

**CERTIFIED COPY OF ORDER**

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the hiring of an individual for a three-quarter time Registered Nurse position in the Sheriff's Department (9.5% over the base of the Range).

Done this 5th day of April, 2001.

ATTEST:

Wendy S. Noren RW  
Wendy S. Noren  
Clerk of the County Commission

Don Stamer  
Don Stamer  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

*Clerk's copy*

# Boone County Human Resources

156-2001

**BETTY DICKNEITE**  
Director



601 E. Walnut-2nd Floor  
Columbia, MO 65201  
(573) 886-4395

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**TO: Ted Boehm, Sheriff**

**FROM: Betty A. Dickneite, Director – Human Resources**

**SUBJECT: Registered Nurse – Hire Above The Base of the Range**

**DATE: April 3, 2001**

This memorandum is in support of hiring **Paula Williams, Registered Nurse** above the base of the range. Ms. Williams has a Bachelor of Science Degree in Nursing from the University of Missouri – Columbia and approximately 10 years experience as a Registered Nurse. She currently lists employment since May 1995 with Dialysis Clinic Inc. as a Registered Nurse and employment since March 1999 as a Staff Nurse – PRN at Rusk Rehabilitation Center. Her prior Registered Nurse experience is with University Hospital and Clinics, Harry S. Truman Veterans Hospital, and Healthcore Home Health, Columbia, Mo. Her RN license was first issued 9/15/93; and her license is valid through April 30, 2003.

Since the selected applicant has experience that exceeds the minimum qualifications for the position, a higher starting salary is warranted. The pay range assigned to a Registered Nurse position is 29 (\$18.26/hr. - \$27.30/hr.) It is my understanding that the candidate requested \$23.00/hour **and a counter-offer of \$20.00/hour was made, which she accepted pending Commission approval. This rate is approximately 9.5% over the base of the range.** Ms. Williams' current salary is listed at \$20.00/hour at Dialysis Clinic Inc. and at Rusk Rehabilitation Center.

The other Registered Nurse (L.M.) working at the Sheriff's Dept. is paid at a higher rate.

The position was posted beginning March 1, 2001, and advertised in the local newspapers and announcements were sent to a variety of entities. In total, there were sixteen (16) applicants for this LPN/RN position.

Attached is the Certification that funds are available in the Correction's budget.

Attachment

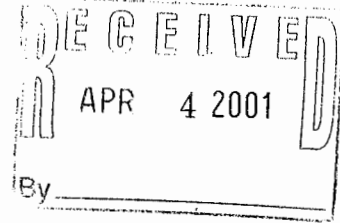
Cc: Commissioner Don Stamper  
Commissioner Karen Miller  
Commissioner Skip Elkin  
June Pitchford (Auditor)

**BOONE COUNTY AUDITOR  
CERTIFICATION**

Boone County Government Center  
801 E. Walnut Room 205  
Columbia, MO 65202

Phone (573) 886-4275  
Fax Phone (573) 886-4280

**TO:** Betty Dickneite, Director of Human Resources  
**FROM:** Karen Frederick  
**DATE:** April 4, 2001  
**RE:** Certification of Funds Availability to Hire Over the Base of the Range



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<b>Requesting Department/Office:</b>	<u>1255 Corrections</u>
<b>Position Title, Position Number, Position Range:</b>	<u>Licensed Practical Nurse, position #599, range 16 (1.0 FTE)</u>
<b>Base of Range:</b>	<u>\$10.84/hr</u>
<b>Requested Starting Salary:</b>	<u>\$20.00/hr</u>
<b>Amount needed to complete current FY if requested Salary is approved:</b>	<u>See attached calculations</u>

**Funds are available within the existing departmental budget (Budget Revision attached , if necessary)**  
 **Funds are not available within the existing departmental budget; Budget Revision required to provide funding is attached**

Note: Dept wishes to hire .75 FTE Registered Nurse into this position. Our current Registered Nurse position (#598) is range 29, base of range = \$18.26/hr.

cc: Warren Brewer

Funds Available to Hire .75 FTE RN Rather Than Budgeted 1.0 FTE LPN  
 Request Submitted by Dept 1255 Corrections  
 Prepared by Auditor's Office 3/29/2001

	Salary & Wages 10100	Overtime 10110	Shift Differential 10115	Holiday Worked 10120	FICA 10200	Total
2001 Budget for Position #599 LPN (1.0 FTE)	26,561.60	3,813.00	832.00	587.00	2,432.21	34,225.81
Less: Actual YTD Expenditures	(5,498.15)	(1,300.45)	(152.30)	(177.18)	(515.86)	(7,643.94)
Equals: Remaining Budget for Position #599	<u>21,063.45</u>	<u>2,512.55</u>	<u>679.70</u>	<u>409.82</u>	<u>1,916.35</u>	<u>26,581.87</u>
Plus: Budget for Pos #604 RN Pool (.28 FTE) (YTD Exp=0)	11,808.00	0.00	0.00	0.00	903.31	12,711.31
Equals: Total Remaining Budget	<u><u>32,871.45</u></u>	<u><u>2,512.55</u></u>	<u><u>679.70</u></u>	<u><u>409.82</u></u>	<u><u>2,819.66</u></u>	<u><u>39,293.18</u></u>

Annual Budget Hours for Full-Time Employee	2,080.00
Multiplied by .75	<u>0.75</u>
Equals: Annual Budget Hrs for .75 FTE Employee	<u>1,560.00</u>
Multiplied by .75 (9/12 months, April-December)	<u>0.75</u>
Equals: Budget Hrs for .75 FTE April-December	<u><u>1,170.00</u></u>

	Position #599	Positions #599 & #604
10100 Salary & Wages Remaining Budget	21,063.45	32,871.45
Divided by: Budget Hours for .75 FTE Apr-Dec	<u>1,170.00</u>	<u>1,170.00</u>
Equals: Maximum Hourly Rate	<u><u>18.00</u></u>	<u><u>28.10</u></u>

YTD Payroll Expenditures for Jerry Gillaspie  
 Dept 1255 Corrections  
 Position #599 Licensed Practical Nurse  
 Prepared by Auditor's Office 3/29/2001

Payroll Date	Regular	Sick	Vacation	Holiday	Holiday Worked	Overtime 1.0	Overtime 1.5	Shift Differential	Special Pay	FICA	Total
1/19/2001	\$801.92	\$0.00	\$0.00	\$200.48	\$75.18	\$25.06	\$221.38	\$29.70	\$0.00	\$97.67	\$1,451.39
2/2/2001	902.16	0.00	0.00	100.24	0.00	100.24	764.33	47.80	0.00	140.59	2,055.36
2/16/2001	816.00	204.00	0.00	0.00	0.00	0.00	112.82	27.90	55.56	87.16	1,303.44
3/2/2001	816.00	0.00	0.00	204.00	102.00	3.19	73.43	27.20	0.00	87.89	1,313.71
3/16/2001	627.94	204.00	565.85	0.00	0.00	0.00	0.00	19.70	0.00	102.55	1,520.04
3/30/2001	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>\$3,964.02</u>	<u>\$408.00</u>	<u>\$565.85</u>	<u>\$504.72</u>	<u>\$177.18</u>	<u>\$128.49</u>	<u>\$1,171.96</u>	<u>\$152.30</u>	<u>\$55.56</u>	<u>\$515.86</u>	<u>\$7,643.94</u>

10100 Salary & Wages	Regular	\$3,964.02	
	Sick	408.00	
	Vacation	565.85	
	Holiday	504.72	
	Special Pay	<u>55.56</u>	
	Total		\$5,498.15
10110 Overtime	Overtime 1.0	128.49	
	Overtime 1.5	<u>1,171.96</u>	
	Total		1,300.45
10115 Shift Differential			152.30
10120 Holiday Worked			177.18
10200 FICA			<u>515.86</u>
Total			<u>\$7,643.94</u>

Note: Payroll for 1/5/2001 was accrued to 2000 and therefore not included in YTD expenditures above.

Request Proposal  
Job Opportunity #599-1255  
LPN/RN

Due to the resignation of our LPN in April, we reviewed our procedure and needs for the medical department. After that review, a suggestion to replace the LPN position with a 3/4 RN position was raised.

This suggestion has several advantages:

1. A RN can work more independently with existing protocols.
2. A RN can work with the Doctor's verbal orders direct.
3. A RN on call can work within the protocol framework and will not need to contact the RN in charge.
4. A RN generally has greater assessment skills and medical knowledge over and above that of a LPN.
5. By using a RN, we can now schedule seven day-a-week coverage and provide the supervising RN with "real" days off.

Our department contacted the County Auditor, June Pitchford, and inquired if we could post the opening in our LPN position with an alternative/combo posting. She agreed due to the "specialty need" of the department in this area. She expressed concern that we may ask for a budget increase in 2002. Our department wanted to pursue this option with the understanding that we would maintain the 3/4 time position of a RN and operate within the existing budget. The auditor suggested that we not fully deplete the RN pool position in account #1255 and the computations provided by the County Auditor comply with that suggestion.

By providing full time RN coverage at the jail, the need for the RN pool position is significantly reduced, however it remains a viable option for our medical department.

On March 23 and 26, our department interviewed ten LPN and RN candidates for the position. We have made an offer to a nurse who has ten years experience and is interested in taking the position for the rate of \$20.00 @ hour.

Our discussions with the Auditor's office confirm that the money exists in the current year's budget to provide this payment. It would appear by projections that the 2002 budget will be able to support this option with only a slight reduction in the RN pool position funds to supplement the existing LPN budgeted amount.

This request represents a 9% increase over the base of a RN Range 29 position. The pay range for the RN is \$18.26 to \$27.30 @ hour. We are asking approval to hire at \$20.00 @ hour for a  $\frac{3}{4}$  time RN position.

Information on the applicant and budget confirmation has been provided to Human Resources and the County Auditor.

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the amendments to Homemaker and Personal Care Service Agreements between Boone County and Visiting Nurses Alliance, Inc., Northeast Action Corporation Inc., HomeCare of Mid-Missouri, Help at Home Inc., and Pyramid Group Inc., with terms as outlined in the attached documentation. It is further ordered that the Presiding Commissioner be hereby authorized to sign the amendments.

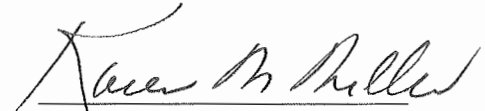
Done this 5th day of April, 2001.




Don Stamper  
Presiding Commissioner

ATTEST:

Wendy S. Noren BW  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



**AMENDMENT TO AGREEMENT FOR  
PURCHASE OF HOMEMAKER AND PERSONAL CARE SERVICES**

THIS AMENDMENT to the parties 1999 agreement for purchase of homemaker and personal care and respite care services is entered into on this April 5th, by and between the County of Boone, Missouri, hereinafter referred to as the "County" and Pyramid Group Inc., hereinafter referred to as the "Provider."

WHEREAS, County has reimbursed Provider for homemaker/personal care services at the same rate authorized by the State of Missouri; and

WHEREAS, in January, 2001, the State of Missouri increased their reimbursement rate for homemaker/personal care services from \$11.94 per hour to \$13.46 per hour and the rates for respite care services from \$10.04/hour to \$11.60/hour.

WHEREAS, the Boone County Community Services Advisory Commission recommends increasing the reimbursement rate to match the state rate beginning March 1, 2001.

NOW, THEREFORE, County and Provider agree to amend their agreement as follows:

1. Paragraph 12 of the parties' agreement referenced above shall hereafter read as set out below:

The rate of reimbursement for the period March 1, 2001 through December 31, 2001 is \$13.46 per unit of service for homemaker/personal care services and \$11.60/hour for respite care services. A unit of service is one hour.

2. Except for the change specified in paragraph 1 of this amendment, the parties' agreement shall, in all other respects, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have been duly authorized to enter into this amendment as of the day and year first above written.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

PROVIDER:

By:

Title:

By:

BOONE COUNTY, MISSOURI

Commissioner

Date: \_\_\_\_\_

Certification:  
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

1420-86621

*Term & Supply -*

*No Encumbrance Required Kf 3/21/2001*

Auditor

Date

ATTEST:

*Wendy S. Nore*  
\_\_\_\_\_  
County Clerk *BW*

APPROVED AS TO FORM:

*[Signature]*  
\_\_\_\_\_  
County Counselor

**AMENDMENT TO AGREEMENT FOR  
PURCHASE OF HOMEMAKER AND PERSONAL CARE SERVICES**

THIS AMENDMENT to the parties 1999 agreement for purchase of homemaker and personal care and respite care services is entered into on this April 5th, by and between the County of Boone, Missouri, hereinafter referred to as the "County" and Visiting Nurses Alliance, Inc., hereinafter referred to as the "Provider."

WHEREAS, County has reimbursed Provider for homemaker/personal care services at the same rate authorized by the State of Missouri; and

WHEREAS, in January, 2001, the State of Missouri increased their reimbursement rate for homemaker/personal care services from \$11.94 per hour to \$13.46 per hour and the rates for respite care services from \$10.04/hour to \$11.60/hour.

WHEREAS, the Boone County Community Services Advisory Commission recommends increasing the reimbursement rate to match the state rate beginning March 1, 2001.

NOW, THEREFORE, County and Provider agree to amend their agreement as follows:

- 1. Paragraph 12 of the parties' agreement referenced above shall hereafter read as set out below:

The rate of reimbursement for the period March 1, 2001 through December 31, 2001 is \$13.46 per unit of service for homemaker/personal care services and \$11.60/hour for respite care services. A unit of service is one hour.

- 2. Except for the change specified in paragraph 1 of this amendment, the parties' agreement shall, in all other respects, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have been duly authorized to enter into this amendment as of the day and year first above written.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

PROVIDER:

By: Angela P. Pittard

Title: Director

By: \_\_\_\_\_

BOONE COUNTY, MISSOURI

Alvin Stamps  
Commissioner

Date: 4-26-07

Certification:  
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contact do not result in a measurable county obligation.)

1420-86621

*Term & Supply -*

*No Encumbrance Required* KF 3/21/2001  
Auditor Date

ATTEST:

*Wendy S. Nore* BW  
County Clerk

APPROVED AS TO FORM:

*[Signature]*  
County Counselor

**AMENDMENT TO AGREEMENT FOR  
PURCHASE OF HOMEMAKER AND PERSONAL CARE SERVICES**

THIS AMENDMENT to the parties 1999 agreement for purchase of homemaker and personal care and respite care services is entered into on this April 5th, by and between the County of Boone, Missouri, hereinafter referred to as the "County" and, Northeast Community Action Corporation Inc., hereinafter referred to as the "Provider."

WHEREAS, County has reimbursed Provider for homemaker/personal care services at the same rate authorized by the State of Missouri; and

WHEREAS, in January, 2001, the State of Missouri increased their reimbursement rate for homemaker/personal care services from \$11.94 per hour to \$13.46 per hour and the rates for respite care services from \$10.04/hour to \$11.60/hour.

WHEREAS, the Boone County Community Services Advisory Commission recommends increasing the reimbursement rate to match the state rate beginning March 1, 2001.

NOW, THEREFORE, County and Provider agree to amend their agreement as follows:

1. Paragraph 12 of the parties' agreement referenced above shall hereafter read as set out below:

The rate of reimbursement for the period March 1, 2001 through December 31, 2001 is \$13.46 per unit of service for homemaker/personal care services and \$11.60/hour for respite care services. A unit of service is one hour.

2. Except for the change specified in paragraph 1 of this amendment, the parties' agreement shall, in all other respects, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have been duly authorized to enter into this amendment as of the day and year first above written.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

PROVIDER:

By: \_\_\_\_\_

Title: EXECUTIVE DIRECTOR

By: \_\_\_\_\_

BOONE COUNTY, MISSOURI

Commissioner

Date: April 16, 2001

Certification:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

1420-86621

*Term & Supply -*

*No Encumbrance Required K& 3/21/2001*

Auditor

Date


ATTEST:

*Wendy S. Nore*

County Clerk

*BW*

APPROVED AS TO FORM:

  
County Counselor

**AMENDMENT TO AGREEMENT FOR  
PURCHASE OF HOMEMAKER AND PERSONAL CARE SERVICES**

THIS AMENDMENT to the parties 1999 agreement for purchase of homemaker and personal care and respite care services is entered into on this April 5<sup>th</sup>, by and between the County of Boone, Missouri, hereinafter referred to as the "County" and HomeCare of Mid-Missouri, hereinafter referred to as the "Provider."

WHEREAS, County has reimbursed Provider for homemaker/personal care services at the same rate authorized by the State of Missouri; and

WHEREAS, in January, 2001, the State of Missouri increased their reimbursement rate for homemaker/personal care services from \$11.94 per hour to \$13.46 per hour and the rates for respite care services from \$10.04/hour to \$11.60/hour.

WHEREAS, the Boone County Community Services Advisory Commission recommends increasing the reimbursement rate to match the state rate beginning March 1, 2001.

NOW, THEREFORE, County and Provider agree to amend their agreement as follows:

1. Paragraph 12 of the parties' agreement referenced above shall hereafter read as set out below:

The rate of reimbursement for the period March 1, 2001 through December 31, 2001 is \$13.46 per unit of service for homemaker/personal care services and \$11.60/hour for respite care services. A unit of service is one hour.

2. Except for the change specified in paragraph 1 of this amendment, the parties' agreement shall, in all other respects, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have been duly authorized to enter into this amendment as of the day and year first above written.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

PROVIDER:

By: Bonnie J. W. Horton  
Title: Administrator

BOONE COUNTY, MISSOURI

Don Stamps  
Commissioner

By: \_\_\_\_\_

Date: \_\_\_\_\_

Certification:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

1420-86621

*Term & Supply-*

*No Encumbrance Required Kf 3/21/2001*

Auditor

Date

ATTEST:

*Wendy S. Nore*  
\_\_\_\_\_  
County Clerk *BW*

APPROVED AS TO FORM:

*[Signature]*  
\_\_\_\_\_  
County Counselor



**AMENDMENT TO AGREEMENT FOR  
PURCHASE OF HOMEMAKER AND PERSONAL CARE SERVICES**

THIS AMENDMENT to the parties 2000 agreement for purchase of homemaker and personal care and respite care services is entered into on this April 5th, by and between the County of Boone, Missouri, hereinafter referred to as the "County" and, Help at Home Inc., hereinafter referred to as the "Provider."

WHEREAS, County has reimbursed Provider for homemaker/personal care services at the same rate authorized by the State of Missouri; and

WHEREAS, in January, 2001, the State of Missouri increased their reimbursement rate for homemaker/personal care services from \$11.94 per hour to \$13.46 per hour and the rates for respite care services from \$10.04/hour to \$11.60/hour.

WHEREAS, the Boone County Community Services Advisory Commission recommends increasing the reimbursement rate to match the state rate beginning March 1, 2001.

NOW, THEREFORE, County and Provider agree to amend their agreement as follows:

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2. Except for the change specified in paragraph 1 of this amendment, the parties' agreement shall, in all other respects, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have been duly authorized to enter into this amendment as of the day and year first above written.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

PROVIDER:

By: [Signature]

Title: C.O.O.

By: Joel Davo

BOONE COUNTY, MISSOURI

[Signature]  
Commissioner



# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

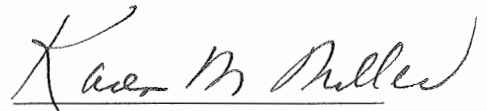
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the contract agreement between Boone County and the City of Columbia for Public Health Services covering FY2001 in the amount of \$548,671.

Done this 5th day of April, 2001.



Don Stamper  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:

Wendy S. Noren BW  
Wendy S. Noren  
Clerk of the County Commission

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

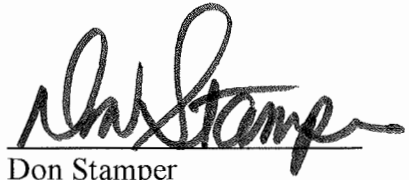
Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

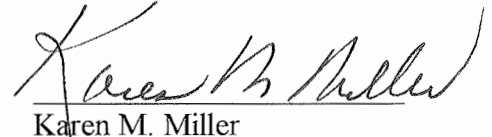
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Grant Application for the NACo/ ESRI Technology Grant Series-Intermediate Level Grant Program.

Done this 5th day of April, 2001.



Don Stamper  
Presiding Commissioner

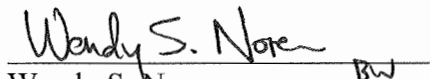


Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

~~CONFIDENTIAL~~  
159-2001

## **NACO/ESRI Technology Foundation Grant Series Intermediate Level Grant Program**

The goal of this program is to foster and support the integration of technology in county government on a nationwide basis. ESRI, the leading developer of geographic information system (GIS) software and spatial solutions for local government, has joined the National Association of Counties (NACo) to offer software and training grants to county governments that wish to develop or further GIS capabilities. The grant series is intended to supplement a county government's efforts to bridge the "Technology Gap". The Technology Foundation Grant Series offers software components, data and training totaling \$ 2,527,000 awarded by NACo and ESRI, to county governmental agencies throughout the United States.

The Intermediate Level Grant Program is one in a series of Technology Foundation Grants designed to promote the further development of a basic technology infrastructure. Grants are available to any local government department, willing to further GIS technology. Contact NACo for more information on the Technology Foundation Grant Series.

### **Program Description**

The NACO/ESRI Intermediate Level Grant Series was instituted to assist county agencies in the further development of GIS projects, to make agencies more efficient, and facilitates the migration of GIS data between departments. The Intermediate Level Grant program consists of a \$1,236,000 investment of ESRI's GIS software, training and access to data to 100 county governmental agencies, or departments, meeting the requirements of an eligible county or parish government organization.

Intermediate Grant recipients will receive one each of the following:

#### **Intermediate Package**

- i. One (1) license of ArcInfo™ for Windows NT software.
- ii. One (1) license of ArcGIS Spatial Analyst™, ArcGIS 3D Analyst™ or, when commercially available, ArcGIS GeoStatistics™ software extension.
- iii. A one-year, ten(10)-seat Training Subscription that includes access to all ESRI-authored ESRI Virtual Campus web courses. The Training Subscriptions may be divided between two (2) employees of the same organization and must be utilized within one year of issuance by ESRI of the ESRI Virtual Campus subscription code.
- iv. Access to the GeographyNetwork.com SM and the ArcData SM Online programs
- v. One (1) *GIS For Everyone* from ESRI Press.
- vi. One (1) *Guide to GIS Analysis* from ESRI Press.
- vii. Access to GDT's Community Update Program and subject to GDT's terms and conditions.

### **Eligibility**

The grant program is open to any agency or department within a county government. It is assumed that the county is a NACo member, in good standing. Departments applying for the

Intermediate Grant should have some experience and an existing GIS within the agency or department and desire to develop further GIS technology infrastructure. Priority is given to:

- Agencies demonstrating collaborative efforts with multiple departments/agencies
- Projects that communicate innovative government through the use of GIS
- Organizations not currently using GIS software
- Agencies committed to implementing standards for geographic data as suggested by the Federal Geographic Data Committee

### **Provisions**

To meet the goals of the Technology Foundation Grant Programs, recipients must agree to:

1. Use the GIS technology to create and manage GIS data for county projects.
2. Share the data developed, through the grant process, with all other agencies and departments within the county.
3. Share Project successes with other public agencies.
4. Become a reference (peer-review) site for NACo and ESRI.

### **Performance Reporting**

Grant recipients agree to provide to NACo a written performance report on the status of the grant-funded project 12 months after the grant award. NACo intends to collect these reports and make them available to other county agencies in the form of peer-review reports.

### **Additional Information**

The Technology Foundation Grant Program is limited to one grant per eligible county agency. Maintenance for ESRI software becomes the responsibility of the grantee after the first year. Renewal of the software maintenance fees is not required unless the grant recipient desires to continue the technical support and software maintenance.

### **Award Period**

March 5, 2001, to April 30, 2002

### **Date of Notification**

Grant awards will be announced in three phases. Applications received during the program will remain eligible throughout the entire award period. There is no need to reapply. One-third of the grants will be awarded during each of the three phases. All recipients must agree to have their organization's name used in NACo and ESRI press releases and direct mail campaigns.

Notification of grant awards will be made on the following dates:

- Phase I – June 29, 2001
- Phase II – November 1, 2001
- Phase III – April 30, 2002

### **Procedure for Applying**

Each phase will be judged independently. Applications not awarded, in the initial phases, do not have to reapply for consideration in subsequent phases. Two copies of the application must be received no later than 5:00 p.m., ten working days prior to the grant award announcement date to be considered for that phase. Each applicant must provide a hard copy, typewritten response for each of the following in the format requested (**items D through I must be submitted on two pages maximum, double-spaced**).

- A. Letter of support signed by the county's Chief Elected Official (**one page maximum**).
- B. Provide organizational profile with the following details (**one page maximum, double-spaced**).
  1. Organization name
  2. County Department's mapping or analysis responsibilities (50 words or less)
  3. Organization mailing address
  4. Number of parcels in the jurisdiction
  5. Organization contact
  6. Contact phone, FAX, and E-mail
- C. Please provide a response to the statement, "Why my agency should be considered for the Technology Foundation Grant Program" (**one page maximum, double-spaced**).
- D. Description of the use of GIS/CAD software currently used (if any) by your organization and other organizations within the jurisdiction.
- E. Description, with titles, of key personnel that will interact with the GIS project tasks.
  1. Proposed manager and implementers of the GIS program within your agency (**specify titles and/or staff members**).
  2. Will you be using an outside consultant to help implement the GIS program?
- F. Description of hardware to be used.
  1. Information on computer(s) to be used
  2. Information on printer/plotting equipment
- G. Description of proposed applications or use of GIS.
- H. Description of any digital map data currently available within the your jurisdiction (streets, water, digital aerial photography, etc.).
- I. Description of perceived benefits to be derived from the implementation of the granted software.

### **Submitting Your Application**

Two hardcopies and the original, signed, Application must be received no later than 5:00 p.m., ten working days prior to the grant award announcement date to be considered for that phase. Facsimiles or electronic copies cannot be accepted.

Mail applications to:

Attn.: Technology Foundation Grant Programs; Grant Coordinator  
c/o NACO  
440 First Street, NW  
Washington, DC 20001

## **Contact Information**

Please direct all inquiries to the Technology foundation Grant Series Coordinator at

Betty Thomas

NACO project coordinator

Telephone: (202) 393-NACO

E-mail: [bthomas@NACO.org](mailto:bthomas@NACO.org)

FAX: (202) 393-2630

E-mail: [NACOGGrants@NACOgrants.org](mailto:NACOGGrants@NACOgrants.org)

Andrew Goldschmidt,

NACO membership marketing director

Telephone: (202) 393-NACO

E-mail: [agoldsch@NACO.org](mailto:agoldsch@NACO.org)

## **Review Process**

An internal team of NACO managers and staff will review all applications. The NACo and ESRI web sites will be used as the official notification medium on the dates designated as the award period. Formal letters notifying the sites selected will follow.



## **B. ORGANIZATIONAL PROFILE**

1. Organization Name - Boone County Missouri

2. County Department's mapping or analysis responsibilities –

The Boone County GIS Department has the responsibility of converting the Assessor's parcel maps from paper format to digital format. Additional responsibilities include creating GIS maps and databases for County departments, distributing these maps, and training end users on the use of these maps and databases.

3. Organization Mailing Address - 801 E. Walnut

Columbia, MO 65201

4. Number of parcels in the jurisdiction - 54,904

5. Organization contact - Ross Short

6. Contact phone, FAX, and email - (573) 886-4325

(573) 886-4322

rshort@boonecountymo.org

**C. “WHY MY AGENCY SHOULD BE CONSIDERED FOR THE  
TECHNOLOGY FOUNDATION GRANT PROGRAM”**

The Boone County, Missouri GIS Department should be considered for the Intermediate Technology Foundation Grant Program because we have a newly created GIS and desire to develop further GIS technology infrastructure. The GIS was created through the collaborative efforts and funding of three separate entities, or agencies; Boone County Missouri, Boone Electric Cooperative, and the City of Columbia, Missouri. This organization is known as the Boone County, Missouri GIS Consortium. The base map GIS has been developed from the Assessor's parcel maps, and the data is being shared by each entity through a GIS Consortium Server over a Fiber Optic Network. From the Consortium project, Boone County established its own County GIS Department. Applications need to be developed for other county departments. The software and training included in this Grant would provide valuable assistance in this endeavor.

Boone County Missouri is also involved in a Synergy project, which is a joint effort with the University of Missouri, Raytheon Company, and NASA to measure and quantify the utility of remote sensing technologies to county and city planners and managers in addressing urban growth issues and growth management. The focus is to develop user requirements associated with city and county planning and to evaluate the integration of low, moderate, and high-resolution information products into the local government organization. This grant would permit Boone County to add additional software and training to its GIS Department to integrate the use of remote sensing technologies in its daily operations.

Statewide, Boone County is an intermediate county in terms of population and level of development of our GIS. That is why this grant is perfect for us. Boone County is further along than most counties in the Mid-Missouri region in its level of GIS development, and our anticipated growth will likely reflect a need for additional personnel and software licenses. The acquisition of a free license of ArcInfo would represent a great savings in software expenditures to the department. And since we already run ArcInfo on a Windows NT platform, this additional software license would be fully compatible with our existing infrastructure.

## **D. DESCRIPTION OF THE USE OF GIS/CAD SOFTWARE**

1. Boone County Missouri – Boone County uses a combination of GIS software that includes:
  - A. ESRI Arc/Info 8.0 – This software is used for the creation of GIS maps, ESRI ArcView 3.2 - This software is used for the creation of GIS maps, ESRI ArcIMS – This software is used for end user applications, NovaLIS Cadastral Editor – This software is used for maintaining the Assessor’s parcel maps, AutoCAD Map Release 3 - This software is used for the creation of GIS maps
2. Boone Electric Cooperative Inc. (Consortium Member) –
  - A. ESRI Arc/Info 8.0, ESRI ArcView 3.2, AutoCAD Map 2000, AutoCAD Map Release 3
3. The City of Columbia Missouri (Consortium Member) -
  - A. ESRI ArcView 3.2, AutoCAD Map 2000, Maptitude

## **E. DESCRIPTION OF KEY PERSONNEL**

1. Proposed manager and implementers of the GIS program –
  - A. Proposed manager – Ross Short – GIS Technical Manager – BA in Geography with over 6 years of GIS experience
  - B. Proposed implementers – Jonathan Bode – GIS Analyst – BS in Geography with over 3 years of GIS experience
2. Will you be using an outside consultant –
  - A. Boone County has used outside consultants in the past for small parts of our project.
  - B. It is likely that Boone County will use outside consultants in the future, but unknown at this point.

## **F. DESCRIPTION HARDWARE TO BE USED**

1. Information on computer(s) to be used -
  - A. Workstations
    1. 2 Compaq Deskpro EN Series Computers, Pentium III, 933 MHz,  
20.0 GB Hard drive, 256 MB RAM, Windows NT 4.0
  - B. Servers
    1. GIS Data Server - 1 Compaq Proliant, Pentium III, 1 GHz, 36.4 GB Hard drive,  
512 MB RAM, Windows NT Server
    2. GIS Web Server – 1 Compaq Proliant, Pentium III, 1 GHz, 36.4 GB Hard drive,  
512 MB RAM, Windows NT Server
    3. GIS Consortium Data Server – 1 Compaq Proliant, Pentium III, 800 MHz,  
72.8 GB Hard drive, 512 MB RAM, Windows NT Server

2. Information on printer/plotter to be used –
  - A. Océ 9600, 36 in, black and white

### **G. DESCRIPTION OF PROPOSED APPLICATIONS**

1. Farm Land valuations application – Having an automated application that would figure valuations would greatly increase productivity and accuracy of Agriculture valuations.
2. Rural Residential valuation application – A GIS application would allow a more accurate valuation based upon how much of the site is being maintained as residential yard area.
3. Land Cover Map application – The Assessor’s Office would be able to track all impervious surface with a Land Cover map application. This would help determine new subdivision streets that have been paved.
4. EPA Stormwater regulations application – An application that will determine stream flow and overflow.
5. Flood Zone Determination application – An application using FEMA flood maps, County parcel maps, and an accurate DEM (Digital Elevation Model) would enable the Planning & Zoning Office to make more accurate flood zone determinations.
6. Demographic/Build-Out Modeling – An application to assess potential build-out of areas within the county based on land cover, available demographic information and county zoning.

### **H. DESCRIPTION OF ANY DIGITAL MAP DATA CURRENTLY AVAILABLE**

1. GIS Layers currently available:  
Parcel Boundaries, Lot Dimensions, Original Lot Lines, Power Lines, Pipe Lines, County Boundaries, Township Boundaries, Mapsheet Boundaries, Public Land Survey System Boundaries, School Districts, Water Districts, Civil Township Boundaries, Survey Districts, Railroads Boundaries, Abandoned Railroad Centerlines, Abandoned Railroads, Railroad Centerlines, Roads Right-Of-Way, Street Center Lines, Streams, Road Districts, Subdivision Boundaries, City Boundaries, MKT Trail Boundaries, Lot Dimension Text, Digital Ortho Quads, IKONOS Satellite Imagery

### **I. DESCRIPTION OF PERCEIVED BENEFITS**

1. Major benefits would be seen by the entire County. Utilizing the additional software and training would allow the County GIS Department to better serve the County. The additional software and training would give the GIS Department a better opportunity to achieve its short term and long term goals. The software and training would allow the GIS Department to develop the applications listed above. The applications listed above would allow the end user to complete their jobs more accurately and in a more timely manor. This, in turn, would create less need for additional County employees, saving the County money.

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

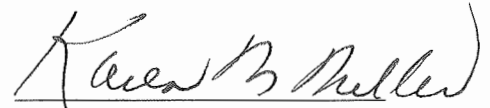
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds for a mass in celebration of Sacred Heart's 125<sup>th</sup> Anniversary sponsored by Sacred Heart Church on July 15, 2001 from 8<sup>am</sup> - 12<sup>pm</sup>

Done this 5th day of April, 2001.



Don Stamper  
Presiding Commissioner




Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner

*Comm. Agenda*



Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

## APPLICATION FOR PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:

Description of Use: Mass in celebration of Sacred Heart's 125th anniversary

Date(s) of Use: July 15, 2001

Time of Use: From: 8:00 a.m/p.m thru 12:00 a.m/p.m

RECEIVED

APR 02 2001

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

Boone County Commission

1. To notify the Columbia Police Department and Boone County Sheriff's Department grounds, of time and place of use and abide by all applicable laws and ordinances in using Courthouse
2. To remove all trash or other debris which may be deposited on the courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds.
4. To conduct its use of courthouse grounds in such a manner as to not unreasonably interfere with normal courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds as specified in this application.

Name of Organization: Sacred Heart Church

Organization Representative/Title: Rev. Edwin J. Cole, Pastor

Phone Number: 573-443-3470

Date of Application: March 27, 2001

### PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

*Don Stamper*  
\_\_\_\_\_  
Commissioner

Clerk

DATE: 4-5-01

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

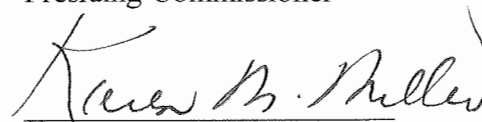
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds for a Hispanic Heritage Month Celebration sponsored by Adelante on September 14, 2001 from 2-4pm, September 15, 2001 from 9pm-1:30am, and September 22, 2001 from 9pm-12:00am.

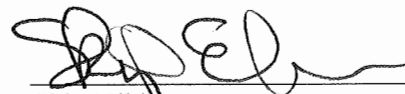
Done this 5th day of April, 2001.



Don Stamper  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:

Wendy S. Noren BW  
Wendy S. Noren  
Clerk of the County Commission

Don Stamer, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Stacy Elkin, District II Commissioner

Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311



# Boone County Commission

## APPLICATION FOR PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:  
Description of Use: 9/14 - Proclamation : 9/15 Street Dance : 9/22 Performance

Date(s) of Use: 9/14 - 9/15 - 9/22

Time of Use: From: 9-14: 2:00 pm 9-15: 9:00 pm 9-22: 9:00 am a.m./p.m. thru 9/14: 4:00 pm 9/15: 1:30 am 9/22: 12:00 midnight a.m./p.m.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department grounds, of time and place of use and abide by all applicable laws and ordinances in using Courthouse
2. To remove all trash or other debris which may be deposited on the courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds.
4. To conduct its use of courthouse grounds in such a manner as to not unreasonably interfere with normal courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds as specified in this application.

Name of Organization: Adelante, Inc.

Organization Representative/Title: Cristina Lindall

Phone Number: 446-4122

Date of Application: 3/14/01

### PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Clerk

Commissioner

DATE: 4-5-01

*Comm. agenda -> please reschedule*

161



# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

April Session of the February Adjourned

Term. 20 01

STATE OF MISSOURI }  
County of Boone } ea.

In the County Commission of said county, on the 5th day of April 20 01

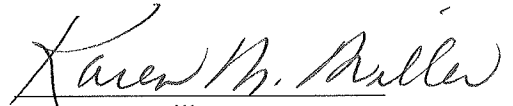
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the attached Proclamation for National Child Care Professional's Appreciation Day.

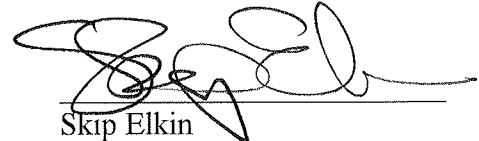
Done this 5th day of April, 2001.



Don Stamper  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission

## National Child Care Professional's Appreciation Day Proclamation

**Whereas**, the Central MO Association for the Education of Young Children (AEYC) and other early care and education organizations in our community are recognizing Child Care Professionals on this day; and

**Whereas**, of the 21 million children under age 6 in America, 13 million are in child care at least part-time. An additional 24 million school age children are in some form of child care outside of school time; and

**Whereas**, by calling attention to the importance of high quality child care services for all children and families within our community, these groups hope to improve the quality and availability of such services; and

**Whereas**, our future depends on the quality of the early childhood experiences provided you young children today; high quality early childcare services represent a worthy commitment to our children's future.

Now, Therefore, I, Don Stamper, Presiding Commissioner of Boone County, hereby proclaim Friday, April 13, 2001 as National Child Care Professional's Appreciation Day in Boone County and urge all citizens to recognize Child Care Professionals for their important week.

IN TESTIMONY WHEREOF, this 13<sup>th</sup> day of April, 2001.



*Don Stamper*

Don Stamper, Presiding Commissioner

*Karen M. Miller*

Karen M. Miller, District I Commissioner

*Skip Elkin*

Skip Elkin, District II Commissioner

ATTEST:

*Wendy S. Noren* BW

Wendy S. Noren, County Clerk

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

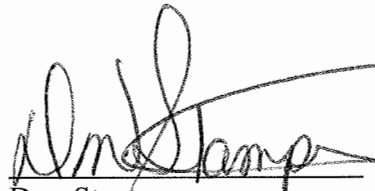
April Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

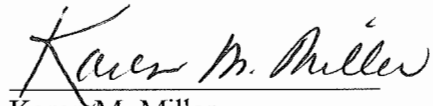
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Change Order #3, for additional additional erosion control measures, in the amount of \$2,676.05. It is further ordered that the liaison Commissioner be authorized to sign the Change Order.

Done this 5th day of April, 2001.



Don Stamper  
Presiding Commissioner

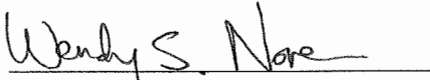


Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission

**BOONE COUNTY DEPARTMENT OF PUBLIC WORKS  
DESIGN AND CONSTRUCTION DIVISION**

Change Order No.: Three (3)

Job No.: 9127  
Contract No.: 21-11MAY00

Date: March 22, 2001

Project Location: Gans Road Project  
Contractor: C.L. Richardson Construction

It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

Description of Changes: Install and maintain additional erosion control measures during project "shut down" period. Erosion control measures include staked straw bales, silt fence, and rock ditch checks. Additional work to be paid for at previously negotiated unit prices. See attachment.

**CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:**

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of \$ 2,676.05

CONTRACTOR - C.L. Richardson Construction

SIGNATURE *John Donatelli* DATE \_\_\_\_\_

Recommended by: \_\_\_\_\_ Project Supervisor

SIGNATURE *David Niles* DATE 3/26/01

Accepted by: \_\_\_\_\_ Boone County Commission

SIGNATURE *Karen M. Miller* DATE 4/02/01

**STATEMENT OF CONTRACT AMOUNT:**

ORIGINAL CONTRACT AMOUNT	\$ 696,117.26
PREVIOUS ADDITIONS	\$ 21,435.99
TOTAL	\$ 717,553.25
PREVIOUS DEDUCTIONS	\$ 0.00
NET PRIOR TO THIS CHANGE	\$ 717,553.25
AMOUNT OF THIS CHANGE <u> X </u> ADD _____ DEDUCT	\$ 2,676.05
CONTRACT AMOUNT TO DATE	\$ 720,229.30

## Gans Road Improvements - Erosion Control

### Materials

430'	Silt Fence	\$1.05 x 430'	= \$449.35
35 ea.	Straw Bales	\$3.85 x 35	= \$134.75
78 ea.	1/2" x 3' Rebar	\$0.96 x 78	= \$74.63
30.23 tns	3" Clean Rock	\$4.71 x 30.23	= \$142.32

### Equipment

15 hours	Backhoe	15 x \$65/hr	= \$975.00
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### Labor

40 hours x \$22.50/hr	= <u>\$900.00</u>
	\$2,676.05

STATE OF MISSOURI  
DEPARTMENT OF NATURAL RESOURCES

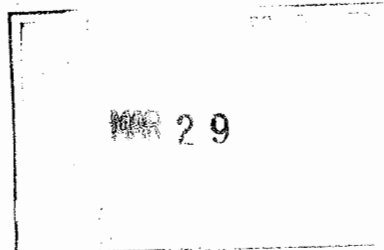
Bob Holden, Governor • Stephen M. Mahfood, Director

DIVISION OF ENVIRONMENTAL QUALITY

Jefferson City Regional Office  
210 Hoover Road P.O. Box 176 Jefferson City, MO 65102-0176  
(573)751-2729  
FAX (573)751-0014

March 27, 2001

Mr. David Nichols, P. E.  
Boone County Public Works  
5551 Highway 63 South  
Columbia, MO 65201



Dear Mr. Nichols:

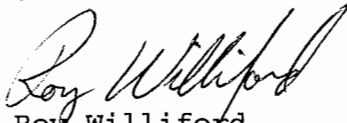
On March 23, 2001, a representative of the Missouri Department of Natural Resources conducted an inspection of the erosion control structures along Gans Creek road. At the time of the inspection the erosion control structures on site appeared to be working well. The additional structures that you put into place after our last visit were well-maintained and catching sediment.

Boone County Public Works should be commended for its quick response to address any problems noted during an inspection. As with all construction sites, it is important to continue weekly inspections to ensure that the erosion control structures are maintained in working condition.

If you have any questions, please do not hesitate to contact me at the Jefferson City Regional Office, Department of Natural Resources, PO Box 176, Jefferson City, Missouri 65102.

Sincerely,

JEFFERSON CITY REGIONAL OFFICE

  
Roy Williford  
Environmental Specialist

RDW:lo

C: Water Pollution Control Program

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 5th day of April 20 01

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the contract amendment request #2 de-obligating \$43,949.82 of unused CDBG funds for Ozark Air Lines infrastructure project.

Done this 5th day of April, 2001.

*absent*

Don Stamper  
Presiding Commissioner

*Karen M. Miller*

Karen M. Miller  
District I Commissioner

ATTEST:

*Wendy S. Noren* *bw*

Wendy S. Noren  
Clerk of the County Commission

*Skip Elkin*

Skip Elkin  
District II Commissioner

Commissioner Stamper ✓  
 This item was approved on  
 Tuesday. Returned as per your instructions  
 this morning  
 - Br

164-2001  
 (see also Com. order #  
 145-2001)

**HEARING NO. 2:**

A second public hearing on grant performance is required after a minimum of 80% of grant completion. Documentation shall include the newspaper advertisement of the hearing and the minutes of same. This must be submitted to DED as part of the close-out process.

**SAMPLE PUBLIC NOTICE - HEARING NO. 2**

The City of Waterville will hold a public hearing at 6:30 p.m. prior to regular Council meeting on February 24, 1995, in Council Chambers at City Hall to discuss the past performance by the City in carrying out the City's 1994 water project in the northwest section of town. Approximately 3,120 LF of 2" cast iron water line was replaced with 6" PVC line, and a new ground storage unit was installed to help the water supply problem in peak periods. All interested citizens and groups are encouraged to attend the scheduled hearing.



**INSTRUCTIONS: SUBMIT THREE (3) ORIGINALLY-SIGNED COPIES TO DED**  
 Revised 6/5/95

STATE OF MISSOURI  
 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CONTRACT AMENDMENT/REQUEST # 2

Grantee Name Boone County Project Number 98-ED-13

801 East Walnut, Room 245, Columbia, MO 65201

Street or Box Number City State Zip

Date of Request 03/29/01 Contract Award Date 3 / 19 99

NOTE: IN THE FOLLOWING, ENTER EACH CDBG LINE ITEM, WHETHER CHANGED OR NOT. ENTER ONLY CDBG LINE ITEMS

No.	ACTIVITY Title	Existing Budget	Budget Request	% Change
10	DB - Sanitary Sewer	\$ 26,625.00	\$ 14,720.10	-44.7%
09	DB - Water Line	\$ 49,000.00	\$ 41,299.42	-15.7%
13	DB - Street	\$ 86,500.00	\$ 78,193.94	- 9.6%
36	Engineering Design	\$ 17,715.00	\$ 17,715.00	0.0%
38	Construction Inspection	0.00	\$ 0.00	0.0%
35	Administration	\$ 6,000.00	\$ 6,000.00	0.0%
11	Storm Water	\$ 24,160.00	\$ 8,121.72	-66.4%
Totals		\$210,000.00	\$166,050.18	

Explanation of Request: De-obligate \$43,949.82 of unused CDBG funds for Ozark Air Lines infrastructure project.

This amendment shall be effective on \_\_\_\_\_, 19 \_\_\_\_\_. All other terms and conditions of the contract, or any amendments thereto, shall remain unchanged. IN WITNESS WHEREOF, the parties hereto execute this agreement.

Boone County  
 City/Countys Name

COMMUNITY AND ECONOMIC DEVELOPMENT

Don Stamper  
 Typed Authorized Signature

Dianna P. Moore, Director

Authorized Signature

Date

Title  
Presiding Commissioner  
 Date

**INSTRUCTIONS: SUBMIT THREE (3) ORIGINALLY-SIGNED COPIES TO DED**



<b>STATE USE ONLY</b>
Staff: _____
Accounting: _____
Check No.: _____
Check Date: _____

**Missouri Department of Economic Development**  
 Community Development Block Grant Program  
 Request for Funds Form (RFF)

RFF#	9
Date	03/29/01
<b>Amount of this Request</b>	
\$	9,637.30

Name of Recipient Boone County, Missouri Project # 98-ED-13  
 Period of Contract 3/11/00 to \_\_\_\_\_ Contract # n/a

Instructions: Submit the originally signed form to: CDBG Program, ATTN: RFF, Department of Economic Development, P.O. Box 118, Jefferson City, MO 65102. The grantee must keep one copy for their files. The form must be typed and free of corrections. If an entry is an even dollar amount, include .00 to the entry (example: \$1,203.00).

**Section 1: Amount of Funds Requested**

(A) payments due: \$9,637.30  
 (B) (less) cash on hand: \_\_\_\_\_  
 (C) (less) amount of RFF due: \_\_\_\_\_  
 (D) (plus) cash balance desired: \_\_\_\_\_  
       (\$1,000.00 maximum)  
 (E) **amount of this request:** \$9,637.30

**Section 2: Status of Funds**

(F) CDBG grant award: \$210,000.00  
 (G) (plus) program income: \$210,000.00  
 (H) total funds (F + G): \$154,912.88  
 (I) previous CDBG funds received: \_\_\_\_\_  
 (J) RFF due: \$ 9,637.30  
 (K) **amount of this request:** \$164,550.18  
 (L) total (I + J + K): \$ 45,449.82  
 (M) remaining CDBG funds (F-L): \_\_\_\_\_

NOTE: Funds in excess of \$1,000.00 must be spent within 5 days or returned to DED. Make check payable to State of Missouri.

**Section 3: Identification of Program Costs**

Identify all individual payments of \$1,000.00 or more. Individual payments less than \$1,000.00 may be totalled and entered on the Miscellaneous line. Attach an additional sheet if necessary.

PAYEE/details	PROGRAM ACTIVITIES (Taken from Grant Contract Agreement, Appendix A/Funding Approval) Description	Number	AMOUNT
Twehous Excavating Company, Inc.	Sanitary Sewer Contractor	10	\$1,673.09
Twehous Excavating Company, Inc.	Water Line Construction	09	\$5,568.72
Twehous Excavating Company, Inc.	Street Improvements	13	\$2,395.49
Miscellaneous (Total of payments under \$1,000.00 each)			\$9,637.30
RFF Due			
<b>TOTAL (must equal Section 1, Line A)</b>			

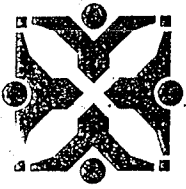
**Section 4: Authorized Signatures**

I hereby affirm that the information above is true and correct, and the funds requested will be used according to the conditions of the CDBG grant agreement with the State of Missouri.

Typed name Don Stamper Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Typed name Kay Murray Signature Kay Murray Date 3-29-01

Only authorized persons may sign the RFF form, and they must do so in the same manner as the signature card.

Preparer Bernie Andrews Telephone No. 573/442-8303



# CITY OF COLUMBIA, MISSOURI

PUBLIC WORKS DEPARTMENT

March 27, 2001

Boone County Auditor's Office  
ATTN: Karen Frederick  
801 E. Walnut  
Columbia, MO 65201

RE: Columbia Regional Airport  
Infrastructure Improvements for Ozark Air Lines, Inc.  
Final Request for Reimbursement

The City is requesting reimbursement in the amount of **\$9,637.30** for the Community Development Block Grant (CDBG) eligible portion of work performed in connection with infrastructure improvements at Columbia Regional Airport for Ozark Air Lines, Inc. Enclosed to support this request is a copy of the final pay estimate to Twehous Excavating Company, Inc., the City's general contractor, for construction materials furnished and work performed. NOTE: This estimate includes payment for additional work identified in Change Order No. 1 which increased the contract amount by \$15,148.39, and Work Order No. 1 verifying final in-field quantities which decreased the contract amount by \$17,592.50. Copies of both these documents are also enclosed. Liquidated damages in the amount of \$2,000 were also assessed against the contractor. \$1,280 of that amount is shown as a deduction from this final reimbursement request, which is the prorated portion based on the percentage of CDBG funding vs. City funding on this project.

Please forward a check made payable to the *City of Columbia* to my attention.

If you need additional information, do not hesitate to contact me at Ph# 573-874-7255.

DEPARTMENT OF PUBLIC WORKS

Kathy Frerking  
Management Support Specialist

Enclosures

c: City Finance Department  
Bernie Andrews, REDI

