

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Director of Human Resources Angela Wehmeyer
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Deputy Director of Community Services Kristin Cummings
Senior Administrative Assistant Audrey Kierstead

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Boone County Sheriff's Office

1. First Reading: School Resource Officer Agreement with Sturgeon R-V Schools

Captain Brian Leer stated this contract is a continuation of the previous agreement. Captain Leer stated each year they have an agreement with Sturgeon R-V Schools that Sturgeon pays 25% of the base salary and costs associated with one (1) deputy and, in return, the Sheriff's Office assigns one (1) deputy as the School Resource Officer for the Sturgeon R-V School District. Captain Leer stated, if approved, this is for the 2023-2024 school year payable to the Boone

County Sheriff's Office by the Sturgeon R-V School District by May 1, 2024. Captain Leer stated the contract is in the amount of \$19,555.01.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

2. **First and Second Reading: Request to Convert Position 428, Assistant Prosecuting Attorney II, to Associate Legal Counsel**

Director of Human Resources Angela Wehmeyer stated the Prosecuting Attorney has had some changes in the grant funded positions and in child support. Director Wehmeyer stated there have been some funding changes and he is requesting that they change it from an Assistant Prosecuting Attorney II on a Range 51 to Associate Legal Counsel on Range 43. Director Wehmeyer stated since this is a reduction in range, there is no budget impact and results in a bit of savings.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby authorize the request to convert position 428, Assistant Prosecuting Attorney II (Class Code 500300, Range 51), to Associate Legal Counsel (Class Code 709000, Range 43). At a later date, the position can be converted back to the original classification of Assistant Prosecuting Attorney II at vacancy or at the request of the Prosecuting Attorney during the next budget cycle.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #590-2023**

3. **First and Second Reading: Request to transfer above the authorized transfer policy for position number 548, GIS Manager**

Director of Human Resources Angela Wehmeyer stated this request is to promote a current employee to the GIS Manager position, which has been vacant for a few months. Director Wehmeyer stated the requested salary is \$83,200.00 which is 93.3% of mid-point and in line with internal equity and years of service.

Commissioner Thompson moved now on this day the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 548, GIS Manager, and does hereby authorize an appropriation of \$83,200.00 for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #591-2023**

6. First Reading: Amendment #3 to Contract C000467, Co-Operative contract NCPA-01-97, the Synnex Advanced Technology Solutions Aggregator contract with Huber & Associates for Advantage Cyber Security services for the Boone County IT Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests permission for approval of Amendment #3 to Contract C000467, which is cooperative contract NCPA-01-97, which is the Synnex Advanced Technology Aggregator contract with Huber & Associates, Inc. of Jefferson City, Missouri for Huber Advantage with Managed Cyber Security services for the Boone County Information Technology Department. Amendment #3 modifies service levels and coverage as well as renews the contract with Huber & Associates for 2024. Renewal pricing for the 2025 period is also established. The original contract was awarded August 8, 2022 via Commission Order 417-2022.

Payment will reference Department/Object codes 1172 – General Fund IT Hardware & Software/71100 – Outsourced Services: \$454,200.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Amendment #1 to Contract C000572 (bid 28-29JUN22) – Project START (Services and Training Advancing Resilient Teens) with Connections to Success, Inc.

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000572 (Bid 28-29JUN22) - Project START (Services and Training Advancing Resilient Teens) with Connections to Success, Inc.

This Amendment renews the Contract for the period January 1, 2024, through December 31, 2024, for a not to exceed amount of \$149,976.00.

The program provides youth wraparound support to complete their education, secure meaningful employment, reduce interactions with law enforcement, and provide mentorship.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 Contracted Services. \$13,500,000.00 is budgeted for 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second Reading: Request for Proposal Award Recommendation: C000705 (Bid 23-25JUL23 – Housing Study for Boone County, Missouri with Amarach Planning Services, LLC – First Read 12.19.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Amarach Planning Services, LLC for a Housing Study for Boone County, Missouri.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #592-2023**

9. Second Reading: Computer Disposal - First Read 12.19.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached computer disposal forms.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #593-2023**

10. Second Reading: Amendment #9: C000306 (66/2010) – Radio Consulting Services with David O. Dunford – First Read 12.19.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with David O. Dunford for Radio Consulting Services for renewal of contract for fiscal year 2024.

The terms of the agreement are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #594-2023**

Resource Management

11. Second Reading: Land Use Fee adjustment – First Read 12.19.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the land use fees per the attachment proposed by the Resource Management Department. Fees will be effective January 1, 2024.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #595-2023**

12. Second Reading: Wastewater Permit Fee adjustment – First Read 12.19.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the on-site wastewater permit fees per the attachment proposed by the Resource Management Department. Fees will be effective January 1, 2024.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #596-2023**

Boone County Assessor

13. Second Reading: Assessors 2-year Maintenance Plan – First Read 12.19.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby accept the attached 2024 - 2025 Assessment Maintenance Plan submitted by the County Assessor, and it is further ordered that the Boone County Commissioners are hereby authorized to sign said 2024 - 2025 Assessment Maintenance Plan.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #597-2023**

Commission

14. First and Second Reading: Board Appointment – Boone County Regional Sewer District – David Bennett

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

David Bennett	Regional Sewer District	New Appointment	5 Year Term	January 1, 2024, through January 1, 2029
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #598-2023**

15. Public Comment

None

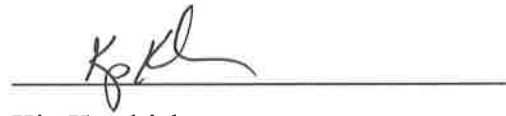
16. Commissioner Reports

Commissioner Kendrick stated he wants to wish everyone a wonderful Christmas holiday and hopes everyone gets some rest on the much-deserved time off. Commissioner Kendrick stated he hopes everyone ends the year strong and comes back refreshed for a robust and productive 2024. Commissioner Thompson stated “thank you for your service, Commissioner Kendrick. You’ve been serving the people of this area for a long time, from Boone County Family Resources and those kinds of roles through your time in the state legislature, to here in Boone County Government, in which we appreciate you and look forward to your continued service to Boone County.” Commissioner Kendrick stated that means a lot and he would like to thank Commissioner Thompson and Commissioner Aldred for their service and stated he has truly enjoyed this first year. Commissioner Kendrick stated it’s been a heck of a journey, there are times he has wondered what in the world is happening and is he in over his head, but stated it’s been a tremendous amount of fun and a wonderful learning opportunity. Commissioner Aldred stated he agrees that working at Boone County and with Commissioner Kendrick and Commissioner Thompson is wonderful and stated, “I’m just extending this out, so Jodi has to write more.” Commissioner Kendrick stated, “Oh, I hope that last line gets in the record.” Commissioner Kendrick stated Happy Holidays, followed by Commissioner Aldred and Commissioner Thompson.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner