

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Boone County Clerk Brianna Lennon
Boone County Counselor CJ Dykhouse
Buyer Amy Gerskin
Senior Buyer Liz Palazzolo
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Treasurer

1. **First Reading: Approving tax sale surplus distribution to Mulligan Remodeling LLC.**

Boone County Counselor CJ Dykhouse stated this is the processing of a 2023 tax sale. Counselor Dykhouse stated this is being done with coordination of the County Collector and County Treasurer. Counselor Dykhouse stated the surplus money will be used as part of the owner of record's redemption of the property. The Collector will be able to redeem the property and the status of the title will be returned as it was prior to the 2023 tax sale.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Counselor

2. First Reading: Approving a Memorandum of Understanding (MOU) for administration of the Enterprise Resource Planning (ERP) System

Boone County Counselor CJ Dykhouse stated this MOU is between the County Commission, the County Auditor, and the County Treasurer. Counselor Dykhouse stated he thinks this document demonstrates Boone County's commitment to shared government on key IT systems that run across offices and impact our independently elected officials' statutory duties. Counselor Dykhouse stated, without this shared governance and collaborative approach, these types of deployments are unsuccessful.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First Reading: Award of Contract C000658 from Cooperative Contract MA-23202 for Armored Rescue Vehicles with Lenco Armored Vehicles for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for the award of contract C000658 from cooperative contract MA-23202 established by the State of Iowa for an Armored Rescue Vehicle with Lenco Armored Vehicles of Pittsfield, Mass. The award will be for the one-time purchase of one (1) Lenco BearCat Armored Rescue Vehicle.

The contract period will run September 1, 2023, through August 31, 2024. There are five (5) one-year renewal options available.

The total purchase amount is \$339,646.00. Payment will reference this coding:

Department/Object codes 2501 – Sheriff Forfeiture – Department of Justice/91300 – Machinery & Equipment: \$200,000.00; and

2502 - Sheriff Forfeiture – Department of Treasury/91300 – Machinery & Equipment:
\$139,646.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: C000660 (Sourcewell 092922-TKI) - TK70HDG Advantage Plus Hydraulic Trailer with Trail King Industries, Inc.

Buyer Amy Gerskin read the following memo:

The Boone County Road & Bridge Department requests permission to utilize the Sourcewell cooperative contract 092922-TKI for one (1) TK 70HDG Advantage Plus with Hydraulics from Trail King Industries, Inc. The Boone County contract number for this purchase is C000660.

The cost of this purchase is \$95,801.80 plus freight (TBD) and will be paid by department 2040 - Road and Bridge Maintenance, account 91300 - Road and Bridge Maintenance Machinery & Equipment.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading: C000668 (080818-HPI) - Tandem Axle Dump Trucks with 114SD Plus Chassis with Henderson Products, Inc. – First Read 09.12.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a cooperative purchase agreement with Henderson Products, Inc. for the purchase of four (4) Tandem Axle Dump Trucks with 114SD Plus Chassis.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #408-2023**

6. Second Reading: Approval of Sole Source 171-123123SS for Real Vision (RVI) Software Subscription, Service and Support for the Boone County IT Department provided by Real Vision Software, Inc – First Read 09.12.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Sole Source 171-123123SS with Real Vision Software, Inc. of Alexandria, La., for the purchase of the annual RVI software subscription including support for the Boone County IT Department.

The Sole Source is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #409-2023**

Commission

7. First Reading: Proposed Tax Rate Setting for Boone County (pursuant to state law, Sections 137.055; 137.073, RSMo) Open Public Hearing

Boone County Clerk Brianna Lennon stated, pursuant to the law, every year the County needs to set their property tax rates, and for these purposes the County is setting the rate for General Revenue and Road & Bridge. Clerk Lennon stated the process of arriving at what the tax rate is, is a combination of looking at their sales tax for the first six months of the year and the information received from the State Auditor's Office. Clerk Lennon stated that incorporates prior tax rate ceilings and gives them a maximum authorized levy based on calculations based on assessed valuation. Clerk Lennon stated ultimately what it is supposed to consider is that everyone assumes assessed valuation increases and, if your assessed valuation does in fact increase, you lower the ceiling of the tax rate you are allowed to have so a County cannot be rewarded twice.

Commissioner Kendrick opened and closed the public hearing.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: 2023 Boone County Tax Rates

Boone County Clerk Brianna Lennon stated in the process explained for item 8, every taxing district in Boone County undergoes a similar process, including a public hearing, to set their tax rates. Clerk Lennon stated the districts fill out a proforma and submit it to the Boone County Clerk's Office. Clerk Lennon stated the tax rates on the included documentation are the tax rates submitted to her office by each of the taxing districts after their public hearing and setting their tax rates. Clerk Lennon stated these tax rates get read into the record so they can extend it and collect those taxes on their behalf.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. Public Comment

None

10. Commissioner Reports

Commissioner Kendrick stated today is Commissioner Thompson's birthday.

Attest:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick

Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner