

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Director of Road & Bridge Greg Edington
Director of Purchasing Melinda Bobbitt
Boone County Counselor CJ Dykhouse
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Boone County Sheriff Office

1. First Reading: Marshall Police Department K-9 Maintenance Training Agreement

Captain Brian Leer stated this is for an ongoing relationship they have with the Marshall Police Department, and this is to renew their Maintenance Training Agreement. Captain Leer stated this contract is to continue the handler and dog training over the next year. Captain Leer stated they will pay the County \$1,000 for that training.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First and Second Reading: 2023-2024 MoDOT Highway Safety Grant Contracts

Captain Brian Leer stated these four contracts are from the Missouri Department of Transportation Highway Safety and Traffic Division. Captain Leer stated the Sheriff's Office has had these contracts for a decade now and this is a continuation of those programs.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following 2023-2024 MoDOT Highway Safety and Traffic Division Contracts:

- Dedicated HMV Enforcement
- Dedicated Impaired Driving Enforcement
- DWI Enforcement
- HMV Enforcement

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #333-2023**

Road & Bridge

3. First Reading: Budget Amendment for Dept 4110 - Cover Class 7

Director of Road & Bridge Greg Edington stated this request is for Change Order 31 for the Tom Bass facility re-model project. Director Edington stated the Change Order will make room in their facility for another County department to move in due to space constraints. Director Edington stated the cost of the Change Order is \$765,000.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

4. First Reading: Amendment #1 to Contract C000467 (bid # NCPA-01-97) – Huber Advantage with Managed Cyber Security with Huber & Associates, Inc.

Director of Purchasing Melinda Bobbitt read the following memo:

Contract C000467 (bid #NCPA-01-97) – Huber Advantage with Managed Cyber Security was approved by Commission for award to Huber & Associates, Inc. on August 30, 2022, commission order 417-2022.

Amendment #1 adds the following:

- Extends the contract September 1, 2023, through December 31, 2023, for \$47,700 per month
- Adds two, optional, one-year renewal periods:
 - January 1, 2024, through December 31, 2024, for \$50,085 / month
 - January 1, 2025, through December 31, 2025, for \$52,470 / month

Invoices will be paid from department 1172 - General Fund IT Hardware & Software, account 71100 – Professional Services. \$648,000 (\$54,000/month) is budgeted for 2023.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Contract: C000099 (151-123120SS) - HVAC Control System Services - Sole Source Term and Supply - Amendment Three

Director of Purchasing Melinda Bobbitt read the following memo:

Amendment Number Three to County Contract C000099 (sole source 151-123120SS) includes:

- Renewal of the Contract for the period beginning August 1, 2023, through July 31, 2024, with an UPDATED Annual Fee for services to \$5,095.00, as well as the Hourly Labor Rates as outlined in the amendment.
- UPDATED normal working hours/straight line hours will be from 7:00 am – 5:00 pm as specified in the vendor's Service Summary and revised General Conditions.

This Contract is with C&C Sales, Inc., d/b/a C&C Group. This is a Term & Supply contract and invoices will be paid from department 6100 – FM Building Maintenance, Account 60050 – Equipment Service Contract. \$5,000 was budgeted for 2023 with the remaining \$95 paid from funds in Facilities Maintenance class 6.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in July 2023

Director of Purchasing Melinda Bobbitt read the following memo:

Attached is the list of contracts and amendments that were awarded in July 2023 and signed by the Purchasing Director.

The Notice of Awards that explains the justification for award is posted under the Purchasing Department on Boone County's web page at www.showmeboone.com. The Bid Tabulation

listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director during the month of July 2023 as the County’s Purchasing Agent (as designated in Commission Order 114-2022).

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #334-2023**

7. Acknowledgement of proposal responses received for Request for Proposal 29-03AUG23 – Consultant Services for Salary Plan

Director of Purchasing Melinda Bobbitt read the following memo:

RFP Opening: 29-03AUG23 - Consultant Services for Salary Plan
<u>OFFERORS</u>
McGrath Human Resources Group, Inc.
Evergreen Solutions, LLC
Gallagher Benefit Services, Inc.
Allen, Gibbs & Houlik, L.C.
JER HR Group LLC
CBIZ Compensation Consulting (CBIZ Benefits & Insurance Services, Inc.)
No Bids

Commission

8. First Reading: Acknowledging receipt of the annual financial report from the Centralia Special Road District (CSR D)

Boone County Counselor CJ Dykhouse stated County Road Districts have to file an annual report of their prior fiscal year’s receipts and expenditures with their County Commission. Counselor Dykhouse stated this process has been improved over the last several years with the Centralia Special Road District being the only Road District we have in Boone County. Counselor Dykhouse stated they use the same financial reports that they file annually with the Missouri State Auditor’s Office.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First and Second Reading: Organizational Use of the Boone County Plaza – Mid-Missouri PrideFest

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by Mid-Missouri PrideFest on September 9, 2023, from 5:30PM until 7:30PM for the PrideFest Group Photo.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #335-2023**

10. First and Second Reading: Organizational Use of the Boone County Plaza – Columbia Remembrance Project of Boone County

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by Community Remembrance Project of Boone County on September 7, 2023, from 3:00 pm to 6:00 pm for the Historical Marker Placement Ceremony.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #336-2023**

11. First and Second Reading: Board Appointment - Planning & Zoning Commission - Robert Schreiber

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

Robert Schreiber	Planning & Zoning Commission	New Appointment	Term 4 Years	8/03/23 thru 8/03/27
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Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #337-2023**

12. Public Comment

None

13. Commissioner Reports

Commissioner Aldred submitted photos for the record of the recent rainfall in Boone County. Commissioner Thompson stated yesterday Boone County had a record rainfall for the day of 3.74 inches. Commissioner Thompson stated this week she has been on a call with the League of Women Voters for the planning of Constitution Day in September. Commissioner Thompson stated it was decided that the topic of conversation for that day will be the threat to our constitution and form of government by the lack of civil civic discourse. Commissioner Kendrick stated civil discourse is critical to a functioning democracy.



Kip Kendrick

Presiding Commissioner



Justin Aldred

District I Commissioner



Janet M. Thompson

District II Commissioner

Attest:



Brianna L. Lennon

Clerk of the County Commission







