

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Assistant Director of the Columbia/Boone County Department of Public Health and Human Services Scott Clardy
Senior Buyer Liz Palazzolo
Senior Administrative Assistant Tequila Freeman

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am.

Health Department

1. First reading approving updated Food Code fees for 2022

Assistant Director of the Columbia/Boone County Department of Public Health and Human Services Scott Clardy stated this will update the basic fees that are charged each year for operating permits, those fees will increase from 8%-9% for most of the area. Mr. Clardy stated they will continue the same amount for temporary food permits and the same amount for reinspection fees. Mr. Clardy stated two new types of fees will be added next year. Mr. Clardy stated effective May 1, 2022 they will be collecting fees for plan reviews, which is for a facility that's either being constructed or having major construction done. Mr. Clardy stated they have charged these fees in the city for awhile and his office is recommending adoption of those fees for the County. Mr. Clardy stated a new fee for concession stands is also going to be added. Mr. Clardy stated concession stands usually operate less than 90 days in a 365-day period, but they are paying the full operating permit fee which is \$220.00 which isn't fair to them. Mr. Clardy stated his office is recommending a \$100.00 fee, one time per year for any concession stands

that operate for no more than 90 days in a 365-day period. Mr. Clardy stated this will only apply to concession stands that sell potentially “hazardous foods”, which is most of them.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

2. First Reading: Contract # 40-30SEP22C – Battery PM’s in UPS System

Senior Buyer Liz Palazzolo read the following memo: Attached for signature is a non-bid contract # 40-30SEP22C – Battery PM’s in UPS System with EnerSys Energy Products INC. of Reading, Pennsylvania. This is to provide service for the 2 cabinets of 30 batteries each for the UPS System located at Joint Communications.

Total cost of service is \$1,000 per year. Invoice will be paid from department 2705 – 911/EM FM Building Maintenance, account 60050 – Equipment Service Contract. Facilities Maintenance has \$15,000 budgeted for the UPS System Contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Contract Amendment #1 for Contract 07-15MAR21 – Pre-Printed Envelopes for Boone County Assessor

Senior Buyer Liz Palazzolo read the following memo: Amendment #1 to contract 07-15MAR21 with Blink Swag for Pre-Printed Envelopes for the Boone County Assessor that was awarded May 25, 2021 (Commission Order 219-2021) corrects the original specification about printing on the green envelopes. The original contract referenced printing on both sides, but printing is only necessary on the front side.

All other terms, conditions, including pricing of the original agreement remain unchanged.

Payment will be paid from the following Department 2010 - Assessment/Account 23001 - Printing for \$11,000.00.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading: First Reading: Bid Award: 35-20SEP21 – Pest Control Services – Term & Supply (First Read 10.07.21)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request for bid 35-20SEP21 – Pest Control Services – Term & Supply which opened on September 20, 2021. One (1) bid was received. Facilities Maintenance recommends award to Wingate Pest and Lawn, LLC.

Invoices will be paid from Departments 6101 – FM Housekeeping & Custodial Services, 2047 – R&B Facilities Maintenance and Custodial and Account 60150 – Pest Control.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #433-2021**

Commission

5. Public Comment

None

6. Commissioner Report

None.

Attest:



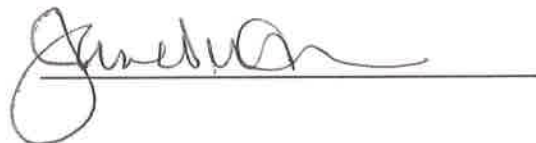
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner