

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Call

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Assessor Tom Schauwecker
County Clerk Brianna Lennon
Director Human Resources Jenna Redel
Senior Buyer Liz Palazzolo
Deputy Clerk Michelle Thompson

The meeting was called to order at 1:31 p.m.

Conference Call Information:
Number: 425-585-6224 Access Code: 802-162-168

Purchasing

- 1. First Reading; Contract Amendment One: 12-23MAR20 – Managed Print Services – Term & Supply**

Liz Palazzolo read the following memo:

Amendment #1 to contract 12-23MAR20 for Managed Print Services that was awarded April 30, 2020 (Commission Order 202-2020) is being amended to correct two typographical errors in the original award: reference to the contract number in paragraph 1 and the monthly estimate for color prints (item 4.10.2) referenced in paragraph 3.

All other terms, conditions and prices of the original agreement remain

unchanged.

Payments will be paid from the following Funds/Accounts:

- 1170 Information Technology/60050 Equipment Service Contract:
\$39,050.00
- 2045 RM Design & Construction/60050 Equipment Service Contract:
\$60.00
- 1263 IV-D /60050 Equipment Service Contract: \$500.00
- 2040 RB Maintenance Operations/60050 Equipment Service Contract:
\$165.00
- 2703 Information Technology – BCJC/EM /60050 Equipment Service Contract:
\$715.00
- 6100 Facilities Maintenance /60050 Equipment Service Contract: \$185.00
- 2010 Assessment /60050 Equipment Service Contract: \$1,375.00

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

County Clerk

2. First Reading; Budget Amendment: Account for funds received from CARES Grant for Elections

Brianna Lennon explained that, as part of the CARES Act, grants were provided to aid in August and November election costs that would not normally occur but are likely to due to COVID-19. So, this is a budget amendment to account for those funds that are being

received.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

3. First & Second Reading; Approve County Operational Statement Update

Jenna Redel explained the Government Center's current operational statement expires on May 17th at 11:59 pm and it is time for Commission to give direction on operations after that expiration. This proposed order recommends limited access to the building with specific terms being laid out in the statement that will be posted on the County's website.

Commissioner Thompson said one thing that goes into this decision is that, while each office has different proposed approaches to getting work done during this time, there is one office that has a constitutional and statutory duty for public access: The County Clerk's Office. There is an election in June and that office needs to have, at the very least, limited access. Human Resources has spoken with other departments on ways to continue working and there may have to be some adjustments going forward to keep everyone safe while also getting things completed.

There were no more comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby issue a limited public access status for the Boone County Government Center, effective May 18, 2020, the specific terms of which will be outlined in the Current Operations Statement for the Boone County Government Center, which shall be posted on the Boone County Government website. The Current Operational Statement will be

periodically updated as the specific terms of public access to the building are modified over time through the conclusion of the COVID-19 pandemic.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #216-2020**

Assessor Tom Schauwecker was present and asked if this item may be discussed.

Commissioner Atwill asked if the discussion could be done as public comment at the end of the meeting. Commission was under the impression that this was all sorted out and was ready to be approved today.

Jenna Redel explained that the operational statement still needs to be finalized, but the order stating when the building, the main doors themselves, would be open back up to the public, is ready today.

Schauwecker said he sent each Commissioner a note just now via email recommending postponing opening the building. That email is included at the end of these minutes.

Commissioner Atwill said he understands concerns Schauwecker has for his office and the Commission will work with him on the terms he wants laid out for operations for his office.

There were no more comments or questions.

4. First & Second Reading; Request to Hire at 2021 FHR for Senior Programmers

Jenna Redel explained this was a request to have standing approval to hire Senior Programmers for the IT Department above the Flexible Hiring Rate. Last week, a new pay range was approved for the position to begin in 2021, but currently, there are several Senior

Programmer positions open that are needing to be filled and being able to hire at the new rate now would hopefully help to fill those positions.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a standing request to hire above the flexible hiring maximum for classification 104400 Senior Programmer Analyst, which currently has four vacancies. This Order authorizes the hiring of new applicants in this classification at up to the flexible hiring maximum for the new pay range (Range 50) as authorized in Commission Order 213-2020, until that Order's range change goes into effect on January 1, 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #217-2020**

Resource Management

5. **Second Reading; Intergovernmental Cooperative Agreement: Hinkson Creek Synoptic Sampling Project with The Curators of the University of Missouri (1st read 5-14-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Intergovernmental Cooperation Agreement between the County of Boone, the City of Columbia, and The Curators of the University of Missouri as it relates to the collaborative adaptive management implementation process for Hinkson Creek.

Terms of the Cooperative Agreement are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Intergovernmental Cooperation Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #218-2020**

Commission

6. Public Comment

None

7. Commission Reports

None

The meeting adjourned at 1:46 p.m.

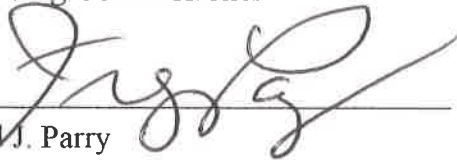
Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

Michelle Thompson

From: Tom Schauwecker
Sent: Thursday, May 14, 2020 1:46 PM
To: Michelle Thompson
Subject: FW: Reopening the Government Center

Michelle, please note I sent this to the wrong Fred.

From: Tom Schauwecker
Sent: Thursday, May 14, 2020 1:25 PM
To: Dan Atwill <DATwill@boonecountymo.org>
Cc: Janet Thompson <JThompson@boonecountymo.org>; Fred McClaren <fred@tigersecurityonline.com>
Subject: Reopening the Government Center

Good Afternoon:

- The decision to reopen and when is more difficult than the decision close the Boone County Government Center. It may prove to be one of the most important decisions facing the commission. Boone County should lead by example. Even though we are exempt for the City/County Health order, we should play by same set of rules imposed on the private sector. We must continue to provide outstanding customer service while preserving the safety of the public and our employees. Boone County has been issuing building permits, voting by absentee ballot, recording documents, processing tax payments since the building was closed to public access in March. The plan for reopening must be well planned, clearly communicated in advance. If and when we reopen, the occupancy should be monitored, frequently touched surfaces must be sanitized on a frequent schedule and social distancing must be observed by all. This risk of exposing staff of 50 to 100 face to face encounters with the public could be a recipe for disaster. I would encourage the commission to postpone reopening at his time. These comments are not politically motivated, they are merely an attempt to speak truth to decision makers.

Tom Schauwecker
Boone County Assessor