

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 17

County of Boone

} ea.

In the County Commission of said county, on the

11th

day of

April

20 17


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 702 Demaret Drive, parcel #17-313-11-01-182.00 01

Done this 11th day of April, 2017.

ATTEST:

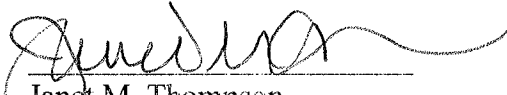
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

**BEFORE THE COUNTY COMMISSION OF
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement)	April Session
702 Demaret Drive)	April Adjourned
Columbia, MO 65202)	Term 2017
)	Commission Order No. <u>185-2017</u>

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 11th day of April 2017, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: junk, trash, rubbish, garbage, discarded furniture and other refuse and a derelict, unlicensed and inoperable gray 4-door vehicle on the premises.
4. The location of the public nuisance is as follows: 702 Demaret Drive, a/k/a parcel# 17-313-11-01-182.00 01, Section 11, Township 48, Range 12 as shown in deed book 2973 page 0012, Boone County.
5. The specific violation of the Code is junk, trash, rubbish, garbage, discarded furniture and other refuse and a derelict, unlicensed and inoperable gray 4-door vehicle in violation of section 6.5 and 6.9 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 8th of March 2017 to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County

Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

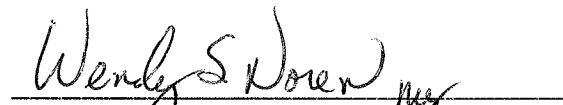
WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission



Presiding Commissioner

ATTEST:



Boone County Clerk

Photographs taken 3/28/17 @ ~ 10:45 am
702 Demaret Drive



Midwest Columbia Properties LLC
702 Demaret Drive
Health Department nuisance notice - timeline

- 1/23/17: citizen complaint received
- 1/24/17: initial inspection conducted
- 1/26/17: notice of violation sent to owner, return receipt requested – owner never signed for notice
- 3/8/17: notice placed in local newspaper
- 3/28/17: reinspection conducted – violation not abated - photographs taken at ~ 10:45 am
- 3/29/17: hearing notice sent



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
DIVISION OF ENVIRONMENTAL HEALTH

HEARING NOTICE

Midwest Columbia Properties LLC
PO Box 185
Jefferson City, MO 65102

An inspection of the property you own located at 702 Demaret Drive (parcel # 17-313-11-01-182.00 01) was conducted on January 24, 2017 and revealed junk, trash, rubbish, garbage, discarded furniture, other refuse and a derelict, unlicensed and inoperable gray 4-door vehicle on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.5 and 6.9.

You are herewith notified that a hearing will be held before the County Commission on Tuesday, April 11, 2017 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated.

If the nuisance is not removed as ordered, the County Commission may have the nuisance removed. All costs of abatement, plus administrative fees, will be assessed against the property in a tax bill. If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

[Handwritten signature of Kristine Vellema]

Kristine Vellema
Environmental Public Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 29th day of March 2017 by KV.

1005 W. Worley • P.O. Box 6015 • Columbia, Missouri 65205-6015
Phone: (573) 874-7346 • TTY: (573) 874-7356 • Fax: (573) 817-6407
www.GoColumbiaMo.com

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI) ss.
County of Boone)

I, Jason Meyer, being duly sworn according to law, state that I am one of the publishers of the Columbia Daily Tribune, a daily newspaper of general circulation in the County of Boone, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Columbia, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such, who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000. The affixed notice appeared in said newspaper on the following consecutive issues:

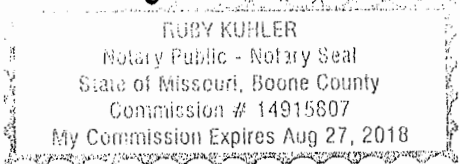
- 1st Insertion _____ March 8, 2017
- 2nd Insertion _____
- 3rd Insertion _____
- 4th Insertion _____
- 5th Insertion _____
- 6th Insertion _____
- 7th Insertion _____
- 8th Insertion _____
- 9th Insertion _____
- 10th Insertion _____
- 11th Insertion _____
- 12th Insertion _____
- 13th Insertion _____
- 14th Insertion _____
- 15th Insertion _____
- 16th Insertion _____
- 17th Insertion _____
- 18th Insertion _____
- 19th Insertion _____
- 20th Insertion: _____
- 21st Insertion: _____
- 22nd Insertion: _____

\$66.52
Printer's Fee

By: Jason Meyer
Jason Meyer

Subscribed & sworn to before me this 14 day of March, 2017

[Signature]
Notary Public



NOTICE OF DECLARATION OF PUBLIC NUISANCE AND ORDER OF ABATEMENT

To: Midwest Columbia Properties LLC
PO Box 185
Jefferson City, MO 65102

In accordance with section 67.402 RSMo and section 6.10, Boone County Code of Health Regulations, the undersigned gives notice to the above named persons or entities that the following described real property is hereby declared to contain the following described public nuisance which is ordered abated within 15 days of the date of this notice, and that if such abatement does not occur, then such nuisance may be ordered abated by action of the Columbia/Boone County Department of Public Health, with the cost thereof to be the subject of a special tax bill against the property subject to abatement.

Property Description: Fairway Meadows Subdivision, Block 1, Lot 16, a/k/a 702 Demaret Drive as shown by deed book 2973 page 0012

Type of Nuisance: Junk, trash, rubbish, garbage, discarded furniture and other refuse and a derelict, unlicensed and inoperable gray 4-door vehicle

The above named persons are further notified that if they fail to abate such nuisance within the time specified in this notice, or fail to appeal this declaration of public nuisance and order of abatement within the time permitted for abatement specified in this notice, then a public hearing shall be conducted before the Boone County Commission, Commission Chambers, 801 E. Walnut, Columbia MO 65201, at a time and date determined by the Commission, and the County Commission will make findings of fact, conclusions of law and a final decision concerning the public nuisance and order of abatement set forth herein. For information concerning these proceedings, contact the Columbia/Boone Department of Public Health, 1005 W. Worley Street, Columbia, MO 65203. Date of Declaration, Order and Publication:

Stephanie Browning, Director,
Columbia/Boone County
Department of Public Health

INSERTION DATE: March 8, 2017



- 6927
- Events
- Email log
- Reminders
- Work requests

Call Information

Call ID: 6927 Status: Open Entity: City of Columbia

Description:

Comments

John Livingston - 268-3766 - 712 Demaret has trash scattered in yard, mattresses, couches and junk cars in back

Call Details

Call type: CE-County Nuisance
Entry date/time: 01/23/2017 10:26:06
Entry user ID: Vellema, Kristine - Health E
Origin: Telephone
Work group: Environmental Health

Contact Information

Contact ID: 147779
Contact name: ANONYMOUS in County
Customer:
Location:
Service:

Call Assignment/Notification

Contact notification: None
Notification date:
Email updates: No
Notification user: Vellema, Kristine - Health E
Forward to user: Vellema, Kristine - Health E

Close Information

Close date/time: 00:00:00
Close user:
Elapsed time:
Action taken:

- Print
- Cancel
- Exit
- Refresh
- Toggle Inform...
- Contact Inquiry



Boone County Assessor

Boone County Government Center
 801 E. Walnut, Rm. 143
 Columbia, MO 65201-7733

Office (573) 886-4270
 Fax (573) 886-4254

Open 8:00 am - 5:00 pm Monday to Friday

Parcel 17-313-11-01-182.00 01

Property Location 702 DEMARET DR

City BOONE COUNTY (L1) **Road** COMMON ROAD DISTRICT (CO) **School** COLUMBIA (C1)
Library BOONE COUNTY (L1) **Fire** BOONE COUNTY (F1)

Owner MIDWEST COLUMBIA PROPERITES LLC
Address PO BOX 185
City, State Zip JEFFERSON CITY, MO 65102

Subdivision Plat Book/Page

Section/Township/Range 11 48 12

Legal Description FAIRWAY MEADOWS BLK 1
 LOT 16

Lot Size 90.00 x 119.82

Irregular shape Y

Deed Book/Page

Current Appraised				Current Assessed			
Type	Land	Bldgs	Total	Type	Land	Bldgs	Total
RI	15,500	91,700	107,200	RI	2,945	17,423	20,368
Totals	15,500	91,700	107,200	Totals	2,945	17,423	20,368

Most Recent Tax Bill(s)
Residence Description

Year Built 1968
 (ESTIMATE)
Use FOUR-PLEX
 (104)
Basement FULL (4) **Attic** NONE
 (1)
Bedrooms 8 **Main Area** 1,638
Full Bath 4 **Finished Basement** 1,638
 Area
Half Bath 0
Total Rooms 16 **Total Square Feet** 3,276

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 This Web application was developed by [Boone County](#).

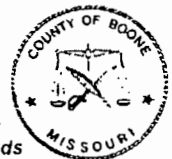


Unofficial Document

Recorded in Boone County, Missouri
Date and Time: 06/29/2006 at 09:24:35 AM
Instrument # 2006017472 Book 2973 Page 12
Grantor DICK, ROGER K
Grantee MIDWEST COLUMBIA PROPERTIES LLC

Instrument Type WD
Recording Fee \$27.00 S
No of Pages 2

Louis Johnson
Bettie Johnson, Recorder of Deeds



File Number: 218244

GENERAL WARRANTY DEED

This Deed, Made and entered on June 28, 2006 by and between

Roger K. Dick, a single person, of the County of Boone, State of Missouri, Party or Parties of the First Part, GRANTOR, and

Midwest Columbia Properties, L.L.C. whose Mailing Address is P.O. Box 185, Jefferson City, MO 65102
65202 Party or Parties of Second Part, GRANTEE.

WITNESSETH, that the said party of the first part, for and in consideration of the sum of One Dollar (\$1.00) and other valuable considerations paid by the said party or parties of the second part, the receipt of which is hereby acknowledged, does by these presents GRANT, BARGAIN SELL, CONVEY AND CONFIRM unto the said party or parties of the second part, the following described Real Estate, situated in the County of BOONE and State of Missouri, to-wit:

Lot Sixteen (16) of Fairway Meadows Block No. One (1) as shown by plat of said subdivision recorded in Plat Book 10, Page 2, records of Boone County, Missouri.

Also known as: 702 Demaret, Columbia, MO, 65202

Subject to building lines, conditions, restrictions, and easements, and zoning regulations of record, if any.

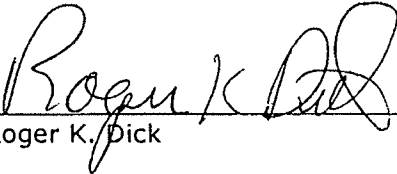
TO HAVE AND TO HOLD the same, together with all rights and appurtenances to the same belonging, unto the said party or parties of the second part, and to the heirs and assigns of such party or parties forever.

Nora Dietzel, Recorder of Deeds

Boone County, Missouri JUN 29 2006

The said party or parties of the first part hereby covenanting that said party or parties and their heirs, executors and administrators of such party or parties, shall and will WARRANT AND DEFEND the title to the premises, to the said party or parties of the second part, and to the heirs and assigns of such party or parties forever, against the lawful claims of all persons whomsoever, excepting, however, the general taxes for the calendar year 2006 and thereafter, and special taxes becoming a lien after the date of this deed.

IN WITNESS WHEREOF, the said party of the first part have hereunto set their hand or hands the day and year first above written.

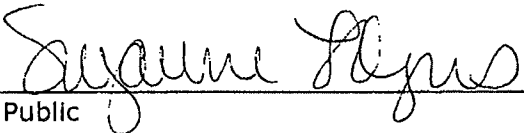


Roger K. Dick

STATE OF MISSOURI)
)ss
COUNTY OF BOONE)

On June 28, 2006, before me personally appeared Roger K. Dick to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged that he/she/they executed the same as his/her/their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed by official seal in the County and State aforesaid, the day and year first above written.



Notary Public

My term expires: _____

SUZANNE L. AYERS
Notary Public - Notary Seal
State of Missouri
County of Cooper
My Commission Expires July 28, 2007

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

11th

day of

April

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to C.O. 137-2015 – Cost Allocation Plan Consulting Services.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One regarding Cost Allocation Plan Consulting Services.

Done this 11th day of April, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB, CPPO
DATE: September 2, 2014
RE: Amendment Number One –C.O. 137-2015 – Cost Allocation Plan
Consulting Services

Contract *C.O. 137-2015 – Cost Allocation Plan Consulting Services* was approved by commission for award to MAXIMUS Consulting Services, Inc. of Springfield, Illinois on March 31, 2015, commission order 137-2015. This amendment adds a 30 day notice for curing a breach of contract prior to cancellation, and it adds that if contractor is required by County to produce Contractor deliverables, documents, records, working papers, or personnel for testimony or interviews then a change order or new services agreement will be created to set forth any payment and terms.

Invoices will continue to be paid from department 1190 – Non-Department, account 71101 – Professional Services.

cc: June Pitchford, Auditor
Contract File

**CONTRACT AMENDMENT NUMBER ONE
AGREEMENT FOR
COST ALLOCATION PLAN CONSULTING SERVICES**

The Agreement dated March 31, 2015, approved on Commission Order 137-2015 made by and between Boone County, Missouri and MAXIMUS Consulting Services, Inc. for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **Contract Duration** – Contract shall be renewed for the period January 1, 2017 through December 31, 2017, for year ended December 31, 2016.

2. The Agreement shall be amended as follows:

Add the following as Section 7.d.:

Upon material breach of the terms of this Agreement, the non-breaching party shall provide written notice to the breaching party specifying the nature of the default. The breaching party shall have a minimum of 30 days from the date of receipt to cure any such default prior to the effective date of termination.

Add the following as Section 9:

If Contractor is requested by County to produce Contractor deliverables, documents, records, working papers, or personnel for testimony or interviews with respect to this Agreement or any services provided hereunder, then County and Contractor shall execute a change order or new services agreement for the sole purpose of setting forth any payment and the terms associated with Contractor's response and related to the reasonable fees of Contractor in responding. The foregoing does not diminish or negate Contractor's obligation to negotiate and defend all cost allocation plans and State mandated cost claims as specifically provided for under the Description of Services contained in Section 1.

3. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MAXIMUS CONSULTING SERVICES, INC. BOONE COUNTY, MISSOURI

by: [Signature]
title T. Isadora Huntley
Sr. Manager Contracts

3.28.17

by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

[Signature] 1190 / 71101 / \$7,500.00
Signature Date Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 17

In the County Commission of said county, on the 11th day of April 20 17

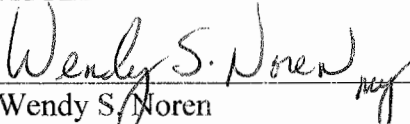
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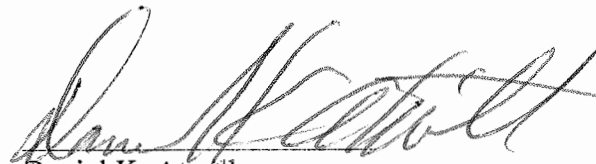
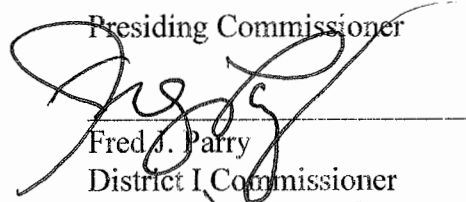

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 3/2017 – Asphalt Term & Supply with Capital Materials, LLC of Jefferson City, MO as the primary vendor and Christensen Brothers Asphalt of Kingdom City, MO as the secondary vendor.

The terms of the Cooperative Contracts are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Done this 11th day of April, 2017

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
District I Commissioner

Janet M. Thompson
District II Commissioner

187-2017

Boone County Purchasing

Phil Fichter
Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Phil Fichter
DATE: April 3, 2017
RE: **3/2017 Primary and Secondary Asphalt Term & Supply**

Attached are Term and Supply Cooperative Contracts utilizing the City of Columbia Cooperative Contract 3/2017- Asphalt Term & Supply, with Capital Materials, LLC of, Jefferson City Missouri as the Primary vendor and Chirstensen Brothers Asphalt of Kingdom City Missouri as the Secondary vendor. This contract is in effect through January 31, 2018.

cc: Greg Edington - PW
Contract File

**PURCHASE AGREEMENT FOR
ASPHALT PRIMARY TERM AND SUPPLY**

THIS AGREEMENT dated the 11th day of April 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Capital Materials, LLC**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Asphalt Term and Supply**, in compliance with all bid specifications and any addendum issued for the **City of Columbia** Request for Quotation **3/2017 Asphalt Term and Supply**, as well as the Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this Request for Quotation if not attached. In the event of conflict between any of the foregoing documents, this purchase agreement, and the **City of Columbia Request for Quotation 3/2017 – Asphalt Term and Supply** shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County, hot and cold mixed asphalt products as identified and responded to in Contractor's Bid response. Products will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the City of Columbia specifications, as needed and as ordered by the County.
3. **Contract Duration** - This agreement shall commence on **February 1, 2017 and extend through January 31, 2018** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the county for **four (4) additional one year periods** subject to the pricing clauses in the **City of Columbia's Request for Quotation** agreed to in the Contractor's Bid Response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.
4. **Delivery** - Contractor agrees to deliver asphalt products as per the bid documents.
5. **Billing and Payment** - All billing shall be invoiced to the Public Works Department and billings may only include the prices listed in the Contractor's bid response and those monthly pricing updates to follow on a monthly basis. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the bid. The County agrees to pay all correct monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CAPITAL MATERIALS, LLC

by *[Signature]*
title *Estimator*

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

[Signature]
Signature by *cy*

4/3/17
Date

2040 / 26000 Term and Supply
No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. **Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.**
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Vendor #
15368



**CITY OF COLUMBIA
PURCHASING DIVISION**

Michelle Sorensen, CPPB, Procurement Officer
701 E Broadway, 5th Floor
COLUMBIA, MO. 65201
Phone: (573) 874-6317
Michelle.Sorensen@como.gov

February 13, 2017

NOTIFICATION OF AWARD - CITY OF COLUMBIA

**CONTRACT FOR: Asphalt – Term & Supply
Contract Period is February 1, 2017 through January 31, 2018**

Your firm has been awarded a contract for **Asphalt**, as needed, in response to Request for Quotation #3/2017. This is a multiple award contract, meaning award was also made to another Contractor. Projects will be evaluated and awarded based on the scope of work and the applicable pricing of each contractor. The City will assign the projects in the most cost-effective manner possible. The purchase order for this year will be mailed to you. Please reference the appropriate purchase order number on every invoice submitted.

Please contact the Buyer shown below if there are any questions pertaining to this contract.

CONTRACT NUMBER	ITEMS AWARDED	VENDOR NAME
3/2017	PRIMARY See Attached	Capital Materials LLC PO Box 104960 Jefferson City, MO 65110 Attn: Joe Pope Phone: 573-635-6229 Fax: 573-636-7538 Email: jpope@capitalmaterialsmo.com

Note: Pricing may be revised by the Contractor on a monthly basis by submitting a revised pricing quote the end of each month. Revised Quotes must be received by 4 pm on the last Monday of the month. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing).

Michelle Sorensen
Buyer/Purchasing
573-874-6317

cc: Sam Thomas, Mindy Barnes, Brenda Broxton, Margie Finlay, Aaron Ray, Seth Nelson

CITY OF COLUMBIA, MO
 REQUEST FOR QUOTATION

Subject:3/2017 (Asphalt - Term & Supply)

Capital Materials LLC			UOM	QTY	Year 1	Year 2	Year 3	Year 4	Year 5
1	Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP1	Ton	1	\$48.00					
2	Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP2	Ton	1	\$48.50					
3	Plant Mixed Hot Asphalt, F.O.B. Plant - Base Mix	Ton	1	\$46.00					
4	Cold Mix Asphalt, F.O.B. Plant - with anti-stripping agent:	Ton	1	\$95.00					
5	Virgin mix, no binder replacement (RAP or RAS), PG 64-22	Ton	1	\$51.00					

City of Columbia Purchasing

Bid Information

Bid Owner: Michelle Sorensen Procurement Officer
 Email: Michelle.Sorensen@CoMo.gov
 Phone: (573) 874.6317
 Fax: (
 Bid Number: 3/2017
 Title: Asphalt - Term & Supply
 Bid Type: RFQ-F
 Issue Date: 12/05/2016
 Close Date: 1/10/2017 02:00:00 PM (CT)

Contact Information

Address:
 Contact Department Building Floor/Room Telephone Fax Email

Ship to Information


Address:
 Contact Department Building Floor/Room Telephone Fax Email

Supplier Information

Company Name: CAPITAL MATERIALS LLC
 Contact Name: JOE POPE
 Address: PO BOX 104960 JEFFERSON CITY, MO 65110
 Telephone: 573-635-6229
 Fax: 573-636-7538
 Email: jpop@capitalmaterialsMO.com

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature: 

Date: 1/10/17

Bid Notes

BIDDERS ARE ENCOURAGED TO USE THE ELECTRONIC BID SYSTEM FOR SUBMITTING BIDS AND MUST COMPLETE ALL REQUIRED FIELDS. NO FAX OR E-MAIL RESPONSES WILL BE ACCEPTED. SEALED BIDS MAY BE SUBMITTED AT 701 E. BROADWAY, 5TH FLOOR, COLUMBIA MO 65201, UNTIL THE BID CLOSING DATE AND TIME.

Bid Activities

Bid Messages

Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

Line	Filename	Description
Header	Terms & Conditions of E bidding - Revised 3-1-10.pdf	Terms & Conditions
Header	W-9 form.pdf	W -9

Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Terms and Conditions	Accept terms and conditions	YES (Required)
2	Specifications	The mixes will be used for wedge coats generally not exceeding 1 1/2" in thickness (Base mix), a surface or wearing lift generally not exceeding 1" thickness (BP-1, BP-2). The major portion of mix purchased will be for surface or wearing lifts. The mixes shall be of "commercial" grade or the mixes commonly made at the plant. Provide characteristics of the mixes proposed:	YES (Required)
3	Mix Design	Submit a mix design for each type of asphalt, should meet or excess standards set by MoDOT	YES (Required)
4	Asphalt Mix Deviations or Manufacturing Issues	List any asphalt mix deviations or manufacturing issues that are anticipated:	YES (Required)
5	Limits	All asphalt mixes should meet MoDOT's updated RAP/RAS limits	YES (Required)
6	Testing	Asphalt may be tested for Quality Assurance	YES (Required)
7	Invoicing	All receipts must be identified with the City of Columbia, Department or Division, Job Site, signed by an employee, and a copy furnished to the employee. The Contractor shall be responsible for assuring the employee's identity prior to issuing material. The City of Columbia will not be responsible for material issued to persons not properly identified as City employees.	YES (Required)
8	Term and Supply Contract Conditions	TERM AND SUPPLY CONTRACT for furnishing City of Columbia with Hot Bituminous Asphalt, as needed and as requested, from date of award through January 31, 2018. City of Columbia Annual Estimated Usage is 5,000 tons. The City reserves the right to increase or decrease this quantity as needed.	YES (Required)
9	Renewal Options	Term & Supply Contract Renewal Options: Contract subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements, delivery problems, or other just cause so deemed by the City.	YES (Required)
10	Award and Pricing	The City anticipates awarding this contract to a primary and secondary vendor. Pricing may be revised by the Contractor on a monthly basis by submitting a revised pricing quote the end of each month. Revised Quotes must be received by 4 pm on the last Monday of the month. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing).	YES (Required)
11	Contract Administration Contact	Please provide the contact information for the person in your firm responsible for contracting and authorizing renewals of the contract.	YES (Required)

12 Cooperative Contract Pricing

Would you be willing to offer the same pricing to members of the Mid-Missouri Public Purchasing Cooperative?
(Not responding to this question will not impact the evaluation of this bid.)

YES _____ (Optional)

13 Plant Location

Provide Plant Locations

YES _____ (Required)

14 W-9

Submit a current W-9

YES _____ (Required)

Line Items

#	Qty	UOM	Description	Response
1	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP1	\$ <u>40.00</u> (Optional) Unit Price

Supplier Notes: _____

2	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP2	\$ <u>48.50</u> (Optional) Unit Price
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Supplier Notes: _____

3	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Base Mix	\$ <u>46.00</u> (Optional) Unit Price
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Supplier Notes: _____

4	1		Cold Mix Asphalt, F.O.B. Plant - with anti-stripping agent:	\$ <u>95.00</u> (Optional) Unit Price
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Supplier Notes: _____

5	1		Virgin mix, no binder replacement (RAP or RAS), PG 64-22	\$ <u>57.00</u> (Optional) Unit Price
---	---	--	--	---

Supplier Notes: _____

RECEIVED

APR 03 2017

Form **W-9**
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

**BOONE COUNTY
AUDITOR**

Give form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)
Capital Materials LLC

Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ *S* Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
PO Box 104960

City, state, and ZIP code
Jefferson City, Mo 65110

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number
81-1909274

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *Stacey Sanders* Date ▶ *1-5-17*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.



INSTRUCTIONS AND GENERAL CONDITIONS OF BIDDING

The following terms and conditions, unless otherwise modified by the City of Columbia within this document, shall govern the submission of bids and subsequent contracts. The City of Columbia reserves the right to reject any bid that takes exception to these conditions.

Definitions as used herein:

- a. The term "bid" means a solicitation of a formal or informal, sealed offer.
 - b. The term "bidder" means the person, firm or corporation who submits a formal sealed bid.
 - c. The term "City" means City of Columbia, MO.
 - d. The term "City Council" means the governing body of the City of Columbia, MO.
 - e. The term "contractor" means the bidder awarded a contract under this bid document.
1. **Submission of Bids:** Sealed bids, subject to Instructions and General Conditions, and any special conditions set forth herein, will be received at the Office of the Purchasing Agent, 701 E. Broadway, 5th Floor, Columbia MO 65201, until the bid closing date and time indicated for furnishing the City of Columbia the materials, supplies, equipment or services shown in the bid request.
 - **Submission of Hard Copy Paper Bids:** Bidders may submit hard copy paper bids. If the bid was published by way of hard copy, the forms provided shall be utilized and submitted as outlined in the instructions. If the bid was an electronic bid only, all the questions asked in the electronic bid must be answered in the paper response and all documents attached to the electronic bid must be downloaded, printed and submitted to the Purchasing Division by the bid closing date and time in order to be considered.
 - **Electronic Bidding:** Bidders are encouraged to use the electronic bid system for the purpose of submitting bids and must complete all required fields. If you do not care to bid, please respond to the bid request by submitting a "no bid" and note your reason.
 2. **Purchase Orders:** Purchase orders resulting from this bid will be issued to the company signing and submitting this bid form. The invoice must be submitted by the company shown on the purchase order.
 3. **Specifications:** Bidders shall identify the item to be furnished by brand or manufacturer's name and catalog numbers and shall also furnish specifications and descriptive literature.
 4. **Item Descriptions:** Whenever products or materials of any particular producer or manufacturer are mentioned in our specifications, such product or material mentioned is intended to be descriptive of type or quality and not restrictive to those mentioned.
 5. **Reserved Rights/Awards:** The right is reserved to accept or reject all or part of the bid, to waive technicalities, and to accept the offer the Purchasing Agent considers the most advantageous to the City. The City of Columbia awards contracts to the lowest responsive and responsible bidder. It shall be understood that "responsible" means best and the best bidder is not necessarily the lowest bid.

6. **Taxes:** Bidder shall not include Federal Excise Tax or Sales and Use Taxes in bid prices, as the City is exempt from them by law. A tax exemption letter will be furnished if required.
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12. **Addenda:** The Purchasing Agent, in the form of a written Addendum, will issue all changes, additions and/or clarifications in connection with this bid. Bidder shall review and return the signature sheet of any and all such addendum issued for said bid. In the event multiple copies of the bid are requested, equal number of addendum shall be included. In the event an addendum is not submitted with the bid by the time of bid closing, the Purchasing Agent shall make a determination as to whether or not submission of the addendum(s) may be waived as technicality or not. In general, any addendum which significantly alters the scope of work, terms of the contract or which revises any pricing information may not be waived. In the case of an addendum not submitted with the bid, which cannot be waived, the bid will be found non-responsive and will not be evaluated. Addendums that are informational in nature only and do not alter scope of work, contract terms or pricing may be agreed upon after bid opening and returned by bidder, signed, prior to contract award. It shall be the sole discretion of the Buyer of Record and the Purchasing Agent to make this determination.
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 - a. It is the bidder's sole responsibility to ensure that a bid is successfully submitted with the Purchasing Division prior to the time and the date specified. Late bids will not be opened and will be rejected unopened regardless of the degree of lateness or the reason thereto, including causes beyond the control of the bidder.
 - b. All bids and tabulation sheets are kept by the Purchasing Division for a period of time established by regulation or statutes after the award is made, and are available for inspection at any time during regular working hours.

13. **Withdrawal of Bids:** Bids may be withdrawn without prejudice any time before the deadline for receipt of bids. If a mistake or error is discovered by the bidder or by the Purchasing Agent after the bid opening, the Purchasing Agent has the right to call this error to the bidder's attention and request verification of the bid. If the bidder acknowledges the mistake and requests relief, the Purchasing Agent will proceed in the following manner:
 - a. **Clerical Mistakes:** Any mistake which is obviously a clerical one, such as an error in price extension, or in placement of decimal points, reversal of prices, etc., may be corrected by the Purchasing Agent after verification is made by the bidder. However, the unit price shown shall always prevail.
 - b. **Withdrawal:** Permission to allow a bidder to withdraw his bid without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest bidder and of the other bidders, a bidder may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.
 - c. **Changes in pricing,** terms or conditions will not be permitted after the deadline for receipt of bids.
14. **Rebidding:** The Purchasing Agent reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another advertised date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be returned unopened to the offeror for re-submittal at the new date and time of bid closing.
15. **Bid Response:** The City is interested in doing business with your firm. In the event you are unable to quote on this requirement, please submit a "no bid response" which will indicate your desire to remain on the City's active vendor list. In addition, please indicate the reason/reasons you are unable to participate in this solicitation.
16. **Bid Acceptance:** A bid acceptance period of sixty (60) calendar days is required. Bids offering less than sixty (60) calendar days may be rejected. Unless otherwise indicated, sixty (60) days prevail. In the event bid evaluation and award are projected to exceed sixty (60) days, the Purchasing Agent may request bidder to extend bid acceptance time for a reasonable period of time in order to make award.
17. **Material Standards:** All material or equipment furnished shall meet the minimum requirements of the Occupational Safety & Health Standards (OSHA) published in the Federal Register or other nationally recognized certifying body.
18. **Inspection and Acceptance:** Inspection and acceptance will be at destination. Until delivery and acceptance, or after any rejection, risk or loss shall be the responsibility of the Contractor unless loss results from negligence of the City.
19. **Variation in Quantity:** No variation in the quantity of any item called for in this contract will be accepted unless such variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified elsewhere in this contract.
20. **Commercial Warranty:** The Contractor agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the City by any other clause of this contract or by law.
21. **Discounts:** Discount time will be computed from date of delivery at place of acceptance or from receipt of correct invoice at the office specified by the City, whichever is later. For discount purposes, payment is made when the check is mailed.

22. **Patents:** The successful bidder shall defend, indemnify and save harmless, the City of Columbia, Missouri, against all claims for royalties for patents or suit for infringement thereon which may be involved in the manufacture or use of the material to be furnished.
23. **Hold Harmless Agreement:** To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Columbia, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Columbia from its own negligence.
24. **Contract Changes:** The Purchasing Agent may at any time, by a written order, make changes within the general scope of this contract in (a) drawings, designs, or specifications, where the supplies to be furnished are to be specially manufactured for the City in accordance therewith, (b) method of shipment or packing, and (c) place of delivery. If any such change causes an increase or decrease, an equitable adjustment shall be made by written modification of the contract. Any claim by the Contractor for adjustment under this clause must be made within thirty (30) days from the date of receipt by the Contractor of the notification of change; provided that the Purchasing Agent, if he or she decides that the facts justify such action, may receive and act upon such claim if submitted prior to final payment under this contract. Failure to agree to any adjustment shall be a dispute within the meaning of the paragraph entitled "Disputes". However, nothing in this clause shall excuse the Contractor from proceeding with the contract as changed.
25. **Disputes:** If any dispute concerning a question of fact arises under this contract, other than termination for default or convenience, the Contractor and the City Department responsible for the administration of this contract shall make a good faith effort to resolve the dispute. If the dispute cannot be resolved by agreement, then the Purchasing Agent with advice of the City Counselor, shall resolve the dispute and send a written copy of his decision to the Contractor and the responsible City Department.
26. **Termination for Default:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part for failure of the Contractor to perform any of the provisions thereof. In such event, the Contractor shall be liable for damages, including the excess cost of reprocurring similar supplies or services; provided, that if (a) it is determined for any reason that the Contractor was not in default or, (b) failure to perform is beyond the Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. In general, termination for default shall be effective ten (10) days from the Contractor's receipt of notice. In the event the goods or services provided under the contract are deemed to serve an emergency purpose, and the provision of those goods/services is somehow compromised, the Purchasing Agent reserves the right to issue an immediate, same day, termination notice and secure the goods/services elsewhere.
27. **Termination for Convenience:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part when it is in the best interest of the City. If this contract is for supplies and is so terminated, the Contractor shall be compensated in accordance with his auditable costs to point of notification of termination. To the extent that this contract is for services and is so terminated, the City shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination for convenience shall be effective thirty (30) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

28. **Term & Supply Contract Defined:** A term and supply contract shall be deemed to mean a contract under which the supplier of articles, commodities, supplies, materials and equipment agrees to furnish all of the needs of the various departments of the City for the articles, commodities, supplies, materials and equipment set forth in the quotation, during the period of the contract at the unit price bid and as required from time to time by the City, be such needs in excess of or less than the estimated quantities set forth in the Request for Quotation. The contract will provide that the City will purchase, by issuance of Purchase Orders, such articles, commodities, supplies, materials and equipment solely from the supplier to whom the requirement contract is awarded for the contract term.
29. **Estimated Quantities:** The estimated quantities indicated in this Request for Quotation represent anticipated requirements only and are not purchased hereby, nor is the City obligated in any way to purchase the quantities shown. The right is reserved to exceed or diminish these estimates or to omit any one or more items if desired.
30. **Fund Allocation:** Continuance of any resulting agreement, contract or issuance of purchase orders after September 30 of the current calendar year is contingent upon the allocation of City funds for the next proceeding fiscal year, (10/1-9/30).
31. **Conflict of Interest:** No salaried officer or employee of the City, and no member of the City Council shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 – 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
- OFFICIALS NOT TO BENEFIT:** No regular employee or elected or appointed member of the City Government shall be admitted to any share or part of this contract, or to any benefit that shall arise there from; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
32. **Hazardous Material:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to applicable regulations of the Department of Transportation."
33. **Domestic Products:** Bidders are encouraged to offer products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.
34. **Debarment and Suspension:** By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal Department or agency, including listing in the U.S. General Services Administrations List of Parties Excluded from Federal Procurement or Non-Procurement programs; or if the amount of this response is equal to in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal Department , agency or prevision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.

35. **Americans with Disabilities Act:** The successful contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices. If this contract involves the contractor providing services directly to the public, the successful contractor shall make the services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful contractor certifying to the City Manager in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35 and suspension.
36. **Non-Discrimination in Employment:** In connection with the furnishing of supplies or performance of work under this contract, the Contractor agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State Laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.
37. **DBE Firms:** It is the policy of the City of Columbia that businesses owned by socially and economically disadvantaged individuals are encouraged to participate in bidding and performance of City contracts. Consequently, the requirements of 49 CFR Part 26 (as amended) and the City's implementing state regulations in Title 7 CSR Division 10, Chapter 8, "Disadvantaged Business Enterprise Program", will apply to any contract with federal funds. If federal funds are involved in this contract they shall be so identified in the Notice to Bidders.
38. **Business License Requirements:** Unless exempted by City ordinance, any company awarded a contract with the City, who operates an office(s) within the City limits of Columbia, will be required to obtain a business license.

City of Columbia Purchasing

Bid Information

Bid Owner Michelle Sorensen Procurement Officer
Email Michelle.Sorensen@CoMo.gov
Phone (573) 874.6317
Fax ()
Bid Number 3/2017
Title Asphalt - Term & Supply
Bid Type RFQ-F
Issue Date 11/30/2016
Close Date 1/10/2017 02:00:00 PM (CT)

Contact Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Ship to Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Supplier Information

Company Name
Contact Name
Address

Telephone
Fax
Email

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature

Date / /

Bid Notes

BIDDERS ARE ENCOURAGED TO USE THE ELECTRONIC BID SYSTEM FOR SUBMITTING BIDS AND MUST COMPLETE ALL REQUIRED FIELDS. NO FAX OR E-MAIL RESPONSES WILL BE ACCEPTED. SEALED BIDS MAY BE SUBMITTED AT 701 E. BROADWAY, 5TH FLOOR, COLUMBIA MO 65201, UNTIL THE BID CLOSING DATE AND TIME.

Bid Activities

Bid Messages

Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

Line	Filename	Description
Header	Terms & Conditions of E bidding - Revised 3-1-10.pdf	Terms & Conditions

Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Terms and Conditions	Accept terms and conditions	_____ (Required)
2	Specifications	The mixes will be used for wedge coats generally not exceeding 1 1/2" in thickness (Base mix), a surface or wearing lift generally not exceeding 1" thickness (BP-1, BP-2). The major portion of mix purchased will be for surface or wearing lifts. The mixes shall be of "commercial" grade or the mixes commonly made at the plant. Provide characteristics of the mixes proposed:	_____ (Required)
3	Mix Design	Submit a mix design for each type of asphalt, should meet or excess standards set by MoDOT	_____ (Required)
4	Asphalt Mix Deviations or Manufacturing Issues	List any asphalt mix deviations or manufacturing issues that are anticipated:	_____ (Required)
5	Limits	All asphalt mixes should meet MoDOT's updated RAP/RAS limits	_____ (Required)
6	Testing	Asphalt may be testing for Quality Assurance	_____ (Required)
7	Invoicing	All receipts must be identified with the City of Columbia, Department or Division, Job Site, signed by an employee, and a copy furnished to the employee. The Contractor shall be responsible for assuring the employee's identity prior to issuing material. The City of Columbia will not be responsible for material issued to persons not properly identified as City employees.	_____ (Required)
8	Term and Supply Contract Conditions	TERM AND SUPPLY CONTRACT for furnishing City of Columbia with Hot Bituminous Asphalt, as needed and as requested, from date of award through January 31, 2018. City of Columbia Annual Estimated Usage is 5,000 tons. The City reserves the right to increase or decrease this quantity as needed.	_____ (Required)
9	Renewal Options	Term & Supply Contract Renewal Options: Contract subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements, delivery problems, or other just cause so deemed by the City.	_____ (Required)
10	Award and Pricing	The City anticipates awarding this contract to a primary and secondary vendor. Pricing may be revised by the Contractor on a monthly basis by submitting a revised pricing quote the end of each month. Revised Quotes must be received by 4 pm on the last Monday of the month. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing).	_____ (Required)
11	Contract Administration Contact	Please provide the contact information for the person in your firm responsible for contracting and authorizing renewals of the contract.	_____ (Required)

12 Cooperative Contract Pricing Would you be willing to offer the same pricing to members _____ (Optional)
of the Mid-Missouri Public Purchasing Cooperative?
(Not responding to this question will not impact the
evaluation of this bid.)

13 Plant Location Provide Plant Locations _____ (Required)

Line Items

#	Qty	UOM	Description	Response
1	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP1	\$ _____ (Optional) Unit Price
Supplier Notes: _____				
2	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP2	\$ _____ (Optional) Unit Price
Supplier Notes: _____				
3	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Base Mix	\$ _____ (Optional) Unit Price
Supplier Notes: _____				
4	1		Cold Mix Asphalt, F.O.B. Plant - with anti-stripping agent:	\$ _____ (Optional) Unit Price
Supplier Notes: _____				
5	1		Virgin mix, no binder replacement (RAP or RAS), PG 64-22	\$ _____ (Optional) Unit Price
Supplier Notes: _____				



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 - b. All bids and tabulation sheets are kept by the Purchasing Division for a period of time established by regulation or statutes after the award is made, and are available for inspection at any time during regular working hours.

13. **Withdrawal of Bids:** Bids may be withdrawn without prejudice any time before the deadline for receipt of bids. If a mistake or error is discovered by the bidder or by the Purchasing Agent after the bid opening, the Purchasing Agent has the right to call this error to the bidder's attention and request verification of the bid. If the bidder acknowledges the mistake and requests relief, the Purchasing Agent will proceed in the following manner:
 - a. **Clerical Mistakes:** Any mistake which is obviously a clerical one, such as an error in price extension, or in placement of decimal points, reversal of prices, etc., may be corrected by the Purchasing Agent after verification is made by the bidder. However, the unit price shown shall always prevail.
 - b. **Withdrawal:** Permission to allow a bidder to withdraw his bid without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest bidder and of the other bidders, a bidder may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.
 - c. **Changes in pricing,** terms or conditions will not be permitted after the deadline for receipt of bids.
14. **Rebidding:** The Purchasing Agent reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another advertised date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be returned unopened to the offeror for re-submittal at the new date and time of bid closing.
15. **Bid Response:** The City is interested in doing business with your firm. In the event you are unable to quote on this requirement, please submit a "no bid response" which will indicate your desire to remain on the City's active vendor list. In addition, please indicate the reason/reasons you are unable to participate in this solicitation.
16. **Bid Acceptance:** A bid acceptance period of sixty (60) calendar days is required. Bids offering less than sixty (60) calendar days may be rejected. Unless otherwise indicated, sixty (60) days prevail. In the event bid evaluation and award are projected to exceed sixty (60) days, the Purchasing Agent may request bidder to extend bid acceptance time for a reasonable period of time in order to make award.
17. **Material Standards:** All material or equipment furnished shall meet the minimum requirements of the Occupational Safety & Health Standards (OSHA) published in the Federal Register or other nationally recognized certifying body.
18. **Inspection and Acceptance:** Inspection and acceptance will be at destination. Until delivery and acceptance, or after any rejection, risk or loss shall be the responsibility of the Contractor unless loss results from negligence of the City.
19. **Variation in Quantity:** No variation in the quantity of any item called for in this contract will be accepted unless such variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified elsewhere in this contract.
20. **Commercial Warranty:** The Contractor agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the City by any other clause of this contract or by law.
21. **Discounts:** Discount time will be computed from date of delivery at place of acceptance or from receipt of correct invoice at the office specified by the City, whichever is later. For discount purposes, payment is made when the check is mailed.

22. **Patents:** The successful bidder shall defend, indemnify and save harmless, the City of Columbia, Missouri, against all claims for royalties for patents or suit for infringement thereon which may be involved in the manufacture or use of the material to be furnished.
23. **Hold Harmless Agreement:** To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Columbia, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Columbia from its own negligence.
24. **Contract Changes:** The Purchasing Agent may at any time, by a written order, make changes within the general scope of this contract in (a) drawings, designs, or specifications, where the supplies to be furnished are to be specially manufactured for the City in accordance therewith, (b) method of shipment or packing, and (c) place of delivery. If any such change causes an increase or decrease, an equitable adjustment shall be made by written modification of the contract. Any claim by the Contractor for adjustment under this clause must be made within thirty (30) days from the date of receipt by the Contractor of the notification of change; provided that the Purchasing Agent, if he or she decides that the facts justify such action, may receive and act upon such claim if submitted prior to final payment under this contract. Failure to agree to any adjustment shall be a dispute within the meaning of the paragraph entitled "Disputes". However, nothing in this clause shall excuse the Contractor from proceeding with the contract as changed.
25. **Disputes:** If any dispute concerning a question of fact arises under this contract, other than termination for default or convenience, the Contractor and the City Department responsible for the administration of this contract shall make a good faith effort to resolve the dispute. If the dispute cannot be resolved by agreement, then the Purchasing Agent with advice of the City Counselor, shall resolve the dispute and send a written copy of his decision to the Contractor and the responsible City Department.
26. **Termination for Default:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part for failure of the Contractor to perform any of the provisions thereof. In such event, the Contractor shall be liable for damages, including the excess cost of reprocurring similar supplies or services; provided, that if (a) it is determined for any reason that the Contractor was not in default or, (b) failure to perform is beyond the Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. In general, termination for default shall be effective ten (10) days from the Contractor's receipt of notice. In the event the good or services provided under the contract are deemed to serve an emergency purpose, and the provision of those goods/services is somehow compromised, the Purchasing Agent reserves the right to issue an immediate, same day, termination notice and secure the goods/services elsewhere.
27. **Termination for Convenience:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part when it is in the best interest of the City. If this contract is for supplies and is so terminated, the Contractor shall be compensated in accordance with his auditable costs to point of notification of termination. To the extent that this contract is for services and is so terminated, the City shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination for convenience shall be effective thirty (30) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

28. **Term & Supply Contract Defined:** A term and supply contract shall be deemed to mean a contract under which the supplier of articles, commodities, supplies, materials and equipment agrees to furnish all of the needs of the various departments of the City for the articles, commodities, supplies, materials and equipment set forth in the quotation, during the period of the contract at the unit price bid and as required from time to time by the City, be such needs in excess of or less than the estimated quantities set forth in the Request for Quotation. The contract will provide that the City will purchase, by issuance of Purchase Orders, such articles, commodities, supplies, materials and equipment solely from the supplier to whom the requirement contract is awarded for the contract term.
29. **Estimated Quantities:** The estimated quantities indicated in this Request for Quotation represent anticipated requirements only and are not purchased hereby, nor is the City obligated in any way to purchase the quantities shown. The right is reserved to exceed or diminish these estimates or to omit any one or more items if desired.
30. **Fund Allocation:** Continuance of any resulting agreement, contract or issuance of purchase orders after September 30 of the current calendar year is contingent upon the allocation of City funds for the next proceeding fiscal year, (10/1-9/30).
31. **Conflict of Interest:** No salaried officer or employee of the City, and no member of the City Council shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 – 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
- OFFICIALS NOT TO BENEFIT:** No regular employee or elected or appointed member of the City Government shall be admitted to any share or part of this contract, or to any benefit that shall arise there from; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
32. **Hazardous Material:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to applicable regulations of the Department of Transportation."
33. **Domestic Products:** Bidders are encouraged to offer products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.
34. **Debarment and Suspension:** By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal Department or agency, including listing in the U.S. General Services Administrations List of Parties Excluded from Federal Procurement or Non-Procurement programs; or if the amount of this response is equal to in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal Department , agency or prevision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.

35. **Americans with Disabilities Act:** The successful contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices. If this contract involves the contractor providing services directly to the public, the successful contractor shall make the services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful contractor certifying to the City Manager in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35 and suspension.
36. **Non-Discrimination in Employment:** In connection with the furnishing of supplies or performance of work under this contract, the Contractor agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State Laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.
37. **DBE Firms:** It is the policy of the City of Columbia that businesses owned by socially and economically disadvantaged individuals are encouraged to participate in bidding and performance of City contracts. Consequently, the requirements of 49 CFR Part 26 (as amended) and the City's implementing state regulations in Title 7 CSR Division 10, Chapter 8, "Disadvantaged Business Enterprise Program", will apply to any contract with federal funds. If federal funds are involved in this contract they shall be so identified in the Notice to Bidders.
38. **Business License Requirements:** Unless exempted by City ordinance, any company awarded a contract with the City, who operates an office(s) within the City limits of Columbia, will be required to obtain a business license.

**PURCHASE AGREEMENT FOR
ASPHALT SECONDARY TERM AND SUPPLY**

THIS AGREEMENT dated the 11th day of April 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Christensen Brothers Asphalt**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:


1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Asphalt Term and Supply**, in compliance with all bid specifications and any addendum issued for the **City of Columbia Request for Quotation 3/2017 Asphalt Term and Supply**, as well as the Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this Request for Quotation if not attached. In the event of conflict between any of the foregoing documents, this purchase agreement, and the **City of Columbia Request for Quotation 3/2017 – Asphalt Term and Supply** shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County, hot and cold mixed asphalt products as identified and responded to in Contractor's Bit response. Products will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the City of Columbia specifications, as needed and as ordered by the County.
3. **Contract Duration** - This agreement shall commence on **February 1, 2017 and extend through January 31, 2018** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the county for **four (4) additional one year periods** subject to the pricing clauses in the **City of Columbia's Request for Quotation** agreed to in the Contractors Bid Response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.
4. **Delivery** - Contractor agrees to deliver asphalt products as per the bid documents.
5. **Billing and Payment** - All billing shall be invoiced to the Public Works Department and billings may only include the prices listed in the Contractor's bid response and those monthly pricing updates to follow on a monthly basis. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the bid. The County agrees to pay all correct monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

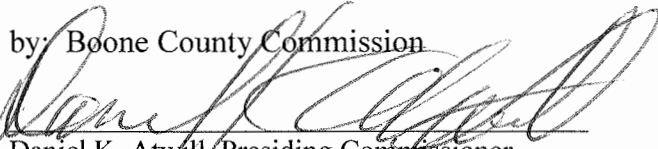
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

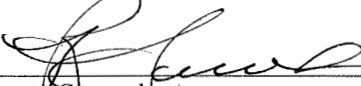
CHRISTENSEN ASPHALT

by 
title BUSINESS MANAGER

BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

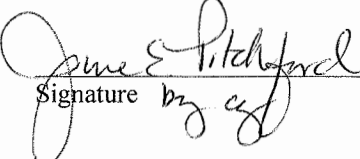

County Counselor

ATTEST:


Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)


Signature by ajp

4/3/17
Date

2040 / 26000 Term and Supply
No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. **Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.**
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Vendor # 11396



**CITY OF COLUMBIA
PURCHASING DIVISION**

Michelle Sorensen, CPPB, Procurement Officer
701 E Broadway, 5th Floor
COLUMBIA, MO. 65201
Phone: (573) 874-6317
Michelle.Sorensen@como.gov

February 13, 2017

NOTIFICATION OF AWARD - CITY OF COLUMBIA

**CONTRACT FOR: Asphalt – Term & Supply
Contract Period is February 1, 2017 through January 31, 2018**

Your firm has been awarded a contract for **Asphalt**, as needed, in response to Request for Quotation #3/2017. This is a multiple award contract, meaning award was also made to another Contractor. Projects will be evaluated and awarded based on the scope of work and the applicable pricing of each contractor. The City will assign the projects in the most cost-effective manner possible. The purchase order for this year will be mailed to you. Please reference the appropriate purchase order number on every invoice submitted.

Please contact the Buyer shown below if there are any questions pertaining to this contract.

CONTRACT NUMBER	ITEMS AWARDED	VENDOR NAME
3/2017	SECONDARY See Attached	Christensen Brothers Asphalt PO Box 159 Kingdom City, MO 65262 Attn: Kenny Knipp Phone: 573-814-3308 Fax: 573-814-0403 Email: Christensen@christensenasphalt.com

Note: Pricing may be revised by the Contractor on a monthly basis by submitting a revised pricing quote the end of each month. Revised Quotes must be received by 4 pm on the last Monday of the month. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing).

Michelle Sorensen
Buyer/Purchasing
573-874-6317

cc: Sam Thomas, Mindy Barnes, Brenda Broxton, Margie Finlay, Aaron Ray, Seth Nelson

CITY OF COLUMBIA, MO
 REQUEST FOR QUOTATION

Subject: 3/2017 (Asphalt - Term & Supply)

Christensen Brothers Asphalt			Year 1	Year 2	Year 3	Year 4	Year 5
	UOM	QTY					
1	Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP1	Ton	1	54.00			
2	Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP2	Ton	1	54.00			
3	Plant Mixed Hot Asphalt, F.O.B. Plant - Base Mix	Ton	1	52.00			
4	Cold Mix Asphalt, F.O.B. Plant - with anti-stripping agent:	Ton	1	125.00			
5	Virgin mix, no binder replacement (RAP or RAS), PG 64-22	Ton	1	57.00			



INSTRUCTIONS AND GENERAL CONDITIONS OF BIDDING

The following terms and conditions, unless otherwise modified by the City of Columbia within this document, shall govern the submission of bids and subsequent contracts. The City of Columbia reserves the right to reject any bid that takes exception to these conditions.

Definitions as used herein:

- a. The term "bid" means a solicitation of a formal or informal, sealed offer.
 - b. The term "bidder" means the person, firm or corporation who submits a formal sealed bid.
 - c. The term "City" means City of Columbia, MO.
 - d. The term "City Council" means the governing body of the City of Columbia, MO.
 - e. The term "contractor" means the bidder awarded a contract under this bid document.
1. **Submission of Bids:** Sealed bids, subject to Instructions and General Conditions, and any special conditions set forth herein, will be received at the Office of the Purchasing Agent, 701 E. Broadway, 5th Floor, Columbia MO 65201, until the bid closing date and time indicated for furnishing the City of Columbia the materials, supplies, equipment or services shown in the bid request.
 - **Submission of Hard Copy Paper Bids:** Bidders may submit hard copy paper bids. If the bid was published by way of hard copy, the forms provided shall be utilized and submitted as outlined in the instructions. If the bid was an electronic bid only, all the questions asked in the electronic bid must be answered in the paper response and all documents attached to the electronic bid must be downloaded, printed and submitted to the Purchasing Division by the bid closing date and time in order to be considered.
 - **Electronic Bidding:** Bidders are encouraged to use the electronic bid system for the purpose of submitting bids and must complete all required fields. If you do not care to bid, please respond to the bid request by submitting a "no bid" and note your reason.
 2. **Purchase Orders:** Purchase orders resulting from this bid will be issued to the company signing and submitting this bid form. The invoice must be submitted by the company shown on the purchase order.
 3. **Specifications:** Bidders shall identify the item to be furnished by brand or manufacturer's name and catalog numbers and shall also furnish specifications and descriptive literature.
 4. **Item Descriptions:** Whenever products or materials of any particular producer or manufacturer are mentioned in our specifications, such product or material mentioned is intended to be descriptive of type or quality and not restrictive to those mentioned.
 5. **Reserved Rights/Awards:** The right is reserved to accept or reject all or part of the bid, to waive technicalities, and to accept the offer the Purchasing Agent considers the most advantageous to the City. The City of Columbia awards contracts to the lowest responsive and responsible bidder. It shall be understood that "responsible" means best and the best bidder is not necessarily the lowest bid.

6. **Taxes:** Bidder shall not include Federal Excise Tax or Sales and Use Taxes in bid prices, as the City is exempt from them by law. A tax exemption letter will be furnished if required.
7. **Delivery:** The delivery date(s) or when work will start, if requested, shall be stated in definite terms, as they will be taken into consideration in making the award. The City of Columbia reserves the right to cancel all or part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Vendor or Contractor must notify the City Purchasing Agent.
8. **Freight:** All bids shall be submitted FOB Destination, Columbia, Missouri. Unit prices shall include all applicable freight and handling charges.
9. **Default:** In case of any default by the bidder, the City of Columbia may procure the product or service from other sources and hold the bidder responsible for any damages incurred including, but not limited to, excess cost or handling charge. The Purchasing Division shall have the right to remove any bidder who defaults on any contract with the City from all bidders' lists.
10. **Pricing:** Prices must be stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered.
11. **Payments:** Partial payment for delivered items or quantities of a bid may be made by the City of Columbia except in the case of "Lump Sum" bids. In the latter case, only one payment will be made in the amount of the Lump Sum price, with any Cash Discount quoted, after all the materials, supplies, or equipment have been fully delivered to the satisfaction of the Head of the Department to which the items were furnished, and the City Purchasing Agent.
12. **Addenda:** The Purchasing Agent, in the form of a written Addendum, will issue all changes, additions and/or clarifications in connection with this bid. Bidder shall review and return the signature sheet of any and all such addendum issued for said bid. In the event multiple copies of the bid are requested, equal number of addendum shall be included. In the event an addendum is not submitted with the bid by the time of bid closing, the Purchasing Agent shall make a determination as to whether or not submission of the addendum(s) may be waived as technicality or not. In general, any addendum which significantly alters the scope of work, terms of the contract or which revises any pricing information may not be waived. In the case of an addendum not submitted with the bid, which cannot be waived, the bid will be found non-responsive and will not be evaluated. Addendums that are informational in nature only and do not alter scope of work, contract terms or pricing may be agreed upon after bid opening and returned by bidder, signed, prior to contract award. It shall be the sole discretion of the Buyer of Record and the Purchasing Agent to make this determination.
13. **Receipt and Opening of Advertised Sealed Bids:** The bidders and public are invited, but not required, to attend the formal opening of bids. Prices will be read aloud to the public. No decisions related to an award of a contract or purchase order will be made at the opening.
 - a. It is the bidder's sole responsibility to ensure that a bid is successfully submitted with the Purchasing Division prior to the time and the date specified. Late bids will not be opened and will be rejected unopened regardless of the degree of lateness or the reason thereto, including causes beyond the control of the bidder.
 - b. All bids and tabulation sheets are kept by the Purchasing Division for a period of time established by regulation or statutes after the award is made, and are available for inspection at any time during regular working hours.

13. **Withdrawal of Bids:** Bids may be withdrawn without prejudice any time before the deadline for receipt of bids. If a mistake or error is discovered by the bidder or by the Purchasing Agent after the bid opening, the Purchasing Agent has the right to call this error to the bidder's attention and request verification of the bid. If the bidder acknowledges the mistake and requests relief, the Purchasing Agent will proceed in the following manner:
 - a. **Clerical Mistakes:** Any mistake which is obviously a clerical one, such as an error in price extension, or in placement of decimal points, reversal of prices, etc., may be corrected by the Purchasing Agent after verification is made by the bidder. However, the unit price shown shall always prevail.
 - b. **Withdrawal:** Permission to allow a bidder to withdraw his bid without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest bidder and of the other bidders, a bidder may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.
 - c. **Changes in pricing,** terms or conditions will not be permitted after the deadline for receipt of bids.
14. **Rebidding:** The Purchasing Agent reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another advertised date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be returned unopened to the offeror for re-submittal at the new date and time of bid closing.
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16. **Bid Acceptance:** A bid acceptance period of sixty (60) calendar days is required. Bids offering less than sixty (60) calendar days may be rejected. Unless otherwise indicated, sixty (60) days prevail. In the event bid evaluation and award are projected to exceed sixty (60) days, the Purchasing Agent may request bidder to extend bid acceptance time for a reasonable period of time in order to make award.
17. **Material Standards:** All material or equipment furnished shall meet the minimum requirements of the Occupational Safety & Health Standards (OSHA) published in the Federal Register or other nationally recognized certifying body.
18. **Inspection and Acceptance:** Inspection and acceptance will be at destination. Until delivery and acceptance, or after any rejection, risk or loss shall be the responsibility of the Contractor unless loss results from negligence of the City.
19. **Variation in Quantity:** No variation in the quantity of any item called for in this contract will be accepted unless such variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified elsewhere in this contract.
20. **Commercial Warranty:** The Contractor agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the City by any other clause of this contract or by law.
21. **Discounts:** Discount time will be computed from date of delivery at place of acceptance or from receipt of correct invoice at the office specified by the City, whichever is later. For discount purposes, payment is made when the check is mailed.

22. **Patents:** The successful bidder shall defend, indemnify and save harmless, the City of Columbia, Missouri, against all claims for royalties for patents or suit for infringement thereon which may be involved in the manufacture or use of the material to be furnished.
23. **Hold Harmless Agreement:** To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Columbia, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Columbia from its own negligence.
24. **Contract Changes:** The Purchasing Agent may at any time, by a written order, make changes within the general scope of this contract in (a) drawings, designs, or specifications, where the supplies to be furnished are to be specially manufactured for the City in accordance therewith, (b) method of shipment or packing, and (c) place of delivery. If any such change causes an increase or decrease, an equitable adjustment shall be made by written modification of the contract. Any claim by the Contractor for adjustment under this clause must be made within thirty (30) days from the date of receipt by the Contractor of the notification of change; provided that the Purchasing Agent, if he or she decides that the facts justify such action, may receive and act upon such claim if submitted prior to final payment under this contract. Failure to agree to any adjustment shall be a dispute within the meaning of the paragraph entitled "Disputes". However, nothing in this clause shall excuse the Contractor from proceeding with the contract as changed.
25. **Disputes:** If any dispute concerning a question of fact arises under this contract, other than termination for default or convenience, the Contractor and the City Department responsible for the administration of this contract shall make a good faith effort to resolve the dispute. If the dispute cannot be resolved by agreement, then the Purchasing Agent with advice of the City Counselor, shall resolve the dispute and send a written copy of his decision to the Contractor and the responsible City Department.
26. **Termination for Default:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part for failure of the Contractor to perform any of the provisions thereof. In such event, the Contractor shall be liable for damages, including the excess cost of reprocurring similar supplies or services; provided, that if (a) it is determined for any reason that the Contractor was not in default or, (b) failure to perform is beyond the Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. In general, termination for default shall be effective ten (10) days from the Contractor's receipt of notice. In the event the good or services provided under the contract are deemed to serve an emergency purpose, and the provision of those goods/services is somehow compromised, the Purchasing Agent reserves the right to issue an immediate, same day, termination notice and secure the goods/services elsewhere.
27. **Termination for Convenience:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part when it is in the best interest of the City. If this contract is for supplies and is so terminated, the Contractor shall be compensated in accordance with his auditable costs to point of notification of termination. To the extent that this contract is for services and is so terminated, the City shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination for convenience shall be effective thirty (30) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

28. **Term & Supply Contract Defined:** A term and supply contract shall be deemed to mean a contract under which the supplier of articles, commodities, supplies, materials and equipment agrees to furnish all of the needs of the various departments of the City for the articles, commodities, supplies, materials and equipment set forth in the quotation, during the period of the contract at the unit price bid and as required from time to time by the City, be such needs in excess of or less than the estimated quantities set forth in the Request for Quotation. The contract will provide that the City will purchase, by issuance of Purchase Orders, such articles, commodities, supplies, materials and equipment solely from the supplier to whom the requirement contract is awarded for the contract term.
29. **Estimated Quantities:** The estimated quantities indicated in this Request for Quotation represent anticipated requirements only and are not purchased hereby, nor is the City obligated in any way to purchase the quantities shown. The right is reserved to exceed or diminish these estimates or to omit any one or more items if desired.
30. **Fund Allocation:** Continuance of any resulting agreement, contract or issuance of purchase orders after September 30 of the current calendar year is contingent upon the allocation of City funds for the next proceeding fiscal year, (10/1-9/30).
31. **Conflict of Interest:** No salaried officer or employee of the City, and no member of the City Council shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 – 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
- OFFICIALS NOT TO BENEFIT:** No regular employee or elected or appointed member of the City Government shall be admitted to any share or part of this contract, or to any benefit that shall arise there from; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
32. **Hazardous Material:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to applicable regulations of the Department of Transportation."
33. **Domestic Products:** Bidders are encouraged to offer products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.
34. **Debarment and Suspension:** By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal Department or agency, including listing in the U.S. General Services Administrations List of Parties Excluded from Federal Procurement or Non-Procurement programs; or if the amount of this response is equal to in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal Department , agency or prevision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.

35. **Americans with Disabilities Act:** The successful contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices. If this contract involves the contractor providing services directly to the public, the successful contractor shall make the services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful contractor certifying to the City Manager in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35 and suspension.
36. **Non-Discrimination in Employment:** In connection with the furnishing of supplies or performance of work under this contract, the Contractor agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State Laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.
37. **DBE Firms:** It is the policy of the City of Columbia that businesses owned by socially and economically disadvantaged individuals are encouraged to participate in bidding and performance of City contracts. Consequently, the requirements of 49 CFR Part 26 (as amended) and the City's implementing state regulations in Title 7 CSR Division 10, Chapter 8, "Disadvantaged Business Enterprise Program", will apply to any contract with federal funds. If federal funds are involved in this contract they shall be so identified in the Notice to Bidders.
38. **Business License Requirements:** Unless exempted by City ordinance, any company awarded a contract with the City, who operates an office(s) within the City limits of Columbia, will be required to obtain a business license.

City of Columbia Purchasing (City of Columbia) Supplier Response

Bid Information		Contact Information		Ship to Information	
Bid Creator	Michelle Sorensen Procurement Officer	Address		Address	
Email	Michelle.Sorensen@CoMo.gov	Contact		Contact	
Phone	(573) 874.6317	Department		Department	
Fax	()	Building		Building	
Bid Number	3/2017	Floor/Room		Floor/Room	
Title	Asphalt - Term & Supply	Telephone		Telephone	
Bid Type	RFQ-F	Fax		Fax	
Issue Date	12/5/2016 08:22 AM (CT)	Email		Email	
Close Date	1/10/2017 02:00:00 PM (CT)				

Supplier Information

Company	Christensen Brothers Asphalt
Address	PO Box 159 Kingdom City, MO 65262
Contact	Kenny Knipp
Department	
Building	
Floor/Room	
Telephone	(573) 814-3308
Fax	(573) 814-0403
Email	christensen@christensenasphalt.com
Submitted	1/10/2017 09:48:09 AM (CT)
Total	\$342.00

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature Kenny Knipp - Business Manager

Email kenny@christensenasphalt.com

Supplier Notes

Note that this bid is from
Christensen Brothers Asphalt.

Bid Notes

BIDDERS ARE ENCOURAGED TO USE THE ELECTRONIC BID SYSTEM FOR SUBMITTING BIDS AND MUST COMPLETE ALL REQUIRED FIELDS. NO FAX OR E-MAIL RESPONSES WILL BE ACCEPTED. SEALED BIDS MAY BE SUBMITTED AT 701 E. BROADWAY, 5TH FLOOR, COLUMBIA MO 65201, UNTIL THE BID CLOSING DATE AND TIME.

Bid Activities

Bid Messages

Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Terms and Conditions	Accept terms and conditions	Accept
2	Specifications	<p>The mixes will be used for wedge coats generally not exceeding 1 1/2" in thickness (Base mix), a surface or wearing lift generally not exceeding 1" thickness (BP-1, BP-2). The major portion of mix purchased will be for surface or wearing lifts.</p> <p>The mixes shall be of "commercial" grade or the mixes commonly made at the plant.</p> <p>Provide characteristics of the mixes proposed:</p>	All mixes will meet MoDOT Specifications
3	Mix Design	Submit a mix design for each type of asphalt, should meet or excess standards set by MoDOT	See attached mix designs in "Response Attachments" section
4	Asphalt Mix Deviations or Manufacturing Issues	List any asphalt mix deviations or manufacturing issues that are anticipated:	No issues are anticipated
5	Limits	All asphalt mixes should meet MoDOT's updated RAP/RAS limits	All mixes will meet MoDOT limits
6	Testing	Asphalt may be tested for Quality Assurance	Acknowledged
7	Invoicing	<p>All receipts must be identified with the City of Columbia, Department or Division, Job Site, signed by an employee, and a copy furnished to the employee.</p> <p>The Contractor shall be responsible for assuring the employee's identity prior to issuing material. The City of Columbia will not be responsible for material issued to persons not properly identified as City employees.</p>	Acknowledged
8	Term and Supply Contract Conditions	<p>TERM AND SUPPLY CONTRACT for furnishing City of Columbia with Hot Bituminous Asphalt, as needed and as requested, from date of award through January 31, 2018.</p> <p>City of Columbia Annual Estimated Usage is 5,000 tons. The City reserves the right to increase or decrease this quantity as needed.</p>	Term & Supply Contract Acknowledgement
9	Renewal Options	Term & Supply Contract Renewal Options: Contract subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements, delivery problems, or other just cause so deemed by the City.	Renewal Options Acknowledgement
10	Award and Pricing	<p>The City anticipates awarding this contract to a primary and secondary vendor.</p> <p>Pricing may be revised by the Contractor on a monthly basis by submitting a revised pricing quote the end of each month. Revised Quotes must be received by 4 pm on the last Monday of the month. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing).</p>	Acknowledged

- | | | | |
|----|---------------------------------|---|--|
| 11 | Contract Administration Contact | Please provide the contact information for the person in your firm responsible for contracting and authorizing renewals of the contract. | Rob Christensen and Kenny Knipp
814-3308 |
| 12 | Cooperative Contract Pricing | Would you be willing to offer the same pricing to members of the Mid-Missouri Public Purchasing Cooperative?
(Not responding to this question will not impact the evaluation of this bid.) | |
| 13 | Plant Location | Provide Plant Locations | Plant is located at 2505 County Road 269, Columbia this is 1/4 mile north of I-70 at Exit 137. |
| 14 | W-9 | Submit a current W-9 | See attached W-9 in "Response Attachment" section |

Line Items

#	Qty	UOM	Description	Response
1	1	Ton	Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP1	\$54.00
			Item Notes:	
			Supplier Notes:	
2	1	Ton	Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP2	\$54.00
			Item Notes:	
			Supplier Notes:	
3	1	Ton	Plant Mixed Hot Asphalt, F.O.B. Plant - Base Mix	\$52.00
			Item Notes:	
			Supplier Notes:	
4	1	Ton	Cold Mix Asphalt, F.O.B. Plant - with anti-stripping agent:	\$125.00
			Item Notes:	
			Supplier Notes: This cold mix is the "EZ Street" mix design that Christensen Brothers Asphalt has sold since 2008.	
5	1	Ton	Virgin mix, no binder replacement (RAP or RAS), PG 64-22	\$57.00
			Item Notes:	
			Supplier Notes:	
Response Total:				\$342.00

Contractor

MIX TYPE BB

Contractor=Christensen Construction

4/2/2015

IDENT NO.	PRODUCER-LOCATION	PI	BULK SP. GR.	APP. SP. GR.	%ABS	FORMATION	LEDGES	% CHERT
15CDR3R038	Mertens Quarry, Millersburg (1" Base)	NP	2.578	2.556	1.3	Burlington	2.34	4.7
15CDR3R039	Mertens Quarry, Millersburg (9/16" Clean)	NP	2.603	2.599	1.4	Burlington	2.34	4.7
15CDR3R040	Boone Quarries East, Columbia, MO (MS)	NP	2.556	2.651	1.4	Dechoteau	8.9	
	Christensen RAP		2.618	2.618		4.6% AC		

PG 64-22 Buckeye Terminal, LLC (Conoco), St. Louis, MO

Mix Temp: 314-325 ° F Cold Temp: 295-306 ° F

	15CDR3R038	15CDR3R039	15CDR3R040		15CDR3R038	15CDR3R039	15CDR3R040		COMB. GRAD	With Backhouse
	3/4"	1/2"	MS	RAP	35.0	25.0	20.0	20.0		
1 1/2"	100.0	100.0	100.0	100.0	35.0	25.0	20.0	20.0	100.0	
1"	100.0	100.0	100.0	100.0	35.0	25.0	20.0	20.0	100.0	
3/4"	94.2	100.0	100.0	100.0	33.0	25.0	20.0	20.0	98.0	
1/2"	70.3	97.6	100.0	99.9	24.6	24.4	20.0	20.0	89.0	
3/8"										
#4	43.8	31.4	99.0	81.1	15.3	7.9	19.8	16.2	59.2	
#8	31.9	6.4	67.0	61.9	11.2	1.6	13.4	12.4	38.5	
#15										
#30	18.0	4.1	15.0	38.8	6.3	1.0	3.0	7.8	18.1	
#50										
#100										
#200	7.0	2.5	6.3	12.2	2.5	0.6	1.3	2.4	5.8	

Gm = 2.459 % VOIDS = 3.5 TSR = TSR Weight = Nini = MIX COMPOSITION
 Gmb = 2.372 V.M.A. = 13 D/B Ratio = 1.55 Ndes = 35 MIN. AGG. 95.0%
 Gsb = 2.590 % FILLED = 72.8 Gyro Weight = 478 Nmax = VIRGIN ASPHALT CONTENT 4.1%
 TOTAL AC 5.0%

Method of Compaction = T 312 Stability = 2377 % AC RAP = 4.6
 Compaction Level = 35

INITIAL DESIGN INFORMATION

Contractor: Christensen Construction

Project: 15M071 MO

Mixture Type: BitBase with RAP

AGGREGATE INFORMATION

Aggregate Supplier & ledge info	Aggregate Grading	Cold Feed %	Bulk Specific Gravity		% CHERT	Plasticity Index	Job Mix Formula		
			(APP)	(BOD)			Sieve	% Passing	Spec. Limits
Mertens Millersburg Burlington 2,3,4	1" Minus Bit Base	35.0	2.666	2.578	4.7	NP	1"	100.0	100
			absorption= 1.3 %				3/4"	98.0	85-100
Mertens Millersburg Burlington 2,3,4	9/16" Clean	25.0	2.699	2.603	4.7	NP	1/2"	89.0	60-90
			absorption= 1.4 %				#4	59.2	35-65
Boone Quarries Southtown Dechoteau 8,9	Mansand	20.0	2.661	2.566		NP	#8	38.5	25-50
			absorption=1.4%				#30	18.1	10-35
							#200	6.8	4-12
Christensen RAP	RAP	20.0	2.618	2.618					

100.0

Asphalt Cement Information

Supplier	Asphalt Cement Grading Provided
Buckeye Terminals, LLC Conoco St. Louis, MO	PG 54-22

TEST RESULTS

CONTRACTOR: Christensen Construction

PROJECT: 15M071_MO

MIX TYPE: BitBase with RAP

DESIGN ASPHALT CONTENT:	5.0	(%)	Virgin AC%	RAP AC	Total AC %
			4.08%	0.92%	5.0
AIR VOIDS:	3.5	(%)	EFFECTIVE % Asphalt Content: 4.11%		
VMA:	13.0	(%)	% RECYCLE BINDER: 0.92%		
UNIT WEIGHT:	148.0	(pcf)	Note Binder Replacement:		
MAXIMUM SPECIFIC GRAVITY:	2.459	(--)	Effective % AC	% Recycle Binder	Binder Replacement
VFA:	72.8	(%)	4.11%	0.92%	22.38%

NOTES

- | | | | |
|-----|--|---------------|-------------|
| (1) | COMPACTION: | (N Initial) 0 | (gyrations) |
| | | (N Design) 35 | (gyrations) |
| | | (N Max.) 0 | (gyrations) |
| (2) | MIX TEMPERATURE: | 314-325 | (F) |
| (3) | COMPACTION TEMPERATURE: | 296-306 | (F) |
| (4) | EFFECTIVE AGG. SP. GRAVITY: | 2.652 | |
| (5) | AGG. BULK SP. GRAVITY: | 2.660 | |
| (6) | SPECIMEN WEIGHT | 4781 | (grams) |
| (7) | COMPACTOR: PINE G2 | | |
| (8) | ASPHALT SPECIFIC GRAVITY: | 1.030 | |
| (9) | MECHANICAL MIXER TYPE: BUCKET MIXER | | |

MIXTURE ANALYSIS @ N design

CONTRACTOR: Christensen Construction
 PROJECT #: 15M071 MO
 DATE: 3/24/2015
 MIX TYPE: BitBase with RAP

Ninitial: _____ (gyr.)
 Ndesign: 35 (gyr.)
 Nmax: _____ (gyr.)
 Specimens gyrated to Ndesign

Gsb (Z): 2.590
 Gac (Y): 1.030
 Gse (X): 2.652
 %Passing #200 (W): 6.8

MIX TEMP. (F): 314-325 COMPACTION TEMP. (F): 296-306

% AC	SPEC. #	Ndes. Ht. (mm)	Dry (air) Wt. (grams)	Water Wt. (grams)	SSD Wt. (grams)	Bulk Sp.Gr.	Max. Sp.Gr.	Air Voids (%)	VMA (%)	VFA (%)	ABSORB. AC (MIX) (%)	Eff. AC (%)	Dust/ Eff.%AC Ratio
A	B	D	E	F	G	H	I	J	K	L	M	N	
						=E(G-F)		=100(I-H)/J	=100- (H(100-A)/Z)	=100- ((K-J)/K)	=100- (Y(X-Z)/(X-Z))	=A-M	
4.5	1	119.0	4772.1	2762.0	4800.6	2.341							
	2	117.9	4762.1	2765.2	4789.8	2.352							
AVE.						2.346	2.477	5.3	13.5	61.0	0.89	3.6	
5.0	3	116.7	4784.8	2777.2	4795.0	2.371							
	4	117.2	4776.6	2770.4	4783.9	2.372							
AVE.			4780.7			2.372	2.459	3.5	13.0	72.8	0.89	4.11	1.65
5.5	5	116.9	4805.0	2793.5	4810.6	2.382							
	6	117.1	4802.7	2796.3	4809.4	2.386							
AVE.						2.384	2.441	2.3	13.0	82.1	0.88	4.6	
6.0	7	117.0	4836.4	2818.1	4840.5	2.391							
	8	117.3	4834.5	2819.6	4838.2	2.395							
AVE.						2.393	2.423	1.2	13.1	90.5	0.88	5.1	

MAXIMUM SPECIFIC GRAVITY

% AC	(%)	A1		5.0	5.0	5.0
Weight of Mix and Bowl:	(grams)	B1		0.0	0.0	0.0
Weight of Bowl:	(grams)	C1		0.0	0.0	0.0
Weight of Mix:	(grams)	D1	=B1-C1	2098.9	2100.8	2095.4
Calibration:	(grams)	E1		1730.2	1699.2	1730.2
Sum:		F1	=D1+E1	3829.1	3800.0	3825.6
Final Weight:	(grams)	G1		2976.2	2945.8	2972.4
Difference (Volume):		H1	=F1-G1	852.9	854.2	853.2
MAXIMUM SPECIFIC GRAVITY (w/o dryback)			=D1/H1	2.461	2.459	2.456
SSD (dryback) Weight:	(grams)	J1		2098.9	2100.8	2095.4
Volume Absorbed Water	(grams)	K1	=J1-D1	0.0	0.0	0.0
Corrected Difference (Volume):		L1	=H1+K1	852.9	854.2	853.2
MAXIMUM SPECIFIC GRAVITY (w/ DRYBACK)			=D1/L1	2.461	2.459	2.456
AVERAGE (Gmm)		M1			2.459	

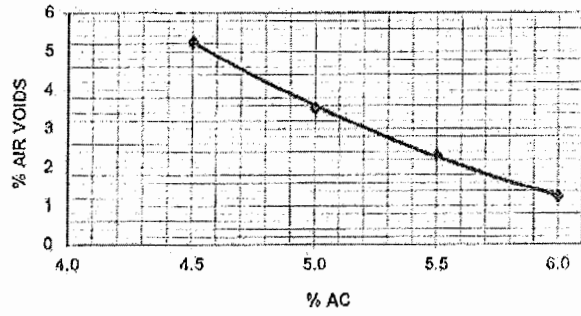
Effective Specific Gravity of the Aggregate (Gse)=	$\frac{100 - \%ac}{((100/Gmm) - (\%ac/Gac))}$	2.652
	Gmm @ other %AC	
	$\frac{100}{((100 - \%ac)/Gse) + (\%ac/Gac)}$	
	%AC	Gmm
	4.5	2.477
	5.0	2.459
	5.5	2.441
	6.0	2.423

MISSOURI DEPARTMENT OF TRANSPORTATION

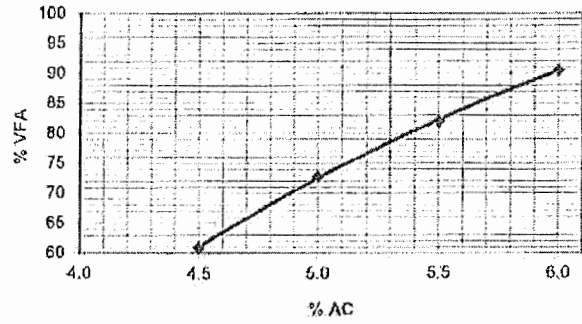
CONTRACTOR: Christensen Construction

MIX TYPE: BitBase with RAP

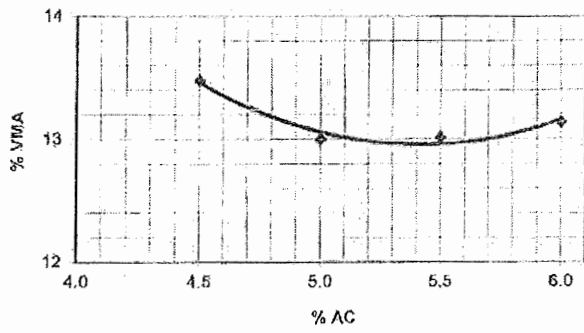
Air Voids



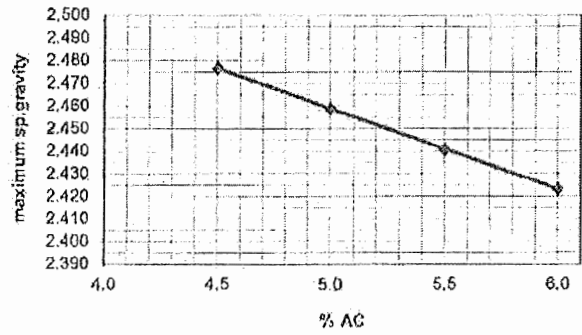
VFA



VMA



Maximum Specific Gravity



RECYCLE ANALYSIS

TESTING:

- (1) Extraction Test: per AASHTO T 164, Method A with mineral matter determination by high-speed centrifuge.
- (2) Wet Sieve Analysis of Extracted Aggregate: per AASHTO T30
- (3) Maximum Specific Gravity value of RAP (per AASHTO T 209): THEN Gse VALUE BY:

$$Gse = (100 - \%ac) / ((100/Gmm) - (\%ac/\text{specific gravity of ac}))$$

% Asphalt Binder Content:

RAP: -by extraction: 4.6 (%)
 SHINGLES: -by extraction:

EXTRACTED WET-SIEVE GRADATION :

SIEVE SIZE	RAP % PASSING	SHINGLE % PASSING
3/4"	100.0	
1/2"	99.9	
3/8"	97.8	
#4	81.1	
#8	61.9	
#16	48.6	
#30	38.8	
#50	28.2	
#100	19.0	
#200	12.2	

MAXIMUM SPECIFIC GRAVITY

RECYCLE MATERIAL ID:				RAP#1	RAP#2	Rap #3
% AC	(%)	A1		4.6	4.6	4.6
Weight of Mix and Bowl:	(grams)	B1		0.0	0.0	0.0
Weight of Bowl:	(grams)	C1		0.0	0.0	0.0
Weight of Mix:	(grams)	D1	=B1-C1	1997.8	1998.4	2001.2
Calibration:	(grams)	E1		1729.4	1698.7	1729.4
Sum:		F1	=D1+E1	3727.2	3697.1	3730.6
Final Weight:	(grams)	G1		2925.4	2894.1	2926.3
Difference (Volume):		H1	=F1-G1	801.8	803.0	804.3
MAXIMUM SPECIFIC GRAVITY			=D1/H1	2.492	2.489	2.488
AVERAGE (Gmm)		M1			2.489	

$$Gse (RAP) = (100 - 4.6) / (100 / 2.489) - (4.6 / 1.03) = 2.671$$

Gse (RAP)	S&S	RAP Gse
2.671	0.98	2.618

CONTRACTOR:	Christensen Construction
PROJECT #:	15M071 MO
DATE:	03/16/15
MIXTURE TYPE:	Bit Base with RAP

GRADATION ANALYSIS

	AGG. SOURCE	AGG. GRADING	BIN %	ABS	AGGREGATE SP. GRAVITY		
					G(APP)	G(SSD)	G(BULK)
AGGREGATE 1):	Mertens	1" Minus					
	Millersburg	Bit Base	35.0		0.000	0.000	2.578
AGGREGATE 2):	Mertens	9/16" Clean					
	Millersburg		25.0		0.000	0.000	2.603
AGGREGATE 3):	Boone Quarries	Mansand					
	Southtown		20.0		0.000	0.000	2.566
AGGREGATE 4):					0.000	0.000	2.637
AGGREGATE 5):	RAP	RAP	20.0	%RAP ac = 4.6	0.000	0.000	2.618
AGGREGATE 6):				% RAS ac	0.000	0.000	2.600
AGGREGATE 7):			0.0		0.000	0.000	2.660
COMBINED:			100.0		0.000	0.000	2.590

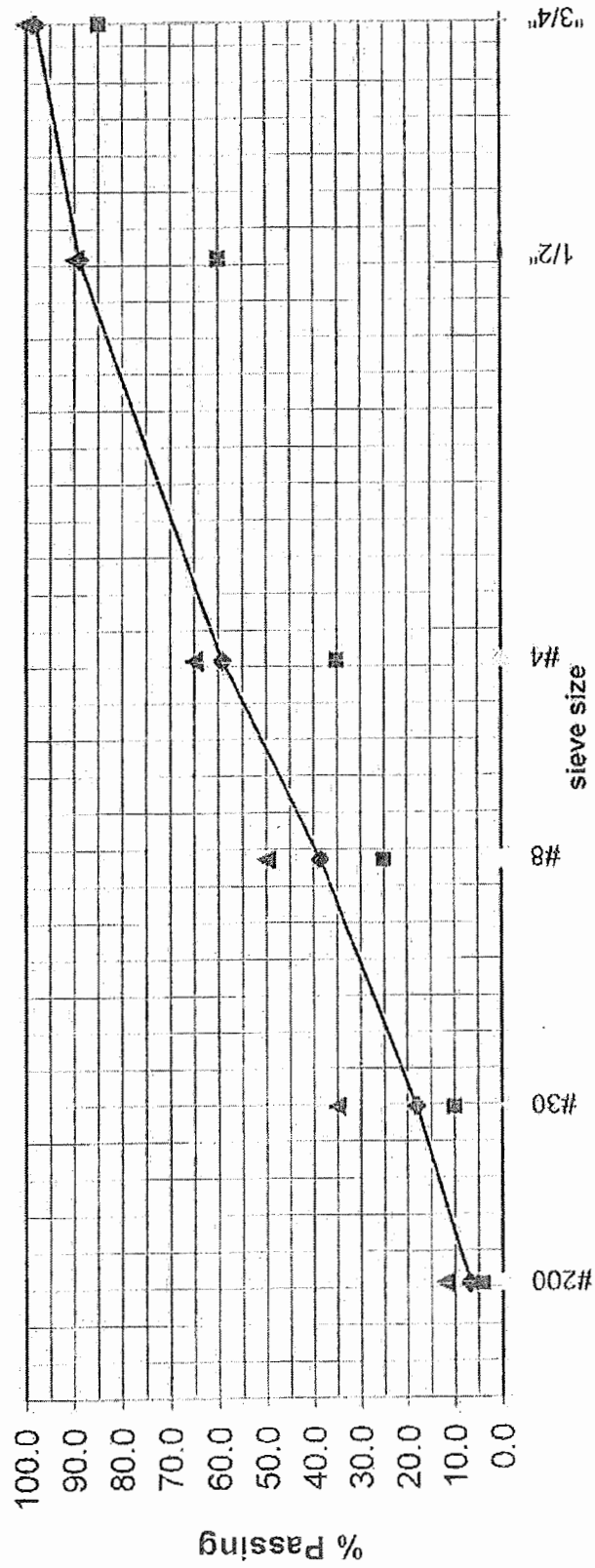
SIEVE SIZE		COMBINED AGG. GRADATION:	INDIVIDUAL % RETAINED:	MASTER RANGE		JOB-MIX FORMULA
(US STD.)	(mm)			LOWER	UPPER	
2"	50.000	100.0	0.0	100.0	100.0	100.0
1 1/2"	37.500	100.0	0.0	100.0	100.0	100.0
1"	25.000	100.0	0.0	100.0	100.0	100.0
3/4"	19.000	98.0	2.0	85.0	100.0	98.0
1/2"	12.500	89.0	9.0	60.0	90.0	89.0
#4	4.750	59.2	29.8	35.0	65.0	59.2
#8	2.360	38.5	20.7	25.0	50.0	38.5
#30	0.600	18.1	20.5	10.0	35.0	18.1
#200	0.075	6.8	-6.8	4.0	12.0	6.8

INDIVIDUAL GRADATION DATA

SIEVE SIZE		AGGREGATE 1)		AGGREGATE 2)		AGGREGATE 3)		AGGREGATE 4)		AGGREGATE 5)		AGGREGATE 6)		AGGREGATE 7)		SIEVE SIZE		COMB. AGG.
(US STD.)	(mm)	GRAD.	% COMB.	GRAD.	% COMB.	GRAD.	% COMB.	GRAD.	% COMB.	GRAD.	% COMB.	GRAD.	% COMB.	GRAD.	% COMB.	(US STD.)	(mm)	GRAD.
2"	50.000	100.0	35.0	100.0	25.0	100.0	20.0	100.0	0.0	100.0	20.0	100.0	0.0	0.0	0.0	2"	50.000	100.0
1 1/2"	37.500	100.0	35.0	100.0	25.0	100.0	20.0	100.0	0.0	100.0	20.0	100.0	0.0	0.0	0.0	1 1/2"	37.500	100.0
1"	25.000	100.0	35.0	100.0	25.0	100.0	20.0	100.0	0.0	100.0	20.0	100.0	0.0	0.0	0.0	1"	25.000	100.0
3/4"	19.000	94.2	33.0	100.0	25.0	100.0	20.0	100.0	0.0	100.0	20.0	100.0	0.0	0.0	0.0	3/4"	19.000	98.0
1/2"	12.500	70.3	24.6	97.6	24.4	100.0	20.0	100.0	0.0	99.9	20.0	100.0	0.0	0.0	0.0	1/2"	12.500	89.0
#4	4.750	43.8	15.3	31.4	7.9	99.0	19.8	96.9	0.0	81.1	16.2	98.3	0.0	0.0	0.0	#4	4.750	59.2
#8	2.360	31.9	11.2	6.4	1.6	67.0	13.4	63.2	0.0	61.9	12.4	94.0	0.0	0.0	0.0	#8	2.360	38.5
#30	0.600	18.0	6.3	4.1	1.0	15.0	3.0	41.4	0.0	38.8	7.8	52.3	0.0	0.0	0.0	#30	0.600	18.1
#200	0.075	7.0	2.5	2.5	0.6	6.3	1.3	0.4	0.0	12.2	2.4	19.0	0.0	0.0	0.0	#200	0.075	6.8

COMBINED GRAD.	50.0 % VIRGIN	100 % VIRGIN
50.000	100.0	80.0
37.500	100.0	60.0
25.000	100.0	80.0
19.000	98.0	78.0
12.500	89.0	69.0
4.750	59.2	43.0
2.360	38.5	26.2
0.600	18.1	10.3
0.075	6.8	4.3

0.45 Power Chart



Contribution of Binder from Recycled Materials

Effective Binder Computation

Pb	5.00	Gmm	2.459	Gse	2.653
Pbmv	4.08	Gb	1.030	Pba	0.89
		Gsb	2.590	Pbe	4.11

Stockpile	Type	P_s	P_{br}	$P_{st} \times P_{br}$	P_{shv}	P_{smr}	P_{bmr}
1	virgin	80			76.71		
2	RAS	0	0	0.00		0.00	0.00
3	RAP	20	4.6	0.92		18.29	0.87
4							
5							
6							
7							
8							

100

95

P_{be}	4.11
P_{bev}	3.19
P_{shv}	76.71
$P_{st} \times P_{br}$	0.92
P_{smr}	18.29
P_{bmr}	0.87
R	78

Specific Gravity and Absorption of Fine Aggregate

DATE: 3/13/2015

Project No.: _____

Type of Material: Mansand

Source: Boone Quarry East

Operator: AB

Remarks: _____

W (Weight of Flask + Water): 654.4 (grams)

B (Weight of SSD Sample): 500.0 (grams)

WS (Weight of Flask+Sample+Water): 962.2 (grams)

T Temperature of Suspension (F): 75 (F)

A (Weight of Oven Dry Sample): 493.1 (grams)

(V) (Volume of SSD Sample)= W+B-WS= 192.2

$$\text{Apparent Specific Gravity} = \frac{A}{V-(B-A)} = \frac{493.1}{185.3} = \underline{2.661}$$

$$\text{Saturated Surface Dry Specific Gravity} = \frac{B}{V} = \frac{500.0}{192.2} = \underline{2.601}$$

$$\text{Bulk Specific Gravity} = \frac{A}{V} = \frac{493.1}{192.2} = \underline{2.566}$$

$$\text{Absorption (\%)} = \frac{(B-A)*100}{A} = \frac{6.9}{493.1} * 100 = 1.40 = \underline{1.4} \text{ (\%)}$$

Specific Gravity and Absorption of Coarse Aggregate

DATE: 3/13/2015

Project No.: _____

Type of Material: 1" Base

Source: Mertens @ Millersburg

Operator: CS

Remarks: _____

A = Oven Dry Weight , B = Saturated Surface Dry Weight , C = Weight Suspended in Water

	A+Tare Wt.:	0.0		C+Tare Wt.	0.0	
	-Tare Wt.:	0.0		-Tare Wt.:	463.4	
(1)	A	2362.4		(2)	C	1476.3
	B+Tare Wt.:	0.0			B	2392.5
	-Tare Wt.:	0.0			A	2362.4
(3)	B	2392.5		(4)	B-A	30.1
	A	2362.4			B	2392.5
	C	1476.3			C	1476.3
(5)	A-C	886.1		(6)	B-C	916.2

$$\text{Apparent Specific Gravity} = (1)/(5) = \frac{2362.4}{886.1} = \underline{2.666}$$

$$\text{Saturated Surface Dry Specific Gravity} = (3)/(6) = \frac{2392.5}{916.2} = \underline{2.611}$$

$$\text{Bulk Specific Gravity} = (1)/(6) = \frac{2362.4}{916.2} = \underline{2.578}$$

$$\text{Absorption (\%)} = 100 * (4)/(1) = \frac{30.1}{2362.4} * 100 = \underline{1.27} = \underline{1.3}$$

Specific Gravity and Absorption of Coarse Aggregate

DATE: 3/13/2015

Project No.: _____

Type of Material: 9/16" Clean

Source: Mertens @ Millersburg

Operator: CS

Remarks: _____

A = Oven Dry Weight

B = Saturated Surface Dry Weight

C = Weight Suspended in Water

(1) A+Tare Wt.: 0.0
 -Tare Wt.: 0.0
 A 2472.3

(2) C+Tare Wt. 0.0
 -Tare Wt.: 463.4
 C 1556.4

(3) B+Tare Wt.: 0.0
 -Tare Wt.: 0.0
 B 2506.2

(4) B 2506.2
 A 2472.3
 B-A 33.9

(5) A 2472.3
 C 1556.4
 A-C 915.9

(6) B 2506.2
 C 1556.4
 B-C 949.8

Apparent Specific Gravity = (1)/(5) = $\frac{2472.3}{915.9}$ = 2.699

Saturated Surface Dry Specific Gravity = (3)/(6) = $\frac{2506.2}{949.8}$ = 2.639

Bulk Specific Gravity = (1)/(6) = $\frac{2472.3}{949.8}$ = 2.603

Absorption (%) = $100 \cdot \frac{(4)}{(1)}$ = $\frac{33.9}{2472.3} \cdot 100$ = 1.37 = 1.4

BITUMINOUS WORK SHEET

Date: 08-Dec-15	Plant Christianson	Starting % AC 4.70	Gyro	Nini	Ndes	Nmax
Mix Type: BP-1		% RAP AC	4.60	5	35	45
Project: General		% RAP	10.00	AC Grade PG 64-22		
Design: 35 GYRO		% Pnb	1.005	Mixing Temp.	290 F	310 F
Tech: <i>Steve Rosenthal</i>		% AC in RAP	0.46	Compact Temp.	282 F	302 F
				AC Sp.Gr(Gb)	1.035	

Blend 1				Batching Weights for Mix Design								
Cold Feeders		Grams Batch >	16,000	Composite Mixture Recipe (Retained) (Enter) grams >								12,000
Source	Aggregate	% In Mix	Grams	1 1/2"	1"	3/4"	1/2"	3/8"	#4	#8	- #8	
		0.0	0									
		0.0	0	0	0	0	150	2307	1945	2395	5204	
		0.0	0	0	0	0	150	2456	4401	6796	12000	
0	BB	0.0	0	Dust Correction Factor				Gradation, washed #200 >				14.90
0	9/16 C	37.0	5,920	0.0	0.0	0.0	1.3	20.3	17.1	21.0	40.3	
0	9/16 M	25.0	4,000	0	0	0	158	2432	2051	2525	4835	
0	0	0.0	0	0	0	0	158	2590	4640	7165	12000	
0	M.S.	18.0	2,880	RAP Mixtures Only				RAP added to composite >				1200
0	0	0.0	0	1 1/2"	1"	3/4"	1/2"	3/8"	#4	#8	- #8	
0	R.S.	10.0	1,600	0	0	0	149	1108	2918	2164	4461	
0	0	0.0	0	0	0	0	149	1256	4174	6339	10800	
0	0	0.0	0	RAP w/DCF				#8 Agg. Material only, washed #200 >				15.50
0	RAP	10.0	1,600	0	0	0	162	1208	3183	2360	3887	
Total =		100.0	16,000	0	0	0	162	1370	4553	6913	10800	

Blend 1				Verification				Print-out Height	
		Asphalt Target	4.70	5.00	5.30	5.00			
		Actual % Asphalt (RAP)	4.24	4.54	4.84	4.54			
		Wt. of Targeted AC	591.8	631.6	671.6	631.6			
		Wt. of Total AC added	531.6	571.2	611.0	571.2			
		Total Wt. Agg. & AC	12532	12571	12611	12571			
% AC	4.70	0.3	4.70	5.00	5.30	5.00			
5	Ht (mm) @Nini								
35	Ht (mm) @Ndes		114.3	114.3	114.1	113.9	114.0	113.8	
45	Ht (mm) @Nmax								
Blend 1							Bulk		
	Wt. of Sample		4700.6	4700.1	4701.1	4697.9		4701.2	4700.9
1 1/2"	100.0	Wet Weight	2715.4	2715.9	2719.1	2720.2		2723.9	2724.8
1"	100.0	SSD Weight	4708.8	4709.3	4708.2	4706.4		4708.4	4707.4
3/4"	100.0	Gmb	2.358	2.358	2.363	2.365	2.369	2.371	
1/2"	98.8	Average Gmb	2.358		2.364		2.370		
3/8"	79.5	Sample Wt.	2033.7		2052.9		2022.8		
#4	63.3	Pyc.+Sample+H2o	2513.1		2520.3		2595.1		
#8	43.4	Wt.Pyc.+H2o	1305.0		1305.0		1402.7		
#16	25.5	Gmm	2.463		2.451		2.436		
#30	20.8	Average Gmm	2.463		2.451		2.436		
#50	9.5	3.5 Voids	4.3		3.5		2.7		
#100	5.8	13.5 VMA	13.5		13.6		13.6		
#200	5.7	60-80 VFA	68.1		74.3		80.1		
									Gsb
									2.598

Blend 1

Source	Aggregate	% Mix	Blend 1
		0.0	1 1/2" 100.0
		0.0	1" 100.0
		0.0	3/4" 100.0
		0.0	1/2" 98.8
	0 BB	0.0	3/8" 79.5
	0 9/16 C	37.0	#4 63.3
	0 9/16 M	25.0	#8 43.4
	0 0	0.0	#16 25.5
	0 M.S.	18.0	#30 20.8
	0 0	0.0	#50 9.5
	0 0	0.0	#100 5.8
	0 R.S.	10.0	#200 5.7
	0 0	0.0	
	0 0	0.0	
	0 RAP	10.0	
	Total	100.0	
	Agg.Cost\$/Ton	0.00	
	PG 64-22	1.035	
	+ #8 % Vol. Of Non-Carb	0.00	
	+ #4 % Vol. Of Non-Carb	0.00	

Voids in Coarse Agg.(VCA)	
Dry Rod wt=	
VCA _{dc} =	100.00
VCA _{mix} =	68.29
VCA _{mix} < VCA _{dc}	

Analysis Worksheet

Mixture Analysis			Date:	08-Dec-15	Plant
Tested		Calculated	Mix Type:	BP-1	Christianson
OPTIMUM %AC Mix > 5.00					
Compact Sp.Gr.(Gmb) 2.364			#PCF 147.5		
Max.Sp.Gr.(Gmm) 2.451			Gmm (est.) 2.456		
13.5	VMA Mix 13.55	VMA (Gse) 14.97			
3.5	Air Voids 3.55	Voids (est.) 3.73			
60-80	VFA 74.3	VFA (Gse) 76.3			
Aggregate			Aggregate		
Gsb 2.598			Gsb + #4 2.599		
Gse 2.641			Gse (est.) 2.647		
Gsa 2.679			Marshall Flow		
Gs Abs % 1.17			Stability 1		
Binder					
Eff. %AC (Pbe) 4.38			Eff. %AC (est.) 4.30		
% AC Absorb (Pba) 0.65			% AC Abs. (est.) 0.74		
Dust/Bind (Eff.) 1.30			Film Thickness 8.56		
Dust/Bind 1.14			Surface Area 5.20		
#200 Mixture 5.7			(m/kg)		

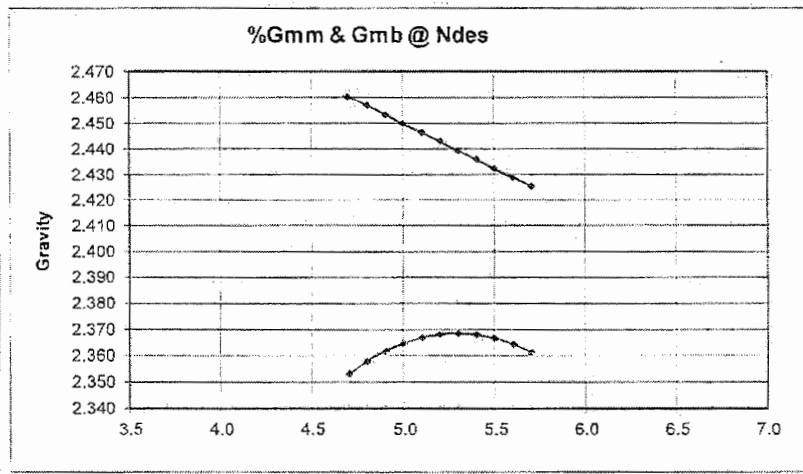
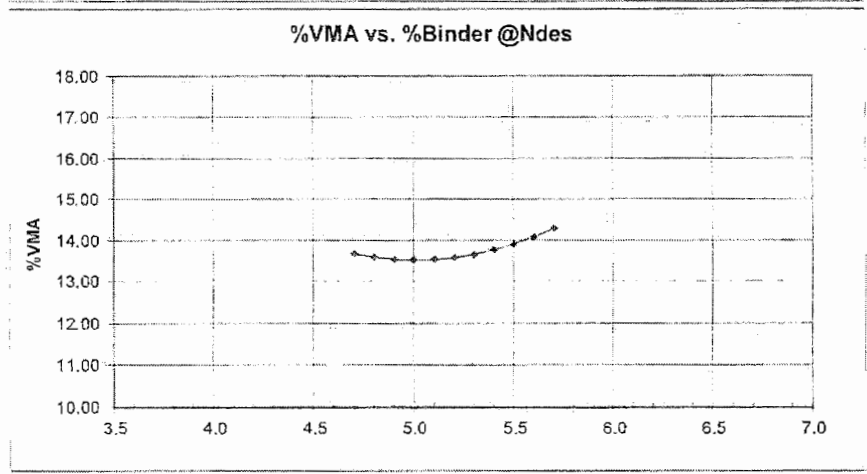
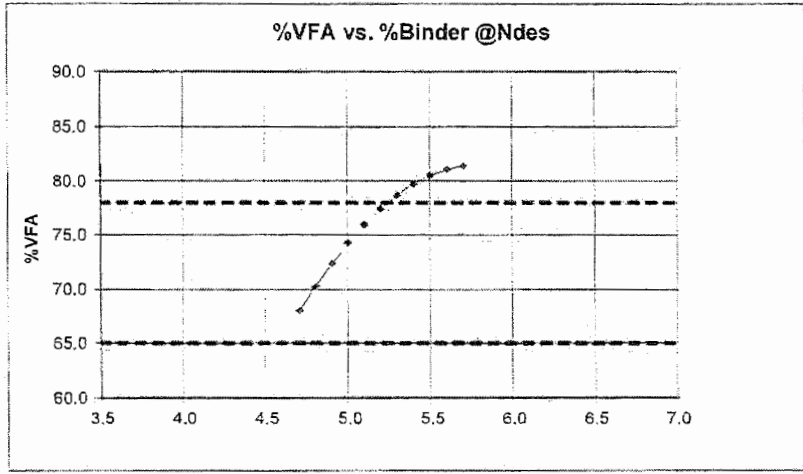
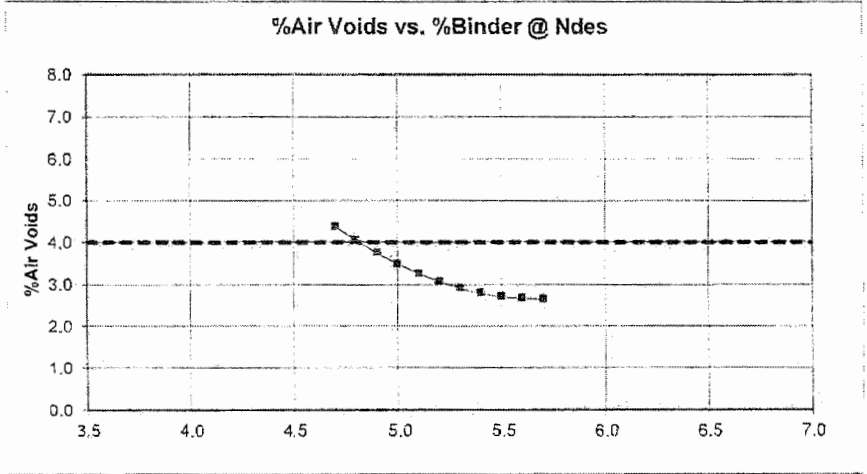
AC 175		Gmb	2.364
Total 8.75		Gmm	2.451
Volume Properties			
Vtb 114.20	0.114	Mb	0.118
Vba 14.182	0.014	Wb	14.68
Vbe 100.02	0.100	VMA	13.55%
Vsb 86.45%	0.864	VFA	73.8
Vse 85.03%	0.850	Psi	0.2
Va 3.5%	0.035	Pb	5.00
Total=	1.000	Ps	95.00

Three-Point Analysis					
	Gmb	Gmm	Voids	VMA	VFA
4.7	2.354	2.461	4.31	13.6	68.3
5.0	2.364	2.450	3.51	13.6	74.2
5.3	2.374	2.439	2.70	13.5	80.0

Interpolation Data Analysis						
AC	AC w/RAP	Gmb	Gmm	Voids	VMA	VFA
4.7	4.2	2.353	2.461	4.4	13.68	68.0
4.8	4.3	2.358	2.457	4.0	13.60	70.3
4.9	4.4	2.362	2.454	3.7	13.54	72.4
5.0	4.5	2.365	2.450	3.5	13.52	74.3
5.1	4.6	2.367	2.446	3.3	13.54	76.0
5.2	4.7	2.368	2.443	3.1	13.58	77.4
5.3	4.8	2.369	2.439	2.9	13.66	78.7
5.4	4.9	2.368	2.436	2.8	13.77	79.7
5.5	5.0	2.367	2.432	2.7	13.91	80.5
5.6	5.1	2.364	2.429	2.7	14.08	81.1
5.7	5.2	2.361	2.426	2.7	14.29	81.4

Effective Specific Gravity Gmm					
		1.035	1	2	3
Gb	Sp. Gr. of Binder				
Pb	% A.C. in Batch Sheet	5.000	4.7	5.0	5.3
Gmm	Max. Sp. Gr. (Rice)	2.450	2.463	2.451	2.436
Vb	Vol. of Binder (Pb/Gb)	4.831	4.541	4.831	5.121
Ps	% Agg. in Mix (100 - Pb)	95.000	95.3	95.0	94.7
A	Factor (Gmm x Ps)	232.750	36.099	35.985	35.872
B	Factor (Gmm x Vb)	11.836	40.640	40.816	40.993
C	Factor (100 - B)	88.164			
Gse	Eff. Sp. Gr. of Agg.	2.640	2.461	2.450	2.439

Date: 08-Dec-15	Plant
Mix Type: BP-1	Christianson
Project: General	
Design: 35 GYRO	Blend 1
Technician Steve Rosenthal	



Contribution of Binder from Recycled Materials

Version 2.2

Effective Binder Computation

Pb	4.98	Gmm	2.451 Gse	2.640
Pbmv	4.54	Gb	1.035 Pba	0.61
		Gsb	2.598 Pbe	4.37

Stockpile	Type	P _s	P _{br}	P _{sr} × P _{br}	P _{smv}	P _{smr}	P _{bmr}
1	virgin	90			85.91		
2	RAS	0	23.6	0.00		0.00	0.00
3	RAP	10	4.6	0.46		9.11	0.44
4							
5							
6							
7							
8							

100

95.02

P _{be}	4.37
P _{bev}	3.93
P _{smv}	85.91
P _{sr} × P _{br}	0.46
P _{smr}	9.11
P _{bmr}	0.44
R	90

% Binder Contribution	
RAP	10
RAS	0
Total	10
RAP+2×RAS	10



FRED WEBER, INC.

MICRO-DEVAL TEST AASHTO TP58-00			
SAMPLE: BP-1 10% (Virgin Aggregate Portion)		LEDGE: N/A	
FACILITY: Christensen Asphalt			
GRADATION TYPE: 8.3			
	1	2	
ORIG WEIGHT :	1500.3		
WASHED WEIGHT:	1221.3		
LOSS:	279.0		
MICRO-DEVAL (%):	18.6		
AVG. (%):	18.6		
Tested By:	Rosenthal		Date: 12/07/15



FRED WEBER, INC.

MICRO-DEVAL TEST AASHTO TP58-00			
SAMPLE: RAP		LEDGE: N/A	
FACILITY: Christensen Asphalt			
GRADATION TYPE: 8.3			
	1	2	
ORIG WEIGHT :	1500.9		
WASHED WEIGHT:	1171.1		
LOSS:	329.8		
MICRO-DEVAL (%):	22.0		
AVG. (%):	22.0		
Tested By:	Rosenthal		Date: 12/07/15

Missouri CoreLok Aggregate Specific Gravity Calculation

Calibration Values as of June 2006

Material Source
Material

Capital Sand, Mertens Quarry
River Sand, 9/16 Minus

Location / Type
Ledges

Sampled By
Tested By

Christensen Brothers
Steve Rosenthal

Sample Date
Test Date

12/04/15

Updated 04/23/2007

Enter Rubber Sheet Density

1.339

Enter Plastic Bag Density

0.932 0.903 InstroTek yellow bag

0.932 InstroTek green bag

* Use AASHTO T 84 when no coarse fraction is available;
blank will produce an approximate value.

Sample ID	Dry Sample 1 Weight	Sample 1 weight in container filled with water	Volumeter Calib.	Bag weight	Rubber sheet weight	Dry Sample 2 weight	Weight of sealed Sample 2 opened in water	P1	Input initial absorption estimate AASHTO T 85*	Preliminary Absorption	Apparent Specific Gravity	CoreLok Apparent	CoreLok Bulk	Corelok Absorption
	A (g)	B (g)	C (g)	D (g)	E (g)	F (g)	G (g)	CorGsb (g/cm3)	ABS	CorABS	CorGsa (g/cm3)	Gsapred	Gsbpred	ABSpred
River Sand	500	2362.8	2052.3	26.2		1000.2	620.4	2.639	0.4	0.119	2.647	2.653	2.631	0.3
	500	2363	2052.3	26.2		1000.2	620.4	2.641	0.4	0.079	2.647	2.654	2.633	0.3
9/16 Minus	1000.1	6265.7	5638.4	75.8	201.8	2000.1	1304.7	2.683	1.9	0.230	2.699	2.698	2.591	1.5
	1000.3	6265.9	5638.4	75.8	201.8	2000.1	1304.7	2.683	1.9	0.223	2.699	2.699	2.592	1.5

Updated 04/23/2007

Enter Rubber Sheet Density

1.339

* Use AASHTO T 84 when no coarse fraction is available;
blank will produce an approximate value.

Enter Plastic Bag Density

0.932 0.903 InstroTek yellow bag

BITUMINOUS WORK SHEET

Date: 05-Jan-17	Plant Christianson	Starting % AC	4.70	Nini	Ndes	Nmax	
Mix Type: BP-2		% RAP AC	4.60	Gyro	5	35	45
Project: General		% RAP	10.00	AC Grade		PG 64-22	
Design: 35 GYRO		% Pnb	1.005	Mixing Temp.		290 F	310 F
Tech: Steve Rosenthal		% AC in RAP	0.46	Compact Temp.		282 F	302 F
			AC Sp.Gr(Gb)		1.035		

Blend 1				Batching Weights for Mix Design								
Cold Feeders		Grams Batch >	16,000	Composite Mixture Recipe (Retained)						(Enter) grams >		12,000
Source	Aggregate	% In Mix	Grams	1 1/2"	1"	3/4"	1/2"	3/8"	#4	#8	- #8	
		0.0	0									
		0.0	0	0	0	0	163	2293	1945	2327	5271	
		0.0	0									
		0.0	0	0	0	0	163	2456	4401	6729	12000	
0	0	0.0	0	Dust Correction Factor				Gradation, washed #200 >				14.90
0	9/16 C	37.0	5,920	0.0	0.0	0.0	1.5	20.4	17.3	20.7	40.0	
0	9/16 M	25.0	4,000	0	0	0	174	2453	2080	2489	4803	
0	0	0.0	0									
0	M.S.	16.0	2,560	0	0	0	174	2627	4707	7197	12000	
0	0	0.0	0	RAP Mixtures Only				RAP added to composite >				1200
0	0	0.0	0	1 1/2"	1"	3/4"	1/2"	3/8"	#4	#8	- #8	
0	R.S.	12.0	1,920	0	0	0	162	1094	2918	2097	4529	
0	0	0.0	0	0	0	0	162	1256	4174	6271	10800	
0	0	0.0	0	RAP w/DCF				-#8 Agg. Material only, washed #200 >				15.50
0	RAP	10.0	1,600	0	0	0	179	1211	3229	2321	3860	
Total =		100.0	16,000	0	0	0	179	1390	4620	6940	10800	

Blend 1				Verification				Print-out Height	
		Asphalt Target	4.70	5.00	5.30	5.00			
		Actual % Asphalt (RAP)	4.24	4.54	4.84	4.54			
		Wt. of Targeted AC	591.8	631.6	671.6	631.6			
		Wt. of Total AC added	531.6	571.2	611.0	571.2			
		Total Wt. Agg. & AC	12532	12571	12611	12571			
% AC	4.70	0.3	4.70	5.00	5.30	5.00			
5	Ht (mm) @Nini								
35	Ht (mm) @Ndes		115.3	115.6	115.1	115.7	115.5	115.8	
45	Ht (mm) @Nmax								
Blend 1		Wt. of Sample	4698.7	4699.9	4696.3	4702.8	4700.1	4700.7	Bulk
1 1/2"	100.0	Wet Weight	2700.1	2700.1	2704.6	2712.4	2714.8	2714.4	
1"	100.0	SSD Weight	4707.4	4707.8	4704.8	4712.0	4707.0	4707.2	
3/4"	100.0	Gmb	2.341	2.341	2.348	2.352	2.359	2.359	
1/2"	98.6	Average Gmb	2.341		2.350		2.359		
3/8"	79.5	Sample Wt.	2008.4		2026.2		2030.8		Rice
#4	63.3	Pyc.+Sample+H2o	2589.4		2501.4		2501.1		
#8	43.9	Wt.Pyc.+H2o	1402.4		1307.4		1307.8		
#16	26.4	Gmm	2.445		2.435		2.425		
#30	21.6	Average Gmm	2.445		2.435		2.425		
#50	9.7	3.5 Voids	4.3		3.5		2.7		Gsb
#100	5.7	14.0 VMA	14.3		14.2		14.2		
#200	5.6	60-80 VFA	69.9		75.4		81.0		

Blend 1

Source	Aggregate	% Mix	Blend 1
		0.0	1 1/2" 100.0
		0.0	1" 100.0
		0.0	3/4" 100.0
		0.0	1/2" 98.6
0 0		0.0	3/8" 79.5
0 9/16 C		37.0	#4 63.3
0 9/16 M		25.0	#8 43.9
0 0		0.0	#16 26.4
0 M.S.		16.0	#30 21.6
0 0		0.0	#50 9.7
0 0		0.0	#100 5.7
0 R.S.		12.0	#200 5.6
0 0		0.0	
0 0		0.0	
0 RAP		10.0	
Total		100.0	
Agg.Cost\$/Ton		0.00	
PG 64-22		1.035	
+ #8 % Vol. Of Non-Carb		0.00	
+ #4 % Vol. Of Non-Carb		0.00	

Voids in Coarse Agg. (VCA)	
Dry Rod wt=	
VCA _{dry} =	100.00
VCA _{mix} =	68.54
VCA _{mix} < VCA _{dry}	

Analysis Worksheet

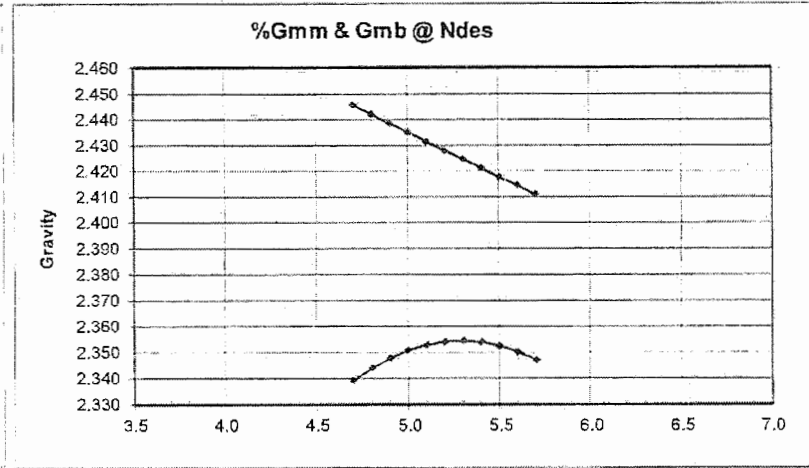
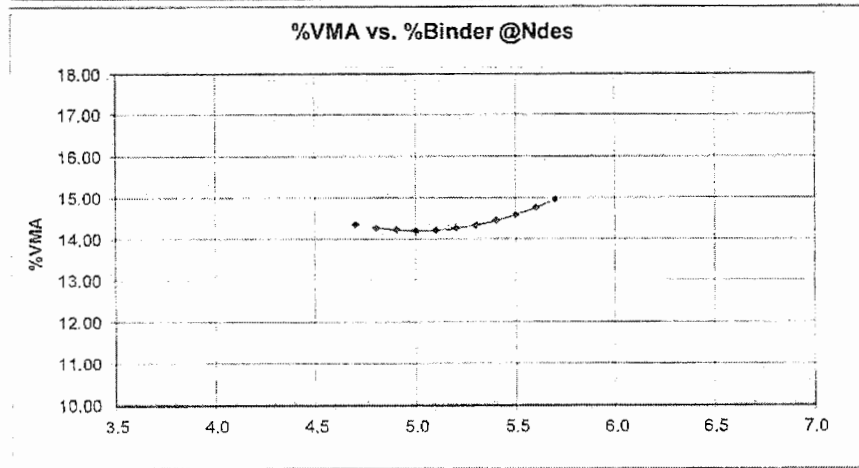
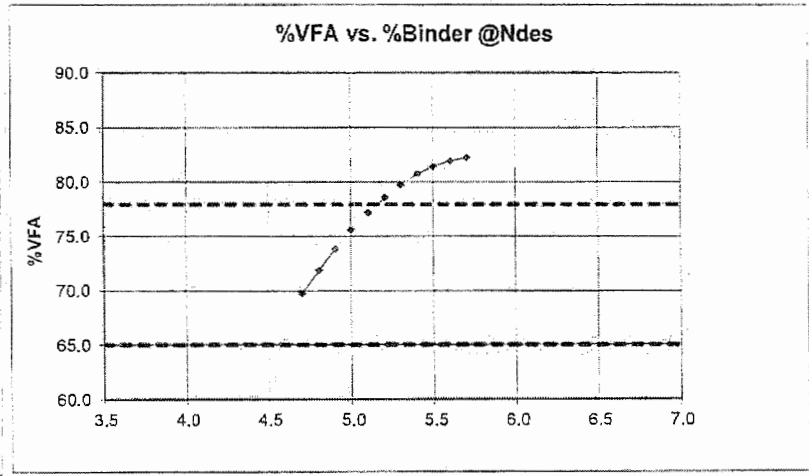
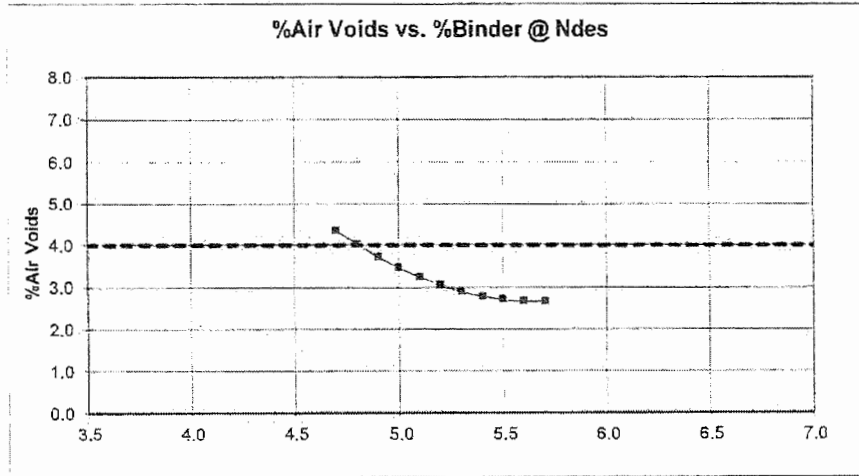
Mixture Analysis			Date:	05-Jan-17	Plant	Christianson
Tested	Calculated	Mix Type:	BP-2		Project: General	
OPTIMUM %AC Mix > 5.00			Design:		35 GYRO	Blend 1
Compact Sp.Gr.(Gmb) 2.350			Technician: Steve Rosenthal			
Max.Sp.Gr.(Gmm) 2.435			AC 175			
14.0 VMA Mix 14.23			Total 8.75			
3.5 Air Voids 3.49			Volume Properties			
60-80 VFA 75.4			Vtb 113.53 0.114			
Aggregate			Vba 6.151 0.006			
Gsb 2.603			Vbe 107.38 0.107			
Gse 2.622			Vsb 85.77% 0.858			
Gsa 2.685			Vse 85.16% 0.852			
Gs Abs % 1.18			Va 3.5% 0.035			
Binder			Total= 1.000			
Eff. %AC (Pbe) 4.73			Gmb 2.350			
% AC Absorb (Pba) 0.29			Gmm 2.435			
Dust/Bind (Eff.) 1.18			Wagg 2.233			
Dust/Bind 1.12			Mb 0.118			
#200 Mixture 5.6			Wb 6.37			
			VMA 14.23%			
			VFA 75.5			
			Psi 0.2			
			Pb 5.00			
			Ps 95.00			

Three-Point Analysis					
	Gmb	Gmm	Voids	VMA	VFA
4.7	2.341	2.445	4.29	14.3	70.0
5.0	2.350	2.435	3.49	14.2	75.4
5.3	2.359	2.425	2.69	14.2	81.1

Interpolation Data Analysis						
AC	AC w/RAP	Gmb	Gmm	Voids	VMA	VFA
4.7	4.2	2.339	2.445	4.3	14.35	69.7
4.8	4.3	2.344	2.442	4.0	14.27	71.9
4.9	4.4	2.348	2.438	3.7	14.22	73.8
5.0	4.5	2.351	2.435	3.5	14.20	75.6
5.1	4.6	2.353	2.432	3.2	14.21	77.2
5.2	4.7	2.354	2.428	3.0	14.26	78.6
5.3	4.8	2.354	2.425	2.9	14.34	79.8
5.4	4.9	2.354	2.421	2.8	14.45	80.8
5.5	5.0	2.352	2.418	2.7	14.59	81.5
5.6	5.1	2.350	2.414	2.7	14.76	82.0
5.7	5.2	2.347	2.411	2.7	14.97	82.3

Effective Specific Gravity Gmm						
		1	2	3		
Gb	Sp. Gr. of Binder	1.035	4.7	5.0	5.3	
Pb	% A.C. in Batch Sheet	5.000	2.445	2.435	2.425	
Gmm	Max. Sp. Gr. (Rice)	2.435	4.541	4.831	5.121	5.507
Vb	Vol. of Binder (Pb/Gb)	4.831	95.3	95.0	94.7	94.3
Ps	% Agg. in Mix (100 - Pb)	95.000	36.351	36.237	36.122	35.970
A	Factor (Gmm x Ps)	231.325	40.892	41.068	41.243	41.477
B	Factor (Gmm x Vb)	11.763	Max.Sp.Gr. @ Varying %AC			
C	Factor (100 - B)	88.237	2.445	2.435	2.425	2.411
Gse	Eff. Sp. Gr. of Agg.	2.622				

Date: 05-Jan-17	Plant
Mix Type: BP-2	Christianson
Project: General	
Design: 35 GYRO	Blend 1
Technician Steve Rosenthal	



Contribution of Binder from Recycled Materials

Version 2.2

Effective Binder Computation

Pb	4.97	Gmm	2.435	Gse	2.620
Pbmv	4.53	Gb	1.035	Pba	0.25
		Gsb	2.603	Pbe	4.72

Stockpile	Type	P _s	P _{br}	P _{sr} x P _{br}	P _{smv}	P _{smr}	P _{bmr}
1	virgin	90			85.92		
2	RAS	0	23.6	0.00		0.00	0.00
3	RAP	10	4.6	0.46		9.11	0.44
4							
5							
6							
7							
8							

100

95.03

P _{be}	4.72
P _{bev}	4.28
P _{smv}	85.92
P _{sr} x P _{br}	0.46
P _{smr}	9.11
P _{bmr}	0.44
R	91

% Binder Contribution	
RAP	9
RAS	0
Total	9
RAP+2*RAS	9



FRED WEBER, INC.

MICRO-DEVAL TEST AASHTO TP58-00			
SAMPLE: BP-2 10% (Virgin Aggregate Portion)		LEDGE: N/A	
FACILITY: Christensen Asphalt			
GRADATION TYPE: 8.3			
	1	2	
ORIG WEIGHT :	1501.4	1500.2	
WASHED WEIGHT:	1234.3	1231.1	
LOSS:	267.1	269.1	
MICRO-DEVAL (%):	17.8	17.9	
AVG. (%):	17.9		
Tested By: Rosenthal			Date: 01/03/17



FRED WEBER, INC.

MICRO-DEVAL TEST AASHTO TP58-00			
SAMPLE: RAP		LEDGE: N/A	
FACILITY: Christensen Asphalt			
GRADATION TYPE: 8.3			
	1	2	
ORIG WEIGHT :	1500.6	1501.4	
WASHED WEIGHT:	1182.4	1184.3	
LOSS:	318.2	317.1	
MICRO-DEVAL (%):	21.2	21.1	
AVG. (%):	21.2		
Tested By: Rosenthal			Date: 12/15/16

Missouri CoreLok Aggregate Specific Gravity Calculation

Calibration Values as of June 2006

Material Source	Capital Sand, Mertens Quarry	Location / Type	
Material	Various	Ledges	
Sampled By	Christensen Brothers	Sample Date	
Tested By	Steve Rosenthal	Test Date	12/14/16

Updated 04/23/2007 Enter Rubber Sheet Density 1.339 * Use AASHTO T 84 when no coarse fraction is available;

Enter Plastic Bag Density 0.932 0.903 InstroTek yellow bag blank will produce an approximate value.

0.932 InstroTek green bag

Sample ID	Dry Sample 1 Weight	Sample 1 weight in container filled with water	Volumeter Calib.	Bag weight	Rubber sheet weight	Dry Sample 2 weight	Weight of sealed Sample 2 opened in water	P1	Input initial absorption estimate AASHTO T 85*	Preliminary Absorption	Apparent Specific Gravity	CoreLok Apparent	CoreLok Bulk	Corelok Absorption
	A (g)	B (g)	C (g)	D (g)	E (g)	F (g)	G (g)	CorGsb (g/cm3)	ABS	CorABS	CorGsa (g/cm3)	Gsapred	Gsbpred	ABSpred
River Sand	500	2362.4	2052.3	75.9	201.9	1000	667.4	2.633	0.4	0.162	2.644	2.650	2.626	0.3
	500	2362.7	2052.3	75.9	201.9	1000	667.4	2.637	0.4	0.102	2.644	2.651	2.629	0.3
9/16 Minus	1000	6265.3	5638.7	76.1	202.1	2000	1305.1	2.678	1.9	0.314	2.701	2.698	2.587	1.6
	1000	6265.4	5638.7	76.1	202.1	2000	1305.1	2.679	1.9	0.304	2.701	2.698	2.588	1.6
9/16 Clean	1000.7	6268.4	5638.7	76	201.8	2000.4	1309.4	2.697	1.9	0.254	2.716	2.713	2.604	1.5
	1000.5	6268.5	5638.7	76	201.8	2000.4	1309.4	2.699	1.9	0.232	2.716	2.713	2.606	1.5
Man Sand	500.2	2362.5	2052.3	76	202	1000.2	672.3	2.633	1.3	0.643	2.678	2.671	2.579	1.3
	500.7	2362.7	2052.3	76	202	1000.2	672.3	2.631	1.3	0.665	2.678	2.670	2.577	1.3



FRED WEBER INC.
QUALITY CONTROL

RAP Aggregate Specific Gravity

AASHTO T 209 & Asphalt Institute SP-2

Aggregate Sample ID _____

Material Source Christenson Brothers
Material RAP

Location / Type _____
Ledges _____ Formation _____

Sampled By Andrew Christenson

Sample Date _____ Sample Time _____

RAP - Aggregate Specific Gravity

Test Date: 12/15/16
Lab Location: FWI North
QC Technician: Rosenthal

	Test #1	Test #2	Test #3	Test #4
Dry Sample Wt.	2095.4	2055.2		
"Dryback" Surface Dry Sample Wt.	2096.9	2057.9		
Sample & H2O & Pyc.	2553.3	2629.2		
Pyc Wt.	1307.4	1402.7		
Gmm	2.462	2.472		
Gmm Average	2.467			

Pb = RAP Binder Content 4.60
Gb = Specific Gravity RAP Binder 1.035

Effective Specific Gravity 2.643

RAP - NCAT Correction Factor

* NCAT Ignition Oven %AC	
* ASTM D 2172 Extraction %AC	4.6
RAP NCAT Correction Factor	-4.60

* Results based on same sample that was sent to an independent lab for extraction testing

Pb = RAP Binder Content

NCAT Ignition %AC of RAP	
RAP NCAT Correction Factor	-4.60
Corrected RAP Binder Content (Pb)	4.60

Remarks _____

Checked By _____

2320 Creve Coeur Mill Road • P.O. Box 2501 • Maryland Heights, Missouri 63043-8501

314.344.0070 FAX 314.739.2675

www.fredweberinc.com

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line. Do not leave this line blank. CHRISTENSEN BROTHERS ASPHALT, LLC.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____ <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>Requires a checkmark to be marked on this line (U.S.).</small>	
	5 Address (number, street, and apt. or suite no.) 2505 COUNTY ROAD 269	Requester's name and address (optional)
	6 City, state, and ZIP code COLUMBIA, MO 65202	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] []	- [] [] - [] [] [] []
or	
Employer identification number	
0 3	- 0 5 3 6 1 5 4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>[Handwritten Signature]</i> BUSINESS MANAGER	Date ▶ <i>[Handwritten Date]</i> JANUARY 4, 2017
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

City of Columbia Purchasing

Bid Information

Bid Owner Michelle Sorensen Procurement Officer
Email Michelle.Sorensen@CoMo.gov
Phone (573) 874.6317
Fax ()
Bid Number 3/2017
Title Asphalt - Term & Supply
Bid Type RFQ-F
Issue Date 11/30/2016
Close Date 1/10/2017 02:00:00 PM (CT)

Contact Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Ship to Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Supplier Information

Company Name
Contact Name
Address

Telephone
Fax
Email

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Signature

Date / /

Bid Notes

BIDDERS ARE ENCOURAGED TO USE THE ELECTRONIC BID SYSTEM FOR SUBMITTING BIDS AND MUST COMPLETE ALL REQUIRED FIELDS. NO FAX OR E-MAIL RESPONSES WILL BE ACCEPTED. SEALED BIDS MAY BE SUBMITTED AT 701 E. BROADWAY, 5TH FLOOR, COLUMBIA MO 65201, UNTIL THE BID CLOSING DATE AND TIME.

Bid Activities

Bid Messages

Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

Line	Filename	Description
Header	Terms & Conditions of Ebidding - Revised 3-1-10.pdf	Terms & Conditions

Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Terms and Conditions	Accept terms and conditions	_____ (Required)
2	Specifications	The mixes will be used for wedge coats generally not exceeding 1 1/2" in thickness (Base mix), a surface or wearing lift generally not exceeding 1" thickness (BP-1, BP-2). The major portion of mix purchased will be for surface or wearing lifts. The mixes shall be of "commercial" grade or the mixes commonly made at the plant. Provide characteristics of the mixes proposed;	_____ (Required)
3	Mix Design	Submit a mix design for each type of asphalt, should meet or excess standards set by MoDOT	_____ (Required)
4	Asphalt Mix Deviations or Manufacturing Issues	List any asphalt mix deviations or manufacturing issues that are anticipated:	_____ (Required)
5	Limits	All asphalt mixes should meet MoDOT's updated RAP/RAS limits	_____ (Required)
6	Testing	Asphalt may be testing for Quality Assurance	_____ (Required)
7	Invoicing	All receipts must be identified with the City of Columbia, Department or Division, Job Site, signed by an employee, and a copy furnished to the employee. The Contractor shall be responsible for assuring the employee's identity prior to issuing material. The City of Columbia will not be responsible for material issued to persons not properly identified as City employees.	_____ (Required)
8	Term and Supply Contract Conditions	TERM AND SUPPLY CONTRACT for furnishing City of Columbia with Hot Bituminous Asphalt, as needed and as requested, from date of award through January 31, 2018. City of Columbia Annual Estimated Usage is 5,000 tons. The City reserves the right to increase or decrease this quantity as needed.	_____ (Required)
9	Renewal Options	Term & Supply Contract Renewal Options: Contract subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements, delivery problems, or other just cause so deemed by the City.	_____ (Required)
10	Award and Pricing	The City anticipates awarding this contract to a primary and secondary vendor. Pricing may be revised by the Contractor on a monthly basis by submitting a revised pricing quote the end of each month. Revised Quotes must be received by 4 pm on the last Monday of the month. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing).	_____ (Required)
11	Contract Administration Contact	Please provide the contact information for the person in your firm responsible for contracting and authorizing renewals of the contract.	_____ (Required)

- 12 Cooperative Contract Pricing Would you be willing to offer the same pricing to members _____ (Optional)
of the Mid-Missouri Public Purchasing Cooperative?
(Not responding to this question will not impact the
evaluation of this bid.)
- 13 Plant Location Provide Plant Locations _____ (Required)

Line Items

#	Qty	UOM	Description	Response
1	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP1	\$ _____ (Optional) Unit Price

Supplier Notes: _____

2	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Surface Mix BP2	\$ _____ (Optional) Unit Price
---	---	--	---	--------------------------------------

Supplier Notes: _____

3	1		Plant Mixed Hot Asphalt, F.O.B. Plant - Base Mix	\$ _____ (Optional) Unit Price
---	---	--	--	--------------------------------------

Supplier Notes: _____

4	1		Cold Mix Asphalt, F.O.B. Plant - with anti-stripping agent:	\$ _____ (Optional) Unit Price
---	---	--	---	--------------------------------------

Supplier Notes: _____

5	1		Virgin mix, no binder replacement (RAP or RAS), PG 64-22	\$ _____ (Optional) Unit Price
---	---	--	--	--------------------------------------

Supplier Notes: _____



INSTRUCTIONS AND GENERAL CONDITIONS OF BIDDING

The following terms and conditions, unless otherwise modified by the City of Columbia within this document, shall govern the submission of bids and subsequent contracts. The City of Columbia reserves the right to reject any bid that takes exception to these conditions.

Definitions as used herein:

- a. The term "bid" means a solicitation of a formal or informal, sealed offer.
- b. The term "bidder" means the person, firm or corporation who submits a formal sealed bid.
- c. The term "City" means City of Columbia, MO.
- d. The term "City Council" means the governing body of the City of Columbia, MO.
- e. The term "contractor" means the bidder awarded a contract under this bid document.

1. **Submission of Bids:** Sealed bids, subject to Instructions and General Conditions, and any special conditions set forth herein, will be received at the Office of the Purchasing Agent, 701 E. Broadway, 5th Floor, Columbia MO 65201, until the bid closing date and time indicated for furnishing the City of Columbia the materials, supplies, equipment or services shown in the bid request.
 - **Submission of Hard Copy Paper Bids:** Bidders may submit hard copy paper bids. If the bid was published by way of hard copy, the forms provided shall be utilized and submitted as outlined in the instructions. If the bid was an electronic bid only, all the questions asked in the electronic bid must be answered in the paper response and all documents attached to the electronic bid must be downloaded, printed and submitted to the Purchasing Division by the bid closing date and time in order to be considered.
 - **Electronic Bidding:** Bidders are encouraged to use the electronic bid system for the purpose of submitting bids and must complete all required fields. If you do not care to bid, please respond to the bid request by submitting a "no bid" and note your reason.
2. **Purchase Orders:** Purchase orders resulting from this bid will be issued to the company signing and submitting this bid form. The invoice must be submitted by the company shown on the purchase order.
3. **Specifications:** Bidders shall identify the item to be furnished by brand or manufacturer's name and catalog numbers and shall also furnish specifications and descriptive literature.
4. **Item Descriptions:** Whenever products or materials of any particular producer or manufacturer are mentioned in our specifications, such product or material mentioned is intended to be descriptive of type or quality and not restrictive to those mentioned.
5. **Reserved Rights/Awards:** The right is reserved to accept or reject all or part of the bid, to waive technicalities, and to accept the offer the Purchasing Agent considers the most advantageous to the City. The City of Columbia awards contracts to the lowest responsive and responsible bidder. It shall be understood that "responsible" means best and the best bidder is not necessarily the lowest bid.

6. **Taxes:** Bidder shall not include Federal Excise Tax or Sales and Use Taxes in bid prices, as the City is exempt from them by law. A tax exemption letter will be furnished if required.
7. **Delivery:** The delivery date(s) or when work will start, if requested, shall be stated in definite terms, as they will be taken into consideration in making the award. The City of Columbia reserves the right to cancel all or part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Vendor or Contractor must notify the City Purchasing Agent.
8. **Freight:** All bids shall be submitted FOB Destination, Columbia, Missouri. Unit prices shall include all applicable freight and handling charges.
9. **Default:** In case of any default by the bidder, the City of Columbia may procure the product or service from other sources and hold the bidder responsible for any damages incurred including, but not limited to, excess cost or handling charge. The Purchasing Division shall have the right to remove any bidder who defaults on any contract with the City from all bidders' lists.
10. **Pricing:** Prices must be stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered.
11. **Payments:** Partial payment for delivered items or quantities of a bid may be made by the City of Columbia except in the case of "Lump Sum" bids. In the latter case, only one payment will be made in the amount of the Lump Sum price, with any Cash Discount quoted, after all the materials, supplies, or equipment have been fully delivered to the satisfaction of the Head of the Department to which the items were furnished, and the City Purchasing Agent.
12. **Addenda:** The Purchasing Agent, in the form of a written Addendum, will issue all changes, additions and/or clarifications in connection with this bid. Bidder shall review and return the signature sheet of any and all such addendum issued for said bid. In the event multiple copies of the bid are requested, equal number of addendum shall be included. In the event an addendum is not submitted with the bid by the time of bid closing, the Purchasing Agent shall make a determination as to whether or not submission of the addendum(s) may be waived as technicality or not. In general, any addendum which significantly alters the scope of work, terms of the contract or which revises any pricing information may not be waived. In the case of an addendum not submitted with the bid, which cannot be waived, the bid will be found non-responsive and will not be evaluated. Addendums that are informational in nature only and do not alter scope of work, contract terms or pricing may be agreed upon after bid opening and returned by bidder, signed, prior to contract award. It shall be the sole discretion of the Buyer of Record and the Purchasing Agent to make this determination.
13. **Receipt and Opening of Advertised Sealed Bids:** The bidders and public are invited, but not required, to attend the formal opening of bids. Prices will be read aloud to the public. No decisions related to an award of a contract or purchase order will be made at the opening.
 - a. It is the bidder's sole responsibility to ensure that a bid is successfully submitted with the Purchasing Division prior to the time and the date specified. Late bids will not be opened and will be rejected unopened regardless of the degree of lateness or the reason thereto, including causes beyond the control of the bidder.
 - b. All bids and tabulation sheets are kept by the Purchasing Division for a period of time established by regulation or statutes after the award is made, and are available for inspection at any time during regular working hours.

13. **Withdrawal of Bids:** Bids may be withdrawn without prejudice any time before the deadline for receipt of bids. If a mistake or error is discovered by the bidder or by the Purchasing Agent after the bid opening, the Purchasing Agent has the right to call this error to the bidder's attention and request verification of the bid. If the bidder acknowledges the mistake and requests relief, the Purchasing Agent will proceed in the following manner:
 - a. **Clerical Mistakes:** Any mistake which is obviously a clerical one, such as an error in price extension, or in placement of decimal points, reversal of prices, etc., may be corrected by the Purchasing Agent after verification is made by the bidder. However, the unit price shown shall always prevail.
 - b. **Withdrawal:** Permission to allow a bidder to withdraw his bid without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest bidder and of the other bidders, a bidder may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.
 - c. **Changes in pricing,** terms or conditions will not be permitted after the deadline for receipt of bids.
14. **Rebidding:** The Purchasing Agent reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another advertised date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be returned unopened to the offeror for re-submittal at the new date and time of bid closing.
15. **Bid Response:** The City is interested in doing business with your firm. In the event you are unable to quote on this requirement, please submit a "no bid response" which will indicate your desire to remain on the City's active vendor list. In addition, please indicate the reason/reasons you are unable to participate in this solicitation.
16. **Bid Acceptance:** A bid acceptance period of sixty (60) calendar days is required. Bids offering less than sixty (60) calendar days may be rejected. Unless otherwise indicated, sixty (60) days prevail. In the event bid evaluation and award are projected to exceed sixty (60) days, the Purchasing Agent may request bidder to extend bid acceptance time for a reasonable period of time in order to make award.
17. **Material Standards:** All material or equipment furnished shall meet the minimum requirements of the Occupational Safety & Health Standards (OSHA) published in the Federal Register or other nationally recognized certifying body.
18. **Inspection and Acceptance:** Inspection and acceptance will be at destination. Until delivery and acceptance, or after any rejection, risk or loss shall be the responsibility of the Contractor unless loss results from negligence of the City.
19. **Variation in Quantity:** No variation in the quantity of any item called for in this contract will be accepted unless such variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified elsewhere in this contract.
20. **Commercial Warranty:** The Contractor agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the City by any other clause of this contract or by law.
21. **Discounts:** Discount time will be computed from date of delivery at place of acceptance or from receipt of correct invoice at the office specified by the City, whichever is later. For discount purposes, payment is made when the check is mailed.

22. **Patents:** The successful bidder shall defend, indemnify and save harmless, the City of Columbia, Missouri, against all claims for royalties for patents or suit for infringement thereon which may be involved in the manufacture or use of the material to be furnished.
23. **Hold Harmless Agreement:** To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Columbia, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Columbia from its own negligence.
24. **Contract Changes:** The Purchasing Agent may at any time, by a written order, make changes within the general scope of this contract in (a) drawings, designs, or specifications, where the supplies to be furnished are to be specially manufactured for the City in accordance therewith, (b) method of shipment or packing, and (c) place of delivery. If any such change causes an increase or decrease, an equitable adjustment shall be made by written modification of the contract. Any claim by the Contractor for adjustment under this clause must be made within thirty (30) days from the date of receipt by the Contractor of the notification of change; provided that the Purchasing Agent, if he or she decides that the facts justify such action, may receive and act upon such claim if submitted prior to final payment under this contract. Failure to agree to any adjustment shall be a dispute within the meaning of the paragraph entitled "Disputes". However, nothing in this clause shall excuse the Contractor from proceeding with the contract as changed.
25. **Disputes:** If any dispute concerning a question of fact arises under this contract, other than termination for default or convenience, the Contractor and the City Department responsible for the administration of this contract shall make a good faith effort to resolve the dispute. If the dispute cannot be resolved by agreement, then the Purchasing Agent with advice of the City Counselor, shall resolve the dispute and send a written copy of his decision to the Contractor and the responsible City Department.
26. **Termination for Default:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part for failure of the Contractor to perform any of the provisions thereof. In such event, the Contractor shall be liable for damages, including the excess cost of reprocurring similar supplies or services; provided, that if (a) it is determined for any reason that the Contractor was not in default or, (b) failure to perform is beyond the Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. In general, termination for default shall be effective ten (10) days from the Contractor's receipt of notice. In the event the good or services provided under the contract are deemed to serve an emergency purpose, and the provision of those goods/services is somehow compromised, the Purchasing Agent reserves the right to issue an immediate, same day, termination notice and secure the goods/services elsewhere.
27. **Termination for Convenience:** The Purchasing Agent may, by written notice, terminate this contract in whole or in part when it is in the best interest of the City. If this contract is for supplies and is so terminated, the Contractor shall be compensated in accordance with his auditable costs to point of notification of termination. To the extent that this contract is for services and is so terminated, the City shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination for convenience shall be effective thirty (30) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

28. **Term & Supply Contract Defined:** A term and supply contract shall be deemed to mean a contract under which the supplier of articles, commodities, supplies, materials and equipment agrees to furnish all of the needs of the various departments of the City for the articles, commodities, supplies, materials and equipment set forth in the quotation, during the period of the contract at the unit price bid and as required from time to time by the City, be such needs in excess of or less than the estimated quantities set forth in the Request for Quotation. The contract will provide that the City will purchase, by issuance of Purchase Orders, such articles, commodities, supplies, materials and equipment solely from the supplier to whom the requirement contract is awarded for the contract term.
29. **Estimated Quantities:** The estimated quantities indicated in this Request for Quotation represent anticipated requirements only and are not purchased hereby, nor is the City obligated in any way to purchase the quantities shown. The right is reserved to exceed or diminish these estimates or to omit any one or more items if desired.
30. **Fund Allocation:** Continuance of any resulting agreement, contract or issuance of purchase orders after September 30 of the current calendar year is contingent upon the allocation of City funds for the next proceeding fiscal year, (10/1-9/30).
31. **Conflict of Interest:** No salaried officer or employee of the City, and no member of the City Council shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 – 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
- OFFICIALS NOT TO BENEFIT:** No regular employee or elected or appointed member of the City Government shall be admitted to any share or part of this contract, or to any benefit that shall arise there from; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
32. **Hazardous Material:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to applicable regulations of the Department of Transportation."
33. **Domestic Products:** Bidders are encouraged to offer products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.
34. **Debarment and Suspension:** By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal Department or agency, including listing in the U.S. General Services Administrations List of Parties Excluded from Federal Procurement or Non-Procurement programs; or if the amount of this response is equal to in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal Department , agency or prevision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.

35. **Americans with Disabilities Act:** The successful contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices. If this contract involves the contractor providing services directly to the public, the successful contractor shall make the services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful contractor certifying to the City Manager in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35 and suspension.
36. **Non-Discrimination in Employment:** In connection with the furnishing of supplies or performance of work under this contract, the Contractor agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State Laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.
37. **DBE Firms:** It is the policy of the City of Columbia that businesses owned by socially and economically disadvantaged individuals are encouraged to participate in bidding and performance of City contracts. Consequently, the requirements of 49 CFR Part 26 (as amended) and the City's implementing state regulations in Title 7 CSR Division 10, Chapter 8, "Disadvantaged Business Enterprise Program", will apply to any contract with federal funds. If federal funds are involved in this contract they shall be so identified in the Notice to Bidders.
38. **Business License Requirements:** Unless exempted by City ordinance, any company awarded a contract with the City, who operates an office(s) within the City limits of Columbia, will be required to obtain a business license.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

April Session of the April Adjourned

Term. 20 17

In the County Commission of said county, on the 11th day of April 20 17
 the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby award bid 05-25JAN17 – Janitorial Products Term and Supply to Smith Paper and Janitorial Supply and Interboro Packaging on a per item basis as follows:


<u>Item</u>	<u>Vendor</u>
4.8.1 – 4.8.26	Smith Paper and Janitorial Supply
4.8.27 – 4.8.30	Interboro Packaging
4.8.31	Smith Paper and Janitorial Supply
4.8.32	Interboro Packaging
4.8.33	Smith Paper and Janitorial Supply
4.8.34	Interboro Packaging
4.8.35 – 4.8.37	No Award
4.8.38 – 4.8.45	Smith Paper and Janitorial Supply

Terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreements.

Done this 11th day of April, 2017

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Fred J. Parry
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

188-2017

Boone County Purchasing

Jacob M. Garrett
Buyer



613 E. Ash Street, Room 109
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Jacob M. Garrett, Buyer
DATE: April 4, 2017
RE: 05-25JAN17 – Janitorial Products Term and Supply

05-25JAN17 – Janitorial Products Term and Supply closed on January 25, 2017. Fourteen bids were received. Doug Coley, Director of Facilities Maintenance and Jody Moore, Facilities Administrative Coordinator recommends award by low bid, quality of product, delivery and ease of ordering as follows:

- 4.8.1. – 4.8.26. – Smith Paper and Janitorial Supply
- 4.8.27. – 4.8.30. – Interboro Packaging
- 4.8.31. – Smith Paper and Janitorial Supply
- 4.8.32. – Interboro Packaging
- 4.8.33. – Smith Paper and Janitorial Supply
- 4.8.34. – Interboro Packaging
- 4.8.35 – 4.8.37 – No Award
- 4.8.38 – 4.8.45. – Smith Paper and Janitorial Supply

This is a term and supply contract and invoices will be paid from department 6101 – Housekeeping, account 23031 – Custodial Supplies. Budgeted \$27,180.00

Attached is a copy of the bid tabulation for your review.

ATT Bid Tabulation

cc: Doug Coley, Director of Facilities Maintenance
Jody Moore, Facilities Maintenance Administrative Coordinator

Bid File

**PURCHASE AGREEMENT
FOR
JANITORIAL PRODUCTS TERM AND SUPPLY**

THIS AGREEMENT dated the 11th day of April 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Interboro Packaging**, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Janitorial Products Term and Supply**, County of Boone Request for Bid number **05-25JAN17**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated **January 18, 2017** and executed by **Toby Friedman**, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the **date of award** and extend through **December 31, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the county for **four (4) additional one year periods** subject to the pricing clauses in the contractor's RFB response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County all items per the bid specifications and responded to on the Response Form, and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

Awarded Line Items – Interboro Packaging

* **4.8.27. – 4.8.30.**

* **4.8.32., 4.8.34.,**

4. Billing and Payment - All billing shall be invoiced to the Correct Boone County Department as outlined by the original Request For Bid and billings may only include the prices listed in the Contractor's bid response. No additional fees or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

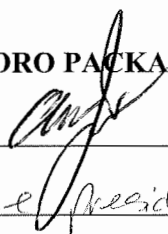
6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty days' advance written notice for any of the following reasons or under any of the following circumstances:

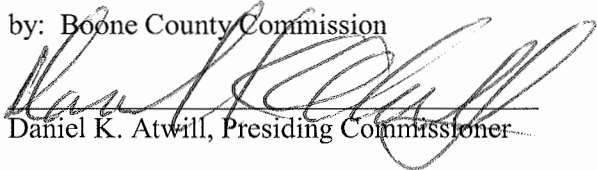
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

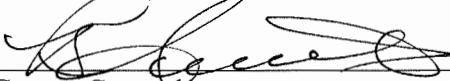
INTERBORO PACKAGING

by 
 title Vice President
 address 114 Bracken Rd
Montgomery, AL 35499

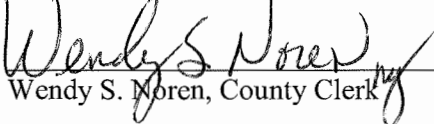
BOONE COUNTY, MISSOURI

by: Boone County Commission

 Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

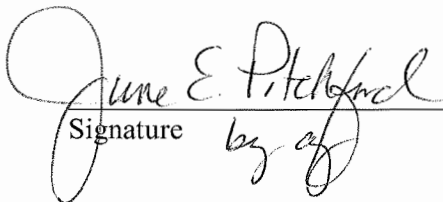

 County Counselor

ATTEST:


 Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


 Signature by af

6101/2040/23031/23050 Term/Supply

4/5/17 Date No Encumbrance Required Appropriation Account

4. Response Form

4.1. Company Name:

Interboro Packaging

4.2. Address:

114 Bracken Road

4.3. City/Zip:

Montgomery, NY 12549

4.4. Phone Number:

845-782-6800

4.5. Fax Number:

845-781-2450

4.6. E-Mail Address:

interboro@frontiernet.net

4.7. Federal Tax ID:

11-2633541

4.7.1. Corporation

Partnership - Name _____

Individual/Proprietorship - Individual Name _____

Other (Specify) _____

PRICING

4.8. JANITORIAL PRODUCTS STANDARD LIST

	Unit Price	Case Price
4.8.1. Degreaser Cleaner – Spray Bottle	\$	\$ "NB"
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.2. Degreaser Refill	\$	\$ "NB"
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.3. All Purpose Cleaner – 409 or Equivalent, Spray Bottle	\$	\$ "NB"
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.4. All Purpose Cleaner Refill – 409 or Equivalent	\$	\$ "NB"
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.5. Disinfectant Cleaner – Spray Bottle	\$	\$ "NB"
Manufacturer:		
Product Size:		
Units Per Case:		

Bid "A"

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size: 1250 ml		
	Units Per Case:		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$0.01525	\$15.24
	Manufacturer: Aluf/IBS		
	Product Size: INT-2424-Reg		
	Units Per Case: 1,000 As Per Sample #4.8.27A		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$0.03736	\$9.34
	Manufacturer: Aluf/IBS		
	Product Size: INT-3037-X-Hvy		
	Units Per Case: 250 As Per Sample #4.8.28A		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$0.0986	\$19.72
	Manufacturer: Aluf/IBS		
	Product Size: INT-4348-Super Ex-Hvy		
	Units Per Case: 200 As Per Sample #4.8.29A		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$0.1332	\$26.64
	Manufacturer: Glopak		
	Product Size: INT-4347-Super Exh		
	Units Per Case: 200 As Per Sample #4.8.30A		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		

Bid "A"

4.8.32. Vinyl Gloves – All Sizes \$ 0.0189 \$ 18.90
Manufacturer: **Med Pride/FoodHandler**
Product Size: **Med Pride/Elara-S,M,L,XL-VG-E** ✓
Units Per Case: **1,000 As Per Sample #4.8.32A-Powdered**

4.8.33. Jersey Type Cotton Gloves - All Sizes \$ \$ "NB"
Manufacturer:
Product Size:
Units Per Case:

4.8.34. Powder Free Latex Gloves – All Sizes \$ 0.0319 \$ 31.90
Manufacturer: **Med Pride/FoodHandler** ✓
Product Size: **Med Pride/Elara-S,M,L,XL-LPFG**
Units Per Case: **1,000 As Per Sample #4.8.34**

ALTERNATES

4.8.35. Electrolux Vacuum Bags \$ \$ "NB"
Manufacturer:
Product Size:
Units Per Case:

4.8.36. Windsor Vacuum Bags \$ \$ "NB"
Manufacturer:
Product Size:
Units Per Case:

4.8.37. Filters for Windsor Back-Pack Vacuum \$ \$ "NB"
Manufacturer:
Product Size:
Units Per Case:

4.8.38. Micro Fiber Cloths \$ \$ "NB"
Manufacturer:
Product Size:
Units Per Case:

4.8.39. Toilet Bowl Mops – Not Brush Type \$ \$ "NB"
Manufacturer:
Product Size:
Units Per Case:

Bid "B"

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size: 1250 ml		
	Units Per Case:		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$0.01048	\$10.48
	Manufacturer: Aluf/IBS		
	Product Size: INT-2424-L		
	Units Per Case: 1,000 As Per Sample #4.8.27B		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$0.03192	\$7.98
	Manufacturer: Aluf/IBS		
	Product Size: INT-3037-Hvy		
	Units Per Case: 250 As Per Sample #4.8.28B		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$0.0924	\$18.48
	Manufacturer: Aluf/IBS		
	Product Size: INT-4348-XXH		
	Units Per Case: 200 As Per Sample #4.8.29B		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$0.1212	\$24.24
	Manufacturer: Aluf/IBS		
	Product Size: INT-4347-Exh		
	Units Per Case: 200 As Per Sample #4.8.30B		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		

Bid "B"

4.8.32. Vinyl Gloves – All Sizes \$ 0.0189 \$ 19.80
Manufacturer: **Med Pride/S2S**
Product Size: **Med Pride/S2S-S,M,L,XL-VPFG-E**
Units Per Case: **1,000 As Per Sample #4.8.32B-Powder Free**

4.8.33. Jersey Type Cotton Gloves - All Sizes \$ \$ "NB"
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.34. Powder Free Latex Gloves – All Sizes \$ 0.0319 \$ 31.90
Manufacturer: **Med Pride/FoodHandler**
Product Size: **Med Pride/Elara-S,M,L,XL-LPFG**
Units Per Case: **1,000 As Per Sample #4.8.34**

ALTERNATES

4.8.35. Electrolux Vacuum Bags \$ \$ "NB"
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.36. Windsor Vacuum Bags \$ \$ "NB"
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.37. Filters for Windsor Back-Pack Vacuum \$ \$ "NB"
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.38. Micro Fiber Cloths \$ \$ "NB"
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.39. Toilet Bowl Mops – Not Brush Type \$ \$ "NB"
Manufacturer: _____
Product Size: _____
Units Per Case: _____

Bid "C"

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size: 1250 ml		
	Units Per Case:		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$0.01048	\$10.48
	Manufacturer: Aluf/IBS		
	Product Size: INT-2424-L		
	Units Per Case: 1,000 As Per Sample #4.8.27B		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$0.03192	\$7.98
	Manufacturer: Aluf/IBS		
	Product Size: INT-3037-Hvy		
	Units Per Case: 250 As Per Sample #4.8.28B		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$0.0791	\$15.82
	Manufacturer: Aluf/IBS		
	Product Size: INT-4348-XH		
	Units Per Case: 200 As Per Sample #4.8.29C		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$0.0991	\$19.82
	Manufacturer: Aluf/IBS		
	Product Size: INT-4347-XXH		
	Units Per Case: 200 As Per Sample #4.8.30C		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		

Bid "D"

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size: 1250 ml		
	Units Per Case:		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$0.01048	\$10.48
	Manufacturer: Aluf/IBS		
	Product Size: INT-2424-L		
	Units Per Case: 1,000 As Per Sample #4.8.27B		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$0.03192	\$7.98
	Manufacturer: Aluf/IBS		
	Product Size: INT-3037-Hvy		
	Units Per Case: 250 As Per Sample #4.8.28B		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$0.0699	\$13.98
	Manufacturer: Aluf/IBS		
	Product Size: INT-4348-X-Hvy		
	Units Per Case: 200 As Per Sample #4.8.29D		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$0.0817	\$16.34
	Manufacturer: Aluf/IBS		
	Product Size: INT-4348-XH		
	Units Per Case: 200 As Per Sample #4.8.30D		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$	\$ "NB"
	Manufacturer:		
	Product Size:		
	Units Per Case:		

PAPER PRODUCTS

CASE PRICE

4.8.40. Toilet Tissue per Section 2.5.1.

\$ "NB"

Manufacturer:
Sheet Size:
Sheets Per Roll:
Rolls Per Case:
Sheets Per Case:

4.8.41. Paper Towels per Section 2.5.2.

\$ "NB"

Manufacturer:
Sheet Size:
Sheets Per Roll:
Rolls Per Case:

4.8.42. Multi-Fold Natural Towels per Section 2.5.3.

\$ "NB"

Manufacturer:
Sheet Size:
Towels Per Package:
Packages Per Case:

4.8.43. Roll Towels per Section 2.5.4.

\$ "NB"

Manufacturer:
Roll Size:
Packages Per Case:

4.8.44. **DublSoft White Premium 06307 (case of 6 rolls) or equal**

\$ "NB"

Manufacturer:
Roll Size:
Packages Per Case:

4.8.45. **Georgia Pacific 27170 Kitchen Roll Towels (case of 30 rolls) or equal**

\$ "NB"

Manufacturer:
Roll Size:
Packages Per Case:

4.9. Maximum Percentage Increase for Renewal Periods

4.9.1. 8 % 1st Renewal

4.9.2. 8 % 2nd Renewal

4.9.3. 8 % 3rd Renewal

4.9.4. 8 % 4th Renewal

4.10. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No

4.12. Please Describe Warranty:
See attached warranty

4.13. Please Describe On-Line Order Capability:
Email: interboro@frontier.net.net

4.14. Delivery ARO: 1-4 DARR days

4.15. 50 % Discount off Vendor Catalog.

4.16. Authorized Representative (Sign By Hand):
[Signature]

4.16.1. Type or Print Signed Name:
Taby Friedman

4.16.2. Today's Date: 1/18/2017

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Toby Friedman, Secretary

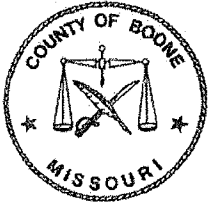
Name and Title of Authorized Representative

J. Smith

Signature

11/18/2017

Date



Standard Terms and Conditions

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Jacob M. Garrett, Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

"No Bid" Response Form

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 05-25JAN17 - Janitorial Products Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:



BOONE COUNTY, MISSOURI
Request for Bid #05-25JAN17 – Janitorial Products Term & Supply

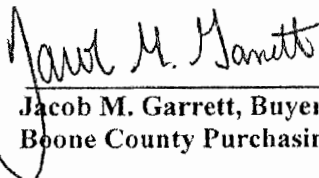
ADDENDUM # 1 - Issued January 17, 2017

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

The following questions have been submitted and clarification reply are included:

1. On line items 4.8.1 and 4.8.2 the RFB asks for degreaser cleaner in a spray bottle and then a degreaser refill. Are you wanting a concentrated mix or just a standard spray degreaser? If it's the standard bottle then there would be no refills, just new bottles of degreaser.
 - **We have generally purchased standard degreaser. You can bid a concentrate, but Boone County prefers pre-mixed.**
2. Can you also tell us what manufacturer name and number, and case quantity (liners per case) you are currently purchasing for each of the bags?
 - **A usage report is attached.**
3. Even though it is written in the bid that you have to option to award the bid in whole, or by line item, we would like to know if this bid is historically awarded to one or multiple vendors, as we would only be interested in bidding on the trash bags.
 - **We have historically awarded to one vendor, but would consider multiple vendors.**
4. Can you supply us with the award pricing and winning vendors from the previous bid for each of the items?
 - **Attached. A bid tabulation for bid 58-20DEC11 – Janitorial Products Term and Supply can be found at www.showmeboone.com under the Purchasing tab.**
5. Regarding the trash bags, can you supply us with the following information: what color are you currently purchasing for Items No. 4.8.29?
 - **Clear**
6. What is the thickness currently being purchased for each of the trash bags?
 - **24x24 – 8 mic, 43x48 – 16 mic, 30x37 – 10 mic**
7. What is the size currently being purchased for item No. 4.8.30?
 - **This product is currently not being purchased. No size can be specified currently.**
8. How many delivery locations are there for the trash bags?

- All locations listed in section 2.10. delivery.
9. About how often are orders placed for the trash bags (monthly, quarterly, or other?) and what is an approximate case order by the some of the delivery locations?
- **Monthly, no set quantity. A usage report is attached; however, this is not broken down by locations.**
10. Items that request a spray bottle (4.8.1-4.8.6 and 4.8.14-4.8.15), would you like us to list the dispensing unit, if necessary, as well?
- **These should come as ready to use spray bottles. Refills have generally been gallon size (or close to gallon size) bottles that we can pour into the spray bottles.**
11. Do you have any additional specifications for the floor wax and floor stripper? (4.8.22-4.8.23)
- **I do not. I think this has actually been purchased by the previous manager from Hillyard in past years at the request of the lead housekeeper.**
12. Liquid Hand Soap Refill listed as item 4.8.25-is this a dispensed item or a gallon refill soap? If this is a dispensed item, can you tell me what dispensers you have if not Kutol? Does that need to fit a cartridge or dispenser? Would you like a dispenser listed with the liquid hand soap?
- **This is just liquid hand soap that can be poured into various dispenser. This is separate from the Kutol type of soap, which is a dispensed system.**
13. I would like to know what thickness required for all the trash bags listed. (4.8.27-4.8.30.)
- **This is the minimum thickness on trash bags: 24x24 – 8 mic, 43x48 – 16 mic, 30x37 – 10 mic**
14. 4.8.32-powdered or powder free gloves? Industrial or Medical Grade?
- **Both powdered and un-powdered. Medical grade is fine.**
15. Do you have any additional specifications for the Vacuum Bags?
- **Must fit the Windsor Sensor XP vacuum. We will not disqualify a bid if they cannot provide these.**
16. Item 4.8.24 foam soap, the size you ask for is 1250 ml but the kutol dispenser 9942 uses a 1000 ml.
- **The bid prior to the current contract utilized 1250 ml. The current vendor had to provide new dispensers to fit the soap they could provide.**

By: 

Jacob M. Garrett, Buyer
Boone County Purchasing

OFFEROR has examined **Addendum #1** to Request for Bid #05-25JAN17 – **Janitorial Products Term & Supply**, receipt of which is hereby acknowledged:

Company Name: Interboro Packaging

Address: 114 Brecken Rd. Montgomery, NJ 12549

Phone Number: 845-782-6800 Fax Number: 845-781-2450

E-mail: interboro@frontier.net

Authorized Representative Signature: [Signature] Date: 1/18/2017

Authorized Representative Printed Name: Tabal Friedman

CustAcct	CustomerName	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE100	BOONE COU	070023-CS	1751 MULTI FOLD BROWN	2016	9.00	6.00	9.00	7.00	7.00	3.00	6.00	7.00	7.00	3.00	7.00	0.00
BOONE100	BOONE COU	070070-CS	1760 NAT DECOR ROLL T	2016	2.00	0.00	0.00	2.00	0.00	0.00	10.00	18.00	5.00	5.00	4.00	0.00
BOONE100	BOONE COU	070090-CS	4073 NR WHT PERF ROLL	2016	17.00	15.00	14.00	21.00	10.00	6.00	16.00	16.00	12.00	9.00	18.00	0.00
BOONE100	BOONE COU	080366-CS	ANTIBACTERIAL SOAP 4/1	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	080455-CS	IMAGE GLASS CLEANER	2016	2.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10024100-CS	VERSATILE NAB	2016	0.00	1.00	0.00	0.00	0.00	1.00	1.00	0.00	3.00	0.00	0.00	0.00
BOONE100	BOONE COU	10024100-Q1	VERSATILE NAB QUARTS	2016	0.00	0.00	0.00	0.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10027800-CS	BOWL NECTAR 12/10T	2016	0.00	1.00	3.00	1.00	2.00	0.00	2.00	2.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10054000-BX	ECO-AIR 2.0 COTTON BLC	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00
BOONE100	BOONE COU	10069000-CS	WICKED DEGREASER 12/	2016	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10077200-Q1	BOWL NECTAR CLEANER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10079300-EA	ECO AIR DISPENSER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00
BOONE100	BOONE COU	10083800-CS	35418 PINE SOL PINE SCE	2016	1.00	2.00	1.00	0.00	2.00	0.00	2.00	2.00	1.00	1.00	1.00	0.00
BOONE100	BOONE COU	10085900-EA	12876 YELLOW MICROFIB	2016	0.00	0.00	0.00	24.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10086000-CS	5324 AUTUMN BREEZE AI	2016	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10086000-CS	5324 AUTUMN BREEZE AI	2016	1.00	0.00	0.00	0.00	1.00	0.00	0.00	2.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10102400-EA	34088 BIG QIK W/METAL F	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10122400-CS	BIO SNAKE LIQUID GREAS	2016	0.00	0.00	1.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	1.00
BOONE100	BOONE COU	10146900-CS	H24246C 10GL 6MIC LINEI	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10147200-BX	WAVE URINAL SCREEN C	2016	0.00	0.00	0.00	1.00	0.00	1.00	2.00	3.00	0.00	2.00	2.00	0.00
BOONE100	BOONE COU	10153400-CS	GRPR-LG-1-T LG PF LATE	2016	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10153700-CS	GRPR-XL-1-T XL PF LATE	2016	1.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10154100-CS	GVP-9-MD-1 MD PF VINYL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	1.00	3.00	0.00
BOONE100	BOONE COU	10154300-CS	GVP-9-LG-1 LG PF VINYL	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10154500-CS	GVP-9-XL-1 XL PF VINYL	2016	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10174000-EA	96944 18"MaxiPlus Loop-er	2016	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10174600-EA	96161 60"Dust Mop Handle	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	103005-CS	5136 FURNITURE POLISH	2016	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	103035-CS	5197 STAINLESS STEEL C	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	103220-CS	SPRAYPAK SPRAY DISINF	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
BOONE100	BOONE COU	103227-CS	5323 MANGO MANGO AIR	2016	0.00	0.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10330600-EA	16" YELLOW MICROFIBER	2016	0.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	24.00	0.00	0.00
BOONE100	BOONE COU	10331100-EA	BLUE MOP BUCKET	2016	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10383500-EA	18117 SPIRAL TOILET BO	2016	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10553700-EA	34105523 55GL GRAY W/F	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	10553900-EA	4902 B/W SPRAY HEAD	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110032-EA	226312 Y20631 BUCKET/S	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00
BOONE100	BOONE COU	110090-EA	119C CLOSED WET FLOO	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
BOONE100	BOONE COU	110120-EA	184BL CART W 25 G. VINY	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110196-EA	902B/W9 LONG TUBE SPR	2016	0.00	6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110200-EA	932B 32OZ BOTTLE	2016	0.00	6.00	0.00	8.00	6.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00
BOONE100	BOONE COU	110282-EA	2818 BLACK WASTEBASK	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110288-EA	3155 HUSKEE MAID CADD	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110295-EA	3200 GREY TRASH CAN	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110300-EA	3255 DOLLY	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	110323-EA	5500 55GAL GRAY CONTA	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110341-EA	8322 BLACK WALL HUGGI	2016	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	118005-CS	ALWAYS SAVE LIQUID BL	2016	2.00	1.00	1.00	2.00	0.00	1.00	1.00	0.00	3.00	1.00	2.00	0.00
BOONE100	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUF	2016	9.00	10.00	8.00	9.00	7.00	4.00	15.00	18.00	8.00	5.00	9.00	0.00

CustAcct	Customer	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE120	BOONE COU	070023-CS	1751 MULTI FOLD BROWN TOWEL	2016	13.00	3.00	3.00	3.00	3.00	3.00	19.00	0.00	3.00	5.00	5.00	0.00
BOONE120	BOONE COU	070090-CS	4073 NR WHT PERF ROLL TOWELS	2016	2.00	2.00	2.00	1.00	1.00	1.00	4.00	0.00	1.00	1.00	1.00	0.00
BOONE120	BOONE COU	080366-CS	ANTIBACTERIAL SOAP 4/1GAL	2016	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU	10065660-CS	HARD SURFACE DISINFECT WIPES	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
BOONE120	BOONE COU	10065600-CS	HARD SURFACE DISINFECT WIPES	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	10088600-CS	FABULOSO ALL PURPOSE CLEANER	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	10121200-CS	BATH MATS WHITE	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	10124000-EA	5010WI 12" BRUSH ROLL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	10191200-PK	WIN8 600-050.0 WINSOR VAC BAG	2016	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	10289300-BX	URINAL SCREEN W/ CHERRY BLOC	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE120	BOONE COU	10301800-BC	SAFE STEP ECONO ICE MELT 50#	2016	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	103039-CS	5190 CINNAMONSTICK METERED	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	110300-EA	3255 DOLLY	2016	0.00	1.00	0.00	0.00	1.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	110317-EA	4444 44GAL GRAY CAN	2016	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	180005-EA	15N SMALL NYLON BRUSH	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00
BOONE120	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUE	2016	1.00	1.00	1.00	1.00	1.00	1.00	3.00	0.00	1.00	1.00	1.00	0.00
BOONE120	BOONE COU	190600-EA	59462 TOUCHLESS TOWEL DISP	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	190510-CS	89460 TOUCHLESS ROLL TOWELS	2016	4.00	2.00	2.00	2.00	2.00	2.00	4.00	0.00	2.00	2.00	2.00	0.00
BOONE120	BOONE COU	302700-CS	MR CLEAN MAGIC ERASER PADS	2016	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	310210-CS	69041 FOAMING PINK HAND SOAP	2016	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE120	BOONE COU	310230-EA	9981 BLK WALL MOUN M-FIT DISP	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	464156-CS	H434816C INTERLEAVED 55GL 16M	2016	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU	464516-CS	H303710C INTERLEAVED 20-30GL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE120	BOONE COU	520405-CS	GERMICIDAL BOWL 12/1	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU	520418-CS	STERIPHENE SPRING BREEZE 12/2	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU	520447-CS	TNT/AEROSOL 12/20 OZ	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00

CustAcct	CustomerNan	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE130	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUE	2016	25.00	25.00	0.00	30.00	24.00	0.00	24.00	25.00	35.00	25.00	0.00	0.00

MEDICAL/FIRST AID SUPPLIES CATALOG

Interboro Packaging Corporation

114 Bracken Road

Montgomery, NY 12549-2600

(845) 782-6800

Item Number	Product	Size	Count	Price	Discount	Net Price
1	Polyethylene Gloves	Small	10,000/Case	\$90.00	50%	\$45.00
2	Polyethylene Gloves	Medium	10,000/Case	\$90.00	50%	\$45.00
3	Polyethylene Gloves	Large	10,000/Case	\$90.00	50%	\$45.00
4	Polyethylene Gloves	X-Large	10,000/Case	\$90.00	50%	\$45.00
5	Latex Powdered-Exam Gloves	Medium	1,000/Case	\$92.00	50%	\$46.00
6	Latex Powdered-Exam Gloves	Large	1,000/Case	\$92.00	50%	\$46.00
7	Latex Powdered-Exam Gloves	X-Large	1,000/Case	\$92.00	50%	\$46.00
8	Latex Powder-Free Exam Gloves	Small	1,000/Case	\$116.00	50%	\$58.00
9	Latex Powder-Free Exam Gloves	Medium	1,000/Case	\$116.00	50%	\$58.00
10	Latex Powder-Free Exam Gloves	Large	1,000/Case	\$116.00	50%	\$58.00
11	Latex Powder-Free Exam Gloves	X-Large	1,000/Case	\$116.00	50%	\$58.00
12	Vinyl Powdered Exam Gloves	Small	1,000/Case	\$62.00	50%	\$31.00
13	Vinyl Powdered Exam Gloves	Medium	1,000/Case	\$62.00	50%	\$31.00
14	Vinyl Powdered Exam Gloves	Large	1,000/Case	\$62.00	50%	\$31.00
15	Vinyl Powdered Exam Gloves	X-Large	1,000/Case	\$62.00	50%	\$31.00
16	Vinyl Powdered Gloves	Small	1,000/Case	\$62.00	50%	\$31.00
17	Vinyl Powdered Gloves	Medium	1,000/Case	\$62.00	50%	\$31.00
18	Vinyl Powdered Gloves	Large	1,000/Case	\$62.00	50%	\$31.00
19	Vinyl Powdered Gloves	X-Large	1,000/Case	\$62.00	50%	\$31.00
20	Vinyl Powder-Free Exam Gloves	Small	1,000/Case	\$64.00	50%	\$32.00
21	Vinyl Powder-Free Exam Gloves	Medium	1,000/Case	\$64.00	50%	\$32.00
22	Vinyl Powder-Free Exam Gloves	Large	1,000/Case	\$64.00	50%	\$32.00
23	Vinyl Powder-Free Exam Gloves	X-Large	1,000/Case	\$64.00	50%	\$32.00
24	Vinyl Powder-Free Gloves	Small	1,000/Case	\$64.00	50%	\$32.00
25	Vinyl Powder-Free Gloves	Medium	1,000/Case	\$64.00	50%	\$32.00
26	Vinyl Powder-Free Gloves	Large	1,000/Case	\$64.00	50%	\$32.00
27	Vinyl Powder-Free Gloves	X-Large	1,000/Case	\$64.00	50%	\$32.00
28	Nitrile Powder-Free Exam Gloves	Small	1,000/Case	\$91.96	50%	\$45.98
29	Nitrile Powder-Free Exam Gloves	Medium	1,000/Case	\$112.00	50%	\$56.00
30	Nitrile Powder-Free Exam Gloves	Large	1,000/Case	\$112.00	50%	\$56.00
31	Nitrile Powder-Free Exam Gloves	X-Large	1,000/Case	\$112.00	50%	\$56.00
32	Aprons	24" X 42"	1,000/Case	\$78.00	50%	\$38.00
33	Aprons	28" X 46"	1,000/Case	\$80.00	50%	\$40.00

Interboro Packaging Corporation
 114 Bracken Road
 Montgomery, New York 12549

Fax: (845) 781-2450
 Tel: (845) 782-6800
 e-mail: interboro@frontiernet.net

Orders can be placed by mail, e-mail, faxed or by calling (845) 782-6800

Vendor	Size	BRAND	Grade	Count Per Case	CATEGORY	Volume Tier Pricing	DISCOUNT	Net Price	Price List Date	FOB Terms	Freight Cost
Interboro	15x9x23	INT-15923-Super Exh	Super Extra Heavy	1000	Can Liners	\$76.06	50%	\$38.03	4/15/2012	Destination	Included
Interboro	15x9x23	INT-15923-Hvy	Heavy	1000	Can Liners	\$65.80	50%	\$32.90	4/15/2012	Destination	Included
Interboro	15x9x23	INT-15923-R	Regular	1000	Can Liners	\$55.08	50%	\$27.54	4/15/2012	Destination	Included
Interboro	23x24	INT-2324-R	Regular	1000	Can Liners	\$47.90	50%	\$23.95	4/15/2012	Destination	Included
Interboro	20x13x39	INT-201339-Super Ex-Hvy	Super Extra Heavy	100	Can Liners	\$50.10	50%	\$25.05	4/15/2012	Destination	Included
Interboro	20x13x39	INT-201339-Super Exh	Super Extra Heavy	250	Can Liners	\$74.50	50%	\$37.25	4/15/2012	Destination	Included
Interboro	20x13x39	INT-201339-Exh	Extra Heavy	250	Can Liners	\$69.30	50%	\$34.65	4/15/2012	Destination	Included
Interboro	20x13x39	INT-201339-Hvy	Heavy	250	Can Liners	\$51.80	50%	\$25.90	4/15/2012	Destination	Included
Interboro	33x40	INT-3340-Hvy	Heavy	500	Can Liners	\$68.20	50%	\$34.10	4/15/2012	Destination	Included
Interboro	20x16x58	INT-201658-Super Ex-Hvy	Super Extra Heavy	100	Can Liners	\$59.80	50%	\$29.90	4/15/2012	Destination	Included
Interboro	20x16x58	INT-201658-Super Exh	Super Extra Heavy	100	Can Liners	\$56.26	50%	\$28.13	4/15/2012	Destination	Included
Interboro	20x16x58	INT-201658-Exh	Extra Heavy	100	Can Liners	\$52.10	50%	\$26.05	4/15/2012	Destination	Included
Interboro	20x16x58	INT-201658-Hvy	Heavy	100	Can Liners	\$47.26	50%	\$23.63	4/15/2012	Destination	Included
Interboro	36x60	INT-3660-Hvy	Heavy	200	Can Liners	\$59.26	50%	\$29.63	4/15/2012	Destination	Included
Interboro	16x14x36	INT-161436-Super Ex-Hvy	Super Extra Heavy	100	Can Liners	\$48.26	50%	\$24.13	4/15/2012	Destination	Included
Interboro	16x14x36	INT-161436-Super Exh	Super Extra Heavy	250	Can Liners	\$64.80	50%	\$32.40	4/15/2012	Destination	Included
Interboro	16x14x36	INT-161436-Exh	Extra Heavy	250	Can Liners	\$56.06	50%	\$28.03	4/15/2012	Destination	Included
Interboro	16x14x36	INT-161436-Hvy	Heavy	250	Can Liners	\$49.10	50%	\$24.55	4/15/2012	Destination	Included
Interboro	30x37	INT-3037-H	Heavy	500	Can Liners	\$63.10	50%	\$31.55	4/15/2012	Destination	Included
Interboro	23x17x48	INT-231748-Super Ex-Hvy	Super Extra Heavy	100	Can Liners	\$57.80	50%	\$28.90	4/15/2012	Destination	Included
Interboro	23x17x48	INT-231748-Super Exh	Super Extra Heavy	100	Can Liners	\$55.20	50%	\$27.60	4/15/2012	Destination	Included
Interboro	23x17x48	INT-231748-Exh	Extra Heavy	100	Can Liners	\$49.66	50%	\$24.83	4/15/2012	Destination	Included
Interboro	23x17x48	INT-231748-Hvy	Heavy	250	Can Liners	\$62.10	50%	\$31.05	4/15/2012	Destination	Included
Interboro	40x48	INT-4048-Hvy	Heavy	250	Can Liners	\$60.10	50%	\$30.05	4/15/2012	Destination	Included
Interboro	40x48	INT-4048-H	Heavy	250	Can Liners	\$53.48	50%	\$26.74	4/15/2012	Destination	Included
Interboro	15x9x33	INT-15933-Exh	Extra Heavy	500	Can Liners	\$66.06	50%	\$33.03	4/15/2012	Destination	Included
Interboro	15x9x33	INT-15933-X-Hvy	Extra Heavy	500	Can Liners	\$63.26	50%	\$31.63	4/15/2012	Destination	Included

Interboro	15x9x33	INT-15933-R	Regular	1000	Can Liners	\$64.20	50%	\$32.10	4/15/2012	Destination	Included
Interboro	24x33	INT-2433-R	Regular	1000	Can Liners	\$51.96	50%	\$25.98	4/15/2012	Destination	Included
Interboro	23x20x48	INT-232048-Super Ex-Hvy	Super Extra Heavy	100	Can Liners	\$59.10	50%	\$29.55	4/15/2012	Destination	Included
Interboro	23x20x48	INT-232048-Super Exh	Super Extra Heavy	100	Can Liners	\$56.78	50%	\$28.39	4/15/2012	Destination	Included
Interboro	23x20x48	INT-232048-Exh	Extra Heavy	100	Can Liners	\$52.24	50%	\$26.12	4/15/2012	Destination	Included
Interboro	23x20x48	INT-232048-Hvy	Heavy	200	Can Liners	\$59.80	50%	\$29.90	4/15/2012	Destination	Included
Interboro	43x48	INT-4348-XH	Extra Heavy	200	Can Liners	\$55.96	50%	\$27.98	4/15/2012	Destination	Included
Interboro	43x48	INT-4348-X-Hvy	Extra Heavy	200	Can Liners	\$52.68	50%	\$26.34	4/15/2012	Destination	Included
Interboro	43x48	INT-4348-H	Heavy	200	Can Liners	\$49.90	50%	\$24.95	4/15/2012	Destination	Included
Interboro	22x16x58	INT-221658-Super Ex-Hvy	Super Extra Heavy	100	Can Liners	\$65.80	50%	\$32.90	4/15/2012	Destination	Included
Interboro	22x16x58	INT-221658-Super Exh	Super Extra Heavy	100	Can Liners	\$62.26	50%	\$31.13	4/15/2012	Destination	Included
Interboro	22x16x58	INT-221658-Exh	Extra Heavy	100	Can Liners	\$58.40	50%	\$29.20	4/15/2012	Destination	Included
Interboro	22x16x58	INT-221658-Hvy	Heavy	100	Can Liners	\$53.26	50%	\$26.63	4/15/2012	Destination	Included
Interboro	38x60	INT-3860-XXH	Extra Extra Heavy	200	Can Liners	\$63.96	50%	\$31.98	4/15/2012	Destination	Included
Interboro	38x60	INT-3860-X-Hvy	Extra Heavy	200	Can Liners	\$56.64	50%	\$28.32	4/15/2012	Destination	Included
Interboro	38x60	INT-3860-H	Heavy	200	Can Liners	\$54.30	50%	\$27.15	4/15/2012	Destination	Included
Interboro	20x22	INT-2022-R	Regular	200	Can Liners	\$56.84	50%	\$28.42	4/15/2012	Destination	Included

Contract References

Groton Public Schools
Contact Person – Terry Potter
55 Seely School Drive
Groton, Connecticut 06340
Tel: (860) 572-2193
Fax: (860) 572-2107

City of Bridgeport
Contact Person – Angelo
113 Federal Street
Bridgeport, Connecticut 06606
Tel: (203) 275-1215
Fax: (203) 576-7170

Rockingham County Nursing Home
Contact Person – Louise Turner
99 North Road
Brentwood, NH 03833
Tel: (603) 679-2244
Fax: (603) 679-1727

State of New Hampshire
Department of Transportation
Contact Person – Alan Hanscom
8 Eastman Hill Road
Enfield, NH 03748
Tel: (603) 448-2654
Fax: (603) 271-2700

Northumberland County
2154 Trevorton Road
Coal Township, PA 17866
Contact Person - Mary Ann
Phone: (570) 644-0973
Fax: (570) 863-3504

Passaic County
495 River Street
Paterson, NJ 07524
Contact Person - Miguel Diaz
Phone: (973) 247-3316
Fax: (973) 247-8295

Ulster County-Golden Hill Healthcare
Center
99 Golden Hill Drive
Kingston, NY 12401
Contact Person - Judy Hasbrook
Phone: (845) 340-3438
Fax: (845) 340-3828

Pennsylvania College Of Technology
1 College Avenue
Williamsport, Pennsylvania 17701
Contact Person-Don Luke
Tel. (570) 327-4514

Andover Public Schools
Contact Person – Tim Kolodgy
50 Bartlet Street
Andover, MA 01810
Tel: (978) 569-0142
Fax: (978) 623-8518

City of Montgomery
P.O. Box 1111
934 North Ripley Street
Montgomery, Alabama 36104
Contact Person – Karl Pyron
Tel (334) 241-2609

City of Charleston
Contact Person – Rick Adams
501 Virginia Street
Charleston, WV 25301
Tel: (304) 348-8014

Jacob K. Javits Center
650 West 39th Street, Bay 25 & 26
New York, NY 10001
Contact Person - Indira Mercedes
Phone: (212) 216-2777
Fax: (212) 216-4099

Westmoreland Manor
Contact Person – Sandy Fischer
2480 South Grande Boulevard
Greensburg, PA 15601
Tel: (724) 830-4000
Fax: (724) 830-4074

Montgomery County PS
Contact Person Orlando Taylor
502 North Stonestart Avenue
Rockville, Maryland 20850
Phone : 310-279-3346
Fax: 310-279-4498

Bryan Independent School District
101 North Texas Avenue
Bryan, Texas 77803
Contact Person – J. Shannon
Tel (979) 209-7077

Orange County
Contact Person – Michael Cosh
255 Main Street
Goshen, New York 10924
Tel: (845) 291-2792
Fax: (845) 291-2795

Warren Hills Regional Schools
41 Jackson Valley Road
Washington, NJ 07882
Contact Person - Bill Small
Phone: (908) 689-3143
Fax: (908) 689-4814

City of Livonia
12973 Farmington Road
Livonia, Michigan 48150
Contact Person - Douglas Moore
Phone: (734) 466-2617 (734)
Fax: (734) 466-2660
Contract amount \$1,064.00
Jan 1 2015 – Dec 31 2015

Branch intermediate School District
366 Morse Street
Coldwater, Michigan 49036
Contact Person - Tami Vanauker
Phone: (517) 279-5731
Fax: (517) 279-5766
Contract amount \$827.00
Jan 1 2015 – Dec 31 2015

Wayne County Sheriff's Office
570 Clinton Street
Detroit, Michigan 48226
Contact person: Andrea James
Phone #: (313) 875-7113
Fax#: (313) 224-8188
Contract amount: \$9,500.00
Jan 1 2015 – Dec 31 2015



Technical Data Sheet

Natrufit™ Latex Gloves

PRODUCT INFORMATION							
Item #	Size	Type	Pack	Case Wt.	Ti	Hi	Pallet
FL101	Small	Lightly Powdered	10/100	12.20	12	7	84
FL102	Medium	Lightly Powdered	10/100	13.20	12	7	84
FL103	Large	Lightly Powdered	10/100	14.20	12	7	84
FL104	X-Large	Lightly Powdered	10/100	14.80	12	7	84
FL201	Small	Powder Free	10/100	12.40	12	7	84
FL202	Medium	Powder Free	10/100	13.40	12	7	84
FL203	Large	Powder Free	10/100	14.40	12	7	84
FL204	X-Large	Powder Free	10/100	15.00	12	7	84

PRODUCT DESCRIPTION	
Product	Natrufit™ Latex Gloves
Material	Natural Rubber Latex (NRL)
Color	Cream
Surface	Smooth
Interior	Powdered- absorbable dusting powder U.S.P. Powder Free- polymer coating
Glove Design	Ambidextrous
Cuff	Beaded
Pack	100 gloves per dispenser box, 10 boxes/case (1,000 gloves)
Food Contact	Comply with FDA CFR177.2600 for repeat use in contact with food.
Melt Point	257°F/125°C

TECHNICAL INFORMATION					
Dimensions	Small	Medium	Large	Extra Large	Test Method
Weight (grams)	4.8	5.2	5.6	6.0	
Length (mm)	240	240	240	240	ASTM D 3767
Width (mm)	85	95	105	115	ASTM D 3767
Thickness (mm/mils)					
Finger	0.08/3.2	0.08/3.2	0.08/3.2	0.08/3.2	ASTM D 412
Palm	0.08/3.2	0.08/3.2	0.08/3.2	0.08/3.2	ASTM D 412
Cuff	0.07/2.8	0.07/2.8	0.07/2.8	0.07/2.8	ASTM D 412
Barrier Performance					
AQL	4.0	4.0	4.0	4.0	ASTM D 5151
Tensile Strength (MPa)	19 MPa	19 MPa	19 MPa	19 MPa	ASTM D 412
Elongation (%)	680%	680%	680%	680%	ASTM D 412
Powder Content					
Powder	Absorbable dusting powder U.S.P. per 21 CFR Parts 170-199				
Powder Free	<2.0 mg/glove per glove				ASTM D 6124
Protein Level	Powdered- max. 200 mg/g; Powder Free- max. 50 mg/g				ASTM D 5712

MANUFACTURING COMPLIANCE	
	Gloves are manufactured under FDA-mandated Good Manufacturing Practices (GMP)/Quality System Regulation requirements (QSR), ISO9001 and ISO13485 standards.

Specifications subject to manufacturing tolerances



Item #4.8.34

Medical Products for Professional
Patient Care

315 Bleecker Street Suite 205
New York, NY 10014
Tel: (800) 969-PRIDE
Fax: (800) 965-PRIDE

Latex Gloves
Powder Free, Non Sterile, Ambidextrous, Texture Surface

Grade: AQL 4.0

Test On	Particular		Specification	weight
Dimension, mm	Width	Extra Small	75 ± 5 mm	4.4g
		Small	85 ± 5 mm	4.7g
		Medium	95 ± 5 mm	5.1g
		Large	106 ± 5 mm	5.6g
		Extra Large	116 ± 5 mm	6g
	Length		min. 230 mm	
	Thickness	Cuff	min. 0.09mm	
	Palm	min. 0.11mm		
	Finger	min. 0.13mm		
Tensile Properties	Unpaged	Tensile Strength	min 16.0 Map	
		Elongation at Break	min. 650%	
		Force at Break	min 7.5N	
	Aged 70 ± 2°C for 7 days	Tensile Strength	min 14.0 Map	
		Elongation at Break	min. 500%	
		Force at Break	min 5.5N	

* Specification Subject to change without prior notice.

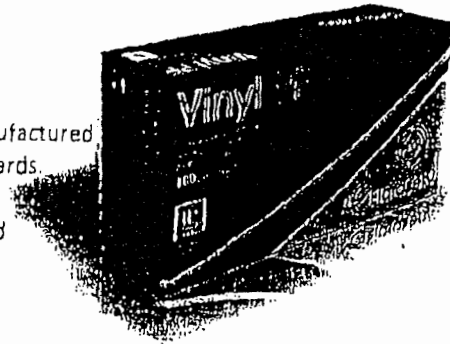
Item #4.8.32-Powder Free



Product Data Sheet

Vinyl Gloves, Powder Free Exam


Elaraserv Powder-Free Vinyl Gloves are exclusively manufactured to our exacting quality, performance and sanitary standards. Comfortable yet durable, Elaraserv Powder-Free Vinyl Gloves are ideal for foodservice, food manufacturing and other applications requiring uncompromised safety and cleanliness.



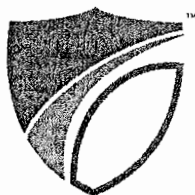
Product Information

Product Description	Powder-Free Vinyl gloves, Non-latex, Ambidextrous, Exam	
Packaging	100 gloves per dispenser box, 400 or 1,000 gloves/case	
Case Pack	Size	Order Number
4/100	Small	FV201-4P
	Medium	FV202-4P
	Large	FV203-4P
	Extra Large	FV204-4P
10/100	Small	FV201
	Medium	FV202
	Large	FV203
	Extra Large	FV204

Technical Information

Materials	Made from 100% Polyvinyl Chloride (PVC) virgin high-grade materials. DOP/DEHP free and comply with CFR 177.2600 for repeat use in contact with food.
Glove Design	Ambidextrous, beaded cuff.
Minimum Thickness	0.05mm
Minimum Length	230mm
Minimum Width at Palm	S/85mm, M/95mm, L/105mm, XL/115mm (+/-5mm)
Minimum Tensile Strength	9 MPa
Minimum Elongation	300%
Residual Protein Content	Contain No Natural Rubber Latex
Powder Content	Powder Free. Meet ASTM D6124 Standard for residual powder content.
AQI	4.0
Quality Assurance	 <p>Elaraserv Vinyl Gloves meet or exceed ASTM D5250 standards and are manufactured under FDA-mandated Good Manufacturing Practices (GMP)/Quality System, Regulatory requirements (OSR), ISO9001/EN46001, ISO14000 standards.</p>

Item #4.8.32-Powder Free



Shield Line

Material Safety Data Sheet – Med Pride Vinyl Examination Glove

April 8, 2013

1. PRODUCT AND COMPANY IDENTIFICATION

- 1.1. Trade name:** Vinyl Examination Glove, Powder-free
1.2. Application: Gloves for single use

2. COMPOSITION / INFORMATION OF INGREDIENTS

Polyvinyl Chloride
Di-isononyl-phthalate (DINP)
Calcium-Zinc Complex Stabilizer
Polyurethane

3. HAZARD IDENTIFICATION

not applicable

4. FIRST AID MEASURES

not required

5. FIRE FIGHTING MEASURES

In case of fire unidentified toxic and/or irritating vapours/gases can arise
Extinguishing media: CO₂, Foam, Dry extinguishing powder, Waterspray jet

6. ACCIDENTAL RELEASE MEASURES

not applicable

7. HANDLING AND STORAGE

Store in a dry, ventilated area
Avoid direct sunlight, fluorescent lighting, heat and moisture
Do not store above 100°F (38°C)

8. EXPOSURE CONTROLS / PERSONAL PROTECTION

not applicable

9. PHYSICAL AND CHEMICAL PROPERTIES

Color: Clear
Odor: N/A
Physical state, odour: solid
Boiling point/range: not applicable
Flash point: not determined
Specific gravity: ~ 1.1 g/cm³

10. STABILITY AND REACTIVITY

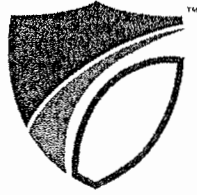
Stable under recommended storage and handling conditions. Hazardous decomposition products depend upon temperature, air supply and the presence of other materials.

Materials/conditions to avoid: at temperatures > 200°C decomposition starts

Hazardous decomposition products: hydrochloric acid (HCl), carbon monoxid (CO) and other toxic substances

11. TOXICOLOGICAL INFORMATION

Inhalation: not applicable
Skin contact: material is not hazardous
Eye contact: not applicable
Ingestion: not applicable



Shield Line

12. ECOLOGICAL INFORMATION

The material is practically insoluble in water and is not expected to biodegrade.

13. DISPOSAL CONSIDERATIONS

EWC-Code: 07 02 13

Disposal according to national regulations.

14. TRANSPORT INFORMATION

ADR/RID: not a dangerous load

IMDG: not a dangerous load

ICAO: not a dangerous load

UN-No.: not a dangerous load

15. REGULATORY INFORMATION

Symbol: none

R-phrases: none

S-phrases: none

16. OTHER INFORMATION

This listing of legal regulations is related to the valid version.



Item #4.8.32-Powdered

PRODUCT SPECIFICATION
 Powder Vinyl Exam Disposable Glove
 #7001, 7002, 7003, 7004

SECTION I: PRODUCT DESCRIPTION
 1.1 Type --- Vinyl Disposable Exam Glove, Powder, Non-sterile, PVC
 1.2 Material --- Polyvinyl Chloride plastic with Grade: PVC DNV27/ PVC DNV27

- 1.3 Color --- Cream/ White
- 1.4 Design and Features --- Ambidextrous, beaded cuff
- 1.5 Powder --- powder, lubricant added
- 1.6 Storage Condition --- The gloves shall maintain their properties when stored in a dry condition at temperature between 10 to 40 degrees Celsius. Protect gloves against ultraviolet light sources, as sunlight and oxidizing agents. Copper ions discolor the glove.
- 1.7 Shelf-Life --- The gloves shall have shelf life of 5 years from the date of manufacture with the above storage condition.
- 1.8 Packing Style --- 100 pieces/box, 10 Boxes/ Case measured by weight
- 1.9 Size Marking --- The size of gloves shall be marked in the check box on every carton with black ink.

SECTION II: PERFORMANCE REQUIREMENTS
 (Sampling Plan - ISO 2859 Single Normal)

No.	Characteristics	Inspection Level	Acceptable Quality level	Reference Standard
2.1	Dimensions	S2	4.0	ASTM D5258-00 EN420-2:00
2.2	Physical Properties	S2	4.0	ASTM D5258-00 EN420-2:00
2.3	Freedom from holes (barrier) (1000ml Water Leak Test)	G1	4.0	FDA 1000ML Test Method ASTM D5151-92 EN455-1-00
2.4	Visual Defects - Major Visual Defect	01	2.5 4.0	In-house practice
2.5	Powder Amount	N=2	0 mg/ glove	ASTM D5258-00 ASTM D6124-00
2.6	Gloves Counting (Gloves per Dispense)	S2	4.0	In-house practice
2.7	Gloves Mix Size/ Mix Glove/ Mix hand	Not Allowed		



ModPride
 VINYL POWDER
 EXAMINATION GLOVES (NON-STERILE)
 Code# 7001-7004

FDA 510(k), Exam. Gloves Powder
 Meets ASTM Standard: D3250 Virgin Polyvinyl Chloride Material
 Exceeds ASTM 1671 for Vinyl Penetration Non-sterile, smooth finish
 Meets European Standards: Latex free, protein free, chemical accelerator free
 EN454-1, EN454-2 Antibacterial, bonded cuff
 Specially designed hand form produces a comfortable fit

Sizes and Code #

Small	Medium	Large	X-Large
7001	7002	7003	7004

Tensile Strength & elongation:

	Before Aging	Aged
Tensile Strength (Mpa)	9.0 (min)	9.0 (min)
Elongation at break (%)	300 (min)	300 (min)

Dimensions: (all dimensions in mm)

Length	Width(±5)	Palm Thickness	Finger Thickness
240(min)	S M L XL	1.00(min)	0.88(min)
	85 95 105 115		
		In Mils.	3.5-4.5 3.5-4.5

Packaging:

Dimension	Case Cube	Weight(lbs)	Case/Pack	Pallet Quantity	TMH
(L) x (W) x (H)	0.25cu/ft	S M L XL	100:1000=1000	96 cases	10/7
		14 15 17.5 20			

Storage: Store in cool place away from sunlight.

Specification of Vinyl Disposable Gloves

XS	240 ± 10	90 ± 6	0.10 ± 0.03	0.10 ± 0.03	0.09 ± 0.03
M	245 ± 10	95 ± 6	0.10 ± 0.03	0.10 ± 0.03	0.09 ± 0.03
XL	246 ± 10	115 ± 6	0.10 ± 0.03	0.10 ± 0.03	0.09 ± 0.03

Tensile strength (before & after accelerated) 11 Mpa

Elongation (before & after accelerated aging) 350%

Pin Hole AQL 1.5 (1000 ml water-leak test)

Ambidextrous-fits either hand

Pre-powdered and powder-free available

Beaded cuff

Item #4.8.32-Powdered



Material Safety Data Sheet

IDENTIFICATION

Product Name: Vinyl Examination Pre-Powdered Gloves
Products Code:
UN Number: NA
USDA Status: Complies with FFDCA regulation and meets USDA requirements
Dangerous Goods Class: NA
Sub Risk Class: NA
Packaging Group: 10/100
Hazchem Code: NONE
Poison Schedule: NONE
Chemical family: 56% of PVC resin, 44% of DOP
Uses: The product is for external use only. For general purpose and Food Service

Physical appearance & Properties

Appearance & Odour: Clear & Odourless
Physical State: Solid
Primary Material: Poly vinyl chloride resin and DOP
Powder: USP absorbable dusting powder
Latex Protein Content: A latex-free glove & chemical accelerator-free compound.
Melting/Softening Point: NA
Boiling Point and Vapour Pressure: DO NOT APPLY
Specific Gravity: NA
Volatile Materials: DO NOT APPLY
Flashpoint: DO NOT APPLY
Solubility in water: Not soluble.
Tensile Strength (MPA%): Before Ageing: min 9 After Ageing: min 9
Elongation (%): Before Ageing: min 300 After Ageing: 300

Ingredients:	Chemical entity	CAS No	Proportion	Worksafe Exposure Limits	
				TWA	STEL
	PVC RESIN	NA	56%	mg/m ³	mg/m ³

Health Hazard Information

Acute Health Effects:

Eye Contact: Product has no effect. USP dusting powder may cause mild irritation
Skin Contact: Product has no effect. USP dusting powder may cause mild irritation
Inhalation: Product has no effect. USP dusting powder may cause mild irritation
Ingestion: May cause suffocation or stomach discomfort if ingested by human or animal.

First Aid:

Eye Contact: NO EFFECT
Skin Contact: NO EFFECT
Inhalation: None Required



Material Safety Data Sheet

Ingestion.

If swallowed suffocation or Stomach discomfort may occur, Start First Aid procedure to remove Glove from mouth and clear airway. Seek Medical Assistance for futher information and treatment

Precautions for Use

Exposure Standards:

IN DRY, COOL PLACE

Engineering Controls:

Ventilation must be adequate to ensure that the working environment is below the TWA value.

Personal protection:

- | | |
|-----------------------------|---|
| ■ Tear in Vinyl Glove | Avoid using the Vinyl Glove if there is a tear or rip in the material |
| ■ Respiratory protection | None. |
| ■ Other Protective Measures | Use good personal hygiene practices |
| ■ Flammability | Flammable, keep away from flames |

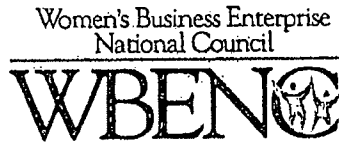
Safe Handling Information

Storage & Transport: Keep out of reach of children and animals. Keep container closed when not in use. Store in a cool, dry, and well ventilated place and out of direct sunlight. Keep away from Flammable Gases, Liquids. Keep from extreme heat and open flames, and make sure the material does not come into contact with acids.

Decomposition products Oxides of nitrogen, water.

Fire/Explosion hazard No explosion sensitivity.

Extinguishing Media Carbon Dioxide, Water, Foam



☎ 800 394 BAGS (2247)
 2 Glenshaw Street
 Orangeburg, New York 10962
 Email info@alufplastics.com

“Manufacture specifications ”

Bid # 02-25JAN17 Janitorial Products

“Plastic Bags”

Item #	Product Name	Color	Width (Inch)	Length (Inch)	Bags Per Case
4.8.27A	INT-2424-Reg	Clear	24	24	1,000
4.8.27B	INT-2424-L	Clear	24	24	1,000
4.8.28A	INT-3037-X-Hvy	Clear	30	37	500
4.8.28B	INT-3037-Hvy	Clear	30	37	500
4.8.29A	INT-4348-Super Ex-Hvy	Clear	43	48	200
4.8.29B	INT-4348-XXH	Clear	43	48	200
4.8.29C	INT-4348-XH	Clear	43	48	200
4.8.29D	INT-4348-X-Hvy	Clear	43	48	200
4.8.30A	INT-4347-Super Exh	Black	43	47	100
4.8.30B	INT-4347-Exh	Black	43	47	100
4.8.30C	INT-4347-XXH	Black	43	47	100
4.8.30D	INT-4348-XH	Black	43	48	200

Please Note! It is understood that we are quoting the prices per the unit you have specified in the bid. However, as the columns above “Bags per case/Packed” indicate, we would prefer to stock some items in a different pack. Please refer to the attached letter for adjusted prices.

January 18, 2017

Boone County
Purchasing Department
613 E. Ash, Room 109
Columbia, MO 65201

Bid # 05-25JAN17 Janitorial Products

To Whom It May Concern:

This is to certify that the items offered by Interboro Packaging Corporation, for The Boone County has a lifetime warranty. Interboro replaces all defective merchandise within the shortest period of time possible.

If I can be of any further assistance to you, please do not hesitate to contact me.

Very truly yours,



Toby Friedman
Secretary



COPY

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201

Request for Bid (RFB)

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: JGarrett@boonecountymo.org

Bid Data

Bid Number: **05-25JAN17**
Commodity Title: **Janitorial Products Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **WEDNESDAY, JANUARY 25, 2017**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department**
✓ 613 E. Ash, Room 109
Columbia, MO 65201
Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **WEDNESDAY, JANUARY 25, 2017**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department**
Address: **613 E. Ash, Room 109**
Columbia, MO 65201
Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form**
Debarment Certificate
Standard Terms and Conditions

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental entities' contracts under more favorable terms.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Janitorial Products** as specified herein.
- 2.1.1. **Estimated Quantity** – The County spends approximately \$40,000.00 on janitorial products each year. All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. In addition, the County reserves the right to purchase janitorial supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT PERIOD** – Any Term and Supply Contract resulting from this Bid will have an initial term from March 1st, 2017 through December 31st, 2017 and may be automatically renewed for up to an additional four (4) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal term.
- 2.2.1. The unit prices for the standard items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the standard items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided for the standard items, then prices during any renewal period shall be the same as during the original contract period.
- 2.2.3. Pricing for non-standard items shall be allowed to adjust based on price changes published in the contractor's comprehensive product catalog. However, the contractor's discount off list price for non-standard items shall be fixed throughout all contract periods.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **TECHNICAL REQUIREMENTS**
- 2.5.1. **Toilet Tissue: Ecosoft #540 or equivalent:** Single Roll, Color: White, Double Ply, Facial Quality, 4 3/8"W x 4" L sheet size, and 500 sheets per roll.
- 2.5.2. **Towel, Paper: Ecosoft #410 or equivalent:** Roll, Color: White, Double Ply, 11" W x 9"L sheet size, 90 sheets per roll.
- 2.5.3. **Towel, Multi-fold: Ecosoft #480 or equivalent:** Color: Natural, 9 1/8"W x 9 1/2"L sheet size.
- 2.5.4. **Towel, Roll: Georgia Pacific Dispenser #54338 or equivalent:** Color: White, 8" x 800'.
- 2.5.5. In the event a product offered by the contractor does not fit the dispenser(s) already located within the various County buildings, the contractor may be required to supply the necessary dispenser(s) at no cost to the County.
- 2.6. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.6.1. The contractor shall extend any and all special promotional (including 'educational' promotions) sale prices or discounts immediately to the County during the term of the contract. These prices shall be honored for the duration of the specific sale or discount period.
- 2.6.2. Pricing for non-standard items shall be determined by applying the quoted discount for the item to the current price for the item listed in the contractor's comprehensive current product catalog. The discount for the item shall remain firm for the duration of the contractor period, but the base product price is allowed to change based on the current published pricing in the contractor's comprehensive product catalog. It is preferred that the contractor's comprehensive current product

catalog not change more often than every twelve months. *A copy of the applicable catalog must be attached to the bid response. Failure to do so could result in a non-responsive bid.*

- 2.6.3. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.7. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.8. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County through the contractor’s catalog.
- 2.9. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide janitorial products on an as needed, if needed basis as ordered. The contractor shall agree that the contractor may not cancel any item from the standard list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.10. **DELIVERY** – The County would prefer janitorial products to be delivered the next day on all orders placed by 4:00 p.m. CST. Next day shall mean next business day. The bidder must indicate in their bid response which items, if any, would not be available for next day delivery. The contractor must deliver all supplies to the locations indicated below. Please contact lead housekeeper prior to delivery at (573) 864-5257.
- 2.10.1. **Boone County Government Center** – 801 E. Walnut, Columbia, MO 65201.
- 2.10.2. **Boone County Courthouse** – 705 E. Walnut, Columbia, MO 65201. Deliver to the West side and ring the bell for service.
- 2.10.3. **Boone County Public Works** – 5551 Highway 63 South, Columbia, MO 65201.
- 2.10.4. **Boone County Annex Building** – 613 E. Ash Street, Columbia, MO 65201. Deliver to Room 107.
- 2.10.5. **Boone County Sheriff’s Department** – 2121 County Drive, Columbia, MO 65202.
- 2.10.6. **Child Support** – 605 B East Walnut, Columbia, Columbia, MO 65201.
- 2.10.7. **Alternative Sentencing** - 607 E. Ash, Columbia, MO 65201.
- 2.10.8. **Community Services** – 605 A East Walnut Columbia, MO 65201
- 2.10.9. **Emergency Communication Center** – 2145 County Drive Columbia, MO 65202
- 2.11. **BILLING AND PAYMENTS** – All invoices to facilities except for products purchased by Public Works. Delivery Sites: Government Center, Courthouse, BC Annex, Alternative Sentencing, Community Services, IV-D/Child Support, Sheriff Department, Emergency Management Center, Public Works. Payment will be made within 30 days from receipt of an accurate monthly Statement.
- 2.11.1. **Account Billing** – Separate account created for Public Works. All other bills sent to Facilities Maintenance.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.
- 2.13. **PRODUCT SUBSTITUTIONS** – Bidders may offer an equal or better product substitute for any standard janitorial supply item. The bidder shall provide a substitute product list indicating the brand being offered. Interpretation of “equal or better” shall be determined at the sole discretion of the County staff. Products substitutions that do not fit current dispensers shall require the awarded vendor to provided the dispensers at no cost to the county.
- 2.14. **SAMPLES** - Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder’s expense. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DESIGNEE** – Doug Coley, Director of Boone County Facilities Maintenance, 613 E. Ash, Room 106, Columbia, Missouri 65201.

- 2.16. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed to Jacob M. Garrett, Buyer, 613 E. Ash, Room 109, Columbia, Missouri 65201. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: JGarrett@boonecountymo.org.
- 2.17. **DESCRIPTIVE LITERATURE** - Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.18. **METHOD OF ORDERING** - Orders will be requested via telephone, fax or on-line. The Contractor shall be required to confirm receipt of each request. The County would prefer to be able to place orders on-line.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. summary information from each will be read aloud.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
 - 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
 - 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.
 - 3.5.5. In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.



BOONE COUNTY, MISSOURI
Request for Bid #05-25JAN17 – Janitorial Products Term & Supply

ADDENDUM # 1 - Issued January 17, 2017

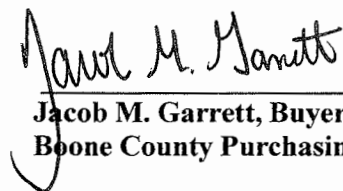
This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

The following questions have been submitted and clarification reply are included:

1. On line items 4.8.1 and 4.8.2 the RFB asks for degreaser cleaner in a spray bottle and then a degreaser refill. Are you wanting a concentrated mix or just a standard spray degreaser? If it's the standard bottle then there would be no refills, just new bottles of degreaser.
 - **We have generally purchased standard degreaser. You can bid a concentrate, but Boone County prefers pre-mixed.**
2. Can you also tell us what manufacturer name and number, and case quantity (liners per case) you are currently purchasing for each of the bags?
 - **A usage report is attached.**
3. Even though it is written in the bid that you have to option to award the bid in whole, or by line item, we would like to know if this bid is historically awarded to one or multiple vendors, as we would only be interested in bidding on the trash bags.
 - **We have historically awarded to one vendor, but would consider multiple vendors.**
4. Can you supply us with the award pricing and winning vendors from the previous bid for each of the items?
 - **Attached. A bid tabulation for bid 58-20DEC11 – Janitorial Products Term and Supply can be found at www.showmeboone.com under the Purchasing tab.**
5. Regarding the trash bags, can you supply us with the following information: what color are you currently purchasing for Items No. 4.8.29?
 - **Clear**
6. What is the thickness currently being purchased for each of the trash bags?
 - **24x24 – 8 mic, 43x48 – 16 mic, 30x37 – 10 mic**
7. What is the size currently being purchased for item No. 4.8.30?
 - **This product is currently not being purchased. No size can be specified currently.**
8. How many delivery locations are there for the trash bags?

- **All locations listed in section 2.10. delivery.**
9. About how often are orders placed for the trash bags (monthly, quarterly, or other?) and what is an approximate case order by the some of the delivery locations?
- **Monthly, no set quantity. A usage report is attached; however, this is not broken down by locations.**
10. Items that request a spray bottle (4.8.1-4.8.6 and 4.8.14-4.8.15), would you like us to list the dispensing unit, if necessary, as well?
- **These should come as ready to use spray bottles. Refills have generally been gallon size (or close to gallon size) bottles that we can pour into the spray bottles.**
11. Do you have any additional specifications for the floor wax and floor stripper? (4.8.22-4.8.23)
- **I do not. I think this has actually been purchased by the previous manager from Hillyard in past years at the request of the lead housekeeper.**
12. Liquid Hand Soap Refill listed as item 4.8.25-is this a dispensed item or a gallon refill soap? If this is a dispensed item, can you tell me what dispensers you have if not Kutol? Does that need to fit a cartridge or dispenser? Would you like a dispenser listed with the liquid hand soap?
- **This is just liquid hand soap that can be poured into various dispenser. This is separate from the Kutol type of soap, which is a dispensed system.**
13. I would like to know what thickness required for all the trash bags listed. (4.8.27-4.8.30.)
- **This is the minimum thickness on trash bags: 24x24 – 8 mic, 43x48 – 16 mic, 30x37 – 10 mic**
14. 4.8.32-powdered or powder free gloves? Industrial or Medical Grade?
- **Both powdered and un-powdered. Medical grade is fine.**
15. Do you have any additional specifications for the Vacuum Bags?
- **Must fit the Windsor Sensor XP vacuum. We will not disqualify a bid if they cannot provide these.**
16. Item 4.8.24 foam soap, the size you ask for is 1250 ml but the kutol dispenser 9942 uses a 1000 ml.
- **The bid prior to the current contract utilized 1250 ml. The current vendor had to provide new dispensers to fit the soap they could provide.**

By:



Jacob M. Garrett, Buyer
Boone County Purchasing

OFFEROR has examined **Addendum #1** to Request for Bid #05-25JAN17 – *Janitorial Products Term & Supply*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

58-20DEC11 - Janitorial
Supplies - Term & Supplies

BID TABULATION

# R.	JANITORIAL PRODUCTS STANDARD LIST	Premier		Smith Paper & Janitor Supply		Duff Corporation		AMSCAN		Pyramid School Products		Hydrex Floor Care Supply		Interboro Packaging Corporation		Interboro Packaging Corporation		Interboro Packaging Corporation		Interboro Packaging Corporation		Central Poly Corp		At American Poly	
		Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price
4.8.1	Depresser Cleaner - 409 or Equivalent, Spray Bottle Manufacturer: Product Size: Unit Per Case:	\$3.40	\$40.80	\$2.60	\$32.36	\$3.00	\$37.08	\$2.60	\$32.36	\$3.00	\$37.08	\$3.00	\$36.00	\$3.65	\$43.80										
4.8.2	Depresser Refill - 409 or Equivalent Manufacturer: Product Size: Unit Per Case:	\$5.20	\$70.80		\$42.04	\$6.16	\$84.64	\$8.20	\$107.60	\$12.90	\$167.90	\$11.30	\$145.20												
4.8.3	All Purpose Cleaner - 409 or Equivalent, Spray Bottle Manufacturer: Product Size: Unit Per Case:	\$2.34	\$28.08	\$2.00	\$24.36	\$2.40	\$30.40	\$2.60	\$32.76	\$3.18	\$39.60	\$3.94	\$47.28												
4.8.4	All Purpose Cleaner Refill - 409 or Equivalent Manufacturer: Product Size: Unit Per Case:	\$4.50	\$54.00	\$10.41	\$128.52	\$10.57	\$133.14	\$8.20	\$104.40	\$12.63	\$158.01	\$11.31	\$145.24												
4.8.5	Disinfectant Cleaner - Spray Bottle Manufacturer: Product Size: Unit Per Case:	\$2.82	\$33.84	\$2.10	\$25.20	\$3.31	\$41.73	\$2.30	\$28.90			\$3.83	\$46.96												
4.8.6	Disinfectant Cleaner Refill Manufacturer: Product Size: Unit Per Case:	\$8.85	\$106.20	\$9.70	\$121.40	\$7.24	\$90.88	\$4.55	\$56.86																
4.8.7	Toilet Bowl Cleaner - Acid Base, Squeeze Bottle Manufacturer: Product Size: Unit Per Case:	\$1.82	\$21.84	\$1.48	\$17.76	\$2.08	\$26.00	\$1.90	\$23.80			\$2.74	\$33.88												
4.8.8	Toilet Bowl Cleaner - Non-Acid Base, Squeeze Bottle Manufacturer: Product Size: Unit Per Case:	\$1.78	\$21.36	\$1.01	\$12.12	\$3.18	\$39.44	\$1.90	\$23.80			\$3.30	\$40.60												
4.8.9	Bathroom Cleaner - Comet or Equivalent, Spray Bottle Manufacturer: Product Size: Unit Per Case:			\$1.30	\$15.76	\$5.13	\$64.04	\$1.90	\$23.80			\$4.40	\$53.80												
4.8.10	Disinfectant Spray - Lysol or Equivalent, Various Scents Manufacturer: Product Size: Unit Per Case:	\$3.67	\$44.04	\$3.06	\$37.72	\$5.57	\$69.00	\$2.90	\$35.76	\$2.35	\$28.20	\$3.45	\$41.40												
4.8.11	Aerosol Furniture Polish - Pledge or Equivalent Manufacturer: Product Size: Unit Per Case:			\$3.15	\$37.80	\$5.94	\$73.64	\$3.10	\$37.20	\$2.42	\$29.04	\$3.61	\$43.32												
4.8.12	Aerosol Air Freshener - At Least Three(3) Different Scents Manufacturer: Product Size: Unit Per Case:	\$4.00	\$48.00	\$3.07	\$37.84	\$2.83	\$34.76	\$3.65	\$43.80	\$2.44	\$29.28	\$3.91	\$46.92												
4.8.13	Air Freshener - Cinnamon Hilliard HIL107554 or Equivalent Manufacturer: Product Size: Unit Per Case:	\$4.80	\$57.60	\$4.10	\$49.20	\$3.76	\$45.12	\$3.72	\$44.64	NB		\$4.07	\$48.84												
4.8.14	Glass Cleaner - Trigger Spray Bottle Manufacturer: Product Size: Unit Per Case:	\$3.90	\$46.80	\$1.62	\$19.44	\$3.90	\$47.68	\$2.10	\$25.20	NB		\$3.22	\$38.64												
4.8.15	Glass Cleaner Refill Manufacturer: Product Size: Unit Per Case:	\$3.97	\$47.64	\$3.68	\$44.16	\$10.08	\$120.96	\$4.24	\$50.88	NB		\$7.34	\$88.08												
4.8.16	Plastic Spray Bottle - With Trigger Manufacturer: Product Size: Unit Per Case:			\$1.18	\$14.16	\$3.78	\$45.36	\$1.90	\$23.80	\$0.71	\$8.52	\$1.00	\$12.00												
4.8.17	Aerosol Stainless Steel Cleaner - Oil Base Manufacturer: Product Size: Unit Per Case:	\$4.50	\$54.00	\$2.92	\$35.04			\$4.90	\$58.80	\$2.37	\$28.44	\$4.16	\$49.92												
4.8.18	Aerosol Stainless Steel Cleaner - Water Base Manufacturer: Product Size: Unit Per Case:	\$3.46	\$41.52	\$4.48	\$53.76			\$4.40	\$52.80	\$3.20	\$38.40	\$3.20	\$38.40												
4.8.19	Bleach Manufacturer: Product Size: Unit Per Case:	\$3.40	\$40.80	\$1.60	\$19.20	\$2.15	\$25.80	\$1.80	\$21.60	\$2.65	\$31.80	\$2.24	\$26.88												
4.8.20	Carpet Stain Remover - Spray Bottle Manufacturer: Product Size: Unit Per Case:	\$1.22	\$14.64	\$2.14	\$25.68	\$5.28	\$63.36	\$3.30	\$39.60	NB		\$4.78	\$57.36												
4.8.21	Carpet Shampoo for Carpet Cleaning Machines Manufacturer: Product Size: Unit Per Case:	\$12.18	\$146.16	\$7.53	\$90.36			\$10.47	\$125.64			\$14.85	\$178.20												
4.8.22	Floor Wax Manufacturer: Product Size: Unit Per Case:	\$12.10	\$145.20	\$7.53	\$90.36			\$10.47	\$125.64			\$14.85	\$178.20												
4.8.23	Floor Stripper Manufacturer: Product Size: Unit Per Case:	\$6.35	\$76.20	\$45.33	\$543.96	\$29.80	\$357.60	\$43.65	\$523.80			\$8.35	\$100.20												
4.8.24	Gojo Foam Soap - Mart fit Gojo Foam Soap Dispenser Manufacturer: Product Size: Unit Per Case:			\$61.40	\$736.80	\$40.32	\$483.84	\$11.64	\$139.68	\$14.83	\$177.96	\$25.90	\$310.80												
4.8.25	Bacterial Manufacturer: Product Size: Unit Per Case:			\$18.04	\$216.48	\$37.96	\$455.52	SEE BTD	\$455.52	\$10.90	\$130.80			\$9.71	\$116.52										
4.8.26	Hand Soap - D.G.A. plus Antimicrobial Soap, Hilliard HIL121793 or Equivalent Manufacturer: Product Size: Unit Per Case:			\$6.92	\$83.04			NB		\$7.38	\$88.56			\$7.30	\$87.60										
4.8.27	Trash Bags - Roll, Clear, 7-18 Gallon, Size 34x24 Manufacturer: Product Size: Unit Per Case:	\$18.78	\$225.36	\$15.65	\$187.80	\$14.07	\$168.84			\$10.232	\$122.78			\$17.20	\$206.40	\$19.48	\$233.76	\$12.30	\$147.60	\$10.14	\$121.68	\$12.40	\$148.80		
4.8.28	Trash Bags - Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 36x37, 18 Gallon, Size 34x24 Manufacturer: Product Size: Unit Per Case:	\$17.28	\$207.36	\$26.90	\$322.80	\$10.61	\$127.32	\$13.56	\$162.72			\$22.00	\$264.00	\$18.74	\$224.88	\$14.98	\$179.76	\$11.80	\$141.60	\$8.32	\$99.84	\$9.96	\$119.52		
4.8.29	Trash Bags - Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48 Manufacturer: Product Size: Unit Per Case:	\$76.92	\$923.04	\$24.33	\$291.96	\$20.94	\$251.28	\$26.65	\$319.80			\$33.04	\$396.48	\$21.48	\$257.76	\$16.80	\$201.60	\$14.48	\$173.76	\$11.48	\$137.76	\$12.30	\$147.60		
4.8.30	Trash Bags - Roll, Extra Heavy Duty, 50 Gallon, One Door, Black Manufacturer: Product Size: Unit Per Case:	\$31.55	\$378.60	\$27.06	\$324.72	\$20.92	\$251.04	\$26.65	\$319.80			\$25.51	\$306.12	\$20.48	\$245.76	\$15.90	\$190.80	\$14.48	\$173.76	\$10.48	\$125.76	\$11.80	\$141.60		

4.8.31	Mop Heads - Cut End and Loop End, All Sizes Manufacturer: Product Size: Units Per Case:	\$14.00	\$5.56	\$67.80	SEE BID	SEE BID	\$4.29	\$51.48	\$102.00										\$6.05	\$72.05	
4.8.32	Mop Gloves - All Sizes Manufacturer: Product Size: Units Per Case:	\$55.50	\$0.04	\$19.74	\$4.24	\$42.40	\$6.25	\$62.70	\$1.40	\$34.00	\$4.20	\$42.00	\$75.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$0.015	\$34.59
4.8.33	Jersey Type Cotton Gloves - All Sizes Manufacturer: Product Size: Units Per Case:		\$0.62	\$15.50	SEE BID		\$0.66	\$0.66	ND										\$0.66	\$99.36	
4.8.34	Powder Free Latex Gloves - All Sizes Manufacturer: Product Size: Units Per Case:	\$69.70	\$0.01	\$69.48	\$9.26	\$9.26	\$7.25	\$72.85	\$5.55	\$35.00	\$7.11	\$71.10	\$58.00	\$58.00	\$58.00	\$58.00	\$58.00	\$58.00	\$58.00	\$0.0045	\$66.55
4.8.35	Electrolytic Vacuum Bags Manufacturer: Product Size: Units Per Case:																				
4.8.36	Wet/Dry Vacuum Bags Manufacturer: Product Size: Units Per Case:						\$17.28	\$17.28													
4.8.37	Filters for Wet/Dry/Back-Pack Vacuums Manufacturer: Product Size: Units Per Case:						\$9.95	\$9.95			\$1.86	\$1.86									
4.8.38	Micro Fiber Cloths Manufacturer: Product Size: Units Per Case:	\$28.80	\$1.74	\$30.18			\$10.28	\$10.28	\$0.35	\$10.63	\$1.00									\$0.66	\$94.00
4.8.39	Teiler Bowl Mops - Not Rivet Type Manufacturer: Product Size: Units Per Case:	\$1.25		\$89.00	\$27.25		\$9.56	\$98.00	\$9.56	\$6.60	\$0.97										
4.8.40	Teiler Toweels per Section 2.5.1. Manufacturer: Sheet Size: Sheets Per Roll: Rolls Per Case:	\$49.00		\$37.54	\$39.62			\$35.83				\$42.20									\$55.64
4.8.41	Paper Towels per Section 2.5.2. Manufacturer: Sheet Size: Sheets Per Roll: Rolls Per Case:	\$25.00		\$21.30	\$30.70			\$30.80				\$25.33									\$34.64
4.8.42	Mini-Fold Natural Towels per Section 2.5.3 Manufacturer: Sheet Size: Towels per Package:	\$18.50		\$16.40	\$19.78			\$18.86				\$19.07									\$18.50
4.8.43	Roll Towels per Section 2.5.4. Manufacturer: Roll Size: Packages Per Case:	\$23.65		\$25.39	\$27.28			\$27.86				\$49.36									\$34.66
4.8.44	DualSoft White Premium 06307 (case of 6 rolls) or equal Manufacturer: Roll Size: Packages Per Case:	\$63.95		\$24.89				\$52.20				\$53.20									
4.8.45	Georgia Pacific 21170 Kitchen Roll Towels (case of 30 rolls) or equal Manufacturer: Roll Size: Packages Per Case:			\$21.30	\$22.59			\$20.50													\$31.66
4.8.46	Comfresh Air Freshener - Dispensers for 1.6 oz refills Manufacturer: Roll Size: Packages Per Case:			\$3.11			SEE BID					\$37.26									
4.8.47	Comfresh Continuous Air Neutralizer Refills - Variety of Scents Manufacturer: Roll Size: Packages Per Case:			\$3.12			\$9.50	\$57.00				\$9.60	\$57.00								

CustAcct	CustomerName	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE100	BOONE COU	070023-CS	1751 MULTI FOLD BROWN	2016	9.00	6.00	9.00	7.00	7.00	3.00	6.00	7.00	7.00	3.00	7.00	0.00
BOONE100	BOONE COU	070070-CS	1760 NAT DECOR ROLL T	2016	2.00	0.00	0.00	2.00	0.00	0.00	10.00	18.00	5.00	5.00	4.00	0.00
BOONE100	BOONE COU	070090-CS	4073 NR WHT PERF ROLL	2016	17.00	15.00	14.00	21.00	10.00	6.00	16.00	16.00	12.00	9.00	18.00	0.00
BOONE100	BOONE COU	080366-CS	ANTIBACTERIAL SOAP 4/1	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	080455-CS	IMAGE GLASS CLEANER	2016	2.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10024100-CS	VERSATILE NAB	2016	0.00	1.00	0.00	0.00	0.00	1.00	1.00	0.00	3.00	0.00	0.00	0.00
BOONE100	BOONE COU	10024100-Q1	VERSATILE NAB QUARTS	2016	0.00	0.00	0.00	0.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10027800-CS	BOWL NECTAR 12/1QT	2016	0.00	1.00	3.00	1.00	2.00	0.00	2.00	2.00	0.00	0.00	2.00	0.00
BOONE100	BOONE COU	10064000-BX	ECO-AIR 2.0 COTTON BLC	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
BOONE100	BOONE COU	10069000-CS	WICKED DEGREASER 12/	2016	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10077200-QT	BOWL NECTAR CLEANER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00
BOONE100	BOONE COU	10079300-EA	ECO AIR DISPENSER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE100	BOONE COU	10083800-CS	35418 PINE SOL PINE SCE	2016	1.00	2.00	1.00	0.00	2.00	0.00	2.00	2.00	1.00	1.00	1.00	0.00
BOONE100	BOONE COU	10085900-EA	12876 YELLOW MICROFIB	2016	0.00	0.00	0.00	24.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10086000-CN	5324 AUTUMN BREEZE AI	2016	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10086000-CS	5324 AUTUMN BREEZE AI	2016	1.00	0.00	0.00	0.00	1.00	0.00	0.00	2.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10102400-EA	34088 BIG QIK W/METAL F	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10122400-CS	BIO SNAKE LIQUID GREAS	2016	0.00	0.00	1.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	1.00
BOONE100	BOONE COU	10146900-CS	H24246C 10GL 6MIC LINEI	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10147200-BX	WAVE URINAL SCREEN C	2016	0.00	0.00	0.00	1.00	0.00	1.00	2.00	3.00	0.00	2.00	2.00	0.00
BOONE100	BOONE COU	10153400-CS	GRPR-LG-1-T LG PF LATE	2016	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10153700-CS	GRPR-XL-1-T XL PF LATE	2016	1.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10154100-CS	GVP-9-MD-1 MD PF VINYL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00
BOONE100	BOONE COU	10154300-CS	GVP-9-LG-1 LG PF VINYL	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10154500CS	GVP-9-XL-1 XL PF VINYL	2016	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE100	BOONE COU	10174000-EA	96944 18"MaxiPlus Loop-er	2016	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10174600-EA	96161 60"Dust Mop Handle	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	103005-CS	5136 FURNITURE POLISH	2016	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	103035-CS	5197 STAINLESS STEEL C	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	103220-CS	SPRAYPAK SPRAY DISINF	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
BOONE100	BOONE COU	103227-CS	5323 MANGO MANGO AIR	2016	0.00	0.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10330600-EA	16" YELLOW MICROFIBER	2016	0.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	24.00	0.00	0.00
BOONE100	BOONE COU	10331100-EA	BLUE MOP BUCKET	2016	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10383500-EA	18117 SPIRAL TOILET BOI	2016	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10553700-EA	34105523 55GL GRAY WA	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	10553900-EA	4902 B/W SPRAY HEAD	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00
BOONE100	BOONE COU	110032-EA	226312 Y20631 BUCKET/S	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110090-EA	119C CLOSED WET FLOO	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
BOONE100	BOONE COU	110120-EA	184BL CART W 25 G. VINY	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110196-EA	902BW9 LONG TUBE SPR	2016	0.00	6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110200-EA	932B 32OZ BOTTLE	2016	0.00	6.00	0.00	8.00	6.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00
BOONE100	BOONE COU	110282-EA	2818 BLACK WASTEBASK	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110288-EA	3155 HUSKEE MAID CADD	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110295-EA	3200 GREY TRASH CAN	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	110300-EA	3255 DOLLY	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110323-EA	5500 55GAL GRAY CONTA	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110341-EA	8322 BLACK WALL HUGGI	2016	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	118005-CS	ALWAYS SAVE LIQUID BL	2016	2.00	1.00	1.00	2.00	0.00	1.00	1.00	0.00	3.00	1.00	2.00	0.00
BOONE100	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUE	2016	9.00	10.00	8.00	9.00	7.00	4.00	15.00	18.00	8.00	5.00	9.00	0.00

CustAcct	CustomerNar	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE120	BOONE COU 070023-CS	1751	MULTI FOLD BROWN TOWEL	2016	13.00	3.00	3.00	3.00	3.00	3.00	10.00	0.00	3.00	5.00	5.00	0.00
BOONE120	BOONE COU 070090-CS	4073	NR WHT PERF ROLL TOWELS	2016	2.00	2.00	2.00	1.00	1.00	1.00	4.00	0.00	1.00	1.00	1.00	0.00
BOONE120	BOONE COU 080366-CS		ANTIBACTERIAL SOAP 4/1GAL	2016	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU 10060600-CS		HARD SURFACE DISINFECT WIPES	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
BOONE120	BOONE COU 10060600-CS		HARD SURFACE DISINFECT WIPES	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10088600-CS		FABULOSO ALL PURPOSE CLEANER	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10121200-CS		BATH MATS WHITE	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10124000-EA	5010WI	12" BRUSH ROLL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10191200-PK	WIN8.600-050.0	WINSOR VAC BAG	2016	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10289300-BX		URINAL SCREEN W/ CHERRY BLOC	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE120	BOONE COU 10301800-BG		SAFE STEP ECONO ICE MELT 50#	2016	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 103039-CS	5190	CINNAMONSTICK METERED	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 110300-EA	3255	DOLLY	2016	0.00	1.00	0.00	0.00	1.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 110317-EA	4444	44GAL GRAY CAN	2016	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 180005-EA	15N	SMALL NYLON BRUSH	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00
BOONE120	BOONE COU 190042-CS	19880	2-PLY ROLL TISSUE	2016	1.00	1.00	1.00	1.00	1.00	1.00	3.00	0.00	1.00	1.00	1.00	0.00
BOONE120	BOONE COU 190600-EA	59462	TOUCHLESS TOWEL DISP	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 190610-CS	89460	TOUCHLESS ROLL TOWELS	2016	4.00	2.00	2.00	2.00	2.00	2.00	4.00	0.00	2.00	2.00	2.00	0.00
BOONE120	BOONE COU 302700-CS		MR CLEAN MAGIC ERASER PADS	2016	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 310210-CS	69041	FOAMING PINK HAND SOAP	2016	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE120	BOONE COU 310230-EA	9981	BLK WALL MOUN M-FIT DISP	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 464156-CS	H434816C	INTERLEAVED 56GL 16M	2016	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 464516-CS	H303710C	INTERLEAVED 20-30GL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE120	BOONE COU 520405-CS		GERMICIDAL BOWL 12/1	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU 520418-CS		STERIPHENE SPRING BREEZE 12/2	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU 520447-CS		TNT/AEROSOL 12/20 OZ	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00

CustAcct	CustomerNan	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE130	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUE	2016	25.00	25.00	0.00	30.00	24.00	0.00	24.00	25.00	35.00	25.00	0.00	0.00



Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201

Request for Bid (RFB)

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: JGarrett@boonecountymo.org

Bid Data

Bid Number: **05-25JAN17**
Commodity Title: **Janitorial Products Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **WEDNESDAY, JANUARY 25, 2017**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **WEDNESDAY, JANUARY 25, 2017**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
613 E. Ash, Room 109
Columbia, MO 65201**

Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Debarment Certificate
Standard Terms and Conditions**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental entities' contracts under more favorable terms.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Janitorial Products** as specified herein.
- 2.1.1. **Estimated Quantity** – The County spends approximately \$40,000.00 on janitorial products each year. All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. In addition, the County reserves the right to purchase janitorial supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT PERIOD** – Any Term and Supply Contract resulting from this Bid will have an initial term from March 1st, 2017 through December 31st, 2017 and may be automatically renewed for up to an additional four (4) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal term.
- 2.2.1. The unit prices for the standard items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the standard items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided for the standard items, then prices during any renewal period shall be the same as during the original contract period.
- 2.2.3. Pricing for non-standard items shall be allowed to adjust based on price changes published in the contractor's comprehensive product catalog. However, the contractor's discount off list price for non-standard items shall be fixed throughout all contract periods.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **TECHNICAL REQUIREMENTS**
- 2.5.1. **Toilet Tissue: Ecosoft #540 or equivalent:** Single Roll, Color: White, Double Ply, Facial Quality, 4 3/8" W x 4 " L sheet size, and 500 sheets per roll.
- 2.5.2. **Towel, Paper: Ecosoft #410 or equivalent:** Roll, Color: White, Double Ply, 11" W x 9"L sheet size, 90 sheets per roll.
- 2.5.3. **Towel, Multi-fold: Ecosoft #480 or equivalent:** Color: Natural, 9 1/8"W x 9 1/2"L sheet size.
- 2.5.4. **Towel, Roll: Georgia Pacific Dispenser #54338 or equivalent:** Color: White, 8" x 800'.
- 2.5.5. In the event a product offered by the contractor does not fit the dispenser(s) already located within the various County buildings, the contractor may be required to supply the necessary dispenser(s) at no cost to the County.
- 2.6. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.6.1. The contractor shall extend any and all special promotional (including 'educational' promotions) sale prices or discounts immediately to the County during the term of the contract. These prices shall be honored for the duration of the specific sale or discount period.
- 2.6.2. Pricing for non-standard items shall be determined by applying the quoted discount for the item to the current price for the item listed in the contractor's comprehensive current product catalog. The discount for the item shall remain firm for the duration of the contractor period, but the base product price is allowed to change based on the current published pricing in the contractor's comprehensive product catalog. It is preferred that the contractor's comprehensive current product

catalog not change more often than every twelve months. *A copy of the applicable catalog must be attached to the bid response. Failure to do so could result in a non-responsive bid.*

- 2.6.3. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.7. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.8. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County through the contractor’s catalog.
- 2.9. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide janitorial products on an as needed, if needed basis as ordered. The contractor shall agree that the contractor may not cancel any item from the standard list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.10. **DELIVERY** – The County would prefer janitorial products to be delivered the next day on all orders placed by 4:00 p.m. CST. Next day shall mean next business day. The bidder must indicate in their bid response which items, if any, would not be available for next day delivery. The contractor must deliver all supplies to the locations indicated below. Please contact lead housekeeper prior to delivery at (573) 864-5257.
 - 2.10.1. **Boone County Government Center** – 801 E. Walnut, Columbia, MO 65201.
 - 2.10.2. **Boone County Courthouse** – 705 E. Walnut, Columbia, MO 65201. Deliver to the West side and ring the bell for service.
 - 2.10.3. **Boone County Public Works** – 5551 Highway 63 South, Columbia, MO 65201.
 - 2.10.4. **Boone County Annex Building** – 613 E. Ash Street, Columbia, MO 65201. Deliver to Room 107.
 - 2.10.5. **Boone County Sheriff’s Department** – 2121 County Drive, Columbia, MO 65202.
 - 2.10.6. **Child Support** – 605 B East Walnut, Columbia, MO 65201.
 - 2.10.7. **Alternative Sentencing** - 607 E. Ash, Columbia, MO 65201.
 - 2.10.8. **Community Services** – 605 A East Walnut Columbia, MO 65201
 - 2.10.9. **Emergency Communication Center** – 2145 County Drive Columbia, MO 65202
- 2.11. **BILLING AND PAYMENTS** – All invoices to facilities except for products purchased by Public Works. Delivery Sites: Government Center, Courthouse, BC Annex, Alternative Sentencing, Community Services, IV-D/Child Support, Sheriff Department, Emergency Management Center, Public Works. Payment will be made within 30 days from receipt of an accurate monthly Statement.
 - 2.11.1. **Account Billing** – Separate account created for Public Works. All other bills sent to Facilities Maintenance.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.
- 2.13. **PRODUCT SUBSTITUTIONS** – Bidders may offer an equal or better product substitute for any standard janitorial supply item. The bidder shall provide a substitute product list indicating the brand being offered. Interpretation of “equal or better” shall be determined at the sole discretion of the County staff. Products substitutions that do not fit current dispensers shall require the awarded vendor to provided the dispensers at no cost to the county.
- 2.14. **SAMPLES** - Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder’s expense. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DESIGNEE** – Doug Coley, Director of Boone County Facilities Maintenance, 613 E. Ash, Room 106, Columbia, Missouri 65201.

- 2.16. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed to Jacob M. Garrett, Buyer, 613 E. Ash, Room 109, Columbia, Missouri 65201. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: JGarrett@boonecountymmo.org.
- 2.17. **DESCRIPTIVE LITERATURE** - Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.18. **METHOD OF ORDERING** - Orders will be requested via telephone, fax or on-line. The Contractor shall be required to confirm receipt of each request. The County would prefer to be able to place orders on-line.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.
- 3.5.5. In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.

4. Response Form

4.1. Company Name:

4.2. Address:

4.3. City/Zip:

4.4. Phone Number:

4.5. Fax Number:

4.6. E-Mail Address:

4.7. Federal Tax ID:

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

PRICING

4.8. JANITORIAL PRODUCTS STANDARD LIST

	Unit Price	Case Price
4.8.1. Degreaser Cleaner – Spray Bottle	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.2. Degreaser Refill	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.3. All Purpose Cleaner – 409 or Equivalent, Spray Bottle	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.4. All Purpose Cleaner Refill – 409 or Equivalent	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.5. Disinfectant Cleaner – Spray Bottle	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		

Unit Price Case Price

4.8.6.	Disinfectant Cleaner Refill	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.7.	Toilet Bowl Cleaner – Acid Base, Squeeze Bottle	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.8.	Toilet Bowl Cleaner – Non-Acid Base, Squeeze Bottle	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.9.	Bathroom Cleaner – Comet or Equivalent, Spray Bottle	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.10.	Disinfectant Spray – Lysol or Equivalent, Various Scents	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.11.	Aerosol Furniture Polish – Pledge or Equivalent	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.12.	Aerosol Air Freshener – At Least Three(3) Different Scents	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.13.	Air Freshener – Cinnamon Hillyard HIL0107554 or Equivalent	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.14.	Glass Cleaner – Trigger Spray Bottle	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		

Unit Price

Case Price

	Unit Price	Case Price
4.8.15. Glass Cleaner Refill	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.16. Plastic Spray Bottle –With Trigger	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.17. Aerosol Stainless Steel Cleaner – Oil Base	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.18. Aerosol Stainless Steel Cleaner – Water Base	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.19. Bleach	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.20. Carpet Stain Remover – Spray Bottle	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.21. Carpet Shampoo for Carpet Cleaning Machines	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.22. Floor Wax	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		
4.8.23. Floor Stripper	\$	\$
Manufacturer:		
Product Size:		
Units Per Case:		

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equalivant	\$	\$
	Manufacturer: _____		
	Product Size: 1250 ml		
	Units Per Case: _____		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		

4.8.32. **Vinyl Gloves – All Sizes** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.33. **Jersey Type Cotton Gloves - All Sizes** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.34. **Powder Free Latex Gloves – All Sizes** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

ALTERNATES

4.8.35. **Electrolux Vacuum Bags** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.36. **Windsor Vacuum Bags** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.37. **Filters for Windsor Back-Pack Vacuum** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.38. **Micro Fiber Cloths** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.39. **Toilet Bowl Mops – Not Brush Type** \$ _____ \$ _____
Manufacturer: _____
Product Size: _____
Units Per Case: _____

PAPER PRODUCTS

CASE PRICE

4.8.40. **Toilet Tissue per Section 2.5.1.**

\$ _____

Manufacturer:

Sheet Size:

Sheets Per Roll:

Rolls Per Case:

Sheets Per Case:

4.8.41. **Paper Towels per Section 2.5.2.**

\$ _____

Manufacturer:

Sheet Size:

Sheets Per Roll:

Rolls Per Case:

4.8.42. **Multi-Fold Natural Towels per Section 2.5.3.**

\$ _____

Manufacturer:

Sheet Size:

Towels Per Package:

Packages Per Case:

4.8.43. **Roll Towels per Section 2.5.4.**

\$ _____

Manufacturer:

Roll Size:

Packages Per Case:

4.8.44. **DublSoft White Premium 06307 (case of 6 rolls) or equal**

\$ _____

Manufacturer:

Roll Size:

Packages Per Case:

4.8.45. **Georgia Pacific 27170 Kitchen Roll Towels (case of 30 rolls) or equal**

\$ _____

Manufacturer:

Roll Size:

Packages Per Case:

4.9. **Maximum Percentage Increase for Renewal Periods**

4.9.1. _____ % 1st Renewal

4.9.2. _____ % 2nd Renewal

4.9.3. _____ % 3rd Renewal

4.9.4. _____ % 4th Renewal

4.10. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.**

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

4.12. Please Describe Warranty:

4.13. Please Describe On-Line Order Capability:

4.14. Delivery ARO: _____ days

4.15. _____ % Discount off Vendor Catalog.

4.16. Authorized Representative (Sign By Hand):

4.16.1. Type or Print Signed Name:

4.16.2. Today's Date: _____

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash, Room 109

Columbia, MO 65201

Jacob M. Garrett, Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

"No Bid" Response Form

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 05-25JAN17 - Janitorial Products Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

**PURCHASE AGREEMENT
FOR
JANITORIAL PRODUCTS TERM AND SUPPLY**

THIS AGREEMENT dated the 11th day of April 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Smith Paper and Janitor Supply**, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Janitorial Products Term and Supply**, County of Boone Request for Bid number **05-25JAN17**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated **January 23, 2017** and executed by **Mike Duncan**, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the **date of award** and extend through **December 31, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the county for **four (4) additional one year periods** subject to the pricing clauses in the contractor's RFB response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County all items per the bid specifications and responded to on the Response Form, and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

Awarded Line Items – Smith Paper and Janitor Supply

* 4.8.1. – 4.8.26

* 4.8.31., 4.8.33.

* 4.8.38. – 4.8.45.

4. Billing and Payment - All billing shall be invoiced to the Correct Boone County Department as outlined by the original Request For Bid and billings may only include the prices listed in the Contractor's bid response. No additional fees or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.


6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty days' advance written notice for any of the following reasons or under any of the following circumstances:

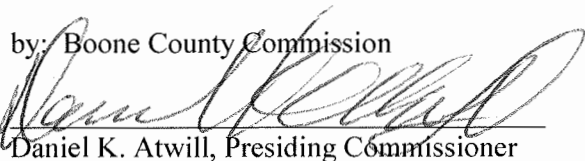
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.


SMITH PAPER AND JANITOR SUPPLY

by 
 title Account manager
 address 1410 S Bus by
E. Hwy Mo 65026


BOONE COUNTY, MISSOURI

by: Boone County Commission

 Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

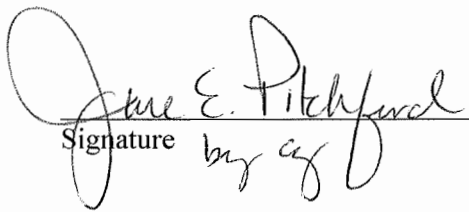

 County Counselor

ATTEST:


 Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


 Signature by

6101/2040/23031/23050 Term/Supply
4/5/17
 Date

No Encumbrance Required
 Appropriation Account

4. Response Form

- 4.1. Company Name: Smith Paper & Janitor Supply
- 4.2. Address: 1410 S. Bus 54
- 4.3. City/Zip: Eldon MO 65026
- 4.4. Phone Number: 573-392-3358
- 4.5. Fax Number: 573-392-7711
- 4.6. E-Mail Address: MIKE@SMITHPAPER.COM
- 4.7. Federal Tax ID: 43-1232970
- 4.7.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

PRICING

4.8. JANITORIAL PRODUCTS STANDARD LIST

	Unit Price	Case Price
4.8.1. Degreaser Cleaner – Spray Bottle Manufacturer: <u>SPARTAN</u> Product Size: <u>Qt.</u> Units Per Case: <u>12</u>	\$ <u>2.10</u>	\$ <u>25.20</u>
4.8.2. Degreaser Refill Manufacturer: <u>SPARTAN</u> Product Size: <u>Gallon</u> Units Per Case: <u>4</u>	\$ <u>6.48</u>	\$ <u>25.92</u>
4.8.3. All Purpose Cleaner – 409 or Equivalent, Spray Bottle Manufacturer: <u>SPARTAN</u> Product Size: <u>Qt.</u> Units Per Case: <u>12</u>	\$ <u>2.10</u>	\$ <u>25.20</u>
4.8.4. All Purpose Cleaner Refill – 409 or Equivalent Manufacturer: <u>SPARTAN</u> Product Size: <u>Gallon</u> Units Per Case: <u>4</u>	\$ <u>6.48</u>	\$ <u>25.92</u>
4.8.5. Disinfectant Cleaner – Spray Bottle Manufacturer: <u>SPARTAN</u> Product Size: <u>Qt.</u> Units Per Case: <u>12</u>	\$ <u>2.55</u>	\$ <u>30.60</u>

	Unit Price	Case Price
4.8.6. Disinfectant Cleaner Refill Manufacturer: <u>SPARTAN</u> Product Size: <u>GALLON</u> Units Per Case: <u>4</u>	\$ <u>10.04</u>	\$ <u>40.16</u>
4.8.7. Toilet Bowl Cleaner – Acid Base, Squeeze Bottle Manufacturer: <u>CENTRAZ</u> Product Size: <u>QT</u> Units Per Case: <u>12</u>	\$ <u>1.58</u>	\$ <u>18.96</u>
4.8.8. Toilet Bowl Cleaner – Non-Acid Base, Squeeze Bottle Manufacturer: <u>CENTRAZ</u> Product Size: <u>QT</u> Units Per Case: <u>12</u>	\$ <u>1.52</u>	\$ <u>18.24</u>
4.8.9. Bathroom Cleaner – Comet or Equivalent, Spray Bottle Manufacturer: <u>COMET</u> Product Size: <u>21 OZ.</u> Units Per Case: <u>24</u>	\$ <u>1.44</u>	\$ <u>34.56</u>
4.8.10. Disinfectant Spray – Lysol or Equivalent, Various Scents Manufacturer: <u>CHASE</u> Product Size: <u>16.5 OZ</u> Units Per Case: <u>12</u>	\$ <u>1.96</u>	\$ <u>23.52</u>
4.8.11. Aerosol Furniture Polish – Pledge or Equivalent Manufacturer: <u>CHASE</u> Product Size: <u>20 OZ.</u> Units Per Case: <u>12</u>	\$ <u>2.24</u>	\$ <u>26.88</u>
4.8.12. Aerosol Air Freshener – At Least Three(3) Different Scents Manufacturer: <u>CHASE</u> Product Size: <u>15 OZ</u> Units Per Case: <u>12</u>	\$ <u>2.09</u>	\$ <u>25.08</u>
4.8.13. Air Freshener – Cinnamon Hillyard HIL0107554 or Equivalent Manufacturer: <u>CHASE</u> Product Size: <u>7.02</u> Units Per Case: <u>12</u>	\$ <u>2.79</u>	\$ <u>33.48</u>
4.8.14. Glass Cleaner – Trigger Spray Bottle Manufacturer: <u>CENTRAZ</u> Product Size: <u>QT</u> Units Per Case: <u>12</u>	\$ <u>1.56</u>	\$ <u>18.72</u>

		Unit Price	Case Price
4.8.15.	Glass Cleaner Refill	\$ 5.94	\$ 23.76
	Manufacturer: SPARTAN		
	Product Size: GALLON		
	Units Per Case: 4		
4.8.16.	Plastic Spray Bottle - With Trigger	\$ 1.21	\$ 1.21
	Manufacturer: CONTINENTAL		
	Product Size: 32 oz		
	Units Per Case: 1		
4.8.17.	Aerosol Stainless Steel Cleaner - Oil Base	\$ 2.10	\$ 25.20
	Manufacturer: CHASE		
	Product Size: 20 oz		
	Units Per Case: 12		
4.8.18.	Aerosol Stainless Steel Cleaner - Water Base	\$ 3.11	\$ 37.32
	Manufacturer: CHASE		
	Product Size: 20 oz		
	Units Per Case: 12		
4.8.19.	Bleach	\$ 1.31	\$ 7.86
	Manufacturer: ALWAYS SAVE		
	Product Size: 96 oz		
	Units Per Case: 6		
4.8.20.	Carpet Stain Remover - Spray Bottle	\$ 2.08	\$ 24.96
	Manufacturer: SPARTAN		
	Product Size: QT		
	Units Per Case: 12		
4.8.21.	Carpet Shampoo for Carpet Cleaning Machines	\$ 12.28	\$ 49.12
	Manufacturer: SPARTAN		
	Product Size: GALLON		
	Units Per Case: 4		
4.8.22.	Floor Wax	\$ 11.70	\$ 46.80
	Manufacturer: SPARTAN		
	Product Size: GALLON		
	Units Per Case: 4		
4.8.23.	Floor Stripper	\$ 10.11	\$ 40.44
	Manufacturer: SPARTAN		
	Product Size: GALLON		
	Units Per Case: 4		

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equivalent	\$ 5.12	\$ 30.72
	Manufacturer: KUTOL		
	Product Size: 1250 ml 1000ML		
	Units Per Case: 6		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$ 8.37	\$ 33.48
	Manufacturer: CENTRA2		
	Product Size: GALLON		
	Units Per Case: 4		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$ 5.12	\$ 30.72
	Manufacturer: KUTOL		
	Product Size: 1000 ML		
	Units Per Case: 6		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$ 0.169	\$ 16.90
	Manufacturer: PITT		
	Product Size: 24x24		
	Units Per Case: 1000		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$.03596	\$ 17.96
	Manufacturer: PITT PITT		
	Product Size: 30x37		
	Units Per Case: 500		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$.1062	\$ 21.24
	Manufacturer: PITT		
	Product Size: 43x48		
	Units Per Case: 200		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$.1421	\$ 14.21
	Manufacturer: PITT		
	Product Size: 30x59		
	Units Per Case: 100		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$ 3.70	\$ 44.40
	Manufacturer: ZEPHYR		
	Product Size: VARIES		
	Units Per Case: 12		

4.8.32. Vinyl Gloves – All Sizes \$.02295 \$ 22.95
Manufacturer: SAFETY ZONE
Product Size: ALL SIZES
Units Per Case: 1000

4.8.33. Jersey Type Cotton Gloves - All Sizes \$.274 \$ 3.29
Manufacturer: SAFETY ZONE
Product Size: LARGE
Units Per Case: 12

4.8.34. Powder Free Latex Gloves – All Sizes \$.03395 \$ 33.95
Manufacturer: SAFETY ZONE
Product Size: ALL SIZES
Units Per Case: 1000

ALTERNATES

4.8.35. Electrolux Vacuum Bags \$ NO BID \$
Manufacturer:
Product Size:
Units Per Case:

4.8.36. Windsor Vacuum Bags \$ NO BID \$
Manufacturer:
Product Size:
Units Per Case:

4.8.37. Filters for Windsor Back-Pack Vacuum \$ NO BID \$
Manufacturer:
Product Size:
Units Per Case:

4.8.38. Micro Fiber Cloths \$.95 \$ 11.40
Manufacturer: NULFIBER
Product Size: 16 X 16
Units Per Case: 12

4.8.39. Toilet Bowl Mops – Not Brush Type \$.72 \$ 8.64
Manufacturer: SPARTAN
Product Size: —
Units Per Case: 12

PAPER PRODUCTS

CASE PRICE

4.8.40. Toilet Tissue per Section 2.5.1. \$ 40.95

Manufacturer: GEORGIA PACIFIC
Sheet Size: 4.5 X 4.05
Sheets Per Roll: 550
Rolls Per Case: 80
Sheets Per Case: 44000

4.8.41. Paper Towels per Section 2.5.2. \$ 22.53

Manufacturer: CASCADE
Sheet Size: 11 X 9
Sheets Per Roll: 85
Rolls Per Case: 30

4.8.42. Multi-Fold Natural Towels per Section 2.5.3. \$ 16.65

Manufacturer: CASCADE
Sheet Size: 9.25 X 9.5
Towels Per Package: 250
Packages Per Case: 16

4.8.43. Roll Towels per Section 2.5.4. \$ 27.01

Manufacturer: GEORGIA PACIFIC
Roll Size: 8" X 600'
Packages Per Case: 6

4.8.44. DublSoft White Premium 06307 (case of 6 rolls) or equal \$ 27.01

Manufacturer: GEORGIA PACIFIC
Roll Size: 8" X 600'
Packages Per Case: 6

4.8.45. Georgia Pacific 27170 Kitchen Roll Towels (case of 30 rolls) or equal \$ 22.53

Manufacturer: CASCADE
Roll Size: 11 X 9 SHEETS SIZE (85)
Packages Per Case: 30

4.9. Maximum Percentage Increase for Renewal Periods

4.9.1. 4 % 1st Renewal

4.9.2. 4 % 2nd Renewal

4.9.3. 5 % 3rd Renewal

4.9.4. 6 % 4th Renewal

4.10. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
 Yes No

4.12. Please Describe Warranty:
MANUFACTURERS WARRANTIES AVAILABLE UPON REQUEST

4.13. Please Describe On-Line Order Capability:
SECURE ON LINE ORDERING APPLICATION
FREE OF CHARGE

4.14. Delivery ARO: _____ days COLUMBIA DELIVERY EVERY MONDAY

4.15. 10-30 % Discount off Vendor Catalog.

4.16. Authorized Representative (Sign By Hand):
Mike Duncan

4.16.1. Type or Print Signed Name:
MIKE DUNCAN

4.16.2. Today's Date: 01-23-17

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Marlene Jobe, Office Manager

Name and Title of Authorized Representative

Marlene J. Jobe 1-23-17

Signature Date



Standard Terms and Conditions

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201
Jacob M. Garrett, Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.**
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

"No Bid" Response Form

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390

"NO BID RESPONSE FORM"

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 05-25JAN17 - Janitorial Products Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

OFFEROR has examined **Addendum #1** to Request for Bid #05-25JAN17 – *Janitorial Products Term & Supply*, receipt of which is hereby acknowledged:

Company Name: SMITH PAPER & SANITOR Supply

Address: 1410 S BUS ST ELDON MO 65026

Phone Number: 573-392-3358 Fax Number: 573-342-7711

E-mail: MIKE@SMITHPAPER.COM

Authorized Representative Signature  Date: 1-23-17

Authorized Representative Printed Name: MIKE DUNCAN

ITEM 4.8.1
4.8.2
4.8.3
4.8.4

FAST & EASY[®]

HARD SURFACE AND GLASS CLEANER

PRODUCT DESCRIPTION:

FAST & EASY is a 21st century hard surface and glass cleaner. It's formulated to meet the health, safety and performance expectations of today's housekeeping personnel. A ready-to-use product, FAST & EASY is bright yellow in color and has a new, pleasant, light floral fragrance.

FAST AND EFFICIENT PERFORMANCE:

Formulated with the very best surfactants and detergents available, FAST & EASY contains performance-specific ingredients that address individual cleaning requirements. Several ingredients are blended to quickly remove every day soils and even tougher soil build-ups. One ingredient helps to emulsify and remove oily soils such as grease marks, fingerprints and smoke residue. Others reduce the possibility of streaking, and speed up dry time.

VERSATILE AND EASY TO USE:

FAST & EASY is safe to use on nearly every washable surface: windows, mirrors, display cases, salad bar guards, crystal, Formica[®] counter tops, table tops, plastic laminated surfaces, chrome, brass, stainless steel and painted surfaces not harmed by water. Ready-to-use. Simply spray and wipe off! Cleaning is truly fast & easy!

VOC COMPLIANT:

Indoor air quality and the potential negative effects of high levels of VOCs (Volatile Organic Compounds) on worker, occupant and general public health are primary concerns for those who own and maintain buildings of any sort or size. The generally accepted benchmark for VOCs is 4%. FAST & EASY'S VOC content is only 2%, a substantial benefit!

NON-FLAMMABLE:

FAST & EASY will not flash or flame. This is an important benefit since many glass cleaners are flammable and require special shipping and storage. FAST & EASY does not.

PLEASANT TO USE:

New, light, floral fragrance! No harsh ammonia or butyl odor.

OUTPERFORMS THE COMPETITION:

Spartan's FAST & EASY is one of the very best glass and hard surface cleaners on the market today. The chart below illustrates how FAST & EASY surpasses a typical glass and hard surface cleaner in the areas of cleaning, streaking and smearing.

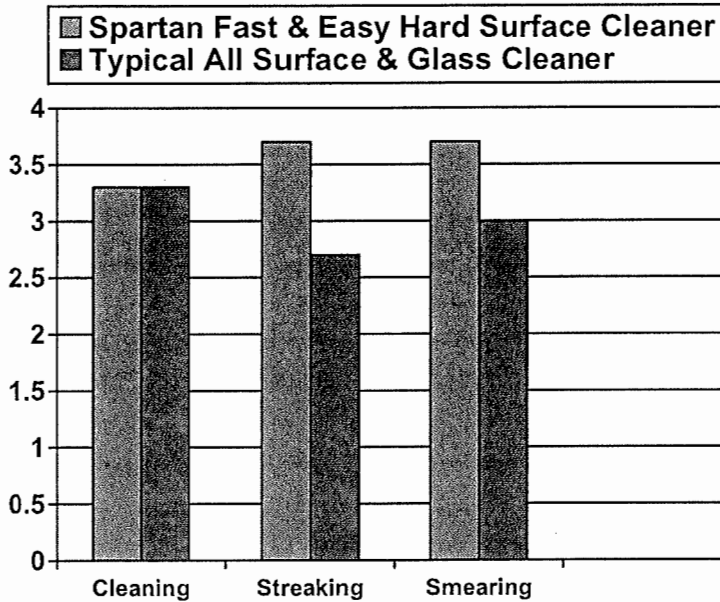
Test Method CSMA DCC-04

Clean glass plates are soiled, and then cleaned on a Gardener straight-line wash-ability apparatus. Cleaning performance is rated in the three areas of cleaning, streaking and smearing on a 4-point scale.

<u>Cleaning</u>	<u>Streaking</u>	<u>Smearing</u>
4 – Total soil removed	4 – None	4 – None
3 – Good soil removed	3 – Slight streaking	3 – Slight smear
2 – Moderate soil removed	2 – Moderate streaking	2 – Moderate smear
1 – Poor soil removal	1 – Severe streaking	1 – Severe smear

Typical All Surface & Glass Cleaner			
<i>Plate #</i>	<i>Cleaning</i>	<i>Streaking</i>	<i>Smearing</i>
1	3.0	3.0	3.0
2	3.0	3.0	3.0
3	4.0	2.0	3.0
Average	3.3	2.7	3.0

SPARTAN'S FAST & EASY Hard Surface & Glass Cleaner			
<i>Plate #</i>	<i>Cleaning</i>	<i>Streaking</i>	<i>Smearing</i>
1	4.0	4.0	4.0
2	3.0	3.0	3.0
3	3.0	4.0	4.0
Average	3.3	3.7	3.7



DIRECTIONS FOR USE:

Cleans windows, display cases, salad bar guards and hard surfaces such as Formica® countertops, table tops, plastic laminated surfaces, chrome, stainless steel and painted surfaces not harmed by water.

Ready-to-Use:

Apply through a trigger or pump-up sprayer. Spray in an even pattern directly on to the soiled surface. Wipe dry with a clean, lint-free cloth or paper towel. Turn cloth or towel frequently so clean side is always in use.

Large Areas:

For maximum cleaning efficiency, apply with a pump-up sprayer, a window brush or other glass cleaning applicator. Squeegee dry.

NOTE: Do not use on wood furniture or other polished surfaces.

SPECIFICATION DATA:

Specific Gravity – 0.99 @ 24°C/75°F

Density – 8.24 lbs./gal. @ 24°C/75°F

Viscosity – Water thin @ 24°C/75°F

pH – 10.0 – 11.0

Flash Point (Cleveland Open Cup) – None

Stability

- a. Shelf @ 24°C/75°F – One year minimum
- b. Accelerated @ 49°C/120°F – 60 days minimum
- c. Freeze/Thaw Cycle – Will withstand 3 freeze/thaw cycles.

Biodegradable

PACKAGING:

FAST & EASY is packaged in the 330-gallon reusable totes, and 275-gallon recyclable tote; attractive HDPE (High Density Polyethylene) 55, 30 and 15-gallon drums; 5-gallon pails; gallons, four per case. For maximum user convenience, FAST & EASY is available in *RTU Handi Sprays*, 12 quarts per case. Each case of quarts includes three trigger sprayers. Label copy is provided in both English and Spanish. Secondary labels are also available.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting www.spartanchemical.com.

GUARANTEE:

Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture.

Item 4-85 486



CDC-10[®]

non-acid clinging disinfectant

CDC-10 is a non-acid, ready-to-use, disinfectant featuring clinging foam to promote excellent cleaning performance.



Providing Quality Maintenance and Chemical Specialty Solutions with Unparalleled Customer Service



Spartan Chemical Company, Inc.
 1110 Spartan Drive
 Maumee, OH 43537
 1-800-537-8990
 www.spartanchemical.com

FOAMY, CLINGING ACTION:

CDC-10 is a ready-to-use clinging foam formulation designed for cleaning and disinfecting of walls, partitions, shower stalls, door knobs and other similar hard nonporous surfaces. CDC-10 clings longer to vertical surfaces providing extended contact time for quicker cleaning and degreasing.

KILLS GERMS IN FIVE MINUTES! :

Effective against the following Bacteria:

- Staphylococcus aureus
- Pseudomonas aeruginosa
- Salmonella enterica

Effective against the following Antibiotic-Resistant Bacteria:

- Vancomycin resistant Enterococcus faecalis (VRE)
- Methicillin resistant Staphylococcus aureus (MRSA)

Effective against the following Viruses:

- HIV-1 (AIDS Virus)
- Hepatitis B Virus (HBV)
- Herpes simplex Type 2
- Influenza A2/Hong Kong viruses
- Pandemic 2009 H1N1 influenza A virus

Effective against the following Fungi:

Trichophyton mentagrophytes (causes athlete's foot)

AREAS FOR USE:

CDC-10 is for use in hospitals, schools, hotels, offices, manufacturing sites/facilities, restaurants, bars, cafeterias and food processing plants. Surface safe, CDC-10 may be used on walls, partitions, vinyl, chrome, stainless steel, Formica®, Fiberglas®, porcelain, and ceramic.



Distributed by:

APPLICATIONS:

Use CDC-10 for these other applications:

- **For five-minute disinfectant activity against the listed bacteria and viruses** in the presence of 5% organic soil** Spray area with undiluted CDC-10 until surface is covered with foam. Allow the product to wet surface for five minutes. Wipe off with a clean damp cloth or sponge. On chrome, stainless steel or glass, rinse with water.
- **For Fungicidal activity** Spray pre-cleaned surface with undiluted CDC-10. Allow product to wet surface for five minutes and wipe off with a clean damp cloth or sponge.
- **For disinfecting against bacteria** CDC-10 can be used in a 1:10 diluted solution. Apply CDC-10 at 13 oz. per gallon of water (1:10) with a foam gun, mop or cloth. Scrub and allow product to wet surface for 10 minutes. Rinse thoroughly with water.

Preliminary cleaning is required for heavily soiled surfaces.

See product label for complete directions for use and more applications.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting www.spartanchemical.com.



SPECIFICATIONS:

pH (Concentrate)– 12.0
 Color – Blue
 Scent – Unique Floral fragrance

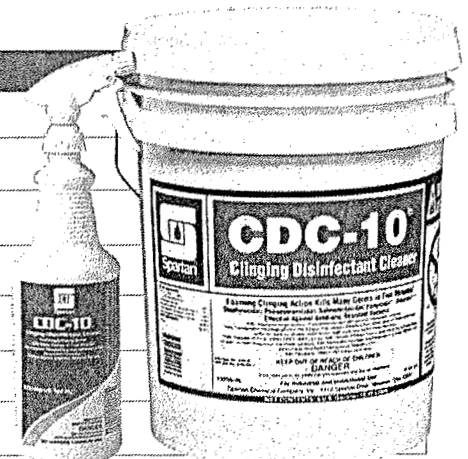
Stability:

- a.Shelf @ 24°C/75°F – One year minimum
- c.Freeze/Thaw – Three cycles

Contains biodegradable surfactants.

EPA Reg. No. 5741-21

PACKAGING	
322065	330-gallon tote
322055	55-gallon drum
322030	30-gallon drum
322015	15-gallon drum
322005	5-gallon pail
322004	1-gallon (4 per case)
322003	1-quart (12 per case)



Label copy is provided in English, Spanish, and French. Secondary labels are also available.

GUARANTEE: Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.

For institutional and industrial use only.

© SCC 5/11 L3220

Item 4.8.22



Sunny-Side®

super gloss metal interlock floor finish

Extremely high gloss non-buff finish that levels smoothly to highlight floors with the ultimate shine! This metal inter-lock floor finish has mirror like reflective properties to actually double an image for more visual impact! Sunny-Side is tough with strong resistance to black heel marks, scuffing, powdering and water spots.



Providing Quality Maintenance and Chemical Specialty Solutions with Unparalleled Customer Service



Spartan Chemical Company, Inc.
 1110 Spartan Drive
 Maumee, OH 43537
 1-800-537-8990
www.spartanchemical.com

EASY TO APPLY AND MAINTAIN:

Fundamental application techniques are all that is required for Sunny-Side and basic daily maintenance insures the shine remains brilliant. Sunny-Side will hold its brilliance through numerous detergent moppings and can easily be restored when necessary by spraybuffing. Use on all types of resilient tile floors and terrazzo.

UL APPROVED:

Sunny-Side provides a safe and very glossy surface. Independent testing for slip resistance by Underwriter Laboratories confirms the static coefficient of friction of Sunny-Side, meets or exceeds 0.5 as determined by ASTM Method D 2047.

DIRECTIONS FOR USE:

Some individuals may be sensitive to ingredients in this product. Before using, read product label and MSD sheet. Wet floors may be slippery. Prevent pedestrian traffic with signs or barricades.

INITIAL APPLICATION:

Strip: Completely strip all old wax or floor finish. Depending upon build-up, use warm or room temperature water (80° - 120°F) and a Spartan stripper.

Seal: Apply two coats of a Spartan seal. Let dry.

Finish: Apply three uniform coats of Sunny-Side. Let each coat dry 30 minutes or until surface is completely dry to the touch. Apply subsequent coats in the same manner. Gloss and depth dramatically improve with more coats. Subsequent coats should be applied over a period of time.

MAINTENANCE:

Daily: Dust mop with Dust Mop Treatment and damp mop with a neutral Spartan cleaner.

Periodically: Dust mop with Dust Mop Treatment and damp mop with a neutral Spartan cleaner. To repair traffic areas between finish applications, use Spartan Bounce Back, Spraybuff or SunSwept.

As Needed: Deep scrub and recoat; or completely strip, reseal and reapply floor finish.

NOTE: For best maintenance results always use Spartan floor cleaners and strippers.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting

www.spartanchemical.com.

SPECIFICATIONS:

Total Solids – 23.3%
 Non-Volatile Solids – 18%
 Specific Gravity – 1.028 @24°C/75°F
 pH (Concentrate) – 8.7 - 9.1

Stability

- a. Storage – One year
- b. Accelerated @ 49°C / 120°F – 30 days minimum
- c. Freeze / Thaw – Can withstand three cycles

Gloss (Gardner)

- a. 1 coat – 75-80
- b. 2 coats – 85-90

Static coefficient of friction meets or exceeds 0.5 as determined by ASTM method D-2047.

COVERAGE:

Up to 3,000 square feet per gallon depending on application method and porosity of floor.



Distributed by:

PACKAGING	
404565	330-gallon totes
404555	55-gallon drum
404530	30-gallon drum
404515	15-gallon drum
404505	5-gallon pail
404504	1-gallon (4 per case)



Label copy is available in English, Spanish and French. Secondary labels are also available.

GUARANTEE: Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.



Product Available Worldwide. For institutional and industrial use only.

© SCC 5/11 L4045

1/24 4.9.27

Square One[®]

finish & wax stripper

Getting back to basics. Square One is a powerful stripping compound formulated exclusively to remove excessive long-term build up of floor finish and wax. It is an excellent stripper for use in automatic scrubbers.



Providing Quality Maintenance and Chemical Specialty Solutions with Unparalleled Customer Service



Spartan Chemical Company, Inc.
 1110 Spartan Drive
 Maumee, OH 43537
 1-800-537-8990
 www.spartanchemical.com

LOW FOAMING:

Square One is formulated with low foaming wetting agents to speed up the rinsing time. The low foaming characteristics coupled with the product's superior performance makes it excellent for use in automatic scrubbers.

ECONOMICAL:

Square One is economical and a true concentrate. Square One may be diluted from 1:10 to 1:1 depending upon extent of wax or finish build up, method of application, and contact time. Square One's remarkably fast chemical action substantially reduces time and labor costs normally required for difficult stripping.

POWERFUL:

Square One's formula contains sodium hydroxide, an effective inorganic builder, which increases the product's alkalinity and in effect, gives it extra "bite". Glycol ether, a powerful solvent, is incorporated to speed initial penetration. The unique blending of these primary ingredients create unusually fast penetration and re emulsification of even the most highly burnished solids build up, suspending both finish and soil in a detergent solution for easy removal.

The extra strength stripping power of Square One allows its use in extremely difficult stripping tasks, such as excessive and/or long term finish build ups or when repeated recoating and/or spray buffing procedures have resulted in a highly burnished finish.

DIRECTIONS FOR USE:

Some individuals may be sensitive to ingredients in this product. Before using, read product label and MSD sheet. Wet floors may be slippery. Prevent pedestrian traffic with signs or barricades.

1. For heavy build up, mix up to one part Square One to five parts water. Dip mop into bucket and apply liberally to a 100 x 100 square foot area. Let set for 5 minutes and, if necessary, apply the second application before machine scrubbing with stripping pads.
2. When stripping dirty waxed or finished floors that have a medium build up, mix one part Square One to ten parts hot water. Let set five minutes; machine scrub using a heavy duty stripping pad.
3. When re stripping baseboards and the floor close to the walls, mix Square One one part Square One to five parts of hot water. Let set 5 to 10 minutes and using a doodle bug type hand scrubber, agitate vigorously and, if necessary, use a wax scraper to remove all build up along the edge and corners.

NOTE: Neutralizers should be used in the first rinse only. Two or three clean water rinses are recommended on the above stripping procedures.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting www.spartanchemical.com.

SPECIFICATIONS:

Specific Gravity - .107 @ 24°C/75°F
 pH (Concentrate) – 13.5 – 13.8
 Active Ingredients – 20 – 22%

Stability:

- a. Storage @ 24°C/75°F - One year minimum
- b. Accelerated @ 52°C/125°F - 60 days minimum
- c. Freeze/Thaw - Can withstand three cycles



Distributed by:

PACKAGING	
007865	330-gallon totes
007855	55-gallon drum
007830	30-gallon drum
007815	15-gallon drum
007805	5-gallon pail
007804	1-gallon (4 per case)



Label copy is provided in English and Spanish. Secondary labels are also available.

GUARANTEE: Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.

For institutional and industrial use only.

© SCC 5/11 L0078



SSE CARPET PRESPRAY & SPOTTER

solvent-based carpet prespray and spotter

SSE Carpet PreSpray & Spotter is a solvent-based all-purpose carpet prespray and spotter. The light green non-viscous liquid has a fresh citrus fragrance.





Spartan Chemical Company, Inc.
 1110 Spartan Drive
 Maumee, OH 43537
 1-800-537-8990
 www.spartanchemical.com

DRIES TO A CRYSTAL FOR EASY REMOVAL!

A truly a unique blend of solvents and crystallized detergents which are revolutionary in the fact that they dry to a fine microscopic crystal. This unique attribute to dry to a crystal allows the granules to be vacuumed after extraction or bonnet cleaning has been performed. Removing the crystallized residual detergent, aids in the prevention of resoiling of the freshly cleaned carpet. Most freshly cleaned carpets are re-soiled due to the detergents and cleaning agents that have not been completely removed. SSE leaves no detergent or residue behind.

IMPORTANT FACT:

All of the cleaning agents must be removed from carpeting to keep it clean. Should this not occur, soil will cling to the residual detergents and re-soil the carpeting immediately, sometimes almost giving the impression that a stain is reappearing!

COLORFAST AND SAFE:

The solvent in SSE Carpet PreSpray & Spotter assist the crystallized detergents by breaking down oil, grease and some types of ink. This solvent will not affect carpet color or damage the thin layer of latex that connects the primary and secondary layers of the carpet backing. Will not attack polypropylene, the synthetic fiber found in 90 % of commercially installed carpets.

OPTIMUM CARPET MAINTENANCE AND EASY TO USE:

Excellent pre-treatment for heavily soiled traffic lanes prior to extraction or bonnet cleaning. Receive optimum cleaning and maintenance in an easy to use 32 oz. ready touse trigger spray. See packaging below for more package size options.

DIRECTIONS FOR USE:

Some individuals may be sensitive to ingredients in this product. Before using, read product label and MSD sheet. Wet floors may be slippery. Prevent pedestrian traffic with signs or barricades.

Spray and Extract Method:

1. Apply SSE Carpet Prespray & Spotter through a pump up or pressure sprayer type applicator.
2. Let set 15 minutes.
3. Extract with clear water.
4. When carpet is completely dry, vacuum thoroughly.

ROTARY SPIN PAD/BONNET:

Spray Method:

Apply SSE Carpet Prespray & Spotter in 6' widths Pre-treat dry bonnet pads and bonnet clean carpet. Turn and change bonnet or spin yarn pads frequently.

Immersion Method:

Immerse bonnet in solution. Wring out and place bonnet pad or spin yarn on machine. Bonnet clean carpet.

Pre-treating Traffic Lanes and Other Heavily Soiled Areas:

Apply through pump up or pressure type applicator prior or shampooing or extracting.

Carpet Spotting:

1. Blot up any excess liquid with a clean, white absorbent cloth.
2. Spray SSE Carpet PreSpray & Spotter directly onto spot or stain.
3. Gently agitate with a clean cloth or brush.
4. Add water to soiled area using a clean sponge or spray bottle.
5. Blot with clean, white absorbent cloth or use a wet-vacuum type system to extract the water.
6. Repeat as necessary.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting www.spartanchemical.com.

SPECIFICATION DATA:

- Specific Gravity 1.010 @ 24°C/75°F
- Density 8.40 lbs./gal. @ 24°C/75°F
- pH 8.5-9.5
- Flash Point – None
- Solvents – 1- Methoxy – 2-propanol
- Stability:
 - a. Shelf @ 24°C/75°F- One year min.
 - b. Freeze/Thaw – 3 cycles min.



Distributed by:

PACKAGING	
303305	5-gallon pail
303304	1-gallon (4 per case)
303503	1-quart (12 per case)



Label copy is provided in English and Spanish. Secondary labels are also available.

GUARANTEE: Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.



Product available worldwide. For institutional and industrial use only.

© SCC 5/11 L3033

Item 4821

CX3 Bio-Assist®

extraction cleaner

CX3 Bio-Assist Extraction Cleaner features natural digesters. This is a scientific, revolutionary, safe and natural approach to cleaning carpet. No solvents are needed! The digesters control odors and odor-causing bacteria by digestion. These digesters reproduce by feeding on the very soil that needs to be cleaned from the carpet. It is nature's way, an evolutionary process that is unique, safe and effective. CX3 Bio-Assist is low foaming; a unique wetting agent combination leaves no residue to contribute to soiling and dries to a non-fatty powder. Safe for fine carpets and 5th Generation. No optical brighteners that destroy carpet pile and distort color. CX3 Bio-Assist is safe for use in all hot or cold water extractors. Fresh and clean springtime fragrance leaves carpet smelling fresh, clean and soft.



Providing Quality Maintenance and Chemical Specialty Solutions with Unparalleled Customer Service



Spartan Chemical Company, Inc.
 1110 Spartan Drive
 Maumee, OH 43537
 1-800-537-8990
 www.spartanchemical.com

DUAL-ACTION, FAST-ACTING:

The principle behind the modern extraction or "steam" carpet cleaning method is to force cleaner into the carpet and quickly extract it back out; therefore, the exposure of detergent to soil is brief. The detergent in CX3 Bio-Assist rapidly penetrates and emulsifies grease, oil, and ordinary soil; facilitating easy removal through the extractor. The product dries to a powder and leaves no sticky or oily residue which contributes to resoiling.

RESIDUAL ODOR CONTROL AND ORGANIC WASTE REMOVAL:

One gallon of CX3 Bio-Assist concentrate is home to 500 billion "critters" (nonpathogenic, non-disease causing bacteria). One gallon in dilution is home to 7.8 billion critters. The little critters that remain in the carpet, after extraction, "wake up" in a matter of hours. Upon awaking, these enzyme producing "critters" provide the natural residual benefit of microbial control of odors and organic waste. The "critters" feed on the waste matter and a charged relationship is developed. The never ending natural cycle of resoiling of the carpet actually feeds the "critters" to keep the cleaning process ongoing.

DEAL CARPET AREAS CLEANED WITH CX3 BIO-ASSIST:

Carpets in and around a food area are ideal environments. The soiled carpet actually assists the cleaning performance. The organic matter left behind, that detergents don't extract, are digested by the "critters" when they awake just a few hours after extraction. Pet facilities such as kennels and veterinary clinics are the ideal climate for CX3 Bio-Assist. Carpets damaged by water and flooding will also enjoy the long term organic soil digesting properties and odor-control of CX3 Bio-Assist.



Distributed by:

SAFE:

CX3 Bio-Assist is non-corrosive, will not harm metal or rubber, and is safe to use in all types of extraction equipment. Low foaming in character, the product does not create unnecessary suds which may clog equipment or inhibit the efficiency of vacuum pick up. CX3 Bio-Assist may be used on all types of carpeting which are not harmed by water, without harming carpet fibers or dyes. Formulated with environmental needs in mind, CX3 Bio-Assist is phosphate free and biodegradable. The formulation is non-flammable and does not require special storage.

VERSATILE:

CX3 Bio-Assist may be used with both hot and cold water soil extractors – direct hook-up and self-contained tank type or "steam" cleaning extraction units. Recommended for use on all types of quality carpet, CX3 Bio-Assist is also a efficient upholstery cleaner.

DIRECTIONS FOR USE:

Some individuals may be sensitive to ingredients in this product. Before using, read product label and MSD sheet. Wet floors may be slippery. Prevent pedestrian traffic with signs or barricades.

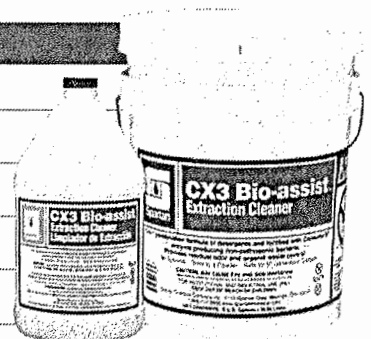
1. Remove furniture from area to be cleaned.
2. Thoroughly dry vacuum carpeting.
3. Pre-treat traffic lanes and other heavily soiled areas using CX3 Bio-Assist at a 1:64 dilution (2 oz./gal. of water). Stubborn stains may be treated and or removed with the Contempo Deluxe Spotting Kit, Consume™, SSE Carpet PreSpray & Spotter or Spartan Carpet Stain Remover.

4. Following machine manufacturer's instructions, use CX3 Bio-Assist at a 1:64 dilution (2 oz./gal. of water). Do not over wet carpet. If carpet has been previously shampooed, Spartan Defoamer needs to be added to the recovery tank.
5. After cleaning, brush carpet pile in one direction with carpet pile brush or shag rake. Avoid walking on carpet until thoroughly dry.
6. If furniture is replaced before carpet is dry, place protective pads under legs.
7. When carpet is completely dry, vacuum thoroughly.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting www.spartanchemical.com.

NOTE: Due to the variety of carpet materials, it is recommended that carpet be tested with CX3 Bio-Assist at a 1:64 dilution (2 oz. per gallon of water). Using a sponge or clean cloth, apply diluted CX3 Bio-Assist to inconspicuous area. Use of CX3 Bio-Assist is not recommended if test area indicates color removal or bleeding, carpet shrinkage or adhesive deterioration.

PACKAGING	
311055	55-gallon drum
311030	30-gallon drum
311015	15-gallon drum
311005	5-gallon pail
311004	1-gallon (4 per case)



WOOLSAFE approved maintenance products for wool and wool-rich products

Label copy is provided in English and Spanish. Secondary labels are also available.

GUARANTEE: Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.

Product available worldwide. For institutional and industrial use only.

ITEM 4-8.15

Glass Cleaner

General Glass and Hard Surface Cleaner/Polisher

PRODUCT DESCRIPTION:

GLASS CLEANER is a tried and true hard surface and glass cleaner/polisher. Slight formula modifications have recently been made to meet current VOC requirements. Glass Cleaner is blue in color and lightly floral scented.

FAST AND EFFICIENT PERFORMANCE:

Glass Cleaner is formulated with surfactants, which facilitate rapid drying and provide the superior cleaning action needed to remove dirt, grease, and smoke film. Ammonia provides temporary alkalinity, which eliminates filming, and other nonionic wetting agents aid in a streak-free finish. Glass Cleaner performs its tasks with maximum rapidity and minimal effort.

VERSATILE AND EASY TO USE:

Glass Cleaner may be used to clean and polish any hard surface not harmed by water such as: window glass, panes and sills; mirrors, countertops, chrome, automobile glass, fluorescent lights and tubing, and any other glass or mirror finish. Glass Cleaner removes tough soils such as: grease, smoke, oils, tape residue, food stains, dust, and dirt. Glass Cleaner is ready to use; simply spray on and wipe off.

SAFE AND PLEASANT TO USE:

Glass Cleaner is nonflammable and compliant with the accepted levels of Volatile Organic Compounds (VOCs). The formula is fragranced with a fresh floral scent.

OUTPERFORMS THE COMPETITION:

Spartan's Glass Cleaner is one of the very best glass and hard surface cleaners available today. The chart below shows how Glass Cleaner outperforms other glass and hard surface cleaners on the market today in the areas of streaking, cleaning, and smearing.

Test Method CSMA method DCC-09.

Clean glass plates are soiled, and then cleaned on a Gardener straight-line washability apparatus. Cleaning performance is rated in three areas, cleaning, streaking and smearing on a 4-point scale

Cleaning

- 4 – Total soil removed
- 3 – Good soil removed
- 2 – Moderate soil removed
- 1 – Poor soil removal smear

Streaking

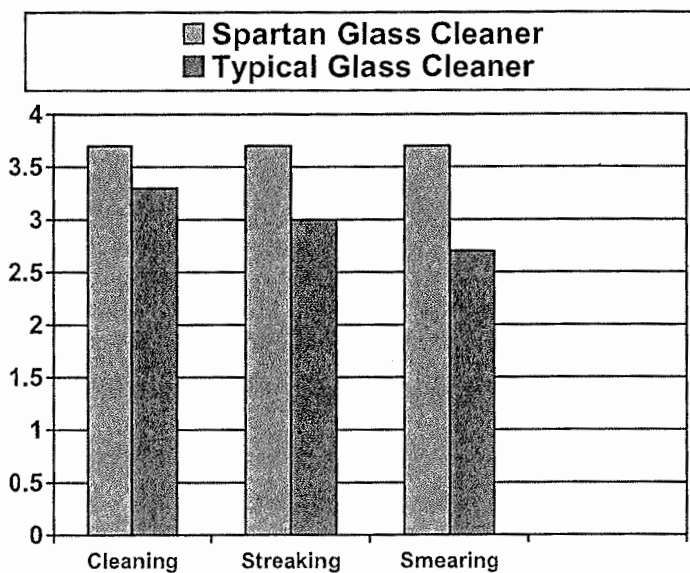
- 4 – None
- 3 – Slight streaking
- 2 – Moderate streaking
- 1 – Severe streaking

Smearing

- 4 – None
- 3 – Slight smear
- 2 – Moderate smear
- 1 - Severe

TYPICAL GLASS CLEANER			
<i>Plate #</i>	<i>Cleaning</i>	<i>Streaking</i>	<i>Smearing</i>
1	3.0	3.0	3.0
2	3.0	3.0	3.0
3	4.0	3.0	2.0
Average	3.3	3.0	2.7

SPARTAN'S GLASS CLEANER			
<i>Plate #</i>	<i>Cleaning</i>	<i>Streaking</i>	<i>Smearing</i>
1	4.0	4.0	4.0
2	3.0	3.0	3.0
3	4.0	4.0	4.0
Average	3.7	3.7	3.7



DIRECTIONS FOR USE:

Some individuals may be sensitive to ingredients in this product. Before use, read product label and MSD sheet.

1. For maximum cleaning power, use undiluted.
2. For lighter cleaning, dilute up to 1:3 with water. Use a spray bottle for dispensing.
3. Spray in an even pattern directly on to the soiled surface.
4. Wipe dry with a clean, lint-free cloth or paper towel. Turn cloth or towel frequently so clean side is always in use.

NOTE: Do not use on wood furniture or other polished surfaces.

SPECIFICATION DATA:

Density-8.26 lbs./gal @ 24° C/75° F

pH - 9.5 -10.5

Specific Gravity - 0.991

Solvents: Contains Isopropanol

Flash Point (Cleveland Open Cup) – None to boiling

Stability:

- a. Shelf @ 24°C/75°F - one year minimum
- b. Accelerated @ 49°C/120°F - 60 days minimum
- c. Freeze/Thaw - stable; withstands 3 freeze/thaw cycles

Contains biodegradable surfactants

Kosher certification is not required

PACKAGING:

Glass Cleaner is packaged in the 330-gallon reusable totes, and 275-gallon recyclable tote; attractive HDPE (High Density Polyethylene) 55, 30 and 15-gallon drums; 5-gallon pails; gallons, four per case. For maximum user convenience, Glass Cleaner is available in *RTU Handi Sprays*, 12 quarts per case. Each case of quarts includes three trigger sprayers. Label copy is provided in both English and Spanish. Secondary labels are also available.

Be sure to read all Directions, Precautionary and First Aid Statements on product labels before use of this or any Spartan product. If questions remain, consult your employer or a physician. Material Safety Data Sheets for all Spartan products are available from your authorized Spartan distributor or by visiting www.spartanchemical.com.

GUARANTEE:

Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture.



FOAMING LUXURY HAND SOAP

Foaming Luxury Hand Soap is our most popular general purpose hand soap. Formulated with a rose color and pleasant tropical scent, the rich soft foam quickly cleans away light to medium soils and is ideal for any environment.

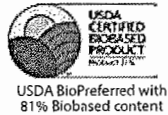
Features and Benefits

- Effective general purpose hand soap
- Rose color with Tropical fragrance
- Soft, rich foam cleans light to medium soils
- Contains Aloe and Vitamin E to help nourish the skin
- Green Seal™ Certified and USDA BioPreferred™ – 81% BioBased content
- Ideal for any environment

Directions for Use

Apply small amount, covering hands with product for 30 seconds. Add water, lather and rinse.

Certifications



Market Segments

General Office/Restrooms

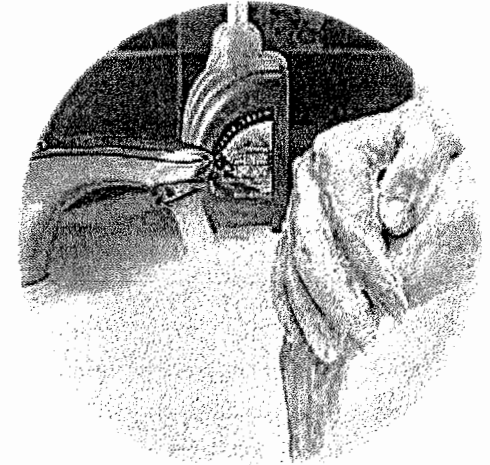
- Public Restrooms
- Offices
- Retail

Education

- K-12 Schools
- Colleges/Universities
- Daycare

Healthcare

- Doctor's/Dentist's Offices
- Hospitals
- Nursing Homes



Industrial & Manufacturing

Food Service

Sports/Hospitality/Leisure

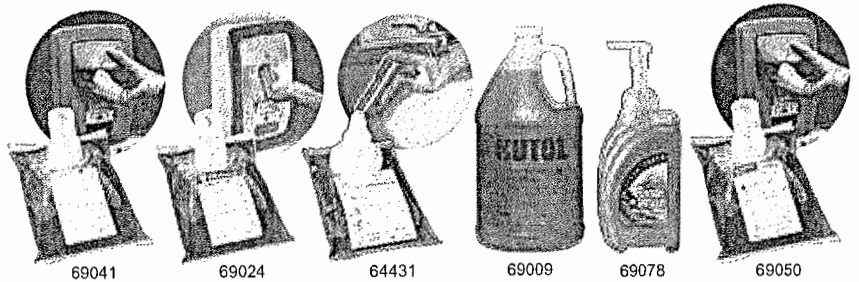
- Casinos/Hotels
- Stadiums
- Fitness Facilities

Ingredients

Water, Ammonium Lauryl Sulfate, Sodium Laureth Sulfate, Disodium Cocamido MIPA Sulfosuccinate, Glycerin, Polyquaternium-7, Fragrance, Citric Acid, Aloe Barbadosensis Leaf Juice, Tocopheryl Acetate (Vitamin E), DMDM Hydantoin, Red 40.

Chemical and Physical Properties

Product Type	Foam
Color	Rose
Clarity	Clear
Fragrance	Tropical
pH (as is) 25°C	6.0-6.9
Specific Gravity @ 25°C	1.00 Typical
Density (Wt./GAL)25°C	8.34#
% Phosphate	None
Freeze Thaw Stable	Yes (3 cycles)
% Actives	Below 10%
Scrubber Type	None
% Scrubber	None
Bactericide/Preservative	No/Present
Active Ingredient	None
Flash Point	>200°F



ITEM #	DESCRIPTION	DISPENSER	SIZE	PACK
69041	Foaming Luxury Hand Soap	Designer Series / EZ Hand Hygiene® Wall Mount	1000 mL	6
69024	Foaming Luxury Hand Soap	Designer Series /EZ Foam® No Touch	1000 mL	2
64431	Foaming Luxury Hand Soap	EZ Foam® Counter Mount	1000 mL	4
69009	Foaming Luxury Hand Soap	Pour Top Gallon	1 Gallon	4
69078	Foaming Luxury Hand Soap	Clean Shape® Pump Bottle	950 mL	8
68950	Foaming Luxury Hand Soap	Designer Series Wall Mount	1250 mL	6

Manufactured in the USA in a LEED® Silver Certified facility.



LEED and the related logo is a trademark owned by the U.S. Green Building Council and is used with permission.

Item 4.8.40



GP Pro
1-866-HELLO GP (435-5647)
www.gppro.com

Envision® 2-Ply Embossed Bathroom Tissue

Green Seal Certified to GS-1 Standard. Economical, EPA compliant for recycled fiber content and ECOLOGO® embossed 2-ply bathroom tissue.



Description:

Environmentally concerned customers appreciate our reliable performance tissue that consistently exceeds EPA guidelines for minimum post consumer recycled fiber content. Consumers give this tissue high marks for its softness, quick absorbency, durability and thickness. Suggested applications include Education, Government, Manufacturing and QSR.



Features & Benefits:

- » 2-Ply embossed sheet engineered for improved softness versus 19880
- » This product meets Green Seal™ Standard GS-1 based on chlorine free processing, energy and water efficiency, and content of 100% recovered material, with a minimum of 25% post-consumer material. GreenSeal.org.
- » Contains at least 25% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at UL.COM/EL_UL-175
- » Perfect Size Case allows for easier handling and storage
- » Safe for all standard sewer and septic systems
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	19880/01
Color	White
UP - UPC	073310198804
Each Per Ship Unit	80 Rolls
Items Per Each	550 Sheets
Case Total	44000 Sheets
Sheet (WxL)	4.000" x 4.050"
UNSPSC	14111704
Roll Diameter	4.75"
Core Size	1.625
EPA CPG Compliant	Yes
Min. PCW %	25%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	19680/01, 19880
Buy Multiple	24 CS

Case Shipping Info

Case GTIN	10073310198801
Case Gross Wgt	34.550 LBS
Case Net Wgt	31.350 LBS
Case Dimensions (LxWxH)	23.750" x 19.130" x 17.125"
Case Volume	4.503 CFT

Unit Shipping Info

TI-Qty/Layer	4
HI-Layers/Unit	6
Unit Qty	24
Unit Dimensions (LxWxH)	47.500" x 38.250" x 102.165"



printed:1/23/2017

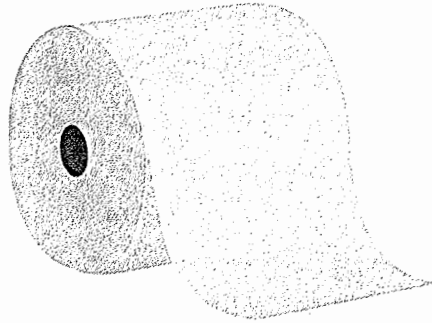
Item 4-8.43 4.8.44



Smith Paper & Janitor Supply Inc
1410 S Business 54, Eldon, MO 65026
800-633-4468 | smithpaper.com

Envision® High Capacity Roll Towel

Green Seal Certified to GS-1 Standard. Economy, high capacity white ECOLOGO® hardwound roll towels offer reliable performance at a low cost.



Description:

Designed to fit into a wide range of everyday dispensers, Envision® high capacity white economy hardwound towels help you keep costs under control. Low per-unit costs makes these towels the affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities and lodging. Envision hardwound roll towels let you offer your customers quality and reliable performance at a low cost.



Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Low per-unit cost make these paper towels a good everyday choice
- » High capacity reduces maintenance intervals and risk of product run-out in high-traffic areas
- » This product meets Green Seal™ Standard GS-1 based on chlorine free processing, energy and water efficiency, and content of 100% recovered material, with a minimum of 50% post-consumer material. GreenSeal.org.
- » Contains at least 50% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at UL.COM/EL_UL-175
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	26601
Color	White
UP - UPC	073310266015
Each Per Ship Unit	6 Rolls
Items Per Each	800 Linear Feet
Case Total	4800 Linear Feet
Towel (WxL)	7.870" x 800,000'
UNSPSC	14111703
Core Size	1.625
EPA CPG Compliant	Yes
Min. PCW %	50%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	28400
Buy Multiple	55 CS

Case Shipping Info

Case GTIN	10073310266012
Case Gross Wgt	25.400 LBS
Case Net Wgt	23.090 LBS
Case Dimensions (LxWxH)	23.875" x 16.125" x 8.750"
Case Volume	1.949 CFT

Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	11
Unit Qty	55
Unit Dimensions (LxWxH)	48.375" x 40.000" x 96.250"



printed:1/23/2017



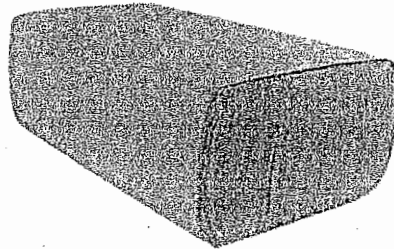
Item 4.8.42



Multifold Decor® Natural

DECOR

Multifold Paper Towels



Product number:	1751
Number of ply:	1
Ply type:	MultiFold
Colour:	Natural
Item size:	9.1 x 9.5 in (23.1 x 24.1 cm)
Item size folded:	9.1 x 3.2 in (23.1 x 8 cm)
Items/Package:	250
Packages/Shipping unit:	16
Items/Shipping unit:	4000
Dimensions shipping unit:	21.25 x 13.5 x 9.9 in (54 x 34.3 x 25.1 cm)
Volume of shipping unit:	1.64 ft ³ (0.05 m ³)
Weight:	19 lb (8.6 kg)
Cases/Unit load:	60 (6 per row)
UPC Code:	0-67220-01751-5
SCC Code:	0-00-67220-01751-5

All weights and dimensions listed are approximate and are subject to change without notice

Certifications :



Recommended products for this item:



10139
Multifold / C-Fold
Towel Dispenser



10189
Mini Multifold /
C-Fold Towel
Dispenser

ITEM 4-8.41 And 4-8.45



PRT North River®

north river®
Individual
Household Towels



This product is made of 100% recycled fiber and a minimum 60% post-consumer material.

Product number:	4073
Number of ply:	2
Colour:	White
Item size:	11 x 9 in (27.9 x 22.9 cm)
Sheets/Roll:	85
Items/Package:	1
Items/Shipping unit:	30
Dimensions shipping unit:	22 x 13.5 x 22.7 in (55.9 x 34.3 x 57.7 cm)
Volume of shipping unit:	3.18 ft ³ (0.09 m ³)
Weight:	15 lb (7 kg)
Cases/Unit load :	24 (6 per row)
UPC Code:	0-67220-54073-0
SCC Code:	1-00-67220-54073-7
Replaces item:	74073

All weights and dimensions listed are approximate and are subject to change without notice

Certifications :



Cascades Tissue Group
1 800 361-4070 (Canada), 1 800 246-0711 (U.S.A.)
www.cascades.com/tissuegroup



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: JGarrett@boonecountymo.org

Bid Data

Bid Number: 05-25JAN17
Commodity Title: Janitorial Products Term & Supply

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: WEDNESDAY, JANUARY 25, 2017
Time: 10:30 A.M. (Bids received after this time will be returned unopened)
Location / Mail Address: Boone County Purchasing Department
613 E. Ash, Room 109
Columbia, MO 65201
Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: WEDNESDAY, JANUARY 25, 2017
Time: 10:30 A.M. (Bids received after this time will be returned unopened)
Location / Mail Address: Boone County Purchasing Department
Address: 613 E. Ash, Room 109
Columbia, MO 65201

Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Contents

- 1.0: Introduction and General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
Debarment Certificate
Standard Terms and Conditions

- 1. Introduction and General Conditions of Bidding**
- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental entities' contracts under more favorable terms.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Janitorial Products** as specified herein.
- 2.1.1. **Estimated Quantity** - The County spends approximately \$40,000.00 on janitorial products each year. All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. In addition, the County reserves the right to purchase janitorial supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term from March 1st, 2017 through December 31st, 2017 and may be automatically renewed for up to an additional four (4) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal term.
- 2.2.1. The unit prices for the standard items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the standard items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided for the standard items, then prices during any renewal period shall be the same as during the original contract period.
- 2.2.3. Pricing for non-standard items shall be allowed to adjust based on price changes published in the contractor's comprehensive product catalog. However, the contractor's discount off list price for non-standard items shall be fixed throughout all contract periods.
- 2.3. **CONTRACT EXTENSION** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **TECHNICAL REQUIREMENTS**
- 2.5.1. **Toilet Tissue: Ecosoft #540 or equivalent:** Single Roll, Color: White, Double Ply, Facial Quality, 4 3/8"W x 4 " L sheet size, and 500 sheets per roll.
- 2.5.2. **Towel, Paper: Ecosoft #410 or equivalent:** Roll, Color: White, Double Ply, 11" W x 9"L sheet size, 90 sheets per roll.
- 2.5.3. **Towel, Multi-fold: Ecosoft #480 or equivalent:** Color: Natural, 9 1/8"W x 9 1/2"L sheet size.
- 2.5.4. **Towel, Roll: Georgia Pacific Dispenser #54338 or equivalent:** Color: White, 8" x 800'.
- 2.5.5. In the event a product offered by the contractor does not fit the dispenser(s) already located within the various County buildings, the contractor may be required to supply the necessary dispenser(s) at no cost to the County.
- 2.6. **PRICING** - All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.6.1. The contractor shall extend any and all special promotional (including 'educational' promotions) sale prices or discounts immediately to the County during the term of the contract. These prices shall be honored for the duration of the specific sale or discount period.
- 2.6.2. Pricing for non-standard items shall be determined by applying the quoted discount for the item to the current price for the item listed in the contractor's comprehensive current product catalog. The discount for the item shall remain firm for the duration of the contractor period, but the base product price is allowed to change based on the current published pricing in the contractor's comprehensive product catalog. It is preferred that the contractor's comprehensive current product

- catalog not change more often than every twelve months. *A copy of the applicable catalog must be attached to the bid response. Failure to do so could result in a non-responsive bid.*
- 2.6.3. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.7. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.8. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County through the contractor’s catalog.
- 2.9. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide janitorial products on an as needed, if needed basis as ordered. The contractor shall agree that the contractor may not cancel any item from the standard list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.10. **DELIVERY** – The County would prefer janitorial products to be delivered the next day on all orders placed by 4:00 p.m. CST. Next day shall mean next business day. The bidder must indicate in their bid response which items, if any, would not be available for next day delivery. The contractor must deliver all supplies to the locations indicated below. Please contact lead housekeeper prior to delivery at (573) 864-5257.
- 2.10.1. *Boone County Government Center* – 801 E. Walnut, Columbia, MO 65201.
- 2.10.2. *Boone County Courthouse* – 705 E. Walnut, Columbia, MO 65201. Deliver to the West side and ring the bell for service.
- 2.10.3. *Boone County Public Works* – 5551 Highway 63 South, Columbia, MO 65201.
- 2.10.4. *Boone County Annex Building* – 613 E. Ash Street, Columbia, MO 65201. Deliver to Room 107.
- 2.10.5. *Boone County Sheriff’s Department* – 2121 County Drive, Columbia, MO 65202.
- 2.10.6. *Child Support* – 605 B East Walnut, Columbia, Columbia, MO 65201.
- 2.10.7. *Alternative Sentencing* - 607 E. Ash, Columbia, MO 65201.
- 2.10.8. *Community Services* – 605 A East Walnut Columbia, MO 65201
- 2.10.9. *Emergency Communication Center* – 2145 County Drive Columbia, MO 65202
- 2.11. **BILLING AND PAYMENTS** – All invoices to facilities except for products purchased by Public Works. Delivery Sites: Government Center, Courthouse, BC Annex, Alternative Sentencing, Community Services, IV-D/Child Support, Sheriff Department, Emergency Management Center, Public Works. Payment will be made within 30 days from receipt of an accurate monthly Statement.
- 2.11.1. **Account Billing** – Separate account created for Public Works. All other bills sent to Facilities Maintenance.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.
- 2.13. **PRODUCT SUBSTITUTIONS** – Bidders may offer an equal or better product substitute for any standard janitorial supply item. The bidder shall provide a substitute product list indicating the brand being offered. Interpretation of “equal or better” shall be determined at the sole discretion of the County staff. Products substitutions that do not fit current dispensers shall require the awarded vendor to provided the dispensers at no cost to the county.
- 2.14. **SAMPLES** - Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder’s expense. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DESIGNEE** – Doug Coley, Director of Boone County Facilities Maintenance, 613 E. Ash, Room 106, Columbia, Missouri 65201.

- 2.16. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed to Jacob M. Garrett, Buyer, 613 E. Ash, Room 109, Columbia, Missouri 65201. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: JGarrett@boonecountymmo.org.
- 2.17. **DESCRIPTIVE LITERATURE** - Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.18. **METHOD OF ORDERING** - Orders will be requested via telephone, fax or on-line. The Contractor shall be required to confirm receipt of each request. The County would prefer to be able to place orders on-line.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.
- 3.5.5. In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.



BOONE COUNTY, MISSOURI
Request for Bid #05-25JAN17 – Janitorial Products Term & Supply

ADDENDUM # 1 - Issued January 17, 2017

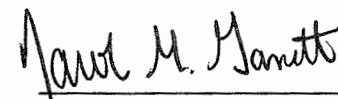
This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

The following questions have been submitted and clarification reply are included:

1. On line items 4.8.1 and 4.8.2 the RFB asks for degreaser cleaner in a spray bottle and then a degreaser refill. Are you wanting a concentrated mix or just a standard spray degreaser? If it's the standard bottle then there would be no refills, just new bottles of degreaser.
 - **We have generally purchased standard degreaser. You can bid a concentrate, but Boone County prefers pre-mixed.**
2. Can you also tell us what manufacturer name and number, and case quantity (liners per case) you are currently purchasing for each of the bags?
 - **A usage report is attached.**
3. Even though it is written in the bid that you have to option to award the bid in whole, or by line item, we would like to know if this bid is historically awarded to one or multiple vendors, as we would only be interested in bidding on the trash bags.
 - **We have historically awarded to one vendor, but would consider multiple vendors.**
4. Can you supply us with the award pricing and winning vendors from the previous bid for each of the items?
 - **Attached. A bid tabulation for bid 58-20DEC11 – Janitorial Products Term and Supply can be found at www.showmeboone.com under the Purchasing tab.**
5. Regarding the trash bags, can you supply us with the following information: what color are you currently purchasing for Items No. 4.8.29?
 - **Clear**
6. What is the thickness currently being purchased for each of the trash bags?
 - **24x24 – 8 mic, 43x48 – 16 mic, 30x37 – 10 mic**
7. What is the size currently being purchased for item No. 4.8.30?
 - **This product is currently not being purchased. No size can be specified currently.**
8. How many delivery locations are there for the trash bags?

- **All locations listed in section 2.10. delivery.**
9. About how often are orders placed for the trash bags (monthly, quarterly, or other?) and what is an approximate case order by the some of the delivery locations?
 - **Monthly, no set quantity. A usage report is attached; however, this is not broken down by locations.**
 10. Items that request a spray bottle (4.8.1-4.8.6 and 4.8.14-4.8.15), would you like us to list the dispensing unit, if necessary, as well?
 - **These should come as ready to use spray bottles. Refills have generally been gallon size (or close to gallon size) bottles that we can pour into the spray bottles.**
 11. Do you have any additional specifications for the floor wax and floor stripper? (4.8.22-4.8.23)
 - **I do not. I think this has actually been purchased by the previous manager from Hillyard in past years at the request of the lead housekeeper.**
 12. Liquid Hand Soap Refill listed as item 4.8.25-is this a dispensed item or a gallon refill soap? If this is a dispensed item, can you tell me what dispensers you have if not Kutol? Does that need to fit a cartridge or dispenser? Would you like a dispenser listed with the liquid hand soap?
 - **This is just liquid hand soap that can be poured into various dispenser. This is separate from the Kutol type of soap, which is a dispensed system.**
 13. I would like to know what thickness required for all the trash bags listed. (4.8.27-4.8.30.
 - **This is the minimum thickness on trash bags: 24x24 – 8 mic, 43x48 – 16 mic, 30x37 – 10 mic**
 14. 4.8.32-powdered or powder free gloves? Industrial or Medical Grade?
 - **Both powdered and un-powdered. Medical grade is fine.**
 15. Do you have any additional specifications for the Vacuum Bags?
 - **Must fit the Windsor Sensor XP vacuum. We will not disqualify a bid if they cannot provide these.**
 16. Item 4.8.24 foam soap, the size you ask for is 1250 ml but the kutol dispenser 9942 uses a 1000 ml.
 - **The bid prior to the current contract utilized 1250 ml. The current vendor had to provide new dispensers to fit the soap they could provide.**

By:



 Jacob M. Garrett, Buyer
 Boone County Purchasing

OFFEROR has examined **Addendum #1** to Request for Bid #05-25JAN17 – *Janitorial Products Term & Supply*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

58-20DEC11 - Janitorial Supplies - Term & Supplies

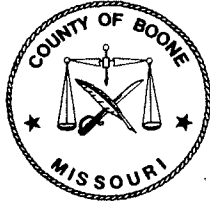
BID TABULATION

4.8.	JANITORIAL PRODUCTS STANDARD LIST	Premier		Smith Paper & Janitor Supply		Duff Corporation		AMMAN		Pyramd School Products		Hybrid Floor Care Supply		Interboro Packaging Corporation		Interboro Packaging Corporation		Interboro Packaging Corporation		Interboro Packaging Corporation		Central Pay Corp		All American Poly	
		Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price	Unit Price	Case Price
4.8.1	Degreaser Cleaner - 409 or Equivalent, Spray Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.40	\$40.80	\$2.03	\$24.36	\$1.09	\$37.08		\$2.69	\$32.28	\$3.05	\$36.60	\$3.65	\$43.80											
4.8.2	Degreaser Refill - 409 or Equivalent Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$5.20	\$20.80		\$42.04	\$9.16	\$36.64		\$8.20	\$32.80	\$12.09	\$51.96	\$11.30	\$45.20											
4.8.3	All Purpose Cleaner - 409 or Equivalent, Spray Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.34	\$28.68	\$2.03	\$24.36	\$2.40	\$24.40		\$2.69	\$32.28	\$3.18	\$28.82	\$3.04	\$47.28											
4.8.4	All Purpose Cleaner Refill - 409 or Equivalent Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$4.50	\$18.00	\$10.53	\$42.04	\$10.57	\$10.57		\$8.20	\$32.80	\$12.90	\$51.90	\$11.33	\$45.24											
4.8.5	Disinfectant Cleaner - Spray Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$2.02	\$33.94	\$2.19	\$36.24	\$3.35	\$29.07		\$2.33	\$27.96			\$2.83	\$45.96											
4.8.6	Disinfectant Cleaner Refill Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$8.88	\$35.52	\$8.26	\$33.05	\$7.24	\$7.24		\$4.55	\$18.20															
4.8.7	Toilet Bowl Cleaner - Acid Base, Squeeze Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$1.82	\$21.84	\$1.48	\$17.76	\$2.08	\$24.96		\$1.95	\$23.88			\$2.74	\$32.88											
4.8.8	Toilet Bowl Cleaner - Non-Acid Base, Squeeze Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$1.78	\$21.36	\$1.01	\$12.12	\$3.18	\$25.44		\$1.95	\$23.88			\$2.20	\$27.60											
4.8.9	Bathroom Cleaner - Comet or Equivalent, Spray Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$1.20	\$13.36	\$5.13	\$41.04		\$1.95	\$23.70			\$4.40	\$53.68											
4.8.10	Disinfectant Spray - Lysol or Equivalent, Various Scents Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.68	\$44.16	\$2.56	\$32.28	\$5.57	\$69.00		\$2.98	\$35.76	\$2.35	\$28.20	\$3.45	\$41.40											
4.8.11	Aerosol Furniture Polish - Pledge or Equivalent Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$3.15	\$12.60	\$5.94	\$35.84		\$3.18	\$37.20	\$3.41	\$39.04	\$3.61	\$45.32											
4.8.12	Aerosol Air Freshener - At Least Three(3) Different Scents Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$4.07	\$48.84	\$5.97	\$71.64	\$2.85	\$34.20		\$3.65	\$43.80	\$2.44	\$29.28	\$3.91	\$46.92											
4.8.13	Air Freshener - Cinnamon Hillard HILLARD 07554 or Equivalent Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$4.80	\$57.60	\$4.10	\$49.20	\$2.16	\$31.12		\$3.74	\$44.88	N/A		\$4.07	\$48.84											
4.8.14	Glass Cleaner - Trigger Spray Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$1.99	\$23.88	\$1.62	\$19.44	\$1.99	\$47.68		\$2.10	\$25.20	N/A		\$2.22	\$28.64											
4.8.15	Glass Cleaner Refill Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.77	\$15.48	\$5.68	\$32.60	\$10.06	\$40.24		\$6.28	\$25.12	N/A		\$7.24	\$28.96											
4.8.16	Plastic Spray Bottle - With Trigger Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$1.18	\$9.96	\$3.78	\$31.78		\$1.95	\$45.60	\$0.71	\$8.52	\$0.90	\$9.90											
4.8.17	Aerosol Stainless Steel Cleaner - Oil Base Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$4.50	\$55.08	\$2.92	\$35.94				\$4.90	\$59.40	\$2.47	\$29.64	\$4.16	\$49.92											
4.8.18	Aerosol Stainless Steel Cleaner - Water Base Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.26	\$41.52	\$4.28	\$53.76				\$4.85	\$58.68	\$3.29	\$39.48	\$5.25	\$63.00											
4.8.19	Bleach Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.40	\$11.96	\$1.65	\$9.60	\$2.25	\$13.50		\$1.03	\$6.18	\$3.65	\$12.90	\$2.20	\$11.40											
4.8.20	Carpet Stain Remover - Spray Bottle Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$4.22	\$50.64	\$2.14	\$25.68	\$5.25	\$63.00		\$3.10	\$40.64	N/A		\$4.28	\$51.36											
4.8.21	Carpet Shampoo for Carpet Cleaning Machines Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$12.18	\$48.72	\$7.53	\$30.15				\$10.47	\$41.88			\$14.80	\$59.20											
4.8.22	Floor Wax Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$3.19	\$48.76	\$5.53	\$55.53				\$48.72	\$48.72			\$12.93	\$48.00											
4.8.23	Floor Stripper Manufacturer: _____ Product Size: _____ Unit Per Case: _____	\$6.35	\$25.40	\$45.33	\$45.34	\$19.80	\$19.80		\$43.65	\$43.65			\$8.25	\$49.00											
4.8.24	Gel Foaming Soap - Must fit Gelo Foam Soap Dispenser Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$61.40	\$61.72	\$49.32	\$11.64		\$14.81	\$44.50	\$25.99	\$77.97													
4.8.25	Bacterial Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$18.94	\$9.49	\$37.96	\$92.00		\$10.95	\$43.99			\$9.71	\$38.84											
4.8.26	Hand Soap - D.G.A. plus Antimicrobial Soap, Hillard HILL1193 or Equivalent Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$6.92	\$40.32		N/A		\$7.20	\$58.32			\$7.30												
4.8.27	Trash Bags - Roll, Clear, 7-10 Gallon, Size 24x34 Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$18.78	\$9.07	\$15.65	\$14.07		\$0.0127	\$32.20			\$17.50	\$19.4800	\$19.4800	\$15.34	\$35.74	\$12.3200	\$12.3200	\$12.3200	\$12.3200	\$10.0240	\$12.40		\$12.84
4.8.28	Trash Bags - Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37, 40 Gallon, Size 24x34 Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$27.28	\$9.65	\$24.99	\$10.61		\$1.156	\$21.98			\$22.00	\$18.7400	\$18.7400	\$14.99	\$14.99	\$11.8200	\$11.8200	\$8.3200	\$8.3200	\$0.9516	\$12.90		\$14.01
4.8.29	Trash Bags - Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48 Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$28.93	\$9.06	\$24.33	\$20.84		\$0.1841	\$29.35			\$22.94	\$22.8000	\$27.6400	\$21.48	\$21.48	\$16.9800	\$16.9800	\$14.4800	\$14.4800	\$0.0095	\$19.20		\$11.73
4.8.30	Trash Bags - Roll, Extra Heavy Duty, 50 Gallon, Flat Door, Black Manufacturer: _____ Product Size: _____ Unit Per Case: _____			\$21.55	\$9.03	\$27.06	\$20.92		\$9.2663	\$39.93			\$25.21	\$28.8200	\$26.8200	\$20.49	\$20.49	\$16.8900	\$16.8900	\$14.4800	\$14.4800	\$0.148	\$14.95		\$16.91

CustAcct	CustomerNan	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE100	BOONE COU	070023-CS	1751 MULTI FOLD BROWN	2016	9.00	6.00	9.00	7.00	7.00	3.00	6.00	7.00	7.00	3.00	7.00	0.00
BOONE100	BOONE COU	070070-CS	1760 NAT DECOR ROLL T	2016	2.00	0.00	0.00	2.00	0.00	0.00	10.00	18.00	5.00	5.00	4.00	0.00
BOONE100	BOONE COU	070090-CS	4073 NR WHT PERF ROLL	2016	17.00	15.00	14.00	21.00	10.00	6.00	16.00	16.00	12.00	9.00	18.00	0.00
BOONE100	BOONE COU	080366-CS	ANTIBACTERIAL SOAP 4/1	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	080455-CS	IMAGE GLASS CLEANER	2016	2.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10024100-CS	VERSATILE NAB	2016	0.00	1.00	0.00	0.00	0.00	1.00	1.00	0.00	3.00	0.00	0.00	0.00
BOONE100	BOONE COU	10024100-QT	VERSATILE NAB QUARTS	2016	0.00	0.00	0.00	0.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10027800-CS	BOWL NECTAR 12/1QT	2016	0.00	1.00	3.00	1.00	2.00	0.00	2.00	2.00	0.00	0.00	2.00	0.00
BOONE100	BOONE COU	10064000-BX	ECO-AIR 2.0 COTTON BLC	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
BOONE100	BOONE COU	10069000-CS	WICKED DEGREASER 12/	2016	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10077200-QT	BOWL NECTAR CLEANER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00
BOONE100	BOONE COU	10079300-EA	ECO AIR DISPENSER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE100	BOONE COU	10083800-CS	35418 PINE SOL PINE SCE	2016	1.00	2.00	1.00	0.00	2.00	0.00	2.00	2.00	1.00	1.00	1.00	0.00
BOONE100	BOONE COU	10085900-EA	12876 YELLOW MICROFIB	2016	0.00	0.00	0.00	24.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10086000-CS	5324 AUTUMN BREEZE AI	2016	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10086000-CS	5324 AUTUMN BREEZE AI	2016	1.00	0.00	0.00	0.00	1.00	0.00	0.00	2.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10102400-EA	34088 BIG QIK W/METAL F	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10122400-CS	BIO SNAKE LIQUID GREAS	2016	0.00	0.00	1.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10146900-CS	H24246C 10GL 6MIC LINEI	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	1.00
BOONE100	BOONE COU	10147200-BX	WAVE URINAL SCREEN C	2016	0.00	0.00	0.00	1.00	0.00	1.00	2.00	3.00	0.00	2.00	2.00	0.00
BOONE100	BOONE COU	10153400-CS	GRPR-LG-1-T LG PF LATE	2016	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10153700-CS	GRPR-XL-1-T XL PF LATE	2016	1.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10154100-CS	GVP-9-MD-1 MD PF VINYL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00
BOONE100	BOONE COU	10154300-CS	GVP-9-LG-1 LG PF VINYL	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE100	BOONE COU	10154500-CS	GVP-9-XL-1 XL PF VINYL C	2016	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE100	BOONE COU	10174000-EA	96944 18"MaxiPlus Loop-er	2016	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10174600-EA	96161 60"Dust Mop Handle	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	103005-CS	5136 FURNITURE POLISH	2016	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	103035-CS	5197 STAINLESS STEEL C	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	103220-CS	SPRAYPAK SPRAY DISINF	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
BOONE100	BOONE COU	103227-CS	5323 MANGO MANGO AIR	2016	0.00	0.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10330600-EA	16" YELLOW MICROFIBER	2016	0.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	24.00	0.00	0.00
BOONE100	BOONE COU	10331100-EA	BLUE MOP BUCKET	2016	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10383500-EA	18117 SPIRAL TOILET BOI	2016	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	10553700-EA	34105523 55GL GRAY WA	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	10553900-EA	4902 B/W SPRAY HEAD	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00
BOONE100	BOONE COU	110032-EA	226312 Y20631 BUCKET/S	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110090-EA	119C CLOSED WET FLOO	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00
BOONE100	BOONE COU	110120-EA	184BL CART W 25 G. VINY	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110196-EA	902BW9 LONG TUBE SPR	2016	0.00	6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110200-EA	932B 32OZ BOTTLE	2016	0.00	6.00	0.00	8.00	6.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00
BOONE100	BOONE COU	110282-EA	2818 BLACK WASTEBASK	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110288-EA	3155 HUSKEE MAID CADD	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110295-EA	3200 GREY TRASH CAN	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00
BOONE100	BOONE COU	110300-EA	3255 DOLLY	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110323-EA	5500 55GAL GRAY CONTA	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	110341-EA	8322 BLACK WALL HUGGI	2016	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
BOONE100	BOONE COU	118005-CS	ALWAYS SAVE LIQUID BL	2016	2.00	1.00	1.00	2.00	0.00	1.00	1.00	0.00	3.00	1.00	2.00	0.00
BOONE100	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUE	2016	9.00	10.00	8.00	9.00	7.00	4.00	15.00	18.00	8.00	5.00	9.00	0.00

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BOONE120	BOONE COU 070023-CS	1751	MULTI FOLD BROWN TOWEL	2016	13.00	3.00	3.00	3.00	3.00	3.00	10.00	0.00	3.00	5.00	5.00	0.00
BOONE120	BOONE COU 070090-CS	4073	NR WHT PERF ROLL TOWELS	2016	2.00	2.00	2.00	1.00	1.00	1.00	4.00	0.00	1.00	1.00	1.00	0.00
BOONE120	BOONE COU 080366-CS	ANTIBACTERIAL SOAP 4/1GAL	2016	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU 10060600-CN	HARD SURFACE DISINFECT WIPES	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
BOONE120	BOONE COU 10060600-CS	HARD SURFACE DISINFECT WIPES	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10088600-CS	FABULOSO ALL PURPOSE CLEANER	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10121200-CS	BATH MATS WHITE	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10124000-EA	5010WI 12" BRUSH ROLL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10191200-PK	WIN8.600-050.0 WINSOR VAC BAG	2016	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 10289300-BX	URINAL SCREEN W/ CHERRY BLOC	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
BOONE120	BOONE COU 10301800-BG	SAFE STEP ECONO ICE MELT 50#	2016	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 103039-CS	5190 CINNAMONSTICK METERED	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 110300-EA	3255 DOLLY	2016	0.00	1.00	0.00	0.00	1.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 110317-EA	4444 44GAL GRAY CAN	2016	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 180005-EA	15N SMALL NYLON BRUSH	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00
BOONE120	BOONE COU 190042-CS	19880 2-PLY ROLL TISSUE	2016	1.00	1.00	1.00	1.00	1.00	1.00	3.00	0.00	1.00	1.00	1.00	1.00	0.00
BOONE120	BOONE COU 190600-EA	59462 TOUCHLESS TOWEL DISP	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 190610-CS	89460 TOUCHLESS ROLL TOWELS	2016	4.00	2.00	2.00	2.00	2.00	2.00	4.00	0.00	2.00	2.00	2.00	2.00	0.00
BOONE120	BOONE COU 302700-CS	MR CLEAN MAGIC ERASER PADS	2016	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 310210-CS	69041 FOAMING PINK HAND SOAP	2016	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU 310230-EA	9981 BLK WALL MOUN M-FIT DISP	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 464156-CS	H434816C INTERLEAVED 56GL 16M	2016	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 464516-CS	H303710C INTERLEAVED 20-30GL	2016	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
BOONE120	BOONE COU 520405-CS	GERMICIDAL BOWL 12/1	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
BOONE120	BOONE COU 520418-CS	STERIPHENE SPRING BREEZE 12/2	2016	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
BOONE120	BOONE COU 520447-CS	TNT/AEROSOL 12/20 OZ	2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00

CustAcct	CustomerNan	ItemCode	ItemDescription	FiscalYear	QtySold1	QtySold2	QtySold3	QtySold4	QtySold5	QtySold6	QtySold7	QtySold8	QtySold9	QtySold10	QtySold11	QtySold12
BOONE130	BOONE COU	190042-CS	19880 2-PLY ROLL TISSUE	2016	25.00	25.00	0.00	30.00	24.00	0.00	24.00	25.00	35.00	25.00	0.00	0.00



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: JGarrett@boonecountymmo.org

Bid Data

Bid Number: **05-25JAN17**
Commodity Title: **Janitorial Products Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **WEDNESDAY, JANUARY 25, 2017**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **WEDNESDAY, JANUARY 25, 2017**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: The Purchasing Office is located on the Southeast corner at 7th St. and Ash St. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Debarment Certificate
Standard Terms and Conditions**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental entities' contracts under more favorable terms.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Janitorial Products** as specified herein.
- 2.1.1. **Estimated Quantity** – The County spends approximately \$40,000.00 on janitorial products each year. All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. In addition, the County reserves the right to purchase janitorial supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT PERIOD** – Any Term and Supply Contract resulting from this Bid will have an initial term from March 1st, 2017 through December 31st, 2017 and may be automatically renewed for up to an additional four (4) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal term.
- 2.2.1. The unit prices for the standard items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the standard items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided for the standard items, then prices during any renewal period shall be the same as during the original contract period.
- 2.2.3. Pricing for non-standard items shall be allowed to adjust based on price changes published in the contractor's comprehensive product catalog. However, the contractor's discount off list price for non-standard items shall be fixed throughout all contract periods.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **TECHNICAL REQUIREMENTS**
- 2.5.1. **Toilet Tissue: Ecosoft #540 or equivalent:** Single Roll, Color: White, Double Ply, Facial Quality, 4 3/8"W x 4" L sheet size, and 500 sheets per roll.
- 2.5.2. **Towel, Paper: Ecosoft #410 or equivalent:** Roll, Color: White, Double Ply, 11" W x 9"L sheet size, 90 sheets per roll.
- 2.5.3. **Towel, Multi-fold: Ecosoft #480 or equivalent:** Color: Natural, 9 1/8"W x 9 1/2"L sheet size.
- 2.5.4. **Towel, Roll: Georgia Pacific Dispenser #54338 or equivalent:** Color: White, 8" x 800'.
- 2.5.5. In the event a product offered by the contractor does not fit the dispenser(s) already located within the various County buildings, the contractor may be required to supply the necessary dispenser(s) at no cost to the County.
- 2.6. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.6.1. The contractor shall extend any and all special promotional (including 'educational' promotions) sale prices or discounts immediately to the County during the term of the contract. These prices shall be honored for the duration of the specific sale or discount period.
- 2.6.2. Pricing for non-standard items shall be determined by applying the quoted discount for the item to the current price for the item listed in the contractor's comprehensive current product catalog. The discount for the item shall remain firm for the duration of the contractor period, but the base product price is allowed to change based on the current published pricing in the contractor's comprehensive product catalog. It is preferred that the contractor's comprehensive current product

catalog not change more often than every twelve months. *A copy of the applicable catalog must be attached to the bid response. Failure to do so could result in a non-responsive bid.*

- 2.6.3. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.7. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.8. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County through the contractor’s catalog.
- 2.9. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide janitorial products on an as needed, if needed basis as ordered. The contractor shall agree that the contractor may not cancel any item from the standard list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.10. **DELIVERY** – The County would prefer janitorial products to be delivered the next day on all orders placed by 4:00 p.m. CST. Next day shall mean next business day. The bidder must indicate in their bid response which items, if any, would not be available for next day delivery. The contractor must deliver all supplies to the locations indicated below. Please contact lead housekeeper prior to delivery at (573) 864-5257.
 - 2.10.1. **Boone County Government Center** – 801 E. Walnut, Columbia, MO 65201.
 - 2.10.2. **Boone County Courthouse** – 705 E. Walnut, Columbia, MO 65201. Deliver to the West side and ring the bell for service.
 - 2.10.3. **Boone County Public Works** – 5551 Highway 63 South, Columbia, MO 65201.
 - 2.10.4. **Boone County Annex Building** – 613 E. Ash Street, Columbia, MO 65201. Deliver to Room 107.
 - 2.10.5. **Boone County Sheriff’s Department** – 2121 County Drive, Columbia, MO 65202.
 - 2.10.6. **Child Support** – 605 B East Walnut, Columbia, Columbia, MO 65201.
 - 2.10.7. **Alternative Sentencing** - 607 E. Ash, Columbia, MO 65201.
 - 2.10.8. **Community Services** – 605 A East Walnut Columbia, MO 65201
 - 2.10.9. **Emergency Communication Center** – 2145 County Drive Columbia, MO 65202
- 2.11. **BILLING AND PAYMENTS** – All invoices to facilities except for products purchased by Public Works. Delivery Sites: Government Center, Courthouse, BC Annex, Alternative Sentencing, Community Services, IV-D/Child Support, Sheriff Department, Emergency Management Center, Public Works. Payment will be made within 30 days from receipt of an accurate monthly Statement.
 - 2.11.1. **Account Billing** – Separate account created for Public Works. All other bills sent to Facilities Maintenance.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.
- 2.13. **PRODUCT SUBSTITUTIONS** – Bidders may offer an equal or better product substitute for any standard janitorial supply item. The bidder shall provide a substitute product list indicating the brand being offered. Interpretation of “equal or better” shall be determined at the sole discretion of the County staff. Products substitutions that do not fit current dispensers shall require the awarded vendor to provided the dispensers at no cost to the county.
- 2.14. **SAMPLES** - Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder’s expense. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DESIGNEE** – Doug Coley, Director of Boone County Facilities Maintenance, 613 E. Ash, Room 106, Columbia, Missouri 65201.

- 2.16. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed to Jacob M. Garrett, Buyer, 613 E. Ash, Room 109, Columbia, Missouri 65201. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: JGarrett@boonecountymo.org.
- 2.17. **DESCRIPTIVE LITERATURE** - Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.18. **METHOD OF ORDERING** - Orders will be requested via telephone, fax or on-line. The Contractor shall be required to confirm receipt of each request. The County would prefer to be able to place orders on-line.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. summary information from each will be read aloud.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
 - 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
 - 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.
 - 3.5.5. In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.

4. Response Form

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. E-Mail Address: _____

4.7. Federal Tax ID: _____

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

PRICING

4.8. JANITORIAL PRODUCTS STANDARD LIST

	Unit Price	Case Price
4.8.1. Degreaser Cleaner – Spray Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.2. Degreaser Refill	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.3. All Purpose Cleaner – 409 or Equivalent, Spray Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.4. All Purpose Cleaner Refill – 409 or Equivalent	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.5. Disinfectant Cleaner – Spray Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		

	Unit Price	Case Price
4.8.6. Disinfectant Cleaner Refill	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.7. Toilet Bowl Cleaner – Acid Base, Squeeze Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.8. Toilet Bowl Cleaner – Non-Acid Base, Squeeze Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.9. Bathroom Cleaner – Comet or Equivalent, Spray Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.10. Disinfectant Spray – Lysol or Equivalent, Various Scents	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.11. Aerosol Furniture Polish – Pledge or Equivalent	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.12. Aerosol Air Freshener – At Least Three(3) Different Scents	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.13. Air Freshener – Cinnamon Hillyard HIL0107554 or Equivalent	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.14. Glass Cleaner – Trigger Spray Bottle	\$	\$
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		

	Unit Price	Case Price
4.8.15. Glass Cleaner Refill	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.16. Plastic Spray Bottle –With Trigger	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.17. Aerosol Stainless Steel Cleaner – Oil Base	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.18. Aerosol Stainless Steel Cleaner – Water Base	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.19. Bleach	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.20. Carpet Stain Remover – Spray Bottle	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.21. Carpet Shampoo for Carpet Cleaning Machines	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.22. Floor Wax	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		
4.8.23. Floor Stripper	\$ _____	\$ _____
Manufacturer: _____		
Product Size: _____		
Units Per Case: _____		

4.8.24.	Foam Soap – Must fit Kutol Foam Soap Dispenser #9942 or equalivant	\$	\$
	Manufacturer: _____		
	Product Size: 1250 ml		
	Units Per Case: _____		
4.8.25.	Liquid Hand Soap Refill – Lotion and Anti-Bacterial	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
		Unit Price	Case Price
4.8.26.	Hand Soap – D.G.A. plus Antimicrobial Soap, Hillyard HIL121703 or Equivalent	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.27.	Trash Bags – Roll, Clear, 7-10 Gallon, Size 24x24	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.28.	Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.29.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.30.	Trash Bags – Roll, Extra Heavy Duty, 50 Gallon, Out Door, Black	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		
4.8.31.	Mop Heads – Cut End and Loop End, All Sizes	\$	\$
	Manufacturer: _____		
	Product Size: _____		
	Units Per Case: _____		

4.8.32. **Vinyl Gloves – All Sizes** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.33. **Jersey Type Cotton Gloves - All Sizes** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.34. **Powder Free Latex Gloves – All Sizes** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

ALTERNATES

4.8.35. **Electrolux Vacuum Bags** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.36. **Windsor Vacuum Bags** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.37. **Filters for Windsor Back-Pack Vacuum** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.38. **Micro Fiber Cloths** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

4.8.39. **Toilet Bowl Mops – Not Brush Type** \$ \$
Manufacturer: _____
Product Size: _____
Units Per Case: _____

PAPER PRODUCTS

CASE PRICE

4.8.40. **Toilet Tissue per Section 2.5.1.**

\$ _____

Manufacturer:

Sheet Size:

Sheets Per Roll:

Rolls Per Case:

Sheets Per Case:

4.8.41. **Paper Towels per Section 2.5.2.**

\$ _____

Manufacturer:

Sheet Size:

Sheets Per Roll:

Rolls Per Case:

4.8.42. **Multi-Fold Natural Towels per Section 2.5.3.**

\$ _____

Manufacturer:

Sheet Size:

Towels Per Package:

Packages Per Case:

4.8.43. **Roll Towels per Section 2.5.4.**

\$ _____

Manufacturer:

Roll Size:

Packages Per Case:

4.8.44. **DublSoft White Premium 06307 (case of 6 rolls) or equal**

\$ _____

Manufacturer:

Roll Size:

Packages Per Case:

4.8.45. **Georgia Pacific 27170 Kitchen Roll Towels (case of 30 rolls) or equal**

\$ _____

Manufacturer:

Roll Size:

Packages Per Case:

4.9. **Maximum Percentage Increase for Renewal Periods**

4.9.1. _____ % 1st Renewal

4.9.2. _____ % 2nd Renewal

4.9.3. _____ % 3rd Renewal

4.9.4. _____ % 4th Renewal

4.10. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.**

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4.12. Please Describe Warranty:

4.13. Please Describe On-Line Order Capability:

4.14. Delivery ARO: _____ days

4.15. _____% Discount off Vendor Catalog.

4.16. Authorized Representative (Sign By Hand):

4.16.1. Type or Print Signed Name:

4.16.2. Today's Date: _____

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash, Room 109

Columbia, MO 65201

Jacob M. Garrett, Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

“No Bid” Response Form

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 05-25JAN17 - Janitorial Products Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 17

County of Boone } ea.

In the County Commission of said county, on the

11th

day of April

20 17

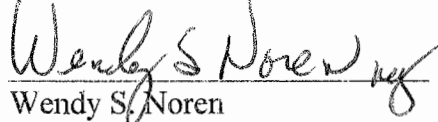
the following, among other proceedings, were had, viz:

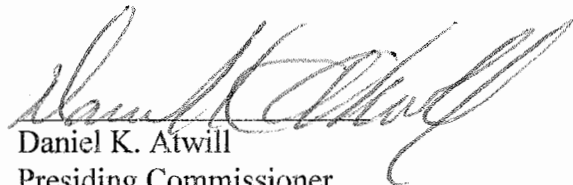
Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to create a budget for K9 and related equipment.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2570	91300	Sheriff K9 Operations	New Equip & Tools		9,500
2570	23850	Sheriff K9 Operations	Minor Equip		1,087
2570	71100	Sheriff K9 Operations	Outside Services		475
2570	86850	Sheriff K9 Operations	Contingency		2,766
					13,828

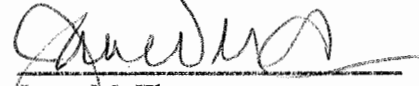
Done this 11th day of April, 2017.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Fred J. Parry
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

3/21/17

EFFECTIVE DATE

FOR AUDITORS USE

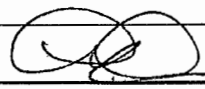
(Use whole \$ amounts)

Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name		
2570	91300	Sheriff K9 Operations	New Equip & Tools		9,500
2570	23850	Sheriff K9 Operations	Minor Equip		1,087
2570	71100	Sheriff K9 Operations	Outside Services		475
2570	86850	Sheriff K9 Operations	Contingency		2,766
				-	13,828

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To create a budget for a Sheriff's Department K9 and related equipment.



Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: *New K9 + Related Equip*

<p><i>[Signature]</i> _____ Auditor's Office</p>	<p style="text-align: center;"><i>Agenda</i> <i>[Signature]</i> _____ DISTRICT I COMMISSIONER</p>	<p style="text-align: center;"><i>[Signature]</i> _____ DISTRICT II COMMISSIONER</p>
PRESIDING COMMISSIONER	DISTRICT I COMMISSIONER	DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Estimated K9 Cost and Equipment 2017

Dog

Shallow Creek Kennels	
Green dog	\$7500
Pre-titled dog	\$8500-9500

Leads local Amish made

4 foot - Leather WAIST LEAD	\$8
6 foot - Leather LEAD	\$12
15 foot - TRACKING LEAD	\$20
	\$40

Muzzle Ray Allen K9

Leather Police Agitation Muzzle	\$130
---------------------------------	-------

Collars Ray Allen K9

Nylon ID Collar w/ metal buckle "Sheriff"	\$45
Pinch Training Collar	\$35

First Aid Kit Elite K9

Nylon Bag	\$30
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Tracking Harness SCK

Leather Harness	\$85
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Bowls - Elite K9

Heavy Duty Stainless feed pan 3Qt x2	\$20
Water Hole anti-spill bowl for car	\$20
Stainless water pail	\$26

Housing Menards

Heavy duty wire kennel 5'x10'x6' tall	\$379
Doghouse—Igloo	\$125

Tactical Vest - LA Police Gear

Second Chance Body Armor Tactical Carrier	\$152
---	-------

Equipment only

\$1087

Total with Green or Pre-titled dog

\$8587-10587

*vet expenses @ 475
Vehicle due in 2018
not a pay 2018
* Possible date 2018 (for vehicle)*

Fund Statement - Sheriff K9 Operations Fund 257 (Non

	2016 Actual	2017 Budget
FINANCIAL SOURCES:		
Revenues		
Property Taxes	\$ -	-
Assessments	-	-
Sales Taxes	-	-
Franchise Taxes	-	-
Licenses and Permits	-	-
Intergovernmental	-	-
Charges for Services	20,800	9,000
Fines and Forfeitures	-	-
Interest	127	168
Hospital Lease	-	-
Other	200	-
Total Revenues	21,127	9,168
Other Financing Sources		
Transfer In from other funds	-	-
Proceeds of Long-Term Debt	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-
Total Other Financing Sources	-	-
Fund Balance Used for Operations	-	9,535
TOTAL FINANCIAL SOURCES	\$ 21,127	18,703
 FINANCIAL USES:		
Expenditures		
Personal Services	\$ -	-
Materials & Supplies	1,002	1,937
Dues Travel & Training	1,681	1,650
Utilities	-	-
Vehicle Expense	-	-
Equip & Bldg Maintenance	-	-
Contractual Services	-	2,625
Debt Service (Principal and Interest)	-	-
Emergency	-	-
Other	-	2,991
Fixed Asset Additions	-	9,500
Total Expenditures	2,683	18,703
Other Financing Uses		
Transfer Out to other funds	-	-
Early Retirement of Long-Term Debt	-	-
Total Other Financing Uses	-	-
TOTAL FINANCIAL USES	\$ 2,683	18,703
 FUND BALANCE:		
FUND BALANCE (GAAP), beginning of year	\$ 6,803	25,247
Less encumbrances, beginning of year	-	-
Add encumbrances, end of year	-	-
Fund Balance Increase (Decrease) resulting from operations	18,444	(9,535)
FUND BALANCE (GAAP), end of year	25,247	15,712
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION , end of year	-	-
NET FUND BALANCE, end of year	\$ 25,247	15,712
 Net Fund Balance as a percent of expenditures	 941.00%	 84.01%

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 17

County of Boone

} ea.

In the County Commission of said county, on the

11th

day of April

20 17

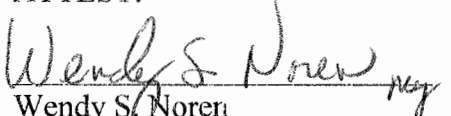
the following, among other proceedings, were had, viz:

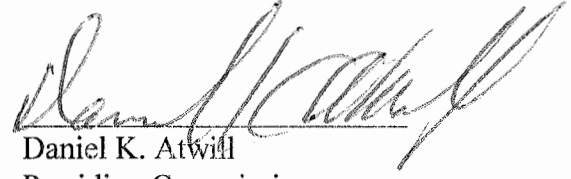
Now on this day the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Irrevocable Letter of Credit between the County of Boone and Beacon Street Properties, LLC for the Heatherhill Estates development.

The terms of the agreement are stipulated in the attached security agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

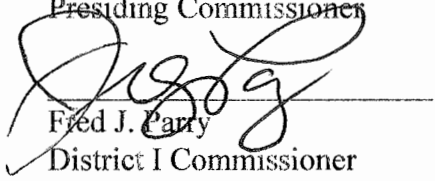
Done this 11th day of April, 2017.

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

Stormwater Erosion and Sediment Control Security Agreement

Date: March 9, 2017

Developer/Owner Name: Beacon Street Properties, LLC
Address: 3810 Buttonwood Dr., Suite 101
Columbia, MO 65201

Development: Heatherhill Estates

This agreement is made by and between the above named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their obligations described in this agreement, the parties agree to the following:

1. **Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations. This agreement is made pursuant to Section 8.4 Performance and Guarantee, in the Stormwater Regulations of Boone County, Missouri in order to permit the Developer to disturb land on the development described above, and to assure County of the required erosion and sediment control and stormwater management. By entering into this agreement the developer is agreeing to comply with the erosion and sediment plan described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plan, or complete the improvements within the time and manner provided for by this agreement.
2. **Description of Improvements** – The Developer agrees to adhere to the Stormwater Pollution Prevention Plan (SWPPP) and Erosion and Sediment Control (ESC) Plans for Construction activities at Heatherhill Estates. The SWPPP and ESC was prepared by A Civil Group, LLC. on February 13, 2017.
3. **Time for Completion** – The Developer agrees to complete the land disturbance activities and stabilize the site as described in the SWPPP no later than the 31st day of December, 2017, and all such improvements shall pass County inspection as of this date.
4. **Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$54,006.00, which County may use and apply for Completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time or within manner required by County under its regulations.

The Security shall be provided to County as a condition precedent to the effectiveness of this agreement in the following form:

- U Cash deposit with County Treasurer
- U Irrevocable standby letter of credit, with form to be approved by County and issued to Treasurer of Boone County, Missouri
- U Certificate of Deposit issued by FDIC insured bank for a term of XX months
- U Corporate surety bond issued to Boone County

5. **Use of Security** – The Developer hereby authorizes County to use, redeem, or otherwise obtain payment as applicable, from the security described above for purposes of completing improvements required of the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement, or any extension thereof granted by County in its discretion, or in the event such improvements are not completed in accordance with regulatory requirements or specifications imposed by County. Developer authorizes County to cash the corporate surety bond contemplated herein upon written instructions from the duly-elected and serving Treasurer of Boone County without further authorization or signature required by Developer. In the event Developer fulfills its obligations in the time and manner required by this agreement and obtains a satisfactory final inspection from the County prior to December 31, 2017, then County shall provide Developer with written proof that the requirements of this Security Agreement are satisfied and the corporate surety bond can be released to Developer. If no written proof has been provided to the financial institution issuing corporate surety bond that Developer has complied with the requirements of this Agreement, however, then the financial institution shall, on December 31, 2017, or such extended period as mutually-agreed by the parties in writing, shall immediately transfer the balance of the corporate surety bond to the account then-designated by the Boone County Treasurer. If the total sum of the corporate surety bond is not used for completion of any necessary permit items, then the remaining balance shall be paid to Developer within thirty (30) days of completion and acceptance of any required work, along with an itemization of charges detailing the expenditures made by the County.
6. **Additional Sums Due** – In the event that the security provided herein is insufficient to complete the required improvements as determined by the County, Developer will, upon demand by the County accompanied by a detailed itemization of the requested additional sum, deposit with County such additional monies which, in the opinion of the County, will be required to complete the necessary improvements. In the event that Developer does not deposit the additional monies with the County within ten (10) days, the Developer shall be deemed in default of this Agreement.
7. **Remedies Cumulative** – Exercise or waiver by the County of any enforcement action under this Agreement does not waive or foreclose any other or subsequent enforcement action whatsoever. The County shall be entitled to its costs, including reasonable attorneys' fees, in enforcement of Developer's obligations under this Agreement.
8. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or

partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.

9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors, and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

DEVELOPER/OWNER:

By: Scott Linnemeyer

Printed Name: SCOTT LINNEMEYER

Title: MEMBER

BOONE COUNTY, MISSOURI:

Department of Resource Management

Stan Shawver
Stan Shawver, Director Resource Management

County Commission:

Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

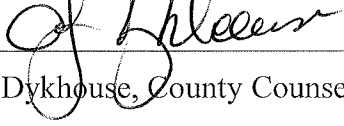
Attest:

Wendy S. Noren
Wendy S. Noren, Boone County Clerk

County Treasurer

Tom Darrough
Tom Darrough, County Treasurer

Approved as to form:

A handwritten signature in cursive script, appearing to read "C.J. Dykhouse", written over a horizontal line.

C.J. Dykhouse, County Counselor



Martinsburg Bank and Trust

Member FDIC

400 S. Muldrow St.
Mexico, MO 65265
Phone: 573-581-6566

107 W. Kellett St.
Martinsburg, MO 65264
Phone: 573-492-6232

106 E. Hudson St.
Wellsville, MO 63384
Phone: 573-684-3177

1265 Aguilar Dr.
Montgomery City, MO 63361
Phone: 573-564-2680

214 S. Allen St.
Centralia, MO 65240
Phone: 573-682-3300

500 N. Rt. B
Hallsville, MO 65255
Phone: 573-696-1425

1300 W. Hwy. 54
Vandalia, MO 63382
Phone: 573-594-3244

4840 N. Rangeline St.
Columbia, MO 65203
Phone: 573-442-8052

1101 W. Monroe St.
Mexico, MO 65265
Phone: 573-581-6566

www.martinsburgbank.com

IRREVOCABLE LETTER OF CREDIT

NO. 7000132

DATE:
3/14/2017

Amount:
\$54,006.00

County of
Boone
Attn: Director, Resource
Management
801 E Walnut St,
Rm. 315
Columbia, MO
65201

Ladies and
Gentlemen:

We hereby authorize the County of Boone to draw on Martinsburg Bank and Trust for the account of Beacon Street Properties, LLC up to an aggregate amount of \$54,006.00 available by your drafts at sight. Your drafts must be accompanied by your invoice to Owner and accompanied by a Certificate for Drawing in substantially the form set out on Exhibit "A", which is attached hereto and incorporated by reference.

All drafts hereunder must be marked "Drawn under Martinsburg Bank and Trust Letter of Credit # 7000132 Dated 03/14/17."

The amount of each draft drawn under this credit must be endorsed hereon, and the presentation of each draft, if negotiated, shall be a warranty by the negotiating bank that such endorsement has been made and that documents have been forwarded as herein requested. Partial drawings are permitted. All payments under this letter of credit will be made available to you at the counters of the loan issuer or immediately by wire transfer of immediately available funds to the account(s) designated by the Boone County Treasurer.

We hereby engage with the drawers, endorsers, and bona fide holders of drafts drawn under and in compliance with the terms of this credit that the same will be duly honored on due presentation and delivery of documents as specified if presented to this bank on or before 03/14/2019, provided further that upon such expiration, either at two years time, or such extended period as contemplated herein we shall immediately transfer the

balance of the maximum available credit to you at the account then-designated by the Boone County Treasurer.

This letter of credit may be extended upon presentation of an agreement to extend, executed by the Developer/Owner and the County of Boone, and presented to Martinsburg Bank and Trust within the 60-day period prior to the then-effective date of expiration of this letter of credit.

Upon our receipt, from time to time, from the County of Boone, of a written reduction certificate in substantially the same form as Exhibit "B", which is attached hereto and incorporated herein by reference, we are authorized to reduce the maximum available credit hereunder by the amount stated in such certificate, any such reduction to be effective only at our close of business on the date which we receive said written reduction certificate.

This letter of credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument or agreement referred to herein, except that Exhibit "A" and Exhibit "B" attached hereto are incorporated herein by reference as an integral part of this letter of credit.

Except as expressly provided herein, this credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 revision), The International Chamber of Commerce Publication #500.

Sincerely yours,

By: _____

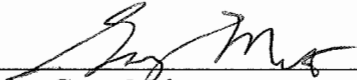

Garry Melton,
Sr. Commercial Officer

Exhibit "A"
To Letter of Credit
Form of Certificate for Drawing

Boone County, Missouri letterhead

March 14, 2017

**Martinsburg Bank and
Trust
107 W. Kellett St.,
PO Box 66
Mexico, MO 65265
Attention: Bank Senior VP**

Re: Bank Letter of Credit No.: **7000132**
Dated: 03/14/17
In Favor of Boone County, Missouri on behalf of **Beacon Street Properties,
LLC**

Gentlemen:

The undersigned, a duly authorized official of County of Boone, Missouri (the "Beneficiary"), hereby certifies to Martinsburg Bank and Trust (the "Bank"), with reference to Irrevocable Letter of Credit No. **7000132** (the "Letter of Credit"; any capitalized terms used herein and not defined shall have their respective meanings as set forth in the said Letter of Credit) issued by the Bank in favor of the Beneficiary, that:

1. The Account Party has failed to complete all improvements or fulfill all obligations required by the Subdivision Regulations, Stormwater regulations, or other applicable rules and regulations of the County of Boone.
2. A draft in the sum of \$_____ as requested by this Certificate is not in excess of the Maximum Available Credit under the Letter of Credit and shall result in a reduction of the Maximum Available Credit under the Letter of Credit.

Transfer the funds as stated above to the credit of the Boone County, Missouri to the following account, as instructed by the Boone County Treasurer: [INSERT BANK Account #_____], Attention: Boone County Treasurer.

IN WITNESS WHEREOF, the Beneficiary has executed and delivered this certificate this _____ day of _____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Stan Shawver, Director, Resource Management

Wendy S. Noren, Boone County Clerk

Commission Order: _____

Exhibit "B"
To Letter of Credit
Form of Reduction Certificate

Boone County, Missouri letterhead

March 14, 2017

**Martinsburg Bank and
Trust
107 W. Kellett St.
PO Box 66
Mexico, MO 65265
Attention: Bank Senior VP**

Re: Bank Letter of Credit No.: **7000132**
Dated: 03/14/17
In Favor of Boone County, Missouri on behalf of Developer/Owner

Gentlemen:

This certificate authorizes reduction in the amount of \$ _____ of the above letter of credit. The remaining maximum available credit for this letter of credit is \$ _____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Stan Shawver, Director, Resource Management

Wendy S. Noren, Boone County Clerk

Commission Order: _____

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 17

County of Boone

} ea.

11th day of April 20 17

In the County Commission of said county, on the

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Information Technology Department to establish a budget for the new Programmer Analyst position in the GIS Department.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1176	3810	GIS - County	Interfund Services Provided		69,296
1176	10100	GIS - County	Salaries & Wages		38,002
1176	10200	GIS - County	FICA		2,908
1176	10300	GIS - County	Health Insurance		4,635
1176	10325	GIS - County	Disability Insurance		164
1176	10350	GIS - County	Life Insurance		36
1176	10375	GIS - County	Dental Insurance		315
1176	10400	GIS - County	Workers Comp Ins		65
1176	10500	GIS - County	401(A) Match		400
1176	23050	GIS - County	Other Supplies		1,080
1176	23850	GIS - County	Minor Equipment		160
1176	48000	GIS - County	Telephones		360
1176	48050	GIS - County	Cellular/Mobile Service		405
1176	91100	GIS - County	Furniture & Fixtures		4,500
1176	91301	GIS - County	Computer Hardware		1,575
1176	91302	GIS - County	Computer Software		6,300
					130,201

Done this 11th day of April, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT...**

RECEIVED

3/27/17
EFFECTIVE DATE

MAR 28 2017

FOR AUDITORS USE

BOONE COUNTY AUDITOR

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1176	3810	GIS-County	Interfund Services Provided		69,296
1176	10100	GIS-County	Salaries & Wages		38,002
1176	10200	GIS-County	FICA		2,908
1176	10300	GIS-County	Health Insurance		4,635
1176	10325	GIS-County	Disability Insurance		164
1176	10350	GIS-County	Life Insurance		36
1176	10375	GIS-County	Dental Insurance		315
1176	10400	GIS-County	Workers Comp Ins		65
1176	10500	GIS-County	401(A) Match		400
1176	23050	GIS-County	Other Supplies		1,080
1176	23850	GIS-County	Minor Equipment		160
1176	48000	GIS-County	Telephones		360
1176	48050	GIS-County	Cellular/Mobile Service		405
1176	91100	GIS-County	Furniture & Fixtures		4,500
1176	91301	GIS-County	Computer Hardware		1,575
1176	91302	GIS-County	Computer Software		6,300
				-	130,201

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

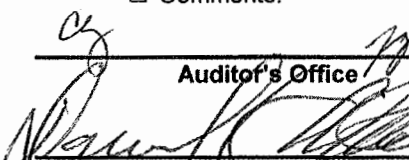
Establish budget for new Programmer Analyst position in the GIS department.

EST BUDGET GIS PROGRAMMER


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments:


Auditor's Office
PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER

Aguda

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Assessment Reimbursement for GIS Services

	2015	
	Actual Operating	
	Expenditures	
Class 1 Personal Services	\$ 135,770.78	
Class 2 Materials & Supplies	\$ 2,330.94	
Class 3 Dues Travel & Training	\$ 9,074.70	
Class 4 Utilities	\$ 966.05	
Class 5 Vehicle Expense	\$ -	
Class 6 Equip & Building Maintenance	\$ -	
Class 7 Contractual Services	\$ 27,111.71	
Class 8 Other	\$ 45.06	
Class 9 Fixed Asset Additions	\$ -	
Total Operating Expenditures	\$ 175,299.24	
 Less: Amounts Excludable from the Calculation		
	\$ -	
	\$ -	
	\$ -	
Total Amounts to be Excluded from the Calculation	\$ -	
Net Operating Expenditures Subject to Reimbursement	\$ 175,299.24	
 % Allocated to Assessment Fund	 39.53%	
(Source: IT Dept allocation)		
 Reimbursement from Assessment Fund	 \$ 69,296.00	

Anticipated Costs for GIS Programmer Analyst Position

Prepared by: Caryn Ginter, Auditor's Office 3/17/2017

GIS Programmer Analyst, range of 43 @ budgeted amount @ \$24.36/hr (FHR), Estimating start date of 4/3/17

Account	Budget Hours	Rate	Total Cost	BUDGET
10100 Salary & Wages	1560	24.36	38,001.60	38,002
10200 FICA		0.0765	2,907.12	2,908
10300 Health Ins	9 months	6180	4,635.00	4,635
10325 Disability Ins		0.0043	163.41	164
10350 Life Ins	9 months	48	36.00	36
10375 Dental Ins	9 months	420	315.00	315
10400 Workers Comp		0.0017	64.60	65
10500 401A Match	16 pay periods	25	400.00	400
Total			<u>46,522.73</u>	<u>46,525</u>
23850 Minor Equipment & Tools (<\$1,000)				
Desk Phone			160.00	160
37210 Training & Schools			0.00	
			<u>0.00</u>	
			0.00	-
37220 Travel (Airfare, Mileage, Etc)			0.00	
			<u>0.00</u>	
			0.00	-
37230 Meals & Lodging-Training			<u>0.00</u>	
			0.00	-
48000 Telephone				
Phone line w/voice mail	9	40	360.00	360
48050 Cellular/Mobile Device Service				
Cell phone reimbursement	9	45	405.00	405
91100 Furniture & Fixtures				
Cubical			4,500.00	4,500
91301 Computer Hardware				
Computer & monitors			1,575.00	
			<u>1,575.00</u>	1,575
Computer Software				
23050 MS Office			205.00	
23050 Anti-Virus			35.00	
23050 Adobe Creative Suite			840.00	
91302 ArcGis Desktop Standard			6,300.00	
			<u>7,380.00</u>	7,380
Total Budget Amendment				60,905

Anticipated Costs for GIS Programmer Analyst Position

Prepared by: Caryn Ginter, Auditor's Office 3/17/2017

Full Year Cost					Estimated Annual On-going Costs	
GIS Programmer Analyst, range of 43 @ budgeted amount @ \$24.36/hr (FHR)						
Account		Budget Hours	Rate	Total Cost	BUDGET	
10100	Salary & Wages	2080	24.36	50,668.80	50,669	50,669
10200	FICA		0.0765	3,876.16	3,877	3,877
10300	Health Ins		6180	6,180.00	6,180	6,180
10325	Disability Ins		0.0043	217.88	218	218
10350	Life Ins		48	48.00	48	48
10375	Dental Ins		420	420.00	420	420
10400	Workers Comp		0.0017	86.14	87	87
10500	401A Match	26 pay periods	25	650.00	650	650
	Total			<u>62,146.98</u>	62,149	62,149

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 17

In the County Commission of said county, on the

11th

day of

April

20

17

the following, among other proceedings, were had, viz:

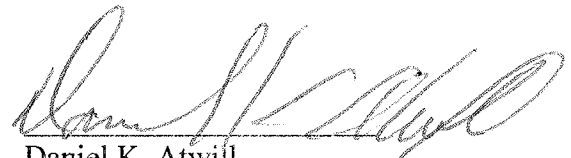
Now on this day the County Commission of the County of Boone does hereby approve the transfer of asset 16354, 2007 Case 450 Skid Steer, from the Public Works Department to the Grounds Maintenance Department. The book value of \$7,597.40 will be transferred to the Road & Bridge Fund from the Facilities & Ground fund for the asset.

It is further ordered the Presiding Commission is authorized to sign the attached Transfer of County Property form.

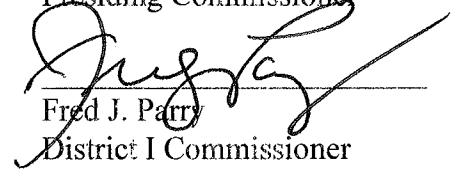
Done this 11th day of April, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

Date: 1/3/2017

Fixed Asset Tag Number: 16354

DEC 19 2016

Description of Asset: 2007 Case 450 Skid Steer

BOONE COUNTY AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): JAF00450N7M446060; Current Hrs: 1536, Assigned # 3770

Condition of Asset: Fair

Reason for Disposition: Planned replacement for 2017

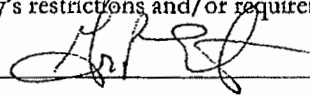
Location of Asset and Desired Date for Removal to Storage: NA

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 PW

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 8-8-07

G/L Account for Proceeds 2040-3835 HA

Original Acquisition Amount \$37,987.00

Original Funding Source 2741

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name Grounds Maintenance Number 6104

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 192-2017

Date Approved 4-11-17

Signature 

N Tag 16354 Tagged **Y** Tag Replaced **N** To _____ From _____ Last Posted
 cription 2007 SKID STEER Adjustments in Process 7 2014
 Acquired 8/08/2007 Acq Amt 37,987.00 Useful Life Months 84
 Acct Grp 1605 VEHICLES Res Value 7,597.40
 Category 35 OTHER MOTORIZED MACHINERY Res Val % 20
 Location 8999 ASSETS PENDING DISPOSAL Tag in Book **N**
 Purch Dept 2040 PW-MAINTENANCE OPERATIONS Book ID _____
 Inventory Date 8/22/2016 Inv Status Found - No Change
 Site Loc Assets Pending Disposal
 Site Detl None
 Make CASE Model 450
 Serial JAF00450N7M446060 Note PW SOUTH FACILITY
 Invoice 07/18/07 Check 135392
 Vendor 4362 CROWN POWER & EQUIPMENT CO LLC
 Bid# 05-08FEB07
 User _____

Calculated Fields Book Value 7,597.40 Remaining Months _____
 Dep St Dt 8/01/2007 Mon Dep Amt 361.78 Remain Amt to Depr _____
 Adj Total _____ Accum Depr 30,389.60- Acn Dep Ytd _____
 * NOTES *

Total Cost 37,987.00
F2=Key Scr F3=Exit F11=Grant F23=Bid F22=Hist F24=More

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 17

County of Boone

11th day of April 20 17

In the County Commission of said county, on the

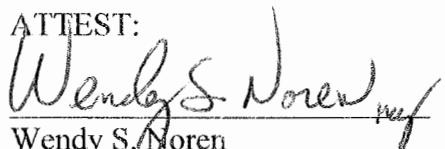
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Auditor's Office for the appropriation of \$50,000 in reserve funds for an Airport Revenue Guarantee contract.

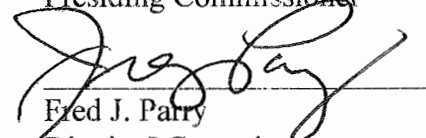
Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1510	84200	Economic Support	Other Contracts		50,000

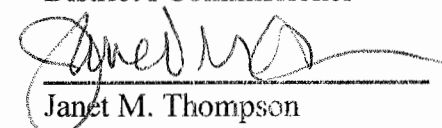
Done this 11th day of April, 2017.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Fred J. Parry
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

1/1/17

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1510	84200	Economic Support	Other Contracts		50,000
-					50,000

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To appropriate \$50,000 in reserve funds for an Airport Revenue Guarantee contract. The \$50,000 will come from \$510,000 of funds set aside by Commission in 2015 that were returned to the County from the 2012 Airport Subsidy Guarantee contract. These funds were reserved by Commission for one or more non-recurring expenditures or projects to be determined at a future date. There are currently \$385,000 funds remaining of the original \$510,000 set aside.

Auditor's Office
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- | | |
|--|--|
| <input type="checkbox"/> A fund-solvency schedule is attached. | <input checked="" type="checkbox"/> Agenda |
| <input checked="" type="checkbox"/> Comments: Airport Subsidy Guarantee | <input type="checkbox"/> Auditor |

<p style="text-align: center;">_____ Auditor's Office</p> <p style="text-align: center;"><i>[Signature]</i> PRESIDING COMMISSIONER</p>	<p style="text-align: center;"><i>[Signature]</i> DISTRICT I COMMISSIONER</p>	<p style="text-align: center;"><i>[Signature]</i> DISTRICT II COMMISSIONER</p>
---	--	---

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

11th

day of

August

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to recognize the unanticipated revenue of \$521,825 received from the City of Columbia, a return of Airport Subsidy Guarantee contract payment, plus interest, and to establish a budget of \$11,000 to be used for costs needed to support the work of the Central Missouri Events Center Review Board Committee. The remaining amount of the revenue, approximately \$510,000, will be set-aside in reserved fund balance in the General Fund for one or more non-recurring expenditures or projects to be determined by the Commission at a future date.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1190	3826	Non-Departmental	Prior Year Cost Repayment		521,825
1121	23000	County Commission	Office Supplies		500
1121	23001	County Commission	Printing		500
1121	37220	County Commission	Travel		4,500
1121	37235	County Commission	Meals & Lodging		1,000
1121	71101	County Commission	Professional Services		2,500
1121	83100	County Commission	Awards		500
1121	84010	County Commission	Receptions/Meetings		500
1121	84300	County Commission	Advertising		1,000
					532,825

Done this 11th of August, 2015.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill
 Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Janet M. Thompson
 Janet M. Thompson
 District II Commissioner

GENLSCR BOONE GENERAL LEDGER INQUIRY MAIN SCREEN 3/07/17 08:35:43
 Year 2017 Opening Balance 385,000.00
 Fund 100 GENERAL FUND Actual YTD Credits
 Acct 2931 FUND BALANCE RESERVED Actual YTD Debits
 Account Type Q EQUITY
 Normal Balance C CREDIT Current Balance 385,000.00

Period	Debits	Credits	Current Balance
January			385,000.00
February			385,000.00
March			385,000.00
April			
May			
June			
July			
August			
September			
October			
November			
December			
Post Closing			

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

Air Service Guarantee Participation Agreement

This agreement is entered into on this ____ day of _____, 2017 among the City of Columbia, Missouri, a constitutional charter city ("Columbia"), the County of Boone, a political subdivision of the State of Missouri ("Boone County"), the University of Missouri, a public corporation of the State of Missouri ("University"), the City of Jefferson, a constitutional charter city ("Jefferson City") and Cole County, a political subdivision of the State of Missouri.

The parties agree as follows:

1. **Background.** Improved air service at the Columbia Regional Airport is in the best interest of all parties to this agreement. United Airlines, Inc. ("United") is interested in providing air service between Columbia Regional Airport and Denver International Airport. United, however, is willing to initiate this air service only if it is able to limit its economic risk by receiving a revenue guarantee. Columbia and United have negotiated an Air Service Agreement that provides for revenue guarantees (the "Air Service Agreement"). Columbia is unable by itself to provide a sufficient revenue guarantee and is separately contributing \$250,000.00 in marketing. In order to induce United to provide flights between Columbia and Denver, the parties wish to pool their resources to provide the necessary revenue guarantees for United.

2. **Revenue Guarantee.** The parties agree to share the liability for the \$600,000.00 revenue guarantee contained in the Air Service Agreement, substantially in the form of Exhibit A, which is attached to and made a part of this Agreement.

3. **Limitation on Liability.** The maximum liability for the revenue guarantees for each of the parties is as follows:

For the one year beginning on the date United begins air service between Columbia and Denver:

Boone County	50,000.00
University of Missouri	200,000.00
Jefferson City	100,000.00
Cole County	50,000.00

Columbia anticipates entering into agreements similar to this agreement with other parties. Columbia's maximum liability for the revenue guarantees under this agreement shall be reduced by the aggregate amount of funds paid by such other parties into the Central Missouri Air Service Fund to be established pursuant to paragraph 4.

4. **Payment of Funds.** Each of the parties shall pay the total amount for which they may be liable under paragraph 3 to Columbia upon execution of this agreement. Columbia shall place these funds, into a separate account established, maintained and controlled by Columbia ("Central Missouri Air Service Fund"). Columbia shall use these funds, and any interest earned thereon, solely for paying United for any revenue shortfalls as required by the Air Service Agreement. If Columbia and United fail to enter into the Air Service Agreement substantially in the form of Exhibit A within 180 days of execution of this agreement, Columbia shall return the funds paid by each of the other parties.
5. **Excess Funds.** Any funds remaining at the end of the guarantee period or upon any other termination of the guarantee requirements under the Air Service Agreement shall be dispersed pro rata to the parties and other persons who contribute to the Central Missouri Air Service Fund.
6. **Monthly Statements.** Columbia shall provide quarterly statements to the other parties on the status of the Central Missouri Air Service Fund showing the amount of any interest earned and the amount of any payments made.
7. **Records.** All records available to Columbia under the Air Service Agreement shall be made available to the other parties upon request.
8. **Audits.** Columbia, at the request of any party or parties, shall exercise its right under the Air Service Agreement to conduct an audit of United's records. The party or parties requesting the audit shall pay all costs of the audit.
9. **Benefit of Parties.** This agreement is for the sole benefit of the parties and United. Nothing in this agreement is intended to confer any rights or remedies on any other person.
10. **Authority of Signatories.** The signatories to this agreement, by signing this agreement, represent that they have obtained authority to enter into this agreement on behalf of the respective parties to this agreement and bind such parties to all terms and conditions contained in this agreement.
11. **Counterparts.** This agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.

[Signatures on following pages.]