

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Facilities Maintenance Johnny Mays  
Deputy Director of Facilities Maintenance Jody Moore  
Boone County Collector Brian McCollum  
Boone County Sheriff Dwayne Carey  
Director of Purchasing Melinda Bobbitt  
Senior Accountant Heather Acton  
Chief Juvenile Officer Ruth McClusky  
Boone County Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm and roll call was taken.

**Boone County Facilities Maintenance**

- 1. First Reading: Budget Amendment for Department 2705 - Cover Class 6 & 7 – Geothermal System at ECC**

Director of Facilities Maintenance Johnny Mays stated the ECC has been experiencing geothermal system problems with the water being too hot. Director Mays stated it has been

recommended that repairs be made to the system and they would like for it to be done this year so it will be ready for next summer.

Deputy Director of Facilities Maintenance Jody Moore stated the lead time on the cooler is 22 weeks from the time they get the bids back.

Commissioner Aldred stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

### **Human Resources**

#### **2. First and Second Reading: Request to Transfer Above Authorized Transfer Salary for Position 700, Lead Deputy Collector**

Boone County Collector Brian McCollum stated his request today is a need that arose after the Lead Deputy Collector turned in her notice once her FMLA expired. Collector McCollum stated he is looking to restructure the individual positions within the Collector's Office before they get too far into the tax collection year. Collector McCollum stated this approval will allow him to transfer an existing employee into the Lead Deputy Collector position.

Commissioner Thompson stated they will need to work through the logistical piece, along with Human Resources, but once that is figured out, she is fully in support of this effort.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 700, Lead Deputy Collector, and does hereby authorize an appropriation of \$25.00 per hour for the salary of said position.

Commissioner Aldred seconded the motion.  
The motion carried 2 to 0. **Order #423-2023**

### **Boone County Sheriff's Office**

#### **3. First Reading: Budget Amendment – Department 1253 – State Cyber Crime Grant (SCCG) 2023-2024 Award**

Boone County Sheriff Dwayne Carey stated this is the Budget Amendment for a position that has already been approved by Commission. Sheriff Carey stated he has been holding off on this until final approval. Sheriff Carey stated the amount is more than they anticipate spending, but at the direction of the Auditor's Office, he included the maximum possible amount. Sheriff Carey stated the grant started in June of this year, so they will be back-billing that position.

Commissioner Aldred stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**4. Second Reading: Laclede County K-9 Basic Training Agreement – First Read 09.19.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Agreement between Boone County and Laclede County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 2 to 0. **Order #424-2023**

**Purchasing**

**5. First Reading: Amendment #1 to Contract C000551 (bid #28-29JUN22) – Doctor’s Orders: Produce Prescription Program with Columbia Center for Urban Agriculture**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000551 (bid #28-29JUN22) -Doctor's Orders: Produce Prescription Program with Columbia Center for Urban Agriculture of Columbia, Mo. This Amendment adds a supplemental increase of 16,890 units of Supplemental Food at \$1.41 per one token for a not to exceed amount of \$23,814.90.

People with low-income who are at risk or currently have diet-related chronic diseases can receive a six-month "prescription" for fruits and vegetables at the Columbia Farmers Market by visiting the Family Health Center. The goal is to reduce health care use and expenses by increasing fruit and vegetable consumption and food security.

Invoices will be paid from Department 2162-CSF Program Funding, Account 71106 Contracted Services. \$1,147,367.45 is the current fund balance.

Commissioner Aldred stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**6. Second Reading: Request for Qualifications Award Recommendation: C000670 (Bid 24-05JUN23) – Consulting Services for Permitting Software Selection with SoftResources LLC – First Read 09.19.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a contract agreement with Soft Resources LLC for Consulting Services for Permitting Software Selection.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 2 to 0. **Order #425-2023**

**Boone County Auditor**

**7. First Reading: Budget Amendment - Department 1340 - Establish 2023 Budget**

Senior Accountant Heather Acton stated this is to establish the budget for the administration cost center, which is the cost center under the Auditor’s administrative control. Ms. Acton stated the Collector and Resource Management spend against it for various things. Ms. Acton stated the 2022 budget did not get copied over for the 2023 budget so there was nothing budgeted; this will just establish it.

Commissioner Aldred stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Boone County Juvenile Office**

**8. First Reading: Budget Amendment Department 1243 - DYS Probation Services Grant**

Chief Juvenile Officer Ruth McClusky stated this is a grant they have received since the 1980’s called the Juvenile Court Conversion Grant, which is a three-year grant cycle. They are currently in the second year. Ms. McClusky stated this grant funds two of the Deputy positions.

Commissioner Aldred stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Commission**

9. Public Comment

None

10. Commissioner Reports

Commissioner Thompson stated that, this evening, there will be a public forum sponsored by the League of Women Voters on misinformation and the lack of civility in public discourse, and whether those things are threats to democracy. Commissioner Thompson stated this starts at 6:30 p.m. in the Les Wagner Friends Room at Boone County Family Resources, located on West Ash. Commissioner Thompson encouraged everyone to attend.

Attest:



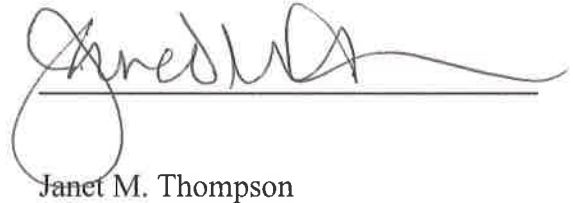
Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_

Kip Kendrick  
Presiding Commissioner

  
\_\_\_\_\_

Justin Aldred  
District I Commissioner

  
\_\_\_\_\_

Janet M. Thompson  
District II Commissioner