

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

15th

day of

December

20

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C315144004 for verbal language interpretation services with Faiths, LLC of Jefferson City, MO.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Verbal Language Interpretation Services.

Done this 15th day of December, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Jarret M. Thompson

Jarret M. Thompson
District II Commissioner

571-2016

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: December 2, 2016
RE: Cooperative Contracts – Verbal Language Interpretation Services

Purchasing requests permission to utilize the State of Missouri cooperative contract C315144004 for verbal language interpretation services with Faiths, LLC of Jefferson City, MO. Contract runs through June 30, 2017 and has one, one-year renewal period.

Prosecuting Attorney and Court Services will be primary users of these services, which will be paid from department 1262 Victim Witness, 84700 Witness Expense account.

cc: Contract File

**PURCHASE AGREEMENT
FOR
Verbal Language Interpretation Services**

THIS AGREEMENT dated the 15th day of December 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Faiths, LLC**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Verbal Language Interpretation Services**, in compliance with all bid specifications and any addenda issued for the State of Missouri Contract **C315144004**, Boone County Insurance Requirements, Work Authorization Certification and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Contract **C315144004**, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with verbal language interpretation services, as specified and priced in State of Missouri's contract **C315144004**, for Region 10. Specifically:

Region 10- Non specialized Interpreter Services

Line Item #055: \$38.00 per hour between 8:00 am and 5:00 pm, Monday through Friday.

Line Item #056: \$45.00 per hour after 5:00 pm weekdays, on weekends and State Holidays.

Line Item #057: \$50.00 each, Emergency Fee for less than 24 hour notice.

Region 10-Specialized Interpreter Services

Line Item #058: \$45.00 per hour between 8:00 am and 5:00 pm, Monday through Friday.

Line Item #059: \$55.00 per hour after 5:00 pm weekdays, on weekends and State Holidays.

Line Item #060: \$60.00 each, Emergency Fee for less than 24 hour notice.

3. **Contract Term** - This agreement shall commence on **date written above and extend through June 30, 2017** subject to the provisions for termination specified below. Contract may be extended for one additional renewal period.

4. **Billing and Payment** - All billing shall be invoiced to the using department. Billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, travel time or expenses, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay each invoice submitted for services rendered within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

FAITHS, LLC

by *Marie Cepede*
title Director

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

by: *[Signature]*
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane E. Pitchford
Signature by *agd*

12/2/16
Date

Countywide Term and Supply:
1262- Prosecuting Attorney
1230- Jury Services & Court Cost
1241- Juvenile Office
1242- Juvenile Justice Center
No Encumbrance Required
Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase advertising from other vendors.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to

a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
17. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the Certificate of Insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employers Liability and Workers Compensation Insurance** for all of its employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect it and any subcontractor performing work covered by this contract, from claims for damages for personal & advertising injury, bodily injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to include the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

Subcontractors: Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of County. Contractor shall provide to County copies of certificates of insurance evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name County as Additional Insured and have the Waiver of Subrogation endorsements added.

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract. The Certificate of Insurance shall provide that there will be no cancellation, non-renewal or reduction of coverage without 30 days prior written notice to the County. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.

INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

Certificate Holder address:

County of Boone, Missouri
C/O Purchasing Department
613 E. Ash Street
Columbia, MO 65201

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling for proof of enrollment.**

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

Faith LLC



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

June 14, 2016

CONTRACT TITLE: Verbal Language Interpretation Services

CURRENT CONTRACT PERIOD:	July 1, 2016 through June 30, 2017	
RENEWAL INFORMATION:	Original Contract Period:	July 1, 2015 through June 30, 2016
	Renewal Options Available:	2
	Potential Final Expiration:	June 30, 2018
BUYER INFORMATION:	Casey Rost (573) 526-3862 Email: casey.rost@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **PREFERRED** FOR ALL STATE AGENCIES.
Local Purchase Authority should not be used to purchase supplies/services included in this contract unless it is determined to be in the best interest of the State of Missouri for a state agency to obtain alternate services elsewhere.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at: <http://oa.mo.gov/purchasing>

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C375444001	4631227570 0	5T Language LLC 5201 N Pennsylvania Ave Kansas City MO 64118-4312 Contact: Anthony Winn Phone: (816) 256-8176 or (816) 682-4009 Fax: (816) 256-8476 Email: info@5tlanguage.com	No	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C315144002	4522209580 0	All Access Interpreters LLC PO Box 191186 Saint Louis MO 63119-7186 Contact: Nicole Lopresti Phone: (314) 259-1010 Fax: (314) 259-1844 Email: nlopresti@aai-vri.com	Yes	Yes
C315144003	5421270690 0	Reliable Interpreters and Translators PO Box 680714 Orlando FL 32868-0714 Contact: Ernst Thervil Phone: (321) 231-1154 Fax: (888) 374-0301 Email: reliableinterpreters@gmail.com	No	Yes
C315144004	2635396880 0	Faiths LLC 1609 Shady Ct Jefferson City MO 65109 Contact: Maria Capeda Phone: (573) 291-2603 Email: mariareliv@gmail.com	Yes	Yes
C315144005	4314247470 1	Contreras Enterprises 3825 Candlelight Dr Apt D Jefferson City MO 65109 Contact: Alfred J. Contreras Phone: (573) 230-1360 Email: seachele5@mchsi.com	No	No
C315144006	4313385110 6	Language Access Metro Project 8050 Watson Rd Ste 340 Saint Louis MO 63119-5387 Contact: Edurado Vera Phone: (314) 842-0062 or (314) 364-5404 Fax: (314) 842-1303 Email: evera@ccstl.org	No	Yes
C315144007	4306526400 1	International Institute of Metropolitan St Louis 3401 Arsenal St Saint Louis MO 63118-2001 Contact: Anna Crosslin Phone: (314) 773-9090, ext. 152 or 151 or (314) 962-7770 Fax: (314) 773-6047 Email: crosslina@iistl.org	No	Yes
C315144008	2085427180 0	Global Village Language Center 8428 Delmar Blvd Saint Louis MO 63124-2109 Contact: Sarah Disney Phone: 314-989-9112 Fax: 314-989-9120 Email: sarahdisney@globalvillagelanguagecenter.com	Yes	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C315144010	5623768770 0	Bi-Lingual International Assistant Services 1329 Macklind Ave Ste 100 Saint Louis MO 63110 Contact: Jason Baker Phone: 314-645-7800 x 210 Fax: 314-645-7602 Email: jason.baker@bilingualstl.org	No	Yes
C315144011	4312969150 0	International Language Center 1416 S Big Ben Blvd Saint Louis MO 63117 Contact: Dede Brunetti Phone: 314-647-8888 x 205 Fax: 314-647-8889 Email: dede.brunetti@ilcworldwide.com	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
07/01/16 – 06/30/17	06/14/16	<ul style="list-style-type: none">• Renewed Contracts C315144001 thru C315144008, C315144010, and C315144011. Contract C315144009 was not renewed.• Updated the Buyer Information on the front page of this Notification of Statewide Contract from Jacqueline Satterlee to Casey Rost.
07/01/15 – 06/30/16	07/01/15	Initial issuance of new statewide contract

INSTRUCTIONS FOR STATE AGENCIES FOR VERBAL LANGUAGE INTERPRETATION SERVICES

- 1, Verbal interpreting shall be the translation of English spoken or written concepts (e.g. forms) to the state agency requested language or the translation of the state agency requested language to English spoken or written concepts. Said interpreting shall be accomplished face-to-face in person, not over the telephone.

2. Upon determination of the need for verbal language interpretation services, the state agency will contact the lowest priced contractor. The state agency will provide the contractor with as much prior notice of the verbal language interpretation services as possible.
 - a. The state agency shall determine the lowest priced contractor by determining each contractor’s total cost based upon the anticipated number of hours and, if applicable the emergency fee of verbal language interpretation services required and the prices quoted on the Pricing Page. Upon determination of each contractor’s total cost, cost points shall be computed from the results of the calculation stated above using a scale of 200 possible points and the following formula:

$$\frac{\text{Lowest Responsive Contractor's Price}}{\text{Compared Contractor's Price}} \times 200 = \text{Cost evaluation points}$$

- b. The contractor with the most points after totaling the cost evaluation points will be considered the lowest priced contractor.
 - c. None of the contractors were awarded preference points for proposing the use of Organizations for the Blind or Sheltered Workshops, nor do any of the contractors qualify as a Missouri Service Disable Veteran Business.

3. Method to contact contractor to obtain services:

C315144001	5T Language LLC	Phone or Email
C315144002	All Access Interpreters LLC	Phone
C315144003	Reliable Interpreters and Translators	Phone or After Hour Answering Service
C315144004	Faiths LLC	Phone
C315144005	Contreras Enterprises	Phone or Email
C315144006	Language Access Metro Project	Phone or After Hour Answering Service
C315144007	International Institute of Metropolitan St Louis	Phone or After Hour Answering Service
C315144008	Global Village Language Center	Phone
C315144010	Bi-Lingual International Assistant Services	Phone, Email, or After Hour Alert System
C315144011	International Language Center	Phone

1. CONTRACTORS AND PRICING

Region 1 – Andrew, Atchison, Buchanan, Clinton, Dekalb, Gentry, Holt, Nodaway, Worth

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 001)</i>	<i>(Line Item 002)</i>	<i>(Line Item 003)</i>	<i>(Line Item 004)</i>	<i>(Line Item 005)</i>	<i>(Line Item 006)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Reliable Interpreters & Translators	C315144003	\$85.00/hr	\$95.00/hr	\$95.00/ea	\$110.00/hr	\$115.00/hr	\$115.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 2 – Jackson

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 007)</i>	<i>(Line Item 008)</i>	<i>(Line Item 009)</i>	<i>(Line Item 010)</i>	<i>(Line Item 011)</i>	<i>(Line Item 012)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Reliable Interpreters & Translators	C315144003	\$85.00/hr	\$95.00/hr	\$95.00/ea	\$110.00/hr	\$115.00/hr	\$115.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
Bi-Lingual International Assistant Services	C315144010	\$42.00/hr	\$52.00/hr	\$5.00/ea	\$52.00/hr	\$62.00/hr	\$10.00/ea
International Language Center	C315144011	\$43.00/hr	\$43.00/hr	\$20.00/ea	\$57.00/hr	\$57.00/hr	\$20.00/ea

Region 3 – Clay, Platte, Ray

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 013)</i>	<i>(Line Item 014)</i>	<i>(Line Item 015)</i>	<i>(Line Item 016)</i>	<i>(Line Item 017)</i>	<i>(Line Item 018)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Reliable Interpreters & Translators	C315144003	\$85.00/hr	\$95.00/hr	\$95.00/ea	\$85.00/hr	\$95.00/hr	\$95.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$43.00/hr	\$43.00/hr	\$20.00/ea	\$57.00/hr	\$57.00/hr	\$20.00/ea

Region 4 – Cass, Johnson, Lafayette

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 019)</i>	<i>(Line Item 020)</i>	<i>(Line Item 021)</i>	<i>(Line Item 022)</i>	<i>(Line Item 023)</i>	<i>(Line Item 024)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Reliable Interpreters & Translators	C315144003	\$75.00/hr	\$85.00/hr	\$85.00/ea	\$85.00/hr	\$95.00/hr	\$95.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 5 – Barry, Dade, Lawrence

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 025)</i>	<i>(Line Item 026)</i>	<i>(Line Item 027)</i>	<i>(Line Item 028)</i>	<i>(Line Item 029)</i>	<i>(Line Item 030)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 6 – Bates, Benton, Cedar, Henry, Hickory, St. Clair, Vernon

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 031)</i>	<i>(Line Item 032)</i>	<i>(Line Item 033)</i>	<i>(Line Item 034)</i>	<i>(Line Item 035)</i>	<i>(Line Item 036)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 7 – Barton, Jasper, McDonald, Newton

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 037)</i>	<i>(Line Item 038)</i>	<i>(Line Item 039)</i>	<i>(Line Item 040)</i>	<i>(Line Item 041)</i>	<i>(Line Item 042)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 8 – Christian, Dallas, Greene, Polk, Stone, Taney, Webster

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 043)</i>	<i>(Line Item 044)</i>	<i>(Line Item 045)</i>	<i>(Line Item 046)</i>	<i>(Line Item 047)</i>	<i>(Line Item 048)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Reliable Interpreters & Translators	C315144003	\$75.00/hr	\$85.00/hr	\$85.00/ea	\$85.00/hr	\$95.00/hr	\$95.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 9 – Camden, Cole, Laclede, Miller, Osage, Pulaski

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 049)</i>	<i>(Line Item 050)</i>	<i>(Line Item 051)</i>	<i>(Line Item 052)</i>	<i>(Line Item 053)</i>	<i>(Line Item 054)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Faiths, LLC	C315144004	\$38.00/hr	\$45.00/hr	\$50.00/ea	\$45.00/hr	\$55.00/hr	\$60.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

**Region 10 – Boone, Carroll, Chariton, Cooper, Howard, Moniteau, Morgan, Pettis, Randolph,
Saline**

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 055)</i>	<i>(Line Item 056)</i>	<i>(Line Item 057)</i>	<i>(Line Item 058)</i>	<i>(Line Item 059)</i>	<i>(Line Item 060)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Faiths, LLC	C315144004	\$38.00/hr	\$45.00/hr	\$50.00/ea	\$45.00/hr	\$55.00/hr	\$60.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
Bi-Lingual International Assistant Services	C315144010	\$42.00/hr	\$52.00/hr	\$5.00/ea	\$52.00/hr	\$62.00/hr	\$10.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 11 – Caldwell, Davies, Grundy, Harrison, Linn, Livingston, Mercer, Putnam, Sullivan

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 061)</i>	<i>(Line Item 062)</i>	<i>(Line Item 063)</i>	<i>(Line Item 064)</i>	<i>(Line Item 065)</i>	<i>(Line Item 066)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Faiths, LLC	C315144004	\$45.00/hr	\$55.00/hr	\$60.00/ea	\$45.00/hr	\$55.00/hr	\$60.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 12 – Adair, Clark, Macon, Schuyler, Scotland, Shelby

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 067)</i>	<i>(Line Item 068)</i>	<i>(Line Item 069)</i>	<i>(Line Item 070)</i>	<i>(Line Item 071)</i>	<i>(Line Item 072)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 13 – Knox, Lewis, Marion

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 073)</i>	<i>(Line Item 074)</i>	<i>(Line Item 075)</i>	<i>(Line Item 076)</i>	<i>(Line Item 077)</i>	<i>(Line Item 078)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 14 – Audrain, Callaway, Monroe, Montgomery, Pike, Ralls

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 079)</i>	<i>(Line Item 080)</i>	<i>(Line Item 081)</i>	<i>(Line Item 082)</i>	<i>(Line Item 083)</i>	<i>(Line Item 084)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Faiths, LLC	C315144004	\$38.00/hr	\$45.00/hr	\$50.00/ea	\$45.00/hr	\$55.00/hr	\$60.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 15 – Franklin, Lincoln, St. Charles, Warren

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 085)</i>	<i>(Line Item 086)</i>	<i>(Line Item 087)</i>	<i>(Line Item 088)</i>	<i>(Line Item 089)</i>	<i>(Line Item 090)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
All Access Interpreters, LLC	C315144002	\$45.00/hr	\$50.00/hr	\$0.00/ea	\$45.00/hr	\$50.00/hr	\$0.00/ea
Faiths, LLC	C315144004	\$38.00/hr	\$45.00/hr	\$50.00/ea	\$45.00/hr	\$55.00/hr	\$60.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$39.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
Bi-Lingual International Assistant Services	C315144010	\$42.00/hr	\$52.00/hr	\$5.00/ea	\$52.00/hr	\$62.00/hr	\$10.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 16 – Gasconade, Crawford, Dent, Maries, Phelps

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 091)</i>	<i>(Line Item 092)</i>	<i>(Line Item 093)</i>	<i>(Line Item 094)</i>	<i>(Line Item 095)</i>	<i>(Line Item 096)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 17 – Iron, St. Francois, Washington

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 097)</i>	<i>(Line Item 098)</i>	<i>(Line Item 099)</i>	<i>(Line Item 100)</i>	<i>(Line Item 101)</i>	<i>(Line Item 102)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Language Access Metro Project	C315144006	\$40.00/hr	\$41.00/hr	\$0.00/ea	\$40.00/hr	\$41.00/hr	\$0.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 18 – Douglas, Howell, Oregon, Ozark, Shannon, Texas, Wright

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 103)</i>	<i>(Line Item 104)</i>	<i>(Line Item 105)</i>	<i>(Line Item 106)</i>	<i>(Line Item 107)</i>	<i>(Line Item 108)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 19 – Butler, Carter, Dunklin, Pemiscot, Reynolds, Ripley, Wayne

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 109)</i>	<i>(Line Item 110)</i>	<i>(Line Item 111)</i>	<i>(Line Item 112)</i>	<i>(Line Item 113)</i>	<i>(Line Item 114)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 20 – Mississippi, New Madrid, Scott, Stoddard

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 115)</i>	<i>(Line Item 116)</i>	<i>(Line Item 117)</i>	<i>(Line Item 118)</i>	<i>(Line Item 119)</i>	<i>(Line Item 120)</i>
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 21 – Bollinger, Cape Girardeau, Madison, Perry, Ste Genevieve

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 121)</i>	<i>(Line Item 122)</i>	<i>(Line Item 123)</i>	<i>(Line Item 124)</i>	<i>(Line Item 125)</i>	<i>(Line Item 126)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$60.00/hr	\$60.00/hr	\$20.00/ea

Region 22 – Jefferson

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 127)</i>	<i>(Line Item 128)</i>	<i>(Line Item 129)</i>	<i>(Line Item 130)</i>	<i>(Line Item 131)</i>	<i>(Line Item 132)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
All Access Interpreters, LLC	C315144002	\$50.00/hr	\$58.00/hr	\$0.00/ea	\$60.00/hr	\$68.00/hr	\$0.00/ea
Language Access Metro Project	C315144006	\$39.00/hr	\$40.00/hr	\$0.00/ea	\$39.00/hr	\$40.00/hr	\$0.00/ea
International Institute of Metropolitan St. Louis	C315144007	\$49.50/hr	\$59.50/hr	\$10.00/ea	\$49.50/hr	\$59.50/hr	\$10.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
Bi-Lingual International Assistant Services	C315144010	\$42.00/hr	\$52.00/hr	\$5.00/ea	\$52.00/hr	\$62.00/hr	\$10.00/ea
International Language Center	C315144011	\$47.00/hr	\$47.00/hr	\$20.00/ea	\$57.00/hr	\$57.00/hr	\$20.00/ea

Region 23 – St. Louis County

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am- 5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 133)</i>	<i>(Line Item 134)</i>	<i>(Line Item 135)</i>	<i>(Line Item 136)</i>	<i>(Line Item 137)</i>	<i>(Line Item 138)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
All Access Interpreters, LLC	C315144002	\$40.00/hr	\$50.00/hr	\$0.00/ea	\$40.00/hr	\$50.00/hr	\$0.00/ea
Reliable Interpreters & Translators	C315144003	\$75.00/hr	\$85.00/hr	\$85.00/ea	\$85.00/hr	\$95.00/hr	\$95.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$39.00/hr	\$40.00/hr	\$0.00/ea	\$39.00/hr	\$40.00/hr	\$0.00/ea
International Institute of Metropolitan St. Louis	C315144007	\$49.50/hr	\$59.50/hr	\$10.00/ea	\$49.50/hr	\$59.50/hr	\$10.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
Bi-Lingual International Assistant Services	C315144010	\$37.00/hr	\$47.00/hr	\$5.00/ea	\$47.00/hr	\$57.00/hr	\$10.00/ea
International Language Center	C315144011	\$44.00/hr	\$44.00/hr	\$15.00/ea	\$52.00/hr	\$55.00/hr	\$15.00/ea

Region 24 – St. Louis City

		Non-Specialized Interpreter Services			Specialized Interpreter Services		
Contractor	Contract Number	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice	Price 8:00 am-5:00 pm Mon-Fri	After 5:00 pm Weekdays, Weekends, & State Holidays	Emergency Fee less than 24 hour notice
		<i>(Line Item 139)</i>	<i>(Line Item 140)</i>	<i>(Line Item 141)</i>	<i>(Line Item 142)</i>	<i>(Line Item 143)</i>	<i>(Line Item 144)</i>
5T Language, LLC	C315144001	\$50.00/hr	\$55.00/hr	\$55.00/ea	\$55.00/hr	\$55.00/hr	\$55.00/ea
All Access Interpreters, LLC	C315144002	\$40.00/hr	\$50.00/hr	\$0.00/ea	\$40.00/hr	\$50.00/hr	\$0.00/ea
Reliable Interpreters & Translators	C315144003	\$75.00/hr	\$85.00/hr	\$75.00/ea	\$75.00/hr	\$85.00/hr	\$85.00/ea
Contreras Enterprise	C315144005	\$45.00/hr	\$45.00/hr	\$45.00/ea	\$45.00/hr	\$45.00/hr	\$45.00/ea
Language Access Metro Project	C315144006	\$39.00/hr	\$40.00/hr	\$0.00/ea	\$39.00/hr	\$40.00/hr	\$0.00/ea
International Institute of Metropolitan St. Louis	C315144007	\$49.50/hr	\$59.50/hr	\$10.00/ea	\$49.50/hr	\$59.50/hr	\$10.00/ea
Global Village	C315144008	\$40.00/hr	\$42.00/hr	\$20.00/ea	\$44.00/hr	\$46.00/hr	\$20.00/ea
Bi-Lingual International Assistant Services	C315144010	\$37.00/hr	\$47.00/hr	\$5.00/ea	\$47.00/hr	\$57.00/hr	\$10.00/ea
International Language Center	C315144011	\$44.00/hr	\$44.00/hr	\$15.00/ea	\$52.00/hr	\$55.00/hr	\$15.00/ea

Travel Time Outside Proposed Region(s): (Line Item 145)

5T Language, LLC	C315144001	\$25.00/hr
All Access Interpreters, LLC	C315144002	\$30.00/hr
Reliable Interpreters & Translators	C315144003	\$0.56/mile
Contreras Enterprise	C315144005	\$75.00/hr
Language Access Metro Project	C315144006	\$18.00/hr
Global Village	C315144008	\$55.00/hr
Bi-Lingual International Assistant Services	C315144010	\$20.00/hr

2. CONTRACTUAL REQUIREMENTS

2.1 General Requirements:

2.1.1 The contractor shall provide verbal language interpretation services for the State of Missouri for various state agency locations (hereinafter referred to as the state agency), in accordance with the provisions and requirements stated herein.

- a. For purposes of the contract, a state agency shall be defined as a division, section, bureau, office, program, board, regional/district office, etc., that exists within a department of Missouri State Government. For the purposes of this document, this shall also include the University of Missouri system and the Judicial and Legislative branches of the State of Missouri.
- b. For the purposes of this document, verbal interpreting shall be the translation of English spoken or written concepts (e.g. forms) to the state agency requested language or the translation of the state agency requested language to English spoken or written concepts. Said interpreting shall be accomplished face-to-face in person, not over the telephone.
- c. The contractor shall either provide the services directly or shall provide a person/personnel who must comply with the requirements stated herein. Therefore, references to "the contractor" throughout this document shall also be deemed to include the person/personnel provided by the contractor.

2.1.2 The contractor shall provide the services on an as needed, if needed basis. The State of Missouri does not guarantee any usage of the contract whatsoever. The contractor shall agree and understand that the contract shall be construed as a preferred use contract but shall not be construed as an exclusive arrangement. Preferred use means that any state agency needing the services should use the established contract unless it is determined to be in the best interest of the State of Missouri for a state agency to obtain alternate services elsewhere.

2.1.3 Cooperative Procurement Program - If the contractor has indicated agreement on the Exhibit B (and as indicated on the Notification of Statewide Notice) with participation in the Cooperative Procurement Program, the contractor shall provide verbal language interpretation services herein under the terms and conditions, requirements and specifications of the contract, including prices, to other government entities in accordance with the Technical Services Act (section 67.360, RSMo, which is available on the internet at: <http://www.moga.mo.gov/mostatutes/stathhtml/06700003601.html>). The contractor shall further understand and agree that participation by other governmental entities is discretionary on the part of that governmental entity and the State of Missouri bears no financial responsibility for any payments due the contractor by such governmental entities.

2.1.4 Unless otherwise specified herein, the contractor shall furnish all material, labor, facilities, equipment, and supplies necessary to perform the services required herein.

2.2 Assignment of Verbal Interpretation Services:

2.2.1 Upon determination of the need for verbal language interpretation services, the state agency will contact the lowest priced contractor, including consideration of preferences. The state agency will provide the contractor with as much prior notice of the verbal language interpretation services as possible.

- a. The state agency shall determine the lowest priced contractor, including consideration of preferences, as specified below:
 - 1) The state agency shall determine the lowest priced contractor by determining each contractor's total cost based upon the anticipated number of hours and, if applicable the emergency fee of verbal language interpretation services required and the prices quoted on the Pricing Page. Upon determination of each contractor's total cost, cost points shall be computed from the

results of the calculation stated above using a scale of 200 possible points and the following formula:

$$\frac{\text{Lowest Responsive Contractor's Price}}{\text{Compared Contractor's Price}} \times 200 = \text{Cost evaluation points}$$

- 2) For those contractors awarded bonus preference points during the evaluation of RFP B3Z15144, such bonus preference points shall be added to the contractor's cost evaluation points. Contractors that proposed to include products and/or services manufactured, produced or assembled by a qualified nonprofit organization for the blind established pursuant to 41 U.S.C. sections 46 to 48c or a sheltered workshop holding a certificate of approval from the Department of Elementary and Secondary Education pursuant to section 178.920, RSMo were awarded ten (10) bonus preference points during the evaluation of RFP B3Z15144. Additionally, contractors that qualify as Missouri service-disabled veteran business enterprise were awarded the three (3) bonus preference points during the evaluation of RFP B3Z15144.
- 3) The contractor with the most points after totaling the cost evaluation points and preference points will be considered the lowest priced contractor, including consideration of preferences.

2.3 Specific Interpretation Requirements:

- 2.3.1 The contractor's interpreter must be competent in the state agency requested language. The contractor's interpreter must possess sufficient education, training, and experience to proficiently interpret verbal communication from English to the state agency requested language and/or the state agency requested language to English. The contractor agrees that the demonstrated proficiency of the interpreter shall be to the sole satisfaction of the state agency and also agrees to replace any interpreter that does not demonstrate satisfactory proficiency.
- 2.3.2 If requested by the state agency, the contractor's interpreter must be a licensed certified verbal language interpreter.
- 2.3.3 If required by the state agency, the contractor shall provide resumes with references for interpreter(s) available for use by the state agency. The contractor shall not be required to submit more than six (6) such resumes. The state agency reserves the right to conduct interviews with any interpreters identified as being available for interpreting services.
- 2.3.4 Security Clearance/Pre-Assignment Screening - Prior to the assignment of an interpreter and if requested by the state agency, the contractor shall conduct the state agency requested security clearance/pre-assignment screening(s):
 - a. Security Clearance - The contractor shall request and receive the security clearance information from the Missouri State Highway Patrol for each interpreter. By no later than five (5) calendar days after state agency notification, the contractor shall provide the state agency with a completed Security Clearance Authorization (Attachment 2) individually signed by the contractor and the anticipated personnel who shall be providing service. The contractor shall be responsible for the costs associated with conducting the security clearance.
 - 1) Upon request by the state agency, the contractor shall submit a copy of the security clearance information to the state agency.
 - 2) Upon request by the state agency, the contractor shall supply the state agency with the full name, date of birth, and social security number for each interpreter providing services for that state agency.

b. Pre-Assignment Screenings -

- 1) Urine Sample Drug Screen - The contractor shall understand and agree that the urine sample drug screen shall be performed at a location designated by the state agency. Other than time and travel costs associated with the urine sample drug screening, the state agency will be responsible for the costs associated with the pre-assignment screenings.
- 2) Criminal Records Check - Criminal records check via fingerprint review and analysis by the Missouri Highway Patrol and, if a resident, student, or current or past employee in another state, a criminal records review will be performed by the Federal Bureau of Investigation. The state agency shall schedule the fingerprinting. Other than time and travel costs associated with the criminal records check, the state agency will be responsible for the records check costs.
- 3) Abuse/neglect report – Time and travel costs associated with the abuse/neglect report shall be the responsibility of the contractor.
 - Abuse/neglect report check by the Family Care Safety Registry Background Investigation. The state agency will complete all forms necessary for the background check.
 - Abuse/neglect report check from the Department of Health and Senior Services, Employment Disqualification List. The state agency will complete all forms necessary for the background check.
- 4) Employee Disqualification Registry - Review of the Department of Mental Health, Employee Disqualification Registry, in which check forms will be completed by the state agency. Time and travel costs associated with the employee disqualification registry shall be the responsibility of the contractor

2.3.5 Based on reviews of resume information, interviews, security clearance/pre-assignment screening information, and/or prior experience with a specific interpreter, the state agency reserves the right to determine any interpreter as unacceptable and reject any or all of the interpreters selected by the contractor as unacceptable. The state agency should provide the contractor with justification for such rejection, however, the decision by the state agency regarding use of such interpreter shall be final and without recourse.

2.3.6 In the event a conflict and/or problem occurs with any interpreter(s) provided by the contractor, the state agency should notify the contractor.

2.4 Specialized Interpreter Services:

2.4.1 If requested by the state agency, the contractor shall provide specialized interpreter services. The contractor shall understand and agree that the specific requirements of performing specialized interpretation services shall be identified by the state agency at the time of the request for service.

- a. For example, the contractor may be assisting state agency personnel in the admission of a client to a psychiatric hospital. The contractor would have to interpret between the client and the client's doctor. The client(s) may be adult(s), child(ren), or adolescent(s). The specifics shall be identified by the using state agency at the time the contractor's services are requested.
- b. For the purposes of the contract, the term specialized shall include, but not be limited to, interpreting medical concepts/language, mental health therapy, mental health testing and evaluation, mental health topics in therapeutic situations, legal topics/concepts that focus on a client's incarcerations, capacity, etc., and highly technical concepts such as data processing terms.

- 1) Interpreting assignments that are not involved in helping to determine a client's mental or legal status shall not be termed specialized unless the state agency chooses to term the assignment as specialized.
- 2) Training sessions, similarly, shall not be termed specialized even if the training is for mental health consumers or employees. The determination of when a needed interpreter services is considered "specialized" shall be mutually agreed upon by the contractor and the state agency. In the event of a dispute, the determination of the state agency shall be final.

2.5 Scheduling Requirements:

2.5.1 The contractor shall provide interpreter services at any time 24 hours a day, seven days a week, at a place designated by the state agency.

- a. The contractor must be available in the manner (beeper service, phone voice or message service, etc.) specified on Exhibit B for a state agency to contact the contractor for interpreter services at any time 24 hours a day, seven days a week.

2.5.2 In the event multiple contracts exist for a particular language and location, except as otherwise stated herein, the state agency shall contact the lowest priced contractor. However, in the event the state agency requires interpreter services for an individual, the state agency shall take the individual's perspective into consideration when selecting the contractor to contact for interpreter services.

- a. If applicable, the state agency shall inform the contractor of possible dangerous situations, including the behavior of the client. The state agency shall take every possible measure to ensure the safety of the contractor. However, the contractor may refuse to provide services for such situations with no negative reflection on contractual performance. The state does not purport to identify every possible instance of a dangerous situation.

- b. Upon contact by the state agency, the contractor shall review the anticipated needs of the state agency and, except when services are needed within the next twenty-four (24) hours (hereinafter referred to as emergency services), the contractor shall advise the state agency within twenty-four (24) hours after the state agency's contact if the required interpreter services can be provided by the contractor within the time frame and at the location required by the state agency.

- 1) For emergency services, the contractor must advise the state agency immediately if the contractor can meet the state agency's needs in regard to interpreter services. For emergency services, if the contractor does not contact the state agency within a reasonable time frame (as determined by the state agency on a case by case basis), the contractor shall agree and understand that the state agency shall have the right to contact the next lowest priced contractor to obtain the needed services.

- c. In the event the lowest priced contractor is unable to provide the required services due to unavailability of a qualified interpreter, the determination by the state agency of an unacceptable interpreter, or in the event that the contractor does not respond regarding the availability of interpreters within the required time frame, the state agency shall contact the next lowest priced contractor. If additional contracts exist, the state agency shall continue to use the same criteria until the needs of the state agency are met.

2.5.3 The contractor shall provide interpreter services to any individual as requested by a state agency (i.e. services to individuals wanting to take the written driver examination). The contractor shall agree and understand that the state agency or the individual may be responsible for payment as requested by the state agency.

- a. In the event the individual is responsible for payment, the contractor shall agree and understand that the contractor shall charge the individual the applicable firm, fixed prices stated on the Pricing Page.

The contractor shall agree and understand that the State of Missouri shall not assume responsibility for any costs associated when the individual is responsible for payment.

- 2.5.4 The contractor shall not assign an interpreter to provide services in excess of forty (40) hours per week for an individual state agency unless requested or approved by the state agency. For purposes of the contract, a week shall begin on a Sunday and end on the following Saturday.
- 2.5.5 The contractor shall coordinate all interpreter service assignments with the specific state agency requesting interpreter services.
- 2.5.6 Each time the contractor's services are needed, the state agency shall attempt to utilize the interpreter provided for a minimum of two (2) continuous hours.
- 2.5.7 In the event a scheduled interpreter is unable to keep an appointment or in the event that a competent interpreter is no longer available, the contractor shall notify the requesting state agency a minimum of twenty-four (24) hours in advance. The contractor shall provide a substitute interpreter with credentials and specialized skills equal to the originally scheduled interpreter. The contractor shall not be paid additional charges or fees for providing a substitute interpreter.
 - a. In the event the contractor is unable to provide a substitute for reasons beyond the contractor's control, the contractor must notify the requesting state agency of the contractor's inability to perform the requested service.
 - b. Notifying the state agency a minimum of twenty-four (24) hours in advance shall relieve the contractor from providing a substitute for only that particular interpreting assignment.
- 2.5.8 In the event the contractor is unable to perform services on a consistent basis as determined by the State of Missouri, the contractor may be in breach and appropriate action may be pursued by the State of Missouri.
- 2.5.9 The state agency shall attempt to give at least twenty-four hours notice to the contractor of a cancellation of services previously requested.

2.6 Invoicing and Payment Requirements:

- 2.6.1 Prior to any payments becoming due under the contract, the contractor must return a completed State of Missouri Vendor Input/ACH-EFT Application, which is downloadable from the Vendor Services Portal at: <https://www.vendorservices.mo.gov/vendorservices/Portal/Default.aspx>.
 - a. The contractor understands and agrees that the State of Missouri reserves the right to make contract payments through electronic funds transfer (EFT).
 - b. The contractor must submit invoices on the contractor's original descriptive business invoice form and must use a unique invoice number with each invoice submitted. The unique invoice number will be listed on the State of Missouri's EFT addendum record to enable the contractor to properly apply the state agency's payment to the invoice submitted. The contractor may obtain detailed information for payments issued for the past 24 months from the State of Missouri's central accounting system (SAM II) on the Vendor Services Portal at:
<https://www.vendorservices.mo.gov/vendorservices/Portal/Default.aspx>
- 2.6.2 Invoicing –
 - a. Upon completion of the specific interpreting assignment, and in the event the individual is not responsible for payment, the contractor shall invoice the state agency which has received the service. The invoice must state the name(s) of the interpreter providing service, the language interpreted, and the number of hours of service provided by each interpreter.

2.6.3 Payments -

- a. Unless otherwise stated herein, the contractor shall be paid the applicable prices for services actually provided according to the prices stated on the Pricing Page.
- b. The contractor shall be paid on an hourly basis by the state agency requesting interpreter services and for which services have been provided. The hourly price shall begin at the scheduled time of the interpreting assignment as requested and authorized by the state agency (provided the interpreter is present at the scheduled time), and shall be prorated to the quarter hour to correspond to the actual time of delivered service. The applicable hourly price chargeable shall be based on the time for the assignment of service.
- c. In the event the contractor provides interpreter services within twenty-four hours of the state agency's request, the contractor shall be entitled to the emergency fee stated on the Pricing Page, in addition to the hourly price for service. The emergency fee shall be a one-time charge and shall be assessed only for the specific work assignment to which it applies.
- d. In the event the contractor's services are required for less than two hours for attending any scheduled interpreting assignment as requested and authorized by a state agency or in the event an assignment is cancelled by the state agency without at least twenty-four hours notice of the cancellation, the contractor shall be paid for two hours of service.
- e. The contractor shall not be paid for the time allotted for the interpreter's lunch break, or other extended official dismissal.
- f. In the event of a dispute regarding hours invoiced occurs, the state agency shall determine the appropriate invoicing amount (hours to be invoiced). The contractor shall agree and understand that the state agency's determination shall be final and without recourse.

2.6.4 In the event fewer hours of service are provided than originally requested by the state agency, the contractor shall be paid as follows:

- a. If eight hours or less service are requested and provided, the contractor shall be paid for the amount of service requested.
- b. If more than eight hours of service are requested but eight hours or less are provided, the contractor shall be paid for eight hours.
- c. If more than eight hours of service are provided, the contractor shall be paid for the actual number of hours of service provided.

2.6.5 In the event the state agency requests interviews prior to selecting an interpreter, the state agency shall pay the contractor for the actual time of the face-to-face, in person interview(s) for each interpreter and, if present, the contractor's management. The contractor's management and the person shall be paid for the actual time of the interviews in accordance with the firm, fixed price per hour stated on the Pricing Page for non-specialized services.

2.6.6 The contractor shall not receive payment for travel time nor reimbursement for travel expenses incurred while providing services within the contractor's awarded region(s).

2.6.7 If the contractor provides verbal language interpretation services outside the contractor's awarded region, the contractor shall receive payment in accordance with the firm, fixed prices stated on the pricing page. Travel time shall be paid/reimbursed at the firm, fixed price per hour stated on the pricing page for actual travel time, and be prorated to the half hour.

2.6.8 In the event the contractor provides verbal language interpreter services outside the contractor's awarded region(s), the contractor shall be paid/reimbursed as follows:

a. Travel reimbursement - The contractor shall be reimbursed as specified below for travel expenses incurred within the geographic boundaries of the State of Missouri when required to travel away from the contractor's official domicile in order to fulfill the requirements of the contract. The contractor must obtain the written approval of the state agency prior to incurring any travel expenses. The contractor must provide the state agency with the amount of detail on the travel request as required by the state agency in order for the state agency to review the appropriateness of travel and estimated travel charges.

1) Mileage – The contractor shall be reimbursed for travel mileage at the current per mile reimbursement rate ordered by the commissioner of administration pursuant to section 33.095, RSMo. The current per mile reimbursement rate can be found at the following website: <http://oa.mo.gov/accounting/state-employees/travel-portal-information/mileage>.

2) Lodging – If overnight lodging is approved by the state agency, the contractor shall be reimbursed for actual lodging expenses incurred subject to the maximum amounts specified in the Contiguous US Per Diem Rates (CONUS) which can be accessed from <http://oa.mo.gov/travel-portal> by clicking on CONUS Rates (lodging only) on the left hand side of the page or by clicking on the link for “Per Diem Rates” at the following Internet address: <http://www.gsa.gov>. If contractor's lodging costs will exceed the limits specified in CONUS, the contractor must obtain the prior written approval of the state agency for an exception to CONUS. The decision to approve or deny the exception request shall rest solely with the state agency and shall be based on the situation.

3) Meals – The contractor shall be reimbursed for the actual cost of meals subject to the most current maximum meal per diem found under the Travel Resources tab at <http://oa.mo.gov/travel-portal> by clicking on the “State Meals Per Diem Rates and Information” link.

4) Other Miscellaneous Travel Expenses – The contractor shall be reimbursed the actual amount of other travel expenses incurred, provided that the state agency approved the possibility for and estimates of such expenses in advance and that the actual expenses incurred are reasonable for the location in which the travel occurred.

5) Invoicing and Payment – The contractor must itemize all expenses incurred including miles traveled on the invoice submitted to the state agency for reimbursement and must attach original receipts for expenses.

- The contractor shall be reimbursed for such expenses, after receipt of all required documentation and approval by the state agency of the invoice and documentation.

b. Travel time shall be paid/reimbursed at the firm, fixed price per hour stated on the pricing page for actual travel time, and be prorated to the half hour.

c. The contractor shall understand that each state agency utilizing the contractor's services shall be solely responsible for payment for only those services requested by that state agency.

2.6.9 Other than the payments and reimbursements specified above, no other payments or reimbursements shall be made to the contractor for any reason whatsoever including, but not limited to taxes, travel expenses, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.

2.6.10 Notwithstanding any other payment provision of the contract, if the contractor fails to perform required work or services, fails to submit reports when due, or is indebted to the United States, the state agency may withhold payment or reject invoices under the contract.

- 2.6.11 Final invoices are due by no later than thirty (30) calendar days of the expiration of the contract. The state agency shall have no obligation to pay any invoice submitted after the due date.
- 2.6.12 If a request by the contractor for payment or reimbursement is denied, the state agency shall provide the contractor with written notice of the reason(s) for denial.
- 2.6.13 If the contractor is overpaid by the state agency, upon official notification by the state agency, the contractor shall provide the state agency (1) with a check payable as instructed by the state agency in the amount of such overpayment at the address specified by the state agency or (2) deduct the overpayment from the monthly invoices as requested by the state agency.

2.7 Missouri Statewide Contract Quarterly Administrative Fee:

- 2.7.1 The contractor shall pay a one percent (1%) administrative fee to the State of Missouri which shall apply to all payments received by the contractor for all services provided under the contract. Payment of the one percent administrative fee shall be non-negotiable.
- 2.7.2 The contractor shall pay the administrative fee at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31). The total administrative fee for a given quarter must equal one percent (1%) of the total payments (minus returns and credits) received by the contractor during the calendar quarter as reported on the contractor's Missouri Statewide Contract Quarterly Administrative Fee Report specified below. The administrative fee must be received by the Division of Purchasing no later than the 15th calendar day of the month immediately following the end of the calendar quarter, unless the 15th is not a business day in which case the next business day thereafter shall be considered the administrative fee deadline.
- 2.7.3 Payments shall be made using one of the following acceptable payment methods:
- **Check:** Personal check, company check, cashier's check, or money order made payable to the "Missouri Revolving Information Technology Trust Fund" and sent to the following mailing address: Division of Purchasing, P.O. Box 809, Jefferson City, MO 65102. The contractor's payment by check shall authorize the State of Missouri to process the check electronically. The contractor understands and agrees that any returned check from the contractor may be presented again electronically and may be subject to additional actions and/or handling fees.
 - **Electronic Payment:** Instructions on how to submit payments electronically by automated clearing house (ACH) will be provided upon request by contacting the Division of Purchasing at (573) 751-2387.
- 2.7.4 All payments of the administrative fee shall include the contract number on any check or transmittal document. However, only one contract number must be entered on a check or transmittal document. If submitting an administrative fee payment for more than one contract, then a separate check or electronic payment and associated transmittal document must be submitted by the contractor for each contract.

2.8 Missouri Statewide Contract Quarterly Administrative Fee Report:

- 2.8.1 The contractor shall submit a Missouri Statewide Contract Quarterly Administrative Fee Report to the Division of Purchasing which shall identify the total payments (minus returns and credits) received by the contractor from state agencies, political subdivisions, universities, and governmental entities in other states that were made pursuant to the contract.
- 2.8.2 The contractor shall prepare and submit the Missouri Statewide Contract Quarterly Administrative Fee Report at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31) for total payments (minus returns and credits) received by the contractor during the calendar quarter. The Missouri Statewide Contract Quarterly Administrative Fee Report must be received by the Division of Purchasing no later than the 15th calendar day of the month following the reporting quarter entered on the report, unless the 15th is not a business day in which case the next business day thereafter shall be

considered the reporting deadline. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no payments were received by marking the appropriate box on the report form.

2.8.3 The Missouri Statewide Contract Quarterly Administrative Fee Report form may be downloaded from the following DPMM website: <http://oa.mo.gov/purchasing/vendor-information>. The Missouri Statewide Contract Quarterly Administrative Fee Report is also included herein as Attachment 3. The Missouri Statewide Contract Quarterly Administrative Fee Report must be submitted using one of the following methods:

- **Mail:** Division of Purchasing,
P.O. Box 809, Jefferson City MO 65102
- **Fax:** (573) 526-9815
- **Email:** ereports@oa.mo.gov

2.8.4 The contractor shall agree that the Division of Purchasing reserves the right to modify the requested format and content of the Missouri Statewide Contract Quarterly Administrative Fee Report by providing thirty (30) calendar days written notice to the contractor. The contractor shall also agree the Division of Purchasing may unilaterally amend the contract, with thirty (30) calendar days notice to the contractor to change the method of payment of the administrative fee, the timing for submission of the Missouri Statewide Contract Quarterly Administrative Fee Report, and/or timing for payment of the administrative fee. The contractor shall understand and agree that if such an amendment is issued by the Division of Purchasing, the contractor shall comply with all contractual terms, as amended.

2.9 Missouri Statewide Contract Quarterly Usage Report:

2.9.1 The contractor shall submit a Missouri Statewide Contract Quarterly Usage Report to the Division of Purchasing which shall provide the Data Element information listed below:

Data Element	Description
Contractor Name	Contractor name as it appears on the contract.
Statewide Contract Number	Statewide contract number as listed on the cover page of your contract with the State of Missouri.
Report Contact Name	Name of the person completing the report on behalf of the contractor.
Contact Phone Number	Phone number for the person completing the report.
Contact Email Address	Email address for the person completing the report.
Date Report Submitted	Date the Missouri Statewide Contract Quarterly Usage Report is submitted to DPMM.
Reporting Quarter	Quarter for which the contractor is reporting purchases on the contract.
Entity Type	Indicate the type of entity by entering "S" for Missouri state agency, "P" for Missouri political subdivision, "U" for Missouri university, or "O" for political subdivision or state entity from another state.
Customer Name	Customer's name. If the customer has multiple locations, please only use the main entity name.
Product or Service Description	Description of product or service purchased, including language services were provided.
Purchase Authorization Number/Identifier	Purchase Authorization Number/Identifier supplied by customer to contractor. Enter PO or other authorization number/identifier. If procurement card used, enter "P-Card".
Contract Line Item Number	Line item number on the contract.
Quantity Delivered	Quantity (i.e. excluding returns) of products delivered. Enter a quantity of "1" for a service/project.
Unit Price Charged	Unit Price Charged (i.e. excluding credits) for the product or service purchased.

Data Element	Description
Extended Price	Quantity Delivered X Unit Price Charged.

- 2.9.2 The contractor shall prepare and submit the Missouri Statewide Contract Quarterly Usage Report at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31) for the purchases made under the contract during the calendar quarter. The Missouri Statewide Contract Quarterly Usage Report must be received by the Division of Purchasing no later than the 15th calendar day of the month following the reporting quarter entered on the Missouri Statewide Contract Quarterly Usage Report, unless the 15th is not a business day in which case the next business day thereafter shall be considered the reporting deadline. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no purchases were made.
- 2.9.3 The contractor must submit a Missouri Statewide Contract Quarterly Usage Report electronically either utilizing the “Missouri Statewide Contract Quarterly Usage Report” worksheet included herein in Attachment 4 which is downloadable from <http://oa.mo.gov/purchasing/vendor-information> or utilizing another format which is Excel-exportable. The contractor must submit the Missouri Statewide Contract Quarterly Usage Report to the following email address: ereports@oa.mo.gov.
- 2.9.4 The contractor shall agree that the Division of Purchasing reserves the right to modify the requested format and content of the Missouri Statewide Contract Quarterly Usage Report by providing thirty (30) calendar days’ written notice to the contractor. The contractor shall also agree the Division of Purchasing may unilaterally amend the contract, with thirty (30) calendar days’ notice to the contractor to change the timing for submission of the Missouri Statewide Contract Quarterly Usage Report. The contractor shall understand and agree that if such an amendment is issued by the Division of Purchasing, the contractor shall comply with all contractual terms, as amended.

Verbal Language Interpretation Services - SURVEY
Contracts C315144001 through C315144011

This is a survey to acquire information from the users of the statewide contract for Verbal Language Interpreter Services. Please forward a copy of this survey to anyone in your agency who has used this contact.

Please complete this survey to advise of any comments, suggestions, and/or improvements to the contracts. In addition, complete the survey regarding contractor performance for each contractor your agency has utilized. The Division of Purchasing will use this information to improve the contract and to monitor the contractors' performance.

Did the contract meet your needs? Yes _____ No _____

Please explain:

Please provide any comments, suggestions, and/or improvements that may be made to the contracts below:

Are the contracts easy to understand and use? Yes _____ No _____

If no, please provide suggestions for improvement below:

Verbal Language Interpretation Services - SURVEY
Contracts C315144001 through C315144011

Please complete the following form regarding contract performance for each contractor that your agency has used. For your reference, a contract number listing with respective contract names is on page 3 of the survey.

Contract Number: C315144_ _ _
Contractor Name:

Did the contractor provide services as required by your agency? Yes _____ No _____
Please Explain:

Was the service provided by qualified individuals? Yes _____ No _____
Please explain:

On a scale of 1-10, with ten being the best score, how would you rate the responsiveness of the contractor to state agency inquiries? Score _____
Please explain:

Has your agency encountered any problems with the contractor? Yes _____ No _____
If yes, on a scale of 1-10, how would you rate their ability to resolve the problem? Score _____
Please explain:

On a scale of 1-10, with ten being the best score, how do rate the overall quality of customer service/attitude of the contractor? Score _____
Please explain:

On a scale of 1-10, with ten being the best score, how do rate the overall quality of the services provided by the contractor? Score _____
Please explain:

How would you describe your overall experience with the contractor?

Verbal Language Interpretation Services - SURVEY
Contracts C315144001 through C315144011

Contractor Listing

C315144001	5T Language LLC
C315144002	All Access Interpreters LLC
C315144003	Reliable Interpreters and Translators
C315144004	Faiths, LLC
C315144005	Contreras Enterprises
C315144006	Language Access Metro Project
C315144007	International Institute of Metropolitan St Louis
C315144008	Global Village Language Center
C315144010	Bi-Lingual International Assistant Services
C315144011	International Language Center

PLEASE RETURN THIS SURVEY TO:

Casey Rost, Buyer
Office of Administration
Division of Purchasing
Room 630, Harry S Truman Building
Jefferson City, MO 65101

Phone: 573-526-3862

Fax: 573-526-9816

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

15th

day of

December

20 16

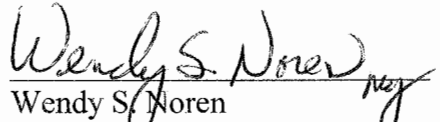
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 43-17OCT16 – Pest Control Services Term and Supply to Wingate Pest and Lawn Management, LLC of Columbia, MO.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Pest Control Services.

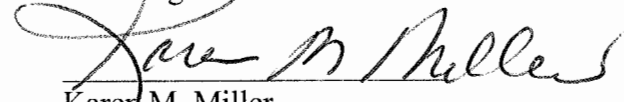
Done this 15th day of December, 2016.

ATTEST:

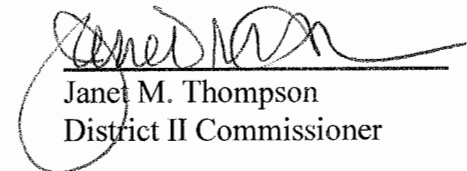

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Jacob M. Garrett
Buyer



613 East Ash Street, Room 109
Columbia, MO 65201
Phone: (573)886-4393
Facsimile: (573)886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Jacob M. Garrett, Buyer
DATE: December 13, 2016
RE: 43-17OCT16 – Pest Control Services

Bid 43-17OCT16 – Pest Control Services was opened on October 24th, 2016 with two responses received. Public Works and Facilities Maintenance recommend awarding this term and supply contract by lowest and best, to second low bidder to Wingate Pest and Lawn Management, LLC of Columbia, Missouri for the following reason.

The lowest response to this Request for Bid was Wood's Pest Control who has delivered unacceptable and undependable service. Wood's Pest Control has failed to show for service giving no notice, leaving the Facilities Maintenance Department in a poor position of having scheduled treatment times with various County building occupants and no services rendered at scheduled time.

Public Works Department has had the same issue with no shows for scheduled appointment. Woods Pest Control also failed to show up for a meeting that was scheduled with Purchasing and Facilities Maintenance Department to discuss current contract services for Pest Control.

Facilities Maintenance has budgeted \$5,470.00 and Public Works has budgeted \$212.00 for this service. Account 60150 – Pest Control will be used, and invoices will be paid from Departments 6101 – Housekeeping and 2040 – PW-Maintenance Operations.

The bid tabulation is attached for your review.

43-17OCT16 - Pest Control Services - Term & Supply

BID TABULATION

Bid Opening: October 24, 2016 at 2:00 p.m.

5.2. Pricing: Site visits and the application of pest control chemicals shall occur quarterly at the locations listed below. The County reserves the right to remove or add locations from this list at the discretion of the County.

Wingate

Woods Pest Control

Location	Address	Sq Ft	Qty	Unit Price	Extended Total	Unit Price	Extended Total
Alternative Sentencing Center	607 East Ash Street	5,700	4	\$ 70.00	\$ 280.00	\$ 40.00	\$ 160.00
Boone County Annex	613 East Ash Street	5,211	4	\$ 70.00	\$ 280.00	\$ 40.00	\$ 160.00
Johnson Building	601 East Walnut Street	14,896	4	\$ 90.00	\$ 360.00	\$ 45.00	\$ 180.00
Community Services & IV-D	605 East Walnut Street	4,956	4	\$ 70.00	\$ 280.00	\$ 40.00	\$ 160.00
911 Services	609 East Walnut Street	2,668	4	\$ 50.00	\$ 200.00	\$ 35.00	\$ 140.00
Courthouse	705 East Walnut Street	98,000	4	\$ 180.00	\$ 720.00	\$ 85.00	\$ 340.00
Governement Center	801 East Walnut Street	50,298	4	\$ 150.00	\$ 600.00	\$ 75.00	\$ 300.00
Vacant Building	101 North 7 th Street	5,250	4	\$ 65.00	\$ 260.00	\$ 25.00	\$ 100.00
Public Works Administration	5551 Tom Bass Road	15,200	4	\$ 120.00	\$ 480.00	\$ 50.00	\$ 200.00
Hallsville Facility (Office)	950 Highway 124	750	4	\$ 50.00	\$ 200.00	\$ 25.00	\$ 100.00
North Facility	5501 Oakland Gravel Road	11,700	4	\$ 75.00	\$ 300.00	\$ 35.00	\$ 140.00
Centralia Clinic	1021 East Highway 22	1,745	4	\$ 55.00	\$ 220.00	\$ 25.00	\$ 100.00
ECC Facility	2145 County Drive	25,226	4	\$ 85.00	\$ 340.00	\$ 50.00	\$ 200.00
BC Sheriff Dept.	2121 County Drive	14,500	4	\$ 95.00	\$ 380.00	\$ 30.00	\$ 120.00
BC Jail	2121 County Drive	39,000	12	\$ 105.00	\$ 1,260.00	\$ 200.00	\$ 2,400.00
BC Sheriff Dept.	2122 County Drive	19,050	4	\$ 60.00	\$ 240.00	\$ 50.00	\$ 200.00
Grand Total		314,150		\$ 1,390.00	\$ 6,400.00	\$ 850.00	\$ 5,000.00

5.3. Renewal Pricing Increases

First Renewal Term	0%	0%
Second Renewal Term	5%	0%
Third Renewal Term	5%	0%
Fourth Renewal Term	5%	0%

572-2016

**PURCHASE AGREEMENT
FOR
PEST CONTROL SERVICES TERM AND SUPPLY**

THIS AGREEMENT dated the 15th day of December 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Wingate Pest Management, LLC**, herein "Contractor."

IN CONSIDERATION of the parties performance of the obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement, the County of Boone Request for Bid for **Pest Control Services Term and Supply**, bid number **43-17OCT16**, any applicable addenda, and the Contractor's bid response dated **October 21, 2016** and executed by **Bryan Ninichuck** on behalf of the Contractor, Work Authorization Certification, Certification of Individual Bidder, Certification Regarding Debarment, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification, and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Request for Bid and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall **commence on January 1st, 2017 and continue through December 31st, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for an **additional four (4) one-year periods** subject to the pricing clauses in the Contractor's bid response. This agreement may be extended beyond the expiration date by order of the County on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items and services as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response.

4. Delivery - Contractor agrees to provide quarterly site visits and pest control chemical applications as necessary for locations listed in Section 5.2. of the Response Form as well as be available to respond to callback requests within a twenty-four (24) hour period upon notification.

5. Billing and Payment - All billings shall be invoiced as stated in Section 2.6. of the Request for Bid. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all monthly statements within thirty (30) days of receipt. Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount. In the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of nine percent (9%) per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual

agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. Termination - This agreement may be terminated by the County upon thirty (30) days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

WINGATE PEST MANAGEMENT, LLC

BOONE COUNTY, MISSOURI

by: Boone County Commission

by _____



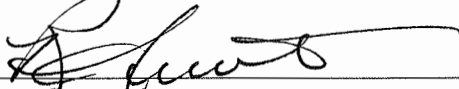
Daniel K. Atwill, Presiding Commissioner

title OWNER

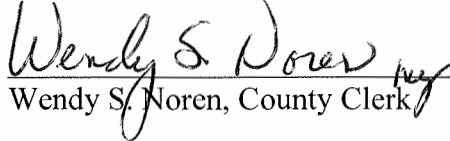
address 4302 Bois Vert Drive

APPROVED AS TO FORM:

ATTEST:



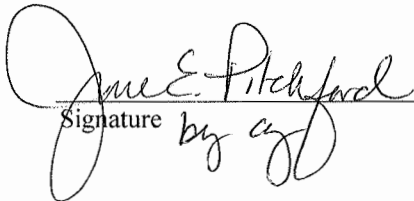
County Counselor



Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


Signature by ag

12/8/16
Date

6101, 2040/60150 Term/Supply
No Encumbrance Required
Appropriation Account

5. RESPONSE FORM

5.1. Company Information

Name: WENGATE PEST & LAWN MANAGEMENT, LLC

Address: 4302 BOLD VENTURE STE A

Phone Number: 573-446-0102 Fax Number: 573-446-1891

Email: BOYAN@WENGATEPESTCONTROL.COM Federal Tax ID: 431840338

Corporation

Partnership Name: _____

Individual/Proprietorship Name: _____

Other: LLC

5.2. Pricing: Site visits and the application of pest control chemicals shall occur quarterly at the locations listed below. The County reserves the right to remove or add locations from this list at the discretion of the County.

Location	Address	Square Footage	Unit Price	Qty	Extended Total	Evening/Weekend
Alternative Sentencing Center	607 East Ash Street	5,700	\$ 70	4	\$ 280	JOB SPECIFIC
Boone County Annex	613 East Ash Street	5,211	\$ 70	4	\$ 280	\$ "
Johnson Building	601 East Walnut Street	14,896	\$ 90	4	\$ 360	\$ "
Community Services & IV-D	605 East Walnut Street	4,956	\$ 70	4	\$ 280	\$ "
911 Services	609 East Walnut Street	2,668	\$ 50	4	\$ 200	\$ "
Courthouse	705 East Walnut Street	98,000	\$ 180	4	\$ 720	\$ "
Government Center	801 East Walnut Street	50,298	\$ 150	4	\$ 600	\$ "
Vacant Building	101 North 7 th Street	5,250	\$ 65	4	\$ 260	\$ "

Public Works Administration	5551 Tom Bass Road	15,200	\$120	4	\$ 480	\$ "
Hallsville Facility (Office)	950 Highway 124	750	\$ 50	4	\$ 200	\$ "
North Facility	5501 Oakland Gravel Road	11,700	\$ 75	4	\$ 300	\$ "
Centralia Clinic	1021 East Highway 22	1,745	\$ 55	4	\$ 220	\$ "
ECC Facility	2145 County Drive	25,226	\$ 85	4	\$ 340	\$ "
BC Sheriff Dept.	2121 County Drive	14,500	\$ 95	4	\$ 380	\$ "
BC Jail	2121 County Drive	39,000	\$ 105	12	\$ 1260	\$ "
BC Sheriff Annex	2122 County Drive	19,050	\$ 60	4	\$ 240	\$ "
Grand Total		314,150	\$		\$ 6400.-	\$

By: Jacob M. Garrett
Jacob M. Garrett
 Buyer

OFFEROR has examined **Addendum #2** to Request for Bid **43-17OCT16 - Pest Control Services**, receipt of which is hereby acknowledged:

Company Name: WENBATE

Address: 4302 BOW VENTURE

Phone Number: 573-446-0102 Fax Number: _____

E-mail: _____

Authorized Representative Signature: [Signature] Date: 10-21-16

Authorized Representative Printed Name: NEVECHUCK, BRYAN

Public Works Administration	5551 Tom Bass Road	15,200	\$ 120	4	\$ 480	\$
Hallsville Facility (Office)	950 Highway 124	750	\$ 50	4	\$ 200	\$
North Facility	5501 Oakland Gravel Road	11,700	\$ 75	4	\$ 300	\$
Centralia Clinic	1021 East Highway 22	1,745	\$ 55	4	\$ 220	\$
ECC Facility	2145 County Drive	25,226	\$ 85	4	\$ 340	\$
BC Sheriff Dept	2121 County Drive	58,065	\$	4	\$	\$
BC Sheriff Annex	2122 County Drive	19,050	\$	4	\$	\$
Grand Total		318,715			\$	\$

SEE
ADDITIE
PAGE
SENT BY
COUNTY

5.3. Renewal Pricing Increases

First Renewal Term: _____ 0 %

Second Renewal Term: _____ 5 %

Third Renewal Term: _____ 5 %

Fourth Renewal Term: _____ 5 %

5.9. Cooperatives

Will you honor the submitted prices for use by other entities who participate in cooperative purchasing with Boone County, Missouri? (A negative response to this question will not affect evaluation of your bid.) Yes No

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Print Name): NEWICHUCK, BRYAN

[Signature]
Signature

10-19-16
Date

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder, for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's bid response.

1. Name of Bidder: WINGATE
2. Business Address: 4302 BOLD VENTURE
3. When Organized: 1972
4. When Incorporated: 1994
5. List federal tax identification number: 43-1840338. If not incorporated, state type of business (sole proprietor, partnership, or other): _____. Fed tax ID or SS number: _____.
6. Number of years engaged in business under present firm name: 10
7. If you have done business under a *different name*, please give name and business location under that name: WINGATE PEST CONTROL
8. Percent of work done by own staff: 100
9. Have you ever failed to complete any work awarded to your company?
 Yes No
If yes, where and why? _____
10. Have you ever defaulted on a contract or been in litigation for services performed?
 Yes No
If so, give details: _____
11. List of projects currently in progress: CHA, COLUMBIA PUBLIC SCHOOLS;
12. List of contracts *with contact information*, completed within the last three (3) years, for similar services as described in this bid, including value of each: *Form provided on next page.*

* Attach additional sheets as necessary *

PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

Include references familiar with your company's work.

1. Prior Services Performed for:

Company Name: *COLUMBIA HOUSING AUTHORITY*
Address:

Contact Name:
Telephone Number:

Date of Contract: *2008*
Length of Contract: *CONTINUED ANNUALLY*

Description of Prior Services:

2. Prior Services Performed for:

Company Name: *COLUMBIA PUBLIC SCHOOLS*
Address:

Contact Name:
Telephone Number:

Date of Contract: *2014*
Length of Contract: *CONTINUED ANNUALLY*

Description of Prior Services:

3. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services:

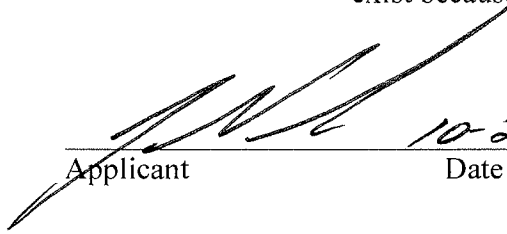
CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

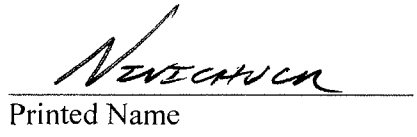
- 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.



Applicant

10-21

Date



Printed Name

VA



U.S. Department
of Veterans Affairs

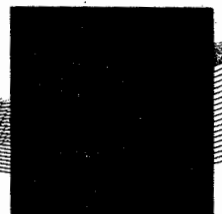


Card Expires: 07/03/2024

Member ID
1144424170

Plan ID (80840)
7346 243 588

Member
BRYAN P NINICHUCK



VA HEALTHCARE ENROLLEE



CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS

(Please complete and return with Bid)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this bid, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.

N. NICHOLSON, BARR

Print Name and Title of Authorized Representative

[Handwritten Signature]

Signature

10-21-16

Date

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be

considered “Non-Exclusive”. The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration’s Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor’s invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer’s Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



4302 A BOLD VENTURE DR.
COLUMBIA, MO 65202
PHONE: 573-446-0102
FAX: 573-446-1891

October 21, 2016

Boone county Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

Re: Pest Management Program

Attn: Jacob Garrett

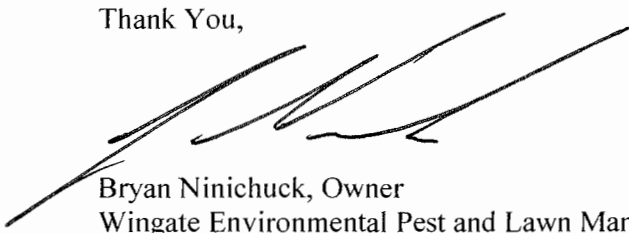
Thank you for contacting our office. Below please find our estimate to provide full pest management services for the listed addresses and buildings..

Quarterly services will be provided at each location based on the RFP. And monthly services provided for the Boone County Jail. Full interior treatment at each scheduled visit will not be necessary, and will reduce the impact and exposure to Boone County Employees. If at any time there is an issue that occurs in-between our scheduled services, we will address that targeted pest.

- Full exterior treatments Spring Summer and Fall
- Full interior treatments performed over winter and additional interior applications performed as needed.
- Rodent stations installed , secured, and maintained
- Glue traps will be placed to monitor any activity
- Any follow ups needed in between scheduled services would be covered at no additional charge.
- Drain treatments and spot mosquito applications performed
- Bedbug inspections at no additional charge and discounted bedbug estimates will be given if needed.
- Discounted services for any job that is determined to be above and beyond the scope of the contract, including off-hour scheduling.
- Termite inspection at no additional charge and discounted termite estimates will be given if needed.

We look forward to taking care of all your pest needs. Please contact me or our office at any time with questions, or to set up service.

Thank You,



Bryan Ninichuck, Owner
Wingate Environmental Pest and Lawn Management, LLC



BOONE COUNTY, MISSOURI
Request for Bid: 43-17OCT16 – Pest Control Services

ADDENDUM # 2 - Issued October 20, 2016

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1. 3.1. SCOPE OF WORK - It is the intent of the County to secure a Term and Supply contract for Pest Control Services covering routine and on-call services for control of rats, mice, roaches, ants, silverfish, crickets, mites centipedes, water-bugs, fleas, flies, moths, mosquitoes, bees, wasps, hornets, carpet beetles, maggots, fruit flies, clover mites, **bed bugs** and other insects common to the area.

2. 3.4. CONTRACTOR RESPONSIBILITY / SERVICE REQUIREMENTS:
 - 3.4.1. Prevention – Contractor shall take all actions and procedures necessary to prevent the infestation of pest on County property. Site visits and the application of pest control chemicals shall occur quarterly at all locations listed in Section 2.6. of the Request for Bid. **The Boone County Jail facility will need to be sprayed monthly.**

3. **Replace Response Form with attached revised Response Form.**

5. RESPONSE FORM

5.1. Company Information

Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

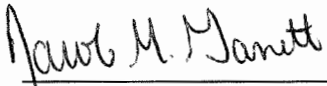
Email: _____ Federal Tax ID: _____

- Corporation
- Partnership Name: _____
- Individual/Proprietorship Name: _____
- Other: _____

5.2. Pricing: Site visits and the application of pest control chemicals shall occur quarterly at the locations listed below. The County reserves the right to remove or add locations from this list at the discretion of the County.

Location	Address	Square Footage	Unit Price	Qty	Extended Total	Evening/Weekend
Alternative Sentencing Center	607 East Ash Street	5,700	\$	4	\$	\$
Boone County Annex	613 East Ash Street	5,211	\$	4	\$	\$
Johnson Building	601 East Walnut Street	14,896	\$	4	\$	\$
Community Services & IV-D	605 East Walnut Street	4,956	\$	4	\$	\$
911 Services	609 East Walnut Street	2,668	\$	4	\$	\$
Courthouse	705 East Walnut Street	98,000	\$	4	\$	\$
Government Center	801 East Walnut Street	50,298	\$	4	\$	\$
Vacant Building	101 North 7 th Street	5,250	\$	4	\$	\$

Public Works Administration	5551 Tom Bass Road	15,200	\$	4	\$	\$
Hallsville Facility (Office)	950 Highway 124	750	\$	4	\$	\$
North Facility	5501 Oakland Gravel Road	11,700	\$	4	\$	\$
Centralia Clinic	1021 East Highway 22	1,745	\$	4	\$	\$
ECC Facility	2145 County Drive	25,226	\$	4	\$	\$
BC Sheriff Dept.	2121 County Drive	14,500	\$	4	\$	\$
BC Jail	2121 County Drive	39,000	\$	12	\$	\$
BC Sheriff Annex	2122 County Drive	19,050	\$	4	\$	\$
Grand Total		314,150	\$		\$	\$

By: 

Jacob M. Garrett
 Buyer

OFFEROR has examined **Addendum #2** to Request for Bid **43-17OCT16 – Pest Control Services**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI
Request for Bid: 43-17OCT16 – Pest Control Services

ADDENDUM # 1 - Issued October 13, 2016

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

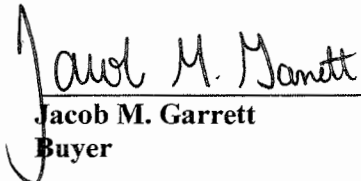
1. The deadline for RFB 43-17OCT16 – Pest Control Services has been extended.

SUBMISSION INFORMATION

Due Date and Time: Monday, October 24, 2016 at 2:00 p.m. CST
Location: Boone County Purchasing Department
Boone County Annex Building
613 East Ash Street, Room 109
Columbia, MO 65201

OPENING INFORMATION

Date and Time: Monday, October 24, 2016 at 2:00 p.m. CST
Location: Boone County Purchasing Department
Boone County Annex Building
613 East Ash Street, Room 109
Columbia, MO 65201

By: 

Jacob M. Garrett
Buyer

OFFEROR has examined **Addendum #1** to Request for Bid **43-17OCT16 – Pest Control Services**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY PURCHASING
613 East Ash Street, Room 109
Columbia, MO 65201

REQUEST FOR BID

Jacob M. Garrett
Buyer

Phone: (573)886-4392

Fax: (573)886-4390

JGarrett@boonecountymo.org

BID DATA

INFORMATION

Bid Number: 43-17OCT16

Bid Title: Pest Control Services – Term & Supply

SUBMISSION INFORMATION

Due Date and Time: Monday, October 17, 2016 at 2:00 p.m. CST

Location: Boone County Purchasing Department
Boone County Annex Building
613 East Ash Street, Room 109
Columbia, MO 65201

OPENING INFORMATION

Date and Time: Monday, October 17, 2016 at 2:00 p.m. CST

Location: Boone County Purchasing Department
Boone County Annex Building
613 East Ash Street, Room 109
Columbia, MO 65201

PRE-BID CONFERENCE

Date and Time: Wednesday, October 12, 2016 at 10:00 a.m. CST

Location: Boone County Annex Building
613 East Ash Street, Conference Room
Columbia, MO 65201

BID CONTENTS

1. Introduction and General Conditions of Bidding
2. Contract Conditions and Requirements
3. Primary Specifications
4. Response Presentation and Review
5. Response Form
6. Attachments
 - a. Statement of Bidder's Qualifications and Prior Experience
 - b. Compliance with House Bill 1549 and Work Authorization

- c. Certification of Individual Bidder and Affidavit
- d. Debarment Certification
- e. Standard Terms and Conditions
- f. No Bid Response Form

1. INTRODUCTION AND GENERAL CONDITIONS OF BIDDING

1.1. INVITATION - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page and described in greater detail in the following Sections of this Request for Bid.

1.2. DEFINITIONS

1.2.1. County - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

1.2.1.1. Purchasing - The Purchasing Department, including its Purchasing Director and staff.

1.2.1.2. Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.

1.2.1.3. Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.

1.2.2. Bidder / Contractor / Supplier - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.

1.2.2.1. Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.

1.2.2.2. Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.

1.2.2.3. Supplier - All business(s) entities which may provide the subject goods and/or services.

1.2.3. Bid - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. Response - The written, sealed document submitted according to the Bid instructions.

1.3. BID CLARIFICATION - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of forty-eight (48) hours in advance of the bid deadline. Bids, addendums, bid tabulations, and bid awards are posted on our web site at: www.showmeboone.com *Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.*

1.3.1. Bidder Responsibility - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site, or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions, and specifications of this Bid.

1.3.2. Bid Addendum - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. PRE-BID CONFERENCE – An optional Pre-Bid Conference will be held on October 12th, 2016 at 10:00 a.m. in the conference room of the Boone County Annex Building, 613 East Ash Street, Columbia, MO 65201. All potential bidders are urged to attend.

1.5. AWARD - Award shall be made to the Bidder(s) whose offer(s) provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County's needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County. The County also reserves the right to award to multiple vendors.

1.6. PROPOSED SOLICITATION SCHEDULE

Release of Request for Bid	September 29, 2016
Pre-Bid Conference	October 12, 2016
Deadline for Submitting Questions	October 17, 2016
Bid Responses Due	October 17, 2016

1.7. CONTRACT EXECUTION - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.

1.7.1. Precedence - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:

- a. the provisions of the Contract (as it may be amended);
- b. the provisions of the Bid;
- c. the provisions of the Bidder's Response.

- 1.8. CONTRACT PERIOD –Term and Supply Contracts resulting from this Bid shall have an initial twelve (12) month contract period beginning November 1, 2016. In the event any provisions of the contract are not fulfilled by the Contractor, and/or the quality of workmanship is deemed unsatisfactory by the County, the County may, upon written notice to the Contractor, terminate this contract in ten (10) days after such written notice.
- 1.9. CONTRACT RENEWAL – The contract may be renewed by the County for up to an additional four (4) one-year periods unless cancelled by the Purchasing Department Director in writing prior to any renewal period. The unit prices identified on the Response Form shall remain fixed for the identified initial contract period. If the County exercises the option for renewal, the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form. If renewal percentages are **not** provided, then prices during any renewal period shall be the same as during the initial contract period.
- 1.10. CONTRACT EXTENSION – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 1.11. COMPLIANCE WITH STANDARD TERMS AND CONDITIONS - Bidder agrees to be bound by the County’s standard “boilerplate” terms and conditions for Contracts, a sample of which is attached to this Bid.
- 1.12. CONTRACT DOCUMENTS - The successful bidder(s) shall be obligated to enter into a written contract with the County within thirty (30) days of award on contract. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to County legal counsel.
- 1.13. PRICING – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs, including but not limited to: set up, clean up, labor, delivery, travel, taxes, insurance, interest, penalties, termination payments, attorney fees, etc. Additionally, the County shall not be subject to any minimum services or total prices.

2. CONTRACT CONDITIONS AND REQUIREMENTS

2.1. INSURANCE

- 2.1.1. Insurance Requirements - The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the Certificate of Insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies

shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

- 2.1.2. Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, Employers Liability and Workers Compensation Insurance for all of its employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.
- 2.1.3. Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect it and any subcontractor performing work covered by this contract, from claims for damages for personal & advertising injury, bodily injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 per occurrence/\$2,000,000 aggregate covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.
 - 2.1.3.1. Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.
- 2.1.4. Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

- 2.1.5. Subcontractors - Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of County. Contractor shall provide to County copies of certificates of insurance evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name County as Additional Insured and have the Waiver of Subrogation endorsements added.
- 2.1.6. Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed and provided for Commercial General Liability, Business Auto Liability, and Umbrella or Excess Liability (not on Workers Compensation). The Certificate of Insurance shall provide that there will be no cancellation, non-renewal or reduction of coverage without 30 days prior written notice to the County. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.
- 2.2. INDEMNITY AGREEMENT - To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 2.2.1. Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.
- 2.3. OVERHEAD LINE PROTECTION - The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection

with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

2.4. EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED – Contractor shall comply with Missouri State Statute Section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri. As a condition for the award of this contract, the Contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. Please return a copy of the Memorandum of Understanding that you will receive following completion of enrollment. This will provide the County the proof of enrollment.

2.4.1. Contractor shall require each subcontractor to affirmatively state in its contract with Contractor that the subcontractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri. Contractor shall also require each subcontractor to provide Contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

2.5. SALES/USE TAX EXEMPTION – County will provide the Contractor with a Missouri Tax Exemption letter and, if applicable, a Missouri Project Exemption Certificate for Boone County, Missouri. The Contractor shall be responsible for furnishing the exemption certificate and tax exemption letter to all authorized sub-contractors and suppliers providing materials incorporated in the work. All invoices issued for purchases for such materials, supplies and taxable rentals shall be in the name of Boone County and contain the project number assigned by Boone County for the contract awarded. It shall be the responsibility of the Contractor to ensure that no sales or use taxes are included in the invoices and that the County pays no sales/use taxes from which it is exempt. The Contractor shall be responsible for obtaining revised exemption certificates and revised expiration dates if the work extends beyond the estimated project completion date or a certificate expiration date. The Contractor shall also be responsible for retaining a copy of the project exemption certificate for a period of five (5) years and for compliance with all other terms and conditions of section 144.062 RSMo. not otherwise herein specified. The Contractor agrees not to use or permit others to use the project exemption certificate for taxable purchases of materials or rentals and supplies not directly incorporated into or used in the work to which it applies and agrees to indemnify and hold the County harmless from all losses, expenses and costs including litigation expenses and attorney fees resulting from the unauthorized use of such project exemption certificates.

2.6. BILLING AND PAYMENTS - Invoices should be submitted as detailed in the sub-sections below. Payment shall be made within thirty (30) days after receipt of a correct and valid invoice.

2.6.1. Invoices for all contracted work shall include the following information at a minimum:

- a. County's Contract Number.
- b. Name of the County Department and employee that requested the services.
- c. The date, time, and location of the service provided.
- d. Details of the service provided.

Note: If the above information is not noted on the invoice, it will be returned to the Contractor for additional information before payment can be made.

2.6.2. Invoices for services performed at the addresses listed below shall be sent to

Facilities Maintenance, 613 East Ash, Room 106, Columbia 65201.

- a. 607 East Ash Street, Columbia, MO 65201
- b. 613 East Ash Street, Columbia, MO 65201
- c. 601 East Walnut Street, Columbia, MO 65201
- d. 605 East Walnut Street, Columbia, MO 65201
- e. 609 East Walnut Street, Columbia, MO 65201
- f. 705 East Walnut Street, Columbia, MO 65201
- g. 801 East Walnut Street, Columbia, MO 65201
- h. 5501 Oakland Gravel Road, Columbia, MO 65201
- i. 2145 County Drive, Columbia, MO 65202
- j. 2121 County Drive, Columbia, MO 65202
- k. 2122 County Drive, Columbia, MO 65202

2.6.3. Invoices for services performed at the addresses listed below shall be sent to

Public Works, 5551 Tom Bass Road, Columbia, MO 65201.

- a. 5551 Tom Bass Road, Columbia, MO 65201
- b. 780 East Highway 124, Hallsville, MO 65255

2.6.4. Invoices for services performed at the address listed below shall be sent to:

Boone County Commission, 801 East Walnut Street, Room 333, Columbia, MO 65201.

- a. 1021 East Highway 22, Centralia, MO 65240

3. PRIMARY SPECIFICATIONS

3.1. SCOPE OF WORK - It is the intent of the County to secure a Term and Supply contract for Pest Control Services covering routine and on-call services for control of rats, mice, roaches, ants, silverfish, crickets, mites centipedes, water-bugs, fleas, flies, moths, mosquitoes, bees, wasps, hornets, carpet beetles, maggots, fruit flies, clover mites, and other insects common to the area.

3.2. BACKGROUND INFORMATION – The contract resulting from this Request for Bid will replace contract number 68-23OCT15. To view past award information, please navigate to Bid Awards on our website and select 2015. More information that includes the

previous Request for Bid and Bid Tabulation can also be found on our website in the 2015 Bid Archives.

3.3. **ESTIMATED USAGE** - All requests for service shall be made on an “as needed” basis. The County does not guarantee a minimum usage of the prospective contract, and the County does not guarantee that the Contractor’s service will be utilized. In addition, the County reserves the right to utilize other vendors as well as in-house staff when deemed necessary. The average yearly expenditures based on past usage against this contract have been approximately \$2,400.00. The expenditures specified herein are estimates only based on past usage and anticipated future requirements do not constitute a guarantee on the part of the County.

3.4. **CONTRACTOR RESPONSIBILITY / SERVICE REQUIREMENTS:**

- 3.4.1. Prevention – Contractor shall take all actions and procedures necessary to prevent the infestation of pest on County property. Site visits and the application of pest control chemicals shall occur quarterly at all locations listed in Section 2.6. of the Request for Bid.
- 3.4.2. Schedule – Contractor shall provide Designees with a list of scheduled treatment dates and times for each calendar year. Contractor understands services may need to be performed on weekends or after 5:30 PM during the business week. Scheduling on weekends or after hours will be mutually agreed upon by Contractor and Designees and may constitute the normal quarterly application time for some County buildings.
- 3.4.3. Call Backs – For the purpose of this contract, a “Call back” shall be defined as any request for eradication of infestation prior to or between scheduled routine visits and shall include emergency request for application. The contractor shall provide a complete written record of all callback visits performed. These records shall indicate the time, date, type of pest control services requested, and corrective measures taken to eliminate the infestation. The contractor shall be available to respond to callback requests within a maximum twenty-four (24) hour period upon notification. All callback services performed shall be included as part of the contract and shall be performed at no additional charge to the County.
- 3.4.4. Signature of Completion – Upon completion of all routine and unscheduled visits, the contractor shall certify that the work was completed by obtaining the signature of the County employee supervising the visit.
- 3.4.5. Chemical Applications – All chemicals used on County property shall be odorless and nontoxic to humans.
- 3.4.6. Safety Data Sheets – Contractor shall provide, prior to application, copies of current Material Safety Data Sheets (MSDS) to the County Designee for all chemicals to be applied as part of the pest control services. The County reserves the right to refuse the use of chemicals its deems hazardous.
- 3.4.7. Designee – Doug Coley, Director of Facilities Maintenance, 613 East Ash Street, Room 106, Columbia, MO 65201; and Greg Edington, Assistant Manager of Public Works, 5551 Tom Bass Road, Columbia, MO 65202.

3.5. **CONTRACTOR QUALIFICATIONS AND EXPERIENCE**

3.5.1. Qualifications - The Bidder shall possess the correct occupational licenses, all professional licenses, or other authorizations necessary to carry out and perform the work required by the project pursuant to all-applicable Federal, State, and Local laws, statutes, ordinances, and rules and regulations of any kind.

3.5.1.1. The Bidder should submit copies of licenses with the bid indicating that the entity bidding the project is licensed to perform the activities or work included in the contract documents.

3.5.2. Experience - The Bidder should provide evidence that they have past experience in the type of work as outlined in the specifications for a minimum of three (3) consecutive years immediately preceding the submission of this bid.

3.6. OTHER CONDITIONS AND REQUIREMENTS

3.6.1. Bid Clarification - Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Jacob M. Garrett, Buyer, 613 E. Ash, Room 109, Columbia, Missouri 65201. Telephone (573) 886-4393; Fax (573) 886-4390, E-mail: JGarrett@boonecountymo.org.

3.6.2. Award of Contract - The County reserves the right to award to more than one (1) supplier. Multiple awards may be made on the basis of a primary, secondary, and tertiary supplier. The primary supplier shall furnish the County's requirements until such time as the County determines that it is in the best interest of the County to seek performance from the secondary supplier, then tertiary supplier. The County's decision will be based upon the ability of the primary source to supply acceptable goods or services within the County's time requirements. The County's decision to utilize the secondary and tertiary sources shall be final and conclusive. In addition, the resulting contract from this Request for Bid will be considered "Non-Exclusive". The County reserves the right to obtain service from other suppliers.

3.6.2.1. The County of Boone reserves the right to accept or reject any and all bids in the best interest of the County.

4. RESPONSE PRESENTATION AND REVIEW

4.1. RESPONSE CONTENT - In order to enable direct comparison of competing Responses, Bidder is to submit their Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses should be submitted using the provided Response Sheet. Every question should be answered, and if not applicable the section must contain "N/A" or "No Bid".

4.2. SUBMITTAL OF RESPONSES - Responses are to be received by the date and time noted on the title page. NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the U.S. Postal Service or any other mail carrier.

4.2.1. Submittal Package - Submit, to the location specified on the title page, **four (4) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, **the bid number** and the due date and time.

- 4.3. **ADVICE OF AWARD** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 4.4. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 4.5. **REMOVAL FROM VENDOR DATABASE** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 4.6. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 4.7. **REJECTION OR CORRECTION OF RESPONSES** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 4.8. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 4.9. **METHOD OF EVALUATION** - We will evaluate submitted responses in relation to all aspects of this Bid.
- 4.10. **ACCEPTABILITY** - We reserve the sole right to determine whether goods and/or services offered are acceptable for County use.
- 4.11. **ENDURANCE OF PRICING** - Your pricing must be held until contract execution or sixty (60) days, whichever comes first. In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.

5. RESPONSE FORM

5.1. Company Information

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

Email: _____

Federal Tax ID: _____

Corporation

Partnership Name: _____

Individual/Proprietorship Name: _____

Other: _____

5.2. Pricing: Site visits and the application of pest control chemicals shall occur quarterly at the locations listed below. The County reserves the right to remove or add locations from this list at the discretion of the County.

Location	Address	Square Footage	Unit Price	Qty	Extended Total	Evening/Weekend
Alternative Sentencing Center	607 East Ash Street	5,700	\$	4	\$	\$
Boone County Annex	613 East Ash Street	5,211	\$	4	\$	\$
Johnson Building	601 East Walnut Street	14,896	\$	4	\$	\$
Community Services & IV-D	605 East Walnut Street	4,956	\$	4	\$	\$
911 Services	609 East Walnut Street	2,668	\$	4	\$	\$
Courthouse	705 East Walnut Street	98,000	\$	4	\$	\$
Government Center	801 East Walnut Street	50,298	\$	4	\$	\$
Vacant Building	101 North 7 th Street	5,250	\$	4	\$	\$

Public Works Administration	5551 Tom Bass Road	15,200	\$	4	\$	\$
Hallsville Facility (Office)	950 Highway 124	750	\$	4	\$	\$
North Facility	5501 Oakland Gravel Road	11,700	\$	4	\$	\$
Centralia Clinic	1021 East Highway 22	1,745	\$	4	\$	\$
ECC Facility	2145 County Drive	25,226	\$	4	\$	\$
BC Sheriff Dept	2121 County Drive	58,065	\$	4	\$	\$
BC Sheriff Annex	2122 County Drive	19,050	\$	4	\$	\$
Grand Total		318,715			\$	\$

5.3. Renewal Pricing Increases

First Renewal Term: _____%

Second Renewal Term: _____%

Third Renewal Term: _____%

Fourth Renewal Term: _____%

5.9. Cooperatives

Will you honor the submitted prices for use by other entities who participate in cooperative purchasing with Boone County, Missouri? (A negative response to this question will not affect evaluation of your bid.) Yes No

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Print Name): _____

Signature

Date

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder, for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's bid response.

1. Name of Bidder: _____
2. Business Address: _____
3. When Organized: _____
4. When Incorporated: _____
5. List federal tax identification number: _____. If not incorporated, state type of business (sole proprietor, partnership, or other): _____. Fed tax ID or SS number: _____.
6. Number of years engaged in business under present firm name: _____
7. If you have done business under a *different name*, please give name and business location under that name: _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company?
 Yes No
If yes, where and why? _____
10. Have you ever defaulted on a contract or been in litigation for services performed?
 Yes No
If so, give details: _____

11. List of projects currently in progress: _____

12. List of contracts *with contact information*, completed within the last three (3) years, for similar services as described in this bid, including value of each: *Form provided on next page.*

*** Attach additional sheets as necessary ***

PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

Include references familiar with your company's work.

1. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services:

2. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services:

3. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services:

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/e-verify>

Please complete and return the *Work Authorization Certification Pursuant to 285.530 RSMo* form if your contract amount is in excess of \$5,000. **Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.**

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- _____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- _____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

Date

Signature

Social Security Number
or Other Federal I.D. Number

Printed Name

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires:

CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS

(Please complete and return with Bid)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this bid, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.

Print Name and Title of Authorized Representative

Signature

Date

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be

considered “Non-Exclusive”. The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration’s Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor’s invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer’s Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



BOONE COUNTY PURCHASING
613 East Ash Street, Room 109
Columbia, MO 65201

NO BID RESPONSE FORM

Jacob M. Garrett
Buyer

Phone: (573)886-4392

Fax: (573)886-4390

JGarrett@boonecountymo.org

BID INFORMATION:

Bid Number: 43-17OCT16

Bid Title: Pest Control Services – Term & Supply

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please complete this form and return to the Purchasing Department by mail, fax, or email.

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID.

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

15th

day of

December

20 16

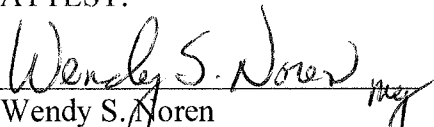
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby award bid 46-09NOV16 – Carpet Cleaning Services Term and Supply to American Heritage Carpet & Tile Cleaning of Olathe, KS.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Carpet Cleaning Services.

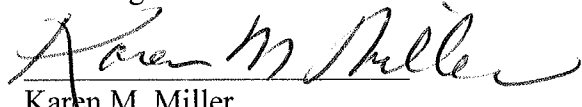
Done this 15th day of December, 2016.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill

Presiding Commissioner


Karen M. Miller

District I Commissioner


Janet M. Thompson

District II Commissioner

Boone County Purchasing

Phil Fichter
Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Phil Fichter
DATE: December 13, 2016
RE: **46-09NOV16-Carpet Cleaning Services Term and Supply**

46-09NOV16-Carpet Cleaning Services Term and Supply opened on November 9, 2016. Three bids were received. Resource Management recommends award by low bid to American Heritage Carpet & Tile Cleaning of Olathe Kansas.

Cost of the contract is \$13,080 will be paid from Department 6101 – Facilities Maintenance- House Keeping, Account 60125-Custodial/Janitorial Services.

att: Bid Tab

cc: Doug Coley, Facilities Maintenance
Bid File

573-2016

46-09NOV16 - Carpet Cleaning Services Term and Supply

BID TABULATION			American Heritage Carpet & Tile Cleaning	C.E. Berry Janitorial Service	Sappington Carpet Care
4.8.1.	ITEM	DESCRIPTION	LUMP SUM PRICE	LUMP SUM PRICE	LUMP SUM PRICE
	1	Sheriff Dept	\$700.00	\$945.00	\$1,190.00
	2	Sheriff Annex	\$200.00	\$270.00	\$340.00
	3	Government Center	\$3,000.00	\$4,050.00	\$5,100.00
	4	Carpet Cleaning: Courthouse	\$6,100.00	\$8,235.00	\$10,370.00
	5	Public Works Facility	\$330.00	\$445.50	\$561.00
	6	Annex Building	\$300.00	\$405.00	\$510.00
	7	Alternative Sentencing	\$280.00	\$378.00	\$476.00
	8	Juvenile Justice Center	\$330.00	\$445.50	\$561.00
	9	605 E. Walnut	\$180.00	\$243.00	\$306.00
	10	609 E. Walnut	\$160.00	\$216.00	\$272.00
	11	Emergency Management	\$1,500.00	\$2,025.00	\$2,550.00
		TOTAL FOR ALL BOONE COUNTY LOCATIONS (4.7.1.1 - 4.7.1.8.)	\$13,080.00	\$17,658.00	\$22,236.00
	11	Sofa Cleaning (per unit)	\$40.00	\$9.50	\$45.00
	12	Sofa Chair / Office Chair Cleaning (per unit)	\$5.00	\$9.50	\$5.00
	13	Work During Regular Business Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m./per square foot	\$0.10	\$0.135	\$0.17
	14	Work During Evening Hours After 5:00 p.m. or on Saturday/per square foot	\$0.10	\$0.135	\$0.20
4.9.		Maximum % Increase 1st Renewal	0%	0%	3%
		Maximum % Increase 2nd Renewal	0%	0%	3%
		Maximum % Increase 3rd Renewal	1%	0%	3%
		Maximum % Increase 4th Renewal	1%	0%	3%
4.10.		Cooperative Purchasing? (Y or N)	YES	YES	YES

No Bids
ServePro of Columbia

**PURCHASE AGREEMENT
FOR
CARPET CLEANING SERVICES TERM AND SUPPLY**

THIS AGREEMENT dated the 15th day of December 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **American Heritage Carpet and Tile Cleaning**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement, the County of Boone Request for Bid for **Carpet Cleaning Services Term and Supply**, bid number **46-09/NOV16**, any applicable addenda, and the Contractor's bid response dated **11/4/16** and executed by **Paul Loar** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Request for Bid and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on **the date of award** and continuing through **December 31, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one year periods** subject to the pricing clauses in the Contractor's bid response. This agreement may be extended beyond the expiration date by order of the County on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items and services as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response.

4. Delivery - Contractor agrees to deliver the items as specified and with in the time limit specified by the bid after receipt of order.

5. Billing and Payment - All billing shall be invoiced to the **Boone County Facilities Maintenance Department, Room 106, 613 E. Ash Street, Columbia, MO 65201** and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

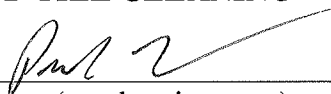
7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

AMERICAN HERITAGE CARPET AND TILE CLEANING

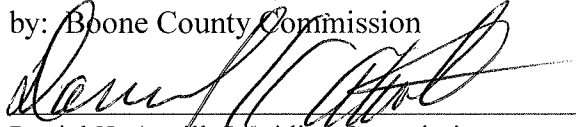
by 
(vendor signature)

title Operational Manager


address 931 E Old 56 Hwy

Olgahe, KS 66061

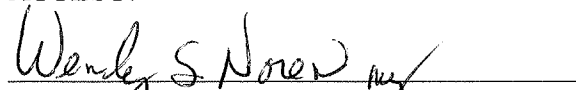
BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

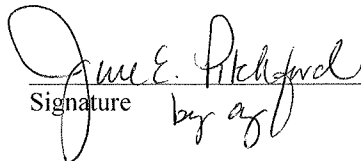
by: 
County Counselor

ATTEST:


Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


Signature by ag

11/30/16
Date

6101/60125 Term/Supply
No Encumbrance Required
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

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14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
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18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

4. Response / Pricing Form

4.1. Company Name: American Heritage Carpet and Tile Cleaning
 4.2. Address: 931 E. Old 56 Hwy
 4.3. City/Zip: Olathe, KS 66061
 4.4. Phone Number: 913-829-1820
 4.5. Fax Number: _____
 4.6. E-mail: amhcc2@gmail.com
 4.7. Federal Tax ID: 83-0349304

- 4.7.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

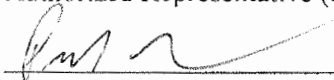
4.8. **Carpet Cleaning Services:** We propose to furnish the equipment/material/services as indicated in this Bid Blank including all labor, parts and material required to perform such work, provided to the County of Boone – Missouri, with transportation charges prepaid, and for the price quoted below. All equipment/material/service shall be furnished in accordance with the County of Boone – Missouri specifications attached hereto.

4.8.1. ITEM	DESCRIPTION	LUMP SUM PRICE
1.	Carpet Cleaning: Sheriff Department (7,000 SF)	\$ <u>700.00</u>
2.	Carpet Cleaning: Sheriff Annex (2,000 SF)	\$ <u>200.00</u>
3.	Carpet Cleaning: Government Center (30,000 SF)	\$ <u>3000.00</u>
4.	Carpet Cleaning: Courthouse (61,000 SF)	\$ <u>6100.00</u>
5.	Carpet Cleaning: Public Works (3,300 SF)	\$ <u>330.00</u>
6.	Carpet Cleaning: Annex Building (3,000 SF)	\$ <u>300.00</u>
7.	Carpet Cleaning: Alternative Sentencing (2,800 SF)	\$ <u>280.00</u>
8.	Carpet Cleaning: Juvenile Justice Center (3,300 SF)	\$ <u>330.00</u>
9.	Carpet Cleaning: 605 E. Walnut (1,800 SF)	\$ <u>180.00</u>
10.	Carpet Cleaning: 609 E. Walnut (1,600 SF)	\$ <u>100.00</u>
11.	Carpet Cleaning: Emergency Management (15,000 SF)	\$ <u>1500.00</u>
TOTAL FOR ALL BOONE COUNTY LOCATIONS (4.8.1.1 – 4.8.10.)		\$ <u>13080.00</u>
11.	Sofa Cleaning (per unit)	\$ <u>40.00</u>
12.	Sofa Chair / Office Chair Cleaning (per unit)	\$ <u>5.00</u>

Price Per Square Foot for "As Needed" Individual Areas:

13. Work During Regular Business Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m. \$.10 /per SF
14. Work During Evening Hours After 5:00 p.m. or on Saturday \$.10 /per SF
- 4.9. Maximum % Increase 1st Renewal: 0 %
Maximum % Increase 2nd Renewal: 0 %
Maximum % Increase 3rd Renewal: 1 %
Maximum % Increase 4th Renewal: 1 %
- 4.10. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? Yes No
- 4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Sign By Hand):



Type or Print Signed Name:

Paul Coar

Today's Date:

11/04/16



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash Street, Room 111
Columbia, MO 65201

Phil Fichter, Buyer
(573) 886-4392 - FAX (573) 886-4390
Email: PFichter@boonecountymo.org

Bid Data

Bid Number: **46-09NOV16**
Commodity Title: **Carpet Cleaning Services Term and Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Wednesday, November 09, 2016**
Time: **10:00AM. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
Boone County Annex Building
613 E. Ash Street, Room 111
Columbia, MO 65201**
Directions: The Annex Building is located on the Northwest corner at 7th Street and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available on the South side of the building.

Bid Opening

Day / Date: **Wednesday, November 09, 2016**
Time: **10:00AM**
Location / Address: **Boone County Annex Building Conference Room
613 E. Ash Street
Columbia, MO 65201**

Bid Contents

- 1.0: Introduction and General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
Exhibit A – Prior Experience
Instructions for Compliance With House Bill 1549
Work Authorization Certification
Certification of Individual Bidder
Individual Bidder Affidavit
Debarment Form
Standard Terms and Conditions
“No Bid” Response Form

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department/s or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening," all Responses will be opened in public. Brief summary information from each will be read aloud.
- 1.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 1.4. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.4.1. Any questions or clarifications concerning bid documents should be addressed in writing, **PRIOR TO BID OPENING**, to Phil Fichter, Buyer, 613 E. Ash St., Room 111, Columbia, MO 65201. Phone: (573) 886-4392; Fax: (573) 886-4390; or Email: pfichter@boonecountymmo.org.
- 1.4.2. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.4.3. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.

- 1.5. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5.1. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 1.6. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.6.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6.2. **Contract Period** - Any Term and Supply Contract resulting from this Bid will have an initial term from **January 1, 2017 through December 31, 2017, and may be automatically renewed for an additional four (4) years** unless canceled by Purchasing Director in writing prior to a renewal term.
- 1.6.3. **Contract Documents** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 1.6.4. **Contract Extension** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of the third contract period expiration if it is deemed to be in the best interest of Boone County.
- 1.7. **PRICING:** The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 1.7.1. If renewal percentages are not provided for the items listed on the Response Form, then prices during any renewal period shall be the same as during the original contract period.
- 1.8. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS AND/OR SERVICES TO BE PROVIDED** – Boone County, hereafter referred to as “County”, proposes to contract with an individual(s) or organization(s), hereinafter referred to as “Contractor” for a Term and Supply contract for the furnishing of all labor, materials, tools, equipment, transportation, services, and supervision to perform **Carpet Cleaning Services** to various properties of Boone County – Missouri.
 - 2.1.1. **Sub-Contractors:** The Contractor shall not employ subcontractors without the advance written permission of the Facilities Maintenance Director.
 - 2.1.2. **Contractor Qualifications and Experience:** The Contractor to whom a Carpet Cleaning Services contract is awarded must provide evidence that they have past experience in the type of work as outlined in the attached specifications for a minimum of three years. *Exhibit A: Prior Experience* to this bid may be used for this purpose.
- 2.2. **QUANTITY** - All orders will be placed by Facilities Maintenance, the Sheriff Department, or Public Works on an “as needed” basis. It is anticipated that each location will be cleaned once annually based on need and availability. The service specified herein are estimates based on past usage and anticipated future requirements and as such, do not constitute a guarantee on the part of the County. Square footage is estimated, and rounded to nearest hundred.
- 2.3. **TECHNICAL SPECIFICATIONS** - Commercial carpet cleaning of County buildings as follows:
 - 2.3.2. **Service Locations:** Work to be performed at the following Columbia, Missouri locations. (Square footage is approximated and should be confirmed by each bidder):

Sheriff Department – 2121 County Drive	7,000 square feet
Sheriff Annex – 2111 E. County Drive	2,000 square feet
Government Center – 801 E. Walnut	30,000 square feet
Courthouse – 701 E. Walnut	61,000 square feet
Public Works – 5551 Tom Bass Rd.	3,300 square feet
Annex Building - 613 E. Ash	3,000 square feet
Alternative Sentencing - 607 E. Ash	2,800 square feet
Juvenile Justice Center - 5665 Roger I. Wilson Memorial Dr.	3,300 square feet
605 E. Walnut	1,800 square feet
609 E. Walnut	1,600 square feet
Emergency Management – 2145 E. County Drive	15,000 square feet

- 2.3.3. **Sofas & Chairs:** The County will also use this contract for the cleaning of sofas, sofa chairs and work chairs. These cleanings will be coordinated to occur at the same time as carpet cleaning. The Contractor shall provide a price per unit to clean sofas and chairs as requested on the Response/Pricing Form.
- 2.3.4. All work shall be performed after 5:00 P.M. on weekday nights or as arranged on Saturday with Facilities Maintenance Manager, with a minimum dry time of twelve (12) hours.
- 2.3.5. Contractor shall clean around and move no furniture, files, etc. EXCEPT chairs and chair mats. All mats need to be replaced after carpet has had time to dry. Any and all chairs and mats shall be moved and replaced by contractor for optimum cleaning.
- 2.3.6. County staff member will be available to provide access to offices only and will perform NO work for the Contractor. County will provide water and electricity only.
- 2.3.7. Contractor firm shall be certified by IICRC (Institute of Inspection, Cleaning and Restoration). The Institute of Inspection, Cleaning and Restoration Certification certifies and endorses professional cleaning, restoration and inspection firms that establish and maintain a professional atmosphere in conducting business.
- 2.3.8. All commercial cleaning procedures and supplies will be as specified by the IICRC Institute (www.iicrc.org) - IICRC S100 Standards Reference Guide for Professional On-location Cleaning of Installed Textile Floor Covering Materials.
- 2.3.9. Procedure for carpet cleaning: Equipment - Truck mounted unit with a maximum water pressure and extraction, 500 pounds of water pressure and 500 pounds of extraction. Machine for cleaning the carpet shall be a circular motion extractor with five (5) extraction shoes that work the dirt loose, lift the pile, and extract

the water out. It shall have five (5) spray nozzles that spray the water out to rinse the carpet. After the shampoo is agitated in the carpet, the machine shall rinse all of the shampoo and dirt out of the carpet fiber with clean water leaving no residue behind, only clean carpet.

- 2.3.10. Method of cleaning: The shampoo shall be sprayed on the carpet, agitated in with a professional extraction agitator, and then rinsed out with clean water so that there is no soap residue left.

2.4. **SPECIAL CONDITIONS AND REQUIREMENTS**

- 2.4.1. **MSDS Sheets** – Contractor may be required to provide Material Safety Data Sheets on any or all products used.
- 2.4.2. **Property Damage:** Contractor shall be responsible for repair of any damage to County property and restoration of any facility damage, beyond normal wear and tear, caused by Contractor’s activities. Repair and restoration shall be to the satisfaction of the County. Any repair/restoration of these damages shall be performed at no cost to the County.
- 2.5. **BILLINGS:** Upon completion of all cleaning at the required service location, invoices should be submitted to the Boone County office or department as shown below. Payment will be made 30 days after receipt of a correct invoice.

Service Location	Billing Address
Sheriff Department Sheriff Annex	Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65202
Public Works	Boone County Public Works, 5551 Tom Bass Rd., Columbia, MO 65201
Government Center Courthouse Annex Building Alternative Sentencing Juvenile Justice Center 605 E. Walnut 609 E. Walnut Emergency Management Ops	Boone County Facility Maintenance, 613 E. Ash St., Room 107, Columbia, MO 65201

- 2.5.1. Vendor invoices, packing slips and delivery tickets must contain the County contract number.
- 2.6. County will contact Contractor of potential dates to schedule carpet cleaning. Contractor must respond if dates are acceptable within three (3) business days. If dates are not acceptable, Contractor must propose a realistic and true time when they can schedule the work and within 30 days of the original proposed dates by the County. If this proposed schedule is acceptable to the County representative, then Contractor shall book the job. The proposed schedule must be honored within a time frame of plus or minus one-half (1/2) hour.
- 2.7. **INSURANCE**
- 2.7.1. **Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.
- 2.7.2. **Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employee’s Liability and Worker’s Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker’s Compensation Insurance for all of the latter’s employees unless such employees are covered by the protection afforded by the Contractor. Worker’s Compensation coverage shall meet Missouri statutory limits. Employers’ Liability limits shall be **\$500,000.00** each employee, **\$500,000.00** each accident, and **\$500,000.00** policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker’s Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers’ Liability Insurance for the protection of their employees not otherwise protected.

- 2.7.3. **Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than **\$1,000,000.00** combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.
- The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance**- The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be **\$1,000,000.00** per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverage. Should any work be subcontracted, these limits will also apply.
- 2.7.4. **COMMERCIAL Automobile Liability** – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than **\$1,000,000.00** combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.
- 2.7.5. **Proof of Carriage of Insurance** - The Contractor shall furnish the County with Certificate(s) of Insurance which **name the County as additional insured** in an amount as required in this contract, contain a description of the project or work to be performed, and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.
- 2.8. **INDEMNITY AGREEMENT:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 2.9. **SALES/USE TAX EXEMPTION** – County will provide the Contractor with a completed Missouri Project Exemption and Missouri Tax Exemption letter for Boone County, Missouri and the Contractor shall be responsible for furnishing the exemption certificate and tax exemption letter to all authorized sub-contractors and suppliers providing materials incorporated in the work. All invoices issued for purchases for such materials, supplies and taxable rentals shall be in the name of Boone County and contain the project number assigned by Boone County for the contract awarded. It shall be the responsibility of the Contractor to insure that no sales or use taxes are included in the invoices and that the County pays no sales/use taxes from which it is exempt. The Contractor shall be responsible for obtaining revised exemption certificates and revised expiration dates if the work extends beyond the estimated project completion date or a certificate expiration date. The Contractor shall also be responsible for retaining a copy of the project exemption certificate for a period of five years and for compliance with all other terms and conditions of section 144.062 RSMo. Not otherwise herein specified. The Contractor agrees not to use or permit others to use the project exemption certificate for taxable purchases of materials or rentals and supplies not directly incorporated into or used in the work to which it applies and agrees to indemnify and hold the County harmless from all losses, expenses and costs including litigation expenses and attorney fees resulting from the unauthorized use of such project exemption certificates.

- 2.10. **INSPECTION OF FACILITIES:** It is the bidder's responsibility to become fully informed as to where services are to be provided and/or the nature and extent of the work required and its relation to any other work in the area include possible interference from other site activities.
- 2.11. **DESIGNEE** – Doug Coley, Director, Boone County Facilities Maintenance, 613 E. Ash St., Room 106, Columbia, MO 65201. Phone: (573) 886-4400; Fax: (573) 886-4402; or E-mail: dcoley@boonecountymo.org

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A."
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline." NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, **the proposal number and the due date and time.**
- 3.3. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.3.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.4. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.4.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.4.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.4.3. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

EXHIBIT A

PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. **Prior Services Performed for:**

Company Name: *Circuit Court Jackson County*
Address: *415 E. 12th St.*
KCMO 64106
Contact Name: *Terry Shepard*
Telephone Number: *816-881-1309*
Date of Contract: *9/2012*
Length of Contract: *Still*

Description of Prior Services (include dates):

Since 9/2012 we have cleaned multiple locations on a monthly basis. We clean Furniture, Carpet, tile, Hard surface,

2. **Prior Services Performed for:** *Terrazzo, Vct, strip + wax*

Company Name: *City of Lee's Summit*
Address: *220 SE Green St.*
Lee's Summit, MO 64063
Contact Name: *Dee Dee Tschirhart*
Telephone Number: *816-969-1087*
Date of Contract: *9/14*
Length of Contract: *Still*

Description of Prior Services (include dates):

Clean all public and City Bldg. on monthly basis, Furniture, Carpet, tile, Hard surface, Terrazzo, Vct, strip + wax

3. **Prior Services Performed for:**

Company Name: *City of Independence*
Address: *111 E. Maple*
Contact Name: *Vicki Hon*
Telephone Number: *816-325-7369*
Date of Contract: *3/30/15*
Length of Contract: *Still*

Description of Prior Services (include dates):

Same as above

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling for proof of enrollment.**

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the American Heritage Carpet & Tile Cleaning (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Company ID Number: 779021

Approved by:

Employer American Heritage Carpet & Tile Cleaning	
Name (Please Type or Print) Paul Loar	Title
Signature Electronically Signed	Date 05/05/2014
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 05/05/2014

KANSAS

COMMERCIAL
DRIVER'S LICENSE

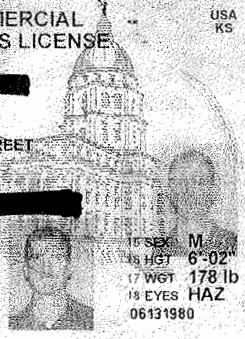
USA
KS



Chad A. Hopson
DIRECTOR OF VEHICLE SERVICES

3 DOB [REDACTED]
1 LOAR
2 PAUL DAVID
3 314 N PEARL STREET
4 PAOLA, KS 66074

14 LIC. NO. [REDACTED]
15 ISS 07/02/2015
16 EXP 06/13/2018
17 DL CLASS
18 CDL CLASS A
19 END P
20 REST BM
5 DD 81830921040
LP15183M1813FH



15 SEX M
16 HGT 6-02"
17 WGT 178 lb
18 EYES HAZ
06131980

Loar

(Please complete and return with Contract)


Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

P941 Loan Operational Manager
Name and Title of Authorized Representative

 11/2/16
Signature Date

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services.

Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash Street, Room 111
Columbia, MO 65201
Phil Fichter, Buyer
(573) 886-4392– Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A
BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid# 46-09NOV16 – Carpet Cleaning Services Term and Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:



BOONE COUNTY, MISSOURI
Request for Bid #46-09NOV16-Carpet Cleaning Services Term and Supply

ADDENDUM # 1 - Issued November 3, 2016

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

The following questions have been submitted and clarification replies are included:

Question 1:

What company was awarded the last contract?

Reply 1:

Atkins Building Services of Columbia Missouri

Question 2:

Will this work be done at one time or scheduled through out the year?

Reply 2:

Boone County Facilities Management will schedule each building to be cleaned separately on separate days.

By:

Phil Fichter, Buyer
Boone County Purchasing

OFFEROR has examined **Addendum #1** to Request for Bid #46-09NOV16-Carpet Cleaning Services *Term and Supply*, receipt of which is hereby acknowledged:

Company Name:

American Heritage Carpet + Tile Cleaning

Address:

931 E. Old Ste Hwy Olathe, KS 66061

Phone Number:

913-829-1820

Fax Number:

E-mail:

Ahhcc2@gmail.com

Authorized Representative Signature:

[Signature]

Date:

11/04/16

Authorized Representative Printed Name:

Paul Low

RFP #46-09NOV16

11/3/16

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

15th

day of

December

20

16


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 25-15JUN15.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One, School Age and Early Childhood Services.

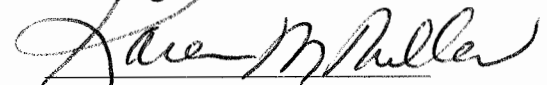
Done this 15th day of December, 2016.

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB, CPPO
DATE: December 9, 2016
RE: Amendment Number One – 25-15JUN15 – School Age and Early Childhood Services

Contract 25-15JUN15 – *School Age and Early Childhood Services* was approved by commission for award to Harrisburg Early Learning Center on December 29, 2015, commission order 622-2015. This amendment adds an additional service to purchase scholarships for infants and children to receive enrichment programming. Scholarships will be billed at \$1.26 per hour. The amount of the contract will not increase.

cc: Kelly Wallis, Children's Services
Contract File

**CONTRACT AMENDMENT NUMBER ONE
AGREEMENT FOR
SCHOOL AGE AND EARLY CHILDHOOD SERVICES**

The Agreement **25-15JUN15** dated DECEMBER 15, 2016 made by and between Boone County, Missouri and **Harrisburg Early Learning Center** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. The BCCSB agrees to add an additional service to purchase scholarships for infants and children to receive enrichment programming from Harrisburg Early Learning Center, scholarships will be billed at \$1.26 per hour, the amount of the contract shall not be increased.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

Harrisburg Early Learning Center

Boone County, Missouri

By: Bekka Denton
Signature

By: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

By: Bekka Denton
Printed Name/ Title

By: Boone County Children's Services Board
Les Wagner
Les Wagner, Board Chair

APPROVED AS TO FORM:

ATTEST:

[Signature]
County Counselor

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

June Patchford by jj 12/13/16
Signature Date

2161/71106/\$0.00

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI



ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

15th

day of

December

20

16

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of Boone County adopts the Boone County operating budget for fiscal year 2017. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the adjustments shown in the attached *Schedule of Commission Changes to the 2017 Proposed Budget* and with final wage and benefit appropriations for each department calculated using actual salaries in effect as of December 6, 2016 along with all approved range re-classifications having an effective date of January 1, 2017.

Total appropriations are set forth by line item and are summarized as follows:

- 1) by category of expenditure (i.e., class 1, class 2, etc up to and including class 9.);
- 2) by office, department or spending agency; and,
- 3) by fund.

Spending may not exceed appropriations at the class level for a given office, department, or spending agency without approval pursuant to the County's Budget Adjustment Policy. Total appropriations for each fund are set forth in the individual Fund Statements and are published in the County's fiscal year 2017 Budget. The Proposed Budget submitted by the County Auditor, which is hereby incorporated into this appropriation order by reference, contains detailed documentation and descriptions for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgeted hours, range, and benefit status for each position.

The County Commission approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with the Budget Adjustment Policy and the County Purchasing Policy adopted by the County Commission.

The County Commission authorizes the County Auditor to re-appropriate unspent fiscal year 2016 grant funds (which may be carried forward into fiscal year 2017 according to the terms of the grant award) upon determination that a remaining balance of the grant award is available for re-budgeting.

Done this 15th day of December, 2016.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

Term. 20

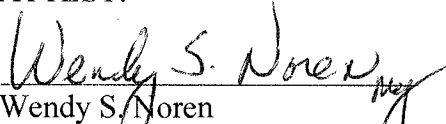
In the County Commission of said county, on the

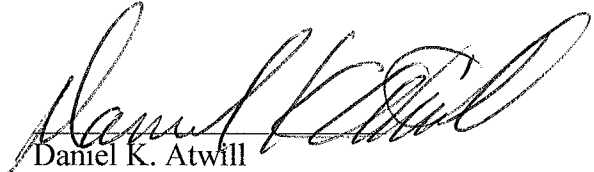
day of

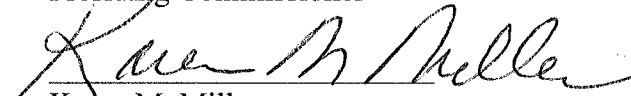
20

the following, among other proceedings, were had, viz:

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

2017 Budget Summary (excluding Capital Project Funds)

	Major Funds						Total Governmental Funds	Internal Service Funds	Private Purpose Trust Funds	Grand Total
	General Fund	Road & Bridge Fund	Law Enforcement Services Fund	Community Children's Services Fund	911/ Emergency Management Fund	Nonmajor Governmental Funds				
FINANCIAL SOURCES:										
Revenues										
Property Taxes	\$ 3,537,400	1,517,000	-	-	-	-	5,054,400	-	-	5,054,400
Assessments	-	-	-	-	-	128,021	128,021	-	-	128,021
Sales Taxes	14,217,000	14,800,000	3,575,000	6,750,000	10,698,000	-	50,140,000	-	-	50,140,000
Franchise Taxes	164,000	-	-	-	-	-	164,000	-	-	164,000
Licenses and Permits	539,650	10,000	-	-	-	50,000	599,650	-	-	599,650
Intergovernmental	1,916,482	1,244,300	-	-	121,938	354,174	3,636,894	-	-	3,636,894
Charges for Services	3,899,764	39,655	-	-	750	1,964,810	5,904,979	6,463,124	-	12,368,103
Fines and Forfeitures	13,000	-	-	-	-	-	13,000	-	-	13,000
Interest	100,106	78,805	19,000	158,000	65,500	75,536	496,947	44,985	1,128	543,060
Hospital Lease	1,847,150	-	-	-	-	525,500	2,372,650	-	-	2,372,650
Other	1,374,278	21,300	-	-	-	6,540	1,402,118	7,031	-	1,409,149
Total Revenues	27,708,830	17,711,060	3,594,000	6,908,000	10,886,188	3,104,581	69,912,659	6,515,140	1,128	76,428,927
Other Financing Sources										
Transfer In from other funds	18,630	-	-	-	-	979,597	998,227	-	-	998,227
Proceeds of Long-Term Debt	-	-	-	-	-	-	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	3,014	1,852	22,298	-	-	1,200	28,364	-	-	28,364
Total Other Financing Sources	21,644	1,852	22,298	-	-	980,797	1,026,591	-	-	1,026,591
Planned Use of Fund Balance	3,756,679	1,096,559	405,433	2,980,860	-	1,751,258	9,990,789	259,564	2,392	10,252,745
TOTAL FINANCIAL SOURCES	\$ 31,487,153	18,809,471	4,021,731	9,888,860	10,886,188	5,836,636	80,930,039	6,774,704	3,520	87,708,263
FINANCIAL USES:										
Expenditures										
Personal Services	\$ 18,191,528	4,572,461	2,724,335	226,162	4,300,690	1,347,665	31,362,841	1,009,213	-	32,372,054
Materials & Supplies	983,726	2,314,508	122,930	4,054	87,085	135,132	3,647,435	124,166	-	3,771,601
Dues Travel & Training	350,923	54,287	27,518	7,580	174,852	137,858	753,018	4,540	-	757,558
Utilities	522,622	125,574	62,921	3,562	202,500	12,208	929,387	395,697	-	1,325,084
Vehicle Expense	354,306	646,813	150	670	24,362	10,615	1,036,916	24,967	-	1,061,883
Equip & Bldg Maintenance	337,500	297,430	52,828	600	306,393	20,022	1,014,773	263,771	-	1,278,544
Contractual Services	2,874,286	9,112,136	334,825	9,274,247	1,143,913	1,803,300	24,542,707	4,647,968	3,300	29,193,975
Debt Service (Principal and Interest)	383,869	-	-	-	-	1,131,444	1,515,313	-	-	1,515,313
Emergency	850,000	250,000	25,000	15,000	-	12,000	1,152,000	16,100	-	1,168,100
Other	4,607,620	482,889	71,142	351,985	621,245	1,016,852	7,151,733	169,097	220	7,321,050
Fixed Assets (New & Replacement)	1,970,773	953,373	600,082	5,000	1,220,156	143,900	4,893,284	119,185	-	5,012,469
Total Expenditures	31,427,153	18,809,471	4,021,731	9,888,860	8,081,196	5,770,996	77,999,407	6,774,704	3,520	84,777,631
Other Financing Uses										
Transfer Out to other funds	60,000	-	-	-	872,587	65,640	998,227	-	-	998,227
Early Retirement of Long-Term Debt	-	-	-	-	-	-	-	-	-	-
Total Other Financing Uses	60,000	-	-	-	872,587	65,640	998,227	-	-	998,227
TOTAL FINANCIAL USES	\$ 31,487,153	18,809,471	4,021,731	9,888,860	8,953,783	5,836,636	78,997,634	6,774,704	3,520	85,775,858
FUND BALANCE:										
FUND BALANCE (GAAP), beginning of year	\$ 14,961,628	12,704,016	2,476,752	9,890,233	10,148,674	9,079,667	59,260,970	3,919,921	103,189	63,284,080
Less encumbrances, beginning of year	-	-	-	-	-	-	-	-	-	-
Add encumbrances, end of year	-	-	-	-	-	-	-	-	-	-
Fund Balance Increase (Decrease) from operations (NET) *	(3,756,679)	(1,096,559)	(405,433)	(2,980,860)	1,932,405	(1,751,258)	(8,058,384)	(259,564)	(2,392)	(8,320,340)
FUND BALANCE (GAAP), end of year	11,204,949	11,607,457	2,071,319	6,909,373	12,081,079	7,328,409	51,202,586	3,660,357	100,797	62,292,149
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(393,625)	(7,000,000)	(1,454,800)	-	(10,300,000)	(903,940)	(20,052,365)	-	(37,671)	(20,090,036)
NET FUND BALANCE, end of year	\$ 10,811,324	4,607,457	616,519	6,909,373	1,781,079	6,424,469	31,150,221	3,660,357	63,126	34,873,704
Net Fund Balance as a percent of expenditures	34.40%	24.50%	15.33%	69.87%	22.04%					

* Net Change = "Total Financial Sources" - "Total Financial Uses" - "Fund Balance Used for Operations"

2017 Matrix of Expenditures by Function and Class— All Governmental Funds Combined Excluding Capital Project Funds

Function	Personal Services	Materials & Supplies	Dues, Travel & Training	Utilities*	Vehicle Expense	Equip & Bldg Maintenance	Contractual Services	Debt Service (Principal & Interest)	Emergency & Other	Fixed Assets New/Replace	Total Expenditures	Other Financing Uses	Combined Total
General Government Operations	\$ 6,440,649	\$ 567,155	\$ 273,396	\$ 103,144	\$ 21,065	\$ 230,997	\$ 1,597,451	\$ 383,869	\$ 2,369,231	\$ 1,904,799	\$ 13,891,756	\$ 60,000	\$ 13,951,756
Public Safety & Judicial - Courts	2,224,312	149,658	82,605	131,915	18,830	57,545	781,226	-	980,438	68,225	4,494,754	-	4,494,754
Public Safety & Judicial - Sheriff/Corrections	9,454,696	444,965	96,657	311,798	280,036	79,942	907,979	-	1,080,160	682,950	13,339,183	40,000	13,379,183
Public Safety & Judicial - Prosecuting Attorney	2,756,783	55,522	45,705	21,862	5,804	6,210	5,155	-	204,554	15,951	3,117,546	25,640	3,143,186
Public Safety & Judicial - 911 & Emergency Mgmt	4,300,690	87,085	174,852	202,500	24,362	306,393	1,143,913	-	644,868	1,220,156	8,104,819	872,587	8,977,406
Public Safety & Judicial - Other	428,401	6,600	4,300	18,988	15,000	823	351,231	-	79,185	-	904,528	-	904,528
Environment, Protective Inspection & Infrastructure	5,487,648	2,330,501	65,253	133,962	668,619	302,553	9,150,705	-	909,545	993,703	20,042,489	-	20,042,489
Community Health & Public Services	269,662	4,849	10,250	5,122	3,200	950	10,601,047	-	1,778,493	7,500	12,681,073	-	12,681,073
Other	-	1,100	-	96	-	29,360	4,000	1,131,444	257,259	-	1,423,259	-	1,423,259
Total	\$ 31,362,841	\$ 3,647,435	\$ 753,018	\$ 929,387	\$ 1,036,916	\$ 1,014,773	\$ 24,542,707	\$ 929,387	\$ 8,303,733	\$ 4,893,284	\$ 77,999,407	\$ 998,227	\$ 78,997,634

* Includes land-line phones, cell phones, and data communications; also includes building utilities for those facilities housing a single office or department. Utilities for facilities housing multiple offices are accounted for in an internal service fund and reflected in the departmental cost as "Facilities Internal Service Charge", included in Other.

Schedule of Commission Changes to the 2017 Proposed Budget

	<u>Expenditure</u>	<u>Dept. Account</u>	<u>Revenue</u>	<u>Description</u>
General (Fund #100)				
Pest Control	\$ 120	1125 60150	\$ -	Cover increased cost for Centralia Clinic
Computer Hardware	1,150	1170 91301	-	Re-budget of pc & monitors for Inmate Accounts at Sheriff Dept
Salary & Benefits	(4,377)	1420 1XXXX	-	Salary adjustment for Community Services Director
Boone County Historical Society	19,000	1430 86689	-	Preservation of County's earliest hand-written records
Total Changes to General Fund	\$ 15,893		\$ -	

Assessment (Fund #201)

Contingency	\$ 80,000	2010 86850	\$ -	Funding to reimburse for GIS Services provided by General Fund
Total Changes to Assessment Fund	\$ 80,000		\$ -	

Road and Bridge (Fund #204)

Public Works				
Furniture & Fixtures < \$1,000	\$ 520	2040 23855	\$ -	Office chair for Hallsville site
Office Furniture	3,200	2040 91100	-	Office furniture for Hallsville site
Replacement Computer Software	30,911	2040 92302	-	Add'l funds for infrastructure software upgrade
Subtotal	\$ 34,631		\$ -	
Resource Management – Infrastructure Preservation/Rehab				
Contractor Costs	\$ 325,000	2041 71202	\$ -	Re-budget Remie & Marshall Bridge Projects
Contractor Costs	150,000	2041 71202	-	Additional Funding for Remie & Marshall Bridge Projects
Contractor Costs	400,000	2041 71202	-	Re-budget Hill Creek Bridge Project
Subtotal	\$ 875,000		\$ -	
Resource Management – Design & Construction				
State Reimb-Grant/Program/Other	\$ -	2045 3451	\$ (2,500)	Remonumentation program will not be funded by the State of Missouri in 2017
Subtotal	\$ -		\$ (2,500)	
Total Changes to Road & Bridge Fund	\$ 909,631		\$ (2,500)	

Community Health/Medical-Hospital Lease (Fund #213)

Salary & Benefits	\$ 475	2130 1XXXX	\$ -	Salary adjustment for Community Services Director
Total Changes to Community Health/Medical-Hospital Lease Fund	\$ 475		\$ -	

Community Children's Services (Fund #216)

Salary & Benefits	\$ 7,070	2160 1XXXX	\$ -	Salary adjustment for Community Services Director
Total Changes to Community Children's Services Fund	7,070		\$ -	

Continued on next page

Schedule of Commission Changes to the 2017 Proposed Budget cont'd

	Expenditure	Dept. Account	Revenue	Description
Sheriff Revolving (Fund #255)				
Professional Services	\$ 50,000	2550 71101	\$ -	Added contingency amount for RMS/JMS Project
Total Changes to Sheriff Revolving Fund	\$ 50,000		\$ -	

Inmate Prisoner Detainee Security (Fund #256)

Professional Services	\$ 20,000	2560 71101	\$ -	Added contingency amount for RMS/JMS Project
Total Changes to Inmate Prisoner Detainee Fund	\$ 20,000		\$ -	

911/Emergency Management Sales Tax (Fund #270)

Joint Communications Operations				
Equipment Service Contract	\$ 2,795	2701 60050	\$ -	Uninterruptable power supply maintenance
Subtotal	2,795		-	
Emergency Management Operations				
Minor Equipment & Tools (<\$1,000)	\$ 950	2702 23860	\$ -	Fuel tank pump & tool box for vehicle
Replacement Machinery & Equipment	60,000	2702 92300	\$ -	Replace 2 obsolete sirens with new models
Subtotal	\$ 60,950		\$ -	
Information Technology-BCJC/EM				
Computer Software	\$ 5,000	2703 86850	\$ -	Inventory software
Subtotal	\$ 5,000		\$ -	
Joint Communications Radio Network				
Vehicle Title/License/Plates	\$ 50	2704 59025	\$ -	Titling costs for Chevrolet Tahoe
Buildings & Improvements	11,000	2704 91200	\$ -	ROC Site Fencing - Rebudget from 2016
Auto/Trucks	42,000	2704 91400	\$ -	Purchase Chevrolet Tahoe for new Radio Tech positions
Replacement Machinery & Equipment	7,000	2704 92300	\$ -	ROC Marking/Lighting - Rebudget from 2016
Subtotal	\$ 60,050		\$ -	
Total Changes to 911/Emergency Management Sales Tax Fund	\$ 128,795		\$ -	

Facilities & Grounds (Fund #610)

Facilities Maintenance				
Building Repairs/Maintenance	\$ 4,000	6100 60100	\$ -	Re-budget wiring for commissary kiosks
Subtotal	4,000		-	
Parking				
Grounds Maintenance	\$ 8,840	6102 60400	\$ -	Re-budget concrete repair for Sheriff parking lot
Subtotal	\$ 8,840		\$ -	
Total Changes to Facilities and Grounds Fund	\$ 12,840		\$ -	

Continued on next page

Schedule of Commission Changes to the 2017 Proposed Budget cont'd

Summary of Changes to the Proposed Budget (By Fund):

	<u>Expenditure</u>	<u>Revenue</u>
Governmental Funds (excluding Capital Project Funds):		
General (Fund #100)	\$ 15,893	\$ -
Assessment (201)	80,000	-
Road and Bridge (Fund #204)	909,631	(2,500)
Community Health/Medical-Hospital Lease (Fund #213)	475	-
Community Children's Services (Fund #216)	7,070	-
Sheriff Revolving (Fund #255)	50,000	-
Inmate Prisoner Secuty Fund (Fund 256)	20,000	-
911/Emergency Management Sales Tax (Fund #270)	128,795	-
Facilities & Grounds (Fund #610)	12,840	-
Total	<u>\$ 1,224,704</u>	<u>\$ (2,500)</u>

2017 Expenditures by Functional Unit and Funding Source— All Governmental Funds Combined Excluding Capital Project Funds

		Major Funds						
Function		General	Road and Bridge Fund	Law Enforcement Services Fund	Community Children's Services Fund	911/Emergency Management Fund	Non- Major Funds	Total Governmental Funds
Dept. #	Department/Cost Center Name	Fund						
General Government Operations								
1110	Auditor	\$ 474,208	-	-	-	-	-	474,208
1115	Human Resources	339,067	-	-	-	-	-	339,067
1118	Purchasing	313,387	-	-	-	-	-	313,387
1121	County Commission	549,067	-	-	-	-	-	549,067
1122	County Association Dues	46,824	-	-	-	-	-	46,824
1123	Emergency & Contingency	865,000	-	-	-	-	-	865,000
1125	Centralia Office	11,402	-	-	-	-	-	11,402
1126	County Counselor Office	400,139	-	-	-	-	-	400,139
1131	County Clerk	261,518	-	-	-	-	-	261,518
1132	Election and Registration	579,172	-	-	-	-	-	579,172
2300	Election Services	-	-	-	-	-	103,720	682,892
1133	Election Activities	257,750	-	-	-	-	-	257,750
1140	Treasurer	307,319	-	-	-	-	-	307,319
1150	Collector	588,678	-	-	-	-	-	588,678
2110	Collector Tax Maint Activity	-	-	-	-	-	236,665	825,343
1160	Recorder	538,717	-	-	-	-	-	538,717
2800	Record Storage & Preservation	-	-	-	-	-	400,848	939,565
1170	Information Technology	3,727,318	-	-	-	-	-	3,727,318
1175	GIS - Consortium	2,950	-	-	-	-	-	2,950
1176	GIS - County	219,184	-	-	-	-	-	219,184
1190	Non-Departmental	759,841	-	-	-	-	-	759,841
1191	Insurance & Safety	558,038	-	-	-	-	-	558,038
1192	Employee Benefits	74,940	-	-	-	-	-	74,940
1194	Mail Services	434,644	-	-	-	-	-	434,644
1195	Insurance Claim Activity	50,000	-	-	-	-	-	50,000
1196	Records Management Services	29,438	-	-	-	-	-	29,438
2010	Assessment	-	-	-	-	-	1,761,922	1,761,922
Sub-Total		11,388,601	-	-	-	-	2,503,155	13,891,756
Public Safety & Judicial - Courts								
1210	Circuit Court Services	1,783,372	-	-	-	-	-	1,783,372
1221	Circuit Clerk	540,192	-	-	-	-	-	540,192
1230	Jury Services & Court Costs	232,000	-	-	-	-	-	232,000
1241	Juvenile Office	450,777	-	-	-	-	-	450,777
1242	Juvenile Justice Center	384,979	-	-	-	-	-	384,979
1243	Juvenile Justice Grants	174,640	-	-	-	-	-	174,640
2820	Family Service & Justice	-	-	-	-	-	93,300	93,300
2830	Circuit Drug Court	-	-	-	-	-	174,590	174,590
2831	Veterans Court	-	-	-	-	-	160,044	160,044
2850	Administration of Justice	-	-	-	-	-	55,775	55,775
2860	Circuit Clerk Garnishment Fee	-	-	-	-	-	22,000	22,000
2904	Alternate Sentencing-Law Enf Sis Tax	-	-	420,985	-	-	-	420,985
2907	Information System-Court Only	-	-	2,100	-	-	-	2,100
Sub-Total		3,565,960	-	423,085	-	-	505,709	4,494,754
Public Safety & Judicial - Sheriff & Corrections								
1251	Sheriff	4,964,874	-	-	-	-	-	4,964,874
1253	Internet Crimes Task Force	61,702	-	-	-	-	-	61,702
1255	Corrections	4,862,002	-	-	-	-	-	4,862,002
2510	Sheriff Training	-	-	-	-	-	28,200	28,200
2521	Community Traffic Safety	-	-	-	-	-	13,385	13,385
2522	DARE Program	-	-	-	-	-	1,000	1,000
2525	Community Programs	-	-	-	-	-	715	715
2540	Sheriff Civil Charges	-	-	-	-	-	7,302	7,302
2550	Sheriff Revolving Fund	-	-	-	-	-	163,220	163,220
2560	Inmate Prisoner Security Fund Activity	-	-	-	-	-	37,831	37,831
2570	Sheriff K9 Operations	-	-	-	-	-	4,875	4,875
2901	Sheriff-Law Enf Sis Tax	-	-	2,160,034	-	-	-	2,160,034
2902	Corrections - Law Enf Sis Tax	-	-	839,043	-	-	-	839,043
2906	Contract Inmate Housing - LEST	-	-	195,000	-	-	-	195,000
Sub-Total		\$ 9,888,578	-	3,194,077	-	-	256,528	13,339,183

		Major Funds						
Function		General	Road and	Law	Community	911/Emergency	Non-	Total
Dept. #	Department/Cost Center Name	Fund	Bridge Fund	Enforcement Services Fund	Children's Services Fund	Management Fund	Major Funds	Governmental Funds
Public Safety & Judicial - Prosecuting Attorney								
1261	Prosecuting Attorney	\$ 2,066,971	-	-	-	-	-	2,066,971
1262	Victim Witness	360,562	-	-	-	-	-	360,562
1263	IV-D	244,099	-	-	-	-	-	244,099
1264	PA Retirement	10,336	-	-	-	-	-	10,336
2600	PA Training	-	-	-	-	-	3,163	3,163
2610	PA Tax Collections	-	-	-	-	-	71,928	71,928
2620	PA Contingency	-	-	-	-	-	20,000	20,000
2640	PA Forfeiture Money	-	-	-	-	-	3,075	3,075
2650	PA Admin Handling	-	-	-	-	-	1,497	1,497
2651	Bad Check Collections	-	-	-	-	-	505	505
2903	PA - Law Enf Sales Tax	-	-	335,410	-	-	-	335,410
	Sub-Total	2,681,968	-	335,410	-	-	100,168	3,117,546
Public Safety & Judicial - 911 & Emergency Management								
2101	LEPC_CERF Grant	-	-	-	-	-	23,623	23,623
2700	911/EM Sales Tax Revenue	-	-	-	-	434,324	-	434,324
2701	E911/Joint Communications	-	-	-	-	4,104,962	-	4,104,962
2702	Emergency Management Operations	-	-	-	-	719,257	-	719,257
2703	Information Technology-911/EM	-	-	-	-	1,046,502	-	1,046,502
2704	Joint Communication Radio Network	-	-	-	-	1,567,012	-	1,567,012
2705	Fac Maint/Hsking/Grounds-ECC	-	-	-	-	209,139	-	209,139
	Sub-Total	-	-	-	-	8,081,196	23,623	8,104,819
Public Safety & Judicial - Other								
1200	Public Administrator	476,582	-	-	-	-	-	476,582
1280	Medical Examiner	322,110	-	-	-	-	-	322,110
1285	District Defender	36,677	-	-	-	-	-	36,677
2900	Law Enf Sales Tax Revenue	-	-	27,500	-	-	-	27,500
2905	Judicial Info Sys-Law Enf Sls Tax	-	-	41,659	-	-	-	41,659
	Sub-Total	835,369	-	69,159	-	-	-	904,528
Environment, Protective Inspection & Infrastructure								
1340	NID Administration	6,250	-	-	-	-	-	6,250
1360	Solid Waste Recycling	129,078	-	-	-	-	-	129,078
1370	BC Reg Sewer Dist Mgmt Service	4,709	-	-	-	-	-	4,709
1710	Planning and Zoning	406,599	-	-	-	-	-	406,599
1720	Building Codes	494,271	-	-	-	-	-	494,271
1725	Stormwater Administration	192,111	-	-	-	-	-	192,111
2040	Public Works-R&B Maintenance	-	8,354,890	-	-	-	-	8,354,890
2041	Pavement Preservation	-	5,432,000	-	-	-	-	5,432,000
2045	Public Works-Design & Construction	-	1,337,556	-	-	-	-	1,337,556
2046	Stormwater Administration	-	131,075	-	-	-	-	131,075
2048	PW - Insurance Claim Activity	-	30,000	-	-	-	-	30,000
2049	PW - Administration	-	3,523,950	-	-	-	-	3,523,950
	Sub-Total	1,233,018	18,809,471	-	-	-	-	20,042,489
Community Health & Public Services								
1410	Community Health	1,157,766	-	-	-	-	-	1,157,766
1420	Social Services	44,302	-	-	-	-	-	44,302
1430	Community Services	118,260	-	-	-	-	-	118,260
1730	Animal Control	240,055	-	-	-	-	-	240,055
1740	On-Site Waste Water	104,968	-	-	-	-	-	104,968
2030	Domestic Violence	-	-	-	-	-	27,696	27,696
2130	Crmtly Health/Med (Hospital Lease)	-	-	-	-	-	1,099,166	1,099,166
2160	Community Children Services Administration	-	-	-	388,860	-	-	388,860
2161	Children's Services Funding Opportunities	-	-	-	9,500,000	-	-	9,500,000
	Sub-Total	1,665,351	-	-	9,888,860	-	1,126,862	12,681,073
Other								
1510	Economic Support	53,000	-	-	-	-	-	53,000
1610	Parks & Recreation	115,308	-	-	-	-	-	115,308
2120	Fairground maintenance Fund	-	-	-	-	-	118,000	118,000
3050	2010 Series Spec Oblg Bond - TxbI	-	-	-	-	-	99,816	99,816
3060	2015 Series Spec Oblg Bond-ECC	-	-	-	-	-	872,587	872,587
3870	2008 Series GO Bnd Swr NID	-	-	-	-	-	70,375	70,375
3880	2010A Series GO Bond -Swr NID	-	-	-	-	-	10,830	10,830
3890	2010A Series GO Bond -Swr DNR NID	-	-	-	-	-	10,580	10,580
3900	2011A GO Bonds - Road NID	-	-	-	-	-	53,200	53,200
3920	2011B GO Bonds - Swr NID Non-DNR	-	-	-	-	-	4,870	4,870
3930	2016 GO Bonds - Swr NID	-	-	-	-	-	14,693	14,693
	Sub-Total	\$ 168,308	-	-	-	-	1,254,951	1,423,259
	Total Expenditures	31,427,153	18,809,471	4,021,731	9,888,860	8,081,196	5,770,996	77,999,407
	Other Financing Uses	60,000	-	-	-	872,587	65,640	998,227

Fund Statements—

This section contains Fund Statements for the County's various operating funds, including summary fund statements as well as individual fund statements. The statements present comparative financial information for three fiscal years and are organized and presented as shown below. Information pertaining to Capital Project Funds is presented in a separate tab section.

- Fund Statement for all Governmental Funds (All Funds Combined)
- Fund Statements for each of the County's Major Funds (Individual Fund Statements)
- Fund Statements for Nonmajor Special Revenue Funds (All Funds Combined)
- Fund Statements for Nonmajor Special Revenue Funds (Individual Fund Statements)
- Fund Statements for Nonmajor Debt Service Funds (All Funds Combined)
- Fund Statements for Nonmajor Debt Service Funds (Individual Fund Statements)
- Fund Statements for Internal Service Funds (All Funds Combined)
- Fund Statements for Internal Service Funds (Individual Fund Statements)
- Fund Statements for Private Purpose Trust Funds (All Funds Combined)
- Fund Statements for Private Purpose Trust Funds (Individual Fund Statements)

Governmental Funds

Fund Statement—All Governmental Funds Combined

(Excluding Capital Project Funds)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ 4,833,291	4,909,700	4,933,650	5,054,400
Assessments	240,172	116,486	143,430	128,021
Sales Taxes	49,173,652	50,710,000	49,662,170	50,140,000
Franchise Taxes	159,406	159,200	164,000	164,000
Licenses and Permits	736,405	643,902	770,910	599,650
Intergovernmental	3,914,051	3,768,602	3,818,906	3,636,894
Charges for Services	6,146,723	6,311,101	6,581,909	5,904,979
Fines and Forfeitures	13,917	11,000	13,000	13,000
Interest	251,064	260,302	558,737	496,947
Hospital Lease	2,344,924	2,357,800	2,360,840	2,372,650
Other	1,261,653	633,560	800,765	1,402,118
Total Revenues	69,075,258	69,881,653	69,808,317	69,912,659
Other Financing Sources				
Transfer In from other funds	1,214,537	1,070,770	1,064,264	998,227
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	84,313	120,425	238,500	28,364
Total Other Financing Sources	1,298,850	1,191,195	1,302,764	1,026,591
Fund Balance Used for Operations	2,482,743	8,997,392	3,489,889	9,990,789
TOTAL FINANCIAL SOURCES	\$ 72,856,851	80,070,240	74,600,970	80,930,039
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 27,492,190	30,687,966	28,146,162	31,362,841
Materials & Supplies	3,609,659	3,733,691	3,187,663	3,647,435
Dues Travel & Training	323,573	657,115	472,793	753,018
Utilities	677,740	877,363	799,370	929,387
Vehicle Expense	863,402	1,053,100	893,690	1,036,916
Equip & Bldg Maintenance	606,653	912,154	854,731	1,014,773
Contractual Services	15,317,944	27,580,370	24,876,948	24,542,707
Debt Service (Principal and Interest)	1,515,325	1,524,192	1,524,192	1,515,313
Emergency	-	1,022,790	-	1,152,000
Other	2,006,658	5,141,164	2,718,413	7,151,733
Fixed Asset Additions	3,096,129	3,086,539	2,563,078	4,893,284
Total Expenditures	55,509,273	76,276,444	66,037,040	77,999,407
Other Financing Uses				
Transfer Out to other funds	9,129,279	1,037,531	2,231,894	998,227
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	9,129,279	1,037,531	2,231,894	998,227
TOTAL FINANCIAL USES	\$ 64,638,552	77,313,975	68,268,934	78,997,634
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 55,304,988	59,748,629	59,748,629	59,260,970
Less encumbrances, beginning of year	(5,290,218)	(3,330,526)	(3,329,806)	-
Add encumbrances, end of year	3,998,303	-	-	-
Fund Balance Increase (Decrease) from operations (NET) *	5,735,556	(6,241,127)	2,842,147	(8,058,384)
FUND BALANCE (GAAP), end of year	59,748,629	50,176,976	59,260,970	51,202,586
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	(3,282,763)	(2,623,434)	(20,170,930)	(20,052,365)
NET FUND BALANCE, end of year	\$ 56,465,866	47,553,542	39,090,040	31,150,221

Governmental Funds

Fund Statement—General Fund 100 (Major Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ 3,383,431	3,434,400	3,451,400	3,537,400
Assessments	-	-	-	-
Sales Taxes	14,034,684	14,524,000	14,175,000	14,317,000
Franchise Taxes	159,406	159,200	164,000	164,000
Licenses and Permits	574,838	516,370	612,485	539,650
Intergovernmental	2,020,034	2,020,269	1,977,775	1,916,482
Charges for Services	4,016,566	4,202,041	4,341,764	3,899,764
Fines and Forfeitures	13,917	11,000	13,000	13,000
Interest	59,982	57,896	109,409	100,106
Hospital Lease	1,824,822	1,834,000	1,837,930	1,847,150
Other	1,157,304	608,220	754,711	1,374,278
Total Revenues	27,244,984	27,367,396	27,437,474	27,708,830
Other Financing Sources				
Transfer In from other funds	133,668	13,636	17,600	18,630
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	42,433	1,500	61,000	3,014
Total Other Financing Sources	176,101	15,136	78,600	21,644
Fund Balance Used for Operations	-	3,397,405	446,625	3,756,679
TOTAL FINANCIAL SOURCES	\$ 27,421,085	30,779,937	27,962,699	31,487,153
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 16,911,370	18,019,477	17,168,489	18,191,528
Materials & Supplies	1,315,250	1,270,970	1,094,828	983,726
Dues Travel & Training	205,778	305,751	239,848	350,923
Utilities	508,119	572,617	530,021	522,622
Vehicle Expense	339,423	387,163	305,413	354,306
Equip & Bldg Maintenance	226,490	357,626	344,613	337,500
Contractual Services	3,490,475	4,522,025	4,367,294	2,874,286
Debt Service (Principal and Interest)	372,113	384,913	384,913	383,869
Emergency	-	777,819	-	850,000
Other	1,967,089	3,655,228	3,074,799	4,607,620
Fixed Asset Additions	562,013	466,348	392,481	1,970,773
Total Expenditures	25,898,120	30,719,937	27,902,699	31,427,153
Other Financing Uses				
Transfer Out to other funds	60,378	60,000	60,000	60,000
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	60,378	60,000	60,000	60,000
TOTAL FINANCIAL USES	\$ 25,958,498	30,779,937	27,962,699	31,487,153
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 14,022,522	15,492,461	15,492,461	14,961,628
Less encumbrances, beginning of year	(76,856)	(84,208)	(84,208)	-
Add encumbrances, end of year	84,208	-	-	-
Fund Balance Increase (Decrease) resulting from operations	1,462,587	(3,397,405)	(446,625)	(3,756,679)
FUND BALANCE (GAAP), end of year	15,492,461	12,010,848	14,961,628	11,204,949
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(260,621)	(176,413)	(393,625)	(393,625)
NET FUND BALANCE, end of year	\$ 15,231,840	11,834,435	14,568,003	10,811,324
Net Fund Balance as a percent of expenditures	58.81%	38.52%	52.21%	34.40%

Governmental Funds

Fund Statement—Road & Bridge Fund 204 and 208 Combined (Major Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ 1,449,860	1,475,300	1,482,250	1,517,000
Assessments	-	-	-	-
Sales Taxes	14,526,070	14,957,000	14,669,670	14,800,000
Franchise Taxes	-	-	-	-
Licenses and Permits	10,630	9,700	10,425	10,000
Intergovernmental	1,461,108	1,225,300	1,252,742	1,244,300
Charges for Services	129,040	65,781	35,342	39,655
Fines and Forfeitures	-	-	-	-
Interest	48,466	53,605	105,630	78,805
Hospital Lease	-	-	-	-
Other	40,102	19,300	24,892	21,300
Total Revenues	<u>17,665,276</u>	<u>17,805,986</u>	<u>17,580,951</u>	<u>17,711,060</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	24,425	81,250	118,375	1,852
Total Other Financing Sources	<u>24,425</u>	<u>81,250</u>	<u>118,375</u>	<u>1,852</u>
Fund Balance Used for Operations	-	-	-	1,096,559
TOTAL FINANCIAL SOURCES	\$ 17,689,701	17,887,236	17,699,326	18,809,471
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 4,287,679	4,479,032	4,280,860	4,572,461
Materials & Supplies	2,083,439	2,033,428	1,734,355	2,314,508
Dues Travel & Training	27,040	55,060	40,851	54,287
Utilities	80,827	125,136	104,783	125,574
Vehicle Expense	517,173	631,600	572,096	646,813
Equip & Bldg Maintenance	291,187	308,653	290,334	297,430
Contractual Services	7,906,123	9,011,641	7,715,679	9,112,136
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	215,305	-	250,000
Other	482,895	65,795	59,476	482,889
Fixed Asset Additions	1,588,757	930,738	813,348	953,373
Total Expenditures	<u>17,265,120</u>	<u>17,856,388</u>	<u>15,611,782</u>	<u>18,809,471</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 17,265,120	17,856,388	15,611,782	18,809,471
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 10,676,028	11,437,037	11,437,037	12,704,016
Less encumbrances, beginning of year	(484,137)	(820,565)	(820,565)	-
Add encumbrances, end of year	820,565	-	-	-
Fund Balance Increase (Decrease) resulting from operations	424,581	30,848	2,087,544	(1,096,559)
FUND BALANCE (GAAP), end of year	<u>11,437,037</u>	<u>10,647,320</u>	<u>12,704,016</u>	<u>11,607,457</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	(7,000,000)	(7,000,000)
NET FUND BALANCE, end of year	\$ 11,437,037	10,647,320	5,704,016	4,607,457
Net Fund Balance as a percent of expenditures	66.24%	59.63%	36.54%	24.50%

Governmental Funds

Fund Statement–Road & Bridge Fund 204 and 208 Combined (Major Fund)

Departments funded by Road & Bridge Sales Tax

	2040	2041	2045	2046	2048	2049	2080	Total
	Maintenance	Infrastructure Preservat/Rehab	Design & Construction	Stormwater Administration	Insurance Claim Activity	Contractual Services	R&B Road Sales Tax	
REVENUES:								
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,517,000	\$ -	\$ 1,517,000
Sales Taxes	-	-	-	-	-	500,000	14,300,000	14,800,000
Licenses and Permits	-	-	7,800	2,200	-	-	-	10,000
Intergovernmental	13,500	-	-	-	-	1,230,800	-	1,244,300
Charges for Services	31,500	-	5	1,150	-	7,000	-	39,655
Fines and Forfeitures	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	605	78,200	78,805
Hospital Lease	-	-	-	-	-	-	-	-
Other	21,300	-	1,852	-	-	-	-	23,152
Total Revenues	\$ 66,300	\$ -	\$ 9,657	\$ 3,350	\$ -	\$ 3,255,405	\$ 14,378,200	\$ 17,712,912
EXPENDITURES:								
Personal Services	3,464,632	-	1,009,656	98,173	-	-	-	4,572,461
Materials & Supplies	2,294,681	-	11,640	10,375	-	-	-	2,316,696
Dues Travel & Training	27,125	-	23,076	4,086	-	-	-	54,287
Utilities	112,950	-	12,120	504	-	-	-	125,574
Vehicle Expense	632,980	-	12,510	1,323	-	-	-	646,813
Equip & Bldg Maintenance	294,336	-	1,874	1,220	-	-	-	297,430
Contractual Services	449,709	5,432,000	88,130	3,347	30,000	3,108,950	-	9,112,136
Emergency	150,000	-	100,000	-	-	-	-	250,000
Other	17,377	-	39,677	14,565	-	415,000	-	486,619
Fixed Asset Additions	911,100	-	38,873	3,400	-	-	-	953,373
Total Expenditures	\$ 8,354,890	\$ 5,432,000	\$ 1,337,556	\$ 136,993	\$ 30,000	\$ 3,523,950	\$ -	\$ 18,815,389
FUND BALANCE USED FOR OPERATIONS								\$ 1,096,559

Governmental Funds

Fund Statement—Law Enforcement Services Fund 290 (Major Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	3,504,432	3,627,000	3,539,000	3,575,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	6,061	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	9,807	14,800	28,380	19,000
Hospital Lease	-	-	-	-
Other	3,714	-	750	-
Total Revenues	3,524,014	3,641,800	3,568,130	3,594,000
Other Financing Sources				
Transfer In from other funds	-	37,657	37,657	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	12,195	37,675	59,125	22,298
Total Other Financing Sources	12,195	75,332	96,782	22,298
Fund Balance Used for Operations	-	554,829	369,209	405,433
TOTAL FINANCIAL SOURCES	\$ 3,536,209	4,271,961	4,034,121	4,021,731
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 2,518,394	2,674,763	2,515,733	2,724,335
Materials & Supplies	92,594	164,394	133,266	122,930
Dues Travel & Training	13,899	22,660	13,760	27,518
Utilities	56,398	62,859	60,510	62,921
Vehicle Expense	35	350	50	150
Equip & Bldg Maintenance	27,963	63,598	42,500	52,828
Contractual Services	217,563	360,666	397,401	334,825
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	17,666	-	25,000
Other	18,922	42,937	25,150	71,142
Fixed Asset Additions	359,473	862,068	845,751	600,082
Total Expenditures	3,305,241	4,271,961	4,034,121	4,021,731
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 3,305,241	4,271,961	4,034,121	4,021,731
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 2,646,495	2,855,848	2,855,848	2,476,752
Less encumbrances, beginning of year	(31,502)	(9,887)	(9,887)	-
Add encumbrances, end of year	9,887	-	-	-
Fund Balance Increase (Decrease) resulting from operations	230,968	(554,829)	(369,209)	(405,433)
FUND BALANCE (GAAP), end of year	2,855,848	2,291,132	2,476,752	2,071,319
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(1,555,687)	(1,545,800)	(1,545,800)	(1,454,800)
NET FUND BALANCE, end of year	\$ 1,300,161	745,332	930,952	616,519
Net Fund Balance as a percent of expenditures	39.34%	17.45%	23.08%	15.33%

Governmental Funds

Fund Statement—Law Enforcement Services Fund 290 (Major Fund)

Departments funded by Law Enforcement Sales Tax

	2900	2901	2902	2903	2904	2905	2906	2907	Fund
	Revenue	Sheriff Operations	Corrections Operations	Prosecuting Attorney	Alternative Sentencing	Judicial Info System	Contract Inmate Housing	Information System -Court	290 Total
REVENUES:									
Taxes	\$ 3,575,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,575,000
Licenses and Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-
Fines and Forfeitures	-	-	-	-	-	-	-	-	-
Interest	19,000	-	-	-	-	-	-	-	19,000
Hospital Lease	-	-	-	-	-	-	-	-	-
Other	-	22,298	-	-	-	-	-	-	22,298
Total Revenues	\$ 3,594,000	\$ 22,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,616,298
EXPENDITURES:									
Personal Services	-	1,298,322	815,397	326,928	283,688	-	-	-	2,724,335
Materials & Supplies	-	112,915	3,286	2,944	3,785	-	-	-	122,930
Dues Travel & Training	-	20,690	-	3,558	3,270	-	-	-	27,518
Utilities	-	31,603	-	1,980	11,850	15,388	-	2,100	62,921
Vehicle Expense	-	-	-	-	150	-	-	-	150
Equip & Bldg Maintenance	-	52,228	-	-	600	-	-	-	52,828
Contractual Services	-	45,194	20,360	-	48,000	26,271	195,000	-	334,825
Emergency	25,000	-	-	-	-	-	-	-	25,000
Other	2,500	-	-	-	68,642	-	-	-	71,142
Fixed Asset Additions	-	599,082	-	-	1,000	-	-	-	600,082
Total Expenditures	\$ 27,500	\$ 2,160,034	\$ 839,043	\$ 335,410	\$ 420,985	\$ 41,659	\$ 195,000	\$ 2,100	\$ 4,021,731
REVENUES OVER (UNDER) EXPENDITURES									\$ (405,433)

Governmental Funds

Fund Statement—Community Children's Services 216 (Major Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	6,617,337	6,790,000	6,684,000	6,750,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	44,875	48,000	158,000	158,000
Hospital Lease	-	-	-	-
Other	-	-	11,940	-
Total Revenues	6,662,212	6,838,000	6,853,940	6,908,000
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	2,718,401	2,198,380	2,980,860
TOTAL FINANCIAL SOURCES	\$ 6,662,212	9,556,401	9,052,320	9,888,860
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 144,277	162,443	155,439	226,162
Materials & Supplies	662	3,127	1,710	4,054
Dues Travel & Training	423	5,000	2,635	7,580
Utilities	2,647	3,552	3,500	3,562
Vehicle Expense	131	670	600	670
Equip & Bldg Maintenance	371	335	335	600
Contractual Services	1,449,320	9,299,572	9,535,089	9,274,247
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	15,000
Other	(673,719)	80,750	(647,940)	351,985
Fixed Asset Additions	15,357	952	952	5,000
Total Expenditures	939,469	9,556,401	9,052,320	9,888,860
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 939,469	9,556,401	9,052,320	9,888,860
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 10,591,763	14,499,614	14,499,614	9,890,233
Less encumbrances, beginning of year	(4,225,893)	(2,411,001)	(2,411,001)	-
Add encumbrances, end of year	2,411,001	-	-	-
Fund Balance Increase (Decrease) resulting from operations	5,722,743	(2,718,401)	(2,198,380)	(2,980,860)
FUND BALANCE (GAAP), end of year	14,499,614	9,370,212	9,890,233	6,909,373
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ 14,499,614	9,370,212	9,890,233	6,909,373
Net Fund Balance as a percent of expenditures	1543.38%	98.05%	109.26%	69.87%

Governmental Funds

Fund Statement-911/Emergency Management 270 (Major Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	10,486,996	10,812,000	10,592,000	10,698,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	1,283	119,153	117,184	121,938
Charges for Services	-	-	227,900	750
Fines and Forfeitures	-	-	-	-
Interest	47,858	42,800	65,500	65,500
Hospital Lease	-	-	-	-
Other	10,007	-	-	-
Total Revenues	10,546,144	10,973,953	11,002,584	10,886,188
Other Financing Sources				
Transfer In from other funds	102,365	33,240	33,240	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	102,365	33,240	33,240	-
Fund Balance Used for Operations	2,482,743	-	-	-
TOTAL FINANCIAL SOURCES	\$ 13,131,252	11,007,193	11,035,824	10,886,188
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 2,532,114	4,008,794	2,905,745	4,300,690
Materials & Supplies	25,974	105,101	88,534	87,085
Dues Travel & Training	23,555	91,584	86,706	174,852
Utilities	19,028	97,926	86,517	202,500
Vehicle Expense	3,813	22,467	11,035	24,362
Equip & Bldg Maintenance	31,950	173,662	170,173	306,393
Contractual Services	870,637	1,783,541	1,121,491	1,143,913
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	273,247	738,179	101,900	621,245
Fixed Asset Additions	479,421	354,627	113,337	1,220,156
Total Expenditures	4,259,739	7,375,881	4,685,438	8,081,196
Other Financing Uses				
Transfer Out to other funds	8,871,513	905,895	2,105,894	872,587
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	8,871,513	905,895	2,105,894	872,587
TOTAL FINANCIAL USES	\$ 13,131,252	8,281,776	6,791,332	8,953,783
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 8,226,170	5,904,182	5,904,182	10,148,674
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	160,755	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(2,482,743)	2,725,417	4,244,492	1,932,405
FUND BALANCE (GAAP), end of year	5,904,182	8,629,599	10,148,674	12,081,079
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	(10,300,000)	(10,300,000)
NET FUND BALANCE, end of year	\$ 5,904,182	8,629,599	(151,326)	1,781,079
Net Fund Balance as a percent of expenditures	138.60%	117.00%	-3.23%	22.04%

Governmental Funds

Fund Statement-911/Emergency Management 270 (Major Fund)

Departments funded by 911/Emergency Management Fund

	2700	2701 Joint Communications Operations	2702 Emergency Management Operations	2703 Information Technology	2704 Joint Communications Radio Network	2705 Facilities Housekeeping Grounds	Fund 270 Total
	<u>Revenue</u>	<u>Operations</u>	<u>Operations</u>	<u>Technology</u>	<u>Radio Network</u>	<u>Grounds</u>	<u>Total</u>
REVENUES:							
Taxes	\$ 10,698,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,698,000
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	3,938	118,000	-	-	-	121,938
Charges for Services	-	750	-	-	-	-	750
Fines and Forfeitures	-	-	-	-	-	-	-
Interest	65,500	-	-	-	-	-	65,500
Hospital Lease	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Revenues	\$ 10,763,500	\$ 4,688	\$ 118,000	\$ -	\$ -	\$ -	\$ 10,886,188
EXPENDITURES:							
Personal Services	-	3,192,534	423,410	547,059	137,687	-	4,300,690
Materials & Supplies	-	28,470	13,530	13,585	20,000	11,500	87,085
Dues Travel & Training	-	88,624	26,496	57,232	2,500	-	174,852
Utilities	-	81,126	9,480	10,660	48,100	53,134	202,500
Vehicle Expense	-	9,430	8,484	500	5,948	-	24,362
Equip & Bldg Maintenance	-	10,895	47,357	72,690	163,595	11,856	306,393
Contractual Services	32,324	619,213	23,900	309,904	154,212	4,360	1,143,913
Emergency	-	-	-	-	-	-	-
Other	402,000	74,670	1,200	17,522	-	125,853	621,245
Fixed Asset Additions	-	-	165,400	17,350	1,034,970	2,436	1,220,156
Total Expenditures	\$ 434,324	\$ 4,104,962	\$ 719,257	\$ 1,046,502	\$ 1,567,012	\$ 209,139	\$ 8,081,196
REVENUES OVER (UNDER) EXPENDITURES							\$ 2,804,992

Governmental Funds

Fund Statement—Special Revenue Funds Combined (Nonmajor Funds)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	4,133	-	2,500	-
Franchise Taxes	-	-	-	-
Licenses and Permits	150,937	117,832	148,000	50,000
Intergovernmental	416,381	396,062	463,353	347,971
Charges for Services	2,001,117	2,043,279	1,976,903	1,964,810
Fines and Forfeitures	-	-	-	-
Interest	38,624	41,616	87,678	72,961
Hospital Lease	520,102	523,800	522,910	525,500
Other	50,526	6,040	8,472	6,540
Total Revenues	3,181,820	3,128,629	3,209,816	2,967,782
Other Financing Sources				
Transfer In from other funds	6,991	18,000	7,530	7,010
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	5,260	-	-	1,200
Total Other Financing Sources	12,251	18,000	7,530	8,210
Fund Balance Used for Operations	-	2,273,410	452,612	1,723,693
TOTAL FINANCIAL SOURCES	\$ 3,194,071	5,420,039	3,669,958	4,699,685
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 1,098,356	1,343,457	1,119,896	1,347,665
Materials & Supplies	91,740	156,671	134,970	135,132
Dues Travel & Training	52,878	177,060	88,993	137,858
Utilities	10,721	15,273	14,039	12,208
Vehicle Expense	2,827	10,850	4,496	10,615
Equip & Bldg Maintenance	28,692	8,280	6,776	20,022
Contractual Services	1,383,826	2,602,925	1,739,994	1,803,300
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	12,000	-	12,000
Other	(68,586)	551,717	99,220	1,011,345
Fixed Asset Additions	91,108	471,806	397,209	143,900
Total Expenditures	2,691,562	5,350,039	3,605,593	4,634,045
Other Financing Uses				
Transfer Out to other funds	197,388	70,000	64,365	65,640
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	197,388	70,000	64,365	65,640
TOTAL FINANCIAL USES	\$ 2,888,950	5,420,039	3,669,958	4,699,685
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 8,259,741	8,604,919	8,604,919	8,148,162
Less encumbrances, beginning of year	(471,830)	(4,865)	(4,145)	-
Add encumbrances, end of year	511,887	-	-	-
Fund Balance Increase (Decrease) resulting from operations	305,121	(2,273,410)	(452,612)	(1,723,693)
FUND BALANCE (GAAP), end of year	8,604,919	6,326,644	8,148,162	6,424,469
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(511,887)	-	-	-
NET FUND BALANCE, end of year	\$ 8,093,032	6,326,644	8,148,162	6,424,469

Governmental Funds

Fund Statement—Assessment Fund 201 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	209,983	210,000	215,824	219,800
Charges for Services	1,197,162	1,096,788	1,080,000	1,110,000
Fines and Forfeitures	-	-	-	-
Interest	8,468	8,200	18,830	8,200
Hospital Lease	-	-	-	-
Other	6,665	5,500	7,497	6,000
Total Revenues	1,422,278	1,320,488	1,322,151	1,344,000
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	366,649	-	417,922
TOTAL FINANCIAL SOURCES	\$ 1,422,278	1,687,137	1,322,151	1,761,922
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 862,156	1,081,634	903,862	1,101,905
Materials & Supplies	59,536	85,105	80,025	95,225
Dues Travel & Training	9,104	25,775	8,025	25,775
Utilities	5,800	7,090	5,800	7,090
Vehicle Expense	2,618	10,150	4,046	9,915
Equip & Bldg Maintenance	6,228	7,065	5,565	18,990
Contractual Services	426,204	366,518	232,782	149,560
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	12,000	-	12,000
Other	(705)	4,200	1,500	234,462
Fixed Asset Additions	42,957	87,600	33,704	107,000
Total Expenditures	1,413,898	1,687,137	1,275,309	1,761,922
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 1,413,898	1,687,137	1,275,309	1,761,922
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 2,198,658	2,126,075	2,126,075	2,172,917
Less encumbrances, beginning of year	(80,963)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	8,380	(366,649)	46,842	(417,922)
FUND BALANCE (GAAP), end of year	2,126,075	1,759,426	2,172,917	1,754,995
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 2,126,075	1,759,426	2,172,917	1,754,995

Governmental Funds

Fund Statement—E-911 Emergency Telephone Fund 202 (Nonmajor Fund)

	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Estimated</u>	2017 <u>Budget</u>
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	5,608	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>5,608</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	220,992	-	-	-
TOTAL FINANCIAL SOURCES	\$ 226,600	-	-	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	124,235	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>124,235</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Uses				
Transfer Out to other funds	102,365	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>102,365</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 226,600	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 391,357	-	-	-
Less encumbrances, beginning of year	(170,365)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(220,992)</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (GAAP), end of year	-	-	-	-
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Domestic Violence Fund 203 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	27,258	28,500	28,450	28,000
Fines and Forfeitures	-	-	-	-
Interest	115	170	368	370
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>27,373</u>	<u>28,670</u>	<u>28,818</u>	<u>28,370</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 27,373	28,670	28,818	28,370
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	26,909	27,150	27,150	27,696
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>26,909</u>	<u>27,150</u>	<u>27,150</u>	<u>27,696</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 26,909	27,150	27,150	27,696
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 33,963	34,427	34,427	36,095
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	464	1,520	1,668	674
FUND BALANCE (GAAP), end of year	<u>34,427</u>	<u>35,947</u>	<u>36,095</u>	<u>36,769</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ 34,427	35,947	36,095	36,769

Governmental Funds

Fund Statement—Local Emergency Planning Committee Fund 210 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	7,960	7,800	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	138	225	317	317
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	8,098	8,025	317	317
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	26,135	16,638	23,306
TOTAL FINANCIAL SOURCES	\$ 8,098	34,160	16,955	23,623
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	1,560	1,560	-
Dues Travel & Training	5,551	31,500	14,356	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	900	900	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	138	200	139	23,623
Fixed Asset Additions	-	-	-	-
Total Expenditures	5,689	34,160	16,955	23,623
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 5,689	34,160	16,955	23,623
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 37,852	40,261	40,261	23,623
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	2,409	(26,135)	(16,638)	(23,306)
FUND BALANCE (GAAP), end of year	40,261	14,126	23,623	317
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
NET FUND BALANCE, end of year	\$ 40,261	14,126	23,623	317

Governmental Funds

Fund Statement—Tax Maintenance Fund 211 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	188,737	196,500	188,500	188,500
Fines and Forfeitures	-	-	-	-
Interest	1,061	1,533	2,321	2,326
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	189,798	198,033	190,821	190,826
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	10	-	-	-
Total Other Financing Sources	10	-	-	-
Fund Balance Used for Operations	20,461	45,382	-	45,839
TOTAL FINANCIAL SOURCES	\$ 210,269	243,415	190,821	236,665
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 32,662	44,008	8,230	45,106
Materials & Supplies	125	3,095	2,950	900
Dues Travel & Training	225	11,050	8,050	11,050
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	149,080	163,543	151,898	13,825
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	312	19,224	-	165,784
Fixed Asset Additions	3,224	2,495	2,495	-
Total Expenditures	185,628	243,415	173,623	236,665
Other Financing Uses				
Transfer Out to other funds	24,641	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	24,641	-	-	-
TOTAL FINANCIAL USES	\$ 210,269	243,415	173,623	236,665
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 277,954	257,493	257,493	274,691
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(20,461)	(45,382)	17,198	(45,839)
FUND BALANCE (GAAP), end of year	257,493	212,111	274,691	228,852
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION , end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 257,493	212,111	274,691	228,852

Governmental Funds

Fund Statement—Fairground Maintenance Fund 212 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	367	-	1,260	1,260
Hospital Lease	-	-	-	-
Other	1,076	-	-	-
Total Revenues	<u>1,443</u>	<u>-</u>	<u>1,260</u>	<u>1,260</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	6,849	125,000	3,780	116,740
TOTAL FINANCIAL SOURCES	\$ 8,292	125,000	5,040	118,000
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	9,352	7,000	5,040	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	(1,060)	118,000	-	118,000
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>8,292</u>	<u>125,000</u>	<u>5,040</u>	<u>118,000</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 8,292	125,000	5,040	118,000
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 134,017	122,005	122,005	118,225
Less encumbrances, beginning of year	(5,883)	(720)	-	-
Add encumbrances, end of year	720	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(6,849)</u>	<u>(125,000)</u>	<u>(3,780)</u>	<u>(116,740)</u>
FUND BALANCE (GAAP), end of year	122,005	(3,715)	118,225	1,485
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(720)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET FUND BALANCE, end of year	\$ 121,285	(3,715)	118,225	1,485

Governmental Funds

Fund Statement—Community Health/Medical Fund 213 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	13,344	20,525	41,600	41,600
Hospital Lease	520,102	523,800	522,910	525,500
Other	-	-	-	-
Total Revenues	533,446	544,325	564,510	567,100
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	5,136	565,059	3,391	532,066
TOTAL FINANCIAL SOURCES	\$ 538,582	1,109,384	567,901	1,099,166
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 38,753	42,549	41,275	28,916
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	499,829	1,055,000	525,000	1,055,000
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	11,835	1,626	15,250
Fixed Asset Additions	-	-	-	-
Total Expenditures	538,582	1,109,384	567,901	1,099,166
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 538,582	1,109,384	567,901	1,099,166
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 3,027,419	3,514,049	3,514,049	3,510,658
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	491,766	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(5,136)	(565,059)	(3,391)	(532,066)
FUND BALANCE (GAAP), end of year	3,514,049	2,948,990	3,510,658	2,978,592
Less: FUND BALANCE UNAVAILABLE FOR				
APPROPRIATION, end of year	(491,766)	-	-	-
NET FUND BALANCE, end of year	\$ 3,022,283	2,948,990	3,510,658	2,978,592

Governmental Funds

Fund Statement—Stormwater Grants Fund 214 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	80,665	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	80,665	-	-	-
Other Financing Sources				
Transfer In from other funds	378	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	378	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 81,043	-	-	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	253	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	6,806	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	(133,937)	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	(126,878)	-	-	-
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ (126,878)	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 332	-	-	-
Less encumbrances, beginning of year	(208,253)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	207,921	-	-	-
FUND BALANCE (GAAP), end of year	-	-	-	-
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Boone County Fairground Regional District

Fund 215 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	4,133	-	2,500	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	49	-	160	160
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	4,182	-	2,660	160
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 4,182	-	2,660	160
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	-	-	-	-
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ -	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 12,121	16,303	16,303	18,963
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	4,182	-	2,660	160
FUND BALANCE (GAAP), end of year	16,303	16,303	18,963	19,123
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 16,303	16,303	18,963	19,123

Governmental Funds

Fund Statement–Election Services Fund 230 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	27,118	38,000	108,000	15,000
Charges for Services	48,379	125,000	100,000	58,000
Fines and Forfeitures	-	-	-	-
Interest	1,555	2,120	5,350	4,250
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>77,052</u>	<u>165,120</u>	<u>213,350</u>	<u>77,250</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	310,830	239,348	26,470
TOTAL FINANCIAL SOURCES	\$ 77,052	475,950	452,698	103,720
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	23,000	23,000	-
Dues Travel & Training	1,453	9,300	-	9,300
Utilities	1,919	4,700	4,700	1,500
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	207	282,920	282,300	42,920
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	1,800	-	50,000
Fixed Asset Additions	11,345	154,230	142,698	-
Total Expenditures	<u>14,924</u>	<u>475,950</u>	<u>452,698</u>	<u>103,720</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 14,924	475,950	452,698	103,720
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 373,461	433,434	433,434	189,941
Less encumbrances, beginning of year	(6,300)	(4,145)	(4,145)	-
Add encumbrances, end of year	4,145	-	-	-
Fund Balance Increase (Decrease) resulting from operations	62,128	(310,830)	(239,348)	(26,470)
FUND BALANCE (GAAP), end of year	<u>433,434</u>	<u>118,459</u>	<u>189,941</u>	<u>163,471</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(4,145)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET FUND BALANCE, end of year	\$ 429,289	118,459	189,941	163,471

Governmental Funds

Fund Statement—Federal HAVA Election Fund 231 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	21,387	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	21,387	-	-	-
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 21,387	-	-	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	21,387	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	21,387	-	-	-
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 21,387	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ -	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	-	-	-	-
FUND BALANCE (GAAP), end of year	-	-	-	-
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION , end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement–Election Equipment Replacement Fund 232 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	12,150	35,000	26,000	12,500
Fines and Forfeitures	-	-	-	-
Interest	1,053	950	1,600	1,600
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	13,203	35,950	27,600	14,100
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 13,203	35,950	27,600	14,100
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	-	-	-	-
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ -	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 173,718	186,921	186,921	214,521
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	13,203	35,950	27,600	14,100
FUND BALANCE (GAAP), end of year	186,921	222,871	214,521	228,621
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 186,921	222,871	214,521	228,621

Governmental Funds

Fund Statement–Sheriff Forfeiture Fund 250 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	176	276	366	340
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>176</u>	<u>276</u>	<u>366</u>	<u>340</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	5,250	-	-	1,200
Total Other Financing Sources	<u>5,250</u>	<u>-</u>	<u>-</u>	<u>1,200</u>
Fund Balance Used for Operations	-	5,724	-	-
TOTAL FINANCIAL SOURCES	\$ 5,426	6,000	366	1,540
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	(1)	-	-	-
Fixed Asset Additions	-	6,000	-	-
Total Expenditures	<u>(1)</u>	<u>6,000</u>	<u>-</u>	<u>-</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ (1)	6,000	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 42,112	47,473	47,473	47,839
Less encumbrances, beginning of year	(66)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	5,427	(5,724)	366	1,540
FUND BALANCE (GAAP), end of year	<u>47,473</u>	<u>41,749</u>	<u>47,839</u>	<u>49,379</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 47,473	41,749	47,839	49,379

Governmental Funds

Fund Statement--Sheriff Training Fund 251 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	5,858	7,300	6,700	6,700
Charges for Services	12,447	14,065	14,014	14,065
Fines and Forfeitures	-	-	-	-
Interest	65	93	161	161
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	18,370	21,458	20,875	20,926
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	139	6,742	-	7,274
TOTAL FINANCIAL SOURCES	\$ 18,509	28,200	20,875	28,200
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	18,509	28,200	16,329	28,200
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	18,509	28,200	16,329	28,200
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 18,509	28,200	16,329	28,200
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 15,267	15,128	15,128	19,674
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(139)	(6,742)	4,546	(7,274)
FUND BALANCE (GAAP), end of year	15,128	8,386	19,674	12,400
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ 15,128	8,386	19,674	12,400

Governmental Funds

Fund Statement—Public Safety Citizen Contribution Fund 252 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	6,000	-	6,000	-
Fines and Forfeitures	-	-	-	-
Interest	85	136	250	250
Hospital Lease	-	-	-	-
Other	39	-	-	-
Total Revenues	6,124	136	6,250	250
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	16,499	-	14,850
TOTAL FINANCIAL SOURCES	\$ 6,124	16,635	6,250	15,100
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 4,137	5,435	2,610	5,585
Materials & Supplies	498	3,014	618	1,815
Dues Travel & Training	-	1,486	785	700
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	516	6,700	-	7,000
Fixed Asset Additions	-	-	-	-
Total Expenditures	5,151	16,635	4,013	15,100
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 5,151	16,635	4,013	15,100
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 21,734	22,707	22,707	24,944
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	973	(16,499)	2,237	(14,850)
FUND BALANCE (GAAP), end of year	22,707	6,208	24,944	10,094
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 22,707	6,208	24,944	10,094

Governmental Funds

Fund Statement—Local Law Enforcement Grant Fund 253 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	55,956	38,953	38,952	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>55,956</u>	<u>38,953</u>	<u>38,952</u>	-
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 55,956	38,953	38,952	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	6,877	1,453	2,777	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	22,883	21,705	21,705	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	26,196	15,795	14,470	-
Total Expenditures	<u>55,956</u>	<u>38,953</u>	<u>38,952</u>	<u>-</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 55,956	38,953	38,952	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ -	15,256	15,256	15,256
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	15,256	-	-	-
Fund Balance Increase (Decrease) resulting from operations	-	-	-	-
FUND BALANCE (GAAP), end of year	<u>15,256</u>	<u>15,256</u>	<u>15,256</u>	<u>15,256</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(15,256)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET FUND BALANCE, end of year	\$ -	15,256	15,256	15,256

Governmental Funds

Fund Statement–Sheriff Civil Charges Fund 254 (Nonmajor Fund)

	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Estimated</u>	2017 <u>Budget</u>
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	50,000	50,000	50,000	50,000
Fines and Forfeitures	-	-	-	-
Interest	151	253	417	263
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>50,151</u>	<u>50,253</u>	<u>50,417</u>	<u>50,263</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 50,151	50,253	50,417	50,263
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	1,500	1,500	-	1,500
Dues Travel & Training	-	-	-	-
Utilities	3,002	3,483	3,539	3,618
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	173	183	179	-
Contractual Services	1,621	1,624	1,653	1,684
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	500	-	500
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>6,296</u>	<u>7,290</u>	<u>5,371</u>	<u>7,302</u>
Other Financing Uses				
Transfer Out to other funds	40,000	40,000	40,000	40,000
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
TOTAL FINANCIAL USES	\$ 46,296	47,290	45,371	47,302
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 14,219	18,074	18,074	23,120
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>3,855</u>	<u>2,963</u>	<u>5,046</u>	<u>2,961</u>
FUND BALANCE (GAAP), end of year	<u>18,074</u>	<u>21,037</u>	<u>23,120</u>	<u>26,081</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION , end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 18,074	21,037	23,120	26,081

Governmental Funds

Fund Statement--Sheriff Revolving Fund 255 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	150,937	117,832	148,000	50,000
Intergovernmental	-	-	-	-
Charges for Services	33,607	36,456	36,000	25,275
Fines and Forfeitures	-	-	-	-
Interest	1,003	1,594	4,241	4,241
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	185,547	155,882	188,241	79,516
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	248,441	202,459	83,704
TOTAL FINANCIAL SOURCES	\$ 185,547	404,323	390,700	163,220
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 40,656	47,191	45,191	48,380
Materials & Supplies	2,003	2,000	2,508	2,508
Dues Travel & Training	-	5,854	4,474	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	904	1,032	1,032	1,032
Contractual Services	33,837	270,085	264,334	106,300
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	3,800	-	5,000
Fixed Asset Additions	-	74,361	73,161	-
Total Expenditures	77,400	404,323	390,700	163,220
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 77,400	404,323	390,700	163,220
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 212,665	320,812	320,812	118,353
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	108,147	(248,441)	(202,459)	(83,704)
FUND BALANCE (GAAP), end of year	320,812	72,371	118,353	34,649
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 320,812	72,371	118,353	34,649

Governmental Funds

Fund Statement—Inmate Prisoner Detainee Security Fund 256 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	26,152	21,000	30,359	30,400
Fines and Forfeitures	-	-	-	-
Interest	671	1,052	2,141	2,144
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	26,823	22,052	32,500	32,544
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	178,785	168,337	5,287
TOTAL FINANCIAL SOURCES	\$ 26,823	200,837	200,837	37,831
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	83,812	83,812	37,831
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	117,025	117,025	-
Total Expenditures	-	200,837	200,837	37,831
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ -	200,837	200,837	37,831
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 155,525	182,348	182,348	14,011
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	26,823	(178,785)	(168,337)	(5,287)
FUND BALANCE (GAAP), end of year	182,348	3,563	14,011	8,724
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 182,348	3,563	14,011	8,724

Governmental Funds

Fund Statement–Sheriff’s K9 Operations Fund 257 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	7,200	5,400	11,800	9,000
Fines and Forfeitures	-	-	-	-
Interest	28	50	168	168
Hospital Lease	-	-	-	-
Other	100	-	100	-
Total Revenues	<u>7,328</u>	<u>5,450</u>	<u>12,068</u>	<u>9,168</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	1,411	-	-
TOTAL FINANCIAL SOURCES	<u>\$ 7,328</u>	<u>6,861</u>	<u>12,068</u>	<u>9,168</u>
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	819	1,350	1,050	850
Dues Travel & Training	51	3,361	1,699	1,375
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	2,150	-	2,150
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	500
Fixed Asset Additions	1,600	-	-	-
Total Expenditures	<u>2,470</u>	<u>6,861</u>	<u>2,749</u>	<u>4,875</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	<u>\$ 2,470</u>	<u>6,861</u>	<u>2,749</u>	<u>4,875</u>
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 6,803	11,661	11,661	20,980
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	4,858	(1,411)	9,319	4,293
FUND BALANCE (GAAP), end of year	<u>11,661</u>	<u>10,250</u>	<u>20,980</u>	<u>25,273</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	<u>\$ 11,661</u>	<u>10,250</u>	<u>20,980</u>	<u>25,273</u>

Governmental Funds

Fund Statement—PA Training Fund 260 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	3,163	3,300	3,625	3,300
Fines and Forfeitures	-	-	-	-
Interest	3	8	26	11
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>3,166</u>	<u>3,308</u>	<u>3,651</u>	<u>3,311</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 3,166	3,308	3,651	3,311
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	1,705	2,669	2,560	3,163
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>1,705</u>	<u>2,669</u>	<u>2,560</u>	<u>3,163</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 1,705	2,669	2,560	3,163
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 657	2,118	2,118	3,209
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>1,461</u>	<u>639</u>	<u>1,091</u>	<u>148</u>
FUND BALANCE (GAAP), end of year	<u>2,118</u>	<u>2,757</u>	<u>3,209</u>	<u>3,357</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 2,118	2,757	3,209	3,357

Governmental Funds

Fund Statement—PA Tax Collection Fund 261 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	59,976	50,000	46,500	58,000
Fines and Forfeitures	-	-	-	-
Interest	23	52	212	212
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	59,999	50,052	46,712	58,212
Other Financing Sources				
Transfer In from other funds	-	18,000	7,530	7,010
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	18,000	7,530	7,010
Fund Balance Used for Operations	-	5,939	18,918	6,706
TOTAL FINANCIAL SOURCES	\$ 59,999	73,991	73,160	71,928
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 30,345	71,136	71,439	69,061
Materials & Supplies	1,389	2,755	1,721	2,767
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	69	100	-	100
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	31,803	73,991	73,160	71,928
Other Financing Uses				
Transfer Out to other funds	6,608	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	6,608	-	-	-
TOTAL FINANCIAL USES	\$ 38,411	73,991	73,160	71,928
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 3,650	25,238	25,238	6,320
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	21,588	(5,939)	(18,918)	(6,706)
FUND BALANCE (GAAP), end of year	25,238	19,299	6,320	(386)
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 25,238	19,299	6,320	(386)

Governmental Funds

Fund Statement—PA Contingency Fund 262 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	11,659	20,000	20,000	9,000
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>11,659</u>	<u>20,000</u>	<u>20,000</u>	<u>9,000</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	8,341	-	-	11,000
TOTAL FINANCIAL SOURCES	\$ 20,000	20,000	20,000	20,000
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	500	-	500
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	20,000	19,500	9,000	19,500
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>20,000</u>	<u>20,000</u>	<u>9,000</u>	<u>20,000</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 20,000	20,000	9,000	20,000
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 8,341	-	-	11,000
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(8,341)</u>	<u>-</u>	<u>11,000</u>	<u>(11,000)</u>
FUND BALANCE (GAAP), end of year	-	-	11,000	-
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ -	-	11,000	-

Governmental Funds

Fund Statement—PA Bad Check Fund 263 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	16,377	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	18	-	-	-
Total Revenues	<u>16,395</u>	-	-	-
Other Financing Sources				
Transfer In from other funds	6,608	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>6,608</u>	-	-	-
Fund Balance Used for Operations	26,616	-	-	-
TOTAL FINANCIAL SOURCES	\$ 49,619	-	-	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 48,002	-	-	-
Materials & Supplies	1,612	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>49,614</u>	-	-	-
Other Financing Uses				
Transfer Out to other funds	5	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>5</u>	-	-	-
TOTAL FINANCIAL USES	\$ 49,619	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 26,616	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(26,616)</u>	-	-	-
FUND BALANCE (GAAP), end of year	-	-	-	-
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—PA Forfeiture Fund 264 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	23	32	53	53
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>23</u>	<u>32</u>	<u>53</u>	<u>53</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	3,043	-	3,022
TOTAL FINANCIAL SOURCES	<u>\$ 23</u>	<u>3,075</u>	<u>53</u>	<u>3,075</u>
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	2,075	-	2,075
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	1,000	-	1,000
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>-</u>	<u>3,075</u>	<u>-</u>	<u>3,075</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	<u>\$ -</u>	<u>3,075</u>	<u>-</u>	<u>3,075</u>
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 5,314	5,337	5,337	5,390
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>23</u>	<u>(3,043)</u>	<u>53</u>	<u>(3,022)</u>
FUND BALANCE (GAAP), end of year	<u>5,337</u>	<u>2,294</u>	<u>5,390</u>	<u>2,368</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET FUND BALANCE, end of year	<u>\$ 5,337</u>	<u>2,294</u>	<u>5,390</u>	<u>2,368</u>

Governmental Funds

Fund Statement—PA Administrative Handling Fund 265 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	11,343	30,000	26,575	28,500
Fines and Forfeitures	-	-	-	-
Interest	27	27	126	105
Hospital Lease	-	-	-	-
Other	19	40	40	40
Total Revenues	<u>11,389</u>	<u>30,067</u>	<u>26,741</u>	<u>28,645</u>
Other Financing Sources				
Transfer In from other funds	5	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>5</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	12,375	3,157	-	-
TOTAL FINANCIAL SOURCES	\$ 23,769	33,224	26,741	28,645
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	3,214	1,350	1,992
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	10	5	10
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>-</u>	<u>3,224</u>	<u>1,355</u>	<u>2,002</u>
Other Financing Uses				
Transfer Out to other funds	23,769	30,000	24,365	25,640
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>23,769</u>	<u>30,000</u>	<u>24,365</u>	<u>25,640</u>
TOTAL FINANCIAL USES	\$ 23,769	33,224	25,720	27,642
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 12,354	(21)	(21)	1,000
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(12,375)</u>	<u>(3,157)</u>	<u>1,021</u>	<u>1,003</u>
FUND BALANCE (GAAP), end of year	(21)	(3,178)	1,000	2,003
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ (21)	(3,178)	1,000	2,003

Governmental Funds

Fund Statement—Record Preservation Fund 280 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	98,375	76,000	98,000	98,000
Fines and Forfeitures	-	-	-	-
Interest	2,258	2,210	4,180	2,410
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	100,633	78,210	102,180	100,410
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	319,308	-	300,438
TOTAL FINANCIAL SOURCES	\$ 100,633	397,518	102,180	400,848
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	12,571	14,500	7,969	14,500
Dues Travel & Training	4,978	9,500	8,565	9,930
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	50,596	122,718	60,870	123,018
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	250,000	-	250,000
Fixed Asset Additions	5,786	800	770	3,400
Total Expenditures	73,931	397,518	78,174	400,848
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 73,931	397,518	78,174	400,848
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 540,799	567,501	567,501	591,507
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	26,702	(319,308)	24,006	(300,438)
FUND BALANCE (GAAP), end of year	567,501	248,193	591,507	291,069
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 567,501	248,193	591,507	291,069

Governmental Funds

Fund Statement—Family Services & Justice Fund 282 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	7,492	-	-	-
Charges for Services	73,383	84,770	80,000	81,770
Fines and Forfeitures	-	-	-	-
Interest	414	425	1,046	835
Hospital Lease	-	-	-	-
Other	360	500	500	500
Total Revenues	81,649	85,695	81,546	83,105
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	10,195
TOTAL FINANCIAL SOURCES	\$ 81,649	85,695	81,546	93,300
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	10	600	600	50
Dues Travel & Training	109	150	150	150
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	34,991	83,100	69,000	93,100
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	35,110	83,850	69,750	93,300
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 35,110	83,850	69,750	93,300
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 93,996	140,535	140,535	152,331
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	46,539	1,845	11,796	(10,195)
FUND BALANCE (GAAP), end of year	140,535	142,380	152,331	142,136
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 140,535	142,380	152,331	142,136

Governmental Funds

Fund Statement—Circuit Drug Court Fund 283 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	(38)	93,509	93,509	106,471
Charges for Services	78,002	126,000	94,000	123,000
Fines and Forfeitures	-	-	-	-
Interest	1,356	1,125	1,625	1,125
Hospital Lease	-	-	-	-
Other	42,249	-	335	-
Total Revenues	121,569	220,634	189,469	230,596
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	100,108	-	104,038
TOTAL FINANCIAL SOURCES	\$ 121,569	320,742	189,469	334,634
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 41,645	51,504	47,289	48,712
Materials & Supplies	4,471	11,500	7,583	11,500
Dues Travel & Training	9,247	37,140	21,300	37,140
Utilities	-	-	-	-
Vehicle Expense	209	700	450	700
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	24,116	135,250	38,200	146,312
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	17,862	84,648	58,400	90,270
Fixed Asset Additions	-	-	-	-
Total Expenditures	97,550	320,742	173,222	334,634
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 97,550	320,742	173,222	334,634
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 303,592	327,611	327,611	343,858
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	24,019	(100,108)	16,247	(104,038)
FUND BALANCE (GAAP), end of year	327,611	227,503	343,858	239,820
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 327,611	227,503	343,858	239,820

Governmental Funds

Fund Statement—Administration of Justice Fund 285 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	500	368	-
Charges for Services	13,303	15,000	15,000	15,000
Fines and Forfeitures	-	-	-	-
Interest	583	560	860	560
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	13,886	16,060	16,228	15,560
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	15,215	4,517	40,215
TOTAL FINANCIAL SOURCES	\$ 13,886	31,275	20,745	55,775
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	76	2,025	1,259	1,525
Dues Travel & Training	1,946	9,000	2,700	9,000
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	5,000	2,500	10,000
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	1,380	1,750	1,400	1,750
Fixed Asset Additions	-	13,500	12,886	33,500
Total Expenditures	3,402	31,275	20,745	55,775
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 3,402	31,275	20,745	55,775
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 135,245	145,729	145,729	141,212
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	10,484	(15,215)	(4,517)	(40,215)
FUND BALANCE (GAAP), end of year	145,729	130,514	141,212	100,997
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ 145,729	130,514	141,212	100,997

Governmental Funds

Fund Statement—Circuit Clerk Garnishment Fee Fund 286 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	26,444	29,500	22,080	22,500
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	26,444	29,500	22,080	22,500
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 26,444	29,500	22,080	22,500
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	20,000
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	2,400	-	2,000
Fixed Asset Additions	-	-	-	-
Total Expenditures	-	2,400	-	22,000
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ -	2,400	-	22,000
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ -	26,444	26,444	48,524
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	26,444	27,100	22,080	500
FUND BALANCE (GAAP), end of year	26,444	53,544	48,524	49,024
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 26,444	53,544	48,524	49,024

Governmental Funds

Fund Statement--All Debt Service Funds Combined (Nonmajor Funds)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	240,172	116,486	143,430	128,021
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	9,184	7,818	7,852	6,203
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	1,452	1,585	4,140	2,575
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	250,808	125,889	155,422	136,799
Other Financing Sources				
Transfer In from other funds	971,513	968,237	968,237	972,587
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	971,513	968,237	968,237	972,587
Fund Balance Used for Operations	-	53,347	23,063	27,565
TOTAL FINANCIAL SOURCES	\$ 1,222,321	1,147,473	1,146,722	1,136,951
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	1,143,212	1,139,279	1,139,279	1,131,444
Emergency	-	-	-	-
Other	6,810	6,558	5,808	5,507
Fixed Asset Additions	-	-	-	-
Total Expenditures	1,150,022	1,145,837	1,145,087	1,136,951
Other Financing Uses				
Transfer Out to other funds	-	1,636	1,635	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	1,636	1,635	-
TOTAL FINANCIAL USES	\$ 1,150,022	1,147,473	1,146,722	1,136,951
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 882,269	954,568	954,568	931,505
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	72,299	(53,347)	(23,063)	(27,565)
FUND BALANCE (GAAP), end of year	954,568	901,221	931,505	903,940
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(954,568)	(901,221)	(931,505)	(903,940)
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Debt Service Reserve Fund 303 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ -	-	-	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ -	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 223,000	223,000	223,000	223,000
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	-	-	-	-
FUND BALANCE (GAAP), end of year	<u>223,000</u>	<u>223,000</u>	<u>223,000</u>	<u>223,000</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(223,000)</u>	<u>(223,000)</u>	<u>(223,000)</u>	<u>(223,000)</u>
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Series 2010 Special Obligation Bonds-Taxable Fund 305 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	9,184	7,818	7,852	6,203
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	286	300	510	425
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	9,470	8,118	8,362	6,628
Other Financing Sources				
Transfer In from other funds	100,000	100,000	100,000	100,000
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	100,000	100,000	100,000	100,000
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 109,470	108,118	108,362	106,628
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	102,015	103,721	103,721	99,816
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	102,015	103,721	103,721	99,816
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 102,015	103,721	103,721	99,816
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 127,716	135,171	135,171	139,812
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	7,455	4,397	4,641	6,812
FUND BALANCE (GAAP), end of year	135,171	139,568	139,812	146,624
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(135,171)	(139,568)	(139,812)	(146,624)
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Financial Summary—Series 2015 Spc Ob Bonds-ECC

Fund 306 (Nonmajor Fund)

	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Estimated</u>	2017 <u>Budget</u>
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources				
Transfer In from other funds	871,513	868,237	868,237	872,587
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>871,513</u>	<u>868,237</u>	<u>868,237</u>	<u>872,587</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 871,513	868,237	868,237	872,587
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	871,237	867,919	867,919	872,269
Emergency	-	-	-	-
Other	276	318	318	318
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>871,513</u>	<u>868,237</u>	<u>868,237</u>	<u>872,587</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 871,513	868,237	868,237	872,587
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ -	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (GAAP), end of year	-	-	-	-
Less: FUND BALANCE UNAVAILABLE FOR				
APPROPRIATION, end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement--Series 2006A Neighborhood Improvement District Road Bond Fund 386 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	22,636	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	36	-	129	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>22,672</u>	<u>-</u>	<u>129</u>	<u>-</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	496	23,859	22,979	-
TOTAL FINANCIAL SOURCES	\$ 23,168	23,859	23,108	-
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	22,417	21,473	21,473	-
Emergency	-	-	-	-
Other	751	750	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>23,168</u>	<u>22,223</u>	<u>21,473</u>	<u>-</u>
Other Financing Uses				
Transfer Out to other funds	-	1,636	1,635	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>1,636</u>	<u>1,635</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 23,168	23,859	23,108	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 23,475	22,979	22,979	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(496)	(23,859)	(22,979)	-
FUND BALANCE (GAAP), end of year	<u>22,979</u>	<u>(880)</u>	<u>-</u>	<u>-</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(22,979)</u>	<u>880</u>	<u>-</u>	<u>-</u>
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Series 2008 Neighborhood Improvement District Sewer Bond Fund 387 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	106,587	53,270	68,233	52,090
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	860	930	2,598	1,640
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	107,447	54,200	70,831	53,730
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	16,459	-	16,645
TOTAL FINANCIAL SOURCES	\$ 107,447	70,659	70,831	70,375
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	66,845	66,844	66,844	66,823
Emergency	-	-	-	-
Other	4,074	3,815	3,815	3,552
Fixed Asset Additions	-	-	-	-
Total Expenditures	70,919	70,659	70,659	70,375
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 70,919	70,659	70,659	70,375
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 233,278	269,806	269,806	269,978
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	36,528	(16,459)	172	(16,645)
FUND BALANCE (GAAP), end of year	269,806	253,347	269,978	253,333
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION , end of year	(269,806)	(253,347)	(269,978)	(253,333)
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement--Series 2010A Neighborhood Improvement District Sewer Bond Fund 388 (Nonmajor Fund)

	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Estimated</u>	2017 <u>Budget</u>
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	24,902	8,824	13,873	8,673
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	235	305	817	470
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>25,137</u>	<u>9,129</u>	<u>14,690</u>	<u>9,143</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	1,741	-	1,687
TOTAL FINANCIAL SOURCES	\$ 25,137	10,870	14,690	10,830
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	10,910	10,870	10,870	10,830
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>10,910</u>	<u>10,870</u>	<u>10,870</u>	<u>10,830</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 10,910	10,870	10,870	10,830
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 62,556	76,783	76,783	80,603
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>14,227</u>	<u>(1,741)</u>	<u>3,820</u>	<u>(1,687)</u>
FUND BALANCE (GAAP), end of year	76,783	75,042	80,603	78,916
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	<u>(76,783)</u>	<u>(75,042)</u>	<u>(80,603)</u>	<u>(78,916)</u>
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Series 2010 Neighborhood Improvement District Sewer Bond Fund 389 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	7,414	5,942	7,049	5,942
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>7,414</u>	<u>5,942</u>	<u>7,049</u>	<u>5,942</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	3,153	4,685	3,578	4,638
TOTAL FINANCIAL SOURCES	\$ 10,567	10,627	10,627	10,580
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	8,858	8,952	8,952	8,943
Emergency	-	-	-	-
Other	1,709	1,675	1,675	1,637
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>10,567</u>	<u>10,627</u>	<u>10,627</u>	<u>10,580</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 10,567	10,627	10,627	10,580
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 59,416	56,263	56,263	52,685
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(3,153)</u>	<u>(4,685)</u>	<u>(3,578)</u>	<u>(4,638)</u>
FUND BALANCE (GAAP), end of year	56,263	51,578	52,685	48,047
Less: FUND BALANCE UNAVAILABLE FOR				
APPROPRIATION, end of year	<u>(56,263)</u>	<u>(51,578)</u>	<u>(52,685)</u>	<u>(48,047)</u>
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement--Series 2011A Neighborhood Improvement District Road Bond Fund 390 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	74,122	46,311	51,904	44,484
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	27	35	80	35
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>74,149</u>	<u>46,346</u>	<u>51,984</u>	<u>44,519</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	8,204	2,566	8,681
TOTAL FINANCIAL SOURCES	\$ 74,149	54,550	54,550	53,200
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	55,900	54,550	54,550	53,200
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>55,900</u>	<u>54,550</u>	<u>54,550</u>	<u>53,200</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 55,900	54,550	54,550	53,200
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 85,944	104,193	104,193	101,627
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	18,249	(8,204)	(2,566)	(8,681)
FUND BALANCE (GAAP), end of year	<u>104,193</u>	<u>95,989</u>	<u>101,627</u>	<u>92,946</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(104,193)</u>	<u>(95,989)</u>	<u>(101,627)</u>	<u>(92,946)</u>
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Series 2011B Neighborhood Improvement District Sewer Bond Non-DNR Fund 392 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	4,511	2,139	2,371	2,139
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	8	15	6	5
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	4,519	2,154	2,377	2,144
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	511	2,796	2,573	2,726
TOTAL FINANCIAL SOURCES	\$ 5,030	4,950	4,950	4,870
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	5,030	4,950	4,950	4,870
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	5,030	4,950	4,950	4,870
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 5,030	4,950	4,950	4,870
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 66,884	66,373	66,373	63,800
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(511)	(2,796)	(2,573)	(2,726)
FUND BALANCE (GAAP), end of year	66,373	63,577	63,800	61,074
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(66,373)	(63,577)	(63,800)	(61,074)
NET FUND BALANCE, end of year	\$ -	-	-	-

Governmental Funds

Fund Statement—Series 2016 Neighborhood Improvement District Sewer Bond Fund 393 (Nonmajor Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	14,693
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,693</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ -	-	-	14,693
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	14,693
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,693</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ -	-	-	14,693
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ -	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (GAAP), end of year	-	-	-	-
Less: FUND BALANCE UNAVAILABLE FOR				
APPROPRIATION, end of year	\$ -	\$ -	\$ -	\$ -
NET FUND BALANCE, end of year	\$ -	-	-	-

Internal Service Funds

Fund Statement—All Internal Service Funds Combined

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	5,903,486	6,074,115	5,770,490	6,463,124
Fines and Forfeitures	-	-	-	-
Interest	361	31,045	69,635	44,985
Hospital Lease	-	-	-	-
Other	27,406	22,031	71,627	7,031
Total Revenues	5,951,241	6,127,191	5,911,752	6,515,140
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	332,827	-	17,162	-
Total Other Financing Sources	332,827	-	17,162	-
Fund Balance Used for Operations	-	1,662,641	526,208	259,564
TOTAL FINANCIAL SOURCES	\$ 6,284,068	7,789,832	6,455,122	6,774,704
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 666,008	863,186	729,576	1,009,213
Materials & Supplies	72,954	98,436	82,373	124,166
Dues Travel & Training	1,270	3,290	180	4,540
Utilities	378,247	426,631	375,338	395,697
Vehicle Expense	9,162	20,579	12,228	24,967
Equip & Bldg Maintenance	190,386	224,159	195,286	263,771
Contractual Services	4,560,840	4,724,665	4,127,713	4,647,968
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	12,100	-	16,100
Other	21,954	529,102	36,725	169,097
Fixed Asset Additions	3,516	887,684	895,703	119,185
Total Expenditures	5,904,337	7,789,832	6,455,122	6,774,704
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 5,904,337	7,789,832	6,455,122	6,774,704
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 4,182,515	4,449,313	4,449,313	3,919,921
Less encumbrances, beginning of year	(11,869)	(3,184)	(3,184)	-
Add encumbrances, end of year	3,184	-	-	-
Proprietary adjustment to full accrual	(104,248)	-	-	-
Fund Balance Increase (Decrease) resulting from operations	379,731	(1,662,641)	(526,208)	(259,564)
FUND BALANCE (GAAP), end of year	4,449,313	2,783,488	3,919,921	3,660,357
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 4,449,313	2,783,488	3,919,921	3,660,357

Internal Service Funds

Fund Statement–Self-Insured Health Plan Fund 600

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	4,121,800	3,967,785	3,668,460	4,013,100
Fines and Forfeitures	-	-	-	-
Interest	5,084	10,000	28,110	20,000
Hospital Lease	-	-	-	-
Other	19,535	15,000	64,560	-
Total Revenues	4,146,419	3,992,785	3,761,130	4,033,100
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 4,146,419	3,992,785	3,761,130	4,033,100
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	3,786,614	3,807,812	3,429,548	3,806,529
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	27,104	52,500	29,220	52,500
Fixed Asset Additions	-	-	-	-
Total Expenditures	3,813,718	3,860,312	3,458,768	3,859,029
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 3,813,718	3,860,312	3,458,768	3,859,029
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 568,581	901,282	901,282	1,203,644
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	332,701	132,473	302,362	174,071
FUND BALANCE (GAAP), end of year	901,282	1,033,755	1,203,644	1,377,715
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 901,282	1,033,755	1,203,644	1,377,715

Internal Service Funds

Fund Statement—Self-Insured Dental Plan 601

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	284,395	301,455	297,100	284,550
Fines and Forfeitures	-	-	-	-
Interest	553	500	1,640	500
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	284,948	301,955	298,740	285,050
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	3,608	-	7,747
TOTAL FINANCIAL SOURCES	\$ 284,948	305,563	298,740	292,797
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	232,248	305,563	259,290	292,797
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	232,248	305,563	259,290	292,797
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 232,248	305,563	259,290	292,797
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 96,988	149,688	149,688	189,138
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	52,700	(3,608)	39,450	(7,747)
FUND BALANCE (GAAP), end of year	149,688	146,080	189,138	181,391
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 149,688	146,080	189,138	181,391

Internal Service Funds

Fund Statement—Self-Insured Worker's Compensation Fund 602

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	3,909	4,600	7,795	4,600
Hospital Lease	-	-	-	-
Other	115	-	-	-
Total Revenues	<u>4,024</u>	<u>4,600</u>	<u>7,795</u>	<u>4,600</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	332,827	-	16,438	-
Total Other Financing Sources	<u>332,827</u>	<u>-</u>	<u>16,438</u>	<u>-</u>
Fund Balance Used for Operations	136,461	516,400	342,232	445,400
TOTAL FINANCIAL SOURCES	\$ 473,312	521,000	366,465	450,000
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	473,312	521,000	366,465	450,000
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>473,312</u>	<u>521,000</u>	<u>366,465</u>	<u>450,000</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 473,312	521,000	366,465	450,000
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 1,035,678	899,217	899,217	556,985
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(136,461)</u>	<u>(516,400)</u>	<u>(342,232)</u>	<u>(445,400)</u>
FUND BALANCE (GAAP), end of year	899,217	382,817	556,985	111,585
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 899,217	382,817	556,985	111,585

Internal Service Funds

Fund Statement—Facilities and Grounds Maintenance Fund 610

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	808,487	1,100,653	1,100,708	1,542,772
Fines and Forfeitures	-	-	-	-
Interest	2,868	4,230	7,635	4,230
Hospital Lease	-	-	-	-
Other	725	-	36	-
Total Revenues	812,080	1,104,883	1,108,379	1,547,002
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	724	-
Total Other Financing Sources	-	-	724	-
Fund Balance Used for Operations	113,998	227,867	-	88,967
TOTAL FINANCIAL SOURCES	\$ 926,078	1,332,750	1,109,103	1,635,969
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 666,008	863,186	729,576	1,009,213
Materials & Supplies	72,954	97,836	82,173	123,566
Dues Travel & Training	1,270	3,290	180	4,540
Utilities	10,749	21,106	10,613	21,692
Vehicle Expense	9,162	20,579	12,228	24,967
Equip & Bldg Maintenance	105,109	130,176	110,359	204,402
Contractual Services	62,460	90,290	72,410	98,642
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	12,100	-	16,100
Other	(5,150)	9,000	7,505	116,597
Fixed Asset Additions	3,516	85,187	72,421	16,250
Total Expenditures	926,078	1,332,750	1,097,465	1,635,969
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 926,078	1,332,750	1,097,465	1,635,969
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 704,953	478,022	478,022	486,476
Less encumbrances, beginning of year	(11,869)	(3,184)	(3,184)	-
Add encumbrances, end of year	3,184	-	-	-
Proprietary adjustment to full accrual	(104,248)	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(113,998)	(227,867)	11,638	(88,967)
FUND BALANCE (GAAP), end of year	478,022	246,971	486,476	397,509
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 478,022	246,971	486,476	397,509

Internal Service Funds

Fund Statement—Capital Repair and Replacement Fund 620

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	248,697	248,697	248,697	248,697
Fines and Forfeitures	-	-	-	-
Interest	5,445	8,590	16,670	8,590
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>254,142</u>	<u>257,287</u>	<u>265,367</u>	<u>257,287</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	1,019,953	599,512	-
TOTAL FINANCIAL SOURCES	\$ 254,142	1,277,240	864,879	257,287
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	72,515	80,000	76,925	52,388
Contractual Services	6,206	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	445,650	-	-
Fixed Asset Additions	-	751,590	787,954	102,935
Total Expenditures	<u>78,721</u>	<u>1,277,240</u>	<u>864,879</u>	<u>155,323</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 78,721	1,277,240	864,879	155,323
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 1,247,779	1,423,200	1,423,200	823,688
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	175,421	(1,019,953)	(599,512)	101,964
FUND BALANCE (GAAP), end of year	<u>1,423,200</u>	<u>403,247</u>	<u>823,688</u>	<u>925,652</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET FUND BALANCE, end of year	\$ 1,423,200	403,247	823,688	925,652

Internal Service Funds

Fund Statement—Utilities Fund 621

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	390,107	405,525	405,525	324,005
Fines and Forfeitures	-	-	-	-
Interest	1,012	1,080	2,820	2,100
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	391,119	406,605	408,345	326,105
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	47,900
TOTAL FINANCIAL SOURCES	\$ 391,119	406,605	408,345	374,005
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	367,498	405,525	364,725	374,005
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	367,498	405,525	364,725	374,005
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 367,498	405,525	364,725	374,005
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 176,786	200,407	200,407	244,027
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	23,621	1,080	43,620	(47,900)
FUND BALANCE (GAAP), end of year	200,407	201,487	244,027	196,127
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 200,407	201,487	244,027	196,127

Internal Service Funds

Fund Statement –Capital Repairs and Replacements Family Health Center Fund 622

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	299	425	705	705
Hospital Lease	-	-	-	-
Other	7,031	7,031	7,031	7,031
Total Revenues	<u>7,330</u>	<u>7,456</u>	<u>7,736</u>	<u>7,736</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	5,432	7,127	466	-
TOTAL FINANCIAL SOURCES	\$ 12,762	14,583	8,202	7,736
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	600	200	600
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	12,762	13,983	8,002	6,981
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>12,762</u>	<u>14,583</u>	<u>8,202</u>	<u>7,581</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 12,762	14,583	8,202	7,581
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 69,324	63,892	63,892	63,426
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(5,432)</u>	<u>(7,127)</u>	<u>(466)</u>	<u>155</u>
FUND BALANCE (GAAP), end of year	63,892	56,765	63,426	63,581
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ 63,892	56,765	63,426	63,581

Internal Service Funds

Fund Statement –Capital Repairs and Replacements Health Department Fund 623

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	129	190	335	335
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	129	190	335	335
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	-	-	-	-
TOTAL FINANCIAL SOURCES	\$ 129	190	335	335
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	-	-	-	-
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ -	-	-	-
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 29,866	29,995	29,995	30,330
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	129	190	335	335
FUND BALANCE (GAAP), end of year	29,995	30,185	30,330	30,665
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	-	-	-	-
NET FUND BALANCE, end of year	\$ 29,995	30,185	30,330	30,665

Internal Service Funds

Fund Statement –Capital Repairs and Replacements Road and Bridge Facilities Fund 624

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	50,000	50,000	50,000	50,000
Fines and Forfeitures	-	-	-	-
Interest	1,050	1,430	3,925	3,925
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>51,050</u>	<u>51,430</u>	<u>53,925</u>	<u>53,925</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	21,429	-	-
TOTAL FINANCIAL SOURCES	<u>\$ 51,050</u>	<u>72,859</u>	<u>53,925</u>	<u>53,925</u>
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	21,952	-	-
Fixed Asset Additions	-	50,907	35,328	-
Total Expenditures	<u>-</u>	<u>72,859</u>	<u>35,328</u>	<u>-</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	<u>\$ -</u>	<u>72,859</u>	<u>35,328</u>	<u>-</u>
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 252,560	303,610	303,610	322,207
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Proprietary adjustment to full accrual	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>51,050</u>	<u>(21,429)</u>	<u>18,597</u>	<u>53,925</u>
FUND BALANCE (GAAP), end of year	<u>303,610</u>	<u>282,181</u>	<u>322,207</u>	<u>376,132</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	<u>\$ 303,610</u>	<u>282,181</u>	<u>322,207</u>	<u>376,132</u>

Trust Funds

Fund Statement –Private Purpose Trust Funds Combined

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	472	698	1,118	1,128
Hospital Lease	-	-	-	-
Other	200	-	-	-
Total Revenues	<u>672</u>	<u>698</u>	<u>1,118</u>	<u>1,128</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	2,986	3,405	2,951	2,392
TOTAL FINANCIAL SOURCES	\$ 3,658	4,103	4,069	3,520
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	3,538	3,890	3,857	3,300
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	120	213	212	220
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>3,658</u>	<u>4,103</u>	<u>4,069</u>	<u>3,520</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 3,658	4,103	4,069	3,520
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 109,126	106,140	106,140	103,189
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(2,986)</u>	<u>(3,405)</u>	<u>(2,951)</u>	<u>(2,392)</u>
FUND BALANCE (GAAP), end of year	106,140	102,735	103,189	100,797
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(37,671)	(37,671)	(37,671)	(37,671)
NET FUND BALANCE, end of year	\$ 68,469	65,064	65,518	63,126

Trust Funds

Fund Statement –George Spencer Trust Fund 720 (Private Purpose Trust Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	139	185	315	315
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>139</u>	<u>185</u>	<u>315</u>	<u>315</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	-	28	-	-
TOTAL FINANCIAL SOURCES	\$ 139	213	315	315
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	120	213	212	220
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>120</u>	<u>213</u>	<u>212</u>	<u>220</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 120	213	212	220
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 32,523	32,542	32,542	32,645
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	19	(28)	103	95
FUND BALANCE (GAAP), end of year	<u>32,542</u>	<u>32,514</u>	<u>32,645</u>	<u>32,740</u>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	<u>(32,400)</u>	<u>(32,400)</u>	<u>(32,400)</u>	<u>(32,400)</u>
NET FUND BALANCE, end of year	\$ 142	114	245	340

Trust Funds

Fund Statement –Union Cemetery Trust Fund 721 (Private Purpose Trust Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	28	43	63	73
Hospital Lease	-	-	-	-
Other	200	-	-	-
Total Revenues	228	43	63	73
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	-	-	-	-
Fund Balance Used for Operations	717	647	594	27
TOTAL FINANCIAL SOURCES	\$ 945	690	657	100
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	945	690	657	100
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	945	690	657	100
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 945	690	657	100
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 6,620	5,903	5,903	5,309
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(717)	(647)	(594)	(27)
FUND BALANCE (GAAP), end of year	5,903	5,256	5,309	5,282
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION , end of year	(5,271)	(5,271)	(5,271)	(5,271)
NET FUND BALANCE, end of year	\$ 632	(15)	38	11

Trust Funds

Fund Statement –Rocky Fork Cemetery Trust Fund 723 (Private Purpose Trust Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	305	470	740	740
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	<u>305</u>	<u>470</u>	<u>740</u>	<u>740</u>
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Used for Operations	2,288	2,730	2,460	2,460
TOTAL FINANCIAL SOURCES	\$ 2,593	3,200	3,200	3,200
FINANCIAL USES:				
Expenditures				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	2,593	3,200	3,200	3,200
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	<u>2,593</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FINANCIAL USES	\$ 2,593	3,200	3,200	3,200
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 69,983	67,695	67,695	65,235
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	<u>(2,288)</u>	<u>(2,730)</u>	<u>(2,460)</u>	<u>(2,460)</u>
FUND BALANCE (GAAP), end of year	67,695	64,965	65,235	62,775
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	-	-	-	-
NET FUND BALANCE, end of year	\$ 67,695	64,965	65,235	62,775

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

15th

day of

December

20

16

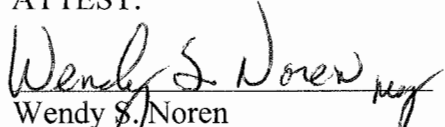
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Subrecipient Monitoring Agreement between Boone County and the City of Columbia regarding the FY 2016 Justice Assistance Grant Program Award.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Subrecipient Monitoring Agreement.

Done this 15th day of December, 2016.

ATTEST:

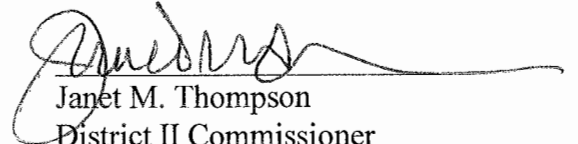

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

**SUBRECIPIENT MONITORING AGREEMENT
BETWEEN THE CITY OF COLUMBIA, AND
THE COUNTY OF BOONE, MISSOURI**

FY 2016 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

THIS AGREEMENT dated the 15th day of December, 2016, is made by and between Boone County, Missouri through its County Commission (herein "County"), and the City of Columbia, Missouri (herein "City"),

WHEREAS, both the City and the County are empowered to enter into a cooperative agreement for the purposes herein stated pursuant to RSMo §70.220; and

WHEREAS, the City and County are participants in the Justice Assistance Grant Program, Award #2016-DJ-BX-0842, and have been awarded funds thereunder; and

WHEREAS, the County acts as the applicant/fiscal agent for the joint funds for purposes of the aforementioned grant; and

WHEREAS, the City acts as the subrecipient for purposes of said grant; and

WHEREAS, in order to comply with the terms of the grant, certain additional agreements are required to provide reasonable assurance that the Federal award compliance requirements are met.

NOW, THEREFORE, the County and City agree as follows:

1. The City, consistent with its current external auditing practices, agrees to subject expenditures under the Justice Assistance Grant Program Award, Award #2016-DJ-BX-0842, to single audit protocols as dictated by OMB Circular A-133.

2. The City agrees to provide County with information reasonably requested to comply with the "subrecipient monitoring" requirements of A-133 Compliance supplement, copies of which are attached hereto and incorporated herein by reference.

3. The City will provide the County a report based upon its OMB-Circular A-133 audit relating to the expenditures of the funds it receives under the Intergovernmental Cooperative Agreement between the City and the County relating to the Justice Assistance Grant Program Award for Fiscal Year 2016.

4. The City agrees to comply with all provisions and requirements as set out by the Department of Justice in connection with the award of the subject grant. To the extent that the City's expenditures of the grant are questioned by the Department of Justice or its designee and amounts are determined to be disallowed or required to be paid

back to the Department of Justice, the City will make said payment consistent with the requirements of the Department of Justice.

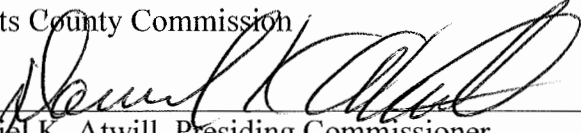
5. The parties will cooperate with each other to furnish any and all documentation required to comply with the requirements of the subject grant.

6. This agreement relates to FY 2016 Justice Assistance Grant Program Award #2016-DJ-BX-0842, CFDA #16.738.

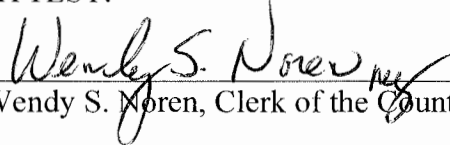
IN WITNESS WHEREOF, the individual parties, by and through their duly authorized representatives signatories, have executed this agreement on the day and year above first written.

COUNTY OF BOONE

By its County Commission


By: 
Daniel K. Atwill, Presiding Commissioner

ATTEST:


Wendy S. Moren, Clerk of the County Commission

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.


Auditor Date
No Encumbrance Required


APPROVED AS TO FORM:


Charles J. Dykhouse, County Counselor

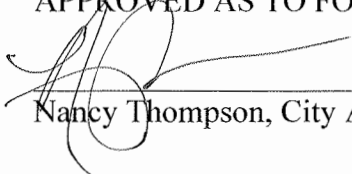
CITY OF COLUMBIA

By: 
Mike Matthes, City Manager

ATTEST:


Sheela Amin, City Clerk

APPROVED AS TO FORM:


Nancy Thompson, City Attorney

M. SUBRECIPIENT MONITORING

Control Objectives

To provide reasonable assurance that Federal award information and compliance requirements are identified to subrecipients, subrecipient activities are monitored, subrecipient audit findings are resolved, and the impact of any subrecipient noncompliance on the pass-through entity is evaluated. Also, the pass-through entity should perform procedures to provide reasonable assurance that the subrecipient obtained required audits and takes appropriate corrective action on audit findings.

Control Environment

- Establishment of “tone at the top” of management’s commitment to monitoring subrecipients.
- Management’s intolerance of overriding established procedures to monitor subrecipients.
- Entity’s organizational structure and its ability to provide the necessary information flow to monitor subrecipients are adequate.
- Sufficient resources dedicated to subrecipient monitoring.
- Knowledge, skills, and abilities needed to accomplish subrecipient monitoring tasks defined.
- Individuals performing subrecipient monitoring possess knowledge, skills, and abilities required.
- Subrecipients demonstrate that:
 - They are willing and able to comply with the requirements of the award, and
 - They have accounting systems, including the use of applicable cost principles, and internal control systems adequate to administer the award.
- Appropriate sanctions taken for subrecipient noncompliance.

Risk Assessment

- Key managers understand the subrecipient’s environment, systems, and controls sufficient to identify the level and methods of monitoring required.
- Mechanisms exist to identify risks arising from external sources affecting subrecipients, such as risks related to:
 - Economic conditions.
 - Political conditions.
 - Regulatory changes.
 - Unreliable information.
- Mechanisms exist to identify and react to changes in subrecipients, such as:
 - Financial problems that could lead to diversion of grant funds,
 - Loss of essential personnel,
 - Loss of license or accreditation to operate program,
 - Rapid growth,
 - New activities, products, or services, and
 - Organizational restructuring.

Control Activities

- Identify to subrecipients the Federal award information (e.g., CFDA title and number, award name, name of Federal agency, amount of award) and applicable compliance requirements.
- Include in agreements with subrecipients the requirement to comply with the compliance requirements applicable to the Federal program, including the audit requirements of OMB Circular A-133.
- Subrecipients' compliance with audit requirements monitored using techniques such as the following:
 - Determining by inquiry and discussions whether subrecipient met thresholds requiring an audit under OMB Circular A-133;
 - If an audit is required, ensuring that the subrecipient submits the report, report package or the documents required by OMB circulars and/or recipient's requirements; and
 - If a subrecipient was required to obtain an audit in accordance with OMB Circular A-133 but did not do so, following up with the subrecipient until the audit is completed. Taking appropriate actions such as withholding further funding until the subrecipient meets the audit requirements.
- Subrecipient's compliance with Federal program requirements monitored using such techniques as the following:
 - Issuing timely management decisions for audit and monitoring findings to inform the subrecipient whether the corrective action planned is acceptable,
 - Maintaining a system to track and follow-up on reported deficiencies related to programs funded by the recipient and ensure that timely corrective action is taken,
 - Regular contacts with subrecipients and appropriate inquiries concerning the Federal program,
 - Reviewing subrecipient reports and following-up on areas of concern,
 - Monitoring subrecipient budgets,
 - Performing site visits to subrecipients to review financial and programmatic records and observe operations, and
 - Offering subrecipients technical assistance where needed.
- Official written policies and procedures exist establishing:
 - Communication of Federal award requirements to subrecipients;
 - Responsibilities for monitoring subrecipients;
 - Process and procedures for monitoring;
 - Methodology for resolving findings of subrecipient noncompliance or weaknesses in internal control; and
 - Requirements for and processing of subrecipient audits, including appropriate adjustment of pass-through entity's accounts.

Information and Communication

- Standard award documents used by the non-Federal entity contain:
 - A listing of Federal requirements that the subrecipient must follow. Items can be specifically listed in the award document, attached as an exhibit to the document, or incorporated by reference to specific criteria.
 - The description and program number for each program as stated in the CFDA. If the program funds include pass-through funds from another recipient, the pass-through program information should also be identified.
 - A statement signed by an official of the subrecipient, stating that the subrecipient was informed of, understands, and agrees to comply with the applicable compliance requirements.
- A recordkeeping system is in place to assure that documentation is retained for the time period required by the recipient.
- Procedures are in place to provide channels for subrecipients to communicate concerns to the pass-through entity.

Monitoring

- Establish a tracking system to assure timely submission of required reporting, such as: financial reports, performance reports, audit reports, onsite monitoring reviews of subrecipients, and timely resolution of audit findings.
- Supervisory reviews performed to determine the adequacy of subrecipient monitoring.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

15th

day of

December

20


16

the following, among other proceedings, were had, viz:

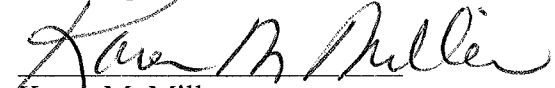
Now on this day the County Commission of the County of Boone does hereby approve the request from Joint Communications for a Class 9 purchase of a Radio Site UPS. (Uninterruptable Power Supply)

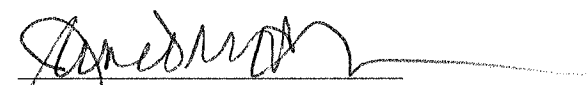
Done this 15th day of December, 2016.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner



17 N. 7th Street, Suite A
Columbia, MO 65201

Phone (573) 886-7202
Fax (573) 875-1072

MEMORANDUM

TO: Boone County Commission

FROM: Chad Martin, Director

DATE: December 12, 2016

RE: Class 9 Asset Purchase -- UPS unit

Commission approval is requested for the purchase of a radio site UPS (Uninterruptable Power Supply).

The need for this item outside the normal budget process is two-fold and has a more immediate need to assist with the logistics of getting the back up 911 center transitioned with temporary power. We need to get backup power to the building so CenturyLink can place their equipment at the site. The permanent UPS for 609 cannot be placed until the Operations Center at 17 N 7th Street is decommissioned after the 9-1-1 operation is moved to the ECC.

In the end this unit will replace a unit currently at the POL radio site that was put in service in the 90's. The unit currently at this site is becoming unreliable and is at the end of its useful life. We feel like this is the best approach to both situations and saves the county money from buying a small temporary unit that would only be used for a couple months.

The cost is approximately \$4,200. Funds are available in 2704/92300 Replacement Machinery & Equipment.



Product Detail Information as of 11/29/2016 1:13:48 PM
Price and availability are subject to change.



Go Print

Fe3.1kva 120v External Batts - Hw I/O Dvr FH040AA0A0A0B

Part Number: FH040AA0A0A0B
Usually Ships: Manufacturer Drop Ship
Stock: No | [Email Alert!](#)

Regular Price: \$7,126.00
You Save: \$3,110.99 (44%)
Your Price: **\$4,015.01**

Quantity: 1 **ADD TO CART**
Promo valid until 12/31/2016

2 SHIPPING 94.50

Product Reviews: [Write a Review](#)

Gift Finder

Daily Deals

Ink Finder

PS3 Wii Xbox360

Call Center Opt. Game!

Nintendo DS PSP

PS2 PlayStation 2 PC

4X BUYER PROTECTION ✓ Shipping Insurance ✓ Price Match Guarantee ✓ Terms of Service Guarantee ✓ Identity Theft Protection **FREE with your purchase**

Detailed Specs [Manufacturer](#) [Shipping](#) [Reviews](#) [Q & A](#) [Returns](#) [Support](#)

Fe3.1kva 120v External Batts - Hw I/O Dvr FH040AA0A0A0B
FE3.1KVA 120V External BATTs - HW I/O DVR

Manufacturer Part Number: FH040AA0A0A0B

Powerware FERRUPS uninterruptible power systems furnish unmatched reliability in configurable power protection for computers and telecommunications equipment. Patented ferroresonant technology delivers "bulletproof" power protection, overcoming spikes, sags, surges, noise, and lightning. Powerware-exclusive SineSense provides clean, reliable power while conserving batteries during blackouts. Extensive configurability and customization options make FERRUPS the ideal power protection solution with a wide range of voltages, frequencies, runtimes, power cords, and receptacles.

FERRUPS prevents the back feed of harmonic currents into building wiring, which can disrupt computer operations. Redundant power paths assure high fault-tolerance and optimum uptime. Galvanic isolation separates input from output, filtering line noise and surges. FERRUPS also features precision voltage regulation with no battery discharge down to 38% below nominal (depending upon load), and over 80 user-programmable diagnostic and communications functions.

Specifications are provided by the manufacturer. Refer to the manufacturer for an explanation of the print speed and other ratings.

Power Supply

Device Compliant Standards: CSA , cUL , UL
Device Output Connector Type: Hardwire

Power Output Connectors Details

Connector Qty: 1
Connector Type: Hardwire

Interface Provided

Connector Qty: 1
Connector Type: 25 pin D-Sub (DB-25)
Free: 1
Gender: Female
Qty: 1
Type: Management (RS-232)

Service

Support Details Full Contract: 2 years
Support Details Location: On-site



Support Details Service: Parts and labor
Included: Support Details Type: Limited warranty

Environmental Parameters
Humidity Range Operating: 5 - 95%
Max Operating Temperature: 104 °F
Max Storage Temperature: 140 °F
Min Operating Temperature: 32 °F
Min Storage Temperature: -4 °F
Sound Emission: 51 dBA

Header

Brand: Powerware
Compatibility: PC
Manufacturer: Powerware Systems
Model: FE3.1
Packaged Quantity: 1
Product Line: Powerware FERRUPS

Interface Required

Type: None

Miscellaneous

Compliant Standards: FCC Class A certified
Equipment Protection Value: 25000 US Dollars

Power Device

Circuit Protection: Circuit breaker
Form Factor: External
Frequency Provided: 60 Hz
Frequency Required: 60 Hz
Input Connector Type: Hardwire
Power Provided: 2200 Watt
Surge Response Time: 0 ms
Surge Suppression: Yes
UPS Output Waveform: Sinewave
Voltage Provided: AC 120 V
Voltage Provided Margin: ± 3%
Voltage Required: AC 120 V
Voltage Required Margin: + 15% / - 20%

Service & Support

Type: 2 years warranty

Slot Provided

Type: None

Slot Required

Type: None

Dimensions & Weight

Depth: 23 in
Height: 21.3 in
Weight: 255.73 lbs
Width: 15.4 in

Chassis

Type: Proprietary cabinet



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STATE OF MISSOURI

County of Boone

} ea.

December Session of the October Adjourned

Term. 20 16

In the County Commission of said county, on the

15th

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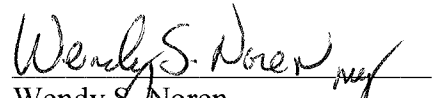
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Cooperative Agreement between Boone County and the City of Columbia regarding Server Relocation and Disaster Recovery Services.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement for Server Relocation and Disaster Recovery Services.

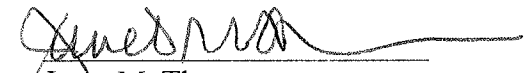
Done this 15th day of December, 2016.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

**COOPERATIVE AGREEMENT FOR
SERVER RELOCATION AND DISASTER RECOVERY SERVICES**

THIS AGREEMENT is made between the **City of Columbia**, hereinafter called the "City," and the **County of Boone**, hereinafter called "County."

WHEREAS, County has assumed the administration of, and all costs related to, the countywide 911/Joint Communications system as of January 1, 2014, after a County sales tax levy was approved by voters in April, 2013; and

WHEREAS, the parties have identified certain issues over which they wish to memorialize their understandings relating to a city server relocation and provision of data disaster recovery services;

NOW, THEREFORE, IT IS AGREED by and between the City and County as follows:

1. **Server Relocation:**

- a. City and County agree to cooperate on the relocation of two (2) AIX servers and SAN storage.
- b. Both parties will execute a mutually-acceptable Scope of Work agreement which provides the details for the server relocation project.
- c. County will pay for the relocation work outlined in that Scope of Work.

2. **ECC Back-Up Services:** City desires to obtain space at the County's Emergency Communications Center (ECC) server room for purposes of data back-up and recovery services. In order to facilitate the County's provision of data back-up and recovery services at the ECC, the parties agree to the following, specific terms:

- a. County will need to install a new system of 14 racks at the ECC server room in order to accommodate the data recovery services contemplated in this agreement, as well as preserve capacity for County's own server demands in its operations. County's current estimate to complete this work is \$408,800.00.
- b. City requires 5 total adjacent racks for its data disaster recovery needs, and agrees to pay a one-time payment of 5/14 of the County's initial cost to stand-up the new set of 14 racks at the ECC, or a total not to exceed \$146,000.00.
- c. County will construct the new racks through appropriate contractors and after payment by City to County of 5/14 of the costs (not to exceed \$146,000.00), then County will cooperate with City on City's installation of its equipment on 5 racks at the ECC. The specific racks made available for City's use will be designated by the County's IT Director.
- d. City will provide all fiber connections and network hardware for the City's servers housed at the ECC at City's cost.

- e. County will incur the incidental costs for utilities to power the 5 racks to be used by the City.
 - f. City's use of the 5 server racks contemplated herein shall be for disaster recovery data services only. The City will not place any production servers into the 5 racks contemplated herein.
 - g. The City's payment of the 5/14 share of the initial capital costs for the construction of the 14 server rack contemplated herein shall entitle it to use of those servers without any additional, recurring costs from County for an initial term of fifteen (15) years from the date the County identifies the 5 racks that are available for City's use. After the initial 15-year term, County may require a recurring fee similar to the fee provisions of the City's Fiber Optic Cable Cooperative Agreement with the County approved by County Commission Order 160-2005. If the City objects to the amount of any recurring fee required by County, it may negotiate the amount of the payments with the County. If an agreement is not reached on the amount of the recurring payments, then either party may terminate this agreement by giving the other party written notice at least 24 months prior to termination.
3. **Severability:** In the event that any one or more of the provisions or parts of a provision contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other provisions or part of a provision of this Agreement, but this Agreement shall be reformed and construed in any such jurisdiction as if such invalid or illegal or unenforceable provision or part of a provision had never been contained herein, and such provision or part shall be reformed so it would be valid, legal and enforceable to the maximum extent permitted in such jurisdiction.
4. **Sole Benefit of Parties:** This Agreement is for the sole benefit of City and County. Nothing in this Agreement is intended to confer any rights or remedies on any third party.
5. **Relationship of Parties:** Nothing herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties hereto.
6. **Binding Effect:** This agreement shall be binding upon the parties hereto and their respective successors in interest and successors and assigns in office.
7. **Further Actions and Cooperation:** The parties agree to fully cooperate with each other in good faith to execute such further documents and take such further actions as are necessary to give full force and effect to the terms and intent of this Agreement.

8. **Nonappropriation:** Notwithstanding any other provision of this Agreement, any obligations imposed on the City or the County herein which require the expenditure of funds are conditioned the availability of funds appropriated for that purpose.
9. **Authority:** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly-authorized officers on the day and year indicated blow.

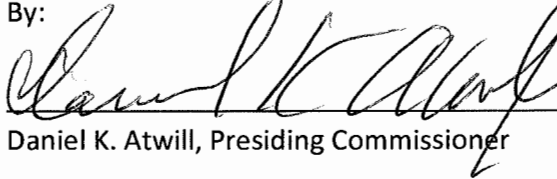
EXECUTED BY THE CITY OF COLUMBIA ON THE 5th DAY OF December, 2016

EXECUTED BY THE COUNTY OF BOONE ON THE 15th DAY OF December, 2016.

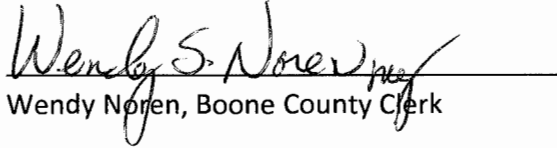
[Signatures follow on next page]

BOONE COUNTY MISSOURI

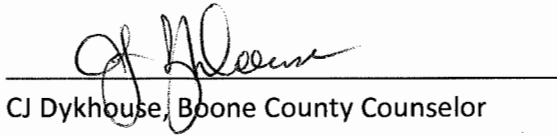
By:


Daniel K. Atwill, Presiding Commissioner

ATTEST:

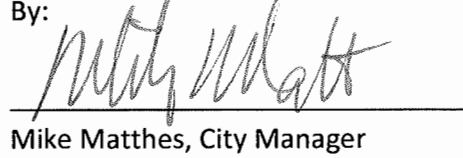

Wendy Noren, Boone County Clerk

APPROVED AS TO FORM:

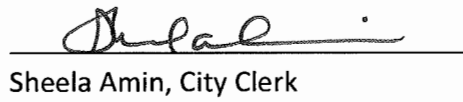

CJ Dykhouse, Boone County Counselor

CITY OF COLUMBIA

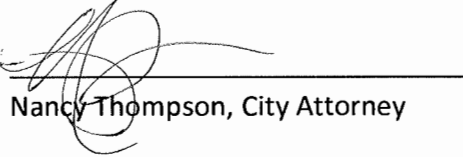
By:


Mike Matthes, City Manager

ATTEST:


Sheela Amin, City Clerk

APPROVED AS TO FORM:


Nancy Thompson, City Attorney

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

15th

day of December

20 16

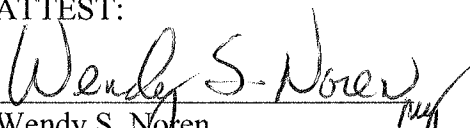
the following, among other proceedings, were had, viz:

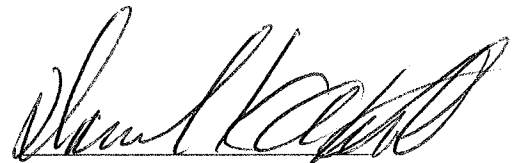
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the County Clerk to cover 3rd quarter unemployment.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	1,510	
1192	10600	Employee Benefit	Unemployment Expense		1,510
				1,510	1,510

Done this 15th day of December, 2016.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission



Daniel K. Atwill
 Presiding Commissioner



Karen M. Miller
 District I Commissioner



Janet M. Thompson
 District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET Revision

10-1-16
EFFECTIVE DATE

RECEIVED

NOV 16 2016

FOR AUDITORS USE

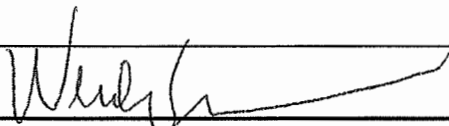
(Use whole \$ amounts)

Transfer From Transfer To
Decrease Increase

BOONE COUNTY AUDITOR

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1123	86800	Emergency	Emergency	1,510	
1192	10600	Employee Benefit	Unemployment Expense		1,510
				1,510	1,510

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

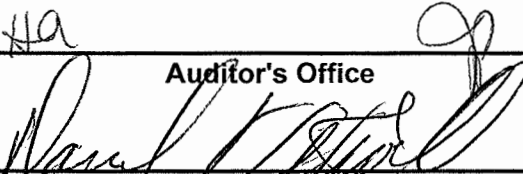


Requesting Official


TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: COVER 3rd Qtr unemployment


Agenda

HA


Auditor's Office
PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Year, 2016	Original Appropriation	850,000.00
Dept, 1123 EMERGENCY & CONTINGENCY	Revisions	72,181.00-
Acct, 86800 EMERGENCY	Original + Revisions	777,819.00
Fund, 100 GENERAL FUND	Expenditures	
	Encumbrances	
Class/Account, A ACCOUNT	Actual To Date	
Account Type, E EXPENSE	Remaining Balance	777,819.00
Normal Balance, D DEBIT	Shadow Balance	777,819.00

Transaction Code	Effective Date	Description	Orig	Document	Process Date	Amount
22	1/01/2016	***** ORIGINAL BUDGET *****	2016	129		850,000.00-
24	4/01/2016	CORRECT BA 2016-052	2016	53		14,307.00
24	4/18/2016	COURTHOUSE PLAZA MONUMENT	2016	29		5,816.00
24	5/23/2016	TO COVER COPIER PURCHASE	2016	45		7,819.00
24	9/09/2016	MKT TRAIL CLEAN-UP	2016	81		44,239.00

Bottom

F2=Key Scr F3=Exit F6=Prd Breakdowns F7=Trans F8=View Doc F9=Budget

Year	2016	Original Appropriation	20,000.00
Dept	1192 EMPLOYEE BENEFITS	Revisions	7,411.00-
Acct	10600 UNEMPLOYMENT BENEFITS	Original + Revisions	12,589.00
Fund	100 GENERAL FUND	Expenditures	
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	
Account Type	E EXPENSE	Remaining Balance	12,589.00
Normal Balance	D DEBIT	Shadow Balance	12,589.00

Transaction Code	Effective Date	Description	Orig	Document	Amount
22	1/01/2016	***** ORIGINAL BUDGET *****	2016	465	20,000.00-
24	5/19/2016	1ST QTR UNEMPLOYMENT	2016	41	1,600.00
24	8/05/2016	2ND QUARTER UNEMPLOYMENT	2016	71	5,811.00

Bottom

F2=Key Scr F3=Exit F6=Prd Breakdowns F7=Trans F8=View Doc F9=Budget

2016 Unemployment Expense

Prepared by Auditor's Office

<u>Department</u>	<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total</u>
1110 Auditor					0.00
1131 County Clerk					0.00
1132 Elections & Voter Registration					0.00
1140 Treasurer					0.00
1150 Collector		979.37	979.37		1,958.74
1160 Recorder					0.00
1170 Information Technology					0.00
1176 GIS - County					0.00
1194 Mail Services					0.00
1200 Public Administrator					0.00
1210 Circuit Court					0.00
1241 Juvenile Office					0.00
1242 Juvenile Justice Center		31.46			31.46
1243 Judicial Grants					0.00
1251 Sheriff					0.00
1255 Corrections	1,600.00	4,799.20	13,109.55		19,508.75
1262 PA Victim-Witness					0.00
1263 Circuit Court-IV-D					0.00
TOTAL GENERAL FUND	<u>1,600.00</u>	<u>5,810.03</u>	<u>14,088.92</u>	<u>0.00</u>	<u>21,498.95</u>
2010 Assessment					0.00
TOTAL ASSESSMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
2040 Public Works-Maintenance					0.00
2045 Public Works-Design & Construction					0.00
TOTAL PUBLIC WORKS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
2701 911/Joint Comm Operations			9.28		9.28
TOTAL LAW ENF SERVICES	<u>0.00</u>	<u>0.00</u>	<u>9.28</u>	<u>0.00</u>	<u>9.28</u>
2904 Alternative Sentencing--LE Sales Tax					0.00
TOTAL LAW ENF SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
6100 Facilities & Grounds Maintenance					0.00
6101 Housekeeping					0.00
TOTAL FACILITIES & GROUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL - ALL FUNDS	1,600.00	5,810.03	14,098.20	0.00	21,508.23
Plus: Interest/Penalties	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	<u>1,600.00</u>	<u>5,810.03</u>	<u>14,098.20</u>	<u>0.00</u>	<u>21,508.23</u>

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 16

County of Boone } ea.

In the County Commission of said county, on the

15th

day of

December

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone hereby enters a Commission Order approving a plan for an industrial development project for Kraft Heinz Foods Company, consisting of the acquisition and installation of certain personal property in the company's existing manufacturing facility and authorizing Boone County, Missouri, to issue its taxable industrial development revenue bonds (Kraft Heinz Foods Company Project), Series 2016, in a principal amount not to exceed \$93,115,887 to finance the costs of such project; authorizing and approving certain documents and authorizing certain other actions in connection with the issuance of the bonds.

Done this 15th day of December, 2016.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller

Karen M. Miller
 District I Commissioner

Janet M. Thompson

Janet M. Thompson
 District II Commissioner



816-221-1000 MAIN
816-221-1018 FAX
GILMOREBELL.COM

GILMORE & BELL PC
2405 GRAND BOULEVARD, SUITE 1100
KANSAS CITY, MISSOURI 64108-2521

ST. LOUIS
WICHITA
OMAHA | LINCOLN

December 13, 2016

Honorable Daniel K. Atwill
Presiding Commissioner
Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201

Re: \$93,115,887 Aggregate Maximum Principal Amount of Boone County, Missouri Taxable Industrial Development Revenue Bonds (Kraft Heinz Foods Company Project) Series 2016

Dear Mr. Atwill:

In connection with the above-referenced bonds (the “**Bonds**”), we have sent to CJ Dykhouse the documents requiring your signature prior to the scheduled closing date (December 20, 2016). Following is a brief explanation of these documents.

The **Trust Indenture** provides the terms for the issuance and repayment of the Bonds. The County will issue the Series 2016 Bonds pursuant to a Trust Indenture dated as of December 1, 2016. The Trust Indenture creates a contract between the County and BOKF, N.A., as trustee (“**Trustee**”) for the benefit of the bondowner, which will be Kraft Heinz Foods Company (the “**Company**”). Under the Trust Indenture, the County assigns administration of the mechanics of the bond issue to the Trustee. The Trustee is responsible for maintaining records of the principal amount of the Bonds which are funded up to an amount equal to project costs paid by the Company. The Company purchases the Bonds in a principal amount equal to the project costs it has already paid. But the Company also asks the Trustee to reimburse the Company from proceeds of the Bonds for the project costs it has already paid. Because the purchase price of the Bonds is equal to the amount for which the Company is seeking reimbursement, these are offsetting transactions, eliminating the need for the Company to wire the purchase price to the Trustee only to receive the same amount back from the Trustee as reimbursement.

On the day of closing, the Company will execute a Bill of Sale from the Company to the County (not signed by the County) conveying title to all personal property (equipment) either previously purchased or to be purchased by the Company and intended to receive property tax abatement.

Under the **Lease Agreement** the County leases the equipment back to the Company over a term equal to the period of tax abatement which, in turn, is equal to the class life of such equipment. The class life of all equipment receiving abatement is seven years but because a portion of the equipment will not be purchased until 2017, the term of the Lease Agreement will be eight years to permit a full seven years of abatement for property not acquired until 2017. The Lease Agreement requires the Company to make one lease payment each year on December 1st in an amount equal to debt service due on the Bonds on each December 1st. Only interest is required to be paid on the Bonds each year with the full principal amount due at maturity on December 1, 2024. Because the amount of the lease payment required to be made by the Company each December 1st is equal to the interest due on December 1st to be paid to the

Company as the owner of the Bonds, these again are offsetting transactions so no actual transfer of funds will be required. At maturity of the Bonds when all principal is due, the Lease Agreement permits the Company to tender the Bonds to the Trustee in lieu of requiring a payment of principal and interest at maturity and the Trustee then cancels the Bonds.

The **Bond Purchase Agreement** is the document by which the Company agrees to purchase all of the Bonds from the County. Under this Agreement, the Company agrees to indemnify and hold harmless the County and the Trustee against any losses, claims, damages, liabilities or expenses whatsoever to the extent caused by any violation by the Company of any federal or state securities laws in connection with the Bonds.

The **Certificate as to Closing Price** states the principal amount of the Bonds as of the date of closing. This Certificate is needed because the principal amount of the Bonds may increase after the Bond Purchase Agreement is signed but before closing to the extent the Company purchases more equipment.

The single **Bond** certificate represents all of the Bonds issued by the County which will be authenticated by the Trustee. The Trustee will hold the Bond in safekeeping for the Company and will keep a record of the outstanding principal amount of the Bonds as they are funded.

The **Performance Agreement** sets forth the payments-in-lieu-of-taxes to be made by the Company as consideration for the property tax abatement and contains the terms that the Company must meet (including number of jobs maintained and their annual wages/salaries) in order to receive the full amount of property tax abatement offered by the County. It also requires the amount of the payments-in-lieu-of-taxes to be increased to the extent the Company fails to maintain jobs and/or pay annual wages/salaries above the County average.

The **County's Closing Certificate** includes a number of certifications that are relied upon by various parties in connection with the closing of the Bonds. Among these are certifications of incumbency of county officials and authorization of execution of County documents.

Annual Activity Report for Municipalities reporting the terms of the Bonds required to be filed by the Missouri Department of Economic Development for each Chapter 100 bond issue.

We have either prepared or reviewed the documents you are being asked to sign, and are of the opinion that you should now sign where indicated. The documents will be held in escrow, pending my confirmation that all closing requirements have been satisfied.

Very truly yours,



James G. Caldwell

Enclosures
cc: Mr. C.J. Dykhouse

\$93,115,887
(AGGREGATE MAXIMUM PRINCIPAL AMOUNT)
BOONE COUNTY, MISSOURI
TAXABLE INDUSTRIAL DEVELOPMENT REVENUE BONDS
(KRAFT HEINZ FOODS COMPANY PROJECT)
SERIES 2016

DATED AS OF DECEMBER 1, 2016

BOND PURCHASE AGREEMENT

Boone County, Missouri
801 E. Walnut, Room 112
Columbia, Missouri 65201

Ladies and Gentlemen:

On the basis of the representations and covenants and upon the terms and conditions contained in this Bond Purchase Agreement, Kraft Heinz Foods Company, a Pennsylvania corporation (the "Purchaser"), offers to purchase from Boone County, Missouri (the "County"), the above-referenced series of Taxable Industrial Development Revenue Bonds (the "Bonds"), to be issued by the County under and pursuant to Commission Order No. _____ passed by the governing body of the County on December 15, 2016 (the "Order"), and a Trust Indenture dated as of December 1, 2016 (the "Indenture"), by and between the County and BOKF, N.A., Kansas City, Missouri, as trustee (the "Trustee"). Capitalized terms not otherwise defined herein shall have the meanings set forth in **Section 101** of the Indenture.

SECTION 1. REPRESENTATIONS AND AGREEMENTS

(a) By the County's acceptance hereof, the County hereby represents to the Purchaser that:

(1) The County is a county of the first classification and municipal corporation duly organized and validly existing under the laws of the State of Missouri. The County is authorized under Article VI, Section 27(b) of the Missouri Constitution and Sections 100.010 through 100.200 of the Revised Statutes of Missouri, as amended, to authorize, issue and deliver the Bonds and to consummate all transactions contemplated by this Bond Purchase Agreement, the Order, the Indenture, the Lease, the Performance Agreement and any and all other agreements relating thereto. The proceeds of the Bonds shall be used for the purpose of financing the Project for the benefit of Kraft Heinz Foods Company, a Pennsylvania corporation (the "Company"), and to pay for the costs incurred in connection with the issuance of the Bonds;

(2) There is no controversy, suit or other proceeding of any kind pending or threatened wherein or whereby any question is raised or may be raised, questioning, disputing or affecting in any way the legal organization of the County or its boundaries, or the right or title of any of its officers to their respective offices, or the legality of any official act leading up to the issuance of the Bonds or the constitutionality or validity of the obligations represented by the

Bonds or the validity of the Bonds, the Order, the Lease, the Indenture or the Performance Agreement; and

(3) Any certificate signed by an authorized representative of the County and delivered to the Purchaser shall be deemed a representation and warranty by the County to such party as to the statements made therein.

(b) The Purchaser represents as follows:

(1) *Organization.* The Purchaser is a corporation duly organized and validly existing under the laws of the State of Pennsylvania and is authorized to do business in and is in good standing under the laws of the State of Missouri;

(2) *No Conflict or Breach.* The execution, delivery and performance of this Bond Purchase Agreement by the Purchaser has been duly authorized by all necessary action of the Purchaser and does not and will not conflict with or result in the breach of any of the terms, conditions or provisions of, or constitute a default under, its organizational documents, any law, court or administrative regulation, decree or order applicable to or binding upon the Purchaser, or, insofar as it has knowledge, any agreement, indenture, mortgage, lease or instrument to which the Purchaser is a party or by which it is bound;

(3) *Documents Legal, Valid and Binding.* When executed and delivered by the Purchaser, this Bond Purchase Agreement will be, and is, a legal, valid and binding obligation, enforceable in accordance with its terms, subject, as to enforcement, to any applicable bankruptcy, reorganization, insolvency, moratorium or other laws affecting the enforcement of creditors' rights generally and further subject to the availability of equitable remedies; and

(4) *Purchaser's Certificates.* Any certificate signed by an authorized officer or agent of the Purchaser and delivered to the County shall be deemed a representation and warranty by the Purchaser to such party as to the statements made therein.

SECTION 2. PURCHASE, SALE AND DELIVERY OF THE BONDS

On the basis of the representations and covenants contained herein and in the other agreements referred to herein, and subject to the terms and conditions herein set forth and in the Indenture, the Purchaser agrees to purchase from the County and the County agrees to sell to the Purchaser the Bonds on the terms and conditions set forth herein.

The Bonds shall be sold to the Purchaser by the County on the Closing Date (hereinafter defined) upon payment of an amount equal to the Closing Price (hereinafter defined) for the Bonds, which amount shall be deposited in the Project Fund as provided in the Indenture and shall thereafter on the Closing Date immediately be applied to the payment of Project Costs as provided in the Lease, which deposit and payment shall be recorded via a transaction entry on the trust records held by the Trustee and Paying Agent. From time to time after the Closing Date as additional Project Costs are incurred, the Purchaser may make additional payments with respect to the Bonds ("Additional Payments") to the Trustee, which Additional Payments shall be deposited in the Project Fund and applied to the payment of Project Costs, which deposit(s) and payment(s) shall be recorded via a transaction entry on the trust records held by the Trustee and Paying Agent; provided that the sum of the Closing Price and all such Additional Payments for the Bonds shall not, in the aggregate, exceed \$93,115,887.

As used herein, the term "Closing Date" shall mean December __, 2016, or such other date as shall be mutually agreed upon by the County and the Purchaser; the term "Closing Price" shall mean, with respect to the Bonds, that certain amount specified in writing by the Purchaser and agreed to by the County as the amount required to pay for the initial issuance of the Bonds on the Closing Date, which amount shall be equal to any Project Costs spent by the Company from its own funds before the Closing Date, including costs of issuance.

The Bonds shall be issued under and secured as provided in the Order and in the Indenture and the Lease authorized thereby and the Bonds shall have the maturity, interest rate and shall be subject to redemption as set forth therein. The delivery of the Bonds shall be made in definitive form as a fully registered bond in the maximum aggregate principal denomination of \$93,115,887; provided, that the principal amount of the Bonds Outstanding at any time shall be that amount recorded in the official bond registration records of the Trustee and further provided that interest shall be payable on the Bonds only on the Outstanding principal amount of the Bonds, as more fully provided in the Indenture.

The Company agrees to indemnify and hold harmless the County, the Trustee, and any member, officer, official or employee of the County or of the Trustee and any person controlling the Trustee within the meaning of Section 15 of the Securities Act of 1933, as amended (collectively, the "Indemnified Parties"), against any and all losses, claims, damages, liabilities or expenses whatsoever to the extent caused by any violation by the Company of, or failure by the Company to comply with, any federal or state securities laws in connection with the Bonds.

In case any action shall be brought against one or more of the Indemnified Parties based upon the foregoing indemnification and in respect of which indemnity may be sought against the Company, the Indemnified Parties shall promptly notify the Company in writing and the Company shall promptly assume the defense thereof, including the employment of counsel, the payment of all expenses and the right to negotiate and consent to settlement. Any one or more of the Indemnified Parties shall have the right to employ separate counsel in any such action and to participate in the defense thereof, but the fees and expenses of such counsel shall be at the expense of such Indemnified Party or Indemnified Parties unless employment of such counsel has been specifically authorized by the Company. The Company shall not be liable for any settlement of any such action effected without its consent by any of the Indemnified Parties, but if settled with the consent of the Company or if there be a final judgment for the plaintiff in any such action against the Company or any of the Indemnified Parties, with or without the consent of the Company, then provided that the Company was given prompt written notice and the ability to assume the defense thereof as required by this paragraph, the Company agrees to indemnify and hold harmless the Indemnified Parties to the extent provided herein.

SECTION 3. CONDITIONS TO THE PURCHASER'S OBLIGATIONS

The Purchaser's obligations hereunder shall be subject to the due performance by the County of the County's obligations and agreements to be performed hereunder on or prior to the Closing Date and to the accuracy of and compliance with the County's representations contained herein, as of the date hereof and as of the Closing Date, and are also subject to the following conditions:

(a) There shall be delivered to the Purchaser on or prior to the Closing Date a duly executed copy of the Order, the Indenture, the Performance Agreement, this Bond Purchase Agreement and the Lease and any other instrument contemplated thereby and such documents shall be in full force and effect and shall not have been modified or changed except as may have been agreed to in writing by the Purchaser;

(b) The County shall confirm on the Closing Date by a certificate that at and as of the Closing Date the County has taken all action necessary to issue the Bonds and that there is no

controversy, suit or other proceeding of any kind pending or threatened wherein any question is raised affecting in any way the legal organization of the County or the legality of any official act shown to have been done in the transcript of proceedings leading up to the issuance of the Bonds, or the constitutionality or validity of the indebtedness represented by the Bonds or the validity of the Bonds or any proceedings in relation to the issuance or sale thereof;

(c) The Purchaser shall execute a certificate, dated the Closing Date, to the effect that (i) no litigation, proceeding or investigation is pending against the Purchaser or its affiliates or, to the knowledge of the Purchaser, threatened which would (A) contest, affect, restrain or enjoin the issuance, validity, execution, delivery or performance of the Bonds, or (B) in any way contest the existence or powers of the Purchaser, (ii) no litigation, proceeding or investigation is pending or, to the knowledge of the Purchaser, threatened against the Purchaser that could reasonably be expected to adversely affect its ability to perform its obligations hereunder, (iii) the representations and warranties of the Purchaser herein were and are true and correct in all material respects and not misleading as of the date made and as of the Closing Date, and (iv) such other matters as are reasonably requested by the other parties in connection with the issuance of the Bonds; and

(d) Receipt by the Purchaser and the Company of an approving opinion from Gilmore & Bell, P.C., in form and substance satisfactory to the Purchaser and the Company.

SECTION 4. THE PURCHASER'S RIGHT TO CANCEL

The Purchaser shall have the right to cancel its obligation hereunder to purchase the Bonds by notifying the County in writing of its election to make such cancellation at any time prior to the Closing Date.

SECTION 5. CONDITIONS OF OBLIGATIONS

The obligations of the parties hereto are subject to the receipt of the approving opinion of Gilmore & Bell, P.C., Bond Counsel, with respect to the validity of the authorization and issuance of the Bonds.

SECTION 6. REPRESENTATIONS AND AGREEMENTS TO SURVIVE DELIVERY

All of the representations and agreements by either party shall remain operative and in full force and effect, and shall survive delivery of the Bonds to the Purchaser.

SECTION 7. PAYMENT OF EXPENSES

The Company shall pay all reasonable expenses and costs to effect the authorization, preparation, issuance, delivery and sale of the Bonds. To the best of the County's knowledge and belief, the only expenses payable by the Company in connection with the issuance of the Bonds are the following: (1) the legal fees of Gilmore & Bell, P.C., as Bond Counsel in the amount of \$88,000 plus reimbursement for out-of-pocket expenses in an amount not to exceed \$750, less any funds previously paid pursuant to the terms of the Funding Agreement between the County and Company related to the issuance of the Bonds, (2) publication costs and filing fees in the amount of \$ _____, and (3) the Trustee's initial acceptance fee and first year's administrative fee totaling \$1,750.

SECTION 8. NOTICE

Any notice or other communication to be given to the County under this Agreement may be given by mailing or delivering the same in writing to Boone County, Missouri, 801 E. Walnut, Room 112, Columbia, Missouri 65201, Attention: County Treasurer; any notice or other communication to be given to the Purchaser or the Company under this Agreement may be given by delivering the same in writing to the following:

To the Purchaser or the Company:

Kraft Heinz Foods Company
200 E. Randolph Street
Chicago, Illinois 60601
Attention: Derek Crawford, Director, US Government Affairs

With a copy to:

Kraft Heinz Foods Company
200 E. Randolph Street
Chicago, Illinois 60601
Attention: Legal Department

SECTION 9. APPLICABLE LAW; ASSIGNABILITY

This Bond Purchase Agreement shall be governed by the laws of the State of Missouri and may be assigned by the Purchaser with the written consent of the County, which consent shall not be unreasonably withheld, conditioned or delayed.

SECTION 10. EXECUTION OF COUNTERPARTS

This Bond Purchase Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.

[Remainder of this page intentionally left blank]

Very truly yours,

KRAFT HEINZ FOODS COMPANY,
as Purchaser

Date of Execution:

December _____, 2016

By: _____

Name: William Durbin

Title: Assistant Treasurer

Accepted and agreed to this _____ day of December 2016.

KRAFT HEINZ FOODS COMPANY, as Company

By: _____

Name: William Durbin

Title: Assistant Treasurer

Accepted and agreed to this _____ day of December, 2016.

BOONE COUNTY, MISSOURI

By: _____
Name: Daniel K. Atwill
Title: Presiding Commissioner

[SEAL]

ATTEST:

By: _____
Name: Wendy S. Noren
Title: County Clerk

PERFORMANCE AGREEMENT

Dated as of December 1, 2016

BETWEEN

BOONE COUNTY, MISSOURI

AND

KRAFT HEINZ FOODS COMPANY

Prepared By:

Gilmore & Bell, P.C.
Kansas City, Missouri

PERFORMANCE AGREEMENT

THIS PERFORMANCE AGREEMENT, dated as of December 1, 2016, as from time to time amended and supplemented in accordance with the provisions hereof (this "**Agreement**"), is between **BOONE COUNTY, MISSOURI**, a first class county and political subdivision organized and existing under the laws of the State of Missouri (the "**County**"), and **KRAFT HEINZ FOODS COMPANY**, a Pennsylvania corporation authorized to conduct business in the State of Missouri (the "**Company**").

RECITALS:

1. The County is authorized and empowered pursuant to the provisions of Article VI, Section 27(b) of the Missouri Constitution and Sections 100.010 through 100.200, inclusive, of the Revised Statutes of Missouri, as amended (collectively, the "**Act**"), to purchase, construct, extend and improve certain projects (as defined in Section 100.010 of the Revised Statutes of Missouri, as amended) and to issue industrial development revenue bonds for the purpose of providing funds to pay the costs of such projects and to lease or otherwise dispose of such projects to private persons or corporations for manufacturing, commercial, research and development, warehousing and industrial development purposes upon such terms and conditions as the County shall deem advisable.

2. Pursuant to the Act, the County Commission of the County adopted Commission Order 308-215 on July 21, 2015 approving the Company's Project (as defined herein).

3. Following notice to affected taxing jurisdictions in accordance with Section 100.059.1 of the Act, the County Commission adopted Commission Order No. _____ on December 15, 2016 (the "**Ordinance**"), (i) approving a plan for the Company's economic development project (the "**Chapter 100 Plan**"), and (ii) authorizing the issuance of \$93,115,887 principal amount of Taxable Industrial Development Revenue Bonds (Kraft Heinz Foods Company Project), Series 2016 (the "**Bonds**"), to pay the costs of a portion of the Project consisting of installing and equipping certain personal property (the "**Project Equipment**") on the Company's existing manufacturing facility, located on certain real property in the County (the "**Project Site**," as more fully described on **Exhibit A** hereto).

4. Pursuant to the Ordinance the County is authorized to execute and deliver (a) a Trust Indenture of even date herewith (the "**Indenture**"), between the County and BOKF, N.A., as trustee (the "**Trustee**"), for the purpose of issuing and securing the Bonds, (b) a Lease Agreement of even date herewith (the "**Lease**") with the Company, as lessee, under which the County, as lessor, will purchase, construct, improve and equip the Project and will lease the Project to the Company, in consideration of rentals which will be sufficient to pay the principal of and interest on the Bonds, and (c) this Agreement for the purpose of setting forth the terms and conditions of the Project's exemption from *ad valorem* personal property taxes and certain payments in lieu of taxes to be made by the Company with respect to the Project.

5. Pursuant to the foregoing, the County desires to enter into this Agreement with the Company in consideration of the Company's desire to purchase and equip the Project upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the premises and the mutual representations, covenants and agreements herein contained, the County and the Company hereby represent, covenant and agree as follows:

ARTICLE I

DEFINITIONS

Section 1.1. Definitions of Words and Terms. In addition to the words and terms defined in the Recitals and the words and terms defined in **Section 101** of the Indenture, which definitions are hereby incorporated herein by reference, the following words and terms as used herein shall have the following meanings:

“Agreement” means this Performance Agreement dated as of December 1, 2016, between the County and the Company, as from time to time amended and supplemented in accordance with the provisions hereof.

“Annual Compliance Report” means the Annual Compliance Report required to be filed by the Company by **Section 3.3** hereof, a copy of which is attached hereto as **Exhibit B**.

“County” means Boone County, Missouri.

“County Assessor” means the Assessor of Boone County, Missouri.

“Event of Default” means any Event of Default as provided in **Section 6.1** hereof.

“Job” means a full-time equivalent position with the Company of not less than 37.5 hours per week at the Project Site, which shall include normal full-time employee benefits offered by the Company. Positions filled by workers who are not directly employed by the Company do not qualify as “Jobs” for purposes of this definition.

“Leased Property” means the Project.

“PILOT Payments” means the payments in lieu of taxes provided for in **Article III** hereof.

“Project” means the acquisition and installation of the Project Equipment on the Project Site, and all additions, modifications, improvements, replacements and substitutions made to the Project pursuant to the Lease as they may at any time exist, the costs of which will be paid in whole or in part, or for which the Company will be reimbursed in whole or in part, from the proceeds of the sale of the Bonds.

“Project Costs” means all costs of purchasing and installing the Project.

“Project Equipment” shall have the same meaning as provided in the Indenture.

“Project Site” means all of the real estate described in **Exhibit A** attached hereto and by this reference made a part hereof.

“Test Date” means October 31 of each year, beginning on October 31, 2017 and ending on October 31, 2024.

ARTICLE II

REPRESENTATIONS

Section 2.1. County's Representations. The County hereby represents that the Project will significantly benefit the County and the State of Missouri by (i) stimulating economic development in the County and the State through the retention of permanent jobs; and (ii) increasing local and state tax revenues.

Section 2.2. Company's Representations. The Company hereby represents that the Project will significantly benefit the County and the State of Missouri by (i) stimulating economic development in the County and the State through the retention of permanent jobs; and (ii) increasing local and state tax revenues.

ARTICLE III

PROPERTY TAX EXEMPTION; PILOT PAYMENTS

Section 3.1. Property Tax Exemption. So long as the County owns title to the Leased Property, the County expects that the Leased Property will be exempt from *ad valorem* taxes on personal property. The first year of the exemption period shall begin on January 1, 2017. Notwithstanding any other provision of this Agreement to the contrary, the last year of such exemption period shall be 2024. The Company covenants and agrees that, during each year the Leased Property is exempt from *ad valorem* taxes by reason of the County owning title, the Company will make annual payments in lieu of taxes to the County (each such payment, a "PILOT Payment") as described in this **Article III** relating to the Project. The County and the Company hereby agree that the tax abatement provided by this Agreement shall only apply to the Project Site and the property financed with the proceeds of the Bonds (i.e., property constituting a part of the Project) and shall not apply to property not financed with proceeds of the Bonds.

Section 3.2. Payments in Lieu of Taxes.

(a) The Company and the County agree that each item of personal property financed with the Bonds shall be exempt from *ad valorem* personal property taxes for a period not exceeding the lesser of (i) the MACRS class life of the property as contemplated in RSMo §137.122 or (ii) ten years. Personal property financed with the proceeds of the Bonds includes personal property acquired after January 1, 2016 in connection with the Project. The personal property that comprises the Project Equipment would otherwise be exempt from *ad valorem* personal property taxes during the entire term of the Lease, therefore the Company agrees that it shall make a PILOT Payment to the County (to be delivered to the County Treasurer) on or before December 31 of each year, commencing December 31, 2017, in an amount equal to the applicable percentage shown below times the amount of the *ad valorem* personal property taxes which would otherwise be due with respect to the Project Equipment (calculated as set forth below):

[All Project Equipment will have a 7-year recovery period]

Abatement Year	For Personal Property Acquired in Year	Tax/Calendar Years	Percentage of PILOT Payments
1-7	2016	2017-2023	25%
	2016	2024 and thereafter	100%
1-7	2017	2018-2024	25%
	2017	2025 and thereafter	100%

(b) The Company shall exercise its option pursuant to **Section 11.4** of the Lease to purchase the Project no later than December 31, 2024. If title to the Project or the applicable portion thereof as described in the preceding sentence has not been transferred by the County to the Company before December 31, 2024, then on December 31, 2025, and each year thereafter until title to the Project or the applicable portion thereof as described in the preceding sentence is transferred to the Company, the Company shall pay to the County a PILOT Payment equal to 100% of the amount that would otherwise be payable to each taxing jurisdiction but for the County’s ownership thereof.

(c) The County Assessor will, until this Agreement is terminated, determine an assessed valuation with respect to the Project in accordance with Article X, Section 4(b) of the Missouri Constitution and Section 137.115 of the Revised Statutes of Missouri, as amended, as if title to the Project were in the name of the Company and not the County. Such assessment shall be performed as of January 1 of each year. To facilitate the assessment, the Company agrees to provide to the County Assessor each year, by the same date on which property declarations are required by law to be made, a report that includes the following information:

- (1) a list of Project Equipment acquired during the calendar year;
- (2) such other information as the County Assessor may reasonably require to complete the assessment of the Project.

The itemization shall be consistent with the information provided to the County and the Trustee under the Lease.

Section 3.3. Adjustment of Payments In Lieu of Taxes for Failure to Maintain Qualifying Jobs.

(a) The Company agrees that the property tax abatement set forth in **Section 3.1** above is conditioned upon the Company’s maintaining not less than 300 Jobs for so long as the abatement described herein is in effect, *provided* that each of such 300 Jobs shall have an annual wage of not less than the average annual income for employed persons in the County (said Jobs being referred to herein as “**Qualifying Jobs**”) (based on the most recent County wage data available prior to the applicable Test Date, as provided by the Missouri Department of Economic Development).

(b) If the Company fails to maintain the 300 Qualifying Jobs, as certified by the Company in writing to the County (measured by determining the actual number of Qualifying Jobs on that last day of each month on each of the immediately preceding 12 months ending on each Test Date and then calculating the 12-month average), the tax abatement and PILOT Payments set forth in **Section 3.2** shall be adjusted per the following chart:

- Minimum 300 Qualifying Jobs – No adjustment to abatement
- Below 300 Qualifying Jobs – Abatement adjusted to 50% (PILOT Payment adjusted to 50%)
- Below 250 Qualifying Jobs – Abatement adjusted to 25% (PILOT Payment adjusted to 75%)
- Below 200 Qualifying Jobs – Abatement adjusted to 0% and Agreement terminates

(c) The Company shall file with the County annually, commencing on November 15, 2017, and continuing on each November 15 thereafter while this Agreement remains in effect, an Annual Compliance Report in the form attached hereto as **Exhibit B**. The Company agrees to provide a copy of the Annual Compliance Report to the County Commission for review and acceptance by Order at a regular County Commission meeting held after November 15 but before December 31 of each year. The Company also agrees to provide reasonable access to the Company’s payroll records for purposes of verifying the number of Qualifying Jobs.

(d) The calculations set forth in this **Section 3.3** shall be performed on each Test Date, with any resulting PILOT Payment due as a result of such calculation to be applicable for the year in which such Test Date occurs. In no event shall the Company’s PILOT Payment(s) calculated pursuant this section and to **Section 3.2** hereof exceed 100% of the actual property taxes that would have otherwise been payable on the Project, but for the County’s ownership thereof, for the given year.

Section 3.4. Distribution of PILOT Payments. Within 30 days of the date of receipt of each PILOT Payment, the County Treasurer, or other designated billing/collection agent, shall distribute each PILOT Payment, after reduction for the administrative costs of the County as provided by **Section 3.6** below, among the taxing jurisdictions in proportion to the amount of taxes which would have been paid in each year had the Leased Property not been exempt from taxation pursuant to this Agreement.

Section 3.5. Obligation of County to Effect Tax Abatement. The County agrees to take all actions within its control to obtain and/or maintain in effect the exemption referred to in **Section 3.1** above, including any filing required with any governmental authorities; provided, however, the County shall not be liable for any failure of the any governmental taxing authority other than the County to recognize the exemption provided herein. The County covenants that it will not voluntarily take any action that may cause or induce the levy or assessment of *ad valorem* taxes on the Leased Property. In the event such a levy or assessment should occur, the County shall, at the Company’s request and at the Company’s expense, fully cooperate with the Company in all reasonable ways to prevent and/or remove any such levy or assessment against the Leased Property.

Section 3.6. Administration Costs. Under Section 100.050 of the Act, the County may require the Company to reimburse the County for its *actual* costs of issuing the Bonds and administering the plan including costs associated with this Agreement. The attached **Exhibit C** reflects the County’s anticipated, direct costs for administering the program over its 8 year life and said amount will be added to the PILOT Payment billing from the County Treasurer as indicated in **Exhibit C**.

Section 3.7. Other Property Taxes In Connection with the Leased Property. The personal property tax exemption provided by the County’s ownership of the Leased Property is expected to apply to all interests in the Leased Property during the period it is owned by the County. If any *ad valorem* property taxes are levied by or on behalf of any taxing jurisdiction against any interest in the Leased Property during the period the County owns the Leased Property (including, without limitation, any *ad valorem* taxes levied against the Company’s rights in the Lease), the amount of *ad valorem* tax payments related to such levy or levies which are paid by the Company and received by the County shall be credited against and reduce on a *pro rata* basis the amount of the PILOT Payments the Company is obligated to pay pursuant to this Agreement. The Company shall be responsible for any taxes related to any interest in

the Leased Property which the Company owns in its own name or granted to the Company other than pursuant to the Lease.

Section 3.8. No Sales Tax Exemption. The purchase, construction, improvement and installation of the Project shall not be exempt from any sales taxes imposed by any governmental authority by virtue of the County's ownership of the Leased Property, and neither the County nor the Company shall request any such exemption. Nothing herein shall limit the Company's right to any exemption of sales taxes not resulting from the County's ownership of title to the Leased Property.

Section 3.9. Credits for Certain Tax Payments. Nothing in this Agreement shall be construed to require the Company to make duplicate tax payments. The Company shall receive a credit hereunder to such extent it has made any payment for *ad valorem* property taxes on the Leased Property to the County or any other taxing jurisdiction.

Section 3.10. Company's Right To Protest Taxes. Notwithstanding any other provision of this Agreement to the contrary, nothing in this Agreement shall be construed to limit or in any way restrict the availability of any provision of Missouri law which confers upon the Company the right to appeal, protest or otherwise contest any property tax valuation, assessment, classification or similar action; however, only in the case that the Company chooses a valuation method other than the depreciation schedule set forth in Section 137.122(3) RSMo, the Company agrees that it will not appeal, protest or otherwise contest any personal property tax or assessment unless the amount of such valuation or assessment, as applicable, will cause the total assessed valuation of all property for such year to be greater than 105% of the total amount of assessed valuation for said personal property set forth in the cost-benefit analysis contained in the Chapter 100 Plan. Either party to this Agreement may present this Agreement and the Chapter 100 Plan to the appropriate tribunal (County Board of Equalization, the Missouri State Tax Commission or other tribunal) in connection with a Motion to Dismiss any such appeal.

Section 3.11. Cessation of Operations at the Project Site. If for any reason the Company completely vacates, abandons or ceases operations at the Project Site during the term of this Agreement, and fails to exercise its option to purchase the Project within 90 days after such vacancy, abandonment or cessation of operations, the Company shall make a PILOT Payment to the County (to be distributed as provided in **Section 3.3**) equal to 100% of the amounts that would otherwise be payable to each taxing jurisdiction if the Project was not owned by the County and, thereafter, this Agreement shall terminate. Such payment shall be made on or before December 31 in the year in which the Company ceases operations (in a *pro rata* amount assuming the Project was placed on the tax rolls effective on the date of cessation through said December 31).

Section 3.12. No Abatement on Special Assessments, Licenses or Fees. The County and the Company hereby agree that the property tax exemptions described in this Agreement shall not apply to special assessments and shall not serve to reduce or eliminate any other licenses or fees owing to the County or any other taxing jurisdiction with respect to the Leased Property. The Company hereby agrees to make payments with respect to all special assessments, licenses and fees which would otherwise be due with respect to the Leased Property if such Leased Property was not owned by the County.

ARTICLE IV

COVENANTS, REPRESENTATIONS AND AGREEMENTS OF THE COMPANY

Section 4.1. Inspection. The Company agrees that the County and its duly authorized agents shall have the right at reasonable times (during business hours), subject to at least five Business Days' hours advance written notice and to the Company's usual business proprietary, safety and security requirements, to enter upon the Project Site to examine and inspect the Project and the records of the Company which demonstrate compliance with this Agreement.

Section 4.2. Compliance with Laws. To the best of the Company's knowledge, the Leased Property is and will be in material compliance with all applicable federal, state and local laws, statutes, ordinances, rules, regulations, executive orders and codes pertaining to or affecting the Leased Property, including environmental laws, subject to all applicable rights of the Company to contest the same.

Section 4.3. Purchase, Installation and Operation. The Project will be purchased, installed and operated in a manner that is consistent with the description of the Project herein and in the Lease. In the event the Project purchased and installed is materially inconsistent with the description of the Project contained herein and in the presentation to the County Commissioners of the County, the County reserves the right to declare an Event of Default in accordance with **Section 6.1** hereof.

Section 4.4. Indemnification. The Company shall indemnify and save and hold harmless the County from and against all claims, demands, costs, liabilities, damages or expenses, including reasonable attorneys' fees, by or on behalf of any person, firm or corporation arising from the conduct or management of, or from any work or thing done in, on or about, the Project during the term of the Lease, and against and from all claims, demands, costs, liabilities, damages or expenses, including reasonable attorneys' fees, arising during the term of the Lease from any event described in **Section 10.5** of the Lease to the extent and subject to the limitations provided therein provided, however, the indemnification contained in this **Section 4.4** shall not extend to the County if such claims, demands, costs, liabilities, damages or expenses, including reasonable attorneys' fees, are the result of the negligence or willful misconduct by the County, or the performance or failure to perform by the County of its obligations under the Lease.

Section 4.5. Costs of Issuance of the Bonds. The Company agrees to pay on the date of the initial issuance of the Bonds, all costs of issuance incurred in connection therewith, provided that a closing memorandum detailing all costs of issuance is provided to the Company for review at least five Business Days prior to the initial issuance of the Bonds.

ARTICLE V

SALE AND ASSIGNMENT

The benefits granted by the County to the Company pursuant to this Agreement shall belong solely to the Company, and such benefits shall not be transferred (other than to an affiliate of the Company), assigned, pledged or in any other manner hypothecated without the express written consent of the County, except that the Company shall have the right to assign or transfer its interest hereunder, including the benefits hereunder, in connection with any assignment or transfer of its interest in the Leased Property that is permitted pursuant to the Lease; but nothing herein shall preclude the Company from assigning or pledging its interest in the Leased Property so long as the Company continues to occupy the Leased Property and otherwise remains responsible for its undertakings herein.

ARTICLE VI

DEFAULT AND REMEDIES

Section 6.1. Events of Default. If any one or more of the following events shall occur and be continuing, it is hereby defined as and declared to be and to constitute an Event of Default hereunder:

(a) the Company fails to make any PILOT Payments required to be paid hereunder within 10 days after written notice and demand by the County;

(b) The occurrence and continuance of an Event of Default by the Company under the Lease following any applicable notice and grace period provided therein;

(c) the Company shall fail to perform any of its obligations hereunder for a period of 60 days (or such longer period as the County and the Company may agree in writing) following written notice to the Company from the County of such failure which notice shall include a specific description of the Company's failure hereunder); provided, however, that if such failure is not subject to cure within such 60 days, such failure shall not constitute an Event of Default hereunder if the Company initiates action to cure such default and pursues such action diligently;

(d) any representation of the Company contained herein proves to be materially false or erroneous and is not corrected or brought into compliance within 60 days (or such longer period as the County and the Company may agree in writing) after the County has given written notice to the Company specifying the false or erroneous representation and requiring it to be remedied; provided, however, that if such matter is not subject to cure within such 60 days after such notice, it shall not constitute an Event of Default hereunder if the Company initiates action to cure the default within such 60 days after such notice and pursues such action diligently; or

(e) the delivery to the County by the Company of an Annual Compliance Report that shows fewer than 200 Qualifying Jobs.

Section 6.2. Remedies on Default. Upon an Event of Default hereunder this Agreement may be terminated by written notice to the Company from the County. Upon such termination the Company shall make a PILOT Payment to the County equal to (i) the *pro rata* amount payable pursuant to **Section 3.3** hereof from January 1 of the year in question through the effective date of termination, plus (ii) the *pro rata* amount of taxes that would be due for the remaining portion of the year assuming the Leased Property was placed on the tax rolls effective on the date of termination through December 31; provided,

however, the payment of PILOT Payments following cessation of operations shall be governed by **Section 3.11**; and provided further, the Company shall receive a credit for all PILOT Payments made pursuant to **Section 3.2** herein and such credit shall reduce the amount of any payments due under this Section.

Upon any termination of this Agreement the Company agrees to pay interest and penalties on all amounts due hereunder that are late to the same extent as if such payments were late tax payments under Missouri law.

Section 6.3. Payments on Defaulted Amounts. Any amounts due hereunder which are not paid when due shall bear interest at the interest rate imposed by Missouri law on overdue *ad valorem* personal property taxes from the date such payment was first due. In addition, amounts payable hereunder in lieu of *ad valorem* personal property taxes which are not paid when due shall be subject to penalties imposed by Missouri law on overdue *ad valorem* personal property taxes.

Section 6.4. Enforcement. In addition to the remedies specified in **Section 6.2**, upon the occurrence of an Event of Default, the County or any taxing jurisdiction that would benefit from the PILOT Payments provided for in this Agreement may bring an action for specific performance to enforce such payments. In the event of litigation pertaining to the enforcement of this Agreement, the losing party shall pay all costs of litigation, including reasonable attorneys' fees.

Section 6.5. Failure of the County to Perform its Obligations. In the event the County shall fail to perform any of its obligations hereunder for (i) a period of 60 days (or such longer period as the Company and the County may agree in writing) following written notice to the County from the Company of such failure which notice shall include a specific description of the County's failure hereunder), or (ii) if such failure is not subject to cure within such 60 days, the County shall have failed to initiate action to cure such default and shall pursue such action diligently; the Company may declare that the County is in default under this Agreement and may pursue any legal remedy available to it to enforce this Agreement.

ARTICLE VII

TERM OF AGREEMENT

This Agreement shall become effective upon execution, and subject to earlier termination pursuant to the provisions of this Agreement (including particularly the following sentence and **Article VI** hereof), shall have an initial term commencing as of the date of this Agreement and terminating on December 31, 2024 (the "Stated Expiration Date"). This Agreement shall automatically terminate prior to the Stated Expiration Date in the event the Bonds (or any Bonds issued to refund the Bonds) are no longer outstanding.

ARTICLE VIII

MISCELLANEOUS PROVISIONS

Section 8.1. Severability. If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and enforceability of the other provisions hereof shall not be affected thereby.

Section 8.2. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Missouri.

Section 8.3. Execution in Counterparts. This Agreement may be executed simultaneously in several counterparts, each of which shall be deemed to be an original and all of which shall constitute but one and the same instrument.

Section 8.4. Waiver. The County and the Company acknowledge and agree that the amounts payable hereunder shall constitute payments due the County under the Lease executed in connection with the Bonds. The Company shall not be entitled to any extension of payment of such amounts as a result of a filing by or against the Company in any bankruptcy court.

Section 8.5. Entire Agreement. This Agreement constitutes the entire agreement and supersedes all prior agreements and understandings, both written and oral, between the County and the Company with respect to the subject matter hereof, except as may be set forth in the Indenture or the Lease.

Section 8.6. Electronic Storage of Documents. The County and the Company agree that the transaction described herein may be conducted and related documents may be sent, received or stored by electronic means.

Section 8.7. Notices. All notices, certificates or other communications required or desired to be given hereunder shall be given in the manner specified in the Indenture.

Section 8.8. Employee Verification. The Company will comply with and satisfy the requirements of Section 285.530.2, RSMo., as amended, which requires (1) any business entity receiving tax abatement to, by sworn affidavit and provision of documentation, annually affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the business entity receiving tax abatement, and (2) every such business entity to annually sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the entity receiving tax abatement. The Company shall provide such affidavits and documentation to the County Treasurer on or before November 15 of each year during the term of this Agreement, beginning November 15, 2017, and also upon execution of this Agreement.

Section 8.9. Complete Agreement. The Company and the County understand that oral or unexecuted agreements or commitments to loan money, extend credit or to forbear from enforcing repayment of a debt including promises to extend or renew such debt are not enforceable. To protect the Company and the County from misunderstanding or disappointment, any agreements the Company and the County reach covering such matters are contained in this Agreement and in the Lease, which are the complete and exclusive statements of the agreement between the Company and the County, except as the Company and the County may later agree in writing to modify this Agreement and the Lease.

Section 8.10 Personally Identifiable Information. To the extent that the Company provides the County directly, or through its agents, any personally identifiable information relating to the Company's employees, the County will make all reasonable efforts to ensure that such information is kept strictly confidential.

Section 8.11 Force Majeure. In the event that either party is unable to perform any of its obligations under this Agreement due to any act of God, fire, casualty, flood, earthquake, war, epidemic, riot, insurrection, acts of terrorism, labor shortages, shortages of building materials, or any other cause beyond the reasonable control of the party invoking this **Section 8.11**, but not due to such party's fault or

negligence (“**Force Majeure Event**”), such party shall give prompt notice to the other party, and its performance under this Agreement shall be temporarily excused for so long as such Force Majeure Event continues. Force Majeure Events do not include labor strikes, work slowdowns, or other job actions of the affected party’s employees or unexpected costs borne by the affected party. The affected party will use commercially reasonable efforts to mitigate the effects of the Force Majeure Event and to resume performance as soon as practicable.

[Remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their respective corporate names, all as of the date first above written.

BOONE COUNTY, MISSOURI

By: _____
Name: Daniel K. Atwill
Title: Presiding Commissioner

[SEAL]

ATTEST:

By: _____
Name: Wendy S. Noren
Title: County Clerk

KRAFT HEINZ FOODS COMPANY,
a Pennsylvania corporation

By: _____
Name: William Durbin
Title: Assistant Treasurer

ACKNOWLEDGMENT AND AGREEMENT

The County Assessor of Boone County, Missouri, acknowledges receipt of this Agreement and agrees to perform the duties imposed on the County Assessor by **Article III** of this Agreement.

**OFFICE OF THE BOONE COUNTY,
MISSOURI ASSESSOR**

By: _____
Name:
Title:

EXHIBIT A

DESCRIPTION OF PROJECT SITE

The real property located in Boone County, Missouri, as more specifically described below:

LOT 1A OF THE ADMINISTRATIVE PLAT OF LOT 1 OF PEABODY SUBDIVISION IN THE CITY OF COLUMBIA, BOONE COUNTY, MISSOURI, AS SHOWN BY THE PLAT THEREOF RECORDED IN PLAT BOOK 31, PAGE 37, RECORDS OF BOONE COUNTY, MISSOURI.

EXHIBIT B

ANNUAL COMPLIANCE REPORT

Date: November ____, 20__

A. COMPANY INFORMATION.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Telephone: _____

Title: _____ Fax: _____

B. EMPLOYMENT INFORMATION.

The highest actual number of “Qualifying Jobs” during each of the immediately preceding 12 months ending on October 31, 20__ (the October 31st prior to this Report) is set forth below in the column labeled “Total Qualifying Jobs.”

The highest average annual wage of the “Qualifying Jobs” at the Project Site for the immediately preceding 12 months ending on October 31, 20__ (i.e. the sum of the annual wage of each “Qualifying Job” divided by the number of “Qualifying Jobs”) is set forth below in the row labeled “Average Wage.”

The 12-month average of the highest actual number of “Qualifying Jobs” during each month for the immediately preceding 12 months ending on October 31, 20__ is set forth below under the row labeled “12-Month Average.”

	Total Jobs	Average Wage
November		
December		
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
12-Month Average		

Attached is a copy of a report verifying the above calculation containing at a minimum the following information for each Qualifying Job:

1. Employee Identification Number or other agreed upon designation.
2. Hire Date.
3. Separation Date.
4. Annual Wage (however, for privacy purposes, all annual wages may be listed in a manner that does not match a specific wage with a particular employee).

C. CERTIFICATION.

The undersigned hereby represents and certifies that, to the best knowledge and belief of the undersigned, this Annual Compliance Report contains no information or data, contained herein or in the exhibits or attachments, that is false or incorrect in any material respect.

Dated this ____ day of _____, _____.

Signature: _____

Name: _____

Title: _____

EXHIBIT C

ANNUAL BOONE COUNTY ADMINISTRATION COSTS

Schedule of Administration Costs for PILOT - Kraft

	Annual Hours	Hourly Rate	2016	2017	2018	2019	2020	2021	2022	2023	2024
Assessor's Office											
Assessor	2	54.32	108.64	109.73	110.83	111.94	113.06	114.19	115.33	116.48	117.64
Lead Personal Property Clerk	5	24.77	123.85	125.09	126.34	127.60	128.88	130.17	131.47	132.78	134.11
Commercial Appraiser	15	31.41	471.15	475.86	480.62	485.43	490.28	495.18	500.13	505.13	510.18
Chief Appraiser	5	45.98	229.90	232.20	234.52	236.87	239.24	241.63	244.05	246.49	248.95
Treasurer's Office											
Treasurer	4	52.80	211.20	213.31	215.44	217.59	219.77	221.97	224.19	226.43	228.69
Accountant	10	30.72	307.20	310.27	313.37	316.50	319.67	322.87	326.10	329.36	332.65
Total			1,451.94	1,466.46	1,481.12	1,495.93	1,510.90	1,526.01	1,541.27	1,556.67	1,572.22

Cost-escalator factor 1%

Position Title	Range	Annual Salary/Wages	FICA	Health Insurance Premium	Life Insurance Premium	Dental Insurance Premium	Disability Insurance	401A Matching Contribution	Workers' Compensation Insurance	Annual Cost of Employment (less Vacation)	Vacation	Annual Full Cost of Employment	Hourly Rate	Vacation Days
Assessor's Office														
Assessor		95,243.20	7,286.10	5,820.00	48.00	420.00	361.92	650.00	3,162.07	112,991.30		112,991.30	54.32	
Lead Personal Property Clerk	27	39,499.20	3,021.69	5,820.00	48.00	420.00	150.10	650.00	67.15	49,608.99	1,908.04	51,517.03	24.77	10
Commercial Appraiser	38	51,812.80	3,963.68	5,820.00	48.00	420.00	198.89	650.00	1,720.18	62,911.37	2,419.67	65,331.04	31.41	10
Chief Appraiser	55	78,832.00	6,030.65	5,820.00	48.00	420.00	299.56	650.00	2,617.22	92,100.21	3,542.32	95,642.53	45.98	10
Treasurer's Office														
Treasurer		95,243.20	7,286.10	5,820.00	48.00	420.00	361.92	650.00	161.91	109,829.23		109,829.23	52.80	
Accountant	37	50,544.00	3,866.62	5,820.00	48.00	420.00	192.07	650.00	85.92	61,540.68	2,366.95	63,907.63	30.72	10

Criteria:
2016 Salary Range Schedule @ mid-point of range

Base vacation benefit of 10 day per year

Worker's Comp Rates:
Admin (8810) = 0.0017
Municipal County NOC (9410) = 0.0332

Disability = 0.0038

Administrative Overhead Rate 0

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

December Session of the October Adjourned

Term. 20 16

In the County Commission of said county, on the

15th

day of December

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by Show Me Healthy Relationships for January 10, 17, 24 & 31, 2017 from 4:30 p.m. to 9:00 p.m.

Done this 15th day of October, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Daniel K. Atwill, Presiding Commissioner
Karen M. Miller, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger B. Wilson
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: ShowMe Healthy Relationships

Address: 807B N. Providence Rd

City: Columbia State: MO ZIP Code: 65203

Phone: 573-443-8706 Website: www.showreaction.org

Individual Requesting Use: Kathy Newlon Position in Organization: Training Facilitator

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: ShowMe Healthy Relationships Strong Parents, Stable Children

Description of Use (ex. Speaker, meeting, reception): Parenting class

Date(s) of Use: Tuesdays, January 10, 17, 24, 31, 2017

Start Time of Setup: 4:30 AM/PM Start Time of Event: 6:30 AM/PM

End Time of Event: 8:30 AM/PM End Time of Cleanup: 9:00 AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Kathy Newlon Training Facilitator

Phone Number: 573-443-8706 x.1988 Date of Application: 12/12/16

Email Address: kathy-newlon@showreaction.org

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymmo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noxon
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 12-15-16

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

15th

day of December


20 16

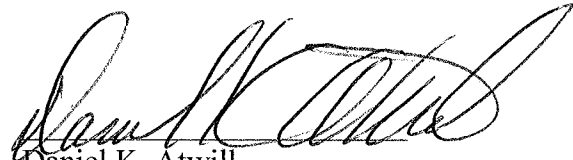
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Baha'i Faith Community for March 19, 2017 from 6:00 p.m. to 9:30 p.m.

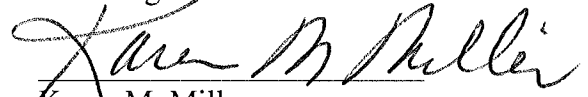
Done this 15th day of December, 2016.

ATTEST:

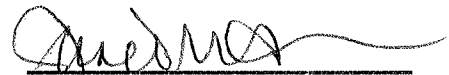

Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill

Presiding Commissioner


Karen M. Miller

District I Commissioner



Janet M. Thompson

District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Baha'i Faith Community

Address: 205 Blue Sky Ct

City: Columbia State: MO ZIP Code 65203

Phone: 573 445 6853 Website: www.columbiamobahai.org

Individual Requesting Use: Farah Nieuwenhuizen and Rachel Willenberg Position in Organization: Secretary, and assistant

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: celebrating the Baha'i New year

Description of Use (ex. Speaker, meeting, reception): Baha'i New year, reception

Date(s) of Use: Sunday March 19, 2017

Start Time of Setup: 6 pm AM/PM Start Time of Event: 6:30 pm AM/PM

End Time of Event: 9:00 pm AM/PM End Time of Cleanup: 9:30pm AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Rachel Willenberg, Secretary

Phone Number: 573-445-6853 cell 573-673-1626 Date of Application: 12/12/16

Email Address: rachelwillenberg@hotmail.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 12-15-16