotive supply/parts items the County may desire to purchase, the "Net Price" charged to the County shall be determined by applying the discount quoted for the identified manufacturer to the current Manufacturer Standard Retail Price (MSRP) for the item.
 - a. The discount quoted for the specific manufacturer of the specific item shall also be considered firm throughout the original and renewal contract periods.
 - b. If the items and the manufacturer are not identified in the pricing table, then the "Net Price" charged to the County shall be determined by applying the discount quoted in item 4.13 on the Vendor Response and Pricing Pages to the current MSRP for the specific item.
 - c. For discount pricing, the contractor must provide current MSRP price lists/catalogs to the County Purchasing Department upon request:

Boone County Purchasing Department
Attention: Senior Buyer – Contract 20-14MAY18
613 E. Ash Street
Columbia, Missouri 65201

- d. The contractor shall understand and agree that the MSRP price list/catalog pricing may change during the contract period and each renewal period, although such pricing shall not change with a frequency greater than every twelve (12) months unless the contractor can provide proof that the manufacturer's pricing has increased. All updated price lists/catalogs must be forwarded to the County Purchasing Department at contract period renewal time, and otherwise as applicable.
- e. In addition, the contractor shall furnish current price lists/catalogs to any County office upon request, and as the catalogs change and/or pricing is updated. The contractor is solely responsible for keeping the County informed of price changes. Failure to notify the County may result in termination of the agreement.
- f. In the event that a price list/catalog lists more than one price for the same item, the applicable quoted firm, fixed discount shall be applied to the lowest listed price.
- g. In addition to any discounts quoted in the contract, the contractor shall pass on all manufacturers' special discounts or programs as may occur during the duration of the contract period. If prices decline or should the contractor at any time during the life of the contract sell the same under similar quantity and delivery conditions to anyone else at prices below those quoted to the County, then such lower prices shall be immediately extended to the County. Such changes may be made retroactive if appropriate.

2.7.4. **Renewal Pricing:** Current MSRP pricing shall apply. The "Net Price" charged to the County shall be the current MSRP minus the firm, fixed discount quoted for the specific manufacturer as shown in the Vendor Response and Pricing Pages, or as quoted for item 4.13 for unidentified items/manufacturers.

2.7.5. **Price Audits:** Periodically, during the contract period, various contractor invoice prices may be compared with sample item prices to verify the contractor's compliance with proposed contract pricing terms.

2.8. **Contract Orders:** All orders off the contract shall be placed by the County with County-issued Purchase Orders, and it is anticipated that multiple orders will be placed from the contract.

2.9. **Payment Terms:** All billing shall be invoiced to the County department placing the order and billings may only include the prices quoted on the Vendor Response and Pricing Pages. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

- 2.10. **Estimated Quantities:** The contractor shall understand and agree that the quantities stated herein are estimates. Boone County does not guarantee a specific order quantity nor a minimum order quantity. The County reserves the right to increase or decrease quantities as deemed necessary.
- 2.11. **Contract Period:**
- 2.11.1. Any Term and Supply Contract resulting from this RFB shall have an initial term from **July 1, 2018 through the June 30, 2019**. The County shall have the right at its sole discretion to renew the contract for **four (4) additional one-year periods** or any portion thereof. Renewal pricing shall be determined by applying the quoted manufacturer discount to the current MSRP for the item. All quoted discounts shall remain the same throughout the initial and all renewal contract periods.
- a. The contract may be extended beyond the expiration date by order of the County on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.12. **Contract Documents:** The successful bidder (also the “contractor”) shall be obligated to enter into a written contract with the County within thirty (30) calendar days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with the bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with the RFB or are unacceptable to Boone County’s legal counsel.
- 2.13. **Non-Exclusivity:** The County reserves the right to obtain “like or similar” products provided under the contract from other contractors or sources, i.e., exclusive of the contract, when use of such products is deemed to be in the best interest of the County.
- 2.14. **Contractor Sample Assurance:**
- 2.14.1. The contractor shall agree that products provided under contract shall conform to all mandatory specifications, terms, conditions and requirements stated herein. Furthermore, if the product has been sample-tested, the contractor shall agree that the same product submitted for sample-testing and which passed sample-testing shall be provided to the County for the duration of the contract. No substitutions of product shall be made without the prior written approval of the County Purchasing Department. Only substitutes that are equivalent or better than the product(s) originally contracted for, and equal to or less in price, shall be considered for approval.

3. Bidder's Instructions and Evaluation

- 3.1. **RESPONSE CONTENT:** In order to enable direct comparison of competing bid responses, the bidder must submit a bid response that strictly conforms to the mandatory requirements and technical specifications stated herein. Failure to adhere to all requirements may result in the bidder's bid response being disqualified as non-responsive. All bid responses must be submitted using the provided "Bid Response Sheet" that follows. Every question should be answered, and if not applicable, the section should contain "N/A." Manufacturer's published specification sheets for the vehicles requested should be included with the response.
- 3.2. **CONTACT:** All questions about the Request for Bid must be referred to the Buyer of Record for Boone County Purchasing, Liz Palazzolo, Senior Buyer at 573-886-4392, lpalazzolo@boonecountymo.org prior to the RFB closing date. Bidders are encouraged to contact the Purchasing Office with questions at least ten (10) calendar days prior to bid opening. Bidders shall not contact the Sheriff's Office with questions about this RFB.
- 3.2. **SUBMITTAL OF RESPONSES:** Bid responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award:** If the bidder wishes to be advised of the outcome of this bidding process, the results are posted and may be viewed on Boone County's Purchasing web page www.showmeboone.com. (Purchasing/Bid Awards)
- 3.3. **BID OPENING:** On the date and time and at the location specified on the title page, all bid responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to review any bid response.
- 3.3.1. **Removal from Vendor Database:** If any prospective bidder currently in Boone County Purchasing's Vendor Database to whom the Bid was sent elects not to submit a bid response and fails to reply in writing stating reasons for not bidding (i.e., uses the "No Bid Response" form, then that bidder's name may be removed from the Purchasing vendor database. Other reasons for removal include the vendor's unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **BID DEVIATIONS:**
- 3.4.1. It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. Because of the complexity and number of required specifications, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be acceptable as proper identification of deviations from the written specifications.

- 3.5. **RESPONSE CLARIFICATION:** The County reserves the right to request additional written or oral information from bidders in order to obtain clarification of their bid response.
- 3.5.1. **Rejection or Correction of Responses:** The County reserves the right to reject any or all bid responses. Minor irregularities or informalities in any bid response which are immaterial or inconsequential in nature and are neither affected by law nor at substantial variance with Request for Bid conditions, may be waived at the County's discretion whenever it is determined to be in the County's best interest.
- 3.6. **EVALUATION PROCESS:**
- 3.6.1. The County's sole purpose in the evaluation process is to determine from among the bids received, which bids are best suited to meet the County's needs at the lowest possible cost. Any final analysis (or weighted point score as may be applicable) does not imply that one bidder is superior to another, but simply that in the County's judgment, the selected bidders appear to offer the best overall solution for the County's current and anticipated needs at the lowest possible cost to the County.
- a. Awards: As stated in paragraph 1.4(a) herein, the County anticipates awarding contracts to multiple vendors, i.e., the highest-ranking bids as determined by the County in its bid evaluation process.
- 3.6.1. **Evaluation of Bids:** The evaluation of bids will be based on responsiveness to bidding requirements, adherence to mandatory specifications, prices, discount, warranty, delivery time after receipt of order, and other contractor support considerations. Vendors will be compared to one another based on pricing, comprehensiveness, responsiveness and responsibility of the vendor. Those vendors who best meet the County's needs overall will be ranked highest. Any bid failing to meet mandatory terms for bidding will be determined unacceptable or nonresponsive without further clarification from the County.
- 3.6.2. **Acceptability:** The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.6.3. **Firm Pricing:** The bidder's pricing must be firm and fixed for ninety (90) calendar days after the RFB closing date. If a contract is awarded, all pricing shall be considered binding for the duration of the contract period.
- 3.7. **Manufacturer Names - Samples:**
- 3.7.1. Identified manufacturer names are presented for informational purposes. The named brand is preferred although the bidder may bid an equivalent product. It is the bidder's responsibility to demonstrate how the equivalent product meets the specifications of the named item on the Price Table found on the Vendor's Response and Pricing Pages.
- 3.7.2. In the event the bidder bids an equivalent product, the bidder may be requested by the County during its evaluation process to submit a sample of the product(s) at no cost to the County. If notified, such samples should be clearly identified with: (1) the bidder's company name, (2) County RFB bid number, (3) item identified and (4) manufacturer product sheet or similar

information.

- 3.7.3. Samples shall be submitted to the County Office designated at the time of request.
- 3.7.4. A bidder failing to submit a sample(s) within five (5) working days after notification from the Purchasing Office may not be considered for award for that item.
- 3.7.5. Samples will be returned only upon specific request of the bidder, and at the bidder's expense; the County shall bear no responsibility or costs to return any samples.
- 3.7.6. At minimum, samples will be evaluated for consistency and similarity with the named product.
- 3.7.7. If sample testing indicates that the product does not meet mandatory specifications or is found otherwise unacceptable, the award shall not be made to that bidder for that item.
- 3.7.8. The sample submitted must be the exact item bid, and it must conform to the mandatory RFB specifications for the specific line item. If awarded a contract for the line item, the bidder hereby agrees that the product provided under contract shall be the same product submitted for sample testing for the duration of the contract.

4. VENDOR RESPONSE AND PRICING PAGES

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. E-mail Address: _____

4.6. Fax Number: _____

4.7. Federal Tax ID: _____

- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative:

4.9. Cooperative Procurement: Will the bidder honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4.10. **Delivery:** Delivery in Calendar Days After Receipt of Order: _____

4.11. **Warranty Terms:** The standard manufacturer warranty must be provided. The bidder should describe warranty terms below (e.g., duration and coverage) in the provided space:

4.12 PRICING: The bidder must price **one, some or all** of the following items. The County prefers that bidders price as many of the listed items as possible. It is preferred that the identified manufacturer item be bid but the bidder may bid an equivalent item. It is incumbent on the bidder to demonstrate the equivalency of any item that is not bid as the identified item.

In completing information below for each priced item, the bidder must provide the current **Manufacturer’s Standard Retail Price (MSRP)** for the item, show the applicable discount percentage, then show the after-discount price as the “net” price (i.e., MSRP minus the discount %). **The “net” price shall be the price that the County will be charged for the identified item.** The bidder is advised to include the current MSRP price list with the bid. The bidder must provide the current MSRP price list upon request of the Purchasing Office; failure to comply shall negatively impact the bid in the evaluation.

The discount quoted for the named manufacturer in the “Discount” column shall remain FIRM for that manufacturer for the initial and all renewal contract periods. The quoted discount percentage shall be applied to other unidentified items for that manufacturer line.

The discount percentage quoted for item 4.13 shall apply to price all other unidentified items and manufacturers of automotive parts and supplies the bidder can make available to the County. Only one across the board discount shall be quoted for all other unidentified supplies/manufacturers for item 4.13.

All pricing including discount percentages shall be considered **firm and fixed**, and be quoted FOB Destination Freight Prepaid and Allowed (i.e., all freight, transportation and related insurance costs must be built into quoted pricing). The County shall pay no additional pricing.

PRICING TABLE - STANDARD AUTOMOTIVE PARTS AND ACCESSORIES

<u>Oil Filters, Fuel Filters, Air Filters (Luberfiner is current brand unless otherwise noted)</u>								
	Brand/Product Manufacturer (MSRP source)	Vehicle Manufacturer	Vehicle Model	Model Year	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identified brand, then the bidder must identify the brand being bid
4.12.1.	Luber finer	Cummins	8.3L C-Series	2014				

4.12.2.	Luber finer	Detroit	DD13	2012			
4.12.3.	Luber finer	Paccar	MX13C	2015			
4.12.4.	Luber finer	Ford	3.7L	2014			
4.12.5.	Luber finer	Chevrolet	5.3L	2009			
4.12.6.	Luber finer	John Deere	672G	2009-17			
4.12.7.	Luber finer	John Deere	6125M	2014			
4.12.8.	Luber finer	Ford	F-550	2016			
4.12.9.	Luber finer	Kubota	KX057-4	2011			
	Fuel Filters						
4.12.10.	Luber finer	Detroit	DD13	2012			
4.12.11.	Luber finer	John Deere	672G	2009-15			
4.12.12.	Luber finer	John Deere	672G	2009-15			
4.12.13.	Luber finer	Ford	F-550	2003			
4.12.14.	Luber finer	Paccar	MX13	2015			
	Air Filters						
4.12.15.	Luber finer	Ford	3.7L	2014			
4.12.16.	Luber finer	Kenworth	MX13	2015			
4.12.17.	Luber finer	Chevrolet	5.3L	2009			
4.12.18.	Luber finer	Ford	F-550	2016			
4.12.19.	Luber finer	John Deere	672G	2009-15			
	Hydraulic Filters						
4.12.20.	Luber finer	John Deere	672G	2009-15			
4.12.21.	Luber finer	John Deere	6125M	2014			
4.12.22.	Luber finer	Freightliner	114SD	2014			
	Cabin Filters						
4.12.23.	Luber finer	Ford	Explorer	2014			
4.12.24.	Luber finer	Freightliner	114SD	2014			

4.7.25.

SUB-TOTAL (Oil Filters, Fuel Filters, Air Filters)

\$

Pricing Continued on Next Page

<u>Brakes-Part I</u>									
	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identifier brand, then the bidder must identify the brand being bid	
4.12.26.	Performance Friction	Ford	Interceptor	2014					
4.12.27.	Performance Friction	Ford	Interceptor	2014					
4.12.28.	Performance Friction	Ford	F-550	2016					
4.12.29.	Bendix	Chevrolet	1500 4WD	2013					
4.12.30.	Motorcraft	Ford	Interceptor	2014					
4.12.31.	Motorcraft	Ford	Interceptor	2014					
4.12.32.	Bendix	Ford	F-550	2016					
4.12.33.	SUB-TOTAL (Brakes-Part I)						\$		
<u>Brakes-Part II (Heavy Truck)</u>									

	Brand/Product Manufacturer (MSRP Source)	Vehicle Manufacturer	Vehicle Model	ModelYear	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$	If not bidding the identify brand, then the bidder must identify the brand being bid	
4.12.34.	Gunite	Freightliner	114SD	2012-14					
4.12.35.		Freightliner	114SD	2012-14					
Air Brake Chambers/Spring Brake MGM (OEM)									
4.12.36.	Haldex	Freightliner/Paccar	Type 30-30 Long Stroke w/Welded Yoke	2012-15					
4.12.37.	Meritor	Freightliner	114SD	2012-14					
4.12.38.	Fleetrite	Freightliner	114SD	2012-14					
4.12.39.	Eaton	Kenworth	T800	2016					
4.12.40.	SUB-TOTAL (Brakes-Part II Heavy Truck)							\$	
Windshield Wipers									
	Blades SKU #'s			Brand/Product Manufacturer (MSRP Source)	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$		
				NOTE: If not bidding the named brand, then use available space to identify the brand being bid					

4.12.41.	SP16 (Profile)	ANCO Or			
4.12.42.	SP20 (Profile)	ANCO Or			
4.12.43.	SP22 (Profile)	ANCO Or			
4.12.44.	SP24 (Profile)	ANCO Or			
4.12.45.	31-22	ANCO Or			
4.12.46.	SP26 (Profile)	ANCO Or			
4.12.47.	31-22	ANCO Or			
4.12.48.	30-22	ANCO Or			

4.12.49.	30-20	ANCO Or			
4.12.50.	31-20	ANCO Or			
4.12.51.	31-24	ANCO Or			
4.12.52.	SUB-TOTAL (Windshield Wipers)				\$
Lamps (Wagner)					
	Lamps SKU #'s	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Current MSRP \$	Firm, Fixed Discount Percentage (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.53.	H6024	WAGNER Or			
4.12.54.	H6054	WAGNER Or			

4.12.55.	H4651	WAGNER Or			
4.12.56.	3357	WAGNER Or			
4.12.57.	3157	WAGNER Or			
4.12.58.	3156	WAGNER Or			
4.12.59.	3157-NA	WAGNER Or			
4.12.60.	9012	WAGNER Or			
4.12.61.	H9007	WAGNER Or			

4.12.62.	H9006	WAGNER Or		
4.12.63.	H9005	WAGNER Or		
4.12.64.	H9003	WAGNER Or		
4.12.65.	4057	WAGNER Or		
4.12.66.	4157	WAGNER Or		
Tail Light (Peterson)				
4.12.67.	561BR LED 6" Oval Stop/ Tail / Turn	BLAZER Or		
4.12.68.	542BR LED 4" Round Stop/ Tail / Turn	BLAZER Or		
Marker Light				

4.12.69.	504BR LED 2.5" RED Clearance Marker Light	BLAZER Or			
4.12.70.	504BA LED 2.5" AMBER Clearance Marker Light	BLAZER Or			
4.12.71.	533BR LED 2" RED Clearance Marker Light	BLAZER Or			
4.12.72.	533BA LED 2" AMBER Clearance Marker Light	BLAZER Or			
4.12.73.	513BR LED Low Profile Identification 3 Light Bar	BLAZER Or			
	Backup Light				
4.12.74.	561BC LED 6" Oval	BLAZER Or			
4.12.75.	SUB-TOTAL (Lamps)				\$
	<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Winter De-Icer Type</u>				

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.76.	1 GAL -35 Windshield Washer Fluid Pre-mix	ZECOL Or			
4.12.77.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent - Winter)				\$
<u>Windshield Washer/Antifreeze Solvent (per gallon) Pre-Mix-Summer</u>					

	Washer Fluid	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$
4.12.78.	1 GAL. -20 Windshield Washer Fluid Pre-mix	Champion/ Splash Or			
4.12.79.	SUB-TOTAL (Windshield Washer/Antifreeze Solvent – Summer)				\$
	<u>Brake Cleaner 3M (per 14 oz. can minimum)</u>	Brand/ Product Manu-facturer (MSRP Source) NOTE: If not bidding the named brand, then use available space to identify the brand being bid	Curren t MSRP \$	Firm, Fixed Discount Percenta ge (%) – Shall Apply for the Initial and All Renewal Periods	Net Price \$

4.12.80.	High-Power Brake Cleaner	3M Or		
4.12.81.	SUB-TOTAL (Brake Cleaner)			\$
4.12.82.	GRAND TOTAL ALL SUPPLIES (4.12.25 + 4.12.33 + 4.12.40 + 4.12.52 + 4.12.75 + 4.12.77 + 4.12.79 + 4.12.81)			\$

4.13 Firm, Fixed Discount off MSRP for all other Automotive Supply or Part not identified in the above price table: _____ %

(The vendor should complete and return with the proposal)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Signature

Date

(Please complete and return with Bid Response)

**Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing

613 E. Ash St., Room 109

Columbia, MO 65201

Liz Palazzolo, CPPO, C.P.M. - Senior Buyer

(573) 886-4392; Fax: (573) 886-4390

Standard Terms and Conditions

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned

thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. For all bid responses over \$25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.
19. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
20. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If

equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Revised 1/17/2018



"No Bid" Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Liz Palazzolo, Senior Buyer
(573) 886-4392; Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 20-14MAY18 – Automotive Supplies and Accessories – Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for Not Bidding:

369-2018

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

August Session of the July Adjourned

Term. 20 18

County of Boone

} ea.

In the County Commission of said county, on the

7th

day of

August

20 18

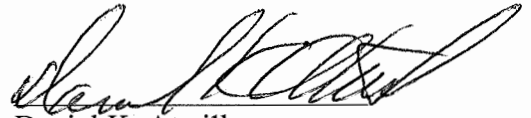
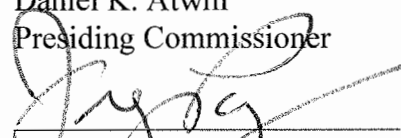
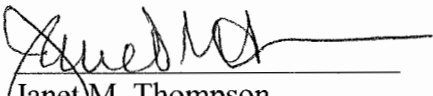
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the acceptance of the 2017 Edward Byrne Memorial Justice Assistant Grant (JAG) awarded to the Boone County Sheriff's Department.

Done this 7th day of August, 2018.

ATTEST.


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
District I Commissioner

Janet M. Thompson
District II Commissioner



U.S. Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

June 26, 2018

Commissioner Daniel Atwill
Boone County
801 East Walnut
Columbia, MO 65201-7732

Dear Commissioner Atwill:

On behalf of Attorney General Jefferson Sessions III, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of \$37,463 for Boone County.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Veronica Munson, Program Manager at (202) 514-7710; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Alan R. Hanson".

Alan R. Hanson
Principal Deputy Assistant Attorney General

Enclosures



OFFICE FOR CIVIL RIGHTS

Office of Justice Programs

U.S. Department of Justice

810 7th Street, NW
Washington, DC 20531

Tel: (202) 307-0690

TTY: (202) 307-2027

E-mail: askOCR@usdoj.gov

Website: www.ojp.usdoj.gov/ocr

June 26, 2018

Commissioner Daniel Atwill
Boone County
801 East Walnut
Columbia, MO 65201-7732

Dear Commissioner Atwill:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <http://ojp.gov/about/ocr/vawafaqs.htm>.

Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The DOJ regulation, *Equal Treatment for Faith-Based Organizations*, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The *Equal Treatment Regulation* also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(c); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

Using Arrest and Conviction Records in Making Employment Decisions

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at http://www.ojp.usdoj.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the *Advisory*, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs) (see below).

Complying with the Safe Streets Act

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEO (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(e), .205(c)(5)).

Meeting the EEOP Requirement

If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEOP requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

To comply with the EEOP requirements, you may request technical assistance from an EEOP specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOSubmission@usdoj.gov.

Meeting the Requirement to Submit Findings of Discrimination

If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

Ensuring the Compliance of Subrecipients

SAA's must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAA's must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see http://www.ojp.usdoj.gov/funding/other_requirements.htm.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Boone County 801 East Walnut Columbia, MO 65201-7732		4. AWARD NUMBER: 2017-DJ-BX-0658	
		5. PROJECT PERIOD: FROM 10/01/2016 TO 09/30/2020 BUDGET PERIOD: FROM 10/01/2016 TO 09/30/2020	
2a. GRANTEE IRS/VENDOR NO. 436000350		6. AWARD DATE 06/26/2018	7. ACTION Initial
2b. GRANTEE DUNS NO 182739177		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE Boone County and City of Columbia FY2017 JAG Project		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 37,463	
		11. TOTAL AWARD \$ 37,463	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY17(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 42 U.S.C. 3711 - 3797ff-5), including subpart 1 of part E (codified at 42 U.S.C. 3750 - 3758); see also 28 U.S.C. 530C(a).			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Alan R. Hanson Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Daniel Atwill Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 8-3-18
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 37463		21. SDJUGT0957	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



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SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 42 U.S.C. 3795a), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2017 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2017 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2017 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

The recipient agrees to comply with the DOJ Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance.



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4. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after-- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

5. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

6. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.



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7. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

8. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

9. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.



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10. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

11. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

12. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

14. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

15. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

DKA



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16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

17. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter I, Part 38, under e-CFR "current" data.

19. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.



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20. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2017)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2017, are set out at <https://ojp.gov/funding/Explore/FY17AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

21. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://www.usdoj.gov/oig>.

DKF



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SPECIAL CONDITIONS

22. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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SPECIAL CONDITIONS

23. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

24. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

25. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

26. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



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27. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

28. Justice Information Sharing

In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, the recipient (and any subrecipient at any tier) must comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular award. The recipient shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

29. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

30. Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). The recipient may not satisfy such a fine with federal funds.

31. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

32. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 42 U.S.C. 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.



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33. Verification and updating of recipient contact information

The recipient must verify its Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

34. Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

35. Required attendance at BJA-sponsored events

The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

36. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.



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37. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

38. Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

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39. Prohibition on use of award funds for match under BVP program

JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

40. Certification of body armor "mandatory wear" policies

The recipient agrees to submit a signed certification that all law enforcement agencies receiving body armor purchased with funds from this award have a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

41. Body armor - compliance with NIJ standards

Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

42. Required monitoring of subawards

The recipient must monitor subawards under this JAG award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

43. Reporting requirements

The recipient must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through OJP's GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

44. Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

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45. Prohibited Expenditures List

Award funds may not be used for items that are listed on the Prohibited Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time. The Prohibited Expenditure List may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>

46. Controlled expenditures - prior written approval required

Award funds may not be used for items that are listed on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, without explicit written prior approval from BJA. The Controlled Expenditure List, and instructions on how to request approval for purchase or acquisitions are set out at <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>

47. Controlled expenditures - incident reporting

If an agency uses award funds to purchase or acquire any item on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, the agency must collect and retain (for at least 3 years) certain information about the use of- (1) any federally-acquired Controlled Equipment in the agency's inventory, and (2) any other controlled equipment in the same category as the federally-acquired controlled equipment in the agency's inventory, regardless of source; and the agency must make that information available to BJA upon request. Details about what information must be collected and retained are set out at <https://ojp.gov/docs/LE-Equipment-WG-Final-Report.pdf>.

48. Sale of items on Controlled Expenditure List

Notwithstanding the provision of the Part 200 Uniform Requirements set out at 2 C.F.R. 200.313, no equipment listed on the Controlled Expenditure List that is purchased with award funds may be transferred or sold to a third party, except as described below:

a. Agencies may transfer or sell any controlled equipment, except riot helmets and riot shields, to a Law Enforcement Agency (LEA) after obtaining prior written approval from BJA. As a condition of that approval, the acquiring LEA will be required to submit information and certifications to BJA as if it were requesting approval to use award funds for the initial purchase of items on the Controlled Expenditure List.

b. Agencies may not transfer or sell any riot helmets or riot shields purchased under this award.

c. Agencies may not transfer or sell any Controlled Equipment purchased under this award to non-LEAs, with the exception of fixed wing aircraft, rotary wing aircraft, and command and control vehicles. Before any such transfer or sale is finalized, the agency must obtain prior written approval from BJA. All law enforcement-related and other sensitive or potentially dangerous components, and all law enforcement insignias and identifying markings must be removed prior to transfer or sale.

The recipient must notify BJA prior to the disposal of any items on the Controlled Expenditure List purchased with award funds, and must abide by any applicable laws (including regulations) in such disposal.

49. Prohibited or controlled expenditures - Effect of failure to comply

Failure to comply with an award condition related to prohibited or controlled expenditures may result in denial of any further approvals of controlled expenditures under this or other federal awards.

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50. Controlled expenditures - Standards

Consistent with recommendation 2.1 of Executive Order 13688, a law enforcement agency that acquires controlled equipment with award funds must adopt robust and specific written policies and protocols governing General Policing Standards and Specific Controlled Equipment Standards. General Policing Standards includes policies on (a) Community Policing; (b) Constitutional Policing; and (c) Community Input and Impact Considerations. Specific Controlled Equipment Standards includes policies specifically related to (a) Appropriate Use of Controlled Equipment; (b) Supervision of Use; (c) Effectiveness Evaluation; (d) Auditing and Accountability; and (e) Transparency and Notice Considerations. Upon OJP's request, the recipient must provide a copy of the General Policing Standards and Specific Controlled Equipment Standards, and any related policies and protocols.

51. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2016

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2016), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds in violation of the recipient's certification (executed by the chief executive of the State or local government) that federal funds will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.

52. "Certification of Compliance with 8 U.S.C. 1373" required for valid award acceptance by a unit of local government

In order validly to accept this award, the applicant local government must submit the required "Certification of Compliance with 8 U.S.C. 1373" (executed by the chief legal officer of the local government). Unless that executed certification either-- (1) is submitted to OJP together with the fully-executed award document, or (2) is uploaded in OJP's GMS no later than the day the signed award document is submitted to OJP, any submission by a unit of local government that purports to accept the award is invalid.

If an initial award-acceptance submission by the recipient is invalid, once the unit of local government does submit the necessary certification regarding 8 U.S.C. 1373, it may submit a fully-executed award document executed by the unit of local government on or after the date of that certification.

For purposes of this condition, "local government" does not include any Indian tribes.



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53. Ongoing compliance with 8 U.S.C. 1373 is required

1. With respect to the "program or activity" funded in whole or part under this award (including any such "program or activity" of any subrecipient at any tier), throughout the period of performance for the award, no State or local government entity, -agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in 8 U.S.C. 1373(b). For purposes of this award, any prohibition (or restriction) that violates this condition is an "information-communication restriction."

2. Certifications from subrecipients. The recipient may not make a subaward to a State or local government or a "public" institution of higher education, unless it first obtains a certification of compliance with 8 U.S.C. 1373, properly executed by the chief legal officer of the jurisdiction or institution that would receive the subaward, using the appropriate form available at <https://ojp.gov/funding/Explore/SampleCertifications-8USC1373.htm>. Similarly, the recipient must require that no subrecipient (at any tier) may make a further subaward to a State or local government or a "public" institution of higher education, unless it first obtains a certification of compliance with 8 U.S.C. 1373, properly executed by the chief legal officer of the jurisdiction or institution that would receive the further subaward, using the appropriate OJP form.

3. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

4. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated (including for authorized reimbursements) for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State or local government or a "public" institution of higher education, incurs to implement this condition.

5. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof, but not any institution of higher education or any Indian tribe.

(2) A "public" institution of higher education is one that is owned, controlled, or directly funded by a State or local government.

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means for purposes of 8 U.S.C. 1373 (Illegal Immigration Reform and Immigrant Responsibility Act of 1996); and terms that are defined in 8 U.S.C. 1101 (Immigration and Nationality Act) mean what they mean under that section 1101, except that the term "State" also shall include American Samoa (cf. 42 U.S.C. 901(a)(2)).

(5) Pursuant to the provisions set out at (or referenced in) 8 U.S.C. 1551 note ("Abolition ... and Transfer of Functions"), references to the "Immigration and Naturalization Service" in 8 U.S.C. 1373 are to be read as references to particular components of the Department of Homeland Security (DHS).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any "public" institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.



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IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

54. Authority to obligate award funds contingent on compliance with 8 U.S.C. 1373; unallowable costs; obligation to notify

1. If the recipient is a State or local government--

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is either a State or unit of local government or a "public" institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the "program or activity" of the recipient (or of any subrecipient at any tier that is either a State or unit of local government or a "public" institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any "information-communication restriction."

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and all subrecipients (regardless of tier) are in compliance with 8 U.S.C. 1373.

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded "program or activity" of the recipient, or of any subrecipient at any tier that is either a State or a local government or a "public" institution of higher education, may be subject to any "information-communication restriction." In addition, any subaward (at any tier) to a subrecipient that is either a State or a local government or a "public" institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient such credible evidence regarding an "information-communication restriction."

2. Any subaward (at any tier) to a subrecipient that is either a State or a local government or a "public" institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the award condition entitled "Ongoing compliance with 8 U.S.C. 1373 is required."

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the award condition entitled "Ongoing compliance with 8 U.S.C. 1373 is required."

B. Both the "Rules of Construction" and the "Important Note" set out in the award condition entitled "Ongoing compliance with 8 U.S.C. 1373 is required" are incorporated by reference as though set forth here in full.



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55. Required State-level rules or practices related to aliens; allowable costs

The following provisions apply to the recipient of this award, if the recipient is a State government, and also apply to any State-government subrecipient at any tier (whether or not the recipient is a State government).

1. Requirements

With respect to the "program or activity" that is funded (in whole or in part) by this award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award--

A. A State statute, or a State rule, -regulation, -policy, or -practice, must be in place that is designed to ensure that agents of the United States acting under color of federal law in fact are given to access any State (or State-contracted) correctional facility for the purpose of permitting such agents to meet with individuals who are (or are believed by such agents to be) aliens and to inquire as to such individuals' right to be or remain in the United States.

B. A State statute, or a State rule, -regulation, -policy, or -practice, must be in place that is designed to ensure that, when a State (or State-contracted) correctional facility receives from DHS a formal written request authorized by the Immigration and Nationality Act that seeks advance notice of the scheduled release date and time for a particular alien in such facility, then such facility will honor such request and -- as early as practicable (see para. 4.B. of this condition) -- provide the requested notice to DHS.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs

Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated (including for authorized reimbursements) for the reasonable, necessary, and allocable costs (if any) of-- (1) developing and putting into place statutes, rules, regulations, policies, and practices to satisfy this condition, and (2) permitting access as described in para. 1.A. above, and (3) honoring any request from DHS that is encompassed by para. 1.B. above.

4. Rules of construction

A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3)).

(2) the term "correctional facility" means what it means under the Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (see 42 U.S.C. 3791(a)(7)).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual would have been released in the absence of this condition.

Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). In the event that (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to permit the advance notice that DHS has requested, it shall not be a violation of this condition to provide only as much advance notice as practicable.



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NOTE: Current DHS practice is to use one form (DHS Form I-247A (3/17)) for two distinct purposes -- to request advance notice of scheduled release, and to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition imposes NO requirements as to such DHS requests for detention.

C. Both the "Rules of Construction" and the "Important Note" set out in the award condition entitled "Ongoing compliance with 8 U.S.C. 1373 is required" are incorporated by reference as though set forth here in full.

56. Required local-government-level rules or practices related to aliens; allowable costs

The following provisions apply to the recipient of this award, if the recipient is a unit of local government, and also apply to any local-government subrecipient of this award at any tier (whether or not the recipient itself is a unit of local government).

1. Requirements

With respect to the "program or activity" that is funded (in whole or in part) by this award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award--

A. A local ordinance, -rule, -regulation, -policy, or -practice (or an applicable State statute, -rule, -regulation, -policy, or -practice) must be in place that is designed to ensure that agents of the United States acting under color of federal law in fact are given access a local-government (or local-government-contracted) correctional facility for the purpose of permitting such agents to meet with individuals who are (or are believed by such agents to be) aliens and to inquire as to such individuals' right to be or remain in the United States.

B. A local ordinance, -rule, -regulation, -policy, or -practice (or an applicable State statute, -rule, -regulation, -policy, or -practice) must be in place that is designed to ensure that, when a local-government (or local-government-contracted) correctional facility receives from DHS a formal written request authorized by the Immigration and Nationality Act that seeks advance notice of the scheduled release date and time for a particular alien in such facility, then such facility will honor such request and -- as early as practicable (see "Rules of Construction" incorporated by para. 4.B. of this condition) -- provide the requested notice to DHS.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs

Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated (including for authorized reimbursements) for the reasonable, necessary, and allocable costs (if any) of-- (1) developing and putting into place statutes, ordinances, rules, regulations, policies, and practices to satisfy this condition, (2) permitting access as described in para. 1.A. above, and (3) honoring any request from DHS that is encompassed by para. 1.B. above.

4. Rules of construction

A. The "Rules of Construction" and the "Important Note" set out in the award condition entitled "Ongoing compliance with 8 U.S.C. 1373 is required" are incorporated by reference as though set forth here in full.

B. The "Rules of Construction" set out in the award condition entitled "Required State-level rules or practices related to aliens; allowable costs" are incorporated by reference as though set forth here in full.

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57. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

58. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.

59. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

60. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

61. Withholding of funds: Required certification from the chief executive of the applicant government

The recipient may not obligate, expend, or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 21 OF 21

PROJECT NUMBER 2017-DJ-BX-0658

AWARD DATE 06/26/2018

SPECIAL CONDITIONS

62. Withholding of funds: Memorandum of Understanding

The recipient may not obligate, expend, or draw down any award funds until OJP has reviewed and approved the Memorandum of Understanding (MOU), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

J/A



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Incorporates NEPA Compliance in Further Developmental Stages for Boone County

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2017-DJ-BX-0658

PAGE 1 OF 1

This project is supported under FY17(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 42 U.S.C. 3711 - 3797ff-5), including subpart 1 of part E (codified at 42 U.S.C. 3750 - 3758); see also 28 U.S.C. 530C(a).

1. STAFF CONTACT (Name & telephone number)

Veronica Munson
(202) 514-7710

2. PROJECT DIRECTOR (Name, address & telephone number)

Gary German
Captain
2121 County Drive
Columbia, MO 65202-9064
(573) 875-1111 ext.6201

3a. TITLE OF THE PROGRAM

BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Boone County and City of Columbia FY2017 JAG Project

5. NAME & ADDRESS OF GRANTEE

Boone County
801 East Walnut
Columbia, MO 65201-7732

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2016 TO: 09/30/2020

8. BUDGET PERIOD

FROM: 10/01/2016 TO: 09/30/2020

9. AMOUNT OF AWARD

\$ 37,463

10. DATE OF AWARD

06/26/2018

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of criminal justice related activities based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following purpose areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; 7) crime victim and witness programs (other than compensation); and 8) mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

This Local JAG award will be shared by the County and one or more jurisdictions identified as disparate within the current Fiscal Year eligibility list (www.bja.gov/Jag). JAG funding will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Any

equipment purchases or funded initiatives such as overtime, task forces, drug programs, information sharing, etc. will be aimed at reducing crime and/or enhancing public/officer safety.

NCA/NCF

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

August Session of the July Adjourned

Term. 20 18

County of Boone

} ea.

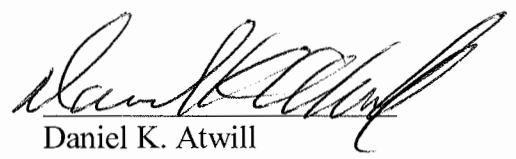
In the County Commission of said county, on the 7th day of August 20 18

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Recycling, Hauling, and Processing Cooperative Cost-Share Agreement between Boone County and the City of Centralia, Missouri.

The terms of the Agreement are stipulated in the attached Cooperative Cost-Share Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Cost-Share Agreement.

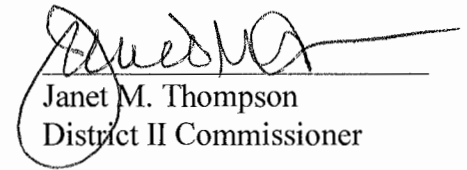
Done this 7th day of August, 2018.



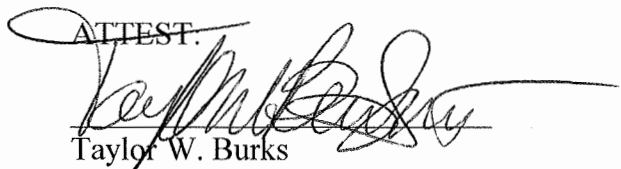
Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

ATTEST.

Taylor W. Burks
Clerk of the County Commission

**RECYCLING HAULING AND PROCESSING
COOPERATIVE COST-SHARE AGREEMENT**

THIS AGREEMENT, dated this 7th day of August, 2018, is made and entered into by and between the parties Boone County Missouri, a political subdivision of the State of Missouri, herein "County", and the City of Centralia, Missouri, herein "Centralia".

WHEREAS, the City of Columbia, Missouri, herein "Columbia", hauls and processes recycling from various drop-off points within County; and,

WHEREAS, Columbia bills County, and County pays Columbia, for that hauling and processing; and,

WHEREAS, Centralia intends to arrange with Columbia for Columbia to now commence hauling and processing Centralia's recycling; and,

WHEREAS, Columbia will bill County for hauling and processing Centralia's recycling, and,

WHEREAS, the parties intend to memorialize their agreement regarding Centralia's access to recycling; and,

WHEREAS, the parties have the authority to enter into cooperative agreements for the purposes herein stated pursuant to RSMo §70.220.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements in this agreement, the parties agree as follows:

1. COUNTY AGREEMENTS. Should Columbia engage in hauling and processing Centralia's recycling, and then charge County for that hauling and processing, County will then bill Centralia for that hauling and processing by sending a bill to the following address:

City Administrator
City of Centralia
114 South Rollins
Centralia, MO 65240

2. CENTRALIA AGREEMENTS. Centralia will pay County for those hauling and processing charges in full within 30 days of County billing Centralia for those charges. Failure to timely make these payments will be a default under this agreement resulting in County immediately directing Columbia to stop hauling and processing Centralia's recycling.

3. ASSIGNMENT. Neither party may assign or transfer any of its rights or obligations under this Agreement to any other person or entity without the prior, written consent of the other party.

4. SOLE BENEFIT OF PARTIES. This Agreement is for the sole benefit of the parties to this agreement only, and nothing in this Agreement is intended to confer any rights or remedies on any other party.

5. RELATIONSHIP OF PARTIES. Nothing in this agreement shall be deemed or construed by the parties, nor by any other party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties to this agreement.

6. TERM. This Agreement shall be in effect from its execution until January 1 of the following calendar year. Thereafter, this Agreement shall automatically renew for additional one-year terms until terminated as set forth in Paragraph 7.

7. TERMINATION. Any of the parties may terminate this Agreement upon thirty (30) days written notice directed to the other party or parties.

8. GOVERNING LAW AND VENUE. This Agreement shall be governed by the laws of the State of Missouri, and any action relating to the same shall be brought in the Circuit Court of Boone County, Missouri.

9. BINDING ON SUCCESSORS. The covenants, agreements, and obligations herein contained shall extend to, bind, and inure to the benefit of the parties hereto and their respective successors and approved assigns.

10. COUNTERPARTS. This Agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.

11. COMPLETE AGREEMENT. All negotiations, considerations, representations, and understandings between the parties are incorporated herein, shall supersede any prior agreements, and may be modified or altered only in a writing signed by the parties hereto.

12. AUTHORITY OF SIGNATORIES. Each of the persons signing this Agreement on behalf of either party represent that he/she has been duly authorized and empowered, by order, ordinance or otherwise, to execute this Agreement and that all necessary action on behalf of that party to effectuate that authorization has been taken and done.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly-authorized officers on day and year indicated by their signature below.

BOONE COUNTY, MISSOURI

CITY OF CENTRALIA

By: [Signature]
Presiding Commissioner

By: [Signature]
City Manager

Date: 8-7-18

Date: 7/5/2018

ATTEST:

[Signature]
Taylor W. Burks - County Clerk

ATTEST:

[Signature]
Deputy City Clerk

APPROVED AS TO FORM:

[Signature]
C. J. Dykhouse - County Attorney

APPROVED AS TO FORM:

[Signature]
City Attorney

Approved:

[Signature]
Stan Shawver
Director of Boone County Resource Management

Auditor Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an encumbered balance of said appropriation sufficient to pay the costs arising from this contract.

100-1217

[Signature] 8/1/18 No Encumbrance Required
June E. Pitchford, Auditor Date

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ca.

August Session of the July Adjourned

Term. 20 18

In the County Commission of said county, on the 7th day of August 2018

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers and the Courthouse Plaza by Matters of Social Justice: Journey Toward Inclusive Excellence on August 25, 2018 from 7:30 am to 1:30 pm.

Done this 7th day of August, 2018.

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
District I Commissioner
Janet M. Thompson
District II Commissioner

ATTEST:

Taylor W. Burks
Clerk of the County Commission



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Matters of Social Justice: Journey Toward Inclusive Excellence

Address: P.O. Box 10290

City: Columbia State: MO ZIP Code 65205

Phone: 573-817-7890 Website: www.inclusivejourney.org

Individual Requesting Use: Kristin Cummins Position in Organization: Committee Member/Organizer

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Inclusive Excellence Celebration

Description of Use (ex. Speaker, meeting, reception): Speaker, music, family activities, business expo will be held outside. The Chambers will be a backup location if weather prohibits the event outside. Restrooms inside will also be available for those attending the event.

Date(s) of Use: Saturday, August 25, 2018

Start Time of Setup: 7:30 ~~AM~~/PM Start Time of Event: 9:30am

End Time of Event: 12:30 AM/~~PM~~ End Time of Cleanup: 1:30pm

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Kristin Cummins, Program Specialist, Boone County Community Services Department

Phone Number: 573-886-4298 Date of Application: 7/9/2018

Email Address: kcummins@boonecountymo.org

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

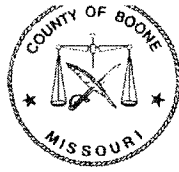
ATTEST:

County Clerk

BOONE COUNTY, MISSOURI

County Commissioner

DATE: 8-7-18



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Matters of Social Justice: Journey Toward Inclusive Excellence

Address: P.O. Box 10290

City: Columbia State: MO ZIP Code 65205

Phone: 573-817-7890 Website: www.inclusivejourney.org

Individual Requesting Use: Kristin Cummins, Program Specialist, Boone County Community Services Department

Position in Organization: Committee Member/Organizer

Address: 605 E Walnut, Suite A

City: Columbia State: MO ZIP Code 65201

Phone: 573-886-4298 Email: kcummins@boonecountymo.org

Event: Inclusive Excellence Celebration

Description of Use (ex. Concert, speaker, 5K): Speaker, music, family activities, business expo

Date(s) of Use: Saturday, August 25, 2018

Start Time of Setup: 7:30 AM PM

Start Time of Event: 9:30 AM PM (If start times vary for multiple day events, please specify)

End Time of Event: 12:30 AM PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 1:30 AM PM

Emergency Contact During Event: Nikki McGruder Phone: (314) 276-1294

Will this event be open to the public? Yes No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: The organization will promote through social media, flyers, promotion to business, and email contacts signed up to receive updates. Primary promoters include: Kari Utterback (573-817-6431), Nikki McGruder (573-817-4354), and Kristin Cummins (573-886-7274).

How many attendees (including volunteers) do you anticipate being at your event? 100
If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application. The City of Columbia has secured off-duty officers to assist with traffic control for a peaceful march beginning at Peace Park and ending at the Courthouse Plaza. Officers and crowd control volunteers will be attending the second portion of our event being held at the plaza/Amphitheatre. Our event will utilize the safety plan identified for the Commission Chambers, Government Center and Courthouse plaza given any type of dangerous weather or fire.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

Will the majority of attendees be under the age of 18? Yes No

If yes, please note the number of adult supervisors in attendance: _____ # adults per _____ #minors

Will you need access to electricity? Yes No

Will you be using amplifiers? Yes No

Will you be serving food and/or non-alcoholic drinks? Yes No

If yes, will you be **selling** food and/or non-alcoholic drinks? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be serving alcoholic beverages? Yes No

If yes, will you be **selling** alcoholic beverages? Yes No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? Yes No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure? Yes No

If yes, what road(s) and/or sidewalk(s)? A march will begin at Peace Park and end at the Courthouse Plaza around 9:30am. No additional road closures are required. See the attached street closure map.

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? Yes No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?
 Yes No

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? Yes No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

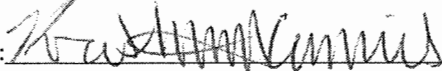
1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Kristin Cummins, Program Specialist

Address: 605 E. Walnut, Columbia, MO 65201

Phone Number: 573-886-4298 Date of Application: 7/9/2018

Email Address: kcummins@boonecountymo.org

Signature: 

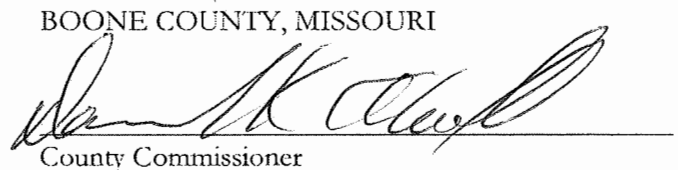
Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

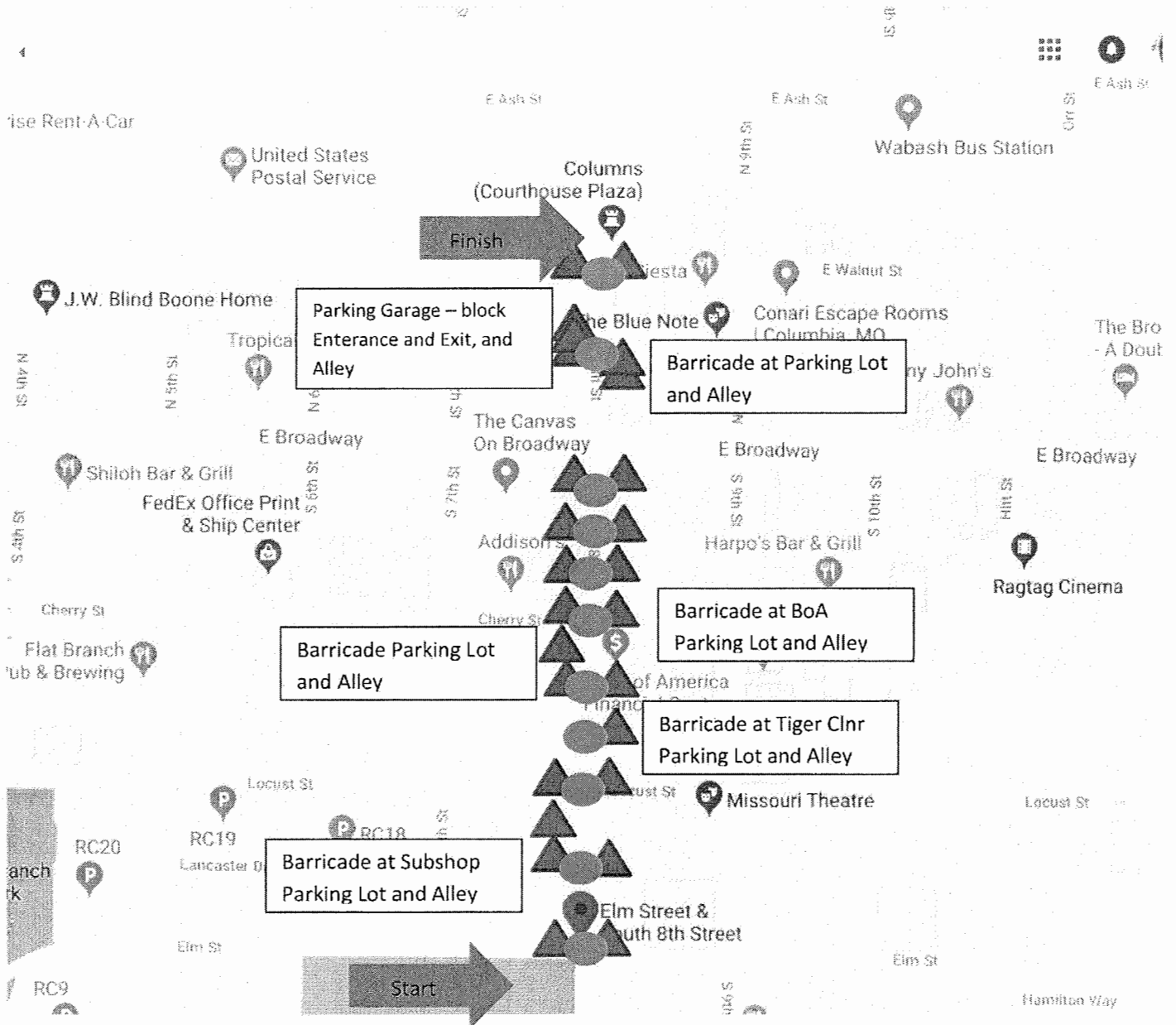
The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

County Clerk

BOONE COUNTY, MISSOURI

County Commissioner

DATE: 8.7.18



▲ = 36 sawhorse style barricades, for every street intersection, Alley and parking

○ = 12 peacekeepers/march guides

Kristin Cummins

From: Kari Utterback <kari.utterback@como.gov>
Sent: Wednesday, June 13, 2018 4:16 PM
To: Nikki McGruder; Tatum, Cheryl J.; Kristin Cummins
Subject: Fwd: Special Use Permit Review Notification

Hello,

Below is the approval from the City!

Thanks,

Kari Utterback
(she/her/hers)
Columbia/Boone County
Department of Public Health & Human Svcs.
1005 W. Worley St. Columbia, MO 65203
[573.817.6431](tel:573.817.6431)
kari.utterback@como.gov

CONFIDENTIALITY STATEMENT

This email is from the Columbia/Boone County Department of Public Health and Human Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: kari.utterback@como.gov or by calling [573.817.6431](tel:573.817.6431).

----- Forwarded message -----

From: <noreply@como.gov>
Date: Wed, Jun 13, 2018 at 4:04 PM
Subject: Special Use Permit Review Notification
To: kari.utterback@como.gov

The permit application you submitted (Journey towards Inclusive Excellence Celebration - 1692) has been APPROVED with the following comments:

Congratulations, your event has been approved!

Please note the following conditions/recommendations from the Event Committee:

- the two off-duty officers would only be required for the traffic control at Broadway/Eighth. It would be up to them to work out other duties with the off-duty officers - we are not requiring anything further than the traffic control if they want to cross Broadway. Last, since event starts at Peace Park (MUPD jurisdiction) and ends at the Boone County Courthouse), need to make clear to applicants CPD won't be able to assist with security for their event on these two properties.

To make arrangements for street closure barricades, please email the Columbia Street Division at melissa.kelpe@como.gov.

Any volunteers assisting in or around streets and parking areas should be outfitted in reflective clothing; guidelines are attached to your approved application (please log into the system and print your approval documents). If needed, these can be borrowed from CPD by contacting Kerri Seversen at Kerri.Seversen@como.gov or 573-874-7418. .

Thank you for your interest in the city of Columbia! Your event helps create a sense of pride and community in our wonderful city.

If you have any questions, please don't hesitate to contact me at 573-874-7600 or email megan.sheets@como.gov.

I look forward to working with you on future events!

Megan

Use the following url to review the status of your application and/or download approval documents:

<https://www.como.gov/CMS/login.php>