

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Budget Administrator Resource Mgt Kelle Westcott  
Buyer Robert Wilson  
Collector Brian McCollum  
Deputy Director EMO Chris Kelley  
Director Resource Management Bill Florea  
Environmental Public Health Specialist Kris Vellema  
Urban Hydrologist Lynne Hooper  
Deputy Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

**Conference Call Information:**  
**Number: 425-585-6224 Access Code: 802-162-168**

**Purchasing**

- 1. First Reading; Bid Award: 22-04JUN20 – 2020 Mill & Overlay – Term & Supply**

Robert Wilson read the following memo:

22-04JUN20- 2020 Mill & Overlay – Term & Supply opened on June 04, 2020.  
Two (2) bids were received. Resource Management recommends award by low bid to Capital Paving & Construction, LLC.

This is a term and supply contract and will be paid from department 2041 – Infrastructure Preservation/Rehab, account 71100 – Outside Services.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a first reading at the next available commission meeting with appropriate order for approval.

**2. Second Reading; Contract Amendment Four: 08-01MAR16 – On-Line Computer Legal and General Research Services (1<sup>st</sup> read 6-16-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Four to Contract 08-01MAR16 – On-Line Computer Legal and General Research Services.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Four.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #266-2020**

**3. Second Reading; Contract Award: 41-30JUN19C – Natural Gas Transportation Service with Union Electric Company (Ameren) (1<sup>st</sup> read 6-16-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award Contract 41-30JUN19C – Natural Gas Transportation Service with Union Electric Company (Ameren).

Terms of the award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #267-2020**

**Health Department**

**4. First & Second Reading; Abatement of Property located at 2131 S. Alamos Place, parcel #17-513-21-01-113.00 01**

Kris Vellema explained there was a neighbor complaint on this property. Clearly, the house has been burnt down and it has been sitting this way for about two years. There has been no contact with the owner. The proposal is to clean the stuff in the yard and all the items outside the structure.

Brian McCollum said this property was subject to be sold at the delinquent tax sale for 2018-2019. His office was not aware of the burnt structure. He requested any invoices for the cleaning of the property be remitted to the Collector's Office so they can be included in the tax sale.

Vellema asked what the time frame on that was.

McCollum said July 15<sup>th</sup> is when the ads go out, so by July 10<sup>th</sup> would be good if possible. The amounts can be amended later if needed but it is not ideal. The sale is on August 24<sup>th</sup>.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2131 S. Alamos Place, parcel #17-513-21-01-113.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #268-2020**

**5. First & Second Reading; Abatement of Property located at 1603 E. Tower Drive, parcel #12-417-19-01-039.00 01**

Kris Vellema said this property has been seen by the Commission before. Last year, the Health Department had success in getting the owner to clean it up, but junk is starting to build up again in the yard and there was a neighbor complaint on it. She has contact information for the brother and believes he is interested in getting it cleaned up.

Brian McCollum said this property is also subject to be sold for the 2018 tax sale. The previous abatement bill for this property came to over \$9,000 and significant progress has been made to get the bill paid. McCollum has new contacts and names of people who have interest in this property he can pass on to the Health Department.

Vellema asked if this property was still in probate.

McCollum said as far as he knows, it is.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 1603 E. Tower Drive, parcel #12-417-19-01-039.00 01.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #269-2020**

**6. First & Second Reading; Abatement of Property located at 1365 E. Wagon Trail Heights, parcel #12-401-18-03-003.00 01**

Kris Vellema said this property has also been seen before. Previously the owner did come out to speak on in it, but she has not gotten any response from the owner yet this time and as of this morning, there is more junk there.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 1365 E. Wagon Trail Heights, parcel #12-401-18-03-003.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #270-2020**

**Emergency Management Operations**

**7. First Reading; Budget Amendment: Account for remaining expenses for LEPC Budget for Fiscal Year 07/01/19 – 06/30/20**

Chris Kelley explained this budget amendment was to align the LEPC budget with the County budget for the Fiscal Year 07/01/19 – 06/30/20.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Human Resources**

**8. First & Second Reading; Request to transfer above the Authorized Transfer Salary for position 700, Collector's Office**

Brian McCollum explained that the Accountant II position was deactivated due to employee resignation and the Lead Deputy Collector position has been reactivated. Some duties from the Accountant II position have been split out to other positions in the office, specifically, the Lead Deputy Collector position, and with that, he is asking for a transfer of salary that is above the authorized rate for the work that is being done in that position.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer salary for position number 700, Lead Deputy Collector, Boone County Collector, and does hereby authorize an appropriation of \$18.75 per hour, or \$39,000 annually, for the compensation for said position.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Transfer Above "ATS" (Authorized Transfer Salary) Form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #271-2020**

**Resource Management**

**9. First Reading; Acceptance of additional grant funding & extension of time for the Bonne Femme Watershed Project as outlined in the submission of application approved in Commission Order 130-2020**

Lynne Hooper explained that, a while back, Resource Management had asked permission to put in an application for increased funding and time extension for the Bonne Femme Watershed project. That application has been approved and this is the acceptance of the additional funding and time.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. First Reading; Budget Amendment: Account for additional grant funding for the Bonne Femme Watershed Project**

Kelle Westcott explained this budget amendment is to account for the extra funding received from the previous Watershed item. It is all grant funded with the match cost for the County coming in the form of labor.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. Second Reading; Approval of Easement Acquisition Agreement: Waters Edge Stormwater Improvement Project (1<sup>st</sup> read 6-16-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Easement Acquisition Agreement between Boone County and Kevin and Susan Clark.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #272-2020**

## **Commission**

### **12. Public Comment**

None

### **13. Commission Reports**

Commissioner Thompson said this weekend will see the premiere of the first Bicentennial video that will go out on several social media platforms for Boone County residents to see. This first video will be about the First Amendment and the Parley P. Pratt Freedom Run, and very exciting news to go along with that is that Clara Dykhouse, the daughter of County Counselor CJ Dykhouse, will be one of the speakers on the First Amendment.

There were no more comments from the Commission.

The meeting adjourned at 1:52 p.m.



Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner