

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Purchasing Melinda Bobbitt
Boone County Collector Brian McCollum
Budget Administrator Kelle Westcott
Deputy County Clerk Jodi Vanskike

Public: Tyree Byndom

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Resource Management

1. **First Reading: Annual Sales Tax Distribution Agreement with the Town of Harrisburg**

Budget Administrator Kelle Westcott stated this is an annual agreement for sales tax distribution with the town of Harrisburg. Ms. Westcott stated the amount of this agreement is \$17,646.02, and this is the fourth year of the six-year cycle.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. **First Reading: Annual Sales Tax Distribution Agreement with the City of Sturgeon**

Budget Administrator Kelle Westcott stated this is an annual agreement for sales tax distribution with the city of Sturgeon. Ms. Westcott stated the amount of this agreement is \$52,938.05 and this is the fourth year of a six-year cycle.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Community Services

3. Second Reading: Missouri Foundation for Health Grant (First Reading 07.12.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Community Services agreement with The Missouri Foundation for Health to accept funding totaling \$58,107.00 for the Community Services Department to train community members, leaders, and stakeholders in the Results-Based Accountability framework. The goal is for the community to collectively use an evidence-based framework to guide decisions and ultimately improve community conditions. Funding from The Missouri Foundation for Health will support staff time, consultation for Results-Based Accountability, and training expenses (materials, venue costs, speakers, food, etc.).

The grant period is for 36 month's beginning August 1, 2022 and ending July 31, 2025.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #313-2022**

Purchasing

4. First Reading: Purchase of two (2) 672G Motor Graders using MoDOT Cooperative Contract 60520CO0351

Director of Purchasing Melinda Bobbitt read the following memo: Road & Bridge requests permission to utilize the MODOT Cooperative Contract 60520CO0351 to purchase two (2) John Deere 672G Motor Graders from Martin Equipment of Illinois, Inc. of Ashland, Missouri.

Cost of contract is \$611,000 and will be paid from department 2040 – RB Road Maintenance, account 92300 – Replacement Machinery & Equipment.

This is a replacement purchase and the 2021 budgeted amount was \$630,000. The combined budgeted trade-in value was \$140,000, yielding a net cost of \$490,000

The contract price is \$611,000 less the trade-in price of \$145,000, yielding a net cost of \$466,000.

The Purchasing Department requests permission to dispose of the following surplus by trade-in:
2016 John Deere 672G Motor Grader, with fixed asset tag 20052
2015 John Deere 672G Motor Grader, with fixed asset tag 19739

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading: Computer and Peripheral Surplus Disposal (First Reading 07.12.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department request to dispose of the attached list of surplus equipment through MRC Recycling Center.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #315-2022**

6. Second Reading: Award of Co-Op Contract R190303 - Office Supplies, Related Products & Services (FE C000439) (First Reading 07.12.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to use Cooperative Contract R190303 with Office Supplies, Related Products & Services with Office Essentials of St. Louis, Missouri.

The Contract period runs July 01, 2022 through June 30, 2024. There are five (5) one-year renewal options available subsequent to this initial period. This is a Countywide Term and Supply contract.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #314-2022**

7. Second Reading: Sole Source Approval for the purchase of a subscription for User Licenses for Tier-4 Bridge 4PS PRO software from Mobility 4 Public Safety for the Boone County Office of Emergency Management (First Read 07.12.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Sole Source request for the purchase of a subscription for User Licenses for Tier-4 Bridge 4PS PRO software from Mobility 4 Public Safety for the Boone County Office of Emergency Management.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #316-2022**

Information Technology

8. Second Reading: Request to reallocate a position within the department structure (First Reading 07.12.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the reallocation of the Programmer Analyst position 886 in Department 1173 which will be reclassified to a Systems Administrator position in Department 1174.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #317-2022**

Commission

9. First Reading: Appointing Boone County Collector of Revenue Brian McCollum to the Boone County Chapter 100 Taxing Entity Review Panel

Boone County Collector Brian McCollum stated this is the first appointment under the new policy that was drafted in December of 2020. Mr. McCollum stated this is the memorialization of the appointment of a representative to this board. Mr. McCollum stated, after discussing with Counselor CJ Dykhouse, they felt this needed to be brought forward and put into a Commission Order.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. Public Comment

Tyree Byndom stated he has spoken to a lot of community members that know the County has \$35 million in ARPA funds and that he has been asking if there are any steps the community can take in order to be prepared for when the ARPA funds are dispersed. Mr. Byndom stated he has also noticed that the County has a new DEI (Diversity Equity and Inclusion) position and stated the last time he spoke with Commissioner Aldred, Commissioner Aldred was working with the Urban Institute to get funds. Mr. Byndom stated he has reached out to that position, from the community, and stated he would like to know the process to outboard that position community wide. Mr. Byndom stated most of the community doesn't know that the County has a DEI department, other than individuals that go to Redi meetings and although he knows it's new, he would like some information given to the community regarding the DEI department. Commissioner Thompson stated that the County doesn't have a DEI department, the position is

one individual that works within the Community Services Department. Mr. Byndom stated the last thing he has today is he would like to follow up on the County having a comprehensive strategic plan. Mr. Byndom stated as COVID numbers are raising and people are moving back to online meetings, not a lot of people are wearing masks as they are interacting and there hasn't been another shut down. Mr. Byndom stated, what he's asking is when it comes to the County's strategic plan, does the County have any process in place to allocate funding and resources to create an active strategic plan that factors in some of the other communities and cities of Boone County. Commissioner Atwill stated the County has planning going on all the time for a variety of things. Commissioner Atwill stated Mr. Byndom has talked about a strategic plan in the past which Mr. Byndom had a special definition for that essentially involved a plan by Mr. Byndom himself. Commissioner Atwill stated the Commissioners had asked Mr. Byndom to put his specific proposals into writing but stated he hasn't seen anything from Mr. Byndom so far. Commissioner Atwill stated if Mr. Byndom is still interested, he is welcome to submit something in writing to the Commissioners and that would give them something to look at and they would then be more informed about what Mr. Byndom has in mind. Commissioner Atwill stated, as far as ARPA funding, there have been applications that have come in and are on file and are being considered. Commissioner Atwill stated the Commissioner's aren't under the pressure to take action like they were with CARES Act funding and he stated he thinks the best way to go about it at this point is to look at the information available about ARPA funding and what it can be used for. Commissioner Atwill stated, if Mr. Byndom and community members feel they fit a niche that is described in the literature, they should submit the request in writing. Commissioner Aldred stated he would like to add that regarding masks in the community, he is not a health expert and the Commissioners uphold the recommendations of the Health Director.

11. Commissioner Reports

None

Attest:



Daniel K. Atwill
 Presiding Commissioner



Brianna L. Lennon
 Clerk of the County Commission



Justin Aldred
 District I Commissioner



Janet M. Thompson

District II Commissioner