

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

June Session of the May Adjourned

Term. 2002

In the County Commission of said county, on the

4th day of June 2002

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1243-03411: Judicial Grants and Contracts – Federal Grant Reimbursement	\$2,355.00
1243-71101: Judicial Grants and Contracts – Professional Services	\$1,600.00
1243-23050: Judicial Grants and Contracts - Other Supplies	\$755.00

Said budget amendment is for the rebudget of the Juvenile Accountability Incentive Block Grant for 2001-2002.

Done this 4th day of JUNE, 2002.

ATTEST:

Wendy S. Noren Sr
 Wendy S. Noren
 Clerk of the County Commission

ABSENT

Don Stamper
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Skip Elkin
 Skip Elkin
 District II Commissioner

BOONE COUNTY, MISSOURI

REQUEST FOR BUDGET AMENDMENT

1st - 5/21
2nd - 6/14
RECEIVED

FEB 15 2002

256-2002

2/14/02

DATE

FOR AUDITORS USE

Department				Account					Account Title	Decrease	Increase
1	2	4	3	0	3	4	1	1	Judicial Grants & Contracts: Federal Grant Reimb.		2355.00
1	2	4	3	7	1	1	0	1	Judicial Grants & Contracts: Professional Services		1600.00
1	2	4	3	2	3	0	5	0	Judicial Grants & Contracts: Other Supplies		755.00

Explanation: **Juvenile Accountability Incentive Block Grant for 2001-2002. Transfer unused 2001 Grant Contribution money to 2002 Budget.** *Rebudget 2001-2002 JAIBG grant*

In 2001, \$755.00 was budgeted in fixed asset (91300) for the purpose of purchasing songbooks when the keyboards were purchased. However, songbooks were not purchased at that time. Therefore, we are requesting the money be transferred to other supplies (23050) for the purpose of purchasing the songbooks in 2002.

Robert L. Denny

Originating Office

ABSENT
PRESIDING COMMISSIONER

KF

Approved – Auditor

Karen M. Miller
DISTRICT I COMMISSIONER

[Signature]
DISTRICT II COMMISSIONER

Line Item Number Number	2001 Budgeted Amount	Total Expended in 2001	Remaining Balance For 2001
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1243-10100	\$9,314.00	\$9,256.39	\$ 57.61
Legal Assistant and Art Instructors Salaries Combined			

1243-10200	\$713.00	\$708.13	\$ 4.87
Legal Assistant and Art Instructors FICA Combined			

1243-71101	\$1,600.00	\$0.00	\$ 1,600.00
Professional Services - Contract was not established until 2002. Therefore, money was not expended			

1243-91300	\$2,000.00	\$1,244.82	\$ 755.18
This item was for the keyboards, extended warranties and songbooks.			

First Read 501-2001
 10-16-01
 2nd 10/30/01

BOONE COUNTY, MISSOURI

REQUEST FOR BUDGET AMENDMENT

RECEIVED OCT 9 8 2001

9/27/01

DATE

FOR AUDITORS USE

Department				Account					Account Title	Decrease	Increase	
1	2	4	3	0	3	4	1	1	Judicial Grants & Contracts: Federal Grant Reimb.		14386.00	✓
1	2	4	3	1	0	1	0	0	Judicial Grants & Contracts: Salaries		9314.00	✓
1	2	4	3	1	0	2	0	0	Judicial Grants & Contracts: FICA		713.00	✓
1	2	4	3	1	0	3	0	0	Judicial Grants & Contracts: Health Insurance		661.00	✓
1	2	4	3	1	0	3	2	5	Judicial Grants & Contracts: Disability Insurance		25.00	✓
1	2	4	3	1	0	3	5	0	Judicial Grants & Contracts: Life Insurance		8.00	✓
1	2	4	3	1	0	3	7	5	Judicial Grants & Contracts: Dental Insurance		65.00	✓
1	2	4	3	9	1	3	0	0	Judicial Grants & Contracts: Machinery & Equipment		2000.00	✓
1	2	4	3	7	1	1	0	1	Judicial Grants & Contracts: Professional Services		1600.00	✓

Explanation:

Establish budget for Juvenile Accountability Incentive Block Grant for 2001-2002 Grant Year for 2001 Portion for the Grant *Establish budget JAIBG grant*

Grant Contribution

Robert L. Perry

 Originating Office

Approved - Auditor

James M. Pelled *[Signature]*

 DISTRICT I COMMISSIONER DISTRICT II COMMISSIONER

ABSENT

 PRESIDING COMMISSIONER

2001-2002 JAIBG GRANT BUDGET FOR 2001 BUDGET

Line Item Number	Line Item Name	Grant Contribution
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Legal Assistant

1243-10100	Salaries	\$ 5,449.60
1243-10200	FICA	\$ 416.89
1243-10300	Health Ins.	\$ 661.26
1243-10325	Disability Ins.	\$ 25.00
1243-10350	Life Ins.	\$ 8.10
1243-10375	Dental Ins.	\$ 64.98
Subtotal		\$ 6,630.92

Art Instructor

1243-10100	Salaries	\$ 3,864.00
1243-10200	FICA	\$ 295.60
Subtotal		\$ 4,159.60

Keyboards and Equipment

1243-91300	Machinery/ Equipment	\$ 2,000.00
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Psycho-Educational Testing of Youth

1243-71101	Professional Services	\$ 1,600.00
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Total for 2001 Budget		\$ 14,385.52
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2001 CLASS 9

Dept-Account	Description	Original Budget Amount	Budget Revision Date	Budget Revision Amount	Revised Budget	Encumbrance Date	Encumbrance Amount	Payment Date	Payment Amount	Unused Budget
Judicial Grant and Contracts										
1243-91300	fitness station (2000-2001 JAIBG grant)	6,015			6,015			8-8,8-13,8-28,9-7,10-1-01	5,524	491
1243-91300	Budget Amendment establishing budget for 2001-2002 JAIBG grant		10-3-01	2,000	2,000					2,000
1243-91300	keyboards & equipment (added 10-3-01) (2001-2002 JAIBG grant)			2,000	8,015		0	12-26-01	1,245	(1,245)
Total		6,015		2,000	8,015		0		6,769	1,246

0 • C *

2,000 • +
 1,245 • -
 755 • 1



October-2001 JAIBG 3667

Final Report: YES () NO (M)

CFDA# 16.523

Vendor#: 4360003490-2

Boothe, County of

00JAIBG-LG-002 Project Director: Kirk Kippley PVS 812-1129020311

I. EXPENDITURES	Budget			Previously Reported			Expended This Month			Total Expended To Date		
	Total	DPS	Local	DPS	Local	Total	DPS	Local	Total	DPS	Local	Total
PERSONNEL												
101 Legal Assistant JF	\$21,811.20			\$0.00	\$0.00	\$0.00	1257.60		1257.60	1257.60		1257.60
102 Instructor CW	\$16,350.80			\$0.00	\$0.00	\$0.00	937.83		937.83	937.83		937.83
103 FICA/Medicare	\$2,919.40			\$0.00	\$0.00	\$0.00	167.95		167.95	167.95		167.95
104 Life Insurance	\$33.30			\$0.00	\$0.00	\$0.00	2.70		2.70	2.70		2.70
105 Medical Insurance	\$2,708.76			\$0.00	\$0.00	\$0.00	220.42		220.42	220.42		220.42
106 Disability Insurance	\$117.80			\$0.00	\$0.00	\$0.00	8.00		8.00	8.00		8.00
107 Dental Insurance	\$266.13			\$0.00	\$0.00	\$0.00	21.66		21.66	21.66		21.66
	\$44,207.39	\$39,786.65	\$4,420.74	\$0.00	\$0.00	\$0.00	2616.16		2616.16	2616.16		2616.16
EQUIPMENT												
301 Digital Video Camera	\$1,100.00			\$0.00	\$0.00	\$0.00						
302 Tripod	\$100.00			\$0.00	\$0.00	\$0.00						
303 Extra Battery	\$60.00			\$0.00	\$0.00	\$0.00						
304 Tapes	\$165.00			\$0.00	\$0.00	\$0.00						
305 5-year Warranty	\$175.00			\$0.00	\$0.00	\$0.00						
306 Keyboards	\$2,000.00			\$0.00	\$0.00	\$0.00						
	\$3,600.00	\$3,240.00	\$360.00	\$0.00	\$0.00	\$0.00						
SUPPLIES/OPERATIONS												
401 Art Supplies	\$3,300.63			\$0.00	\$0.00	\$0.00						
402 Drug Testing	\$3,594.50			\$0.00	\$0.00	\$0.00						
	\$6,895.13	\$6,205.62	\$689.51	\$0.00	\$0.00	\$0.00						
CONTRACTUAL												
501 Psycho-Educational Testing	\$14,650.00			\$0.00	\$0.00	\$0.00						
	\$14,650.00	\$13,185.00	\$1,465.00	\$0.00	\$0.00	\$0.00						
CONTRACT TOTALS	\$69,352.52	\$62,417.27	\$6,935.25	\$0.00	\$0.00	\$0.00	2616.16		2616.16	2616.16		2616.16

23 3 PM 9 22 11.11.11

page 1 of 2



October 2001 JAIBG 3667

10/1/2001 to 9/30/2002 Final Report: YES () NO ()

