

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 18

County of Boone

} ea.

In the County Commission of said county, on the 27th day of March 20 18

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by Gara W. Toalson Trust to approve a Revised Review Plan for Toalson Estates Planned Development on 81.99 acres, more or less, located at 7273 S. Hidden Pond Ln., Columbia.

Done this 27th day of March, 2018.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Absent
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

March Session of the January Adjourned

Term. 20 18

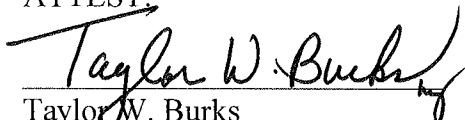
STATE OF MISSOURI }
County of Boone } ca.

In the County Commission of said county, on the 27th day of March 20 18
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **table** a petition submitted by Nextech LLC for permission to re-plat a 19.89 acre tract shown as a survey recorded in Book 4251 Page 31 of Boone County Records including a section previously platted as Tower Estates Plat 3, Lot 2, located at 4980 S. South Cowan Loop, Columbia.


Done this 27th day of March, 2018.

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

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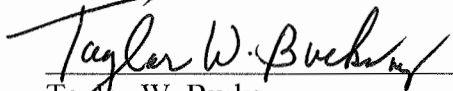
the following, among other proceedings, were had, viz:

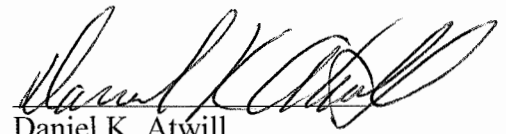
Now on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorize the presiding commissioner to sign it:

- Turkey Creek Plat 3. S15-T47-R12W. A-1P. Mary Jane Waters and Henry J. Waters III, owners. David Borden, surveyor

Done this 27th day of March, 2018.

ATTEST:

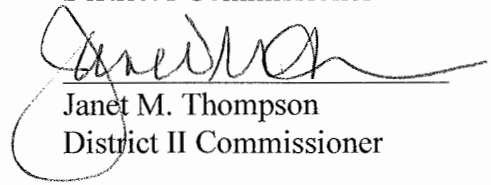

 Taylor W. Burks
 Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

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STATE OF MISSOURI

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In the County Commission of said county, on the 27th day of March 20 18 the following, among other proceedings, were had, viz:

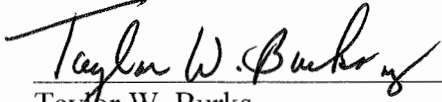
Now on this day the County Commission of the County of Boone does hereby approve RFP Award Recommendation 18-25APR17 – Youth Homelessness Program as follows:

Vendor: Child Abuse & Neglect Emergency Shelter, Inc., dba Rainbow House
Program: Youth Homelessness Programs
Contract from date of award through December 31, 2019
Not to exceed contract amount: \$51,244.00

Terms of the contract award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

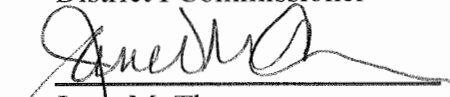
Done this 27th day of March, 2018

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: March 19, 2018
RE: RFP Award Recommendation: *18-25APR17 – Youth Homelessness Programs*

Request for Proposal *18-25APR17 – Youth Homelessness Programs* closed on April 25, 2017. Four proposal responses were received.

Recommendation for award is as follows:

Vendor: Child Abuse & Neglect Emergency Shelter, Inc., dba Rainbow House
Program: Youth Homelessness Programs
Contract from date of award through December 31, 2019
Not to exceed contract amount: \$51,244.00

Attached are the review team's evaluation and score sheets and a memorandum from Kelly Wallis, Director of Children's Services summarizing the evaluation/recommendation for award.

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services. \$6,791,000 is budgeted for 2018.

ATT: RFP Opening
Evaluation Team Score Sheets
Kelly Wallis Memorandum

cc: Proposal File
Kelly Wallis, Joanne Nelson, Children's Services



AGREEMENT FOR PURCHASE OF SERVICES
Boone County Children's Services Fund
Youth Homelessness Programs

THIS AGREEMENT dated the 27th day of March, 2018 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, on behalf of the Boone County Children's Services Board, herein "**BCCSB**" and **Child Abuse & Neglect Emergency Shelter, Inc. dba Rainbow House**, a tax-exempt, not organized for profit organization or governmental entity, hereinafter referred to as **RH**.

WHEREAS, the BCCSB, under the provisions of 67.1775 and 210.861 of the Revised Statutes of Missouri, has the right to expend monies from the Children's Services Fund (CSF) for the purposes of funding services to children and youth 19 years of age and younger, and their families residing in Boone County; and

WHEREAS, RH has submitted a complete Request for Funding Proposal Application to the BCCSB detailing the services and other supports to be provided; and

WHEREAS, the BCCSB has approved the Request for Funding Proposal in whole or in part as hereinafter set forth.

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

FUNDING ALLOCATION FOR SERVICES RENDERED BY RH

RH is expected to the greatest extent possible to maximize funding from all other sources. RH shall periodically, upon request, furnish to the BCCSB information as to its efforts to obtain such other sources of funding. RH shall only request reimbursement for services not reimbursable by any other source. RH shall not invoice the Children's Services Fund for units of service invoiced to another funding source. RH shall provide documentation and assurance to the BCCSB that requests for reimbursement from the CSF is not a duplication of reimbursement from any other source of funding.

1. **BCCSB Funding Policy.** The BCCSB Funding Policy is to be taken as part of this formal contract and is incorporated as if fully set forth herein.

2. **Contract Documents.** RH will perform the services and carry out the activities as set forth in this agreement. This agreement shall consist of the Request for Proposal #18-25APR17 (Youth Homelessness Programs), any addenda, and RH's response to the County of Boone's Request for Proposal. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein for reference. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions, and requirements contained in this Agreement shall prevail and control over RH's Proposal.

3. **Purchase.** The BCCSB agrees to purchase from RH and RH agrees to furnish the **Homeless Youth Program: Youth Outreach Team** program for children and youth nineteen years of age or less and their families, as described and in compliance with the original Request for Proposal and as presented in RH's response. Services/deliverables shall be provided as outlined in the attached proposal response(s). The total allowable compensation under this agreement shall not exceed **\$51,244.00** unless compensation for specific identified additional services is authorized and approved by BCCSB in writing in advance of rendition of such services for which additional compensation is requested.

4. **Contract Duration.** This agreement shall commence on the date of contract execution and extend through December 31, 2019 subject to the provisions for termination specified below. RH agrees and understands that the BCCSB may require supplemental information to be submitted at the request of BCCSB.

5. **Billing and Payment.** For the Purchase of Service (POS) Contract, the unit costs for services are the mutually agreed upon rates as follows:

Service Description	Unit Measurement	Unit Rate	Proposed # of Units	Total Amount Requested
2.1 Community Collaboration	15 minutes	\$12.50	2320	\$29,000.00
2.2 Community Needs Assessment	15 minutes	\$12.50	900	\$11,250.00
10.8 Street Outreach	15 minutes	\$20.78	300	\$6,234.00
10.11 Case Management	15 minutes	\$9.52	500	\$4,760.00

All billing shall be invoiced to BCCSB monthly by the 10th of the month following the month for which services were provided. The BCCSB agrees to pay all monthly statements within thirty days of receipt of a correct and valid invoice/monthly statement. In the event of a billing dispute, the BCCSB reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of RH, the BCCSB agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Availability of Funds.** Payments under this contract are dependent upon the availability of funds or as otherwise determined by the BCCSB. This contract can be terminated

if funding becomes unavailable in whole or in part for cause shown, and the BCCSB shall have no obligation to continue payment.

REPORTING, MONITORING, AND MODIFICATION

7. **Reporting.** The BCCSB shall utilize the Request for Funding Proposal Application and the Requests for Clarification, responses to Requests for Clarification, Requests for Additional Information, and Best and Final Offer Response, as submitted by RH to monitor service delivery and program expenditures. RH agrees to submit to the BCCSB an Interim Report by July 31, 2018, for the period of the initial date of contract through June 30, 2018. RH agrees to submit to the BCCSB another Year End Report by January 31, 2019 for the period beginning with the January 1, 2018 to December 31, 2018, an Interim Report by July 31, 2019, for the period January 1, 2019 through June 31, 2019. RH also agrees to submit to the BCCSB a Year End Report by January 31, 2020 for the period January 1, 2019 to December 31, 2019. Variations on this date may be requested by RH and, if so stipulated, are noted on this contract document. Payments may be withheld from RH if reports designated here are not submitted on time, until such time as the reports are filed and approved. Reporting requirements will include but are not limited to information regarding agencies' outcomes and indicators, client demographic information, and other information and data deemed appropriate by the BCCSB. RH agrees to submit its reports through the Apricot by Social Solutions funding management system or another format if requested.

8. **Audits.** RH also agrees to make available to the BCCSB a copy of its annual audit upon completion by the auditing agency. The audit must be performed by an independent individual or firm licensed by the Missouri State Board of Accountancy. In addition, the BCCSB requires that the management report of any audit as it relates to BCCSB program activities be made available to BCCSB as part of the required audit. Payment may be withheld from RH, if reports designated here are not made available upon request. Audits shall be uploaded to the Organization Profile in the Apricot System and continually kept up to date.

9. **Monitoring.** RH agrees to permit the BCCSB, the Director of the Community Services Department and any staff of the Community Services Department, or designee of the BCCSB to monitor, survey and inspect RH's services, activities, programs, and client records, to determine compliance and performance with this contract, except as prohibited by laws protecting client confidentiality. In addition, RH hereby agrees that, upon notice of forty-eight (48) hours, it will make available to the BCCSB or its designee(s) all records, facilities, and personnel, for auditing, inspection, and interviewing, to determine the status of service, activities and programs covered hereunder, expenditure of CSF funds and all other matters set forth in the contract.

10. **Modification or Amendment.** In the event RH requests to make any change, modification, or an amendment to funded services, one-time items, activities, and/or programs covered by this contract, a request of the proposed modification or amendment must be submitted in writing to the Director of Community Services to share with the BCCSB for

approval. A board resolution from RH may be required with the request. For consideration of a request to modify or amend the contract, requests to the BCCSB must be submitted in writing at least two weeks prior to a regularly scheduled BCCSB meeting.

OTHER TERMS OF THIS CONTRACT

11. **Violation of Client Rights.** Any alleged case of a violation of a client's rights in a program funded through the Children's Services Fund shall be investigated in accordance with RH's policies and procedures and in accordance with any local/state/federal regulations. RH agrees to notify the BCCSB through the Director of Community Services of any such incidents that have been reported to the appropriate governmental body and must also authorize the governmental body to notify the BCCSB of any substantiated allegations. RH must comply with Missouri law regarding confidentiality of client records.

12. **Discrimination.** RH will refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply with applicable provisions of federal and state laws, county or municipal statutes or ordinances, which prohibit discrimination in employment and the delivery of services.

13. **CSF to be used for Services Provided.** RH agrees that the CSF funds shall be used exclusively for the services provided to children and youth 19 years of age or less and their families and for administrative costs directly related to RH's provision of such services.

14. **Accreditation/Licensure/Certifications.** All organizations must comply with all state/federal certification and licensing requirements and all applicable federal, state, and local laws and must remain in "good standing" with the applicable oversight entity.

15. **Conflict of Interest.** RH agrees that any conflicts of interest between its Board and/or employees and RH shall be appropriately identified and managed.

16. **Subcontracts.** RH may enter into subcontracts for components of the contracted service as RH deems necessary within the terms of the contract. All such subcontracts require the written approval of the BCCSB or their designated representative. In performing all services under the resulting contract agreement, RH shall comply with all local, state, and federal laws. Any subcontractor shall be subject to the audit/monitoring requirements stated herein and all other conditions and requirements of this contract agreement.

17. **Employment of Unauthorized Aliens Prohibited.** RH agrees to comply with Missouri State Statute section 285.530. RH also agrees that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri. RH shall require each subcontractor to affirmatively state in its Agreement with the RH that the subcontractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

18. **Litigation.** RH agrees that there is no litigation, claim, consent order, settlement agreement, investigation, challenge, or other proceeding pending or threatened against RH or any individual acting on the RH's behalf, including subcontractors, which seek to enjoin or prohibit RH from entering into this contract agreement of performing its obligations under this agreement.

19. **Board Ownership.** If RH ceases to be funded by the BCCSB or ceases to provide programs and services for Boone County children, youth, and their families, pursuant to this contract, all capital equipment, materials, and buildings purchased with CSF funds shall be returned to Boone County unless so otherwise approved by a majority vote of the BCCSB. In addition, if RH no longer uses capital equipment, materials, or buildings purchased with CSF funds for its original intent, RH will need BCCSB approval to re-direct the use of such.

20. **Failure to Perform/Default.** In the event RH, at anytime, fails or refuses to perform according to the terms of this contract, as determined by the BCCSB, such failure or refusal shall constitute a default hereunder, and the BCCSB will be relieved of any further obligation to make payments to RH as set out herein. This contract will be terminated at the option of the BCCSB.

21. **Termination.** This Contract may be terminated, with or without cause, by either party upon thirty (30) days written notice to the other party. In addition, this agreement may be terminated by the BCCSB upon 15 days' advance written notice for any of the following reasons or under any of the following circumstances:

a. BCCSB may terminate this agreement due to material breach of any term or condition of this agreement, or

b. BCCSB may terminate this agreement if key personnel providing services are changed such that in the opinion of the BCCSB delivery of services are or will be delayed or impaired, or if services are otherwise not in conformity with proposal specification, or if services are deficient in quality in the sole judgment of BCCSB, or

c. BCCSB may terminate this agreement should RH fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, or

d. If appropriations are not made available and budgeted for any calendar year to fund this agreement.

Upon receipt of notice of termination, RH shall make every effort to reduce or cancel outstanding commitments and shall incur no additional expenses. BCCSB shall reimburse the RH for outstanding expenses incurred up to the date of termination, including uncancellable obligations and reasonable termination costs, but in no event, will such costs exceed the total funds presently allocated to this Contract.

22. **Indemnification.** To the extent permitted under Missouri law, RH agrees to hold harmless, defend and indemnify the BCCSB, the County, its directors, agents, and employees

from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of **Child Abuse and Neglect Emergency Shelter, Inc.**, (meaning anyone, including but not limited to consultants having a contract with RH or subcontractor for part of the services), or anyone directly or indirectly employed by RH, or of anyone for whose acts RH may be liable in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the County of Boone from its negligence.

23. **Publicity by the Organization.** RH shall notify the BCCSB of contact with the media regarding CSF funded programs or profiles of participants in CSF funded programs. RH will acknowledge the BCCSB as a funding source whenever publicizing CSF funded programs. RH will collaborate with the BCCSB to inform the community about the ways its tax dollars are being invested in services and supports. RH agrees to acknowledge the Children's Services Fund as a funding source on written and electronic publications including brochures, annual reports, and newsletters.

24. **Independence.** This contract does not create a partnership, joint venture, or any other form of joint relationship between the BCCSB and RH. The BCCSB does not recognize any of the RH's employees, agents, or volunteers as those of the BCCSB.

25. **Binding Effect.** This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

26. **Entire Agreement.** This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and other proposal or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

27. **Record Retention Clause.** RH shall keep and maintain all records relating to this contract agreement sufficient to verify the delivery of services in accordance with the terms of this agreement for a period of three (3) years following expiration of this agreement and any applicable renewal.

28. **Notice.** Any written notice or communication to the BCCSB shall be mailed or delivered to:

Boone County Community Services
605 E. Walnut, Ste. A
Columbia, MO 65201

Any written notice or communication to RH shall be mailed or delivered to:

Child Abuse & Neglect Emergency Shelter, Inc. dba Rainbow House
Janie Bakutes, Executive Director
1611 Towne Drive
Columbia, MO 65202

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

Child Abuse & Neglect Emergency Shelter, Inc.
dba Rainbow House

Boone County, Missouri

By: *Janie Bakutes*
Signature

By: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

By: *Janie Bakutes, Executive Director*
Printed Name/ Title

By: Boone County Children's Services Board
[Signature]
Les Wagner, Board Chair

APPROVED AS TO FORM:

ATTEST:

[Signature]
County Counselor *by: Ron Seeger*

Taylor W. Burks
Taylor W. Burks, County Clerk

AUDITOR CERTIFICATION: In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pritchford by jg 3/13/2018
Signature Date

(2161 / 71106 / \$51,244.00)
Appropriation Account

An Affirmative Action/Equal Opportunity Employer

Proposal Cover Sheet

Proposal Request Information

Grant

Children's Services Fund - Youth Homelessness Programs - RFP (BCCSB Review ends 05/31/2017 8:00 AM CDT)

Organization Name (will auto-populate)

Child Abuse & Neglect Emergency Shelter, Inc.

Fund Source

Children's Services Fund - Youth Homelessness Programs

Funder

Boone County

Funding Cycle

RFP #18-25APR17

Name of Program or Project

Homeless Youth Program: Youth Outreach Team

Amount of Request

\$45,000.00

County-Children's Services - Service Type (check all that apply)

Prevention programs which promote healthy lifestyles among children and youth and strengthen families
Crisis intervention services, inclusive of telephone hotlines

Program Information

Program Website (will default to Organization website)

www.rainbowhousecolumbia.org

Address

1611 Towne Drive

City

Columbia

State

Missouri

County

Boone

Zip

65202

Program Administrator Name

Kelsey Susanne Louder

Phone Number

573-474-6600 x3203

Address

1611 Towne Drive

City

Columbia

State

Missouri

County

Boone

Zip

65202

Program Administrator Title

Shelter Director

Email

klouder@rainbowhousecolumbia.org

Required Attachments - Children's Services Fund and Community Health Only

Attachment A 2016 Agency Assurance Sheet

Attachment B Certification Regarding Debarment, Suspension, Ineligibility, and Volunteer Exclusion

Attachment C Work Authorization Certification

Signed Addendums

Link to Organization Profile Record

Link to Organization Records

Organization Profile

Link Info

Organization Profile			Link Info	
Organization Name (the offi...	Organization Mailing Address:	Head of Organization	Active	Date
Organization Name (the offi... Child Abuse & Neglect Emergency Shelter, Inc.	Organization Mailing Address: 1611 Towne Drive	Head of Organization Janie Bakutes	Active ✓	Date Added on 05/05/2017
Total Active Links:1, Total Deactivated Links:0, Current Active Links:1, Current Deactivated Links:0				
Federal EIN Number (will auto-populate) 43-1390192				

Linked 'Contract Form' Records

Link Instructions

Program Narrative - YHP

Children's Services Fund - Youth Homelessness...

Quick View Information

Grant	Children's Services Fund - Youth Homelessness Programs - RFP (BCCSB Review ends 05/31/2017 8:00 AM CDT)
Organization Name (will aut...	Child Abuse & Neglect Emergency Shelter, Inc.
Fund Source	Children's Services Fund - Youth Homelessness Programs
Funder	Boone County
Funding Cycle	RFP #18-25APR17
Name of Program or Project	Homeless Youth Program: Youth Outreach Team
Amount of Request	\$45,000.00
Record Lock	

Program Narrative Instructions

The purpose of the Program Narrative is to provide information regarding the program and service(s) proposed by your organization. In developing your responses, please adhere to the following guidelines:

Responses should contemplate a timeline as indicated in the Request for Proposal (RFP).

Respond as if the reviewers have no prior knowledge of the program and services.

Each narrative response should be clear and succinct.

The issue(s) and affected population(s) should be described and documented utilizing objective, relevant information and data, from sources outside of your organization and should include geographic information using recognized political boundaries (e.g. city, county, state, national).

All sources of information should be properly cited using the American Psychological Association (APA) Style of author-date method of in-text citation. All sources that are cited must appear in the reference list at the end of this form. For detailed information regarding the APA Style, please visit the APA Style web site: <http://www.apastyle.org/>

* Indicates Required Field

Program Goal

Instructions:

State the goal(s) of the proposed program. (300 character limit)

The Youth Outreach Team would be a collaborative effort, led by Rainbow House, to identify youth ages 12-19 that are homeless or at-risk for homelessness. The outreach team and needs assessment will provide a foundation to effectively address the issue of youth homelessness in Boone County.

Program Purpose/Statement of Issue Being Addressed

Instructions: Provide clear, concise narrative information pertaining to the overall purpose of the proposed program and the service(s) to be offered.

a. Describe and document the issue(s) to be addressed by the proposed program. (1500 character limit)

The issue of youth homelessness has sparked many conversations among social service providers in Boone County over the last few years. National estimates of unaccompanied youth vary substantially due to varied methods of data collection. In 2004, SAMHSA released a study stating that 1.6 million youth ages 12-17, about 7%, had run away from home and slept on the street during the previous year (Street Outreach Program, 2016). Boone County participates in a yearly point-in-time count of homeless individuals. The preliminary finding from the January 2017 count, indicate there were 12 unaccompanied youth age 18-24 in Boone County and 108 children who were members of households. These numbers give a rough estimate and general picture of the issue in Boone County (Point-in-Time Count, 2017).

The challenge of providing accurate statistics to represent the problem is part of the issue of youth homelessness. The Framework to End Youth Homelessness, developed by the US Interagency Council on Homelessness, includes a data strategy "to get better data on the numbers and characteristics of youth experiencing homelessness." (Framework, 2013) The first benchmark for ending youth homelessness, developed by the same council, states that the community must "identify all unaccompanied youth experiencing homelessness." (Criteria & Benchmarks, 2017) The proposed program will focus on what could be considered the foundation of ending youth homelessness; identifying the youth who need assistance.

b. Describe how the Boone County population and community is affected by the issue(s) to be addressed by the proposed program. (1500 character limit)

Currently Boone County has a coordinated effort for adult outreach already in place. As represented through statistics in the previous response, there is a population of youth in Boone County, 19 years and younger, who are homeless, possibly unaccompanied. This number does not take into account the number of at-risk youth. The US Interagency Council on Homelessness released a report titled "Preventing and Ending Youth Homelessness: A Coordinated Community Response". This report reiterated the importance of adapting adult strategies to fit the needs of youth. This includes: addressing factors that specifically contribute to youth homelessness, focusing on the needs of subpopulations, and understanding how developmental factors affect homelessness (Preventing & Ending). The program in this proposal aims to follow this guideline by adapting the adult outreach model in Boone County to fit the needs of homeless youth.

Rainbow House is the only shelter for homeless youth in Boone County at this time. With only 4-6 beds to provide for youth, it is vital that we use outreach to identify youth before crisis. The Youth Outreach Team will connect youth to a variety of services that support stable housing, permanent connections, education/employment, and social emotional well-being (Preventing & Ending). A functional by-name list would serve as a way to potentially stably house youth, but also connect youth to services that could support reunification with appropriate familial supports.

c. Describe how this proposed program will work with other Children's Service funded and community organizations in Boone County. (1500 character limit)

The Youth Outreach Team will be comprised of 6-10 organizations that predominately serve youth and regularly encounter youth who are homeless or at-risk for homelessness. The full group will meet every 2 weeks, and will be involved in case conferencing youth that are on the homeless youth by-name list. A smaller subset of the group will function as a street/community outreach team that takes part in outreach on a weekly and/or as-needed basis in order to populate a youth by-name list. Team members will be trained to use the Transition Age Youth-Vulnerability Index-Service Prioritization Decision Tool, TAY-VI-SPDAT, to assess a youth's current situation. The smaller street outreach team will meet weekly to discuss specific cases, youth "hot-spots", where potential homeless youth occupy/hangout, and new outreach strategies. Rainbow House staff will be the liaison that reports to Functional Zero and Basic Needs Coalition, and make sure any overlapping cases are managed appropriately. The structure of this outreach team relies on collaboration among agencies in the community. Rainbow House will recruit team members and facilitate team meetings and outreach efforts.

Program Implementation and Sustainability Plan**a. Outline the timeline, as outlined in the RFP, for implementation of this program. (3000 character limit)***

July-Sept 2017: Develop policies and protocol for youth outreach team, including: how meetings take place, logistics of collaborating with Functional Zero, keeping and maintaining the by-name list, prepare MOU's for agencies. Communicate with agencies who have conducted needs assessment in the past to develop process for implementation and feedback, determine target information for needs assessment

Sept-Dec 2017: Reach out to agencies, schedule meetings to explain responsibilities of the outreach team, ask for MOU's/linkage agreements, adjust protocol as agencies agree to be part of the team. Write needs assessment, use agency meetings to identify target information and continue to build comprehensive assessment

January 2018: First meeting as a team, initially meeting every two weeks as full group, determine who will participate as part of the outreach team, outreach team will meet weekly, continue through duration of the grant

Jan-April 2018: Administer needs assessment to agencies and youth

March-June: Analyze needs assessment that have been returned

July 2018: Hold evaluation meeting to get feedback from participating outreach team agencies, evaluation meeting for feedback from Functional Zero Taskforce, continue using feedback to adjust protocols, utilize needs assessment information

July 2018-Dec2018: Continue to administer and analyze needs assessment

January-March 2019: Develop evaluation methods for youth outreach team

March-May 2019: Administer evaluation surveys

May-June 2019: Compile feedback from surveys

July 2019: Hold another evaluation meetings with youth outreach team, hold evaluation

b. What is the sustainability plan for the proposed program? (3000 character limit)*

Funding this proposal would allow Rainbow House to create the foundation for an efficient and Evidence-Based youth outreach team for Boone County. Rainbow House would eventually like to hire another case manager for the Homeless Youth Program, so that one can focus on street/community outreach. Rainbow House would like to apply for the Street Outreach Program grant through the Family and Youth Services Bureau. This funding would help sustain the Boone County Youth Outreach Team, and possibly allow it to expand to other counties with federal funding. In the past, Rainbow House has not been approved for these funds. Using this Boone County Children's Services Fund to form an outreach team, conduct a needs assessment, and evaluate the outreach team, will increase the chance of receiving federal funding to sustain the program.

Program Personnel

Instructions: Provide titles, minimum qualifications, and salary ranges for ALL positions for which salaries will be charged, in whole or in part, to the proposed project.

FTE = Full Time Equivalent (i.e. Full-Time = 1.0 FTE, Half-Time = 0.5 FTE, etc.)

To determine FTE, divide the number of hours assigned to program services per year by 2080 (e.g. 1040/2080 = .5 FTE)

Program Personnel Information

POSITION OR TITLE (Do not use employee names)	MINIMUM QUALIFICATIONS (B.A., Licensed, etc.)	FTE	FULL-TIME SALARY RANGE FROM: (wages, social security and Medicare)	FULL-TIME SALARY RANGE FROM: (wages, Social Security and Medicare)
P1	MQ1	FTE1	SR1 FROM	SR1 TO

Shelter Director	Masters Degree	0.50	\$36,000.00	\$40,000.00
P2	MQ2	FTE2	SR2 FROM	SR2 TO
Program Coordinator	High School Diploma	1.00	\$25,000.00	\$32,000.00
P3	MQ3	FTE3	SR3 FROM	SR3 TO
Shelter Advocate	High School Diploma	0.10	\$25,000.00	\$32,000.00
P4	MQ4	FTE4	SR4 FROM	SR4 TO
Shelter Clinical Coordinator	Masters Degree	0.50	\$32,000.00	\$38,000.00
P5	MQ5	FTE5	SR5 FROM	SR5 TO
		0.00	\$0.00	\$0.00
P6	MQ6	FTE6	SR6 FROM	SR6 TO
		0.00	\$0.00	\$0.00
P7	MQ7	FTE7	SR7 FROM	SR7 TO
		0.00	\$0.00	\$0.00

Program Personnel Narrative

Provide a rationale for the minimum qualifications and salary range for each position indicated above. (600 character limit)

Minimum qualifications and salary ranges are included in job descriptions, as approved by the Board of Directors. Experience and specialized training are also considered when hiring for these positions.

Program Budget Instructions

Complete the Program Budget section below reflecting funds to be utilized as described in the RFP and only the funds from other funders that will be utilized to support the proposed program. This should NOT be an overall organizational budget.

For each item for which figures are entered, the corresponding narrative field MUST be completed. Provide information on how other funders will help support the proposed program.

The Boone County - Children's Services Funding (CSF) Proposed box should only include the total amount of funds you are requesting for the proposed program.

Program Budget (time period for budget is defined in the RFP)

PROGRAM REVENUE	PROPOSED	% OF PROPOSED TOTAL
1. DIRECT SUPPORT		
A. Heart of Missouri United Way (300 character limit)	1A	1A%
	\$0.00	0
B. Other United Ways (300 character limit)	1B	1B%
	\$0.00	0
C. Capital Campaigns (300 character limit)	1C	1C%
	\$0.00	0
D. Grants (non-governmental) (300 character limit)	1D	1D%
	\$0.00	0
E. Fund Raising & Other Direct Support (300 character limit)	1E	1E%
	\$0.00	0
2. GOVERNMENT CONTRACTS/SUPPORT:		
A. Boone County - Children's Services Funding (300 character limit)	2A	2A %
This proposal will cover expenses for the program	\$45,000.00	100

B. Boone County - Community Health Funding (300 character limit)	2B	2B %
	\$0.00	0
C. Boone County- Other Funding (300 character limit)	2C	2C %
	\$0.00	0
D. Funding from Other Counties (300 character limit)	2D	2D %
	\$0.00	0
E. City of Columbia - Social Service Funding (300 character limit)	2E	2E %
	\$0.00	0
F. City of Columbia - CDGB/Home Funding (300 character limit)	2F	2F %
	\$0.00	0
G. City of Columbia - CHDO Funding (300 character limit)	2G	2G %
	\$0.00	0
H. City of Columbia - Other Funding (300 character limit)	2H	2H %
	\$0.00	0
I. Funding from Other Cities (300 character limit)	2I	2I %
	\$0.00	0
J. Federal (Medicaid, Title III, etc.) (300 character limit)	2J	2J %
	\$0.00	0
K. State (Purchase of Service, Grants, etc.) (300 character limit)	2K	2K %
	\$0.00	0
L. Other (Schools, Courts, etc.) (300 character limit)	2L	2L %
	\$0.00	0
3. Program Service Fees (300 character limit)	3.	3 %
	\$0.00	0
4. Investment Income (realized & unrealized) (300 character limit)	4.	4 %
	\$0.00	0
5. Other Revenue Items (300 character limit)	5.	5 %
	\$0.00	0
TOTAL PROGRAM REVENUE	TOTAL REVENUE	
	45000	

PROGRAM EXPENSES

1. Personnel	1.	1. %
	\$14,600.00	32
Personnel Narrative (300 character limit)		
Partial cost for Rainbow House personnel involved in the program throughout the duration of the grant		
2. Non-Personnel	2.	2. %
	\$30,400.00	68
Non-Personnel Narrative (300 character limit)		
Non-personnel items will include telephone, office supplies, occupancy (offices and one emergency shelter bed), equipment maintenance, marketing supplies, mileage, direct care for youth, and insurance.		
TOTAL PROGRAM EXPENSES	TOTAL EXPENSES	
	45000	

Yearly Amount Request from Children's Services Fund

Year 1 Total Request (partial year)	Year 2 Total Request	Year 3 Total Request
\$9,000.00	\$18,000.00	\$18,000.00
Total Amount Request from CSF		
45000		

Program Budget Narrative

a. Provide a justification for the requested level of funding from Boone County. (1500 character limit)*

The amount requested will provide funding to cover necessary costs for the program. Personnel costs will cover a portion of the salaries for the Shelter Director, Shelter Advocate, and Shelter Clinical Coordinator. Each of these positions will contribute time weekly to both Outreach Coordination and Data Collection.

The non-personnel costs are only those that will be used by this specific program. Telephone cost, office supplies, occupancy, and equipment maintenance are cost incurred through daily activity of personnel. Marketing supplies will be used in outreach efforts. Mileage will be paid when Rainbow House staff must use personal vehicles for travel in the community. Direct care for youth refers to obtaining documents, possible hotel stays or other emergency services not provided by an agency in the community.

b. Provide a description of any other funding source that will contribute to the delivery of this program. (1500 character limit)*

There are no other funding sources contributing to this program.

Consumer Demographics Instructions

Complete the Residence, Race/Ethnicity, Gender, Income, and Age sub-sections below to the best of your knowledge. The purpose of this section is to provide detailed demographic information for consumers to be served by the proposed program service(s) over the period of time as defined in the RFP. The totals for all sub-sections should be identical.

If providing training for consumers, please complete the Training subsection. No individual's demographic information will be required. We will only need totals.

All counts are for Unduplicated Individuals. No individual should be counted twice under any sub-section.

Information provided in the Consumer Demographic sub-section should correlate with the information provided in the rest of the proposal.

*Indicates a required field.

Residence

Boone County (includes City of Columbia residents)	City of Columbia	Other Counties
75	65	0
Residence Total		
75		
Record Lock		
0		

Race/Ethnicity

NON-HISPANIC

White (alone)	Black or African American (alone)
30	30
Native American Indian or Alaskan Native	Asian (alone)
0	0
Native Hawaiian or other Pacific Islander (alone)	Multiple Races
0	15
Some Other Race	
0	
Subtotal - Non-Hispanic	
75	

HISPANIC

Of all races
0
Race/Ethnicity Total
75

Gender

Female	Male	Other Gender
30	45	0
Gender Total		
75		

Income

At or below 200% of Federal Poverty Level	Over 200% of Federal Poverty Level
75	0
Income Total	
75	

Age

Infant/Toddler (birth – 2 years)	0
Preschool (3 years – 5 years)	0
School Age (6 years – 11 years)	0
Middle School (12 years – 14 years)	5
High School (15 years – 19 years)	70
Parent/Guardian (19 years and younger)	0
Parent/Guardian (age 20 and over)	0
Age Total	75

Individuals Trained

Individuals to be Trained	0
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Reference List

Instructions: All in-text citations in this section of the proposal must be listed in the Reference List below using the American Psychological Association (APA) Style. For detailed information regarding the APA Style, please visit the APA Style web site: <http://www.apastyle.org/>

Reference List: (5000 character limit)

- Administration for Children and Families. (2016). Street Outreach Program: Data Collection Study Final Report (pp. 4-10). Washington, D.C.: Family and Youth Services Bureau.
- City of Columbia. (2017). Boone County Point-in-Time Count Missouri, Department of Elementary and Secondary Education. (2015, November 11). Homeless District Results. Retrieved May, 2017, from www.dese.mo.gov
- United States, Interagency Council on Homelessness. (2017, January). Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness. Retrieved from www.usich.gov
- United States, Interagency Council on Homelessness. (2013, February). Framework to End Youth Homelessness: A Resource Text for Dialogue and Action. Retrieved from www.usich.gov
- United States, Interagency Working Group on Ending Youth Homelessness. (n.d.). Preventing and Ending Youth Homelessness: A Coordinated Community Response. Retrieved May, 2017, from www.usich.gov

Program Information - YHP

Children's Services Fund - Youth Homelessness...

Quick View Information

Grant	Children's Services Fund - Youth Homelessness Programs - RFP (BCCSB Review ends 05/31/2017 8:00 AM CDT)
Organization Name (will aut...	Child Abuse & Neglect Emergency Shelter, Inc.
Fund Source	Children's Services Fund - Youth Homelessness Programs
Funder	Boone County
Funding Cycle	RFP #18-25APR17
Name of Program or Project	Homeless Youth Program: Youth Outreach Team
Amount of Request	\$45,000.00
Record Lock	

Proposed Service Narratives and Performance Measures Section

Record Lock

0

Instructions: The purpose of this section is to provide narrative and performance measurement information for each proposed service. Organizations will be required to:

Name and define the service

Provide a very detailed description of the service

Provide specific information on the consumers

Describe fees related to this service

Provide the number of units to be provided

Provide the unit of service measure

Provide the number of unduplicated individuals to be served

Provide at least one outcome and the corresponding indicator(s) and method of measurement. Any additional outcomes must include corresponding indicator(s) and method(s) of measurement.

This section must be completed for each proposed service(s) and correlate to the information provided in the Program Narrative.

Click here to access helpful information about performance measures (Logic Model) and developing outcomes, indicators, and method of measurements.

Service #1 - Name and Definition

Service #1 Name (150 character limit)

Outreach Coordination

Definition of Service #1 (300 character limit)

Rainbow House Homeless Youth Program staff will coordinate the Youth Homeless Outreach Team through agency recruitment, meeting preparation, meeting facilitation, and other related activities.

Service #1 - Amount Requested

What is the total amount requested for proposed Service #1?

\$33,750.00

Service #1 - Narrative

a. Provide a very detailed description of the proposed service (#1). This should include how this service would be delivered, what consumers are affected, how the organization is collaborating with other organizations, and any other pertinent information to fully understand how this program service will be delivered. (3000 character limit)

A collaborate effort with other agencies in Boone County to create a Homeless Youth Outreach Team. This will be led by the Rainbow House Homeless Youth Program. Outreach Coordination will include recruiting agencies to join the outreach team, preparation for case conferences, preparation for

street/community outreach, facilitating case conference and outreach meetings. Rainbow House will recruit 6-10 agencies in the community who predominately serve and regularly encounter youth who are homeless or at-risk for homelessness. All agencies will meet every 2 weeks for case conference regarding the youth on the by-name list. A smaller subset of the group will meet weekly to discuss outreach strategies, identify "youth hot-spots", and populate the by-name list through outreach with youth and completion of the youth vulnerability index, TAY-VI-SPDAT. The outreach team will serve Boone County youth, ages 12-19, who are homeless or at-risk for homelessness. Team members may work with families if a youth is at-risk for homelessness and the family is a safe option. Rainbow House will lead a team of 6-10 Boone County agencies/organizations/systems that predominately serve or regularly encounter youth who are homeless or at-risk for homelessness. Rainbow House will obtain a Memorandum of Understanding (MOU) with each organization/system. The following organizations do not have current MOUs with Rainbow House, however we hope to reach out and recruit them for the outreach team: Columbia Public Schools, Juvenile Office, Columbia Police Department, Burrell, Family Access Center of Excellence, Youth Empowerment Zone, Boys & Girls Club, Phoenix Programs and the Center Project: PRISM. The direct interaction with youth during street/community outreach by Rainbow House staff will be to a separate grant: #27-10JUN14

b. Are other organizations in Boone County currently providing the proposed service (#1)?

No (if no, move on to c.)

If Yes - provide the name of the organization/business providing this proposed service (#1). Also include how your organization will partner with this organization. (1500 character limit)

c. Provide details on the location, days/hours of operation (e.g. Monday – Friday, 8 a.m. – 5 p.m.), and any other logistical information for proposed service (#1). (600 character limit)

Meetings will be held at Rainbow House, 1611 Towne Drive. Days and times will be set based on availability of those attending. Rainbow House staff will be recruiting and preparing for meetings throughout the work week and available to answer calls/questions 8:30a-4:30p, Monday through Friday.

d. Describe the eligibility criteria (e.g. income, age, etc.), if any, to be utilized for determining eligibility for the proposed service (#1). (600 character limit)

Youth will be referred by individuals on the outreach team, as well as other agencies in Columbia who serve youth. Youth must be age 12-19, Boone County residents, and currently homeless or at-risk for homelessness. At-risk would include runaway youth. The definition of homeless will include youth who are doubled-up and couch surfing. Homeless will also include youth fleeing domestic violence, under Category 4 of the HUD definition.

e. Describe any external requirements of proposed service (#1), such as licensing, minimum standards, etc. (600 character limit)

Boone County is currently developing a coordinated entry system to fit within Region 5 and Balance of State Continuum of Care. This outreach team will work within those guidelines as they are developed.

f. Is the proposed service (#1) currently accredited by one or more recognized accrediting body?

No (if no, move on to g.)

If Yes - Provide the name of the accreditation agency, dates for the most recent accreditation, and briefly describe the accreditation process. (600 character limit)

g. Are there best practices for the proposed service (#1)?

Yes

If Yes - Indicate the best practices and whether or not they will be utilized in this proposed service (#1). (600 character limit)

There has been a growing movement nationwide, led by campaigns such as Zero 2016 and 100,000 Homes. This movement establishes the implementation of a common assessment tool among local homeless service providers and coordinated, strategic street outreach. This initial coordinated effort allows for the population of a common by-name list that gives participating organizations and staff a real-time view of homeless individuals needing aid. This has shown to aid in eliminating costly duplication of services among agencies, allowing for scarce resources to be used where needed most.

h. Is there evidence to support the efficacy of the proposed service (#1)? Evidence must be up-to-date and scientifically-based and should be cited from scholarly research reports published in peer reviewed journals or from credible government sources.

Yes

If Yes - Identify cite, and describe the evidence. (1500 character limit)

There is already a successful model for homeless outreach in Columbia, the Functional Zero Task Force and Columbia Homeless Outreach Team. Rainbow House is currently actively involved in both of those efforts. The Youth Outreach Team will focus specifically on the needs of youth. As cited in previous narrative sections, the needs of youth, especially in terms of street outreach, differ from those of adults. Having a separate outreach team will allow for a by-name list to be created for youth.

If No - Provide rationale for utilizing this proposed service (#1). (1500 character limit)

i. Describe any unique or innovative aspects of the proposed service (#1) that will enhance the quality and effectiveness of the proposed service (#1). (1500 character limit)

The innovative aspects of our proposed service begin with taking an established framework proven to accelerate the reduction of adult homelessness, both nationally and in Boone County, and tailoring it to meet the unique challenges and needs of the homeless youth population. Our proposed service will also implement a common youth-specific assessment tool (the TAY-VI-SPDAT) so participating organization and their staff may better identify the specific vulnerabilities of homeless youth they encounter through outreach and daily operation. This assessment is widely used in communities across the US and Canada as a best practice youth needs assessment, and will greatly aid in effective collaboration among agencies by codifying the language and themes presented by this specific population. We also aim to include youth organizations of wide ranging sizes, resources, and services in hopes of sharing independently used methodology for data collection, with the goal of increased accuracy and comprehensiveness of data surrounding the issue. We also recognize that specific sub-populations, such as LGBTQ youth, are over represented in the homeless youth population, and will seek the inclusion of youth LGBTQ groups such as PRISM to increase access for the most vulnerable and at-risk youth. Another subpopulation that will be specifically identified with this needs assessment is youth aging out of the foster care system.

j. Describe any partnerships or collaborations that enhance access to and/or the quality and effectiveness of the proposed service (#1). (1500 character limit)

This project will be collaboration between many agencies in Boone County. The collaboration will enhance the team's ability to reach youth in a variety of circumstances including: street homeless, doubled-up, couch surfing, and at-risk for homelessness. Each agency/system involved brings varied expertise in regards to working with vulnerable youth and can offer services and continued support to the youth or family.

If MOUs or contracts/agreements related to the proposed service (#1) are in place, please upload these documents (1) PDF Format (#1):

k. How will feedback from consumers be collected and utilized? (#1) (1500 character limit)

Feedback will be collected both formally and informally. Informal feedback will be collected through conversations with youth throughout outreach and feedback given by agency representatives during the Outreach Team meetings. The needs assessment and evaluation survey will provide a formal

feedback given by agency representatives during the Outreach team meetings. The needs assessment and evaluation survey will provide a formal method for feedback. This data will be used to improve the program. A report will be created to present to agencies in the community, as a way to begin improving community resources for homeless youth.

Service #1 - Consumers

a. How many consumers (unduplicated individuals) will be served by the proposed service (#1)?

75

b. Describe the consumers which will be served by proposed service (#1) including characteristics and demographics. (1500 character limit)

Youth will be referred by individuals on the team, as well as other agencies in Columbia who serve youth. Youth must be age 12-19, Boone County residents, and currently homeless or at-risk for homelessness. At-risk would include runaway youth. The definition of homeless will include youth who are doubled-up and couch surfing. Homeless will also include youth fleeing domestic violence, under Category 4 of the HUD definition

c. Why will these consumers be served in the proposed service (#1)? (1500 character limit)

This outreach team will locate unaccompanied youth in Boone County as well as youth at-risk for homelessness. The goal is to use a vulnerability index with youth in Boone County, so that we may connect them to resources that support stable housing, permanent connections, education/employment, and social-emotional well-being, per the Federal Framework to End Youth Homelessness. According to a study on street outreach programs by the Administration of Children and Families, and Family and Youth Services Bureau, the average age youth reported first becoming homeless was 15. Using this data, the age range of 12-19 was selected for consumers.

d. Describe any impediments or challenges in serving these proposed service (#1) consumers. (600 character limit)

Outreach with youth can present a unique set of issues. Homeless youth, especially in less urban areas, present as doubled-up or couch-surfing. Therefore, the typical model of "street" outreach does not locate all vulnerable youth. This proposal will use current research, as well as an evaluation of outreach services, to mold the outreach team into a model that works best for Boone County.

Service #1 - Service Fee

a. Will the proposed service (#1) consumers be charged a fee?

No

If Yes - Provide a description of and a rationale for the proposed service (#1) fee. (600 character limit)

If a fee is charged, is there any sliding scale for proposed service (#1)? If so, please upload the fee chart.

If No - Provide a rationale why no fees will be charged for the proposed service (#1). (600 character limit)

The cost for this service is in forming the team, coordinating meetings, and maintaining the by-name list.

b. Is this proposed service (#1) billable to a third party payor(s)? (e.g. health insurance, state subsidy, etc.)

No

If Yes - Indicate the third party payor(s) to be billed and the consumer eligibility criteria for the third party source(s). (600 character limit)

If No - Explain why the proposed service (#1) is not billable to a third party payor. (600 character limit)

This is not a service that is covered by third party payers, as it would not be considered direct-care.

c. What fee payment options will be provided for proposed service (#1) if they are uninsured or under insured? (e.g. catastrophic coverage, high deductible, etc.)? (600 character limit)

There is no cost to the consumer for this service.

d. Does your organization have a purchase of service agreement with any other funder for this service? (#1)

No (if no, move to next service if applicable)

If Yes - Provide the name of the funder and the unit rate. (#1) (300 character limit)

Service #1 - Output

Units (#1)	Unit Measure (#1) (500 character limit)	Unit Rate (#1)	Unduplicated Individuals (#1)
2700	15 minutes	\$12.50	75

Service #1 - Output Narrative

Is this proposed Unit Rate (#1) tied to an established public funding rate? If yes, identify and describe. If no, provide justification for the unit rate. (1500 character limit)

This rate was taken from the St. Louis County Children's Services Fund list of approved services. The rate chosen was for case management. We felt this service was comparable to the work being done to develop and evaluate the outreach team, therefore an appropriate benchmark.

Service #1 - Outcome(s)

Outcome (#1-1) Improve identification of at-risk, runaway, and unaccompanied youth in Boone County.	Indicator (#1-1) 75% of youth identified through outreach will be added to the by-name list.	Method of Measurement (#1-1) Case conferencing notes, outreach team meeting notes, by-name list.
Additional Outcome (#1-2) To increase access to services for at-risk, runaway, and unaccompanied homeless youth in Boone County.	Additional Indicator (#1-2) 50 % of youth identified through outreach will complete a TAY-VI-SPDAT, vulnerability index, with an outreach team representative.	Additional Method (#1-2) Case conferencing notes, outreach team meeting notes, TAY-VI-SPDATs.
Additional Outcome (#1-3) Develop protocol for coordinated youth street outreach in Boone County, based on best practices.	Additional Indicator (#1-3) Policies and procedures outlining the coordinated outreach approach for youth, referencing best practice and results from Boone County needs assessment.	Additional Method (#1-3) Outreach team meeting notes, completed protocol.
Additional Outcome (#1-4)	Additional Indicator (#1-4)	Additional Method (#1-4)
Additional Outcome (#1-5)	Additional Indicator (#1-5)	Additional Method (#1-5)

Service #1 - Outcome(s) Narrative

a. Describe how each outcome is attributable to the Program Goal, as stated in the Program Narrative section (#1) (600 character limit)

Identification of homeless youth in Boone County will provide a more accurate representation of youth homelessness, and better equip community service providers to fully address the issue. The development of a coordinated youth-focused street outreach team based on best practices will greatly assist in providing access to services for homeless youth formally unaccounted for. The by-name list and use of the TAY-VI-SPDAT will provide collaborating service providers with more robust information regarding specific cases of youth homelessness so effective resources can be rapidly provided.

b. Describe and document any external factors or variables which may affect the proposed outcome(s) (#1) (600 character limit)

Our goal is to collectively implement a coordinated outreach effort for youth, and this will include policies regarding the collection, storage, and sharing of data collected from youth completing TAY-VI-SPDATs and/or our needs assessment. The time frame we've allotted to implement policies and begin data collection is reasonable, but with sensitive and confidential data collection a consensus on policy may take longer than proposed. Time commitment involved with participation in our collective may not be possible for every organization, so assembling a team may take longer than expected.

c. Provide a rationale for the measurement level(s) for each indicator (#1) (600 character limit)

Organizational experience and available community data lead us to believe 75% of youth identified through best practice youth outreach will agree to receiving assistance in some capacity, and thus added to the by-name list. Due to the difficult nature of establishing trust with youth, many whom have trauma histories, some may be unwilling to participate or identify themselves. Of the 75% who participate, we feel some will receive immediate crisis care services or not agree to complete a TAY-VI-SPDAT, thus our rationale for the 50% measure.

d. Provide a rationale for each method of measurement (#1) (600 character limit)

Comprehensive case conferencing and outreach notes will be implemented into our policies and procedures in order to rapidly provide assistance that best meet the youth's needs. These notes will also reflect youth who did not agree to assistance from our team but were encountered. This will provide a comprehensive picture of provided services and outcomes. The number of youth residing on the by-name list, and the completed TAY-VI-SPDAT forms, will provide physical documentation of youth served through outreach. We will also provide documentation of the developed policies and procedures.

Service #2 - Name and Definition

Name of Service #2 (150 character limit)

Data Collection

Definition of Service #2 (300 character limit)

Rainbow House Homeless Youth Program staff will conduct a needs assessment around the issues of youth homelessness in Boone County. Data will also be collected regarding the effectiveness of the Youth Outreach Team.

Service #2 - Amount Requested

What is the total amount requested for proposed service #2?

\$11,250.00

Service #2 - Narrative

a. Provide a very detailed description of the proposed service (#2). This should include how this service would be delivered, what consumers are affected, how the organization is collaborating with other organizations, and any other pertinent information to fully understand how this program service will be delivered. (3000 character limit)

The needs assessment will be created by Rainbow House staff using research from other communities and The US Interagency Council on Homelessness Framework for Ending Youth Homelessness. The assessment will be administered to youth during the outreach process, as well as

Homelessness Framework for Ending Youth Homelessness. The assessment will be administered to youth during the outreach process, as well as agencies in the area that frequently interact with youth. The evaluation survey will be administered to youth in a similar fashion and to agencies that participate in the outreach team. Data from both assessment tools will be analyzed and used to improve the outreach team, as well as services for homeless youth in Boone County. The needs assessment and evaluation survey will be administered to youth by outreach team members. Rainbow House staff will administer the needs assessment and evaluation surveys to outreach team members and various agencies in the community. After the data is collected, the Rainbow House Shelter Director will prepare a report of the findings to share with participating agencies, as well as funders in the community. The outreach team will serve Boone County youth, ages 12-19, who are homeless or at-risk for homelessness. Team members may work with families if a youth is at-risk for homelessness and the family is a safe option. Rainbow House will lead a team of 6-10 Boone County agencies/organizations/systems that predominately serve or regularly encounter youth who are homeless or at-risk for homelessness. Rainbow House will obtain a Memorandum of Understanding (MOU) with each organization/system. The following organizations do not have current MOUs with Rainbow House, however we hope to reach out and recruit for the outreach team: Columbia Public School, Juvenile Office, Columbia Police Department, Burrell, Family Access Center of Excellence, Youth Empowerment Zone, Boys & Girls Club, Phoenix Programs and the Center Project: PRISM.

b. Are other organizations in Boone County currently providing the proposed service (#2)?

No (if no, move on to c.)

If Yes - provide the name of the organization/business providing this proposed service (#2). Also include how your organization will partner with this organization. (1500 character limit)

c. Provide details on the location, days/hours of operation (e.g. Monday – Friday, 8 a.m. – 5 p.m.) and any other logistical information for the proposed service (#2). (600 character limit)

Meetings will be held at Rainbow House, 1611 Towne Drive. Days and times will be set based on availability of those attending. Rainbow House staff compiling the needs assessment and evaluation survey throughout the work week and available to answer call/questions 8:30a-4:30p, Monday through Friday.

d. Describe the eligibility criteria (e.g. income, age, etc.), if any, to be utilized for determining eligibility for the proposed service (#2). (600 character limit)

Youth will be referred by individuals on the team, as well as other agencies in Columbia who serve youth. Youth must be age 12-19, Boone County residents, and currently homeless or at-risk for homelessness. At-risk would include runaway youth. The definition of homeless will include youth who are doubled-up and couch surfing. Homeless will also include youth fleeing domestic violence, under Category 4 of the HUD definition.

e. Describe any external requirements of the proposed service (#2) such as licensing, minimum standards, etc. (600 character limit)

There are no external requirements for conducting the needs assessment or evaluation surveys. Team members will have informed consent from participants before using data from the assessment tools.

f. Is the proposed service (#2) currently accredited by one or more recognized accrediting body?

No (if no, move on to g.)

If Yes - Provide the name of the accreditation agency, dates for the most recent accreditation, and briefly describe the accreditation process. (#2) (600 character limit)

g. Are there best practices for the proposed service (#2)?

Yes

If Yes - Indicate the best practices and whether or not they will be utilized in the proposed service. (#2) (600 character limit)

The needs assessment will be based on various reports on the topic of youth homelessness released by the United States Interagency Council on Homelessness. This includes: Framework for Ending Youth Homelessness, Preventing and Ending Youth Homelessness, Benchmarks and Criteria for Ending Youth Homelessness, and Assessing Whether Your Community has achieved the Goal of Ending Youth Homelessness. The needs assessment will also include information from the Youth Count! Process Study, conducted in 2013. These reports will provide a basis for including necessary and appropriate information.

h. Is there evidence to support the efficacy of the proposed service (#2)? Evidence must be up-to-date and scientifically-based and should be cited from scholarly research reports published in peer reviewed journals or from credible government sources.

No

If Yes - Identify cite, and describe the evidence. (1500 character limit) (#2)

If No - Provide rationale for utilizing the proposed service (#2). (1500 character limit)

Needs assessments are commonly used to give greater insight into a community issue that needs to be addressed. This needs assessment will be created using research from other communities and a nationally recognized framework. This service was chosen due to the importance of understanding a complex issue and evaluating the services provided for the population affected.

i. Describe any unique or innovative aspects of the proposed service (#2) that will enhance access the quality and effectiveness of the proposed service (#2). (1500 character limit)

The innovative aspects of our proposed service begin with taking an established framework proven to accelerate the reduction of adult homelessness, both nationally and in Boone County, and tailoring it to meet the unique challenges and needs of the homeless youth population. A needs assessment in the community will increase the effectiveness of services by identifying where the community lacks services specifically needed for homeless youth. The assessment can be used on a regular basis to continually assess the needs of Boone County. Not only will it provide information over the course of this funding, it will contribute to the Boone County community long after. We also recognize that specific sub-populations, such as LGBTQ youth, are over represented in the homeless youth population, and will seek the inclusion of youth LGBTQ groups such as PRISM to increase access for the most vulnerable and at-risk youth. Another subpopulation that will be specifically identified with this needs assessment is youth aging out of the foster care system.

j. Describe any partnerships or collaborations that enhance access to and/or the quality and effectiveness of the proposed service (#2). (1500 character limit)

This project will be collaboration between many agencies in Boone County. The collaboration will enhance the team's ability to reach youth in a variety of circumstances, including: street homeless, doubled-up, couch surfing, and at-risk for homelessness. Each agency/system involved brings varied expertise in regards to working with vulnerable youth and can offer services and continued support to the youth or family.

If MOUs or contracts/agreements related to the proposed service (#2) are in place, please upload these documents (1) PDF Format (#2):

k. How will feedback from consumers be collected and utilized? (#2) (1500 character limit)

Feedback will be collected both formally and informally. Informal feedback will be collected through conversations with youth throughout outreach and feedback given by agencies representatives during the Outreach Team meetings. The needs assessment and evaluation survey will provide a formal

method for feedback. This data will be used to improve the program. A report will be created to present to agencies in the community, as a way to begin improving community resources for homeless youth.

Service #2 - Consumers

a. How many consumers (unduplicated individuals) will be served by the proposed service (#2)?

40

b. Describe the consumers which will be served by the proposed service (#2) including characteristics and demographics. (1500 character limit)

Youth will be referred by individuals on the team, as well as other agencies in Columbia who serve youth. Youth must be age 12-19, Boone County residents, and currently homeless or at-risk for homelessness. At-risk would include runaway youth. The definition of homeless will include youth who are doubled-up and couch surfing. Homeless will also include youth fleeing domestic violence, under Category 4 of the HUD definition

c. Why will these consumers be served in proposed service (#2)? (1500 character limit)

This outreach team will locate unaccompanied homeless youth in Boone County as well as youth at-risk for homelessness. The goal is to use a vulnerability index with youth in Boone County, so that we may connect them to resources that support stable housing, permanent connections, education/employment, and social-emotional well-being, per the Federal Framework to End Youth Homelessness. According to a study on street outreach programs by the Administration of Children and Families, and Family and Youth Services Bureau, the average age youth reported first becoming homeless was 15. Using this data, the age range of 12-19 was selected for consumers.

d. Describe any impediments or challenges in serving these proposed service (#2) consumers. (600 character limit)

Outreach with youth can present a unique set of issues. Homeless youth, especially in less urban areas, present as doubled-up or couch-surfing. Therefore, the typical model of "street" outreach does not locate all vulnerable youth. This proposal will use current research, as well as an evaluation of outreach services, to mold the outreach team into a model that works best for Boone County.

Service #2 - Service Fee

a. Will the proposed service (#2) consumers be charged a fee?

No

If Yes - Provide a description of and a rationale for the proposed service (#2) fee. (600 character limit)

If a fee is charged, is there any sliding scale for proposed service (#2)? If so, please upload the fee chart.

If No - Provide a rationale why no fees will be charged for the service (#2). (600 character limit)

This service is not a direct service to youth, rather a method for improving services the youth will receive.

b. Is this proposed service (#2) billable to a third party payor(s)? (e.g. health insurance, state subsidy, etc.)

No

If Yes - Indicate the third party payor(s) to be billed and the consumer eligibility criteria for the third party source(s). (#2) (600 character limit)

This is not a service that is covered by third party payers, as it is would not be considered direct-care.

If No - Explain why the proposed service (#2) is not billable to a third party payor. (600 character limit)

c. What fee payment options will be provided for proposed service (#2) if they are uninsured or under insured? (e.g. catastrophic coverage, high deductible, etc.)? (600 character limit)

There is no cost to the consumer for this service.

d. Does your organization have a purchase of service agreement with any other funder for this service? (#2)

No (if no, move to next service if applicable)

If Yes - Provide the name of the funder and the unit rate. (#2) (300 character limit)

Service #2 - Output

Units (#2)	Unit Measure (#2) (500 character limit)	Unit Rate (#2)	Unduplicated Individuals (#2)
900	15 minutes	\$12.50	40

Service #2 - Output Narrative

Is the proposed Unit Rate (#2) tied to an established public funding rate? If yes, identify and describe. If no, provide justification for the unit rate. (1500 character limit)

This rate was taken from the St. Louis County Children's Services Fund list of approved services. The rate chosen was for case management. We felt this service was comparable to the work being done to develop and evaluate the outreach team, therefore an appropriate benchmark.

Service #2 - Outcome(s)

Outcome (#2-1)	Indicator (#2-1)	Method of Measurement (#2-1)
Increase knowledge regarding the needs of homeless and at-risk youth in Boone County.	75% of youth contacted during needs assessment time period will complete the assessment tool.	Outreach team meeting notes, completed needs assessments.
Additional Outcome (#2-2)	Additional Indicator (#2-2)	Additional Method (#2-2)
Improve effectiveness of youth outreach services in Boone County.	75% of youth receiving outreach services during the evaluation period will complete the evaluation tool.	Outreach team meeting notes, completed evaluation surveys.
Additional Outcome (#2-3)	Additional Indicator (#2-3)	Additional Method (#2-3)
Develop tool for Boone County needs assessment regarding youth homelessness and tool to evaluate street outreach services for youth in Boone County.	Completed needs assessment and completed evaluation survey.	Completed assessment/evaluation tools, reports detailing findings.
Additional Outcome (#2-4)	Additional Indicator (#2-4)	Additional Method (#2-4)
Additional Outcome (#2-5)	Additional Indicator (#2-5)	Additional Method (#2-5)

Service #2 - Outcome(s) Narrative

a. Describe how each outcome is attributable to the Program Goal, as stated in the Program Narrative section (#2) (600 character limit)

Conducting a needs assessment in Boone County centered around homeless youth is critical to establishing a local picture of this complex issue. Patterns may emerge with respect to causes, challenges, and effects homeless youth experience in our community, allowing for more robust evidence-based strategies to combat it. It will also give greater insight into how and where outreach efforts could be implemented, thus giving youth greater access to available services. With both organizations and youth participating, needs assessment data and program evaluation feedback will be large in scope.

b. Describe and document any external factors or variables which may affect the proposed outcome(s) (#2) (600 character limit)

Participation in the needs assessment from youth and organizations will be voluntary, thus accuracy and usability of the data collected will rely heavily on the quantity and diversity of participants from both groups. This may be particularly challenging for youth input, as the number of homeless youth encountered during the needs assessment window is unpredictable and participation not assured. It will also take time to collate the data for use in conducting more effective outreach, so feedback regarding our program's effectiveness may not reflect these changes.

c. Provide a rationale for the measurement level(s) for each indicator (#2) (600 character limit)

Organizational experience leads us to believe 75% of youth identified through outreach will agree to complete a needs assessment. Small incentives, such as gift cards or food, have shown to increase youth participation in similar data collection campaigns, and will likely be a strategy implemented by our outreach team. It is also our experience that a majority of youth will participate in providing feedback regarding services they've received. Combined with the offering of small incentives, we believe at least 75% of youth will complete our program evaluation.

d. Provide a rationale for each method of measurement (#2) (600 character limit)

Comprehensive notes for team meeting and the conduction of outreach will be implemented into our policies and procedures in order to record changes made to outreach strategies and their outcomes. These notes will also reflect youth who did not agree to participate in the needs assessment or program evaluation. The completed needs assessment and program evaluation surveys will provide physical documentation of the number of youth participating in each process. The needs assessment and program evaluation tool developed by our project, as well as the final data from each, will also be provided.

Service #3 - Name and Definition

Name of Service #3 (150 character limit)

Definition of Service #3 (300 character limit)

Service #3 - Amount Requested

Project #3 - Narrative

Service #3 - Consumers

Service #3 - Service Fee

Service #3 - Output

Service #3 - Output Narrative

Service #3 - Outcome(s)

Service #3 - Outcome(s) Narrative

Service #4 - Name and Definition

Service #4 - Amount Requested

Project #4 - Narrative

Service #4 - Consumers

Service #4 - Service Fee

Service #4 - Output

Service #4 - Output Narrative

Services #4 - Outcome(s)

Service #4 - Outcome(s) Narrative

Service #5 - Name and Definition

Service #5 - Amount Requested

Service #5 - Narrative

Service #5 - Consumers

Service #5 - Service Fee

Service #5 - Output

Service #5 - Output Narrative

Service #5 - Outcome(s)

Service #5 - Outcome(s) Narrative

Service #6 - Name and Definition

Service #6 - Amount Requested

Service #6 - Narrative

Service #6 - Consumers

Service #6 - Service Fee

Service #6 - Output

Service #6 - Output Narrative

Service #6 - Outcome(s)

Service #6 - Outcome(s) Narrative

Service #7 - Name and Definition

Service #7 - Narrative

Service #7 - Amount Requested

Service #7 - Consumers

Service #7 - Service Fee

Service #7 - Output

Service #7 - Output Narrative

Service #7 - Outcome(s)

Service #7 - Outcome(s) Narrative

Service #8 - Name and Definition

Service #8 - Amount Requested

Service #8 - Narrative

Service #8 - Consumers

Service #8 - Service Fee

Service #8 - Output

Service #8 - Output Narrative

Service #8 - Outcome(s)

Service #8 - Outcome(s) Narrative

The total below should match the Total Amount Requested

Services #1-#8

45000

System Fields

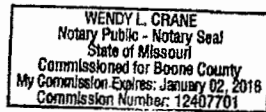
ATTACHMENT C

**WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of Boone)
)ss
State of Missouri)

My name is Adielle Ehret. I am an authorized agent of Child Abuse + Neglect
Emergency Shelter (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.



Adielle Ehret 9/21/15
Affiant Date

Adielle Ehret
Printed Name

Subscribed and sworn to before me this 21 day of Sept., 2015.

Wendy L. Crane
Notary Public

Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.

E-Verify



Company ID Number: 183637

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Child Abuse & Neglect Emergency Shelter, Inc.

Wendy Crane

Name (Please Type or Print)

Title

Electronically Signed

Signature

01/23/2009

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Electronically Signed

Signature

01/23/2009

Date

E-Verify



Company ID Number: 183637

Information Required for the E-Verify Program

Information relating to your Company:

Company Name: Child Abuse & Neglect Emergency Shelter, Inc

Company Facility Address: 1611 Towne Drive
Columbia, MO 65202

Company Alternate
Address: 1611 Towne Drive
Columbia, MO 65202

County or Parish: BOCNE

Employer Identification
Number: 431390192

North American Industry
Classification Systems
Code 624

Parent Company:

Number of Employees: 20 to 99

Number of Sites Verified
for: 2

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

- MISSOURI 2 site(s)

E-Verify



Company ID Number: 183637

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name: Wendy L. Crane
Telephone Number: (573) 474 - 6600 ext. 203 Fax Number: (573) 474 - 5992
E-mail Address: wcrane@rainbowhousecolumbia.org

Name: Heather Windham
Telephone Number: (573) 449 - 0182 Fax Number: (573) 474 - 5992
E-mail Address: hwindham@rainbowhousecolumbia.org

Name: Ashley Turner
Telephone Number: (573) 474 - 6600 ext. 212212 Fax Number: (573) 474 - 5992
E-mail Address: aturner@rainbowhousecolumbia.org



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

ADDENDUM #4 - Issued May 10, 2017

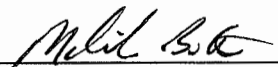
This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

I. CHANGE the Proposal Opening location to:

Response Submission Deadline	Web-based funding management system	May 11, 2017 12:00 p.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Annex 613 E. Ash Columbia, MO 65201	May 11, 2017 1:30 p.m. Central Time

By:


Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #4** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

ADDENDUM #3 - Issued May 2, 2017

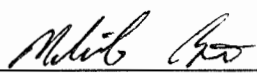
This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

I. CHANGE the Proposal Opening location to:

Response Submission Deadline	Web-based funding management system	May 11, 2017 8:00 a.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Annex 613 E. Ash Columbia, MO 65201	May 11, 2017 1:30 p.m. Central Time

By:


Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #3** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

ADDENDUM #2 - Issued April 24, 2017

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. CHANGE the response submission deadline and time and Proposal Opening – Names of Offerors Read Aloud due date and time to:

Response Submission Deadline	Web-based funding management system	May 11, 2017 8:00 a.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201	May 11, 2017 1:30 p.m. Central Time

By:

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #2** to Request for Proposal # *18-25APR17 – Youth Homelessness Programs* receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

ADDENDUM #1 - Issued March 23, 2017

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. ADD: Question Due Date: 5:00 p.m., April 13, 2017
- II. The attached Pre-Proposal Sign-In Sheet is attached for informational purpose.

By: Melinda Bobbitt
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #1** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

PRE-PROPOSAL CONFERENCE
RFB – 18-25APR17 – YOUTH HOMELESSNESS PROGRAMS
03-23-17 – 3:00 P.M.

	Representative Name	Business Name	Telephone Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391
2.	Julia Adami	GREAT CIRCLE	573.819.0614
3.	Beatrice Stewart	Great Circle	573 999 3607
4.	Carish Kessler	Burrell	573 777 8450
5.	Megan Steen	Burrell	573 777 8450
6.	U		
7.			
8.			
9.			
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11.			
12.			
13.			
14.			
15.			



COUNTY OF BOONE - MISSOURI

REQUEST FOR PROPOSAL (RFP) #: 18-25APR17

Youth Homelessness Programs

Boone County Children's Services Fund

2017 Application

BOONE COUNTY CHILDREN'S SERVICES BOARD MISSION:

*To improve the lives of children, youth and families in Boone County
by strategically investing in the creation and maintenance of integrated systems
that deliver effective and quality services for children and families in need.*

RFP TIMELINE:

Important Events	Location	Dates
Issue - Release Date	Boone County Purchasing 613 E. Ash St, Room 110 Columbia, MO 65201	March 13, 2017
Initial Written Questions Due By	mbobbitt@boonecountymo.org	March 21, 2017 5:00 p.m. Central Time
Pre-Proposal Conference - Information Session	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201	March 23, 2017 3:00 p.m. Central Time
Response Submission Deadline	Web-based funding management system	April 25, 2017 8:00 a.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201	April 25, 2017 9:30 a.m. Central Time

CONTACT INFORMATION:

Boone County Purchasing
Boone County Annex
613 E. Ash, Rm. 110, Columbia, MO 65201

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
Phone: (573) 886-4391 Fax: (573) 886-4390
Email: mbobbitt@boonecountymo.org

NOTICE OF REQUEST FOR PROPOSAL

Boone County is accepting Request for Proposals for the following:

BID #: 18-25APR17 – Youth Homelessness Programs

A pre-proposal conference has been scheduled for **Thursday, March 23, 2017, at 3:00 p.m.** Central Time in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, Missouri.

Proposals will be accepted until **8:00 a.m. Central Time on Tuesday, April 25, 2017** via the web-based funding management system.

The Request for Proposal is scheduled to be **opened shortly after 9:30 a.m. Central Time on Tuesday, April 25, 2017** in the Boone County Commission Chambers, 801 E. Walnut St., Columbia, Missouri.

Request for Proposals are available in the Purchasing Office and requests for copies may be made by phone (573) 886-4391; fax (573) 886-4390 or e-mail: mbobbitt@boonecountymo.org. A copy may also be downloaded from our web page at www.showmeboone.com. Select Purchasing / Current Bids / 18-25APR17

Vendors may view Bids, Bid Tabulations, and Bid Awards on the Boone County Web Page at <http://www.showmeboone.com>.

Melinda Bobbitt, CPPO, CPPB

Director, Boone County Purchasing

Insertion: Tuesday, March 14, 2017

COLUMBIA MISSOURIAN

1. INSTRUCTIONS AND GENERAL CONDITIONS

1.1 Delivery of Proposals:

Sealed proposals, subject to Instructions and General Conditions and any special conditions set forth herein, will be received via the web-based funding management system application until the proposal closing date and time indicated herein for furnishing the County with services as detailed in the following request for proposal.

- a) If you have obtained this RFP document from our web page or from a source other than the Boone County Purchasing Department, please check with our office prior to submitting your proposal to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addendums if we do not have you on our Vendor list for this RFP. Addendums can be viewed at [www.showmeboone.com/Purchasing/Current Bids/ 18-25APR17](http://www.showmeboone.com/Purchasing/Current%20Bids/18-25APR17).
- b) The County reserves the right to withdraw this RFP at any time and for any reason and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.
- c) Receipt of a proposal by the County or a submission of a proposal to the County offers no rights upon the Offeror nor obligates the County in any manner.
- d) No negotiations, decisions, or actions shall be initiated by any agency as a result of any verbal discussion with any County employee prior to the opening of responses to the Request for Proposal. Boone County reserves the right to select the Offeror which best meets its goals and objectives, needs, fiscal constraints, quality levels and service expectations.

1.2. Ambiguity, Conflict, or Other Errors in the RFP:

- a) If an Offeror discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, they shall immediately notify the Department of such error in writing and request modification or clarification of the document. The County will make modifications by issuing a written revision and will give written notice to all parties who have received this RFP from the County.
- b) The Offeror is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the RFP prior to submitting the proposal or it shall be waived.
- c) Implied Requirements: Products and services that are not specifically requested in this RFP, but which are necessary to provide the functional capabilities proposed by the Offeror, shall be included in the proposal.
- d) The County will not be liable in any way for any costs incurred by any Offeror in the preparation of their proposal in response to this RFP, nor for the presentation of their proposal and/or participation in any discussions or negotiations.

1.3. Rejection of Proposals:

The right is reserved to accept or reject in whole or in part any or all proposals submitted, to waive technicalities, and to accept the offer the County considers the most advantageous to the County. Further, the County shall reject the proposal of any Offeror that is determined to be non-responsive. The unreasonable failure of an Offeror to promptly supply information in connection with respect to responsibility may be grounds for a determination of non-responsiveness.

1.4. Acceptance of Proposals:

The County will accept for evaluation all proposals that are submitted properly and are responsive to the RFP. However, the County reserves the right to request clarifications or corrections to proposals.

1.5. Requests for Clarification of Proposals:

Requests by the Purchasing Department for clarification of proposals shall be in writing.

1.6. Validity of Proposals:

Offeror should state how many days or months proposals remain valid beyond the 120 days minimum.

1.7. Receipt and Opening of Advertised, Sealed Proposals:

The Offeror(s) and public are invited, but not required, to attend the formal opening of proposals. Offeror(s) names only will be read aloud to the public. No decisions related to an award of a contract or creation of any contractual or lease relationship, or purchase order will be made at the opening.

- a) Information provided in your response will be considered proprietary and will not be divulged during the selection process. The successful organization's proposal will become public record after its acceptance by the County Commission. All proposals and tabulation sheets are kept by the County for a period of time established by regulation or statutes after the award is made and are available for inspection at any time during regular working hours.
- b) Offeror's names will be read aloud during the Boone County Commission meeting in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, MO 65201, **Tuesday, April 25, 2017 at 9:30 a.m.** Central Time. RFP opening listing proposer's names will be posted on the County web page following the opening at www.showmeboone.com. Select "Purchasing", then "2017 Bid Tabulations".
- c) Proposal responses are due by **Tuesday, April 25, 2017 at 8:00 a.m.** No late proposals will be accepted.

1.8. Withdrawal of Proposals:

Proposals may be withdrawn without prejudice any time before the deadline for receipt of proposals. If a mistake or error is discovered by the Offeror or by the County after the proposal opening, the County has the right to call this error to the Offeror's attention and request verifications of the proposal. If the Offeror acknowledges the mistake and requests relief, the County will proceed in the following manner:

- a) **Withdrawal:** Permission to allow an Offeror to withdraw their proposal without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest Offeror and of the other Offerors, an Offeror may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.

2. INTRODUCTION AND GENERAL INFORMATION

2.1 Introduction:

- 2.1.1. This document constitutes a request for competitive, sealed proposals for the furnishing of statutorily eligible services pursuant to RSMo §210.861, as set forth herein.
- 2.1.2. Organization – This document, referred to as a Request for Proposal (RFP), is divided into the following sections:
- 1) Instructions and General Conditions
 - 2) Introduction and General Information
 - 3) Program Information and Requirements
 - 4) Application Information
 - 5) Attachment A - Agency Assurance Sheet
 - 6) Attachment B - Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
 - 7) Attachment C - Work Authorization Certification

2.2. Guideline for Written Questions:

- 2.2.1. All questions regarding this Request for Proposal should be submitted in writing, prior to the pre-proposal conference, no later than **5:00 p.m., March 21, 2017**. All questions must be mailed, faxed or e-mailed to the attention of Melinda Bobbitt, CPPO, CPPB, Director of Purchasing. All such questions will be discussed at the pre-proposal conference and answered in writing, and such answers will be provided to all parties having obtained a Request for Proposal packet and register as a Vendor for this RFP.

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
613 E. Ash Street, Room 110
Columbia, Missouri 65201
Phone: (573) 886-4391 Fax: (573) 886-4390
E-mail: mbobbitt@boonecountymo.org

2.3. Pre-Proposal Conference

- 2.3.1 To assist interested Offerors in preparing a thorough proposal, a pre-proposal conference has been scheduled for **March 23, 2017 at 3:00 p.m.** Central Time in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, Missouri 65201.
 - 2.3.2. All potential Offerors are **strongly** encouraged to attend this conference in order to ask questions and provide comment on the Request for Proposal. Attendance is not mandatory to submit a response; however, Offerors are encouraged to attend since information relating to this RFP will be discussed in detail. Minutes of the pre-proposal conference will not be recorded or published. Offerors should bring a copy of the RFP since it will be used as the agenda for the pre-proposal conference.
 - 2.3.3. Offerors are strongly encouraged to advise the Purchasing Department of Boone County within five (5) days of the scheduled pre-proposal conference of any special accommodations needed for disabled personnel who will be attending the conference so that these accommodations can be made.
- ### **2.4. Term; Termination of Contract Agreement:**
- 2.4.1. The initial term of the resulting contract agreement from this Request for Proposal for a Purchase of Service program will be negotiated. The negotiated contract may have an option for renewal.
 - 2.4.2. The resulting contract agreement may be terminated by the County upon 15 days prior written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In addition, the contract agreement may be terminated at will by the County upon at least 30 days prior written notice to the Contractor.

3. PROGRAM INFORMATION AND REQUIREMENTS

3.1. Program Description:

The Boone County Children's Services Board (BCCSB), hereby solicits formal written proposals from qualified organizations for the provision and delivery of county-wide services for homeless youth.

3.2. Purpose Statement:

BCCSB desires to invest in efforts to: prevent youth homelessness; provide services to homeless youth; and, assist homeless youth to attain self-sufficiency and permanent housing.

3.3. Background:

On November 6, 2012, the citizens of Boone County passed County of Boone Proposition 1, which created a Children's Services Fund for children and youth nineteen years of age or less in Boone County. The Boone County Children's Services Board (BCCSB) has been appointed by the County Commission and entrusted to oversee this Fund. The Fund is created pursuant to RSMo §67.1775, RSMo §210.861, and the ballot language presented to the voters on November 6, 2012. RSMo §210.861 specifies the types of services that may be funded by the BCCSB. By statute, funds may be invested to address the following needs:

- up to thirty days of temporary shelter for abused, neglected, runaway, homeless or emotionally disturbed youth
- respite care services
- unmarried parent services
- outpatient chemical dependency and psychiatric treatment programs
- counseling and related services as a part of transitional living programs
- home-based and community-based family intervention programs
- prevention programs which promote healthy lifestyles among children and youth and strengthen families
- crisis intervention services, inclusive of telephone hotlines
- individual, group, or family professional counseling and therapy services
- psychological evaluations
- mental health screenings

Revenues collected and deposited in the community children's services fund **may not** be expended for inpatient medical, psychiatric, and chemical dependency services, or for transportation services.

3.4. Funding Goals:

This RFP seeks proposals that respond to the community need to address youth homelessness as identified at the 2016 Columbia Boone County Homelessness Summit. Proposals should also be consistent with the *United States Interagency Council on Homelessness: Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness*, <https://www.usich.gov/tools-for-action/criteria-and-benchmarks-for-ending-youth-homelessness>. Proposals will be accepted for, but not limited to, a drop-in center with wraparound services for youth experiencing homelessness or at-risk of homelessness. Proposals should be a county-wide, systemic, collaborative effort with currently funded Children's Services programs and other organizations serving homeless youth, with the same or similar goals.

3.5. Minimum Eligibility Requirements:

Agencies must, at a minimum, meet the following criteria to be eligible for funding:

- Any tax-exempt, not organized for profit agency or governmental entity
- Be in good standing with the state of Missouri
- Conduct an annual independent financial audit
- File a Federal 990 annually
- Be certified, accredited or licensed in the services for which funds are requested
- Require annual background checks, including child abuse and neglect screenings on all employees and volunteers
- Refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply with all applicable provisions of Federal and State laws which prohibit discrimination in employment and the delivery of services

- Comply with RSMo §285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri

3.6. Funding Available:

There is a total of up to \$2,000,000 available through December 31, 2019. Applications for funding will be accepted for county-wide, systemic collaborative efforts to address youth homelessness.

Preference will be given to programs which provide an opportunity for the BCCSB to partner with other funding sources in providing match funding. Preference will also be given to organizations that demonstrate substantive and ongoing collaboration with other organizations. Proposals that do not demonstrate a county-wide, systemic, and collaborative effort will not be considered for funding.

3.7. Scope of Work, Deliverables, and BCCSB Expectations:

Offeror shall demonstrate in their proposal response how they propose to deliver and provide services for homeless youth. For responses that require contemplation of a period of time, Offeror should assume, that if awarded, the contract would begin in the summer of 2017 and end December 31, 2019. The online application is outlined as follows:

3.7.1. Program Narrative:

Program Goal, Program Purpose, Program Personnel, and Program Service(s) Narratives (information on each service(s) including but not limited to detailed description of the proposed service(s), consumers of this service, fees, and other narrative questions).

3.7.2. Program Information:

Program Budget (information and narrative on the revenue and expenses for this program including the personnel/non-personnel costs), Consumer Demographic (information on residence, race/ethnicity, gender, income, and age), and Performance Measures (information on each proposed Program Service that will include the outputs, outcomes, indicators, and method of measurement for each service).

3.8. Contractor Agency Requirements:

- 3.8.1. Boone County Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County. All policies shall be in amounts, form, and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide.

Compensation Insurance: The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.

Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit.

Comprehensive General Liability Insurance: The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 per limit for any one occurrence covering both bodily injury and property damage, including accidental death. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included. **Proof of Coverage of Insurance** - The Contractor shall furnish the County with Certificate(s) of Insurance which name **the County of Boone – Missouri as additional insured** in an amount as required in this contract and requiring a thirty (30) day mandatory written cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the project.

The Contractor shall provide the County with proof of General Liability and Property Damage Insurance with the County as additional insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum limit of such insurance will be \$1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply. Coverage wording shall include hold harmless agreement as written below, subrogation waiver and protection against third party suits to further protect Boone County from liability belonging to the Contractor.

The Contractor is required to carry Professional Liability Insurance with a limit of no less than \$1,000,000.00 and naming Boone County as additional insured.

Commercial Automobile Liability: The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

- 3.8.2. **Indemnity Agreement:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of Contractor, (meaning anyone, including but not limited to consultants having a contract with Contractor or subcontractor for part of the services), of anyone directly or indirectly employed by Contractor, or of anyone for whose acts the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 3.8.3. **Subcontracts:** The Contractor may enter into subcontracts for components of the purchase of service as the contract as the Contractor deems necessary to comply with the terms of the contract. All such subcontracts require the prior written approval of the County or their designated representative.

- 3.8.4. In performing all services under the resulting contract agreement, the Contractor shall comply with all local, state and federal laws.

4. APPLICATION INFORMATION

4.1. Narrative:

The County utilizes, Apricot by Social Solutions, a web-based funding management system through which proposals in response to this Request for Proposals must be submitted. For an application to be considered complete the Offeror must complete an Organization Profile, Proposal Cover Sheet, Project Narrative, and Project Information. For returning users, please make sure your Organization Profile is up to date.

To access the funding management system:

New Users: To create an account contact the Community Services Department at:

Email: communityservices@boonecountymmo.org

Address: 605 E. Walnut, Columbia, MO 65203

Phone: 573-886-4298

Returning Users: Access <https://ctk.apricot.info/auth>, sign in, click on the Application Overview and click "Open – Click Here to Apply" under the application titled Children's Services Fund – Youth Homelessness Programs – RFP. You will be directed to the Proposal Cover Sheet. For the Fund Source, please select Children's Services Fund – Youth Homelessness Programs RFP. To complete the Program Narrative – YHP and Program Information – YHP, click on View Folder to access the forms.

4.2. Submission of Proposal:

- 4.2.1. Proposals must be submitted by 8:00 a.m. on April 25, 2017 via the web-based funding management system.
- 4.2.2. To facilitate the evaluation process, the Offeror must complete each of the distinctive sections of the RFP described herein.
- 4.2.3. The Offeror is cautioned that it is the Offeror's sole responsibility to submit information related to the RFP sections, and that the County is under no obligation to solicit such information if it is not included with the proposal. The Offeror's failure to submit such information may cause an adverse impact on the evaluation of the proposal. Any Offeror whose responses deviate from the outlined specifications may automatically be disqualified.
- 4.2.4. Offeror's Contacts: Offerors and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all of their questions or comments regarding the RFP, the evaluation, etc. to the buyer of record indicated on the first page of this RFP. Offerors and their agents may not contact any County employee other than the buyer of record regarding any of these

matters during the solicitation and evaluation process. The Offeror may contact the Community Services Department for assistance with the on-line application system. Inappropriate contacts are grounds for suspension and/or exclusion from specific procurements. Offerors and their agents who have questions regarding this matter should contact the buyer of record.

4.3. Competitive Negotiation of Proposals:

The Offeror is advised that under the provisions of this Request for Proposal, the County reserves the right to conduct negotiations of the proposals received or to award a contract without negotiations. If such negotiations are conducted, the following conditions shall apply:

- 4.3.1. Negotiations may be conducted in person, in writing, or by telephone.
- 4.3.2. Negotiations will only be conducted with potentially acceptable proposals.
- 4.3.3. Terms, conditions, prices, methodology, or other features of the Offeror's proposal may be subject to negotiation and subsequent revision. As part of the negotiations, the Offeror may be required to submit supporting financial, pricing and other data in order to allow a detailed evaluation of the feasibility, reasonableness, and acceptability of the proposal.
- 4.3.4. The mandatory requirements of the Request for Proposal shall not be negotiable and shall remain unchanged unless the County determines that a change in such requirements is in the best interest of the entities.
- 4.3.5. The County may request presentations or interviews by Offerors, and carry out negotiations for the purpose of obtaining best and final offers. Attendance cost for presentations/interviews at the Boone County designated location shall be at the Offeror's expense. All arrangements and scheduling will be coordinated by the County.
- 4.3.6. The County reserves the right to contact any references to obtain without limitation, information regarding the Offeror's performance on previous projects.

ATTACHMENT A

2017 AGENCY ASSURANCE SHEET

(Please complete and return with Proposal Response)

I, the undersigned, certify that the statements in this request for funding proposal application are true and complete to the best of my knowledge, and accept, as to any funds awarded, the obligation to comply with the Boone County Children's Services Board (BCCSB) and any of the Boone County Children's Services Fund's conditions specified in the funding award and contract.

I, the undersigned, certify that in addition to the conditions mentioned above, will maintain accepted accounting procedures to provide for accurate and timely recording of receipt of funds, expenditures, and of unexpended balances. I, the undersigned, further certify I have and will make available, upon request, the following documentation for accuracy and validity:

- Certificate of Corporate Good Standing
- Agency Strategic Plan
- Agency Policy of Non-Discrimination
- Agency Policy for Screening of Staff and Volunteers for Child Abuse and Neglect
- Agency Statement of Confidentiality

Printed Name - Agency Executive Director/President/CEO

Date

Signature - Agency Executive Director/President/CEO

Date

Printed Name - Agency Board Chair

Date

Signature - Agency Board Chair

Date

ATTACHMENT B

(Please complete and return with Proposal Response)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR
CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

ATTACHMENT C

**WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of _____)
)ss
State of _____)

My name is _____. I am an authorized agent of _____
_____ (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

_____)
Affiant

_____)
Date

_____)
Printed Name

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public

Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs


ADDENDUM #4 - Issued May 10, 2017

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

I. CHANGE the Proposal Opening location to:

Response Submission Deadline	Web-based funding management system	May 11, 2017 12:00 p.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Annex 613 E. Ash Columbia, MO 65201	May 11, 2017 1:30 p.m. Central Time

By: 
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #4** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

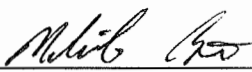
ADDENDUM #3 - Issued May 2, 2017

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

I. **CHANGE** the Proposal Opening location to:

Response Submission Deadline	Web-based funding management system	May 11, 2017 8:00 a.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Annex 613 E. Ash Columbia, MO 65201	May 11, 2017 1:30 p.m. Central Time

By: 
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #3** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

ADDENDUM #2 - Issued April 24, 2017

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. CHANGE the response submission deadline and time and Proposal Opening – Names of Offerors Read Aloud due date and time to:

Response Submission Deadline	Web-based funding management system	May 11, 2017 8:00 a.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201	May 11, 2017 1:30 p.m. Central Time

By:

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #2** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI


Request for Proposal #: 18-25APR17 – Youth Homelessness Programs

ADDENDUM #1 - Issued March 23, 2017

This addendum is issued in accordance with the Request for Proposal and is hereby incorporated into and made a part of the Request for Proposal documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's response.

Specifications for the above noted Request for Proposal and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- I. ADD: Question Due Date: 5:00 p.m., April 13, 2017
- II. The attached Pre-Proposal Sign-In Sheet is attached for informational purpose.

By: 
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #1** to Request for Proposal # **18-25APR17 – Youth Homelessness Programs** receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

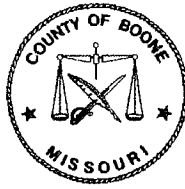
E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

PRE-PROPOSAL CONFERENCE
RFB – 18-25APR17 – YOUTH HOMELESSNESS PROGRAMS
03-23-17 – 3:00 P.M.

	Representative Name	Business Name	Telephone Number
1.	Melinda Bobbitt	Boone County Purchasing	886-4391
2.	Julia Adami	GREAT CIRCLE	573.819.0614
3.	Beatrice Stewart	Great Circle	573 999 3607
4.	Carisa Kessler	Burrell	573 777 8450
5.	Megan Steen	Burrell	573 777 8450
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			



COUNTY OF BOONE - MISSOURI

REQUEST FOR PROPOSAL (RFP) #: 18-25APR17

Youth Homelessness Programs

Boone County Children's Services Fund

2017 Application

BOONE COUNTY CHILDREN'S SERVICES BOARD MISSION:

*To improve the lives of children, youth and families in Boone County
by strategically investing in the creation and maintenance of integrated systems
that deliver effective and quality services for children and families in need.*

RFP TIMELINE:

Important Events	Location	Dates
Issue - Release Date	Boone County Purchasing 613 E. Ash St, Room 110 Columbia, MO 65201	March 13, 2017
Initial Written Questions Due By	mbobbitt@boonecountymo.org	March 21, 2017 5:00 p.m. Central Time
Pre-Proposal Conference - Information Session	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201	March 23, 2017 3:00 p.m. Central Time
Response Submission Deadline	Web-based funding management system	April 25, 2017 8:00 a.m. Central Time
Proposal Opening – Names of Offerors Read Aloud	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201	April 25, 2017 9:30 a.m. Central Time

CONTACT INFORMATION:

Boone County Purchasing
Boone County Annex
613 E. Ash, Rm. 110, Columbia, MO 65201

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
Phone: (573) 886-4391 Fax: (573) 886-4390
Email: mbobbitt@boonecountymo.org

NOTICE OF REQUEST FOR PROPOSAL

Boone County is accepting Request for Proposals for the following:

BID #: 18-25APR17 – Youth Homelessness Programs

A pre-proposal conference has been scheduled for **Thursday, March 23, 2017, at 3:00 p.m.** Central Time in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, Missouri.

Proposals will be accepted until **8:00 a.m. Central Time on Tuesday, April 25, 2017** via the web-based funding management system.

The Request for Proposal is scheduled to be **opened shortly after 9:30 a.m. Central Time on Tuesday, April 25, 2017** in the Boone County Commission Chambers, 801 E. Walnut St., Columbia, Missouri.

Request for Proposals are available in the Purchasing Office and requests for copies may be made by phone (573) 886-4391; fax (573) 886-4390 or e-mail: mbobbitt@boonecountymo.org. A copy may also be downloaded from our web page at www.showmeboone.com. Select Purchasing / Current Bids / 18-25APR17

Vendors may view Bids, Bid Tabulations, and Bid Awards on the Boone County Web Page at <http://www.showmeboone.com>.

Melinda Bobbitt, CPPO, CPPB

Director, Boone County Purchasing

Insertion: Tuesday, March 14, 2017

COLUMBIA MISSOURIAN

1. INSTRUCTIONS AND GENERAL CONDITIONS

1.1 Delivery of Proposals:

Sealed proposals, subject to Instructions and General Conditions and any special conditions set forth herein, will be received via the web-based funding management system application until the proposal closing date and time indicated herein for furnishing the County with services as detailed in the following request for proposal.

- a) If you have obtained this RFP document from our web page or from a source other than the Boone County Purchasing Department, please check with our office prior to submitting your proposal to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addendums if we do not have you on our Vendor list for this RFP. Addendums can be viewed at [www.showmeboone.com /Purchasing /Current Bids/ 18-25APR17](http://www.showmeboone.com/Purchasing/Current%20Bids/18-25APR17).
- b) The County reserves the right to withdraw this RFP at any time and for any reason and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.
- c) Receipt of a proposal by the County or a submission of a proposal to the County offers no rights upon the Offeror nor obligates the County in any manner.
- d) No negotiations, decisions, or actions shall be initiated by any agency as a result of any verbal discussion with any County employee prior to the opening of responses to the Request for Proposal. Boone County reserves the right to select the Offeror which best meets its goals and objectives, needs, fiscal constraints, quality levels and service expectations.

1.2. Ambiguity, Conflict, or Other Errors in the RFP:

- a) If an Offeror discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, they shall immediately notify the Department of such error in writing and request modification or clarification of the document. The County will make modifications by issuing a written revision and will give written notice to all parties who have received this RFP from the County.
- b) The Offeror is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the RFP prior to submitting the proposal or it shall be waived.
- c) Implied Requirements: Products and services that are not specifically requested in this RFP, but which are necessary to provide the functional capabilities proposed by the Offeror, shall be included in the proposal.
- d) The County will not be liable in any way for any costs incurred by any Offeror in the preparation of their proposal in response to this RFP, nor for the presentation of their proposal and/or participation in any discussions or negotiations.

1.3. Rejection of Proposals:

The right is reserved to accept or reject in whole or in part any or all proposals submitted, to waive technicalities, and to accept the offer the County considers the most advantageous to the County. Further, the County shall reject the proposal of any Offeror that is determined to be non-responsive. The unreasonable failure of an Offeror to promptly supply information in connection with respect to responsibility may be grounds for a determination of non-responsiveness.

1.4. Acceptance of Proposals:

The County will accept for evaluation all proposals that are submitted properly and are responsive to the RFP. However, the County reserves the right to request clarifications or corrections to proposals.

1.5. Requests for Clarification of Proposals:

Requests by the Purchasing Department for clarification of proposals shall be in writing.

1.6. Validity of Proposals:

Offeror should state how many days or months proposals remain valid beyond the 120 days minimum.

1.7. Receipt and Opening of Advertised, Sealed Proposals:

The Offeror(s) and public are invited, but not required, to attend the formal opening of proposals. Offeror(s) names only will be read aloud to the public. No decisions related to an award of a contract or creation of any contractual or lease relationship, or purchase order will be made at the opening.

- a) Information provided in your response will be considered proprietary and will not be divulged during the selection process. The successful organization's proposal will become public record after its acceptance by the County Commission. All proposals and tabulation sheets are kept by the County for a period of time established by regulation or statutes after the award is made and are available for inspection at any time during regular working hours.
- b) Offeror's names will be read aloud during the Boone County Commission meeting in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, MO 65201, **Tuesday, April 25, 2017 at 9:30 a.m.** Central Time. RFP opening listing proposer's names will be posted on the County web page following the opening at www.showmeboone.com. Select "Purchasing", then "2017 Bid Tabulations".
- c) Proposal responses are due by **Tuesday, April 25, 2017 at 8:00 a.m.** No late proposals will be accepted.

1.8. Withdrawal of Proposals:

Proposals may be withdrawn without prejudice any time before the deadline for receipt of proposals. If a mistake or error is discovered by the Offeror or by the County after the proposal opening, the County has the right to call this error to the Offeror's attention and request verifications of the proposal. If the Offeror acknowledges the mistake and requests relief, the County will proceed in the following manner:

- a) **Withdrawal:** Permission to allow an Offeror to withdraw their proposal without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest Offeror and of the other Offerors, an Offeror may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.

2. INTRODUCTION AND GENERAL INFORMATION

2.1 Introduction:

- 2.1.1. This document constitutes a request for competitive, sealed proposals for the furnishing of statutorily eligible services pursuant to RSMo §210.861, as set forth herein.
- 2.1.2. Organization – This document, referred to as a Request for Proposal (RFP), is divided into the following sections:
- 1) Instructions and General Conditions
 - 2) Introduction and General Information
 - 3) Program Information and Requirements
 - 4) Application Information
 - 5) Attachment A - Agency Assurance Sheet
 - 6) Attachment B - Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
 - 7) Attachment C - Work Authorization Certification

2.2. Guideline for Written Questions:

- 2.2.1. All questions regarding this Request for Proposal should be submitted in writing, prior to the pre-proposal conference, no later than **5:00 p.m., March 21, 2017**. All questions must be mailed, faxed or e-mailed to the attention of Melinda Bobbitt, CPPO, CPPB, Director of Purchasing. All such questions will be discussed at the pre-proposal conference and answered in writing, and such answers will be provided to all parties having obtained a Request for Proposal packet and register as a Vendor for this RFP.

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
613 E. Ash Street, Room 110
Columbia, Missouri 65201
Phone: (573) 886-4391 Fax: (573) 886-4390
E-mail: mbobbitt@boonecountymmo.org

2.3. Pre-Proposal Conference

- 2.3.1 To assist interested Offerors in preparing a thorough proposal, a pre-proposal conference has been scheduled for **March 23, 2017 at 3:00 p.m.** Central Time in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, Missouri 65201.
- 2.3.2. All potential Offerors are **strongly** encouraged to attend this conference in order to ask questions and provide comment on the Request for Proposal. Attendance is not mandatory to submit a response; however, Offerors are encouraged to attend since information relating to this RFP will be discussed in detail. Minutes of the pre-proposal conference will not be recorded or published. Offerors should bring a copy of the RFP since it will be used as the agenda for the pre-proposal conference.
- 2.3.3. Offerors are strongly encouraged to advise the Purchasing Department of Boone County within five (5) days of the scheduled pre-proposal conference of any special accommodations needed for disabled personnel who will be attending the conference so that these accommodations can be made.

2.4. Term; Termination of Contract Agreement:

- 2.4.1. The initial term of the resulting contract agreement from this Request for Proposal for a Purchase of Service program will be negotiated. The negotiated contract may have an option for renewal.
- 2.4.2. The resulting contract agreement may be terminated by the County upon 15 days prior written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In addition, the contract agreement may be terminated at will by the County upon at least 30 days prior written notice to the Contractor.

3. PROGRAM INFORMATION AND REQUIREMENTS

3.1. Program Description:

The Boone County Children’s Services Board (BCCSB), hereby solicits formal written proposals from qualified organizations for the provision and delivery of county-wide services for homeless youth.

3.2. Purpose Statement:

BCCSB desires to invest in efforts to: prevent youth homelessness; provide services to homeless youth; and, assist homeless youth to attain self-sufficiency and permanent housing.

3.3. Background:

On November 6, 2012, the citizens of Boone County passed County of Boone Proposition 1, which created a Children’s Services Fund for children and youth nineteen years of age or less in Boone County. The Boone County Children’s Services Board (BCCSB) has been appointed by the County Commission and entrusted to oversee this Fund. The Fund is created pursuant to RSMo §67.1775, RSMo §210.861, and the ballot language presented to the voters on November 6, 2012. RSMo §210.861 specifies the types of services that may be funded by the BCCSB. By statute, funds may be invested to address the following needs:

- up to thirty days of temporary shelter for abused, neglected, runaway, homeless or emotionally disturbed youth
- respite care services
- unmarried parent services
- outpatient chemical dependency and psychiatric treatment programs
- counseling and related services as a part of transitional living programs
- home-based and community-based family intervention programs
- prevention programs which promote healthy lifestyles among children and youth and strengthen families
- crisis intervention services, inclusive of telephone hotlines
- individual, group, or family professional counseling and therapy services
- psychological evaluations
- mental health screenings

Revenues collected and deposited in the community children's services fund **may not** be expended for inpatient medical, psychiatric, and chemical dependency services, or for transportation services.

3.4. Funding Goals:

This RFP seeks proposals that respond to the community need to address youth homelessness as identified at the 2016 Columbia Boone County Homelessness Summit. Proposals should also be consistent with the *United States Interagency Council on Homelessness: Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness*, <https://www.usich.gov/tools-for-action/criteria-and-benchmarks-for-ending-youth-homelessness>. Proposals will be accepted for, but not limited to, a drop-in center with wraparound services for youth experiencing homelessness or at-risk of homelessness. Proposals should be a county-wide, systemic, collaborative effort with currently funded Children's Services programs and other organizations serving homeless youth, with the same or similar goals.

3.5. Minimum Eligibility Requirements:

Agencies must, at a minimum, meet the following criteria to be eligible for funding:

- Any tax-exempt, not organized for profit agency or governmental entity
- Be in good standing with the state of Missouri
- Conduct an annual independent financial audit
- File a Federal 990 annually
- Be certified, accredited or licensed in the services for which funds are requested
- Require annual background checks, including child abuse and neglect screenings on all employees and volunteers
- Refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply with all applicable provisions of Federal and State laws which prohibit discrimination in employment and the delivery of services

- Comply with RSMo §285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri

3.6. Funding Available:

There is a total of up to \$2,000,000 available through December 31, 2019. Applications for funding will be accepted for county-wide, systemic collaborative efforts to address youth homelessness. Preference will be given to programs which provide an opportunity for the BCCSB to partner with other funding sources in providing match funding. Preference will also be given to organizations that demonstrate substantive and ongoing collaboration with other organizations. Proposals that do not demonstrate a county-wide, systemic, and collaborative effort will not be considered for funding.

3.7. Scope of Work, Deliverables, and BCCSB Expectations:

Offeror shall demonstrate in their proposal response how they propose to deliver and provide services for homeless youth. For responses that require contemplation of a period of time, Offeror should assume, that if awarded, the contract would begin in the summer of 2017 and end December 31, 2019. The online application is outlined as follows:

3.7.1. Program Narrative:

Program Goal, Program Purpose, Program Personnel, and Program Service(s) Narratives (information on each service(s) including but not limited to detailed description of the proposed service(s), consumers of this service, fees, and other narrative questions).

3.7.2. Program Information:

Program Budget (information and narrative on the revenue and expenses for this program including the personnel/non-personnel costs), Consumer Demographic (information on residence, race/ethnicity, gender, income, and age), and Performance Measures (information on each proposed Program Service that will include the outputs, outcomes, indicators, and method of measurement for each service).

3.8. Contractor Agency Requirements:

- 3.8.1. Boone County Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County. All policies shall be in amounts, form, and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide.

Compensation Insurance: The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.

Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit.

Comprehensive General Liability Insurance: The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 per limit for any one occurrence covering both bodily injury and property damage, including accidental death. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included. **Proof of Coverage of Insurance** - The Contractor shall furnish the County with Certificate(s) of Insurance which name **the County of Boone – Missouri as additional insured** in an amount as required in this contract and requiring a thirty (30) day mandatory written cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the project.

The Contractor shall provide the County with proof of General Liability and Property Damage Insurance with the County as additional insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum limit of such insurance will be \$1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply. Coverage wording shall include hold harmless agreement as written below, subrogation waiver and protection against third party suits to further protect Boone County from liability belonging to the Contractor.

The Contractor is required to carry Professional Liability Insurance with a limit of no less than \$1,000,000.00 and naming Boone County as additional insured.

Commercial Automobile Liability: The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

- 3.8.2. **Indemnity Agreement:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of Contractor, (meaning anyone, including but not limited to consultants having a contract with Contractor or subcontractor for part of the services), of anyone directly or indirectly employed by Contractor, or of anyone for whose acts the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 3.8.3. **Subcontracts:** The Contractor may enter into subcontracts for components of the purchase of service as the contract as the Contractor deems necessary to comply with the terms of the contract. All such subcontracts require the prior written approval of the County or their designated representative.

- 3.8.4. In performing all services under the resulting contract agreement, the Contractor shall comply with all local, state and federal laws.

4. APPLICATION INFORMATION

4.1. Narrative:

The County utilizes, Apricot by Social Solutions, a web-based funding management system through which proposals in response to this Request for Proposals must be submitted. For an application to be considered complete the Offeror must complete an Organization Profile, Proposal Cover Sheet, Project Narrative, and Project Information. For returning users, please make sure your Organization Profile is up to date.

To access the funding management system:

New Users: To create an account contact the Community Services Department at:

Email: communityservices@boonecountymmo.org

Address: 605 E. Walnut, Columbia, MO 65203

Phone: 573-886-4298

Returning Users: Access <https://ctk.apricot.info/auth>, sign in, click on the Application Overview and click "Open – Click Here to Apply" under the application titled Children's Services Fund – Youth Homelessness Programs – RFP. You will be directed to the Proposal Cover Sheet. For the Fund Source, please select Children's Services Fund – Youth Homelessness Programs RFP. To complete the Program Narrative – YHP and Program Information – YHP, click on View Folder to access the forms.

4.2. Submission of Proposal:

- 4.2.1. Proposals must be submitted by 8:00 a.m. on April 25, 2017 via the web-based funding management system.
- 4.2.2. To facilitate the evaluation process, the Offeror must complete each of the distinctive sections of the RFP described herein.
- 4.2.3. The Offeror is cautioned that it is the Offeror's sole responsibility to submit information related to the RFP sections, and that the County is under no obligation to solicit such information if it is not included with the proposal. The Offeror's failure to submit such information may cause an adverse impact on the evaluation of the proposal. Any Offeror whose responses deviate from the outlined specifications may automatically be disqualified.
- 4.2.4. Offeror's Contacts: Offerors and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all of their questions or comments regarding the RFP, the evaluation, etc. to the buyer of record indicated on the first page of this RFP. Offerors and their agents may not contact any County employee other than the buyer of record regarding any of these

matters during the solicitation and evaluation process. The Offeror may contact the Community Services Department for assistance with the on-line application system. Inappropriate contacts are grounds for suspension and/or exclusion from specific procurements. Offerors and their agents who have questions regarding this matter should contact the buyer of record.

4.3. Competitive Negotiation of Proposals:

The Offeror is advised that under the provisions of this Request for Proposal, the County reserves the right to conduct negotiations of the proposals received or to award a contract without negotiations. If such negotiations are conducted, the following conditions shall apply:

- 4.3.1. Negotiations may be conducted in person, in writing, or by telephone.
- 4.3.2. Negotiations will only be conducted with potentially acceptable proposals.
- 4.3.3. Terms, conditions, prices, methodology, or other features of the Offeror's proposal may be subject to negotiation and subsequent revision. As part of the negotiations, the Offeror may be required to submit supporting financial, pricing and other data in order to allow a detailed evaluation of the feasibility, reasonableness, and acceptability of the proposal.
- 4.3.4. The mandatory requirements of the Request for Proposal shall not be negotiable and shall remain unchanged unless the County determines that a change in such requirements is in the best interest of the entities.
- 4.3.5. The County may request presentations or interviews by Offerors, and carry out negotiations for the purpose of obtaining best and final offers. Attendance cost for presentations/interviews at the Boone County designated location shall be at the Offeror's expense. All arrangements and scheduling will be coordinated by the County.
- 4.3.6. The County reserves the right to contact any references to obtain without limitation, information regarding the Offeror's performance on previous projects.

ATTACHMENT A

2017 AGENCY ASSURANCE SHEET

(Please complete and return with Proposal Response)

I, the undersigned, certify that the statements in this request for funding proposal application are true and complete to the best of my knowledge, and accept, as to any funds awarded, the obligation to comply with the Boone County Children's Services Board (BCCSB) and any of the Boone County Children's Services Fund's conditions specified in the funding award and contract.

I, the undersigned, certify that in addition to the conditions mentioned above, will maintain accepted accounting procedures to provide for accurate and timely recording of receipt of funds, expenditures, and of unexpended balances. I, the undersigned, further certify I have and will make available, upon request, the following documentation for accuracy and validity:

- Certificate of Corporate Good Standing
- Agency Strategic Plan
- Agency Policy of Non-Discrimination
- Agency Policy for Screening of Staff and Volunteers for Child Abuse and Neglect
- Agency Statement of Confidentiality

Printed Name - Agency Executive Director/President/CEO _____
Date

Signature - Agency Executive Director/President/CEO _____
Date

Printed Name - Agency Board Chair _____
Date

Signature - Agency Board Chair _____
Date

ATTACHMENT B

(Please complete and return with Proposal Response)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR
CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

ATTACHMENT C

**WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of _____)
)ss
State of _____)

My name is _____. I am an authorized agent of _____
_____ (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Affiant

Date

Printed Name

Subscribed and sworn to before me this ___ day of _____, 20__.

Notary Public

Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.

COUNTY OF BOONE - MISSOURI
WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Boone)

State of Missouri)ss
)

My name is JANIE BAKUTES. I am an authorized agent of Child Abuse + Neglect Emergency Shelter, dba Rainbow House (Bidder). This business is enrolled and participates in a federal work authorization

program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided.

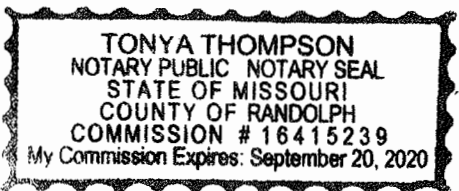
Documentation of participation in a federal work authorization program is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Janie Bakutes 11-27-17
Affiant Date
Janie Bakutes
Printed Name

Subscribed and sworn to before me this 27th day of November, 2017.

Tonya Thompson
Notary Public





CHILABU-01

LFRANKE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Insurance Group-Col 200 East Southampton Drive Columbia, MO 65203	CONTACT NAME: Lisa M. Franke	
	PHONE (A/C, No, Ext): (573) 875-4800 FAX (A/C, No): (573) 875-4514	
	E-MAIL ADDRESS: lfranke@tigadvisors.com	
INSURED Child Abuse & Neglect Emergency Shelter DBA The Rainbow House 1611 Towne Drive Columbia, MO 65202	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Philadelphia Indemnity Insurance Company	18058
	INSURER B : Missouri Employers Mutual Insurance Company	10191
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Abuse GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	PHPK1682100	07/11/2017	07/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK1682100	07/11/2017	07/11/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB592599	07/11/2017	07/11/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	MEM1023534-09	07/11/2017	07/11/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
County of Boone - Missouri is Additional Insured on the General Liability, with Waiver of Subrogation, but only to the extent provided in policy forms CG2026 and CG2404.

CERTIFICATE HOLDER County of Boone - Missouri 613 E. Ash, Room 110 Columbia, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Lisa M. Franke</i>
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Proposals Received for RFP #18-25APR17

Organization Name	Name of Program or Project
Catholic Charities of Central and Northern Missouri	Catholic Charities Youth Services
Child Abuse and Neglect Emergency Shelter, Inc.	Homeless Youth Program: Youth Outreach Team
Great Circle	Great Circle Homeless Youth Project
Youth Empowerment Zone (YEZ)	A.R.M.S.-Augmenting Relationships for Major Success

MEMORANDUM

TO: Melinda Bobbitt, Director of Purchasing
FROM: Kelly Wallis, Director of Community Services
DATE: March 6, 2018
RE: RFP #18-25APR17

The Boone County Children's Services Board solicited proposals for Youth Homelessness Programs through the issuance of RFP #18-25APR17. Four proposal responses were submitted. Organizations submitting responses were Catholic Charities of Central and Northern Missouri, Child Abuse and Neglect Emergency Shelter, Inc., Great Circle, and Youth Empowerment Zone. The proposals were evaluated and received respective scores of 78, 60, 69, and 47. The proposals selected for contract award were Catholic Charities of Central and Northern Missouri and Child Abuse and Neglect Emergency Shelter, Inc. Catholic Charities of Central and Northern Missouri and Great Circle both submitted proposals for drop-in centers, while Child Abuse and Neglect Emergency Shelter, Inc. submitted a proposal for different homeless youth services. Catholic Charities of Central and Northern Missouri, received the highest proposal score and was selected for contract award. Child Abuse and Neglect Emergency Shelter, Inc. received a lower evaluation score than Great Circle, however, their proposals were for different services and Child Abuse Neglect Emergency Shelter, Inc. was also selected to receive a contract award. Catholic Charities of Central and Northern Missouri subsequently withdrew their proposal and therefore the only recommendation for contract award is Child Abuse and Neglect Emergency Shelter, Inc.

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: March 6, 2018
RE: RFP Award Recommendation: *18-25APR17 – Youth Homelessness Programs*

Request for Proposal *18-25APR17 – Youth Homelessness Programs* closed on April 25, 2017. Four proposal responses were received.

Recommendation for award is as follows:

Vendor: Child Abuse & Neglect Emergency Shelter, Inc., dba Rainbow House
Program: Youth Homelessness Programs
Contract from date of award through December 31, 2019
Not to exceed contract amount: \$51,244.00

Attached are the review team's evaluation and score sheets and a memorandum from Kelly Wallis, Director of Children's Services summarizing the evaluation/recommendation for award.

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services. \$2 million was budgeted in 2017.

ATT: RFP Opening
Evaluation Team Score Sheets
Kelly Wallis Memorandum

cc: Proposal File
Kelly Wallis, Joanne Nelson, Children's Services

Proposals Received for RFP #18-25APR17

Organization Name	Name of Program or Project
Catholic Charities of Central and Northern Missouri	Catholic Charities Youth Services
Child Abuse and Neglect Emergency Shelter, Inc.	Homeless Youth Program: Youth Outreach Team
Great Circle	Great Circle Homeless Youth Project
Youth Empowerment Zone (YEZ)	A.R.M.S.-Augmenting Relationships for Major Success

MEMORANDUM

TO: Melinda Bobbitt, Director of Purchasing
FROM: Kelly Wallis, Director of Community Services
DATE: March 6, 2018
RE: RFP #18-25APR17

The Boone County Children's Services Board solicited proposals for Youth Homelessness Programs through the issuance of RFP #18-25APR17. Four proposal responses were submitted. Organizations submitting responses were Catholic Charities of Central and Northern Missouri, Child Abuse and Neglect Emergency Shelter, Inc., Great Circle, and Youth Empowerment Zone. The proposals were evaluated and received respective scores of 78, 60, 69, and 47. The proposals selected for contract award were Catholic Charities of Central and Northern Missouri and Child Abuse and Neglect Emergency Shelter, Inc. Catholic Charities of Central and Northern Missouri and Great Circle both submitted proposals for drop-in centers, while Child Abuse and Neglect Emergency Shelter, Inc. submitted a proposal for different homeless youth services. Catholic Charities of Central and Northern Missouri, received the highest proposal score and was selected for contract award. Child Abuse and Neglect Emergency Shelter, Inc. received a lower evaluation score than Great Circle, however, their proposals were for different services and Child Abuse Neglect Emergency Shelter, Inc. was also selected to receive a contract award. Catholic Charities of Central and Northern Missouri subsequently withdrew their proposal and therefore the only recommendation for contract award is Child Abuse and Neglect Emergency Shelter, Inc.



Organization Name: Child Abuse and Neglect Emergency Shelter, Inc.

Program Name: Homeless Youth Program: Youth Outreach Team

OVERALL SCORE SHEET		
	Total Possible Score	Group Score

Organization Profile Section

Organization General	3.00	2.00
Organization Financial	3.00	2.00

Program Narrative



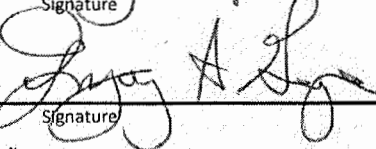
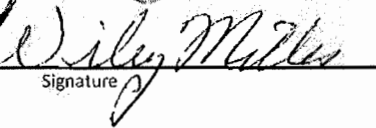
Program Goal	3.00	2.00
Program Purpose/Statement of Issue Being Addressed	6.00	4.00
Program Implementation and Sustainability Plan	3.00	3.00
Program Personnel and Narrative	6.00	2.00
Program Budget and Narrative	6.00	4.00
Consumer Demographics	3.00	3.00
Reference List	3.00	2.00

Program Information

Program Proposed Service(s)	27.00	15.00
Program Performance Measures	18.00	6.00
Overall Comments	10.00	6.00
Matching Funds	10.00	0.00
Collaboration	15.00	9.00
Final Score:	116.00	60.00

These documents, Group Score Sheet and Overall Score Sheet, are reflective of the scoring and evaluation process completed by the evaluators.

Signature of Evaluators

 Signature	11/30/17 Date
 Signature	11-30-17 Date
 Signature	11/30/17 Date
 Signature	11-30-17 Date
Signature	Date
Signature	Date
Signature	Date
Signature	Date
Signature	Date



Organization Name: Child Abuse and Neglect Emergency Shelter, Inc.

Program Name: Homeless Youth Program: Youth Outreach Team

GROUP CONSENSUS SCORE SHEET	
ORGANIZATION PROFILE	
Organization General (P=3)	
<ul style="list-style-type: none"> • Relationship of mission and goals to proposed service(s) • History of providing proposed service(s) or similar service(s) • Number and qualifications of independent governing board members • Sufficient representation of Boone County residents on governing board 	2.00
Comments: Some board members terms had expired, no term limits included for the Advisory Board	
	Score
Total Group Score for Organization General (P = 3):	2.00
Organization Financial (P=3)	
<ul style="list-style-type: none"> • Financial Statement • Financial procedures regarding board oversight • Employee compensation levels 	2.00
Comments:	
	Score
Total Group Score for Organization Financial (P = 3):	2.00
PROGRAM NARRATIVE	
Program Goal (P=3)	
<ul style="list-style-type: none"> • Relevance of stated goal(s) to organization's goal(s), the issue(s) identified in the RFP to be addressed, and program consumers 	2.00
Comments: They have been providing services to youth for a long time, addresses the issue of youth homelessness, how is this team different than other teams	
	Score

Total Group Score for Program Goal (P = 3):	2.00
Program Purpose/Statement of Issue Being Addressed (P=3)	
<ul style="list-style-type: none"> • Describes the issue to be addressed by the proposed program • Description of how the population/community is affected by the issues to be addressed in this proposal • Describes how the proposed program will work with other Children's Service funded and community organizations in Boone County 	2.00
Comments: How would they coordinate with the Functional Zero Task force? will complete a coordinated point and time count	
	Score
Total Group Score for Program Purpose (P = 3) x 2 for weighted value:	4.00
Program Implementation and Sustainability Plan (P=3)	
<ul style="list-style-type: none"> • Adequate explanation of the proposed timeline and sustainability plan 	3.00
Comments: Good timeline, not a lot of money,	
	Score
Total Group Score for Program Implementation and Sustainability Plan (P = 3):	3.00
Program Personnel and Narrative (P=3)	
<ul style="list-style-type: none"> • Program personnel qualifications appropriate to deliver proposed services • Program staffing levels adequate to provide proposed services • Program personnel compensation levels reasonable 	1.00
Comments: Why do you need a shelter coordinator and shelter director, Need further explanation,	
	Score
Total Group Score for Program Personnel and Narrative (P = 3) x 2 for weighted value:	2.00
Program Budget and Narrative (P = 3)	
<ul style="list-style-type: none"> • Detailed budget narrative • Adequate overall program funding • Ratio of Boone County funding to other sources of funding • Correlation between personnel expenses and program personnel Justification for level of funding from Boone County • Basis for funding request from Boone County 	2.00
Comments: the amount requested doesn't seem adequate	
	Score
Total Group Score for Program Budget (P = 3) x 2 for weighted value:	4.00
Consumer Demographics (P=3)	

<ul style="list-style-type: none"> • Reflects target program consumers description • Number of people to be served and trained 	3.00
Comments: 75 youth	
	Score
Total Group Score for Consumer Demographics (P = 3) :	3.00
Reference List (citations) (P=3)	
<ul style="list-style-type: none"> • Use of valid and reliable data to describe the issue • Use of valid and reliable data to describe the population affected by the issue • Use of valid and reliable data to describe the effect of the issue in Boone County • Adherence to required citation methodology • Reference sources are valid and reliable 	2.00
Comments: low number of references but only two local sources	
	Score
Total Group Score for Reference List (P = 3):	2.00
PROGRAM INFORMATION	
Program Proposed Service(s) (P=9)	
Names, Definitions and Narratives (3 points)	
<ul style="list-style-type: none"> • Detail description for each proposed service • Identification of other organizations providing the same proposed services and how these organizations will partner • Description of where and when the program services will be offered • Description of eligibility criterion or external requirements for proposed services • Relevance of proposed services to the issue identified in the RFP • Program uses best practices that are evidence-based • Thorough description of unique and innovative aspects of the proposed services • Thorough description of partnerships or collaborations that enhance access to and/or the proposed services • Relevant MOUs for the support of these proposed services • Description provided, for all services, that provides a system for consumer feedback 	1.00
Comments: Explanation of service wasn't very clear, does seem to have a good view of the current status of homeless youth, encourage Rainbow House to work with Hsun Ta for the Needs Assessment work	
Consumers (3 points)	

<ul style="list-style-type: none"> • Description of consumers accessing program services • Explanation of why these consumers were chosen • Description of any impediments or challenges in serving these consumers 	2.00
Comments: 75 youth, well described	
Fees (3 points)	
<ul style="list-style-type: none"> • Description and justification of the fee for services • Unit of service rate(s) (cost) tied to an established public funding unit rate • Description of third party payor(s) Description of purchase of service agreement with other funders 	2.00
Comments: No fee for service adequately explained	
	Score
Total Score for Program Proposed Services (P = 9) x 3 for weighted value:	15.00
Program Performance Measures (P= 6)	
Outputs and Output Narratives (P=3)	
<ul style="list-style-type: none"> • Adequate number of Units proposed for each service • Adequate Unit Measure proposed for each service • Reasonable Unit Rates proposed for each service • Adequate number of unduplicated individuals to be served by each proposed service 	1.00
Comments: if funded will need to work on the outputs and output narratives, difficult to understand,	
Outcomes and Outcome Narratives (P=3)	
<ul style="list-style-type: none"> • Relationship of outcome(s) to program goal(s) and issue identified in RFP • Relativity and feasibility of outcome indicator(s) • Relativity, validity, and reliability of the method(s) of measurement 	1.00
Comments: something quantative needed	
	Score
Total Group Score for Program Performance Measures (P =6) x 3 for weighted value:	6.00
Overall Comments (P = 0-10 Extra Points)	

Clarity and Accuracy of Proposal: Detailed overview of the proposed program. Clear statement of service need in Boone County. Information submitted is clear, accurate, concise, and written in correct style.

Responsiveness: The proposal is responsive to the Purpose Statement and Funding Goals as stated in the Youth Homelessness RFP.

Purpose Statement: *BCCSB desires to invest in efforts to: prevent youth homelessness; provide services to homeless youth; and, assist homeless youth to attain self-sufficiency and permanent housing.*

Funding Goals: *This RFP seeks proposals that respond to the community need to address youth homelessness as identified at the 2016 Columbia Boone County Homelessness Summit. Proposals should also be consistent with the United States Interagency Council on Homelessness: Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness, <https://www.usich.gov/tools-for-action/criteria-and-benchmarks-for-ending-youth-homelessness>. Proposals will be accepted for, but not limited to, a drop-in center with wraparound services for youth experiencing homelessness or at-risk of homelessness. Proposals should be a county-wide, systemic, collaborative effort with currently funded Children's Services programs and other organizations serving homeless youth, with the same or similar goals.*

	Score
Total Group Score for Overall Comments (P = 10):	6.00

Comments: Overall this proposal looked good.

Matching Funds (P = 0-10 Extra Points)

Degree to which the program proposal response describes other funding sources for the procurement of services to maximize the ability to reach and serve children, youth, and families in Boone County. Please review the entire proposal and specifically the Budget Narrative before scoring. Some questions to consider: Does the matching funds involve a partnership with another funding source? Do the matching funds create a greater amount of resources to serve children, youth, and families?

	Score
Total Group Score for Matching Funds (P = 10):	0.00

Comments: No matching funds.

Collaboration (P = 0-15 Extra Points)

Definition of "Collaboration": Longer term interaction based on shared mission, goals; shared decision-makers and resources.

• Degree to which the program is coordinated with existing community resources. Organizations may be awarded extra points based on how well they demonstrate substantive and ongoing collaboration with other agencies. Some questions to consider: Does the collaboration go beyond a referral system? Does the collaboration have the potential to enhance consumer outcomes that without the collaboration would not likely occur?

- Program does not duplicate existing services
- Program demonstrates county-wide collaborative efforts

	Score
Total Group Consensus for Collaboration (P = 15):	9.00

Comments: many connections already set up,



Organization Name: Great Circle

Program Name: Great Circle Homeless Youth Program

OVERALL SCORE SHEET		
	Total Possible Score	Group Score

Organization Profile Section

Organization General	3.00	1.00
Organization Financial	3.00	1.00

Program Narrative

Program Goal	3.00	2.00
Program Purpose/Statement of Issue Being Addressed	6.00	6.00
Program Implementation and Sustainability Plan	3.00	3.00
Program Personnel and Narrative	6.00	4.00
Program Budget and Narrative	6.00	2.00
Consumer Demographics	3.00	1.00
Reference List	3.00	3.00

Program Information

Program Proposed Service(s)	27.00	21.00
Program Performance Measures	18.00	12.00
Overall Comments	10.00	8.00
Matching Funds	10.00	0.00
Collaboration	15.00	5.00
Final Score:	116.00	69.00

These documents, Group Score Sheet and Overall Score Sheet, are reflective of the scoring and evaluation process completed by the evaluators.

Signature of Evaluators

Nancy McKerrow 11/30/17
Signature Date

[Signature] 11-30-17
Signature Date

[Signature] 11/30/17
Signature Date

Wiley Miller 11-30-17
Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date



Organization Name: Great Circle

Program Name: Great Circle Homeless Youth Project

GROUP CONSENSUS SCORE SHEET	
ORGANIZATION PROFILE	
Organization General (P=3)	
<ul style="list-style-type: none"> • Relationship of mission and goals to proposed service(s) • History of providing proposed service(s) or similar service(s) • Number and qualifications of independent governing board members • Sufficient representation of Boone County residents on governing board 	1.00
Comments: concerns with diversity of the board, only one member from Columbia, Advisory Board information is not up-to-date,	
	Score
Total Group Score for Organization General (P = 3):	1.00
Organization Financial (P=3)	
<ul style="list-style-type: none"> • Financial Statement • Financial procedures regarding board oversight • Employee compensation levels 	1.00
Comments: Need updated financial information,	
	Score
Total Group Score for Organization Financial (P = 3):	1.00
PROGRAM NARRATIVE	
Program Goal (P=3)	
<ul style="list-style-type: none"> • Relevance of stated goal(s) to organization's goal(s), the issue(s) identified in the RFP to be addressed, and program consumers 	2.00
Comments: showed some thoughts given to outside Columbia, eliminate/prevent homelessness youth	
	Score

Total Group Score for Program Goal (P = 3):	2.00
Program Purpose/Statement of Issue Being Addressed (P=3)	
<ul style="list-style-type: none"> • Describes the issue to be addressed by the proposed program • Description of how the population/community is affected by the issues to be addressed in this proposal • Describes how the proposed program will work with other Children's Service funded and community organizations in Boone County 	3.00
Comments: looking to rent space next to FACE, very detailed	
	Score
Total Group Score for Program Purpose (P = 3) x 2 for weighted value:	6.00
Program Implementation and Sustainability Plan (P=3)	
<ul style="list-style-type: none"> • Adequate explanation of the proposed timeline and sustainability plan 	3.00
Comments: very detailed but overly ambitious, good implementation plan and sustainability plan	
	Score
Total Group Score for Program Implementation and Sustainability Plan (P = 3):	3.00
Program Personnel and Narrative (P=3)	
<ul style="list-style-type: none"> • Program personnel qualifications appropriate to deliver proposed services • Program staffing levels adequate to provide proposed services • Program personnel compensation levels reasonable 	2.00
Comments: FTE - 7; Why do need to hire a full-time nurse? Salary seemed high for a regular nurse. Is this for a nurse practitioner?	
	Score
Total Group Score for Program Personnel and Narrative (P = 3) x 2 for weighted value:	4.00
Program Budget and Narrative (P = 3)	
<ul style="list-style-type: none"> • Detailed budget narrative • Adequate overall program funding • Ratio of Boone County funding to other sources of funding • Correlation between personnel expenses and program personnel • Justification for level of funding from Boone County • Basis for funding request from Boone County 	1.00
Comments: Numbers don't match up for budget, there was an issue the funding amount. Need to ask about this. One section it lists \$1.65 million, another section is listed as \$1.1 million, and another section asks for \$2 million, no other funding sources, no narrative in the Total Revenue and Total Expenses section,	
	Score
Total Group Score for Program Budget (P = 3) x 2 for weighted value:	2.00

Consumer Demographics (P=3)	
<ul style="list-style-type: none"> • Reflects target program consumers description • Number of people to be served and trained 	1.00
Comments: Why list 120? Where does the 575 count come from? Didn't understand about the 225 to be trained? Need further explanation.	
	Score
Total Group Score for Consumer Demographics (P = 3) :	1.00
Reference List (citations) (P=3)	
<ul style="list-style-type: none"> • Use of valid and reliable data to describe the issue • Use of valid and reliable data to describe the population affected by the issue • Use of valid and reliable data to describe the effect of the issue in Boone County • Adherence to required citation methodology • Reference sources are valid and reliable 	3.00
Comments: Good reference list	
	Score
Total Group Score for Reference List (P = 3):	3.00
PROGRAM INFORMATION	
Program Proposed Service(s) (P=9)	
Names, Definitions and Narratives (3 points)	
<ul style="list-style-type: none"> • Detail description for each proposed service • Identification of other organizations providing the same proposed services and how these organizations will partner • Description of where and when the program services will be offered • Description of eligibility criterion or external requirements for proposed services • Relevance of proposed services to the issue identified in the RFP • Program uses best practices that are evidence-based • Thorough description of unique and innovative aspects of the proposed services • Thorough description of partnerships or collaborations that enhance access to and/or the proposed services • Relevant MOUs for the support of these proposed services • Description provided, for all services, that provides a system for consumer feedback 	3.00
Comments: This description seems way more than a drop in center. No mention of the already established community plan. Why is Brain Mapping necessary for the drop-in center? Some of the services mentioned need to be unbundled, not currently involved with local homelessness efforts now,	
Consumers (3 points)	

<ul style="list-style-type: none"> • Description of consumers accessing program services • Explanation of why these consumers were chosen • Description of any impediments or challenges in serving these consumers 	2.00
Comments: ask bout other demographics, need further clarification overall.	
Fees (3 points)	
<ul style="list-style-type: none"> • Description and justification of the fee for services • Unit of service rate(s) (cost) tied to an established public funding unit rate • Description of third party payor(s) Description of purchase of service agreement with other funders 	2.00
Comments: start building Medicaid 2nd year,	
	Score
Total Score for Program Proposed Services (P = 9) x 3 for weighted value:	21.00
Program Performance Measures (P= 6)	
Outputs and Output Narratives (P=3)	
<ul style="list-style-type: none"> • Adequate number of Units proposed for each service • Adequate Unit Measure proposed for each service • Reasonable Unit Rates proposed for each service • Adequate number of unduplicated individuals to be served by each proposed service 	1.00
Comments: numbers aren't complete, housing program is not clear,	
Outcomes and Outcome Narratives (P=3)	
<ul style="list-style-type: none"> • Relationship of outcome(s) to program goal(s) and issue identified in RFP • Relativity and feasibility of outcome indicator(s) • Relativity, validity, and reliability of the method(s) of measurement 	3.00
Comments: Overall, the outcomes listed looked good.	
	Score
Total Group Score for Program Performance Measures (P =6) x 3 for weighted value:	12.00
Overall Comments (P = 0-10 Extra Points)	

Clarity and Accuracy of Proposal: Detailed overview of the proposed program. Clear statement of service need in Boone County. Information submitted is clear, accurate, concise, and written in correct style.

Responsiveness: The proposal is responsive to the Purpose Statement and Funding Goals as stated in the Youth Homelessness RFP.

Purpose Statement: *BCCSB desires to invest in efforts to: prevent youth homelessness; provide services to homeless youth; and, assist homeless youth to attain self-sufficiency and permanent housing.*

Funding Goals: *This RFP seeks proposals that respond to the community need to address youth homelessness as identified at the 2016 Columbia Boone County Homelessness Summit. Proposals should also be consistent with the United States Interagency Council on Homelessness: Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness, <https://www.usich.gov/tools-for-action/criteria-and-benchmarks-for-ending-youth-homelessness>. Proposals will be accepted for, but not limited to, a drop-in center with wraparound services for youth experiencing homelessness or at-risk of homelessness. Proposals should be a county-wide, systemic, collaborative effort with currently funded Children's Services programs and other organizations serving homeless youth, with the same or similar goals.*

	Score
Total Group Score for Overall Comments (P = 10):	8.00

Comments: What is their knowledge of current homeless information? There is no mention of working with existing homeless initiatives, staffing does not seem adequate for this program

Matching Funds (P = 0-10 Extra Points)

Degree to which the program proposal response describes other funding sources for the procurement of services to maximize the ability to reach and serve children, youth, and families in Boone County. Please review the entire proposal and specifically the Budget Narrative before scoring. Some questions to consider: Does the matching funds involve a partnership with another funding source? Do the matching funds create a greater amount of resources to serve children, youth, and families?

	Score
Total Group Score for Matching Funds (P = 10):	0.00

Comments: No matching funds.

Collaboration (P = 0-15 Extra Points)

Definition of "Collaboration": Longer term interaction based on shared mission, goals; shared decision-makers and resources.

• Degree to which the program is coordinated with existing community resources. Organizations may be awarded extra points based on how well they demonstrate substantive and ongoing collaboration with other agencies. Some questions to consider: Does the collaboration go beyond a referral system? Does the collaboration have the potential to enhance consumer outcomes that without the collaboration would not likely occur?

- Program does not duplicate existing services
- Program demonstrates county-wide collaborative efforts

	Score
Total Group Consensus for Collaboration (P = 15):	5.00

Comments: no mention of other community efforts around homelessness,



Organization Name: Youth Empowerment Zone

Program Name: A.R.M.S. - Augmenting Relationships for Major Success

OVERALL SCORE SHEET

	Total Possible Score	Group Score
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Organization Profile Section

Organization General	3.00	2.00
Organization Financial	3.00	2.00

Program Narrative

Program Goal	3.00	1.00
Program Purpose/Statement of Issue Being Addressed	6.00	2.00
Program Implementation and Sustainability Plan	3.00	1.00
Program Personnel and Narrative	6.00	2.00
Program Budget and Narrative	6.00	2.00
Consumer Demographics	3.00	1.00
Reference List	3.00	1.00

Program Information

Program Proposed Service(s)	27.00	15.00
Program Performance Measures	18.00	6.00
Overall Comments	10.00	4.00
Matching Funds	10.00	0.00
Collaboration	15.00	8.00
Final Score:	116.00	47.00



Organization Name: Youth Empowerment Zone

Program Name: A.R.M.S. - Augmenting Relationships for Major Success

GROUP CONSENSUS SCORE SHEET	
ORGANIZATION PROFILE	
Organization General (P=3)	
<ul style="list-style-type: none"> • Relationship of mission and goals to proposed service(s) • History of providing proposed service(s) or similar service(s) • Number and qualifications of independent governing board members • Sufficient representation of Boone County residents on governing board 	2.00
Comments: Some of the board members terms were expired.	
Score	
Total Group Score for Organization General (P = 3):	
2.00	
Organization Financial (P=3)	
<ul style="list-style-type: none"> • Financial Statement • Financial procedures regarding board oversight • Employee compensation levels 	2.00
Comments:	
Score	
Total Group Score for Organization Financial (P = 3):	
2.00	
PROGRAM NARRATIVE	
Program Goal (P=3)	
<ul style="list-style-type: none"> • Relevance of stated goal(s) to organization's goal(s), the issue(s) identified in the RFP to be addressed, and program consumers 	1.00
Comments: YEZ is known for helping with employment, doesn't seem to fall into their mission, the proposed program was the goal.	
Score	

Total Group Score for Program Goal (P = 3):	1.00
Program Purpose/Statement of Issue Being Addressed (P=3)	
<ul style="list-style-type: none"> • Describes the issue to be addressed by the proposed program • Description of how the population/community is affected by the issues to be addressed in this proposal • Describes how the proposed program will work with other Children's Service funded and community organizations in Boone County 	1.00
Comments: Seems overly ambitious for this organization since their focus is typically on job development, no data on the specific issues of the RFP	
	Score
Total Group Score for Program Purpose (P = 3) x 2 for weighted value:	2.00
Program Implementation and Sustainability Plan (P=3)	
<ul style="list-style-type: none"> • Adequate explanation of the proposed timeline and sustainability plan 	1.00
Comments: poorly written implementation time line,	
	Score
Total Group Score for Program Implementation and Sustainability Plan (P = 3):	1.00
Program Personnel and Narrative (P=3)	
<ul style="list-style-type: none"> • Program personnel qualifications appropriate to deliver proposed services • Program staffing levels adequate to provide proposed services • Program personnel compensation levels reasonable 	1.00
Comments: only one case manager, salary package seemed low and individual would need more education, need more personnel	
	Score
Total Group Score for Program Personnel and Narrative (P = 3) x 2 for weighted value:	2.00
Program Budget and Narrative (P = 3)	
<ul style="list-style-type: none"> • Detailed budget narrative • Adequate overall program funding • Ratio of Boone County funding to other sources of funding • Correlation between personnel expenses and program personnel Justification for level of funding from Boone County <ul style="list-style-type: none"> • Basis for funding request from Boone County 	1.00
Comments: Budget not completed correctly - it included funds from YEZ's EARN program,	
	Score
Total Group Score for Program Budget (P = 3) x 2 for weighted value:	2.00

Consumer Demographics (P=3)	
<ul style="list-style-type: none"> • Reflects target program consumers description • Number of people to be served and trained 	1.00
Comments: aiming 20 clients seems very low	
	Score
Total Group Score for Consumer Demographics (P = 3) :	1.00
Reference List (citations) (P=3)	
<ul style="list-style-type: none"> • Use of valid and reliable data to describe the issue • Use of valid and reliable data to describe the population affected by the issue • Use of valid and reliable data to describe the effect of the issue in Boone County • Adherence to required citation methodology • Reference sources are valid and reliable 	1.00
Comments: not enough references cited and not in APA style	
	Score
Total Group Score for Reference List (P = 3):	1.00
PROGRAM INFORMATION	
Program Proposed Service(s) (P=9)	
Names, Definitions and Narratives (3 points)	
<ul style="list-style-type: none"> • Detail description for each proposed service • Identification of other organizations providing the same proposed services and how these organizations will partner • Description of where and when the program services will be offered • Description of eligibility criterion or external requirements for proposed services • Relevance of proposed services to the issue identified in the RFP • Program uses best practices that are evidence-based • Thorough description of unique and innovative aspects of the proposed services • Thorough description of partnerships or collaborations that enhance access to and/or the proposed services • Relevant MOUs for the support of these proposed services • Description provided, for all services, that provides a system for consumer feedback 	1.00
Comments: Services not broken out, one service didn't have any information.	
Consumers (3 points)	

<ul style="list-style-type: none"> • Description of consumers accessing program services • Explanation of why these consumers were chosen • Description of any impediments or challenges in serving these consumers 	2.00
Comments: services to 20 youth seems low	
Fees (3 points)	
<ul style="list-style-type: none"> • Description and justification of the fee for services • Unit of service rate(s) (cost) tied to an established public funding unit rate • Description of third party payor(s) Description of purchase of service agreement with other funders 	2.00
Comments: no service fee, "d." was not answered correctly	
	Score
Total Score for Program Proposed Services (P = 9) x 3 for weighted value:	15.00
Program Performance Measures (P= 6)	
Outputs and Output Narratives (P=3)	
<ul style="list-style-type: none"> • Adequate number of Units proposed for each service • Adequate Unit Measure proposed for each service • Reasonable Unit Rates proposed for each service • Adequate number of unduplicated individuals to be served by each proposed service 	1.00
Comments: nothing listed for Service #2, Case management needs to be its own service	
Outcomes and Outcome Narratives (P=3)	
<ul style="list-style-type: none"> • Relationship of outcome(s) to program goal(s) and issue identified in RFP • Relativity and feasibility of outcome indicator(s) • Relativity, validity, and reliability of the method(s) of measurement 	1.00
Comments: some of the information does not seem to be outcomes, some social-emotional outcomes need to be included	
	Score
Total Group Score for Program Performance Measures (P =6) x 3 for weighted value:	6.00
Overall Comments (P = 0-10 Extra Points)	

Clarity and Accuracy of Proposal: Detailed overview of the proposed program. Clear statement of service need in Boone County. Information submitted is clear, accurate, concise, and written in correct style.

Responsiveness: The proposal is responsive to the Purpose Statement and Funding Goals as stated in the Youth Homelessness RFP.

Purpose Statement: *BCCSB desires to invest in efforts to: prevent youth homelessness; provide services to homeless youth; and, assist homeless youth to attain self-sufficiency and permanent housing.*

Funding Goals: *This RFP seeks proposals that respond to the community need to address youth homelessness as identified at the 2016 Columbia Boone County Homelessness Summit. Proposals should also be consistent with the United States Interagency Council on Homelessness: Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness, <https://www.usich.gov/tools-for-action/criteria-and-benchmarks-for-ending-youth-homelessness>. Proposals will be accepted for, but not limited to, a drop-in center with wraparound services for youth experiencing homelessness or at-risk of homelessness. Proposals should be a county-wide, systemic, collaborative effort with currently funded Children's Services programs and other organizations serving homeless youth, with the same or similar goals.*

	Score
Total Group Score for Overall Comments (P = 10):	4.00

Comments: Has EARN information included, case management needs to be separated from other services, no clarity of other funding sources, nothing included about transitional housing

Matching Funds (P = 0-10 Extra Points)

Degree to which the program proposal response describes other funding sources for the procurement of services to maximize the ability to reach and serve children, youth, and families in Boone County. Please review the entire proposal and specifically the Budget Narrative before scoring. Some questions to consider: Does the matching funds involve a partnership with another funding source? Do the matching funds create a greater amount of resources to serve children, youth, and families?

	Score
Total Group Score for Matching Funds (P = 10):	0.00

Comments: no matching funds

Collaboration (P = 0-15 Extra Points)

Definition of "Collaboration": Longer term interaction based on shared mission, goals; shared decision-makers and resources.

• Degree to which the program is coordinated with existing community resources. Organizations may be awarded extra points based on how well they demonstrate substantive and ongoing collaboration with other agencies. Some questions to consider: Does the collaboration go beyond a referral system? Does the collaboration have the potential to enhance consumer outcomes that without the collaboration would not likely occur?

- Program does not duplicate existing services
- Program demonstrates county-wide collaborative efforts

	Score
Total Group Consensus for Collaboration (P = 15):	8.00

Comments: Mainly partnerships, no MOUs provided



Organization Name: Catholic Charities of Central and Northern Missouri

Program Name: Catholic Charities Youth Services

OVERALL SCORE SHEET		
	Total Possible Score	Group Score

Organization Profile Section

Organization General	3.00	2.00
Organization Financial	3.00	2.00

Program Narrative

Program Goal	3.00	3.00
Program Purpose/Statement of Issue Being Addressed	6.00	4.00
Program Implementation and Sustainability Plan	3.00	2.00
Program Personnel and Narrative	6.00	4.00
Program Budget and Narrative	6.00	4.00
Consumer Demographics	3.00	2.00
Reference List	3.00	2.00

Program Information

Program Proposed Service(s)	27.00	21.00
Program Performance Measures	18.00	12.00
Overall Comments	10.00	7.00
Matching Funds	10.00	3.00
Collaboration	15.00	10.00
<i>Final Score:</i>	116.00	78.00

These documents, Group Score Sheet and Overall Score Sheet, are reflective of the scoring and evaluation process completed by the evaluators.

Signature of Evaluators

Nancy McKerron 11/30/17
Signature Date

[Signature] 11-30-17
Signature Date

[Signature] 11/30/17
Signature Date

Willy Miller 11-30-17
Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date



Organization Name: Catholic Charities of Central and Northern Missouri

Program Name: Catholic Charities Youth Services

GROUP CONSENSUS SCORE SHEET	
ORGANIZATION PROFILE	
Organization General (P=3)	
<ul style="list-style-type: none"> • Relationship of mission and goals to proposed service(s) • History of providing proposed service(s) or similar service(s) • Number and qualifications of independent governing board members • Sufficient representation of Boone County residents on governing board 	2.00
Comments: Most of the board members are from Jefferson City, would like to see some more board members from Boone County, organization goal focused on immigrant population	
	Score
Total Group Score for Organization General (P = 3):	2.00
Organization Financial (P=3)	
<ul style="list-style-type: none"> • Financial Statement • Financial procedures regarding board oversight • Employee compensation levels 	2.00
Comments: What is occupancy cost at \$100,000? Audit and the 990 form indicated small findings	
	Score
Total Group Score for Organization Financial (P = 3):	2.00
PROGRAM NARRATIVE	
Program Goal (P=3)	
<ul style="list-style-type: none"> • Relevance of stated goal(s) to organization's goal(s), the issue(s) identified in the RFP to be addressed, and program consumers 	3.00
Comments: Executive Director currently involved with the Functional Zero Task Force	
	Score

Total Group Score for Program Goal (P = 3):	3.00
Program Purpose/Statement of Issue Being Addressed (P=3)	
<ul style="list-style-type: none"> • Describes the issue to be addressed by the proposed program • Description of how the population/community is affected by the issues to be addressed in this proposal • Describes how the proposed program will work with other Children's Service funded and community organizations in Boone County 	2.00
Comments: Identified potential partners, references were a little old, appear to have good data, would like to have more in the way of mechanisms in collaboration is achieved	
	Score
Total Group Score for Program Purpose (P = 3) x 2 for weighted value:	4.00
Program Implementation and Sustainability Plan (P=3)	
<ul style="list-style-type: none"> • Adequate explanation of the proposed timeline and sustainability plan 	2.00
Comments: Initial funding from Catholic Charities of \$50,000, mostly Boone County funds,	
	Score
Total Group Score for Program Implementation and Sustainability Plan (P = 3):	2.00
Program Personnel and Narrative (P=3)	
<ul style="list-style-type: none"> • Program personnel qualifications appropriate to deliver proposed services • Program staffing levels adequate to provide proposed services • Program personnel compensation levels reasonable 	2.00
Comments: salaries seemed low, large dependency on volunteers which they don't know if they have yet, requires a BS or MS degrees	
	Score
Total Group Score for Program Personnel and Narrative (P = 3) x 2 for weighted value:	4.00
Program Budget and Narrative (P = 3)	
<ul style="list-style-type: none"> • Detailed budget narrative • Adequate overall program funding • Ratio of Boone County funding to other sources of funding • Correlation between personnel expenses and program personnel Justification for level of funding from Boone County <ul style="list-style-type: none"> • Basis for funding request from Boone County 	2.00
Comments: Catholic charities will provide \$50,000 for this project, will need to gather more information on expenses and travel associated with this proposal	
	Score
Total Group Score for Program Budget (P = 3) x 2 for weighted value:	4.00

Consumer Demographics (P=3)

- Reflects target program consumers description
- Number of people to be served and trained

2.00

Comments: need more information how they got 125 homeless numbers, where did you get this information? how did they figure the numbers for this section?

Score

Total Group Score for Consumer Demographics (P = 3):

2.00

Reference List (citations) (P=3)

- Use of valid and reliable data to describe the issue
- Use of valid and reliable data to describe the population affected by the issue
- Use of valid and reliable data to describe the effect of the issue in Boone County
- Adherence to required citation methodology
- Reference sources are valid and reliable

2.00

Comments:

Score

Total Group Score for Reference List (P = 3):

2.00

PROGRAM INFORMATION**Program Proposed Service(s) (P=9)****Names, Definitions and Narratives (3 points)**

- Detail description for each proposed service
- Identification of other organizations providing the same proposed services and how these organizations will partner
- Description of where and when the program services will be offered
- Description of eligibility criterion or external requirements for proposed services
- Relevance of proposed services to the issue identified in the RFP
- Program uses best practices that are evidence-based
- Thorough description of unique and innovative aspects of the proposed services
- Thorough description of partnerships or collaborations that enhance access to and/or the proposed services
- Relevant MOUs for the support of these proposed services
- Description provided, for all services, that provides a system for consumer feedback

3.00

Comments: contact vs enrollment, do you have to be enrolled to use the drop in center? Need to stress county-wide focus, follow generally accepted principle of meeting homeless youth where they are,

Consumers (3 points)

<ul style="list-style-type: none"> • Description of consumers accessing program services • Explanation of why these consumers were chosen • Description of any impediments or challenges in serving these consumers 	2.00
Comments: need clarification on numbers, need better descriptions of the characteristics for youth that will be involved in this program, don't want to limit services based on their definition of homeless youth, what about youth who are involved with drugs and alcohol	
Fees (3 points)	
<ul style="list-style-type: none"> • Description and justification of the fee for services • Unit of service rate(s) (cost) tied to an established public funding unit rate • Description of third party payor(s) Description of purchase of service agreement with other funders 	2.00
Comments: No fees charged	
	Score
Total Score for Program Proposed Services (P = 9) x 3 for weighted value:	21.00
Program Performance Measures (P= 6)	
Outputs and Output Narratives (P=3)	
<ul style="list-style-type: none"> • Adequate number of Units proposed for each service • Adequate Unit Measure proposed for each service • Reasonable Unit Rates proposed for each service • Adequate number of unduplicated individuals to be served by each proposed service 	2.00
Comments: Need clarification on numbers, rates per kid seemed high, no mention of FACE	
Outcomes and Outcome Narratives (P=3)	
<ul style="list-style-type: none"> • Relationship of outcome(s) to program goal(s) and issue identified in RFP • Relativity and feasibility of outcome indicator(s) • Relativity, validity, and reliability of the method(s) of measurement 	2.00
Comments: Street outreach - completed by functional zero, will need to collaborate with current groups already completing this,	
	Score
Total Group Score for Program Performance Measures (P =6) x 3 for weighted value:	12.00
Overall Comments (P = 0-10 Extra Points)	

Clarity and Accuracy of Proposal: Detailed overview of the proposed program. Clear statement of service need in Boone County. Information submitted is clear, accurate, concise, and written in correct style.

Responsiveness: The proposal is responsive to the Purpose Statement and Funding Goals as stated in the Youth Homelessness RFP.

Purpose Statement: *BCCSB desires to invest in efforts to: prevent youth homelessness; provide services to homeless youth; and, assist homeless youth to attain self-sufficiency and permanent housing.*

Funding Goals: *This RFP seeks proposals that respond to the community need to address youth homelessness as identified at the 2016 Columbia Boone County Homelessness Summit. Proposals should also be consistent with the United States Interagency Council on Homelessness: Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness, <https://www.usich.gov/tools-for-action/criteria-and-benchmarks-for-ending-youth-homelessness>. Proposals will be accepted for, but not limited to, a drop-in center with wraparound services for youth experiencing homelessness or at-risk of homelessness. Proposals should be a county-wide, systemic, collaborative effort with currently funded Children's Services programs and other organizations serving homeless youth, with the same or similar goals.*

	Score
Total Group Score for Overall Comments (P = 10):	7.00

Comments: Well thought out and clearly presented, What about the LGBT community?

Matching Funds (P = 0-10 Extra Points)

Degree to which the program proposal response describes other funding sources for the procurement of services to maximize the ability to reach and serve children, youth, and families in Boone County. Please review the entire proposal and specifically the Budget Narrative before scoring. Some questions to consider: Does the matching funds involve a partnership with another funding source? Do the matching funds create a greater amount of resources to serve children, youth, and families?

	Score
Total Group Score for Matching Funds (P = 10):	3.00

Comments: Catholic Charities will match up to \$50,000

Collaboration (P = 0-15 Extra Points)

Definition of "Collaboration": Longer term interaction based on shared mission, goals; shared decision-makers and resources.

• Degree to which the program is coordinated with existing community resources. Organizations may be awarded extra points based on how well they demonstrate substantive and ongoing collaboration with other agencies. Some questions to consider: Does the collaboration go beyond a referral system? Does the collaboration have the potential to enhance consumer outcomes that without the collaboration would not likely occur?

- Program does not duplicate existing services
- Program demonstrates county-wide collaborative efforts

	Score
Total Group Consensus for Collaboration (P = 15):	10.00

Comments: Partnerships are discussed with Rainbow House, Phoenix, and Burrell

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 18

County of Boone

} ea.

In the County Commission of said county, on the

27th

day of

March

20

18

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Tower and Equipment Transfer Agreement between Boone County and the Boone County Fire Protection District.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Tower and Equipment Transfer Agreement.

Done this 27th day of March, 2018.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Absent
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

TOWER AND EQUIPMENT TRANSFER AGREEMENT

Boone County, Missouri (County), and the Boone County Fire Protection District (District), hereby agree that:

Whereas, the District is transferring the ownership of a parcel of real property to the County, and

Whereas, it possesses a radio tower and other related equipment situated on that parcel, the ownership of all of which it also wants to transfer to County, and

Whereas, County already owns a 10' X 16' frame-style radio equipment shelter, the radio equipment in that shelter, an Onan 35kw generator with LP tank, all of the tower-mounted antennas and feedlines, the shelter foundation and fencing, and has paid for all of the installation of the electrical and telephone service to the site, all of which are now situated on the parcel, and


Whereas, County Joint Communications has been using and and will continue to use that property in the operation of its public safety radio system, and

Whereas, the District benefits from its inclusion in County's Joint Communications public safety radio system, and so wants to transfer ownership of that tower and equipment to County without cost,

Therefore, District hereby conveys to County, effective immediately, all right, title, and interest in one 180-foot PiRod solid leg radio tower, together with all other personal property currently located on that parcel and shown on the attached Exhibits A and B, whether noted in this agreement or not.

IN WITNESS WHEREOF, the parties have duly executed and delivered this Agreement by their duly authorized signatories effective this 27th day of March, 2018.

**BOONE COUNTY FIRE
PROTECTION DISTRICT**

By: 
Paul R. Gray

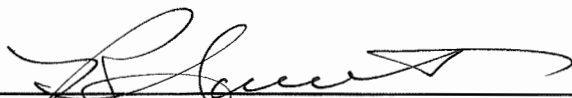
**Accepted by BOONE COUNTY, MISSOURI
(By and through its County Commission):**

BY: 
Daniel K. Atwill, Presiding Commissioner

ATTEST:


Taylor W. Burks, County Clerk

Approved as to legal form:


County Counselor

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June Richford by jjg 03/12/2018
Auditor Date
No Encumbrance Required

156-2018

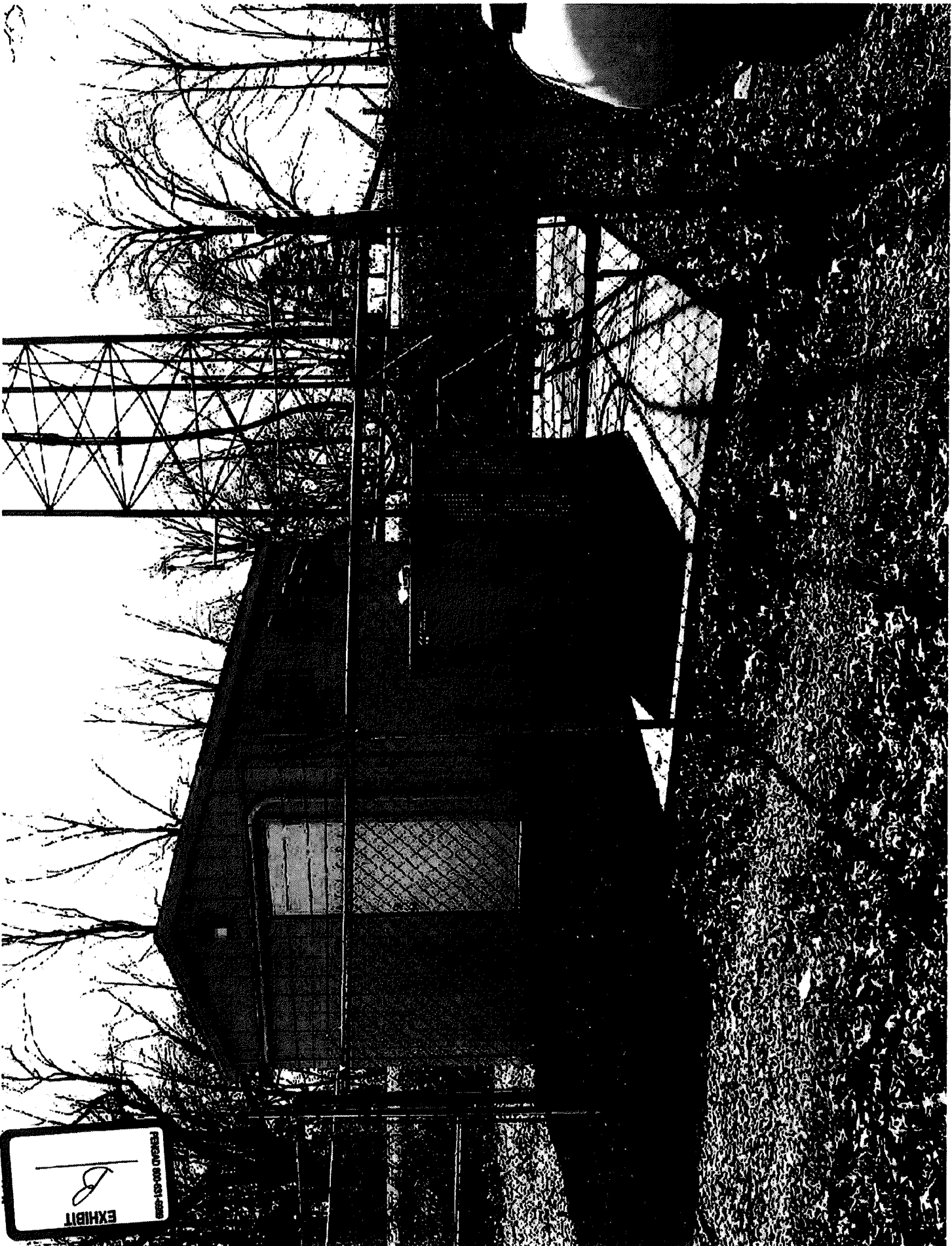
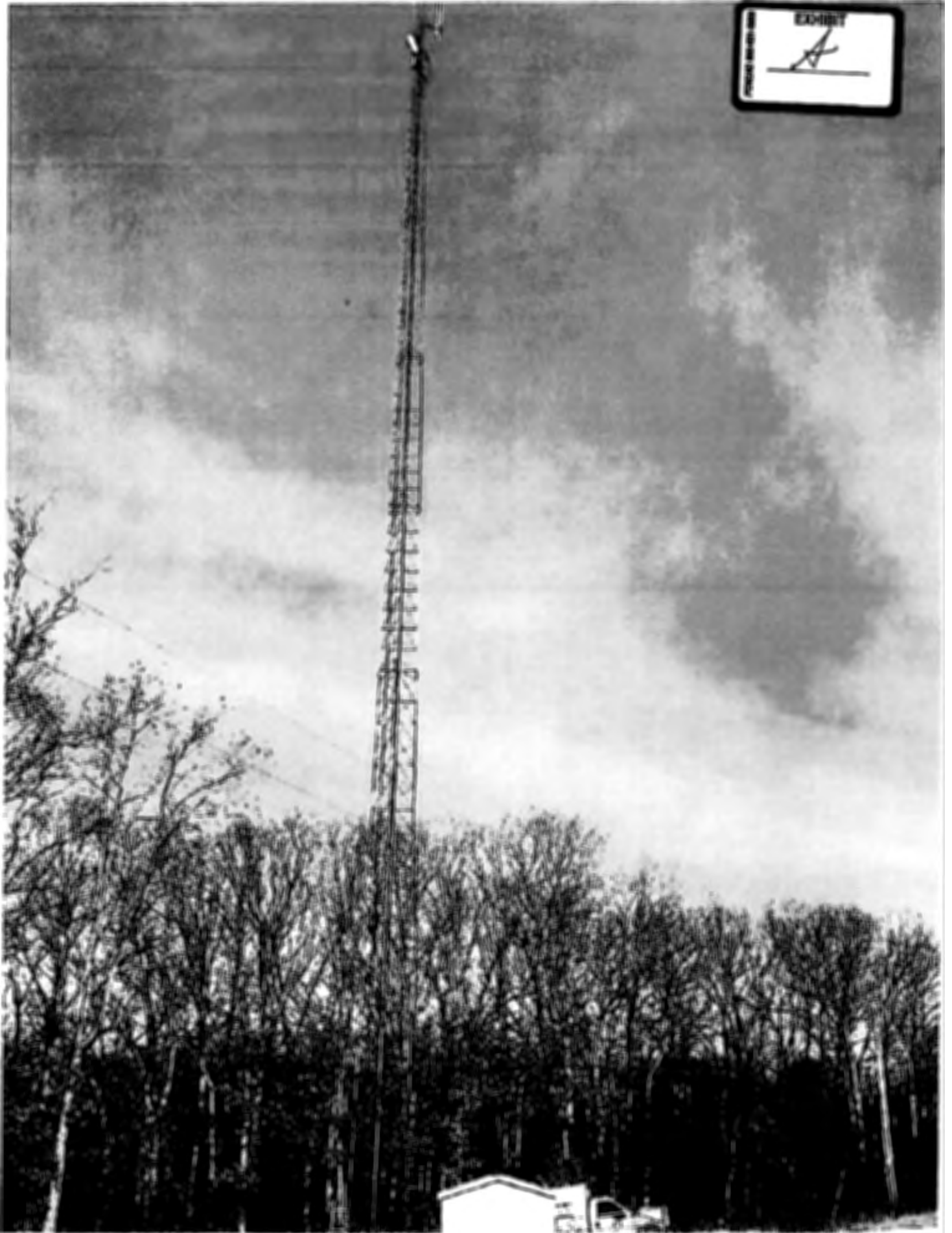


EXHIBIT
156-2018-000-000-000

158-2018

EXHIBIT
A



SPECIAL WARRANTY DEED

THIS DEED, made and entered into this 21st day of February, 2018 by and between The Boone County Fire Protection District, GRANTOR, and Boone County, a Missouri political subdivision, whose address is **801 East Walnut, Columbia, Missouri, 65201, GRANTEE,**

WITNESSETH, GRANTOR, in consideration of Grantor's inclusion in Grantee's public radio system and other valuable consideration paid to it by GRANTEE, the receipt of which is hereby acknowledged, does hereby SELL and CONVEY unto GRANTEE and its successors and assigns the Property situated in Boone County, Missouri, and described as follows:

A tract of land containing 0.211 acres as shown by survey recorded in Book 505 Page 400, Records of Boone County, Missouri, and being located in the Southeast Quarter of Section 23, Township 51 North, Range 13 West in Boone County, Missouri.

SUBJECT TO: (a) easements, restrictions, reservations, and other agreements and matters of record, if any, (b) taxes and assessments, general and special, not now due and payable; and (c) rights of the public in and to the parts thereof in streets, roads, or alleys

Together with the tower and other property located on the above described property as described and contained in a Tower and Equipment Transfer Agreement of this date, which is attached hereto as Exhibit "A" and incorporated herein by reference.

TO HAVE AND TO HOLD the described premises, with all and singular the rights, privileges, appurtenances, and immunities thereto belonging or in any way appertaining unto GRANTEE and unto its successors and assigns forever, GRANTOR hereby covenanting that:

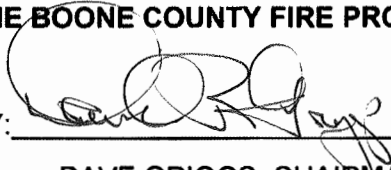
1. the premises are free and clear from any encumbrance done or suffered by it, except as herein provided; and
2. that it will warrant and defend the title to the premises unto GRANTEE and unto its successors and assigns forever, against the lawful claims and demands of all persons claiming under it, except as herein provided.

Right of Preemption. Should Grantee decide to alienate its interest in the Property, and equipment described on Exhibit "A", it shall first give Grantor thirty (30) days' written notice of this decision. Grantor shall then have the right to purchase the Property and the equipment described on Exhibit "A" from Grantee for Ten Dollars (\$10.00) upon thirty (30) days' written notice to Grantee. Time is of the essence. Any failure by Grantor to strictly meet these time

limits shall render Grantor's right to purchase the Property and the equipment described on Exhibit "A" null and void. *If not already terminated, the Grantor's right of preemption shall terminate twenty (20) years from this date subject to Grantor's right to extend the right of preemption for an additional twenty (20) years by giving thirty (30) days notice of such decision to Grantee prior to the expiration of the initial preemption term, and it shall terminate upon any transfer of the Property and the equipment described in the Tower and Equipment Transfer Agreement of this date after the failure of Grantor to exercise its right of preemption.*

IN WITNESS WHEREOF, GRANTOR has caused this instrument to be executed the day and year above written.

THE BOONE COUNTY FIRE PROTECTION DISTRICT


BY: 
DAVE GRIGGS, CHAIRMAN

ATTEST: _____

STATE OF MISSOURI)
) ss.
COUNTY OF BOONE)

On this 21st day of February, 2018 before me personally appeared DAVE GRIGGS, to me known to be the person described in and who executed the foregoing instrument, and acknowledged that GRANTOR authorized him to execute, and he executed, this document as his free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at my office in Columbia, Missouri, the day and year first above written.


NOTARY PUBLIC

My commission expires _____
Commissioned in _____

MISTI REYNOLDS Notary Public - Notary Seal STATE OF MISSOURI Moniteau County My Commission Expires _____ County, Missouri Commission # 14595702

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ca.

March Session of the January Adjourned

Term. 20 18

In the County Commission of said county, on the

27th

day of

March

20 18

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Radio Frequency Inter-Governmental Agreement between Boone County and the Boone County Fire Protection District.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Radio Frequency Inter-Governmental Agreement.

Done this 27th day of March, 2018.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Absent
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

RADIO FREQUENCY INTER-GOVERNMENTAL AGREEMENT

Boone County, Missouri (County), and the Boone County Fire Protection District (District), hereby agree that:

Whereas County Joint Communications wants to use radio frequencies licensed to the District in the operation of its public safety radio system, and

Whereas the District wants to formally permit County to use those frequencies in compliance with the law and without cost.

Now, therefore, it is agreed to by and between the parties as follows:

1. Pursuant to provisions of the Federal Communications Commission's Regulations, the District hereby gives County its permission to use frequencies 154.430 MHz, 154.070 MHz, 452.425 MHz, 457.425 MHz, 154.115 MHz, and 154.280 MHz under the terms of the District's FCC licenses KLK-578, KNJM-308, KXA-495, WNBY-433, and WQQG-271.
2. County agrees to cooperate with District to maintain these licenses' current legally compliant status, and to be responsible for any license changes, updates, or modifications necessitated by County's use of said licenses so as to ensure the system remains legally compliant and suitable to County.
3. District agrees to cooperate with County to maintain the licenses' current legally compliant status.
4. No party may assign or transfer any of its rights or obligations under this Agreement to any other person or entity without the prior written consent of the other parties.
5. This Agreement is for the sole benefit of parties, and nothing in this Agreement is intended to confer any rights or remedies on any third party.
6. Nothing in this Agreement will be deemed or construed by the parties, nor by any other entity or person, as creating any principal and agent relationship, or partnership, or joint venture, between the parties.
7. This Agreement will be in effect from its execution until the parties terminate it by giving the other party 90 days written notice of termination.

8. This Agreement will be governed by the laws of the State of Missouri, and any action relating to this Agreement will be brought in the Circuit Court of Boone County, Missouri.

9. The covenants, agreements, and obligations in this Agreement will extend to, bind, and inure to the benefit of the parties and their respective successors and assigns.

10. All obligations of the County under this Agreement which require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose.

11. Each person signing this Agreement on behalf of any of the parties represents that he or she has been duly authorized and empowered, by order, ordinance, or otherwise, to execute this Agreement and that all necessary action on behalf of that party to effectuate that authorization has been taken and done.

IN WITNESS WHEREOF, the parties have duly executed and delivered this Agreement by their duly authorized signatories effective this 27th day of March, 2018.

BOONE COUNTY FIRE PROTECTION DISTRICT

By: [Signature]
Chairman

**BOONE COUNTY, MISSOURI
(By and through its County Commission):**

BY: [Signature]
Daniel K. Atwill, Presiding Commissioner

ATTEST:

[Signature]
Taylor W. Burks, County Clerk

Approved as to legal form:

[Signature]
County Counselor

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is attached and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] by [Signature] 03/12/2018
Auditor Date
No Encumbrance Required

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 18

In the County Commission of said county, on the

27th

day of

March

20

18

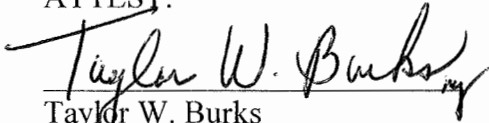
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Radio Equipment Shelter Site License Agreement between Boone County and the Southern Boone County R-1 School District.


The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Radio Equipment Shelter Site License Agreement.

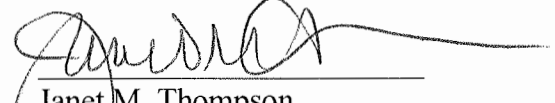
Done this 27th day of March, 2018.

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Absent
Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

RADIO EQUIPMENT SHELTER SITE LICENSE

Boone County, Missouri (County) grants the Southern Boone County R-1 School District (SBCSD) a license to continue to operate, at SBCSD's sole expense and risk, the radio transmitting and receiving equipment SBCSD has already installed inside County's shelter at 102 W Redtail Drive, Ashland, MO 65010 (the "Site").

1. Site Access. SBCSD may enter the Site upon giving the County 12-hour notice.

2. License Fee. County waives any site license fee, since County's cooperation with SBCSD is in furtherance of public safety.

3. License Term and Termination. The term of this license shall be five (5) years from this document's execution and shall automatically renew from year to year thereafter on the same terms as provided in this document unless sooner terminated by either party. This license may be terminated by either party giving thirty (30) days written notice to the other party.

4. Removal of Equipment. Unless otherwise mutually agreed by the parties, SBCSD shall remove all its equipment from the Site before this license terminates, and shall leave the Site in the same condition as at the start of this license, except for ordinary wear and tear.

5. Site Condition. SBCSD takes the Site as it finds it and County shall have no responsibility for its condition or for any damage suffered by SBCSD or any other party due to such condition.

7. Indemnification. To the extent allowed under Missouri law, SBCSD shall indemnify and hold County harmless against any liability or loss from personal injury or property damage resulting from or arising out of the use or occupancy of the site or County's surrounding property by SBCSD or its employees or agents, excepting, however, such liabilities and losses as may be due to or caused by the acts or omissions of County or its employees or agents.

8. Operation of Equipment. SBCSD will operate its Equipment according to applicable laws and regulations so as not to cause interference, as defined in the rules and regulations of the Federal Communications Commission, with any other radio or television transmitting or receiving equipment whether or not such equipment is located on the Site. If SBCSD's Equipment causes any such interference SBCSD will promptly eliminate any interference. If SBCSD fails to eliminate the interference within a reasonable time this license will terminate.

9. Assignment. SBCSD is prohibited from assigning this license.

10. Notices. Any notice to be given hereunder shall be deemed given when received. Notices may be sent by messenger delivery, overnight delivery, or certified mail (return-receipt requested) in a sealed envelope, postage prepaid, and addressed as follows:

a. If to the County:

Joint Communications Director,
2145 E. County Drive,
Columbia, Missouri 65202.

b. If to the SBCSD:

Superintendent, Southern Boone County R-1 School District,
303 N. Main Street,
PO Box 168,
Ashland, Missouri 65010.

11. Waiver. Failure or delay on either party's part to exercise any right, power, or privilege hereunder shall not operate as a waiver thereof.

12. Complete Agreement. This License constitutes the entire agreement of the parties hereto with respect to the subject matter hereof and shall supersede all prior offers, negotiations, and agreements.

13. Amendment. No revision of this Agreement shall be valid unless made in writing and signed by duly authorized officers or representatives of County and SBCSD.

14. Governing Law. This Agreement shall be construed and governed in accordance with the laws of the State of Missouri.

15. Authority of Signatories: The persons signing this license on behalf of either party represent that he or she has been duly authorized to execute this Agreement.

IN WITNESS WHEREOF, the parties have executed this License as of the 27th day of

March, 2018.

[Signatures appear on next page.]

BOONE COUNTY:
(By and through its County Commission):

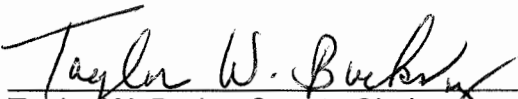
BY:



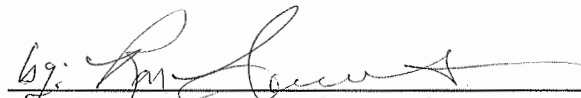
Daniel K. Atwill, Presiding Commissioner

Date: 3-27-18

ATTEST:


Taylor W. Burks, County Clerk

Approved as to legal form:

by: 
Charles J. Dykhouse, County Counselor

CERTIFICATION:


I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

Jane Ritzford by 03/20/2018
Auditor Date
No Encumbrance Required

SBCSD:

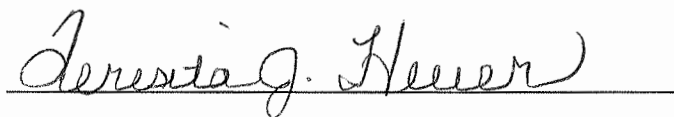
Southern Boone County R-1 School District

BY:


Christopher Felton

Date: 3/12/2018

ATTEST:



TERESITA J. HEUER
Notary Public - Notary Seal
State of Missouri
Commissioned for Boone County
My Commission Expires: January 02, 2021
Commission Number: 13430323

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 18

County of Boone

} ca.

In the County Commission of said county, on the 27th day of March 20 18

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Juvenile Justice Program Assistance grant application submitted by the 13th Judicial Circuit Family Court – Juvenile Division.

Done this 27th day of March, 2018.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

[Signature]

Daniel K. Atwill
Presiding Commissioner

Absent

Fred J. Parry
District I Commissioner

[Signature]
Janet M. Thompson
District II Commissioner

**Juvenile Justice Program Assistance Funding Proposal-FY18-19
13th Judicial Circuit Family Court-Juvenile Division**

Name & Brief Description of Proposed Program:

Supervision:

Evening Reporting Center Program

The ERC operates Monday through Friday from 3:30 p.m. until 7:30 p.m., and provides both supervision and a variety of programming to youth conducive towards pro-social learning and behaviors. The ERC is used for various reasons: 1) to transition juveniles leaving detention back into the community; 2) as a sanction for not complying with conditions of informal or formal supervision; 3) as an alternative to detention; or 4) as a condition of release from detention pending Court action. Moral Reconciliation Therapy is offered to youth two days a week, which helps youth learn pro-social thought patterns to replace anti-social thought patterns. We have also partnered in the past and present with the Boys and Girls Club; Reality House Programs, Incorporated; Compass Healthcare, Incorporated; the Youth Empowerment Zone; True North; Daniel Boone Regional Library; and a variety of other community agencies to provide quality programming for the youth. The Evening Reporting Center originally began operating in 2010 in partnership with the Intersection Youth Facility where it operated with Intersection staff until 2012. In October of 2012, the Juvenile Office began fully operating the Evening Reporting Center with its own staff in the Alternative Sentencing Building, which is owned by Boone County.

In-Home Monitoring Services (GPS and Cellular)

The Juvenile Division staff has used In-Home Detention for over a decade as an intervention for youth. We originally began using Voice Verification services and Electronic Monitoring through a home telephone line as provided by Behavioral Interventions, Incorporated; but we now use cellular and Global Positioning Satellite technology for tracking purposes which, incorporate the use of an ankle transmitter fitted to the juvenile's leg to monitor the juvenile's location twenty-four hours a day while allowing the juvenile to remain in the community.

Treatment:

Crisis Intervention Services (CIS, previously titled as Intensive Crisis Intervention Services)

This program, which began in 2012, aims to address youth in custody who are encountering domestic issues within the home or problematic behaviors in the school setting. A licensed therapist meets with the family in the home intensively for a two week period to identify issues and formulate a plan of strategies and services to help the family. A written report is completed and given to the Juvenile Officer and the family.

Residential Care:

Shelter Care Services

This program began in April 2010 to address domestic issues in the home that may result in the juvenile's detention. In situations in which the juvenile may not want to return home and/or the juvenile's parents or guardians may be frustrated with behaviors in the home, it allows the youth

to temporarily stay at a residential facility for children for up to five days to allow time for anger and emotions to calm and facilitate a plan for the youth to return home with services. We continue to partner with Rainbow House and Coyote Hill Youth Ranch to provide this service for our youth. These agencies also provide quality therapeutic services and care while the youth are temporarily placed in their facility.

Geographic Area & Need for the Program:

The 13th Judicial Circuit is comprised of Boone and Callaway counties which are progressive counties located in the center of the state at the crossroads of major east-west and north-south highways. Demographics are of an urban, semi-urban, and rural composition with a unique degree of ethnic diversity. Boone and Callaway Counties are home to a varying number of minority populations, including Asian, Native American, Hispanic, African American, and Multi-Racial, in addition to the Caucasian population. Population growth and prospects for additional growth are placing increasing demands on county government. According to the U.S. Census Bureau, between the 2000 and 2010 census, Boone County had a 20% increase in population and Callaway County's population increased by 8.75%. According to 2010 population data provided by the U.S. Census Bureau, Boone and Callaway counties had a combined population of 206,974. Specifically, Boone County made up 162,642 of this population and Callaway 44,332. Data for 2016 shows Boone County with a population of 176,594, and Callaway County with a population of 45,078. Both counties have increased in population from 2015 to 2016.

According to information posted on the Juvenile Detention Alternatives Initiative (JDAI) Help Desk website (www.jdaihelpdesk.org), studies conducted on the juvenile justice system across the United States found the system to be "arbitrary, discriminatory, and ineffective". Specifically speaking, the system of detaining youth was faulted across the U.S. In the early 1990s, two out of every three youth who were detained went to detention centers which were overcrowded and which could not provide the programs and services mandated by law. Less than one-third of the youth were in detention for violent offenses and in 1995, two-thirds of the youth in detention were minority youth. Further research posted on the JDAI help desk website shows that youth who are placed in detention with other delinquent youth are more likely to leave detention having more undesirable behaviors than when they entered and further one study conducted in Arkansas revealed that once a youth has been placed in detention one time, their likelihood of returning was high.

In 2017, there were a total of 159 13th Circuit youth admitted to detention producing an average daily population of 6.0 and an average length of stay in detention of 13.8 days. Youth of color made up 58% of the 13th Circuit youth detained during this period. The number of youth placed in detention has increased between 2016 and 2017. The number of youth held for felony person and property crimes make up the largest number of youth in detention.. The 13th Circuit has historically used the Missouri Juvenile Detention Assessment instrument to score every juvenile in custody. The 13th Circuit also has a very low over-ride rate, which indicates youth who are being detained are a risk to the community.

In addition to reviewing the 13th Circuit's assessment tools for detention, in 2011, the 13th Circuit developed a Disproportionate Minority Contact Committee to look at racial disparity in the juvenile justice system through technical assistance from the Annie E. Casey Foundation, Missouri Juvenile Justice Association, and Office of State Courts Administrator. In 2008, a study was conducted by the Office of State Courts Administrator in conjunction with the Missouri Juvenile Justice Advisory Group, Missouri Department of Public Safety, and the Missouri Juvenile Justice Association. The

study found that Boone County had a relative rate index (RRI) of 7.7 for African American youth referred to the juvenile justice system. According to this report, the relative rate index measures the over or under representation of minorities at certain contact points in the juvenile justice system.

In 2008, this relative rate index shows that African American youth were referred to the juvenile justice system in Boone County Missouri 7.7 times more than their Caucasian counterparts which can lead to over representation of youth of color in juvenile detention facilities. According to a Disproportionate Minority Contact data analysis report for Boone County, Boone County's RRI was 4.8 in 2016. This is down from 5.4 in 2015. This indicates that the efforts through JDAI have had an impact on decreasing these numbers, but the 13th Circuit continues to strive to reach the statewide RRI of 2.8.

Admissions data for 2016 above illustrates that the top five reasons for detention were: 1) felony person, 2) felony property, 3) misdemeanor person, 4) technical/probation violation, and 5) status offenses. Youth who have a technical/probation violation are typically youth who have absconded from their placements, and who have failed and/or refused to make contact with their deputy juvenile officer. The Court issues an order to pick up and detain these youths due to them absconding. Three out of the top five reasons for detention are law violations. This indicates detention is being used appropriately for community safety.

According to experts in the field of Juvenile Justice, professional standards suggest that secure detention should be used to make sure that the youth appears in court and to minimize the risk of serious re-offending while waiting to appear in court. Prior to January 1, 2010, in the 13th Circuit, the decision to detain youth was at the discretion of 14 different deputy juvenile officers, leaving the decision to detain or not, to be highly subjective. At that time, the 13th Circuit had guidelines to follow when making a decision to detain, however the reason to detain was based generally on criteria such as the offense committed, how cooperative the youth/parents were, whether or not they had a suitable adult to supervise them, and the need to hold youth accountable for their actions. All these factors could be influenced by the youth's attitude, pressure from law enforcement to authorize detention, the deputy juvenile officers' frustration in not knowing what else to do with the youth as well as the responsibility to public safety.

On January 1, 2010, the Thirteenth Circuit Juvenile Division began using the Missouri Juvenile Detention Assessment (JDTA) on all youth who were presented for detention whom the juvenile office had in-person contact with. In 2012, the Missouri Juvenile Detention Assessment was implemented for all youth presented by law enforcement. The table below shows how many youth scored within each of the three risk levels on the form for the years 2014 to 2017.

Table 2: 13th Circuit JDTAs Administered 2012-2015

Year	High	Medium	Low	Total for Year
2014	155	177	505	837
2015	105	143	514	762
2016	123	129	491	743
2017	98	128	429	655

In 2017, there were 75 overrides of the JDTA instrument. This amounted to an override rate of 8.5%. While this was higher than the override rate of 6% in 2016, our override up rate was only 5.6%. JDAI focuses on the rate of those youth eligible for release or release with a detention alternative who were placed in detention. In 2017, there were 31 medium-risk youth, but only 11

low-risk youth placed in detention, which amounted to about 2% of the youth eligible for release. This rate was lower than our projected goal of 10%. Our override rate continues to remain well-below our projected goal and the maximum-recommended override rate. The use of the JDTA has greatly improved our process of determining which youth are appropriate for detention. In using the JDTA form, it has helped create an objective decision making process for all youth. It should be noted that since 2012, the number of JDAs completed correlate to the decreased number of referrals that have been presented to the Juvenile Office over the past four years. In 2012, the 13th Judicial Circuit received 2,160 referrals for delinquent and status offenses. As of 2017, that number has decreased to 1,741.

While the court has strived to work on creating and maintaining alternatives to detention, one major obstacle is funding. The circuit began providing GPS and Cell Unit Monitoring in March 2011, but found that this alternative was cost prohibitive for families. The court used Title II funds to help families who were determined indigent by the Court; however, this funding ended on September 30, 2012. Title II dollars were also used to pay for Shelter Care as an alternative to detention. The circuit has provided Shelter Care as an alternative to detention since April 1, 2010. OSCA began funding CIS, Shelter Care, some ERC services, and In-Home Detention in July 2013 through the Juvenile Alternatives to Detention Program Grant. Starting in July 2014 these programs were funded through the Juvenile Justice Program Assistance Grant which continues to the present.

Funds are being requested so we can continue to pay for the use of Shelter Care and to continue to pay for the use of GPS and cell units for electronic monitoring for all youth placed on In-Home Detention through cell and GPS units as an alternative to detention and a sanction.

In terms of funding requested for the Evening Reporting Center, there are two major costs: Moral Reconciliation Therapy (“MRT”), and meals. The circuit has an agreement with Reality House Programs, Incorporated, which provides a licensed therapist to facilitate MRT to the youth participating in the Evening Reporting Center at a cost of \$35.80 per unit , for two days a week. A unit is equivalent to 1 hour. MRT requires the use of workbooks for which funding is needed. MRT was originally covered through a diversionary grant through the Missouri Division of Youth Services; however, funding was depleted at the end of December 2014, and a Juvenile Justice Program Assistance Grant Amendment was submitted to allow it to be covered starting in January 2015 through the end of June 2015. This continues to be funded through the Juvenile Justice Program Assistance Grant. There are also costs associated with providing daily meals for the youth at the Evening Reporting Center. The circuit uses the United States Department of Agriculture Guidelines to provide cold meals for youth which consists of two slices of bread and youth’s choices of either peanut butter and jelly, or sandwich meat; snack crackers; a fruit cup or pudding and a nutritious drink with appropriate daily values of vitamin C. The circuit requests minimal funding for Evening Reporting Center supplies such as paper plates, food preparation gloves, paper towels, cups, and wet wipes for food cleanup. In addition, youth do a variety of educational and art activities and the circuit requests funding for minimal art supplies such as paper, paint, markers, colored pencils, glue, and safety scissors for these activities.

In 2011, Crisis Intervention Services were developed to address situations involving youth in custody by law enforcement for domestic related status offenses or law violations as well as disruptive school behavior. The therapist makes recommendations for additional services for the families and a final meeting is held with the family, therapist, and Juvenile Office representative to ascertain the success of the program. In addition a stakeholder survey is completed by the family at the completion of the program. The therapist is then reimbursed at a rate of \$625 per family served. These services were funded through the Annie E. Casey Foundation until 2012,

juvenile diversion funds were received through OSCA that helped the 13th Circuit continue to fund these services and now have been funded through the Juvenile Justice Program Assistance Grant since July 2014.

The 13th Circuit wants to continue to offer Crisis Intervention Services, a detention alternative that addresses the immediate crisis needs facing youth age 8-16, who are in custody with law enforcement for domestic related status or law violation offenses as well as for disruptive school behavior. CIS can also be used as a sanction for youth under supervision who are experiencing disruptive behavior in school or domestic issues in the home who may not be in the custody of law enforcement, but need a more immediate response to their current issues. CIS can also be used for youth whose parents have referred them to the Juvenile Officer.

The 13th Circuit used several of these alternatives to detention more frequently as a sanction for youth in 2017 who are already under the jurisdiction of the court as a means to address dangerous or problematic behaviors in lieu of placement at the Robert L. Perry Juvenile Justice Center for detention or evaluation. Currently, the circuit regularly uses both cell and GPS In-Home Detention as well as the Evening Reporting Center as sanctions for violations of a juvenile's supervision, which overall have been very successful in addressing problematic behaviors in lieu of detention. Also several youth who have scored a release on the Missouri Juvenile Detention Assessment, but had a supervisory approved override up, were assigned to the CIS program when a simple release back to the family was not seen as suitable by the Deputy Juvenile Officer, parent, and the youth, and more intervention was needed.

In 2011, the 13th Circuit researched and worked to establish a uniform sanctions grid to respond to technical probation violations. With the creation of the sanctions grid, the Evening Reporting Center and In-Home Detention are used to respond to serious and persistent technical probation violations such as persistent school problems, youth who run away from home for extended periods of time, and youth who fail to report to see their Deputy Juvenile Officer as directed on multiple, consecutive occasions. Multiple youth who had been detained at the Robert L. Perry Juvenile Justice Center were released at the detention hearings pre-adjudication to participate in several alternatives to detention such as CIS, ERC, and In-Home Detention once it was determined that further detention was not needed pending adjudication and disposition. Furthermore, several youth were released from the Robert L. Perry Juvenile Justice Center post-adjudication, pre-disposition, which were being evaluated on the program side of the Robert L. Perry Juvenile Justice Center. This allowed further evaluation of the youth in the community while participating in the Evening Reporting Center or In-Home Detention as a step down to a less secure environment, but with some restriction of movement and services in place.

Several youth have also participated in the Evening Reporting Center and In-Home Detention post-adjudication and post-disposition as a supervision sanction when it was determined that some problematic behaviors persisted that needed further restriction and monitoring, but did not rise to the level of detention or placement at the Robert L. Perry Juvenile Justice Center.

Target Population & Selection Process:

The 13th Circuit began participating in JDAI in October of 2009. It was not until January 1, 2010, that the 13th Circuit officially began using the Juvenile Detention Assessment (JDTA) to screen referrals to detention. Shortly thereafter, other JDAI core strategies were being researched and implemented in our circuit in efforts to reduce the unnecessary use of detention in the 13th Circuit and develop alternatives to detention for youth in the community.

A primary tool used by the Juvenile Division in delinquency and status offense cases is the Risk and Needs Assessment Form. A risk assessment is completed on juveniles at the point of intake and helps guide decision-making regarding disposition as well as an appropriate level of supervision. A risk/needs assessment is completed on all youth who receive a referral for status and delinquency offenses. Some of the information gathered for risk and needs is based on self-reporting information provided by parents and children as well as information gleaned from the juvenile's file. Each youth has a risk and needs level assigned which is also used in determining whether to use the Evening Reporting Center, In Home Detention, Crisis Intervention Services, or Shelter Care as a possible sanction to addresses referrals or inappropriate behaviors reported to the Juvenile Officer. A sanctions grid is employed by the 13th Judicial Family Court-Juvenile Division in determining the correct sanction for youth.

Our target population is any youth who is presented to the Juvenile Officer in custody by law enforcement, and who is subsequently assigned a score on the Missouri Juvenile Detention Assessment Form as well as any youth under Informal or Formal Supervision who has had violations of supervision and require an increased response to these violations according to the risk/needs assessment and graduated sanctions matrix.

Service Provider:

The 13th Circuit has been fortunate in that those agencies or individuals providing services for us have remained relatively stable over the past several years.

CIS: We continue to partner with two local counseling agencies to provide Crisis Intervention Services. Ellis and Associates and Affinity Counseling each provide us with a therapist that is a licensed therapist in the state of Missouri and has a master's level of education. Sarah Gray of Ellis and Associates has been providing CIS services for us since 2011. She has a Masters in Educational Psychology and is a Licensed Professional Counselor in the state of Missouri, having practiced therapy for over ten years. In addition Dr. Jacqueline Ellis, the founder and owner of Ellis and Associates, has a Doctorate in Educational Psychology and is a Licensed Psychologist in the state of Missouri. Another employee of Ellis and Associates, Pat Burns, who also offers advice on CIS cases, has a Masters in Clinical Social Work and is a Licensed Clinical Social Worker in the state of Missouri. Tanya Weigand also has been providing CIS services for us since 2011 through her company Affinity Counseling, LLC. She has a Masters in Clinical Social Work and is a Licensed Clinical Social Worker in the state of Missouri. We previously partnered with Sara Ford of Youth Transitions in 2011-2012. Our current CIS partners have been very consistent in their services.

GPS/Cell Monitoring: The 13th Circuit continues to partner with Behavioral Interventions, Incorporated for all of our In Home Detention Monitoring needs for well over a decade and we continue to receive consistent and innovative monitoring services from this business agency. For further information regarding their services, please review their website at www.bi.com.

Shelter Care: We continue to partner with the Rainbow House, our regional Child Advocacy Center, and Coyote Hill Ranch. Each of these agencies is licensed in the state of Missouri to provide emergency residential services for male and female youth age 0-18 years. They have been our Shelter Care Providers since 2010.

Evening Reporting Center: Reality House Programs, Incorporated continues to provide us with Moral Reconciliation Therapy at our Evening Reporting Center. Blair Campier is a certified provider of both adult and juvenile MRT services. We have partnered with Reality House programs for this service since 2012. We also partner with multiple agencies in the Columbia/Boone County area to provide many other services free of charge as mentioned previously such as Compass Health, Incorporated, Daniel Boone Regional Library, Urban Agriculture, True North, Youth Empowerment Zone, Columbia Police Department, Missouri Highway Patrol, Boone County Sheriff's Department, the Columbia/Boone County Health Department, and several others as noted in our resource provider list.

The credentials for each of the service providers mentioned above have been included with this grant proposal.

Number of Youth Served and Hours of Service:

CIS: The circuit estimates that approximately thirteen youth and families would be served at \$625 per youth/family, which comes to \$8,125. Specifically, this breaks down to each family receiving approximately nine hours of service weekly for two weeks, giving each family approximately eighteen hours of crisis intervention services. This figures out to an hourly rate of \$34.72. The \$625 payment to a provisionally or fully licensed clinical social worker or professional counselor would cover any mileage or administrative cost associated with them providing this service. This would be a total of 234 estimated hours of service during the grant period.

The circuit arrived at this estimate because during the current grant cycle the circuit has had nine youth referred to the CIS program and six youth who actually participated. Thus far, we have had one more youth participate during this grant year, as compared to the previous grant year. We plan to continue using this program as a sanction for youth are having difficulties in the home, which have led to a referral to the Juvenile Officer. This program is used more frequently for families in Callaway County, due to the lack of services in Callaway County, compared to Boone County.

GPS/Cell Unit Monitoring:

One of our case processing goals is to have all youth placed on in-home detention be released from the program within fourteen days. It is our Circuit's policy and practice to release youth at their first court appearance if they have had no problems or concerns while on in-home detention. The circuit continues to have the goal of setting each of these youth for first appearance within fourteen days of being placed on in-home detention. During the current grant year, July 1 through the present, the average number of days youth have been placed on home detention as an alternative to detention has been approximately seventeen, which is an increase from the previous grant year, and slightly above our goal on the in-home detention program. Our Circuit continues to have the goal of putting more of our technical probation violators who are in custody and who score detention on GPS or Cell Unit Monitoring, instead of those youth having to be placed in detention. If they are placed in detention, the Circuit looks to immediately release them at their detention hearing on in-home detention until their next court appearance. For the current grant year and for the coming year, we will be looking to cover all youth placed on In-Home Detention as an alternative to detention and post adjudication/post disposition sanction. Based on current usage patterns, we estimate providing 1180 days of Cell Unit Monitoring or GPS monitoring for approximately twenty days each to fifty-nine youth based on current usage patterns.

Shelter Care: We are estimating providing shelter care to one youth who will stay five days. This comes to five shelter care beds at \$79.85/night. The maximum days allowed to remain in shelter care is seven days. We have had no youth referred to this program during this grant year. We continue to want to offer it as an Alternative to Detention, however. This program is being underutilized and we are looking at ways to increase the usage of this program. This program cannot be used for youth who are wards of the Court, which is one reason for the underutilization of this program.

Evening Reporting Center: We would like to continue funding Moral Reconciliation Therapy through the Juvenile Justice Programming Assistance Grant as it is such an integral part of the programming at the Evening Reporting Center and would allow for greater continuity of programming and costs. Moral Reconciliation Therapy is an evidenced-based model of treatment. So far during this grant period, eight youths have participated in the Evening Reporting Center, with an average number of days of 46.8. There are currently three youth participating in the Evening Reporting Center, who are reflected in this number. We would look to continue the use of this program as not only an alternative to detention, but also as a sanction for youth. This would entail each youth participating in MRT therapy two days a week for approximately five sessions or ten units in two weeks. MRT therapy is \$35.80 per unit or per one-hour session. Sessions are 1.5 units or \$53.70 per daily session or \$537 for ten units in a two-week period. The cost of MRT per youth increases as fewer youth participate, as it is a group therapy method. It will be our goal to have at least two youth at the ERC when it is being used. Meals and snacks for the ERC have cost about \$100.00 so far during this grant year. It should be noted we did have some leftover food supplies from the previous grant year, as we strive to provide non-perishable items whenever possible. Based on this grant year so far, we estimate a cost of \$200 for food for fiscal year 2018-2019. MRT workbooks are \$25.00 for each youth for a cost of \$500 for 20 youth.

We anticipate a consistent use of this program not only as an alternative to detention, but also as a sanction for youth to remain in the community with closer supervision and treatment as we have streamlined usage of the program so that youth who are referred to the Evening Reporting Center as a sanction no longer require a court order to participate. In addition, youth under Informal Supervision are now allowed to participate as a sanction for behaviors.

Fidelity Plan:

The 13th Judicial Circuit uses two main ways to ensure adequate utilization of each service. For youth who are presented to the Juvenile Officer in the custody of law enforcement and who subsequently score between 10-14 on the JDTA, which would indicate an alternative to detention, the deputy juvenile officer must consider an alternative to detention such as In-Home Detention, the Evening Reporting Center, Crisis Intervention Services, Shelter Care, a Conditional Release, or some other community alternative such as mental health treatment. In the event the deputy juvenile officer feels that an alternative to detention is not appropriate, an override up or down must be obtained from a supervisor with an explanation of why an override of the JDTA score is recommended.

Next, for youth who are under informal or formal supervision of the court, if the deputy juvenile officer has reviewed a youth's risk/needs score and consulted with the graduated sanctions matrix, the Deputy Juvenile Officer must obtain permission from a supervisor prior to placing a juvenile in one of the programs listed above. The deputy juvenile officer must also request permission prior to submitting a petition or motion to modify for filing in court to determine

whether a sanction such as the ones listed above would be more appropriate than a formal filing in court. These methods help to ensure that youth are receiving the appropriate alternative to detention or sanction for the presenting behavior.

Day Treatment Program This year, we are including in our request, funding for our Day Treatment Program. It is an alternative educational program offered since the 2015-2016 school year at the Robert L. Perry Juvenile Justice Center and in cooperation with the Columbia Public Schools. The Day Treatment Program follows the Columbia Public Schools calendar and is in session during the regular school year, Monday through Friday, from 8:15am to 3:15pm. The program provides support, supervision, and educational and therapeutic programs in a structured environment for the purpose of maintaining youth in the community. Youth who are referred to the Day Treatment Program will be provided an education, supervision, tutoring assistance with school homework assignments, programming, and breakfast and lunch. Through the Day Treatment Program, youth are expected to demonstrate appropriate school behaviors and are encouraged to make good character choices, all in a safe environment.

Youth referred to the Day Treatment Program at the Robert L. Perry Juvenile Justice Center are Wards of the Court and can be referred by school staff or their Deputy Juvenile Officer. Youth can be referred for several different issues, including being suspended or expelled from their Columbia Public Schools home school location due to a serious offense, having significant truancy issues for a variety of reasons, and other behavioral circumstances. The Day Treatment Program can also be used as an educational transition from school at the detention center as a resident to returning to the community and attending the small-scale school setting, before returning to their much later home school. The length of participation varies from youth to youth, anywhere from a few weeks to a full school year.

Need for the Program:

Providing a youth involved with the juvenile justice system an education in a safe environment has been linked to decreases in rates of recidivism and a better educational experience, including successful reintegration into the community upon leaving detention. One study found that only 12% of formerly detained youth complete a high school degree or GED after being released from detention. Youth in the 13th Circuit were leaving detention and facing extended suspensions or expulsions from their home schools and without an option to continue their education in a traditional setting. Some students qualified for homebound instruction, which included approximately five hours of educational instruction per week. The majority of the youth detained were significantly behind in their academic progress; anywhere from one to two semesters behind in earning credits. One study found that 65% of youth admitted to detention had special education needs. Problems such as low achievement, vocabulary, and verbal reasoning increased delinquency predictions by 27%. Furthermore, while the average age of a youth in detention is 15 1/2, the average reading level is 4th grade.

During the last half of the 2015-2016 school year, the Day Treatment Program was started at the Robert L. Perry Juvenile Justice Center to address the lack of an educational program available to Wards of the Court facing extended suspensions and expulsions. Youth accepted into the program attend a full school day at the facility, but then return to their home in the community outside of school hours. Youth are able to participate in an online credit recovery program under the supervision and guidance of teaching staff with the Columbia Public Schools. All of the educational materials needed to participate are provided to the youth. The current program allows for five Day Treatment students to participate. This small number is due to the supervision and educational assistance necessary to maintain a safe and secure educational environment for the

youth. During the 2015-2016 school year, 16 youth were referred. During the 2016-2017 school year, 18 youth were referred. During the 2017-2018 school year, 13 youth have already been referred. There are youth that qualify for the program, but due to the supervision restrictions they have been put on a waiting list. Additionally, several youth being the program and remain in the program for a full semester or up to a year.

Youth participating in the program thrive in the small class setting and the supervision and structure of the facility. Youth work at their own pace with the PLATO online credit recovery program and are able to pass a full semester course within 2-3 weeks. This option has allowed several youth in the program to recover lost credits and any work they start can be transitioned to their home school. Youth, their families, school officials, and 13th Circuit staff have seen the benefit of the Day Treatment Program educational option. Currently, the need for more than five student spots has outgrown the means to provide adequate supervision and educational support. Funds are being requested so that we can continue to provide this beneficial program to all youth that are referred and in need of an alternative educational setting. The Columbia Public Schools is researching means to provide an additional teacher for the program, however the need for an additional facility staff member to provide supervision and tutoring to a growing number of Day Treatment students will be needed.

Service Provider:

Columbia Public Schools provides the qualified teaching staff for the Robert L. Perry Juvenile Justice Center and the Day Treatment Program students. Currently, there are four different classrooms in the facility, and there is one full time teacher, one full time instructional aide, and two part-time para-professionals.

Number of Youth Served and Hours of Service:

Based on the number of referrals received for youth to participate in the Day Treatment Program, we would like to expand the number of students from five to 10. Depending on the length of participation by the student, the Day Treatment Program could provide services to an estimated 10-25 youth per school year. Funding is being sought to request a new county employee be reimbursed to provide supervision and tutoring of the Day Treatment Program students. There is a need for these services for approximately 7 hours per school day. There are approximately 172 days of school. The rate of a Program Assistant Tutor is \$10.14 per hour. We would request \$12,208.56. In the alternative, we would request funding for approximately 4 hours per school day. This would amount to \$6976.32.

Fidelity Plan:

Youth (and their parents) referred to the Day Treatment Program by their Deputy Juvenile Officer or Columbia Public School officials complete an interview for participation. The youth's educational records including attendance, grades/credits earned, special education needs, and behaviors are reviewed. If accepted, the Court is made of aware of and approves of the youth's participation. The youth sets educational and behaviors goals, which is monitored by school and facility staff during their participation. The youth will also be instrumental in creating a plan of transition from the Day Treatment Program to their home school.

Budget Narrative:

Day Treatment Program: We would like to increase the number of participants at any one time from 5 students to 10 students. Depending on the length of participation in the program, it is estimated that 10-25 youth could participate in a school year. For the expansion of this program, a Program Assistant Tutor would be needed to provide the additional supervision and educational support to these students. There is a need for these services for approximately 7 hours per school day. There are approximately 172 days of school. The rate of a Program Assistant Tutor is \$10.14 per hour. We would request \$12,208.56. In the alternative, we would request funding for approximately 4 hours per school day. This would amount to \$6976.32.

As a new program request, we have prioritized funding of the Day Treatment Program below the already existing programs that have been established and funded in years past. To fully fund the Day Treatment Program as previously mentioned, the \$12,208.56 would push our total amount requested beyond the initial limit of \$25,000.00 per jurisdiction. Therefore, we would alternately propose a partially-funded Day Treatment Program at \$6,976.32 to keep within the \$25,000.00 limit. We would request the difference in funding (\$5232.24) in the event that other jurisdictions do not use their funding.

Budget Narrative:

CIS: \$625/juvenile and family x 13 juvenile/families = **\$8125**. This breaks down to approximately 18 hours of counseling and crisis services from a provisionally or fully licensed clinical social worker or professional counselor over a two-week period at \$34.72/hour. The \$625 payment to a provisionally or fully licensed clinical social worker or professional counselor would cover any mileage or administrative cost associated with them providing this service.

GPS/Cell Unit Monitoring: \$4.24/day x 940 days of Cell Unit Monitoring = \$3,985.60 and \$4.35/day x 240 days of GPS monitoring = \$1044 for a total of **\$5029.60**. The circuit estimates providing 940 days of Cell Unit Monitoring to 47 youth for approximately 20 days each which comes to \$84.80 per youth. The circuit also estimate providing 240 days of GPS monitoring to 12 youth for approximately 20 days each which comes to \$87per youth.

Shelter Care: Current state of Missouri Emergency Residential care rate of \$79.85/day x 5 days= **\$399.25** This is based on serving one youth staying five days.

Evening Reporting Center: The cost per youth is \$172.29, which includes \$147.29 for MRT per youth, \$25.00 for an MRT workbook per youth. Additionally, we estimate spending \$200 on food. Therefore with 20 youth at \$172.29 for each youth, plus food = **\$3645.80**

Prioritization: Our prioritization would be to fund CIS, GPS/Cell Unit Monitoring, Shelter Care, and Evening Reporting Center first, and the partial Day Treatment Program. If additional funds are available, we would request funding for the full Day Treatment Program.

Summarization:

CIS: \$8125
 GPS/Cell Unit Monitoring: \$5,029.60
 Shelter Care: \$399.25
 Evening Reporting Center: \$3645.80
 Partially-funded Day Treatment Program: \$6972.32

Total Funding Request for these programs: **\$24,171.97**

Funding Request for additional funds for Day Treatment: **\$5236.24**

County Treasurer to which all reimbursements will be made:

Tom Darrough, Boone County Treasurer

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 18

County of Boone

} ca.

In the County Commission of said county, on the

27th

day of

March

20

18

the following, among other proceedings, were had, viz:

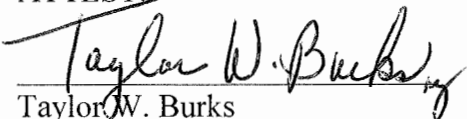
Now on this day the County Commission of the County of Boone does hereby approve the attached Law Enforcement Asset Transfer Cooperative Agreement between Boone County and the City of Centralia for the transfer of the following:

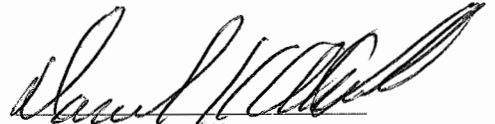
- 2011 Ford Crown Victoria Police Interceptor, Asset Tag 17799
- Whelen Liberty SX8BBRR lightbar, Asset Tag 17655
- Ace Hot-N-Pop Pro heat alarm and door pop system, Asset Tag 17907
- Eight (8) Mobil Data Terminal Laptop, Asset Tags 18134, 18135, 18136, 18137, 18138, 17671, 17983, and 17984

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Law Enforcement Asset Transfer Cooperative Agreement and Request For Disposal/Transfer Forms.

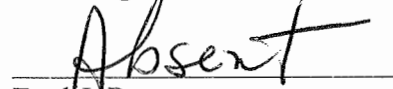
Done this 27th day of March, 2018.

ATTEST:



 Taylor W. Burks
 Clerk of the County Commission


 Daniel K. Atwill

Presiding Commissioner


 Fred J. Parry

District I Commissioner


 Janet M. Thompson
 District II Commissioner

**BOONE COUNTY, MISSOURI
AND
CITY OF CENTRALIA, MISSOURI**

LAW ENFORCEMENT ASSET TRANSFER COOPERATIVE AGREEMENT

THIS AGREEMENT, dated this 27th day of March, 2018, is made and entered into by and between the parties, **Boone County, Missouri**, a political subdivision of the State of Missouri, herein "**County**" and the **City of Centralia, Missouri**, a political subdivision of the State of Missouri, herein "**City**".

WHEREAS, County has acquired certain law enforcement assets for the operation of the Boone County Sheriff's Department; and

WHEREAS, County and City routinely assist each other's law enforcement efforts for the benefit of the citizens of Centralia and all of Boone County; and

WHEREAS, City is developing a law enforcement K-9 program; and

WHEREAS, County has available a surplus 2011 Ford Crown Victoria Police Interceptor that has been outfitted for law enforcement K-9 use; and

WHEREAS, County also has available certain surplus Mobile Data Terminals (MDTs) that are configured for law enforcement use in patrol vehicles; and

WHEREAS, City's law enforcement efforts will benefit from the transfer of these assets from the County to the City for continued law enforcement use; and

WHEREAS, Centralia Backs the Blue, a Missouri nonprofit corporation, plans to provide a donation of Three Thousand Three Hundred Dollars (\$3,300.00) to partially reimburse County for the transfer of these assets to City; and

WHEREAS, this Cooperative Agreement (hereinafter referred to as "Agreement") memorializes the parties' understanding regarding the transfer of these County assets to the City; and

WHEREAS, RSMo §70.220 authorizes the parties to enter into cooperative agreements for the purposes herein stated.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements in this Agreement, the parties agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to facilitate the transfer of ownership of certain items of personal property from County to City for law enforcement purposes, to-wit: one K-9 configured law enforcement patrol vehicle and eight (8) MDTs.
2. **COUNTY AGREEMENTS.** Within thirty (30) days after the receipt of the sum of Three Thousand Three Hundred Dollars (\$3,300.00) from City and/or Centralia Backs the Blue, County will transfer all right, title, and interest in the following items of property to City:
 - a. 2011 Ford Crown Victoria Police Interceptor, VIN:
2FABP7BV0BX177048, County asset tag #17799, County fleet #7048, current odometer showing approximately 100,000 miles, configured for use with a law enforcement K-9, complete with light bar and installed K-9 equipment. A picture of the subject vehicle is attached hereto and incorporated herein by reference.
 - b. Eight (8) MDTs with the following County asset tag numbers: 18135, 18134, 17983, 17671, 18136, 18137, 18138, and 17984.

3. **CITY AGREEMENTS.**

- a. City will accept the transferred assets on an “as-is” basis and place the same in service for law enforcement purposes for so long as City deems it appropriate.
- b. City will arrange for the removal of the Boone County Sheriff badge and markings on the 2011 Crown Victoria and replace them with City police markings before placing the vehicle in service.

4. **NO WARRANTIES.** The personal property transferred herein is delivered in “as-is” condition with no warranties of any kind.

5. **ASSIGNMENT.** Neither party may assign or transfer any of its rights or obligations under this Agreement to any other person or entity without the prior, written consent of the other party.

6. **SOLE BENEFIT OF PARTIES.** This Agreement is for the sole benefit of the parties to this agreement only, and nothing in this Agreement is intended to confer any rights or remedies on any other party.

7. **RELATIONSHIP OF PARTIES.** Nothing in this agreement shall be deemed or construed by the parties, nor by any other party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties to this agreement.

8. **TERM.** This Agreement shall be in effect from its execution until June 1, 2018, in order to allow sufficient time for Centralia Backs the Blue to make the payment to Boone County as contemplated herein.

9. **TERMINATION.** Any party may terminate this Agreement upon thirty (30) days written notice directed to the other party.

10. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by the laws of the State of Missouri, and any action relating to the same shall be brought in the Circuit Court of Boone County, Missouri.
11. **BINDING ON SUCCESSORS.** The covenants, agreements, and obligations herein contained shall extend to, bind, and inure to the benefit of the parties hereto and their respective successors and approved assigns.
12. **COUNTERPARTS.** This Agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.
13. **COMPLETE AGREEMENT.** All negotiations, considerations, representations, and understandings between the parties are incorporated herein, shall supersede any prior agreements, and may be modified or altered only in a writing signed by the parties hereto.
14. **AUTHORITY OF SIGNATORIES.** Each of the persons signing this Agreement on behalf of either party represent that he/she has been duly authorized and empowered, by order, ordinance or otherwise, to execute this Agreement and that all necessary action on behalf of said party to effectuate said authorization has been taken and done.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly-authorized officers on day and year indicated by their signature below.

BOONE COUNTY MISSOURI

CITY OF CENTRALIA

By: 
Daniel K. Atwill, Presiding Commissioner

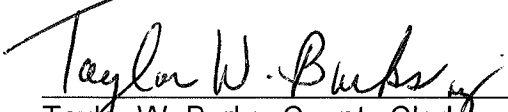
By: 
Tim Grenke, Mayor


Date: 3-27-18

Date: 13 MAR 18

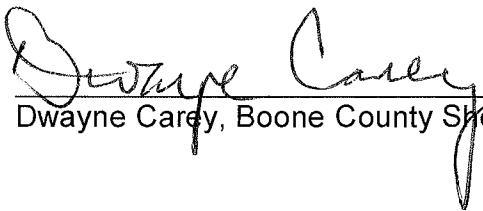
ATTEST:

ATTEST:

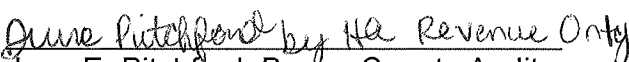

Taylor W. Burks, County Clerk


Heather Russell, City Clerk

APPROVED:


Dwayne Carey, Boone County Sheriff

ACKNOWLEDGED:

 *by He Revenue Only 2901-3835*
June E. Pitchford, Boone County Auditor *3-21-18*

APPROVED AS TO FORM:

APPROVED AS TO FORM:


CJ Dykhouse, County Counselor

City Attorney

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 08-02-2017

Fixed Asset Tag Number: 17799

RECEIVED

Description of Asset: 2011 Ford Crown Victoria Police Interceptor

AUG 04 2017

BOONE COUNTY AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 2FABP7BV0BX177048 100,xxx miles.

Condition of Asset: Fair. Vehicle used as K9 unit. Will smell strongly of dog.

Reason for Disposition: Vehicle has exceeded desired service life. Vehicle was replaced in 2017 budget.

Location of Asset and Desired Date for Removal to Storage: Sheriff's Department. Ready for immediate transfer.

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff/Enforcement

Signature D. Alexander David

To be Completed by: AUDITOR

Original Acquisition Date 10-5-11

G/L Account for Proceeds 2901-3835 Ho

Original Acquisition Amount \$22,792.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

___ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

___ Trade ___ Auction ___ Sealed Bids

___ Other Explain _____

Commission Order Number 162-2018

Date Approved 3-27-18

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

MAR 21 2018

Date: 01-03-2018

Fixed Asset Tag Number: 17655

BOONE COUNTY AUDITOR

Description of Asset: Whelen Liberty SX8BBRR lightbar currently installed in BCSD K9 vehicle 17799 (2011 Ford Crown Victoria)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: Included with vehicle 17799 sale

Other Information (Serial number, etc.): Serial Number 161705

Condition of Asset: Good

Reason for Disposition: Vehicle 17799 was replaced in 2017. The lightbar is installed on vehicle 17799 and will be included in the sale of vehicle 17799.

Location of Asset and Desired Date for Removal to Storage: 01-03-2018

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff Enforcement Mobile

Signature David Alexander David Alexander

To be Completed by: AUDITOR

Original Acquisition Date 5-6-11

G/L Account for Proceeds N/A HA

Original Acquisition Amount \$2,031.98

Original Funding Source 2787

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 162-2018

Date Approved 3-27-18

Signature David Alexander

BOONE COUNTY
Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: 01-03-2018

Fixed Asset Tag Number: 17907

MAR 21 2018

Description of Asset: Ace (make) Hot-N-Pop Pro (model), heat alarm and door pop system BCSD K9 vehicle 17799 (2011 Ford Crown Victoria) **BOONE COUNTY AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: Included with vehicle 17799 sale

Other Information (Serial number, etc.): Serial Number on control head: BC6108

Condition of Asset: Fair

Reason for Disposition: Vehicle 17799 was replaced in 2017. The system is installed in vehicle 17799 and will be included in the sale of vehicle 17799.

Location of Asset and Desired Date for Removal to Storage: 01-03-2018

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff Enforcement Mobile

Signature David Alexander D. Alexander

To be Completed by: AUDITOR

Original Acquisition Date 12-31-11

G/L Account for Proceeds N/A NA

Original Acquisition Amount \$1,286.05

Original Funding Source 2731

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 162-2018

Date Approved 3-27-18

Signature David Alexander

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00018138

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Judy*

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2012/11/08

G/L ACCOUNT FOR PROCEEDS N/A #2

ORIGINAL ACQUISITION AMOUNT 3,595.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00018136

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2012/11/08

G/L ACCOUNT FOR PROCEEDS N/A NA

ORIGINAL ACQUISITION AMOUNT 3,595.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE 

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00018135

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2012/11/08

G/L ACCOUNT FOR PROCEEDS N/A NA

ORIGINAL ACQUISITION AMOUNT 3,595.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

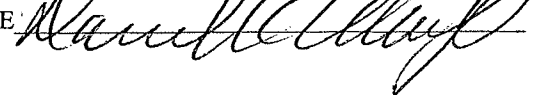
INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE: 

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00018134

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: Judy

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2012/11/08

G/L ACCOUNT FOR PROCEEDS N/A NA

ORIGINAL ACQUISITION AMOUNT 3,595.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00018137

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: Judy

RECEIVED
MAR 26 2018
BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2012/11/08 G/L ACCOUNT FOR PROCEEDS N/A NA
ORIGINAL ACQUISITION AMOUNT 3,595.00
ORIGINAL FUNDING SOURCE 2744
ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00017983

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Judy*

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2012/06/01

G/L ACCOUNT FOR PROCEEDS N/A HA

ORIGINAL ACQUISITION AMOUNT 3,595.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE *Samuel H. [Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018 FIXED ASSET TAG NUMBER: 00017984

DESCRIPTION: PANASONIC TOUGHBOOK CF31
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: Judy

AUDITOR

ORIGINAL ACQUISITION DATE 2012/06/01

G/L ACCOUNT FOR PROCEEDS N/A HA

ORIGINAL ACQUISITION AMOUNT 3,595.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE [Signature]

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/22/2018

FIXED ASSET TAG NUMBER: 00017671

DESCRIPTION: PANASONIC TOUGHBOOK CF30
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____


CONDITION OF ASSET: WORKING

REASON FOR DISPOSITION: REPLACED DUE TO AGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: _____

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

RECEIVED

MAR 26 2018

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2011/07/01

G/L ACCOUNT FOR PROCEEDS N/A NA

ORIGINAL ACQUISITION AMOUNT 1.00

ORIGINAL FUNDING SOURCE 2744

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 162-2018

DATE APPROVED 3-27-18

SIGNATURE 

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 18

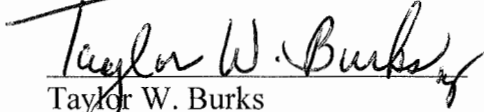
In the County Commission of said county, on the 27th day of March 20 18
the following, among other proceedings, were had, viz:

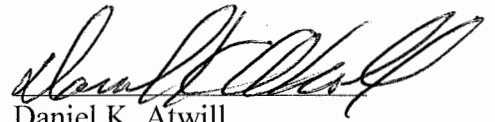
Now on this day the County Commission of the County of Boone does hereby approve the attached Federal Tax Matters Certificate for Corporate Tax Rate Change as prepared by the County's bond counsel, Gilmore & Bell PC, relating to the Boone County, Missouri Hospital Refunding Revenue Bonds (Boone Hospital Center) Series 2014.

It is furthered ordered, the Presiding Commissioner is hereby authorized to sign said Certificate.

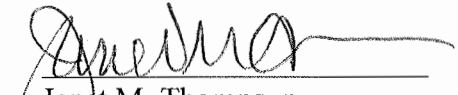
Done this 27th day of March, 2018.

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Absent
Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

GILMORE BELL

GILMORE & BELL PC
2405 GRAND BOULEVARD, SUITE 1100
KANSAS CITY, MISSOURI 64108-2521

March 15, 2018

Honorable Daniel Atwill
Presiding Commissioner
Boone County Government Center
801 E. Walnut
Columbia, MO 65201

Re: Boone County, Missouri Hospital Refunding Revenue Bonds (Boone Hospital Center),
Series 2014 (the "Bonds")

Dear Mr. Atwill:

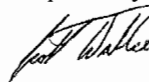
In connection with the above-referenced bonds, we have sent to Mr. Dykhouse for your signature (i) the Federal Tax Matters Certificate for Corporate Tax Rate Change (the "Certificate") as a supplement to the Tax Compliance Agreement dated as of August 1, 2014 (the "Tax Agreement") among Boone County, Missouri, the Board of Trustees of Boone County Hospital (the "Board"), CH Allied Services, Inc., and UMB Bank, N.A. as bond trustee, and (ii) the related IRS form 8038 information return. Following is a brief explanation of the purpose of these documents.

Clayton Holdings, LLC (the "Purchaser"), by its letter delivered on February 15, 2018, pursuant to rights of the Purchaser in the original supplemental indenture of trust pursuant to which the Bonds were issued, has exercised its right to increase (the "Adjustment") the interest rate for the Bonds due to the reduction in the Federal corporate tax rate, with such adjustment commencing as of March 1, 2018. As a result of the adjustment, (i) the Certificate is being requested for execution by the parties to the transaction documents for the Bonds in order to supplement the Tax Agreement in connection with the Adjustment, and (ii) the IRS form 8038 is requested for execution by the County to replace the form 8038 previously filed with the IRS in connection with the original issuance of the Bonds.

We appreciate the opportunity to assist with these matters. We have prepared the documents you are being asked to sign, and are of the opinion that you should now sign where indicated, and return everything to me to hold in escrow, pending release when all other parties' signatures have been received.

Please don't hesitate to call Jim Caldwell or me if you have any questions or comments relating to the Adjustment, or to the provisions of any of the documents that you are requested to sign.

Respectfully,



Scott P. Waller

Enclosures

cc: Mr. C.J. Dykhouse
James G. Caldwell

FEDERAL TAX MATTERS CERTIFICATE FOR CORPORATE TAX RATE CHANGE

This certificate is delivered for the Boone County, Missouri Hospital Refunding Revenue Bonds (Boone Hospital Center) Series 2014 (the “Bonds”) and as a supplement to the Tax Compliance Agreement dated as of August 1, 2014 (the “Tax Agreement”) among Boone County, Missouri (the “Issuer”), the Board of Trustees of Boone County Hospital (the “Board”), CH Allied Services, Inc. (the “Lessee”), and UMB Bank, N.A. (the “Bond Trustee”).

Clayton Holdings, LLC (the “Purchaser”), by its letter attached hereto as **Appendix C** delivered on February 15, 2018 (the “Reissuance Date”), pursuant to Section 202(a) of the Fourth Supplemental Indenture of Trust for the Bonds dated as of August 1, 2014 (the “Supplemental Indenture”) among the Issuer, the Board and the Bond Trustee, has exercised its right to increase (the “Adjustment”) the interest rate for the Bonds due to the reduction in the Federal corporate tax rate, with such adjustment commencing as of March 1, 2018. For reference purposes, the interest rate for the Bonds on such date without the adjustment would have been 2.057%, and the interest rate on such date with the adjustment will be 2.425%.

For purposes of Sections 103, 141-150, and 1001 of the Internal Revenue Code of 1986, as amended (the “Code”), the Adjustment is treated as causing the Bonds to be retired and reissued as of the Reissuance Date.

Representations and Covenants of the Issuer. The representations, certifications and covenants of the Issuer made in the Tax Agreement remain true and correct as of the Reissuance Date.

Representations and Covenants of the Board. The representations, certifications and covenants of the Board made in the Tax Agreement remain true and correct as of the Reissuance Date.

Representations and Covenants of the Lessee. The representations, certifications and covenants of the Lessee made in the Tax Agreement remain true and correct as of the Reissuance Date.

IRS Form 8038. Attached to this Certificate as **Appendix A** is a copy of IRS Form 8038 (Information Return for Tax-Exempt Private Activity Bond Issues) prepared by Bond Counsel in connection with the reissuance of the Bonds that the Issuer will execute for filing with the IRS. The Issuer will execute any other IRS Forms in the future based on the instructions of Bond Counsel or the Rebate Analyst. The Board will assist the Issuer in filing all appropriate returns, reports and attachments to income tax returns required by the Code, including without limitation the IRS Form 8038. The Board provided to the Issuer the information contained in Parts II through VIII of the IRS Form 8038, and such information is true, complete and correct as of the Reissuance Date.

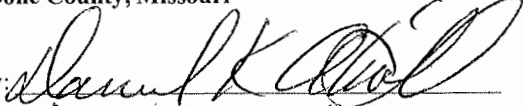
Bond Yield. Based on the reissuance price of the Bonds of \$2,495,000, the Yield on the Bonds is 2.4574%, as shown on **Appendix B**.

Gross Proceeds. Other than the funds established under the Supplemental Indenture, no other funds or accounts have been created or are expected to be created for the Bonds. In addition, as of the Reissuance Date there are no Gross Proceeds (as defined in the Tax Agreement) of the Bonds, other than amounts in the Debt Service Fund.

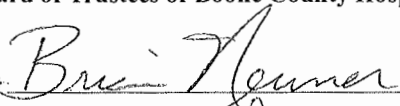
Rebate. The Gross Proceeds of the Bonds were spent and invested for the purposes and in the manner described in the Tax Agreement, and specifically Section 4.5 thereof. Based on this certification, Bond Counsel advises the Issuer and the Board that no arbitrage rebate computation is required for the Bonds as of the Reissuance Date.

Reliance. The Issuer, the Board and the Lessee acknowledge and understand that the representations, certifications and covenants contained herein will be relied upon by Gilmore & Bell, P.C., Bond Counsel, in delivering its opinion, dated as of the Reissuance Date, relating to the tax-exempt status of the Bonds.

By Issuer:
Boone County, Missouri

By: 
Name: Daniel K. Atwill
Title: Presiding Commissioner

By Board:
Board of Trustees of Boone County Hospital

By: 
Name: Brian Newer
Title: Chairman

By Lessee:
CH Allied Services, Inc.

By: _____
Name: _____
Title: _____

Acknowledged by Bond Trustee:
UMB Bank, N.A.

By: _____
Name: _____
Title: _____

Acknowledged by Purchaser:
Clayton Holdings, LLC

By: _____
Name: _____
Title: _____

Appendix A
IRS Form 8038

**Information Return for Tax-Exempt
 Private Activity Bond Issues**
 (Under Internal Revenue Code section 149(e))
 ▶ See separate instructions.

OMB No. 1545-0720

Part I Reporting Authority Check if Amended Return

1 Issuer's name Boone County, Missouri		2 Issuer's employer identification number 43-6000349
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) James G. Caldwell, Gilmore & Bell, P.C., Bond Counsel		3b Telephone number of other person shown on 3a 816-221-1000
4 Number and street (or P.O. box if mail is not delivered to street address) 2405 Grand Boulevard, Suite 1100	Room/suite	5 Report number (For IRS Use Only) 1 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
6 City, town, or post office, state, and ZIP code Kansas City, Missouri 64108		7 Date of issue (MM/DD/YYYY) 02/15/2018
8 Name of issue Hospital Refunding Revenue Bonds (Boone Hospital Center), Series 2014		9 CUSIP number None
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information Tom Darrough, County Treasurer		10b Telephone number of officer or other employee shown on 10a 573-886-4365

Part II Type of Issue (Enter the issue price.) Issue Price

11 Exempt facility bond:	
a Airport (sections 142(a)(1) and 142(c))	11a
b Docks and wharves (sections 142(a)(2) and 142(c))	11b
c Water furnishing facilities (sections 142(a)(4) and 142(e))	11c
d Sewage facilities (section 142(a)(5))	11d
e Solid waste disposal facilities (section 142(a)(6))	11e
f Qualified residential rental projects (sections 142(a)(7) and 142(d)) (see instructions)	11f
Meeting 20–50 test (section 142(d)(1)(A)) <input type="checkbox"/>	
Meeting 40–60 test (section 142(d)(1)(B)) <input type="checkbox"/>	
Meeting 25–60 test (NYC only) (section 142(d)(6)) <input type="checkbox"/>	
Has an election been made for deep rent skewing (section 142(d)(4)(B))? <input type="checkbox"/> Yes <input type="checkbox"/> No	
g Facilities for the local furnishing of electric energy or gas (sections 142(a)(8) and 142(f))	11g
h Facilities allowed under a transitional rule of the Tax Reform Act of 1986 (see instructions)	11h
Facility type _____	
1986 Act section _____	
i Qualified enterprise zone facility bonds (section 1394) (see instructions)	11i
j Qualified empowerment zone facility bonds (section 1394(f)) (see instructions)	11j
k District of Columbia Enterprise Zone facility bonds (section 1400A)	11k
l Qualified public educational facility bonds (sections 142(a)(13) and 142(k))	11l
m Qualified green building and sustainable design projects (sections 142(a)(14) and 142(l))	11m
n Qualified highway or surface freight transfer facilities (sections 142(a)(15) and 142(m))	11n
o Other (see instructions) _____	
p Qualified New York Liberty Zone bonds (section 1400L(d)) _____	11p
q Other (see instructions) _____	11q
12a Qualified mortgage bond (section 143(a))	12a
b Other (see instructions) _____	12b
13 Qualified veterans' mortgage bond (section 143(b)) (see instructions) ▶	13
Check the box if you elect to rebate arbitrage profits to the United States <input type="checkbox"/>	
14 Qualified small issue bond (section 144(a)) (see instructions) ▶	14
Check the box for \$10 million small issue exemption <input type="checkbox"/>	
15 Qualified student loan bond (section 144(b))	15
16 Qualified redevelopment bond (section 144(c))	16
17 Qualified hospital bond (section 145(c)) (attach schedule—see instructions)	17 2,495,000
18 Qualified 501(c)(3) nonhospital bond (section 145(b)) (attach schedule—see instructions)	18
Check box if 95% or more of net proceeds will be used only for capital expenditures ▶ <input type="checkbox"/>	
19 Nongovernmental output property bond (treated as private activity bond) (section 141(d))	19
20a Other (see instructions) _____	
b New York Liberty Zone advance refunding bond (section 1400L(e)) (see instructions) _____	20b
c Other. Describe (see instructions) ▶ _____	20c

Part III Description of Bonds (Complete for the entire issue for which this form is being filed.)

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	08/01/2023	\$ 2,495,000	\$ 2,495,000	3.016 years	2.4574 %

Part IV Uses of Proceeds of Issue (including underwriters' discount)

		Amount
22	Proceeds used for accrued interest	0
23	Issue price of entire issue (enter amount from line 21, column (b))	2,495,000
24	Proceeds used for bond issuance costs (including underwriters' discount)	0
25	Proceeds used for credit enhancement	0
26	Proceeds allocated to reasonably required reserve or replacement fund	0
27	Proceeds used to currently refund prior issue (complete Part VI)	3,581,853
28	Proceeds used to advance refund prior issue (complete Part VI)	0
29	Add lines 24 through 28	3,581,853
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	0

Part V Description of Property Financed by Nonrefunding Proceeds

Caution: The total of lines 31a through e below must equal line 30 above. Do not complete for qualified student loan bonds, qualified mortgage bonds, or qualified veterans' mortgage bonds.

31	Type of Property Financed by Nonrefunding Proceeds:	Amount
a	Land	31a
b	Buildings and structures	31b
c	Equipment with recovery period of more than 5 years	31c
d	Equipment with recovery period of 5 years or less	31d
e	Other. Describe (see instructions)	31e
32	North American Industry Classification System (NAICS) of the projects financed by nonrefunding proceeds.	
	NAICS Code	Amount of nonrefunding proceeds
a		\$
b		\$

Part VI Description of Refunded Bonds (Complete this part only for refunding bonds.)

33	Enter the remaining weighted average maturity of the bonds to be currently refunded	3.016 years
34	Enter the remaining weighted average maturity of the bonds to be advance refunded	N/A years
35	Enter the last date on which the refunded bonds will be called	02 / 15 / 2018
36	Enter the date(s) the refunded bonds were issued	08/28/2014

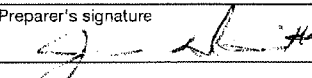
Part VII Miscellaneous

- 37 Name of governmental unit(s) approving issue (see the instructions) **No approval needed pursuant to Code Section 147(f)(2)(D)**
- 38 Check the box if you have designated any issue under section 265(b)(3)(B)(i)(III)
- 39 Check the box if you have elected to pay a penalty in lieu of arbitrage rebate
- 40a Check the box if you have identified a hedge and enter the following information
- b Name of hedge provider _____
- c Type of hedge
- d Term of hedge
- 41 Check the box if the hedge is superintegrated
- 42a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC)
- b Enter the final maturity date of the GIC
- c Enter the name of the GIC provider
- 43 Check the box if the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated in accordance with the requirements under the Code and Regulations (see instructions)
- 44 Check the box if the issuer has established written procedures to monitor the requirements of section 148
- 45a Enter the amount of reimbursement if some portion of the proceeds was used to reimburse expenditures
- b Enter the date the official intent was adopted
- 46 Check the box if the issue is comprised of qualified redevelopment, qualified small issue, or exempt facilities bonds and provide name and EIN of the primary private user
- Name EIN

Part VIII Volume Caps		Amount
47	Amount of state volume cap allocated to the issuer. Attach copy of state certification	47
48	Amount of issue subject to the unified state volume cap	48
49	Amount of issue not subject to the unified state volume cap or other volume limitations:	49
a	Of bonds for governmentally owned solid waste facilities, airports, docks, wharves, environmental enhancements of hydroelectric generating facilities, or high-speed intercity rail facilities	49a
b	Under a carryforward election. Attach a copy of Form 8328 to this return	49b
c	Under transitional rules of the Tax Reform Act of 1986. Enter Act section ▶ _____	49c
d	Under the exception for current refunding (section 146(i) and section 1313(a) of the Tax Reform Act of 1986)	49d
50a	Amount of issue of qualified veterans' mortgage bonds	50a
b	Enter the state limit on qualified veterans' mortgage bonds	50b
51a	Amount of section 1394(f) volume cap allocated to issuer. Attach copy of local government certification	51a
b	Name of empowerment zone ▶ _____	
52	Amount of section 142(k)(5) volume cap allocated to issuer. Attach copy of state certification	52

Signature and Consent Under penalties of perjury, I declare that I have examined this return, and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person(s) that I have authorized above.

Signature of issuer's authorized representative _____ Date _____ **Tom Darrough, County Treasurer**
 Type or print name and title

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	Preparer's PTIN
	James Dummitt		3/12/10		P01062537
	Firm's name ▶ Gilmore & Bell, P.C.	Firm's EIN ▶ 43-1611738		Firm's address ▶ 2405 Grand Boulevard, Suite 1100, Kansas City, MO 64108	
				Phone no. 816-221-1000	

ATTACHMENT TO IRS FORM 8038:

**Boone County, Missouri
Hospital Refunding Revenue Bonds
(Boone Hospital Center)
Series 2014**

Purpose of Bonds

The Bonds were originally issued on August 28, 2014. As of February 15, 2018, the terms of the Bonds were significantly modified, which was treated as a deemed retirement and “reissuance” of the Bonds for federal income tax purposes on such date.

PART II: Type of Issue

Line 17: Qualified Hospital Bond

The proceeds of the Qualified 501(c)(3) Hospital Bonds will be used to refinance projects for a hospital owned by Boone County, Missouri and the Board of Trustees of Boone County Hospital (a county hospital organized pursuant to Chapter 205 Revised Statutes of Missouri). The Board of Trustees of Boone County Hospital leases the hospital to a non-profit, 501(c)(3) organization that is not obligated to pay debt service on the bonds. Thus, the bonds are being “reissued” as Qualified 501(c)(3) Hospital Bonds and being reported on Part II, Line 17.

**Information Return for Tax-Exempt
 Private Activity Bond Issues**
 (Under Internal Revenue Code section 149(e))
 ▶ See separate instructions.

OMB No. 1545-0720

Part I Reporting Authority		Check if Amended Return <input type="checkbox"/>
1 Issuer's name Boone County, Missouri		2 Issuer's employer identification number 43-6000349
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) James G. Caldwell, Gilmore & Bell, P.C., Bond Counsel		3b Telephone number of other person shown on 3a 816-221-1000
4 Number and street (or P.O. box if mail is not delivered to street address) 2405 Grand Boulevard, Suite 1100	Room/suite	5 Report number (For IRS Use Only) <input checked="" type="checkbox"/> 1 <input type="checkbox"/> <input type="checkbox"/>
6 City, town, or post office, state, and ZIP code Kansas City, Missouri 64108		7 Date of issue (MM/DD/YYYY) 02/15/2018
8 Name of issue Hospital Refunding Revenue Bonds (Boone Hospital Center), Series 2014		9 CUSIP number None
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information Tom Darrough, County Treasurer		10b Telephone number of officer or other employee shown on 10a 573-886-4365

Part II Type of Issue (Enter the issue price.)		Issue Price
11 Exempt facility bond:		
a Airport (sections 142(a)(1) and 142(c))		11a
b Docks and wharves (sections 142(a)(2) and 142(c))		11b
c Water furnishing facilities (sections 142(a)(4) and 142(e))		11c
d Sewage facilities (section 142(a)(5))		11d
e Solid waste disposal facilities (section 142(a)(6))		11e
f Qualified residential rental projects (sections 142(a)(7) and 142(d)) (see instructions)		11f
Meeting 20-50 test (section 142(d)(1)(A))	<input type="checkbox"/>	
Meeting 40-60 test (section 142(d)(1)(B))	<input type="checkbox"/>	
Meeting 25-60 test (NYC only) (section 142(d)(6))	<input type="checkbox"/>	
Has an election been made for deep rent skewing (section 142(d)(4)(B))?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
g Facilities for the local furnishing of electric energy or gas (sections 142(a)(8) and 142(f))		11g
h Facilities allowed under a transitional rule of the Tax Reform Act of 1986 (see instructions)		11h
Facility type		
1986 Act section		
i Qualified enterprise zone facility bonds (section 1394) (see instructions)		11i
j Qualified empowerment zone facility bonds (section 1394(f)) (see instructions)		11j
k District of Columbia Enterprise Zone facility bonds (section 1400A)		11k
l Qualified public educational facility bonds (sections 142(a)(13) and 142(k))		11l
m Qualified green building and sustainable design projects (sections 142(a)(14) and 142(l))		11m
n Qualified highway or surface freight transfer facilities (sections 142(a)(15) and 142(m))		11n
o Other (see instructions)		
p Qualified New York Liberty Zone bonds (section 1400L(d))		11p
q Other (see instructions)		11q
12a Qualified mortgage bond (section 143(a))		12a
b Other (see instructions)		12b
13 Qualified veterans' mortgage bond (section 143(b)) (see instructions)	▶	13
Check the box if you elect to rebate arbitrage profits to the United States	<input type="checkbox"/>	
14 Qualified small issue bond (section 144(a)) (see instructions)	▶	14
Check the box for \$10 million small issue exemption	<input type="checkbox"/>	
15 Qualified student loan bond (section 144(b))		15
16 Qualified redevelopment bond (section 144(c))		16
17 Qualified hospital bond (section 145(c)) (attach schedule—see instructions)		17 2,495,000
18 Qualified 501(c)(3) nonhospital bond (section 145(b)) (attach schedule—see instructions)		18
Check box if 95% or more of net proceeds will be used only for capital expenditures	<input type="checkbox"/>	
19 Nongovernmental output property bond (treated as private activity bond) (section 141(d))		19
20a Other (see instructions)		
b New York Liberty Zone advance refunding bond (section 1400L(e)) (see instructions)		20b
c Other. Describe (see instructions) ▶		20c

Part III Description of Bonds (Complete for the entire issue for which this form is being filed.)

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	08/01/2023	\$ 2,495,000	\$ 2,495,000	3.016 years	2.4574 %

Part IV Uses of Proceeds of Issue (including underwriters' discount)

	Amount
22 Proceeds used for accrued interest	22 0
23 Issue price of entire issue (enter amount from line 21, column (b))	23 2,495,000
24 Proceeds used for bond issuance costs (including underwriters' discount)	24 0
25 Proceeds used for credit enhancement	25 0
26 Proceeds allocated to reasonably required reserve or replacement fund	26 0
27 Proceeds used to currently refund prior issue (complete Part VI)	27 3,581,853
28 Proceeds used to advance refund prior issue (complete Part VI)	28 0
29 Add lines 24 through 28	29 3,581,853
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30 0

Part V Description of Property Financed by Nonrefunding Proceeds

Caution: The total of lines 31a through e below must equal line 30 above. Do not complete for qualified student loan bonds, qualified mortgage bonds, or qualified veterans' mortgage bonds.

31 Type of Property Financed by Nonrefunding Proceeds:	Amount
a Land	31a
b Buildings and structures	31b
c Equipment with recovery period of more than 5 years	31c
d Equipment with recovery period of 5 years or less	31d
e Other. Describe (see instructions)	31e

32 North American Industry Classification System (NAICS) of the projects financed by nonrefunding proceeds.

a	NAICS Code	Amount of nonrefunding proceeds	c	NAICS Code	Amount of nonrefunding proceeds
b		\$	d		\$

Part VI Description of Refunded Bonds (Complete this part only for refunding bonds.)

33 Enter the remaining weighted average maturity of the bonds to be currently refunded	▶	3.016	years
34 Enter the remaining weighted average maturity of the bonds to be advance refunded	▶	N/A	years
35 Enter the last date on which the refunded bonds will be called	▶	02 / 15 / 2018	
36 Enter the date(s) the refunded bonds were issued	▶	08/28/2014	

Part VII Miscellaneous

- 37 Name of governmental unit(s) approving issue (see the instructions) ▶ No approval needed pursuant to Code Section 147(f)(2)(D)
- 38 Check the box if you have designated any issue under section 265(b)(3)(B)(i)(III) ▶
- 39 Check the box if you have elected to pay a penalty in lieu of arbitrage rebate ▶
- 40a Check the box if you have identified a hedge and enter the following information ▶
- b Name of hedge provider _____
- c Type of hedge ▶ _____
- d Term of hedge ▶ _____
- 41 Check the box if the hedge is superintegrated ▶
- 42a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) ▶ _____
- b Enter the final maturity date of the GIC ▶ / /
- c Enter the name of the GIC provider ▶ _____
- 43 Check the box if the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated in accordance with the requirements under the Code and Regulations (see instructions) ▶
- 44 Check the box if the issuer has established written procedures to monitor the requirements of section 148 ▶
- 45a Enter the amount of reimbursement if some portion of the proceeds was used to reimburse expenditures ▶ _____
- b Enter the date the official intent was adopted ▶ / /
- 46 Check the box if the issue is comprised of qualified redevelopment, qualified small issue, or exempt facilities bonds and provide name and EIN of the primary private user ▶
- Name ▶ _____ EIN _____

Part VIII Volume Caps		Amount
47	Amount of state volume cap allocated to the issuer. Attach copy of state certification	47
48	Amount of issue subject to the unified state volume cap	48
49	Amount of issue not subject to the unified state volume cap or other volume limitations:	49
a	Of bonds for governmentally owned solid waste facilities, airports, docks, wharves, environmental enhancements of hydroelectric generating facilities, or high-speed intercity rail facilities	49a
b	Under a carryforward election. Attach a copy of Form 8328 to this return	49b
c	Under transitional rules of the Tax Reform Act of 1986. Enter Act section ▶	49c
d	Under the exception for current refunding (section 146(i) and section 1313(a) of the Tax Reform Act of 1986)	49d
50a	Amount of issue of qualified veterans' mortgage bonds	50a
b	Enter the state limit on qualified veterans' mortgage bonds	50b
51a	Amount of section 1394(f) volume cap allocated to issuer. Attach copy of local government certification	51a
b	Name of empowerment zone ▶	
52	Amount of section 142(k)(5) volume cap allocated to issuer. Attach copy of state certification	52

Signature and Consent Under penalties of perjury, I declare that I have examined this return, and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person(s) that I have authorized above.

Signature of issuer's authorized representative _____ Date _____ **Tom Darrough, County Treasurer**
 Type or print name and title

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	Preparer's PTIN
	James Dummitt	<i>[Signature]</i>	3/12/10		P01062537
	Firm's name ▶ Gilmore & Bell, P.C.	Firm's EIN ▶		43-1611738	
Firm's address ▶ 2405 Grand Boulevard, Suite 1100, Kansas City, MO 64108			Phone no. 816-221-1000		

ISSUER COPY

ATTACHMENT TO IRS FORM 8038:

**Boone County, Missouri
Hospital Refunding Revenue Bonds
(Boone Hospital Center)
Series 2014**

Purpose of Bonds

The Bonds were originally issued on August 28, 2014. As of February 15, 2018, the terms of the Bonds were significantly modified, which was treated as a deemed retirement and "reissuance" of the Bonds for federal income tax purposes on such date.

PART II: Type of Issue

Line 17: Qualified Hospital Bond

The proceeds of the Qualified 501(c)(3) Hospital Bonds will be used to refinance projects for a hospital owned by Boone County, Missouri and the Board of Trustees of Boone County Hospital (a county hospital organized pursuant to Chapter 205 Revised Statutes of Missouri). The Board of Trustees of Boone County Hospital leases the hospital to a non-profit, 501(c)(3) organization that is not obligated to pay debt service on the bonds. Thus, the bonds are being "reissued" as Qualified 501(c)(3) Hospital Bonds and being reported on Part II, Line 17.

ISSUER COPY

Appendix B

Debt Service Schedule and Proof of Bond Yield

Appendix C

Letter from Purchaser

Clayton Holdings, LLC
8000 Forsyth Blvd
St. Louis, MO 63105

February 15, 2018

Boone County Hospital Center
1600 E Broadway
Columbia, MO 65201
Attn: Brian Winn

Gilmore & Bell, P.C.
2405 Grand Boulevard, Suite 1100
Kansas City, MO 64108
Attn: Scott Waller

Boone County, Missouri
801 E Walnut St,
Columbia, MO 65201
Attn: Tom Darrough

UMB Bank
1010 Grand Blvd., 4th Floor
Kansas City, MO 64106
Attn: Lara Steven

Hospital Refunding Revenue Bonds
(Boone Hospital Center)
Series 2014 - \$3,640,000

Dear Mr. Winn,

As you've seen in the news, the maximum corporate tax rate was lowered from 35% to 21%, effective January 1, 2018. At the time the Bonds were purchased, provisions were included in the documentation in anticipation of a potential tax rate change to maintain the bondholder's anticipated after-tax economic yield.

Pursuant to the bond documents, the interest rate on the Bonds will be adjusted as follows:

(A*(the greater of 0.67 or (1-NMCR)))

0.67

A = applicable interest rate prior to, or absent of, any change in tax rates

NMCR = new maximum corporate rate

Interest rate as of March 1, 2018:

$(2.057\% * 0.79)/0.67 = 2.425\%$

Please contact bond counsel if you have questions as to any potential effects these events may have on this facility. We very much value our relationship with the Board of Trustees of Boone County Hospital and look forward to continuing to work with you.

Commerce Bank, as agent for CLAYTON HOLDINGS, LLC



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