42-2014

## **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI<br>County of Boone | January Sessi | on of the January | y Adjourn | ed      | Term. 2 | <b>o</b> 14 |  |
|--------------------------------------|---------------|-------------------|-----------|---------|---------|-------------|--|
| In the County Commission of said co  | ounty, on the | 30th              | day of    | January | 20      | 14          |  |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-130918TV to purchase one (1) 2014 Ford Transit Connect Cargo Van from Joe Machens Ford of Columbia, MO and dispose of one (1) 2007 Ford Windstar Mini-Van.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal Form.

Done this 30th day of January, 2014.

ATTEST: Wendy S. Moren

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Kapen M. Miller District I Commissioner

Japet M. Thompson —District II Commissioner

# **Boone County Purchasing**

Melinda Bobbitt, CPPO Director of Purchasing



613 E. Ash Street, Room 110 Columbia, MO 65201 Phone: (573) 886-4391 Fax: (573) 886-4390

### **MEMORANDUM**

| TO:   | Boone County Commission  |
|-------|--|
| FROM: | Melinda Bobbitt, CPPB  |
| DATE: | January 22, 2014   |
| RE:   | Cooperative Contract: 3-130918TV – 2014 Ford Transit Connect Cargo |
|       | Van for Animal Control   |

Purchasing and Animal Control request permission to utilize the Missouri Department of Transportation cooperative contract 3-130918TV for one (1) 2014 Ford Transit Connect Cargo Van with Joe Machens Ford of Columbia, Missouri.

Total cost of contract is \$19,313.00 and will be paid from department 1730 – Animal Control, account 92400 – Replacement Auto / Trucks. \$21,056.00 was budgeted for this vehicle.

The Purchasing Department requests permission to dispose of the following surplus: 2007 Ford Windstar Mini-Van, fixed asset tag 15650.

Attached is the Disposal Form for signature.

cc: Molly Aust, Animal Control Contract File



#### Missouri Department of Transportation Bid Tabulation of Request 3-130918TV Light Duty Vehicles Multiple Award

### TEM # 12 - New standard equipped 2014 Corgo Migi-Van Options A.F. apply, See Options Tab for details.

| 484508  | Don Brown Chevrolat | Puinte Chevrald | Joe Hathens Ford  | Joe Mathene Ford                                     | Sjewose Mission<br>Ford Inc.     | Blue Springs Fatd | Joe Machens Capilol<br>City Ford | Gen Gity Fots | Robens Cheyrolet | bave Sinclah Ford inc. | Andy Mohr Truck<br>Center, Inc. | Cable Dahmat<br>Chavrolat, fnc. | Rapublic Ford Int                            | Republic Ford Inc.                     | Brosoway Ford Truck<br>Balas | Chiyilan Jaab Dodgal<br>Ran | LOU EULE OMC | Lou Fuet Ford         | Cepitol Chrysler<br>Dodge Jeep Rem | Capitol Chrysler<br>Dodge Jesp Rum |
|---|---------------------|-----------------|---|--|----------------------------------|-------------------|----------------------------------|---------------|------------------|------------------------|---------------------------------|---------------------------------|--|--|------------------------------|-----------------------------|--------------|-----------------------|------------------------------------|------------------------------------|
| . Manager and the                               | NO BIO              | NO BID          | Ford Transil Connect<br>{Option A}                      | Ford Trentil Connest<br>(Option 8)                   | Ford Transa Connect XL<br>LWB    | NO BIO            | Ford Transit Connect             | NCI BID       | NO BID           | Fold Transit Connect   | Feld Transil Connect            | NO 810                          | Ford Trensil Connect<br>short wheebase model | Ford Transil Connect<br>long wheelbase | Ford Transit                 | Dodge Rem<br>GV/Tradesman   | NO BID       | Foio Transili Conneci | Ram CV Tradesman                   | Derige Ram Pro Maxier              |
|   | NO BIO              | NOBIO           | 5070  | 5270   | 5270                             | NO BIO            | 5020                             | NO BID        | NO BID           | 5020                   | 5270                            | NO B40                          | 5020   | 5270                                   | 3920                         | 6050                        | NOBID        | 5020                  | 11/A                               | 11500                              |
|   | NO BIT              | NO BIO          | TBA   | TBA  | NJA                              | NO BUD            | N/A                              | NO BIO        | NO BID           | TBD'                   | 180'                            | NO BID                          | 16D*   | TBO'                                   | NIA                          | 18/25                       | NO 8ID       | TBD-                  | HIA                                | NIA                                |
| energy and                                      | NO BID              | NO BIQ          | 15.8  | 15.8   | 158                              | NO 810            | N/A                              | NO BID        | OIB CM           | 15 8                   | 150                             | NU BLD                          | 158  | 15.8                                   | 15.8                         | 24                          | NO BID       | 15.8                  | N/A                                | 74                                 |
| enderage of                                     | NO RID              | NO BID          | 57  | 43   | 57                               | NO BID            | 57                               | NO BID        | NO BID           | 6                      | 5                               | NO BID                          | 57   | 57                                     | NA                           | 6                           | NO BID       | 5                     | NZA                                | 6                                  |
| State and subsets                               | NO BID              | NO BID          | но  | NO   | No                               | NO RID            | NIA                              | ND BID        | NO BLD           | NO                     | HO BID                          | NO BID                          | NO   | ND                                     | NA                           | YES                         | NO BID       | но                    | N/A                                | YES                                |
| General<br>Conterent                            | HOBIO               | NO BIO          | NJA   | N/A  | N/A                              | NO BIO            | NIA                              | NO BID        | NOBID            | NJA                    | NZA                             | NO BIO                          | NA   | N/A                                    | NIA                          | 10/22                       | NO BID       | NA                    |                                    | NIA                                |
| MACHRICE.                                       | NO BID              | NO BIO          | \$18.213  | \$20,449   | \$20,026                         | NO BID            | \$ 18,004                        | NO BID        | ND 84D           | \$19,159               | \$20,759 90                     | NO BID                          | \$19,393                                     | \$76,273                               | \$19,745                     | \$21 574                    | NO BID       | \$19,568              | \$20,449                           | 520 064                            |
| DPTION 12A<br>Pre: Windows & Pyre Door<br>Lyske |                     | NO BID          | y/C   | N/C  | 570                              | NO BID            | 510                              | NO BID        | ND BID           | STD                    | STD                             | NO DID                          | STD  | STD                                    | gTa                          | 5225                        |              | stp                   | \$223                              | \$10                               |
| OPTION 138<br>Towing                            | NO BID              | טופ סא          | 9000  | 0663   | \$337                            | NO BID            | \$337                            | OR OK         | NO BID           | \$337                  | \$395<br>{Chas I)               | NO BID                          | NVA  | N/A                                    | 5458                         | \$750                       | NO RID       | \$395                 | \$595                              | \$945                              |
| OPTION 12C<br>Privacy Obist                     | NO BID              | NO BIO          | 5530<br>Inclusion 180 degres rever<br>stop 1 & given al | \$530<br>(httudes 160 degree rear<br>dears & glere)  | \$256                            | NO BID            | 5256                             | NO BID        | NO BID           | \$508                  | 5306                            | NOBID                           | \$750  | \$256                                  | \$250                        | \$650                       | NC BID       | 595                   | 5500                               | NIA                                |
| OPTION 12D<br>Delivitie The Whore,<br>Charles   | NO BID              | ОІВ ОИ          | 5400<br>(Inclusies 1M) degree rear<br>sloure & gless)   | \$400<br>Includes 150 degree i eer<br>deers 6 glass) | \$129                            | NO BIO            | \$381                            | HO BID        | NO BID           | \$381                  | \$150                           | NO BID                          | \$120  | \$320                                  | 129                          | STO                         | NO BID       | 5445                  | STD (w/Optims 12C)                 | NIA                                |
| ORTION 12E<br>Rear Westmined Mont               | NO BIO              | NO BID          | N/A   | N/A  | STD                              | NO BID            | N/A                              | NO BID        | NO BID           | NIA                    | NO BID                          | DIB ON                          | \$ \$252                                     | \$252                                  | N/A                          | 510                         | NOBID        | \$795                 | STO (w/Option 12C)                 | N/A                                |
| OPTION 12P<br>Blueleville Closedity             | NO BID              | NO BID          | 3610<br>(Includes CD Player)                            | \$610<br>(Includes CD Player)                        | 1834<br>(requires privacy gives) | HOBUD             | \$890                            | NO BID        | NO BID           | \$534                  | NO BID                          | NO BID                          | \$834  | 1634                                   | 827                          | 3660                        | NO BID       | \$745                 | \$890                              | 5339                               |
| Optional Power<br>Microre Heated                | DIR ON              | NO BIO          | NIA   | HIA  | \$111                            | OIB CH            | N/A                              | D18 CM        | NO BID           | N/A                    | NIA                             | NO BID                          | NA   | H/A                                    | N/A                          | NA                          | NO BID       | NIA                   | N/A                                | N/A                                |
| STD ARG (DAYS)                                  | NO BID              | NO BID          | 120-180   | 120-160  | 90-120                           | NO BID            | 5-10 vite                        | NO BID        | HO BID           | 170                    | 60-90                           | NO BID                          | 140 - 170<br>subject to debiya               | 140 - 170<br>publicit la delaya        | 180                          | 45.60                       | NO BID       | 740 - 27n             | 50-120                             | 50-120                             |

TO BE DETERMINED

Color: Whote

DATE

### **PURCHASE REQUISITION BOONE COUNTY, MISSOURI**

**VENDOR NAME** 

507 **VENDOR NO.** 

### Ship to Department #

| Dependencent | Account | lter Description                    | 0.         | Unit<br>Price | Amount                       |
|--------------|---------|-------------------------------------|------------|---------------|------------------------------|
| Department   | Account | Item Description                    | Qty        | FILE          | Amount                       |
| 1730         | 92400   | 2014 Ford Transit Connect Cargo Van | 1          | 19313.00      | \$19,313.00                  |
|              |         | See contract for options/color      |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            | _             | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            |               | \$0.00                       |
|              |         |                                     |            | ľ             | \$0.00                       |
|              | ├       |                                     |            |               |                              |
|              |         | (                                   | GRAND TOTA | ]<br>\L:      | \$0.00<br>19, <u>3</u> 13.00 |

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

hilles hr

**Approving Official** 

**Prepared By** 

Bill to Department #

3-130918TV

**BID NUMBER** 

Joe Machens

Commission Order # 42 - 2014

### PURCHASE AGREEMENT FOR (1) 2014 Ford Transit Connect Cargo Van for Animal Control

THIS AGREEMENT dated the <u>3072</u> day of <u>January</u> 2014 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Joe Machens Ford, Inc., herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. *Contract Documents* - This agreement shall consist of this Purchase Agreement for one (1) new 2014 Ford Transit Connect Cargo Van in compliance with all bid specifications and any addendum issued for the Missouri Department of Transportation Contract **3-130918TV** and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Missouri Department of Transportation Contract **3-130918TV** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. *Purchase* - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with the following:

|  | <u>Qty.</u> | <u>Unit Price</u> |
|--|-------------|-------------------|
| Option A - 2014 Ford Transit Connect Cargo Van | 1           | \$18,913.00       |
| Option 12A – Power Windows & Power Door Locks  | 1           | no charge         |
| Option 12D – Defrost Rear Window Electric      | 1           | \$400             |
| Grand Total of Contract:                       |             | \$19,313.00       |
| Exterior Color: White                          |             |                   |

Interior Color: White Interior Color: Gray or standard

3. *Delivery* - Vendor agrees to deliver vehicle(s) as set forth in the bid documents and within 160 days after receipt of order. Delivery shall be to Boone County Public Works, 5551 Highway 63 South, Columbia, MO 65201.

*4. Title* – Title in the name of: Boone County Commission. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

5. *Billing and Payment* - All billing shall be invoiced to the Boone County Commission Office, 801 E. Walnut Street, Room 333, Columbia, MO 65201 and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is

42.2014

resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

### JOE MACHENS FORD, INC.

### **BOONE COUNTY, MISSOURI**

by <u>Kelly</u> title <u>Fleet Mar</u>.

Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

County Cour

ATTEST: Wendy S. Noren, County Clerk

### AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

eme Pitchford by in 0/121/14 Date

1730 / 92400 / \$19,313.00

Signature

Appropriation Account

### STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

- 1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
- 2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
- 4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
- 5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
- 6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
- 7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
- 8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
- 9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
- 10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
- 11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
- 12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
- 13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
- 14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
- 15. In the event of a discrepancy between a unit price and an extended line item price, the unit price



### Missouri Department of Transportation Bid Tabulation of Request 3-130918TV Light Duty Vehicles Multiple Award

### TEM # 12 - New standard equipped 2014 Cargo Mini-Van Options A-F apply. See Options Tab for details.

| SHEET STATE MANAGE                              | Don Brown Chevroled | Putnem Chevrolet | Joe Machine Ford                                     | Joe Machene Ford                                    | Shewnes Mission<br>Ford, Inc.     | Blue Springe Ford | Joe Machene Capital<br>City Ford | Gen City Ford | Roberts Chevrolet | Dave Single'r Ford Inc. | Andy Mohr Truck<br>Center, Inc. | Cable Dahmar<br>Chevrolet, Inc. | Republic Ford, Inc.                         | Republic Ford, Inc.                   | Breadway Ford Truck<br>Bales | Lou Füsz<br>Chrysler/Jesp/Dodge/<br>Ram | Lou Pues GMC | Lou Fuez Ford        | Capitol Chryeler<br>Dodge Jeep Rem | Capitol Chrysler<br>Dodge Jeep Ram |
|---|---------------------|------------------|--|---|-----------------------------------|-------------------|----------------------------------|---------------|-------------------|-------------------------|---------------------------------|---------------------------------|---|---------------------------------------|------------------------------|---|--------------|----------------------|------------------------------------|------------------------------------|
|   | NO BID              | NO BID           | Ford Transh Connect<br>(Option A)                    | Ford Transa Connect<br>(Option B)                   | Foid Transit Connect XL<br>LWB    | NO BID            | Ford Transit Connect             | NO BID        | NO BID            | Ford Transit Connect    | Ford Transit Connect            | NO BID                          | Ford Transit Connect<br>enct wheebase model | Ford Transit Connect<br>long wheelone | Ford Transil                 | Dodge Ram<br>CV/Tradesman               | ND BID       | Ford Transit Connect | Ram CV Tradesman                   | Dodge Ram Pro Master               |
|   | NO BID              | NO BID           | 5020   | 5270  | \$270                             | NO BID            | 5020                             | NO BUD        | NO BID            | 5020                    | \$270                           | NO BID                          | 5020  | 5270                                  | 5020                         | 6050                                    | NOBID        | 6020                 | N/A                                | 11500                              |
| COLOUND C. C.                                   | NO BID              | NO BID           | TBA  | тва   | NA                                | NO BID            | N/A                              | NO BID        | אס פוס            | 78D.                    | 760*                            | NO BID                          | TBD*  | TBO-                                  | NZA                          | 18725                                   | NO BID       | TBO                  | N/A                                | NIA                                |
| in the care                                     | NO BID              | NO BID           | 15 8   | 15 8  | 15.6                              | NO BID            | N/A                              | NO BID        | NO BID            | 15.8                    | 15.8                            | NO BID                          | 15 6  | 15.8                                  | 15.8                         | 24                                      | NO BID       | 15.8                 | N/A                                | 24                                 |
| <b>94 59</b> 5                                  | NO BID              | NO BID           | 5.7  | 43  | \$.7                              | NO BID            | 57                               | NO BID        | NO BID            | 6                       | 5                               | NO BID                          | 57  | 57                                    | NZA                          | 6                                       | ND BID       | 5                    | H/A                                | 6                                  |
|   | NO BIO              | NO BID           | NO   | NO  | No                                | NO BID            | N/A                              | NO BID        | NO BID            | NO                      | NO BID                          | NOBID                           | Ю   | NO                                    | N/A                          | YES                                     | NO BID       | Ю                    | N/A                                | YES                                |
| BAR MPG   | NO BID              | NO BID           | NUA  | H/A   | NA                                | NO BID            | N/A                              | NO BID        | NO BID            | N/A                     | NA                              | NO BID                          | N/A   | NA                                    | N/A                          | 16 / 22                                 | NO BID       | N/A                  | N/A                                | NIA                                |
|   | NO BIO              | NOBID            | \$16,913   | \$20,449  | \$20,026                          | NO BID            | \$18,964                         | NO BID        | NO BID            | \$19,169                | 520,759 90                      | ND BID                          | \$19,393                                    | \$20,273                              | \$19.745                     | \$21.574                                | NO BID       | \$19,568             | \$20,449                           | \$28,064                           |
| OPTICN 12A<br>Pwr Wardows & Pwr Oper<br>Locke   | NO BID              | NOBID            | N/C  | N/C   | STD                               | NO BID            | STD                              | NO BID        | NO BID            | STD                     | STD                             | ND RID                          | STD   | 610                                   | GTR                          | \$225                                   | NO BID       | ато                  | \$225                              | STD                                |
| OPTION 128<br>Tow Pkg.                          | NO BID              | NO BID           | \$330  | \$330   | \$337                             | NO BID            | \$337                            | NO BID        | NO BID            | \$337                   | 1395<br>(Cisss I)               | NO BID                          | NZA   | NIA                                   | \$456                        | \$750                                   | ND BID       | \$395                | 8595                               | 5945                               |
| OPTION 12C<br>Privacy Class                     | NO 810              | NO BID           | \$530<br>(Includes 160 dagres rear<br>doors 5 gless) | \$530<br>(includes 180 degree new<br>doors & glass) | \$256                             | NO BID            | \$256                            | NO BID        | NO BID            | \$508                   | \$300                           | NO BID                          | \$256                                       | \$256                                 | \$250                        | 5680                                    | ND BID       | 595                  | \$590                              | N/A                                |
| OPTION 12D<br>Detroiter Rain Window,<br>Blannic | NO BID              | NO BID           | \$400<br>(Includes 180 degree (car<br>doors & glass) | \$400<br>(includes 180 degree man<br>doors & glass) | \$129                             | NO BID            | \$381                            | NO BID        | NO BID            | \$381                   | \$150                           | NO BID                          | \$320                                       | \$320                                 | 129                          | STD                                     | ND BID       | \$445                | STD (w/ Option 12C)                | N/A                                |
| OPTION 12E<br>Rear Windshald Wiper              | NO BID              | NOBID            | N/A  | N/A   | STD                               | NO BID            | N/A                              | NO BID        | NO BID            | N/A                     | NO BID                          | ND BID                          | \$252                                       | \$252                                 | NA                           | STD                                     | NO BID       | \$295                | STD (w/ Option 12C)                | N/A                                |
| OPTION 12F<br>Blastooth Capability              | NO BID              | NO BID           | 1610<br>(includes CD Rayer)                          | \$610<br>(includes CD Pleyer)                       | \$634<br>(requires privacy glass) | NO BID            | 5890                             | NO BID        | NO BID            | \$634                   | NO BID                          | NO BID                          | \$634                                       | 5634                                  | 827                          | \$660                                   | ND B/D       | \$745                | \$690                              | \$339                              |
| Optional Power<br>Mirrors-Heetsd                | NO BID              | NO BID           | NA   | N/A   | \$111                             | NO BID            | N/A                              | NO BID        | NORD              | N/A                     | N/A                             | MD 8ID                          | N/A   | N/A                                   | N/A                          | N/A                                     | NO BID       | H/A                  | NIA                                | NA                                 |
| STD ARD (DAYS)                                  | NO BID              | NO BID           | 120-160  | 120-160   | 90-120                            | NO BID            | 8-10 wka                         | NO BID        | NO BID            | 170                     | 60-90                           | NO BID                          | 140 - 170<br>Subject to delays              | 140 - 170<br>subject to deleys        | (50                          | 45-60                                   | NO BID       | 249 - 270            | 80-120                             | 90-120                             |

\* TO BE DETERMINED

Cobor: Whote

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### Missouri Department of Transportation Bid Tabulation of Request 3-121101RJ Light Duty Vehicles Multiple Award

### \*\*See each Bid Tab Item Page to see what options apply to that Item.

### ITEM # 12 - New standard equipped 2014 Cargo Mini-Van

### All units must contain the following options:

- 1. Standard minimum 4 cylinder gas engine (Size\_\_\_\_\_ Horsepower\_\_\_\_)
- 2. Automatic transmission (Speeds\_\_\_\_)
- 3. Factory installed front and rear heat/air conditioning
- 4. LH & RH mirrors

5. Tires: (4) manufacturer's standard all season, plus the manufacturer's standard size spare and wheel (Size of 4 standard tires)

- 6. 4 wheel anti-lock braking system (ABS)
- 7. Speed control and tilt wheel
- 8. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
- 9. 3 sets of keys

### **Optional Equipment**

- Option 12A: Power Windows and Door Locks
  - Towing Package: Manufacturer's Standard to include heavy duty engine oil and
- Option 12B: transmission cooling systems, Class III frame hitch / receiver and 4 pin wiring
- installed plus wiring harness for 7 pin
- **Option 12C: Privacy Glass**
- Option 12D: Defroster Rear Window, Electric
- **Option 12E:** Rear Windshield Wiper
- Option 12F: Bluetooth Capability



### Missouri Department of Transportation Bid Tabulation of Request 3-130918TV Light Duty Vehicles Multiple Award ALL VENDORS ALLOW COOP PURCHASES

# VENDOR INFORMATION

### Name:

Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name:

Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line:

Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name:

Address Line: Address Line: Telephone #: Cellular Phone #: Email address: Don Brown Chevrolet Dave Helterbrand 2244 S. Kingshighway St. Louis, MO 63110 314-772-1400 314-333-6167 dave@donbrownchevrolet.com

Joe Machens Ford, Inc. Kelly Sells 1911 West Worley Columbia, MO 65203 573-445-4411, ext. 119 NA ksells@machens.com

Putnam Chevrolet Mike Nichols 500 W. Buchanan California, MO 65018 573-796-2131 573-301-2854 mike.nichols 1928@gmail.com

Joe Machens Capital City Ford Mike Rogers 807 Southwest Blvd Jefferson City, MO 65109 573-634-4444 573-694-1823 mrogers@machens.com

Roberts Chevrolet Dean Meier 1600 E. Prairie View Road Platte City, MO 64079 816-858-3200 816-564-9678 fleet@robertscb.com

Andy Mohr Truck Center, Inc. David T. Maloney 1301 S. Holt Road Indianapolis, IN 46241 317-222-7757 317-439-7507 irishlad17@email.com

Broadway Ford Truck Sales Terry Wojtowicz 1506 57th Street St. Louis, MO 63104 314-206-3330 314-412-9140 twojtowicz@broadwaytruck.com Name: Contact name: Address Line: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name:

Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address:

Name: Contact name: Address Line: Address Line: Telephone #: Cellular Phone #: Email address: Shawnee Mission Ford Inc. Jay Cooper 11501 W. Shawnee Mission Parkway Box 3179 Shawnee, KS 66203-0179 913-248-2287 <u>NA</u> jay.cooper@shawneemissionford.com

Dave Sinclair Ford Inc. Les Williams 7466 S. Lindbergh St. Louis, MO 63125 314-892-2600 314-540-5266 Iwilliams@davesinclair.com

Gem City Ford Brian Frye 5101 Broadway Quincy, IL 62305-3505 800-647-5475 217-440-3266 bfrye@gemcityford.com

Blue Springs Ford Mike Hilker 3200 S. Outer Road Blue Springs, MO 64015 816-229-4400 816-896-1474 mhilker@bluespringsford.com

Cable Dahmer Chevrolet, Inc. Adam Tobias 1834 S. Noland Road Independence, MO 64055 816-254-3860 816-588-2955 bjames@cabledahmer.com

Republic Ford, Inc. Steve Forrester P.O. B0x 700 Republic, MO 65738 417-732-2626 417-350-5083 <u>sforrester@republicford.com</u>

Lou Fusz Chrysler/Jeep/Dodge/Ram Michael Benz 3480 Highway K O'Falion, MO 63368 636-442-8129 636-322-8059 mbenz@fusz.com



### Missouri Department of Transportation Bid Tabulation of Request 3-130918TV Light Duty Vehicles Multiple Award ALL VENDORS ALLOW COOP PURCHASES

| Name:<br>Contact name: | Brad Matheney                   | Name:             | Lou Fusz Ford          |
|------------------------|---------------------------------|-------------------|------------------------|
| Address Line:          | 10950 Page Avenue               | Contact name:     | Andy Eldridge          |
| Address Line:          | St. Louis, MO 63132             | Address Line:     | #2 Caprice Drive       |
| Telephone #:           | 314-595-2950                    | Address Line:     | Chesterfield, MO 63005 |
| Cellular Phone #:      | 314-565-0112                    | Telephone #:      | 636-532-9955           |
| Email address:         | bradmatheney@fusz.com           | Cellular Phone #: | 314-662-0055           |
|                        |                                 | Email address:    | andveldridge@fusz.com  |
| Name:                  | Capitol Chrysler Dodge Jeep Ram |                   |                        |
| Contact name:          | Jerry Dunn                      |                   |                        |
| Address Line:          | 3201 Missouri Blvd.             |                   |                        |

Email address:

Capitol Chrysler Dodge Jeep Rar Jerry Dunn 3201 Missouri Blvd. Jefferson City, MO 65109 573-893-5000 573-301-2245 jdunn@capitolcitycars.com



### Missouri Department of Transportation Bid Tabulation of Request 3-130918TV Light Duty Vehicles

### % Discount off MSRP for all Data Book or Pricing Guide Options

| Vendor                           | % MSRP Discount   |
|----------------------------------|---|
| Don Brown Chevrolet              | 10%   |
| Joe Machens Ford                 | 10%   |
| Putnam Chevrolet                 | 10%   |
| Shawnee Mission Ford Inc.        | 210%  |
| Dave Sinclair Ford Inc.          | 10%   |
| Blue Springs Ford                | 10%   |
| Roberts Chevrolet                | <b>11%</b>  |
| Joe Machens Capital City Ford    | s. 10%.   |
| Gem City Ford                    | <b>6%</b>   |
| Andy Mohr Truck Center, inc.     | ToiBeiDetermined  |
| Cable Dahmer Chevrolet, Inc.     | ltem 1 < 3%; Items 3; 4; 8; 7; 8; 9; 10; 18 - N/A                     |
| Republic Ford, Inc.              | 110%  |
| Broadway Ford Truck Sales        | IOM   |
| Lou Fusz Chrysler/Jeep/Dodge/Ram | N/A   |
| Lou Fusz GMC                     | teme:1, 2, 3, 4, 5, 6 + 12:1%, iteme 7, 8, + 12:2%; iteme:0, 10 - 12% |
| Lou Fusz Ford                    | <b>5%</b>   |
| Capitol Chrysler Dodge Jeep Ram  | <b>.5%</b>  |

Manufacturer's Factory Warranties:

Dodge/Chrysler/Jeep: 3 Year/36,000 Mile Bumper to Bumper and 5 Year/100,000 Mile Powertrain Chevrolet/GMC: 3 Year/36,000 Mile Bumper to Bumper and 5 Year/100,000 Mile Powertrain Warranty Ford: 3 Year/36,000 Mile Bumper to Bumper and 5 Year/60,000 Mile Powertrain Warranty

### Current Search Terms: Joe\* machen\*

| records found for current search | Search  |
|----------------------------------|---|
|                                  | Results   |
|                                  |   |
|                                  | Entity  |
|                                  | Exclusion   |
|                                  | Search  |
|                                  | <b>Filters</b>  |
|                                  | By Record<br>Status                                     |
|                                  | By<br>Functional<br>Area - Entit<br>Managemer           |
|                                  | By<br>Functional<br>Area -<br>Performano<br>Information |

SAM | System for Award Management 1.0

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

IBM v1.1425.20131220-1428



Page 1 of 1

# **BOONE COUNTY**

## **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 1-15-20                      | 14 FIXED  | ASSET TAG NUMBER:   | 15650   |               |
|------------------------------------|---|---|---|---------------|
| DESCRIPTION:                       | 2007 Ford Windstar Mini-Van,                                | Mileage-110212, VIN # 2FT.  |   |               |
| REQUESTED MEAN                     | IS OF DISPOSAL: Trade in on                                 | new model or auction  | JAN 2.2 2013  |               |
|                                    |   |   | BOONE COUNTY AUD  | ITOR          |
| CONDITION OF ASS                   |   | n la companya de la c |   |               |
| COUNTY/COURT I                     | F DEPT. (check onc)  DOES/ is applicable to computer equipm | DOES NOT (check one) WI   | SH TO TRANSFER THIS ITEN  | A FOR ITS     |
| DESIRED DATE FOR                   | ASSET REMOVAL TO STORA                                      | GE: upon arrival of new u   | nit   |               |
| IF YES, ATTACH DO                  | ASED WITH GRANT FUNDING<br>CUMENTATION SHOWING FU<br>1730   | JNDING A GENCY'S PERM   |   | ET.           |
| DEPARTMENT: P                      | ublic Health/Animal Control                                 | SIGNATURE ///////   | y aux   |               |
| <u>AUDITOR</u><br>ORIGINAL PURCHAS | sedate 8 17 2006  | RECEIPT INTO  | 1190-3835   | Vm            |
| ORIGINAL COST                      | \$13,816.00<br>SOURCE 273]                                  | GRANT NAME_   |   |               |
| ASSET GROUP                        |   | AGENCY<br>DOCUMENTATION AT  | TACHED (Y/N)  | _             |
| COUNTY COMMISSI                    | ON / COUNTY CLERK   |   | مرسومی بر رواند کر این با مربوعی به انگرام وا <sup>ر</sup> این از میشود و این | 4 444 <b></b> |
| APPROVED DISPOSA                   | L METHOD:   |   |   |               |
| TRANSFER                           | DEPARTMENT NAME   |   | NUMBER  | <b></b>       |
|                                    | LOCATION WITHIN DEPA  | RTMENT  |   |               |
| INDIVIDUAL                         |   |   |   |               |
| TRADE                              | AUCTION   | SEALED BIDS   |   |               |
| OTHER<br>EXPLAIN                   |   |   |   |               |
| COMMISSION ORDER                   | NUMBER 42-2014  |   |   |               |
| DATE APPROVED                      | 1-30-14   |   |   |               |
| SIGNA TURE                         | H CAT   |   |   |               |

S:\ALL\AUDITOR\Accounting Forms\Fixed Asset Disposal.doc

43-2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI                        | January Session of the Januar | ry Adjourne | d       | Term. 20 | 14 |
|--|-------------------------------|-------------|---------|----------|----|
| In the County Commission of said county, | on the 30th                   | day of      | January | 20       | 14 |
|  | had at a                      |             |         |          |    |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 03-07JAN14 – Juror Hotel Accommodations Term & Supply to Holiday Inn Executive Center.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 30th day of January, 2014.

ATTEST: Wendy S. Noroh

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

l. ile

Karen M. Miller District I Commissioner

Janet M. Thompson District II Commissioner

# **Boone County Purchasing**

Amy Robbins Senior Buyer



613 E.Ash St., Room 109 Columbia, MO 65201 Phone: (573) 886-4392 Fax: (573) 886-4390

### MEMORANDUM

| TO:   | Boone County Court Administration                  |
|-------|--|
| FROM: | Amy Robbins  |
| DATE: | January 23, 2014                                   |
| RE:   | Bid Award Recommendation: 03-07JAN14 – Juror Hotel |
|       | Accommodations Term & Supply                       |

The Request for Bid for 03-07JAN14 – Juror Hotel Accommodations Term & Supply closed on January 7, 2014. One bid was received and Court Administration recommends award by low bid to Holiday Inn Executive Center.

This is a term and supply contract and invoices will be paid from department 1230, Jury Services & Court Costs, account 84000, Food/Lodging for Juries.

ATT: Bid Tabulation

cc: Bid File Les Werner

### 03-07JAN14 - Juror Accommodations Term & Supply

|              | BID TABULATION  |                              |
|--------------|---|------------------------------|
| 4.7.         | PRICING   | Holiday Inn Executive Center |
| <del>-</del> | Single Occupancy Rooms Monday                                   | Tolday IIII Executive Center |
| 4.7.1.       | through Thursday  | \$75.60                      |
| 4.7.2.       | Single Occupancy Rooms Friday<br>through Saturday               | \$75.60                      |
|              | Single Occupancy Rooms Friday<br>through Saturday on high event |                              |
| 4.7.3.       | weekends  | \$149.95                     |
| 4.7.4.       | Number of Rooms required to meet specifications                 | 18                           |
| <u>4.8.</u>  | Maximum % Increase 1st Renewal                                  | 3                            |
|              | Maximum % Increase 2nd Renewal                                  | 7                            |
|              | Maximum % Increase 3rd Renewal                                  | 11                           |
|              | Maximum % Increase 4th Renewal                                  | 15                           |
| 4.10.        | COOP? (Yes or No)   | No                           |
| 1            |   |                              |

No Bid:

### PURCHASE AGREEMENT FOR JUROR HOTEL ACCOMMODATIONS TERM & SUPPLY PRIMARY SUPPLIER

**THIS AGREEMENT** dated the <u>30</u><sup>th</sup> day of <u>January</u> 2014 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Holiday Inn Executive Center**, herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for Juror Hotel Accommodations Term & Supply, County of Boone Request for Bid for Juror Hotel Accommodations Term & Supply, bid number 03-07JAN14, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions as well as the Contractor's bid response dated December 30, 2013 and executed by Teri Weise on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, this Purchase Agreement, the Primary Specifications, the Response Presentation and Review, the un-executed Response Form, and the Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall be for the period from the date of award through March 31, 2015 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

**3.** *Purchase* - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response. Holiday Inn Executive Center shall act as the primary supplier and shall furnish rooms for juror accommodations for the County.

4. *Billing and Payment* - All billing shall be invoiced to Boone County Court Administration in accordance with section 2.5 of the bid document. Billings may only include the prices listed in the Contractor's bid response. No additional fees for extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

### HOLIDAY INN EXECUTIVE CENTER

by Deri L. J Jeise title Director of Sales " Marketing address 2200 I-70 Drive S.W. Columbia Mo 65203

APPROVED AS TO FORM: County Counselor

# ATTEST:

### **AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u>Signature</u> Date 1230/84000 - Term & Supply Appropriation Account

### **BOONE COUNTY, MISSOURI**

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

| 4.   | ounty of Boone  | Purchasing Departme  |
|--|---|--|
|  | Response Form   |  |
| 4.1.   | Company Name:<br><u>Holiday</u> Inn Executive Center<br>Address:<br><u>2200 I-70 Drive SVV</u><br>City/Zip:   | _  |
| 4.2.   | Address: 2200 T-70 Druge SVV  |  |
| 4.3.   | City/Zip:<br>Columbia, Mo 65203   |  |
| 4.4.   | Phone Number:   |  |
| 4.5.   | <u>573-445-8531</u><br>Fax Number:  |  |
| 4.6.   | $\frac{573 - 444 - 1159}{\text{Federal Tax ID:}}$   |  |
|  | 43-1331200  |  |
| 4.0.1.   | <ul> <li>(X) Corporation</li> <li>( ) Partnership - Name</li> </ul>   |  |
|  | <ul> <li>( ) Individual/Proprietorship - Individual Name</li> <li>( ) Other (Specify)</li> </ul>  |  |
| 47   | Pricing   |  |
|  | - Read section 2.3. through 2.3.11. carefully   |  |
|  | gle Occupancy Rooms Monday through Thursday   | \$ <u>75.60</u> *<br>\$ <u>75.60</u> *<br>\$ <u>149.95</u> *   |
| 7.2. Sin   | gle Occupancy Rooms Friday through Saturday   | \$ 75.60 #   |
| 7.3. Sin;  | gle Occupancy Rooms Friday through Saturday on high event weekends  | \$ 149.95 *  |
| 7 / Nov  | wher of rooms required to meet specifications (see Section 2.2.2.)  | 18   |
| This is the<br>ditional<br>ontract space of the contract of the cont | nber of rooms required to meet specifications (see Section 2.3.2.)<br>ne maximum number of rooms for which the County will be charged, abs<br>rooms, even if Contractor must remove additional rooms from its rental<br>pecifications.) & Rafes subject to the City l<br>(47, and is subject to change).<br>cellation of room reservations: Describe your policy regarding the time<br>incelled without being charged for that night:<br>dard Cancellation 15 by 6:00pm one d<br>vation arrival date in order to avoid performed  | inventory in order to meet the<br>endging tax (Curren<br>by which a room reservation   |
| This is the<br>ditional<br>portract space<br>7.5. Can<br>an be car<br><u>Stance</u><br>7.5.1. W  | ne maximum number of rooms for which the County will be charged, abs<br>rooms, even if Contractor must remove additional rooms from its rental<br>pecifications.) & Rates subject to the City &<br>47, and is subject to change).<br>cellation of room reservations: Describe your policy regarding the time<br>incelled without being charged for that night:<br><u>dard Cancellation is by 6:00pm one d</u><br><u>vation arrival date in order to avoid per</u><br>Vill a different cancellation policy apply to the County? <u>X</u>   | inventory in order to meet the<br>endging tax (current<br>by which a room reservation<br>au prior to<br>maltiesNo  |
| This is the<br>Iditional<br>Intract s<br>7.5. Can<br>In be car<br>Stane<br>Teser<br>7.5.1. W<br>yes, plea<br>Hote<br>the<br>lote: Fle  | ne maximum number of rooms for which the County will be charged, abs<br>rooms, even if Contractor must remove additional rooms from its rental<br>pecifications.) & Rates subject to the City L<br>47, and is subject to change).<br>cellation of room reservations: Describe your policy regarding the time<br>incelled without being charged for that night:<br><u>dard Cancellation is by 6:00pm one d</u><br><u>vation arrival date in order to avoid per</u><br>vill a different cancellation policy apply to the County? X<br>ase specify:<br><u>ase specify:</u><br><u>day of reservation arrival</u> .<br>xibility in room cancellation will be a factor in the award of bid, due to the county of the co | inventory in order to meet the<br>endging tax (current<br>by which a room reservation<br><u>ay prior to</u><br><u>halties</u><br>_YesNo<br>to by 12 noon   |
| This is the<br>ditional<br>portract s<br>7.5. Can<br>on be car<br>Stand<br>Teser<br>7.5.1. W<br>yes, plea<br><u>the ta</u><br>tote: Flee<br>heduling<br>7.6. Wh  | ne maximum number of rooms for which the County will be charged, abs<br>rooms, even if Contractor must remove additional rooms from its rental<br>pecifications.) & Rates subject to the City L<br>47, and is subject to change).<br>cellation of room reservations: Describe your policy regarding the time<br>incelled without being charged for that night:<br><u>dard Cancellation is by 6:00pm one d</u><br><u>vation arrival date in order to avoid per</u><br>vill a different cancellation policy apply to the County? X<br>ase specify:<br><u>ase specify:</u><br><u>day of reservation arrival</u> .<br>xibility in room cancellation will be a factor in the award of bid, due to the county of the co | inventory in order to meet the<br>x d g m g tax (current<br>by which a room reservation<br>a y prior to<br>halties<br>Yes No<br>to by 12 noon<br>the unpredictability of jury  |
| This is the difference of the        | ne maximum number of rooms for which the County will be charged, abs<br>rooms, even if Contractor must remove additional rooms from its rental<br>pecifications.) & Rates subject to the City &<br>47, and is subject to change).<br>cellation of room reservations: Describe your policy regarding the time<br>incelled without being charged for that night:<br><u>dard Cancellation is by 6:00 pm one d</u><br><u>vation arrival date in order to avoid per</u><br>vill a different cancellation policy apply to the County?<br><u>X</u><br>ase specify:<br><u>I will extend Cancellation Armeline</u><br><u>day of reservation arrival</u> .<br>xibility in room cancellation will be a factor in the award of bid, due to<br><u>a</u> .)<br>at is your policy regarding check-out time?  | inventory in order to meet the<br>endging tax (current<br>by which a room reservation<br><u>ay prior to</u><br><u>mathes</u><br>Yes <u>No</u><br>to by <u>12 noon</u><br>the unpredictability of jury<br><u>day of departure</u><br>prior to by <u>12 noon</u><br>the unpredictability of jury |

4.7.7. Additional Charges Not Set Out Above (Specify):

| entre automational onlarg |              | e (opeeny). | 1 .          | · · · /  | ,           |
|---------------------------|--------------|-------------|--------------|----------|-------------|
| All ques                  | trooms ar    | e subject   | to the       | City's L | odaing tax. |
| This tax                  | is Currently | 1470 hou    | rever. it is | Subject  | to change,  |
|                           |              |             | ·····,       |          |             |

- Maximum Percentage Increase or Decrease for Renewal Periods: 4.8.
  - \_\_\_\_% 1<sup>st</sup> Renewal (4/1/15 through 3/31/16)
  - % 2<sup>nd</sup> Renewal (4/1/16 through 3/31/17) % 3<sup>rd</sup> Renewal (4/1/17 through 3/31/18)

  - % 4<sup>th</sup> Renewal (4/1/18 through 3/31/19)
- 4.9. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.
- 4.9.1. Authorized Representative (Sign By Hand):
- 4.9.2. Type or Print Signed Name: - TERI Weise
- 4.9.3. Today's Date:  $\frac{12}{30}$
- 4.10. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes X No

### (Please complete and return with Contract)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1)The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Teri Weise, Director of Sales & Marketing Name and Title of Authorized Representative Jeri L. Steise 12/30/13 Date

Signature

### WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of <u>BOONE</u>) State of <u>MISSGUR</u>)

My name is <u>Teri Weise</u>. I am an authorized agent of <u>Holiday</u> Inn Executive <u>Certer</u> (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly

employ any person that is an unauthorized alien in connection with the services being provided. Documentation of

### participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

| AMANDA BURKE<br>Notary Public-Notary Seal<br>STATE OF MISSOURI<br>Boone County<br>My Commission Expires: July 27, 2014<br>Commission # 10999285 | <u>Jeri Veuse</u> 1-7-14<br>Affiant Date<br>TERI WEISE |
|---|--|
|   | Printed Name   |
| Subscribed and sworn to before me this  | 7 day of JANUARY 20 1.1                                |
|   | Notary Public  |

Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.



Company ID Number: 255469



THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

### ARTICLE I

### PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and <u>Executive Hotel Management, Inc.</u> (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

### ARTICLE II

### FUNCTIONS TO BE PERFORMED

### A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.

2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.

3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).





Company ID Number: 255469

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

E-mail Address:

.

Name:Elizabeth MurphyTelephone Number:(573) 445 - 8531 ext. 764 emurphy@socket.net

Fax Number:

(573) 445 - 4117



**Boone County Purchasing** 

613 E. Ash St., Room 109 Columbia, MO 65201

**Request for Bid** (RFB)

### Amy Robbins, Senior Buyer

(573) 886-4392 – Fax: (573) 886-4390 Email: arobbins@boonecountymo.org

Bid Data

Bid Number: <u>03-07JAN14</u>

Commodity Title: Juror Hotel Accommodations Term & Supply

### DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

|                          | Bid Submission Address and Deadline  |
|--------------------------|--|
| Day / Date:              | Tuesday, January 7, 2014   |
| Time:                    | 1:30 P.M. Central Time (Bids received after this time will be returned unopened)           |
| Location / Mail Address: | Boone County Purchasing Department   |
|                          | Boone County Purchasing Office   |
|                          | 613 E. Ash St., Room 109   |
|                          | Columbia, MO 65201   |
| Directions:              | The Purchasing office is located on the Northwest corner at 7 <sup>th</sup> Street and Ash |
|                          | Street. Enter the building from the south Side. Wheel chair accessible entrance is         |
|                          | available.   |
|                          |  |
|                          | Bid Opening  |
| Day / Date:              | <u>Tuesday, January 7, 2014</u>  |
|                          | 1:30 P.M. Central Time (Bids received after this time will be returned unopened)           |
| Location / Address:      | Boone County Purchasing Department, Conference Room  |
|                          | 613 E. Ash St.   |
|                          | Columbia, MO 65201   |
|                          | Bid Contents   |
| 1.0:                     | Introduction and General Conditions of Bidding   |
| 2.0:                     | Primary Specifications   |
| 3.0:                     | Response Presentation and Review   |
| 4.0:                     | Response Form  |
|                          | Instructions for Compliance with House Bill 1549   |
|                          | Work Authorization Certification   |
|                          | Certification Of Individual Bidder   |
|                          | Affidavit  |
|                          | Debarment Certification  |
|                          | Standard Terms and Conditions  |

Standard Terms and Conditions

### Search Results

### Current Search Terms: holiday\* Inn\* executive\* center\*

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

### Gossary

<u>Search</u> <u>Results</u>

Entity

Exclusion

<u>Search</u> <u>Filters</u>

By Record Status

By Functional Area - Entity Management

By Functional Area -Performance Information

SAM | System for Award Management 1.0

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



GSA



44 -2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI                             | January Session of the January Adjourned | Term. 20 | 14 |
|---|--|----------|----|
| County of Boone                               |  |          |    |
| In the County Commission of said county, on t | e 30th day of January                    | 20       | 14 |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve sole source contract 113-033114SS with Corsair Controls of Highland IL to provide an upgrade to the door locking system at the Juvenile Justice Center.

The terms of this agreement are stipulated in the attached Contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said Sole Source Contract.

Done this 30th day of January, 2014

ATTEST:

Wendy S. Nøi

Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

helle ha i

Karen M. Miller District I Commissioner

Janet M. Thompson District II Commissioner

# **Boone County Purchasing**

Melinda Bobbitt, CPPO Director of Purchasing



613 E.Ash, Room 110 Columbia, MO 65201 Phone: (573) 886-4391 Fax: (573) 886-4390

### MEMORANDUM

| TO:   | Boone County Commission                                       |
|-------|---|
| FROM: | Melinda Bobbitt, CPPB   |
| DATE: | January 23, 2014  |
| RE:   | Sole Source Approval – 113-033114SS – Upgrade to Door Locking |
|       | System at the Juvenile Justice Center                         |

Attached is a Sole Source Request Form for approval from the Juvenile Justice Center for Corsair Controls of Highland, Illinois to provide an upgrade to the door locking system at JJC. Corsair Controls is the sole provider for proprietary parts and maintenance for our existing HMI Control Door System.

Total cost of contract is \$23,550 and will be paid from department 1242 – Juvenile Justice Center, account 92301 – Replacement Computer Hardware. \$23,500 was budgeted for this project. \$24,100 remains in the account at this time.

The intent to purchase as sole source was advertised in the Columbia Missourian on December 25, 2013 and the Columbia Tribune on December 26.

ATT Sole Source Request

cc: Sole Source File

To: County Clerk's Uttice

Comm Order # \_\_\_

Please return all documentation to Auditor's Office.

12/23/13 REQUEST DATE

## PURCHASE REQUISITION BOONE COUNTY, MISSOURI

3081

Corsair Controls

~

113-033114SS

VENDOR NO.

VENDOR NAME

BID NUMBER

Ship to Department # 1242

Bill to Department #1242

| Department | Account | Item Description            | Qty        | Unit<br>Price | Amount                        |
|------------|---------|-----------------------------|------------|---------------|-------------------------------|
| 1242       | 92301   | Door Locking Upgrade        | 1          |               | \$23,550.00                   |
|            |         | Per quote dated May 6, 2013 |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
| _          |         | Star 1                      |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         | · · · ·                     |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             |            |               | \$0.00                        |
|            |         |                             | GRAND TOTA |               | \$0.00<br>\$0.00<br>23,550.00 |

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Approving Official

**Prepared By** 

44-2014

### **CONTRACT AGREEMENT**

### For Upgrade to Door Locking System at the Juvenile Justice Center

THIS AGREEMENT, made and entered into by and between the County of Boone through the <u>Boone</u> <u>County Commission</u> (hereinafter referred to as the Owner), and **Corsair Controls, Inc.** (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's quote and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment necessary to complete contract **113-033114SS - Upgrade to the Corsair HMI Interface Program for the Door Locking System** in the Boone County Juvenile Justice Center located at 5665 N. Roger I. Wilson Memorial Dr., Columbia, MO 65202. This work shall provides for new interface hardware and an upgrade to the CorsairHMI software for the two control locations at the Juvenile Justice System. Work includes two (2) embedded industrial controllers, two (2) 22" desktop wide screen touch monitors, revision to the graphic screens, other parts as needed and labor.

The Contractor agrees to perform all the work required by the contract as shown on Corsair estimate dated January 11, 2014. The contract award is in the amount of \$23,550.00.

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

- Corsair Controls, Inc. quote dated January 11, 2014
- Boone County Insurance Requirements
- Boone County Standard Terms & Conditions
- Certification Regarding Debarment
- Work Authorization Certification
- Affidavit OSHA Requirements

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to coordinate the project schedule with the Juvenile Justice Center project manager and to complete the work within the time agreed upon or any additional time as may be allowed by the project manager.

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The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the

# 44-2014

County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

The Owner agrees to pay the Contractor in the amount: \$23,550.00.

### Twenty Three Thousand, Five Hundred Fifty Dollars and Zero Cents (\$23,550.00.)

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on 1 - 30 - 14 at Columbia, Missouri.

(Date)

CONTRACTOR: CORSAIR CONTROLS, INC.

By: Authorized Representative Signature

# OWNER, BOONE COUNTY, MISSOURI

Bv:

Daniel K. Atwill, Presiding Commissioner

By: A AND I HUENEN

Approved CJ Dykhdu Boone County Counselor

ATTEST:

, County Clerk

### AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

1242-92301 - \$23,550.00

une Pitchford by 10 01/24/2014 Date Appropriation Account

### **BOONE COUNTY INSURANCE REQUIREMENTS**

**Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

**Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.

**Comprehensive General Liability Insurance -** The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance-** The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply.

**COMMERCIAL Automobile Liability** – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

**Proof of Carriage of Insurance -** The Contractor shall furnish the County with Certificate(s) of Insurance which **name the County as additional insured** in an amount as required in this contract, contain a description of the project or work to be performed, and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

**INDEMNITY AGREEMENT:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

### STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

- 1. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
- 2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 3. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
- 4. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
- 5. The delivery date shall be stated in definite terms.
- 6. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
- 7. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
- 8. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
- 9. Prices must be as stated in units of quantity specified, and must be firm.
- 10. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
- 11. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
- 12. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
- 13. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 14. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

### AFFIDAVIT OF COMPLIANCE WITH OSHA TRAINING REQUIREMENTS PURSUANT TO §292.675 RSMo (FOR ALL PUBLIC WORKS PROJECTS AFTER 8/28/2009)

County of \_\_\_\_\_ ) )ss State of \_\_\_\_\_ )

My name is \_\_\_\_\_\_\_. I am an authorized agent of \_\_\_\_\_\_\_ (Company). I am aware of the requirements for OSHA training set out in §292.675 Revised Statutes of Missouri for those working on public works. All requirements of said statute have been fully satisfied and there has been no exception to the full and complete compliance with said provisions relating to the required OSHA training for all those who performed services on this public works contract for Boone County, Missouri.

NAME OF PROJECT:\_\_\_\_\_

Affiant

Date

Printed Name

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public

NOTE: Failure to return this Affidavit with project close-out documents may result in referral of this project to the Department of Labor and Industrial Relations for further action to determine compliance with RSMo Sec. 292.675.

#### (Please complete and return with Bid)

### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

### (BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR **CERTIFICATION**)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- Where the prospective recipient of Federal assistance funds is unable to certify to any of (2) the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative -KRESDEN

Signature

<u>Jav 20, 201</u> Date

### **COUNTY OF BOONE - MISSOURI** WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of MAOUSON )ss State of \_\_\_\_ )

My name is ALAN THUENEMANY I am an authorized agent of Corsair Controls Inc (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a

#### federal work authorization program is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Affiant Date Printed Name

Subscribed and sworn to before me this 21 day of 3, 2014.



that you completed when enrolling.

CAROL A PORTER MY COMMISSION EXPIRES **FEBRUARY 10, 2015** 





### THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

### <u>ARTICLE I</u>

### PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and <u>Corsair Controls, Inc.</u> (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts or to verify the entire workforce if the contractor so chooses.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor with the FAR E-Verify clause") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

### ARTICLE II

### FUNCTIONS TO BE PERFORMED

### A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.

2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.

3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed





by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

4. SSA agrees to provide a means of automated verification that is designed (in conjunction with DHS's automated system if necessary) to provide confirmation or tentative nonconfirmation of U.S. citizens' employment eligibility within 3 Federal Government work days of the initial inquiry.

5. SSA agrees to provide a means of secondary verification (including updating SSA records as may be necessary) for employees who contest SSA tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of U.S. citizens' employment eligibility and accuracy of SSA records for both citizens and non-citizens within 10 Federal Government work days of the date of referral to SSA, unless SSA determines that more than 10 days may be necessary. In such cases, SSA will provide additional verification instructions.

### B. RESPONSIBILITIES OF DHS

1. After SSA verifies the accuracy of SSA records for employees through E-Verify, DHS agrees to provide the Employer access to selected data from DHS's database to enable the Employer to conduct, to the extent authorized by this MOU:

- Automated verification checks on employees by electronic means, and
- Photo verification checks (when available) on employees.

2. DHS agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.

3. DHS agrees to make available to the Employer at the E-Verify Web site and on the E-Verify Web browser, instructional materials on E-Verify policies, procedures and requirements for both SSA and DHS, including restrictions on the use of E-Verify. DHS agrees to provide training materials on E-Verify.

4. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in the E-Verify program. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.

5. DHS agrees to issue the Employer a user identification number and password that permits the Employer to verify information provided by employees with DHS's database.

6. DHS agrees to safeguard the information provided to DHS by the Employer, and to limit access to such information to individuals responsible for the verification of employees' employment eligibility and for evaluation of the E-Verify program, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security Numbers and employment eligibility, to enforce the Immigration and





Nationality Act (INA) and Federal criminal laws, and to administer Federal contracting requirements.

7. DHS agrees to provide a means of automated verification that is designed (in conjunction with SSA verification procedures) to provide confirmation or tentative nonconfirmation of employees' employment eligibility within 3 Federal Government work days of the initial inquiry.

8. DHS agrees to provide a means of secondary verification (including updating DHS records as may be necessary) for employees who contest DHS tentative nonconfirmations and photo nonmatch tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

### C. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system.

2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted regarding E-Verify.

3. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

4. The Employer agrees that any Employer Representative who will perform employment verification queries will complete the E-Verify Tutorial before that individual initiates any queries.

A. The Employer agrees that all Employer representatives will take the refresher tutorials initiated by the E-Verify program as a condition of continued use of E-Verify.

B. Failure to complete a refresher tutorial will prevent the Employer from continued use of the program.

5. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

• If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that

contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9

process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer

should contact E-Verify at 888-464-4218.

• If an employee presents a DHS Form I-551 (Permanent Resident Card) or Form I-766 (Employment Authorization Document) to complete the Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The photocopy must be of sufficient quality to allow for verification of the photo





and written information. The employer will use the photocopy to verify the photo and to assist DHS with its review of photo non-matches that are contested by employees. Note that employees retain the right to present any List A, or List B and List C, documentation to complete the Form I-9. DHS may in the future designate other documents that activate the photo screening tool.

6. The Employer understands that participation in E-Verify does not exempt the Employer from the responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures, except for the following modified requirements applicable by reason of the Employer's participation in E-Verify: (1) identity documents must have photos, as described in paragraph 5 above; (2) a rebuttable presumption is established that the Employer has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of any individual if it obtains confirmation of the identity and employment eligibility of the individual in good faith compliance with the terms and conditions of E-Verify; (3) the Employer must notify DHS if it continues to employ any employee after receiving a final nonconfirmation, and is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A) if the Employer continues to employ an employee after receiving a final nonconfirmation; and (5) no person or entity participating in E-Verify is civilly or criminally liable under any law for any action taken in good faith based on information provided through the confirmation system. DHS reserves the right to conduct Form I-9 and E-Verify system compliance inspections during the course of E-Verify, as well as to conduct any other enforcement activity authorized by law.

7. The Employer agrees to initiate E-Verify verification procedures for new employees within 3 Employer business days after each employee has been hired (but after the Form I-9 has been completed), and to complete as many (but only as many) steps of the E-Verify process as are necessary according to the E-Verify User Manual, or in the case of Federal contractors with the FAR E-Verify clause, the E-Verify User Manual for Federal Contractors. The Employer is prohibited from initiating verification procedures before the employee has been hired and the Form I-9 completed. If the automated system to be queried is temporarily unavailable, the 3-day time period is extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability. Employers may initiate verification by notating the Form I-9 in circumstances where the employee has applied for a Social Security Number (SSN) from the SSA and is waiting to receive the SSN, provided that the Employer performs an E-Verify employment verification query using the employee's SSN as soon as the SSN becomes available.

8. The Employer agrees not to use E-Verify procedures for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use not authorized by this MOU. Employers must use E-Verify for all new employees, unless an Employer is a Federal contractor that qualifies for the exceptions described in Article II.D.1.c. Except as provided in Article II.D, the Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. The Employer understands that if the Employer uses the E-Verify system for any purpose other than as authorized by this MOU, the Employer





may be subject to appropriate legal action and termination of its access to SSA and DHS information pursuant to this MOU.

9. The Employer agrees to follow appropriate procedures (see Article III. below) regarding tentative nonconfirmations, including notifying employees in private of the finding and providing them written notice of the findings, providing written referral instructions to employees, allowing employees to contest the finding, and not taking adverse action against employees if they choose to contest the finding. Further, when employees contest a tentative nonconfirmation based upon a photo non-match, the Employer is required to take affirmative steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

10. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo non-match, does not establish, and should not be interpreted as evidence, that the employee is not work authorized. In any of the cases listed above, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status (including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, refusing to assign the employee to a Federal contract or other assignment, or otherwise subjecting an employee to any assumption that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo non-match or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 or OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

11. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA, as applicable, by not discriminating unlawfully against any individual in hiring, firing, or recruitment or referral practices because of his or her national origin or, in the case of a protected individual as defined in section 274B(a)(3) of the INA, because of his or her citizenship status. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the unfair immigration-related employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).





12. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

13. The Employer agrees that it will use the information it receives from SSA or DHS pursuant to E-Verify and this MOU only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords) to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

14. The Employer acknowledges that the information which it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)), and that any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

15. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, including by permitting DHS and SSA, upon reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a timely and accurate manner to DHS requests for information relating to their participation in E-Verify.

### D. RESPONSIBILITIES OF FEDERAL CONTRACTORS WITH THE FAR E-VERIFY CLAUSE

1. The Employer understands that if it is a subject to the employment verification terms in Subpart 22.18 of the FAR, it must verify the employment eligibility of any existing employee assigned to the contract and all new hires, as discussed in the Supplemental Guide for Federal Contractors. Once an employee has been verified through E-Verify by the Employer, the Employer may not reverify the employee through E-Verify.

a. Federal contractors with the FAR E-Verify clause agree to become familiar with and comply with the most recent versions of the E-Verify User Manual for Federal Contractors and the E-Verify Supplemental Guide for Federal Contractors.

b. Federal contractors with the FAR E-Verify clause agree to complete a tutorial for Federal contractors with the FAR E-Verify clause.

c. Federal contractors with the FAR E-Verify clause not enrolled at the time of contract award: An Employer that is not enrolled in E-Verify at the time of a contract award must enroll as a Federal contractor with the FAR E-Verify clause in E-Verify within 30 calendar days of contract award and, within 90 days of enrollment, begin to use E-Verify to initiate verification of employment eligibility of new hires of the Employer who are working in the United States, whether or not assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within 3 business days after the date of hire. Once enrolled in E-Verify as a Federal contractor with the FAR E-Verify clause, the Employer must initiate verification of employees assigned to the contract within 90 calendar days from the time





of enrollment in the system and after the date and selecting which employees will be verified in E-Verify or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Employers that are already enrolled in E-Verify at the time of a contract award but are not enrolled in the system as a Federal contractor with the FAR E-Verify clause: Employers enrolled in E-Verify for 90 days or more at the time of a contract award must use E-Verify to initiate verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire. Employers enrolled in E-Verify as other than a Federal contractor with the FAR E-Verify clause, must update E-Verify to indicate that they are a Federal contractor with the FAR E-Verify clause within 30 days after assignment to the contract. If the Employer is enrolled in E-Verify for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within 3 business days after the date of hire. An Employer enrolled as a Federal contractor with the FAR E-Verify clause in E-Verify must initiate verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

e. Institutions of higher education, State, local and tribal governments and sureties: Federal contractors with the FAR E-Verify clause that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), State or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors with the FAR E-Verify clause may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. The provisions of Article II.D, paragraphs 1.a and 1.b of this MOU providing timeframes for initiating employment verification of employees assigned to a contract apply to such institutions of higher education, State, local and tribal governments, and sureties.

f. Verification of all employees: Upon enrollment, Employers who are Federal contractors with the FAR E-Verify clause may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only new employees and those existing employees assigned to a covered Federal contract. After enrollment, Employers must elect to do so only in the manner designated by DHS and initiate E-Verify verification of all existing employees within 180 days after the election.

g. Form I-9 procedures for existing employees of Federal contractors with the FAR E-Verify clause: Federal contractors with the FAR E-Verify clause may choose to complete new Forms I-9 for all existing employees other than those that are completely exempt from this process. Federal contractors with the FAR E-Verify clause may also update previously completed Forms I-9 to initiate E-Verify verification of existing employees who are not completely exempt as long as that Form I-9 is complete (including the SSN), complies with Article II.C.5, the employee's work authorization has not expired, and the Employer has reviewed the information reflected in the Form I-9 either in person or in communications with the employee to ensure that the employee's stated basis in section 1 of the Form I-9 for work authorization has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen). If the Employer is unable to determine that the Form





I-9 complies with Article II.C.5, if the employee's basis for work authorization as attested in section 1 has expired or changed, or if the Form I-9 contains no SSN or is otherwise incomplete, the Employer shall complete a new I-9 consistent with Article II.C.5, or update the previous I-9 to provide the necessary information. If section 1 of the Form I-9 is otherwise valid and up-to-date and the form otherwise complies with Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired subsequent to completion of the Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.C.5, subject to any additional or superseding instructions that may be provided on this subject in the Supplemental Guide for Federal Contractors. Nothing in this section shall be construed to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU, or to authorize verification of any existing employee by any Employer that is not a Federal contractor with the FAR E-Verify clause.

2. The Employer understands that if it is a Federal contractor with the FAR E-Verify clause, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

### **REFERRAL OF INDIVIDUALS TO SSA AND DHS**

### A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by the E-Verify system and provide it to the employee so that the employee may determine whether he or she will contest the tentative nonconfirmation. The Employer must review the tentative nonconfirmation with the employee in private.

2. The Employer will refer employees to SSA field offices only as directed by the automated system based on a tentative nonconfirmation, and only after the Employer records the case verification number, reviews the input to detect any transaction errors, and determines that the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security Number to SSA for verification again if this review indicates a need to do so. The Employer will determine whether the employee contests the tentative nonconfirmation as soon as possible after the Employer receives it.

3. If the employee contests an SSA tentative nonconfirmation, the Employer will provide the employee with a system-generated referral letter and instruct the employee to visit an SSA office within 8 Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary. The Employer agrees to check the E-Verify system regularly for case updates.

4. The Employer agrees not to ask the employee to obtain a printout from the Social Security Number database (the Numident) or other written verification of the Social Security Number from the SSA.





### **B. REFERRAL TO DHS**

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must print the tentative nonconfirmation notice as directed by the E-Verify system and provide it to the employee so that the employee may determine whether he or she will contest the tentative nonconfirmation. The Employer must review the tentative nonconfirmation with the employee in private.

2. If the Employer finds a photo non-match for an employee who provides a document for which the automated system has transmitted a photo, the employer must print the photo non-match tentative nonconfirmation notice as directed by the automated system and provide it to the employee so that the employee may determine whether he or she will contest the finding. The Employer must review the tentative nonconfirmation with the employee in private.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation received from DHS automated verification process or when the Employer issues a tentative nonconfirmation based upon a photo non-match. The Employer will determine whether the employee contests the tentative nonconfirmation as soon as possible after the Employer receives it.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will provide the employee with a referral letter and instruct the employee to contact DHS through its toll-free hotline (as found on the referral letter) within 8 Federal Government work days.

5. If the employee contests a tentative nonconfirmation based upon a photo non-match, the Employer will provide the employee with a referral letter to DHS. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary. The Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo non-match, the Employer will send a copy of the employee's Form I-551 or Form I-766 to DHS for review by:

- Scanning and uploading the document, or
- Sending a photocopy of the document by an express mail account (paid for at employer expense).

7. If the Employer determines that there is a photo non-match when comparing the photocopied List B document described in Article II.C.5 with the image generated in E-Verify, the Employer must forward the employee's documentation to DHS using one of the means described in the preceding paragraph, and allow DHS to resolve the case.

### <u>ARTICLE IV</u>

### SERVICE PROVISIONS





SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

### ARTICLE V

### PARTIES

A. This MOU is effective upon the signature of all parties, and shall continue in effect for as long as the SSA and DHS conduct the E-Verify program unless modified in writing by the mutual consent of all parties, or terminated by any party upon 30 days prior written notice to the others. Any and all system enhancements to the E-Verify program by DHS or SSA, including but not limited to the E-Verify checking against additional data sources and instituting new verification procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes. DHS agrees to train employers on all changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual, the E-Verify User Manual for Federal Contractors or the E-Verify Supplemental Guide for Federal Contractors. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials. An Employer that is a Federal contractor with the FAR E-Verify clause may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such a circumstance, the Federal contractor with the FAR E-Verify clause must provide written notice to DHS. If an Employer that is a Federal contractor with the FAR E-Verify clause fails to provide such notice, that Employer will remain a participant in the E-Verify program, will remain bound by the terms of this MOU that apply to participants that are not Federal contractors with the FAR E-Verify clause, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

B. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established procedures or legal requirements. The Employer understands that if it is a Federal contractor with the FAR E-Verify clause, termination of this MOU by any party for any reason may negatively affect its performance of its contractual responsibilities.

C. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as they may determine necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.

D. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

E. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity





regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

F. The Employer understands that the fact of its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

H. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively.





To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

| Employer Corsair Controls,                                | Inc.                   |                          |           |  |
|---|------------------------|--------------------------|-----------|--|
| Alan Thuenemann   |                        |                          |           |  |
| Name (Please Type or Print)                               |                        | Title                    |           |  |
|   |                        |                          |           |  |
| Electronically Signed Signature                           |                        | 09/06/2012<br>Date       |           |  |
|   |                        |                          |           |  |
| Department of Homeland Sec<br>USCIS Verification Division | -                      | Division                 |           |  |
| Name (Please Type or Print)                               | <b>.</b>               | Title                    | . <u></u> |  |
|   |                        |                          |           |  |
| Electronically Signed                                     |                        | 09/06/2012               |           |  |
| Signature   |                        | Date                     |           |  |
|   |                        |                          |           |  |
|   |                        | for the E-Verify Program |           |  |
| Information relating to yo                                | our Company:           |                          |           |  |
|   |                        |                          |           |  |
| Company Nam   | e:Corsair Controls, In | с.                       |           |  |
| Company Facility Addres                                   | a 190 Woodcrest Driv   | e                        |           |  |
| Company Facility Addres                                   | 5.100 1100001000 D111  |                          |           |  |
|   | Highland, IL 62249     |                          |           |  |
|   |                        |                          |           |  |
|   |                        |                          |           |  |
| Company Alternate<br>Address:                             |                        |                          |           |  |
| / Multos.   |                        |                          |           |  |
|   |                        |                          | · · · ·   |  |
|   |                        |                          |           |  |
| County or Parish:   | MADISON                | ·······                  |           |  |
| Employer Identification<br>Number:                        | 371268603              |                          |           |  |





| North American Industry<br>Classification Systems<br>Code: | 238   |
|--|---|
| Administrator:   |   |
| Number of Employees:                                       | 5 to 9  |
| Number of Sites Verified<br>for:                           | 1   |
| Are you verifying for more th<br>in each State:            | han 1 site? If yes, please provide the number of sites verified for |

ILLINOIS

1 site(s)

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

| Name:<br>Telephone Number:<br>E-mail Address: | Lori L Thuenemann<br>(618) 654 - 8322<br>lorit@corsaircontrols.com | Fax Number: | (618) 654 - 4403 |
|---|--|-------------|------------------|
| Name:<br>Telephone Number:<br>E-mail Address: | Alan S Thuenemann<br>(618) 654 - 8322<br>alant@corsaircontrols.com | Fax Number: | (618) 654 - 4403 |

5-2014

## **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI        | Cea.                     | January Session of the J | January Adjou | rned    | Term. 2 | <mark>0</mark> 14 |
|--------------------------|--------------------------|--------------------------|---------------|---------|---------|-------------------|
| <b>County of Boone</b>   | <b>J</b>                 |                          |               |         |         |                   |
| In the County Commission | ı of said county, on the | 30th                     | day of        | January | 20      | 14                |
|                          |                          |                          |               |         |         |                   |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

Done this 30th day of January, 2014

ATTEST:

Wendy S. North Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

llo RAV.

Karen M. Miller District I Commissioner

Janet M.Thompson District II Commissioner

.



613 E. Ash Street Columbia, MO 65201 Phone: (573) 886-4394

### **MEMORANDUM**

| TO:   | Boone County Commission |
|-------|-------------------------|
| FROM: | David Eagle             |
| RE:   | Surplus Disposal        |
| DATE: | January 10, 2014        |

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

The tasers are 98-99% infused plastic and are being destroyed by the Sheriff Department by melting.

|    | Asset # | Description                 | Make &<br>Model                          | Department    | Condition of<br>Asset         | Serial # |
|----|---------|-----------------------------|--|---------------|-------------------------------|----------|
| 1. | 14842   | MONOCHROME<br>LASER PRINTER | EPSON<br>TMU950                          | RECORDER      | WORKS                         |          |
| 2. | 14843   | MONOCHROME<br>LASER PRINTER | EPSON<br>TMU950                          | RECORDER      | WORKS                         |          |
| 3. | 14841   | MONOCHROME<br>LASER PRINTER | EPSON<br>TMU950                          | RECORDER      | WORKS                         |          |
| 4. | 14171   | LABEL<br>PRINTER            | ZEBRA CORP<br>ELTRON –<br>TLP3742        | RECORDER      | WORKS                         |          |
| 5. | 13222   | LABEL<br>PRINTER            | ZEBRA CORP<br>ELTRON –<br>TLP3742        | RECORDER      | NOT WORKING-<br>MISSING CORDS | -        |
| 6. | 14172   | LABEL<br>PRINTER            | ZEBRA CORP<br>ELTRON –<br>TLP3742        | RECORDER      | NOT WORKING                   |          |
| 7. | 12919   | LABEL<br>PRINTER            | ZEBRA CORP<br>ELTRON –<br>TLP3742        | RECORDER      | WORKS –<br>MISSING CORDS      |          |
| 8. | NO TAG  | R300 RESIN<br>RIBBON        | 20 FULL<br>ROLLS – 2<br>PARTIAL<br>ROLLS | RECORDER      | USABLE                        |          |
| 9. | 8562    | DESK                        |  | CIRCUIT COURT | POOR                          |          |

| 10  | . NO TAG | MID BACK<br>MANAGEMENT<br>CHAIR       | KI – PERETTI   | PUBLIC<br>ADMINISTRATOR                     | POOR                    | PLEASE<br>REMOVE FROM<br>INVENTORY |
|-----|----------|---------------------------------------|----------------|---|-------------------------|------------------------------------|
| 11. | NO TAG   | 36" LOBBY<br>DOOR                     |                | SHERIFF                                     | GOOD                    |                                    |
| 12. | 344      | 3 DRAWER<br>FILE CABINET              | SHAW<br>WALKER | FACILITY<br>MAINTENANCE                     | POOR                    |                                    |
| 13. | 9094     | SMALL<br>REFRIGERATOR                 |                | COMMISSION                                  | POOR                    |                                    |
| 14. | NO TAG   | THREE HIGH<br>DENSITY<br>FILING UNITS |                | SHERIFF                                     | DISASSEMBLED<br>AND OLD |                                    |
| 15. | 9222     | CELLUAR<br>PHONE                      |                | PUBLIC WORKS<br>DESIGN AND<br>CONSTRUCTION  | MISSING                 | PLEASE<br>REMOVE FROM<br>INVENTORY |
| 16. | 8597     | CELLUAR<br>PHONE                      |                | PUBLIC WORKS<br>DESIGN AND<br>CONSTRUCTION  | MISSING                 | PLEASE<br>REMOVE FROM<br>INVENTORY |
| 17. | NO TAG   | FOUR AIR<br>PURIFIERS                 | HONEYWELL      | FACILITY<br>MAINTENANCE                     | POOR                    |                                    |
| 18. | NO TAG   | TWO WIRE<br>CARTS                     |                | FACILITY<br>MAINTENANCE                     | POOR                    |                                    |
| 19. | NO TAG   | TWO LARGE<br>CHALKBOARDS              |                | PUBLIC WORKS –<br>MAINTENANCE<br>OPERATIONS | POOR                    |                                    |
| 20. | 464      | 4 DRAWER<br>STORAGE<br>CABINET        |                | RESOURCE<br>MANAGEMENT                      | POOR                    |                                    |
| 21. | 452      | DRAFTING<br>TABLE                     |                | RESOURCE<br>MANAGEMENT                      | POOR                    |                                    |
| 22. | NO TAG   | DRAFTING<br>TABLE                     |                | RESOURCE<br>MANAGEMENT                      | POOR                    |                                    |

| 23. | NO TAG | WARDROBE<br>COAT CLOSET                  | STEELCASE                 | RESOURCE<br>MANAGEMENT | POOR                                |                                    |
|-----|--------|--|---------------------------|------------------------|-------------------------------------|------------------------------------|
| 24. | NO TAG | 4 DRAWER<br>LATERAL<br>FILING<br>CABINET |                           | SHERIFF                | PLACED IN<br>METAL<br>RECYCLING BIN | PLEASE<br>REMOVE FROM<br>INVENTORY |
| 25. | 7019   | GARBAGE<br>DISPOSAL                      | INSINKRATER<br>– SS150-33 | SHERIFF                | POOR                                |                                    |
| 26. | NO TAG | MAUVE<br>CLOTH<br>BLINDS                 |                           | SHERIFF                | GOOD                                |                                    |
| 27. | NO TAG | CHAIR                                    | HON                       | SHERIFF                | POOR                                | PLEASE<br>REMOVE FROM<br>INVENTORY |
| 28. | 13052  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |
| 29. | 13054  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |
| 30. | 13055  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |
| 31. | 13056  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |
| 32. | 13057  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |
| 33. | 13059  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |
| 34. | 13060  | AIR<br>PURIFICATION<br>UNIT              |                           | SHERIFF                | POOR                                |                                    |

| 35. | 13051 | AIR<br>PURIFICATION<br>UNIT |                         | SHERIFF | POOR                                   |                                    |
|-----|-------|-----------------------------|-------------------------|---------|--|------------------------------------|
| 36. | 16549 | BLACK TASER                 | X-26 S/N XOO-<br>407857 | SHERIFF | POOR –<br>DESTROYED BY<br>SHERIFF DEPT | PLEASE<br>REMOVE FROM<br>INVENTORY |
| 36. | 16951 | YELLOW<br>TASER             | X-26 S/N<br>X00-478159  | SHERIFF | POOR –<br>DESTROYED BY<br>SHERIFF DEPT | PLEASE<br>REMOVE FROM<br>INVENTORY |

cc: Hilary Matney, Auditor Surplus File

### REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

| DATE : October 1, 2013  | FIXED ASSET TAG NUMBER: 00014842                      | 2                              |
|---|---|--------------------------------|
| DESCRIPTION EPSON TMU950<br>PRINTER LASER MON   | IOCHROME  |                                |
| REQUESTED MEANS OF DISPOSAL:  | SELL  | RECEIVED                       |
| OTHER INFORMATION:  |   | OCT 012013                     |
| CONDITION OF ASSET: WORKS   |   | BOONE COUNTY AUDITOR           |
| REASON FOR DISPOSITION: NO LONG   | GER NEEDED  |                                |
| OWN USE (this item is applicable to comp  |   |                                |
| DESIRED DATE FOR ASSET REMOVA   | L TO STORAGE: A3 SOON as poss                         | ible. In 66 Room 123           |
| WAS ASSET PURCHASED WITH GRAN   | T FUNDING? YES XO<br>SHOWING FUNDING AGENCY'S PERMISS |                                |
| DEPARTMENT: RECORDER  | SIGNATURE   |                                |
| AUDITOR   | ······································                |                                |
| ORIGINAL PURCHASE DATE <u>5/2</u> -<br>ORIGINAL COST <u>625.90</u><br>ORIGINAL FUNDING SOURCE <u>278</u><br>ASSET GROUP <u>1603</u> | 1/05     RECEIPT INTO_       0     TRANSFER CON       | <u>1190-3835 Lm</u><br>IFIRMED |
| COUNTY COMMISSION / COUNTY C  | <u>CLERK</u>  |                                |
| APPROVED DISPOSAL METHOD:   |   |                                |
| TRANSFER DEPARTMENT   | NAME  | NUMBER                         |
| LOCATION WI   | THIN DEPARTMENT                                       |                                |
| INDIVIDUAL  |   |                                |
| TRADEAUCTION  | SEALED BIDS   |                                |
| OTHER EXPLAIN   |   |                                |
| COMMISSION ORDER NUMBER 45-   | 2014  |                                |
| DATE APPROVED   | 14  |                                |
| SIGNATURE_  | fively  |                                |

### REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

| DATE: October 1, 20   | )13                         | FIXED ASSET 1        | FAG NUMBER: 00014843 |                                      |
|---|-----------------------------|----------------------|----------------------|--------------------------------------|
| DESCRIPTION EPS<br>PRI  | ON TMU950<br>NTER LASER MOI | NOCHROME             |                      | RECEIVED                             |
| REQUESTED MEAN  | S OF DISPOSAL:              | SELL                 |                      | OCT 0 1 2013                         |
| OTHER INFORMAT  | ION:                        |                      |                      | BOONE COUNTY AUDITOR                 |
| CONDITION OF ASS  | ET: WORKS                   |                      |                      | BUONE COUNTY AUDITOR                 |
| REASON FOR DISPO  | SITION: NO LON              | IGER NEEDED          |                      |                                      |
| OWN <u>LISE</u> (this item i  | s applicable to com         | outer equipment only | y)                   | NSFE <del>R THIS ITE</del> M FOR ITS |
| DESIRED DATE FOR  | ASSET REMOVA                | L TO STORAGE:        | As soon as possible  | e - In GL Room 123                   |
| WAS ASSET PURCH   | ASED WITH GRA               | NT FUNDING? YE       | S/NO)                | ION TO DISPOSE OF ASSET.             |
| DEPARTMENT: REC   | ORDER                       | SIGNATURE            | Trudy                |                                      |
| AUDITOR   | - # 8 8 <i>8 - </i> -       | P                    | 0                    |                                      |
| ORIGINAL PURCHA<br>ORIGINAL COST<br>ORIGINAL FUNDINC<br>ASSET GROUP | GRS<br>SOURCE 27            | .90                  |                      | <u>1190-3835 hm</u><br>FIRMED        |
| COUNTY COMMISS  | <u>ION</u> / <u>COUNTY</u>  | <u>CLERK</u>         |                      |                                      |
| APPROVED DISPOSA  | AL METHOD:                  |                      |                      |                                      |
| TRANSFER  | DEPARTMENT                  | NAME                 |                      | NUMBER                               |
|   | LOCATION WI                 | THIN DEPARTME        | ENT                  |                                      |
|   | INDIVIDUAL_                 |                      |                      |                                      |
| TRADE   | AUCTION                     | SEA                  | LED BIDS             |                                      |
| OTHER EX  | (PLAIN                      |                      |                      |                                      |
| COMMISSION ORDE   | r number45                  | -2014                |                      |                                      |
| DATE APPROVED   | 1-30-1                      | ł                    |                      |                                      |
| SIGNATURE   | 1 . 1.                      | d-nl                 |                      |                                      |
| ele   | my la U                     | will                 |                      |                                      |

### REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

| DATE : October 1, 2013   | FIXED ASSET TAG NUM                       | ABER: 00014841                                |             |
|--|---|---|-------------|
| DESCRIPTION EPSON TMU950<br>PRINTER LASER MON  | OCHROME                                   | RECEIVE                                       |             |
| REQUESTED MEANS OF DISPOSAL:   | SELL                                      | OCT 0120                                      | )13         |
| OTHER INFORMATION:   |   | BOONE COUNTY A                                | UDITOR      |
| CONDITION OF ASSET: WORKS  |   |   |             |
| REASON FOR DISPOSITION: NO LON   | GER NEEDED                                |   |             |
| COUNTY/COURT IT DEPT. (circle one) I<br>OWN USE (this item is applicable to comp                     | uter equipment only)                      |   |             |
| DESIRED DATE FOR ASSET REMOVA  | l to storage: As 500                      | n as possible. In c                           | 56 Room 123 |
| WAS ASSET PURCHASED WITH GRAM<br>IF YES, ATTACH DOCUMENTATION S                                      | NT FUNDING? YES NO<br>SHOWING FUNDING AGE | NCY'S PERMISSION TO DISPOS                    | E OF ASSET. |
| DEPARTMENT: RECORDER   |   | dy  |             |
| AUDITOR  |   | <i>v</i>                                      |             |
| ORIGINAL PURCHASE DATE 5/2<br>ORIGINAL COST 625.90<br>ORIGINAL FUNDING SOURCE 278<br>ASSET GROUP 160 | τO ΄                                      | RECEIPT INTO $1190-383$<br>TRANSFER CONFIRMED |             |
| COUNTY COMMISSION / COUNTY   | <u>CLERK</u>                              |   |             |
| APPROVED DISPOSAL METHOD:  |   |   |             |
| TRANSFER DEPARTMENT  | NAME                                      | NUMBER  |             |
| LOCATION WI  | THIN DEPARTMENT                           |   |             |
| INDIVIDUAL   |   |   |             |
| TRADEAUCTION   | SEALED BID                                | S   |             |
| OTHER EXPLAIN  |   |   |             |
| COMMISSION ORDER NUMBER 45   | -2014                                     |   |             |
| DATE APPROVED 1-30-  | .14                                       |   |             |
| SIGNATURE Complete   | will-                                     |   |             |

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 09/30/2013

FIXED ASSET TAG NUMBER: 14171

RECEIVED

OCT 01 2013

BOONE COUNTY AUDITOR

DESCRIPTION: Zebra Corp Eltron Label Printer - TLP3742

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: Model #TLP3742PS

CONDITION OF ASSET: works

REASON FOR DISPOSITION:no longer use this model for label printing

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In 6C Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES XNO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| DEPARTMENT:1160  |   | SIGNATURE Kunn Junson                               |
|------------------|---|---|
| ORIGINAL COST    | se date <u>7/3/03</u><br>5/0 <u>9</u> 0 | GRANT FUNDED (Y/N)<br>GRANT NAME                    |
|                  | source <u>2780</u><br>1603              | % FUNDING<br>AGENCY<br>DOCUMENTATION ATTACHED (Y/N) |
| COUNTY COMMISS   | ION / COUNTY CLERK                      |   |
| APPROVED DISPOSA | AL METHOD:                              |   |
| TRANSFER         | DEPARTMENT NAME_                        | NUMBER  |
|                  | LOCATION WITHIN DE                      | EPARTMENT   |
|                  | INDIVIDUAL                              |   |
| TRADE            | AUCTION                                 | SEALED BIDS   |
| OTHER EX         | (PLAIN                                  |   |
| COMMISSION ORDE  | r number <u>45-261</u>                  | ¥   |
| DATE APPROVED    | 1-30-14                                 | nA-   |
| SIGNATURE        | any la alwill                           |   |

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## **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 09/30/2013  | FIXED ASSET TAG NUMBER: 13222   |                          |
|---|---------------------------------|--------------------------|
| DESCRIPTION: Zebra Corp Eltron Label I  | Printer - TLP3742               |                          |
|   |                                 | RECEIVED                 |
| REQUESTED MEANS OF DISPOSAL:  | Surplus                         | OCT 0 1 2013             |
| OTHER INFORMATION: Model #TLP374  | 2PS                             | BOONE COUNTY AUDITOR     |
| CONDITION OF ASSET: not working- mis  | ssing cords                     |                          |
| REASON FOR DISPOSITION:no longer us   | e this model for label printing |                          |
| COUNTY / COURT IT DEPT. (check one)<br>FOR ITS OWN USE (this item is applicable |                                 | SH TO TRANSFER THIS ITEM |
| DESIRED DATE FOR ASSET REMOVAL  | TO STORAGE: ASAP - In 60        | Room 123                 |
| WAS ASSET PURCHASED WITH GRAN<br>IF YES, ATTACH DOCUMENTATION SH                | IOWING FUNDING AGENCY'S PERMI   |                          |
| DEPARTMENT:1160   | SIGNATURE <u>Hurn Ja</u>        | man                      |
| AUDITOR<br>ORIGINAL PURCHASE DATE 12/3<br>ORIGINAL COST638.                     | GRANT FUNDED (Y/<br>GRANT NAME  |                          |
| ORIGINAL FUNDING SOURCE 27<br>ASSET GROUP 1603                                  | AGENCY                          | ATTACHED (Y/N)<br>MED    |
| <u>COUNTY COMMISSION</u> / <u>COUNTY C</u>                                      | LERK                            |                          |
| APPROVED DISPOSAL METHOD:   |                                 |                          |
| TRANSFER DEPARTMENT   | NAME                            | NUMBER                   |
| LOCATION WIT  | HIN DEPARTMENT                  |                          |
| INDIVIDUAL  |                                 |                          |
| TRADEAUCTION  | SEALED BIDS                     |                          |
| OTHER EXPLAIN   |                                 |                          |
| COMMISSION ORDER NUMBER $45$ -  | -2014                           |                          |
| COMMISSION ORDER NUMBER 45-<br>DATE APPROVED 1-30-,<br>SIGNATURE Completed      | 14<br>Tenel                     |                          |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 09/30/2013  | FIXED ASSET         | TAG NUMBI                     | ER: 141  | 72                |          |            |      |
|---|---------------------|-------------------------------|----------|-------------------|----------|------------|------|
| DESCRIPTION: Zebra Corp Eltron Label  | Printer - TLP3742   | 2                             |          |                   | RECE     | IVED       |      |
| REQUESTED MEANS OF DISPOSAL:  | Surplus             |                               |          |                   | OCT O    | 1 2013     |      |
| OTHER INFORMATION: Model #TLP374  | 42PS                |                               |          | BC                | ONE COUN | ITY AUDITO | R    |
| CONDITION OF ASSET: not working   |                     |                               |          |                   |          |            |      |
| REASON FOR DISPOSITION:no longer us   | se this model for l | abel printing                 |          |                   |          |            |      |
| COUNTY / COURT IT DEPT. (check one)<br>FOR ITS OWN USE (this item is applicable |                     |                               | eck one) | WISH <sup>7</sup> | TO TRANS | SFER THIS  | ITEM |
| DESIRED DATE FOR ASSET REMOVAL  | . TO STORAGE:       | ASAP -                        | In       | 62                | Room     | 123.       |      |
| WAS ASSET PURCHASED WITH GRAN<br>IF YES, ATTACH DOCUMENTATION SI                | HOWING FUND         | ING AGENC                     | Y'S PER  |                   |          |            |      |
| DEPARTMENT:1160   | SIGNA               | TURE <u> </u>                 | un       | Jour              | ren      |            |      |
| $\frac{AUDITOR}{ORIGINAL PURCHASE DATE _ 7/3}$                                  |                     |                               |          |                   |          | ·····      | hm   |
| ORIGINAL COST 510.  | 70                  | GRANT FL                      |          |                   |          |            |      |
| ORIGINAL FUNDING SOURCE $27$  | 80                  | GRANT NA<br>% FUNDIN          | G        |                   |          |            |      |
| ASSET GROUP / 4   | 3                   | AGENCY<br>DOCUMEI<br>TRANSFEI | NTATIO   | N ATT             | ACHED () | //N)       |      |
| <u>COUNTY COMMISSION</u> / <u>COUNTY C</u>                                      | <u>ELERK</u>        |                               | •@¥      | A747              |          |            |      |
| APPROVED DISPOSAL METHOD:   |                     |                               |          |                   |          |            |      |
| TRANSFER DEPARTMENT   | NAME                |                               |          | N                 | UMBER_   |            |      |
| LOCATION WIT  | THIN DEPARTM        | ENT                           |          |                   |          |            |      |
| INDIVIDUAL  | a,a                 |                               |          |                   |          |            |      |
| TRADEAUCTION  | SEA                 | LED BIDS                      |          |                   |          |            |      |
| OTHER EXPLAIN   |                     |                               |          |                   |          |            |      |
|   | 2014                | -                             |          |                   |          |            |      |
| DATE APPROVED 1-30  | .14                 | _                             |          |                   |          |            |      |
| SIGNATURE_  | fill_               |                               |          |                   |          |            |      |

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## **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 09/30/2013                                 | FIX                          | ED ASSET TAG NUMBER:   | 12919                           |
|--|------------------------------|--|---------------------------------|
| DESCRIPTION: Zebra                               | Corp Eltron Label Print      | er - TLP3742   | CEIVED                          |
| REQUESTED MEANS                                  | OF DISPOSAL: Sur             | plus OCT   | 012013                          |
| OTHER INFORMATIO                                 | DN: Model #TLP3742PS         | BOONEC   | OUNTY AUDITOR                   |
| CONDITION OF ASSE                                | T: works but missing co      | ords   |                                 |
| REASON FOR DISPOS                                | SITION:no longer use thi     | s model for label printing   |                                 |
|  |                              | DOES / DOES NOT (check omputer equipment only)   | one) WISH TO TRANSFER THIS ITEM |
| DESIRED DATE FOR                                 | ASSET REMOVAL TO             | storage: asap - In   | 6L Room 123.                    |
|  |                              | INDING? □YES ⊠NO<br>/ING FUNDING AGENCY'S  | PERMISSION TO DISPOSE OF ASSET. |
| DEPARTMENT:1160                                  |                              | SIGNATURE Kun  | n Jourson                       |
| ORIGINAL COST<br>ORIGINAL FUNDING<br>ASSET GROUP | 648.5<br>SOURCE 2780<br>1601 | Ø       RECEIPT INTO         Q       GRANT FUNE         GRANT NAMI       GRANT NAMI         Ø       W FUNDING         AGENCY       DOCUMENTA         TRANSFER CO       DOCUMENTA | Ded (Y/N)_ <u>N</u><br>=        |
| COUNTY COMMISSI                                  |                              | <u>RK</u>  |                                 |
| APPROVED DISPOSA                                 |                              |  |                                 |
| TRANSFER   | DEPARTMENT NAM               |  | NUMBER                          |
|  |                              | DEPARTMENT   |                                 |
|  | INDIVIDUAL                   |  |                                 |
| TRADE  | AUCTION                      | SEALED BIDS  |                                 |
| OTHER EX   | PLAIN                        |  |                                 |
| COMMISSION ORDER                                 |                              | _  |                                 |
| DATE APPROVED                                    | 1-30-14                      |  |                                 |
| SIGNATURE_                                       | Hatter H                     | <u>//</u>  |                                 |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 09/30/2013

FIXED ASSET TAG NUMBER: no tag

DESCRIPTION: R300 Resin Ribbon (20 full rolls 2 partial rols)

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: Part #E la110091

CONDITION OF ASSET: Usable

REASON FOR DISPOSITION:no longer use this type of ribbon for label printing

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GL Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES XNO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| DEPARTMENT:1160  |                         | SIGNA              | TURE au Junan                |            |
|------------------|-------------------------|--------------------|------------------------------|------------|
|                  | SE DATE                 | 2                  | RECEIPT INTO                 | 1          |
| ORIGINAL COST    | SOURCE                  |                    | GRANT NAME                   |            |
| ASSET GROUP      |                         |                    | DOCUMENTATION ATTACHED (Y/N) |            |
| COUNTY COMMISS   | ON / COUNTY CLERK       | 42288 <b>-</b> 422 |                              |            |
| APPROVED DISPOSA | L METHOD:               |                    |                              |            |
| TRANSFER         | DEPARTMENT NAME_        |                    | NUMBER                       |            |
|                  | LOCATION WITHIN DI      | EPARTN             | 1ENT                         |            |
|                  | INDIVIDUAL              |                    |                              |            |
| TRADE            | AUCTION                 | SE.                | ALED BIDS                    |            |
| OTHER EX         | KPLAIN                  |                    |                              | . <u> </u> |
| COMMISSION ORDE  | r number_ <u>45-261</u> | 4                  | _                            |            |
| DATE APPROVED    | 1-30-14                 |                    | ne <sup>j</sup>              |            |
| SIGNATURE        | my la atter             |                    | _                            |            |

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| OCT 01 2013 | OCT | 01 | 2013 |
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BOONE COUNTY AUDITOR

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

FIXED ASSET TAG NUMBER: 8562

RECEIVED

NOV 202013

| REQUESTED MEANS                               | OF DISPOSAL:                | Surplus                   |                             | BOONE CO                  | INTY AUDITOR |
|---|-----------------------------|---------------------------|-----------------------------|---------------------------|--------------|
| OTHER INFORMATIC<br>has a note reading "      |                             | located at the            | North Facility which        | h belonged to Court Se    | rvices but   |
| CONDITION OF ASSE                             | T: <b>Poor</b>              |                           |                             |                           |              |
| REASON FOR DISPOS                             | SITION: Old and             | in rough sha              | ipe                         |                           |              |
| COUNTY / COURT IT<br>OWN USE (this item is    |                             |                           |                             | H TO TRANSFER THIS IT     | TEM FOR ITS  |
| DESIRED DATE FOR A                            | ASSET REMOVAL               | TO STORAGE                | : Immediately               |                           |              |
| WAS ASSET PURCHA<br>IF YES, ATTACH DOC        | SED WITH GRAN               | T FUNDING?<br>IOWING FUNI | YES NO<br>DING AGENCY'S PER | MISSION TO DISPOSE        | OF ASSET.    |
| DEPARTMENT: Circ                              | uit Court                   |                           | ATURE KATT                  |                           |              |
| AUDITOR<br>ORIGINAL PURCHASH<br>ORIGINAL COST |                             |                           | RECEIPT INTO                | <br> 190-3835             | An           |
| ORIGINAL COST                                 | \$567.9                     | <u>ઝ</u>                  | GRANT FUNDED (              | (Y/N) _ <b>/</b>          |              |
| ORIGINAL FUNDING S                            | SOURCE 27                   | 82                        | % FUNDING                   |                           |              |
| ASSET GROUP                                   | 1602                        | 2                         | TRANSFER CONFI              | N ATTACHED (Y/N)<br>IRMED |              |
| COUNTY COMMISSI                               | <u>ON</u> / <u>COUNTY C</u> | LERK                      |                             |                           |              |
| APPROVED DISPOSAL                             | METHOD:                     |                           |                             |                           |              |
| TRANSFER                                      | DEPARTMENT 1                | NAME                      |                             | NUMBER                    |              |
|   | LOCATION WIT                | HIN DEPARTN               | 1ENT                        |                           |              |
|   | INDIVIDUAL                  |                           |                             |                           |              |
| TRADE   | AUCTION                     | SE                        | ALED BIDS                   |                           |              |
| OTHER EXP                                     | PLAIN                       |                           |                             |                           |              |
| COMMISSION ORDER                              | NUMBER <u>45</u> -          | 2014                      | _                           |                           |              |
| DATE APPROVED                                 | 1-30                        | -14                       | 2                           |                           |              |
| SIGNATURE C                                   | omy la U                    | fine -                    | _                           |                           |              |

DATE: November 18, 2013

DESCRIPTION: Desk

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 9/30/13

FIXED ASSET TAG NUMBER: No Tag

RECEIVED

OCT 01 2013

BOONE COUNTY AUDITOR

DESCRIPTION: Mid Back Management Chair - KI - Peretti

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Broken

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION:Broken

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP

WAS ASSET PURCHASED WITH GRANT FUNDING? YES XNO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| DEPARTMENT:PA                     | Admin 1261          | SIGN | ATURE An            | ne adkins                    | 2  |
|-----------------------------------|---------------------|------|---------------------|------------------------------|----|
| <u>AUDITOR</u><br>ORIGINAL PURCHA | SE DATE             | 2,   | RECEIPT INTO _      | 1190-3835                    | hm |
|                                   | G SOURCE            |      | % FUNDING<br>AGENCY |                              | _  |
| ASSET GROUP                       |                     |      | DOCUMENTAT          | ION ATTACHED (Y/N)<br>FIRMED |    |
| COUNTY COMMISS                    | SION / COUNTY CLERK |      |                     |                              |    |
| APPROVED DISPOSA                  | AL METHOD:          |      |                     |                              |    |
| TRANSFER                          | DEPARTMENT NAME_    |      |                     | NUMBER                       |    |
|                                   |                     |      |                     |                              |    |
| TRADE                             | AUCTION             | SE   | ALED BIDS           |                              |    |
| OTHER E2                          | XPLAIN              |      |                     |                              |    |
| COMMISSION ORDE                   | R NUMBER 45-2014    | L    |                     |                              |    |
| DATE APPROVED                     | 1-30-14             | -11  | 7                   |                              |    |
| SIGNATURE                         | example affer       |      |                     |                              |    |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 12-04-13

FIXED ASSET TAG NUMBER: NONE

DESCRIPTION: 36" lobby door

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION:

CONDITION OF ASSET: good

REASON FOR DISPOSITION: Removed during remodel

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 12-04-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO ) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

|                            | reviefs sic           | GNATURE                                 |                               |                |
|----------------------------|-----------------------|---|-------------------------------|----------------|
| AUDITOR<br>ORIGINAL PURCHA | SE DATE               | RECEIPT INTO                            | 1190 - 3835                   | Ar             |
| ORIGINAL COST              | G SOURCE              | GRANT FUNDEI<br>GRANT NAME<br>% FUNDING | D (Y/N)                       |                |
|                            |                       | TRANSFER CON                            | ION ATTACHED (Y/N)<br>IFIRMED |                |
|                            | SION / COUNTY CLERK   |   |                               | ,,,,,,,,,,,,,, |
| APPROVED DISPOSA           | AL METHOD:            |   |                               |                |
| TRANSFER                   | DEPARTMENT NAME       |   | NUMBER                        |                |
|                            | LOCATION WITHIN DEPAR | RTMENT                                  |                               |                |
|                            | INDIVIDUAL            |   |                               |                |
| TRADE                      | AUCTION               |   |                               |                |
| OTHER E                    | XPLAIN                |   |                               |                |
| COMMISSION ORDE            | r NUMBER 45-2014      |   |                               |                |
| DATE APPROVED              | 1-30-14               | -nf)                                    |                               |                |
| SIGNATURE                  | Cloney C. alory       |   |                               |                |

## **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE : 10/10/13 FIXED AS  | SET TAG NUMBER: 344                                |
|---|--|
| DESCRIPTION: 3 drawer Shawl   | valker file Cabinet<br>RÉCEIVED                    |
| REQUESTED MEANS OF DISPOSAL:  |  |
| OTHER INFORMATION:  |  |
| CONDITION OF ASSET: 3000  | BOONE COUNTY AUDITOR                               |
| REASON FOR DISPOSITION: No longe  | used   |
| 0   | DOES NOT (check one) WISH TO TRANSFER THIS ITEM    |
| DESIRED DATE FOR ASSET REMOVAL TO STORA   | GE:  |
| WAS ASSET PURCHASED WITH GRANT FUNDING<br>IF YES, ATTACH DOCUMENTATION SHOWING FU | G? □YES  |
| DEPARTMENT: 6100 SIG  | GNATURE Jody Moor                                  |
| AUDITOR<br>ORIGINAL PURCHASE DATE <u>10/11/83</u>                                 |  |
| ORIGINAL COST / 00 . 0 0  | GRANT FUNDED (Y/N)                                 |
| ORIGINAL FUNDING SOURCE 2731  | GP ANT NAME  |
| ASSET GROUP / 402   | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |
| <u>COUNTY COMMISSION</u> / <u>COUNTY CLERK</u>                                    |  |
| APPROVED DISPOSAL METHOD:   |  |
| TRANSFER DEPARTMENT NAME  | NUMBER   |
| LOCATION WITHIN DEPAR   | TMENT  |
| INDIVIDUAL  |  |
|   | SEALED BIDS  |
| OTHER EXPLAIN   |  |
| COMMISSION ORDER NUMBER $45-2614$   |  |
| DATE APPROVED 1-30-14   |  |
| SIGNATURE Complete Complete   |  |

 $S: \label{eq:all_linear} S: \label{eq:all} S: \lab$ 

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 10 913 FIXED ASSET TAG NUMBER: 9094  |                       |
|--|-----------------------|
| DESCRIPTION: Small Fridge  | RECEIVED              |
| REQUESTED MEANS OF DISPOSAL:   | OCT - 9 2013          |
| OTHER INFORMATION:   | BOONE COUNTY AUDITOR  |
| CONDITION OF ASSET: NO GOOD.   |                       |
| REASON FOR DISPOSITION: Freen legk   |                       |
| COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TFOR ITS OWN USE (this item is applicable to computer equipment only) | TO TRANSFER THIS ITEM |
| DESIRED DATE FOR ASSET REMOVAL TO STORAGE:   |                       |
| WAS ASSET PURCHASED WITH GRANT FUNDING?<br>IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSIO                                 |                       |
| DEPARTMENT: Commission SIGNATURE Beverly   | Branne                |
| AUDITOR<br>ORIGINAL PURCHASE DATE $3 \left( \frac{23}{995} \right)$ RECEIPT INTO $1/90$  | -3835 Lm              |
| ORIGINAL COST ØO GRANT FUNDED (Y/N)  | $\mathcal{N}_{-}$     |
| ORIGINAL FUNDING SOURCE 2783 GRANT NAME<br>AGENCY  |                       |
| ASSET GROUP <u>1604</u> DOCUMENTATION ATT.<br>TRANSFER CONFIRMED   |                       |
| COUNTY COMMISSION / COUNTY CLERK   |                       |
| APPROVED DISPOSAL METHOD:  |                       |
| TRANSFER DEPARTMENT NAMEN  | IUMBER                |
| LOCATION WITHIN DEPARTMENT   |                       |
| INDIVIDUAL   |                       |
| TRADEAUCTIONSEALED BIDS  |                       |
| OTHER EXPLAIN  |                       |
| COMMISSION ORDER NUMBER 45-2014  |                       |
| DATE APPROVED  |                       |
| SIGNATURE Complete Complete  |                       |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 9/19/13

FIXED ASSET TAG NUMBER: none

DESCRIPTION: 3 High Density Filing Units

REQUESTED MEANS OF DISPOSAL: any

OTHER INFORMATION: n/a

CONDITION OF ASSET: 20+ years old

REASON FOR DISPOSITION: removing to make more work space

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Will contact when dismantled and ready for transport

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

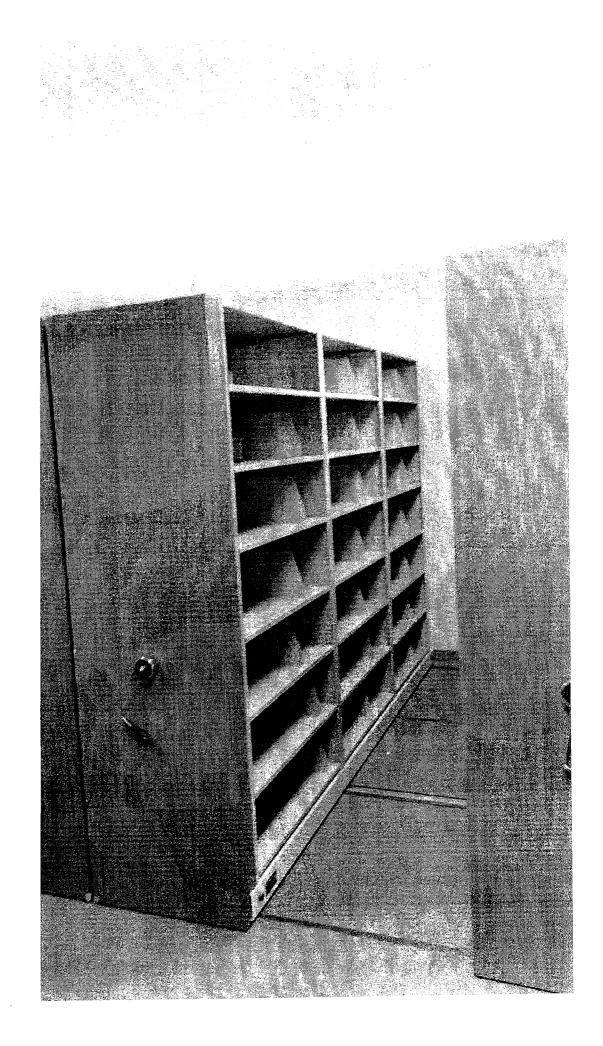
| DEPARTMENT:Sher  | ff                  | SIGNATURE  |    |
|------------------|---------------------|--|----|
| AUDITOR          | SE DATE             | RECEIPT INTO                                       | Lm |
|                  | G SOURCE            | GRANT NAME   |    |
| ASSET GROUP      |                     | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |    |
| COUNTY COMMISS   | SION / COUNTY CLERK |  |    |
| APPROVED DISPOSA | AL METHOD:          |  |    |
| TRANSFER         | DEPARTMENT NAME_    | NUMBER   |    |
|                  | LOCATION WITHIN DE  | EPARTMENT  |    |
|                  | INDIVIDUAL          |  |    |
| TRADE            | AUCTION             | SEALED BIDS  |    |
| OTHER EX         | XPLAIN              |  |    |
|                  | R NUMBER 45-201     |  |    |
| DATE APPROVED    | 1-30-14             | t  |    |
| SIGNATURE        | Comple alton        | III -  |    |

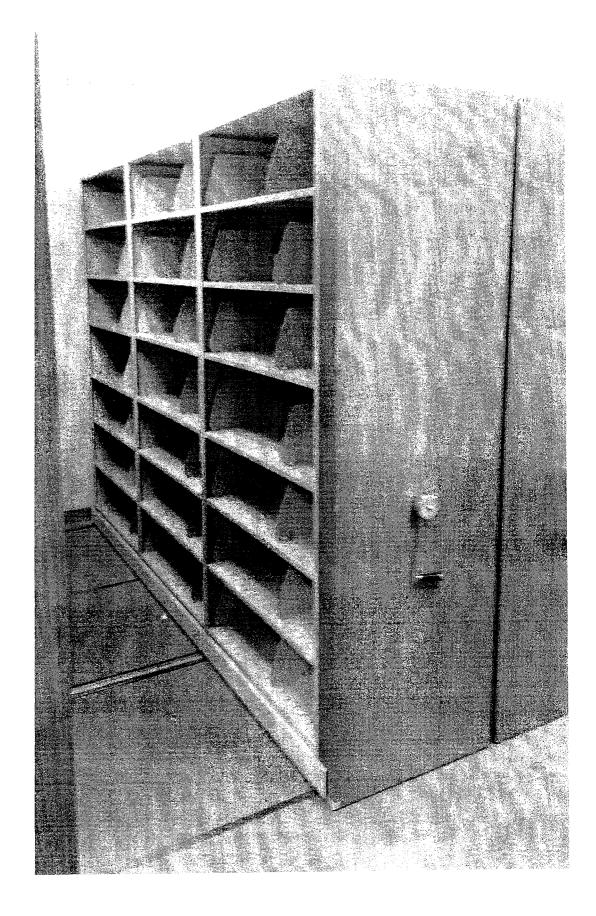
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RECEIVED

SEP 2 4 2013

**BOONE COUNTY AUDITOR** 





#### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE : November 5, 2013 FIXED ASSET TAG NUMBER: 9222

DESCRIPTION: Cellular Phone (864-8946)

REQUESTED MEANS OF DISPOSAL: N/A – nothing to physically dispose of.

OTHER INFORMATION:

CONDITION OF ASSET: We do not have this phone or phone number

REASON FOR DISPOSITION: Tagged Asset clean up – this phone was purchased in 1995. The oldest phone we are currently using was obtained in 2011

COUNTY / COURT IT DEPT. (circle one) DOES DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A

Vom Call

SIGNATURE

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| AUDITOR<br>ORIGINAL PURCHA | se date <u>3/23/1995</u> | RECEIPT INTO rothing to dispose                              | ¥ |
|----------------------------|--------------------------|--|---|
|                            | \$174.00<br>SOURCE 2741  | _ GRANT FUNDED (Y/N) _ $\mathcal{N}_{}^{}$<br>GRANT NAME     |   |
| ASSET GROUP                | 1654                     | AGENCY<br>DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |   |
| COUNTY COMMISS             | ION / COUNTY CLERK       |  |   |
| APPROVED DISPOSA           | L METHOD:                |  |   |
| TRANSFER                   | DEPARTMENT NAME          | NUMBER   |   |
|                            | LOCATION WITHIN DEPART   | TMENT  |   |
|                            | INDIVIDUAL               |  |   |
| TRADE                      | AUCTIONS                 | SEALED BIDS  |   |
| OTHER EX                   | KPLAIN                   |  |   |
|                            |                          |  |   |
|                            |                          |  |   |

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: November 5, 2013 FIXED ASSET TAG NUMBER: 8597

DESCRIPTION: Cellular Phone

REQUESTED MEANS OF DISPOSAL: N/A – nothing to physically dispose of.

**OTHER INFORMATION:** 

CONDITION OF ASSET: We do not have this phone

REASON FOR DISPOSITION: Tagged Asset clean up - this phone was purchased in 1994. The oldest phone we are currently using was obtained in 2011

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| DEPARTMENT: 2045                  | 5                        | SIGNATURE _     | mann  |
|-----------------------------------|--------------------------|-----------------|---|
| <u>AUDITOR</u><br>ORIGINAL PURCHA | se date <u>3/23//9</u> 0 | <u>94</u> recei | PT INTO nothing to dispose Ha               |
| ORIGINAL COST                     | \$191.00                 |                 | IT FUNDED (Y/N)                             |
| ORIGINAL FUNDING                  | G SOURCE <u> </u>        | % FUN           | IT NAME                                     |
| ASSET GROUP                       | 1604                     |                 | JMENTATION ATTACHED (Y/N)<br>SFER CONFIRMED |
| COUNTY COMMISS                    | SION / COUNTY CLERK      |                 |   |
| APPROVED DISPOSA                  | AL METHOD:               |                 |   |
| TRANSFER                          | DEPARTMENT NAME_         |                 | NUMBER                                      |
|                                   | LOCATION WITHIN DE       | EPARTMENT       |   |
|                                   | INDIVIDUAL               |                 |   |
| TRADE                             | AUCTION                  | SEALED BI       | DS  |
| OTHER EX                          | (PLAIN                   |                 |   |
| COMMISSION ORDE                   | R NUMBER 45-201          | 4               |   |
| DATE APPROVED                     | 1-30-14                  | 11              |   |
| SIGNATURE                         | any the attrily          |                 |   |

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 11-7-13 FIXED ASSET TAG NUMBER: NONC   |
|--|
| DESCRIPTION: 4 Air Purifiers Joneyweel   |
| REQUESTED MEANS OF DISPOSAL: Surplus   |
| OTHER INFORMATION:   |
| CONDITION OF ASSET: $P_{CO}$   |
| REASON FOR DISPOSITION: NO longer USed   |
| COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)  |
| DESIRED DATE FOR ASSET REMOVAL TO STORAGE: $ASAP$  |
| WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO<br>IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.  |
| DEPARTMENT: 6100 SIGNATURE Jocu MOON   |
| AUDITOR<br>ORIGINAL PURCHASE DATE RECEIPT INTO   |
| ORIGINAL COST GRANT FUNDED (Y/N) (   |
| ORIGINAL FUNDING SOURCE   GRANT NAME     % FUNDING   % FUNDING   |
| AGENCY<br>DOCUMENTATION ATTACHED (Y/N)<br>ASSET GROUP TRANSFER CONFIRMED   |
| <u>COUNTY COMMISSION / COUNTY CLERK</u>  |
| APPROVED DISPOSAL METHOD:  |
| TRANSFER DEPARTMENT NAMENUMBER   |
| LOCATION WITHIN DEPARTMENT   |
| INDIVIDUAL   |
| TRADEAUCTIONSEALED BIDS  |
| OTHER EXPLAIN  |
| COMMISSION ORDER NUMBER 45-2014  |
| DATE APPROVED 1-30-14  |
| SIGNATURE Complete Co |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE : 11 - 7 - 13 FIXED ASSET  | TAG NUMBER: Mone                               |
|---|--|
| DESCRIPTION: 2 Wire Carts   |  |
| REQUESTED MEANS OF DISPOSAL: Surplus  |  |
| OTHER INFORMATION:  |  |
| CONDITION OF ASSET: POOT  |  |
| REASON FOR DISPOSITION: No longer u   | ised   |
| COUNTY / COURT IT DEPT. (check one) DOES /D<br>FOR ITS OWN USE (this item is applicable to computer equ | OES NOT (check one) WISH TO TRANSFER THIS ITEM |
| DESIRED DATE FOR ASSET REMOVAL TO STORAGE   | ASAP   |
| WAS ASSET PURCHASED WITH GRANT FUNDING?   | Tyes 🕅 No                                      |
| DEPARTMENT: 600 SIGNA   | ATURE Jody Moore                               |
| AUDITOR<br>ORIGINAL PURCHASE DATE   |  |
| ORIGINAL COST   | GRANT FUNDED (Y/N)                             |
| ORIGINAL FUNDING SOURCE   | GRANT NAME                                     |
| ASSET GROUP   | DOCUMENTATION ATTACHED (Y/N)                   |
| COUNTY COMMISSION / COUNTY CLERK  | ······   |
| APPROVED DISPOSAL METHOD:   |  |
| TRANSFER DEPARTMENT NAME  | NUMBER   |
| LOCATION WITHIN DEPARTM   | IENT   |
| INDIVIDUAL  |  |
| TRADEAUCTIONSEA   |  |
| OTHER EXPLAIN   |  |
| COMMISSION ORDER NUMBER 45-2014   | _  |
| DATE APPROVED 1-30-14   |  |
| SIGNATURE Norman Contraction  | _  |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE : 11-7 - 13 FIXED ASSET   | TAG NUMBER: NO Tag   |
|--|--|
| DESCRIPTION: 2- Large Chalk  | Joards   |
| REQUESTED MEANS OF DISPOSAL: Surplu  | S RECEIVED<br>NOV 12 2013                                    |
| OTHER INFORMATION:   | NOV 12 2013  |
| CONDITION OF ASSET: POOV   | BOONECOUNTY ACE  |
| REASON FOR DISPOSITION: No longer u  | ised   |
| COUNTY / COURT IT DEPT. (check one) DOES / D<br>FOR ITS OWN USE (this item is applicable to computer equ | OES NOT (check one) WISH TO TRANSFER THIS ITEM               |
| DESIRED DATE FOR ASSET REMOVAL TO STORAGE  | :  |
| WAS ASSET PURCHASED WITH GRANT FUNDING?<br>IF YES, ATTACH DOCUMENTATION SHOWING FUND                     | YES XINO<br>ING AGENCY'S PERMISSION TO DISPOSE OF ASSET.     |
| DEPARTMENT: 2040 SIGNA   | ATURE  |
| AUDITOR<br>ORIGINAL PURCHASE DATE  | , La   |
| ORIGINAL COST  | GRANT FUNDED (Y/N)   |
| ORIGINAL FUNDING SOURCE  | GRANT NAME   |
| ASSET GROUP  | AGENCY<br>DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |
| COUNTY COMMISSION / COUNTY CLERK   | #=====================================                       |
| APPROVED DISPOSAL METHOD:  |  |
| TRANSFER DEPARTMENT NAME   | NUMBER   |
| LOCATION WITHIN DEPARTM  | IENT   |
| INDIVIDUAL   |  |
| TRADEAUCTIONSE   | ALED BIDS  |
| OTHER EXPLAIN  |  |
| COMMISSION ORDER NUMBER 45-2014  | _  |
| DATE APPROVED 1-30-14  | _  |
| SIGNATURE Complete Alfred  | _  |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 11-15-13   | FIXED ASSET            | TAG NUMBER:                       | 9464                        |          |
|--|------------------------|-----------------------------------|-----------------------------|----------|
| DESCRIPTION: 4 Drawer  |                        |                                   | - 1                         |          |
| REQUESTED MEANS OF DISPO                                       | DSAL: Surplus          | ò                                 |                             |          |
| OTHER INFORMATION:   | 1                      |                                   |                             |          |
| CONDITION OF ASSET: $\mathcal{P}_{\mathbf{C}}$                 |                        |                                   |                             |          |
| REASON FOR DISPOSITION:  | No longer              | Néeded                            |                             |          |
| COUNTY / COURT IT DEPT. (ch<br>FOR ITS OWN USE (this item is a | eck one) 🗌 DOES / 🗍 DO | DES NOT (check one)               | WISH TO TRANSFER THIS       | ITEM     |
| DESIRED DATE FOR ASSET RE                                      | MOVAL TO STORAGE:      | ASAP                              |                             |          |
| WAS ASSET PURCHASED WITH<br>IF YES, ATTACH DOCUMENTA           | TION SHOWING FUND      | ING AGENCY'S PEI                  |                             | ASSET.   |
| DEPARTMENT: Resource   | Mgnot SIGNA            | TURE 5                            | Manne                       |          |
| AUDITOR<br>ORIGINAL PURCHASE DATE                              | -                      |                                   |                             | AM       |
| ORIGINAL COST  | \$ 100.00              | GRANT FUNDED                      | (Y/N)                       |          |
| ORIGINAL FUNDING SOURCE  | 2731                   | GRANT NAME<br>% FUNDING<br>AGENCY |                             | <u>_</u> |
| ASSET GROUP  | 1602                   | DOCUMENTATIO                      | DN ATTACHED (Y/N)<br>FIRMED |          |
| <u>COUNTY COMMISSION</u> / <u>CO</u>                           | UNTY CLERK             |                                   |                             |          |
| APPROVED DISPOSAL METHOI                                       | ):                     |                                   |                             |          |
| TRANSFER DEPART  | MENT NAME              |                                   | NUMBER                      | ·        |
| LOCATI   | ON WITHIN DEPARTM      | ENT                               |                             |          |
| INDIVIE  | UAL                    |                                   |                             |          |
|  | TIONSEA                |                                   |                             | 19       |
| OTHER EXPLAIN  |                        |                                   |                             |          |
| COMMISSION ORDER NUMBER  | 45-2014                | _                                 |                             |          |
| DATE APPROVED  | 1730-14                | _                                 |                             |          |
| SIGNATURE Home   | and                    |                                   |                             |          |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 11-15-13   | FIXED ASSE            | T TAG NUMBER: (                       | 0452                     |        |
|--|-----------------------|---------------------------------------|--------------------------|--------|
| Description: Drafting  | Table                 |                                       |                          |        |
| REQUESTED MEANS OF DISPC                                       |                       | 5                                     |                          |        |
| OTHER INFORMATION:   | 1                     |                                       |                          |        |
| CONDITION OF ASSET: Poo  | Ý                     | 1 (                                   |                          |        |
| REASON FOR DISPOSITION:  | No longer N           | Veeded                                |                          |        |
| COUNTY / COURT IT DEPT. (ch<br>FOR ITS OWN USE (this item is a | eck one) 🗌 DOES / 🗍 🛛 | OOES NOT (check on                    | e) WISH TO TRANSFER THIS | S ITEM |
| DESIRED DATE FOR ASSET RE                                      | MOVAL TO STORAGE      | : ASAP                                |                          |        |
| WAS ASSET PURCHASED WITH<br>IF YES, ATTACH DOCUMENTA           |                       |                                       | ERMISSION TO DISPOSE OF  | ASSET. |
| DEPARTMENT: <b>RESOURCE</b>                                    | Mgmt sign             | ATURE                                 | rolann                   |        |
| AUDITOR<br>ORIGINAL PURCHASE DATE                              | 11/14/83              | RECEIPT INTO _                        | 1190-3835                | MA     |
| ORIGINAL COST  | \$20.00               |                                       |                          | 1      |
| ORIGINAL FUNDING SOURCE  | 2731                  | GRANT NAME _<br>% FUNDING<br>AGENCY   |                          |        |
| ASSET GROUP  | 1602                  | DOCUMENTAT                            | ION ATTACHED (Y/N)       | _      |
| COUNTY COMMISSION / COU  | UNTY CLERK            | نند ہو ہو ہات کہ دیور ہو وال کی تاریخ |                          |        |
| APPROVED DISPOSAL METHOI                                       | ):                    |                                       |                          |        |
| TRANSFER DEPART  | MENT NAME             |                                       | NUMBER                   |        |
| LOCATI   | ON WITHIN DEPARTI     | MENT                                  |                          |        |
| INDIVID  | UAL                   |                                       |                          |        |
| TRADEAUC   | TIONSE                | EALED BIDS                            |                          |        |
| OTHER EXPLAIN  |                       |                                       |                          |        |
| COMMISSION ORDER NUMBER  | 45-2014               |                                       |                          |        |
| DATE APPROVED  | 1-20-14               | 2                                     |                          |        |
| SIGNATURE Clamy  | 12 and                |                                       |                          |        |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 11-15-13 F   | IXED ASSET TAG NUMBER: $NA$                                  |
|--|--|
| Description: Drafting 7  | able   |
| REQUESTED MEANS OF DISPOSAL: $\leq$                                  | umplus   |
| OTHER INFORMATION:   |  |
| CONDITION OF ASSET: POOR   | c í  |
| REASON FOR DISPOSITION: $N_{\odot}$                                  | orger Needed   |
|  | DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM       |
| DESIRED DATE FOR ASSET REMOVAL T                                     | D STORAGE: AS AP   |
| WAS ASSET PURCHASED WITH GRANT I<br>IF YES, ATTACH DOCUMENTATION SHO | WING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.        |
| DEPARTMENT: Resource Mg  | nt signature <u>Solanna</u>                                  |
| AUDITOR<br>ORIGINAL PURCHASE DATE                                    |  |
| ORIGINAL COST  | GRANT FUNDED (Y/N)   |
| ORIGINAL FUNDING SOURCE  |  |
| ASSET GROUP  | AGENCY<br>DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |
| <u>COUNTY COMMISSION</u> / <u>COUNTY CLI</u>                         | <u>CRK</u>   |
| APPROVED DISPOSAL METHOD:  |  |
| TRANSFER DEPARTMENT NA   | MENUMBER   |
| LOCATION WITH  | N DEPARTMENT   |
| INDIVIDUAL   |  |
|  | SEALED BIDS  |
| OTHER EXPLAIN  |  |
| COMMISSION ORDER NUMBER $45-2$<br>DATE APPROVED $7 - 1-36-1$         | 014  |
| DATE APPROVED 1-36-1   | te all   |
| SIGNATURE Complete all   | Con Life   |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 11-15-13   | FIXED ASSET TAG NUMBER: $NA$   |
|--|--|
|  | wardrobe Coat closet   |
| REQUESTED MEANS OF DISPOSAL:                                     | Surplus  |
| OTHER INFORMATION:   | 1  |
| CONDITION OF ASSET: $\mathbf{P}_{00}$                            | i í  |
| REASON FOR DISPOSITION: $N_{\partial}$                           | longer Needed  |
|  | DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM                         |
| DESIRED DATE FOR ASSET REMOVAL                                   | , to storage: $ASAP$   |
| WAS ASSET PURCHASED WITH GRAN<br>IF YES, ATTACH DOCUMENTATION SH | T FUNDING? UYES XNO<br>HOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET. |
| DEPARTMENT: Resource Mon   | nt signature Sn Slamm  |
| AUDITOR<br>ORIGINAL PURCHASE DATE                                | RECEIPT INTO 1190-3835 HM  |
| ORIGINAL COST  | GRANT FUNDED (Y/N)   |
| ORIGINAL FUNDING SOURCE  | GRANT NAME   |
| ASSET GROUP  | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED                             |
| <u>COUNTY COMMISSION</u> / <u>COUNTY C</u>                       | LERK   |
| APPROVED DISPOSAL METHOD:  |  |
| TRANSFER DEPARTMENT  | NAMENUMBER   |
| LOCATION WIT   | THIN DEPARTMENT  |
| INDIVIDUAL   |  |
| TRADEAUCTION   | SEALED BIDS  |
| OTHER EXPLAIN  |  |
| COMMISSION ORDER NUMBER $45$ - DATE APPROVED $7^{-36}$           | 2014   |
| DATE APPROVED  | -14  |
| SIGNATURE Connylice  | 2 July   |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 11-5-13

FIXED ASSET TAG NUMBER: none

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DESCRIPTION: 4 drawer lateral filing cabinet

REQUESTED MEANS OF DISPOSAL: place in metal recycling bin (county T&S contract vendor)

OTHER INFORMATION: broken

CONDITION OF ASSET: broken, trash

REASON FOR DISPOSITION:broken, trash

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check on **BOONS COUNTY AUDITOR** THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 11-5-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| DEPARTMENT:Sheri | ff SIG                | NATURE                       |
|------------------|-----------------------|------------------------------|
| AUDITOR          | SE DATE               | 1 Am                         |
|                  |                       | GRANT FUNDED (Y/N)_          |
|                  | SOURCE                | GRANT NAME                   |
| ASSET GROUP      |                       | DOCUMENTATION ATTACHED (Y/N) |
| COUNTY COMMISS   | ION / COUNTY CLERK    |                              |
| APPROVED DISPOSA | L METHOD:             |                              |
| TRANSFER         | DEPARTMENT NAME       | NUMBER                       |
|                  | LOCATION WITHIN DEPAR | TMENT                        |
|                  | INDIVIDUAL            |                              |
| TRADE            | AUCTIONS              | SEALED BIDS                  |
| OTHER EX         | PLAIN                 |                              |
| COMMISSION ORDEF | RNUMBER 45-2614       |                              |
| DATE APPROVED    | 1-30-14               |                              |
| SIGNATURE        | Homill atom           | ?/                           |

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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 10-04-13  | FIXED ASSET TAG NUMBER: 07019   |
|---|---|
| DESCRIPTION: Insinkrater Garbage Dispo  | sal SS150-33  |
| REQUESTED MEANS OF DISPOSAL:  |   |
| OTHER INFORMATION: Model SS150-33   | 3, Serial number 206179   |
| CONDITION OF ASSET: Broken - to old   | to fix  |
| REASON FOR DISPOSITION: Broken  |   |
| COUNTY / COURT IT DEPT. (circle one)<br>OWN USE (this item is applicable to compu                               | DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS ter equipment only)  |
| DESIRED DATE FOR ASSET REMOVAL  | TO STORAGE: 10-04-13  |
| WAS ASSET PURCHASED WITH GRANT<br>IF YES, ATTACH DOCUMENTATION SH   | FUNDING? YES NO ON TO DISPOSE OF ASSET.   |
| DEPARTMENT: Sheriff's   | SIGNATURE (AL)  |
| AUDITOR<br>ORIGINAL PURCHASE DATE $2/14$ ORIGINAL COST $9/108$ ORIGINAL FUNDING SOURCE $270$ ASSET GROUP $1404$ | 1992       RECEIPT INTO 1990 - 3835       1990         0.00       GRANT FUNDED (Y/N)         GRANT NAME       GRANT NAME         82,       % FUNDING         AGENCY       DOCUMENTATION ATTACHED (Y/N)         TRANSFER CONFIRMED |
| COUNTY COMMISSION / COUNTY C  | LERK  |
| APPROVED DISPOSAL METHOD:   |   |
| TRANSFER DEPARTMENT N   | NAMENUMBER  |
| LOCATION WIT  | HIN DEPARTMENT  |
| INDIVIDUAL  |   |
| TRADEAUCTION  | SEALED BIDS   |
| OTHER EXPLAIN   |   |
| COMMISSION ORDER NUMBER 45.<br>DATE APPROVED 1-30<br>SIGNATURE Commanded  | 2014<br>714   |

#### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 11-01-13

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Mauve cloth blinds

REQUESTED MEANS OF DISPOSAL: Transfer or sell

OTHER INFORMATION: Working, including mounting brackets and screws

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: Remodel

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 11-1-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

| AUDITOR          |                      |  | -1/1 |
|------------------|----------------------|--|------|
| ORIGINAL PURCHA  | SE DATE              | RECEIPT INTO                           |      |
| ORIGINAL COST    |                      | GRANT FUNDED (Y/N)                     |      |
| ORIGINAL FUNDING | G SOURCE             | GRANT NAME                             |      |
|                  |                      | AGENCY<br>DOCUMENTATION ATTACHED (Y/N) |      |
| ASSET GROUP      |                      | TRANSFER CONFIRMED                     |      |
| COUNTY COMMISS   | SION / COUNTY CLERK  |  |      |
| APPROVED DISPOSA | AL METHOD:           |  |      |
| TRANSFER         | DEPARTMENT NAME      | NUMBER                                 |      |
|                  | LOCATION WITHIN DEPA | RTMENT                                 |      |
|                  | INDIVIDUAL           |  |      |
| TRADE            | AUCTION              |  |      |
| OTHER E          | XPLAIN               |  |      |
|                  |                      |  |      |
| COMMISSION ORDE  | RNUMBER 45-2014      |  |      |
|                  | RNUMBER 45-20)4      | × 11                                   |      |
| DATE APPROVED    | Conselle Al          | Foilf                                  |      |
| SIGNATURE        | 0° 5                 | -                                      |      |

#### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Hon Chair

REQUESTED MEANS OF DISPOSAL: Disposal

OTHER INFORMATION: Material ripped

CONDITION OF ASSET: Un-repairable

REASON FOR DISPOSITION: No longer used

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO ISPOSE OF ASSET.

| AUDITOR                 |                       |                           | ,        |
|-------------------------|-----------------------|---------------------------|----------|
|                         | ASE DATE              | RECEIPT INTO _// 97 -3835 | him      |
| ORIGINAL COST           |                       | GRANT FUNDED (Y/N)        |          |
| ORIGINAL FUNDING SOURCE |                       | GRANT NAME                |          |
|                         |                       |                           |          |
| APPROVED DISPOS         | AL METHOD:            |                           |          |
| TRANSFER                | DEPARTMENT NAME       | NUMBER                    |          |
|                         | LOCATION WITHIN DEPAR | RTMENT                    |          |
|                         | INDIVIDUAL            |                           |          |
| TRADE                   | AUCTION               |                           |          |
| OTHER E                 | XPLAIN                |                           | <u>_</u> |
|                         |                       |                           |          |

| COMMISSION ORDER | R NUMBER 13 2017  |
|------------------|-------------------|
| DATE APPROVED    | A: 1-30-14        |
| SIGNATURE        | Horry 12 alterily |

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13052

DESCRIPTION: Air Purification Unit

**REQUESTED MEANS OF DISPOSAL:** 

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO/ IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

SIGNATURE

DEPARTMENT: Sheriff's

| AUDITOR<br>ORIGINAL PURCHA | se date <u>7/31/2001</u>          | RECEIPT INTO 190-3835                              | hn  |
|----------------------------|-----------------------------------|--|-----|
| ORIGINAL COST              | \$406.00                          | GRANT FUNDED (Y/N) $\mathcal{N}$                   |     |
| ORIGINAL FUNDIN            | g source <u>2789</u>              | GRANT NAME   |     |
| ASSET GROUP                | 1404                              | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |     |
| COUNTY COMMIS              | <u>sion</u> / <u>county clerk</u> | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~            | ,,, |
| APPROVED DISPOS            | AL METHOD:                        |  |     |
| TRANSFER                   | DEPARTMENT NAME                   | NUMBER   |     |
|                            | LOCATION WITHIN DEPART            | `MENT  |     |
|                            | INDIVIDUAL                        |  |     |
|                            |                                   |  |     |

\_\_\_\_TRADE \_\_\_\_AUCTION \_\_\_\_SEALED BIDS

\_\_\_OTHER

| COMMISSION ORD | ER NUMBER_ | 45-2014 |
|----------------|------------|---------|
| DATE APPROVED_ | -n         | 30-14   |
| SIGNATURE      | Comple     | along   |

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OCT 29 2013

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13054

**DESCRIPTION:** Air Purification Unit

**REQUESTED MEANS OF DISPOSAL:** 

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

SIGNATURE

**DEPARTMENT:** Sheriff's

| AUDITOR<br>ORIGINAL PURCHA | se date <u>1/31</u> 2001   | RECEIPT INTO 190 - 3835                            |
|----------------------------|----------------------------|--|
|                            | \$1406.06<br>G SOURCE 2784 | GRANT FUNDED (Y/N) <u>V</u><br>GRANT NAME <u> </u> |
| ASSET GROUP                | 1604                       | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |
| COUNTY COMMISS             | SION / COUNTY CLERK        |  |
| APPROVED DISPOSA           | AL METHOD:                 |  |
| TRANSFER                   | DEPARTMENT NAME            | NUMBER   |
|                            | LOCATION WITHIN DEPAR      | TMENT  |
|                            | INDIVIDUAL                 |  |
| TRADE                      | AUCTION                    | SEALED BIDS  |
| OTHER EX                   | XPLAIN                     |  |
|                            | 45.2.46                    |  |

| COMMISSION ORDE | R NUMBER 45-2014 |
|-----------------|------------------|
| DATE APPROVED   | n 1-30-14        |
| SIGNATURE       | Comple ativit    |

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OCT 29 2013

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE : 10-29-13

FIXED ASSET TAG NUMBER: 13055

DESCRIPTION: Air Purification Unit

**REQUESTED MEANS OF DISPOSAL:** 

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO ISPOSE OF ASSET.

SIGNATURE

DEPARTMENT: Sheriff's

| AUDITOR<br>ORIGINAL PURCHASE DA<br>ORIGINAL COST<br>ORIGINAL FUNDING SOU<br>ASSET GROUP | \$ 406.00      | RECEIPT INTO <u>190-3835</u><br>GRANT FUNDED (Y/N) <u>V</u><br>GRANT NAME<br>% FUNDING<br>AGENCY<br>DOCUMENTATION ATTACHED (Y/N) <u></u><br>TRANSFER CONFIRMED | hm |
|---|----------------|--|----|
| COUNTY COMMISSION   |                |  |    |
| TRANSFER DI   | EPARTMENT NAME | NUMBER   |    |

|       | LOCATION WITHIN DEPARTMENT |             |  | <u>_</u> |
|-------|----------------------------|-------------|--|----------|
|       | INDIVIDUAL                 |             |  |          |
| TRADE | AUCTION                    | SEALED BIDS |  |          |
| OTHER | EXPLAIN                    |             |  |          |

| COMMISSION ORDE | ER NUMBER_ | 45-2013 |
|-----------------|------------|---------|
| DATE APPROVED_  | Ar         | 1-38-14 |
| SIGNATURE       | Horach.    | E ame   |

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OCT 29 2013

#### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13056

**DESCRIPTION: Air Purification Unit** 

**REQUESTED MEANS OF DISPOSAL:** 

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO / IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY & PERMISSION TO DISPOSE OF ASSET.

SIGNATURE

DEPARTMENT: Sheriff's

| AUDITOR<br>ORIGINAL PURCHASE DATE | 7/31/2001 | RECEIPT INTO 1190 - 3835                           | hm |
|-----------------------------------|-----------|--|----|
| ORIGINAL COST                     | 406.00    | GRANT FUNDED (Y/N) $\beta$                         |    |
| ORIGINAL FUNDING SOURCE           | 2784      | % FUNDING AGENCY                                   |    |
| ASSET GROUP                       | 1604      | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |    |

#### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

| TRANSFER | DEPARTMENT NA | AME           | NUMBER |  |
|----------|---------------|---------------|--------|--|
|          | LOCATION WITH | IN DEPARTMENT |        |  |
|          | INDIVIDUAL    |               |        |  |
| TRADE    | AUCTION       | SEALED BIDS   |        |  |
| OTHER    | EXPLAIN       |               |        |  |

| COMMISSION ORDE | r NUMBER 45-2014 |
|-----------------|------------------|
| DATE APPROVED   | 1-30-14          |
| SIGNATURE       | Voru / Ball      |

OCT 29 2013

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13057

**DESCRIPTION:** Air Purification Unit

**REQUESTED MEANS OF DISPOSAL:** 

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S REKMISSION TO DISPOSE OF ASSET.

SIGNATURE

DEPARTMENT: Sheriff's

| <u>AUDITOR</u><br>ORIGINAL PURCHA | SE DATE 7/31/2001       | RECEIPT INTO 1(90-3835                                       | hm |
|-----------------------------------|-------------------------|--|----|
| ORIGINAL COST                     | \$406.00                | GRANT FUNDED (Y/N)   |    |
| ORIGINAL FUNDING                  | 3 SOURCE <u>2784</u>    | GRANT NAME   |    |
| ASSET GROUP                       | 1604                    | AGENCY<br>DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |    |
| COUNTY COMMISS                    | SION / COUNTY CLERK     |  |    |
| APPROVED DISPOSA                  | AL METHOD:              |  |    |
| TRANSFER                          | DEPARTMENT NAME         | NUMBER   |    |
|                                   | LOCATION WITHIN DEPARTN | /IENT  |    |
|                                   | INDIVIDUAL              |  |    |
| TRADE                             | AUCTIONSE               | ALED BIDS  |    |
| OTHER EX                          | XPLAIN                  |  |    |
|                                   |                         |  |    |

| COMMISSION ORDE | RNUMBER 45-2014 |
|-----------------|-----------------|
| DATE APPROVED   | A 1-35414       |
| SIGNATURE       | Comple Altriff  |

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OCT 29 2013

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13059

DESCRIPTION: Air Purification Unit

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29-13

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING ASENCY SREPATISSION TO DISPOSE OF ASSET.

| AUDITOR          |  | ATURE (10) 2825  |  |
|------------------|--|--|--|
|                  | SE DATE 731 2001<br>9406.00<br>G SOURCE 2784 | RECEIPT INTO $190-3835$<br>GRANT FUNDED (Y/N) $N$<br>GRANT NAME<br>% FUNDING<br>AGENCY |  |
| ASSET GROUP      | 1604   | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED                                     |  |
| COUNTY COMMIS    | SION / COUNTY CLERK                          |  |  |
| APPROVED DISPOS. | AL METHOD:                                   |  |  |
| TRANSFER         | DEPARTMENT NAME                              | NUMBER   |  |
|                  | LOCATION WITHIN DEPART                       | MENT   |  |
|                  | INDIVIDUAL                                   |  |  |
| TRADE            | AUCTIONSE                                    | EALED BIDS   |  |
| OTHER E          | XPLAIN                                       |  |  |
| COMMISSION ORDE  | 45-2011                                      | _  |  |

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DATE APPROVED

SIGNATURE



OCT 29 2013

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13060

DESCRIPTION: Air Purification Unit

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

| DESIRED DATE FOR ASSET REMOVAL TO STO | ORAGE: 10-29-13                                     |
|---------------------------------------|---|
|                                       | $\bigcap$   |
| WAS ASSET PURCHASED WITH GRANT FUND   | DING? YES NO /                                      |
| IF YES, ATTACH DOCUMENTATION SHOWING  | G FUNDING A SEACY'S PERMISSION TO DISPOSE OF ASSET. |
|                                       | $(\lambda_{-})$                                     |
| DEPARTMENT: Sheriff's                 | SIGNATURE   |

| AUDITOR<br>ORIGINAL PURCHASE DATE $7/312001$ | RECEIPT INTO 1190 - 3835 MM                        |
|--|--|
| ORIGINAL COST <u>\$406.00</u>                | GRANT FUNDED (Y/N) <u>V</u><br>GRANT NAME          |
| ORIGINAL FUNDING SOURCE $2784$               | % FUNDING AGENCY                                   |
| ASSET GROUP 604                              | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |

COUNTY COMMISSION / COUNTY CLERK

| APPROVED DISP | OSAL METHOD:  |               |        |  |
|---------------|---------------|---------------|--------|--|
| TRANSFER      | DEPARTMENT NA | AME           | NUMBER |  |
|               | LOCATION WITH | IN DEPARTMENT |        |  |
|               | INDIVIDUAL    |               |        |  |
| TRADE         | AUCTION       | SEALED BIDS   |        |  |
| OTHER         | EXPLAIN       |               |        |  |
|               |               |               |        |  |

| COMMISSION ORD | ER NUM | $_{\rm BER}$ 4: | 5-2014   |
|----------------|--------|-----------------|--|
| DATE APPROVED_ |        | 1-3             | 0-14   |
| SIGNATURE      | da.    | C               | <u>al-all</u>  |
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| OCT | 29 | 2013 |
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### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

DATE: 10-29-13

FIXED ASSET TAG NUMBER: 13051

**DESCRIPTION:** Air Purification Unit

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Obsolete, cannot get parts

CONDITION OF ASSET: Old

REASON FOR DISPOSITION: Obsolete, cannot get parts

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

| DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 10-29- | DESIRED DATE FOR ASSET | REMOVAL TO | O STORAGE: | 10-29- |
|---|------------------------|------------|------------|--------|
|---|------------------------|------------|------------|--------|

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S DERMISSION TO DISPOSE OF ASSET.

SIGNATURE

DEPARTMENT: Sheriff's

|  | RECEIPT INTO 190-3835 M                                    |
|--|--|
| ORIGINAL COST \$406.00<br>ORIGINAL FUNDING SOURCE 2784 | GRANT FUNDED (Y/N) _/<br>GRANT NAME<br>% FUNDING<br>AGENCY |
| ASSET GROUP <u>1604</u>                                | DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED         |
| COUNTY COMMISSION / COUNTY CLERK                       | I KANSFEK CUNFIRMED  |

**APPROVED DISPOSAL METHOD:** 

| TRANSFER | DEPARTMENT NA | AME           | NUMBER |  |
|----------|---------------|---------------|--------|--|
|          | LOCATION WITH | IN DEPARTMENT |        |  |
|          | INDIVIDUAL    |               |        |  |
| TRADE    | AUCTION       | SEALED BIDS   |        |  |
| OTHER    | EXPLAIN       |               |        |  |

| COMMISSION ORDER | NUMBER 45-2014 |
|------------------|----------------|
| DATE APPROVED    | 1-30-14        |
| SIGNATURE        | Comple Rhalf   |

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OCT 29 2013

### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY**

| DATE: 10-29-2013  | FIXED ASSET TAG NUMBER:                       | 16549                               |
|---|---|-------------------------------------|
| DESCRIPTION: Black TASER X-26 s/n X   | K00-407857                                    | RECEIVED                            |
| REQUESTED MEANS OF DISPOSAL:  | Sheriff's Department will destroy             | OCT 29 2013                         |
| OTHER INFORMATION: n/a  |   | BOONE COUNTY AUDITOR                |
| CONDITION OF ASSET: bad - not repair  | able  |                                     |
| REASON FOR DISPOSITION:bad - not re   | pairable                                      |                                     |
| COUNTY / COURT IT DEPT. (check one)<br>FOR ITS OWN USE (this item is applicable |   | one) WISH TO TRANSFER THIS ITEM     |
| DESIRED DATE FOR ASSET REMOVAL  | TO STORAGE: N/A - Sheriff's E                 | epartment will destroy              |
| WAS ASSET PURCHASED WITH GRAN<br>IF YES, ATTACH DOCUMENTATION SI                | T FUNDING? ⊠YES □NO<br>HOWING FUNDING AGENCY3 | PERMISSION TO DISPOSE OF ASSET.     |
| DEPARTMENT: Sheriff   | SIGNATURE_                                    |                                     |
| $\frac{AUDITOR}{ORIGINAL PURCHASE DATE - 1/1}$                                  | 5 2008 RECEIPT INTO                           | 1196-3835 hm                        |
| ORIGINAL COST   | 9.95 GRANT FUNC                               | ED (Y/N) Y<br>Edward Byrne Memorial |
| ORIGINAL FUNDING SOURCE $2$   | 1-1_4% FUNDING_                               |                                     |
| ASSET GROUP   | OCC AGENCY U<br>DOCUMENTA<br>TRANSFER CO      | TION ATTACHED (Y/N)                 |
| COUNTY COMMISSION / COUNTY C  | ELERK   |                                     |
| APPROVED DISPOSAL METHOD:   |   |                                     |
| TRANSFER DEPARTMENT   | NAME  | NUMBER                              |
| LOCATION WIT  | HIN DEPARTMENT                                |                                     |
| INDIVIDUAL  |   |                                     |
| TRADEAUCTION  | SEALED BIDS                                   |                                     |
| OTHER EXPLAIN   |   |                                     |
| COMMISSION ORDER NUMBER $45$  | -2014   |                                     |
| DATE APPROVED 1-3   | 0-14  |                                     |
| SIGNATURE   | Gall_   |                                     |

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#### **REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY** 14951

DATE: 10-29-2013

FIXED ASSET TAG NUMBER: 16851-

DESCRIPTION: Yellow TASER X-26 s/n X00-478159

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OCT 29 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: Sheriff's Department will destroy

OTHER INFORMATION: n/a

CONDITION OF ASSET: bad - not repairable

REASON FOR DISPOSITION:bad - not repairable

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A - Sheriff's Dcpartment will destroy

WAS ASSET PURCHASED WITH GRANT FUNDING? YES INO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

SIGNATURE

**DEPARTMENT: Sheriff** 

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|--|-------------------------|---|
| <u>AUDITOR</u><br>ORIGINAL PURCHA                          | se date 8/19/2-009      | RECEIPT INTO 1190-3835 hm   |
|  | 814.95<br>BISOURCE 2744 | GRANT FUNDED (Y/N) <u>Y</u><br>GRANT NAME <u>JAG - Recovery Act / Stimulu</u><br>% FUNDING 100%   |
| ASSET GROUP  | 11.04                   | % FUNDING 100%<br>AGENCY US Dept of Justice<br>DOCUMENTATION ATTACHED (Y/N)<br>TRANSFER CONFIRMED |
| COUNTY COMMISS   | SION / COUNTY CLERK     |   |
| APPROVED DISPOSA   | AL METHOD:              |   |
| TRANSFER   | DEPARTMENT NAME         | NUMBER  |
|  | LOCATION WITHIN DEPARTM | /ENT  |
|  | INDIVIDUAL              |   |
| TRADE  | AUCTIONSE               | ALED BIDS   |
| OTHER EX   | KPLAIN                  |   |
| COMMISSION ORDER   | RNUMBER 45-2014         | _   |
| DATE APPROVED  | 1-30-14                 | -0  |
| SIGNATURE  | Umill alter             |   |

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46 -2014

### **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI                      | January Sessi | ion of the Januar | y Adjourne | d       | Term. 20 | 14 |
|--|---------------|-------------------|------------|---------|----------|----|
| County of Boone                        | ea.           |                   |            |         |          |    |
| In the County Commission of said count | y, on the     | 30th              | day of     | January | 20       | 14 |
|  |               |                   |            |         |          |    |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 01-09JAN14 – Creasy Springs Road Bridge Rehabilitation Project to Boone Construction Co. of Columbia, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Done this 30th day of January, 2014.

ATTEST:

Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

llo <

Karen M. Miller District I Commissioner

U 0

Janet M. Thompson District II Commissioner

# **Boone County Purchasing**

Amy Robbins Senior Buyer



613 E. Ash Street, Room 109 Columbia, MO 65201 Phone: (573) 886-4392 Fax: (573) 886-4390

#### **MEMORANDUM**

| TO:   | Boone County Commission  |
|-------|--|
| FROM: | Amy Robbins, Senior Buyer                                      |
| DATE: | January 28, 2014   |
| RE:   | 01-09JAN14 – Creasy Springs Road Bridge Rehabilitation Project |

01-09JAN14 – Creasy Springs Road Bridge Rehabilitation Project opened on January 9, 2014, five bids were received and Resource Management recommends award by low bid to Boone Construction Co. of Columbia, MO.

Cost of the contract is 214,990.60 and will be paid from department 2045– PW-Design and Construction, account 71100 – Outside Services. 239,029.50 was estimated for this bid.

ATT: Bid Tabulation

cc: Derin Campbell, Resource Management Bid File

#### CREASY SPRINGS ROAD BRIDGE REHABILITATION PROJECT - BID NUMBER 01-09JAN14

| BID TABULATION                                    |                    | ENGINEER'S ESTIMATE | Boone Cons                         |              | Lehman Co<br>Comp | bany          | XL Contra     | cting, Inc.  | Don Schnieders Excavating<br>Col, Inc. |              | APAC - Mis    |              |              |
|---|--------------------|---------------------|------------------------------------|--------------|-------------------|---------------|---------------|--------------|--|--------------|---------------|--------------|--------------|
| DESCRIPTION                                       | QTY.               | UNIT                | UNIT PRICE TOTAL                   | UNIT PRICE   | TOTAL             | UNIT PRICE    | TOTAL         | UNIT PRICE   | TOTAL                                  | UNIT PRICE   | TOTAL         | UNIT PRICE   | TOTAL        |
| BASE BID  | <u>49.9</u> 767783 |                     |                                    | _            | _                 |               |               |              |  |              |               |              |              |
| Roadway Items                                     |                    |                     | · 播放》注意是注意。此后, <u>一下一</u> 下一       |              |                   | _             |               |              |  |              |               |              |              |
| Aobilization/Demobilization                       | 1_                 | LS                  | \$ 12,000.00 \$ 12,000.00          | \$ 15,000.00 | \$ 15,000.00      | \$ 22,338.00  |               | \$ 32,750.15 | \$ 32,750.15                           | \$ 18,500.00 | \$ 18,500.00  | \$ 55,000.00 |              |
| Contractor Furnished Survey & Staking             | 1                  | LS                  | \$ 3,000.00 \$ 3,000.00            | \$ 2,000.00  | \$ 2,000.00       |               | \$ 2,000.00   | \$ 2,427.61  | \$ 2,427.61                            | \$ 4,000.00  | \$ 4,000.00   |              |              |
| Removal of Improvements                           | 1                  | LS                  | \$ 2,000.00 \$                     | \$ 7,250.00  | \$ 7,250.00       |               | \$ 3,500.00   | \$ 2,681.15  | \$ 2,681.15                            | \$ 3,640.00  |               |              | \$ 3,800.00  |
| Clearing and Grubbing                             | 0.1                | AC                  | \$ 15,000.00 \$ 1,500.00           | \$ 17,000.00 |                   |               | \$ 1,200.00   | \$ 14,010.22 |  |              |               |              | \$ 120.0     |
| Construction Signs                                | 246                | SF                  | \$ 7.00 \$ 1,722.00                | \$ 9.35      |                   | \$ 9.00       |               |              | \$ 2,435.40                            |              |               |              |              |
| Type III Moveable Barricade                       | 2                  | ÉA                  | \$ 150.00 \$ 300.00                |              |                   | \$ 140.00     |               |              |  |              |               |              |              |
| Type III Moveable Barricade (w/Light)             | 3                  | EA                  | \$                                 |              |                   | \$ 220.00     |               | \$ 209.00    | \$ 627.00                              |              |               |              | \$ 660.00    |
| Silt Fence  | 60                 | LF                  | \$ 3.25 \$ 195.00                  | \$ 5.20      |                   | \$ 4.50       | \$ 270.00     | \$ 4.58      | \$ 274.80                              | \$ 4.50      |               |              | \$ 300.00    |
| Type II Ditch Check                               | 2                  | EA                  | \$ 300.00 \$ 600.00                | \$ 260.00    | \$ 520.00         | \$ 195.00     | \$ 390.00     | \$ 20.00     | \$ 40.00                               | \$ 195.00    |               | \$ 325.00    | \$ 650.00    |
| Sediment Removal                                  | 3                  | CY                  | \$ 300.00 \$ 900.00                | \$ 25.00     | \$ 75.00          | \$ 40.00      | \$ 120.00     | \$ 15.59     | \$ 46.77                               | \$ 25.00     |               |              |              |
| Permanent Erosion Control Geotextile              | 127                | SY                  | \$ 6.00 \$ 762.00                  |              |                   | \$ 8.00       | \$ 1,016.00   | \$ 8.11      | \$ 1,029.97                            | \$ 6.00      |               |              | \$ 666.7     |
| Furnishing Type 2 Rock Blanket                    | 22                 | CY                  | \$ 40.00 \$ 880.00                 | \$ 30.00     | \$ 660.00         | \$ 28.60      | \$ 629.20     | \$ 30.76     | \$ 676.72                              | \$ 61.00     | \$ 1,342.00   |              | \$ 704.0     |
| Placing Type 2 Rock Blanket                       | 22                 | CY                  | \$ 30:00 \$ 660.00                 |              | \$ 616.00         | \$ 28.00      |               | \$ 26.22     | \$ 576.84                              | \$ 24.00     |               | \$ 49.00     | \$ 1,078.0   |
| Type 5 Aggregate for Cattle Path                  | 10                 | CY                  | \$ 20.00, \$ 200,00                |              | \$ 925.00         | \$ 127.00     | \$ 1,270.00   | \$ 50.42     | \$ 504.20                              | \$ 128.00    | \$ 1,280.00   |              | \$ 900.0     |
| Furnishing Type 1 Rock Ditch Liner                | 19                 | CY                  | <b>\$</b> 70.00 <b>\$</b> 1,330.00 | \$ 21.50     | \$ 408.50         | \$ 29.00      | \$ 551.00     | \$ 32.38     | \$ 615.22                              | \$ 71.00     | \$ 1,349.00   | \$ 31.00     | \$ 589.0     |
| Placing Type 1 Rock Ditch Liner                   | 19                 | CY                  | \$ 80,00 \$ 1,520.00               | \$ 31.50     | \$ 598.50         | \$ 28.50      | \$ 541.50     | \$ 42.69     | \$ 811.11                              | \$ 28.00     | \$ 532.00     | \$ 28.00     | \$ 532.0     |
| Mechanically Stabilized Fill System               | 1                  | LS                  | \$ 10,000.00 \$ 10,000.00          | \$ 7,000.00  | \$ 7,000.00       | \$ 13,000.00  | \$ 13,000.00  | \$ 6,059.27  | \$ 6,059.27                            | \$ 7,795.00  | \$ 7,795.00   | \$ 11,000.00 | \$ 11,000.0  |
| Pavement Transition                               | 1                  | LS                  | \$:24,000,00; \$:::24,000.00       | \$ 11,250.00 | \$ 11,250.00      | \$ 7,500.00   | \$ 7,500.00   | \$ 8,975.30  | \$ 8,975.30                            | \$ 17,700.00 | \$ 17,700.00  | \$ 8,080.00  | \$ 8,080.0   |
| Type III Object Marker                            | 6                  | EA                  | \$ 150.00 \$ 900.00.               | \$ 100.00    | \$ 600.00         | \$ 100.00     | \$ 600.00     | \$ 121.00    | \$ 726.00                              | \$ 100.00    | \$ 600.00     | \$ 110.00    | \$ 660.0     |
| Guardrail (Type A)                                | 50                 | LF                  | \$ 27'00 \$ 1,350'00               | \$ 20.00     | \$ 1,000.00       | \$ 19.00      | \$ 950.00     | \$ 20.90     | \$ 1,045.00                            | \$ 19.00     | \$ 950.00     | \$ 19.00     | \$ 950.0     |
| Guardrail (Type CRT)                              | 38                 | LF                  | \$ 30.00 \$ 1140.00                | \$ 25.00     | \$ 950.00         | \$ 24.00      | \$ 912.00     | \$ 26.40     | \$ 1,003.20                            | \$ 24.00     | \$ 912.00     | \$ 24.00     | \$ 912.0     |
| Bridge Anchor Section                             | 4                  | EA                  | \$ 2,000.00                        | \$ 1,650.00  | \$ 6,600.00       | \$ 1,600.00   | \$ 6,400.00   | \$ 1,760.00  | \$ 7.040.00                            | \$ 1.600.00  | \$ 6,400.00   | \$ 1,600.00  | \$ 6,400.0   |
| Transition Section                                | 4                  | EA                  | \$1 400.00 \$. 1,600.00            | \$ 340.00    |                   | \$ 325.00     | \$ 1,300,00   | \$ 357.50    | \$ 1,430,00                            | \$ 325.00    | \$ 1,300.00   | \$ 325.00    | \$ 1,300.0   |
| Special End Anchor Section                        | 1                  | EA                  | \$\$\$ 600.00 \$ 600.00            | \$ 1,000.00  | \$ 1,000.00       | \$ 1,000.00 i | \$ 1,000.00   | \$ 1,100.00  | \$ 1,100.00                            | \$ 1,000.00  | \$ 1,000.00   | \$ 1,000.00  | \$ 1,000.0   |
| End Anchor Section                                | 2                  | EA                  | \$ 1,000.00 \$ 2,000.00            | \$ 850.00    | \$ 1,700.00       | \$ 825.00     | \$ 1,650.00   | \$ 907.50    | \$ 1,815.00                            | \$ 825.00    | \$ 1,650.00   | \$ 825.00    | \$ 1,650.0   |
| Crashworthy End Terminal                          | 1                  | EA                  | \$ 2,200.00 \$ 2,200.00            | \$ 1,900.00  | \$ 1,900.00       | \$ 1,850.00   | \$ 1,850.00   | \$ 2,035.00  | \$ 2,035.00                            | \$ 1,850.00  | \$ 1,850.00   | \$ 1,850.00  | \$ 1,850.0   |
| Restoration                                       | 1                  | LS                  | \$.2 6 000 00 \$ 6 000 00          | \$ 4,650.00  | \$ 4,650.00       | \$ 7,550.00   | \$ 7,550.00   | \$ 5,631,63  | \$ 5,631.63                            | \$ 7,700.00  | \$ 7,700.00   | \$ 7,000.00  | \$ 7,000.0   |
| Bridge Items                                      |                    |                     | · 建建酸酸和 100 医中外的 出来了这              | 1            |                   |               |               |              |  | <u> </u>     |               |              |              |
| Removal of Existing Superstructure                | 1                  | LS                  | \$ 5,800.00 \$ 5,800.00            | \$ 14,000.00 | \$ 14,000.00      | \$ 18,670.00  | \$ 18,670.00  | \$ 14,825.95 | \$ 14,825.95                           | \$ 19,360.00 | \$ 19,360.00  | \$ 10,500.00 | \$ 10,500.0  |
| Class 1 Excavation                                | 30                 | CY                  | \$43.00 \$ 1,290.00                | \$ 94.00     | \$ 2,820.00       | \$ 27.00      | \$ 810.00     | \$ 108.17    | \$ 3,245.10                            | \$ 91:00     | \$ 2,730.00   | \$ 80.00     | \$ 2,400.0   |
| Partial Removal of Substructure Conc.             | 1                  | LS                  | \$ 1,000.00 \$                     | \$ 5,000.00  | \$ 5,000.00       | \$ 6,790.00   | \$ 6,790.00   | \$ 7,787.73  | \$ 7,787.73                            | \$ 7,200.00  | \$ 7,200.00   | \$ 387.00    | \$ 387.0     |
| Class B Concrete Substructure (<25 cy)            | 20.5               | CY                  | \$ 850.00 \$ 17.425.00             | \$ 425.00    | \$ 8,712.50       | \$ 460.00     | \$ 9,430.00   | \$ 563.27    | \$ 11,547.04                           | \$ 477.00    | \$ 9,778.50   | \$ 490.00    | \$ 10,045.0  |
| Reinforcing Steel (Bridges)                       | 910                | LBS                 | \$ 1.05 \$ 955.50                  | \$ 1.10      | \$ 1,001.00       | \$ 2.32       | \$ 2,111.20   | \$ 1.65      | \$ 1,501.50                            | \$ 1.15      | \$ 1,046.50   | \$ 2.79      | \$ 2,538.9   |
| Substructure Backwall                             | 2                  | EA                  | 1,500.00 \$ 3,000.00               | \$ 2,500.00  | \$ 5,000.00       | \$ 750.00     | \$ 1,500.00   | \$ 3,399.08  | \$ 6,798.16                            | \$ 5,000.00  | \$ 10,000.00  | \$ 1,800.00  | \$ 3,600.0   |
| Substructure Repair (Unformed)                    | 20                 | SF                  | \$ 120.00 \$ 2,400.00              | \$ 90.00     | \$ 1,800.00       | \$ 155.00     | \$ 3,100.00   | \$ 113.13    | \$ 2,262.60                            | \$ 250.00    | \$ 5,000.00   | \$ 75.00     | \$ 1,500.0   |
| Protective Coating - Conc Bents and Piers (Epoxy) | 1                  | LS                  | \$ 3,500.00 \$ 3,500.00            | \$ 2,000.00  | \$ 2,000.00       | \$ 8,400.00   | \$ 8,400.00   | \$ 4,080.57  | \$ 4,080.57                            | \$ 4,200.00  | \$ 4,200.00   | \$ 7,000.00  | \$ 7,000.0   |
| Surface Prep for Applying Epoxy-Mastic Primer     | 1                  | LS                  | \$\$ 1,400.00 \$ 1,400.00          | \$ 750.00    | \$ 750.00         | \$ 3,900.00   | \$ 3,900.00   |              | \$ 1,805.49                            |              |               |              | \$ 3,900.0   |
| Aluminum Epoxy-Mastic Primer                      | 1                  | LS                  | \$ 1,500:00 \$ 1,500.00            | \$ 2,150.00  | \$ 2,150.00       | \$ 1,800.00   |               |              | \$ 1,071.38                            | \$ 1,800.00  |               |              | \$ 1,800.0   |
| Vertical Drain at End Bents                       | 2                  | EA                  | \$ 1,100.00 \$ 2,200.00            | \$ 1,000.00  | \$ 2,000.00       | \$ 2,244.00   |               |              |  |              |               | \$ 1,500.00  | \$ 3,000.0   |
| Pre-Engineered Superstructure                     | 1                  | LS                  | \$ 105,000.00 \$ 105,000.00        | \$ 82,000.00 |                   |               | \$ 92,332.00  |              | \$ 95,377.87                           |              | \$ 99,500.00  |              | \$ 98,000.0  |
| Bridge Railing                                    | 136                | LF                  | \$ 100.00 \$ 13,600.00             |              | \$ 15,640.00      |               | \$ 19,543.20  |              | \$ 21,497.52                           |              | \$ 19,543.20  |              | \$ 19,543.2  |
| TOTAL FOR BASE BID                                |                    | HO GR               | \$ 239,029.50                      |              | \$ 214,990.60     |               | \$ 253,182.10 |              | \$ 260,794.73                          |              | \$ 272,097.20 |              | \$ 273,609.8 |

#### CREASY SPRINGS ROAD BRIDGE REHABILITATION PROJECT - BID NUMBER 01-09JAN14

| PROJECT - DID NUMBER UT-USJAN14 |                                     |                        | _                              |                      |  |                       |  |
|---------------------------------|-------------------------------------|------------------------|--------------------------------|----------------------|--|-----------------------|--|
| BID TABULATION                  | ENGINEER'S ESTIMATE                 | Boone Construction Co. | Lehman Construction<br>Company | XL Contracting, Inc. | Don Schnieders Excavating<br>Col, Inc. | APAC - Missouri, Inc. |  |
| DESCRIPTION QTY.                | UNIT UNIT PRICE                     | UNIT PRICE TOTAL       | UNIT PRICE TOTAL               | UNIT PRICE TOTAL     | UNIT PRICE TOTAL                       | UNIT PRICE TOTAL      |  |
|                                 | Bid Response                        | Y                      | Y                              | Y                    | Y                                      | Y                     |  |
|                                 | Debarment Certification             | Y                      | Y                              | Y                    | Y                                      | Y                     |  |
|                                 | Work Authorization Certification    | Y                      | Y                              | Y =                  | Y                                      | Y                     |  |
|                                 | Statement of Bidders Qualifications | Y                      | Y                              | Y                    | Y                                      | Y                     |  |
|                                 | Anti-Collusion Statement            | Y                      | Y                              | Y Y                  | Y                                      | Y                     |  |
|                                 | Bid Bond                            | Y                      | Y                              | Y                    | Y                                      | Y                     |  |
|                                 | Signature and Identity of Bidder    | Y _                    | Y                              | Y                    | Y                                      | <u>Y</u>              |  |
|                                 | Bidders Acknowledgment              | Y                      | Y                              | Y                    | Y                                      | Y                     |  |

| BID FORM  |
|---|
| CREASY SPRINGS ROAD BRIDGE REHABILITATION PROJECT |
| BASE BID  |

| DESCRIPTION  | QTY. | UNIT | UNIT PRICE | TOTAL |
|--|------|------|------------|-------|
| Roadway Items  |      |      |            |       |
| Mobilization   | 1    | LS   | \$         | \$    |
| Contractor Furnished Survey & Staking                          | 1    | LS   | \$         | \$    |
| Removal of Improvements  | 1    | LS   | \$         | \$    |
| Clearing and Grubbing  | 0.1  | AC   | \$         | \$    |
| Construction Signs   | 246  | SF   | \$         | \$    |
| Type III Moveable Barricade                                    | 2    | EA   | \$         | \$    |
| Type III Moveable Barricade (w/Light)                          | 3    | EA   | \$         | \$    |
| Silt Fence   | 60   | LF   | \$         | \$    |
| Type II Ditch Check  | 2    | EA   | \$         | \$    |
| Sediment Removal   | 3    | CY   | \$         | \$    |
| Permanent Erosion Control Geotextile (Rip Rap and Ditch Liner) | 127  | SY   | \$         | \$    |
| Furnishing Type 2 Rock Blanket                                 | 22   | CY   | \$         | \$    |
| Placing Type 2 Rock Blanket                                    | 22   | CY   | \$         | \$    |
| Type 5 Aggregate for Cattle Path                               | 10   | CY   | \$         | \$    |
| Furnishing Type 1 Rock Ditch Liner                             | 19   | CY   | \$         | \$    |
| Placing Type 1 Rock Ditch Liner                                | 19   | CY   | \$         | \$    |
| Mechanically Stabilized Fill System                            | 1    | LS   | \$         | \$    |
| Pavement Transition  | 1    | LS   | \$         | \$    |
| Type III Object Marker   | 6    | EA   | \$         | \$    |
| Guardrail (Type A)   | 50   | LF   | \$         | \$    |
| Guardrail (Type CRT)   | 38   | LF   | \$         | \$    |
| Bridge Anchor Section  | 4    | EA   | \$         | \$    |
| Transition Section   | 4    | EA   | \$         | \$    |
| Special End Anchor Section                                     | 1    | EA   | \$         | \$    |
| End Anchor Section   | 2    | EA   | \$         | \$    |
| Crashworthy End Terminal                                       | 1    | EA   | \$         | \$    |
| Restoration  | 1    | LS   | \$         | \$    |
|  |      |      |            |       |
| Bridge Items   |      |      |            |       |
| Removal of Existing Superstructure                             | 1    | LS   | \$         | \$    |
| Class 1 Excavation   | 30   | CY   | \$         | \$    |
| Partial Removal of Substructure Conc.                          | 1    | LS   | \$         | \$    |
| Class B Concrete Substructure (<25 cy)                         | 20.5 | CY   | \$         | \$    |
| Reinforcing Steel (Bridges)                                    | 910  | LBS  | \$         | \$    |
| Substructure Backwall  | 2    | EA   | \$         | \$    |
| Substructure Repair (Unformed)                                 | 20   | SF   | \$         | \$    |
| Protective Coating - Conc Bents and Piers (Epoxy)              | 1    | LS   | \$         | \$    |
| Surface Prep for Applying Epoxy-Mastic Primer                  | 1    | LS   | \$         | \$    |
| Aluminum Epoxy-Mastic Primer                                   | 1    | LS   | \$         | \$    |
| Vertical Drain at End Bents                                    | 2    | EA   | \$         | \$    |
| Pre-Engineered Superstructure                                  | 1    | LS   | \$         | \$    |
| Bridge Railing   | 136  | LF   | \$         | \$    |
|  |      |      |            |       |
| TOTAL BASE BID   |      |      |            | \$    |

#### 1/13/14 REQUEST

### **PURCHASE REQ BOONE COUNTY**,

To: County Clerk's Office

Comm Order # 46-2014

Please return all documentation to Auditor's Office.

8400

DATE

#### Boone Construction Co Inc

01-09JAN14

**VENDOR NO.** 

#### **VENDOR NAME**

#### **BID NUMBER**

Ship to Department #

2045

#### Bill to Department # 2045

| Department                             | Account | Item Description           | Qty | Unit<br>Price | Amount       |
|--|---------|----------------------------|-----|---------------|--------------|
| 2045                                   | 71100   | Creasy Springs Road Bridge |     |               | \$214,990.60 |
|  |         | Rehabilitiation            |     |               |              |
| 2045                                   | 71100   | 10% Contingency            |     |               | \$21,499.06  |
|  |         |                            |     |               |              |
|  |         |                            |     |               |              |
|  |         |                            |     |               |              |
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| ······································ |         |                            |     |               |              |
|  |         |                            |     | · · ·         | 226 490 66   |

GRAND TOTAL:

236,489.66

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

UMM

**Approving Official** 

**Prepared By** 

ditor Approval

46-2014

#### CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Boone through the <u>Boone</u> <u>County Commission</u> (hereinafter referred to as the Owner), and **Boone Construction Co.** (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

#### BID NUMBER 01-09JAN14 CREASY SPRINGS ROAD BRIDGE REHABILITATION PROJECT BOONE COUNTY, MISSOURI

and agrees to perform all the work required by the contract as shown on the plans and specifications. The contract award is to be in the amount of \$214,990.60.

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

Notice to Bidders **Bid** Form Instructions to Bidders **Bid Response Certification Regarding Debarment** Work Authorization Certification Statement of Bidders Oualifications Anti-Collusion Statement Signature and Identity of Bidder **Bidders Acknowledgment Insurance Requirements** Contract Conditions Sample Contract Agreement Performance Bond, bonds must be filled out and returned within 15 days of the date of this contract. Labor & Material Payment Bond, the real bonds must be filled out and returned within 15 days of the date of this contract. Affidavit - OSHA Requirements Affidavit - Prevailing Wage **General Specifications Technical Specifications** Special Provisions / Project Notes State Wage Rates-Annual Wage Order #20 Boone County Standard Terms and Conditions

46-2014

#### Project Plans and/or Details

It is understood and agreed that, except as may be otherwise provided for by the "General Specifications, and "Technical Specifications," and "Special Provisions" the work shall be done in accordance with the "Missouri Standard Specifications for Highway Construction, 2011", a copy of which can be obtained from the State of Missouri, Missouri Highway and Transportation Division in Jefferson City, Missouri. Said Specifications are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the Engineer under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Resource Management Department.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in

46-2014

estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

46-2014

The Owner agrees to pay the Contractor in the amount: \$214,990.60.

#### Two Hundred Fourteen Thousand, Nine Hundred Ninety Dollars and Sixty Cents (\$214,990.60)

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on at Columbia, Missouri.

(Date)

CONTRACTOR: BOONE CONSTRUCTION CO.

By: Authorized Representative Signature

By: <u>JERRY B. Jones</u> Authorized Representative Printed Name Title: <u>PRESIDENT</u>

**OWNER, BOONE COUNTY, MISSOURI** 

Daniel K. Atwill, Presiding Commissioner

Approved as to begal Form: CJ Dykhouse Boone County Counselor

ATTEST:

#### AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

Date ignature

Appropriation Account

2045 / 71100 - \$214,990.60

1/13/14

REQUEST DATE

### PURCHASE REQ BOONE COUNTY,

#### To: County Clerk's Office

Comm Order # \_\_\_\_\_

Please return all documentation to Auditor's Office.

8400

#### Boone Construction Co Inc

#### 01-09JAN14

VENDOR NO.

VENDOR NAME

**BID NUMBER** 

Ship to Department #

2045

#### Bill to Department # 2045

| Department | Account | Item Description           | Qty | Unit<br>Price | Amount       |
|------------|---------|----------------------------|-----|---------------|--------------|
| 2045       | 71100   | Creasy Springs Road Bridge |     |               | \$214,990.60 |
|            |         | Rehabilitiation            |     |               |              |
| 2045       | 71100   | 10% Contingency            |     |               | \$21,499.06  |
|            |         |                            |     |               |              |
|            |         |                            |     |               |              |
|            |         |                            |     |               |              |
|            |         |                            |     |               |              |
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|            |         |                            | _   |               |              |
|            |         |                            |     | _             |              |
|            |         |                            |     |               |              |
|            |         |                            |     |               | 236 489 66   |

GRAND TOTAL:

236,489.66

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county and have been procured in accordance with statutory bidding requirements.

Approving Official

**Prepared By** 

Auditor Approval

|         |                          |  |              |                       |   |                   |                             |  | ВС   | DONE 14             | 1        | OP ID: CH                      |
|---------|--------------------------|--|--------------|-----------------------|---|-------------------|-----------------------------|--|--|---------------------|----------|--------------------------------|
| 1       | 10                       |  | TH           | FIC                   | CATE OF LIA                                   | BIL               | ITY IN                      | ISUR/                                      | NCE  |                     |          | E (MM/DD/YYYY)<br>1/22/2014    |
|         | CER <sup>®</sup><br>BELC | CERTIFICATE IS ISSUED AS A<br>TIFICATE DOES NOT AFFIRMAT<br>DW. THIS CERTIFICATE OF IN<br>RESENTATIVE OR PRODUCER, A | IVEL<br>SUR/ | Y O<br>ANCE           | R NEGATIVELY AMEND,<br>E DOES NOT CONSTITU    | , EXTE            | ND OR ALT                   | ER THE CC                                  | VERAGE AFFO                                      | RDED E              | BY TH    | E POLICIES                     |
|         | the te                   | RTANT: If the certificate holder<br>erms and conditions of the policy<br>ficate holder in lieu of such endor         | , cer        | tain                  | policies may require an e                     | policy(<br>ndorse | ies) must be<br>ment. A sta | e endorsed.<br>tement on th                | If SUBROGATIO                                    | ON IS W<br>es not c | AIVED    | ), subject to<br>rights to the |
|         | opuci                    | ER<br>Dent & Company   |              | ·                     | Phone: 573-634-2122                           |                   | CT Candac                   |  | count Manager                                    |                     |          |                                |
| 10      | 1 E. N                   | McCarty Street<br>x 1046   |              |                       | Fax: 573-636-7500                             |                   |                             | winterdent                                 |  | (A/C, No):          | 573-6    | 636-7500                       |
| Je      | fferso                   | on Čity, MO 65102-1046<br>I Tade   |              |                       |   | ADDRE             |                             |  |  |                     |          | NAIC #                         |
|         |                          |  |              | _                     |   |                   |                             | c Specialty                                |  |                     |          | 27154                          |
| INS     | SURED                    | Boone Construction Co.<br>Judi   |              |                       |   | -                 |                             |  | ualty Company<br>itual Ins. Co.                  | <u> </u>            |          | 13021<br>10191                 |
|         |                          | P.O. Box 853<br>Columbia, MO 65205-085   | 2            |                       |   | INSURE            |                             |  |  |                     |          | 10191                          |
|         |                          |  | 5            |                       |   | INSURE            |                             |  |  |                     |          |                                |
|         |                          |  |              |                       |   | INSURE            | <u>RF:</u>                  |  |  |                     |          |                                |
|         | THIS<br>NDIC,<br>CERT    | IS TO CERTIFY THAT THE POLICIES<br>ATED. NOTWITHSTANDING ANY RI<br>IFICATE MAY BE ISSUED OR MAY                      | OF<br>EQUI   | INSU<br>REME<br>FAIN, | NT, TERM OR CONDITION<br>THE INSURANCE AFFORD | OF ANY            | CONTRACT                    | OR OTHER                                   | Document with<br>D herein is sue                 | E FOR TI            | ст то    | WHICH THIS                     |
|         |                          | USIONS AND CONDITIONS OF SUCH  | ADDI         |                       | रा  |                   |                             | PAID CLAIMS.<br>POLICY EXP<br>(MM/DD/YYYY) |  | LIMIT               | s        |                                |
|         | GEI                      |  |              |                       |   |                   |                             |  | EACH OCCURRENC                                   | E                   | \$       | 1,000,000                      |
| В       | X                        | COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE X OCCUR  | X            |                       | 60440755                                      |                   | 12/31/2013                  | 12/31/2014                                 | DAMAGE TO RENTE<br>PREMISES (Ea occu             |                     | \$<br>\$ | 100,000<br>5,000               |
|         | -                        |  |              |                       |   |                   |                             |  | MED EXP (Any one p<br>PERSONAL & ADV II          |                     | \$<br>\$ | 1,000,000                      |
|         |                          |  |              |                       |   |                   |                             |  | GENERAL AGGREG                                   |                     | \$       | 2,000,000                      |
|         | GE                       | VIL AGGREGATE LIMIT APPLIES PER:<br>POLICY X PRO-<br>LOC   |              |                       |   |                   |                             |  | PRODUCTS - COMP                                  | OP AGG              | \$<br>\$ | 2,000,000                      |
|         |                          | TOMOBILE LIABILITY   |              |                       |   |                   |                             |  | COMBINED SINGLE<br>(Ea accident)                 |                     | \$       | 1,000,000                      |
| В       | X                        | ANY AUTO<br>ALL OWNED SCHEDULED  |              |                       | 60440755                                      |                   | 12/31/2013                  | 12/31/2014                                 | BODILY INJURY (Per<br>BODILY INJURY (Per         |                     | \$<br>\$ |                                |
|         | X                        | AUTOS<br>HIRED AUTOS<br>X<br>AUTOS   |              |                       |   |                   |                             |  | PROPERTY DAMAG<br>(Per accident)                 |                     | \$<br>\$ |                                |
|         | x                        | UMBRELLA LIAB X OCCUR  |              |                       |   |                   |                             | <u> </u>                                   | EACH OCCURRENC                                   | F                   | \$       | 8,000,000                      |
| в       |                          | EXCESS LIAB CLAIMS-MADE  |              |                       | 60440755                                      | ĺ                 | 12/31/2013                  | 12/31/2014                                 | AGGREGATE  | <u> </u>            | \$       | 8,000,000                      |
| ļ       |                          | DED X RETENTION\$ 0  |              |                       |   |                   |                             |  |  |                     | \$       |                                |
| c       | AND                      | RKERS COMPENSATION<br>DEMPLOYERS' LIABILITY  |              |                       | MEM2010852.00                                 |                   | 12/31/2013                  | 12/31/2014                                 | X WC STATU-<br>TORY LIMITS                       | OTH-<br>ER          | •        | 1 000 000                      |
| С       | OFF                      | PROPRIETOR/PARTNER/EXECUTIVE   | N/A          |                       | MEM2010852-00                                 |                   | 1213112013                  | 12/31/2014                                 | E.L. EACH ACCIDEN                                |                     | \$\$     | 1,000,000<br>1,000,000         |
|         | If ye                    | s, describe under<br>SCRIPTION OF OPERATIONS below   |              |                       |   |                   | _                           |  | E.L. DISEASE - POLI                              |                     |          | 1,000,000                      |
| A<br>A  |                          | sed/Rent Equip<br>Iders Risk   |              |                       | 71033213-0001<br>71033213-0001                |                   |                             | 12/31/2014<br>12/31/2014                   | 1000 Ded   |                     |          | 300,000<br>1,000,000           |
|         |                          |  |              |                       |   |                   |                             |  |  |                     |          |                                |
| Pro     | ojec                     | ION OF OPERATIONS/LOCATIONS/VEHICL<br>t: 01-09JAN14- Creasy Sj<br>County, Missouri                                   |              |                       |   |                   | -                           |  |  |                     |          |                                |
| <u></u> |                          |  |              |                       |   | CANC              |                             |  |  |                     |          |                                |
| UE      | <u>rt     *</u>          | ICATE HOLDER   |              |                       | BOONC-7                                       | CANU              | ELLATION_                   |  |  |                     |          |                                |
|         |                          | Boone County Purchasin   | g            |                       | 20080-7                                       | THE               | EXPIRATION                  | DATE THE                                   | ESCRIBED POLICI<br>REOF, NOTICE<br>Y PROVISIONS. |                     |          |                                |
|         |                          | 613 E Ash St Room 109<br>Columbia, MO 65201  |              |                       | +   | AUTHOR            |                             | TATIVE                                     |  |                     |          |                                |
|         |                          | 001111131a, WO 03201   |              |                       |   | 0                 | utor. Hov                   | n  |  |                     |          |                                |

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# AIA<sup>°</sup> Document A312<sup>™</sup> – 2010

# Performance Bond

#### CONTRACTOR:

(Name, legal status and address)

Boone Construction Co.

PO Box 853

Date:

BOND

Date:

Description:

(Name and location)

Columbia, MO 65202 OWNER: (Name, legal status and address) **Boone County Commission** 

613 E Ash, Room 109 Columbia, MO 65201 CONSTRUCTION CONTRACT

Bid Number 01-09JAN14

(Not earlier than Construction Contract Date)

# SURETY: (Name, legal status and principal place of business) International Fidelity Insurance Company 1560 Wall Street, Suite 207 Naperville, IL 60563

ADDITIONS AND DELETIONS. The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author Amount: \$214,990.60 (Two Hundred Fourteen Thousand Nine Hundred Ninety Dollars & 60/100) has added necessary information and where the author has added to or deleted from the original AIA text.

> This document has important legal consequences. Consultation with an attomey is encouraged with respect to its completion or modification,

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Amount: \$214,990.60 (Two Hundred Fourteen Thousand Nine Hundred Ninety Dollars & 60/100) X None Modifications to this Bond: See Section 16

Creasy Springs Road Bridge Rehabilitation Project

| $\wedge  \frown$                          |   |
|---|---|
| CONTRACTOR AS PRINCIPAL                   | SURETY International Fidelity Insurance Company |
| Company: (Corporate Seal)                 | Company: (Corporate Seal)                       |
| Boone Construction Co.                    |   |
| Signature                                 | Signature: Kow Come                             |
| Name and                                  | Name and  |
| Title: D.A.                               | Title: Kris Copra, Attorney-in-Fact             |
| (Any additional lightures appear on the l | ast page of this Performance Bond.)             |
| · - · · ·                                 |   |
| (FOR INFORMATION ONLY - Name, ad          |   |
|   | OWNER'S REPRESENTATIVE:                         |
|   | (Architect, Engineer or other party:)           |
| Winter-Dent & Company                     | N/A   |
|   |   |
| PO Box 1046                               |   |
| lefferson City MO_65102                   |   |
| <u></u>                                   |   |
|   |   |

(573) 634-2122

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(1330464353)

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring .1 a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default:
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors:

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- After investigation, determine the amount for which it may be liable to the Owner and, as soon as .1 practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surcty has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

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§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- the responsibilities of the Contractor for correction of defective work and completion of the .1 Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual .3 damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to suretics as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

#### § 14 Definitions

§ 14.1 Balance of the Contract Price. The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 Contractor Default. Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

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§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

| (Space is provided below for add<br>CONTRACTOR AS PRINCIPAL | litional signatures of ad | ded parties, other than those of<br>SURETY | ppearing on the cover page.) |
|---|---------------------------|--|------------------------------|
| Company:  | (Corporate Seal)          | Company:                                   | (Corporate Seal)             |
| Signature:  |                           | Signature:                                 |                              |
| Name and Title:   |                           | Name and Title:                            |                              |
| Address:  |                           | Address:                                   |                              |

init.

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Bond No. 0620226

# AIA<sup>®</sup> Document A312<sup>™</sup> – 2010

# **Payment Bond**

#### CONTRACTOR:

(Name, legal status and address)

Boone Construction Co.

PO Box 853

Columbia, MO 65205 OWNER: (Name, legal status and address)

Boone County Commission 613 E Ash, Room 109

Columbia, MO 65201 CONSTRUCTION CONTRACT Datc:

Amount: \$214,990.60 (Two Hundred Fourteen Thousand Nine Hundred Ninety Dollars & 60/100) has added necessary information Description: (Name and location)

Creasy Springs Road Bridge Rehabilitation Project Bid Number 01-09JAN14

#### BOND Date:

Signature:

Name and

(Not earlier than Construction Contract Date)

# SURETY:

(Name, legal status and principal place of business) International Fidelity Insurance Company 1560 Wall Street, Suite 207 Naperville, IL 60563

#### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be

Amount: \$214,990.60 (Two Hundred Fourteen Thousand Nine Hundred Ninety Dollars & 60/100) considered plural where applicable Modifications to this Bond: See Section 18 Lx. None

#### CONTRACTOR AS PRINCIPAL Company: (Corporate Seal) Boone Construction Co

HON

SURETY International Fidelity Insurance Company (Corporate-Seal) Company: Signature Name and

Title: Title: Kris Copra, Attorney-in-Fact resident (Any additional signatures appear on the last page of this Payment Bond.)

(I'OR INFORMATION ONLY - Name, address and telephone) AGENT or BROKER: **OWNER'S REPRESENTATIVE:** 

BARNES

(Architect, Engineer or other party:)

| Winter-Dent & Company    | <u>N/A</u> |   |      |
|--------------------------|------------|---|------|
| PO Box 1046              |            |   | <br> |
| Jefferson City, MO 65102 | ,          | · | <br> |
| (573) 634 2122           |            |   |      |

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§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

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§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent. jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received,

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

#### § 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim:
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractor's and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page. including all Contract Documents and all changes made to the agreement and the Contract Documents.

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§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

| (Space is provided below for add CONTRACTOR AS PRINCIPAL | itional signatures of ad              | ded parties, other than those a<br>SURETY | appearing on the cover page.) |
|--|---------------------------------------|---|-------------------------------|
| Company:   | (Corporate Seal)                      | Company:                                  | (Corporate Seal)              |
| Signature:   |                                       | Signaturc:                                |                               |
| Name and Title:  | · · · · · · · · · · · · · · · · · · · | Name and Title:                           |                               |
| Address:   |                                       | Address:                                  |                               |

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# POWER OF ATTORNEY INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

KOND) WKDNDI V

ONE NEWARK CENTER, 20TH ELOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY a corporation organized and existing under the laws of the State of Pennsylvania, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

ALLISON PICKET, KRIS COPRA, LOUIS A. LANDWEHR

#### Jefferson City, MO.

Tel (973) 624-7200

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney Is executed, and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related, thereto, and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation, and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature, thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

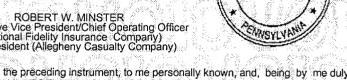
IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 12th day of March, 2012.



STATE OF NEW JERSEY County of Essex

Alt his

ROBERT W. MINSTER Executive Vice President/Chief Operating Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



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On this 12th day of March 2012, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALT COMPANY ; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY, WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written

Cathy Vazque

A NOTARY PUBLIC OF NEW JERSEY My Commission Expires Mar. 27, 2014

#### CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said. Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 22nd day of January, 2014

Maria H. Granco

MARIA BRANCO, Assistant Secretary

# TO BE ATTACHED TO ALL MISSOURI POLICIES AND CONTRACTS

INTERNATIONAL FIDELITY INSURNACE COMPANY ONE NEWARK CENTER NEWARK, NJ 07102

# All items shown on the project plan sheets and not included in the above bid items shall be deemed incidental to the project and included in the unit prices given. In case of error in the extension, the unit price times the estimated quantity will govern.

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

| DATE                                  | ADDENDUM NUMBER                 |
|---------------------------------------|---------------------------------|
|                                       |                                 |
|                                       |                                 |
|                                       |                                 |
|                                       |                                 |
| COMPANY NAME:                         | BOONE CONSTRUCTION CO.          |
| ADDRESS:                              | 5611 BROWN STATION ROAD         |
| CITY, STATE, ZIP                      | Columbia, mo 65202              |
| PHONE NUMBER:                         | 513-474-1011                    |
| AUTHORIZED REPRESENTATIVE:            | JERRY & JONES                   |
| TITLĘ:                                | PRESIDENT                       |
| SIGNATURE:                            | $\lambda / \Lambda / \lambda /$ |
|                                       | DEN                             |
| List all Sub-Contractors planned to t | be utilized on this project.    |
| Christensen Construction              | (e                              |
| James H. Drew Corporatio              | ~                               |
| Keith Contracting LLC                 |                                 |
| · · · · · · · · · · · · · · · · · · · |                                 |
|                                       |                                 |

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| BASE BID   |      |    |              |                   |
|--|------|----|--------------|-------------------|
| DESCRIPTION  | QTY. |    |              | TOTAL             |
| Roadway Items  |      |    |              |                   |
| Mobilization   | 1    | LS | \$15,000.00  | \$ 15,000.00      |
| Contractor Furnished Survey & Staking                          | 1    | LS | \$ 2,000.00  | \$ 2,000.00       |
| Removal of Improvements  | 1    | LS | \$7,250.00   | \$ 7,250.00       |
| Clearing and Grubbing  | 0.1  | AC | \$17.000.00  | \$1,700.00        |
| Construction Signs   | 246  | SF | \$ 9.35      | \$ 2,300.10       |
| Type III Moveable Barricade                                    | 2    | EA | \$ 145.00    | \$ 290.00         |
| Type III Moveable Barricade (w/Light)                          | 3    | EA | \$ 230.00    | \$ 690.00         |
| Silt Fence   | 60   | LF | \$5.20       | \$ 312.00         |
| Type II Ditch Check  | 2    | EA | \$ 260.00    | \$ 520.00         |
| Sediment Removal   | 3    | CY | \$ 25.00     | \$ 75.00          |
| Permanent Erosion Control Geotextile (Rip Rap and Ditch Liner) | 127  | SY | \$ 6.00      | \$ 762.00         |
| Furnishing Type 2 Rock Blanket                                 | 22   | CY | \$ 30.00     | \$ 660.00         |
| Placing Type 2 Rock Blanket                                    | 22   | CY | \$ 28.00     | \$ 616.00         |
| Type 5 Aggregate for Cattle Path                               | 10   | CY | \$ 92.50     | \$ 925.00         |
| Furnishing Type 1 Rock Ditch Liner                             | 19   | СҮ | \$ 21.50     | \$408.50          |
| Placing Type 1 Rock Ditch Liner                                | 19   | CY | \$ 31.50     | \$ 598.50         |
| Mechanically Stabilized Fill System                            | 1    | LS | \$7,000.00   | \$ 7,000.00       |
| Pavement Transition  | 1    | LS | \$ 4,250.00  | \$ 11. 250.00     |
| Type III Object Marker   | 6    | EA | \$ 100.00    | \$ 600.00         |
| Guardrail (Type A)   | 50   | LF | \$ 20.00     | \$ \ 000.00       |
| Guardrall (Type CRT)   | 38   | LF | \$ 25.00     | \$ 950.00         |
| Bridge Anchor Section  | 4    | EA | \$1.650.00   | \$ 4. 400.00      |
| Transition Section   | 4    | EA | \$ 340.00    | \$ 1.360.00       |
| Special End Anchor Section                                     | 1    | EA | \$1.000.00   | \$ 1,000.00       |
| End Anchor Section   | 2    | EA | \$ 850.00    | \$ 1.700.00       |
| Crashworthy End Terminal                                       | 1    | ÉA | \$ 1,900.00  | \$ 1,900.00       |
| Restoration  | 1    | LS | \$4.650.00   | \$4 650.00        |
|  |      |    |              | · •• ••           |
| Bridge Items   |      |    |              |                   |
| Removal of Existing Superstructure                             | 1    | LS | \$ 14,000.00 | \$ 14,000.00      |
| Class 1 Excavation   | 30   |    | \$ 94.00     | \$ 2,820.00       |
| Partial Removal of Substructure Conc.                          | 1    |    | \$5,000.00   | \$ 5,000.00       |
| Class B Concrete Substructure (<25 cy)                         | 20.5 |    | \$ 425.00    | \$ 8. 712.50      |
| Reinforcing Steel (Bridges)                                    | 910  |    | \$ 1.10      | \$ 1,001.00       |
| Substructure Backwall  | 2    |    | \$ 2,500.00  | \$ 5,000.00       |
| Substructure Repair (Unformed)                                 | 20   |    | \$ 90.00     | \$ 1,800.00       |
| Protective Coating - Conc <sup>3</sup> Bents and Piers (Epoxy) | 1    |    | \$ 2,000.00  | \$ 2,000.00       |
| Surface Prep for Applying Epoxy-Mastic Primer                  |      |    | \$ 756.00    | \$ 7,50.60        |
| Numinum Epoxy-Mastic Primer                                    |      |    | 0.151.11     | \$ 2,150.00       |
| /ertical Drain at End Bents                                    | 2    |    | 1.000.00     | <u>\$2,000.00</u> |
| Pre-Engineered Superstructure                                  |      |    |              | 00.000 582        |
| Bridge Railing   | 136  |    |              | \$ 15.640.00      |
| <u> </u>   |      |    |              |                   |
| TOTAL BASE BID   |      |    |              | \$214.990.60      |
|  |      |    |              | · e17, 110. 40    |

#### BID FORM CREASY SPRINGS ROAD BRIDGE REHABILITATION PROJECT BASE BID

# **BID RESPONSE**

TO: COUNTY OF BOONE, MISSOURI

| SUBJECT: | CREASY | SPRINGS | ROAD | BRIDGE | REHABILITATION |
|----------|--------|---------|------|--------|----------------|
|          |        |         |      |        |                |

Project No .: 01-09JANIY

THE UNDERSIGNED BIDDER, having examined all specifications, and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this proposal; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling, and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to install, erect, equip, and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm and include Missouri Sales and Use Tax and all other taxes which might be lawfully assessed against or in connection with the work proposed herein.

### SECTION I

THE UNDERSIGNED BIDDER UNDERSTANDS that the specifications, contract, and bond governing the construction of the work contemplated are those known and designated as the **Boone County Roadway Regulations Chapter II, MoDOT Standard Specifications, Rules of Missouri Department of Natural Resources, Division 20-Clean Water Commission (10CSR20),** together with the "General Specifications", "Technical Specifications", and "Special Provisions", if any, attached to this proposal.

THE UNDERSIGNED BIDDER UNDERSTANDS that the quantities given in the following itemized proposal are not guaranteed by the Owner, but are used for the purpose of comparing bids and awarding the Contract, and may or may not represent the actual quantities encountered on the job; and that the sum of the products of the quantities listed in the following itemized proposal, multiplied by the unit price bid shall all constitute the gross sum bid.

THE UNDERSIGNED BIDDER submits the following itemized proposal and hereby authorizes the Engineer to correct any multiplication of "Unit Price" by "Quantity" as shown under "Extended Total". If there is a discrepancy between the "Unit Price" and the "Extended Total" the "Unit Price" shall govern.

### SECTION II

I hereby agree to complete the work herein specified before the **Contract Time** specified in the Notice to Bidders and agree that the County will sustain substantial damages, the amount of which is impossible to determine at this time, if work is not completed by the completion date. Time is an essential feature of this Contract. I agree that if I fail to finally and fully complete the work within the time allowed I will be in breach of the Agreement which shall entitle the County to collect **liquidated damages** from the Bidder and/or the Bidder's Surety in the amount specified under liquidated damages in the Notice to Bidders for each day that completion is delayed beyond the specified completion date. I further authorize said damages to be reduced from any final payment on the Project.

### SECTION III

Acknowledgment of receipt of any and all Addenda, if applicable, shall be included with the bid documents at the time of the submittal to Boone County for consideration.

### SECTION IV

The undersigned agrees and understands that the County has the right to reject any and all bids, to waive informalities or other requirements for its benefit, and to accept such proposal as it deems to its best interest.

### SECTION V

If this proposal is accepted, the undersigned hereby agrees that work will begin no later than the date specified in the Notice to Proceed and will be diligently prosecuted at such a rate and in such manner as is necessary for the completion of the work herein specified before the completion date.

The Contractor further agrees that, should he fail to complete work in the time specified or such additional time as may be allowed by the Owner under this Contract, the amount of liquidated damages to be recovered on this project shall be in accordance with Section II of the Bid Response.

Accompanying this proposal is a certified check, treasurer's check or cashier's check, or a bidder's bond payable to the Owner for five percent of AMOUNT OF BID. If this proposal is accepted and the undersigned fails to execute the Contract and furnish a contract bond as required, then the proposal guaranty shall be forfeited to the Owner.

| Firm Name:<br>By: | BOOME CONSTRUCTION CO.<br>Signature)<br>JERRY B. JONES<br>(Print or Type Name) |
|-------------------|--|
| Title:            | PRESIDENT  |
| Address:          | 5611 BROWN STATION ROAD  |
| City, State, Zip: | Columbia, no 65202   |
| Phone:            | 573-474-1011   |
| Fax:              | 513-474-1222   |
| Date:             | 1/9/14   |

### (Please complete and return with Contract)

## Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, <u>Federal Register</u> (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

B PRESIDEN JERRY 6.5 Name and Title of Authorized Representative 1/9/14 Signat

# COUNTY OF BOONE-MISSOURI WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

| County of Beone  |  |
|------------------|--|
| State of Missour |  |

)

)ss )

My name is <u>JERRY B TONES</u>. I am an authorized agent of <u>BOONE CONSTRUCTION</u> (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit**.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

GAIL STORIE Notary Public-Notary Seal STATE OF MISSOURI Montgomery County My Commission Expires: May 1, 2015 Commission #11522052

Affian Date ПØ £ s Printed Name

Subscribed and sworn to before me this  $\underline{Q}$ day of Notary Public

# Attach to this form the first and last page of the E-Verify Memorandum of Understanding that you completed when enrolling.

An Affirmative Action/Equal Opportunity Institution





Company ID Number: 179435

# THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

# ARTICLEI

## PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and <u>Boone Construction Co.</u> (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IRIRA). Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment EligIbility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

## ARTICLE II

## FUNCTIONS TO BE PERFORMED

# A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.

2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.

3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

Page 1 of 13[E-Verlly MOU for Employer]Revision Date 10/29/08





Company ID Number: 179435

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

| Employer Boone Construct    | tion Co.                       |            |  |
|-----------------------------|--------------------------------|------------|--|
| JERRY B JONES               |                                |            |  |
| Name (Please Type or Print) |                                | Title      |  |
| Electronically Signed       | · ·                            | 01/13/2009 |  |
| Signature                   |                                | Date       |  |
| Department of Homeland Se   | curity – Verification Division | 1          |  |
| USCIS Verification Division |                                | · · · · ·  |  |
| Name (Please Type or Print) |                                | Title      |  |
| Electronically Signed       |                                | 01/13/2009 |  |
| Signature                   |                                | Date       |  |

# **CERTIFICATION OF INDIVIDUAL BIDDER**

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- \_\_\_\_1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
- \_\_\_\_\_2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
- \_\_\_\_3. I have provided a completed application for a birth certificate pending in the State of \_\_\_\_\_\_. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

X

# **AFFIDAVIT** (Only Required for Individual Bidder Certification Option #2)

State of Missouri

County of BOONE

ÍSS.

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

<u>//9/14</u> Date

4-3-140 79 57 Social Security Number

or Other Federal I.D. Number

| ABK           |  |
|---------------|--|
| Signature     |  |
|               |  |
| JERRY B JONES |  |
| Printed Name  |  |

On the date above written JERRA B JONES appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires: 5/1/15

**GAIL STORIE** Notary Public-Notary Seal STATE OF MISSOURI Montgomery County My Commission Expires: May 1, 2015 Commission #11522052

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# STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

| 1.  | Name of Bidder: BOONE CONSTRUCTION CO.  |
|-----|---|
| 2.  | Business Address: 5611 BROWN STATION ROAD   |
|     | Columbia, nº 65202  |
| 3.  | When Organized: <u>4/15/86</u>  |
| 4.  | When Incorporated: <u>4/15/86</u>   |
| 5.  | If not incorporated, state type of business and provide your federal tax identification number: |
| 6.  | Number of years engaged in contracting business under present firm name:                        |
| 7.  | If you have done business under a different name, please give name and location:                |
| 8.  | Percent of work done by own staff: <u>80 %</u>  |
| 9.  | Have you ever failed to complete any work awarded to your company? If so, where and             |
|     | why?:   |
| 10. | Have you ever defaulted on a contract? $\mathcal{N}_{\mathcal{D}}$                              |
| 11. | List of contracts completed within the last four years, including value of each:                |
|     | SEE ATTACHED  |
| 12. | List of projects currently in progress:   |
| -   | SEE ATTRUHED  |

\* Attach additional sheets as necessary \*

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| Job No.<br>2010 PROJECTS | Project Name         | Project No. | Value              | Contract Date | General Contractor                                   | Engineer/Owner         | Scope of Work       | Status   |            |
|--------------------------|----------------------|-------------|--------------------|---------------|--|------------------------|---------------------|----------|------------|
| 10-001                   | BUCHANAN CO RT 759   | J1P2186     | \$<br>280,896.00   |               | HEROG INC<br>P.O. Box 1089<br>St. Joseph, MO 64502   | MODOT                  | PAVEMENT REPAIR     | complete | 5/24/2010  |
| 10-002 TO 010            | HARRISON CO          | J5B800      | \$<br>2,109,000.00 |               | KTU CONTRACTORS                                      | MODOT                  | BRIDGE REPLACEMENT  | complete | 7/25/2011  |
| 10-011                   | COOPER CO RT 87      | J5S2177     | \$<br>263,653.00   |               | APAC MISSOURI<br>P.O. Box 1117<br>Columbia, MO 65205 | MODOT                  | PAVEMENT REPAIR     | complete | 6/15/2010  |
| 10-012                   | CASS COUNTY          | 2009-2      | \$<br>408,859.00   |               | BOONE CONSTRUCTION CO                                | CASS COUNTY COMMISSION | BRIDGE              | complete | 11/1/2010  |
| 10-013 TO 019            | ANDREW/ GENTRY CO    | J5B0800     | \$<br>3,015,972.00 |               | KTU CONSTRUCTORS                                     | MODOT                  | BRIDGE REPLACEMENTS | complete | 1/20/2012  |
| 10-020                   | CAMDEN CO            | J5P0347G    | \$<br>153,450.00   |               | EMERY SAPP AND SONS                                  | MODOT                  | BOX CULVERT         | complete | 11/19/2010 |
| 10-021 TO 026            | ADAIR CHARITON MACON | J5B0800     | \$<br>2,132,505.00 |               | KTU CONSTRUCTORS                                     | MODOT                  | BRIDGE REPLACEMENTS | complete | 10/21/2011 |
| 10-027                   | BUCHANAN CO RT 167   | J1P1021     | \$<br>216,627.00   |               | HEROG INC<br>P.O. Box 1089<br>St. Joseph, MO 64502   | MODOT                  | PAVEMENT REPAIR     | complete | 9/30/2010  |
| 10-028                   | MACON COUNTY         | D211-020-R2 | \$<br>6,520.00     |               | BOONE CONSTRUCTION CO.                               | MODOT                  | PILE DRIVING        | complete | 10/13/2010 |
| 10-029                   | RALLS COUNTY RT. 79  | J3M00622    | \$<br>189,293.00   |               | BOONE CONSTRUCTION CO.                               | MODOT                  | SLIDE REPAIR        | complete | 3/30/2011  |
| 10-030                   | MILLER COUNTY        | 7425-10:63  | \$<br>136,900.00   |               | BOONE CONSTRUCTION CO.                               | MODOT                  | LOW WATER CROSSING  | complete | 2/18/2011  |
| 2011 PROJECTS            |                      |             |                    |               |  |                        |                     |          |            |
| 11-001                   | MILLER CO. RT. 242   | J5S2179     | \$<br>431,495.49   |               | BLOOMSDALE EXCAVATION                                | MODOT                  | BOX CULVERTS        | complete | 6/23/2011  |

| <b>Job No.</b><br>11-002 | Project Name<br>CITY OF SAVANNAH   | <b>Project No.</b><br>2008-DF-09 | \$<br><b>Value</b><br>177,488.90 | Contract Date | General Contractor<br>BOONE CONSTRUCTION CO.                              | Engineer/Owner<br>CITY OF SAVANNAH, MISSOURI | Scope of Work<br>BRIDGE       | <b>Status</b><br>complete | 5/18/2011  |
|--------------------------|------------------------------------|----------------------------------|----------------------------------|---------------|---|--|-------------------------------|---------------------------|------------|
| 11-003 TO 11-011         | BUCHANNAN/CLINTON                  | J5B0800                          | \$<br>2,986,262.31               |               | KTU CONSTRUCTORS  | MODOT  | BRIDGE REPLACEMENTS           | complete                  | 8/31/2012  |
| 11-013 TO 11-023         | ATCHISON/NODAWAY<br>WORTH/HARRISON | J5B0800                          | \$<br>3,991,965.26               |               | KTU CONSTRUCTORS  | MODOT  | BRIDGE REPLACEMENTS           | complete                  | 9/20/2012  |
| 11-024                   | 5TH ST. SIDEWALK                   |                                  | \$<br>66,208.30                  |               | CITY OF COLUMBIA  | CITY OF COLUMBIA, MISSOURI                   | SIDEWALK                      | complete                  | 9/1/2011   |
| 11-025                   | ST. CHARLES RT. I-70               | J6i2277                          | \$<br>43,250.00                  |               | MAGRUDER PAVING LLC   | MODOT  | PAVEMENT REPAIR               | complete                  | 11/15/2001 |
| 11-027 TO 11-030         | GENTRY/HOLT/NODAWAY                | J5B0800                          | \$<br>51,596.38                  |               | κτυ   | MODOT  | EPOXY PAINTING                | complete                  | 10/15/2011 |
| 11-031                   | BOONE RT.63                        | J5P0738                          | \$<br>143,639.00                 |               | CHESTER BROSS   | MODOT  | BOX CULVERTS                  | complete                  | 11/1/2012  |
| 11-032                   | COLUMBIA<br>WALNUT ST. SIDEWALK    | 85/2000                          | \$<br>242,249.50                 |               | BOONE CONSTRUCTION CO.  | CITY OF COLUMBIA, MISSOURI                   | SIDEWALK                      | complete                  | 1/6/2012   |
| 11-033                   | VERNON RT. 71                      | J7P07971                         | \$<br>308,405.52                 |               | APAC-MISSOURI   | MODOT  | BOX CULVERT                   | complete                  | 12/1/2012  |
| 11-034                   | PHELPS RT. 63                      | J9P2190                          | \$<br>124,398.40                 |               | MAGRUDER PAVING LLC   | MODOT  | PAVEMENT REPAIR               | complete                  | 4/12/2012  |
| 2012 PROJECTS            |                                    |                                  |                                  |               |   |  |                               |                           |            |
| 12-001PV                 | COLE COUNTY                        | 2011-8021                        | \$<br>113,521.00                 |               | BOONE CONSTRUCTION CO.  | COLE COUNTY PUBLIC WORKS                     | STREAMBANK<br>STABILIZATION   | complete                  | 3/31/2012  |
| 12-002PV                 | MISC COUNTIES                      | J7P0797S                         | \$<br>34,400.00                  |               | COLLINS & HERMANN, INC.<br>2366 STATE LINE RD.<br>KANSAS CITY, KS 66103   | MODOT  | END POST<br>MODIFICATION      | complete                  | 5/23/2012  |
| 12-003PR                 | BUCHANAN COUNTY                    | J1I2181                          | \$<br>131,097.07                 |               | HERZOG CONTRACTING CORP.<br>600 S. RIVERSIDE ROAD<br>ST. JOSEPH, MO 64507 | MODOT  | PAVEMENT REPAIR               | complete                  | 6/14/2012  |
| 12-004PV                 | LEWIS COUNTY                       | ARRA-FB03(006)                   | \$<br>140,679.60                 |               | BOONE CONSTRUCTION CO.  | CANTON PORT AUTHORITY                        | FERRY LANDING<br>IMPROVEMENTS | complete                  | 7/30/2012  |
| 12-005PV                 | MARION COUNTY                      | J3S2231                          | \$<br>22,087.90                  |               | BOONE CONSTRUCTION CO.  | MODOT  | ADA SIDEWALK                  | complete                  | 10/1/2012  |
| 12-006PV                 | DALLAS COUNTY                      | J8S2409                          | \$<br>114,867.50                 |               | GROUND BREAKING EXCAVATION  | MODOT  | BOX CULVERT                   | complete                  | 7/12/2012  |

| Job No.  | Project Name         | Project No.  | Value              | Contract Date | General Contractor<br>24001 E. 205TH ST.<br>PLEASANT HILL, MO 64080       | Engineer/Owner                                    | Scope of Work     | Status   |            |
|----------|----------------------|--------------|--------------------|---------------|---|---|-------------------|----------|------------|
| 12007PV  | MARION COUNTY RT.61  | J3P0714      | \$<br>131,649.00   |               | CHESTER L. BROSS CONST. CO.<br>P. O. BOX 430<br>HANNIBAL, MO 63401        | MODOT   | BOX CULVERTS      | complete | 9/4/2012   |
| 12-008PR | ANDREW COUNTY RT. 71 | J1P1039      | \$<br>686,660.12   |               | HERZOG CONTRACTING CORP.<br>600 S. RIVERSIDE ROAD<br>ST. JOSEPH, MO 64507 | MODOT   | PAVEMENT REPAIR   | complete | 9/19/2012  |
| 12-009PV | PULASKI RT. 28       | J5M0256      | \$<br>43,761.00    |               | BOONE CONSTRUCTION CO.  | MODOT   | COLUMN REPAIR     | complete | 9/13/2012  |
| 12-010PV | BOLINGER RT. 34      | J090922      | \$859,320.50       |               | H. R. QUADRI CONTRACTORS<br>73039 HWY 21<br>VAN BUREN, MO 63965           | MODOT   | BOX CULVERTS      | complete |            |
| 12-011BC | CARROLL COUNTY       | BRO-B017(60) | \$<br>298,489.40   |               | BOONE CONSTRUCTION CO   | CARROLL COUNTY COMMISSION<br>CARROLLTON, MO       | BULB TEE BRIDGE   | complete |            |
| 12-012BR | GOLF COURSE BRIDGE   |              | \$<br>96,480.00    |               | BOONE CONSTRUCTION CO.  | WADSWORTH GOLF CONST. CO.<br>PLAINFIELD, IL 60544 | PEDESTRIAN BRIDGE | complete | 10/16/2012 |
| 12-013BC | CARROLL COUNTY       | BRO-B017(62) | \$<br>294,852.60   |               | BOONE CONSTRUCTION CO.  | CARROLL COUNTY COMMISSION<br>CARROLLTON, MO       | BULB TEE BRIDGE   | complete | 11/29/2012 |
| 12-014BC | CEDAR COUNTY         | BRO-B020(11) | \$<br>242,534.70   |               | BOONE CONSTRUCTION CO.  | CEDAR COUNTY COMMISSION<br>STOCKTON, MO           | SLAB BEAM BRIDGE  | complete |            |
| 12-015BC | CEDAR COUNTY         | BRO-B020(13) | \$<br>102,362.00   |               | BOONE CONSTRUCTION CO.  | CEDAR COUNTY COMMISSION<br>STOCKTON, MO           | BOX CULVERT       | complete | 11/1/2012  |
| 12-017BC | BOLLINGER COUNTY     | J9S2254      | \$<br>54,760.00    |               | BOONE CONSTRUCTION CO.  | MAGRUDER CONST. CO.<br>CAMDENTON, MO              | Box culvert       | complete |            |
| 12-018BC | VERNON COUNTY        | BRO-B108(35) | \$<br>189,940.70   |               | BOONE CONSTRUCTION CO.  | VERNON COUNTY COMMISSION<br>NEVADA, MO            | STEEL BRIDGE      | complete |            |
| 12-019BC | BOONE COUNTY         | 43-13SEP12   | \$<br>484,956.75   |               | BOONE CONSTRUCTION CO.  | Boone County Public Works<br>Columbia, Mo         | STEEL BRIDGE/BOX  | complete |            |
| 12-020BC | MACON COUNTY         | 37300131     | \$<br>1,048,180.90 |               | BOONE CONSTRUCTION CO.  | MACON COUNTY COMMISSION<br>MACON, MO              | STEEL BRIDGE      | complete |            |

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| <b>Job No.</b><br>12-021PV | Project Name<br>CARROLL COUNTY | Project No.<br>BRO-B017(63) | \$<br><b>Value</b><br>99,469.00 | Contract Date | General Contractor<br>BOONE CONSTRUCTION CO. | Engineer/Owner<br>CARROLL COUNTY COMMISSION<br>CARROLLTON, MO | Scope of Work<br>BOX CULVERT | <b>Status</b><br>complete |
|----------------------------|--------------------------------|-----------------------------|---------------------------------|---------------|--|---|------------------------------|---------------------------|
| 12-023BC                   | CARROLL COUNTY                 | BRO-B017(57)                | \$<br>409,434.10                |               | BOONE CONSTRUCTION CO.                       | CARROLL COUNTY COMMISSION<br>CARROLLTON, MO                   | W-BEAM BRIDGE                | complete                  |
| 12-024BC                   | CITY OF COLUMBIA               | 14/2013                     | \$<br>64,969.00                 |               | BOONE CONSTRUCTION CO.                       | CITY OF COLUMBIA<br>COLUMBIA, MO                              | PEDESTRIAN BRIDGE            | complete                  |
| 2013 PROJECTS              |                                |                             |                                 |               |  |   |                              |                           |
| 13-001PR                   | BUCHANAN COUNTY                | J1P2195                     | \$<br>339,636.00                |               | Herzog contracting corp.<br>St. Joseph, Mo   | MODOT   | PAVEMENT REPAIR              | complete                  |
| 13-002PR                   | CASS COUNTY RT. 7              | J4P2359                     | \$<br>145,150.67                |               | APAC-MISSOURI<br>COLUMBIA, MO                | MODOT   | PAVEMENT REPAIR              | complete                  |
| 13-003BC                   | ANDREW COUNTY                  | BRO-B002(39)                | \$<br>347,938.50                |               | BOONE CONSTRUCTION CO.                       | ANDREW COUNTY<br>SAVANNAH, MO                                 | TT-GIRDER BRIDGE             | complete                  |
| 13-004BC                   | PUTNAM COUNTY                  | BRO-B086(24)                | \$<br>714,860.90                |               | BOONE CONSTRUCTION CO.                       | PUTNAM COUNTY<br>UNIONVILLE, MO                               | STEEL GIRDER BRIDGE          | complete                  |
| 13-005BC                   | MORGAN COUNTY                  | BRO-B071(8)                 | \$<br>395,387.65                |               | BOONE CONSTRUCTION CO.                       | MORGAN COUNTY<br>VERSAILES, MO                                | BRIDGE & BOX                 | complete                  |
| 13-006PV                   | BOONE COUNTY                   | J5P3079                     | \$<br>599,996.00                |               | BOONE CONSTRUCTION CO.                       | MODOT   | ROCK SLIDE                   | complete                  |
| 13-007BC                   | BUCHANAN COUNTY                | BRO-B011(28)                | \$<br>489,803.90                |               | BOONE CONSTRUCTION CO.                       | BUCHANAN COUNTY<br>ST. JOSEPH, MO                             | TT-GIRDER BRIDGE             | complete                  |
| 13-008BC                   | CLARK COUNTY                   | BRO-B023(24)                | \$<br>567,421.54                |               | BOONE CONSTRUCTION CO.                       | CLARK COUNTY COMMISSION<br>KAHOKA, MO                         | I-GIRDER BRIDGE              | in progress               |
| 13-009PV                   | RANDOLPH COUNTY                | J2P2224                     | \$<br>369,992.19                |               | BOONE CONSTRUCTION CO.                       | MODOT   | ADA IMPROVEMENTS             | complete                  |
| 13-010BC                   | MERCER COUTNY                  | IBRD-9900(253)              | \$<br>233,610.00                |               | BOONE CONSTRUCTION CO.                       | MERCER COUNTY COMMISSION<br>PRINCETON, MO                     | PRE-FAB BOX GIRDER           | in progress               |
| 13-011BC                   | KATY TRAIL BRIDGE REPAIR       | 130/2013                    | \$<br>79,500.00                 |               | BOONE CONSTRUCTION CO.                       | CITY OF COLUMBIA<br>COLUMBIA, MO                              | BRIDGE REPAIR                | complete                  |
| 13-012BC                   | BATES COUNTY                   | BRO-B007(17)                | \$<br>999,873.50                |               | BOONE CONSTRUCTION CO.                       | BATES COUNTY COMMISSION<br>BUTLER, MO                         | I-GIRDER BRIDGE              | in progress               |

| Job No.  | Project Name          | Project No. | Value            | Contract Date | General Contractor     | Engineer/Owner       | Scope of Work   | Status      |
|----------|-----------------------|-------------|------------------|---------------|------------------------|----------------------|-----------------|-------------|
| 13-013BC | KATY TRAIL BRIDGES    | X1108-01    | \$<br>688,000.00 |               | BOONE CONSTRUCTION CO. | STATE OF MISSOURI    | 3 TRAIL BRIDGES | in progress |
| 13-014PR | I-29 PAVEMENT REPAIR  | N/A         | \$<br>55,152.75  |               | BOONE CONSTRUCTION CO. | ROBERTS PIPELINE     | PAVEMENT REPAIR | complete    |
| 13-015PV | JASPER COUNTY         | J7P2198     | \$<br>71,700.00  |               | APAC-MISSOURI          | MODOT                | BOX EXTENSIONS  | in progress |
| 13-016PV | CALDWELL COUNTY B0032 | J5B0800     |                  |               | κτυ                    | MODOT                | DROP INLETS     | complete    |
| 13-017PV | TEXAS AVE. SIDEWALK   | 2/2014      | \$<br>76,644.33  |               | BOONE CONSTRUCTION CO. | CITY OF COLUMBIA, MO | SIDEWALK        | in progress |

# **ANTI-COLLUSION STATEMENT**

that all statements made and facts set out in the proposal for the above project are true and correct; and the bidder (person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project

| By |      |      |  |
|----|------|------|--|
|    | <br> | <br> |  |

Ву \_\_\_\_\_

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| Sworn to before me this | 9rn da | y of JANG   | APU | , 20 <u>14</u> |
|-------------------------|--------|-------------|-----|----------------|
|                         | N      | tary Public | nic |                |

5/1/15 My Commission Expires

GAIL STORIE Notary Public-Notary Seal STATE OF MISSOURI Montgomery County My Commission Expires: May 1, 2015 Commission #11522052

# SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole Contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a:

| () sole individual () partn<br>(   |  |
|--|--|
| Dated <u>Jawuren 9</u> , 20 <u>14</u><br>Name of individual, all partners, or joint venturers: | Address of each:   |
|  |  |
| doing business under the name of:  | Address of principal place of business in Missouri:          |
| (If using a fictitious name, show this name a  | bove in addition to legal names.)<br>5611 Brown Station Road |
| (If a corporation - show its name above)   | Columera, mo 65202   |
| ATTEST:  | Juf Draile) PRESIDENT  |

NOTE: If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, joint venturers, or corporation, with the legal address shown, and the REGISTRATION OF FICTITIOUS NAME filed with the Secretary of State, as required by Section 417.200 to 417.230, RS Mo. shall be attached. If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by Section 351.570 and following, RS Mo. A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Engineer.

# **BIDDER'S ACKNOWLEDGMENT**

(Complete and fill out all parts applicable, and strike out all parts not applicable.)

| State of MISSOURI   |
|---|
| County of Beane   |
| On this gran day of JANUARY , 20 14   |
| before me appeared $\underline{} \underline{} \underline{} \underline{} \underline{} \underline{} \underline{} \underline{} $   |
| (if a sole individual) acknowledged that he executed the same as his free act and deed.   |
| (if a partnership or joint venture) acknowledged that his executed same, with written authority from,<br>and as the free act and deed of, all said partners or joint ventures.  |
| (if a corporation) that he is the <u>PRES, SENT</u><br>President or other agent   |
| of $\underline{Booke}$ $\underline{Cokstremetric}$ , that the above Proposal was signed and sealed<br>in behalf of said corporation by authority of its board of directors; and he acknowledged said<br>proposal to be the free act and deed of said corporation. |
| Witness my hand and seal at $(\underline{clumb}, \underline{r}, \underline{mo})$ the day and year first above written.  |
| (SEAL) Sai Arone Notary Public  |
| My Commission expires, 20 <u>15 _</u> , 20 <u>15 _</u>  |
| GAIL STORIE<br>Notary Public-Notary Seal<br>STATE OF MISSOURI<br>Montgomery County<br>My Commission Expires: May 1, 2015<br>Commission #11522052  |



Document A310 Bid Bond

# KNOW ALL MEN BY THESE PRESENTS, that we

Boone Construction Co. PO Box 853, Columbia, MO 65205

as Principal, hereinafter called the Principal, and INTERNATIONAL FIDELITY INSURANCE COMPANY

1560 Wall Street, Suite 207, Naperville, IL 60563

a corporation duly organized under the laws of the State of New Jersey as Surety, hereinafter called the Surety, are held and firmly bound unto

**Boone County Commission** 

801 E Walnut, Columbia, MO 65201

as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

Dollars (\$ 5 %), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Creasy Springs Road Bridge Rehabilitation

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material funished in the prosecution therof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

| Signed and sealed this | 9th                                   | day of <sub>\</sub> January | 2014                     |
|------------------------|---------------------------------------|-----------------------------|--------------------------|
| 1 - 0                  |                                       | Boone Construction Co.      |                          |
| May//rome<br>(Witness) | · · · · · · · · · · · · · · · · · · · |                             | cipal) (Seal)            |
| CER                    | a.                                    |                             | ELITY INSURANCE CO.      |
| (Witness)              | <u>e</u>                              |                             | (Seal)<br>urety)         |
| (*********             |                                       | Kris Copra                  | ATTORNEY-IN-FACT (Title) |

Printed in cooperation with the American Institute of Architects (AIA) by International Fidelity Insurance Company. International Fidelity Insurance Company vouches that the language in the document conforms exactly to the language used in AIA Document A310, February 1970 edition.

# POWER OF ATTORNEY INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

#### ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY a corporation organized and existing under the laws of the State of Pennsylvania, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

#### ALLISON PICKET, KRIS COPRA, LOUIS A. LANDWEHR

#### Jefferson City, MO.

Tel (973) 624-7200

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 12th day of March, 2012.



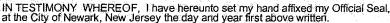
STATE OF NEW JERSEY County of Essex

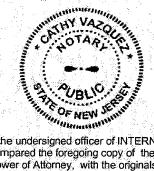
for this



ROBERT W. MINSTER Executive Vice President/Chief Operating Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)

On this 12th day of March 2012, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.





Cathy Vargues

A NOTARY PUBLIC OF NEW JERSEY My Commission Expires Mar. 27, 2014

#### CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

day of

IN TESTIMONY WHEREOF, I have hereunto set my hand this 9th

January, 2014

Maria A. Granco

MARIA BRANCO, Assistant Secretary

# TO BE ATTACHED TO ALL MISSOURI POLICIES AND CONTRACTS

INTERNATIONAL FIDELITY INSURNACE COMPANY ONE NEWARK CENTER NEWARK, NJ 07102

#### Search Results

# Current Search Terms: Boone\* construction\* Co.\*

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

#### Glossary

<u>Search</u> <u>Results</u> Entity

Exclusion

<u>Search</u> <u>Filters</u>

By Record

Status By

Functional Area - Entity Management

By Functional Area -Performance Information

SAM | System for Award Management 1.0

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



47 -2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI <b>C</b> ea.                  | January Session of the January Adjourn | ned Term. 20 | 14 |
|---|--|--------------|----|
| County of Boone                                 |  |              |    |
| In the County Commission of said county, on the | e 30th day of J                        | January 20   | 14 |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby accept the Assessment Maintenance Plan on behalf of the County Assessor that includes a two year assessment cycle, January 1, 2014 through December 31, 2015, the requirement of an assessment plan and state funding of the Assessment Maintenance Plan.

Done this 30th day of January, 2014

ATTEST: Wendy S. Moren

Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

000

K/aren M. Miller District L Commissioner

Janet M. Thompson District II Commissioner

# ASSESSMENT MAINTENANCE PLAN

.

BOONE COUNTY, MISSOURI

JANUARY 1, 2014 THROUGH DECEMBER 31, 2015

#### INTRODUCTORY NARRATIVE

The objective of the Assessment Maintenance Plan is to outline how the assessor is going to maintain both the real and personal property assessments, making the best use of the resources available.

In 1986, the general assembly passed legislation which provided for the continued maintenance of the just completed statewide reassessment. Key provisions included:

- A two year assessment cycle
- Requirement of an Assessment Maintenance Plan
- State funding of the assessment maintenance program.

The assessor is required to annually assess all personal property and to annually assess all real property in the following manner:

New assessed values shall be determined as of January first of each odd numbered year and shall be entered in the assessor's books; those same assessed values shall apply in the following even numbered year, except for new construction and property improvements which shall be valued as though they had been completed as of January first of the preceding odd numbered year.

Thus the two year assessment cycle was created.

The Boone County Assessor and State Tax Commission shall strive to assess all property in a fair and uniform manner; shall strive to discover, list, and assess all taxable property within the county; shall faithfully and impartially execute this assessment maintenance plan; shall develop assessments based on current market value as of the date of appraisal; shall promptly and efficiently respond to questions, complaints, and needs of taxpayers and assessment officers; and shall uphold the constitution and statutes of the State of Missouri.

Our goal is to provide outstanding service in the most cost efficient manner possible, while fulfilling the legal responsibilities of the Office of Assessor.

## Legislation Regarding the Assessment Maintenance Plan

RSMo 137.115 states in part .... On or before January first of each even-numbered year, the assessor shall prepare and submit a two-year assessment maintenance plan to the county governing body and the state tax commission for their respective approval or modification. The county governing body shall approve and forward such plan or its alternative to the plan to the state tax commission by February first. If the county governing body fails to forward the plan or its alternative to the plan to the state tax commission by February first, the assessor's plan shall be considered approved by the county governing body. If the state tax commission fails to approve a plan and if the state tax commission and the assessor and the governing body of the county involved are unable to resolve the differences, in order to receive state cost-share funds outlined in section 137.750, the county or the assessor shall petition the administrative hearing commission, by May first, to decide all matters in dispute regarding the assessment maintenance plan. Upon agreement of the parties, the matter may be stayed while the parties proceed with mediation or arbitration upon terms agreed to by the parties. The final decision of the administrative hearing commission shall be subject to judicial review in the circuit court of the county involved.

137.750 RSMo states in part ...

# Assessment and equalization maintenance plan, payment of portion of expenses by state, amount, procedure--qualified costs and expenses.

137.750. 1. If a county has an assessment maintenance plan approved pursuant to section 137.115, a portion of all the costs and expenses of the assessor of each county and each city not within a county, incurred for the current quarter in performing all duties necessary to assess and maintain equalized assessed valuations of real property, making real and personal property assessments and preparing abstracts of assessment lists, shall be reimbursed by the state. The state shall reimburse up to sixty percent of all the current and past unreported quarterly costs and expenses of the assessor of each county and each city not within a county based on compliance with the state tax commission approved assessment and equalization maintenance plan. The state shall reimburse each eligible county a minimum of three dollars per parcel for up to twenty thousand parcels, but no further reimbursements shall be made until the county has expended at least two-thirds of that amount of money for assessment maintenance from its assessment fund. The annual state reimbursement to any county pursuant to this section in 2000 shall not exceed seven dollars per parcel of real property in the county and each year thereafter such maximum amount may be increased by up to three percent, but the amount reimbursed by the state shall not exceed sixty percent of the actual costs and expenses incurred, except that counties entitled to only the three-dollar per parcel minimum shall receive one-fourth of the state's contribution each quarter.

2. The governing body of each county and city not within a county which seeks or will seek reimbursement under any provision of this section or section 137.720 shall establish a fund to be known as the "Assessment Fund", to be used solely as a depository for funds received by the county or city pursuant to this section and sections 137.037 and 137.720, from the general

revenue fund of the county or other sources for the purpose of funding the costs and expenses incurred in implementing an assessment and equalization maintenance plan approved under section 137.115 and for assessing real and personal property.

3. All counties and cities not within a county seeking state funds under this section shall submit a certified copy of their costs and expenses to the commissioner of the office of administration not later than the thirtieth day of the quarter immediately following the quarter for which such state funds are sought. The commissioner of the office of administration shall, in such form as may be prescribed by rule, certify that the county requests for reimbursement are consistent with the assessment and equalization maintenance plan approved by the state tax commission as provided in section 137.115, and shall pay the state's share out of funds appropriated for that purpose quarterly to each eligible county and city to reimburse such county or city for reimbursable costs and expenses incurred in the previous calendar quarter.

4. (1) The following costs and expenses shall not qualify for state reimbursement or reimbursement from tax moneys withheld from political subdivisions:

(a) Premiums for property and casualty insurance and liability insurance;

(b) Depreciation, interest, building and ground maintenance, fuel and utility costs, and other indirect expenses which can be classified as the overhead expenses of the assessor's office;

(c) Purchases of motor vehicles;

(2) Costs and expenses which shall qualify for state reimbursement, but only if identified in the county maintenance plan and subsequently specifically approved by the state tax commission, shall include:

(a) Salaries and benefits of data processing and legal personnel not directly employed by the assessor;

(b) Costs and expenses for computer software, hardware, and maintenance;

(c) Costs and expenses of any additional office space made necessary in order to carry out the county's maintenance plan;

(d) Costs of leased equipment;

(e) Costs of aerial photography.

(L. 1979 S.B. 247, et al. § 2, A.L. 1983 S.B. 63, et al., A.L. 1986 S.B. 476, A.L. 1989 H.B. 181 & 633, A.L. 1999 S.B. 219)

#### CROSS REFERENCE:

School districts, certain districts, rolling back operational levy relying on incorrect information of general reassessment may readjust levy, 164.013

#### MISSION STATEMENT

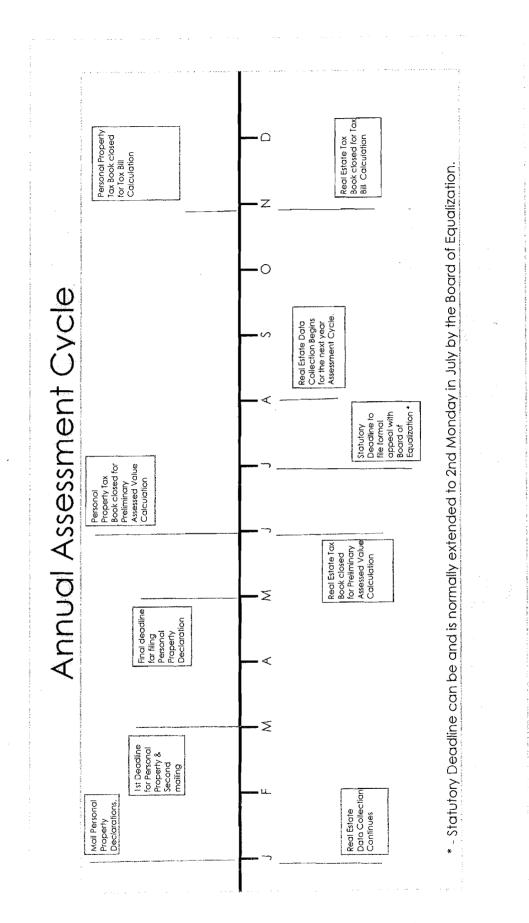
The assessor shall between the first day of January and the fifteenth day of May of each year make and complete a list of all real and tangible personal property taxable by the county and assess the property at its true value in money.

