

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

22nd

day of

December

20

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the approval of Change Order #3 to 06913 – Radio Consoles for the ECC original approved on Commission Order 217-2016 and the attached ScoutCare Maintenance & Support Agreement.

The terms of the Change Order are stipulated in the attached Change Order #3. It is further ordered the Presiding Commissioner is hereby authorized to sign said Change Order and Maintenance & Support Agreement.

Done this 22nd day of December, 2016.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

589-2016

# Boone County Purchasing

Melinda Bobbitt, CPPO  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB, CPPO  
DATE: September 2, 2014  
RE: Change Order #3: 06913 – Radio Consoles for the ECC

Contract 06913 – *Radio Consoles for the ECC* was approved by commission for award to Avtec, Inc. on May 3, 2016, commission order 217-2016. This change order adds additional Avtec Scout radio consoles, maintenance, products, and services for the addition of the 911/Joint Communications Backup Center at 609 E. Walnut.

Cost is \$245,761.55 and will be paid from department 4101 – ECC Radio & Technology, account 71231 – Owner Costs.

cc: Chad Martin, Joint Comm  
Karen Miller, Commission  
Contract File

Contract # 06913  
Commission order 589-2016

### Change Order

**THIS CHANGE ORDER #** 3, dated as of December 22nd, 2016 (the "Effective Date") amends the Statement of Work for the effective date of May 24, 2016 by and between Avtec, Inc. ("Avtec") and County of Boone, MO ("Customer") (the "SOW") and is governed by the Master End User Agreement by and between Avtec and Customer dated May 24, 2016. Terms outlined in this Change Order shall take precedence over any conflicting terms outlined in the SOW referenced above.

Change Requested By (Name/ Title/ Company): Chad Martin – Boone County

#### Change Description

This change order is being initiated at the request of Boone County to add additional Avtec Scout products and services to the original Boone County order. The additional equipment and services are being ordered for deployment at a Customer identified Backup dispatching center location, and at locations in the network to provide a Disaster Recovery design.

#### Change Justification

The Boone County project sponsors have dictated that a Backup dispatching center and Disaster Recovery design must be provisioned, and fully implemented and activated, prior to the Primary dispatching center being placed into active service. This change order will drive the order placement for the Backup Center and Disaster Recovery design components and the associated implementation services.

#### Change Impact

The execution of this change order will impact multiple aspects of the Boone County project that is currently underway. It adds additional project equipment and scope, extends the project schedule, and requires additional implementation resources for the project. Please note the areas that are specifically affected below:

Area of Impact	Yes/ No	Detailed Description of Impact
Scope	Yes	Project scope is being increased as additional Scout product hardware and implementation services are being added to the original project scope.
Risk	Yes	Additional Avtec implementation risks are minimal as Avtec has already provisioned similar equipment, and a similar configuration, at the primary dispatching center. Additional schedule risks are being introduced as the renovation of the Backup dispatching center must be completed prior to Avtec implementation.

Schedule	Yes	The execution of this change order will add additional project tasks to the project schedule and therefore increase its duration.
Resources	Yes	Additional project resources will need to be identified and provisioned to support the additional project scope and implementation tasks.
Financial Impact*	Yes	The execution of this Change Order will increase the project costs as additional project hardware, services, and scope are being added to the project.
Other		

If there is a financial impact, please provide additional information below:

Additional Cost: \$245,761.55

Funding Provision: Boone County Funding

Party Responsible for Cost (CUSTOMER / AVTEC): Customer - Boone County

Payment for equipment and services in this change order will be invoiced in accordance with the following milestones, which are the same as those in the initial project contract:

MILESTONE	Fee (US\$)
<b>Contract/Notice to Proceed.</b> 25% of Total Contract. Due with Contract.	\$61,440.38
<b>Shipment.</b> 25% of Total Contract. Invoiced upon completion of factory staging and shipment of Equipment to the "SHIP TO" location identified on the Purchase Order. Net 30 days from invoice date.	\$61,440.38
<b>Installation.</b> 25% of Total Contract. Invoiced upon completion of Installation. Net 30 days from Invoice Date	\$61,440.38
<b>Acceptance.</b> 25% of Total Contract. Invoiced upon System Acceptance. Net 30 days from invoice date.	\$61,440.41
<b>TOTAL</b>	\$245,761.55

The prepaid Avtec ScoutCare Maintenance and Support program covering Years 2-5 of the system life will be increased to include the Backup dispatch center and Disaster Recovery design components. A separate contract for this program will be executed, and combined with the original ScoutCare contract.

**IN WITNESS WHEREOF**, a duly authorized representative of each party has executed this Change Order as of the Change Order Effective Date.

**County of Boone, MO**

**Avtec, Inc.**

DANIEL K. ATWILL  
Full name  
PRESIDING COMMISSIONER  
Title  
*[Signature]*  
Signature  
12-22-16

JOHN ROSATI  
Full name  
SVP Sales & Mktg  
Title  
*[Signature]*  
Signature  
12-16-16

APPROVED AS  
TO LEGAL FORM  
*[Signature]*  
DATE: 12-10-16

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*[Signature]* 12-21-16  
Auditor Date  
4102-71231

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## ScoutCare™ Maintenance & Support

### TERMS AND CONDITIONS FOR END USERS

1. **License Agreement Incorporation.** This ScoutCare Maintenance & Support Term and Conditions Agreement (“ScoutCare” or “Agreement”) is between Avtec, Inc. (“Avtec”) and County of Boone, MO (“Client”).
2. **Software Maintenance and Support Services.** In consideration of Fees, Avtec shall make available to Client for each Scout system covered by this Contract the following services during the Term, which are further described in Appendix A attached hereto (the “Services”), and Quote # 2016-3340C also attached.
  - a. All new feature version releases, patches and updates of standard software, which Avtec makes generally available (General Commercial Availability).
  - b. Telephone support during support hours for consultation and problem resolution. Support hours are 8AM to 7PM EST, excluding Avtec holidays (as set forth in Appendix A), and telephone support shall be toll free in the United States and Canada.
  - c. Telephone Critical Priority support for serious system problems outside of support hours (24x7x365).
  - d. Secure access to an online client portal to access information resources for Avtec Products.
  - e. Remote upgrade assistance. Optional on-site assistance is available at additional cost.
  - f. Professional services (remote/on-site) are available at a 10% discount from current list prices. These services cover out-of-scope activities such as network and third-party device configuration, Scout implementation services, and training.
  - g. Scout Training Class at Avtec’s South Carolina facility for two (2) individuals identified by Client plus one (1) additional individual per \$50,000 per year in ScoutCare revenue. Classes will be scheduled at mutually agreed times. Client is responsible for travel expenses.

Upon expiration of ScoutCare, Avtec shall have no further obligation to deliver software or technical support.

3. **ScoutCare Software Maintenance Fee.** Client shall pay Avtec an annual fee based on a percentage of price of software licenses for the first four (4) years of ScoutCare.
  - a. The fee shall include pro-rated amounts for additional licenses added to the system during the prior year, calculated from the warranty expiration date to the expiration of the ScoutCare term, to align all renewal dates.
  - b. ScoutCare fees will not change for the first four (4) years. Subsequently, Avtec reserves the right to increase the fees payable on an annual basis, with prior notice and negotiations with Client. The percentage increase or decrease in the amount of Support Fees after the four (4) year Support period will be limited to the percentage increase in the Consumer Price Index [Chained CPI for All Urban Consumers (C-CPI-U) or Urban Consumers (CPI-U)] during the previous calendar year over or 3%, whichever is higher (the "Renewal Cap" or “Renewal Floor,” as applicable).
4. **ScoutCare Hardware Maintenance Option.** ScoutCare Software Maintenance clients may also purchase a hardware maintenance option. The Hardware Maintenance is only available

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with purchase of ScoutCare Software Maintenance.

- a. The fee shall include pro-rated amounts for additional hardware added to the system during the prior year, calculated from the warranty expiration date to the expiration of the ScoutCare term, to align all renewal dates.
  - b. Avtec will, at its option, attempt to repair a defective product or component, or replace the item with a like or similar component at no cost to the client exclusive of shipping to Avtec's headquarters. Only defects occurring under normal use and service will be covered. Replacement components may be new or reconditioned.
  - c. Due to product changes, component obsolescence, and parts availability, Avtec cannot always guarantee an exact form, fit, and function replacement component for the defective item. Avtec will make every effort to avoid or minimize the impact of such situations, but is only obligated to replace or repair the defective item. All replaced items become the property of Avtec.
  - d. Equipment must be returned via Avtec's Return Merchandise Authorization ("RMA") program and identified as covered under ScoutCare hardware maintenance. Avtec will check all serial numbers of returned equipment against serial numbers covered by ScoutCare.
  - e. Firmware and hardware update modifications will be applied to returned items as needed, in Avtec's discretion.
5. **Term.** Excluding the first year of ScoutCare provided with the 12 month warranty period, the term of this Agreement shall be for four (4) years.
6. **Non Appropriation Clause.** Client's annual payment obligations under this Agreement are conditioned upon Client's receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Client, in the exercise of its reasonable administrative discretion, to meet its payment obligations hereunder.
7. **Termination.** If Either Party breaches this Agreement and such breach remains uncured more than thirty (30) days after written notice of breach is given to the breaching Party, the other Party may terminate the Agreement immediately by written notice to the breaching Party. If Avtec breaches the agreement, a pro-rated refund will be provided for the remaining period.
8. **ScoutCare Lapse and Reinstatement Fee.** Clients who allow Software Maintenance to lapse must purchase ScoutCare coverage calculated from the original renewal date to present (the lapsed fee), plus a minimum of 12 months. In addition, if the lapse is longer than 30 days, an additional fee equal to fifteen percent (15%) of the lapsed fee is required to reinstate ScoutCare.
9. **Exclusions**
- a. ScoutCare does not provide for the cost of personal computer or server operating system upgrades or updates, or maintenance on other third-party products supplied by Avtec, unless explicitly quoted by Avtec.
  - b. Avtec reserves the right to limit support under ScoutCare for issues related to third-party equipment, software, and their configuration provided by others. This includes network infrastructure, software applications, radio/telephony systems and

peripherals.

- c. Hardware Maintenance includes only items supplied by Avtec and does not cover theft, accidental or intentional physical damage, flooding, condensation, mold, lightning and electrical surges, spilled liquids, misuse, abuse, products with missing or altered serial numbers, or damage caused by unqualified repair personnel.

- 10. Eligibility for New Releases.** In the event Client declines a new version of the Software made available to Client during the term of ScoutCare, Client must pay then current prices to license the new version. For Clarity, should Client decide for whatever reason not to download a more current version offered by Avtec prior to the expiration date of ScoutCare, Client understands that licensing rights in such version given under ScoutCare will have expired and Client shall be required to pay then current pricing to license the new version.
- 11. Warranty Disclaimer.** NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, AVTEC MAKES NO WARRANTIES OR REPRESENTATIONS OF ANY KIND AS TO ANY SERVICE PROVIDED HEREUNDER. AVTEC HEREBY DISCLAIMS ALL IMPLIED WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- 12. Limitation of Liability and Remedies.** THE LIABILITY OF AVTEC ARISING OUT OF OR RELATING TO SCOUTCARE OR ANY SERVICES PROVIDED BY AVTEC UNDER OR IN CONNECTION WITH SCOUTCARE SHALL BE LIMITED TO ACTUAL AMOUNTS PAID TO AVTEC FOR SOFTWARE MAINTENANCE, AND THE SOLE REMEDY OF CLIENT OR OTHER CLAIMANT AGAINST AVTEC SHALL BE TO RECOVER SUCH AMOUNTS, UPON PAYMENT OF WHICH AVTEC SHALL BE RELEASED FROM ALL FURTHER OBLIGATION AND LIABILITY TO CLIENT OR SUCH OTHER CLAIMANT. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR PUNITIVE DAMAGES, OR DAMAGES FOR LOST PROFITS, INDIRECT OR CONSEQUENTIAL DAMAGES OF ANY KIND, EVEN IF SUCH PARTY IS AWARE OF THE POSSIBILITY OF SUCH DAMAGES.



IN WITNESS WHEREOF, the Parties hereto each acting with proper authority, and intending to be legally bound, have executed this Statement of Work.

County of Boone, MO

Avtec, Inc.

DANIEL K. ATWILL  
Full name

John Rosati  
Full name

PRESIDENT, COMMISSIONER  
Title

SVP Sales Mktg  
Title

*[Handwritten Signature]*  
Signature

*[Handwritten Signature]*  
Signature

12-22-16  
Date

12/18/16  
Date

APPROVED AS  
TO LEGAL FORM  
*[Handwritten Signature]*  
DATE: 12/10/16

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## Appendix A

### ScoutCare™ Maintenance Services

ScoutCare is Avtec's service program for Scout systems. ScoutCare is offered as a package of software maintenance and support services, with an option for hardware maintenance. During the warranty period, discounted ScoutCare software and hardware maintenance is provided under the original contract. After warranty, ScoutCare software and hardware maintenance may be renewed annually.

#### Software Maintenance

A primary benefit of ScoutCare is its provision for software maintenance, which falls into four categories:

1. **Adaptive** – modifying the software to cope with changes in operating systems, hardware platforms, and integrations to external systems. Console systems integrate many third-party systems and components, most of which include complex software. As these change over time, compatibility modifications and regression testing are mandatory. Security vulnerabilities also must be addressed as discovered. Adaptive software maintenance provides compatibility with the latest versions of Windows, radio and telephone systems.
2. **Perfective** – implementing functional enhancements to the software. Examples are new user interface features, connectivity, and improvement in management tools.
3. **Corrective** – diagnosing and fixing errors. No system is perfect, so issues are resolved on a priority basis. Patches are occasionally released if a high impact/high urgency issue emerges, while errata with workarounds are fixed in general software releases.
4. **Preventive** – increasing software maintainability or reliability to prevent future problems. Better diagnostics, improvements in redundancy mechanisms, and better error handling of user input are some examples of preventative software maintenance.

Major software releases with new capabilities are released several times a year with minor patches released from time to time to address specific issues. Avtec console systems covered by a ScoutCare Agreement are entitled to use newer versions of their existing software licenses released during the Agreement term and installed during the same term. Both application software and any required firmware updates for Avtec products are included.

#### Remote Support

Avtec maintains a team of Support Engineers for telephone and remote support of Avtec systems. They can answer questions on configuration and help troubleshoot issues during business hours, and are also available 24-hours x 365 for Critical Priority support. Avtec systems are mission/business critical to our clients and integrate into complex IP environments, so Avtec takes support seriously. Avtec Services is staffed with a team of over 30 professionals involved in system implementations, consulting engagements, and supporting customers both remotely and on-site when needed. . This team is comprised of engineers with Cisco and Microsoft certifications, deep radio experience, and years of hands-on work with communications console systems in customer environments. They are backed by a Customer Satisfaction Team of a dozen software development and quality control engineers, to ensure complex escalated issues receive careful analysis. Avtec has provided these teams with millions of dollars' worth of radio systems, virtualized test environments, and training to ensure both capability and capacity for

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proper support delivery.

### **Web Based Case Management**

ScoutCare clients are provided a user name and password to a personalized web-based client portal which provides access to product documentation and incident status.

### **Technical Training Classes**

ScoutCare provides training at Avtec's South Carolina headquarters for Technical Staff. This training is aimed at the System Administrator level and is based on the latest version of software. Tuition is waived per Paragraph 2g in the Terms and Conditions document. Additional personnel may attend at Avtec's normal rates. (Travel and daily expenses are not included.)

### **Option for Hardware Maintenance**

Avtec offers a Hardware Maintenance option to provide repairs or replacements on hardware products and accessories. After requesting an RMA number, items are shipped at client expense to Avtec's factory for repair and testing. Items are returned with pre-paid standard ground shipping and with at least 90 days coverage, which may extend beyond the expiration of your ScoutCare Hardware agreement.

Because ScoutCare Hardware Maintenance clients may need a particular item returned faster, we also offer an expedited shipping service. Expedited shipping service may be requested on a case-by-case basis and does not affect the rate paid for Hardware option services. Urgent repairs qualify for Advanced Replacement (loaner) components and expedited shipping. Advanced Replacement starts when you place a RMA order, which may be performed via phone, and you need a part shipped immediately while your original part is being processed for repair. Advanced Replacement items will be shipped via overnight (next business day), early a.m., delivery to minimize the impact on your business. Clients are expected to return the failed part immediately for repair processing. The client will not pay the expedited shipping charge as long as the Advanced Replacement item is returned within 30 calendar days of receiving the repaired item. Items not returned within the 30 day period will be invoiced at the prevailing retail rate. A purchase order or credit card will be requested before issuing the invoice, however if this is not obtained, the invoice will be generated and the account will be placed on credit hold until paid.

Clients not covered by ScoutCare Hardware Maintenance are ineligible for Advanced Replacement parts. Clients on a demand service will need to submit a P.O. or Credit Card to for repair under RMA, or purchase replacement parts needed overnight, loaners are not available. Those parts will carry a 90 day warranty from date of shipment, for Avtec manufactured products. "Third party equipment" may require additional time to process. Replaced items will be warrantied for 90 Days from ship date, or will be included in the Hardware Maintenance program, whichever is longer.

### **Client Responsibilities**

- Client will be responsible to designate an on-site technical support person (Client employee or Contractor) with current (within three years) training certification on the Avtec system. That person(s) will be responsible to communicate and work toward problem resolution with the Avtec Technical Support Team.
- Client will have adequate supply of critical spare parts as recommended by Avtec.
- It is recommended when practical that Client maintain a lab/demo system to support familiarization and piloting of new software releases prior to installation on a production system.

- Upon request by Avtec, Client will provide Avtec with remote access into the system in order for Avtec to troubleshoot issues.
- Upon notice from Avtec of a new version release, Client will be responsible for downloading the release within the term of this ScoutCare Maintenance Agreement. The Parties agree that email notice will meet this requirement.

### Avtec Responsibilities

Services to be provided for Client under the ScoutCare program:

- Avtec will provide remote Technical Support (described below) for Client during Avtec’s normal Operating hours (defined below).
- Avtec will provide remote Technical Support for Client for Critical Priority issues (defined below), at any time.
- Avtec will provide hardware replacement service (RMA Support) for Client during Avtec’s normal Operating hours (defined below).
- RMA repair request is made from Client; RMA is processed within 4 business hours of form submission.
- RMA advance replacement request is made from Client; form complete and RMA is processed within 2 hours.
- 90% of the calls will be responded to within 60 seconds during Avtec business hours.
- 90% of calls will be responded to within 180 seconds after business hours and on weekends.
- Each Support call will be logged and assigned a priority status of Critical, Urgent, or Normal. The following section lists responses based on each priority.

### Avtec Responses by Priority Status

<b>Priority:</b>	<b>Critical</b>
<b>Definition</b>	Client’s system is substantially degraded and normal operations are not possible.
<b>Response Time</b>	30 Minutes
<b>Resolution Commitment</b>	Issue will be worked continuously until resolution
<b>Escalation Process</b>	If Client Support Team is unable to resolve within 1 hour they will escalate to the appropriate member of the engineering team.  Escalation to Management Team in 2 hours if issue is still unresolved. A determination of additional resources will be made at that time.  Update to client will be made every 2 hours until resolution.
<b>Call Closure Requirement</b>	Call will be closed when system is running without impact for 48 hours and client is satisfied with resolution.

<b>Priority:</b>	<b>Urgent</b>
<b>Definition</b>	Limited operational impact, able to work but with limitations
<b>Response Time</b>	60 Minutes
<b>Resolution</b>	Issue will be worked on a priority basis

<b>Commitment</b>	
<b>Escalation Process</b>	<p>If Client Support Team is unable to resolve within 1 business day they will escalate to the appropriate member of the engineering team.</p> <p>Escalation to Management Team in 3 business days if issue is still unresolved. A determination of additional resources and time frame of resolution will be made at that time.</p> <p>Update to client will be made as new information is made available until resolution.</p>
<b>Call Closure Requirement</b>	Call will be closed when system is running without impact for 48 hours and client is satisfied with resolution.

<b>Priority:</b>	<b>Normal</b>
<b>Definition</b>	No impact to business, questions or informational
<b>Response Time</b>	1 Business Day
<b>Resolution Commitment</b>	Issue will be queued for resolution based on workload and other priority cases.
<b>Escalation Process</b>	<p>If Client Support Team is unable to resolve within 5 business days they will escalate to the appropriate member of the engineering team.</p> <p>Escalation to Management Team in 10 business days if issue is still unresolved. A determination of additional resources and time frame of resolution will be made at that time.</p>
<b>Call Closure Requirement</b>	Call will be closed when client accepts resolution.

## Contacts & Operating Hours

### Contact Phone Numbers & Email

- 803.358.3601
- 800.545.3034 (Toll-free for US and Canada)
- CustomerSupport@avtecinc.com
- RMARrequest@avtecinc.com

### Location of Service Delivery

- 100 Innovation Place  
Lexington, SC 29072

### Hours of Operation

- Business hours support: Monday – Friday 8:00 AM– 7:00 PM EST

- 
- After hours Critical Priority support: Monday – Friday 7:01 PM – 7:59 AM EST, 24-hour coverage Saturday, Sunday and Holidays

**Avtec Holiday List**

- New Year’s Day
- Memorial Day
- July 4th
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Christmas Eve
- Christmas Day

**Escalation Contacts**

Additional assistance is available to ScoutCare Clients via Avtec’s escalation process. In the event a ScoutCare Client is not satisfied with the support we are providing or have provided, has questions regarding our support process, or wishes to discuss and obtain additional assistance, the following from the Services & Solutions Management team are available to support you:

Dawn Fisher, Customer Support Manager  
Direct Dial: 803.358.3312  
Cell: 803-275-7256  
Email: [dfisher@avtecinc.com](mailto:dfisher@avtecinc.com)

Escalation emails will be answered within one business day; escalation phone calls and/or messages will be responded to within 30 minutes.

For any Client matter that cannot be resolved by the Client Support team or by Client Support Managers, Please contact:

Kevin Knowles, VP, Services and Solutions  
Direct Dial: 803.358.3406  
Cell: 803-315-5936  
Email: [kknowles@avtecinc.com](mailto:kknowles@avtecinc.com)

### ScoutCare Maintenance and Technical Support

Not Part of the NASPO Contract or NASPO Quote Provided to Boone County

ScoutCare Calculations are formula based on the quote/proposal above, exclusive of any below-total options. Any changes to this quote will result in changes to the ScoutCare pricing.

**YEAR 1**

Item	Qty	Model Number	Description	Price Each Year	Extended Price
1	1	SCOUTCARE-T1	Year 1 Annual Software Maintenance and Technical support.	\$ -	\$ -
2	1	SCOUTCARE-HARDWARE	Year 1 Annual Hardware Maintenance	\$ -	\$ -
<b>TOTAL SCOUTCARE YEAR 1 (WARRANTY)</b>					<b>\$ -</b>

**YEARS 2-5**

Item	Qty	Model Number	Description	Price Each Year	Extended Price
3	4	SCOUTCARE-T1	Years 2-5 Annual Software Maintenance and Technical support.	\$ 16,152.00	\$ 64,608.00
4	4	SCOUTCARE-HARDWARE	Years 2-5 Annual Hardware Maintenance and Technical support.	\$ 7,041.75	\$ 28,167.00
<b>SUBTOTAL SCOUTCARE YEARS 2-5</b>					<b>\$ 92,775.00</b>
<b>MULTI YEAR CONTRACT DISCOUNT 5%</b>					<b>\$ (4,638.75)</b>
<b>TOTAL SCOUTCARE YEARS 2-5</b>					<b>\$ 88,136.25</b>

**ScoutCare Notes and Assumptions**

- 1 ScoutCare Software and Hardware Maintenance and Technical Support is included at no charge for Year 1 following System Acceptance, as shown on Items 1 and 2 above.
- 2 ScoutCare for Years 2-5 is quoted above on Items 3 and 4, showing annual and multi-year contract pricing. Multi-year contracts will be billed annually.
- 3 ScoutCare is not part of the NASPO Contract and is a separate contract/transaction between Avtec and the County
- 4 Additional Information on ScoutCare has been provided separately.
- 5 The purchase of ScoutCare at the time of the initial system purchase (starting at Year 2) will provide for the requested five (5) no-cost seats in Avtec's Scout System Administration and Configuration and Maintenance Training Class held at Avtec Corporate HQ in Lexington SC. Additional training class seat "credits" will be accumulated with the ongoing purchase of ScoutCare, to account for training of new County staff or refresher training desired during the life of the system. Attendees are responsible for travel and living expenses to attend training.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

22nd

day of

December

20

16

the following, among other proceedings, were had, viz:

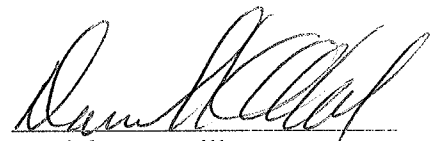
Now on this day the County Commission of the County of Boone does hereby award bid 50-30NOV16 – Inmate Uniforms Term and Supply to Bob Barker Company.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Inmate Uniforms.

Done this 22nd day of December, 2016.

ATTEST:

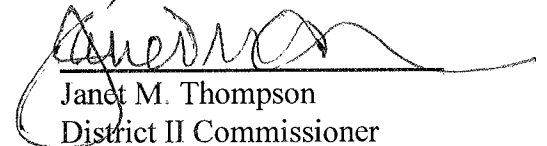
*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

Jacob M. Garrett  
Buyer



613 E. Ash Street, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4393  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Jacob M. Garrett, Buyer  
DATE: December 12, 2016  
RE: 50-30NOV16 – Inmate Uniforms Term and Supply

The Bid for Inmate Uniforms – Term and Supply closed on November 30<sup>th</sup>, 2016. Five bids were received. Purchasing and the Sheriff's department recommend award as follows:

Bob Barker was selected for the best quality and being low bid on all sections combined – award all sections to Bob Barker.

- Inmate Jumpsuits (4.8.1. – 4.8.10.)
- Institutional Trousers (4.8.12. – 4.8.21.);
- Institutional V-Neck Black & White (4.8.23. – 4.8.32.);
- Institutional Trousers White (4.8.35. – 4.8.44.);
- Institutional V-Neck White (4.8.46. – 4.8.55.);
- Institutional Trousers Green (4.8.58 – 4.8.67.);
- Institutional V-Neck Green (4.8.69. – 4.8.78.).

Term and Supply contract invoices will be paid from department 1255 – Corrections, account 23025 – Resident Supplies.

Attached is a copy of the bid tabulation for your review.

ATT: Bid Tabulation

cc: Leasa Quick, Sheriff Dept.  
Bid File

**50-30NOV16 - INMATE UNIFORMS - TERM & SUPPLY**

**BID TABULATION**

<b>INMATE JUMPSUITS (Institutional Black and White with Horizontal Stripes)</b>												
			<b>Bob Barker Company, Inc.</b>		<b>ICS Jail Supplies, INC</b>		<b>Uniform Manfucationing, INC</b>		<b>Victory Supply</b>		<b>Charm-TEX</b>	
	<b>Size</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>
4.8.1.	Medium	50	\$9.98	\$499.00	\$14.34	\$717.00	\$11.37	\$568.50	\$12.67	\$633.50	\$13.18	\$659.00
4.8.2.	Large	50	\$9.98	\$499.00	\$14.34	\$717.00	\$11.37	\$568.50	\$12.67	\$633.50	\$13.18	\$659.00
4.8.3.	X-Large	50	\$9.98	\$499.00	\$14.34	\$717.00	\$12.00	\$600.00	\$12.67	\$633.50	\$13.18	\$659.00
4.8.4.	2X	30	\$10.62	\$318.60	\$14.08	\$444.00	\$13.00	\$390.00	\$12.67	\$633.50	\$13.18	\$395.40
4.8.5.	3X	20	\$10.62	\$212.40	\$14.08	\$296.00	\$13.00	\$260.00	\$13.11	\$262.20	\$13.54	\$270.80
4.8.6.	4X	5	\$10.62	\$53.10	\$14.08	\$74.00	\$13.50	\$67.50	\$13.51	\$67.55	\$13.90	\$69.50
4.8.7.	6X	5	\$10.62	\$53.10	\$15.55	\$77.75	\$14.50	\$72.50	\$14.44	\$72.20	\$15.18	\$75.90
4.8.8.	8X	5	\$15.63	\$78.15	\$16.20	\$81.00	\$15.50	\$77.50	\$15.28	\$76.40	\$15.90	\$79.50
4.8.9.	9X	5	\$15.63	\$78.15	\$16.20	\$81.00	\$16.00	\$80.00	\$15.71	\$78.55	\$15.90	\$79.50
4.8.10.	10X	5	\$15.63	\$78.15	\$16.20	\$81.00	\$16.00	\$80.00	\$15.71	\$78.55	\$15.90	\$79.50
4.8.11.	<b>BLACK AND WHITE INMATE JUMPSUIT TOTAL</b>		\$119.31	\$2,368.65	\$149.41	\$3,285.75	\$136.24	\$2,764.50	\$138.44	\$3,169.45	\$143.04	\$3,027.10
<b>INSTITUTIONAL TROUSERS (Institutional Black and White with Horizontal Stripes)</b>												
			<b>Bob Barker Company, Inc.</b>		<b>ICS Jail Supplies, INC</b>		<b>Uniform Manfucationing, INC</b>		<b>Victory Supply</b>		<b>Charm-TEX</b>	
	<b>Size</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>
4.8.12.	Medium	20	\$6.29	\$125.80	\$6.73	\$134.60	\$5.75	\$115.00	\$5.57	\$111.40	\$5.90	\$118.00
4.8.13.	Large	20	\$6.29	\$125.80	\$6.73	\$134.60	\$5.75	\$115.00	\$5.57	\$111.40	\$5.90	\$118.00
4.8.14.	X-Large	40	\$6.29	\$251.60	\$6.73	\$269.20	\$5.80	\$232.00	\$5.57	\$222.80	\$5.90	\$236.00
4.8.15.	2X	20	\$6.29	\$125.80	\$7.35	\$147.00	\$6.00	\$120.00	\$5.69	\$113.80	\$5.90	\$118.00
4.8.16.	3X	10	\$6.29	\$62.90	\$7.35	\$73.50	\$6.00	\$60.00	\$5.69	\$56.90	\$6.18	\$61.80
4.8.17.	4X	5	\$6.29	\$31.45	\$7.35	\$36.75	\$6.00	\$30.00	\$6.09	\$30.45	\$6.36	\$31.80
4.8.18.	6X	5	\$6.29	\$31.45	\$7.80	\$39.00	\$7.00	\$35.00	\$6.64	\$33.20	\$6.90	\$34.50
4.8.19.	8X	5	\$7.89	\$39.45	\$8.47	\$42.35	\$7.00	\$35.00	\$7.11	\$35.55	\$7.80	\$39.50
4.8.20.	9X	5	\$47.34	\$47.34	\$8.47	\$42.35	\$7.00	\$35.00	\$7.11	\$35.55	\$7.90	\$39.50
4.8.21.	10X	5	\$47.34	\$47.34	\$8.47	\$42.35	\$7.50	\$37.50	\$7.11	\$35.55	\$7.90	\$39.50
4.8.22.	<b>BLACK AND WHITE INSTITUTIONAL TROUSERS TOTAL</b>		\$146.60	\$888.93	\$75.45	\$961.70	\$63.80	\$814.50	\$62.15	\$786.60	\$66.64	\$836.60
<b>INSTITUTIONAL V-NECK SHIRTS (Institutional Black and White with Horizontal Stripes)</b>												
			<b>Bob Barker Company, Inc.</b>		<b>ICS Jail Supplies, INC</b>		<b>Uniform Manfucationing, INC</b>		<b>Victory Supply</b>		<b>Charm-TEX</b>	
	<b>Size</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>
4.8.23.	Medium	20	\$4.68	\$93.6	\$6.29	\$125.80	\$4.65	\$93.00	\$4.57	\$91.40	\$5.45	\$110.80
4.8.24.	Large	20	\$4.68	\$93.6	\$6.29	\$125.80	\$4.65	\$93.00	\$4.57	\$91.40	\$5.45	\$110.80

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4.8.25.	X-Large	40	\$4.68	187.2	\$6.29	\$251.60	\$4.65	\$186.00	\$4.57	\$82.80	\$5.45	\$221.60
4.8.26.	2X	20	\$4.98	99.6	\$6.72	\$134.40	\$5.40	\$108.00	\$5.24	\$104.80	\$5.45	\$110.80
4.8.27.	3X	10	\$4.98	49.8	\$6.72	\$67.20	\$5.40	\$54.00	\$5.24	\$52.40	\$5.90	\$59.00
4.8.28.	4X	5	\$4.98	24.9	\$6.72	\$33.60	\$5.79	\$28.95	\$5.59	\$27.95	\$6.18	\$30.90
4.8.29.	6X	5	\$4.98	24.9	\$7.16	\$35.80	\$6.00	\$30.00	\$6.11	\$30.55	\$6.54	\$32.70
4.8.30.	8X	5	\$6.47	32.35	\$7.60	\$38.00	\$6.50	\$32.50	\$6.51	\$32.55	\$6.90	\$34.50
4.8.31.	9X	5	\$38.82	38.82	\$7.60	\$38.00	\$6.50	\$32.50	\$6.51	\$32.55	\$7.54	\$37.70
4.8.32.	10X	5	\$38.82	38.82	\$7.60	\$38.00	\$6.50	\$32.50	\$6.51	\$32.55	\$7.90	\$39.50
4.8.33.	<b>BLACK AND WHITE INSTITUTIONAL V-NECK SHIRTS TOTAL</b>		\$118.07	\$683.59	\$68.99	\$888.20	\$56.04	\$690.45	\$55.42	\$578.95	\$62.76	\$788.30
<b>INSTITUTIONAL TROUSERS (White)</b>			<b>Bob Barker Company, Inc.</b>		<b>ICS Jail Supplies, INC</b>		<b>Uniform Manufactioning, INC</b>		<b>Victory Supply</b>		<b>Charm-TEX</b>	
	<b>Size</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>
4.8.35.	Medium	10	\$5.89	\$58.90	\$6.73	\$67.30	\$5.26	\$52.60	\$5.57	\$55.70	\$5.90	\$59.00
4.8.36.	Large	10	\$5.89	\$58.90	\$6.73	\$67.30	\$5.26	\$52.60	\$5.57	\$55.70	\$5.90	\$59.00
4.8.37.	X-Large	10	\$5.89	\$58.90	\$6.73	\$67.30	\$5.26	\$52.60	\$5.57	\$55.70	\$5.90	\$59.00
4.8.38.	2X	10	\$6.10	\$61.00	\$7.35	\$73.50	\$5.89	\$58.90	\$5.69	\$56.90	\$5.90	\$59.00
4.8.39.	3X	10	\$6.10	\$61.00	\$7.35	\$73.50	\$5.89	\$58.90	\$5.69	\$56.90	\$6.18	\$61.80
4.8.40.	4X	10	\$6.10	\$61.00	\$7.35	\$73.50	\$6.25	\$62.50	\$6.09	\$60.90	\$6.36	\$63.60
4.8.41.	6X	10	\$6.40	\$64.00	\$7.80	\$78.00	\$7.00	\$70.00	\$6.64	\$66.40	\$6.90	\$69.00
4.8.42.	8X	10	\$7.60	\$76.00	\$8.47	\$84.70	\$7.00	\$70.00	\$7.11	\$71.10	\$7.90	\$79.00
4.8.43.	9X	10	\$7.60	\$76.00	\$8.47	\$84.70	\$7.50	\$75.00	\$7.11	\$71.10	\$7.90	\$79.00
4.8.44.	10X	10	\$7.60	\$76.00	\$8.47	\$84.70	\$7.50	\$75.00	\$7.11	\$71.10	\$7.90	\$79.00
4.8.45.	<b>WHITE INSTITUTIONAL TROUSERS TOTAL</b>		\$65.17	\$651.70	\$75.45	\$754.50	\$62.81	\$628.10	\$62.15	\$621.50	\$66.74	\$667.40
<b>INSTITUTIONAL V-NECK SHIRTS (White)</b>			<b>Bob Barker Company, Inc.</b>		<b>ICS Jail Supplies, INC</b>		<b>Uniform Manufactioning, INC</b>		<b>Victory Supply</b>		<b>Charm-TEX</b>	
	<b>Size</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Unit Price</b>	<b>Extended Price</b>
4.8.46.	Medium	10	\$4.65	\$46.50	\$6.29	\$62.90	\$4.40	\$44.00	\$4.57	\$45.70	\$5.54	\$55.40
4.8.47.	Large	10	\$4.65	\$46.50	\$6.29	\$62.90	\$4.40	\$44.00	\$4.57	\$45.70	\$5.54	\$55.40
4.8.48.	X-Large	10	\$4.65	\$46.50	\$6.29	\$62.90	\$4.40	\$44.00	\$4.57	\$45.70	\$5.54	\$55.40
4.8.49.	2X	10	\$5.05	\$50.50	\$6.72	\$67.20	\$4.40	\$44.00	\$5.24	\$52.40	\$5.54	\$55.40
4.8.50.	3X	10	\$5.05	\$50.50	\$6.72	\$67.20	\$5.40	\$54.00	\$5.24	\$52.40	\$5.90	\$59.00
4.8.51.	4X	10	\$5.05	\$50.50	\$6.72	\$67.20	\$5.70	\$57.00	\$5.59	\$55.90	\$6.18	\$61.80
4.8.52.	6X	10	\$5.05	\$50.50	\$7.16	\$71.60	\$6.00	\$60.00	\$6.11	\$61.10	\$6.54	\$65.40
4.8.53.	8X	10	\$6.90	\$69.00	\$7.60	\$76.00	\$7.00	\$70.00	\$6.51	\$65.10	\$6.90	\$69.00
4.8.54.	9X	10	\$6.90	\$69.00	\$7.60	\$76.00	\$7.00	\$70.00	\$6.51	\$65.10	\$7.54	\$75.40
4.8.55.	10X	10	\$6.90	\$69.00	\$7.60	\$76.00	\$7.00	\$70.00	\$6.51	\$65.10	\$7.90	\$79.00
4.8.56.	<b>WHITE INSTITUTIONAL V-NECK SHIRTS TOTAL</b>		\$54.85	\$548.50	\$68.99	\$689.90	\$55.70	\$557.00	\$55.42	\$554.20	\$63.12	\$631.20

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INSTITUTIONAL TROUSERS (Green w/No Lettering)			Bob Barker Company, Inc.		ICS Jail Supplies, INC		Uniform Manfucationing, INC		Victory Supply		Charm-TEX	
	Size	Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
4.8.58.	Medium	10	\$5.40	\$54.00	\$6.73	\$67.30	\$4.50	\$45.00	\$5.17	\$51.70	\$5.90	\$59.00
4.8.59.	Large	10	\$5.40	\$54.00	\$6.73	\$67.30	\$4.50	\$45.00	\$5.17	\$51.70	\$5.90	\$59.00
4.8.60.	X-Large	10	\$5.40	\$54.00	\$6.73	\$67.30	\$4.50	\$45.00	\$5.17	\$51.70	\$5.90	\$59.00
4.8.61.	2X	10	\$5.40	\$54.00	\$7.35	\$73.50	\$6.00	\$60.00	\$5.29	\$52.90	\$5.90	\$59.00
4.8.62.	3X	10	\$5.65	\$56.50	\$7.35	\$73.50	\$6.00	\$60.00	\$5.29	\$52.90	\$6.18	\$61.80
4.8.63.	4X	10	\$5.65	\$56.50	\$7.35	\$73.50	\$6.00	\$60.00	\$5.69	\$56.90	\$6.36	\$63.60
4.8.64.	6X	10	\$5.65	\$56.50	\$7.80	\$78.00	\$7.00	\$60.00	\$6.24	\$62.40	\$6.90	\$69.00
4.8.65.	8X	10	\$7.60	\$76.00	\$8.47	\$84.70	\$7.00	\$70.00	\$6.71	\$67.10	\$7.90	\$79.00
4.8.66.	9X	10	\$7.60	\$76.00	\$8.47	\$84.70	\$7.00	\$70.00	\$6.71	\$67.10	\$7.90	\$79.00
4.8.67.	10X	10	\$7.60	\$76.00	\$8.47	\$84.70	\$7.00	\$70.00	\$6.71	\$67.10	\$7.90	\$79.00
4.8.68.	GREEN INSTITUTIONAL TROUSERS TOTAL		\$61.35	\$613.50	\$75.45	\$754.50	\$59.50	\$585.00	\$58.15	\$581.50	\$66.74	\$667.40
INSTITUTIONAL V-NECK SHIRTS (Green w/No Lettering)			Bob Barker Company, Inc.		ICS Jail Supplies, INC		Uniform Manfucationing, INC		Victory Supply		Charm-TEX	
	Size	Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
4.8.69.	Medium	10	\$4.25	\$42.50	\$6.29	\$62.90	\$4.00	\$40.00	\$4.22	\$42.20	\$5.54	\$55.40
4.8.70.	Large	10	\$4.25	\$42.50	\$6.29	\$62.90	\$4.00	\$40.00	\$4.22	\$42.20	\$5.54	\$55.40
4.8.71.	X-Large	10	\$4.25	\$42.50	\$6.29	\$62.90	\$4.50	\$45.00	\$4.22	\$42.20	\$5.54	\$55.40
4.8.72.	2X	10	\$4.25	\$42.50	\$6.72	\$67.20	\$4.75	\$47.50	\$4.89	\$48.90	\$5.54	\$55.40
4.8.73.	3X	10	\$4.25	\$42.50	\$6.72	\$67.20	\$4.75	\$47.50	\$4.89	\$48.90	\$5.90	\$59.00
4.8.74.	4X	10	\$4.25	\$42.50	\$6.72	\$67.20	\$5.00	\$50.00	\$5.24	\$52.40	\$6.18	\$61.80
4.8.75.	6X	10	\$4.25	\$42.50	\$7.16	\$71.60	\$5.90	\$59.00	\$5.76	\$57.60	\$6.54	\$65.40
4.8.76.	8X	10	\$6.30	\$63.00	\$7.60	\$76.00	\$6.00	\$60.00	\$6.16	\$61.60	\$6.90	\$69.00
4.8.77.	9X	10	\$6.30	\$63.00	\$7.60	\$76.00	\$6.00	\$60.00	\$6.16	\$61.60	\$7.54	\$75.40
4.8.78.	10X	10	\$6.30	\$63.00	\$7.60	\$76.00	\$7.00	\$70.00	\$6.16	\$61.60	\$7.90	\$79.00
4.8.79.	GREEN INSTITUTIONAL V-NECK SHIRTS TOTAL		\$48.65	\$486.50	\$68.99	\$689.90	\$51.90	\$519.00	\$51.92	\$519.20	\$63.12	\$631.20
	Total for all sections: 4.8.11 + 4.8.22. + 4.8.33. + 4.8.45. + 4.8.57. + 4.8.68. + 4.8.79.			\$6,241.37		\$8,024.45		\$6,558.55		\$6,811.40		\$7,249.20
4.9.	Maximum % increase 1st Renewal		2%		0.0%		2.0%		2.0%		10.0%	
4.10.	Maximum % increase 2nd Renewal		3%		5.0%		3.0%		2.0%		10.0%	
4.11.	Maximum % increase 3rd Renewal		3%		5.0%		3.0%		2.0%		10.0%	
4.10.	Delivery ARO		15-30 Days		30-60 Days		60 Days		21 Days		7-30 Days	

590-2016



**PURCHASE AGREEMENT  
FOR  
INMATE UNIFORMS – TERM & SUPPLY**

**THIS AGREEMENT** dated the 22<sup>nd</sup> day of December 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein “County” and **Bob Barker Company**, herein “Contractor.”

**IN CONSIDERATION** of the parties performance of the obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Inmate Uniforms Term & Supply**, County of Boone Request for Bid for **Inmate Uniforms Term & Supply**, bid number **50-30NOV16**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, any applicable addenda, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor’s bid response dated **November 22, 2016** and executed by **Erik Flynn** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, the Standard Terms and Conditions, and all applicable Addenda shall prevail and control over the Contractor’s bid response.

**2. Contract Duration** - This agreement shall commence on **January 1, 2017 and extend through December 31, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **three (3) additional one-year periods** subject to the pricing clauses in the Contractor’s bid response and thereafter on a month to month basis for a maximum of six (6) months in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

**3. Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with **inmate uniforms** for the following sections of the Request for Bid:

- Inmate Jumpsuits Institutional Black and White with Horizontal Stripes (4.8.1. through 4.8.10)
- Institutional Trousers, black and white with horizontal stripes (4.8.12. through 4.8.21.)
- Institutional V-Neck Shirts, black and white with horizontal stripes (4.8.23. through 4.8.32.)
- Institutional Trousers, white (4.8.35. through 4.8.44.)
- Institutional V-Neck Shirts, white (4.8.46. through 4.8.55.)
- Institutional Trousers, green with no lettering (4.8.58. through 4.8.67.)
- Institutional V-Neck Shirts, green with no lettering (4.8.69. through 4.8.78.)

Items/service shall be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor’s bid response, as needed and as ordered by County.

**4. Delivery** - Contractor agrees to provide the items and service as specified and as agreed to in the bid specifications, and within 15 – 30 days after receipt of order.

**5. Billing and Payment** - All billing shall be invoiced to Boone County Sheriff Department, 2121 County Dr. Columbia, MO 65202. Billings may only include the prices listed in the Contractor’s bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor’s bid response to the

specifications. The County agrees to pay all correct monthly statements within thirty days of receipt, all monthly statements must also have copies of applicable invoices; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**BOB BARKER COMPANY**

by Erika Flynn  
title Contract Specialist  
address 134 N. Main Street  
Fuquay-Varina, NC 27526

APPROVED AS TO FORM:

[Signature]  
County Counselor

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
[Signature]  
Daniel K. Atwill, Presiding Commissioner

ATTEST:

Wendy S. Noren  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pickford by jg 12/14/16  
Signature Date

1255 / 23025 Term and Supply

Appropriation Account

**Bob Barker Company, Inc.**

County of Boone

Purchasing Department

**4. Revised Response Form**

- 4.1. Company Name: Bob Barker Company, Inc.
- 4.2. Address: 134 N. Main Street
- 4.3. City/Zip: Fuquay-Varina, NC 27526
- 4.4. Phone Number: 888.772.0250
- 4.5. Fax Number: 800.322.7537
- 4.6. E-Mail Address: Bidnotices@bobbarker.com
- 4.7. Federal Tax ID: 56-1558062
- 4.7.1.  Corporation  
 Partnership - Name \_\_\_\_\_  
 Individual/Proprietorship - Individual Name \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

**4.8. PRICING**

INMATE JUMPSUITS (Institutional Black and White with Horizontal Stripes)				
	Size	Unit Price	Quantity	Extended Price
4.8.1.	Medium	\$ 9.98	50	\$ 499.00
4.8.2.	Large	\$ 9.98	50	\$ 499.00
4.8.3.	X-Large	\$ 9.98	50	\$ 499.00
4.8.4.	2X	\$ 10.62	30	\$ 318.60
4.8.5.	3X	\$ 10.62	20	\$ 212.40
4.8.6.	4X	\$ 10.62	5	\$ 53.10
4.8.7.	6X	\$ 10.62	5	\$ 53.10
4.8.8.	8X	\$ 15.63	5	\$ 78.15
4.8.9.	9X	\$ 15.63	5	\$ 78.15
4.8.10.	10X	\$ 15.63	5	\$ 78.15
4.8.11.	BLACK AND WHITE INMATE JUMPSUIT TOTAL			\$ 2,368.65



INSTITUTIONAL TROUSERS (Institutional Black and White with Horizontal Stripes)			
Size	Unit Price	Quantity	Extended Price
4.8.12. Medium	\$ 6.29	20	\$ 125.80
4.8.13. Large	\$ 6.29	20	\$ 125.80
4.8.14. X-Large	\$ 6.29	40	\$ 251.60
4.8.15. 2X	\$ 6.29	20	\$ 125.80
4.8.16. 3X	\$ 6.29	10	\$ 62.90
4.8.17. 4X	\$ 6.29	5	\$ 31.45
4.8.18. 6X	\$ 6.29	5	\$ 31.45
4.8.19. 8X	\$ 7.89	5	\$ 39.45
4.8.20. 9X	\$ 47.34	5 SOLD case/6	\$ 47.34
4.8.21. 10X	\$ 47.34	5 SOLD case/6	\$ 47.34
4.8.22. BLACK AND WHITE INSTITUTIONAL TROUSERS TOTAL			\$ 888.93
INSTITUTIONAL V-NECK SHIRTS (Institutional Black and White with Horizontal Stripes)			
Size	Unit Price	Quantity	Extended Price
4.8.23. Medium	\$ 4.68	20	\$ 93.60
4.8.24. Large	\$ 4.68	20	\$ 93.60
4.8.25. X-Large	\$ 4.68	40	\$ 187.20
4.8.26. 2X	\$ 4.98	20	\$ 99.60
4.8.27. 3X	\$ 4.98	10	\$ 49.80
4.8.28. 4X	\$ 4.98	5	\$ 24.90
4.8.29. 6X	\$ 4.98	5	\$ 24.90
4.8.30. 8X	\$ 6.47	5	\$ 32.35
4.8.31. 9X	\$ 38.82	5 SOLD case/6	\$ 38.82
4.8.32. 10X	\$ 38.82	5 SOLD case/6	\$ 38.82

**Bob Barker Company, Inc.**

4.8.33.	<b>BLACK AND WHITE INSTITUTIONAL V-NECK SHIRTS TOTAL</b>	\$ 683.59
4.8.34.	<b>TOTAL FOR ALL BLACK &amp; WHITE ITEMS REQUESTED (4.8.11. + 4.8.22. + 4.8.33.)</b>	\$ 3,941.17

**INSTITUTIONAL TROUSERS (White)**

	Size	Unit Price	Quantity	Extended Price
4.8.35.	Medium	\$ 5.89	10	\$ 58.90
4.8.36.	Large	\$ 5.89	10	\$ 58.90
4.8.37.	X-Large	\$ 5.89	10	\$ 58.90
4.8.38.	2X	\$ 6.10	10	\$ 61.00
4.8.39.	3X	\$ 6.10	10	\$ 61.00
4.8.40.	4X	\$ 6.10	10	\$ 61.00
4.8.41.	6X	\$ 6.40	10	\$ 64.00
4.8.42.	8X	\$ 7.60	10	\$ 76.00
4.8.43.	9X	\$ 7.60	10	\$ 76.00
4.8.44.	10X	\$ 7.60	10	\$ 76.00

4.8.45.	<b>WHITE INSTITUTIONAL TROUSERS TOTAL</b>	\$ 651.70
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**INSTITUTIONAL V-NECK SHIRTS (White)**

	Size	Unit Price	Quantity	Extended Price
4.8.46.	Medium	\$ 4.65	10	\$ 46.50
4.8.47.	Large	\$ 4.65	10	\$ 46.50
4.8.48.	X-Large	\$ 4.65	10	\$ 46.50
4.8.49.	2X	\$ 5.05	10	\$ 50.50
4.8.50.	3X	\$ 5.05	10	\$ 50.50
4.8.51.	4X	\$ 5.05	10	\$ 50.50
4.8.52.	6X	\$ 5.05	10	\$ 50.50
4.8.53.	8X	\$ 6.90	10	\$ 69.00

**Bob Barker Company, Inc.**

4.8.54.	9X	\$ 6.90	10	\$ 69.00
4.8.55.	10X	\$ 6.90	10	\$ 69.00
4.8.56.	<b>WHITE INSTITUTIONAL V-NECK SHIRTS TOTAL</b>			\$ 548.50
4.8.57.	<b>TOTAL FOR ALL WHITE ITEMS REQUESTED (4.8.45. + 4.8.56)</b>			\$ 1,200.20

**INSTITUTIONAL TROUSERS (Green w/No Lettering)**

	Size	Unit Price	Quantity	Extended Price
4.8.58.	Medium	\$ 5.40	10	\$ 54.00
4.8.59.	Large	\$ 5.40	10	\$ 54.00
4.8.60.	X-Large	\$ 5.40	10	\$ 54.00
4.8.61.	2X	\$ 5.40	10	\$ 54.00
4.8.62.	3X	\$ 5.65	10	\$ 56.50
4.8.63.	4X	\$ 5.65	10	\$ 56.50
4.8.64.	6X	\$ 5.65	10	\$ 56.50
4.8.65.	8X	\$ 7.60	10	\$ 76.00
4.8.66.	9X	\$ 7.60	10	\$ 76.00
4.8.67.	10X	\$ 7.60	10	\$ 76.00
4.8.68.	<b>GREEN INSTITUTIONAL TROUSERS TOTAL</b>			\$ 613.50

**INSTITUTIONAL V-NECK SHIRTS (Green w/No Lettering)**

	Size	Unit Price	Quantity	Extended Price
4.8.69.	Medium	\$ 4.25	10	\$ 42.50
4.8.70.	Large	\$ 4.25	10	\$ 42.50
4.8.71.	X-Large	\$ 4.25	10	\$ 42.50
4.8.72.	2X	\$ 4.25	10	\$ 42.50
4.8.73.	3X	\$ 4.25	10	\$ 42.50
4.8.74.	4X	\$ 4.25	10	\$ 42.50

4.8.75.	6X	\$ 4.25	10	\$ 42.50
4.8.76.	8X	\$ 6.30	10	\$ 63.00
4.8.77.	9X	\$ 6.30	10	\$ 63.00
4.8.78.	10X	\$ 6.30	10	\$ 63.00
4.8.79.	GREEN INSTITUTIONAL V-NECK SHIRTS TOTAL			\$ 486.50
4.8.80.	TOTAL FOR ALL GREEN ITEMS REQUESTED (4.8.68. + 4.8.79)			\$ 1,100.00

Maximum Percentage Increase for 2 % 1<sup>st</sup> Renewal 3 % 2<sup>nd</sup> Renewal  
 4.9. 3 % 3<sup>rd</sup> Renewal

4.10. Delivery after Receipt of Order: 15-30\* Days **Sizes 9x/10x - 8 weeks ARD**

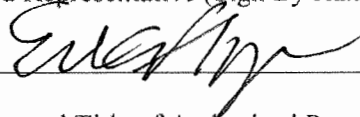
4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? X Yes \_\_\_\_\_ No

**VENDORS ARE REMINDED THAT THEY ARE TO PROVIDE A SAMPLE OF EACH PRODUCT PROPOSED IN THE REQUIRED COLOR AND FABRIC, WITH THEIR BID RESPONSE.**

PLEASE SUBMIT THREE (3) COPIES OF THE RESPONSE

4.12. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Invitation for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12.1. Authorized Representative (Sign By Hand):

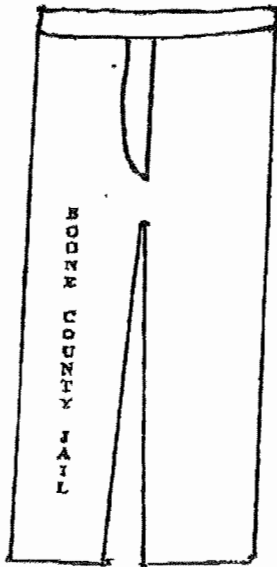
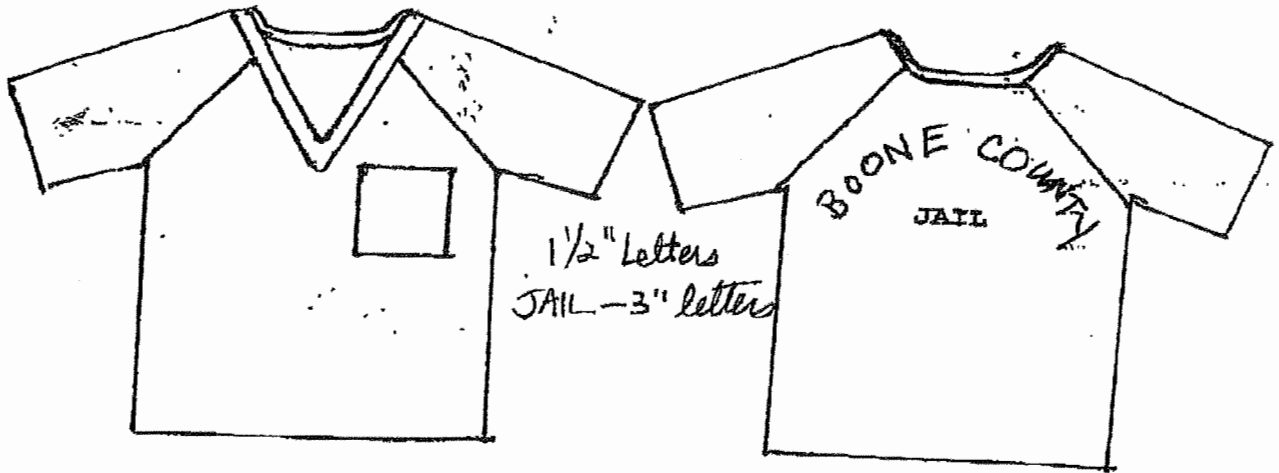
 Date: 11.22.2016

4.12.2. Print Name and Title of Authorized Representative

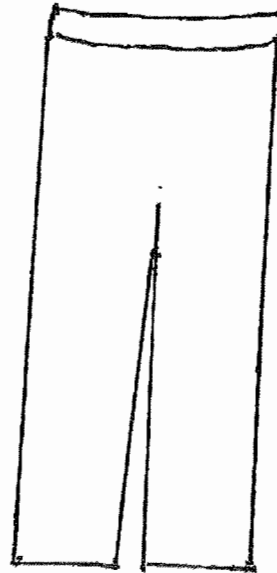
Erika Flynn - Contract Specialist Date: 11.22.2016

**Bob Barker Company, Inc.**

Bob Barker Company, Inc.



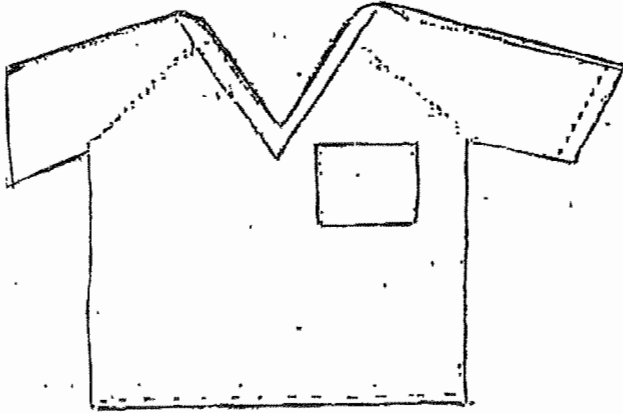
1/2" letters



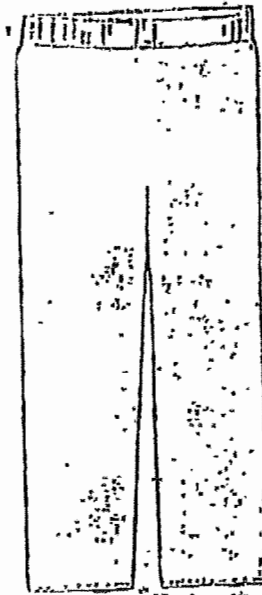
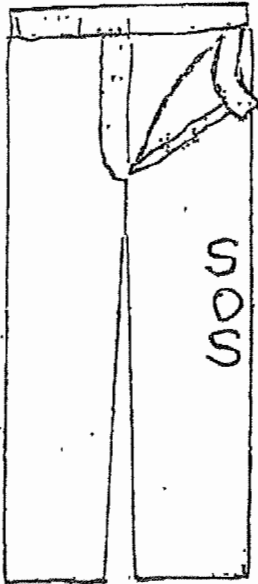
Red ink - black + white

Attachment A

Bob Barker Company, Inc.



*white uniforms*



Attachment A

**INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549**

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

[http://www.dhs.gov/xprevprot/programs/gc\\_1185221678150.shtm](http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm)

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is:

<http://www.uscis.gov/files/nativedocuments/save-mou.pdf>

Additional information may be obtained from:

<http://www.uscis.gov/files/nativedocuments/MOU.pdf>

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.






**CERTIFICATION OF INDIVIDUAL BIDDER**

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

N/A 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

NA 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

N/A 3. I have provided a completed application for a birth certificate pending in the State of \_\_\_\_\_. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

  
Applicant

11.22.16  
Date

ERIKA FLYNN  
Printed Name

**Bob Barker Company, Inc.**

**AFFIDAVIT**  
**(Only Required for Individual Bidder Certification Option #2)**

State of Missouri            )  
                                      )SS.  
County of \_\_\_\_\_        )

N/A

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number  
or Other Federal I.D. Number

\_\_\_\_\_  
Printed Name

On the date above written \_\_\_\_\_ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

\_\_\_\_\_  
Notary Public

My Commission Expires:

**Bob Barker Company, Inc.**

(Please complete and return with Contract)

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Erika Flynn - Contract Specialist - Bob Barker Company, Inc.  
Name and Title of Authorized Representative

  
Signature

11.22.2016  
Date

**Bob Barker Company, Inc.**



**Boone County Purchasing**  
613 E. Ash, Room 109  
Columbia, MO 65201

***Standard Terms and Conditions***

**Jacob M. Garrett, Buyer**  
(573) 886-4393 - FAX (573) 886-4390

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**STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI**

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.

13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Minutes of Special Meeting of the Board of Directors for Bob Barker Company, Inc.

A SPECIAL MEETING of the board of directors of Bob Barker Company, Inc was held on July 27, 2016 in the Blue Ridge Room at Bob Barker Co, Inc headquarters, at 134 N. Main Street, Fuquay Varina, North Carolina. The Following directors were present and participated in the meeting:

Robert J Barker, Sr.	Patricia M. Barker
Robert J Barker, Jr.	Nancy B. Johns
John Kasberger	Dave Colburn
Gabe Cipau	George Snead

Robert J Barker, Sr., Chairman of the Board, chaired the meeting and Patricia M. Barker, Executive Vice President of the Corporation, acted as Secretary of the meeting.

The chairman announced that a quorum of directors was present and that the meeting, having been duly convened, was ready to proceed with its business. The Secretary presented a waiver of notice of the meeting, signed by all of the directors and was directed to file the waiver of notice with the minutes of the meeting.

After full discussion of the affairs of the company, the following resolution was introduced for consideration and adoption by the directors:

RESOLVED, that the Board of Directors hereby grants signatory authority to enter bids obligating the company in agreements to furnish products and services at agreed prices and conditions.

Angela DeBoeser	<u>Angela D. DeBoeser</u>
Amber Garis	<u>Amber Garis</u>
April Paszkiewicz	<u>April Paszkiewicz</u>
Bettina Morgan	<u>Bettina Morgan</u>
Dale Griffith	<u>Dale Griffith</u>
Denine McCullers	<u>Denine McCullers</u>
Erika Flynn	<u>Erika Flynn</u>
Katy Anderson	<u>Katy Anderson</u>
Kevin Donovan	<u>Kevin Donovan</u>
Nenna Mann	<u>Nenna Mann</u>
Robert J. Barker, Sr.	<u>Robert J. Barker, Sr.</u>
Robert J. Barker, Jr.	<u>Robert J. Barker, Jr.</u>
Robin Finn	<u>Robin Finn</u>
Ryan Pretko	<u>Ryan Pretko</u>
Shannon Pilkington	<u>Shannon Pilkington</u>
Talia Rosario	<u>Talia Rosario</u>

The resolution was unanimously approved. There being no further business before the meeting, on motion duly made, seconded and carried, it was adjourned.

Robert J. Barker, Sr.  
Robert J Barker, Sr.  
Chairman of the Board of Directors

Patricia M. Barker  
Patricia M. Barker  
Secretary of the Board of Directors



**Request for Bid (RFB)**

**Bob Barker Company, Inc.**

**Boone County Purchasing**  
613 E. Ash, Room 109  
Columbia, MO 65201

**Jacob M. Garrett, Buyer**  
(573) 886-4393 – Fax: (573) 886-4390  
Email: JGarrett@boonecountymo.org

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**Bid Data**

Bid Number: **50-30NOV16**

Commodity Title: **Inmate Uniforms Term & Supply**

**DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

**Bid Submission Address and Deadline**

Day / Date: **WEDNESDAY, NOVEMBER 30, 2016**  
Time: **1:00 P.M. (Bids received after this time will be returned unopened)**  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Annex Building  
613 E. Ash, Room 109  
Columbia, MO 65201**  
Directions: The Boone County Annex is located on the Southeast corner at 7<sup>th</sup> Street and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

**Bid Opening**

Day / Date: **WEDNESDAY, NOVEMBER 30, 2016**  
Time: **1:00 P.M. (Bids received after this time will be returned unopened)**  
Location / Address: **Boone County Purchasing Department  
Boone County Annex Building  
613 E. Ash, Room 109**

**Bid Contents**

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form  
Attachment A  
Work Authorization Certification  
Debarment  
Standard Terms and Conditions  
No-Bid Response Form**

## Request for Bid (Bid)

*County of Boone*

*Purchasing Department*

### **1. Introduction and General Conditions of Bidding**

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
  - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
    - Purchasing* - The Purchasing Department, including its Purchasing Director and staff.
    - Department/s or Office/s* - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
    - Designee* - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
  - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
    - Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
    - Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter a Contract for provision of the goods and/or services described in the Bid.
    - Supplier* - All business/s entities which may provide the subject goods and/or services.
  - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
  - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
  - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions, and specifications of this Bid.
  - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental contracts under more favorable terms. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis,



- whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
  - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
    - 1) the provisions of the Contract (as it may be amended);
    - 2) the provisions of the Bid;
    - 3) the provisions of the Bidder's Response.
  - 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract period resulting from this Bid will have an initial term from Date of Award through December 31<sup>st</sup>, 2017, and may be automatically renewed for an additional three (3) years unless canceled by Purchasing Director in writing prior to a renewal term.
  - 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

**2. Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** – Boone County, hereafter referred to as “County”, proposes to contract with an individual(s) or organization(s), hereinafter referred to as “Contractor” for a Term and Supply contract for the furnishing and delivery of Inmate Jumpsuits, Institutional Trousers, and Institutional V-Neck Shirts to the Boone County Jail on an as needed basis as detailed in the following specifications.
  - 2.1.1. **Quantity** – The quantities indicated on the Response Form are estimates only and are based on past usage and anticipated future requirements, and as such, do not constitute a guarantee on the part of the County. The County reserves the right to increase or decrease the quantities outlined on the Response Form as needed.
- 2.2. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
  - 2.2.1. If renewal percentages are not provided for the items listed on the Response Form, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.4. **CONTRACT EXTENSION** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.5. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
  - 2.5.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.6. **CONSTRUCTION REQUIREMENTS**
  - 2.6.1. All items shall be construction from a 7 ½ ounce twill, 65% polyester/35% cotton industrial laundry finish quality fabric.
  - 2.6.2. All seams shall be triple stitched, with a reinforced crotch and points of strain with dual duty thread.
  - 2.6.3. **Inmate Jumpsuit** – Construction of jumpsuit shall have heavy-duty laundry proof snap closure. Style shall have elastic back with woven heat resistant elastic.
  - 2.6.4. **Institutional Trousers** – Construction of trousers shall also include heat resistant elastic lock stitched. Style is pull on with mock fly.
  - 2.6.5. **Institutional V-Neck Shirt** – Shirt style is slip on with raglan sleeves, no buttons.
- 2.7. **COLOR REQUIREMENTS**
  - 2.7.1. Inmate Jumpsuits – All jumpsuits shall be institutional black and white with horizontal stripes.
  - 2.7.2. Institutional Trousers – All bidders must provide pricing for white trousers, green trousers, and trousers in institutional black and white with horizontal stripes.
  - 2.7.3. Institutional V-Neck Shirts – All bidders must provide pricing for white v-neck shirts, green v-neck shirts, and v-neck shirts in institutional black and white with horizontal stripes.
- 2.8. **LETTERING REQUIREMENTS** – All lettering shall be uppercase and stenciled in red. Bidders must include the cost of the lettering in the unit prices for the clothing items listed on the

Response Form.

- 2.8.1. Inmate Jumpsuits and Institutional V-Neck Shirts shall have the words "BOONE COUNTY" in letters 1 ½" high forming an arch running from the left shoulder to right shoulder area on the back of the shirt. The word "JAIL" shall be in letters 3" high centered below the arch formed by the words Boone County. All lettering on the white shirts shall have the word "SERVICE" in letters 1 ½" high forming an arch running from the left shoulder area to right shoulder area on the back of the shirt. The word "OVER" shall be 3" high centered below the arch formed by the word "Service". The word "SENTENCE" shall be in letters 1 ½" high forming a "U" running from the left shoulder area to the right shoulder area centered under the word "Over". See Attachment A for a sample of the lettering required.
- 2.8.2. Institutional Trousers shall have the words "BOONE COUNTY JAIL" in letters 1 ½" high running down one leg. The lettering on the white trousers shall have the letters "S.O.S." in letters 4" high running down one leg.
- 2.8.3. There shall be NO LETTERING on the green institutional trousers and v-neck shirts.
- 2.9. **ADDITIONAL INSTRUCTIONS**
- 2.9.1. **Samples:** Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished **free of expense** and if not destroyed in testing will, upon request, be returned at the bidder's expense. A request for the return of samples must be made within ten days following sample submittal. Each individual sample must be labeled with the bidder's name and manufacturer's brand name and number.
- 2.9.2. **Product Substitution:** All product substitutions offered must be pre-approved by the Boone County Purchasing Department in writing and no later than November 23<sup>rd</sup>, 2016. The County reserves the right to request samples of any substitutes. These samples will be free of charge. Interpretation of "equal or better" is to be determined at the sole discretion of the county staff.
- 2.10. **DELIVERY** – Delivery shall be made FOB Destination, inside delivery, with freight charges fully included and prepaid. The seller pays and bears the freight charges.
- 2.10.1. **Delivery Address** – All requested items shall be delivered to the Boone County Sheriff's Department, 2121 County Road, Columbia, MO 65202.
- 2.10.2. **Delivery Time:** All deliveries shall be made between the hours of 8:00 a.m. and 4:00 p.m., local time Monday through Friday, excluding county holidays.
- 2.11. **BILLING AND PAYMENTS** – Invoices shall be submitted to the Sheriff's Department, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate **monthly statement**.
- 2.12. **NON-EXCLUSIVITY** - The County reserves the right to obtain "like or similar" products of this or other manufacturers, exclusive of this contract, when use of such products is deemed to be in the best interest of the County.
- 2.13. **DESIGNEE** – Boone County Sheriff's Department
- 2.13.1. **Bid Clarification** – Jacob M. Garrett, Buyer, 613 E. Ash, Room 109, Columbia, MO 65201. Telephone: (573) 886-4393; Facsimile (573) 886-4390 or email: [JGarrett@boonecountymo.org](mailto:JGarrett@boonecountymo.org).

**3. Response Presentation and Review**

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
  - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, three (3) complete copies of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
  - 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, Bid Tabulations are posted on our website <http://showmeboone.com/PURCHASING/>.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. summary information from each will be read aloud.
  - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
  - 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
  - 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
  - 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
  - 3.5.3. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.



## *Request for Bid (RFB)*

**Boone County Purchasing**  
613 E. Ash, Room 109  
Columbia, MO 65201

**Jacob M. Garrett, Buyer**  
(573) 886-4393 – Fax: (573) 886-4390  
Email: JGarrett@boonecountymo.org

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### ***Bid Data***

Bid Number: **50-30NOV16**

Commodity Title: **Inmate Uniforms Term & Supply**

### **DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

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### ***Bid Submission Address and Deadline***

Day / Date: **WEDNESDAY, NOVEMBER 30, 2016**  
Time: **1:00 P.M. (Bids received after this time will be returned unopened)**  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Annex Building  
613 E. Ash, Room 109  
Columbia, MO 65201**  
Directions: The Boone County Annex is located on the Southeast corner at 7<sup>th</sup> Street and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

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### ***Bid Opening***

Day / Date: **WEDNESDAY, NOVEMBER 30, 2016**  
Time: **1:00 P.M. (Bids received after this time will be returned unopened)**  
Location / Address: **Boone County Purchasing Department  
Boone County Annex Building  
613 E. Ash, Room 109**

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### ***Bid Contents***

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form  
Attachment A  
Work Authorization Certification  
Debarment  
Standard Terms and Conditions  
No-Bid Response Form**

# Request for Bid (Bid)

## 1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
  - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
    - Purchasing* - The Purchasing Department, including its Purchasing Director and staff.
    - Department/s or Office/s* - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
    - Designee* - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
  - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
    - Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
    - Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter a Contract for provision of the goods and/or services described in the Bid.
    - Supplier* - All business/s entities which may provide the subject goods and/or services.
  - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
  - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
  - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions, and specifications of this Bid.
  - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other governmental contracts under more favorable terms. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis,

whichever is in the best interest of the County.

- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
  - 1) the provisions of the Contract (as it may be amended);
  - 2) the provisions of the Bid;
  - 3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract period resulting from this Bid will have an initial term from Date of Award through December 31<sup>st</sup>, 2017, and may be automatically renewed for an additional three (3) years unless canceled by Purchasing Director in writing prior to a renewal term.
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

**2. Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** – Boone County, hereafter referred to as “County”, proposes to contract with an individual(s) or organization(s), hereinafter referred to as “Contractor” for a Term and Supply contract for the furnishing and delivery of Inmate Jumpsuits, Institutional Trousers, and Institutional V-Neck Shirts to the Boone County Jail on an as needed basis as detailed in the following specifications.
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- 2.6.1. All items shall be construction from a 7 ½ ounce twill, 65% polyester/35% cotton industrial laundry finish quality fabric.
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- 2.6.3. **Inmate Jumpsuit** – Construction of jumpsuit shall have heavy-duty laundry proof snap closure. Style shall have elastic back with woven heat resistant elastic.
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  - 2.9.1. **Samples:** Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished **free of expense** and if not destroyed in testing will, upon request, be returned at the bidder's expense. A request for the return of samples must be made within ten days following sample submittal. Each individual sample must be labeled with the bidder's name and manufacturer's brand name and number.
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- 2.12. **NON-EXCLUSIVITY** - The County reserves the right to obtain "like or similar" products of this or other manufacturers, exclusive of this contract, when use of such products is deemed to be in the best interest of the County.
- 2.13. **DESIGNEE** – Boone County Sheriff's Department
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  - 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
  - 3.5.3. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

**4. Revised Response Form**

- 4.1. Company Name: \_\_\_\_\_
- 4.2. Address: \_\_\_\_\_
- 4.3. City/Zip: \_\_\_\_\_
- 4.4. Phone Number: \_\_\_\_\_
- 4.5. Fax Number: \_\_\_\_\_
- 4.6. E-Mail Address: \_\_\_\_\_
- 4.7. Federal Tax ID: \_\_\_\_\_

- 4.7.1.  Corporation
- Partnership - Name \_\_\_\_\_
- Individual/Proprietorship - Individual Name \_\_\_\_\_
- Other (Specify) \_\_\_\_\_

**4.8. PRICING**

<b>INMATE JUMPSUITS (Institutional Black and White with Horizontal Stripes)</b>				
	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.1.	Medium	\$	50	
4.8.2.	Large	\$	50	\$
4.8.3.	X-Large	\$	50	\$
4.8.4.	2X	\$	30	\$
4.8.5.	3X	\$	20	\$
4.8.6.	4X	\$	5	\$
4.8.7.	6X	\$	5	\$
4.8.8.	8X	\$	5	\$
4.8.9.	9X	\$	5	\$
4.8.10.	10X	\$	5	\$
<b>4.8.11.</b>	<b>BLACK AND WHITE INMATE JUMPSUIT TOTAL</b>			<b>\$</b>

**INSTITUTIONAL TROUSERS (Institutional Black and White with Horizontal Stripes)**

	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.12.	Medium	\$	20	\$
4.8.13.	Large	\$	20	\$
4.8.14.	X-Large	\$	40	\$
4.8.15.	2X	\$	20	\$
4.8.16.	3X	\$	10	\$
4.8.17.	4X	\$	5	\$
4.8.18.	6X	\$	5	\$
4.8.19.	8X	\$	5	\$
4.8.20.	9X	\$	5	\$
4.8.21.	10X	\$	5	\$
<b>4.8.22.</b>	<b>BLACK AND WHITE INSTITUTIONAL TROUSERS TOTAL</b>			<b>\$</b>

**INSTITUTIONAL V-NECK SHIRTS (Institutional Black and White with Horizontal Stripes)**

	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.23.	Medium	\$	20	\$
4.8.24.	Large	\$	20	\$
4.8.25.	X-Large	\$	40	\$
4.8.26.	2X	\$	20	\$
4.8.27.	3X	\$	10	\$
4.8.28.	4X	\$	5	\$
4.8.29.	6X	\$	5	\$
4.8.30.	8X	\$	5	\$
4.8.31.	9X	\$	5	\$
4.8.32.	10X	\$	5	\$

4.8.33.	<b>BLACK AND WHITE INSTITUTIONAL V-NECK SHIRTS TOTAL</b>			\$
4.8.34.	<b>TOTAL FOR ALL BLACK &amp; WHITE ITEMS REQUESTED (4.8.11. + 4.8.22. + 4.8.33.)</b>			\$
<b>INSTITUTIONAL TROUSERS (White)</b>				
	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.35.	Medium	\$	10	\$
4.8.36.	Large	\$	10	\$
4.8.37.	X-Large	\$	10	\$
4.8.38.	2X	\$	10	\$
4.8.39.	3X	\$	10	\$
4.8.40.	4X	\$	10	\$
4.8.41.	6X	\$	10	\$
4.8.42.	8X	\$	10	\$
4.8.43.	9X	\$	10	\$
4.8.44.	10X	\$	10	\$
4.8.45.	<b>WHITE INSTITUTIONAL TROUSERS TOTAL</b>			\$
<b>INSTITUTIONAL V-NECK SHIRTS (White)</b>				
	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.46.	Medium	\$	10	\$
4.8.47.	Large	\$	10	\$
4.8.48.	X-Large	\$	10	\$
4.8.49.	2X	\$	10	\$
4.8.50.	3X	\$	10	\$
4.8.51.	4X	\$	10	\$
4.8.52.	6X	\$	10	\$
4.8.53.	8X	\$	10	\$

4.8.54.	9X	\$	10	\$
4.8.55.	10X	\$	10	\$
4.8.56.	<b>WHITE INSTITUTIONAL V-NECK SHIRTS TOTAL</b>			\$
4.8.57.	<b>TOTAL FOR ALL WHITE ITEMS REQUESTED (4.8.45. + 4.8.56)</b>			
<b>INSTITUTIONAL TROUSERS (Green w/No Lettering)</b>				
	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.58.	Medium	\$	10	\$
4.8.59.	Large	\$	10	\$
4.8.60.	X-Large	\$	10	\$
4.8.61.	2X	\$	10	\$
4.8.62.	3X	\$	10	\$
4.8.63.	4X	\$	10	\$
4.8.64.	6X	\$	10	\$
4.8.65.	8X	\$	10	\$
4.8.66.	9X	\$	10	\$
4.8.67.	10X	\$	10	\$
4.8.68.	<b>GREEN INSTITUTIONAL TROUSERS TOTAL</b>			\$
<b>INSTITUTIONAL V-NECK SHIRTS (Green w/No Lettering)</b>				
	<b>Size</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Extended Price</b>
4.8.69.	Medium	\$	10	\$
4.8.70.	Large	\$	10	\$
4.8.71.	X-Large	\$	10	\$
4.8.72.	2X	\$	10	\$
4.8.73.	3X	\$	10	\$
4.8.74.	4X	\$	10	\$

4.8.75.	6X	\$	10	\$
4.8.76.	8X	\$	10	\$
4.8.77.	9X	\$	10	\$
4.8.78.	10X	\$	10	\$
<b>4.8.79.</b>	<b>GREEN INSTITUTIONAL V-NECK SHIRTS TOTAL</b>			\$
<b>4.8.80.</b>	<b>TOTAL FOR ALL GREEN ITEMS REQUESTED (4.8.68. + 4.8.79)</b>			

Maximum Percentage Increase for \_\_\_\_\_ % 1<sup>st</sup> Renewal \_\_\_\_\_ % 2<sup>nd</sup> Renewal

4.9. \_\_\_\_\_ % 3<sup>rd</sup> Renewal

4.10. Delivery after Receipt of Order: \_\_\_\_\_ Days

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? \_\_\_\_\_ Yes \_\_\_\_\_ No

**VENDORS ARE REMINDED THAT THEY ARE TO PROVIDE A SAMPLE OF EACH PRODUCT PROPOSED IN THE REQUIRED COLOR AND FABRIC, WITH THEIR BID RESPONSE.**

**PLEASE SUBMIT THREE (3) COPIES OF THE RESPONSE**

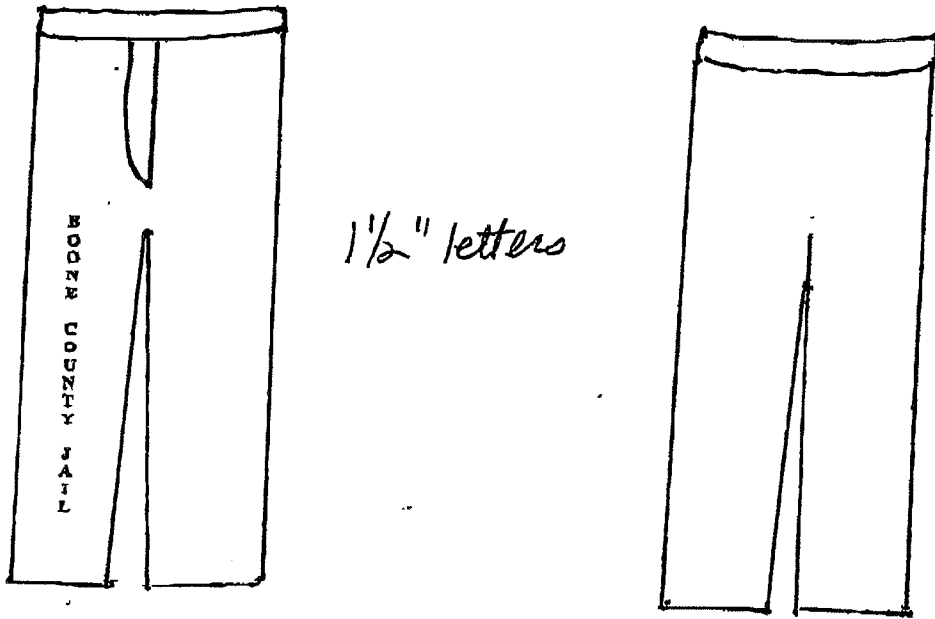
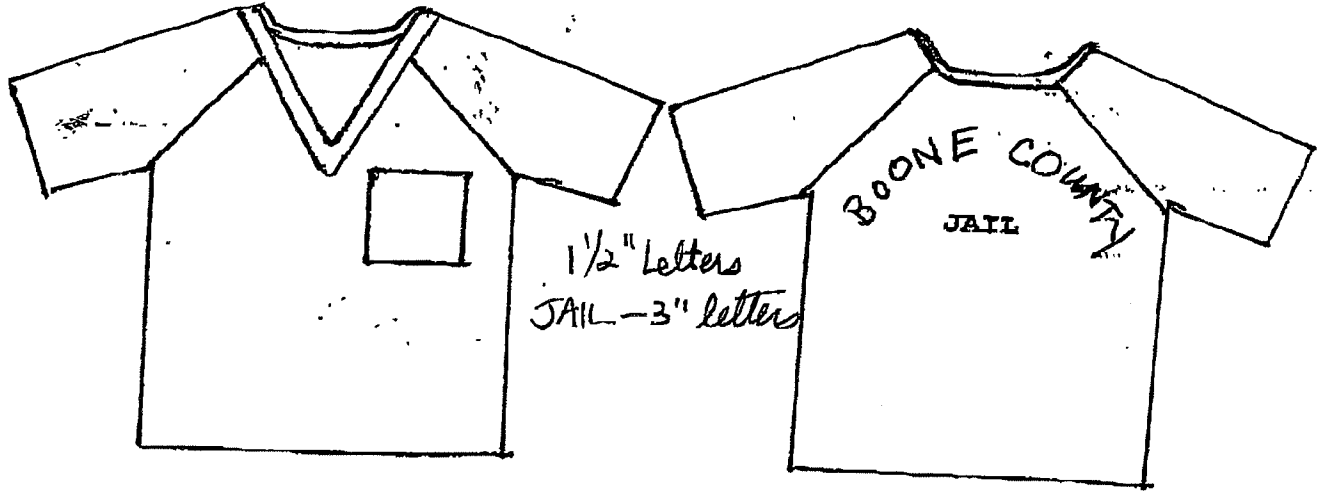
4.12. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Invitation for Bid which have been read and understood, and all of which are made part of this order.** By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12.1. Authorized Representative (Sign By Hand):

\_\_\_\_\_ Date: \_\_\_\_\_

4.12.2. Print Name and Title of Authorized Representative

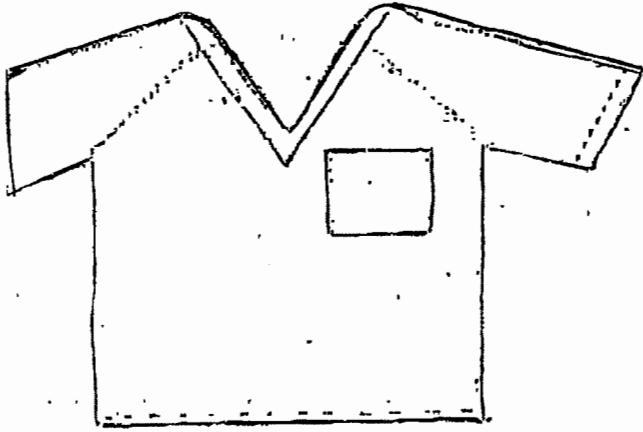
\_\_\_\_\_ Date: \_\_\_\_\_



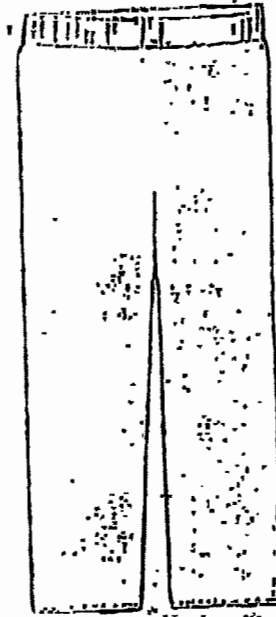
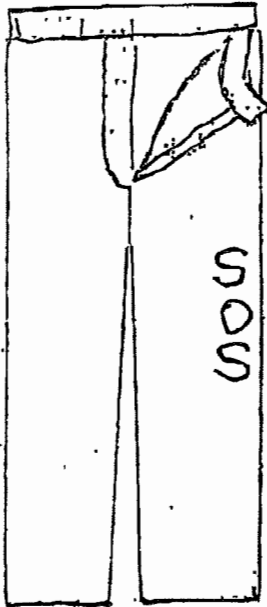
Red ink - black + white

Attachment A





*white uniforms*



Attachment A

## INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

[http://www.dhs.gov/xprevprot/programs/gc\\_1185221678150.shtm](http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm)

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is:

<http://www.uscis.gov/files/nativedocuments/save-mou.pdf>

Additional information may be obtained from:

<http://www.uscis.gov/files/nativedocuments/MOU.pdf>

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

**WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of \_\_\_\_\_ )

)ss

State of \_\_\_\_\_ )

My name is \_\_\_\_\_. I am an authorized agent of \_\_\_\_\_  
\_\_\_\_\_(Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

\_\_\_\_\_  
Affiant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

**CERTIFICATION OF INDIVIDUAL BIDDER**

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- \_\_\_\_\_ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver’s license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
  
- \_\_\_\_\_ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
  
- \_\_\_\_\_ 3. I have provided a completed application for a birth certificate pending in the State of \_\_\_\_\_. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant	Date	Printed Name

**AFFIDAVIT**  
**(Only Required for Individual Bidder Certification Option #2)**

State of Missouri                    )  
  )SS.  
County of \_\_\_\_\_            )

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number  
or Other Federal I.D. Number

\_\_\_\_\_  
Printed Name

On the date above written \_\_\_\_\_ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

\_\_\_\_\_  
Notary Public

My Commission Expires:

**(Please complete and return with Contract)**

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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Name and Title of Authorized Representative

---

Signature

---

Date



**Boone County Purchasing**  
613 E. Ash, Room 109  
Columbia, MO 65201

***Standard Terms and Conditions***

**Jacob M. Garrett, Buyer**  
(573) 886-4393 - FAX (573) 886-4390

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**STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI**

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.

13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.





**Boone County Purchasing**  
613 E. Ash, Room 109  
Columbia, MO 65201

***“No Bid” Response Form***

Jacob M. Garrett, Buyer  
(573) 886-4393 – Fax: (573) 886-4390

---

**“NO BID RESPONSE FORM”**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO  
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: 50-30NOV16 - Inmate Uniforms Term and Supply**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for not bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

22nd day of December 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize and approve, pursuant to 54.230 RSMo. and 55.100 RSMo., the Boone County Treasurer and Boone County Auditor to appoint such staff (deputies) as are authorized for their offices in the annual appropriation order, in accordance with the specific positions approved in the annual budget and the established hiring policies of the county.

Done this 22nd day of December, 2016.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

Vernon's Annotated Missouri Statutes  
Title VI. County, Township and Political Subdivision Government (Refs & Annos)  
Chapter 54. County Treasurers (Refs & Annos)  
General Provisions

V.A.M.S. 54.230

54.230. Deputies and assistants, compensation (second, third and certain first class counties)

Currentness

The county treasurer of a county of the ~~first class not having a charter form of government~~, and of a county of the second or third class shall be entitled to have and ~~to appoint such a number of deputies and assistants as the county treasurer, with the approval of the county commission~~, deems necessary for the prompt and proper discharge of his office, and the treasurer's deputies and assistants shall be paid such salaries as are fixed by the county treasurer with the approval of the county commission. The salaries of all such deputies and assistants shall be paid by the county in the same manner as the salary of the county treasurer is paid.

**Credits**

(L.1945, p. 1561, § 2. Amended by L.1973, H.B. No. 671, p. 126, § 1; L.1986, S.B. No. 518, § A; L.1993, S.B. No. 250, § A.)

Notes of Decisions (2)

V. A. M. S. 54.230, MO ST 54.230

Statutes are current through the end of the 2016 Regular Session and Veto Session of the 98th General Assembly, pending changes received from the Revisor of Statutes. Constitution is current through the November 4, 2014 General Election.

Vernon's Annotated Missouri Statutes  
Title VI. County, Township and Political Subdivision Government (Refs & Annos)  
Chapter 55. County Auditors (Refs & Annos)  
Second Class and Certain First Class Counties

V.A.M.S. 55.100

55.100. Appointment of deputies (second class and certain first class counties)

Currentness

The county auditor, in **counties of the first class not having a charter form of government** and in counties of the second class, **may appoint with the approval of the county commission** the deputies that are necessary for the efficient operation of his office. Any deputy shall possess the same qualifications as the auditor and take a like oath of office, and may in the name of his principal perform the duties of the auditor. The auditor and his sureties are responsible for the conduct of any deputy. A deputy shall receive the salary fixed by the county auditor, with the approval of the county commission.

**Credits**

(R.S.1939, § 13885. Amended by L.1945, p. 1406; L.1959, S.B. No. 60, § 1; L.1973, H.B. No. 678, p. 128, § 1.)

V. A. M. S. 55.100, MO ST 55.100

Statutes are current through the end of the 2016 Regular Session and Veto Session of the 98th General Assembly, pending changes received from the Revisor of Statutes. Constitution is current through the November 4, 2014 General Election.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

22nd

day of

December

20

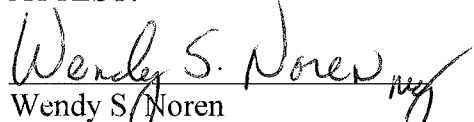
16


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the attached revised 2017 Pay Plan.

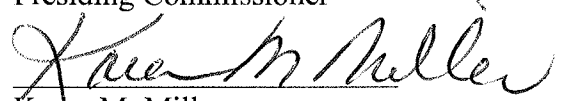
Done this 22nd day of December, 2016.

ATTEST:


  
Wendy S. Noren  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commissioner

  
Karen M. Miller

District I Commissioner

  
Janet M. Thompson

District II Commissioner

Title	Range	Hourly		Hourly Max	Range		Range Maximum
		Min	Max Hire		Minimum	Max Hire	
Custodian	13	\$10.91	\$11.59	\$16.37	\$22,692.80	\$24,107.20	\$34,049.60
File Clerk I	13	\$10.91	\$11.59	\$16.37	\$22,692.80	\$24,107.20	\$34,049.60
File Clerk II	15	\$11.46	\$12.18	\$17.20	\$23,836.80	\$25,334.40	\$35,776.00
Transportation Coord	15	\$11.46	\$12.18	\$17.20	\$23,836.80	\$25,334.40	\$35,776.00
Receptionist	18	\$12.35	\$13.12	\$18.53	\$25,688.00	\$27,289.60	\$38,542.40
Mail Clerk	18	\$12.35	\$13.12	\$18.53	\$25,688.00	\$27,289.60	\$38,542.40
Road Maintenance Worker I	18	\$12.35	\$13.12	\$18.53	\$25,688.00	\$27,289.60	\$38,542.40
Receptionist (CT)	18	\$12.35	\$13.12	\$18.53	\$25,688.00	\$27,289.60	\$38,542.40
GIS Intern	19	\$12.66	\$13.46	\$19.00	\$26,332.80	\$27,996.80	\$39,520.00
Administrative Assistant	20	\$12.98	\$13.80	\$19.48	\$26,998.40	\$28,704.00	\$40,518.40
Lead Custodian	20	\$12.98	\$13.80	\$19.48	\$26,998.40	\$28,704.00	\$40,518.40
Administrative Assistant(CT)	20	\$12.98	\$13.80	\$19.48	\$26,998.40	\$28,704.00	\$40,518.40
Court Clerk II	20	\$12.98	\$13.80	\$19.48	\$26,998.40	\$28,704.00	\$40,518.40
Records Clerk II	20	\$12.98	\$13.80	\$19.48	\$26,998.40	\$28,704.00	\$40,518.40
Account Specialist I	21	\$13.31	\$14.14	\$19.97	\$27,684.80	\$29,411.20	\$41,537.60
Administrative Technician I	21	\$13.31	\$14.14	\$19.97	\$27,684.80	\$29,411.20	\$41,537.60
Office Specialist	22	\$13.65	\$14.50	\$20.47	\$28,392.00	\$30,160.00	\$42,577.60
Road Maintenance Worker II	22	\$13.65	\$14.50	\$20.47	\$28,392.00	\$30,160.00	\$42,577.60
Records Specialist	22	\$13.65	\$14.50	\$20.47	\$28,392.00	\$30,160.00	\$42,577.60
Records Custodian	22	\$13.65	\$14.50	\$20.47	\$28,392.00	\$30,160.00	\$42,577.60
Account Specialist II	23	\$13.99	\$14.87	\$20.99	\$29,099.20	\$30,929.60	\$43,659.20
Administrative Technician II	23	\$13.99	\$14.87	\$20.99	\$29,099.20	\$30,929.60	\$43,659.20
Purchasing Assistant	23	\$13.99	\$14.87	\$20.99	\$29,099.20	\$30,929.60	\$43,659.20
Deputy County Clerk I	23	\$13.99	\$14.87	\$20.99	\$29,099.20	\$30,929.60	\$43,659.20
Detention Support Officer	23	\$13.99	\$14.87	\$20.99	\$29,099.20	\$30,929.60	\$43,659.20
Booking Officer	23	\$13.99	\$14.87	\$20.99	\$29,099.20	\$30,929.60	\$43,659.20
Senior Administrative Assistant	24	\$14.34	\$15.24	\$21.52	\$29,827.20	\$31,699.20	\$44,761.60
Warrants Specialist	24	\$14.34	\$15.24	\$21.52	\$29,827.20	\$31,699.20	\$44,761.60
Paralegal	24	\$14.34	\$15.24	\$21.52	\$29,827.20	\$31,699.20	\$44,761.60
Court Clerk III	24	\$14.34	\$15.24	\$21.52	\$29,827.20	\$31,699.20	\$44,761.60
Evidence Custodian	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Account Specialist III	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Personal Property Clerk	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Deputy Collector	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Deputy Recorder	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Deputy County Clerk II	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80

## 2017 Pay Plan

12/16/16

Title	Range	Hourly		Hourly Max	Range		Range Maximum
		Min	Max Hire		Minimum	Max Hire	
Witness Coordinator	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Victim Assistant	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Legal Assistant I	25	\$14.70	\$15.62	\$22.06	\$30,576.00	\$32,489.60	\$45,884.80
Facilities Maintenance							
Tech	26	\$15.07	\$16.01	\$22.61	\$31,345.60	\$33,300.80	\$47,028.80
Road Maintenance Worker							
III	26	\$15.07	\$16.01	\$22.61	\$31,345.60	\$33,300.80	\$47,028.80
Sign Maintenance							
Specialist	26	\$15.07	\$16.01	\$22.61	\$31,345.60	\$33,300.80	\$47,028.80
Field Service Technician							
Lead Personal Property Clerk	27	\$15.45	\$16.41	\$23.17	\$32,136.00	\$34,132.80	\$48,193.60
Lead Deputy Collector	27	\$15.45	\$16.41	\$23.17	\$32,136.00	\$34,132.80	\$48,193.60
Lead Deputy Recorder	27	\$15.45	\$16.41	\$23.17	\$32,136.00	\$34,132.80	\$48,193.60
Deputy County Clerk III	27	\$15.45	\$16.41	\$23.17	\$32,136.00	\$34,132.80	\$48,193.60
Emergency							
Telecommunicator I	27	\$15.45	\$16.41	\$23.17	\$32,136.00	\$34,132.80	\$48,193.60
Accounts Payable							
Coordinator	28	\$15.83	\$16.82	\$23.75	\$32,926.40	\$34,985.60	\$49,400.00
Administrative							
Coordinator	28	\$15.83	\$16.82	\$23.75	\$32,926.40	\$34,985.60	\$49,400.00
Warrant Supervisor	28	\$15.83	\$16.82	\$23.75	\$32,926.40	\$34,985.60	\$49,400.00
Admin Asst./Grant							
Manager	28	\$15.83	\$16.82	\$23.75	\$32,926.40	\$34,985.60	\$49,400.00
Legal Assistant II	29	\$16.22	\$17.24	\$24.34	\$33,737.60	\$35,859.20	\$50,627.20
Appraiser/ Apprentice	30	\$16.63	\$17.67	\$24.95	\$34,590.40	\$36,753.60	\$51,896.00
Emergency							
Telecommunicator II	30	\$16.63	\$17.67	\$24.95	\$34,590.40	\$36,753.60	\$51,896.00
Senior Facilities							
Maintenance Tech	30	\$16.63	\$17.67	\$24.95	\$34,590.40	\$36,753.60	\$51,896.00
Bad Check/Tax Prog.							
Admin.	30	\$16.63	\$17.67	\$24.95	\$34,590.40	\$36,753.60	\$51,896.00
Recruitment & Hiring							
Coordinator	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
GIS Technician I	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Services Coordinator I	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Road Maintenance Worker							
IV	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Automotive/Equipment							
Mechanic	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Senior Sign Maintenance							
Specialist	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Jury Supervisor	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60

Title	Range	Hourly	Hourly	Hourly	Range		Range
		Min	Max Hire	Max	Minimum	Max Hire	Maximum
Court Services Officer	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Dep. Juvenile Officer I	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Victim Advocate	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Legal Assistant (CT)	31	\$17.05	\$18.11	\$25.57	\$35,464.00	\$37,668.80	\$53,185.60
Deputy Court Marshal	32	\$17.47	\$18.56	\$26.21	\$36,337.60	\$38,604.80	\$54,516.80
Detention Officer	32	\$17.47	\$18.56	\$26.21	\$36,337.60	\$38,604.80	\$54,516.80
Services Coordinator II	33	\$17.91	\$19.03	\$26.87	\$37,252.80	\$39,582.40	\$55,889.60
Deputy Public Administrator	33	\$17.91	\$19.03	\$26.87	\$37,252.80	\$39,582.40	\$55,889.60
Legal Assistant III	33	\$17.91	\$19.03	\$26.87	\$37,252.80	\$39,582.40	\$55,889.60
Right of Way Agent	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Lead Emergency Telecommunicator	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Building Inspector	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Engineering Technician	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Construction Inspector	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Deputy Court Marshal II	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Budget Administrator	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Budget Administrator (CT)	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
Domestic Assault Court Coord	34	\$18.36	\$19.51	\$27.54	\$38,188.80	\$40,580.80	\$57,283.20
GIS Technician II	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Cartographer	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Benefits & Wellness Coordinator	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Computer Info Technologist	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Appraiser/ Residential	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Code Enforcement Officer	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Polling Place Operations Manager	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Helpdesk Technician	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Court Services Officer II	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Veterans Ct Mentor Coord	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Art Instructor (Pool)	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Music Instructor (Pool)	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Dep. Juvenile Officer II	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Code Enforcement Officer	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Buyer	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60



## 2017 Pay Plan

12/16/16

Title	Range	Hourly	Hourly	Hourly	Range		Range
		Min	Max Hire	Max	Minimum	Max Hire	Maximum
Training Coordinator	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Mitigation and Recovery Specialist	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Planning and Preparedness Specialist	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Training and Exercise Specialist	35	\$18.82	\$19.99	\$28.22	\$39,145.60	\$41,579.20	\$58,697.60
Civil Process Deputy	36	\$19.29	\$20.49	\$28.93	\$40,123.20	\$42,619.20	\$60,174.40
Senior Detention Officer	36	\$19.29	\$20.49	\$28.93	\$40,123.20	\$42,619.20	\$60,174.40
Witness Location Investigator	36	\$19.29	\$20.49	\$28.93	\$40,123.20	\$42,619.20	\$60,174.40
Accountant I	37	\$19.77	\$21.00	\$29.65	\$41,121.60	\$43,680.00	\$61,672.00
Security Technician	37	\$19.77	\$21.00	\$29.65	\$41,121.60	\$43,680.00	\$61,672.00
Crime Victim Specialist	37	\$19.77	\$21.00	\$29.65	\$41,121.60	\$43,680.00	\$61,672.00
Mental Health Coord	37	\$19.77	\$21.00	\$29.65	\$41,121.60	\$43,680.00	\$61,672.00
Storm Water Educator	38	\$20.26	\$21.53	\$30.40	\$42,140.80	\$44,782.40	\$63,232.00
Deputy Sheriff	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
GIS Analyst I	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
System Support Analyst I	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Chief Building Inspector	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Risk Management Specialist	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Voting Systems Manager	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Chief Public Works Inspector	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Investigator	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Programmer Analyst, Court Svc	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Senior Buyer	39	\$20.77	\$22.07	\$31.15	\$43,201.60	\$45,905.60	\$64,792.00
Apprasier/ Commercial Planner	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Chief Deputy Assessor	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Chief Deputy Collector	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Chief Deputy Recorder	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Chief Deputy Public Administrator	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Public Works Office Administrator	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Urban Hydrologist	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40

Title	Range	Hourly	Hourly	Hourly	Range		Range
		Min	Max Hire	Max	Minimum	Max Hire	Maximum
Administrative Deputy	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Shift Supervisor	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Investigator (PA)	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Case Specialist	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Field Supervisor	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Office Administrator (PA)	40	\$21.29	\$22.62	\$31.93	\$44,283.20	\$47,049.60	\$66,414.40
Fleet Operations							
Superintendent	41	\$21.82	\$23.19	\$32.74	\$45,385.60	\$48,235.20	\$68,099.20
Accountant II (New)	41	\$21.82	\$23.19	\$32.74	\$45,385.60	\$48,235.20	\$68,099.20
Technology Research							
Operations Analyst	41	\$21.82	\$23.19	\$32.74	\$45,385.60	\$48,235.20	\$68,099.20
Alt Sentencing Court							
Admin	42	\$22.37	\$23.77	\$33.55	\$46,529.60	\$49,441.60	\$69,784.00
Teacher (Pool)	42	\$22.37	\$23.77	\$33.55	\$46,529.60	\$49,441.60	\$69,784.00
Dep. Ct. Marshal SGT	42	\$22.37	\$23.77	\$33.55	\$46,529.60	\$49,441.60	\$69,784.00
System Support Analyst II	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Web Developer /Designer/ Analyst	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Programmer Analyst	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
GIS Analyst II	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Senior Deputy Sheriff	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Investigator (Sheriff)	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Supervisor, Court Services	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Associate Legal Counsel (CT)	43	\$22.93	\$24.36	\$34.39	\$47,694.40	\$50,668.80	\$71,531.20
Road Maintenance							
Superintendent	44	\$23.50	\$24.97	\$35.26	\$48,880.00	\$51,937.60	\$73,340.80
Senior Planner	44	\$23.50	\$24.97	\$35.26	\$48,880.00	\$51,937.60	\$73,340.80
County Surveyor	44	\$23.50	\$24.97	\$35.26	\$48,880.00	\$51,937.60	\$73,340.80
Storm Water Coordinator	44	\$23.50	\$24.97	\$35.26	\$48,880.00	\$51,937.60	\$73,340.80
Senior							
Accountant/Financial							
Analyst	45	\$24.09	\$25.59	\$36.13	\$50,107.20	\$53,227.20	\$75,150.40
Project Manager	45	\$24.09	\$25.59	\$36.13	\$50,107.20	\$53,227.20	\$75,150.40
Chief Investigator	46	\$24.69	\$26.23	\$37.03	\$51,355.20	\$54,558.40	\$77,022.40
Reintegration Ct Admin	46	\$24.69	\$26.23	\$37.03	\$51,355.20	\$54,558.40	\$77,022.40
Court Marshal	46	\$24.69	\$26.23	\$37.03	\$51,355.20	\$54,558.40	\$77,022.40
Asst. Manager Road							
Maintenance Operations	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80

2017 Pay Plan

12/16/16

Title	Range	Hourly Min	Hourly Max Hire	Hourly Max	Range Minimum	Max Hire	Range Maximum
Civil Engineer I	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Sergeant	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Detention Sergeant	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Senior Programmer Analyst	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Senior Web Developer /Designer/ Analyst	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Elections Manager	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Infrastructure Manager	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Assistant Prosecuting Attorney I	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Assistant County Counselor I	47	\$25.30	\$26.89	\$37.96	\$52,624.00	\$55,931.20	\$78,956.80
Operations Manager	49	\$26.58	\$28.25	\$39.88	\$55,286.40	\$58,760.00	\$82,950.40
Deputy Director, Emergency Management Supervisor, IT (Court)	50	\$27.25	\$28.95	\$40.87	\$56,680.00	\$60,216.00	\$85,009.60
CAMA Program Manager	50	\$27.25	\$28.95	\$40.87	\$56,680.00	\$60,216.00	\$85,009.60
Lieutenant	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Detention Lieutenant	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Professional Civil Engineer Supervisor, Info Technology (CT)	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Storm Water Engineer	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Systems Administrator	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Program Manager	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Manager, Road Maintenance Operations	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Assistant Prosecuting Attorney II	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Assistant County Counselor II	51	\$27.93	\$29.67	\$41.89	\$58,094.40	\$61,713.60	\$87,131.20
Deputy Director 911	53	\$29.34	\$31.17	\$44.00	\$61,027.20	\$64,833.60	\$91,520.00
Assistant Prosecutor III	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
Captain	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
Detention Captain	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
GIS Manager	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
Supervisor, Systems Analysis	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20

Title	Range	Hourly Min	Hourly Max Hire	Hourly Max	Range Minimum	Max Hire	Range Maximum
Supervisor, Programming & Analysis	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
Chief Appraiser	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
Asst Court Administrator	55	\$30.82	\$32.75	\$46.24	\$64,105.60	\$68,120.00	\$96,179.20
Detention Director	57	\$32.38	\$34.41	\$48.58	\$67,350.40	\$71,572.80	\$101,046.40
Major	59	\$34.02	\$36.15	\$51.04	\$70,761.60	\$75,192.00	\$106,163.20
Director, Facilities Maint	60	\$34.87	\$37.05	\$52.31	\$72,529.60	\$77,064.00	\$108,804.80
Director, Purchasing	60	\$34.87	\$37.05	\$52.31	\$72,529.60	\$77,064.00	\$108,804.80
Director, Community Services	60	\$34.87	\$37.05	\$52.31	\$72,529.60	\$77,064.00	\$108,804.80
Director, OEM	60	\$34.87	\$37.05	\$52.31	\$72,529.60	\$77,064.00	\$108,804.80
Chief Engineer	60	\$34.87	\$37.05	\$52.31	\$72,529.60	\$77,064.00	\$108,804.80
First Assistant Prosecutor	60	\$34.87	\$37.05	\$52.31	\$72,529.60	\$77,064.00	\$108,804.80
Director, HR and Risk Management	65	\$39.46	\$41.92	\$59.18	\$82,076.80	\$87,193.60	\$123,094.40
Director, Boone Co. Joint Comm.	68	\$42.49	\$45.14	\$63.73	\$88,379.20	\$93,891.20	\$132,558.40
Director, IT	70	\$44.64	\$47.43	\$66.96	\$92,851.20	\$98,654.40	\$139,276.80
Director, Resource Management	70	\$44.64	\$47.43	\$66.96	\$92,851.20	\$98,654.40	\$139,276.80
Legal Counsel	72	\$46.90	\$49.84	\$70.36	\$97,552.00	\$103,667.20	\$146,348.80

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

22nd

day of

December

20

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the approval of Change Order #49 to Boone County Emergency Communications Center Bid Number 44-11DEC14.

The terms of the Change Order are stipulated in the attached Change Order #49. It is further ordered that Commissioner Karen M. Miller is hereby authorized to sign said Change Order.

Done this 22nd day of December, 2016.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Janet M. Thompson  
District II Commissioner

## CHANGE ORDER

**PROJECT:**  
Boone County Emergency Communications Center  
Bid Number 44-11DEC14

CHANGE ORDER NUMBER: 49

DATE OF ISSUANCE: 12/21/2016  
CONTRACT DATE: 1/27/2015

**OWNER:**  
Boone County Commission  
Boone County Government Center  
801 E. Walnut, Rm 333  
Columbia, MO 65201-7732

ADG PROJECT NUMBER: 916-13  
PWA PROJECT NUMBER: 201340

**TO CONTRACTOR:**  
Little Dixie Construction, LLC  
3316 Lemone Industrial Blvd.  
Columbia, Missouri 65201

**ARCHITECT:**  
Architects Design Group  
333 Knowles Ave.  
Winter Park Florida 32789

PWArchitects, Inc.  
15 S. Tenth Street  
Columbia, MO 65201

### Change Order Number 49:

**The Contract is changed as follows:**

1. Modify the existing Press Pedestal communications feed to allow for SDI signalization per the attached Proposal Request #40 and per Change Order request #092. The drawing submitted in the CO Request by Tech Electronics will be utilized for the work.....\$ 14,309.00

**Total CO #49.....\$ 14,309.00**

**Not valid until signed by the Owner, Architect and Contractor.**

The original Contract Sum was	\$ 9,933,707.00
Net change by previously authorized Change Orders	\$ 845,972.89
The Contract Sum prior to this Change Order was	\$ 10,779,679.89
The Contract Sum will be increased/decreased by this Change Order in the amount of	\$ 14,309.00
The new Contract Sum including this Change Order will be	\$ 10,793,988.89
The Original Contract Time +/- previous change orders for the project was	297 days
Contract Period for Construction is Increased/Decreased by	0 days
New Contract Period for New Building and Site	297 days
Contract Completion Date is	April 29, 2016

ARCHITECT  
Architect's Agent  
Erik Miller, AIA, CDT  
Principal, PWArchitects, Inc.

BY

DATE 12-21-16

CONTRACTOR  
Little Dixie Construction, LLC  
John States  
Owner

BY

DATE 12-21-16

OWNER  
Boone County, Missouri  
Karen M. Miller  
District I Commissioner

BY

DATE 12/22/16

OWNER'S REPRESENTATIVE  
Boone County Facilities Maintenance  
Chuck Nichols

BY

DATE 12-22-16



3316 LeMone Industrial Blvd. / Columbia, Missouri 65201 / office 573.449.7200 / fax 573.449.7300  
littledixieconstruction.com

## CHANGE ORDER REQUEST #092

**PROJECT:** Boone County Emergency  
Communication Center  
2145 E County Drive  
Columbia, MO 65202

LDC# 15010

Request Submitted to: Karen Miller  
Boone County Commission, Suite 333  
801 E. Walnut  
Columbia, MO 65201-7732

Phone: 573-886-4308

Description	Deductive	Additive	Unit Costs
<b>PW Architects Request For Proposal Number 40</b>			
Meyer Electric		\$ 13,373	
	\$ -	\$ 13,373	\$ -
7% General Conditions, Profit & Overhead		\$ 936	
<b>Subtotals</b>	\$ -	\$ 14,309	\$ -
<b>TOTAL</b>		<b>\$14,309</b>	

### Attachments:

PW Architects Request For Proposal #40 dated 11/4/2016  
Meyer Electric Change Order Proposal #23606 dated 12/14/2016  
Tech Electronics Submission pages 2 and 3 dated 12/14/2016  
Tech Electronics drawing titled RFP #40 with Revision date of 12/13/16

Time Extension Request: 0 Work Days

SUBMITTED BY:

  
Joseph W. Gruender, Senior Project Manager

DATE: 12-14-16



## PROPOSAL REQUEST

---

**PROJECT:**

Boone County Emergency Communications Center  
Bid Number 44-11DEC14

REQUEST FOR PROPOSAL NUMBER: 40

DATE OF ISSUANCE: 11/4/2016

CONTRACT DATE: 1/27/2015

**OWNER:**

Boone County Commission  
Boone County Government Center  
801 E. Walnut, Rm 333  
Columbia, MO 65201-7732

ADG PROJECT NUMBER: 916-13

PWA PROJECT NUMBER: 201340

**TO CONTRACTOR:**

Little Dixie Construction, LLC  
3316 Lemone Industrial Blvd.  
Columbia, Missouri 65201

**ARCHITECT:**

Architects Design Group  
333 Knowles Ave.  
Winter Park Florida 32789

PWArchitects, Inc.  
15 S. Tenth Street  
Columbia, MO 65201

---

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within 10 business days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS. AN OFFICIAL CHANGE ORDER WILL FOLLOW ONLY AFTER THIS REQUEST HAS BEEN RESPONDED TO WITH AN OFFICIAL APPROVAL TO PROCEED BY THE OWNER.

---

**Description:**

1. Provide pricing to modify the Press Pedestal communications feeds to allow for SDI signal to be transmitted along with the current RF feed.

**Attachment/s:** E-Mail from Marwan Rashid with instructions and Wiring schematic from TLC Engineering.

**By:** Erik Miller, AIA, CDT  
PWArchitects, Inc. (PWA)

## **Erik Miller**

---

**From:** Rashid, Marwan F. <Marwan.Rashid@tlc-eng.com>  
**Sent:** Monday, October 10, 2016 2:48 PM  
**To:** Erik Miller; Susan Gantt; 'Sonny Fornoles'  
**Subject:** Boone County Media Truck Connection  
**Attachments:** BC\_Media Truck SDI.JPG

Erik,

Per our conversation regarding the news station's requirement to have an SDI feed to their truck we can provide the following suggestion to accomplish the news station's request. Please review the following description and attached sketch and forward on as required.

### Room 119:

1. Output of the Blonder Tongue will stay intact regarding RF.
2. ADD a Video cable from the Blonder Tongue Composite (RCA via the VGA) to the Black Magic CONVMAAS2 (BNC)
3. Add (2) Audio Cables (Left and Right) from the Blonder Tongue (RCA) to the Black Magic CONVMAAS2 (TRS)
4. Add a new RG6 cable (BNC) to the Newsfeed Room. If this is not possible based on existing pathways, then we recommend using (1) of the "CATV Feeds" in the interface panel to extend this SDI signal, leaving the interface panel with (7) RF feeds in the event that other news stations can utilize the RF feeds with the equipment they have on their trucks.

### Newsfeed Room:

1. Connect the RG6 (BNC) to the Black Magic CONVMSDIDA
2. Add (8) RG6 (BNC) cables from the Black Magic CONVMSDIDA to the Press Feeds, these are BNC to BNC "patch cables between the distribution amp and the "composite video feeds" in the press interface panel.

### New Required Equipment List:

1. Black Magic CONVMSDIDA = \$185 (HD-SDI Distribution Amp)
2. Black Magic CONVMAAS2 = \$185 (Analog Audio/Video to HD-SDI Converter)

Please let me know if you have any questions.

Thanks,

**Marwan Rashid**

CTS

*Associate & Senior Project Manager*

TLC Engineering for Architecture  
255 South Orange Avenue, Suite 1600  
Orlando, FL 32801-3463

direct : 407-487-1407

cell : 407-274-8769

website : [www.tlc-engineers.com](http://www.tlc-engineers.com)



JOB: Beach City JOKER COMM CRT.

JOB NO. 114801

SHEET NO. \_\_\_\_\_ OF \_\_\_\_\_

CALCULATED BY M. PASILAO

DATE 10/10/16

CHECKED BY \_\_\_\_\_

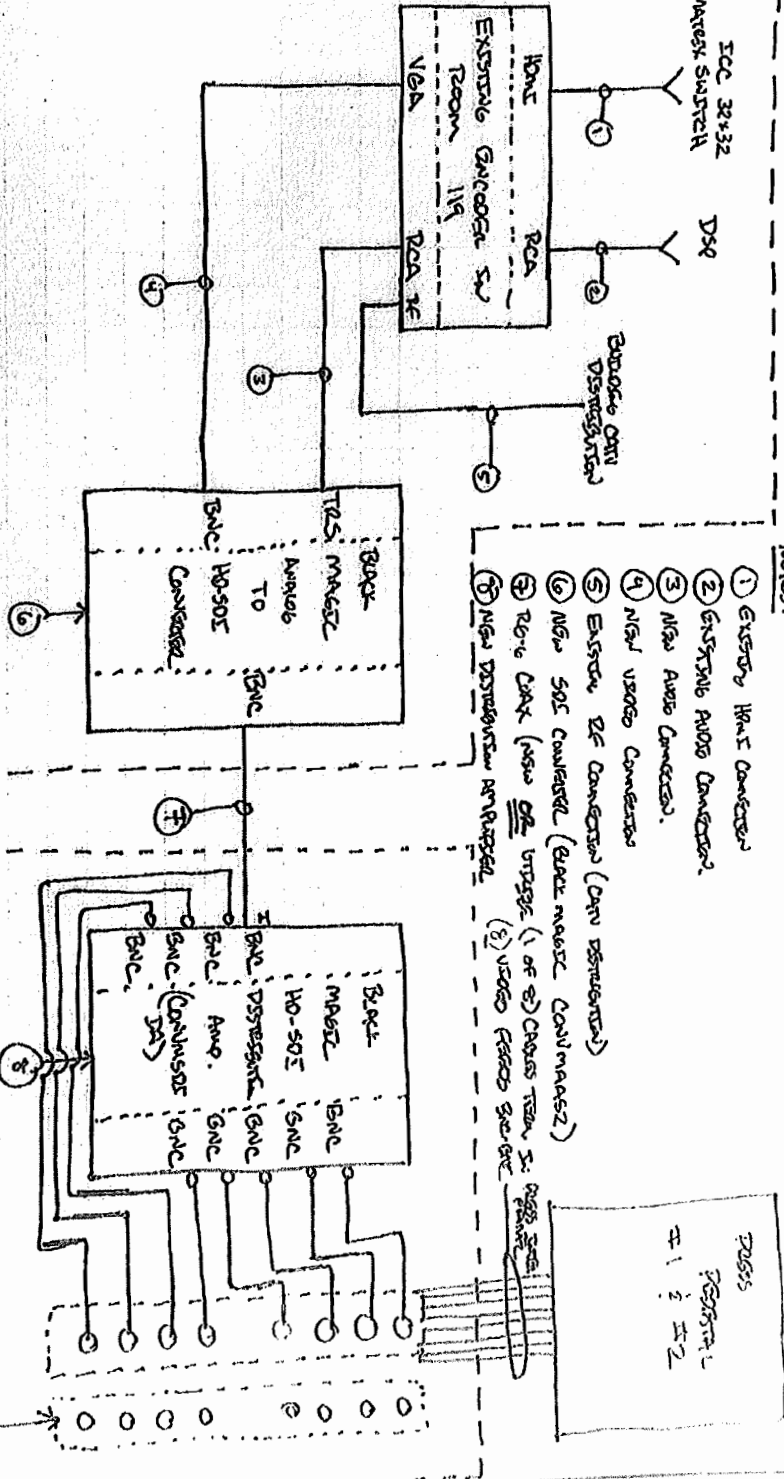
DATE \_\_\_\_\_

TLC ADDRESS \_\_\_\_\_

ALL Computer Room 119

Pass Room Interface Panel

Pass Interface Panel CATV ESCOs (2C-1C)



**MEYER ELECTRIC INC.**

3513 North Ten Mile Drive,  
 Jefferson City, MO 65109  
 ph: 573-893-2335 fax: 573-893-3686  
 office@meyer-electric.com

Little Dixie Construction  
 3316 LeMone Industrial Blvd  
 Columbia, MO 65201

**CHANGE ORDER PROPOSAL**

12/14/2016

Boone County - Emerg Comm  
 Boone Co Comm U  
 Our Job #: 3620

Attention: Joe Gruender

Meyer Ref #: 23606

RIP #40 - We propose to furnish material and labor to install the following. Note: We are using existing coax that goes out to the press pedestals. We are modifying the 8 existing cables to accomplish this work. In addition, we will be reworking both press pedestals outside and also the interface panel inside.

Material	Quantity	Cost	
RG6 coax	140.00 ft	58.80	
12/2 w/ ground MC cable	12.00 ft	5.52	
1900 box	1.00	1.59	
raised duplex cover	1.00	2.45	
18/2 cable	25.00 ft	7.50	
solder roll	1.00	14.00	
scotch 33 tape rolls	1.00	5.49	
Tech Electronics quote	1.00	9,241.00	
Material Cost Subtotal			\$9,336.35
Markup on Material @ 10.00%			\$933.61
Profit on Material @ 10.00%			\$1,027.00
<b>Material Subtotal</b>			<b>\$11,296.99</b>

Labor	Rate	Quantity	Cost	
Labor	79.84	26.00 Hr	2,075.84	
<b>Labor Subtotal</b>				<b>\$2,075.84</b>

<b>TOTAL</b>	<b>13,372.83</b>
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*Note: This proposal may be withdrawn by us if not accepted within 30 days.*

<p>Submitted By:</p> <p>Signature: <u>Leon J. Keller</u></p> <p>Name, Title: <u>Leon J. Keller, President</u></p> <p>Date: <u>December 14, 2016</u></p>	<p>Accepted By:</p> <p>Signature: _____</p> <p>Name, Title: _____</p> <p>Date: _____</p>
---	--



SUBMISSION

Page: 2

Date: 12/14/2016

0072845-03ZJ

The Power of Connection and Protection®

**ITEM # 2 RFP #40**

Professional Audio Visual System.

**System Overview:**

This is an alternative solution to the solution detailed in RFP-40. This alternative is being provided because the Existing Encoder in Room 119 does not have the outputs needed to satisfy the design of this RFP. Tech has proposed an alternate solution which has been verbally approved by Marwan Rashid of TLC Engineering for Architecture.

RFP-40 Solution is based on the following:

Tech will provide a 1x2 HDMI distribution amplifier and a 1x2 audio distribution amplifier between the ICC 32x32 Matrix Switch and the Existing Encoder in Room 119. This will leave the existing encoder functionality in place utilizing the first output of the distribution amplifiers. The second output of the distribution amplifiers will be fed into a Blackmagic Design HDMI/Audio to SDI converter. The output of this encoder will then be fed into the 1x8 SDI distribution amplifier requested in the original RFP-40 for SDI signal routing into the Press Room Interface Panel. New panels have been included to replace the "Composite Video" labels with "Fire Line" labels for the Press Room Interface Panel and the two Press Pedestal Panels. A rackmount has been included for the Blackmagic modules. Tech includes 6' HDMI and audio cables for installation inside the rack in AV Control Room 119, and 6' SDI cables from the 1x8 SDI distribution amplifier to the Press Room Interface Panel. All other cables shall be provided by the electrical contractor.

**TECH ELECTRONICS WILL:**

1) Furnish all AV equipment as indicated for this solution.

**The ELECTRICAL CONTRACTOR WILL:**

- 1) Install and terminate all equipment as furnished by Tech Electronics.
- 2) Furnish and install all SDI cables longer than 6', as well as all associated connectors. This would include one SDI cable from AV Control Room 119 to the Press Room Interface Panel, and eight SDI cables from the Press Room Interface Panel to the Press Pedestals, unless RG6 cables are already installed in these locations.
- 3) Furnish and install all miscellaneous mounting hardware.
- 4) Furnish and install dedicated 120 VAC power to the AV system components.
- 5) Furnish and install all conduit, receptacle boxes, junction boxes, floor boxes, raceway, Wiremold, and miscellaneous rough-in hardware including all back-boxes.
- 6) Replace the existing Press Room Interface Panel and the two Press Pedestal Panels with new panels that will be furnished by Tech.

**Quantity Description**

- 1 1-2 HDMI Distribution Amplifier & Audio Converter
- 1 Stereo Audio Distributor, 2x4, Phono Jacks
- 1 Power Supply, North America, 24VDC @ 500mA
- 1 Rack Adaptor for RACK-UP Series

Please see last page of this submission for customer acceptance.

Tech Electronics of Columbia, Inc.

1406 Rangine St., Columbia, MO 65201 (573) 875-1516 . Fax:(573) 874-0355 . www.techelectronics.com



**SUBMISSION**

Page: 3

Date: 12/14/2016

0072845-03ZJ

The Power of Connection and Protection™

- 1 Blackmagic Design CONVMBHS2, Mini Converter HDMI to SDI
- 1 Blackmagic Design CONVMSDIDA, Mini Converter SDI Distribution
- 1 Connectronics BLACKRACK-1, 1U Rackmount for Blackmagic Mini Converters
- 2 HDMI Patch Cable, 6'
- 2 Cable, Composite Video, RCA-RCA, Molded, 6'
- 8 RG6 BNC/6, Single Conductor RG6 Super High Resolution Cable, BNC Male to Male, 6' (1.8 m)
- 1 Custom Press Room Interface Panel
- 1 Custom Press Pedestal Plate 1
- 1 Custom Press Pedestal Plate 2

**TOTAL PURCHASE PRICE FOR ITEM #2**

**\$9,241.00**

**Clarifications/Scope of Work by Others:**

**WARRANTY:**

This Submission includes a one (1) year material warranty from the date of installation completion or first beneficial use by the End User Customer, whichever occurs first. Material warranty will be provided by Tech Electronics per our Submission's terms and conditions. Job-site labor warranty to be provided by the installing party/contractor. Tech's warranty covers only material listed on this Submission and furnished and/or installed by Tech Electronics.

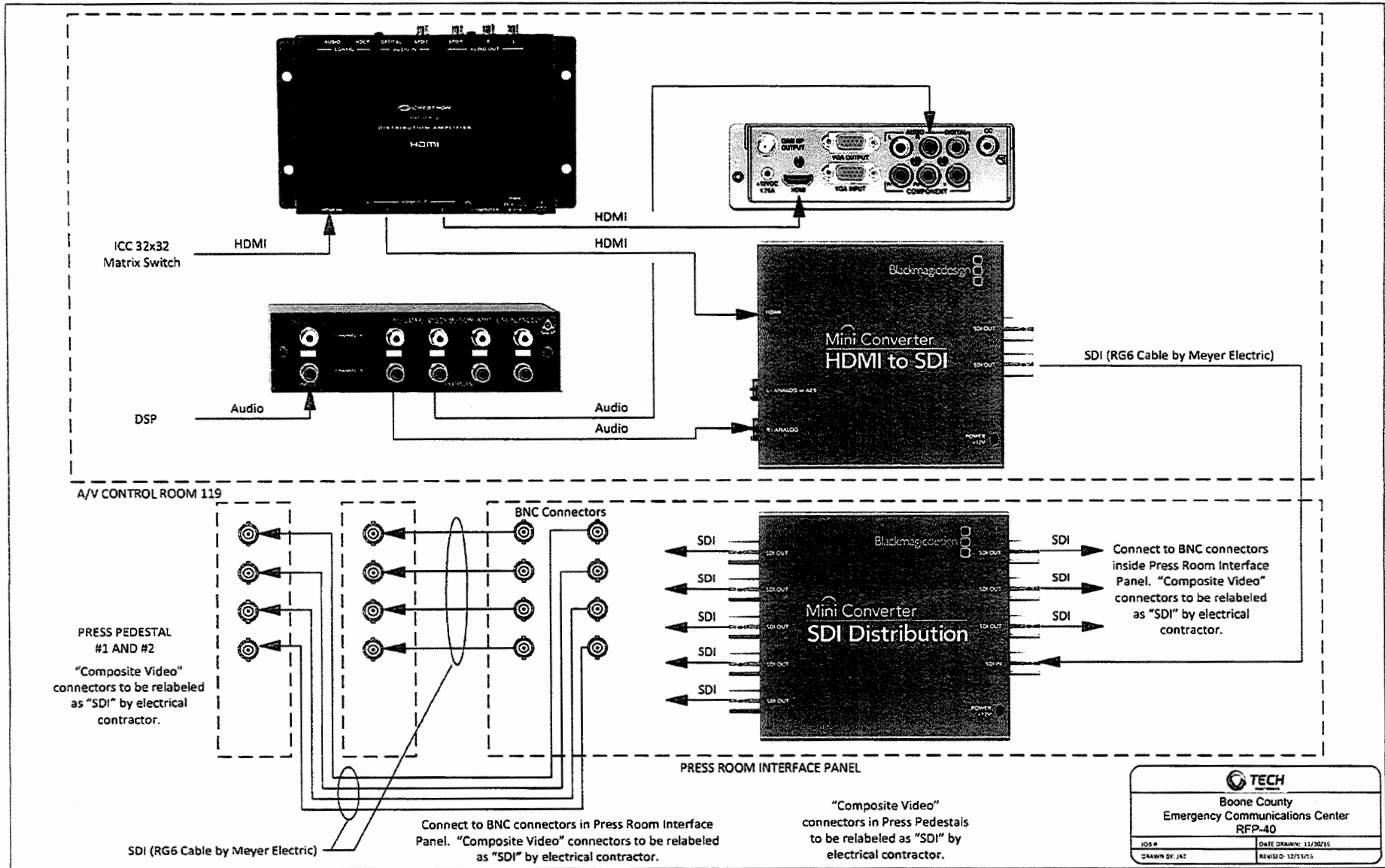
All warranty work by Tech Electronics, Inc. to be performed on Monday through Friday between the hours of 8:00AM to 4:30PM. If work needs to be performed outside of these hours and/or during holidays for any reason, it will be performed by Tech Electronics on a time and material basis as an extra to this Submission at Tech Electronics' current rate differential between the normal and overtime labor rates plus the minimum overtime service call-out charges.

This warranty does not apply to any products which have been installed incorrectly by the installing party/contractor and/or subjected to mishandling, improper use, or abuse. Please refer to Submission for additional terms, conditions, clarifications, and limitations of warranty.

Please see last page of this submission for customer acceptance.

Tech Electronics of Columbia, Inc.

1406 Rangeline St., Columbia, MO 65201 . (573) 875-1516 . Fax:(573) 874-0056 . www.tech.electronics.com



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

22nd day of December 20 16

In the County Commission of said county, on the

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, December 27, 2016, at 2:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Done this 22nd day of December, 2016.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Janet M. Thompson  
District II Commissioner