

- TERM OF COMMISSION: July Session of the July Adjourned Term
- PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 301
- PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Auditor June Pitchford  
Buyer Robert Wilson  
Captain Gary German  
Environmental Public Health Specialist Garth Baker  
Senior Buyer Liz Palazzolo  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:32 p.m.

**Conference Call Information:  
Number: 425-585-6224 Access Code: 802-162-168**

**Purchasing**

**1. Bid Opening: 23-02JUL20 – El Chaparral Culvert Rehab**

Robert Wilson opened a bid from Leavenworth Excavating & Equipment Co., Inc (Lexeco) with a total bid amount of \$236,020.00.

Robert Wilson opened a bid from Insituform Technologies USA with a total bid amount of \$160,834.00.

**2. First Reading; Contract Award: 04-30MAR20 – Bond Counsel Services for the Boone County Treasurer – Term & Supply**

Liz Palazzolo read the following memo:

Request for Proposal 04-30MAR20 solicited proposals for Bond Counsel Services for the Boone County Treasurer's Office. Two proposals were received and reviewed by a Boone County Evaluation Committee consisting of Tom Darrough, Boone County Treasurer; June Pitchford, Boone County Auditor; and C.J. Dykhouse, Boone County Legal Counsel. The Evaluation Committee first met by teleconference June 5, 2020 to discuss the two proposals and the evaluation methodology. It was decided that a "team" evaluation report and scoring would be done. The Evaluation Committee conducted the subjective evaluation and scoring of the offerors' Experience & Reliability, and the Method of Performance. The Purchasing Department conducted the Cost Evaluation with input from the Evaluation Committee. The Evaluation Report is included as an attachment to this memo.

The award of contract will be made to the "lowest and best" proposal which has received the highest score. A contract for Bond Counsel Services will be awarded to Gilmore & Bell, PC of Kansas City, Missouri.

The contract period will run from July 1, 2020 through June 30, 2025, and there are two (2) one-year renewal options available after this initial period.

This is a Term & Supply contract.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

- 3. First Reading; Emergency Purchase Agreement: 16-30SEPE – Summer Meals for Kids Program with Harrisburg R-VIII School District**

Liz Palazzolo read the following memo:

Attached for signature is a contract for a non-bid, emergency services contract:  
16-30SEP20E - Summer Meals for Kids Program.

Harrisburg will hold summer school the last two weeks of July and the first week of August. This contract will provide breakfast and lunch to 225 students from date of contract award until summer school begins.

The contract is with Harrisburg R-VIII School District in Harrisburg, Missouri. The total cost of the agreement is \$106,560.00 and payments will be made from department 2161 - CCS Funding Opportunities, account 71100 - Outside Services. The fixed price for congregate meals is \$5.92/meal for 18,000 meals.

There is currently a remaining budget of \$644,187.00.

Commissioner Atwill asked why Harrisburg schools were getting funding but not other schools.

Joanne Nelson explained that since Harrisburg is a smaller school, they do not qualify through DESE.

Commissioner Atwill was concerned about the cost.

Nelson said other schools are also getting funding, but they are receiving it through different providers. All schools had an opportunity to apply for funding. The funding of this program for Harrisburg would ensure that all the schools have funds for the summer meals program. The price is \$5.92 per meal and the program will deliver 18,000 meals. School buses will deliver breakfast and lunch at the same time to rural areas where children do not easily have access to other places to get meals if they can't get them at home.

Commissioner Parry asked Nelson to get the Commission a bit more information before the second reading of this item.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Auditor**

**4. First Reading; Budget Amendment: Appropriate funds provided from the State of Missouri from the CARES Act**

June Pitchford explained that since the funds the County received from the State for the CARES Act were not contemplated in the budget process, a budget amendment will need to be done to appropriate those funds. The Commission has identified a need for software that will support accountability and transparency when it comes to the County disbursing any of the funds received from the CARES Act and the balance of the funds will be appropriated into Contingency.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Health Department**

**5. First & Second Reading; Abatement of Property located at 4340-4342 Bethany Drive, parcel #16-712-29-02-035.00 01**

Garth Baker explained that the grass on this property has not been cut all year and there is trash by the air unit. This property has an absentee owner and Baker has had no contact with the owner.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4340-4342 Bethany Drive, parcel #16-712-29-02-035.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #292-2020**

**6. First & Second Reading; Abatement of Property located at 907 E. Nance Drive, parcel #11-908-25-00-009.00 01**

Garth Baker said this property has been a problem for over a year. The grass needs to be cut, and the Health Department will need to get a warrant to get the lock on the gate popped.

Donald Haddock was present to speak on this item.

Haddock explained he is a neighbor of this property and he is trying to sell his house. The person living at this property has been uncooperative and the property is a nuisance.

There was no one else present to speak on this item.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 907 E. Nance Drive, parcel #11-908-25-00-009.00 01.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #293-2020**

**7. First & Second Reading; Abatement of Property located at 4301-4303 Santa Barbara Drive, parcel #17-510-16-02-051.00 01**

Garth Baker said this property has a mattress that has been sitting in the front yard since May.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4301-4303 Santa Barbara Drive, parcel #17-510-16-02-051.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #294-2020**

**8. First & Second Reading; Abatement of Property located at 3541-3547 Scott Blvd, parcel #16-712-29-02-001.00 01**

Garth Baker explained this property has some appliances in the back yard and some trash by the door. There has been no contact with the owner.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 3541-3547 Scott Blvd, parcel #16-712-29-02-001.00 01.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #295-2020**

**9. First & Second Reading; Abatement of Property located at 9160 W. Shady Oak Lane, parcel #15-300-11-00-003.00 01**

Garth Baker explained that most of the vehicles have been removed from the property but the red Jeep and the F150 are still there and inoperable.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 9160 W. Shady Oak Lane, parcel #15-300-11-00-003.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #296-2020**

**10. First & Second Reading; Abatement of Property located at 560 West Park Lane, parcel #17-319-12-01-028.00 01**

Garth Baker said this property has a lot of junk in the front yard. The property owners called today asking for two more weeks to get it cleaned up. The Health Department will work with them, but they would still like to get the order approved in case they do have to do the abatement.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 560 West Park Lane, parcel #17-319-12-01-028.00 01.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #297-2020**

### **Sheriff's Department**

#### **11. First Reading; Budget Amendment: Establish a budget for two 2019/2020 Missouri Internet Crimes Against Children Task Force grant sub-awards**

Gary German explained this budget amendment was to account for the 2019 and 2020 Internet Crimes Task Force Grant the Sheriff's Department received. The first award was for \$15,065.41 and the second award was for another \$4,000. The funds are specifically to be allocated towards equipment technology and training.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.



**Community Services**

**12. First Reading; Budget Amendment: Account for the Children’s Trust Fund grant received, effective period 01/01/20-06/30/20**

Joanne Nelson said this budget amendment was to account for funds received from the Children’s Trust Fund Grant. Currently, Community Services is not doing any work with this grant, but Nelson has worked with the County Auditor and Counselor on this and it is basically a pass-through funding source. This is for the initial \$50,000 and another budget amendment will be coming through once the contracts for the next award amount get signed and that would be for the period starting on July 1<sup>st</sup>.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**13. First Reading; Purchase of Services Strategic Opportunity Contract: Cradle to Career Alliance, Brilliant Beginnings**

Joanne Nelson explained Cradle to Career will be doing the consulting for the items previously mentioned with the budget amendment at a cost of \$40 per hour. This program is a continuation of the Pritzker Grant that Community Services received about a year ago.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

**14. First & Second Reading; Application for Organizational Use of Boone County Courthouse Plaza/Chambers: Mid-Missouri Peaceworks**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza, and in the event of rain, the Boone County Government Center Chambers by Mid-Missouri Peaceworks on September 20, 2020 from 12:00 pm to 4:30 pm.

The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon the inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #298-2020**

**15. Public Comment**

None

**16. Commission Reports**

The meeting adjourned at 2:01 p.m.

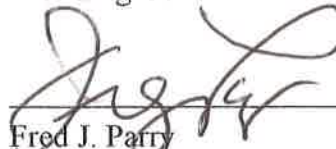
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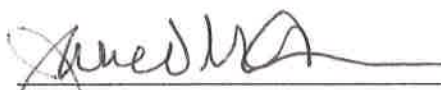
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner