

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 14

In the County Commission of said county, on the 26th day of August 20 14

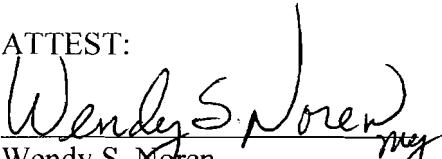
the following, among other proceedings, were had, viz:

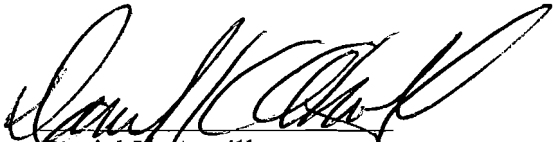
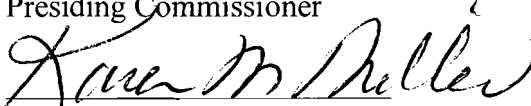
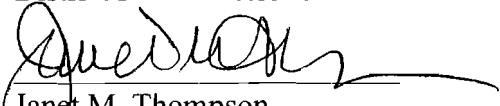
Now on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 66/2010 – Radio Consulting Services with David O. Dunford of DeSoto, Kansas.

The terms of this Cooperative Contract are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 26th day of August, 2014.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash Street, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: August 5, 2014
RE: Cooperative Contract: *66/2010 – Radio Consulting Services*

Joint Communications requests permission to utilize the City of Columbia cooperative contract *66/2010 - Radio Consulting Services* with David O. Dunford of DeSoto, Kansas.

Contract term is for the period August 1, 2014 through July 31, 2015 with two optional one-year renewals. Professional Service fee is \$60.00 per hour with a shall not exceed service contract of \$75,000 per year. Reimbursable expenses are outlined in the contract. Invoices will be paid from department 2701 – 911/Joint Communications Operations, account 71100 – Outside Services.

cc: Joe Piper, Joint Communications
Contract File

**AGREEMENT
FOR
RADIO CONSULTING SERVICES
FOR BOONE COUNTY JOINT COMMUNICATIONS**

THIS AGREEMENT dated the 26th day of August 2014 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **David O. Dunford**, herein Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for the furnishing of **Radio Consulting Services for Boone County Joint Communications** in compliance with all proposal specifications and any addendum issued for the City of Columbia, Request for Proposal number **66/2010** as well as Boone County Standard Terms and Conditions, Insurance Requirements and Work Authorization. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with proposal response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the City of Columbia Request for Proposal number **66/2010** shall prevail and control over the contractor's proposal response.

2. **Contract Duration** - This agreement shall commence **on August 1, 2014 and extend through July 31, 2015** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **two (2) additional one year periods** subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. **Purchase** - The County agrees to purchase from the Consultant and the Consultant agrees to supply the County with Radio Consulting Service. The Consultant represents that it is equipped, competent, and able to perform, and that it will perform all services hereinafter set forth in a diligent, competent and workmanlike manner. Radio Consulting Services shall be provided as required in the proposal specifications and in conformity with the contract documents for the prices set forth in the Contractor's proposal response, as needed and as ordered by County. Contractor agrees to provide radio consulting services in accordance with its proposal response at the charges specified below during the contract period.

Services to be provided under this agreement shall not exceed \$75,000 per contract year.

Professional Fee: \$60.00 per hour – includes on-site and off-site work to be billed at 100% of the documented hours.

Reimbursable Expenses include:

- Travel to/from Columbia/Kansas City - Billed at 50% of professional fee rate for actual elapsed time
- Lodging - Billed at daily rate approved by County
- County approved tools, equipment, supplies, and any necessary specialized computer software. Non-consumable items to become property of the County following installation or completion of the project.

- o County approved travel and/or fees associated with attendance at any specialized training, meeting or advisory function.

Non-Reimbursable Expenses include:

- o Mileage and auto expenses including on-site and in-area travel
- o Insurance
- o All direct expenses related to self employment and general administration of the sole proprietorship business.

4. Scope of Services – The Contractor shall provide radio communications consulting services to the County as set forth herein in a satisfactory and efficient manner. The Contractor shall:

- a. Furnish oversight, coordination, and guidance of contracted elements of the project.
- b. Attend administrative and on-site meetings to work with system stakeholders and technical contractors in preparation of sites and system components.
- c. Provide technical guidance and advice to PSJC staff to assist in system operation, management, maintenance and troubleshooting.
- d. Provide technical services to complete project elements including installation and optimization of radio equipment and site preparation.
- e. Work with regulators, County and PSJC staff to identify and coordinate development of remaining tower sites.
- f. Work with County and PSJC staff and local telco representatives on continuing project of phone bill reconciliation and auditing for dedicated/private line circuits serving PSJC.
- g. Work with County and PSJC staff on radio communication systems and issues for other, related agency stakeholders.
- h. Coordinate work to complete FCC licensing to conform to new system requirements.
- i. Be available for periodic after-hours telephone consult, conference calls, and response as time and circumstances may dictate.
- j. Perform additional duties assigned by the Director of Joint Communications that do not represent substantial modification of the scope of Services covered by this contract.

5. Invoices – The Contractor shall request payment for services by invoice to the County. The County agrees to pay all uncontested invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due. Invoices should be submitted to: Boone County Joint Communications, Attn: Joe Piper, 17 N. 7th Street, Suite A, Columbia, MO 65201.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

402-2014

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if key personnel providing services are changed such that in the opinion of the Boone County commission delivery of services are or will be delayed or impaired, or if services are otherwise not in conformity with RFP specifications/scope of work, or if services are deficient in quality in the sole judgment of County, or
 - c. County or Contractor may terminate this agreement for convenience by providing the Contractor with 60 days written notice.
 - d. If appropriations are not made available and budgeted for any calendar year or in the event funding by grant or otherwise is discontinued.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

DAVID O. DUNFORD

by *David O. Dunford*
title *Commissioner*

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

J. R. House
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

<u><i>Jane Pitchford by jg</i></u>	<u><i>08/18/14</i></u>	<u>2701 / 71101 / shall not exceed \$75,000</u>
Signature	Date	Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
17. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employers Liability and Workers Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits or provide evidence of monopolistic state coverage. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

Subcontractors: Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of Owner. Contractor shall provide to Owner copies of certificates evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name Owner as Additional Insured and have the Waiver of Subrogation endorsements added.

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed and provided for Commercial General Liability, Business Auto Liability, and Umbrella or Excess Liability (not on Workers Compensation). The Certificate of Insurance shall provide that there will be no cancellation or reduction of coverage without 30 days prior written notice to the Owner. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.



CITY OF COLUMBIA, MISSOURI

FINANCE DEPARTMENT
PURCHASING DIVISION

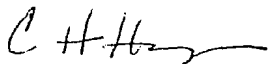
July 29, 2010

NOTIFICATION OF AWARD - CITY OF COLUMBIA

CONTRACT FOR: RADIO CONSULTING SERVICES

Your firm has been awarded the contract herein in response to our recent Request for Proposal. Contract Period is August 1, 2010 through July 31, 2010. Please contact the Buyer shown below if there are any questions pertaining to this contract.

CONTRACT NUMBER	ITEMS AWARDED	VENDOR NUMBER	VENDOR NAME
66/2010	Professional Fee: \$60.00 per hour Travel Billed at 50% Reimbursed Lodging Reimbursement for City Approved tools, equipment, supplies, software, or training.	14034	David Dunford 8895 Cedar Creek Road De Soto, KS 66018 Phone: 913-208-9561 E-mail: ddunford@kc.rr.com


Connie Hoffmeyer
Buyer/Purchasing

cc: Zim Schwartz

**AGREEMENT
For
CONSULTING SERVICES
66/2010**

THIS AGREEMENT, is entered into this 9TH day of July, 2010, by and between **David O. Dunford** (“the Contractor”) and the **CITY OF COLUMBIA, MISSOURI** (“the City”) for the purpose of providing consulting services for the Public Safety Joint Communication radio system as further described in the Scope of Services section below.

WHEREAS, the CITY has advertised for proposals for these services, and has received and analyzed such proposals.

Now **THEREFORE**, the parties agree as follows:

SERVICES

The Consultant represents that it is equipped, competent, and able to perform, and that it will perform all services hereinafter set forth in a diligent, competent, and workmanlike manner. Consultant will perform all such services in accordance with the following provisions, incorporated into this Agreement as if set forth in full herein: City’s Request for Proposal No. 66/2010 and the Consultant’s Response to the RFP, attached hereto as Exhibit A. Where the terms of the Consultant’s Proposal conflict with anything herein, the terms of City’s RFP shall control.

PAYMENT OF FEES

The City agrees to pay the fees for communications consulting services rendered as outlined in the Scope of Services section below. The Contractor shall request payment for services by invoice to the City. Payment for all uncontested amounts will be paid Net 20 days from receipt of each invoice/statement. All invoices shall indicate the appropriate City purchase order number and be submitted to the Accounts Payable Division, PO Box 7236, Columbia, MO 65205.

Services to be provided under this agreement shall not exceed \$75,000 per contract year.

Professional Fee:

- \$60.00 per hour - includes on-site and off-site work to be billed at 100% of the documented hours.

Reimbursable Expenses include:

- Travel time to/from Boone County from Kansas City billed at 50% of the professional fee for actual elapsed time.
- Lodging billed at a daily rate approved by the City.
- City approved tools, equipment, supplies and (any) necessary specialized computer software. Non-consumable items to become property of the City following installation or completion of the project.
- City approved travel and/or fees associated with attendance to any specialized training, meeting or advisory function.

Non-reimbursable Expenses include:

- Mileage and auto expenses including on-site and in-area travel
- Insurance
- All direct expenses related to self employment and general administration of the sole proprietorship business.

SCOPE OF SERVICES

The Contractor will provide radio communications consulting services to the City as set forth herein in a satisfactory and efficient manner. The Contractor will:

- a. Furnish oversight, coordination, and guidance of contracted elements of the project.
- b. Attend administrative and on-site meetings to work with system stakeholders and technical contractors in preparation of sites and system components.
- c. Provide technical guidance and advice to PSJC staff to assist in system operation, management, maintenance and troubleshooting.
- d. Provide technical services to complete project elements including installation and optimization of radio equipment and site preparation.
- e. Work with regulators, City and PSJC staff to identify and coordinate development of remaining tower sites.
- f. Work with City and PSJC staff and local telco representatives on continuing project of phone bill reconciliation and auditing for dedicated/private line circuits serving PSJC.
- g. Work with City and PSJC staff on radio communication systems and issues for other, related agency stakeholders.
- h. Coordinate work to complete FCC licensing to conform to new system requirements.
- i. Be available for periodic after-hours telephone consult, conference calls, and response as time and circumstances may dictate.
- j. Perform and additional duties assigned by the Director of Joint communications that do not represent a substantial modification of the Scope of Services covered by this contract.

PERIOD OF SERVICE

This Agreement will become effective upon the first written notice by CITY authorizing services hereunder and will be valid through July 31, 2011.

This Agreement may be renewed for four additional one year periods upon agreement by both parties.

DISPUTES:

Should disputes, alternatives or other disagreements related to the performance of the work herein described arise between the City and the contractor, the parties hereto shall negotiate in good faith in an attempt to resolve same; such negotiations shall be a condition precedent to any remedy at law.

COMPLIANCE WITH LAWS:

The Contractor shall at all times observe and comply with all Federal and State of Missouri laws and all City ordinances and regulations which may in any manner affect the performance of this Agreement.

INSURANCE REQUIREMENTS

- A. **CONTRACTORS INSURANCE:** The Contractor shall not commence work under this Contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the City, nor shall the Contractor allow any subcontractor to commence work on their contract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be

in amounts, form, and with companies satisfactory to the City **which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide.**

- B. **WORKERS COMPENSATION INSURANCE:** The Contractor shall take out and maintain during the life of this Contract **Employers Liability and Workers Compensation Insurance** for all of their employees employed at the site of the work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.

Workers Compensation coverages shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

- C. **COMMERCIAL GENERAL LIABILITY INSURANCE:** Contractor shall carry Commercial General Liability Insurance written on ISO occurrence form CG 00 01 07 98 or later edition (or a substitute form providing equivalent coverage) and shall cover all operations by or on behalf of the Contractor, providing insurance for bodily injury liability and property damage liability for the limits indicated below and for the following coverage:

- (1) Premises and Operations
- (2) Products and Completed Operations

Contractual Liability insuring the obligations assumed by the Contractor under this Contract.
Personal Injury Liability and Advertising Injury Liability

Except with respect to bodily injury and property damage included within the products and completed operations hazards, the general aggregate limit shall apply separately to the Contractor's project under this Contract. Completed Operations coverage must be maintained for the correction period provided by the agreement.

Limit of Liability. The Commercial General Liability policy limits shall not be less than:
\$1,000,000 Each Occurrence (Comb. Single Limit for Bodily Injury & Prop. Damage)
\$1,000,000 Aggregate for Products/Completed Operations
\$1,000,000 Personal Injury/Advertising Injury
\$1,000,000 General Aggregate (provide endorsement to apply the General Aggregate per project, if available).

Additional Insured The Owner, all of its officers, directors and employees, shall be named as Additional Insureds under the Commercial General Liability Insurance using ISO Additional Insured Endorsements CG 20 10 or substitute providing equivalent coverage. This endorsement must be stated on the insurance certificate provided to the Owner and a copy of the endorsements confirming coverage should accompany the insurance certificate.

Primary Coverage The Contractor's Commercial General Liability Policy shall apply as primary insurance and any other insurance carried by the Architect or the Owner shall be excess only and will not contribute with Contractor's insurance. This must be stated on the insurance certificate and a copy of the endorsement confirming coverage should accompany the insurance certificate.

- D. **BUSINESS AUTOMOBILE LIABILITY INSURANCE:** The policy should be written on ISO form CA 0001, CA 0005, CA 0002, CA0020 or a substitute form providing equivalent coverage and shall provide coverage for all owned, hired and non-owned vehicles. The limit of liability should be at least \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident and should also cover Automobile Contractual Liability. The policy should name the Owner and all of its officers, directors and employees as Additional Insureds. The policy shall be endorsed to be primary coverage and any other insurance carried by the Owner shall be excess only and will not contribute with Contractor's insurance. To confirm coverage, a copy of the Additional Insured Endorsement should accompany the insurance certificate.
- E. **WAIVER OF SUBROGATION:** The Commercial General Liability and Automobile Liability policies shall each contain a waiver of subrogation in favor of the Owner and its officers, directors and employees.
- F. **CERTIFICATES OF INSURANCE:** As evidence of the insurance, limits and endorsements required, a standard ACORD or equivalent Certificate of Insurance executed by a duly authorized representative of each insurer shall be furnished by the Contractor to the Owner and Architect before any Work under the Contract is commenced by the Contractor. Owner shall have the right, but not the obligation, to prohibit Contractor or any Subcontractor from entering the Project site until such certificates are received and approved by the Owner. With respect to insurance to be maintained after final payment, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner as a precondition to final payment. The Certificate of Insurance shall provide that there will be no cancellation or reduction of coverage without 30 days prior written notice to the Owner. The certificate must also contain a description of the project or work to be performed. Failure to maintain the insurance required herein may result in termination of the Contract at Owner's option. In the event the Contractor does not comply with the requirements of this section, the Owner shall have the right, but not the obligation, to provide insurance coverage to protect the Owner and charge the Contractor for the cost of that insurance. The required insurance shall be subject to the approval of the Architect, but any acceptance of insurance certificates by the Owner shall in no way limit or relieve the Contractor of their duties and responsibilities in this Agreement.
- G. **SUBCONTRACTORS:** Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of Owner. Contractor shall provide to Owner copies of certificates evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name Owner as Additional Insured and have the Waiver of Subrogation endorsements added.

HOLD HARMLESS AGREEMENT: To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Columbia, its directors, officers, agents, and employees from and against all claims, damages, losses, and expenses (including but not limited to attorneys fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Columbia from its own negligence.

TERMINATION

This agreement may be terminated by either party by issuing a written notice to the other party. The Contractor will be compensated only for work performed up to the date of termination.

In WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year first above written.


DAVID O. DUNFORD

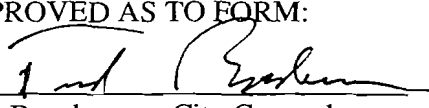
Sign: 

Title: Contractor

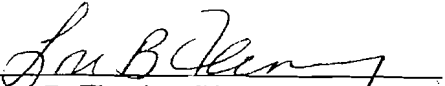
ATTEST:
Sign: 

Title: _____

CITY OF COLUMBIA, MISSOURI
BY: 
Marilyn Starke, CPPB
Purchasing Agent

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

I hereby certify that this contract is within the purpose of the appropriation to which it is charged, that is, the 440-8800-518-4990 C00449 Account, and that there is an unencumbered balance to the credit of such account sufficient to pay therefore.


Lori B. Fleming, Finance Director



Proposal Submittal

Written Response to Request For Proposal

Radio Technical Consultant

RFP No. 66/2010

City of Columbia, Missouri

Prepared April 8, 2010 by David O. Dunford

Proposal Submittal
City of Columbia, Missouri
RFP No. 66/2010

Contents:

Letter of Transmittal

1. General Requirements, Individually Addressed
2. Project Information
3. Scope of Service/Requested Work
4. Qualifications and Experience
5. Professional References
6. Pricing

LETTER OF TRANSMITTAL

8895 Cedar Creek Road
DeSoto, KS 66108

April 8, 2010

City of Columbia, Missouri
Finance/Purchasing Division
Marilyn Starke, CPPO
Purchasing Agent
701 E. Broadway, 5th Floor
Columbia, MO 65201
PH: 5713-874-7687

Ms. Starke:

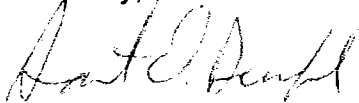
Please consider this letter of transmittal as acknowledgement of receipt of proposal documents and certification of this submittal as my proposal in response to your RFP No. 66/2010. Your RFP documents include the original RFP plus the follow up questions and answers, both sets having been received electronically.

Should there be any items of this proposal requiring clarification or explanation, I would be happy to provide the necessary additional information.

By this letter and the response submittal, please understand that I desire to contract with the City to complete the described work within the stated terms.

Thank you for the opportunity to submit a proposal and participate in this process.

Sincerely,



David O. Dunford
Technical Consultant

DD:bh



David O. Dunford
Technical Consultant Response

1. General Requirements, Individually Addressed

This section is a direct response to the twenty five individual General Requirements listed in Section 1 of the RFP.

1.1 Respondent understands the purpose of the Request for Proposal.

1.2 Respondent understands and will comply with the description and conditions of the Term of the contract.

1.3 Respondent understands and will comply with the Schedule of Activities of the elements of the process.

1.4 Respondent understands and will comply with the Due Date For Proposals.

1.5 Respondent understands the process for questions and verifies that he has received the electronic copy of questions submitted and response answers as part of this RFP.

1.6 Respondent agrees that proposal and submittals will remain valid for 90 calendar days after the date specified for the return of proposals.

1.7 Respondent understands and will comply with City's right to reject proposals.

1.8 Respondent understands that once submitted and following closing date, the proposal must remain valid and not withdrawn for a period of ninety days after the receipt closing date.

1.9 Respondent understands that the City's proposal wording will not be altered and any exceptions to stated request will be noted in this submittal document.

1.10 Respondent understands that this proposal becomes the property of the City of Columbia.

1.11 Respondent understands and agrees to conditions of Incurring Costs section.

1.12 Respondent understands and certifies non-collusive actions in the preparation and submittal of this proposal



David O. Dunford
Technical Consultant Response

1.13 Respondent understands that, at least, the original specifications and this proposal shall be included by reference in the final contract.

1.14 Respondent understands and accepts section on Fund availability.

1.15 Respondent understands and accepts City's tax exempt status.

1.16 Respondent understands and accepts section on Applicable Law.

1.17 Respondent understands and accepts City's requirement for financial Responsibility by successful contractor.

1.18 Respondent understands and accepts requirements for Assignment.

1.19 Respondent understands and accepts City's rights on Auditing of Invoices.

1.20 Respondent understands and will comply with City's requirement on Nondiscrimination in Employment.

1.21 Respondent understands and will comply with conditions related to Termination for Default.

1.22 Respondent understands and will comply with conditions related to Termination for Convenience.

1.23 Respondent understands and will comply with prohibition of Employment of Unauthorized Aliens.

1.24 Respondent understands and will comply with City's Insurance Requirements. A valid certificate for active Commercial General Liability policy, with the City as an also named insured, is presently on file with Public Safety Joint Communications.

1.25 Respondent understands and will comply with Hold Harmless Agreement.



David O. Dunford
Technical Consultant Response

2. Project Information

This section briefly describes the respondent's understanding of the radio project including background, status and remaining work. Respondent has reviewed the system development plans related to proposed tasks and understands that the proposed work includes a variety of tasks associated with implementation of plans for expansion and improved operation of existing VHF land mobile radio system.

By virtue of previous work for Columbia/Boone County Public Safety Joint Communications, respondent has a general knowledge of terrain and geographic features of Boone County and surrounding area as well as a basic working knowledge of the existing two-way radio system. Respondent anticipates that this information and experience will be beneficial to the City since time for introduction, orientation, and familiarization will be minimized.

3. Scope of Service/Requested Work

- 3.1 Respondent understands that work is required in a variety of disciplines associated with the radio project as detailed in the nine-part description under this section. Respondent brings considerable experience in these areas as delineated below.
- 3.2 Subcontractor Oversight: Respondent has performed construction management and field coordination for construction of radio towers and site facilities for several clients.
- 3.3 Coordination Meetings: Respondent has experience working with system stakeholders and project participants from concept to construction of tower sites, communication centers, and technology support centers.
- 3.4 Technical Guidance: Respondent will draw on professional experience, industry best practices, and guidance from associates to provide advice, direction and recommendations to the City and stakeholders.
- 3.5 Technical Services: Respondent will provide technical services as required to support and supplant contracted services as part of equipment installation and system optimization.
- 3.6 Site Development: Respondent will work closely with site owners, leasing agents, planning/zoning regulators and utilities in the selection and development of remaining/additional tower sites.
- 3.7 Telco Operations: Respondent brings extensive experience with Telco regulators and Local Exchange Carriers to assist the City with issues associated with telephone services and facilities. Past work has included



David O. Dunford
Technical Consultant Response

- private voice system design, telephone cost accounting and negotiation of interconnection agreements.
- 3.8 Other Agency Stakeholders: Respondent understands that there are approximately 2500 user radios in Boone County distributed over a variety of governmental agencies. With modest budgets and as the present system evolves, it will be useful to explore opportunities for co-location of sites and sharing of facilities by all affected radio users. Past experience includes a variety of work on multi-jurisdictional, multi-agency systems.
- 3.9 FCC Licensing: Respondent is aware that work to conform the existing twenty three FCC licenses will be a detailed and time consuming task. Respondent has experience with FCC and regulatory matters having acted as Frequency Coordinator for Fire Radio Service in Kansas and preparing extensive system licensing for similar systems.
- 3.10 Follow Up Consultation: Respondent understands that the City may require timely input, advice and, on occasion, field response regarding any of the issues associated with radio system operation. Respondent will make himself available whenever possible to assist the City with any requested service or communication.

4. Qualifications and Experience

- 4.1 The respondent operates a sole proprietorship communications consulting service described as follows:

David O. Dunford, Principal
8895 Cedar Creek Road
Desoto, KS 66018
PH: 913-208-9561
Pager: 816-247-3907
Email: ddunford@kc.rr.com
FCC #PG-17-12276

- 4.2 Summary Work Resume and Project Experience for David O. Dunford

- A. Employment tenure with Lenexa, KS PD. Retired as Technical Services Manager responsible for various technology components including:
1. Two-way radio systems operating in low band, VHF, UHF and 800 MHz conventional and trunked. Systems served police, fire, public works, and local government entities.



David O. Dunford
Technical Consultant Response

2. Communication center equipment including dispatch console systems, multi-channel voice logging systems, CCTV monitoring and surveillance systems.
3. Access control systems including prox card, keypad and swipe card technologies.
4. Prime and standby electrical power systems including UPS/direct battery/engine-generator products.
5. Telecom system equipment including telephone PBX systems and fiber, copper and microwave transmission digital linking facilities.
6. Remote monitoring and sensing systems related to public safety and communication facilities and services.
7. Management of city-owned radio shop and technical staff.
8. Administration of city's public-private radio tower revenue program.

B. Provided consulting services to other public safety agencies for communication system planning, design, and installation. Client sample includes:

1. Johnson County, KS Sheriff's Department: Work included design and specifications for 5-channel 800 MHz trunking system, 11-channel VHF repeater system with 7 sites of voting, two complete dispatch centers and all related equipment including shelters, towers, T-carrier transmission facilities and propagation analysis.
2. Leawood, KS Police and Public Works Departments: Design UHF radio system and prepare of specs for new Comm Center.
3. Mid-America Regional Council: Work originally included design and construction of the metro KC UHF EMS radio system comprised of 10 sites in 7-county area. Operations served 25 participating hospitals and all regional ambulance personnel for EMS communications. The system handled about 25,000 paramedic-to-hospital patches per year.
4. Cloud County/Concordia, KS: Small system where work included design of VHF repeater system, layout of one-person Comm Center and oversight of procurement process.
5. Hutchinson, KS Community College: Designed and built a working six-position Comm Center with operating phone system and six-channel VHF radio system. The center serves as the lab portion of HCC's Emergency Communications Dispatcher curriculum.
6. Kearney, MO Fire Department: Work for this progressive small department included layout and design of VHF repeater system.
7. Shawnee, KS. Extensive project work included assistance with development, layout, and specs for new fire station and police facility, including dispatch center and radio system.



David O. Dunford
Technical Consultant Response

8. Federal Signal Corporation. Provided expert witness testimony related to commercial liability claims and legal action regarding emergency vehicle warning systems.

C. Participated in various technical and professional forums related to public safety communications:

1. Served as Public Safety Consultant to MRT magazine www.mrtmag.com authoring articles for monthly column on technology and industry trends related to public safety communications and Comm Center operations.
2. Participant and presenter at various trade shows, technical meetings and technology symposiums.
3. Served in several capacities as chapter officer in Kansas A.P.C.O. trade group.

5. Professional References

The following references represent work similar to that presently underway in Columbia/Boone County and as described in the RFP documents.

5.1 Public Safety Radio System and Municipal Facility

Customer: City of Shawnee, KS

Project Description: Work spanned thirty month period and included needs assessment, technical planning, design review and subcontractor oversight of two building \$18M Shawnee, KS Justice Center and Fire Station project. Worked closely with City and Professional staff from RFP and selection of Design-Build team to final acceptance of project. Special emphasis on present and future needs for police 9-1-1 dispatch center and technology support areas.

Contacts: Police Chief
Mr. Jim Morgan
5850 Renner Road
Shawnee, KS 66217
PH: 913-631-2155



David O. Dunford
Technical Consultant Response

Project Engineer
Bert Schnettgoecke, PE
Shawnee City Hall
11110 Johnson Drive
Shawnee, KS 66203
PH: 913-631-2500

City Manager
Carol Gonzales
Shawnee City Hall
11110 Johnson Drive
Shawnee, KS 66203
PH: 913-631-2500

5.2 County Wide Radio System

Customer: Reno County, KS

Project Description: This was an evaluation and draft proposal with pricing estimate to expand existing single site VHF radio system to countywide operation for Hutchinson/Reno County combined communications center. Object was to compare costs and features of agency-owned VHF system to participating in State of Kansas 800 MHz backbone system.

Contacts: Police Chief
Dick Heitschmidt
210 W. 1st Avenue
Hutchinson, KS 67501
PH: 620-694-2820

9-1-1 Operations Manager
Mary Messamore
210 W. 1st Avenue
Hutchinson, KS 67501
PH: 620-694-2806

5.3 County Wide Radio System

Customer: Johnson County, KS



David O. Dunford
Technical Consultant Response

Project Description: This project studied and cataloged the countywide radio needs for public safety and county services users. The result was a consolidated and expanded countywide VHF radio system serving municipal and county law enforcement, fire, and EMS agencies. Additionally, a two-site, five-channel 800 MHz trunking system was specified and procured to support county service agencies. Both these systems remain in service, but are being replaced with a new, nine-site, seventeen-channel 700/800 MHz P-25 trunking system recently installed.

Contacts: Director of Emergency Communications
Mr. Walter Way
11880 Sunset Drive
Olathe, KS 66061
PH: 913-826-1000

6. Pricing

6.1 Proposed pricing includes professional fees, reimbursable expenses and non-reimbursable expenses.

6.2 Proposed professional fees include on-site and off-site work and will be billed at 100% of documented, per-hour rate. Professional fees cover performance within all nine elements of Section 3.1 Scope of Service/Requested Work. Proposed fee rate is \$60.00 per hour.

6.3 Proposed reimbursable expenses to include:

6.3.1 Travel Time to/from Boone County from Kansas City billed at 50% of professional fee rate for actual elapsed time.

6.3.2 Lodging billed at daily rate approved by City.

6.3.3 City approved tools, equipment, supplies, and (any) necessary specialized computer software. Non-consumable items to become property of the City following installation or completion of the project.

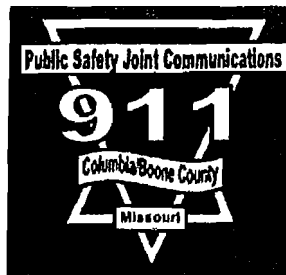
6.3.4 City approved travel and/or fees associated with attendance at any specialized training, meeting or advisory function.

6.4 Proposed non-reimbursable expenses to be borne by respondent include:

6.4.1 Mileage and auto expenses including on-site and in-area travel

6.4.2 Insurance required under Section 1.24.

6.4.3 All direct expenses related to self employment and general administration of sole proprietorship business.



Interview Presentation & Discussion Topics

David O. Dunford

Radio Technical Consultant Response

RFP No. 66/2010

City of Columbia, Missouri

Prepared for June 28, 2010 Interview

Interview Presentation



David O. Dunford
Technical Consultant Response

1. Project Information, Background

Work originally began informally in 2002 with basic reimbursed services starting in 2005.

Following a series of interviews and meetings, a basic plan and guidelines were established that provided the essential framework for current system implementation. The plan has been refined and detailed as follows:

- Operations remain in VHF high band (150-160 MHz) in analog mode
- New equipment will include provision for narrowbanded operation
- The system will operate on eight active channels with equal service area coverage
- All eight channels will be mobile relay/repeater operation
- Backup operation will be incorporated into the system
- RF plan includes 12 receive sites to permit reliable talk-in coverage using portable radios.
- RF plan includes 5 simulcast sites to permit reliable talk-out coverage
- RF plan includes 4 miscellaneous sites for individual city and county channels and selected backup equipment.

No direct project budget or funding was provided until FY 2010. Individual participating departments and agencies contributed funding for various elements of the system including:

- EMS: Two transmitter combiners (5 total needed) plus simulcast transmitters and link transmitter for EMS channel
- BCSD: Antennas, feedline, all the simulcast timing equipment and simulcast transmitters and link transmitter for BCSD-2 channel.
- PSJC: Technical work, selected site construction and simulcast transmitters and link transmitter for JCIC channel.
- BCFPD: Generators for WAL and RNN sites and site work at RNN

City budget for project completion is approximately \$1.3M with equal halves allocated for FY 2010 and FY 2011. To date, about \$300k of the budgeted \$650k for FY 2010 has been spent. The project timeline goal is to begin construction on all but three sites in FY 2010. The remaining three sites are scheduled for FY 2011 start/completion.

2. Project Information, Status

20 total tower sites have been identified for system operation:

- 9 are owned by local government entities
- 11 are leased sites
- For the 9 **owned** sites, some equipment is installed and work is underway at all sites. Extensive shelter work and/or shelter replacement was required at 8 of the 9 sites.
- For the 11 **leased** sites, equipment is installed at 3 sites
- Leases are in process for 6 more sites. Landlords include one wireless firm, one tower company, one cable company and one private individual.
- Negotiations are underway for the remaining 2 sites with two different wireless firms.
- Generally the plan is to complete enhancement of the talk-in portion of system operation and then move to simulcast talk-out installation/optimization.
- New voting receivers have been received for four sites.
- New voting receivers have been ordered for the eight remaining sites.

3. Consultant Experience and Project Work

- A pool of Subcontractors for the PSJC system has been prequalified to provide civil, electrical, structure fabrication and antenna/feedline construction services. Respondent has experience working with City purchasing, service subcontractors and technical crews on system installation and optimization.
- Benefits: This established working relationship and understanding of services provided by existing contracting staff will expedite project work.
- Respondent has demonstrated history of working closely with planning/zoning regulators, code officers, site owners, leasing agents, utility reps and contractors in the development of remaining/additional tower sites.
- Benefits: These in-place relationships with site owners, planning staffs, and other key players help facilitate more rapid, efficient development.

- Respondent will draw on professional experience, industry best practices, and guidance from associates to provide advice, direction and recommendations to the City and stakeholders.
 - Benefits: Historical experience and contemporary knowledge bring depth of resources to resolving individual agency and PSJC Joint System issues.
-
- Respondent has extensive technical experience in planning, design and field work. The result of that experience has been the recommendation and adoption of standardization within the PSJC Joint System.
 - Benefit: A uniform complement of system equipment and configuration plan (under the name of "sameness") has been implemented. Consistency and standardization will serve system users, maintenance personnel and PSJC staff with more reliable operation, easier troubleshooting, and simplified maintenance.
-
- Respondent brings extensive experience with Telco regulators and Local Exchange Carriers to assist the City with issues associated with telephone services and facilities. Past work has included private voice system design, telephone cost accounting and negotiation of interconnection agreements, most recently for a large paging carrier of \$1.3M.
 - Benefit: This experience can be leveraged to complete the in-process project to reconcile PSJC telco billing, improve system reliability and operation, streamline interactions with CenturyLink as a service provider and save money.
-
- Respondent has experience working with system stakeholders and project participants from concept to construction of tower sites, communication centers, and technology support centers.
 - Benefit: A large part of the PSJC system has been the constant flow of information between consultant, PSJC staff and individual system stakeholders. Going forward, the familiarization and training of PSJC staff regarding system performance and troubleshooting is essential to system success. Staff of PSJC, not expensive central monitoring entity – or even contracted maintenance provider – will be first line troubleshooters.
-
- As the present system has evolved, cooperative relationships with other stakeholders regarding co-location of sites and sharing of facilities have grown and developed.
 - Benefit examples include SBCFPD development of RED (Ashland transmit) site, expanding system coverage for BCPW and the cooperative use of City fiber network for both individual entity and PSJC Joint System operations. Additionally, working closely with City staffs has yielded

specific plans, one with a unique approach, for meeting specialized communication needs. Respondent has demonstrated ability to translate "needs and wants" into practical, affordable technical solutions.

- Respondent has experience with FCC and regulatory matters having acted as Frequency Coordinator for Fire Radio Service in Kansas and preparing extensive system licensing for similar systems
- Benefit: There are 28 separate FCC licenses that regulate operations by PSJC system users and individual government entities. 13 of those licenses cover users of the Joint System and the remaining 15 are for single department/entity systems. Respondent has considerable knowledge of the intricacies of each license and the required changes/modifications. Prepared an RFI in January 2010 detailing the required work for each license.
- Respondent understands that the City may require timely input, advice and, on occasion, field response regarding any of the issues associated with radio system operation. Respondent will make himself available whenever possible to assist the City with any requested service or communication.
- Benefit: Timely answers to technical questions and collaboration with service providers can be of great benefit to PSJC staff and Joint System users. At present, respondent is available to devote undivided attention to needs of PSJC Joint System and Columbia/Boone County radio users.
- Respondent has extensive experience in the field of wired and wireless communications.
- Benefit: In addition to the present needs associated with existing system, respondent's expertise and direct public safety experience can be of benefit to the City of Columbia and the PSJC Joint System. Specifically, as the State systems evolve and a next generation of joint user radio system is considered, ready access to ongoing technical guidance could be beneficial.

City of Columbia Purchasing

Bid Information

Bid Owner Melinda Pope Buyer
Email mcp@gocolumbiamo.com
Phone +1 (573) 874-7375
Fax +1 (573) 874-7762
Bid Number 66/2010
Title Radio Technical Consultant
Bid Type RFP
Issue Date 03/09/2010
Close Date 4/16/2010 5:00:00 PM

Contact Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Ship to Information

Address
Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Supplier Information

Company Name _____
Contact Name _____
Address _____

Telephone _____
Fax _____
Email _____
Signature _____

Supplier Notes

Date / /

Bid Notes

Proposals may be submitted in a sealed envelope at the purchasing office or uploaded electronically on the City's E-bidding website. No fax or e-mail proposals will be accepted. Electronic Proposals are limited to 5 response documents attached (no size limit). Sealed proposals must be delivered to the Purchasing Department, 701 E. Broadway, 5th Floor, Columbia, MO 65201 by the closing date and time. Delivery of the proposals is the sole responsibility of the bidder. Any proposal received after the appointed time will be determined non-responsive and will not be opened. Sealed proposals must be submitted in three (3) copies, one of which must be an original and so marked. The proposals must be in a sealed envelope and marked in bold letters "RFP 66/2010".

Bid Activities

Bid Messages

Bid Attachments

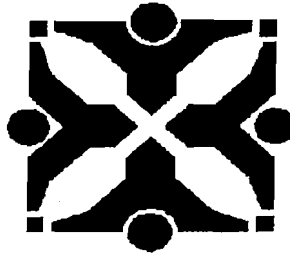
The following attachments are associated with this opportunity and will need to be retrieved separately

Line	Filename	Description
Header	66-2010 RFP.pdf	RFP 66/2010 Radio Technical Consultant

Bid Attributes

Please review the following and respond where necessary

REQUEST FOR PROPOSAL
Radio Technical Consultant
FOR THE
CITY OF COLUMBIA, MISSOURI



FINANCE/PURCHASING DIVISION
MARILYN STARKE, CPPO
PURCHASING AGENT
701 E. BROADWAY, 5TH FLOOR
COLUMBIA, MO 65201
(573) 874-7687

ZIM SCHWARTZE
DIRECTOR OF EMERGENCY MANAGEMENT

LORI B. FLEMING
DIRECTOR OF FINANCE

MELINDA POPE
PROCUREMENT OFFICER

Request For Proposal No. 66/2010
Closing Date: 5:00 p.m., CST, Friday, April 16, 2010

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1 GENERAL REQUIREMENTS

1.1 PURPOSE:

The City of Columbia is seeking the services of qualified consultant to provide technical services as part of the Columbia/Boone County radio system improvement project presently underway.

1.2 TERM:

The initial term of this contract will be for 1 year. Contract period will be from the date of award through March 31, 2011. This contract is subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements or other just cause so deemed by the City.

1.3 SCHEDULE OF ACTIVITIES:

DATE	ACTIVITY
March 30, 2010	Close of written <i>Requests for Additional Information</i>
April 5, 2010	Written responses to <i>Requests for Additional Information</i> sent to all
April 16, 2010	Request for Proposal is due by 5:00 p.m. CST
May 1, 2010	Contract Start Date
The above dates are target dates and may change.	

1.4 DUE DATE FOR PROPOSALS:

Proposals may be submitted in a sealed envelope at the purchasing office or uploaded electronically on the City's E-bidding website. No fax or e-mail proposals will be accepted. Sealed proposals must be delivered to the Purchasing Department, 701 E. Broadway, 5th Floor, Columbia, MO 65201 by the closing date and time. Proposals received after the appointed time will be determined non-responsive and will not be opened. Sealed proposals must be submitted in three (3) copies, one of which must be an original and so marked. The proposals must be in sealed envelopes and marked in bold letters "RFP 66/2010".

1.5 QUESTIONS/CLARIFICATIONS OF THE REQUEST FOR PROPOSAL:

All questions concerning the solicitation and specifications shall be submitted in writing via e-mail or fax to the name below. You are encouraged to submit your questions via e-mail.

Melinda Pope, Buyer
Phone: (573) 874-7375
Fax: (573) 874-7762
E-mail: mcp@GoColumbiaMO.com

Any oral responses to any question shall be unofficial and not binding on the City of Columbia. An Addendum to this RFP providing the City of Columbia's official response will be issued if necessary to all known prospective respondents. Questions must be submitted no later than 5:00 p.m. on March 30, 2010.

This written *Request for Additional Information* will take place of the normal Pre-Proposal Conference.

1.6 VALIDITY OF PROPOSALS

Respondents agree that proposals will remain firm for a period of ninety (90) calendar days after the date specified for the return of proposals.

1.7 REJECTION OF PROPOSALS:

The City of Columbia reserves the right to reject any or all proposals received in response to this RFP, or to cancel the RFP if it is in the best interest of the City of Columbia to do so. Failure to furnish all information requested in this RFP may disqualify the proposal. Any exceptions to the requirements specified must be identified in the proposal.

1.8 WITHDRAWAL OF PROPOSALS:

Any Presenter may withdraw his proposal at any time prior to the scheduled closing time for the receipt of proposals. However, no proposal will be withdrawn for a period of ninety days after the scheduled closing time for the receipt of proposals.

1.9 ALTERATION OF SOLICITATION:

The wording of the City of Columbia's solicitation may not be changed or altered in any manner. Respondents taking exception to any clause in whole or in part should do so by listing said exceptions on their letterhead and submitting them with their proposal; such exceptions will be evaluated and accepted or rejected by the City of Columbia, whose decision will be final.

1.10 RESPONSE MATERIAL OWNERSHIP:

All material submitted regarding this RFP becomes the property of The City of Columbia. Any person may review proposals after the "Notice of Intent to Award" letter has been issued, subject to the terms of this solicitation.

1.11 INCURRING COSTS:

The City of Columbia shall not be obligated or be liable for any cost incurred by Respondents prior to issuance of a Contract. All costs to prepare and submit a response to this solicitation shall be borne by the Respondent.

1.12 COLLUSION CLAUSE:

Any agreement or collusion among Respondents and prospective Respondents to illegally restrain freedom of competition by agreement to fix prices, or otherwise, will render the proposals of such Respondents void.

1.13 CONTRACT DOCUMENTS:

The final Contract between the City of Columbia and the Respondent will include by reference:

- Respondent's Proposal
- The Specifications contained in this RFP

Any changes, additions or modifications hereto will be in writing and signed by the Purchasing Agent. No other individual is authorized to modify the Contract in any manner.

1.14 FUNDS:

Financial obligations of the City of Columbia payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. In the event funds are not appropriated, any resulting Contract will become null and void, without penalty to the City of Columbia.

1.15 TAX EXEMPTION:

The City of Columbia is funded by public monies and as such has been approved by the State of Missouri for sales/use tax-exempt status. The Missouri tax identification number and certificate is available upon request by the successful Respondent.

1.16 APPLICABLE LAW:

The proposal and Contract shall be governed in all respects by the ordinances of The City of Columbia and the laws of the State of Missouri, and any litigation with respect thereto shall be brought in the courts in the State of Missouri.

1.17 RESPONSIBILITY:

The City of Columbia reserves the right to require the apparent successful vendors to file proof of his/her ability to properly finance and execute the Contract, together with his/her record of successful completion of similar Contracts prior. The award of the Contract will be contingent upon providing acceptable proof and record of performance. *This information will become a part of the contents of the file and hence public record unless the Respondent indicates this material confidential and request this information be returned at the expense of the Respondent. This applies only to matters of financial reporting.*

1.18 ASSIGNMENT:

Firm shall not assign the Contract, subcontract it, or sublet it as a whole without the prior written consent of the City of Columbia. Assignment, subcontracting, or subletting without such consent will in no way relieve the Firm of any of its obligations under this Contract unless specifically stated by the City of Columbia in its consent.

1.19 AUDITING OF INVOICES:

Invoices are subject to audit for a period of five (5) years after the expiration date of the final year of the Contract. If during the audit it is revealed that the Respondent charged the City of Columbia a price higher than the proposed price, the Respondent will reimburse the City of Columbia the amount of the overcharge.

1.20 NONDISCRIMINATION IN EMPLOYMENT

In connection with the furnishing of supplies or performance of work under this Contract, the Firm agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State laws and further agrees to insert the foregoing provisions in all subcontracts awarded hereunder.

1.21 TERMINATION FOR DEFAULT

If, through any cause, the firm shall fail to fulfill, in a timely and proper manner, its obligations under this contract, or if the firm shall violate any of the covenants, agreements, or stipulations of this contract, the City of Columbia shall thereupon have the right to terminate this contract for cause by giving written notice to the firm of its intent to terminate and at least ten (10) calendar days to cure the default or show cause why termination is otherwise not appropriate. In the event of termination all finished or unfinished documents, data, studies, survey, drawings, maps, models, photographs, and reports or other material prepared by the firm under this contract shall, at the option of the City of Columbia, become its property, and the firm shall be entitled to receive just and equitable compensation for any services and supplies delivered and accepted. The firm shall be obligated to return any payment advanced under the provisions of this contract.

Notwithstanding above, the firm shall not be relieved of liability to the City of Columbia for any damages sustained by the City of Columbia by virtue of any breach of the contract by the firm, and the City of

Columbia may withhold any payment to the firm for the purpose of mitigating its damages until such time as the exact amount of damages due the City of Columbia from the firm is determined.

If after such termination it is determined, for any reason the firm was not in default, or that the firm's action/inaction was excusable, such termination shall be treated as a termination for convenience, as described herein.

1.22 TERMINATION FOR CONVENIENCE:

The performance of work under this Contract may be terminated by the City of Columbia in whole or in part, whenever the Purchasing Manager will determine that such termination is in the best interest of the City of Columbia. Any such termination will be affected by delivery to the Respondent of a letter of termination specifying the extent to which performance of work under the Contract is terminated and the date upon which such termination is effective.

After receipt of a termination letter the Respondent will:

- Stop work on the Contract on the date and to the extent specified in the letter.
- Place no further orders for materials, services or facilities except as may be necessary to complete any portions of the work under Contract not terminated.
- Complete on schedule such part of the work as will not be terminated by termination letter.

1.23 EMPLOYEMENT OF UNAUTHORIZED ALIENS PROHIBITED:

(a) Contractor agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

(b) As a condition for the award of this contract the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

(c) Contractor shall require each subcontractor to affirmatively state in its contract with contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Contractor shall also require each subcontractor to provide contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

1.24 INSURANCE REQUIREMENTS:

- A. **CONTRACTORS INSURANCE:** The Contractor shall not commence work under this Contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the City, nor shall the Contractor allow any subcontractor to commence work on their contract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form, and with companies satisfactory to the City **which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide.**
- B. **WORKERS COMPENSATION INSURANCE:** The Contractor shall take out and maintain during the life of this Contract **Employers Liability and Workers Compensation Insurance** for all of their employees employed at the site of the work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.

Workers Compensation coverages shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

- C. **COMMERCIAL GENERAL LIABILITY INSURANCE:** Contractor shall carry Commercial General Liability Insurance written on ISO occurrence form CG 00 01 07 98 or later edition (or a substitute form providing equivalent coverage) and shall cover all operations by or on behalf of the Contractor, providing insurance for bodily injury liability and property damage liability for the limits indicated below and for the following coverage:

- (1) Premises and Operations
- (2) Products and Completed Operations

Contractual Liability insuring the obligations assumed by the Contractor under this Contract.
Personal Injury Liability and Advertising Injury Liability

Except with respect to bodily injury and property damage included within the products and completed operations hazards, the general aggregate limit shall apply separately to the Contractor's project under this Contract. Completed Operations coverage must be maintained for the correction period provided by the agreement.

Limit of Liability. The Commercial General Liability policy limits shall not be less than:
\$1,000,000 Each Occurrence (Comb. Single Limit for Bodily Injury & Prop. Damage)
\$1,000,000 Aggregate for Products/Completed Operations
\$1,000,000 Personal Injury/Advertising Injury
\$1,000,000 General Aggregate (provide endorsement to apply the General Aggregate per project, if available).

Additional Insured The Owner, all of its officers, directors and employees, shall be named as Additional Insureds under the Commercial General Liability Insurance using ISO Additional Insured Endorsements CG 20 10 or substitute providing equivalent coverage. This endorsement must be stated on the insurance certificate provided to the Owner and a copy of the endorsements confirming coverage should accompany the insurance certificate.

Primary Coverage The Contractor's Commercial General Liability Policy shall apply as primary insurance and any other insurance carried by the Architect or the Owner shall be excess only and will not contribute with Contractor's insurance. This must be stated on the insurance certificate and a copy of the endorsement confirming coverage should accompany the insurance certificate.

- D. **BUSINESS AUTOMOBILE LIABILITY INSURANCE:** The policy should be written on ISO form CA 0001, CA 0005, CA 0002, CA0020 or a substitute form providing equivalent coverage and shall provide coverage for all owned, hired and non-owned vehicles. The limit of liability should be at least \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident and should also cover Automobile Contractual Liability. The policy should name the Owner and all of its officers, directors and employees as Additional Insureds. The policy shall be endorsed to be primary coverage and any other insurance carried by the Owner shall be excess only and will not contribute with Contractor's insurance. To confirm coverage, a copy of the Additional Insured Endorsement should accompany the insurance certificate.

- E. **WAIVER OF SUBROGATION:** The Commercial General Liability and Automobile Liability policies shall each contain a waiver of subrogation in favor of the Owner and its officers, directors and employees.

- F. **CERTIFICATES OF INSURANCE:** As evidence of the insurance, limits and endorsements required, a standard ACORD or equivalent Certificate of Insurance executed by a duly authorized representative of each insurer shall be furnished by the Contractor to the Owner and Architect before any Work under the Contract is commenced by the Contractor. Owner shall have the right, but not the obligation, to prohibit Contractor or any Subcontractor from entering the Project site until such certificates are received and approved by the Owner. With respect to insurance to be maintained after final payment, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner as a precondition to final payment. The Certificate of Insurance shall provide that there will be no cancellation or reduction of coverage without 30 days prior written notice to the Owner. The certificate must also contain a description of the project or work to be performed. Failure to maintain the insurance required herein may result in termination of the Contract at Owner's option. In the event the Contractor does not comply with the requirements of this section, the Owner shall have the right, but not the obligation, to provide insurance coverage to protect the Owner and charge the Contractor for the cost of that insurance. The required insurance shall be subject to the approval of the Architect, but any acceptance of insurance certificates by the Owner shall in no way limit or relieve the Contractor of their duties and responsibilities in this Agreement.
- G. **SUBCONTRACTORS:** Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of Owner. Contractor shall provide to Owner copies of certificates evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name Owner as Additional Insured and have the Waiver of Subrogation endorsements added.

1.25 HOLD HARMLESS AGREEMENT:

To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Columbia, its directors, officers, agents, and employees from and against all claims, damages, losses, and expenses (including but not limited to attorneys fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts the Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Columbia from its own negligence.

2 PROJECT INFORMATION:

2.1 BACKGROUND:

This request is being issued to secure ongoing technical services as part of the Columbia/Boone County radio system improvement project presently underway. The project is being administered by Columbia/Boone County Public Safety Joint Communications, the 9-1-1 answer point and dispatch center for emergency services. The project was undertaken to improve coverage and system reliability for two-way radio users throughout the county. The overall plan consists of establishing an improved fixed network comprised of five simulcast transmit sites and twelve voting receive sites, all operating in the VHF 150MHz-160MHz range. A total of eight channels will be built with this complement of equipment at the specified sites. Part of the plan involves migrating the system to narrowband operation as required by FCC R&R.

2.2 PROJECT STATUS:

Work on the project is underway with all of the transmit sites and most of the receive sites identified. Concurrent development is underway at several sites. RF frequencies have been identified and licensed to complete the addition of one channel and the expansion of two others to full mobile relay (repeater) operation. Development is somewhat complicated since all seven of the incumbent channels are in active, daily usage.

Generally, work is proceeding to improve the talk-in coverage for field users and then to enhance talk-out coverage by implementing the five-site simulcast system.

2.3 REMAINING PROJECT WORK:

Remaining work involves completing the talk-in, receive-only sites, each of which will receive a complement of shelter, electrical and telco utility services, raceway and racks, new voting receivers, receiver pre-selector and multicoupler, and appropriate linking equipment to relay signals back to PSJC. Five sites have been identified, but not built. Work is substantially complete at five others. Work to expand the voting comparator system for three channels remains.

Work will also involve completing the development and outfitting of the five transmit sites. Antennas and lines are installed at three sites, only a shelter at the fourth. The fifth site has had no work begun yet.

3 CONTRACT REQUIREMENTS

3.1 SCOPE OF SERVICE/REQUESTED WORK:

The vendor is requested to furnish an hourly quotation to provide the following work and services:

- Furnish oversight, coordination, and guidance of contracted elements of the project.
- Attend administrative and on-site meetings to work with system stakeholders and technical contractors in preparation of sites and system components.
- Provide technical guidance and advice to PSJC staff to assist in system operation, management, maintenance and troubleshooting.
- Provide technical services to complete project elements including installation and optimization of radio equipment and site preparation.
- Work with regulators, City and PSJC staff to identify and coordinate development of remaining tower sites.
- Work with City and PSJC staff and local telco representatives on continuing project of phone bill reconciliation and auditing for dedicated/private line circuits serving PSJC.
- Work with City and PSJC staff on radio communication systems and issues for other, related agency stakeholders.
- Coordinate work to complete FCC licensing to conform to new system requirements.
- Be available for periodic after-hours telephone consult, conference calls, and response as time and circumstances may dictate.

3.2 QUALIFICATIONS:

In addition to all other requirements, Vendor must have demonstrated history of experience and successful work projects of similar nature involving radio system operation, maintenance and technical expertise. It is preferred the Vendor is familiar with the Boone County area due to the scope of service requested.

4 SUBMISSION OF PROPOSAL

4.1 TRANSMITTAL LETTER:

All Respondents must submit a transmittal letter prepared on the vendor's letterhead. An individual who is authorized to bind this firm to all statements, services, and prices contained in the proposal for both the primary and sub firms must sign the letter. In addition, a letter from any sub-vendor to be used in the service should be included. This letter must be signed by an individual who is authorized to bind the firm and should give a brief description of the work they are to perform.

4.2 VENDOR INFORMATION:

Provide information about your firm to include:

- Name, address, phone and fax number(s) and email address of firm
- Name and title of primary contact person
- Date firm established
- Proposed service team including titles and responsibilities
- Resume on each team member

4.3 EXPERIENCE:

Provide a current list of three client references.

4.4 FORMAT OF PROPOSAL:

Proposals are to be kept within 30 pages with a minimum font size of 11.

4.5 PRICING TO BE QUOTED

All proposers should include a firm, fixed hourly fee and details regarding all additional related expenses, if applicable, to provide the specified services.

5 EVALUATION AND AWARD

5.1 EVALUATION CRITERIA:

Evaluation will be based on all elements of response to proposal criteria.

Proposal Evaluation

It is the purpose of this request for proposal to obtain data as complete as possible from each respondent that will enable the City of Columbia to determine which prospective firm is best able to serve all the criteria which are to be considered in the award of this contract. Evaluation of the respondents qualifying as finalists will be based on the following criteria:

- 40 points Experience/References
- 30 points Financial – Competitive pricing, both initial and renewal
- 20 points Ability to provide the services outlined in the Scope of Work
- 10 points Quality of the proposal

Failure of the Respondent to provide in his/her proposal any information requested in this RFP may result in disqualification of the proposal and shall be the responsibility of the proposing individual or firm.

During the evaluation process, discussions may be conducted with Respondents who submit proposals determined to be reasonably susceptible of being selected for award. It will be the recommendation of the evaluation committee if discussions for clarification are needed.

The objective of the evaluation committee will be to recommend the Respondents whose proposal is most responsive to the City of Columbia's needs while within the available resources. The specifications within this RFP represent the minimum performance necessary for response.

5.2 SELECTION AND AWARD:

The City of Columbia reserves the right to reject any or all proposals, to negotiate with any respondent considered qualified, or to make an award without further discussion.

Search Results

Current Search Terms: dunford*

Your search for "dunford*" returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity **DUNFORD ROOFING COMPANY**

DUNS: 609638879

Has Active Exclusion?: No

Expiration Date: 04/02/2015

Status: Active

[View Details](#)

CAGE Code: 6W4S9

DoDAAC:

Delinquent Federal Debt?: No

Exclusion **RITA DUNFORD**

DUNS:

Classification: Individual

Activation Date: 08/20/2007

Status: Active

[View Details](#)

CAGE Code:

Termination Date: -

Glossary

Search

Results

Entity

Exclusion

Search

Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.1792.20140531-1220

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



AFFIDAVIT
(Only Required for Certification of Individual Bidder (Option #2))

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

7-28-14
Date

David O. Dunford
Signature

514-54-4023
Social Security Number
or Other Federal I.D. Number

DAVID O. DUNFORD
Printed Name

On the date above written David O. Dunford appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Alayna Chipman
Notary Public

My Commission Expires: May 16, 2017





CERTIFICATE OF LIABILITY INSURANCE

SBB
R054

DATE (MM/DD/YYYY)
7/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
HAAS & WILKERSON INC/PHS		PHONE (A/C. No., Exh): (866) 467-8730	
330012 P: (866) 467-8730 F: (877) 538-8526		FAX (A/C. No.): (877) 538-8526	
PO BOX 29611		E-MAIL ADDRESS:	
CHARLOTTE NC 28229		INSURER(S) AFFORDING COVERAGE	
		NAIC#	
INSURED		INSURER A: Hartford Casualty Ins Co 29424	
DAVID DUNFORD		INSURER B:	
8895 CEDAR CREEK RD.		INSURER C:	
DE SOTO KS 66018		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISSR	SUBR EUR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			37 SBA AMS386	04/31/2014	04/01/2015	EACH OCCURRENCE \$1,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (EA occurrence) \$300,000
	X General Liab	X					MED EXP (Any one person) \$10,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						PERSONAL & ADV INJURY \$1,000,000
	OTHER:						GENERAL AGGREGATE \$2,000,000
							PRODUCTS - COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY			37 SBA AMS386	04/31/2014	04/01/2015	COMBINED SINGLE LIMIT (EA accident) \$1,000,000
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	X HIRED AUTOS X SCHEDULED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION S						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Those usual to the Insured's Operations. Certificate Holder is an Additional Insured per the Business Liability Coverage Form SS0008 attached to this policy.

CERTIFICATE HOLDER	CANCELLATION
County of Boone, Missouri 613 E ASH ST RM 110 COLUMBIA, MO 65201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Tara Taylor</i>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/14/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Warehouse KC 155560 W 77th St Lenexa, KS 66217	CONTACT NAME: Gary Paden PHONE (A/C, No, Ext): 913-219-1572 E-MAIL ADDRESS: gary.paden@gmail.com	FAX (A/C, No): 913-562-1386
	INSURER(S) AFFORDING COVERAGE	
INSURED Dave Dunford 8895 Cedar Creek Rd De Soto, KS 66018	INSURER A: Hartford Ins	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

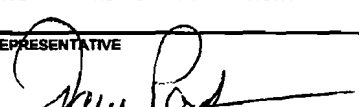
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	37WEC1233AO-001	08/13/2014	08/13/2015	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

County of Boone, Missouri 613 E Ash St Room 110 Columbia, MO 652501	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

RECEIVED

AUG 18 2014

To: County Clerk's Office
Comm Order # 402-2014
Please return all documentation to Auditor's Office.

8/18/14

REQUEST DATE

BOONE COUNTY PURCHASE REQUISITION
BOONE COUNTY, MISSOURI

15023

VENDOR NO.

David O. Dunford

VENDOR NAME

purc

66/2010

BID NUMBER

Ship to Department #

Bill to Department #

Department	Account	Item Description	Qty	Unit Price	Amount
1701	71100	Radio Consulting Service	1	75000.00	\$75,000.00
		Shall not exceed			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
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					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
GRAND TOTAL:					75,000.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

[Signature]

Approving Official

[Signature]

Prepared By

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

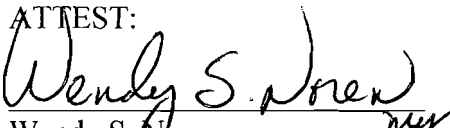
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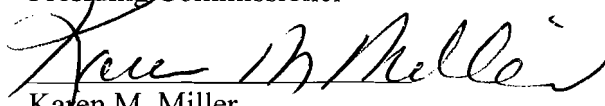
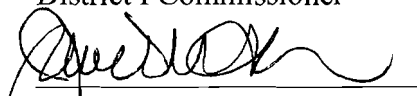
In the County Commission of said county, on the 26th day of August 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus PC & Peripheral equipment through MRC Recycling Center.

Done this 26th day of August, 2014

ATTEST:

Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Office Specialist



613 E. Ash St.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: August 19, 2014

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	NO TAG	PRINTER	HP DESKJET 3620	JJC	UNKNOWN	TH38M150VQ
2.	NO TAG	PC	PROVIEW	SHERIFF	UNKNOWN	NOSK6A0022266
3.	NO TAG	MONITOR	DELL	SHERIFF	UNKNOWN	CN-ON81764760657BF2 AX

4.	NO TAG	MONITOR	NEBILIS	SHERIFF	UNKNOWN	4890035KRPP199
5.	NO TAG	MONITOR	AOPEN	SHERIFF	UNKNOWN	21602381LT-01
6.	NO TAG	PC	ELO	SHERIFF	UNKNOWN	C10C006910
7.	NO TAG	PC	ELO	SHERIFF	UNKNOWN	C102000802
8.	NO TAG	PC	ELO	SHERIFF	UNKNOWN	J11C033561
9.	NO TAG	PC	ELO	SHERIFF	UNKNOWN	925LTR7122405K
10.	NO TAG	PC	ELO	SHERIFF	UNKNOWN	925LTR7122404K
11.	NO TAG	PC	ELO	SHERIFF	UNKNOWN	925LTR7122416K
12.	15860	PC WORKSTATION	HP DC5700	COUNTY CLERK	UNKNOWN	
13.	16123	PC WORKSTATION	HP DC5700	PROSECUTING ATTORNEY	UNKNOWN	
14.	16121	PC WORKSTATION	HP DC5700	PROSECUTING ATTORNEY	UNKNOWN	
15.	15038	17" LCD MONITOR	HP L1740	PROSECUTING ATTORNEY	UNKNOWN	
16.	14828	BACKUP APPLIANCE	CYBERNETIC CYMISAND8 MISAN	I.T.	UNKNOWN	
17.	14900	BACKUP APPLIANCE	CYBERNETIC CYMISAND8 MISAN	I.T.	UNKNOWN	
18.	15445	CONSOLE	TRIPP LITE NET DIRECTOR IU RACKMOUNT	I.T.	UNKNOWN	
19.	18553	19" LCD MONITOR	PLANAR PT191MU	I.T.	UNKNOWN	

20.	17092	STORAGE SYSTEM	DASS	SHERIFF	UNKNOWN	
21.	NO TAG	SERVER		SHERIFF	UNKNOWN	41GHFG1
22.	NO TAG	CABINET	RAID	I.T.	UNKNOWN	
23.	NO TAG	17" LCD MONITOR	HP 1702	CIRCUIT COURT	UNKNOWN	CNC42002MF
24.	NO TAG	17" LCD MONITOR	ACER / AL1714	CIRCUIT COURT	UNKNOWN	ETL18090093470032 APQ01
25	NO TAG	17" LCD MONITOR	HP / L1706	CIRCUIT COURT	UNKNOWN	CNC6122K2Z
26	NO TAG	NETWORK PRINTER	HP / LASERJET P3005	CIRCUIT COURT	UNKNOWN	CNJ1P13866
27	NO TAG	PC	HP / XW4400	CIRCUIT COURT	UNKNOWN	2UA70506R0
28	NO TAG	PC	HP / XW4600	CIRCUIT COURT	UNKNOWN	2UA8190020
29	NO TAG	PC	HP / XW4600	CIRCUIT COURT	UNKNOWN	2UA819001D
30	8574	TELEPHONE	MERIDIAN / NT4X37	CIRCUIT COURT	UNKNOWN	
31	13296	PRINTER	HP / LASERJET 4100	CIRCUIT COURT	UNKNOWN	
32	14990	PRINTER	HP / COLOR LASERJET 370C	CIRCUIT COURT	UNKNOWN	
33	15501	WORKSTATION	HP / COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
34	16205	WORKSTATION	HP / COMPAQ DC5700	CIRCUIT COURT	UNKNOWN	
35	16359	WORKSTATION	HP / COMPAQ DC5700	CIRCUIT COURT	UNKNOWN	
37	16406	PRINTER	HP / LASERJET P2015	CIRCUIT COURT	UNKNOWN	

38	16960	WORKSTATION	HP / COMPAQ DC5800	CIRCUIT COURT	UNKNOWN	
39	16961	WORKSTATION	HP / COMPAQ DC5800	CIRCUIT COURT	UNKNOWN	
40	17008	WORKSTATION	HP / COMPAQ DC5800	CIRCUIT COURT	UNKNOWN	
41	17009	WORKSTATION	HP / COMPAQ DC5800	CIRCUIT COURT	UNKNOWN	
42	16698	NOTEBOOK	HP / COMPAQ 6710B	CIRCUIT COURT	UNKNOWN	
43	16699	NOTEBOOK	HP / COMPAQ 6710B	CIRCUIT COURT	UNKNOWN	

cc: Hilary Matney, Auditor
Surplus File

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5/19/14

FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: HP Deskjet 3620 Printer

RECEIVED

REQUESTED MEANS OF DISPOSAL: sell

MAY 19 2014

OTHER INFORMATION: SN# TH38M150VQ

**BOONE COUNTY
AUDITOR**

CONDITION OF ASSET: no longer

REASON FOR DISPOSITION: fair


COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING? NO YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190 - 3835 #m

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

ASSET GROUP _____

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 06/27/2014

FIXED ASSET TAG NUMBER: none

DESCRIPTION: Proview brand touch screen used with the old Corsair system. S/N N0SD6A0022266

REQUESTED MEANS OF DISPOSAL: trash

OTHER INFORMATION: This monitor was used in conjunction with the old Corsair system.

CONDITION OF ASSET: unknown

REASON FOR DISPOSITION: It is not compatible with the upgraded Corsair system.

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff's Dept

SIGNATURE Jeremy Atwell

AUDITOR

ORIGINAL PURCHASE DATE no data

RECEIPT INTO 1190-3836 Hwy

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

ASSET GROUP _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER

DEPARTMENT NAME _____

NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE

____ AUCTION

____ SEALED BIDS

____ OTHER

EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE Jeremy Atwell

RECEIVED

JUN 30 2014

BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 06/27/2014

FIXED ASSET TAG NUMBER: none

DESCRIPTION: Dell computer monitor - S/N CN-ON81764760657BF2AX

RECEIVED

REQUESTED MEANS OF DISPOSAL: trash

JUN 30 2014

OTHER INFORMATION: Manufactured July 2005

BOONE COUNTY
AUDITOR

CONDITION OF ASSET: unknown

REASON FOR DISPOSITION: Neal w/ Boone County IT advises it is not a Boone County item

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff's Dept

SIGNATURE Jenny Atwell

AUDITOR

ORIGINAL PURCHASE DATE no data

RECEIPT INTO 1190-3836 HM

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER

DEPARTMENT NAME _____

NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

___ TRADE

___ AUCTION

___ SEALED BIDS

___ OTHER

EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE Donna L. Atwell

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 06/27/2014

FIXED ASSET TAG NUMBER: none

DESCRIPTION: Nebilis computer monitor S/N 4890035KR00199

RECEIVED

REQUESTED MEANS OF DISPOSAL: trash

JUN 30 2014

OTHER INFORMATION: Manufactured Aug 2003

BOONE COUNTY
AUDITOR

CONDITION OF ASSET: unknown

REASON FOR DISPOSITION: Neal w/ Boone County IT advises it is not a Boone County item

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sherriff's Dept.

SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE no data

RECEIPT INTO 1190-3835 JRM

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 06/27/2014

FIXED ASSET TAG NUMBER: none

DESCRIPTION: AOpen brand computer monitor - S/N 21602381LT-01

RECEIVED

REQUESTED MEANS OF DISPOSAL: trash

JUN 30 2014

OTHER INFORMATION: Manufactured April 2002

**BOONE COUNTY
AUDITOR**

CONDITION OF ASSET: unknown

REASON FOR DISPOSITION: Neal w/ Boone County IT advises it is not a Boone County item

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriffs Dept

SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE

no data

RECEIPT INTO

1190-3836 Hm

ORIGINAL COST

GRANT FUNDED (Y/N)

ORIGINAL FUNDING SOURCE

GRANT NAME

% FUNDING

AGENCY

ASSET GROUP

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER

DEPARTMENT NAME

NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE

AUCTION

SEALED BIDS

OTHER

EXPLAIN

COMMISSION ORDER NUMBER

403-2014

DATE APPROVED

8-26-14

SIGNATURE

[Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 06/27/2014

FIXED ASSET TAG NUMBER: none

DESCRIPTION: ELO brand computer touch screens - S/N C10C006910
C102000802
J11C033561
925LTR7122405K
925LTR7122404K
925LTR7122416K

RECEIVED

JUN 30 2014

BOONE COUNTY
AUDITOR

REQUESTED MEANS OF DISPOSAL: trash

OTHER INFORMATION: These monitors were used in conjunction with the old Corsair system.

CONDITION OF ASSET: unknown

REASON FOR DISPOSITION: They are not compatible with the upgraded Corsair system.

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: asap

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff's Dept SIGNATURE *Johnny Atwell*

AUDITOR *no data* ORIGINAL PURCHASE DATE _____ RECEIPT INTO 1190-3836 *HM*

ORIGINAL COST _____ GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____ GRANT NAME _____

ASSET GROUP _____ % FUNDING _____

AGENCY _____ DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 203-2014
C:\Users\jatwell\AppData\Local\Temp\XPgrpwise\Fixed Asset Disposal_1.doc
8/26/14

Johnny Atwell

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 13, 2014

FIXED ASSET TAG NUMBER: 00015860

DESCRIPTION HP DC5700
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 3/9/07
ORIGINAL COST \$798.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3835 HM
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____


INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 17, 2014

FIXED ASSET TAG NUMBER: 00016123

DESCRIPTION HP DC5700
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT / DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 4/6/07
ORIGINAL COST \$ 748.00
ORIGINAL FUNDING SOURCE 1603
ASSET GROUP 2731

RECEIPT INTO 1190-3835 HM
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 17, 2014

FIXED ASSET TAG NUMBER: 00016121

DESCRIPTION HP DC5700
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In 6L Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE *\$ 4/6/07*
ORIGINAL COST *\$ 748.00*
ORIGINAL FUNDING SOURCE *2731*
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER *403-2014*

DATE APPROVED *8-26-14*

SIGNATURE *Donna P. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 20, 2014

FIXED ASSET TAG NUMBER: 00015038

RECEIVED

DESCRIPTION HP L1740
MONITOR LCD 17 INCH

JUN 23 2014

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY
AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: NOT WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 6/15/2005
ORIGINAL COST \$ 319.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1003

RECEIPT INTO 1190-3835 HRM
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

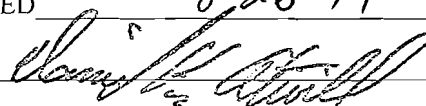
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 24, 2014

FIXED ASSET TAG NUMBER: 00014828

RECEIVED

DESCRIPTION CYBERNETIC CYMISAND8
MISAN BACKUP APPLIANCE

JUN 24 2014

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVES REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY

SIGNATURE _____

AUDITOR

ORIGINAL PURCHASE DATE 5/19/05
ORIGINAL COST \$ 7675.00
ORIGINAL FUNDING SOURCE 2743
ASSET GROUP 1603

RECEIPT INTO 2010-3835 HM
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 24, 2014

FIXED ASSET TAG NUMBER: 00014900

DESCRIPTION CYBERNETIC CYMISAND8
MISAN BACKUP APPLIANCE

RECEIVED

JUN 24 2014

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVES REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 103.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY

SIGNATURE _____

AUDITOR

ORIGINAL PURCHASE DATE 5/19/2005
ORIGINAL COST \$7675
ORIGINAL FUNDING SOURCE 2743
ASSET GROUP 1003

RECEIPT INTO 2010-3835 HM
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *Donna L. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 24, 2014

FIXED ASSET TAG NUMBER: 00015445

DESCRIPTION TRIPP LITE NET DIRECTOR IU
RACKMOUNT CONSOLE

RECEIVED

JUN 24 2014

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: PURCHASED 2006 - NOT WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 5/5/2006
ORIGINAL COST \$1142.36
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3835 HM
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : June 23, 2014

FIXED ASSET TAG NUMBER: 00018553

DESCRIPTION PLANAR PT191MU
MONITOR LCD 19 INCH

RECEIVED

JUN 24 2014

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 8/2/2013
ORIGINAL COST 1.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3835 tm
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6-25-14

FIXED ASSET TAG NUMBER: 17092

DESCRIPTION: Dass Storage System

RECEIVED

REQUESTED MEANS OF DISPOSAL:

JUN 27 2014

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET:

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In 6C Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff

SIGNATURE Judy

AUDITOR

ORIGINAL PURCHASE DATE 11/25/09

RECEIPT INTO 1190-3835 dm

ORIGINAL COST \$5,907.50

GRANT FUNDED (Y/N) Y

ORIGINAL FUNDING SOURCE 2744

GRANT NAME Edward Byrne Memorial Justice

% FUNDING 100

ASSET GROUP 1604

AGENCY US DoJ

DOCUMENTATION ATTACHED (Y/N) Y

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

From: Chad Martin
To: Ryan Irish
CC: Trudy Fisher
Date: 6/25/2014 11:57 AM
Subject: Re: Surplus items - old L3 system
Attachments: JAG Equip disposition disposal page.pdf

Regarding 17092: Auditor/Purchasing will need the attached page showing the rules of the grant the item was purchased under. They will also need documentation showing current fair market value since the original purchase was over \$5000. Can you please provide market comparison quotes to them? Otherwise that should be ok.

Regarding the original server. It was purchased out of 2901 (no grant requirements/restrictions).

As far as I am concerned you can dispose of both items.

--Chad

>>> Ryan Irish 6/24/2014 10:19 AM >>>

There are some items we need to dispose of but one item was bought from a grant and the other item is not in any inventory system.

Asset tag# 17092 was the extra storage that was bought to expand the L3 system. It shows it was purchased by the sheriff dept via a grant.

The other item is the old L3 server itself. S/N 41GHFG1. It can not be found in any inventory system. Not sure how it was bought.

Please let me know if it is ok to dispose of these 2 items.

--Ryan



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INFOTREND - ESA08UG2421M2-0030 (Our ITEM#: 1002879)

Infotrend EonStor A08U-G2421 Hard Drive Array - Ultra320 SCSI Controller - RAID Supported - 8 x Total Bays - Fast Ethernet - Network (RJ-45) - 2U Rack-mountable

No product images available

	Unit Price	\$7,096.18
	Preferred Price (See if you qualify)	
	Final Price	\$7,096.18
	Stock	Available

 Free Shipping
for Contiguous 48 states

 Quantity: [Add to cart](#)

 Check other service levels
Sales tax will be collected for PA customers.

Quantity Pricing	
Qty	Unit Price
1 or more	\$7,096.18



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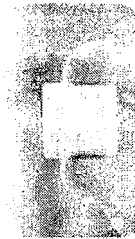
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(Bundles, Broker, included)



Marketing Information:

The EonStor A08U-G2421 Hard Drive Array features reliable SCSI host interfaces and large, cost-effective SATA disk drives. The series models are ideal for building a shared storage pool for data backup in the digital media, broadcast, medical imaging, and security/ surveillance environments.

Main Specification

General Information

Manufacturer	Infotrend Technology, Inc
Manufacturer Part Number	ESA08UG2421M2-0030
Manufacturer Website Address	http://www.eonnas.com/us
Brand Name	Infotrend
Product Line	EonStor
Product Model	A08U-G2421
Product Name	EonStor A08U-G2421 Hard Drive Array
Product Type	Hard Drive Array

Controllers

Controller Type	Ultra320 SCSI
RAID Supported	Yes
RAID Levels	1+0
RAID Levels	5
RAID Levels	3
RAID Levels	JBOD
RAID Levels	1
RAID Levels	0
RAID Levels	3+0
RAID Levels	50
RAID Levels	0+1

Network & Communication

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6-25-14 FIXED ASSET TAG NUMBER: N/A
DESCRIPTION: Server - Serial # 41GHF61 **RECEIVED**

REQUESTED MEANS OF DISPOSAL: _____ JUN 2 / 2014

OTHER INFORMATION: _____ **BOONE COUNTY AUDITOR**

CONDITION OF ASSET: _____

REASON FOR DISPOSITION: _____

COUNTY / COURT / DEPT. (check one) DOES DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff SIGNATURE: Judy

AUDITOR
ORIGINAL PURCHASE DATE _____ RECEIPT INTO 1190-3835 NM
ORIGINAL COST no tag, but believe it to be \$12,568.00 GRANT FUNDED (Y/N) _____
ORIGINAL FUNDING SOURCE _____ GRANT NAME _____
ASSET GROUP _____ % FUNDING _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:
____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE _____ AUCTION _____ SEALED BIDS _____
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014
DATE APPROVED 8-26-14
SIGNATURE [Signature]

From: Chad Martin
To: Ryan Irish
CC: Trudy Fisher
Date: 6/25/2014 11:57 AM
Subject: Re: Surplus items - old L3 system
Attachments: JAG Equip disposition disposal page.pdf

Regarding 17092: Auditor/Purchasing will need the attached page showing the rules of the grant the item was purchased under. They will also need documentation showing current fair market value since the original purchase was over \$5000. Can you please provide market comparison quotes to them? Otherwise that should be ok.

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As far as I am concerned you can dispose of both items.

--Chad

>>> Ryan Irish 6/24/2014 10:19 AM >>>

There are some items we need to dispose of but one item was bought from a grant and the other item is not in any inventory system.

Asset tag# 17092 was the extra storage that was bought to expand the L3 system. It shows it was purchased by the sheriff dept via a grant.

The other item is the old L3 server itself. S/N 41GHFG1. It can not be found in any inventory system. Not sure how it was bought.

Please let me know if it is ok to dispose of these 2 items.

--Ryan

VENDCHKDSP
BOONE

AP Check - View Only

ADHILARY... 09:55:16
6/26/14

Issued to Vendor # 8298
L-3 COMMUNICATIONS MOBILE-VISION INC
GENERAL POST OFFICE
PO BOX 5580
NEW YORK, NY 10087-5580

Year 2008
Check # 143697
Status Cleared
Date 8/05/2008
Cleared 8/12/2008

AP Number	Dept	Account	Amount
2008 005330 001	2901	91301 COMPUTER HARDWARE	12,568.00
	Dept	SHERIFF OPERATIONS-LE SALES TX	Complete
2008 005330 002	2901	91301 COMPUTER HARDWARE	2,984.00
	Dept	SHERIFF OPERATIONS-LE SALES TX	Complete
2008 005330 003	2901	91301 COMPUTER HARDWARE	2,850.00
	Dept	SHERIFF OPERATIONS-LE SALES TX	Complete
2008 005330 004	2901	91301 COMPUTER HARDWARE	898.50
	Dept	SHERIFF OPERATIONS-LE SALES TX	Complete
2008 005330 005	2901	91301 COMPUTER HARDWARE	340.00
	Dept	SHERIFF OPERATIONS-LE SALES TX	Complete

F3=Exit F10=View doc F11=Switch line mode Total chk amt Bottom 19,640.50

no tag to associate, but
per Chad Martin, we believe
this is the purchase for
the asset

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6-25-14 FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: RAID Cabinet

RECEIVED

JUN 27 2014

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Hard Drives Removed

CONDITION OF ASSET: Not Working

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Information Technology SIGNATURE Judy

AUDITOR

ORIGINAL PURCHASE DATE no data RECEIPT INTO 1190-3836 AM

ORIGINAL COST _____ GRANT FUNDED (Y/N) _____
ORIGINAL FUNDING SOURCE _____ GRANT NAME _____
ASSET GROUP _____ % FUNDING _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:
____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE _____ AUCTION _____ SEALED BIDS _____
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014
DATE APPROVED 8-26-14
SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: *no tags* See attached list

DESCRIPTION: Computer printer, workstations, ~~notebooks~~ monitors and ~~telephones~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE *Kathy D*

AUDITOR

ORIGINAL PURCHASE DATE See attached lists

NO DATA

RECEIPT INTO 1190-3836 HM

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

W

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: ⁸⁵⁷⁴ ~~See attached list~~

DESCRIPTION: ~~Computer printer, workstations, notebooks, monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY COURT IT DEPT. (circle one) DOES DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE *Kathy D*

AUDITOR

ORIGINAL PURCHASE DATE 8/31/1993
~~See attached lists~~

RECEIPT INTO 1190-3836 HM

ORIGINAL COST 405.11

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 2782

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1604

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *David H. Atwell*

RECEIVED

AUG 17 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: 13296 ~~See attached list~~

DESCRIPTION: Computer printer, ~~workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy D

AUDITOR

ORIGINAL PURCHASE DATE 3/22/02 ~~See attached lists~~

RECEIPT INTO 1190-3836 DM

ORIGINAL COST \$1530.00

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

14990

DATE: 07/08/14

FIXED ASSET TAG NUMBER: See attached list

DESCRIPTION: Computer printer, ~~workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY/ COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE *Kathy W*

AUDITOR

ORIGINAL PURCHASE DATE

4/20/2005
~~See attached lists~~

RECEIPT INTO

1190-3836 Hm

ORIGINAL COST

\$1389.00

GRANT FUNDED (Y/N)

GRANT NAME

ORIGINAL FUNDING SOURCE

2731

% FUNDING

AGENCY

ASSET GROUP

1403

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER

DEPARTMENT NAME

NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

___ TRADE

___ AUCTION

___ SEALED BIDS

___ OTHER

EXPLAIN

COMMISSION ORDER NUMBER

403-2014

DATE APPROVED

8-26-14

SIGNATURE

[Signature]

RECEIVED

AUG 17 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

15501
FIXED ASSET TAG NUMBER: See attached list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy W

AUDITOR

ORIGINAL PURCHASE DATE 7/13/06
~~See attached lists~~

RECEIPT INTO 1190-3836 Hm

ORIGINAL COST \$807.57

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 100-2731

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP 1603

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

16205

DATE: 07/08/14

FIXED ASSET TAG NUMBER: ~~See attached list~~

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy D

AUDITOR

ORIGINAL PURCHASE DATE 6/19/07
~~See attached lists~~

RECEIPT INTO 1190-38.36 HM

ORIGINAL COST \$1,165.38

GRANT FUNDED (Y/N) Y

ORIGINAL FUNDING SOURCE 2744

GRANT NAME Fostering Court Improvement

% FUNDING 100

ASSET GROUP 1403

AGENCY Office of State Courts Admin

DOCUMENTATION ATTACHED (Y/N) Y

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: 10359 See attached list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 11/20/07 See attached lists

RECEIPT INTO 1190-3836 Jm

ORIGINAL COST \$1,035.75

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 2787

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: 16406 See attached list

DESCRIPTION: Computer printer, workstations, notebooks monitors and telephone

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy

AUDITOR

ORIGINAL PURCHASE DATE 11/16/07
See attached lists

RECEIPT INTO 1190-3836 Hm

ORIGINAL COST \$366.90

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: 16960 See attached list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy W

AUDITOR

ORIGINAL PURCHASE DATE 5/1/2009 See attached lists

RECEIPT INTO 1190-3836 Hm

ORIGINAL COST \$570.39

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 17 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: 16961 See-attached-list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY/COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy

AUDITOR

ORIGINAL PURCHASE DATE

5/1/09
See attached lists

RECEIPT INTO

1190-3836 HM

ORIGINAL COST

\$570.39

GRANT FUNDED (Y/N)

GRANT NAME

ORIGINAL FUNDING SOURCE

2731

% FUNDING

AGENCY

ASSET GROUP

1603

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER

DEPARTMENT NAME

NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

___ TRADE

___ AUCTION

___ SEALED BIDS

___ OTHER

EXPLAIN

COMMISSION ORDER NUMBER

403-2014

DATE APPROVED

8-26-14

SIGNATURE

[Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: ¹⁷⁰⁰⁸ See attached list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy D

AUDITOR

ORIGINAL PURCHASE DATE 11/25/09
~~See attached lists~~

RECEIPT INTO 1190-3836 HM

ORIGINAL COST \$494.21

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/08/14

FIXED ASSET TAG NUMBER: 17009 ~~See attached list~~

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

COUNTY COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE Kathy D

AUDITOR

ORIGINAL PURCHASE DATE 11/25/09 ~~See attached lists~~

RECEIPT INTO 1190-3836 HM

ORIGINAL COST \$ 494.21

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE [Signature]

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

16698

DATE: 07/08/14

FIXED ASSET TAG NUMBER: See attached list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

COUNTY/ COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE *Kathy*

AUDITOR

ORIGINAL PURCHASE DATE 10/31/2008
See attached lists

RECEIPT INTO 1190-3836 HMJ

ORIGINAL COST \$1,271.05

GRANT FUNDED (Y/N) Y

ORIGINAL FUNDING SOURCE 2731

GRANT NAME Fosterney Court Imp

% FUNDING 100

ASSET GROUP 1603

AGENCY Office of State Courts Admin

DOCUMENTATION ATTACHED (Y/N) Y

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

Asset

Asset ID & Characteristics

CT13 Asset Tag# 16698

Asset Type Hardware
Asset Category Notebook
Model Number Compaq 6710b
Vendor Part #
Serial Number CNU83771N8
MAC Address 0213:1A03:4759
001F:3CC2:20F5
RAM (in GB) 2
CPU Speed (in GHz) 2.4
Disk Space (in GB) 149

Manufacturer Hewlett-Packard
Asset Description/Title 15" Notebook Computer
Wireless? (Check if wireless)

Operating System
Host Name

Associated Host Name(s)
Device Phone Number
IP Address(es) (if static)

Use / Physical Location

Asset Use Smartboard Presentation
Building Boone County Courthouse
Room Technology Services
Network Jack

Assigned User(s)/Role(s)
Floor
Unit

*Ready for Surplus
1
JA-Technology Services

Service Information

Status Ready for Surplus
Vendor World-Wide Technologies
Budget Department 1243
Budget Category
Est. Service Life 5 years
Service Start Date 10/2008
Budget Notes

Owner Boone
Number of Units/Licenses 1
Acquisition Method Purchased
PO Number Year
Asset Cost \$1271.05
Service End Date 06/2014

Grant Information

Grant-Related? Yes No

Grant Name Fostering Court Improvement JCIP
Sub-Grant -

Grant Agency Federal Agency?
 State Agency?
 Other? (describe)

Name:
Name: Office of State Courts Administrator
Name:

Pass-Thru Agency No pass-thru agency was involved Pass-thru agency WAS involved

Agency Name:

Fund Percentage % Grant Funding 100
(must total 100%) % County Match

Maintenance Information

Asset Is Under Maintenance.
Maint. Expires

Maintenance Terms
Maintenance Cost
Maintenance Vendor

Non-Licensed Software Installed

General Information

6/13/2014: Formerly used for smartboard at Alt Sent. BNEWC16698

GKNIN

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

16699

DATE: 07/08/14

FIXED ASSET TAG NUMBER: See attached list

DESCRIPTION: ~~Computer printer, workstations, notebooks monitors and telephone~~

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: See attached for the itemized list of items

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated, no longer works

RECEIVED

AUG 11 2014

BOONE COUNTY AUDITOR

COUNTY/ COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE *Kathy W*

AUDITOR

ORIGINAL PURCHASE DATE 10/31/08
~~See attached lists~~

RECEIPT INTO 1190-3836 Hm

ORIGINAL COST \$ 1,271.05

GRANT FUNDED (Y/N) Y

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

___ TRADE ___ AUCTION ___ SEALED BIDS

___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 403-2014

DATE APPROVED 8-26-14

SIGNATURE *[Signature]*

Asset

Asset ID & Characteristics

CT13 Asset Tag# 16699

Asset Type Hardware
Asset Category Notebook
Model Number Compaq 6710b
Vendor Part #
Serial Number CNU83771VQ
MAC Address 927F:51BE:64FA
001F:3CC1:F63A
RAM (in GB) 2
CPU Speed (in GHz) 2.4 x2
Disk Space (in GB) 149

Manufacturer Hewlett-Packard
Asset Description/Title 15" Notebook Computer
Wireless? (Check if wireless)

Operating System
Host Name

Associated Host Name(s)
Device Phone Number
IP Address(es) (if static)

Use / Physical Location

Asset Use Juvenile Presentation
Building Boone County Courthouse
Room Technology Services
Network Jack

Assigned User(s)/Role(s) *Ready for Surplus
Floor 1
Unit JA-Technology Services

Service Information

Status Ready for Surplus
Vendor World-Wide Technologies
Budget Department 1243
Budget Category
Est. Service Life 5 years
Service Start Date 10/2008
Budget Notes

Owner Boone
Number of Units/Licenses 1
Acquisition Method Purchased
PO Number **Year**
Asset Cost \$1271.05
Service End Date 06/2014

Grant Information

Grant-Related? Yes No

Grant Name Fostering Court Improvement JCIP
Sub-Grant -

Grant Agency Federal Agency?
 State Agency?
 Other? (describe)

Name:
Name: Office of State Courts Administrator
Name:

Pass-Thru Agency No pass-thru agency was involved Pass-thru agency WAS involved

Agency Name:

Fund Percentage **% Grant Funding** 100
(must total 100%) **% County Match**

Maintenance Information

Asset Is Under Maintenance.
Maint. Expires

Maintenance Terms
Maintenance Cost
Maintenance Vendor

Non-Licensed Software Installed

General Information

NOTE: This notebook is typically OFF the network, locked in the juvenile conference room storage cabinet.

6/10/2014: Removed from service. BNEWC16699

ID Tag: 16698 + 16699



Re: Grant Funded Assets 
Samantha Suthoff to: Cindy L Garrett

07/24/2014 03:59 PM

I have been told that since they are 6 years old and the value is now minimal you can follow your county policy for disposal. Thanks

Samantha Suthoff
Family Court Specialist III
Court Business Services Division
Office of State Courts Administrator
573/522-6265
Samantha.Suthoff@courts.mo.gov

Cindy L Garrett Kim and/or Samantha: I am hoping one of you c...

07/24/2014 08:00:05 AM

From: Cindy L Garrett/13/Courts/Judicial
To: Kimberly Abbott/OSCA/Courts/Judicial@Judicial, Samantha Suthoff/OSCA/Courts/Judicial@JUDICIAL
Date: 07/24/2014 08:00 AM
Subject: Grant Funded Assets

Kim and/or Samantha:

I am hoping one of you can assist me. We purchased two notebooks through JCIP-FCIP funds in 2008. In this year's budget, we replaced both of those notebooks with county funds. We are needing to dispose of the two grant funded notebooks and I am needing to see how to go about this since they were purchased with grant funds. Do you know if OSCA would want these returned to them since the grant funds flowed through OSCA? Any assistance you can provide would be greatly appreciated.

Cindy Garrett
Chief Juvenile Officer
Family Court Services - Juvenile Division
705 East Walnut
Columbia MO 65201
573-886-4200
573-886-4030 (fax)

E-mail address: Cindy.L.Garrett@courts.mo.gov

Mailed Separately #16205

13th Judicial Circuit Court
Technology Services
Surplus Summary Listing

Department Use Only						Auditors Use Only					
Inventory Tag #	Category	Make/Model	Description	Serial Number	Picked Up	Original Purchase Date	Original Cost	Original Funding Source	Transfer Confirmed	Asset Group	Receipt Into
296	Printer	Hewlett-Packard / LaserJet 4100	Network Printer	USBDC13982	Y	N					
14990	Printer	Hewlett-Packard / Color LaserJet 370C	Network Printer	CNLBB36428	Y	N					
15501	Workstation	Hewlett-Packard / Compaq dc5100	Desktop PC	2UA61704ZK	Y	N					
16205	Workstation	Hewlett-Packard / Compaq dc5700	Tower PC	2UA7201HBT	Y	N					
16359	Workstation	Hewlett-Packard / Compaq dc5700	Tower PC	MXL74403J1	Y	N					
16408	Printer	Hewlett-Packard / LaserJet P2015	Local Printer	CNB1S99021	Y	N					
16698	Notebook	Hewlett-Packard / Compaq 6710b	15" Notebook Computer	CNU83771N8	Y	N					
16699	Notebook	Hewlett-Packard / Compaq 6710b	15" Notebook Computer	CNU83771VQ	Y	N					
16960	Workstation	Hewlett-Packard / Compaq dc5800	Tower PC	MXL9140WL1	Y	N					
16961	Workstation	Hewlett-Packard / Compaq dc5800	Tower PC	MXL9140WL4	Y	N					
17008	Workstation	Hewlett-Packard / Compaq dc5800	Tower PC	MXL94208MP	Y	N					
17009	Workstation	Hewlett-Packard / Compaq dc5800	Tower PC	MXL94206MJ	Y	N					
<none>	Monitor	Hewlett-Packard / 1702	17" LCD Monitor	CNC42002MF	Y	N					
<none>	Monitor	Acer / AL1714	17" LCD Monitor	ETL18090093470032APQ01	Y	N					
<none>	Monitor	Hewlett-Packard / L1706	17" LCD Monitor	CNC6122K2Z	Y	N					
<none>	Printer	Hewlett-Packard / LaserJet P3005	Network Printer	CNJ1P13866	Y	N					
<none>	Workstation	Hewlett-Packard / xw4400	Tower PC	2UA70506R0	Y	N					
<none>	Workstation	Hewlett-Packard / xw4600	Tower PC	2UA8190020	Y	N					
<none>	Workstation	Hewlett-Packard / xw4600	Tower PC	2UA819001D	Y	N					
8574	Telephone	Meridian / NT4X37	Telephone Handset	<none>	Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					
					Y	N					

Department Signature:

Agency Signature:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 14

In the County Commission of said county, on the 26th day of August 20 14

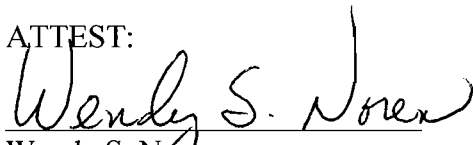
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorize the Presiding Commissioner to sign it:

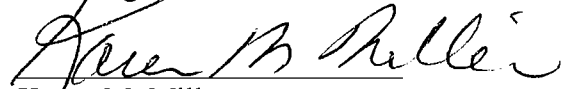
- Settlers Ridge Plat 2. S9-T49N-R12W. R-D, T-Vine Development Corp., owner. James R. Jeffries, surveyor.

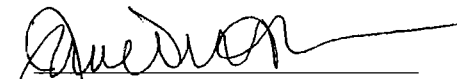
Done this 26th day of August, 2014.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 14

In the County Commission of said county, on the 26th day of August 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the contract between the Curators of the University of Missouri and Boone County, Missouri to provide assistance relating to safety and security. The terms of this contract are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Done this 26th day of August, 2014

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

AGREEMENT

THIS AGREEMENT is made and entered into by and between THE CURATORS OF THE UNIVERSITY OF MISSOURI, a public corporation of the State of Missouri, contracting on behalf of its Police Department at the University of Missouri-Columbia (hereafter "University") and THE BOONE COUNTY SHERIFF'S DEPARTMENT (hereafter "County").

WITNESSETH:

WHEREAS, University is desirous of obtaining assistance in providing safety and security for the period from July 1, 2014 through June 30, 2015;

WHEREAS, County has the personnel and expertise to assist University in its efforts; and

WHEREAS, the parties deem it to their mutual benefit to set forth the terms of their agreement in writing;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. County will provide appropriately trained personnel and assistance as mutually agreed, when requested, during the period from July 1, 2014 through June 30, 2015.
2. University will consult with County in planning, scheduling and conducting the work to be performed pursuant to this agreement. University's representative for such purposes shall be Chief Jack Watring or his designee; County's representative shall be Sheriff Dwayne Carey or his designee.
3. University shall compensate County for services rendered pursuant to this agreement at the rate of \$45.00 per hour. County will invoice University of Missouri Police Department, 901 Virginia Ave. Columbia, MO 65211 for services rendered at the conclusion of each event during the term of this agreement. Such invoices shall contain sufficient documentation to permit independent verification by University of amounts due.
4. The parties mutually agree that:
 - a. Work conducted under this agreement will be carried out according to procedures which are mutually acceptable to the parties.
 - b. County acts as an independent contractor for purposes of this agreement, and shall not act as an agent for the University. Nor shall any individuals assigned by County to render services pursuant to this agreement be deemed to be employees of the University for any purposes whatsoever,



001007-MNCL-1400

BOONE CTY SHERIFF'S DEPT, THE

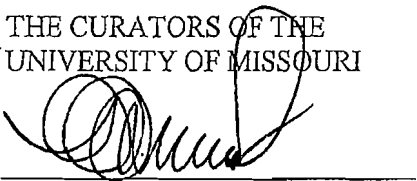
LAW ENFORCEMENT SVCS

including but not limited to Social Security, Employment Compensation, Workers Compensation or other insurance.

- c. University shall retain overall administrative and professional supervision of individuals rendering services pursuant to this agreement insofar as their presence affects the operations of University.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized representatives as of the dates below their respective signatures.

THE CURATORS OF THE
UNIVERSITY OF MISSOURI



Signature

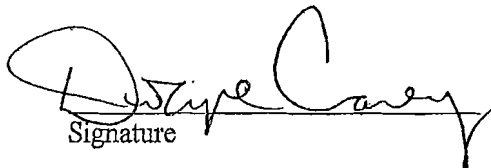
Lisa J. Wimmenauer
Assoc. Director, Business Services

Title

7/17/14

Date

BOONE COUNTY



Signature

Sheriff

Title

8-15-14

Date



SIGNATURE

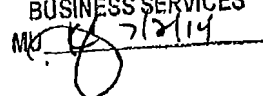
PRESIDING COMMISSIONER

TITLE - PRESIDING COMMISSIONER

8-26-14

DATE

APPROVED
AS TO
LEGAL FORM


BUSINESS SERVICES
MO. 7/21/14


CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

August Session of the July Adjourned

Term. 20 14

In the County Commission of said county, on the 26th day of August 20 14
 the following, among other proceedings, were had, viz:

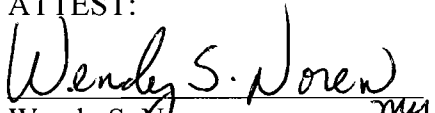
Now on this day the County Commission of the County of Boone takes up the festival application filed by Julie King on behalf of Thumper Entertainment:


Pursuant to RSMo Secs. 316.150-316.185, the County Commission conducted a public hearing on 8/21/2014 after the County Clerk first notified all entities contemplated in RSMo Sec. 316.165, and in addition, the Columbia Fire Department. No parties spoke in opposition to the permit and no negative comments were received from any entity notified.

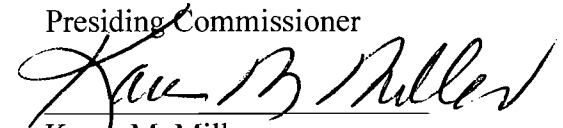
Based on this record, the County Commission approves the festival permit application filed herein and hereby authorizes the County Clerk to issue an appropriate festival permit based on said application.

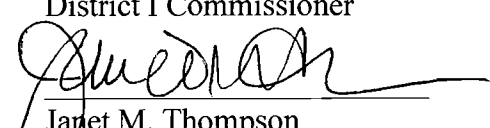
Done this 26th day of August, 2014

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

DEPT OF PUBLIC SAFETY

JEFFY LEE, DIRECTOR

P O BOX 749

JEFFERSON CITY MO 65102

STATE FIRE MARSHALL

GREG CARRELL

P O BOX 844

JEFFERSON CITY MO 65102

STATE DIVISION OF HEALTH

MARK JENKERSON, CHIEF

P O BOX 570

JEFFERSON CITY MO 65102

BOONE COUNTY SHERIFFS DEPT

SHERIFF DWAYNE CAREY

2121 COUNTY DRIVE

COLUMBIA MO 65201

CITY OF COLUMBIA

CITY MANAGER'S OFFICE

ATTN: MEGAN GOTCHER

P O BOX 6015

COLUMBIA MO 65205

DIVISION OF ALCOHOL AND TOBACCO CONTROL

Jeremiah W. (Jay) Nixon
Governor

Jerry Lee
Director, Public Safety



Lafayette E. Lacy
State Supervisor

Mike Schler
Deputy Supervisor

August 14, 2014

Wendy S. Noren
Boone County Clerk
Boone County Government Center
801 E. Walnut St., Rm. 236
Columbia, MO 65201-7731

Re: Roots and Blues Festival

Dear County Clerk Noren:

We are in receipt of your letter of August 8, 2014 and attachments requesting that we provide a written report if we wish to comment on the County License Application for the Roots and Blues Festival.

The Division of Alcohol and Tobacco Control has no comments on the County License Application for the Roots and Blues Festival.

Thank you for the opportunity.

If you have questions concerning this matter, please contact this office.

Sincerely,

Lafayette E. Lacy
State Supervisor

LEL: ms

Cc: Keith Hendrickson, Chief of Enforcement

Diane Buchmann - RE: Roots and Blues festival

From: "Jenkerson, Mark" <Mark.Jenkerson@health.mo.gov>
To: "'WENDY NOREN'" <wsnoren@gmail.com>, "Kelley, JD" <JD.Kelley@health.mo.g...>
Date: 8/8/2014 12:47 PM
Subject: RE: Roots and Blues festival
CC: Diane Buchmann <DBuchmann@boonecountymo.org>

Ms. Noren;

Thank you for checking with us and your sincere efforts to comply with law. For the Missouri Department of Health and Senior Services (DHSS), our primary interest in shows, circuses, amusement buildings, and festivals is food safety. The Columbia-Boone County Department of Public Health and Human Services partners with DHSS and is primarily responsible for retail food safety in Boone County. They also have an established structure to address retail food safety. The direct involvement of DHSS would unnecessarily complicate their inspection and licensing process. As such, DHSS defers to the Columbia-Boone County Department of Public Health and Human Services' regulatory retail food program to "report...with appropriate recommendations...as to granting a license and the conditions for granting a license."

Mark Jenkerson

Chief, Bureau of Environmental Health Services

Missouri Department of Health and Senior Services

930 Wildwood, P.O. Box 570

Jefferson City, Missouri

(573) 751-6095 Phone (573) 526-7377 Fax

This email is from the Missouri Department of Health and Senior Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: mark.jenkerson@health.mo.gov or by calling (573) 751-6095.

From: WENDY NOREN [mailto:wsnoren@gmail.com]
Sent: Friday, August 08, 2014 11:16 AM
To: Jenkerson, Mark; Kelley, JD; Kuster, Rachele; magunier@gocolumbiamo.com
Cc: Diane Buchmann
Subject: Roots and Blues festival

Diane from my office was attempting to find the appropriate person at the Department of Health to notify for a hearing on the county festival license application filed for the Roots and Blues festival. They are required to get a county festival license under Chapter 316. After they apply, the county clerk is required to set a public hearing and notify your department.

This is in addition to any county health ordinances or requirements under chapter 196. Please let us know who the appropriate person is to notify under 316.165:

316.165. Upon receipt of a complete application and the application fee, the county clerk shall set the application for public hearing at a regular meeting of the governing body of the county, not less than fifteen days nor more than thirty days thereafter, and shall give not less

BOONE COUNTY FESTIVAL APPLICATION
(RSMo Secs. 316.150 – 315.185)

Today's Date: July 25, 2014

Event beginning Date, Time & Hours of Operation: Please see attached.

Event ending Date & Time September 28, 2014 at 8pm

Type of Event Special Event- Music Festival

Estimated Attendance: Staff 1,000 Volunteers 600 Spectators/Participants 25,000

Applicant Name Julie King (& Richard King)

If the application is a partnership, the names and addresses of the partners must appear.

Where the applicant is a corporation the application must be signed by the president, vice president and secretary of the corporation and must contain their addresses, and a certified copy of the articles of incorporation shall be submitted with the application.

Applicant Age 27

Applicant Address 8100 East Route AB

City Columbia State MO Zip Code 65201

Phone number 573-442-5862 Alternate phone number 573-999-2042

Email jking@thumperentertainment.com

Mailing address 910 East Broadway, Suite 10

City Columbia State MO Zip Code 65201

Name of Organization Applicant Represents Thumper Entertainment

Contact Person Day of the Event

Name Julie King

Street Address 910 East Broadway, Suite 10

City Columbia State MO Zip Code 65201

Phone number 573-999-2042 Alternate phone number 573-442-5862

Applicant Name Richard King (& Julie King)

If the application is a partnership, the names and addresses of the partners must appear.

Where the applicant is a corporation the application must be signed by the president, vice president and secretary of the corporation and must contain their addresses, and a certified copy of the articles of incorporation shall be submitted with the application.

Applicant Age 60

Applicant Address 109 West Parkway

City Columbia State MO Zip Code 65201

Phone number 573-442-5862 Alternate phone number 573-489-5701

Email richard@thebluenote.com

Mailing address 910 East Broadway, Suite 10

City Columbia State MO Zip Code 65201

Name of Organization Applicant Represents Thumper Entertainment

Please state the kind, character, or type of festival which applicant proposes to operate, maintain or conduct. Music festival with 30 artists on 2 stages, food & craft vendors.

Address or legal description of the place where the proposed festival is to be operated, maintained or conducted.

Street address Stephens Lake Park, 2001 East Broadway

City Columbia State MO Zip code 65201

In addition, please provide the following:

1. If the event is located WITHIN the corporate limits of the City of Columbia, the applicant can provide the County with a copy of the approved Special Use Permit and Special Events Application filing made to the City of Columbia in lieu of the other information requested in this section.
2. If the event is OUTSIDE the corporate limits of the City of Columbia, please provide the following, additional information:
 - a. Please provide proof of insurance against injury or loss to persons or property.
 - b. Please provide proof of ownership of the place where the festival is to be operated, maintained or conducted, or a statement signed by the owner of the premises indicating his consent that the site be used for the proposed festival.
 - c. Please provide a detailed written explanation of the applicants plans to provide security and fire protection, water supply and facilities, food supply and facilities, sanitation facilities, medical facilities and services, vehicle parking space, vehicle access and onsite traffic control, and, if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities.
 - d. Please provide a plot plan showing arrangement of the facilities including those for parking, egress and ingress.

2014 Roots N Blues N BBQ Hours of Operation

Friday, September 26, 2014

Pre-Event at Amphitheater: 3:00pm

Gates Open: 4:30pm

Park Closes: 11:00pm

Saturday, September 27, 2014

Gates Open: 11:30am

Park Closes: 11:00pm

Sunday September 28, 2014

Gates Open: 11:30am

Event Ends: 8:30pm

Park Closes at 11:00pm

2014 Roots N Blues N BBQ Sponsors

U.S. Cellular®	http://www.uscellular.com/uscellular/
Missouri Lottery	http://www.molottery.com/
Shelter Insurance	https://www.shelterinsurance.com/
Holder Susan Slusher Oxenhandler	http://www.midmissourilawyers.com/
Despain Cayce Dermatology Center & Medical Spa	http://www.columbiaderm.com/
Barefoot Wines	http://barefootwine.com/
Schlafly	http://schlafly.com/
Bud Light	http://www.budlight.com/
Watkins Roofing	http://www.watkinsroofing.net/
Columbia Business Times	http://columbiabusiness.com/
Randy Adams Construction	http://www.randy-adamsconstruction.com/
Mid America Harley-Davidson	http://www.midamericahd.com/index.htm
Break Time Convenience Stores	http://www.mfaoil.com/Retail/BreakTime.aspx
Restoration Eye Care	http://www.restorationeyecare.com/
Tryathletics	http://www.tryathletics.com/
Recover Fast	http://recoverfast.net/
The Endurance Company	http://www.endurancecompany.com/
KOMU-TV 8	http://www.komu.com/home/
Wilson's Total Fitness	http://www.wilsonsfitness.com/
Michelob Ultra	http://www.michelobultra.com/
Broadway Christian Church	http://www.broadwaychristian.net/
D&H Drugstore	http://www.dhdrugstore.com/
Mo Cancer Associates	http://missouricancer.com/
Mid-Mo CW	http://yourcwtv.com/partners/columbia/index.php
102.3 BXR	http://www.bxr.com/
KFRU	http://www.kfru.com/
Q106.1	http://www.q1061.com/
101.5 KPLA	http://www.kpla.com/

Nash FM 100.1 <http://www.nashfm100.com/>

The Columbia Daily Tribune <http://www.columbiatribune.com/>

The Broadway, The Roof, & 11Eleven <http://www.thebroadwaycolumbia.com/>

Budget Host Inn http://www.budgethost.com/hotels/Budget_Host_Inn_Columbia_MO.aspx

Hampton Inn & Suites <http://hamptoninn3.hilton.com/en/hotels/missouri/hampton-inn-and-suites-columbia-at-the-university-of-missouri-COUUMHX/index.html>

The Tiger Hotel <http://www.thetigerhotel.com/>

The Holiday Inn Executive Center
<http://www.ihg.com/holidayinn/hotels/us/en/columbia/coucc/hoteldetail>

Courtyard By Marriott <http://www.marriott.com/hotels/travel/coucy-courtyard-columbia/>

Lucky's Market <http://www.luckysmarket.com/location/columbia-mo/>

Modern Litho Print <http://www.modernlitho.com/brown-printing/about-brown-printing/>

**Park Special Use Permit
Conditions/Restrictions
Roots N Blues Festival – Stephens Lake Park
September 2014**

Approval is given to Thumper Entertainment to utilize Stephens Lake Park for the 2014 Roots N Blues N BBQ Festival September 26 through September 28, 2014. Set-up for the event may occur on Thursday September 18, 2014. All tents, port-a-johns, and other temporary structures used for the festival shall be removed and other clean-up completed by 5:00 pm Monday September 29, 2014. Page | 1

All areas of the park outside of fenced festival area shall remain open to the public.

Signage Plan

Signs and banners promoting the event may only be displayed in the park on the days of the event. All such signs and banners shall be temporary and shall be removed from the park upon completion of the event. Signage to be placed outside of park area (i.e. streets) shall be outlined in a signage plan to be submitted by the applicant and approved by the City Special Events Committee. Signage outside of park area shall comply with the city's sign ordinance.

Sound

Amplified music is permitted but must be kept to a reasonable level so as not to disturb the peace, quiet or comfort of the neighboring inhabitants. Amplified sound shall not exceed the distance of 100 feet from the building, structure or outdoor area in which the device is located.

Ticketed Special Event Fee

Per City ordinance, the City's ticketed special event fee shall be charged for use of the park for this event. The ticketed special event fee includes two components, a reservation fee to reserve the park land for use by the festival and a participant fee per each ticket sold. The reservation fee is \$100 per acre for the total area of park land reserved for restricted access for those purchasing tickets to attend the festival. The participant per ticket fee shall be calculated based on total ticket sales for the event. The fee is \$1.00 per each \$20 or less ticket sold and \$2.00 per ticket costing \$21 or more.

The non-refundable reservation fee of \$4,900 (calculated based on the restricted use area of 25 acres) shall be paid by July 1, 2014 to reserve use of the park for the festival. The participant per ticket fee based on actual number of tickets sold as verified by ticket audit shall be due within 10 days following the date of the event. Please coordinate payment of fees with Lida Gochenour, Park and Recreation Department Administrative Supervisor, 874-7612.

City of Columbia reserves the right to request an audit of ticket sales at any time during pre-sale or after the event.

Concessions Plan and Fee

Event sponsor is responsible for submitting a Concessions/Vendor Plan for review and approval by City staff. Plan shall identify the type of concession equipment to be used including grills, fryers, portable concession trailers, tents, generators, etc. Plan shall include a site map indicating the location of concession facilities, identify what vendors, if any, will be participating, and outline plans for disposal of any waste including charcoal, grease, etc.

Event sponsor indicates in questions #58 and #61 of the permit application that they plan to sell merchandise and food/beverages in the park. A one day concession sales permit for up to 3 booths is \$50, for 4-6 booths is \$100, and for all booths over six is an additional \$15 per booth per day. Concession permit fees will be waived provided the land reservation fee outlined above is paid by the July 1 deadline. No selling of items or products on park property shall occur without an approved concession sales permit.

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Applicant has requested permission to sell alcoholic beverages as part of the concessions operations. Approval to sell alcoholic beverages in the park requires approval of the City Council. Provided that such approval is received, applicant must comply with all state and local regulations in regard to the sale of alcohol.

Any ashes resulting from the use of portable charcoal grills are to be removed from the park. There is absolutely no dumping of the ashes on the grass or grounds of the park. All grease, frying oil, and other waste products resulting from use of the fryers must be removed from the park.

Generators

Event sponsor shall include an inventory of generators on the site map which will indicate the location and number of generators to be used. Site map shall be approved by City staff prior to event.

Insurance

City insurance regulations require a \$2 million liability insurance policy which names the City as co-insured for festivals, concerts, contests, athletic camps and events, exhibitions and celebrations that are open to the general public and that are expected to have an attendance of 1,500 or more or that involve a high risk of injury. The \$2 million requirement is per occurrence, not general aggregate total.

Traffic Management Plan

Event sponsor shall be required to work with the City of Columbia Police, Fire, and Public works department to develop a Traffic Management and Transportation Plan to outline how festival participants will access and depart festival site. The plan shall address the need for "exit lighting" at the conclusion of each day's activities. Traffic flow impact will be reviewed by the Police Department. The Police Chief may require an engineered traffic plan if warranted, or a review of the traffic flow impact by the City Traffic Engineer.

Parking

Approval to hold this event does not authorize the parking or placement of any vehicles other than the performance stage and concession operations on park property outside of designated parking areas. Vehicles designated for festival set-up shall be the only vehicles allowed on the grass. All vehicles, including those of event staff and volunteers, with the exception of event set-up are to remain on paved roads and/or designated parking areas.

Portable Toilets

Event sponsor is responsible for providing portable toilets for the event as noted in the park special use application. Toilets shall be placed in locations agreed to by event sponsor and park staff. Toilets will be removed from park by 5:00 pm Monday September 29, 2014.

Sponsor agrees to provide portable restrooms meeting ADA accessibility guidelines and to locate such toilets so as they can be accessed via an accessible route in accordance with ADA regulations.

Trash / Recycling / Clean-Up

Event sponsor shall submit a plan for review and approval by City staff detailing procedures to be used for the management of trash, recycling, and the clean-up of the park after the event. Per standard Park Use Permit requirements, a deposit of \$200 is required for performance clean-up/damages. This deposit is refundable upon conclusion of the event if no significant clean-up or repair of damage to park facilities is required.

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Wet Grounds Stipulation

Event sponsor is responsible for actual costs of repair if grounds are wet and set-up/operation results in significant damage to turf.

Security Plan

Event sponsor is responsible for submitting a Security Plan for review and approval by City staff.

Severe Weather / Emergency Shelter Plan

Event sponsor will provide a Severe Weather / Emergency Shelter Plan to outline procedures to be implemented in the event of severe weather occurring during the event. Plan will be reviewed for approval by City staff.

Medical Plan

Event sponsor shall be required to work with the Columbia Fire Department to have Fire and Emergency resources pre-staged on site during the operating hours of the festival. For incidents requiring medical attention, an ambulance will be called from the nearest hospital to tend to the person's needs.

Accessibility Plan/Routes

Applicant shall provide City with a plan to ensure event is accessible in accordance with ADA guidelines.

Roots N Blues Festival @ Stephens Lake Park
Fee Schedule
September 2014

Fees and Charges:

Reservation Fee	\$100 per acre x 49 acres	\$4,900
Participant	\$1.00 per \$20 or less ticket	\$
Per Ticket Fee	\$2.00 per \$21 or more ticket	\$
Total Participant Fees		\$

Total amount due by 7/01/14

\$4,900 – paid check #3649

Participant Fees due by 10/7/14

\$





Park Special Use Application

0601

Parks and Recreation
APPROVED
 573-874-7460
 Fax: 573-874-7640
 www.GoColumbiaMo.com

Applicant Information	1. Name Julie King		2. Today's Date 10/15/2013 <u>10/2/2014</u>	
	3. Address 910 East Broadway, Suite 10		4. E-mail Address jking@thumperentertainment.com	
	5. City Columbia, MO 65201	State	6. Age ____ Under 21 <input checked="" type="checkbox"/> 21 or Over	
	7. Day Phone # 573-442-5862	8. Evening Phone # 573-999-2042		9. Cell/Pager #
	11. Company/Organization Name (if applicable) Thumper Entertainment		12. Is this a company sponsored event? <input checked="" type="checkbox"/> Yes ____ No	
	13. Company Address/City/State/Zip 910 East Broadway, Suite 10, Columbia, MO 65201		14. Company Phone # 573-442-5862	15. Web Address rootsnbluesnbbq.com
	16. Name of Alternate Contact Person Betsy Farris		17. Alternate's Day & Cell Phone # 573-694-3333	
	<i>Answer all questions completely.</i>			

Responsible Party	18. Will applicant be in attendance at this event? <input checked="" type="checkbox"/> Yes ____ No		19. Is applicant the responsible party for this event? <input checked="" type="checkbox"/> Yes ____ No	
	<i>If applicant is NOT the responsible party for this event, please complete items #20-29. If so, go to #30.</i>			
	20. Responsible Party's Name (on-site event supervisor) Julie King		21. Driver License # M211008018	
	22. Address 8100 East Route AB		23. E-mail Address jking@thumperentertainment.com	
	24. City Columbia, MO 65201	State	25. Age ____ Under 21 <input checked="" type="checkbox"/> 21 or Over	
	26. Day Phone # 573-442-5862	27. Evening Phone # 573-999-2042		28. Cell/Pager #
29. Fax # 573-443-2784				
<i>Answer all questions completely.</i>				

Event Information	30. Type of Event Music Festival		31. Event Date(s) (include setup & cleanup): <u>9/26-28/2014</u>		32. Expected attendance per day 10,000	
	33. Describe your event or activity: _____					
	34. Will the majority of the participants be under the age of 21? ____ Yes <input checked="" type="checkbox"/> No a. If "yes," how many adult supervisors will be in attendance? ____ adult for every ____ youth					
	35. Event Start Time (include set-up) 7am, 9/22/2014			36. Event End Time (include clean-up) (NO later than 11pm) 11pm, 9/29/2014		
	37. Park/Facility Stephens Lake Park			38. Specific Area of Park/Facility East half of park, Riechmann Pavilion, Amphitheater and picnic shelters		
	39. Do you wish to reserve a park shelter with this event? <input checked="" type="checkbox"/> Yes ____ No a. If "yes," please list the name of the shelter: <u>all shelters at Stephens Lake Park, Riechmann Pavilion, Amphitheater</u> b. If "yes," have you already reserved the shelter? <input checked="" type="checkbox"/> Yes (Receipt # _____) ____ No <i>It is strongly recommended that you go ahead and reserve the shelter to ensure its availability while your application is being processed. In the event your application is denied, your shelter reservation fee can be refunded.</i>					
	40. Is this a first time event for you (or your organization) at this location? ____ Yes <input checked="" type="checkbox"/> No a. If "no," how does this event differ from previous years? _____ <small>We have several improvements planned for the 2014 festival- slight changes to layout (see map, included), and traffic & bus flow</small>					
	b. Attendance totals for last event : Largest Daily Total <u>around 10,000</u> Overall Total <u>22,250</u>					
	41. Is this event open to the public? <input checked="" type="checkbox"/> Yes ____ No a. If "yes," how will this event be publicized? <u>aggressive marketing and outreach campaign</u>					
	Note: Please attach a copy of publicity plan or flyer, if available.					

Answer all questions completely.

42. Will any signs, banners, or flyers be hung or posted for this event? Yes No
 a. If "yes," when and where? flyers and posters used as promotional materials leading up to the event and at entrance of event during
 b. Wording on banners or signs: The Roots N Blues N BBQ Festival
Note: Attach a copy of any flyers that will be posted.

43. Will any public street(s) need to be partially closed or blocked off in conjunction with this event?
 Yes No a. Street Name(s): East Walnut Street
Note: If "yes," applicant must obtain a Street Closure Request Form from the City Manager's Office, 701 E. Broadway, 5th Floor, Daniel Boone Building, 573-874-7219.

44. Do you plan to erect temporary structures, such as, STAGES, BOOTHS, TABLES, TENTS, DISPLAYS, AMUSEMENTS (dunking booth, bounce house, kiddy rides) ETC., for this event? Yes No
 a. If "yes," please describe below - include size(s), how many, capacity, etc. **Note: A site plan and/or drawing must be included with this application showing the location of all items. Park maps (PDF files) are available on the City of Columbia's website at www.GoColumbiaMo.com (Go Word: GoParks)**

Item	How Many	Size/Capacity
Stages	<u>2</u>	<u>50x100 & 30x40</u>
Tents	<u>lots</u>	<u>10x10- 30x60</u>
Ferris Wheel	<u>1</u>	<u>50x50 area</u>

b. If tent(s) or amusement devices will be erected, fill in the following information:
 Contact person's name: Julie King
 Name of tent company: All Seasons
 Address: 5050 Kansas Avenue, Kansas City, KS. 66106
 Contact person: Robbie Sandberg Telephone: 816-765-1444
Note: A Certificate of Public Liability Insurance is required in the amount of \$2 million with the City of Columbia as co-insured when amusement devices (i.e., dunking booth, bounce house, rides, etc.) are part of an event (or other event types as deemed by the Parks and Recreation Director). Shade structures (i.e., tents) larger than 100 sq. ft. (10' x 10') and/or staging structures require a building permit from Public Works Dept., 573-874-7474.

45. Will any type of sound amplifying equipment or devices (other than small personal radios, tape players, etc.) be used in conjunction with this event? Yes No
Note: If "yes," applicant must complete a Sound Amplification Equipment Registration Form (requires two weeks advance notice) with the Columbia Police Department, 600 E. Walnut, 573-442-6131. No profane, lewd, indecent, or slanderous human speech or music allowed.

46. Do you plan to provide live musical entertainment for this event? Yes No
 a. If "yes," please describe below (i.e., reggae, rap, folk, rock, C&W, big band, etc.)
Roots, Blues, Country, Gospel, Folk & Soul

47. Do you plan to have animals on site during this event? Yes No
 a. If "yes," please list how many, the type of each animal, and what provisions have been made for the care, containment, and removal of these animals? Please give contact person's name and phone #.

b. Contact Person: _____ c. Daytime Phone: _____

48. Are you requesting the use of electricity other than at a shelter? Yes No
 a. If "yes," please explain: Generators will be used to power stages and lighting equipment

 b. Are you providing a generator as a power source? Yes No

49. Do you need access to a water source (other than a water fountain)? Yes No
 a. If "yes," for what purpose is water needed? (Other fees will apply.)

50. Do you need access through a locked gate for loading and unloading? Yes No
 a. If "yes," describe location of gate:

51. How many port-a-johns are you providing for your event? 100-150
 a. Where will they be set up? Please see attached map
Note: This service is not provided by the City of Columbia. Placement to be on hard surface only.

52. What are your plans for providing emergency medical services for your event?
ambulance will be located on-site for duration of event

53. How many parking spaces will you use for your event? all available lots
Note: All vehicles must be parked in designated parking spaces or they will be ticketed and/or towed.

Event Information

Answer all questions completely.

Collection of Monies/Sales/Fees	<p>Note: Columbia Code of Ordinance, Chapter 17, Division 7, Sec 17-122 prohibits sales in City parks except by any regular licensed concessionaire acting by and under the authority of the Parks and Recreation Director. Permission may be granted ONLY to non-profit agencies, with a Concession Permit Fee charged. Collection of monies is restricted to approved event area ONLY. Absolutely no solicitation of funds from general park users allowed. Collection of funds by for-profit agencies is not permitted.</p> <p>54. Will any money be collected on site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>55. Will a registration, membership, or admission fee be required in order to attend or participate in the event activities? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "yes," estimate number of participants: <u>25,000-30,000</u></p> <p>56. Will donations/contributions be accepted or solicited during this event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No a. If "yes," please explain how these donations will be generated or solicited: _____ Donations will be collected for The Roots N Blues N BBQ Foundation to benefit the Blues in the Schools project. b. List all parties who will receive the proceeds from the donations or contributions: _____ Blues In the Schools of Mid-Missouri</p>
	<p>57. Are you a non-profit agency? <input type="checkbox"/> Yes (State Charter # _____) <input checked="" type="checkbox"/> No Note: Non-profit agencies must be registered with the State of Missouri. Religious organizations or educational institutions not required to register with the State must provide documentation of their tax-exempt status (IRS determination, articles of incorporation, or audited financial statement).</p>
	<p>58. Do you plan to SELL, DISTRIBUTE, OR GIVE AWAY refreshments in conjunction with this event? <input checked="" type="checkbox"/> Yes (selling) <input type="checkbox"/> Yes (give away) <input type="checkbox"/> No a. If "yes," please explain: A variety of vendors will be on-site selling refreshments & concessions b. If "yes," how many food booths/tables will be set up? <u>20-25</u> c. If your event is catered, who is your caterer? _____ Note: Any public catered event requires caterer to have appropriate permit from the City Health Department (573-874-7346). Selling requires a Business License (Office: 573-874-7378).</p>
Food/ Refreshments/ Merchandise	<p>59. Will there be gas grills, propane stoves, portable charcoal grills, or other fires outside the designated picnic grills? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No a. If "yes," please describe grill type and proposed location: Vendors will be cooking food on-site with a variety of equipment Note: Applicant must provide appropriate safety equipment (fire extinguishers). Note: Liquor sales are not permitted.</p>
	<p>60. Will alcohol be consumed at your event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No a. If "yes," will it be consumed ONLY by those who are age 21 or older? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>61. Do you plan to SELL, DISTRIBUTE, OR GIVE AWAY merchandise (non-food items) or services in conjunction with this event? <input checked="" type="checkbox"/> Yes (selling) <input type="checkbox"/> Yes (give away) <input type="checkbox"/> No a. If "yes," please explain the type of item/service: Merchandise will include t-shirts, hoodies, posters... b. If "yes," how many merchandise booths/tables will be set up? Note: Selling requires a Business License (Office: 573-874-7378). Note: Food service for 200 or more requires a dumpster. Contact Solid Waste (573-874-6291). Requires 48 hours advance notice and additional fee payable to Solid Waste.</p>
	<p>62. Does your event involve food service for more than 200 people? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

Answer all questions completely.

Other Info	<p>63. Are there any special provisions or information pertaining to your event which have not been addressed on this application?</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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We will have insurance for you closer to date!
 Thanks!

Please indicate all items attached to this application.

Attachments	<input checked="" type="checkbox"/> Publicity plan or flyer <input type="checkbox"/> Approved Street Closure Form <input checked="" type="checkbox"/> Site plan for temporary structures <input type="checkbox"/> \$2 million Certificate of Public Liability Insurance w/ <input type="checkbox"/> Documentation of tax-exempt status <input type="checkbox"/> Shelter Reservation Fee
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Applicant acknowledges agreement with terms by initialing each item and signing application. On line applications - please type in initials.

Applicant Acknowledgment	Initial <u>JK</u>	I understand that in the case of an emergency or for reasons beyond the City's control, the City reserves the right to cancel the scheduled event prior to scheduled use without liability. Refunds will be made if cancellation by the City is necessary. In case of general maintenance or vandalism, the picnic tables, BBQ grills, or other amenities may be removed at anytime prior to the reservation date. Restrooms are closed from October 15 to April 15.
	Initial <u>JK</u>	I understand that this is only an application and not a guarantee that a permit will be issued. If a permit is issued, I agree that: (1) if any of the information contained in the application is found to be false; or (2) should my conduct, or the conduct of any participants or guests, not be as described in the application; or (3) should any applicable City, County, State, or Federal rules, regulations, codes or laws be violated, any reservations issued shall automatically become null and void and any activity associated with this application will immediately cease.
	Initial <u>JK</u>	I agree to indemnify, defend and hold harmless the City of Columbia from any and all liability claims arising from the actions of myself, or my agents, employees, or clients while conducting activities under this permit on City of Columbia park lands or waters.
	Initial <u>JK</u>	I agree that I: (1) am financially responsible for any costs incurred by the City of damages to City property; (2) forfeit all fees and deposits if it is determined that false information was provided on the application; (3) am financially responsible for any City costs that exceed fees and deposits already collected by the City for enforcement of provisions related to this application for reservation.
	Initial <u>JK</u>	I agree that I am responsible to see that all debris and trash is picked up from the event site and placed in appropriate refuse containers immediately after the event. Failure to do so may require the City to do so. Any trash removal expenses (for debris left at event site not placed in appropriate refuse containers) incurred by the City as a result of this event are my responsibility.
	Initial <u>JK</u>	I understand that permission to hold this event/activity does not grant exclusive use of any park or trail. The park or trail is to remain open for public use, including any citizen's ability to exercise their free speech, distribution of literature, collection of signatures, etc.
	Initial <u>JK</u>	I understand that this permit, if granted, may not be assigned without written approval and acceptance of the assignee by the Director of Parks and Recreation (or designated agent). I also understand that if the responsible party is other than myself, I am responsible to notify the responsible party of all rules, regulations, requirements, and conditions related to this application/permit.
Initial <u>JK</u>	I understand that I am responsible to obtain the necessary permits/approvals granted by agencies or City departments other than the Parks and Recreation Department needed to hold this event. Permission granted by the Parks and Recreation Department to hold this event does not imply approval of items under other agencies' jurisdictions.	

I hereby attest that to the best of my knowledge the information contained in this application is true and correct.

Signature of Applicant: Julien King

Date: 6/2/2014

Note: Application is not valid without initials and signature of applicant.

Parks and Recreation Department Use Only

Application Status	<p>Application Is:</p> <p><input checked="" type="checkbox"/> Approved As Is</p> <p><input type="checkbox"/> Disapproved</p> <p>Explanation: _____</p> <p>_____</p> <p>_____</p> <p>Application status is pending further information on item # _____</p> <p>Specifically: _____</p> <p>_____</p> <p><input checked="" type="checkbox"/> Application is approved under the following conditions/restrictions:</p> <p><i>The following items must be obtained (no paperwork required to be turned in to the Parks & Rec Dept.):</i></p> <p><input type="checkbox"/> Sound Amplification Equipment Registration (Must have on hand at event site.)</p> <p><input checked="" type="checkbox"/> Public Catered Event - Caterers must have appropriate Permit from the City Health Department (573-874-7346) (Must have on hand at event site.)</p> <p><input checked="" type="checkbox"/> Sale of food or merchandise - Business License (573-874-7378) (Must have on hand at event site.)</p> <p><input checked="" type="checkbox"/> Refuse dumpster required (requires 48 hrs. advance notice & additional fee, contact Solid Waste, 573-874-6291)</p> <p><input checked="" type="checkbox"/> Employment of Columbia Reserve Police for parking, crowd control, security & safety</p> <p><input type="checkbox"/> _____ Number of Officers Needed</p> <p><input checked="" type="checkbox"/> Supplementary port-a-johns</p> <p><input checked="" type="checkbox"/> First aid personnel and stations</p> <p><input checked="" type="checkbox"/> Building permit from Public Works Department for 20' x 20' enclosed tents; tents larger than 20' x 20' enclosed/not enclosed; and/or staging structures, 573-874-7474. (Must have on hand at event site.)</p> <p><i>Need the following items turned in to the Parks & Recreation Department:</i></p> <p><input checked="" type="checkbox"/> Publicity plan or flyer <i>attached</i></p> <p><input checked="" type="checkbox"/> Approved Street Closure Form <i>attached</i></p> <p><input checked="" type="checkbox"/> Site plan for temporary structures <i>attached</i></p> <p><input type="checkbox"/> \$ _____ million Certificate of Public Liability Insurance w/City of Columbia as co-insured <i>on file</i></p> <p><input type="checkbox"/> Documentation of tax-exempt status</p> <p><input type="checkbox"/> Shelter reservation required</p> <p><input checked="" type="checkbox"/> Payment of fees/deposits</p> <p>Other conditions/restrictions:</p> <p><i>Please see attached.</i></p> <p>_____</p> <p>_____</p> <p>_____</p>
---------------------------	--

Fees & Deposits	<table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Applicable Fees:</p> <p><input type="checkbox"/> Shelter Reservation Fee - \$35</p> <p><input type="checkbox"/> Large Shelter Reservation Fee - \$45</p> <p><input type="checkbox"/> Island Shelter Fee - \$33</p> <p><input type="checkbox"/> Tent Fee - \$33</p> <p><input type="checkbox"/> Wedding Fee - \$33</p> <p><input type="checkbox"/> Water Fee - \$10</p> <p><input type="checkbox"/> Concession Permit Fee - \$ _____</p> <p><input type="checkbox"/> Special Park Use Fee - \$33</p> <p><input type="checkbox"/> Participant Fee - _____</p> <p><input type="checkbox"/> Other Fee - _____</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Applicable Deposits:</p> <p><input type="checkbox"/> Performance, clean-up and damage deposit and/or bond - \$200</p> <p><input type="checkbox"/> Island clean-up and damage deposit - \$100</p> <p><input type="checkbox"/> Gate key deposit - \$20</p> <p><input type="checkbox"/> Water spigot key deposit - \$50</p> <p><input type="checkbox"/> Other deposit _____</p> </td> </tr> </table> <p>TOTAL FEES DUE: <i>49000 pd</i></p> <p>TOTAL DEPOSITS DUE: _____</p>	<p>Applicable Fees:</p> <p><input type="checkbox"/> Shelter Reservation Fee - \$35</p> <p><input type="checkbox"/> Large Shelter Reservation Fee - \$45</p> <p><input type="checkbox"/> Island Shelter Fee - \$33</p> <p><input type="checkbox"/> Tent Fee - \$33</p> <p><input type="checkbox"/> Wedding Fee - \$33</p> <p><input type="checkbox"/> Water Fee - \$10</p> <p><input type="checkbox"/> Concession Permit Fee - \$ _____</p> <p><input type="checkbox"/> Special Park Use Fee - \$33</p> <p><input type="checkbox"/> Participant Fee - _____</p> <p><input type="checkbox"/> Other Fee - _____</p>	<p>Applicable Deposits:</p> <p><input type="checkbox"/> Performance, clean-up and damage deposit and/or bond - \$200</p> <p><input type="checkbox"/> Island clean-up and damage deposit - \$100</p> <p><input type="checkbox"/> Gate key deposit - \$20</p> <p><input type="checkbox"/> Water spigot key deposit - \$50</p> <p><input type="checkbox"/> Other deposit _____</p>
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By: *LF* *M. Bissp* Date: *8-15-14*
 Director of Parks and Recreation (or Designated Agent)

Date _____ Park Office _____ Park Ranger _____ Applicant _____ File _____ Other _____ PSUP logged in RecTrac <input checked="" type="checkbox"/> Staff Initials: _____

GLOBAL SALES RECEIPT

Receipt # 1439969
 Payment Date: 07/29/2014
 Household #: 35678
 Home Phone: (573)442-5862
 Work Phone: (816)786-9134
 Cell Phone: (573)694-3333



THUMPER PRODUCTIONS
 910 E BROADWAY, STE. 10
 COLUMBIA MO 65201-4279

Columbia Parks and Recreation Dept.
 P.O. Box 6015
 Columbia MO 65205

Phone: (573)874-7460
 Register Online! www.GoColumbiaMo.com/ParksandRec

POS Transaction Details

The following item reflects a payment towards a previous receipt

Item:	Quantity:	Family Member:	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
Deposit Park Event, 1-DEPOSIT PARK	1		4,900.00	0.00	0.00	4,900.00	0.00

Processed on 07/29/14 @ 11:17:18 by LML

REVISED FEES ON EXISTING LINE ITEMS (+)	0.00
REVISED DISCOUNT APPLIED AGAINST FEES (-)	0.00
TAX CHARGED ON REVISED FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
NEW AMOUNT DUE	0.00
PREVIOUS NET HOUSEHOLD BALANCE	4,900.00
TOTAL DUE	4,900.00
REVISED FEES PAID ON THIS RECEIPT (-)	4,900.00
NEW DEPOSIT PAID (-)	0.00
TOTAL PAID	4,900.00
NEW NET HOUSEHOLD BALANCE	0.00

Payment of ==> 4,900.00 Made By ==> CHECK With Reference ==> 3649; thumper

Are you a FRIEND of Columbia Parks & Recreation? Sign up on our website today and receive benefits such as enewsletters, discounts and passes, and first notice about your parks & recreation opportunities!

Register online for activities and programs at: <http://www.gocolumbiamo.com/ParksandRec/Webtrac>
 Enter your Household # listed at the top left corner of this receipt as both your User Name and Password.

FACEBOOK and TWITTER: @ COMOParksandRec

Columbia Parks and Recreation - Creating Community through People, Parks and Programs

LIVE! AT THE 2014

roots n blues n bbq festival

PRESENTED BY U.S. CELLULAR®

.....
THE AVETT BROTHERS

JOHN LOS LOBOS

PRINE AMOS LEE

ROSANNE CASH

TRAMPLED BY TURTLES

LAKE STREET DIVE HOT

JJ GREY & MOFRO RIZE

BLACKBERRY SMOKE

PRESERVATION HALL JAZZ BAND

ST. PAUL & THE BROKEN BONES

DAVID WAX MUSEUM

JAY FARRAR + GARY HUNT

MUSIC MAKER BLUES REVUE

THE HOOTEN HALLERS

TJ WHEELER THE FLOOD

CHUMP CHANGE BROTHERS

ALSO SEE PERFORMANCES BY

THE ASTRAL GYPSIES & THE HULAGANS

..... AND MORE!

SEP 26-29 2014

STEPHENS LAKE PARK • COLUMBIA • MO

FOR MORE INFO & TICKETS GO TO

rootsnbluesnbbq.com

the roots n blues n bbq festival

STAGE SCHEDULE

ANNOUNCEMENT 2014

FRIDAY
SEPTEMBER 26

MISSOURI
 LOTTERY

SHELTER
 INSURANCE

5:30
 JAY FARRAR

5:00
 THE FLOOD
 BROTHERS

7:30
 ST. PAUL & THE
 BROKEN BONES

7:00
 BLACKBERRY
 SMOKE

9:30
 JASON
 ISBELL

9:00
 LOS
 LOBOS

gates open at 4:30 p.m.

subject to change

SEPTEMBER 27

MISSOURI
 LOTTERY

SHELTER
 INSURANCE

1:00
 THE HOOTEN
 HALLERS

2:30
 DAVID WAX
 MUSEUM

4:15
 LAKE STREET
 DIVE

6:00
 ROSANNE
 CASH

7:45
 JOHN
 PRINE

9:30
 THE AVETT
 BROTHERS

12:30
 TODD DAY WAIT'S
 PIGPEN

3:30
 THE JOHN LENNON
 SONG WRITING
 CONTEST WINNER

6:30
 ROBERT RANDOLPH
 AND THE
 FAMILY BAND

2:00
 CHUMP
 CHANGE

4:45
 PRESERVATION
 HALL JAZZ BAND

8:15
 AMOS
 LEE

gates open at 11:30 a.m.

subject to change

SUNDAY
SEPTEMBER 28

MISSOURI
 LOTTERY

SHELTER
 INSURANCE

12:45
 TJ WHEELER

2:45
 MATTHEW CURRY

4:30
 HOT RIZE WITH
 RED KNUCKLES &
 THE TRAILBLAZERS

6:30
 TRAMPLED
 BY TURTLES

12:15
 SUNDAY GOSPEL
 CELEBRATION
 PRESENTED BY
 BROADWAY
 CHRISTIAN CHURCH

2:15
 MUSIC MAKER
 BLUES REVUE

4:00
 JJ GREY &
 MOFRO

6:00
 BETTYE
 LAVETTE

gates open at 11:30 a.m.

subject to change

ROOTS N BLUES @ STEPHENS LAKE PARK 2014 TRAFFIC PLAN-A

Inbound Traffic & During Event

1. Old Hwy 63 from Broadway to South Junction of Walnut
 - a. Northbound Traffic Only
 - b. Staging Area for Buses in Middle Turn Lane
 - i. 1st Location: Near North Junction
 - ii. 2nd Location: Before South Junction
 - c. Intersections Affected along Old Hwy 63
 - i. Jack Estes Dr.
 - ii. Stephens Lake Spray ground Parking Lot
 - iii. Walnut (south junction)
2. East Walnut from William St. to Old Hwy 63
 - a. Westbound Traffic Only
 - b. Intersections Affected Along William
 - i. Old Hwy 63 (designated northbound only)
 - ii. Ann
 - iii. William

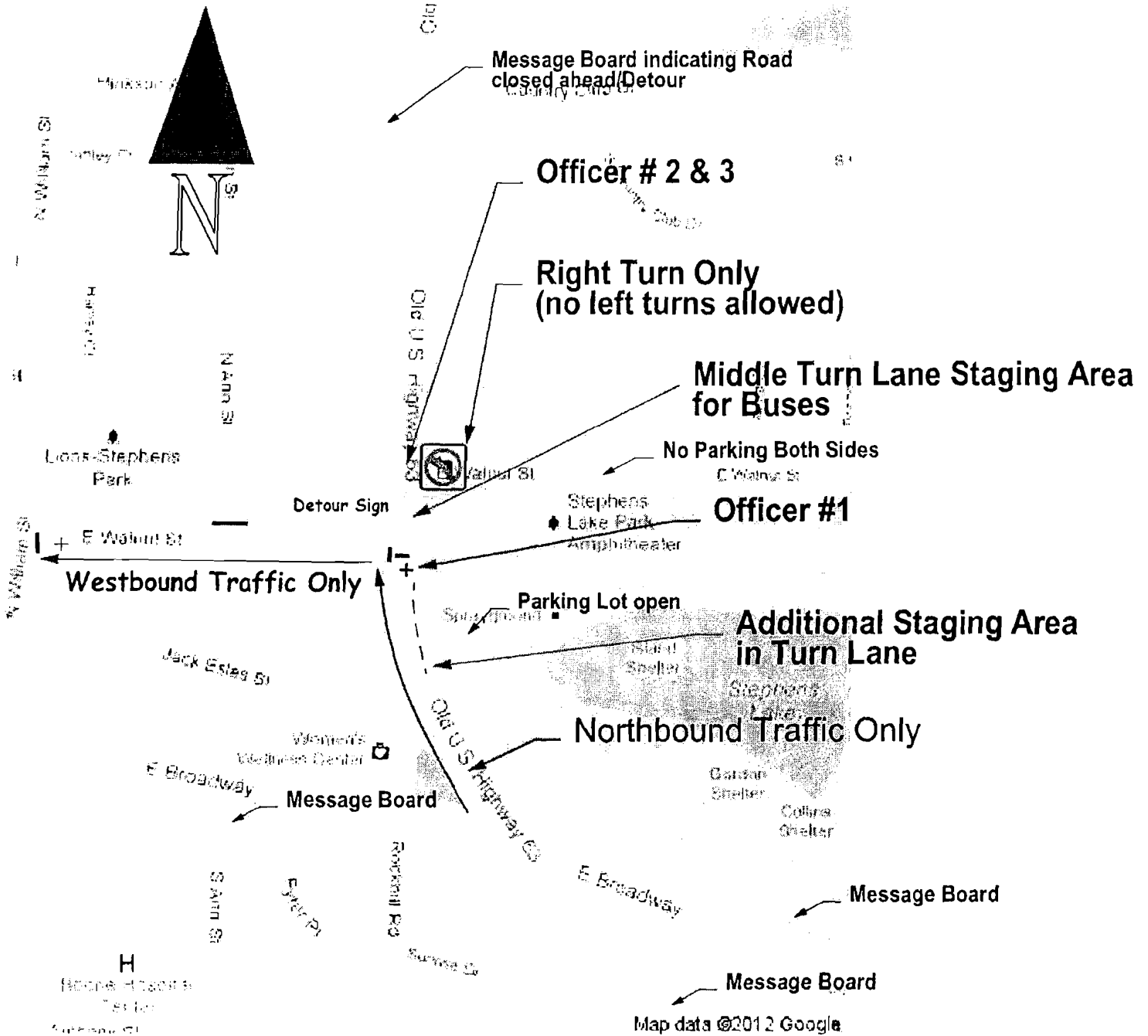
Bus/Shuttle Route

1. Inbound Bus Route: Broadway to Old Hwy 63 to North Junction of Walnut
2. Outbound Bus Route: Walnut to North on Old Hwy 63 to West on Hinkson or West on Business Loop 70 (no Left turns from Walnut)

Outbound Traffic

1. Any Traffic exiting from Walnut (north junction) will turn going north on Old Hwy 63 (no left turns)
2. Traffic on Old Hwy 63 will go west on Walnut (south junction)

Roots N Blues 2014-A Traffic Plan



Stephens Lake Park



- Solid Orange Line: 6' Chain Link Fencing
- Dashed Orange Line: Snow Fencing
- Dotted Orange Line: Bike Barricades

CoMO Connect Shuttle Stop

ENTRANCE

Riechmann Pavilion (Event Command Center)

Ticket Tent & Festival Info

Bike Parking

Porta Potty Bank (15-30 stalls)

Ferris Wheel



Porta Potty Bank (15-30 stalls)

Merchandise Vendors (4-7)

Large Beer Tent & Beer Garden Lounge

Porta Potty Bank (15-30 stalls)

Food & Merchandise Vendors (20-25)

Porta Potty Bank (15-30 stalls)

Large Bar



Missouri Lottery Stage

Small Stage Bar & Mini VIP Lounge

Artist Hospitality Kitchen & Lounge

Stage Bar & Main VIP Lounge

Broadway

100'



TEMPORARY TENT APPLICATION (less than 180 days)

City of Columbia – Fire Department / Fire Marshal Office
201 Orr St., Columbia, Missouri 65201
Phone: (573) 874-7556 Fax: (573) 874-7446



City of Columbia - Community Development Department / Building and Site Development Division
701 E. Broadway, Columbia, Missouri 65201
Phone: (573) 874-7474 Fax: (573) 874-7283 TTY: (573) 874-7251

Tent Location		Tent Contractor/Owner	
Business	The Roots N Blues N BBQ Festival	Company	All Seasons
Street Address	910 East Broadway, Suite 10	Street Address	5050 Kansas Ave
City, State, Zip	Columbia, MO 65201	City, State, Zip	Kansas City, KS 66106
Contact	Julie King	Contact	Robbie Sandberg
Phone Number	573-999-2042	Phone Number	913-735-2721

Tent Size: Width _____ X Length _____ =Area _____ Sq. Feet

Tents less than 400 square feet do not require a permit

Dates Tent Will Be Erected: Start 9/25/2014 End 9/29/2014

Tables/Chairs in tent? Yes x No _____

Tent Guidelines

(for full requirements see IFC Chapter 24 and City amendments)

Location-Tents shall not be located within 20 ft of buildings, other tents or membrane structures, or internal combustion engines. Guy wires are not considered part of the tent. Exception: Tents under 10,000 square feet, where the aggregate floor area of the building and membrane structure or tent shall not exceed the allowable floor area in the IBC, required means of egress shall be provided for both the building and membrane structure including travel distances, and fire apparatus roads shall be provided.

Required Exits- Occupancy from 10-199 2 exits, 200-499 3 exits, 500-999 4 exits, 1000+ 5 exits

Exits- Exit openings shall remain open, unless covered by a flame-resistant curtain. Curtain shall be of contrasting color and free sliding on a metal support. Exits shall be at least six feet wide. Ropes and guy wires shall not obstruct exits and exit discharges.

Exit Lighting- Means of egress shall be illuminated with light having an intensity of not less than 1 foot candle at floor level. Means of egress lighting shall be powered from a separate source. Egress lighting is not required for open sided tents operating during daylight hours.

Exit Signs- Illuminated exit signs shall be posted above all exits. Exit signs are not required in open sided tents.

No Smoking Signs- No smoking signs shall be posted throughout the tent.

Warming- All warming equipment shall be 5 feet from tent sides/top and any combustibles or per manufacturer’s recommendation.

Open Flame- Any open flame is not permitted inside or within 20 feet of the tent structure.

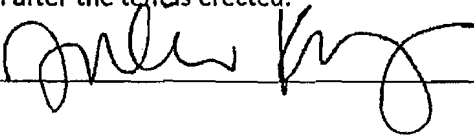
Fire Extinguishers- Travel distance to a minimum 2A10BC fire extinguisher shall not exceed 75 ft

Anchoring- The tent shall be anchored per manufacturer’s requirements.

Access- The tent shall not block fire department access, fire department connections, or fire hydrants.

Flame Resistant- A certificate of flame resistant treatment is required and shall be attached to the permit.

I understand the tent permit can be revoked at any time for non-compliance. Call 874-7556 for inspection after the tent is erected.

Signature  Date 7/25/2014

Approved

(Fire) Reviewed by _____ Date _____ Y/N

(BSD) Reviewed by _____ Date _____ Y/N

Permit #: _____

Reviewer Comments:

Roots N Blues N BBQ

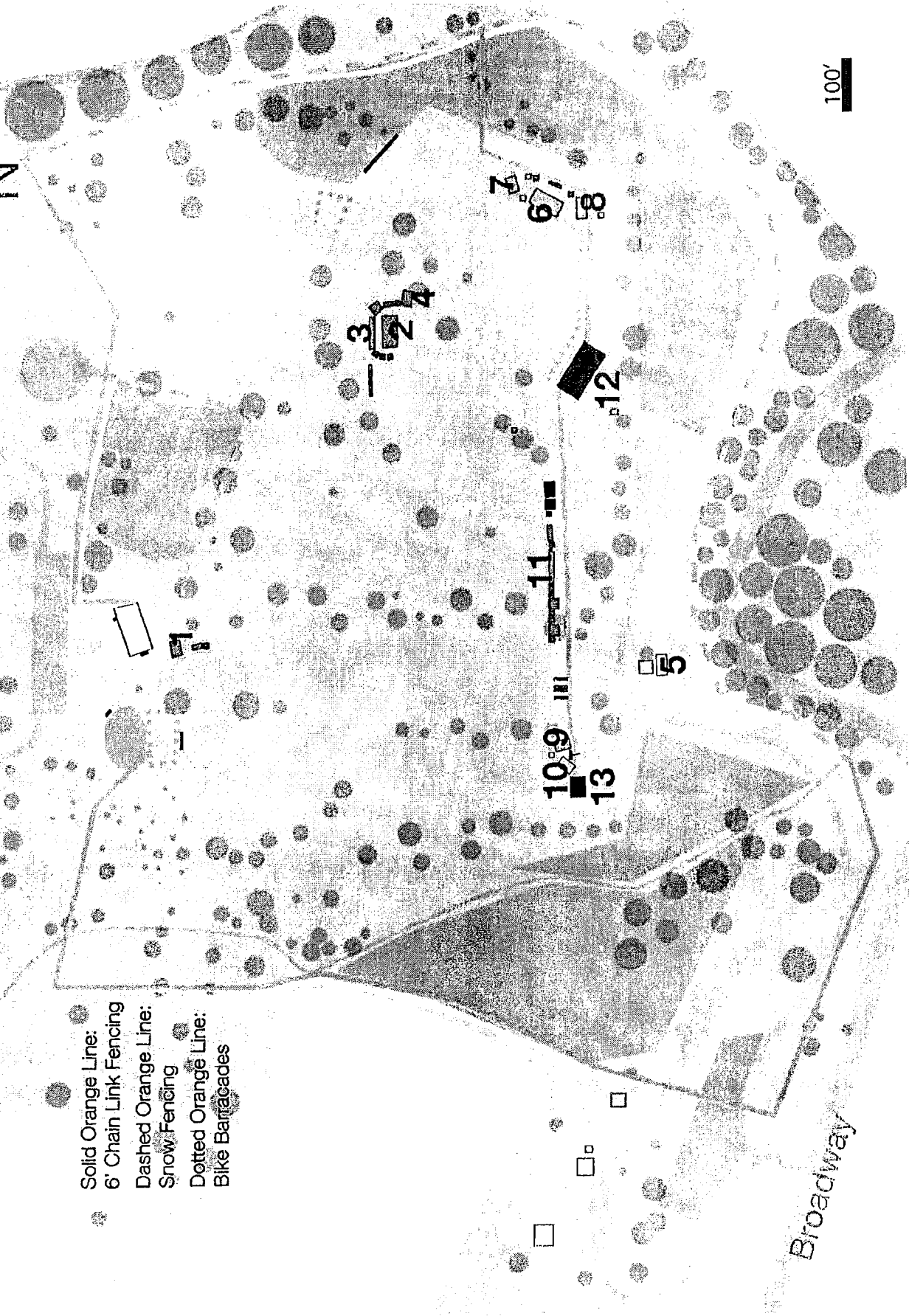
Tents- 2014

1. **Ticket Tent**
 - 20 x 30 tent
2. **Beer Garden Lounge**
 - 30 x 60 tent
3. **Beer Garden Bar**
 - 10 x 60 tent
4. **U.S. Cellular Suite**
 - 20 x 30 tent
5. **Artist Hospitality Lounge**
 - 20 x 40 tent w/walls
6. **Whole Hog Main Lounge Tent**
 - 30 x 60 tent
7. **Bar Tent- ML Stage**
 - 20 x 30 tent
8. **Whole Hog Serving Tent**
 - 20 x 40 tent
9. **Bar Tent- SI Stage**
 - 20 x 30 tent
10. **Whole Hog Mini Lounge Tent**
 - 20 x 30 tent
11. **Big Bar**
 - 10 x 60 tent
12. **Missouri Lottery Stage**
 - Approximately 50 x 100
13. **Shelter Insurance Stage**
 - Approximately 40 x 50

Stephens Lake Park



- Solid Orange Line:
- 6' Chain Link Fencing
- Dashed Orange Line:
- Snow Fencing
- Dotted Orange Line:
- Bike Barricades



100'

Broadway



RNBNBBQ

Julie King <jking@thumperentertainment.com>

Wed, Jul 30, 2014 at 11:14 AM

To: Lida Gochenour <lmlenz@gocolumbiamo.com>, Gabe Huffin <gehuffin@gocolumbiamo.com>

Hi Lida & Gabe!

I just wanted to check a few things with you all...

Set up- last year we took over the pavilion and started set up on Tuesday, are we good for that same arrangement this year?

Ticket Audit & Payment- can you confirm for me that the ticket audit and payment for the per ticket fee is due 30 days after the festival? That would make it due Oct 28, correct?

I'm still working on the final technical map, I should have it completed (still subject to change) by early next week. I'll be sure to send it to you to add to our application as soon as I get it done.

We've also rented the amphitheater, just wanted to let you know we are planning to use that Friday late afternoon (3pm-ish) for a little free preview show for students. Mizzou Music Management is coordinating all of that! It shouldn't change anything, just wanted to let you know!

I know last year all the picnic tables outside of Stephens Lake Park went to the Heritage Festival, will we be able to use those this year? We'd love to have as many picnic tables as possible! If not I think we'd still like to arrange to have all the tables at the park re-arranged to be close to the vendor area for fans.

Last year you all scheduled the health department to spray for bugs, will you all please do that again this year? I got a call yesterday from a fan very concerned about bugs.

I'm sure this is already part of your plan, but can we get the grass mowed short again, just like last year? You all also mowed a little path through the wild grass for us as part of our ADA plan- so that people with mobility issues and wheel chairs and use the path around to the east side and then use the mowed path to get straight to the stage.

Last year you all put cages and post tops on the trees for safety of trees and fans, will you all be able to do that again for us?

Also, did we happen to leave a ladder at the park/pavilion last year? A volunteer just let us know her ladder went missing, and none of us remember the ladder at all. Probably a long shot, but I thought I'd ask!

Thanks!! What else? Are you all still missing anything from me?



Julie King
Festival Director
(573) 442-5862

Roots N Blues N BBQ Festival
2101 E. Fogliway Circle
Columbia, MO 65201

Lida Gochenour <lmlenz@gocolumbiamo.com>
To: Julie King <jking@thumperentertainment.com>
Cc: Gabe Huffington <gehuffin@gocolumbiamo.com>

Wed, Jul 30, 2014 at 1:32 PM

Hi Julie,

The questions that I can answer are below. Gabe should be able to answer the other questions....

Yes, I have blocked off Riechmann Pavilion for you to start using as early as 8:00am on Tuesday, September 23. You will need to check out a facility key at our downtown office on Monday or first thing Tuesday morning. I have attached a copy of our clean-up procedures and facility rules. Please have the facility clean by 11:00pm on Monday, September 29. There is a rental in the facility on Tuesday, September 30.

The Amphitheater is blocked off September 26-28. Can you provide a little more information about this event? (expected attendance, vendors, parking, traffic flow, etc).

October 28 is fine for the ticket audit and payment.

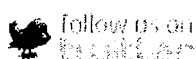
Thank you.

Lida

Lida M. Gochenour
Administrative Support Supervisor
Columbia MO Parks & Recreation Department
Creating Community through People, Parks and Programs

☎ 573.874.7612 / 📠 573.874.7640

✉ lmlenz@GoColumbiaMo.com



[Quoted text hidden]

2 attachments

Riechmann Cleaning.pdf

Stephens Lake Park



- Solid Orange Line:
- 6' Chain Link Fencing
- Dashed Orange Line:
- Snow Fencing
- Dotted Orange Line:
- Bike Barricades



ENTRANCE

Riechmann Pavilion
(Event Command Center)

Bike Parking

Ticket Tent
& Festival Info

Porta Potty Bank
(15-30 stalls)

Ferris Wheel



Porta Potty Bank
(15-30 stalls)

Merchandise
Vendors (4-7)

Large Beer Tent
& Beer Garden Lounge

Porta Potty Bank
(15-30 stalls)

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Porta Potty Bank
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Large Bar



Shelter
Insurance
Stage

Small Stage Bar
& Mini VIP Lounge

Artist Hospitality
Kitchen & Lounge

Missouri Lottery Stage

Stage Bar &
Main VIP
Lounge

Broadway

100'

LIVE! AT THE 2014

ROOTS N BLUES N BBQ FESTIVAL

..... PRESENTED BY U.S. CELLULAR®

THE AVETT BROTHERS

JOHN AMOS LEE TRAMPLED

PRINE ROSANNE CASH BY TURTLES

LAKE STREET DIVE JASON ISBELL

LOS LOBOS PRESERVATION HALL JAZZ BAND

ROBERT RANDOLPH & THE FAMILY BAND

JJ GREY **HOT** BETTYE LAVETTE

& MOFRO **RIZE** BLACKBERRY SMOKE

MUSIC MAKER ST. PAUL & THE BROKEN BONES

BLUES REVUE WITH RED DAVID WAX MUSEUM

JAY FARRAR AND THE THE FLOOD CHUMP CHANGE

MATTHEW CURRY TRAILBLAZERS BROTHERS TJ WHEELER

THE HOOTEN HALLERS TODD DAY WAIT'S PIGPEN

ALSO SEE PERFORMANCES BY THE ASTRAL GYPSIES & THE HULAGANS

SEPTEMBER 26, 27 & 28 2014

• STEPHENS LAKE PARK • COLUMBIA • MISSOURI •.....

rootsnbluesnbbq.com for more info & tickets

the roots in blues in bq festival

STAGGE SCHEDULE

ANNOUNCEMENT 2014

FRIDAY SEPTEMBER 26



5:30
JAY FARRAR

5:00
THE FLOOD BROTHERS

7:00
BLACKBERRY SMOKE

7:30
ST. PAUL & THE BROKEN BONES

9:00
LOS LOBOS

9:30
JASON ISBELL

gates open at 4:30 p.m.
subject to change

SATURDAY SEPTEMBER 27



1:00
THE HOOTEN HALLERS

2:30
DAVID WAX MUSEUM

12:30
TODD DAY WAIT'S PIGPEN

2:00
CHUMP CHANGE

4:15
LAKE STREET DIVE

3:30
THE JOHN LENNON SONG WRITING CONTEST WINNER

6:00
ROSANNE CASH

7:45
JOHN PRINE

6:30
ROBERT RANDOLPH AND THE FAMILY BAND

9:30
THE AVETT BROTHERS

gates open at 11:30 a.m.
subject to change

SUNDAY SEPTEMBER 28



12:15
SUNDAY GOSPEL CELEBRATION PRESENTED BY BROADWAY CHRISTIAN CHURCH

12:45
T.J. WHEELER

2:15
MUSIC MAKER BLUES REVUE

2:45
MATTHEW CURRY

4:00
JJ GREY & MOFRO

4:30
HOT RIZE WITH RED KNUCKLES & THE TRAILBLAZERS

6:00
BETTIE LAVETTE

6:30
TRAMPLED BY TURTLES

8:15
AMOS LEE

gates open at 11:30 a.m.
subject to change

City of Columbia Special Use Permit and Application

Completing a Special Use Permit Application is a 5 step process and can be completed in multiple sessions. Complete and submit the form and application fee to the City Manager's office ninety (90) days prior to the first day of the event with the exception of parades and block parties (10 days). Incomplete or illegible applications will not be accepted.

* Indicates a required field.

The Roots N Blues N BBQ Festival - 09/26/2014

Application Status:

In Progress

A non-refundable \$100 application fee applies to this permit. **Your application will not be reviewed or processed until permit fees have been paid.**

Payment may be submitted online or check/money order made payable to City Event Committee may be sent to the following address. Please include the permit tracking number (1020) on your check. Remit payment to:

Columbia Event Committee
701 E. Broadway
2nd Floor
Columbia, MO 65201

APPLICANT INFORMATION			
Are you the applicant organizing this event on behalf of another organization?			
<input checked="" type="radio"/> Yes <input type="radio"/> No Organization name: <input type="text" value="Thumper Entertainment"/>			
APPLICANT CONTACT:	Name:	Phone:	Cell:
	<input type="text" value="Julie King"/>	<input type="text" value="573-442-5862"/>	<input type="text" value="573-999-2042"/>
E-mail Address: <input type="text" value="jking@thumperentertainment.com"/>			
MAILING ADDRESS:	Street Address: <input type="text" value="910 East Broadway, Suite 10"/>		
	City:	State:	Zip:
	<input type="text" value="Columbia"/>	<input type="text" value="MO"/>	<input type="text" value="65201"/>
SECONDARY CONTACT:	Name:	Phone:	Cell:
	<input type="text" value="Betsy Farris"/>	<input type="text" value="573-694-3333"/>	<input type="text"/>
E-mail Address: <input type="text" value="bfarris@thumperentertainment.com"/>			
ON SITE CONTACT (if different than applicant):	Name:	Phone:	
	<input type="text" value="Julie King"/>	<input type="text" value="573-999-2042"/>	

EVENT INFORMATION	
EVENT NAME:	<input type="text" value="The Roots N Blues N BBQ Festival"/>

EVENT CATEGORY:	<input type="radio"/> Procession/March <input type="radio"/> Concert/Performance <input type="radio"/> Farmers/Outdoor Market <input checked="" type="radio"/> Festival/Fair/Carnival <input type="radio"/> Competitive Athletic Event	<input type="radio"/> Non-Competitive Athletic Event <input type="radio"/> Neighborhood Block Party <input type="radio"/> Parade <input type="radio"/> Other
-----------------	--	---

Public or Residential Streets & Sidewalks:
 Will your event be utilizing and requesting the closure of any streets?
Note: Choose "No" for rolling closures such as parades.
 Yes No
 Print the **Street Closure Petition** and obtain signatures of property owners/tenants inside and abutting the closure area. You will be prompted to attach the street closure petition at a later time. A link to the ordinance can be found [here](#).

Downtown Event:
 Will this event be held "downtown"?
 Yes No

Admission/Entry Procedure:
 How will your event be attended?
 Registration Fee
 Tickets for Purchase \$
 By Invitation Only
 Open to Public
 Other
****Note:** A permittee shall post a sign at each entrance and exit to the closure area visible to all patrons entering the area that includes the amount of the entry fee, if any, and the rules of access to the closure area. A permittee must post the sign required under this section during the time the entry fee is in effect**

Columbia Parks and Trails:
 Does your event include the use of Columbia Parks or Trails?
 Yes No

Alcohol: *
 If your event includes the sale of alcohol, are you requesting a waiver of the open container ordinance?
 Yes No

EVENT DETAILS					
EVENT DATES: (Indicate dates OPEN to attendees)		HOURS: (Indicate hours OPEN to attendees)		EXPECTED ATTENDANCE: (Daily Attendance)	
Day	Date:	Start Time:	End Time:	Attendees:	Staff/Volunteers:
1	<input type="text" value="09/26/2014"/>	<input type="text" value="3:00pm"/>	<input type="text" value="11:00pm"/>	<input type="text" value="10,000"/>	<input type="text" value="1,000"/>
2	<input type="text" value="09/27/2014"/>	<input type="text" value="11:30am"/>	<input type="text" value="11:00pm"/>	<input type="text" value="15,000"/>	<input type="text" value="1,000"/>
3	<input type="text" value="09/28/2014"/>	<input type="text" value="11:30am"/>	<input type="text" value="8:00pm"/>	<input type="text" value="10,000"/>	<input type="text" value="1,000"/>
ALTERNATIVE					

(Date and Time):	Date: <input type="text"/>	Times: <input type="text"/>
EVENT SETUP BEGINS (Date and Time):	Date: <input type="text" value="09/23/2014"/>	Times: <input type="text" value="7am"/>
EVENT DISMANTLE (Date and Time):	Date: <input type="text" value="09/29/2014"/>	Times: <input type="text" value="5pm"/>
EVENT DESCRIPTION:	<input type="text" value="Music Festival- 2 stages, food & craft vendors, bars, Ferris Wheel, art."/>	
EVENT LOCATION: Describe in detail, include addresses and ATTACH REQUIRED MAP	<input type="text" value="The festival will take place in the East half of Stephens Lake Park, about 50 acres. The Ticket gate will be located at the Riechmann Pavilion, 2300 East Walnut. The Stages will be on the South end near the parking lot located off the 2001 East Broadway entrance to Stephens Lake Park. Stages will be located about 800ft apart. Food Vendors will be located in a row between the two stages. Each stage will feature a VIP lounge area. A beer garden and lounge tent for the general public will be located just to the East of the center of the footprint. Please see site map for more details."/>	
<p>Has this event been produced before?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No When? <input type="text" value="2007-2013"/></p> <p>Is this an annual event?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Are there any other name/s by which this event is known?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>		
<p>Barricades:</p> <p>Describe any temporary barricades and/or fencing that will be utilized for this event:</p>		

6' Chain Link fencing will mark the main perimeter of the event. Snow fencing will be used to secure certain areas where trees help to provide blockage and to keep fans out of certain areas. Bike barricades will also be used for crowd control at the stages and the festival entrance.

****Note: In accordance with MUTCD standards, barricades for street closures must be obtained from the City of Columbia Street Department (573-874-6289)****

REQUIRED MAPS

Please provide a map of the event. Be sure to include the following:

Boundaries of the activity with square footage and entryway widths or route for mobile event;

Electrical – locations of generators and electrical connections;

Emergency access (20 feet clear for fire truck and public safety access;

Equipment (stages, booths and tents, fencing, bike racks, risers, by type and size);

Accessible Routes;

Food vendor locations;

Recycle and trash receptacles;

Hydrant connection locations;

Alcoholic beverage service locations;

Sanitation facilities;

Portable toilets, including accessible provisions;

Parking provisions, including accessible parking;

Location for barricade delivery; and/or

Other:

VENDORS

Merchandise Sales:

Does your event include the sale of (non-food) goods?

Yes No

The promoter or sponsor of the event must complete a temporary business license here . Please include completed application in step 3.

Food Vendors:

Does your Event include the sale of food?

Yes No

A Temporary Food Permit AND a Temporary Business License will need to be completed. Please include completed application in step 3.

ALCOHOLIC BEVERAGES

Alcohol:

Does your event include the sale of alcohol?

Yes No An application for Caterer's permit can be found [here](#). Please include completed application in step 3.

Are you requesting a waiver of the open container ordinance?

Yes No

COOKING AND MOBILE FOOD VENDING

Cooking, Grilling, Combustibles, Open Flames:

Does your event include cooking or open flame on the premises?

Yes No

A fire permit will need to be completed. Rules and Regulations can be found [here](#). Please include completed application in step 3.

STORM WATER COMPLIANCE

All Grey water (waste water, mop water, hand sink water, dish water, wash out stations) must be placed in the sanity sewer, arrangements can be made to have a grey water dump site installed by the Water and Light Department at 573-874-7325.

Cooking oil and grease traps must be disposed of at grease disposal tanks located through the city of Columbia. These tanks are located in the downtown area at a variety of locations, to find the nearest location to your event, contact the Public Works Department at (573) 874-7250.

STRUCTURES

Tents and Canopies:

Does your Event include the set-up of tents or canopies? (Tents above 100 square feet (20ft x 20ft) require a temporary structure permit.)

Yes No

A Temporary Structure permit can be found [here](#). Please include completed application in step 3.

SOLID WASTE

In your event's plan for trash removal/recycling (i.e. dumpsters/trash bins);

Are you requesting the use of City services (i.e. Trash/recycling receptacles; removal)?

Yes For questions regarding the size of event and solid waste services required, call (573) 874-6291.
 No

Will your event use portable toilets? (Refer to ADA guidelines on the City of Columbia's special events website.)

Yes No

Describe:

Yes. We wi

****Note: A permittee may not place a portable toilet within 25 feet of an entryway to an adjacent business or residence, unless the adjacent property owner or tenant approves a distance less than 25 feet****

WATER AND ELECTRIC

Will your event require the use of City utilities?

Yes No

Describe:

Water for the fan water bottle filling station.

Will your event include the use of generators?

Yes No

Describe:

Generators will be used to power stages, lighting, and all appliances. Generators will be placed with assistance from Parks & Rec to ensure no damage to grounds or trees.

ADA ACCESSIBILITY

Describe the plan for ADA accessible Routes:

Grass will be mowed short for easy mobility. ADA parking will be located directly outside the ticket gate in the Riechmann Pavilion parking lot. All COMO Connect buses transporting fans to and from the festival are ADA Accessible. ADA Accessible portable toilets will be located throughout the footprint and also at the ticket gate on solid concrete for easy access. 4 ADA accessible golf carts and 4 6-passenger golf carts will be used on-site to transport fans within the footprint. Fans can catch a ride on the cart by waiting at 6 marked stops or by calling or texting the phone number listed on the signs for immediate assistance.

For more information relating to ADA accessibility, please click [here](#)

ENTERTAINMENT

Are there any musical entertainment features related to your event?

Yes No

Number of Stages:

Number of Performers/Bands:

Performer/Band Name and Music Type:

The Flood Brothers, Jay Farrar, Blackberry Smoke, St. Paul & The Broken Bones, Los Lobos, Jason Isbell, Todd Day Wait's Pigpen, The Hooten Hallers, Chump Change, David Wax Museum, The John Lennon Song Writing Contest Winner, Lake Street Dive, Preservation Hall Jazz Band, Rosanne Cash, Robert Randolph & The Family Band, John Prine, Amos Lee, The Avett Brothers, Gospel Artist TBA, Tj Wheeler, Music Maker Blues Revue, Matthew Curry, JJ Grey & Mofro, Hot Rize with Red Knuckles &

PUBLIC SAFETY PLAN

SECURITY

Please describe your procedures for both crowd control and internal security:

A combination of 6' chain link fencing, bike barricades, and orange snow fencing will be used to secure the footprint and for crowd control. Both experienced paid security staff and volunteers will be used to patrol the perimeter, secure the back stage area, and for crowd control. Roving security supervisors will be used to assist security and keep an eye on the entire footprint. In addition, CPD will provide coverage of the event.

Have you hired a security company to handle security arrangements for this event?

Yes No

Are you planning on utilizing OFF-DUTY Columbia Police Officers?

Yes No

EMERGENCY PREPAREDNESS

EMERGENCY PLAN (Hazardous weather, Fire, etc.)

Please describe and attach a detailed emergency procedure plan:

Event staff will monitor conditions and be aware of warnings and notifications. The public will be notified and given instructions by key staff from both of the main stages.

MEDICAL PERSONNEL

Will your event have on-site medical personnel?

Yes No

Describe your medical plan, including: communications, number of personnel, certification levels and types of resources:

Staffed Ambulance will be located back stage. Ambulance will be positioned and ready with a clear exit the festival

TRANSPORTATION/TRAFFIC PLAN

Parking:

Describe the plan for parking:

Fans will be directed to park in the downtown parking garages & metered spots. Total parking spaces: 3,703. ADA Parking will be located at the Riechmann Pavilion, 80 total spots, 60 with space allowed for vans. Staff will be directed to park at the park in lots reserved by the festival at Randy Adams Construction and the South parking lots.

Do you plan to use metered parking spaces outside of the event footprint?

Yes No

Ordinance and meter per diem rates can be found [here](#).

Transportation:

Does your event plan to utilize shuttles or transportation services?

Yes No

Describe:

The City will be running COMO Connect buses from the downtown parking garages to the Riechmann Pavilion for free. Buses will also transport fans all over the city using COMO Connect for free.

Traffic Flow - Pedestrian and Vehicular:

Describe your plan for traffic and pedestrian flow and control:

Working with Krista Shouse-Jones and Curtis Perkins of the CPD to develop a plan.

Attachments:

Street Closure Petition

Temporary Business License
Temporary Food Permit
Fire Permit
Map
Additional Information
Temporary Structure Permit

© 2014 City of Columbia



Julie King <jking@thumperentertainment.com>

Fwd: Request for street closure

Betsy Farris <bfarris@thumperentertainment.com>

Fri, Apr 18, 2014 at 11:25 AM

To: Julie King <jking@thumperentertainment.com>, Richard King <richard@thebluenote.com>, Ben White <bwhite@boonecountymmo.org>

FYI - East Walnut Neighborhood Association



Roots N Blues N BBQ Festival is a Thumper Entertainment Production

----- Forwarded message -----

From: Carol Rhodes <car@gocolumbiamo.com>

Date: Fri, Apr 18, 2014 at 8:55 AM

Subject: Fwd: Request for street closure

To: Betsy Farris <bfarris@thumperentertainment.com>, "Shouse-Jones, Krista" <k1shouse@gocolumbiamo.com>

See below.....one more thing we probably need to discuss at Monday's meeting. I think it's a good idea to "close" and restrict access to those residents/guests only especially since we are running the city bus down Walnut. Will be interested in hearing your thoughts on how to best handle this matter.

----- Forwarded message -----

From: burnettn@netzero.com <burnettn@netzero.com>

Date: Sun, Mar 2, 2014 at 7:23 PM

Subject: Request for street closure

To: CAR@gocolumbiamo.com

I am the President of East Walnut Neighborhood Association. We, as an association, would like to request the street closure of East Walnut to the general public during the Roots, Blues and BBQ Festival Sept. 26 - 28, 2014.

East Walnut is a long cul-de-sac from Old 63 to the emergency access point behind Lowe's Home Improvement Store. There are two businesses on East Walnut which are not open after 5 p.m. on Fridays, reopening on Monday morning. A special pass was arranged for the Walnut Day Care School, so that the parents would have access to East Walnut to pick up their children after 5 p.m. on that Friday. Burrell Behavioral Health Center does not have normal weekend hours, but was given special passes in case there was a situation that required access to their building. Should a business move into the old Randy Adams (was Parks & Recreation Center) building, we would work with them to create special passes as needed. The two managers of the apartment complexes were worked with directly, so as to insure all residents had a pass to get to their apartment.

A simple survey was taken after the Festival with 30 neighbors replying. The majority (20) said they didn't have a problem with street parking in their yards. However, after looking at the addresses, these residents live to the East of Randy Adams propriety and access was not as direct to the Festival. The other 10 that replied live on the first several streets off East Walnut and had cars on their lawns and access to their driveways blocked. Plus there was the added traffic of cars roaming up and down East Walnut looking for a spot to park.

I will be strongly suggesting that any neighbors inviting friends in for the Festival will have them park in the garages and ride the Festival buses to the event. They can just walk over to the friends house to party. I will

7/25/2014

Thumper Entertainment Mail - Fwd: Request for street closure

also be limiting parking passes for each household with the desire to keep traffic volume down.

Please let me know if the closure is possible. I would like to start the parking pass process in July 2014.

Nancy Burnett
President, EWNA
2404 Florida Court
573-443-7593

—
Carol Rhodes
Assistant City Manager
701 E Broadway
Columbia, MO 65201
573.874.7600



APPLICATION FOR TEMPORARY BUSINESS LICENSE
 CITY OF COLUMBIA, MISSOURI
 Duration not to exceed 14 consecutive days

Name of Business The Roots N Blues N BBQ Festival Date of Application July 25, 2014

Address of Business 910 East Broadway, Suite 10

Columbia address of Event or Stand 2300 East Walnut

Open Date 9/26 Close Date 9/28 MO State Sales Tax Number 261885725

Event/Business Hours 11:30a-11:00p Expected Attendance Per Day 10,000

Temporary Entertainment Event Temporary Stand Temporary Special Event

FEE DETERMINATION (CONFIDENTIAL)

Application Fee _____ Fee 30.00

Temporary Stand and Carnival / Entertainment Event (state gross receipts) _____ Fee _____

Temporary Special Event _____ (# of Vendors) x \$5.00 each _____ Fee _____

Food Inspection Fee (APPLIES TO VENDORS SELLING FOOD/DRINK) _____ Fee _____
 (\$30.00 for 1-3 consecutive days/ \$60.00 for 4-14 consecutive days) PER VENDOR

Total Due _____

1. Applicant Julie King Phone 573-999-2042

Permanent Address 8100 East Route AB

City Columbia County Boone State MO Zip 65201

Email Address jking@thumperentertainment.com

Have you ever been convicted of a felony? no If yes, explain. _____

2. Type and/or nature of business or event (In Detail) Individual vendors will sell a variety of food, beverages, crafts, and merchandise.

Check one: Sole Proprietorship Partnership LLC Corporation

Other _____

Name, address and phone number of partners or officers Richard King, Owner.

109 West Parkway, Columbia, MO 65201

Cell: 573-489-5701

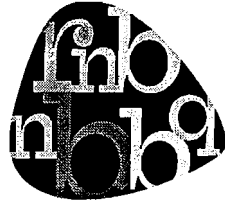
Attach copy of lease agreement
 Or letter of permission.

SIGNATURE 
Applicant must sign

FOR BUSINESS LICENSE OFFICE ONLY

Application Approved _____ Date _____
 Denied _____

By _____



2014 Roots N Blues N BBQ Festival Vendor Information

Please read all information and requirements carefully before completing the vendor application.

All vendors interested in participating in the 2014 RNBNNBBQ Festival must submit a complete application form, a proposed menu with pricing, and a list of electrical needs and equipment by **August 15, 2014**. Incomplete applications will not be considered. Please contact Vendor Coordinator Anne Justine Morris at 573-442-5862 or vendors@rootsnbluesnbbq.com.

FESTIVAL INFO, DATES & HOURS

- Friday, September 26, 4pm-11pm (inspection at 2pm)
- Saturday, September 27, 12pm-11pm
- Sunday, September 28, 12pm-9pm

RNBNNBBQ is an outdoor festival at Stephens Lake Park in Columbia, Missouri. Vendor space is located on grass, which may be sloped or uneven.

RNBNNBBQ will proceed rain or shine. Vendors are responsible for their own booth's rain protection. If weather becomes too severe to continue booth operations, the City of Columbia will be responsible for making the final determination on the continuance of the festival. **ABSOLUTELY NO REFUNDS WILL BE GIVEN.**

RNBNNBBQ will provide round-the-clock security guards or police coverage on festival grounds. However, RNBNNBBQ, the City of Columbia, its officers, directors, representatives, employees, and agents will NOT be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature or any other cause, however originating.

VENDOR FEES & REQUIREMENTS

RNBNNBBQ allocates a specific space to each accepted vendor. This booth space is sold to the applicant for the three days of the festival and may not be shared or sublet. Vendors are expected to be operational festival open to festival close all three days. Failure to operate may cause loss of damages deposit.

Food Vendor fees are based on **total** space required for vending, prep and storage space. Please use careful consideration when determining space needed. **You will be provided only space that you have purchased.**

By initialing I acknowledge that I have read and understand the terms above. Vendor initials _____

BOOTH SIZE

	craft only				
	10' x 10'	10' x 10'	20' x 20'	30' x 20'	40' x 20'
10 amps + 4 wristbands/day	\$500	\$600	\$1420	\$2240	\$3060
10 amps + 6 wristbands/day	\$650	\$750	\$1570	\$2390	\$3210
10 amps + 8 wristbands/day	\$800	\$900	\$1720	\$2540	\$3360
10 amps + 10 wristbands/day	\$950	\$1050	\$1870	\$2690	\$3510
10 amps + 12 wristbands/day	\$1100	\$1200	\$2020	\$2840	\$3660
30 amps + 4 wristbands/day	--	\$710	\$1530	\$2350	\$3170
30 amps + 6 wristbands/day	--	\$860	\$1680	\$2500	\$3320
30 amps + 8 wristbands/day	--	\$1010	\$1830	\$2650	\$3470
30 amps + 10 wristbands/day	--	\$1160	\$1980	\$2800	\$3620
30 amps + 12 wristbands/day	--	\$1310	\$2130	\$2950	\$3770
50 amps + 4 wristbands/day	--	\$820	\$1640	\$2460	\$3280
50 amps + 6 wristbands/day	--	\$970	\$1790	\$2610	\$3430
50 amps + 8 wristbands/day	--	\$1120	\$1940	\$2760	\$3580
50 amps + 10 wristbands/day	--	\$1270	\$2090	\$2910	\$3730
50 amps + 12 wristbands/day	--	\$1420	\$2240	\$3060	\$3880

AMPERAGE AND EMPLOYEE PASSES

PERMITS AND LICENSING

All vendors are required to have an operating permit from the Columbia/Boone County Department of Public Health and Human Services. Please review all forms and applications carefully. A temporary food event application must be submitted by the vendor to the Columbia/Boone County Department of Public Health and Human Services, Environmental Health Division for review. Payment for the temporary food event permit must be submitted to RNBNNBBQ along with the RNBNNBBQ Vendor Application. If you have any questions about temporary food event requirements, please contact the Columbia/Boone County Department of Public Health and Human Services, Division of Environmental Health at 573-874-7346. Forms and information can be found at the following website:

http://www.gocolumbiamo.com/Health/Environmental_Health/foodservicepermits.php

All food vendors must comply with the temporary food event requirements. It is advised that each vendor read the guidelines for food handling/safety. The Health Department will inspect all vendors at 2pm on Friday, September 26, 2014 before the festival begins. Payment for the inspection and operating permit is \$30 due to RNBNNBBQ with Vendor Application.

You will not need to apply separately for a temporary business license for the festival. RNBNNBBQ will compile an application for all vendors to submit to the city. Please included \$15 license fee with vendor application.

By initialing I acknowledge that I have read and understand the terms above. Vendor initials _____

INSURANCE AND LIABILITY

All food vendors must submit a current Certificate of Insurance with their RNBNNBBQ Food Vendor Application covering the dates of the festival naming ROOTS N BLUES N BBQ FESTIVAL, THUMPER ENTERTAINMENT, and THE CITY OF COLUMBIA as additionally insured and as certificate holder with liability coverage of \$1,000,000.

VENDOR OPERATIONS

Should the vendor not comply with all operating rules of the RNBNNBBQ Festival, festival officials will have the right to shut down the vendor booth space and absolutely no refunds of fees will be given.

Participating vendors may begin set-up no earlier than 9am on Friday, September 26 after checking-in with the Vendor Coordinator. Set-up must be completed and ready for health inspection before 2pm on Friday. Vendors must be ready for business at least one hour prior to the festival starting times each day. Clean-up and check-out must be completed by 12am Sunday night.

All activities must be conducted from within the vendor space. Roving vendors or exhibitors not sanctioned by RNBNNBBQ will be subject to fine or ejection. In addition, all equipment must remain within the area designated as the vendor's space. Any equipment set-up or stored outside this space and within the festival footprint will subject the vendor to a fine.

The assigned vendor space may be used by the vendor applicant only. The participating vendor shall NOT share, sublet, assign, donate, or trade their assigned space at any point before or during the festival.

The participating vendor shall comply with all laws, ordinances, rules, and regulations of any lawful authority, agency, or governmental unit which apply to the use of its vending unit requirements, including without limitation, any applicable fire and building codes of the City of Columbia. The vendor agrees to indemnify and hold harmless RNBNNBBQ, the City of Columbia, its officers, directors, representatives, employees and agents for any penalties, fines, costs, expenses, or damages from participating vendors failing to comply with such laws.

VEHICLES

Each participating vendor will have access to **ONE** assigned parking spot in the vendor parking lot using the parking pass provided. No trailers or oversized vehicles are allowed in this parking area. **ONE** additional vehicle may be parked behind assigned vendor spot, not to exceed width of spot. Trailers and additional vehicles can be parked in a lot or garage outside of festival grounds. No power hookups will be provided for storage vehicles on or off-site.

Vehicles may be brought inside the festival area for booth setup, but must be removed or parked in designated vendor parking by 3pm Friday and 10am Saturday and Sunday. Absolutely no vehicles will be allowed into or out of the festival area after these times, during festival operating hours, or until at least 30 minutes after the official festival close each day. Failure to remove or relocate vehicle by times stated above will result in towing of said vehicle at the owners' expense. Vendor Coordinator will be available to assist with restocking of supplies during festival hours. All restocking will be done by golf cart or other similar method.

By initialing I acknowledge that I have read and understand the terms above. Vendor initials _____

PERSONNEL

Participating vendors shall provide adequate personnel for the operating hours of RNBNNBBQ. All vendor personnel are bound by the policies, procedures, and requirements set by RNBNNBBQ and the City of Columbia.

Refer to chart on the preceding page for information regarding employee passes.
Vendors may purchase additional wristbands for employees for a fee of \$25 per employee per day.
Additional wristbands must be purchased with application submission. Any additional employee wristbands ordered after the August 15 application deadline can be purchased at the following group discount rate: Friday, \$35 each; Saturday, \$40 each; and Sunday, \$35 each.

ELECTRICAL

All electrical equipment and electrical needs must be listed on the vendor application including amperage. If you have a trailer that comes with a cord, please specify - it must be a ground-faulted connection with 120-volt outlet. If extension cords are used, the ampacity of the extension cords shall not be less than the rated capacity of the appliance supplied by the cord. (2012 IFC, 605.5.2)

Please note that all calculations and report of amperage is the responsibility of the vendor. RNBNNBBQ and our power partners are not responsible for any loss of power due to an inaccurate amperage report from the vendor.

PRODUCTS

All applicants must include a list of products and prices. Vendors may sell only those items listed and approved on their application. Quality products and consistent pricing must be maintained throughout the festival. Any changes must be approved in advance by the Vendor Coordinator or Festival Director.

BEVERAGES

Vendors will be allowed to sell soft drinks, bottled water, and specialty beverages for a \$400 fee. Vendors may only sell beverages listed and approved on the application.

Please Note: **NO BEVERAGES MAY BE SOLD IN GLASS CONTAINERS** and **SALE OF ALCOHOLIC BEVERAGES IS STRICTLY PROHIBITED**. Vendors are NOT allowed to sell ANY type of beverage unless they have been approved for the beverage opt-in and have paid the opt-in fee.

SAFETY & SANITATION, TRASH, WATER, & ICE

Each vendor is required by the City of Columbia to provide appropriate fire extinguisher* and flame retardant tent. If a vendor is not in possession of a flame retardant tent, one may be rented through Thumper Entertainment for \$175 (tent prices are subject to change by rental company without notice). All food vendors must have a hand washing station at their vending site.**

* Fire Extinguisher Guidelines:

Solid fuel cooking appliances: (charcoal, wood, etc) Per the 2012 International Fire Code, Section 904.11.5 a minimum 2.5 gallon Class K portable fire extinguisher or two 1.5 gallon portable Class K fire extinguisher.

Deep fat fryers: Per the 2012 International Fire Code, Section 904.11.5.2 a minimum 1.5

By initialing I acknowledge that I have read and understand the terms above. Vendor initials _____

gallon Class K portable fire extinguisher for up to four fryers having a maximum oil capacity of 80 pounds each and a minimum 1.5 gallon Class K portable fire extinguisher for each additional group of fryers. For fryers exceeding 6 square feet of surface area, Class K portable fire extinguishers shall be installed per manufacturer's recommendations.

**** All vendors not in possession of an appropriate fire extinguisher and flame retardant tent and food vendors without a hand washing station will not be permitted to vend. Refunds will not be provided. Please contact RNBNNBBQ Vendor Coordinator, Anne Justine, with questions about this policy.**

Any lighting that may be necessary for vendor operations is the responsibility of the vendor and must be provided by the vendor.

RNBNNBBQ will make ice available for purchase to all vendors throughout the festival.

Vendors must bag all of their rubbish and trash on a regular basis during the festival and provide their own trash containers and liners.

A disposal site for hot coal will be provided. Hot coal may NOT be disposed of anywhere other than the designated area. DO NOT dump hot coal in the grass, streets, parking lots, sidewalks or trash bins.

Potable water will be provided by the City of Columbia Water & Light. It is the vendor's responsibility to transport their own water needs to their booths from the designated pick-up location. Wastewater disposal will also be provided by the City of Columbia Water & Light. It is the vendor's responsibility to contain and transport wastewater in accordance to the Health Department and dispose of wastewater only in the areas provided by the City.

At the end of each festival day bagged trash, hot coal and wastewater may be placed in the designated disposal areas. Vendor will leave space in same or better condition than it was found prior to the festival. Violations will result in loss of damages deposit (see below) and may impact future vending opportunities with RNBNNBBQ.

DEPOSITS

A refundable \$200 damages deposit must be paid by all vendors. Reasons for loss of a deposit (as well as potential removal from festival grounds) include but are not limited to:

- grease dumping or improper disposal of any waste
- damage by vendor to property of RNBNNBBQ, electrical partner, tent partner, the City of Columbia, or the Columbia Parks and Rec Department
- failure to abide by rules and guidelines set by RNBNNBBQ or the City of Columbia
- failure to remain operational for the duration of the event
- failure to clean up vendor space or check out after clean-up

By initialing I acknowledge that I have read and understand the terms above. Vendor initials _____



TEMPORARY TENT APPLICATION (less than 180 days)

City of Columbia – Fire Department / Fire Marshal Office
201 Orr St., Columbia, Missouri 65201
Phone: (573) 874-7556 Fax: (573) 874-7446



City of Columbia - Community Development Department / Building and Site Development Division
701 E. Broadway, Columbia, Missouri 65201
Phone: (573) 874-7474 Fax: (573) 874-7283 TTY: (573) 874-7251

Tent Location	Tent Contractor/Owner
Business The Roots N Blues N BBQ Festival	Company All Seasons
Street Address 910 East Broadway, Suite 10	Street Address 5050 Kansas Ave
City, State, Zip Columbia, MO 65201	City, State, Zip Kansas City, KS 66106
Contact Julie King	Contact Robbie Sandberg
Phone Number 573-999-2042	Phone Number 913-735-2721

Tent Size: Width _____ X Length _____ =Area _____ Sq. Feet

Tents less than 400 square feet do not require a permit

Dates Tent Will Be Erected: Start 9/25/2014 End 9/29/2014

Tables/Chairs in tent? Yes No

Tent Guidelines

(for full requirements see IFC Chapter 24 and City amendments)

Location-Tents shall not be located within 20 ft of buildings, other tents or membrane structures, or internal combustion engines. Guy wires are not considered part of the tent. Exception: Tents under 10,000 square feet, where the aggregate floor area of the building and membrane structure or tent shall not exceed the allowable floor area in the IBC, required means of egress shall be provided for both the building and membrane structure including travel distances, and fire apparatus roads shall be provided.

Required Exits- Occupancy from 10-199 2 exits, 200-499 3 exits, 500-999 4 exits, 1000+ 5 exits
Exits- Exit openings shall remain open, unless covered by a flame-resistant curtain. Curtain shall be of contrasting color and free sliding on a metal support. Exits shall be at least six feet wide. Ropes and guy wires shall not obstruct exits and exit discharges.

Exit Lighting- Means of egress shall be illuminated with light having an intensity of not less than 1 foot candle at floor level. Means of egress lighting shall be powered from a separate source. Egress lighting is not required for open sided tents operating during daylight hours.

Exit Signs- Illuminated exit signs shall be posted above all exits. Exit signs are not required in open sided tents.

No Smoking Signs- No smoking signs shall be posted throughout the tent.

Warming- All warming equipment shall be 5 feet from tent sides/top and any combustibles or per manufacturer’s recommendation.

Open Flame- Any open flame is not permitted inside or within 20 feet of the tent structure.

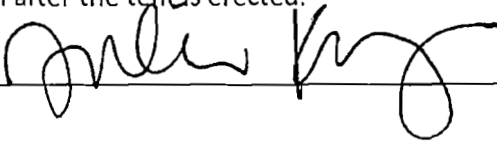
Fire Extinguishers- Travel distance to a minimum 2A10BC fire extinguisher shall not exceed 75 ft

Anchoring- The tent shall be anchored per manufacturer’s requirements.

Access- The tent shall not block fire department access, fire department connections, or fire hydrants.

Flame Resistant- A certificate of flame resistant treatment is required and shall be attached to the permit.

I understand the tent permit can be revoked at any time for non-compliance. Call 874-7556 for inspection after the tent is erected.

Signature  Date 7/25/2014

Approved

(Fire) Reviewed by _____ Date _____ Y / N

(BSD) Reviewed by _____ Date _____ Y / N

Permit #: _____

Reviewer Comments:

Site/Floor Plan

Please see attached map and tent list.

The following shall be included on the above diagram:

- Exits
- Lit exit signs
- Egress lighting
- Fire extinguishers
- Cooking/heating equipment
- Distance from buildings

Roots N Blues N BBQ

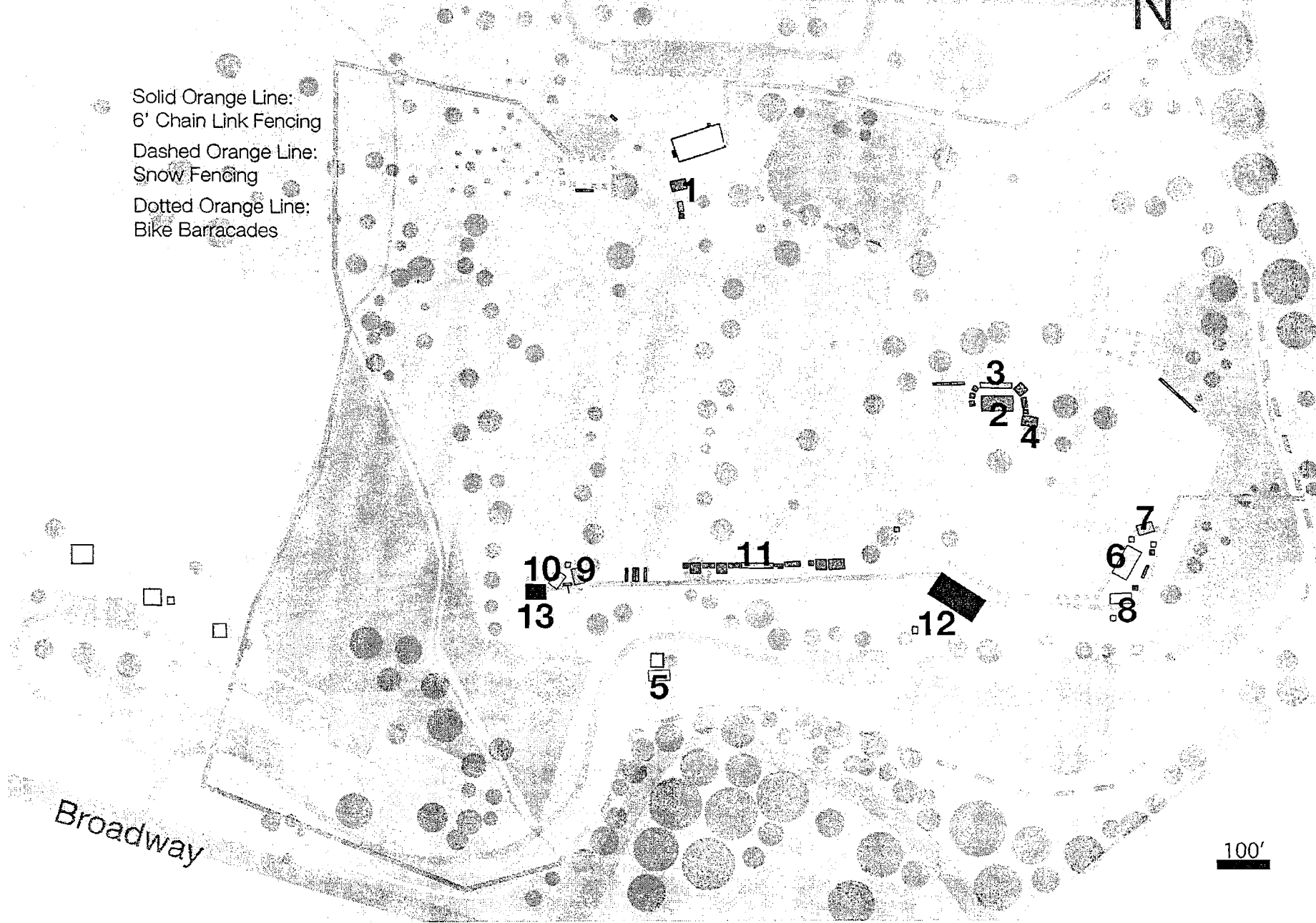
Tents- 2014

1. Ticket Tent
 - 20 x 30 tent
2. Beer Garden Lounge
 - 30 x 60 tent
3. Beer Garden Bar
 - 10 x 60 tent
4. U.S. Cellular Suite
 - 20 x 30 tent
5. Artist Hospitality Lounge
 - 20 x 40 tent w/walls
6. Whole Hog Main Lounge Tent
 - 30 x 60 tent
7. Bar Tent- ML Stage
 - 20 x 30 tent
8. Whole Hog Serving Tent
 - 20 x 40 tent
9. Bar Tent- SI Stage
 - 20 x 30 tent
10. Whole Hog Mini Lounge Tent
 - 20 x 30 tent
11. Big Bar
 - 10 x 60 tent
12. Missouri Lottery Stage
 - Approximately 50 x 100
13. Shelter Insurance Stage
 - Approximately 40 x 50

Stephens Lake Park



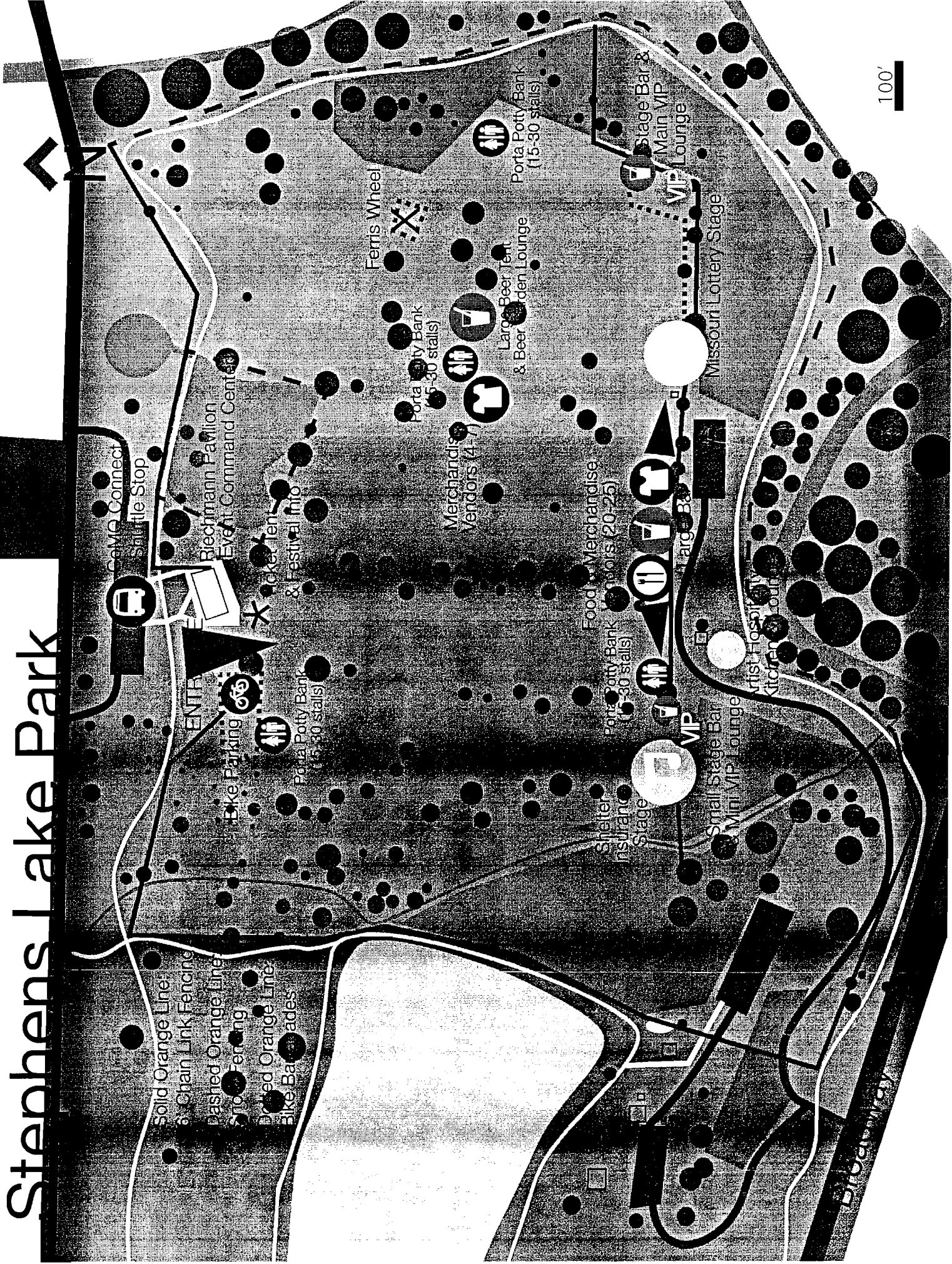
- Solid Orange Line:
6' Chain Link Fencing
- Dashed Orange Line:
Snow Fencing
- Dotted Orange Line:
Bike Barracades



Broadway

100'

Stephens Lake Park



100'

RNBNBBQ Emergency Plans 2014

Severe Weather/Emergency Shelter

Event staff will monitor weather and be aware of notifications and warnings.

Notification to the public should be made well in advance of severe weather—a minimum of 30 minutes to one hour. The included templates will be used for messages to the audience. The message should be completed accurately at the Command Center and then disseminated to the various contact points for notification.

Persons should be directed to leave the area, if time allows, in a direction with non-storm involvement. Do not try to out run the storm. Should persons be required to stay in the area they should seek shelter in a stable structure, lower level (below grade), without windows or expansive ceilings. If no building interior shelter is available, parking structures may be used but not preferred (this alternative is better than being in the open). In the event of such an emergency, the following locations have granted access for shelter:

- Hy-Vee
Conley Rd. Columbia, MO 65201
Point of contact: Brent Hines, 573-442-7703, 1082director@hy-vee.com
- Boone Medical Plaza Parking Garage

The National Weather Service Warning Coordination contact:

Jim Kramper

636-447-1876- Unlisted Administrative Line

636-441-8216- Media Line

636-441-8467- Public Line

Medical Emergency

Staffed Ambulance will be located back stage. Ambulance will be positioned and ready with a clear exit the festival

the roots n blues n bbq festival

STAGE SCHEDULE

ANNOUNCEMENT 2014

FRIDAY
SEPTEMBER 26

MISSOURI
LOTTERY

5:30
JAY FARRAR

SHELTER
INSURANCE

5:00
THE FLOOD BROTHERS

7:30
ST. PAUL & THE BROKEN BONES

7:00
BLACKBERRY SMOKE

9:30
JASON ISBELL

9:00
LOS LOBOS

SATURDAY
SEPTEMBER 27

MISSOURI
LOTTERY

1:00
THE HOOTEN HALLERS

2:30
DAVID WAX MUSEUM

4:15
LAKE STREET DIVE

6:00
ROSANNE CASH

7:45
JOHN PRINE

9:30
THE AVETT BROTHERS

SATURDAY
SEPTEMBER 27

SHELTER
INSURANCE

2:30
TODD DAY WAIT'S TIGPEN

2:00
CHUMP CHANGE

3:30
THE JOHN LENNON SONG WRITING CONTEST WINNER

4:45
PRESERVATION HALL JAZZ BAND

6:30
ROBERT RANDOLPH AND THE FAMILY BAND

8:15
AMOS LEE

SUNDAY
SEPTEMBER 28

MISSOURI
LOTTERY

12:45
TJ WHEELER

12:15
SUNDAY GOSPEL CELEBRATION PRESENTED BY BROADWAY CHRISTIAN CHURCH

2:45
MATTHEW CURRY

2:15
MUSIC MAKER BLUES REVUE

4:30
HOT RIZE WITH RED KNUCKLES & THE TRAILBLAZERS

4:00
JJ GREY & MOFRO

gates open at 4:30 p.m.
subject to change

gates open at 11:30 a.m.
subject to change

gates open at 11:30 a.m.
subject to change

407-2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 14

In the County Commission of said county, on the 26th day of August 20 14

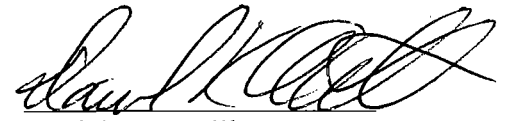
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the addition of RSMo 610.021 (12), sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected to the previously authorized closed meeting as specified in Commission Order 400-2014 scheduled for August 26, 2014 at 2:00 p.m.

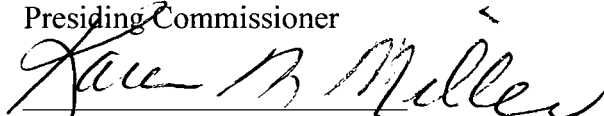
Done this 26th day of August, 2014.

ATTEST:

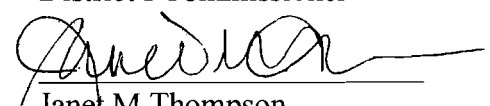
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 2014

In the County Commission of said county, on the 21st day of August 20 14

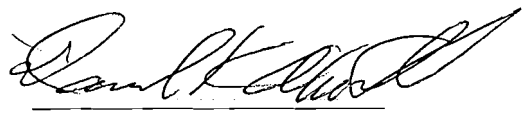
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, August 26, 2014, at 2:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Done this 21st of August, 2014.

ATTEST:

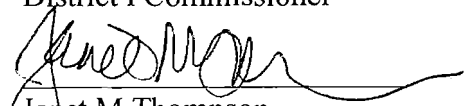
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