Boone, County of

Accountability Enhancement Programs/Services

CFDA# 16.523

00JAIBG-LG-002

Project Director: Kirk Kippley

Vendor#: 4360003490-2

Continued from page 1

II. REQUEST FOR FUNDS	TOTAL OF PREVIOUS PAYMENTS RECEIVED	\$0.00	
	DPS FUNDS EXPENDED TO DATE	2616.16	
	DPS FUNDS ON HAND	59801.11	MATCH REQUIRED TO DATE \$0.00
	BALANCE AVAILABLE TO REQUEST	562,417.27	DIFFERENCE \$0.00
FUNDS REQUESTED	2616.40		
III. CERTIFICATION			
I certify that this report represents actual expenditures for the period covered and for the total contract to date, all made in accordance with the approved budget for the above referenced contract extended to my office.			
PREPARED BY:	<i>David Schull</i>	FAX# 574-886-4461	PHONE# 573-886-4450
APPROVED BY: (Authorized Official)	<i>[Signature]</i>		DATE: 11/7/01
			DATE: 11/7/01

November 2001 JAIBG 3667

10/1/2001 to 9/30/2002 Final Report: YES () NO (X)

Boone, County of Accountability Enhancement Programs/Services

00JAIBG-LG-002 Project Director: Kirk Kippley PVS&IAER129020357 Vendor#: 4360003490-2



CFDA# 16.523

I. EXPENDITURES	Budget			Previously Reported			Expended This Month			Total Expended To Date		
	Total	DPS	Local	DPS	Local	Total	DPS	Local	Total	DPS	Local	Total
PERSONNEL												
101 Legal Assistant JF	\$21,811.20			\$1,257.60	\$0.00	\$1,257.60	1663.70		1663.70	2921.30		2921.30
102 Instructor CW	\$16,350.80			\$937.83	\$0.00	\$937.83	1275.93		1275.93	2213.76		2213.76
103 FICA/Medicare	\$2,919.40			\$167.95	\$0.00	\$167.95	224.89		224.89	392.84		392.84
104 Life Insurance	\$33.30			\$2.70	\$0.00	\$2.70	2.70		2.70	5.40		5.40
105 Medical Insurance	\$2,708.76			\$220.42	\$0.00	\$220.42	220.42		220.42	440.84		440.84
106 Disability Insurance	\$117.80			\$8.00	\$0.00	\$8.00	8.00		8.00	16.00		16.00
107 Dental Insurance	\$266.13			\$21.66	\$0.00	\$21.66	21.66		21.66	43.32		43.32
	\$44,207.39	\$39,786.65	\$4,420.74	\$2,616.16	\$0.00	\$2,616.16	3417.30		3417.30	6033.46		6033.46
EQUIPMENT												
301 Digital Video Camera	\$1,100.00			\$0.00	\$0.00	\$0.00						
302 Tripod	\$100.00			\$0.00	\$0.00	\$0.00						
303 Extra Battery	\$60.00			\$0.00	\$0.00	\$0.00						
304 Tapes	\$165.00			\$0.00	\$0.00	\$0.00						
305 5-year Warranty	\$175.00			\$0.00	\$0.00	\$0.00						
306 Keyboards	\$2,000.00			\$0.00	\$0.00	\$0.00						
	\$3,600.00	\$3,240.00	\$360.00	\$0.00	\$0.00	\$0.00						
SUPPLIES/OPERATIONS												
401 Art Supplies	\$3,300.63			\$0.00	\$0.00	\$0.00						
402 Drug Testing	\$3,594.50			\$0.00	\$0.00	\$0.00						
	\$6,895.13	\$6,205.62	\$689.51	\$0.00	\$0.00	\$0.00						
CONTRACTUAL												
501 Psycho-Educational Testing	\$14,650.00			\$0.00	\$0.00	\$0.00						
	\$14,650.00	\$13,185.00	\$1,465.00	\$0.00	\$0.00	\$0.00						
CONTRACT TOTALS	\$69,352.52	\$62,417.27	\$6,935.25	\$2,616.16	\$0.00	\$2,616.16	3417.30		3417.30	6033.46		6033.46

Nov 2001

November 2001 JAIBG 3667

Final Report: YES () NO (X)

County of 00JAIBG-LG-002

Accountability Enhancement Programs/Services
Project Director: Kirk Kippley

CFDA# 16.523

Vendor#: 4360003490-2

Continued from page 1

II. REQUEST FOR FUNDS	TOTAL OF PREVIOUS PAYMENTS RECEIVED	\$2,616.40	
	DPS FUNDS EXPENDED TO DATE	6033.46	
III. CERTIFICATION	DPS FUNDS ON HAND	56383.57	MATCH REQUIRED TO DATE \$0.00
	BALANCE AVAILABLE TO REQUEST	\$59,800.87	DIFFERENCE \$0.00
	FUNDS REQUESTED	3417.30	348 = 3417.99

I certify that this report represents actual expenditures for the period covered and for the total contract to date, all made in accordance with the approved budget for the above referenced contract extended to my office.

PREPARED BY: *[Signature]* PHONE# 573-886-4450 DATE: 12-4-07

FAX# 573-886-4461 PHONE# 573-886-4305 DATE: 12-4-07

APPROVED BY: (Authorized Official)

X Overpaid 24k last month.

December 2001
C1-3667-17 200
G1-3667-12-2001
 CFDA# 16.523

10/1/2001 to 9/30/2002
 Final Report: YES () NO (X)
 Accountability Enhancement Programs/Services
 Project Director: Kirk Kippley

Vendor#: 4360003490-2

JAIBG 3667

Boone, County of
 00JAIBG-LG-002

I. EXPENDITURES	Budget			Previously Reported			Expended This Month			Total Expended To Date		
	Total	DPS	Local	DPS	Local	Total	DPS	Local	Total	DPS	Local	Total
PERSONNEL												
101 Legal Assistant JF	\$21,811.20			\$2,921.30	\$0.00	\$2,921.30	1676.80		1676.80	4598.10		4598.10
102 Instructor CW	\$16,350.80			\$2,213.76	\$0.00	\$2,213.76	1175.30		1175.30	3389.06		3389.06
103 FICA/Medicare	\$2,919.40			\$392.84	\$0.00	\$392.84	218.19		218.19	611.03		611.03
104 Life Insurance	\$33.30			\$5.40	\$0.00	\$5.40	2.70		2.70	8.10		8.10
105 Medical Insurance	\$2,708.76			\$440.84	\$0.00	\$440.84	220.42		220.42	661.26		661.26
106 Disability Insurance	\$117.80			\$16.00	\$0.00	\$16.00	8.00		8.00	24.00		24.00
107 Dental Insurance	\$266.13			\$43.32	\$0.00	\$43.32	21.66		21.66	64.98		64.98
	\$44,207.39	\$39,786.65	\$4,420.74	\$6,033.46	\$0.00	\$6,033.46	3323.07		3323.07	9356.53		9356.53

EQUIPMENT												
301 Digital Video Camera	\$ 100.00			\$0.00	\$0.00	\$0.00						
302 Tripod	\$100.00			\$0.00	\$0.00	\$0.00						
303 Extra Battery	\$60.00			\$0.00	\$0.00	\$0.00						
304 Tapes	\$165.00			\$0.00	\$0.00	\$0.00						
305 5-year Warranty	\$175.00			\$0.00	\$0.00	\$0.00						
306 Keyboards	\$1,655.15			\$0.00	\$0.00	\$0.00	899.97		899.97	899.97		899.97
307 Extended Warranty for Keyboards	\$344.85			\$0.00	\$0.00	\$0.00	344.85		344.85	344.85		344.85
	\$3,600.00	\$3,240.00	\$360.00	\$0.00	\$0.00	\$0.00	1244.82		1244.82	1244.82		1244.82

SUPPLIES/OPERATIONS												
101 Art Supplies	\$3,300.63			\$0.00	\$0.00	\$0.00						
102 Drug Testing	\$2,594.50			\$0.00	\$0.00	\$0.00						
	\$6,895.13	\$6,205.62	\$689.51	\$0.00	\$0.00	\$0.00						

CONTRACTUAL												
301 Psycho-Educational Testing	\$14,650.00			\$0.00	\$0.00	\$0.00						
	\$11,650.00	\$13,185.00	\$1,465.00	\$0.00	\$0.00	\$0.00	4567.89		4567.89	10601.35		10601.35
CONTRACT TOTALS	\$16,302.52	\$62,417.27	\$6,935.25	\$6,033.46	\$0.00	\$6,033.46	4567.89		4567.89	10601.35		10601.35

Dec 2001
 Jan 2002

December 2001

SAFETY P.O. Box 749 Jefferson City, MO 65102-0749 FAX(573)751-5399

10/1/2001 to 9/30/2002

Final Report: YES () NO ()

G1-3667-12-2001
G1-3667-12-2001

CFDA# 16.523

Vendor#: 4360003490-2

Boone, County of
20JAIBG-LG-002

Accountability Enhancement Programs/Services
Project Director: Kirk Kippley

Continued from page 1

TOTAL OF PREVIOUS PAYMENTS RECEIVED		\$6,033.46	
DPS FUNDS EXPENDED TO DATE		10601.35 ✓	
DPS FUNDS ON HAND		51815.92	MATCH REQUIRED TO DATE \$0.00
BALANCE AVAILABLE TO REQUEST		\$56,383.81	DIFFERENCE \$0.00
FUNDS REQUESTED		4567.89	See above

III. CERTIFICATION
I certify that this report represents actual expenditures for the period covered and for the total contract to date, all made in accordance with the approved budget for the above referenced contract extended to my office.

PREPARED BY: *Ann E. Schell* FAX# 573-886-4461 PHONE# 573-886-4450 DATE:

APPROVED BY: (Authorized Official) *Ann E. Schell* PHONE# 573-886-4305 DATE: 1-2-01

5/13/02

FY 2002
Budget Amendments/Revisions
Judicial Grants & Contracts (1243)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	3/22/02	3411 91300 23050 92300	Federal Grant Reimbursement Machinery & Equipment Other Supplies Replacement Machinery & Equip	4,282 2,049 1,883 350		Establish budget for additional 2002 JAIBG grant funding	
2	2/15/02	3411 23050 71101	Federal Grant Reimbursement Other Supplies Professional Services	2,355 755 1,600		Rebudget 2001-2002 JAIBG grant	

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

June Session of the May Adjourned

Term. 2002

In the County Commission of said county, on the

4th day of June 2002

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award bid 35-15MAY02 for Carpet Cleaning Services Term and Supply to Aerodry. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 4th day of JUNE, 2002.

ABSENT

Don Stamper
 Presiding Commissioner

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Skip Elkin
 Skip Elkin
 District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, 2nd Floor
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: May 21, 2002
RE: 35-15MAY02 – Carpet Cleaning Services Term and Supply

The Bid for Carpet Cleaning Services Term and Supply was issued on April 24, 2002. The bid closed on May 15, 2002. Four bids were received. Upon the completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award to Aerodry. River City Janitorial Services offered the low bid but did not meet the specification requiring that the firm be certified by the Institute of Inspection, Cleaning and Restoration.

The contract will run through December 31, 2002 and may be renewed for an additional four, one-year periods. Contract award is for \$10,350 from department 6101 – Housekeeping, Account 60125 – Custodial/Janitorial Services. Original budget was \$11,000. At the time of this writing, \$33,883 remains in the account.

ATTACHMENT: Bid Tabulation

cc: Bid File
Ken Roberts, Facilities Maintenance

Award Amount: estimated for five years \$59,074
Average Bid: \$82,327
Savings: \$23,253

Bid tab-35-15MAY02-Carpet Cleaning		River City	Floor Care Associates	Aerodry	Draperly Doctor
Item	Description	Unit Price	Unit Price	Unit Price	Unit Price
1	Carpet Cleaning: Boone County Correctional Facility	\$872	\$2,725	\$1,199	\$1,417
2	Carpet Cleaning: Johnson Building	\$528	\$1,650	\$792	\$858
3	Carpet Cleaning: Government Center	\$1,864	\$5,825	\$2,330	\$3,029
4	Carpet Cleaning: Court House	\$4,480	\$14,000	\$5,600	\$7,840
5	Carpet Cleaning: Road and Bridge Facility	\$264	\$825	\$429	\$495
Total For All Boone County Locations (4.7.1-1-5)		\$8,008	\$25,025	\$10,350	\$13,639
Price Per Square Foot for "As Needed" Individual Areas:		Price Per Sq. Ft.	Price Per Sq. Ft.	Price Per Sq. Ft.	Price Per Sq. Ft.
6	Work During Regular Business Hours Mon-Fri. 8-5	0.08 w/ minimum \$50.00	\$0.20	\$0.15	\$0.15
7	Work During Evening Hours After 5p.m. or on Sat.	\$50.00 minimum	\$0.25	\$0.17	\$0.20
4.13.	Maximum % increase 2nd Contract Period.	3%	10%	6%	5%
	Maximum % increase 3rd Contract Period.	2%	10%	6%	5%
	Maximum % increase 4th Contract Period.	2%	10%	8%	5%
	Maximum % increase 5th Contract Period.	3%	10%	8%	5%
4.14.	Co-op? Yes/No	Yes	Yes	Yes	Yes

No Bid
 Steamatic of Mid-Missouri
 Schinkel's Carpet & Upholstery Cleaning
 R & L Enterprises
 Unisource

Opened By: Melinda Bobbitt
 Recorded By: Janie Whelton
 Time: 1:31 p.m.
 Date: May 15, 2002

Bid tab-35-15MAY02-Carpet Cleaning										
4.7.1. Item	Description	Unit Price	River City Janitorial Services - year 1	River City Janitorial Services - year 2	River City Janitorial Services - year 3	River City Janitorial Services - year 4	River City Janitorial Services - year 5	RIVER CITY TOTAL FOR FIVE YEARS	Floor Care Associates - year 1	Floor Care Associates - year 2
1	Carpet Cleaning: Boone County Correctional Facility	\$872							\$2,725	\$2,998
2	Carpet Cleaning: Johnson Building	\$528							\$1,650	\$1,815
3	Carpet Cleaning: Government Center	\$1,864							\$5,825	\$6,408
4	Carpet Cleaning: Court House	\$4,480							\$14,000	\$15,400
5	Carpet Cleaning: Road and Bridge Facility	\$264							\$825	\$908
	Total For All Boone County Locations (4.7.1:1-5)		\$8,008	\$8,248	\$8,413	\$8,581	\$8,839	\$42,090	\$25,025	\$27,528
	Price Per Square Foot for "As Needed" Individual Areas:		Price Per Sq. Ft.						Price Per Sq. Ft.	
			0.08 w/ \$50.00 minimum							
6	Work During Regular Business Hours Mon-Fri. 8-5								\$0.20	
7	Work During Evening Hours After 5p.m. or on Sat								\$0.25	
4.13.	Maximum % increase 2nd Contract Period.		3%						10%	
	Maximum % increase 3rd Contract Period.		2%						10%	
	Maximum % increase 4th Contract Period.		2%						10%	
	Maximum % increase 5th Contract Period.		3%						10%	
4.14.	Co-op? Yes/No		Yes						Yes	

No Bid
 Steamatic of Mid-Missouri
 Schinkel's Carpet & Upholstery Cleaning
 R & L Enterprises
 Unisource

Opened By: Meirinda Bobbitt
 Recorded By: Janie Whelton
 Time: 1:31 p.m.
 Date: May 15, 2002

Floor Care Associates - Year 3	Floor Care Associates - Year 4	Floor Care Associates - Year 5	FLOOR CARE ASSOCIATES TOTAL FOR FIVE YEARS	Aerodry - year 1	Aerodry - year 2	Aerodry - year 3	Aerodry - year 4	Aerodry - year 5	AERODRY TOTAL FOR FIVE YEARS	Drapery Doctor - year 1	Drapery Doctor - year 2	Drapery Doctor - year 3
\$3,297	\$3,627	\$3,990		Unit Price						Unit Price		
\$1,997	\$2,196	\$2,416		\$1,199	\$1,271	\$1,347	\$1,455	\$1,571	\$1,417	\$1,488	\$1,562	
\$7,048	\$7,753	\$8,528		\$792	\$840	\$890	\$961	\$1,038	\$858	\$901	\$946	
\$16,940	\$18,634	\$20,487		\$2,330	\$2,470	\$2,618	\$2,827	\$3,054	\$3,029	\$3,180	\$3,339	
\$998	\$1,098	\$1,208		\$5,600	\$5,936	\$6,292	\$6,796	\$7,339	\$7,840	\$8,232	\$8,644	
\$30,280	\$33,308	\$36,639	\$152,780	\$429	\$455	\$482	\$521	\$562	\$495	\$520	\$546	
				\$10,350	\$10,971	\$11,629	\$12,560	\$13,564	\$59,074	\$13,639	\$14,321	\$15,037
				Price Per Sq. Ft.						Price Per Sq. Ft.		
				\$0.15						\$0.15		
				\$0.17						\$0.20		
				6%						5%		
				6%						5%		
				8%						5%		
				8%						5%		
				Yes						Yes		



PURCHASE REQUISITION

BOONE COUNTY, MISSOURI

4/30/02

DATE

NEW

Aerodry

573-634-6165

VENDOR NO.

VENDOR NAME

PHONE #

1003 E. McCarty

Jefferson City
CITY

MO 65101
STATE ZIP

ADDRESS

257-2002

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

#33-15MAY02

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department #

Bill To Department # 6101

Department				Account				Item Description	Qty	Unit Price	Amount
6	1	0	1	6	0	1	2 5	Carpet Cleaning: Boone County Correctional Facility	1	1199.00	1,199.00
6	1	0	1	6	0	1	2 5	Carpet Cleaning: Johnson Building	1	792.00	792.00
6	1	0	1	6	0	1	2 5	Carpet Cleaning: Government Center	1	2330.00	2330.00
6	1	0	1	6	0	1	2 5	Carpet Cleaning: Court House	1	5600.00	5600.00
6	1	0	1	6	0	1	2 5	Carpet Cleaning: Road and Bridge Facility	1	429.00	429.00
CLERK'S OFFICE											
*DO NOT UNSTAPLE THESE PAGES											
*THE ONLY ACTION NEEDED IS TO WRITE THE COMM ORDER # ON THE FORM AND RETURN TO AUDITOR'S OFFICE.											
TOTAL											\$10,350

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

Auditor Approval

**PURCHASE AGREEMENT
FOR
CARPET CLEANING SERVICES TERM AND SUPPLY**

THIS AGREEMENT dated the 4 day of JUNE 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Aerodry Carpet Cleaning and Drying Services**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement For Carpet Cleaning Services Term and Supply, County of Boone Request for Bid, bid number 35-15MAY02, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, Addendum Number One as well as the Contractor's bid response dated May 14, 2002 and executed by Ivan Turner on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions and Addendum #1 shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date written above through December 31, 2002, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement and any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County Carpet Cleaning Services as identified and responded to in the Contractor's Response Form. Items will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Billing and Payment - All billing shall be invoiced to the Boone County Facilities Maintenance Department, and may only include the prices as identified in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**AERODRY CARPET CLEANING
AND DRYING SERVICES**

by [Signature]

title vice president

address 1003 E. McCarty
Jefferson City MO. 65101

BOONE COUNTY, MISSOURI

by: Boone County Commission

[Signature]
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren sv
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

Facilities Maintenance
6101-60125 - \$10,350

June C. Pataford
Signature by se

5/22/02
Date

Appropriation Account

Boone County Purchasing

Debbie Crutchfield
Office Specialist



601 E. Walnut-
Room 205
Columbia, MO 65201
(573) 886-4394
Fax (573) 886-4390
Email: dcrutchfield@boonecountymo.org

October 29, 2003

Ivan Turner
Aerodry Carpet Cleaning & Drying Services
1003 E. McCarty Street
Jefferson City, MO 65101

RE: 35-15MAY02 – Carpet Cleaning Services Term & Supply

Dear Mr. Turner:

The County of Boone is interested in renewing the above referenced contract that expires on December 31, 2003 with your. Please sign and date below if you agree to renew the contract under the same terms and conditions as set in the original bid for an additional year. The renewal period will cover January 1, 2004 through December 31, 2004

I Ivan Turner of Aerodry Carpet Cleaning & Drying Services, agree to renew the contract 35-15MAY02 – Carpet Cleaning Services Term & Supply for an additional year under the same terms and conditions as set in the original bid with a 6 percent price increase.

Ivan Turner
Signature

11/3/03
Date

Please sign and date below if you do not wish to renew the contract 35-15MAY02 – Carpet Cleaning Services Term & Supply for an additional year.

I _____ of Aerodry Carpet Cleaning & Drying Services, do not wish to renew the above referenced contract.

Signature

Date

Please sign and return with a **copy of certificate of insurance** (insurance is to cover contract period). I will share these terms with the Facilities Maintenance Department and will evaluate your proposed price increase. If they agree to renew, I will send you a confirmed contract renewal letter. Should you have any questions or need additional information, I may be reached at (573) 886-4394 or by e-mail to: dcrutchfield@boonecountymo.org.

Sincerely,

Debbie Crutchfield
Office Specialist

Cc Bid File

257-2002

SUMMARY OF INSURANCE

Prepared: 05/29/03

Page 1

For: Aerodry
 Majestic Maids, Inc
 1003 E McCarty St
 Jefferson City, MO
 65101 573-634-6165

Winter-Dent & Company
 P.O. Box 1046
 Jefferson City, MO
 65102-1046 573-634-2122

Coverage	Amount	Company	Policy No	Eff	Exp	Premium

Commercial Insurance

Premise:
 1003 E McCarty St
 Jefferson City, MO 65101

General Liability

Continental Western CGL234219521 06/26/03 06/26/04 908.00

Occurrence Form	
General Aggregate	2,000,000
Products/Completed Oper. Aggr.	2,000,000
Personal & Advertising Injury	1,000,000
Each Occurrence	1,000,000
Fire Damage (Any One Fire)	100,000
Medical Expense (Any One Person)	5,000

RATING:

Carpet, rug & upholstery
 cleaning on customers premise
 Class Code : 91405
 Premium Basis : \$41,500* Payroll
 18,000 payroll plus \$23,500 minimum
 payroll for one owner

Store: Household Appliances distributor
 Class Code : 10040
 Premium Basis : If Any (Sales)

Additional Insured: City of Columbia

Various other coverages available for an additional premium upon request:

- 1) **Hired/Non-owned Auto Liability** - Coverage for the policyholder against liability incurred while driving an automobile not owned or hired by the policyholder or resulting from the use of someone else's automobile on the insured's behalf, such as an employee using a personal car for the employer's business purposes. *Coverage may already be provided under your commercial automobile policy.*
- 2) **Umbrella Liability** - Provides excess general and automobile liability limits. An umbrella liability policy comes into play when primary insurance limits have been exhausted, or when a claim develops that is not covered by primary insurance
- 3) **Property, automobile or workers compensation coverages.**

Please note the following:

- General Liability policy does not provide coverage for Discriminatory Employment Practices, Pollution Liability, and/or Intentional Acts such as Sexual Harassment.
- General Liability is subject to audit.

Disclaimer: This information is for illustrative purposes only and is not a contract. This information is intended to provide a general review of the coverage's available. Remember that only your insurance policy can give you actual terms, coverage, amount conditions and exclusions of your coverage.

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut St., Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

November 10, 2003

Ivan Turner
Aerodry Carpet Cleaning & Drying Services
1003 E. McCarty Street
Jefferson City, MO 65101

RE: Bid # 35-15MAY02 – Carpet Cleaning Services Term and Supply

Dear Mr. Turner:

The County of Boone wishes to renew the above referenced contract. Confirming our letter dated October 29, 2003, you agree to renew the contract under the same terms and conditions as set in the original bid, with a 6% increase during the 2003 contract renewal period and a 6 % increase for the 2004 renewal period. The contract renewal period is January 1, 2004 through December 31, 2004. The prices stated below depict the 6% increase through December 31, 2004.

Carpet Cleaning: Boone County Correctional Facility	\$1,347.20
Carpet Cleaning: Johnson Building	\$889.90
Carpet Cleaning: Government Center	\$2617.99
Carpet Cleaning: Court House	\$6292.16
Carpet Cleaning: Road and Bridge Facility	\$482.03

TOTAL FOR ALL LOCATIONS: \$11,629.28

Price per Square Foot for "As Needed" Individual Areas:

Regular Business Hours:	\$0.17
After Hours:	\$0.19

Should you have any questions or need additional information, I may be reached at (573) 886-4391 or by e-mail to: mbobbitt@boonecountymo.org.

Sincerely,

Melinda Bobbitt, CPPB
Director of Purchasing

cc: Bid File
Facilities Maintenance
Diana Manlove, Auditor

Boone County Purchasing

Debbie Crutchfield
Office Specialist



601 E. Walnut-Room 209
Columbia, MO 65201
(573) 886-4394
Fax (573) 886-4390
Email: dcrutchfield@boonecountymo.org

October 8, 2004

Ivan Turner
Areodry Carpet Cleaning and Drying Services
1003 E. McCarty Street
Jefferson City, MO 65101

COPY

RE: Bid #35-15MAY02 – Carpet Cleaning Services Term and Supply

Dear Mr. Turner:

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated October 1, 2004, you agree to renew the contract under the same terms and conditions as the current contract, which you indicated in your returned letter of intent. This contract will be in force December 31, 2004 to December 30, 2005

The contracted prices for the next term are.

Carpet Cleaning: Boone County Correctional Facility	\$1,415.61
Carpet Cleaning Johnson Building	\$ 943.94
Carpet Cleaning: Government Center	\$2,775.07
Carpet Cleaning: Court House	\$6,669.69
Carpet Cleaning: Road and Bridge Facility	\$ 510.95
Total for all Locations:	\$12,315.26

Price per Square Foot for "As Needed" Individual Areas:

Regular Business Hours:	\$0.18
After Hours:	\$0.20

Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield
Office Specialist

Cc Facilities Maintenance
Bid File
Clerk's File
Auditor

257-2002

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

June Session of the May Adjourned

Term. 2002

In the County Commission of said county, on the

4th day of June 2002

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept Brookfield Estates Plat 3. It is further ordered that the Presiding Commissioner be hereby authorized to sign said plat.

Done this 4th day of JUNE, 2002.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

ABSENT
 Don Stamper
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Skip Elkin
 Skip Elkin
 District II Commissioner

CERTIFIED COPY OF ORDER



STATE OF MISSOURI

} ca.

June Session of the May Adjourned

Term. 2002

County of Boone

In the County Commission of said county, on the

4th day of June 2002

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on July 15, 2002 from 9:00 a.m. to 7:00 p.m. by the City of Columbia Personnel Advisory Board.

Done this 4th day of JUNE, 2002.

ABSENT

Don Stamper
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Skip Elkin

Skip Elkin
District II Commissioner

ATTEST:

Wendy S. Noren Sr
Wendy S. Noren
Clerk of the County Commission

Don Stamper, Presiding Commissioner
Karen M. Miller, District I Commissioner
Elkin, District II Commissioner



Boone County Government Center
801 East Walnut Room 245
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

259-2007

Commission agenda

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER REQUEST TO USE CONFERENCE ROOM

Today's Date 5-29-02 Date of Event 7-15-02 Hours Needed 9am-7pm

Organization Personnel Advisory Board - City of Columbia

Contact Jackie Lowery Telephone # 874-7245

Substitute Margrace Budder Telephone # 874-7677

TYPE OF EVENT

Personnel Advisory Board - appeal hearing

Room requested:

Chambers

Room 208

Room 139

Room 220