

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
County Clerk Brianna Lennon  
Director Purchasing Melinda Bobbitt  
Sheriff Dwayne Carey  
Deputy County Clerk Alex Willis

The meeting was called to order at 1:30 p.m.

**Conference Call Information:  
Number: 425-585-6224 Access Code: 802-162-168**

**ACCESS TO COMMISSION CHAMBERS WILL BE MINIMIZED TO NO MORE THAN 10 PEOPLE AT ONE TIME, THIS INCLUDES COMMISSIONERS, STAFF AND SPEAKERS. SPEAKERS WILL BE CYCLED IN AND OUT**

**Purchasing**

**1. First Reading; Contract #08-06-22AUG20C-Docusign eSignature Enterprise**

Melinda Bobbitt read the following memo:

Attached for signature is contract # 08-06AUG20C - DocuSign eSignature Enterprise Pro. This is for the license that allows Purchasing to route contracts through DocuSign for electronic signature. There are six seats included. Three will be used by Purchasing and two by Children's Services, who would like to start using DocuSign for electronic signatures. One is used by Information Technology for testing, setup, and to monitor the audit log of DocuSign transactions.

Total cost of agreement is \$3,843.00 and will be paid as follows:

\$2,562.00 - Department 1170 - Information Technology, account 70100 -  
Software Subscriptions

\$1,281.00 - Department 2160 - Community Children's Services, account 70100 -  
Software Subscriptions

\$3,500 was budgeted in 1170 for the three seats for Purchasing. Children's  
Services will be covered by budget savings.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. Second Reading; Contract Amendment One- Agreement for CARES Funding  
Hotspots for School Districts**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One agreement for CARES Funding Hotspots for School Districts.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #441-2020**

**3. Second Reading; Computer Peripheral Surplus Disposal**

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following list of Surplus PCs, Peripheral Equipment, nonworking Air Conditioners, File Cabinets, and other miscellaneous items through the MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #442-2020**

**Sheriff's Department**

**4. CALEA Presentations**

Commissioner Atwill said the Commission is very honored today to make a presentation to the Sheriff's Department as well as a presentation to the Sheriff for excellence in law enforcement. CALEA stands for the Commission on Accreditation for Law Enforcement Agencies. The Sheriff's Department has engaged in this process for four years. It is important to say the Boone County Sheriff's Department, through the leadership of Sheriff Carey, is the only Sheriff's Department in Missouri that has accomplished this certification and also a certification of its jail operations. Others have completed one or the other, but not both. Operating law enforcement units in today's world is more difficult than ever. The citizens of Boone County should be proud of the professionalism that Sheriff Carey and the department have brought to the County.

Sheriff Dwayne Carey was present for this item.

Carey thanked the Commission for the kind words. It has been a team effort and has been a four-year process. It is important to know that all branches have helped so much. It was

quite the journey and it is quite an accomplishment to be the only Sheriff's Department in Missouri to accomplish accreditation on both sides of the operation and the staff is really to thank as well.

Commissioner Parry congratulated and thanked everyone for their hard work for this amazing accomplishment.

Commissioner Thompson congratulated Carey and stated this is a great honor for Boone County. It reflects the professionalism and dedication of all of the staff of the Sheriff's Department to excellence and excellence of service.

**Resource Management**

**5. Second Reading; Contract for services: The Department of Agriculture Contract No. 21-03, County Surveyor Re-monumentation Program (1st read 9-29-20)**

Commissioner Atwill moved on this day, the County Commission of the County of Boone does hereby approve The Department of Agriculture Contract No.21-03, County Re-monumentation Program.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #443-2020**

**County Clerk**

**6. First and Second Reading; Grant Information and Acceptance**

Brianna Lennon explained The Center for Tech and Civic Life has helped support local election offices with training, civic education, and different types of technology resources. They decided to do a COVID-19 response program to supplement any kind of resources

already received from state or federal CARES Act money. This is a stand-alone grant that is provided through the Center. The grant is for just over \$600,000. This will be used for unforeseen costs due to COVID-19 as well as to alleviate the County's budget as the August and November election costs have increased due to needing to buy extra cleaning supplies and other things related to COVID-19.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day, the County Commission of the County of Boone does hereby approve the acceptance of the Center for the Tech and Civic Life (CTCL) grant awarded to the Boone County Clerk's Office.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #444-2020**

**Commission**

**7. First and Second Reading; Application for use the Courthouse Plaza**

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza by Trinity Protest on October 10, 2020 from 1:30PM until 7:00PM. This approval is contingent upon approval by the Columbia/Boone County Department of Public Health and Human Services of Trinity Protests' operational plan to abide by the current health order.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #445-2020**

**8. Public Comment**

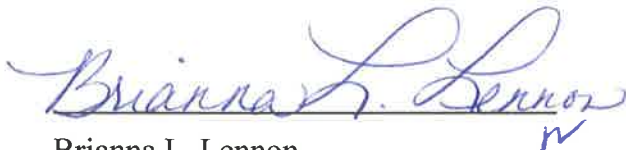
None


**9. Commissioner Reports**

None

The meeting adjourned at 1:59 p.m.

Attest:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Fred J. Parry  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner