

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

February Session of the February Adjourned

Term. 2002

County of Boone

In the County Commission of said county, on the

19<sup>th</sup>

day of

February 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby grant the Cow Branch Interceptor Sewer Easements and Temporary Construction Easement to the City of Columbia per the attached documentation. It is further ordered that the County Commission be hereby authorized to sign said easements.

Done this 19<sup>th</sup> day of February, 2002.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Don Stamper  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner


3C FEB 07 2002

Boone County Commission

74-2002

**Boone County Regional Sewer District**

1314 North 7<sup>th</sup> Street  
Columbia, Missouri 65201-3902  
(573) 443-2774 Fax (573) 499-0489 Email BCRSD01@coin.org

DATE: February 6, 2002  
TO: Boone County Commission  
FROM:  Tom Ratermann  
SUBJECT: Cow Branch Interceptor Sewer Easements

Attached are the above-subject easements and a survey of the County property showing the approximate location of the centerline of the easement. The point of beginning for the centerline is on the west property line of the County property approximately 780 feet northwest of the Armory building.

The permanent easement describes an L-shaped centerline with the short leg of the L being 65.3 feet long and the long leg of the L being 554.61 feet long. The easement area is 8 feet on each side of the centerline.

The temporary construction easement uses the same centerline only the easement area is 30 feet to the left of the centerline and 70 feet to the right of the centerline.

These easements were discussed with the Commission on January 28, 2002 during the discussion of Howard Subdivision. Information on Howard Subdivision is attached.

If the County Commission is willing to convey these easements, proposed wording for a motion is as follows:

**“Move to convey the attached easements for the Cow Branch Pump Station and Force Main, Cow Branch Outfall Sewer and CB-4 and CB-5 Interceptor Sewers from Boone County to the City of Columbia and authorize the County Commissioners to sign.”**

This issue is scheduled for a first reading before the County Commission on Thursday, February 14, 2002 at 1:30 PM and a second reading and final approval on Tuesday, February 19, 2002 at 9:30 AM.

**Attachments**

C: Stan Shawver, Boone County Planning  
Shawna Victor, Boone County Clerk  
Steve Hunt, City of Columbia

Ordinance \_\_\_\_\_

**GRANT OF EASEMENT FOR SEWER PURPOSES**

WITNESSETH:

THAT WE, Boone County, Missouri, A First Class County and Political Subdivision of the State of Missouri Acting By and Through Its County Commission, Grantor, in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration, to us in hand paid by the City of Columbia, a municipal corporation, Grantee, P.O. Box 6015, Columbia, MO 65205-6015, the receipt of which is hereby acknowledged, do hereby grant unto said City, its successors and assigns, the right, privilege and authority to construct, operate, replace, repair and maintain sewers and pipes, including the necessary manholes and other fixtures, under, across and upon the following described real estate, owned by us, situated in the County of Boone, State of Missouri, to wit:

**PROJECT: Cow Branch Pump Station And Force Main; Cow Branch Outfall Sewer and CB-4 and CB-5 Interceptor Sewers**

**A STRIP OF LAND SIXTEEN (16) FEET WIDE LOCATED IN THE SOUTHEAST QUARTER OF SECTION 19 AND IN THE NORTHEAST QUARTER OF SECTION 30, BOTH IN TOWNSHIP 49 NORTH, RANGE 12 WEST, BOONE COUNTY, MISSOURI, BEING ACROSS PART OF THE TRACT DESCRIBED BY THE WARRANTY DEED RECORDED IN BOOK 90, PAGE 581, SAID STRIP BEING EIGHT (8) FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:**

**COMMENCING AT THE NORTH QUARTER CORNER OF SECTION 30-49-12; THENCE WITH THE QUARTER SECTION LINE, S0°48'15"W, 68.20 FEET TO THE POINT OF BEGINNING;**

**THENCE FROM THE POINT OF BEGINNING, LEAVING SAID SECTION LINE, N90°00'00"E, 65.30 FEET; THENCE N1°30'25"W, 518.11 FEET TO THE SOUTH LINE OF THE EASEMENT RECORDED IN BOOK 1326, PAGE 900; THENCE CONTINUING N1°30'25"W, 36.50 FEET TO THE END OF THE DESCRIBED CENTERLINE AND CONTAINING 0.21 ACRES NOT WITHIN THE EXISTING EASEMENT RECORDED IN BOOK 1326, PAGE 900.**

The grant includes the right of the City of Columbia, Missouri, its officers, agents and employees, to enter upon said real estate at any time for the purpose of exercising any of the rights herein granted; also the right to trim, clear or remove, at any time from said easement any tree, brush, structure or obstruction of any kind or character whatsoever which, in the reasonable judgment of the City may endanger the safety of or interfere with the operation and maintenance of said City's facilities.

The Grantor covenants that, subject to liens and encumbrances of record at the date of this easement, it is the owner of the above described land and has the right and authority to make and execute this Grant of Easement.

IN WITNESS WHEREOF, the said Boone County, Missouri, A First Class County and Political Subdivision of the State of Missouri Acting By and Through Its County Commission has caused these presents to be signed by its Commissioners this 19 day of FEBRUARY in the year 2002.

BOONE COUNTY, MISSOURI BY:

*Don Stamper*

Don Stamper, Presiding Commissioner

*Karen M. Miller*

Karen M. Miller, Southern District I Commissioner

*Skip Elkin*

Skip Elkin, Northern District II Commissioner

ATTEST:

*Wendy S. Noren*

Wendy Noren, County Clerk

STATE OF MISSOURI

)  
)ss.  
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COUNTY OF BOONE

On this 19 day of FEBRUARY in the year 2002, before me, a Notary Public in and for said state, personally appeared, Don Stamper who being by me duly sworn, acknowledged that he is the Presiding Commissioner of Boone County and that said instrument was signed in behalf of said county and further acknowledged that he executed the same as a free act and deed for the purposes therein stated and that he has been granted the authority by said county to execute the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.

*Shawna M. Victor*

SHAWNA M. VICTOR

Notary Public

My commission expires 14 OCTOBER 2005

STATE OF MISSOURI

)  
)ss.  
)

COUNTY OF BOONE

SHAWNA M. VICTOR  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires October 14, 2005

On this 19 day of FEBRUARY in the year 2002, before me, a Notary Public in and for said state, personally appeared Karen M. Miller, who being by me duly sworn, acknowledged that she is the Southern District I Commissioner of Boone County and that said instrument was signed in behalf of said county and further acknowledged that she executed the same as a free act and deed for the purposes therein stated and that she has been granted the authority by said county to execute the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.

*Shawna M. Victor*

SHAWNA M. VICTOR

Notary Public

My commission expires 14 OCTOBER 2002

X:JJC1-31EASE.DOC

SHAWNA M. VICTOR  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires October 14, 2005

STATE OF MISSOURI

COUNTY OF BOONE

)  
)ss.  
)

On this 19 day of FEBRUARY in the year 2007, before me, a Notary Public in and for said state, personally appeared, Skip Elkin, who being by me duly sworn, acknowledged that he is the Northern District II Commissioner of Boone County and that said instrument was signed in behalf of said county and further acknowledged that he executed the same as a free act and deed for the purposes therein stated and that he has been granted the authority by said county to execute the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.

*Shawna M Victor*  
SHAWNA M VICTOR

Notary Public

My commission expires 14 OCTOBER 2005

Ordinance \_\_\_\_\_

**AGREEMENT FOR TEMPORARY CONSTRUCTION EASEMENT**

THIS AGREEMENT for temporary construction easement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2002, by and between Boone County, Missouri, A First Class County and Political Subdivision of the State of Missouri Acting By and Through Its County Commission, Grantor, and the City of Columbia, a municipal corporation, Grantee, P.O. Box 6015, Columbia, MO 65205-6015.

WITNESSETH:

That the Grantor, in consideration of the sum of Ten Dollars (\$10.00), to us in hand paid by the City of Columbia, the receipt of which is hereby acknowledged, do hereby grant unto the Grantee, a temporary easement and right-of-way to be in effect during the time of construction of the Cow Branch sewer project in Boone County for the following purposes, namely: the right to enter upon, permanently alter the grade, store materials, and operate and park equipment on, over and across the right-of-way hereinafter described, which is located within the boundaries of a parcel of land situated in the County of Boone, State of Missouri and described as follows:

**PROJECT: Cow Branch Pump Station And Force Main; Cow Branch Outfall Sewer and CB-4 and CB-5 Interceptor Sewers**

**A STRIP OF LAND ONE HUNDRED (100) FEET WIDE LOCATED IN THE SOUTHEAST QUARTER OF SECTION 19 AND IN THE NORTHEAST QUARTER OF SECTION 30, BOTH IN TOWNSHIP 49 NORTH, RANGE 12 WEST, BOONE COUNTY, MISSOURI, BEING ACROSS PART OF THE TRACT DESCRIBED BY THE WARRANTY DEED RECORDED IN BOOK 90, PAGE 581, SAID STRIP BEING THIRTY (30) FEET ON THE LEFT OR NORTH AND WESTERLY SIDE OF AND SEVENTY (70) FEET ON THE RIGHT OR SOUTH AND EASTERLY SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:**

**COMMENCING AT THE NORTH QUARTER CORNER OF SECTION 30-49-12; THENCE WITH THE QUARTER SECTION LINE, S0°48'15"W, 68.20 FEET TO THE POINT OF BEGINNING;**

**THENCE FROM THE POINT OF BEGINNING, LEAVING SAID SECTION LINE, N90°00'00"E, 65.30 FEET; THENCE N1°30'25"W, 518.11 FEET TO THE SOUTH LINE OF THE EASEMENT RECORDED IN BOOK 1326, PAGE 900; THENCE CONTINUING N1°30'25"W, 56.50 FEET TO THE END OF THE DESCRIBED CENTERLINE AND CONTAINING 1.50 ACRES NOT WITHIN THE EXISTING EASEMENT RECORDED IN BOOK 1326, PAGE 900.**

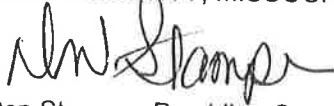
TO HAVE AND TO HOLD said temporary easement and right-of-way unto the Grantee and to its successors and assigns during the period of construction herein referred to. Said easement and right-of-way to forever cease upon completion of said construction.

This grant includes the right of the City of Columbia, Missouri, its officers, agents and employees, to enter upon said real estate at any time during the time of construction for the purpose of exercising any of the rights herein granted.

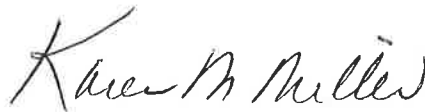
The Grantor covenants that, subject to liens and encumbrances of record at the date of this easement, it is the owner of the above described land and has the right and authority to make and execute this Agreement for Temporary Construction Easement.

IN WITNESS WHEREOF, the said Boone County, Missouri, A First Class County and Political Subdivision of the State of Missouri Acting By and Through Its County Commission has caused these presents to be signed by its Commissioners the day and year written above.

BOONE COUNTY, MISSOURI BY:



Don Stamper, Presiding Commissioner

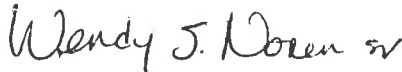


Karen M. Miller, Southern District I Commissioner



Skip Elkin, Northern District II Commissioner

ATTEST:



Wendy Noren, County Clerk

STATE OF MISSOURI

COUNTY OF BOONE

)  
)ss.  
)

On this 19 day of FEBRUARY in the year 2002, before me, a Notary Public in and for said state, personally appeared, Don Stamper who being by me duly sworn, acknowledged that he is the Presiding Commissioner of Boone County and that said instrument was signed in behalf of said county and further acknowledged that he executed the same as a free act and deed for the purposes therein stated and that he has been granted the authority by said county to execute the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.



SHAWNA M VICTOR

Notary Public

My commission expires 14 OCTOBER 2005

SHAWNA M. VICTOR  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires October 14, 2005

STATE OF MISSOURI

)  
)ss.  
)

COUNTY OF BOONE

On this 19 day of FEBRUARY in the year 2002, before me, a Notary Public in and for said state, personally appeared Karen M. Miller, who being by me duly sworn, acknowledged that she is the Southern District I Commissioner of Boone County and that said instrument was signed in behalf of said county and further acknowledged that she executed the same as a free act and deed for the purposes therein stated and that she has been granted the authority by said county to execute the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.

*Shawna M Victor*  
SHAWNA M VICTOR

Notary Public

My commission expires 14 OCTOBER 2005

SHAWNA M. VICTOR  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires October 14, 2005

STATE OF MISSOURI

)  
)ss.  
)

COUNTY OF BOONE

On this 19 day of FEBRUARY in the year 2002, before me, a Notary Public in and for said state, personally appeared, Skip Elkin, who being by me duly sworn, acknowledged that he is the Northern District II Commissioner of Boone County and that said instrument was signed in behalf of said county and further acknowledged that he executed the same as a free act and deed for the purposes therein stated and that he has been granted the authority by said county to execute the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.

*Shawna M Victor*  
SHAWNA M VICTOR

Notary Public

My commission expires 14 OCTOBER 2005

SHAWNA M. VICTOR  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires October 14, 2005



# SURVEY FOR BOONE COUNTY COMMISSION IN SECTIONS 19 AND 30, T 49 N, R 12 W BOONE COUNTY, MISSOURI

PRATHERSVILLE

SURVEY IN 1941 104-4 PG 45237

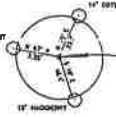


BEARINGS ARE BASED ON DD0 NORTH CENTRAL ZONE, MISSOURI STATE PLANE COORDINATE SYSTEM.



### LEGEND

- ▲ S/W MARKER
- IRON PIPE
- ADJAR
- STONE
- CONTROL POINT
- FND PT. AS NOTED
- CRSTNG (FOUND)
- SET
- TREE
- UTILITY POLE
- FENCELINE
- MANHOLE



### DESCRIPTION

This is to show that on December 22, 1998, I made a survey of the following described parcels of land and found the same to be as follows:

**TRACT A** 0.025 ACRES 68.021

**TRACT B** 2.288 ACRES 9.659

**TRACT C** 6.690 ACRES

**TRACT D** 4.091 ACRES 4.651

**BOONE COUNTY JAIL** 27.750 ACRES

**BOONE DOG YARD** 40.000

**TRACT A** 554.61

### MAIN ROADWAY DESCRIPTION

A Part of and to the Southeast Quarter of Section 19 and the Southeast Quarter of Section 30, Township 49 North, Range 12 West, Boone County, Missouri, being more particularly described as follows:

**BOONE DOG YARD** 40.000 ACRES

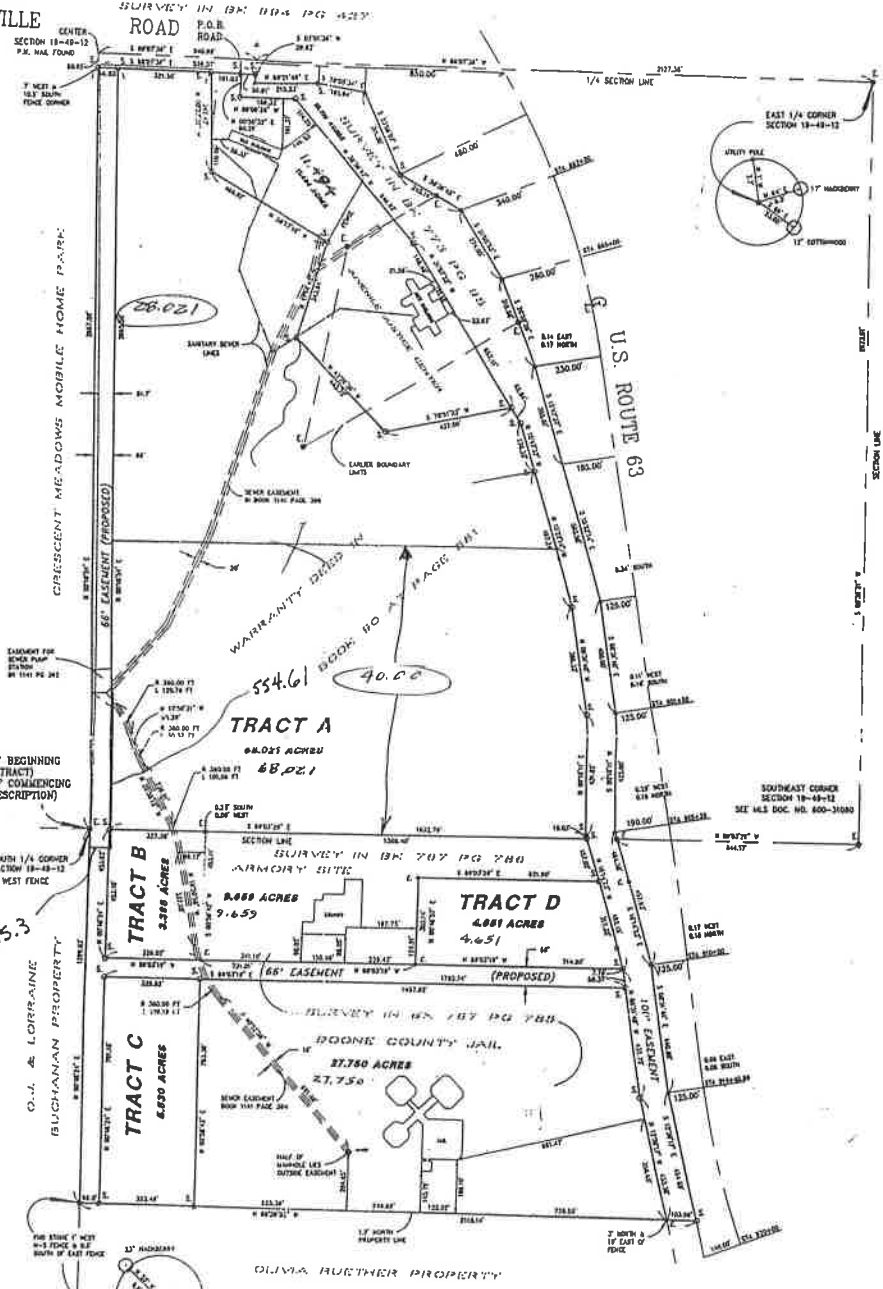
**TRACT A** 0.025 ACRES 68.021

**TRACT B** 2.288 ACRES 9.659

**TRACT C** 6.690 ACRES

**TRACT D** 4.091 ACRES 4.651

**BOONE COUNTY JAIL** 27.750 ACRES



56 Y61.DW4  
3 63A

MILLER ASSOCIATES  
SURVEYING, PLANNING & ENGINEERING, P.C.  
A. Box 1008 - Columbus, Missouri 65202

APPROVED FOR RECORDING BY  
STATE ENGINEER-COUNTY PLANNER

BRUCE DAVIS  
MISSOURI PL 2337

Recorded and from the index on the 22nd day of November, 1998, by me, County Clerk of Boone County, Missouri, under authority of the State of Missouri, Chapter 128, R.S.Mo., effective January 1, 1982.

STATE OF MISSOURI } 22  
COUNTY OF BOONE }

THE UNDERSIGNED RECORDERS OF BOONE COUNTY AND COUNTY CLERK CERTIFY THAT THE CONTAINING INSTRUMENT OF RECORD WAS FILED BY MY OFFICE ON THE 22ND DAY OF NOVEMBER, 1998, AT 11:15 A.M. LOCAL TIME, AND IS FIRST REFERRED TO PAGE 2337 OF BOOK 128.






## Boone County Regional Sewer District

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1314 North 7<sup>th</sup> Street  
Columbia, Missouri 65201-3902  
(573) 443-2774 Fax (573) 499-0489 Email BCRSD01@coin.org

DATE: January 28, 2002  
TO: Boone County Commission  
FROM:  Tom Ratermann  
SUBJECT: Howard Subdivision

### EXISTING CONDITION

Charles and Purificacion Wilson own six tracts of land along Dash Street and Wagon Trail Road. Five lots are part of Howard Subdivision, which was recorded in Plat Book 23, page 35 in 1989. They range in size from 0.51 to 1.49 acres. A sixth lot is also owned by the Wilsons and has no road access. This lot is approximately 2.85 acres in area. Three lots in Howard Subdivision have single-family homes on them and are currently served by on-site wastewater treatment systems. The Wilson's recently acquired a construction permit from the Department of Natural Resources to build a wastewater treatment lagoon on the 2.85-acre tract of land.

### PROPOSED CONDITION

Mr. Wilson is proposing to build a lagoon system that would have the capacity to serve 9 single-family homes. The lagoon would serve all 5 lots in Howard subdivision and 4 other homes, one of which is west of Wagon Trail Road and is also owned by the Wilson's. This lagoon system has just received a construction permit from the Department of Natural Resources. Mr. Wilson is also proposing to build a collection system to carry the flows to the lagoon.

Mr. Wilson has proposed a cost sharing agreement with the Sewer District. He is seeking the District's participation in the cost of a pump station that would pump the flows to a gravity sewer in Tower Industrial Park. In his proposal, the District would pay the cost difference between a lagoon and a pump station. The proposed pump station could eliminate the proposed Wilson lagoon and potentially the Mobile Village Mobile Home Park (MHP) lagoon and the Gaslight Acres MHP lagoon. Lagoons that are privately maintained serve Gaslight Acres and Mobile Village. The owners of these two mobile home parks would have to upgrade the proposed pump station when they connect.

### COST ESTIMATES

The estimated cost of the lagoon is \$13,500.00. This is based upon \$4.00 per gallon per day. The design flow of a lagoon to serve 9 lots is 3,330 gallons per day (gpd).

The estimated cost of a pump station is \$82,680.00 and is detailed in Table 1.

Item	Description	Quantity	Unit	Unit Price	Total
1	Force Main and Appurtenances	2575	LF	\$ 8.00	\$ 20,600.00
2	Pump Station and Valve Vault	1	EA	\$ 40,000.00	\$ 40,000.00
3	Seeding and Mulching	2575	LF	\$ 2.00	\$ 5,150.00
<b>Construction Cost</b>					<b>\$ 65,750.00</b>
4	Easements	2575	LF	\$ 3.00	\$ 7,725.00
5	Engineering	1	LS	\$ 9,205.00	\$ 9,205.00
<b>Project Cost</b>					<b>\$ 82,680.00</b>

Table 1 – Pump Station Cost Estimate

The cost differential to the Sewer District would be \$69,180.00. This pump station would have the capacity to serve about 14 residential lots, which currently use on-site wastewater systems, in the areas bounded by Wagon Trail Road, US 763, and US 63 in addition to the 9 lots in Howard Subdivision. The advantages of pursuing this option now are:

- The District would not have the cost of lagoon closure in the future.
- The District would have the developer's contribution now, but would not realize that in the future.
- The District could recover some of its costs when the 14 lots connect.
- The public health would be improved by the potential elimination of the 14 on-site systems.
- The environment would be improved by preventing another point discharge of treated wastewater.

## CONTINGENCIES

This proposal is contingent upon several factors. One of them is the elimination of the JJC Pump Station by connection to the Cow Branch sewer. Another is acquisition of an acceptable connection agreement between the District and the City of Columbia. Another is participation by the Sewer District in the cost-share with the developer.

Two options exist for the elimination of the JJC Pump Station. One route is across County property and requires an easement from the County Commission. Another route is through Crescent Meadows after the existing lagoons are closed. An advantage of the route through the County property is that the design is complete and the construction contract with J.C. Industries is still open. Furthermore, the JJC Pump Station experiences frequent high level alarms during rainfall events and its elimination would prevent these occurrences.

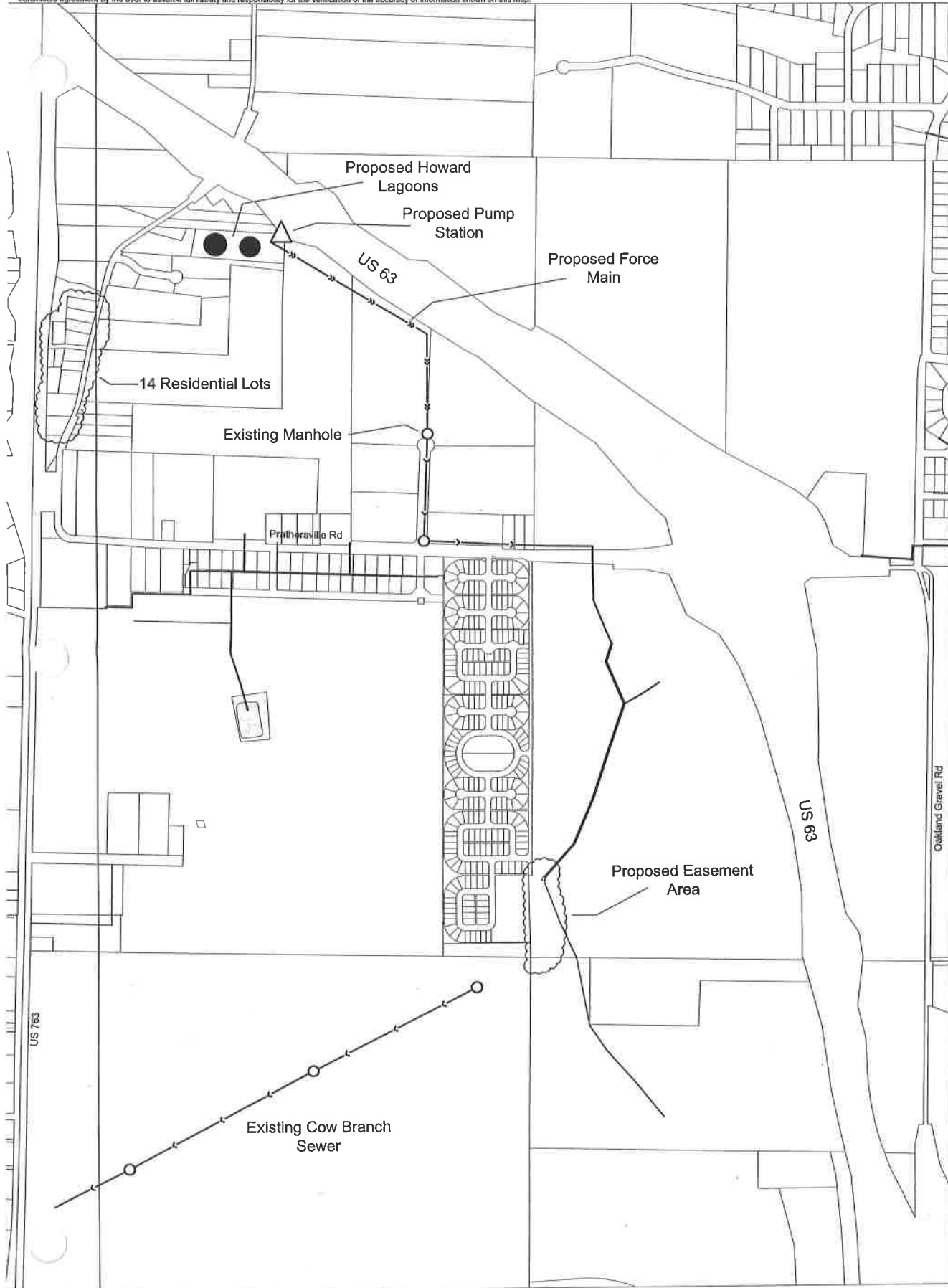
Crescent Meadows Homeowners Association has hired a consulting engineer to design an interceptor sewer from the Cow Branch to the second cell of the lagoon system in order to connect all the mobile homes to the regional sewer. Once this interceptor sewer is built, the lagoon may be closed and the City may acquire an easement through the lagoon site.

Any connection agreement between the District and the City would have to waive the City's requirement for annexation for sanitary sewer service. This would apply to the 23 lots served by the Howard Subdivision Pump Station.

## **RECOMMENDATION**

This proposal should be presented to the Sewer District Board to gauge their interest in sharing the cost of the pump station with the developer. If the Board is amenable to sharing the cost, then the County Commission should consider conveying an easement to the City for the elimination of the JJC Pump Station.

**DISCLAIMER; READ CAREFULLY:** The existence, dimension, and location of facilities, as well as other information, on this map may be based upon unverified historic information and should not be relied upon for any purpose without actual field verification. No excavation work should be performed based upon this map without first obtaining field location information concerning underground utilities as required by law. The Boone County Regional Sewer District makes no warranty of any kind concerning the completeness or accuracy of information contained on this map and assumes no liability or responsibility for the use or reuse of this map by persons not affiliated with the District. Use of this map by any person not affiliated with the District constitutes agreement by the user to assume full liability and responsibility for the verification of the accuracy of information shown on this map.



**Boone County Regional Sewer District**

1314 N Seventh St, Columbia MO 65201  
573.443.2174

**Howard Subdivision**

Date: 01-17-0\*

Scale: 1" = 600'

By: RBL

Page: 1 of 1

Version: 1.00

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

February Session of the February Adjourned

Term. 2002

County of Boone

In the County Commission of said county, on the

19<sup>th</sup> day of

February 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
2040-59000: Motor Fuel	\$12,000	
2040-59050: Engine Fluids	\$1,500	
2040-59105: Tires	\$4,500	
2045-71102: Engineering Services	\$12,510	
2040-71100: Outside Services		\$7,500
2040-26000: Pavement Repair Materials		\$23,010

Said budget revision is to cover miscalculations on past budget revision and pay shared expenses of road project with City of Columbia.

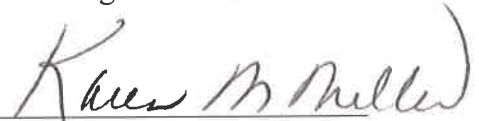
Done this 19<sup>th</sup> day of February, 2002.

ATTEST:

Wendy S. Noren sv  
Wendy S. Noren  
Clerk of the County Commission



Don Stamper  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# BOONE COUNTY, MISSOURI

75-200Z

## REQUEST FOR BUDGET REVISION

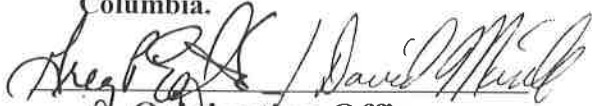
2/14/02

**DATE**

**FOR AUDITORS USE**

Department		Account	Account Title (or managerial code)	Transfer From (Decrease)	Transfer To (Increase)
2	0	4 0	5 9 0 0 0 <b>Motor Fuel</b>	12,000	
2	0	4 0	5 9 0 5 0 <b>Engine Fluids</b>	1,500	
2	0	4 0	5 9 1 0 5 <b>Tires</b>	4,500	
2	0	4 5	7 1 1 0 2 <b>Engineering Services</b>	12,510	
2	0	4 0	7 1 1 0 0 <b>Outside Services</b>		7,500
2	0	4 0	2 6 0 0 0 <b>Pavement Repair Materials</b>		23,010
				30,510	30,510

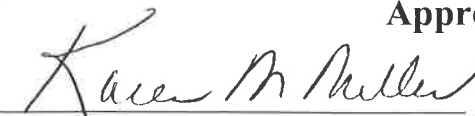
**Explanation:** Miscalculations on past budget revision and pay shared expenses of road project with City of Columbia.



Originating Office

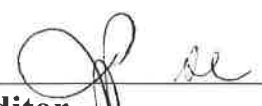


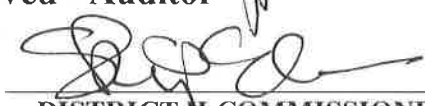
PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER

Approved - Auditor





DISTRICT II COMMISSIONER

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the February Adjourned Term. 2002


In the County Commission of said county, on the 19<sup>th</sup> day of February 20 02  
 the following, among other proceedings, were had, viz:

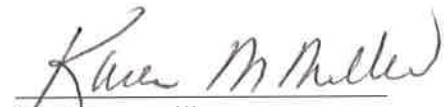
Now on this day, the County Commission of the County of Boone does hereby accept the letter of engagement with KPMG for the FY2001 financial audit. It is further ordered that the Presiding Commissioner be hereby authorized to sign said letter.

Done this 19<sup>th</sup> day of February, 2002.

  
 Don Stamper  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner





10 South Broadway  
Suite 900  
St Louis, MO 63102-1761

Telephone 314 444 1400  
Fax 314 444 1470

October 23, 2001

Ms. June Pitchford  
Boone County Auditor  
Boone County, Missouri  
801 East Walnut – Room 205  
Columbia, MO 65201-4890

Dear June:

**PRIVATE**

This letter will confirm KPMG LLP's (KPMG) understanding of our engagement to report upon our audit of the financial statements of Boone County, Missouri (the County) as of and for the year ending December 31, 2001, and the nature and scope of the services we will provide to enable the County to comply with the Single Audit requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* (OMB Circular A-133).

**Financial Statement Audit**

We will conduct the audit of the general purpose financial statements in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The objective of an audit carried out in accordance with such standards is the expression of an opinion as to whether the presentation of the financial statements, taken as a whole, conforms with accounting principles generally accepted in the United States of America. In conducting the audit, we will perform tests of the accounting records and such other procedures as we consider necessary in the circumstances to provide a reasonable basis for our opinion on the general purpose financial statements. We also will assess the accounting principles used and significant estimates made by management, as well as evaluate the overall financial statement presentation.

Our report will be addressed to the County Commissioners of Boone County, Missouri. We can not provide assurance that an unqualified opinion will be rendered. Circumstances may arise in which it is necessary for us to modify our report or withdraw from the engagement. In such circumstances, our findings or reasons for withdrawal will be communicated to the County Commissioners of Boone County, Missouri.





Ms. June Pitchford  
Boone County, Missouri  
October 23, 2001  
Page 2

Should the County wish to include these general purpose financial statements in a document offering securities and request that we agree to include our report on these general purpose financial statements in the offering document, we would consider agreeing to the inclusion of our report at that time.

The management of the County has responsibility for the general purpose financial statements and all representations contained therein. Management also has responsibility for the adoption of sound accounting policies and the implementation of record keeping and internal control to maintain the reliability of the general purpose financial statements and to provide reasonable assurance against the possibility of misstatements that are material to the general purpose financial statements.

An audit is planned and performed to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement, whether caused by error or fraud. Absolute assurance is not attainable because of the nature of audit evidence and the characteristics of fraud. Therefore, there is a risk that material errors, fraud (including fraud that may be an illegal act), and other illegal acts may exist and not be detected by an audit performed in accordance with auditing standards generally accepted in the United States of America. Also, an audit is not designed to detect matters that are immaterial to the general purpose financial statements.

To the extent that they come to our attention, we will inform management about any material errors and any instances of fraud or illegal acts. Further, to the extent that they come to our attention, we will inform the County Commissioners of Boone County, Missouri about fraud and illegal acts that involve senior management, fraud that in our judgment causes a material misstatement of the general purpose financial statements of the County, and illegal acts, unless clearly inconsequential, that have not otherwise been communicated to the County Commissioners of Boone County, Missouri.

In planning and performing our audit, we will consider the County's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the general purpose financial statements; not to provide assurance on the County's internal control. This consideration contributes to the evidence supporting our opinion on the general purpose financial statements; however, it does not provide a basis for opining on internal control. The limited purpose of this consideration may not meet the needs of some users who require additional information about internal control. We can provide other services to provide you with additional information on internal control which we would be happy to discuss with you at your convenience.

Management is responsible for compliance with laws, regulations, contracts and grants applicable to the County. As part of obtaining reasonable assurance about whether the general



Ms. June Pitchford  
Boone County, Missouri  
October 23, 2001  
Page 3

purpose financial statements are free of material misstatement, we will perform tests of the County's compliance with certain provisions of laws, regulations, contracts and grants. However, our objective is not to provide an opinion on overall compliance with such provisions.

In accordance with *Government Auditing Standards*, we will prepare a written report on our consideration of internal control and tests of compliance made as part of our audit of the general purpose financial statements. This report will include any reportable conditions that come to our attention. Reportable conditions are significant deficiencies in the design or operation of internal control which could adversely affect the County's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements under audit.

### **OMB Circular A-133**

We will also perform audit procedures with respect to the County's major federal programs in accordance with the provisions of OMB Circular A-133. OMB Circular A-133 includes specific audit requirements, mainly in the areas of internal control and compliance with laws, regulations, contracts and grants, that exceed those required by *Government Auditing Standards*.

As part of our audit procedures performed in accordance with the provisions of OMB Circular A-133, we will perform tests to evaluate the effectiveness of the design and operation of internal controls that we consider relevant to preventing or detecting material noncompliance with laws, regulations, contracts and grants applicable to each of the County's major programs. The tests of internal control performed in accordance with OMB Circular A-133 are less in scope than would be necessary to render an opinion on internal control.

Compliance with laws, regulations, contracts and grants applicable to federal programs is the responsibility of management. We will perform tests of the County's compliance with certain provisions of laws, regulations, contracts and grants we determine to be necessary based on the *OMB Circular A-133 Compliance Supplement (Compliance Supplement)*. The procedures outlined in the *Compliance Supplement* are those suggested by each federal agency and do not cover all areas of regulations governing each program. Program reviews by federal agencies may identify additional instances of noncompliance.

As required by OMB Circular A-133, we will prepare a written report which (1) provides our opinion on the schedule of expenditures of federal awards in relation to the County's general purpose financial statements taken as a whole, (2) provides our opinion on compliance with laws, regulations, contracts and grant that could have a direct and material effect on a major federal program and (3) communicates our consideration of internal control over major federal programs.



Ms. June Pitchford  
Boone County, Missouri  
October 23, 2001  
Page 4

In addition to the OMB Circular A-133 requirements to maintain internal control and comply with provisions of laws, regulations, contracts and grants applicable to federal programs as discussed above, OMB Circular A-133 also requires the County to prepare a:

- Schedule of expenditures of federal awards;
- Summary schedule of prior audit findings;
- Corrective action plan; and
- Data collection form (Part I).

While we may be separately engaged to assist you in the preparation of these items, preparation is the responsibility of the County.

Certain provisions of OMB Circular A-133 allow a granting agency to request that a specific program be selected as a major program provided that the federal granting agency is willing to pay the incremental audit cost arising from such selection. The County agrees to notify KPMG of any such request by a granting agency and to work with KPMG to modify the terms of this letter as necessary to accommodate such a request.

#### **Other Engagement Issues**

Our reports on internal control and on compliance with laws, regulations, contracts and grants will indicate that they are intended solely for the information and use of the County Commissioners of Boone County, Missouri and management of the County and federal awarding agencies and pass-through entities and are not intended to be and should not be used by anyone other than these specified parties.

The County agrees that all records, documentation, and information we request in connection with our audit will be made available to us, that all material information will be disclosed to us, and that we will have the full cooperation of the County's personnel. As required by auditing standards generally accepted in the United States of America, we will make specific inquiries of management about the representations embodied in the general purpose financial statements and the effectiveness of internal control, and obtain a representation letter from management about these matters. The responses to our inquiries, the written representations, and the results of audit tests comprise the evidential matter we will rely upon in forming an opinion on the general purpose financial statements.

Management is responsible for adjusting the general purpose financial statements to correct material misstatements and for affirming to us in the representation letter that the effects of any



Ms. June Pitchford  
Boone County, Missouri  
October 23, 2001  
Page 5

unrecorded misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the general purpose financial statements taken as a whole. Because of the importance of management's representations to the effective performance of our services, the County agrees to release KPMG and its personnel from any claims, liabilities, costs and expenses relating to our services under this letter attributable to any misrepresentations in the representation letter referred to above.

The work papers for this engagement are the property of KPMG and constitute confidential information. Pursuant to *Government Auditing Standards*, we are required to make certain work papers available to regulatory agencies upon request for their reviews of audit quality and for use by their auditors. In addition, we may be requested to make certain work papers available to regulatory agencies pursuant to authority given to it by law or regulation. Access to the requested work papers will be provided under supervision of KPMG personnel. Furthermore, upon request, we may provide photocopies of selected work papers to regulatory agencies. These regulatory agencies may intend, or decide, to distribute the photocopies or information contained therein to others, including other government agencies.

Our fees for the audit of the County's general purpose financial statements for the year ending December 31, 2001 will be \$62,000. This fee includes all out-of-pocket fees. Additionally, our fee is based on our understanding that the County is responsible for preparing the general purpose financial statements, the individual and combining financial statements, and the introductory and statistical sections of the Comprehensive Annual Financial Report. It is also our understanding that the County will provide assistance in preparing lead sheets and audit schedules, typing of confirmations and other necessary correspondence, and gathering documentation for our review. Should significant additional time be required by KPMG as a result of implementing new accounting pronouncements, we would expect to meet with County management and discuss additional fees, if any, for the performance of such additional services. It is our practice to submit bills to you as the work progresses.

Circumstances encountered during the performance of the audit that warrant additional time or expense could cause us to be unable to complete the audit within the above estimates. We will endeavor to notify you of any such circumstances as they are assessed. In the event KPMG is requested pursuant to subpoena or other legal process to produce our work papers relating to this engagement in judicial or administrative proceedings to which we are not a party, the County agrees to reimburse us at standard billing rates for our professional time and expenses, including reasonable attorney's fees, incurred in responding to such request.

In accordance with your instructions, we have forwarded a copy of this letter to Mr. Don Stamper, Boone County Commissioner.



Ms. June Pitchford  
Boone County, Missouri  
October 23, 2001  
Page 6

As required by *Government Auditing Standards*, we have attached a copy of KPMG's most recent peer review report.

We shall be pleased to discuss this letter with you at any time. For your convenience in confirming these arrangements, we enclose a copy of this letter. Please sign and return it to us.

Very truly yours,

KPMG LLP

Jackie S. Dippel  
*Partner*

cc: Mr. Don Stamper  
Boone County Commissioner

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.



Ms. June Pitchford  
Boone County, Missouri  
October 23, 2001  
Page 7

ACCEPTED:

Boone County, Missouri

Wm. Stamps

Authorized Signature

Presiding Commissioner

Title

2-19-02

Date

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June Pitchford 2/14/02

Auditor

Date

1190-71101

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the February Adjourned

Term. 2002

County of Boone

In the County Commission of said county, on the

19<sup>th</sup> day of February 20 02


the following, among other proceedings, were had, viz:

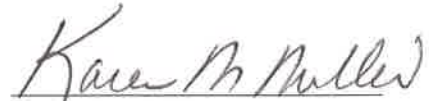
Now on this day, the County Commission of the County of Boone does hereby receive and accept Pounds Place Plat (minor plat). It is further ordered that the Presiding Commissioner be hereby authorized to sign said plat.

Done this 19<sup>th</sup> day of February, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}  
} ea.

February Session of the February Adjourned

Term. 2002

County of Boone

In the County Commission of said county, on the

19<sup>th</sup>

day of

February 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the contract between the County of Boone and Columbia Special Business District in the amount of \$7,000. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 19<sup>th</sup> day of February, 2002.

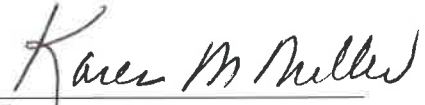


Don Stamper  
Presiding Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

**AGREEMENT TO PROMOTE ECONOMIC DEVELOPMENT AND ACTIVITY**

This agreement dated the 19<sup>th</sup> day of February, 2002, is made by and between Boone County, Missouri, a first class, non-charter county and political subdivision of the state of Missouri, through its County Commission, referred to in this agreement as "County", and the Columbia Special Business District, referred to in this agreement as "District".

**WITNESSETH:**

WHEREAS, District has been formed and exists to promote and sponsor the development and improvement of the economy within the downtown area of the City of Columbia, Missouri, and

WHEREAS, the activities of the District will promote economic activity and result in additional sales tax revenues to the government of Boone County, Missouri, and

WHEREAS, the County desires to contract with the District to support and to promote economic development activity in downtown Columbia in accordance with the terms and conditions of this agreement, and

WHEREAS, the parties hereto are empowered to contract and the County is empowered to contract to promote economic development activities.

NOW THEREFORE in consideration of the understandings and agreements herein contained, the parties agree to the following:

1. The County agrees to pay the District the sum of \$7,000.00 county fiscal year for purposes of funding the 2002 goals and objectives set forth in the District's 2002 budget. All funds paid pursuant to this agreement shall be paid at such times and in the manner as is mutually acceptable to the parties.
2. In consideration of the County's performance of its financial obligation hereunder,

District agrees to spend the monies received for acquisition of goods and services reasonably necessary for the activities described in its official 2002 budget and all such expenditures shall be reasonably related to facilitation or promotion of economic activity within Boone County, Missouri as outlined in that budget.

3. District agrees to document all receipts and expenditures of funds provided pursuant to this agreement and to make all such documentation reasonably available to the County's auditor upon reasonable notice for determination of whether or not the expenditures of funds received are within the scope and purpose of this agreement.
4. This agreement may automatically annually renew for one year periods provided District has submitted to County a budget request for each succeeding year and County approves of such budget request and District has otherwise complied with the terms and conditions of this agreement; automatic renewal shall be contingent upon the amount of annual funds appropriated by County and acceptance of such amount by District. However, County shall not be obligated to renew this agreement or provide appropriations for funding any renewal of this agreement for any succeeding year.
5. The signatories hereof by execution of this agreement represent that they have obtained all necessary approvals by their respective governing bodies and taken all necessary actions to enter into and bind the parties hereto.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above written.

Columbia Special Business District

By:

Carrie Gartner  
Judy Hull, Executive Director

Carrie Gartner

Boone County, Missouri

By Boone County Commission:

Don Stamps  
Presiding Commissioner

ATTEST:

Wendy S. Noren sr  
County Clerk

APPROVED AS TO FORM:

[Signature]  
County Counselor

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

Jane Pitchford by KT 2/11/2002  
Auditor Date

1510-84200 \$7,000.00

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the February Adjourned

Term. 2002

County of Boone

In the County Commission of said county, on the

19<sup>th</sup>

day of

February 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint Cindy L. Bowne to the Board of Adjustment for a term that will expire on December 31, 2005.

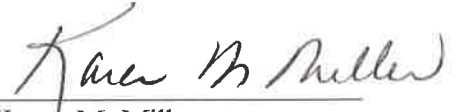
Done this 19<sup>th</sup> day of February, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



Commission agenda  
reappoint for a 4 yr term  
12/31/01 - 12/31/05

# Boone County Commission

JAN. 22 1:00

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Reapplying  
Board or Commission: Board of Adjustment Term: 1 yrs

Current Township: Bourbon Today's Date: 12/26/01

Name: Cindy L. Bowne

Home Address: 6800 E Hwy CC, Centralia, MO Zip Code: 65240

Business Address: 1715 W. Worley, Ste C Columbia, MO Zip Code: 65203

Home Phone: 573-682-3233

Work Phone: 573-446-9091, ext 3

Fax: \_\_\_\_\_ E-mail: Cindy-bowne@mo.nadnet.org

Qualifications: B.S. degree Industrial Engineering, Univ of MO-Columbia  
22 years farming experience  
5 years soil & water conservation planning experience

Past Community Service: 1 yr BoCo Board of Adjustment  
Centralia Schools Program Enhancement Task Force (CBMS)  
Centralia Schools Volunteer (CE), Mt. Zion Youth Camp Leader, Perche Baptist Church  
Sunday School Director (16)

References: Bud Holiman (874-8713), Keith Schrarre (682-2936)  
Frank Gordon (446-9091 ext 13), Don Snyder (449-3388)

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Cindy L Bowne  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

**CERTIFIED COPY OF ORDER**

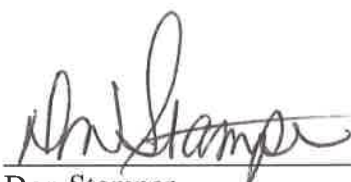
STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the February Adjourned Term. 2002

In the County Commission of said county, on the 19<sup>th</sup> day of February 20 02  
 the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint Betty K. Wilson to the Boone County Senior Citizens Services Corporation for a term that will expire January 31, 2005.

Done this 19<sup>th</sup> day of February, 2002.



Don Stamper  
 Presiding Commissioner

ATTEST:

Wendy S. Noren sv  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner



Commission agenda  
3 yr. term to run  
1/31/02 - 1/31/05

# Boone County Commission

reapplying

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: (Columbia Senior Citizens Corp) Boone Retirement Center Term: 3 yrs?

Current Township: Columbia Today's Date: 1-4-02

Name: Betty L. Wilson

Home Address: 1719 University Ave Zip Code: 65201

Business Address: 401 Locust P.O. Box 977 Zip Code: 65205  
Columbia

Home Phone: 442-1372 Work Phone: 443-3134  
Fax: 442-6323 E-mail: \_\_\_\_\_

Qualifications: Have served a 3 yr term on the Board Democratic committee woman 10 yrs Board Member - Mo. Significance Society; Member Missouri Arts Council; Missouri Humanities Council; Practicing Attorney; MSW in Social Work - Experience with the elderly & handicapped.

Past Community Service: I believe my current term is expiring. I have thoroughly enjoyed serving on the BRC Board - I would like to serve another term to see the realization of the new facility.

References: Mary Lou Bussabarger;  
Ann LaBuncie  
Linda Vogt.

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Betty Wilson  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

County of Boone

February Session of the February Adjourned

Term. 2002

In the County Commission of said county, on the

19<sup>th</sup>

day of

February 20 02

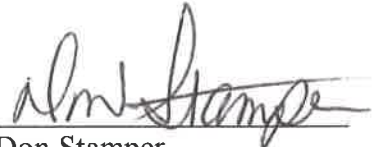
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on March 20, 2002 from 5:30 to 7:00 p.m. by the Missouri Recovery Network.

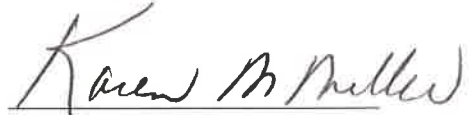
Done this 19<sup>th</sup> day of February, 2002.

ATTEST:

Wendy S. Noren sr  
Wendy S. Noren  
Clerk of the County Commission



Don Stamper  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



81-2002  
Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

Comm. agenda

# Boone County Commission

## ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER REQUEST TO USE CONFERENCE ROOM

Today's Date 2-4-02 Date of Event 3-20-02 Hours Needed 5:30-7:00  
Organization MO RECOVERY NETWORK  
Contact NANCY HOWARD Telephone # 573-875-8880  
Substitute SHARON MITCHELL Telephone # 573-875-8880

### TYPE OF EVENT

MRN is a non-profit group to celebrate,  
support and advocate for people in  
recovery from alcoholism & drug addiction.

Room requested:

Chambers \_\_\_\_\_ Room 208

\_\_\_\_\_ Room 139 \_\_\_\_\_ Room 220

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the February Adjourned Term. 2002

In the County Commission of said county, on the 19<sup>th</sup> day of February 20 02  
 the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds on October 6, 2002 from 8:00 a.m. to 6:00 p.m. for the Alzheimer's Association Memory Walk. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

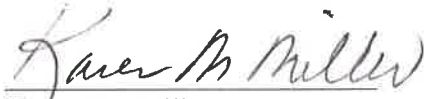
Done this 19<sup>th</sup> day of February, 2002.



Don Stamper  
 Presiding Commissioner

ATTEST:

Wendy S. Noren sv  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

82-2002

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

Commission agenda

# Boone County Commission

## APPLICATION FOR PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:

Description of Use: ALZHEIMER'S ASSOCIATION MEMORY WALK

Date(s) of Use: October 6, 2002

Time of Use: From: 8:00 a.m./p.m. thru 1:00 a.m./p.m.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department grounds, of time and place of use and abide by all applicable laws and ordinances in using Courthouse
2. To remove all trash or other debris which may be deposited on the courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds.
4. To conduct its use of courthouse grounds in such a manner as to not unreasonably interfere with normal courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds as specified in this application.

Name of Organization: ALZHEIMER'S ASSOCIATION

Organization Representative/Title: KELLY MORRIS - OFFICE MANAGER

Phone Number: 443-8665

Date of Application: FEBRUARY 6, 2002

### PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Wendy S. Noren  
Clerk

Don Stamper  
Commissioner

DATE: 02/19/2002