All subclasses of real property, as established in section 4(b) of Article X of the Missouri Constitution, shall be assessed at the following percentages of true value:

- (1) Residential property, nineteen percent;
- (2) Agricultural and horticultural property, twelve percent;
- (3) Utility, industrial, commercial, railroad and all other property not included above, thirty-two percent.

All personal property shall be assessed at thirty-three and one-third percent of its true value in money as of January first of each calendar year, except as outlined below:

- (1) Grain and other agricultural crops in an unmanufactured condition, one-half of one percent;
- (2) Livestock, twelve percent;
- (3) Farm machinery, twelve percent;
- Motor vehicles registered as historic vehicles and noncommercial aircraft at least twenty-five years old, five percent;
- (5) Poultry, twelve percent;
- (6) Manufactured homes, nineteen percent.



## Parcel Count

,

<u>As of 1/1/2013</u> Total 65,845

#### Sources of Valuation for Personal Property

| Automobiles             | NADA  |
|-------------------------|---|
| Trucks                  | NADA  |
| Motorcycles             | NADA  |
| Boats                   | NADA  |
| Trailers                | NADA  |
| Mobile Homes            | NADA  |
| Recreational Vehicles   | NADA  |
| Busses                  | Personal Property Valuation Guide             |
| Tractor/Trailers        | Personal Property Valuation Guide             |
| Airplanes               | Aircraft Blue Book - Price Digest             |
| Farm Equipment          | Official Guide to Tractors and Farm Equipment |
| •                       | North American Equipment Dealers Association  |
| Livestock               | State Guide                                   |
| Machinery and Equipment | Historical Cost                               |
| Leased Equipment        | Historical Cost                               |
| Office Furniture        | Historical Cost                               |

#### Forms to be Utilized

Copies of the following forms are provided in this report:

- Sales Questionnaire
   Assessment Change Notice
- 3. Personal Property Assessment List

NOTE: Other forms available in the office upon request.

#### **Training Materials**

All training manuals and detailed data collection manuals are available for inspection in the office upon request.



## BOONE COUNTY ASSESSORS OFFICE BOONE COUNTY GOVERNMENT CENTER 801 EAST WALNUT ST, RM 143 COLUMBIA, MO 65201-7733



214 S ROLLINS ST CENTRALIA MO 65240

# THIS LETTER CONTAINS AN IMPORTANT MESSAGE ABOUT YOUR PURCHASE OF PROPERTY RECORDED IN BOONE COUNTY.

Parcel Number: 04-507-00-01-077.00

Legal Description: CENTRALIA O.T. BLK 39 N 12.5' LOT 12, ALL LOT 13, S 30' LOT 14 SUR 60-379

Date Recorded: 10/13

**Dear Property Owner:** 

As part of our continual effort to maintain fair and accurate appraisals, we ask that you take a few minutes to complete the form located on the back of this letter. The form concerns your recent purchase of real estate.

Recent transaction information is crucial to the development of a "market based" appraisal system, as Missouri law requires. It is also a key indicator of the effectiveness of appraisal methodologies used in our office, allowing us to identify current and potential problems and take steps to correct and prevent them. Your assistance will enable us to ensure that all taxpayers are treated fairly.

We have enclosed a POSTAGE PAID return envelope for your convenience. Please call the Assessor's Office at 886-4270 if you have questions regarding this form.

Thank you for your help.

Sincerely, Tom Schauwecker Boone County Assessor

## NOTICE OF CHANGE IN ASSESSMENT FOR TAX YEAR 2013



Boone County Assessors Office Boone County Government Center 801 East Walnut, Room 143 Columbia, Missouri 65201-7733



KENNETH & BECKY 105 E TEXAS AVE COLUMBIA MO 65202

| Parcel Number:        | 16-31 | 1-00-00-003.00              | )        |
|-----------------------|-------|-----------------------------|----------|
| Real Property Locatio |       | E TEXAS AVE<br>1 TWP 48 RGE | 13       |
| Legal Description:    | TR 2  | SUR 333-431                 | PT NE SW |

Dear Taxpayer:

This is to notify you that the appraised value of the real property referenced above has been changed for the tax year 2013. The old (2012) appraised and assessed value (by classification) of this property was:

| Class  | Appraised Value                         | Assessed Value |
|--|---|----------------|
| Residential                                      | 16,000                                  | 3,040          |
| TOTAL<br>The new (2013) appraised and assessed v | 16,000<br>ralue (by classification) is: | 3,040          |
| Class  | Appraised Value                         | Assessed Value |
| Residential                                      | 16,000                                  | 3,040          |
|  |   |                |
| TOTAL  | 16,000                                  | 3,040          |

NOTICE TO TAXPAYER: IF YOUR ASSESSED VALUE HAS INCREASED, IT MAY INCREASE YOUR REAL PROPERTY TAXES WHICH ARE DUE DECEMBER THIRTY-FIRST. IF YOU DO NOT AGREE THAT THE VALUE OF YOUR PROPERTY HAS INCREASED, YOU MUST CHALLENGE THE VALUE ON OR BEFORE **MONDAY**, **JULY 8, 2013** BY CONTACTING YOUR COUNTY ASSESSOR.

(Section 137.355.2, RSMO requires above statement in 12 point font)

Please call the Boone County Assessor's Ofiice at 886-4265 if you have questions or concerns regarding this change in assessment. The Boone County Assessor's Office is open 8:00 am to 5:00 pm Monday thru Friday. Appeal forms are available at http://www.showmeboone.com/Assessor/AssessmentAppeal.pdf

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|  | 1   | 2013                                    |  |  | SEDAN 4D EX   | 3 XL  | 1G4GA5ER1DF1506   | 48  |
|  | 1   |   |  |  | SEDAN 4D EX<br>F250<br>STYLESIDE SUPERCAE<br>LACROSSE   | <br>  | 1G4GA5ER1DF1506   | 48  |
|  | 1   | 2013<br>2011                            | BUICK<br>JEEP  |  | SEDAN 4D EX<br>F250<br>STYLESIDE SUPERCAE<br>LACROSSE<br>SEDAN 4D 14 HYBRID<br>GRAND CHEROKEE   | VD  |   |   |
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| = 1<br>= [<br>= [<br>= [<br>= [<br>= [ | 1<br>1<br>WCC<br>Auto<br>Fruck<br>Motoro<br>Dozer<br>Boat<br>Dutbo                                  | 2013<br>2011<br>DULD<br>cycle           | BUICK<br>JEEP<br>YOU PLEASE PROVI<br>B= Bus<br>J= Motorhome<br>W= RV Trailer<br>R= Pop-up Camper<br>P= Aircraft<br>otor V= Tractor Trailer<br>S= Tractor         | TYPE Co<br>N = Combine<br>Q= Antique Aut<br>H= Mobile Hom<br>01= Leased Equ<br>02= Business Fo<br>Fixt, & Equi<br>03= Miscellaneo<br>MOBIL             | SEDAN 4D EX<br>F250<br>STYLESIDE SUPERCAE<br>LACROSSE<br>SEDAN 4D I4 HYBRID<br>GRAND CHEROKEE<br>UTILITY 4D LAREDO 4V<br>RALL TRAILERS. THI<br>DDE TABLE<br>C1= Cow<br>o/Plane C2= Calf<br>te C3= Yearling<br>tip C5= Bull<br>Jm, E1= Emu: Adult<br>p E2= Emu: Yrlg<br>us E3= Emu: Chick  | VD<br><b>S WILL FACI</b><br>H1≒ Horse<br>H2= Mule/Dor<br>P1= Pig 50-60<br>P2= Barrow 2<br>P3= Sow 400<br>R1= Llama: M<br>R2= Llama: Fi                          | SI= LamSI= LamnkeyS2= Ewe0 lbsS3= Lam240 lbsK1= OstrilbsK2= OstrifaleK3= OstriemaleSame   | ENEWALS.<br>b 75 lbs<br>150 lbs<br>b 120 lbs<br>ich: Adult<br>ich: Yrlg<br>ich: Chick |
|  | 1<br>1<br>WCC<br>Auto<br>Truck<br>Motorr<br>Dozer<br>Boat<br>Dutbo<br>Trailer                       | 2013<br>2011<br>DULD                    | BUICK<br>JEEP<br>YOU PLEASE PROVI<br>B= Bus<br>J= Motorhome<br>W= RV Trailer<br>R= Pop-up Camper<br>P= Aircraft<br>vtor V= Tractor Trailer<br>S= Tractor<br>Make | TYPE CO<br>N= Combine<br>Q= Antique Aut<br>H= Mobile Hom<br>01= Leased Equ<br>02= Business Fo<br>Fixt, & Equi<br>03= Miscellaneo<br>MOBIL<br>Width     | SEDAN 4D EX<br>F250<br>STYLESIDE SUPERCAE<br>LACROSSE<br>SEDAN 4D 14 HYBRID<br>GRAND CHEROKEE<br>UTILITY 4D LAREDO 4W<br>RALL TRAILERS. THIS<br>DE TABLE<br>C1= Cow<br>o/Plane<br>C2= Calf<br>re<br>C3= Yearling<br>rp<br>C5= Bull<br>Jm, E1= Emu: Adult<br>p<br>E2= Emu: Yrlg<br>us<br>E3= Emu: Chick                              | VD<br>S WILL FACI<br>H1= Horse<br>H2= Mule/Dor<br>P1= Pig 50-60<br>P2= Barrow 2<br>P3= Sow 400<br>R1= Llama: M<br>R2= Llama: F                                  | ILITATE ONLINE R<br>S1 = Lam<br>nkey S2= Ewe<br>0 lbs S3= Lam<br>240 lbs K1= Ostri<br>lbs K2= Ostri<br>faie K3= Ostri<br>emale  | ENEWALS.<br>b 75 lbs<br>150 lbs<br>b 120 lbs<br>ich: Adult<br>ich: Yrlg<br>ich: Chick |
|  | 1<br>1<br>WC<br>Auto<br>Fruck<br>Motor<br>Dozer<br>Boat<br>Dutbo<br>Trailer<br>ar<br>dress<br>dress | 2013<br>2011<br>DULD<br>cycle<br>ard Mo | BUICK<br>JEEP<br>YOU PLEASE PROVI<br>B= Bus<br>J= Motorhome<br>W= RV Trailer<br>R= Pop-up Camper<br>P= Aircraft<br>otor V= Tractor Trailer<br>S= Tractor         | TYPE Co<br>N = Combine<br>Q = Antique Aut<br>H = Mobile Hom<br>01= Leased Equ<br>02= Business Fo<br>Fixt, & Equil<br>03= Miscellaneo<br>MOBIL<br>Width | SEDAN 4D EX<br>F250<br>STYLESIDE SUPERCAE<br>LACROSSE<br>SEDAN 4D 14 HYBRID<br>GRAND CHEROKEE<br>UTILITY 4D LAREDO 4W<br>RALL TRAILERS. THI<br>DE TABLE<br>C1= Cow<br>o/Plane C2= Calf<br>re C3= Yearling<br>rip C5= Bull<br>Jm, E1= Emu: Adult<br>p E2= Emu: Yrlg<br>us E3= Emu: Chick<br>E HOMES<br>Length<br>Do you own the lage | VD<br>S WILL FACI<br>H1= Horse<br>H2= Mule/Dor<br>P1= Pig 50-60<br>P2= Barrow 2<br>P3= Sow 400<br>R1= Llama: M<br>R2= Llama: F<br>and the trailer               | ILITATE ONLINE R<br>S1 = Lam<br>Nkey S2= Ewe<br>0 lbs S3= Lam<br>240 lbs K1 = Ostri<br>lbs K2 = Ostri<br>tale K3 = Ostri<br>emale<br>Model<br>is on? Yes<br>p military records? | ENEWALS.<br>b 75 lbs<br>150 lbs<br>b 120 lbs<br>ich: Adult<br>ich: Yrlg<br>ich: Chick |

#### **Functions and Responsibilities**

#### A. Real Estate Functions

1. Parcel identification of Building Permits

#### 2. Data Collection

- a. County Building Permits
- b. City Building Permits
- c. Condo Conversions
- d. Other Splits/Combos
- e. Commercial Permits, Splits/Combos
- f. Partials (incomplete) from previous year

#### 3. Grade/CDU Review

- a. Residential properties
- b. Outlier Sales (Residential & Farm)
- c. Farm properties

#### 4. Data Review

- a. Residential
- b. Agricultural
- c. Commercial
- d. Commercial Outlier Sales
- 5. Data Entry
  - a. Collected data
  - b. Reviewed data
- 6. Tracking Splits/Combos in Assessment Administration File (AA)
- 7. Collection and Entry of Sales Data
- 8. Collection of Construction Cost Data
- 9. Index & Depreciation Study
- 10. Development of Market Approach
  - a. Market Modelling
  - b. Generation of Comp Sheets
- 11. Final Review of New Values
  - a. New Construction and Splits/Combos
  - b. Reappraised Property
  - c. Data Entry of Final Review Decisions
- 12. Sales Ratio Study
- 13. Notification of Taxpayers
- 14. Informal Hearings
- 15. Board of Equalization Hearings

#### **Functions and Responsibilities**

### A. Real Estate Functions (Continued)

- 16. State Tax Commission Hearings
- 17. Public Questions
  - a. Walk-ins
  - b. Phone

#### **B.** Personal Property Functions

- 1. Personal Property Declarations
  - a. Mail
  - b. Open
  - c. Scan
  - d. Process
- 2. Supplemental Bills
  - a. Phone
  - b. Walk-ins
- 3. Waivers
- 4. Public Questions
  - a. Walk-ins
  - b. Phone

#### C. Mapping Functions

- 1. Public Questions
- 2. Processing Deeds
- 3. Inking Mylars
- 4. Accounting for Cash Receipts

#### **D. Assessor Functions**

- 1. Planning
- 2. Monitoring
- 3. Reports
- 4. Forms
- 5. Procedures

#### **Functions and Responsibilities**

#### E. Clerical Functions

- 1. Bids, Ordering Supplies, Paying Bills
- 2. Tax Exemption Letters
- 3. Letter Writing and Photocopying
- 4. Filing

) -)

- 5. Putting Labels on Property Record Cards
- 6. Answering Phone (General Info)

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#### Personnel Requirements Analysis

|  |                |               |                |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           | •     |             |           |              |      |       |            |              |       |                       |
|--|----------------|---------------|----------------|---------------|------------|-----------------|------------|--------------|----------|------------|-----------------|----------|-------------------|---------|--------------|----------------|----------|---------------|-------------|------------------|-----------|-----------|-------|-------------|-----------|--------------|------|-------|------------|--------------|-------|-----------------------|
| <b>5</b>   |                |               |                | Units         |            | lan-Day         |            | 2014         | 2014     | 2014       |                 |          |                   |         | 20           | 14             |          |               |             |                  |           |           |       |             |           | 20           | 15   |       |            |              |       |                       |
| Function   |                | ycle Uni      |                | Per           |            | Per Cycle       |            | Units        | Days     | Days       |                 |          | )14 Tax           |         |              |                |          | 2015 T        |             |                  |           |           |       | 5 Tax (     |           |              |      |       |            | S Tax C      |       |                       |
|  | 2014           | 2015          | 2016           | Day           | 2014       | 2015            | 2016       | FWD          | FWD      | Req'd      | Jan             | Feb      | Mar .             | Apr   N | /ay J        | սո ၂ս          | ul Aug   | g Sep         | Oct         | Nov              | Dec       | Jan F     | eb N  | 1ar A       | µpr∣M     | lay Ju       | in J | ul Au | ug Se      | ip Oc        | t No  | v Dec                 |
| Administrative/Clerical  |                |               |                |               |            |                 |            |              |          |            |                 |          | •                 |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
| Administrative   | 8 hr/d         | 8 br/d        | 8 hr/d         | 8             | 240        | 240             | 240        | 120          | 120      | 120        | 10              | 20       | 20                | 20 1 7  | 20 7         |                | 0 20     | 20            | 1 20        | 20               | 20        | 20 1      |       |             |           |              |      |       | <u>_</u>   |              |       |                       |
| Clerical   | 4hr/d          | 4hr/d         | 4hr/d          | 8             | 120        | 120             | 120        | 60           | 60       | 60         | <u>20</u><br>10 | 10       | 10                | 10      | 20 2<br>10 1 | 20 20<br>10 10 |          |               | 20          | 10               | 10        | 20 2      | 10 -  | 20 2        |           | 20 2<br>10 1 |      |       |            | 0 20<br>0 10 |       | 20<br>20<br>20<br>20  |
| Total Administrative   |                |               | -11/1/4        | Ť             | 360        | 360             | 360        |              | 180      | 180        | 30              |          |                   |         |              | 30 30          |          |               |             |                  |           |           | 30 3  |             |           |              |      | 0 3   |            | 0 30         |       | 0 30                  |
| , oto, i familio dotto   |                |               |                |               | 000        | 000 1           | 000        |              | 100      |            |                 | 00 [     | 00 1              |         |              | 50 1 5         | <u> </u> | 00            | 50          | 50               | 50        | <u> </u>  |       |             |           | 50   5       | 0 0  | 0 0   | 0 0        | 5 50         |       | / 30                  |
| Real Estate  |                |               |                |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
| Parcel Identification of Building Permits                          | 4000           | 4200          | 4400           | 100           | 40         | 42              | 44         | 4000         | 40       | 0          |                 |          |                   |         |              | 7              | 7        | 7             | 7           | 7                | 7         |           |       |             |           |              |      | 7 7   | 7 7        | 7            | 7     | 7                     |
| Data Collection of Building Permits                                | 2800           | 2940          | 3080           | 12            | 233        | 245             | 257        | 1000         | 83       | 150        | 38              | 38       | 38                | 38      |              | 3              | 1 31     | 31            | 31          | 31               | 31        | 31 3      | 31    |             |           |              | 2    | 9 2   | 92         | 9 29         | 9 29  | 9 29                  |
| Data Collection of Splits/Combos                                   | 800            | 820           | 840            | 25            | 32         | 33              | 34         | 300          | 12       | 20         | 5               | 5        | 5                 | 5       |              | 4              | 4        | 4             | 4           | 4                | 4         | 4         | 4     |             |           |              | 4    | 4 4   | 4 4        | 4 4          | . 4   | 4                     |
| Data Collection of Incomplete Prior Year                           | 100            | 100           | 100            | 12            | 8          | 8               | 8          | 0            | 0        | 8          | 2               | 2        | 2                 | 2       |              | 1              | 1        | 1             | 1           | 1                | 1         | 1         | 1     |             |           |              |      | 1 1   | 1 '        | <u> </u>     | 1     | 1                     |
| Grade/CDU Review of Urban Residential Data Review of Urban Parcels | 15000          | 7500<br>7500  | 15000<br>15000 | 100<br>40     | 150<br>375 | 75<br>188       | 150<br>375 | 5000<br>3500 | 50<br>88 | 100        | 48              | 17<br>48 | _ <u>17</u><br>48 |         |              | 17 1           |          |               | 13<br>31    | 13<br>31         | 13        |           |       |             |           |              |      |       |            | 4 14         |       |                       |
| Data Review of Orban Parcels                                       | 9000           | 4500          | 9000           | 40<br>25      | 375        | 180             | 375        | 2000         | 80       | 288<br>280 | 48              | 48<br>47 | 48<br>47          |         |              | 48 3<br>47 3   |          |               |             | 31               | 31<br>30  |           |       |             |           |              |      |       | 4 3<br>3 3 | 4 34<br>3 33 |       |                       |
| Data Review/Conversion of Commercial Parcels                       | 500            | 250           | 500            | 15            | 33         | 17              | 33         | 100          | 7        | 27         | 4               | 4        | 4                 |         |              | 4 3            | 3 3      |               | 3           | 3                | 3         |           |       |             |           |              |      |       |            | 3 3          |       |                       |
| Data Review of Sales and Listings                                  | 2000           | 2100          | 2200           | 50            | 40         | 42              | 44         | 1500         | 30       | 10         | 5               | 5        | •                 | -       | -            | - 6            |          |               | 5           | 5                | 5         | 5         | 5     |             |           |              |      | 6 6   |            | 6 6          |       |                       |
| Data Entry of Data Collected                                       | 3700           | 3860          | 4020           | 200           | 19         | 19              | 20         | 1500         | 8        | 11         | 3               | 3        | 3                 | 3       |              |                |          |               | 2           | 2                | 2         | -         | 2     |             |           |              |      | 3 3   |            | 3 3          |       |                       |
| Data Entry of Data Reviewed  | 6800           | 4500          | 7000           | 250           | 27         | 18              | 28         | 1200         | 5        | 22         | 4               | 4        | 4                 |         |              | 4 3            |          |               | 3           | 3                | 3         |           |       |             | ,         |              |      | :     | 3 :        | 3 3          | 3 3   |                       |
| Data Entry of Converted Commercial Data                            | 100            | 100           | 100            | 100           | 1          | 1               | 1          | 50           | 1        | 1          | · 0             | 0        | 0                 |         | 0            | (              | ) (      | 0             | 0           | 0                | 0         |           |       |             | ,         |              |      |       |            |              |       |                       |
| Data Entry of Value Review Decisions                               | 760            | 7724          | 768            | 150           | 5          | 51              | 5          | 0            | 0        | 5          |                 |          |                   | 3       | 3            |                |          |               |             |                  |           |           | 13    | 13 <i>*</i> | 13        | 13           |      |       |            |              |       |                       |
| Collection and Entry of Sales Data                                 | 2000           | 2100          | 2200           | 80            | 25         | 26              | 28         | 1500         | 19       | 6          | 2               | 2        | 2                 | •       |              | 4              | 4        | 4             | 4           | 4                | 4         | -         |       |             |           |              |      | 3 3   | 3 :        | 33           | 3 3   | 3 3                   |
| Collection of Construction Cost Data                               | 5              | 5             | 5              | 1             | 5          | 5               | 5          | 5            | 5        | 0          | +               |          |                   | 0       |              |                |          |               | <u>^</u>    |                  |           | 5         |       |             |           |              |      |       |            |              |       |                       |
| Update Urban Land Values Update Rural Land Values                  | 10<br>5        | 10<br>5       | 10<br>5        | 1             | 10         | 10<br>5         | 10<br>5    | 0            | 0        | 10<br>5    | 1               |          |                   |         |              |                |          | 3             | 3           | 3                |           |           |       |             |           |              |      |       |            | 3 3          | 33    | <u> </u>              |
| Index and Depreciation Study                                       | 10             | 10            | 10             | 1             | 10         | 10              | 10         | 5            | 5        | 5          | -               |          |                   | 5       |              | _              |          |               |             |                  |           | 10        |       |             |           |              |      |       |            |              |       |                       |
| Market Modelling   | 0              | 15            | 0              | 1             | 0          | 15              | 0          | ŏ            | 0        | 0          | 1               |          |                   | 5       |              |                |          |               |             |                  | -         | 15        |       |             |           |              |      |       |            |              |       |                       |
| Generation of ICS Sheets   | 3700           | 3860          | 4020           | 5000          | 1          | 1               |            | ŏ            | ŏ        |            |                 |          |                   | 1       |              |                |          |               |             |                  |           |           | 0     |             |           |              |      |       |            |              |       |                       |
| Generation of Comp Sheets  | 3400           | 38210         | 3420           | 5000          | 1          | 8               | 1          | 0            | Ó        | 1          |                 |          |                   | 1       |              |                |          |               |             |                  |           | 4         | 4     |             |           |              |      |       |            |              |       |                       |
| Value Review of New Construction                                   | 2800           | 2800          | 2800           | 100           | 28         | 28              | 28         | 0            | 0        | 28         |                 |          |                   | 14      | 14 ·         |                |          |               |             |                  |           |           | 14    | 14          |           |              |      |       |            |              |       |                       |
| Value Review of Splits/Combos                                      | 800            | 820           | 840            | 100           | 8          | 8               | 8          | 0            | 0        | 8          |                 |          |                   | 4       | 4            |                |          |               |             |                  |           |           |       | 4           |           |              |      |       |            |              |       |                       |
| Value Review of Reappraised Parcels                                | 200            | 35000         | 200            | 100           | 2          | 350             | 2          | 0            | 0        | 2          | +-              |          |                   |         |              |                |          |               |             |                  |           | 117       | 117 ' | 117         |           |              |      |       |            |              |       |                       |
| Sales Ratio Study  | 2              | 2             | 2              | 1             | 2          | 2               | 2          | 0            | 0        | 2          | +               |          | 1                 |         | -            |                |          | 1             |             |                  |           |           |       | 1<br>8      |           |              |      |       |            | 1            |       |                       |
| Notification of Taxpayers  | 3800           | 38620<br>1931 | 3840           | 5000<br>6     | 32         | <u>8</u><br>322 | 32         | 0            | 0        | 32         | -               |          |                   | 11      | 11           | 11             |          |               |             |                  |           |           |       |             | 107 1     | 107 1        | 07   |       |            |              |       |                       |
| Board of Equalization Hearings                                     | 19             | 193           | 192            | 1             | 38         | 386             | 38         | ŏ            | ŏ        | 38         | -               |          |                   |         |              |                | 8 8      | 8             | 8           |                  |           |           |       |             |           |              |      | 77 7  | 77 7       | 77 7         | 7     |                       |
| State Tax Commission Hearings                                      | 0              | 5             | 10             | i             | 2          | 24              | 2          | Ŏ            | ŏ        | 2          | -               |          |                   |         |              | -              |          | 0             | Ő           | 0                | 0         |           |       | _           |           |              |      |       |            |              |       | 55                    |
| Allocates  | 300            | 310           | 320            | 30            | 10         | 10              | 11         |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
| Data Requests  | 250            | 250           | 250            | 8             | 31         | 31              | 31         |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
| Public Questions   | 1200           | 1200          | 1200           | 8             | 150        | 150             | 150        | 90           | 90       | 60         | 10              | 10       | 10                |         |              |                | 3 1      |               |             | 13               | 13        |           |       |             |           |              |      |       |            | 13 1         |       | 3 13                  |
| Total Real Estate  |                |               |                |               | 1684       | 2318            | 1724       |              | 521      | 1163       | 184             | 184      | 180               | 214     | 161 ·        | 148 1          | 55 15    | 55_159        | 9 158       | 151              | 147       | 207       | 208 · | 169 1       | 133 ′     | 133 1        | 97 1 | 42 2  | 33 2       | 37 23        | 36 15 | 59 15                 |
|  |                |               |                |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
| Personal Property  | 1              | 1             |                | 1 10000       | 1 .        | -               |            | 1 0          |          |            | <b>T -</b>      | 1        |                   | _       | _            |                |          |               |             |                  |           | 7         |       |             |           | _            |      |       |            |              |       |                       |
| Mail Declarations  | 70000          |               |                | 10000<br>2500 | 25         | 26              | 27         | 0            | 0        | 25         | 7               |          | 1                 |         |              |                |          |               |             |                  |           |           | 13    |             |           |              |      |       |            |              |       |                       |
| Open Declarations<br>Scan Declarations                             | 63000<br>63000 |               |                |               | 16         | 26<br>16        | 17         | 0            | 0        | 16         | 9               | 5        | 2                 |         |              |                |          |               |             |                  |           | 10        |       | 2           |           |              |      |       |            |              |       |                       |
| Process Declarations   | 63000          |               | 66600          |               | 280        | 288             | 296        | ŏ            | 0        | 280        |                 |          | 23                | 23      | 23           | 23 2           | 23 2     | 3 23          | 23          | 23               | 23        |           |       |             | 24        | 24           | 24   | 24 2  | 24         | 24 2         | 24 2  | 24 24                 |
| Supplemental Bills - Walk-In (hrs)                                 | 1500           |               | 1600           | 8             | 188        | 194             | 200        | ŏ            | ŏ        | 188        |                 |          | 16                | 16      | 16           |                |          | 6 16          |             |                  | 16        |           |       |             |           |              |      |       |            |              |       | 16 16                 |
| Supplemental Bills - Phone (hrs)                                   | 1500           | 1550          | 1600           | 8             | 188        | 194             | 200        | ō            | Ō        | 188        | 16              | 16       | 16                | 16      | 16           | 16 .           | 16 1     |               |             | 16               | 16        | 16        |       |             |           |              |      |       |            |              |       | 16 16                 |
| Waivers (hrs)  | 1500           | 1550          | 1600           | 8             | 188        | 194             |            |              | 0        | 188        |                 |          | 16                | 16      | 16           |                |          | 6 16          |             |                  | 16        | _16       | 16    |             | 16        |              |      |       |            |              |       | 16 16                 |
| Public Assistance - Walk-In (hrs)                                  | 1500           | 1550          | 1600           | 8             | 188        | 194             | 200        | 0            | 0        | 188        |                 |          | 16                | 16      | 16           |                |          | 6 16          |             | 16               | 16        | 16        |       |             | 16        |              |      |       |            |              |       | <u>16 16</u><br>16 16 |
| Public Assistance - Phone (hrs)                                    | 1500           | 1550          | 1600           | 8             | 188        | 194             | 200        | 0            | 0        | 188        |                 |          | 16                | 16      | 16           |                |          | 6 16          |             | <u>16</u><br>101 | 16<br>101 | 16<br>135 |       |             | 16<br>105 |              |      |       |            |              |       | 05 10                 |
| Total Personal Property  | 1              | <u> </u>      |                | 1             | 1265       | 1306            | 1347       |              | 0        | 1265       | 5 131           | 119      | 103               | 101     | 101          | 101 1          | 01 10    | ) <u>1 10</u> | 1 ,101      | 101              | 101       | 135       | 123   | 100         | 100       | 100          | 100  | 100   | 100_1      | 00 1         | 10 11 | 55 10                 |
| Mar 1  |                |               |                |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
| Mapping  | 7000           | 7500          | 8000           | 35            | 200        | 214             | 229        | 5000         | 143      | 57         | 10              | 10       | 10                | 10      | 10           | 10             | 18 1     | 8 18          | 18          | 18               | 18        | 18        | 18    | 18          | 18        | 18           | 18   | 19    | 19         | 19 1         | 19 1  | 19 19                 |
| Processing Deeds   | 1600           | 7500          | 1600           | 35            | 200        | 214             | 229        |              | 75       | 125        |                 |          | 21                | 21      |              |                |          | 7 17          |             |                  | 17        | 17        |       |             | 17        |              |      |       |            |              |       | 17 11                 |
| Public Assistance  | 800            | 820           | 840            | 10            | 80         | 82              | 84         | 250          | 25       | 55         |                 |          | 30                | 30      | 30           |                |          | 7 7           |             | 7                | 7         | 7         | 7     | 7           | 7_        | 7            |      |       | 7          |              |       | 7 7                   |
| Accounting for Cash Receipts                                       | 12             | 12            | 12             | 2             | 6          | 6               | 6          | 6            | 3        | 3          | 1               | 1        | 1                 | 1       | 1            | 1              | 1        | 11            | 1           | 1                | 1         | 1         | 1     | 1           | 1         | 1            | 1    | 1     | 1          | 1            | 1     | 1 1                   |
| Total Mapping  | +              |               | 1              | +             | 486        | 502             |            |              | 246      | 240        | 61              | 61       | 61                | 61      | 61           | 61 ·           | 42 _4    | 2 42          | 2 42        | 42               | 42        | 42        | 42    | 42          | 42        | 42           | 42   | 43    | 43         | 43 4         | 43 4  | 43 43                 |
|  | •              |               | •              |               |            | _               |            |              |          | •          |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              | _     |                       |
| Office Totals  | _              |               |                |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               | _           |                  |           |           |       |             |           |              |      | - + - |            | 115          |       |                       |
| Total Man-Days Required  |                |               |                |               |            |                 |            |              |          |            | 38              |          |                   |         |              | 319            | 328 3    | 28 33         | 33 33       | 2 324            |           |           |       |             |           |              |      | 320   |            | 415 4        |       | 337 33<br>17          |
| FTEs Required  |                |               |                |               |            |                 |            |              |          |            | 1               | 9_19     | 18                | 19      | 17           | 16             | 16       | 16 1          | 17 <u>1</u> | 7 16             | 16        | 21        | 20    | 17          | 15        | 15           | 19   | 16    | 21         | 21           | 21    | 17                    |
|  |                |               |                |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |
|  |                |               | _              |               |            |                 |            |              |          |            |                 |          |                   |         |              |                |          |               |             |                  |           |           |       |             |           |              |      |       |            |              |       |                       |

| Yearly Averages         | 2014 | 2015 |
|-------------------------|------|------|
| Total Man-Days Required | 343  | 365  |
| FTEs Required           | 17   | 18   |

#### Personnel

|                       | Approved | Proposed | Tentative |
|-----------------------|----------|----------|-----------|
| Personnel             | 2013     | 2014     | 2015      |
| Assessor              | 1        | 1        | 1         |
| Chief Deputy          | 1        | . 1      | 1         |
| CAMA Program Manager  | 1        | 1        | 1         |
| Chief Appraiser       | 1        | 1        | 1         |
| Commercial Appraiser  | 2        | 2        | 2         |
| Residential Appraiser | 2        | 2        | 2         |
| Appraiser Apprentice  | 2        | 2        | 2         |
| Cartographer          | 2        | 2        | 2         |
| GIS Intern            | 1        | 1        | 1         |
| Pers. Prop. Clerks    | 4        | 4        | 4         |
| Total                 | 17       | 17       | 17        |

#### County Budget

|                                       | County                                   | County                    | State                                     | State  | Budget +  |           |
|---------------------------------------|--|---------------------------|---|--|-----------|-----------|
| ccount                                | Description                              | Category                  | Description                               | Category   | Revisions | <u> </u>  |
| 3461                                  | State Reimburs-Assessment                | Intergovernmental Revenue | State Reimbursement                       | Sources of Revenue                               | 194,649   | 196,4     |
|                                       | Reimb Special Projects                   | Charges for Services      | Other                                     | Sources of Revenue                               | 0         |           |
|                                       | Commissions                              | Charges for Services      | Tax Collection Withholding                | Sources of Revenue                               | 900,000   | 950,0     |
| · · · · · · · · · · · · · · · · · · · | Interest                                 | Interest                  | Other                                     | Sources of Revenue                               | 100       | 3         |
|                                       | Int-Overnight                            | Interest                  | Other                                     | Sources of Revenue                               | 800       | 8         |
|                                       | Int-Long Term Invest                     | Interest                  | Other                                     | Sources of Revenue                               | 4,500     | 5,0       |
|                                       | Inc/Dec in FV of Investments             | Interest                  | Other                                     | Sources of Revenue                               | 0         |           |
|                                       | Sales                                    | Miscellaneous Revenue     | Other                                     | Sources of Revenue                               | 5,000     | 5,0       |
|                                       | Sale of County Fixed asset               | Miscellaneous Revenue     | Other                                     | Sources of Revenue                               | 0         |           |
|                                       | Contributions                            | Miscellaneous Revenue     | Other                                     | Sources of Revenue                               | 0         |           |
|                                       | Dividends/Rebates                        | Miscellaneous Revenue     | Other                                     | Sources of Revenue                               | 0         |           |
|                                       | Salaries & Wages                         | Personal Services         | Salary                                    | Salary   | 750,184   | 779,4     |
|                                       | Overtime                                 | Personal Services         | Benefits                                  | Salary   | 25,000    | 30,0      |
|                                       | Holiday                                  | Personal Services         | Benefits                                  | Salary   | 0         |           |
|                                       | FICA                                     | Personal Services         | Benefits                                  | Salary   | 59,301    | 61,9      |
|                                       | Health Insurance                         | Personal Services         | Benefits                                  | Salary   | 76,000    | 79,       |
|                                       | Disability Insurance                     | Personal Services         | Benefits                                  | Salary   | 2,100     | 2,        |
|                                       | Life Insurance                           | Personal Services         | Benefits                                  | Salary   | 752       |           |
|                                       |  | Personal Services         | Benefits                                  | Salary   | 7,584     | 8,        |
|                                       | Dentai Insurance                         |                           | Benefits                                  | Salary   | 24,622    | 22,       |
|                                       | Workers Comp                             | Personal Services         | Benefits                                  | Salary   | 5,616     | 8,        |
|                                       | 401(A) Match Plan                        | Personal Services         | Benefits                                  | Salary   | 1,825     | 0,<br>1,  |
|                                       | CERF-Employer Paid Contrib.              | Personal Services         |   | Office Supplies/Expenses                         | 58,000    | 55,       |
|                                       | Postage                                  | Materials & Supplies      | Postage                                   | Office Supplies/Expenses                         | 5,000     | 5,        |
|                                       | Subscriptions/Publications               | Materials & Supplies      | Appraisal Guides                          |  | 3,100     | 3,        |
|                                       | Office Supplies                          | Materials & Supplies      | Office Supplies                           | Office Supplies/Expenses                         | 9,000     | 3,<br>9,  |
|                                       | Printing                                 | Materials & Supplies      | Printing Costs                            | Office Supplies/Expenses                         |           | 9         |
|                                       | Computer Supplies                        | Materials & Supplies      | Computer Supplies                         | Office Supplies/Expenses                         | 0         |           |
|                                       | Magnetic Media                           | Materials & Supplies      | Computer Supplies                         | Office Supplies/Expenses                         | -         |           |
| 3017                                  | Computer Paper                           | Materials & Supplies      | Computer Supplies                         | Office Supplies/Expenses                         | 5,000     | 5,        |
| 3018                                  | Printer Supplies                         | Materials & Supplies      | Computer Supplies                         | Office Supplies/Expenses                         | 3,600     | 2         |
| 3020                                  | Microfilm/Film                           | Materials & Supplies      | Film/Film Processing                      | Office Supplies/Expenses                         | 0         |           |
| 3022                                  | Mapping Supplies                         | Materials & Supplies      | Mapping Supplies                          | Office Supplies/Expenses                         | 7,000     | 6,        |
| 3050                                  | Other Supplies                           | Materials & Supplies      | Other                                     | Office Supplies/Expenses                         | 700       | 1,        |
| 3850                                  | Minor Equipment & Tools                  | Materials & Supplies      | Other                                     | Office Supplies/Expenses                         | 2,000     | 2,        |
|                                       | Dues                                     | Dues Travel & Training    | Schools/Meetings                          | Mileage and Training                             | 2,800     | 2,        |
|                                       | Seminars/Conferen/Meeting                | Dues Travel & Training    | Schools/Meetings                          | Mileage and Training                             | 5,535     | 5,        |
|                                       | Training/Schools                         | Dues Travel & Training    | Schools/Meetings                          | Mileage and Training                             | 8,190     | 8,        |
|                                       | Travel                                   | Dues Travel & Training    | Schools/Meetings                          | Mileage and Training                             | 3,000     | 3,        |
|                                       | Meals & Lodging-Training                 | Dues Travel & Training    | Schools/Meetings                          | Mileage and Training                             | 6,250     | 6         |
|                                       | Telephones                               | Utilities                 | Telephone                                 | Office Supplies/Expenses                         | 5,800     | 5,        |
|                                       | Cellular Telephones/ Data Communications | Utilities                 | Telephone                                 | Office Supplies/Expenses                         | 1,600     | 1         |
|                                       | Natural Gas                              | Utilities                 | none                                      | No Category                                      | 0         |           |
|                                       | Electricity                              | Utilities                 | none                                      | No Category                                      | 0         |           |
|                                       | Water                                    | Utilities                 | none                                      | No Category                                      | 0         |           |
|                                       | Solid Waste                              | Utilities                 | none                                      | No Category                                      | 0         |           |
|                                       | Motorfuel/Gasoline/Fuel Surcharge        | Vehicle Expense           | Mileage                                   | Mileage and Training                             | 5,500     | 5,        |
|                                       | Motor Vehicle Title Exp                  | Vehicle Expense           | Mileage                                   | Mileage and Training                             | 0         |           |
|                                       |  |                           |   | No Category                                      | 3,650     | 3         |
| ~                                     | Vehicle Repairs/Mechanics Charge         | Vehicle Expense           | none                                      | No Category                                      | 0         |           |
|                                       |  |                           | Mileage                                   | Mileage and Training                             | 1,000     | 1         |
|                                       | Local Mileage                            | Vehicle Expense           | Mileage                                   | Mileage and Training                             | 0         | · · · · · |
|                                       | Parking                                  |                           |   | Equipment and Computer                           | 4,122     | 5         |
|                                       | Equip Service Contract                   | Equip & Bldg Maintenance  | Hardware Maintenance                      | Equipment and Computer                           | 3,000     | 2         |
|                                       | Equip Repairs/Maintenance                | Equip & Bldg Maintenance  | Equipment Maintenance                     |  | 12,802    | 13        |
|                                       | Software Service Contract                | Contractual Services      | Software Maintenance                      | Equipment and Computer                           | 8,000     |           |
|                                       | Insurance and Bonds                      | Contractual Services      | none                                      | No Category                                      | 100,844   | 97        |
| ~                                     | Outside Services                         | Contractual Services      | Other Expenses                            | Other Costs                                      | 135,000   | 100       |
|                                       | Professional Services                    | Contractual Services      | Appraisal Contracts                       | Other Costs                                      | 8,000     | 8         |
|                                       | Legal Services                           | Contractual Services      | Other Expenses                            | Other Costs                                      |           |           |
|                                       | Building Rent/Pkg Rent                   | Contractual Services      | none                                      | No Category                                      | 43,629    | 43        |
|                                       | Equip Leases & Meter Chrg                | Contractual Services      | Other Expenses                            | Other Costs                                      | 0         |           |
|                                       | nterest Expense                          | Other                     | none                                      | No Category                                      | 0         |           |
|                                       | Advertising                              | Other                     | Other                                     | Office Supplies/Expenses                         | 0         |           |
| 400                                   | Public Notices/Civil Transcripts         | Other                     | Other                                     | Office Supplies/Expenses                         | 4,200     | 4         |
| 800 (E                                | Emergency                                | Other                     | Other Expenses                            | Other Costs                                      | 12,000    | 12        |
| 850 0                                 | Contingency                              | Other                     | Other Expenses                            | Other Costs                                      | 0         |           |
|                                       | Office Equipment                         | Fixed Asset Additions     | Equipment Purchases                       | Equipment and Computer                           | 0         |           |
| 100 I                                 | Furniture and Fixtures                   | Fixed Asset Additions     | Equipment Purchases                       | Equipment and Computer                           | 0         |           |
|                                       | Machinery & Equipment/Replacement Mach & | Fixed Asset Additions     | Equipment Purchases                       | Equipment and Computer                           | 0         | 11        |
|                                       | Computer Hardware                        | Fixed Asset Additions     | Hardware Purchases                        | Equipment and Computer                           | 0         |           |
|                                       | Computer Software                        | Fixed Asset Additions     | Software Purchases                        | Equipment and Computer                           | 1,538     | 3         |
|                                       | Auto/Trucks                              | Fixed Asset Additions     | Equipment Purchases                       | Equipment and Computer                           | 0         |           |
|                                       |  | Fixed Asset Additions     | Equipment Purchases                       | Equipment and Computer                           | 0         |           |
|                                       | Reploment Furn & Fixtures                | Fixed Asset Additions     | Equipment Purchases                       | Equipment and Computer                           | 0         |           |
|                                       |  | Fixed Asset Additions     | Hardware Purchases                        | Equipment and Computer                           | 20,562    | 139       |
| 100 F                                 | Peolement Computer Udur                  |                           |   |  | ,002.     |           |
| 100 F<br>301 F                        | Reploment Computer Hdwr                  |                           | Software Purchases                        | Equipment and Computer                           | 0         |           |
| 100 F<br>301 F<br>302 F               | Reploment Computer Software              | Fixed Asset Additions     | Software Purchases                        | Equipment and Computer                           | 0         |           |
| 100 F<br>301 F<br>302 F               | Reploment Computer Software              |                           | Software Purchases<br>Equipment Purchases | Equipment and Computer<br>Equipment and Computer | 0         |           |

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|  | •                                     | Mileage and             |                | Office  | Other Costs | Salary  | Sources o             |
|--|---------------------------------------|-------------------------|----------------|---|-------------|---------|-----------------------|
| 2013   | and<br>Computer                       | Training                | Category       | Supplies/Ex                                     |             |         | Revenue               |
| Appraisal Contracts  |                                       | <u> </u>                |                |   | 135,000     |         | <u>+</u>              |
| Appraisal Guides   |                                       |                         |                | 5,000   |             |         | <u></u>               |
| Benefits   |                                       |                         |                |   |             | 202,800 |                       |
| Computer Supplies  |                                       |                         |                | 8,600   |             |         |                       |
| Equipment Maintenance  | 3,000                                 | <u> </u>                |                | 0,000   |             |         | 1                     |
| Equipment Purchases  | 0                                     | <u> </u>                |                |   |             |         | - <u> </u>            |
| Film/Film Processing   |                                       |                         |                | 0   |             |         |                       |
| Hardware Maintenance   | 4,122                                 |                         |                |   |             |         | - <u> </u>            |
| Hardware Purchases   | 20,562                                |                         |                | <u> </u>  |             |         |                       |
| Mapping Supplies   |                                       |                         |                | 7,000   |             |         |                       |
| Mileage  |                                       | 6,500                   |                | 1,000   |             |         |                       |
| none   |                                       |                         | 55,279         | · · · · · ·                                     |             |         |                       |
| Office Supplies  | -                                     |                         | 00,210         | 3,100   |             |         |                       |
| Other  |                                       |                         |                | 6,900   |             |         | 10,400                |
| Other Expenses   | 1                                     | <u> </u>                |                |   | 120,844     |         | 10,700                |
| Postage  |                                       | <u> </u>                |                | 58,000  | 120,041     |         | <u> </u>              |
| Printing Costs   | 1                                     | -                       |                | 9,000   |             |         | <u> </u>              |
| Salary   | ·[·                                   | ├──── İ                 |                |   | <u>├</u>    | 750,184 | 1                     |
| Schools/Meetings   | ·                                     | 25,775                  |                | +   |             | 100,104 | <u> </u>              |
| Software Maintenance   | 12,802                                |                         |                |   |             |         |                       |
| Software Purchases   | 1,538                                 |                         |                | <b>_</b>  |             |         |                       |
| State Reimbursement  | 1,000                                 | i                       |                | +   |             |         | 194,649               |
| Tax Collection Withholding   |                                       |                         |                |   |             |         | 900,000               |
| Telephone  |                                       |                         |                | 7,400   |             |         | 000,000               |
| Grand Total  | 42,024                                | 32,275                  | 55,279         | 105,000   | 255,844     | 952,984 | 1,105,049             |
|  | and                                   | Mileage and<br>Training | No<br>Category | Office<br>Supplies/Ex                           | Other Costs | Salary  | Sources of<br>Revenue |
| 2014   | Computer                              |                         |                | penses  |             |         |                       |
| Appraisal Contracts  |                                       |                         |                |   | 100,024     |         | 3                     |
| Appraisal Guides   |                                       |                         |                |   |             |         |                       |
|  |                                       |                         |                | 5,000   |             |         | ł                     |
| Benefits   |                                       |                         |                | 5,000   |             | 215,324 |                       |
| Benefits<br>Computer Supplies  |                                       |                         |                | 5,000<br>7,500                                  |             | 215,324 |                       |
| Benefits   | 2,000                                 |                         |                |   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases  | 2,000<br>11,580                       |                         |                |   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing  | 11,580                                |                         |                |   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance  | 11,580<br>5,765                       |                         |                | 7,500   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases  | 11,580                                |                         |                | 7,500   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies  | 11,580<br>5,765                       |                         |                | 7,500   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage   | 11,580<br>5,765                       | 6,500                   |                | 7,500   |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage   | 11,580<br>5,765                       | 6,500                   | 55,243         | 7,500<br>0<br>6,000                             |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>None<br>Diffice Supplies   | 11,580<br>5,765                       | 6,500                   | 55,243         | 7,500<br>0<br>6,000<br>3,000                    |             | 215,324 |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>None<br>Diffice Supplies<br>Other  | 11,580<br>5,765                       | 6,500                   | 55,243         | 7,500<br>0<br>6,000                             |             | 215,324 | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Diffice Supplies<br>Other<br>Dither Expenses   | 11,580<br>5,765                       | 6,500                   | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400           | 117,413     | 215,324 | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Diffice Supplies<br>Diffice Supplies<br>Differ Expenses<br>Postage   | 11,580<br>5,765                       | 6,500                   | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     | 215,324 | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies   | 11,580<br>5,765                       | 6,500                   | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400           | 117,413     |         | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>None<br>Office Supplies<br>Other<br>Other Expenses<br>Postage<br>Printing Costs<br>Salary  | 11,580<br>5,765                       |                         | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     | 215,324 | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>None<br>Office Supplies<br>Other<br>Other Expenses<br>Postage<br>Printing Costs<br>Salary<br>Schools/Meetings  | 11,580<br>5,765<br>139,400            | 6,500                   | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     |         | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>None<br>Office Supplies<br>Other<br>Diffice Supplies<br>Other<br>Diffice Supplies<br>Other Expenses<br>Postage<br>Printing Costs<br>Salary<br>Schools/Meetings<br>Software Maintenance   | 11,580<br>5,765<br>139,400<br>139,400 |                         | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     |         | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Conce<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Diffice Supplies<br>Conce<br>Diffice Supplies<br>Diffice Supplies<br>Diff | 11,580<br>5,765<br>139,400            |                         | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     |         |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Office Supplies<br>Other<br>Diffice Supplies<br>Other<br>Diffice Supplies<br>Costage<br>Printing Costs<br>Salary<br>Schools/Meetings<br>Software Maintenance<br>Software Purchases<br>State Reimbursement  | 11,580<br>5,765<br>139,400<br>139,400 |                         | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     |         | 11,100                |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Diffice Supplies<br>Diffice Supplies       | 11,580<br>5,765<br>139,400<br>139,400 |                         | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     |         |                       |
| Benefits<br>Computer Supplies<br>Equipment Maintenance<br>Equipment Purchases<br>Film/Film Processing<br>Hardware Maintenance<br>Hardware Purchases<br>Mapping Supplies<br>Mileage<br>Hone<br>Office Supplies<br>Other<br>Diffice Supplies<br>Other<br>Diffice Supplies<br>Costage<br>Printing Costs<br>Salary<br>Schools/Meetings<br>Software Maintenance<br>Software Purchases<br>State Reimbursement  | 11,580<br>5,765<br>139,400<br>139,400 |                         | 55,243         | 7,500<br>0<br>6,000<br>3,000<br>7,400<br>55,000 | 117,413     |         | 196,422               |

### Budget Plan

| Category                              | Approved | Proposed   | Tentative   | 1st Qtr                                 | 2nd Qtr   | 3rd Qtr  | 4th Qtr  | 1st Qtr | 2nd Qtr        | 3rd Qtr   | 4th Qtr           |
|---------------------------------------|----------|--|---|---|---|--|--|---------|----------------|---|-------------------|
| <u> </u>                              | 2013     | 2014   | 2015  | 2014                                    | 2014  | 2014   | 2014   | 2015    | 2015           | 2015  | 2015              |
| Salary Expenditures                   |          |  |   |   |   |  |  |         |                |   |                   |
| Total Salary                          | 750,184  | 779,437  | 800,000   | 194,859                                 | 194,859   | 194,859  | 194,859  | 200,000 | 200,000        | 200,000   | 200,000           |
| Benefits                              | 202,800  | 215,324  | 225,000   | 53,831                                  | <u>53,831</u>   | 53,831   | 53,831   | 56,250  | 56,250         | <u>56,250</u>   | 56,250            |
| Salary Subtotal                       | 952,984  | 994,761  | 1,025,000   | 248,690                                 | 248,690   | 248,690  | 248,690  | 256,250 | 256,250        | 256,250   | 256,250           |
| Office Supplies and Expenses          |          |  |   |   |   |  |  |         |                |   |                   |
| Appraisal Guides                      | 5,000    | 5,000  | 5,000   | 1,250                                   | 1,250   | 1,250  | 1,250  | 1,250   | 1,250          | 1,250   | 1,250             |
| Assessment Lists                      |          |  | 0   |   |   |  |  |         |                |   |                   |
| Computer Supplies                     | 8,600    | 7,500  | 7,500   | 1,875                                   | 1,875   | 1,875  | 1,875  | 1,875   | 1,875          | 1,875   | 1,875             |
| Film/Processing                       | 0        | 0  | 0   | 0                                       | 0   | 0  | 0  | 0       | 0              | 0   | . C               |
| Mapping Supplies                      | 7,000    | 6,000  | 6,000   | 1,500                                   | 1,500   | 1,500  | 1,500  | 1,500   | 1,500          | 1,500   | 1,500             |
| Office Supplies                       | 3,100    | 3,000  | 3,000   | 750                                     | 750   | 750  | 750  | 750     | 750            | 750   | 750               |
| Photocopying Supplies                 | [문화학 문화] | 다. 한 것이라 한 것이다.<br>법률: 1997년 1월 1 | 0   |   |   |  |  |         |                |   |                   |
| Printing Costs                        | 9,000    | 9,000  | 9,000   | 2,250                                   | 2,250   | 2,250  | 2,250  | 2,250   | 2,250          | 2,250   | 2,250             |
| Stationery                            |          |  | 0   |   |   |  |  |         |                |   |                   |
| Other                                 | 6,900    | 7,400  | 7,400   | 1,850                                   | 1,850   | 1,850  | 1,850  | 1,850   | 1,850          | 1,850   | 1,850             |
| Postage                               | 58,000   | . 55,000   | 60,000  | 13,750                                  | 13,750  | 13,750   | 13,750   | 15,000  | 15,000         | 15,000  | 15,000            |
| Telephone                             | 7,400    | 7,090  | 7,090   | 1,773                                   | 1,773   | 1,773  | <u>1,77</u> 3  | 1,773   | 1,773          | 1,773   | 1,77              |
| Office Expenses and Supplies Subtotal | 105,000  | 99,990   | 104,990   | 24,998                                  | 24,998  | 24,998   | 24,998   | 26,248  | 26,248         | 26,248  | 26,24             |
| Mileage and Training                  | -        |  |   |   |   |  |  |         |                |   |                   |
| Schools/Meetings                      | 25,775   | 25,775   | 25,775  | 6,444                                   | 6,444   | 6,444  | 6,444  | 6,444   | 6,444          | · · · · · ·   | 6,44              |
| Mileage                               | 6,500    | 6,500  |   | 1,625                                   | 1,625   | 1,625  | 1,625  |         | 1,625          |   | 1,62              |
| Mileage and Training Subtotal         | 32,275   | 32,275   |   |   | 8,069   | 8,069  | 8,069  | 8,069   | 8,069          | 8,069   | 8,06              |
| Equipment and Computer                | -        |  |   |   |   |  |  |         |                |   |                   |
| Equipment Purchases                   | 0        | 11,580   | 11,580  | 2,895                                   | 2,895   | 2,895  | 2,895  | 2,895   |                |   |                   |
| Equipment Maintenance                 | 3,000    | 2,000  |   | R State N. H. Children                  | 10 1 0  | and the second sec | 500  | 500     | おん ちかん おおお かいし | 이 같은 것 같은 것 같은 것 같은 것 같이 많이 | (1) S. N. (1) (1) |
| Hardware Purchases                    | 20,562   | 139,400  |   | A STATE A STATE AND A STATE AND A STATE | 34,850  | 34,850   | 34,850   | 7,500   |                |   |                   |
| Software Purchases                    | 1,538    | 3,150  |   | 2 04 1 1 2 1 1 2 2 2 2 2 2 2 2          |   | 788  | 788  | 788     | P11            |   | 78                |
| Hardware Maintenance                  | 4,122    | 5,765  | And the second  | 9 A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | 1,441   | 1,441  | 1,441  |         |                |   | 1,44              |
| Software Maintenance                  | 12,802   | 그는 것 같은 것 같은 아이들을 가지 않는 것이 없다.   | Set a constant of the set of the |   | a second s | 3,353  | 3,353  | 3,353   |                |   |                   |
| Equipment and Computer Subtotal       | 42,024   |  |   |   |   | 43,827   | 43,827   | 16,477  | 16,477         | 16,477  | 16,47             |
|                                       |          |  |   |   |   |  |  |         | Station and an |   |                   |
| Other Costs                           |          | 197,437  | 197,43  | 7 49,359                                | 49,359  | 49,359   | 49,359   | 49,359  | 49,359         | 49,359  | 49,35             |
| Appraisal Contracts                   | 235,844  | 191,401  | 101,70  |   |   |  |  |         |                |   |                   |
| Map Maintenance Contract              |          |  |   |   |   |  |  |         | 50,000         | )   | 100,00            |
| Aerial Photography Contract           |          | 36.00  | 20,00   | 0 5,000                                 | 5,000   | 5,000  | 5,000  | 5,000   |                |   |                   |
| Other Expenses                        | 20,000   |  |   |   |   |  | and the second sec |         |                |   |                   |
| Other Costs Subtotal                  | 255,844  | 217,40   | r Z17,40  | 04,008                                  |   |  |  |         |                |   | 3                 |

## Budget Plan

| Category                   | Approved  | Proposed  | Tentative                                 | 1st Qtr                              | 2nd Qtr                                   | 3rd Qtr  | 4th Qtr | 1st Qtr                   | 2nd Qtr         | 3rd Qtr        | 4th Qtr |
|----------------------------|-----------|-----------|---|--------------------------------------|---|--|---------|---------------------------|-----------------|----------------|---------|
|                            | 2013      | 2014      | 2015                                      | 2014                                 | 2014                                      | 2014   | 2014    | 2015                      | 2015            | 2015           | 2015    |
| Expenditure Summary        |           |           |   |                                      |   |  |         |                           |                 |                |         |
| Salary                     | 952,984   | 994,761   | 1,025,000                                 | 248,690                              | 248,690                                   | 248,690  | 248,690 | 256,250                   | 256,250         | 256,250        | 256,250 |
| Office Supplies            | 105,000   | 99,990    | 104,990                                   | 24,998                               | 24,998                                    | 24,998   | 24,998  | 26,248                    | 26,248          | 26,248         | 26,248  |
| Equipment and Computers    | 42,024    | 175,307   | 65,907                                    | 43,827                               | 43,827                                    | 43,827   | 43,827  | 16,477                    | 16,477          | 16,477         | 16,477  |
| Mileage and Training       | 32,275    | 32,275    | 32,275                                    | 8,069                                | 8,069                                     | 8,069  | 8,069   | in the cashes             | 8,069           | 8,069          | 8,069   |
| Other Costs                | 255,844   | 217,437   | 217,437                                   | 54,359                               | 54,359                                    | 54,359   | 54,359  |                           | 54,359          | 54,359         | 54,359  |
| Total Cost                 | 1,388,127 | 1,519,770 | 1,445,609                                 | 379,943                              | 379,943                                   | 379,943  | 379,943 | 361,402                   | 361,402         | 361,402        | 361,402 |
| Sources of Revenue         |           |           |   |                                      |   |  |         |                           |                 |                |         |
| County General Revenue     |           |           |   | Redeserver i den<br>Redeserver i den | ingen singen der<br>Schliegen die gewenne |  |         |                           | ~~~~~           | 040 <b>750</b> | 040 700 |
| Tax Collection Withholding | 900,000   | 950,000   | 975,000                                   | 237,500                              | 237,500                                   | and the second states of the | 237,500 | Street 2. 7 PARAMEDIA LAN |                 | 243,750        | 243,750 |
| State Reimbursement        | 194,649   | 196,422   | a state of the second state of the second |                                      | 49,106                                    | 的是中心,在我们就可能了。<br>第   |         | East which is a           | 49,500          | 49,500         | 49,500  |
| Other                      | 10,400    | 11,100    |   |                                      | 2,775                                     | 2,775.   | 2,775   |                           | <u>. 2,</u> 775 | 2,775          | 2,775   |
| Total Revenue              | 1,105,049 | 1,157,522 | 1,184,100                                 | 289,381                              | 289,381                                   | 289,381  | 289,381 | 296,025                   | 296,025         | 296,025        | 296,025 |
| Net                        | -283,078  | -362,248  | -261,509                                  | -90,562                              | -90,562                                   | -90,562  | -90,562 | -65,377                   | -65,377         | -65,377        | -65,377 |

#### SIGN-OFF PAGE

Enclosed herewith is the 2012-13 Assessment Maintenance Plan for Boone County, Missouri, submitted in accordance with Sections 137.115.i (1) and 137.720 RSMo 1986, Supp 1990.

The parties to this plan, the County Assessor, the County Commission, and the State Tax Commission, agree to its specific terms as well as these general obligations:

The Assessor will assess all taxable property in the county uniformly and at the statutorily required percentage of market value for the respective property. The actions of the assessor and staff will comply with the requirements found in Article X, Section 3 of the state constitution, Chapters 53, 137, 138 and any other pertinent chapter of the Revised Statutes of Missouri.

The County will provide office facilities and the budgetary support, as set out in this agreement, to allow the Assessor and staff to carry out the terms of this agreement and the duties of the Assessor's Office.

The State Tax Commission will provide technical assistance, including regular visits by the field representative, educational training, guidelines and other resources to aid the Assessor in the execution of this plan. Further, in consideration for the Assessor supplying assessment services in compliance with the terms and obligations of this plan, the state will provide cost-share reimbursement funds to the extent specified in 137.750, RSMo.

Accordingly, it is hereby affirmed that an Assessment Fund has been established, and that the general revenue funds required of this plan will be deposited in the Assessment Fund.

The undersigned approve of this plan as submitted.

Tan Schannech

Tom Schauwecker Assessor

Dan Atwill

Presiding Commissioner

hille

Karen M. Miller District I Commissioner

Janet Thompson District II Commissioner

48-2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI<br>County of Boone     | January Session of the Janu | ary Adjourn | ed      | Term. 20 | 14 |
|--|-----------------------------|-------------|---------|----------|----|
| In the County Commission of said county, | the 30th                    | day of      | January | 20       | 14 |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Agreement between Boone County and The Salvation Army for the purchase of the service; Harbor House Emergency Shelter. The terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 30th day of January, 2014.

ATTEST:

Wendy S. Nøren Mg Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

ll. >

Karen M. Miller District I Commissioner

h 0

Janet M. Thompson District II Commissioner

THIS AGREEMENT entered into this <u>30</u><sup>Th</sup> day of <u>han user</u>, 20<u>1</u>, by and between the County of Boone, Missouri, through its County Commission hereinafter falled "County", and The Salvation Army (See separate contract with special wording.) hereinafter called "Countractor";

AGREEMENT

WITNESSETH:

WHEREAS, County desires to purchase the following program service:

Harbor House Emergency Shelter

as stated in the proposal, including any revisions, received by and on file with the County, which is hereby incorporated by reference as fully as if herein set forth;

1.1

NOW, THEREFORE, it is hereby agreed by and between County and Contractor as follows:

Contractor agrees to furnish and County agrees to purchase:

361 units (one 24 hour day of emergency shelter for one person) at a rate of \$23.15 per unit.

11.

Contractor agrees that the services provided under this Agreement shall be provided to residents of the Boone County and funds shall be spent as set forth in the FY2014 program budget on file with the County. Any substantive changes in the budget shall be approved by the County prior to incurring any expenses.

Contractor certifies that this expenditure is essential to the provision of the services as described in Paragraph I.

111.

Contractor agrees to submit to and maintain with the County current versions of the following required documents of the contracted entity: IRS Tax Exempt Status Determination letter; documentation from the Missouri Secretary of State indicating the entity is registered as a corporation in good standing; most recently completed IRS 990 or 990 EZ; financial statement and accompanying assurance completed within six months of the end of the entity's most recent fiscal year; organizational chart; board of directors roster; if applicable, an ADA plan of accommodation and a transition plan.

#### IV.

Contractor agrees to fully participate in and comply with the analysis and evaluation services conducted by the County, at the request of the County, which shall include a review of the Contractor's administration and management of social services pursuant to this Agreement, and any and all acts of the Contractor which relate to this Agreement with the County.

#### V.

Contractor agrees that the County shall be recognized as a financial supporter in all its promotional materials and advertising. A copy of the County logo will be used whenever possible.

VI.

Contractor agrees that it is responsible for all funds made available to Contractor by this agreement and further agrees that it will reimburse to the County any funds expended in violation of County, State or Federal law or in violation of this Agreement.

This Agreement shall not be assigned, and no services contained herein shall be subcontracted, by the Contractor to any persons or entities without the prior written approval of the County. Any subcontractor or assignee shall be subject to the audit requirements stated herein and all other conditions and requirements of this Agreement.

#### VIII.

Contractor shall be liable, and agrees to be liable for, and shall indemnify, defend and hold the County harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this Agreement.

#### IX.

Contractor agrees to comply with all applicable provisions of: the Fair Labor Standards Act, as amended; the Employment Practices Act, as amended; the Civil Rights Act of 1964, as amended; Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; the Omnibus Reconciliation Act of 1981, as amended; the Americans with Disabilities Act of 1990, as amended; and all other applicable Federal and State laws which prohibit discrimination in employment and the delivery of services on the basis of race (racism), color, national origin, ancestry, sex, religion, disability, age (employment), and familial status (housing).

#### Х.

#### EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED

(a) Contractor agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

For agreements in excess of five thousand dollars (\$5,000):

(b) As a condition for the award of this Agreement the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

(c) Contractor shall require each subcontractor to affirmatively state in its Agreement with contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Contractor shall also require each subcontractor to provide contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

XI.

Contractor agrees to submit to the County a mid-contract report, due by July 31, 2014, and a final report, due by January 31, 2015.

#### XII.

County agrees to pay Contractor a sum not to exceed \$8360.00 as follows:

- a) The County will pay 34% of the contracted sum at the time of the signing of this Agreement.
- b) Upon receipt and approval of the mid-contract report, the County will pay 33% of the contracted sum.

c) The County will pay the contracted balance of 33% upon receipt and approval of the final report.

#### XIII.

NON-APPROPRIATION CLAUSE: Notwithstanding any other provision of this Agreement, all obligations of the County under this Agreement which require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose.

XIV.

This Agreement shall be for a term of one year commencing on January 1, 2014 and ending on December 31, 2014; provided, however, that either party may terminate this agreement upon thirty (30) days written notice, in which event all reports required by the Agreement shall be submitted within thirty (30) days following the effective date of said termination.

Contractor agrees that the County may at its sole option and with agreement of the Contractor renew this Agreement for two (2) consecutive one-year terms. Additionally, Contractor agrees and understands that the County may require supplemental information to be submitted by Contractor prior to any renewal of this Agreement.

XV.

#### XVI.

The signatories to this Agreement, by signing this Agreement, represent that they have obtained authority to enter into this Agreement on behalf of the respective parties to this Agreement and bind such parties to all terms and conditions contained in this Agreement.

# XVII.

There is no litigation, claim, consent order, settlement agreement, investigation, challenge or other proceeding pending or threatened against Contractor or any individual acting on Contractor's behalf, including subcontractors, which seek to enjoin or prohibit Contractor from entering into this Agreement of performing its obligations under this Agreement.

#### XVIII.

RECORD RETENTION CLAUSE: Contractor shall keep and maintain records relating to this Agreement sufficient to verify the delivery of services in accordance with the terms of this Agreement for a period of three (3) years following expiration of this Agreement and any applicable renewal. IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

CONTRACTOR: BY: \_ mwell E. Higgins R Secretary ATTEST: olslev Asst. Treasurer

BOONE COUNTY, MISSOURI

By: ssioner

#### **CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance to the credit of such appropriation sufficient to pay therefore.

21/14 Date Auditor 1420-8 ¥

ATTEST:

County Clerk

APPROVED AS TO FORM:

Counselor ount

| To: County Clerk's         | Office |
|----------------------------|--------|
| Comm Order # $\frac{4}{7}$ | 8.2014 |

Please return all documentation to Auditor's Office.

# PURCHASE REQUISITIOI. <sup>Auditor's Office.</sup> BOONE COUNTY, MISSOURI

| 14954  | 4   |
|--------|-----|
| VENDOR | NO. |

1/17/14

REQUEST

DATE

Salvation Army

VENDOR NAME

### **BID NUMBER**

### Ship to Department #1420

Bill to Department #1420

| Department | Account | Item Description                   | Qty       | Unit<br>Price | Amount             |
|------------|---------|------------------------------------|-----------|---------------|--------------------|
| 1420       | 84200   | Signing 2014 Salvation Army 34%    |           |               | \$2,842.40         |
| 1420       | 84200   | Mid Year 2014 Salvation Army 33%   |           |               | \$2,758.80         |
| 1420       | 84200   | Final Year 2014 Salvation Army 33% |           |               | \$2,758.80         |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    |           |               | \$0.00             |
|            |         |                                    | GRAND TOT | AL:           | \$0.00<br>8,360.00 |

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the coupty, and have been procured in accordance with statutory bidding requirements.

Approving Official monu.

#### COUNTY OF BOONE WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of <u>Cook</u>) State of <u>Jinois</u>)

My name is Brom well E. Higgins I am an authorized agent of <u>The</u> Salvation Array (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Date Affant Bramwell E. Higgins Secretary

Printed Name

Subscribed and sworn to before me this <u>9</u><sup>th</sup> day of <u>January</u>, 20<u>19</u>.

e Massaelle Notary Public

OFFICIAL SEAL SUSANNE MASSARELLO Notary Public - State of Illinois My Commission Expires Mar 29, 2014

9-2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI                          | January Session of the January A | Adjourne | d       | Term. 20 | 0 14 |
|--|----------------------------------|----------|---------|----------|------|
| County of Boone                            |                                  |          |         |          |      |
| In the County Commission of said county, o | on the 30th                      | day of   | January | 20       | 14   |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by the Columbia Track Club for March 15, 2014 from 6:30 a.m. to 11:00 a.m.

Done this 30th day of January, 2014.

ATTEST: Wendy S. Noren

Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

Kajen M. Miller District I Commissioner

Janet/M. Thompson District II Commissioner

lautel K. Atwill, Presiding Commissioner Iaren M. Miller, District I Commissioner anet M. Thompson, District II Commissioner



Roger B. Wilson Boone County Government Center 801 East Walnut, Room 333 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

# **Boone County Commission**

#### APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use the Roger B. Wilson Boone County Government Center conference rooms or Centralia Satellite Office as follows:

| Organization: Columbia Track Cl   | ub  |   |   |   |                      |
|---|---|---|---|---|----------------------|
| Address: P.O. Box 1872  |   |   |   |   |                      |
| City: Columbia  | State:  | ZIP C   | 65205   |   |                      |
| Phone: 573-291-4391   | Website:h   | ttp://colum   | biatrackclub.c  | com   |                      |
| Columbia<br>City: Columbia<br>Phone: 573-291-4391<br>Individual Requesting Use: Beth Lue  | bbering   |   | Position in Org   | President   |                      |
| Pacility requested:  Chambers   |   | IRoom 311   | <b>D</b> Room 332   | Contralia Clinic  |                      |
| Description of Use (ex. Speaker, meetin   | g, reception): pac  | cket pickup   | before race/  | awards after race   | ~                    |
| Date(s) of Use: March 15, 2014  |   |   |   |   |                      |
| Date(s) of Use: March 15, 2014<br>Start Time of Setup: 6:30 AM  | A   | м/рм  | Start Time of Eve   | nt: 8:00 AM   | м/рм                 |
| Start Time of Setup: 6:30 AM<br>End Time of Event: 9:00 AM  | A   | M/PM  | End Time of Clea  | 11:00 AM  | м/рм                 |
| <ol> <li>To remove all trash or oth</li> <li>To repair, replace, or pay</li> <li>To conduct its use in such</li> <li>To indemnify and hold the<br/>damages, actions, causes or</li> </ol> | laws, ordinances a<br>er debris that may<br>for the repair or re<br>a manner as to no<br>e County of Boon<br>f action or suits o<br>bodily injury or pa | ind county poly<br>be deposited<br>eplacement of<br>ot unreasonab<br>c, its officers,<br>f any kind or a<br>coperty damag | licies in using Boor<br>(by participants) ir<br>damaged property<br>ly interfere with Bo<br>agents and employ<br>nature including co<br>to incurred by anyo | event this application is approved:<br>the County Government conference rooms<br>a rooms by the organizational use.<br>including carpet and furnishings in rooms<br>once County Government building function<br>ees, harmless from any and all claims, den<br>sts. litigation expenses, attorney fees, judg<br>me participating in or attending the | n.<br>Ons.<br>Tands, |
| Organization Representative/Title:_BC<br>Phone Number:_573-291-4391   | th Luclop   | renergy   | Columbia  | Track Club President  |                      |
| Phone Number:   |   | Date o  | f Application:  |   |                      |
| Email Address: bal2run@hotmail.   |   | ·····   |   |   |                      |
|   | above application   | for permit in   | accordance with th  | RNMENT CONFERENCE ROOMS<br>te terms and conditions above written. The<br>county Commission.   | 10                   |
| ATTEST:   |   |   | BOONE COUN  | TY, MISSOURI  |                      |

Wenley S. Noren neg County Clerk / 1-30-14

County Commissioner

D-2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MIDSOONI                                      | ession of the Janu | ion of the January Adjourned |         |    |    |
|--|--------------------|------------------------------|---------|----|----|
| County of Boone  |                    |                              |         |    |    |
| In the County Commission of said county, on the        | 30th               | day of                       | January | 20 | 14 |
| the following, among other proceedings, were had, viz: |                    |                              |         |    |    |

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by the Battle High School Honors Block Government for February 1, 2014, and from 10:00 a.m. to 12:00 p.m.

мeg

Done this 30th day of January, 2014.

ATTEST: Wendy S. Noreh

Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

fille,

Karen M. Miller District I Commissioner

X1) N O

Janet M. Thompson District II Commissioner



# **Boone County Commission**

#### APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use the Roger B. Wilson Boone County Government Center conference rooms or Centralia Satellite Office as follows: -----\_ ...

| Organization: Battle High S  | chool Honors  | Block Gover  | rnment- small g   | lroup  |                                  |
|--|---|--|---|--|----------------------------------|
| Address:1406 Sir Barton D  |   |  |   |  |                                  |
| City:Columbia  |   | MO <sub>ZIP</sub>  | 65202   |  |                                  |
| 573-356-9183   |   |  |   |  |                                  |
| Individual Requesting Use:   | n Fugit   |  | Position in Org   | anization:   |                                  |
| Facility requested: 🗹 Chambers   | <b>Room 301</b>   |  |   | Centralia Clinic   |                                  |
| Small group to film s  |   |  |   | Government Class   |                                  |
| Description of Use (ex. Speaker, m   | neeting, reception):_   | Educational  |   |  |                                  |
| Date(s) of Use:  | ruary 1, 2014   |  |   |  |                                  |
| Date(s) of Use:<br>Start Time of Setup:  |   | AM/PM  | Start Time of Eve   | 10:00 AM   | AM/PM                            |
| End Time of Event:   |   | _AM/PM   | End Time of Clea  | 12:00 PM   | AM/PM                            |
| <ol> <li>To remove all trash of</li> <li>To repair, replace, or</li> <li>To conduct its use in</li> <li>To indemnify and ho damages, actions, cau</li> </ol> | able laws, ordinand<br>or other debris that<br>pay for the repair of<br>such a manner as t<br>ld the County of B<br>ises of action or sui<br>nt of bodily injury of | ces and county p<br>may be deposite<br>or replacement of<br>to not unreasona<br>oone, its officers<br>its of any kind or<br>or property dama | olicies in using Boor<br>of (by participants) in<br>of damaged property<br>ably interfere with Bo<br>s, agents and employ<br>r nature including co<br>age incurred by anyco | event this application is approved:<br>ne County Government conference re-<br>n rooms by the organizational use.<br>including carpet and furnishings in re-<br>pone County Government building fe-<br>ees, harmless from any and all claims<br>sts, litigation expenses, attorney fees,<br>one participating in or attending the | ooms.<br>anctions.<br>, demands, |
| Organization Representative/Title:   | Darin Fugit- P  | Parent   |   | <u> </u>   |                                  |
| Phone Number:  | 3   | Date   | of Application:   | 30/14  |                                  |
| Email Address:   | mail.com  |  |   |  |                                  |
| The County of Boone hereby grant<br>above permit is subject to terminati   | s the above applica   | tion for permit i  | n accordance with th<br>order of the Boone C  |  |                                  |
| ATTEST   |   |  | BOONE COUN  | JTY MASSOURI   |                                  |

Α S Nover neg County Clerk

1-30-14 DATE:

51-2014

# **CERTIFIED COPY OF ORDER**

| STATE OF MISSOURI        | } ea.                | January Session of the January Adjourned<br>ea. |      |        |         |    |    |  |
|--------------------------|----------------------|---|------|--------|---------|----|----|--|
| In the County Commission | n of said county, on | the   | 30th | day of | January | 20 | 14 |  |

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Thursday, January 30, 2014, at 3:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Done this 30th of January, 2014.

ATTEST: Wendy S. Nor

Clerk of the County Commission

Daniel K. Atwill Presiding Commissioner

hlle

Karen M. Miller District I Commissioner

Janet M.Thompson District II Commissioner