

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
County Counselor CJ Dykhouse  
Director Human Resources Jenna Redel  
Juvenile Office Supervisor Angie Bezoni  
Senior Buyer Liz Palazzolo  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:30 a.m.

**13<sup>th</sup> Judicial Circuit Court**

**1. First Reading; Budget Amendment: Increase Revenue and Expenditures for the Fostering Court Improvement JCIP Sub-Grant for the period 11/25/19-9/30/20**

Angie Bezoni explained that this budget amendment is to increase the revenue and expenditures for the Fostering Court Improvement grant funds. This grant pays for the quarterly lunches with the contract attorneys along with the Fostering Court Improvement meetings. The Fostering Court Improvement meetings are held monthly, but lunch is only served quarterly. They discuss numbers to get children home timely, and there are sub-groups based on what the numbers are looking like to see what can be done to improve the children's stake in the foster care system.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

### **Human Resources**

#### **2. First & Second Reading; Amend Commission Order 15-2020 to extend the approved overlap period**

Jenna Redel explained the Prosecuting Attorney's Office is requesting to extend the overlap period for position 99, Office Administrator, that Bonnie and Jessica are currently both in. There are a number of evidence projects to complete still and they would like to be able to do that with Bonnie as she has all the knowledge on those projects. The office has not filled Jessica's old position yet so there will be some savings there.

Commissioner Thompson said it is worth it to keep Bonnie on a little longer to make sure those projects get completed with her depth of knowledge.

There were no more comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby amend Commission Order 15-2020 to extend the approved employee overlap period for position 99, Office Administrator, through February 28, 2020.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #74-2020**

### **County Counselor**

#### **3. First Reading; Acknowledgment of receipt of the Chapter 100 Compliance Report from Dana Axle**

CJ Dykhouse explained that as part of the Chapter 100 agreement, Dana Axle was required

to have a build up of qualifying jobs over a two-year period. The goal at the end of 2020 was for Dana Axle to have 200 or more qualifying jobs in the plant in Boone County. The 2018 report showed 116 qualifying jobs, and the 2019 report shows 196 qualifying jobs, so they are four jobs away from the target for the 2020 fiscal year. Dana Axle has done everything required to continue to qualify for the Chapter 100 development incentive. Dana Axle is now in year three and it is hoped that Dana Axle will join ABC Labs in a successful completion of a Chapter 100 at the end of the 10-year incentive period. Dykhouse introduced Scott Wright, who was present on behalf of Dana Axle.

Scott Wright said that a lot of technology, such as robotics, has been brought in and the goal with the company is to build a next generation of assembly plants. The old assembly plants are something that people assume to be dirty, dingy, and not a nice place to work. The new technology is very clean, and they have implemented AGBs which are robotic material movers. To go out and get the technical resources to keep that running, they have used a recruiter service and pulled from surrounding counties to get folks to move into Columbia, including all the way out to Toledo, Ohio.

Commissioner Thompson asked if he knew how many of the employees have been drawn from the Moberly Area Community College Robotics Program.

Wright said they have done two presentations with their maintenance group out at MACC. They are up to three people who are permanently hired on the maintenance team and are recruiting more. That is a great program that draws a lot of great people. They planned on doing an open house for the County/City last year, which unfortunately did not happen due to the company staying extremely busy with all the launch activity with customers, but they intend to do one this year.

Commissioner Parry asked what the toughest positions to fill were.

Wright said the controls field is the hardest to fill at the moment. That field is very hot right

now, so the competition is fierce.

Commissioner Parry asked what the safety record was right now.

Wright said they are sitting on almost 1,500 days without lost time. They did have a hand injury last year that knocked them off their record of just over 1 million hours.

Commissioner Atwill said according to a book he is reading on artificial intelligence, the world is actually a very long way away from replacing employees.

Wright said oh yes. One thing with automation is the technical level of support needed to make that work. So there still are a lot of positions needing a physical person in them.

Commissioner Parry asked who the company was making axles for right now.

Wright said, currently, their clients are General Motors and Ford.

Commissioner Atwill asked if there were any plans for expansion.

Wright said that everything is on the table right now. The launch has been a trying one as far as getting the technology in there and running, but it has been a successful launch. That definitely brings in opportunity.

Commissioner Atwill thanked Wright for coming in. It is always very interesting to hear updates.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

**Purchasing**

**4. First Reading; Contract Award: 01-06JAN20 – Law Enforcement Dogs (Term and Supply) for the Sheriff’s Department**

Liz Palazzolo read the following memo:

Request for Proposal 01-06JAN20 solicited proposals for Law Enforcement Dogs for the Boone County Sheriff’s Department. Two proposals were received and reviewed by a Boone County Evaluation Committee consisting of Captain Gary German and Lieutenant Phil Smith of the Boone County Sheriff’s Department. The Evaluation Report, which also includes the cost analysis, is included as an attachment to this memo. It is noted that the award will not be made to the lowest priced proposal. The award of contract will be made to the “lowest and best” proposal which has received the highest score as a result of the evaluation conducted by the County Evaluation Committee. A contract will be awarded to Shallow Creek Kennels, Inc. of Sharpsville, Pennsylvania.

The contract period will run from Date of Award through One (1) Year, and there are three (3) one-year renewal options available after this initial period.

Payments will be paid from the following funds/accounts:

Fund 2570 Sheriff K9 Operations/Account 91300 – Machinery & Equipment:  
\$8,000.00

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First Reading; Cooperative Contract: R142215 – Furniture with Related Accessories and Services (Omnia Partners/NJPA)**

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract R142215 for Furniture with Related Accessories and Services with Bradford Systems. The contract has been established as a cooperative contract through Omnia Partners/NJPA.

The contract period runs Date of Award through April 30, 2020.

This is a Countywide Term and Supply.

Commissioner Parry had questions about the County's use of outside services to move and assemble furniture and asked if this is for furniture the County is currently buying from Inside the Lines.

Palazzolo said no. This is purchased from Bradford Systems. This is for Trendway Furniture, which is a certain line that Joint Communications needs for their building.

Commissioner Parry said that Dave Eagle had sent out a notice about wanting to renew a term and supply contract for assembly with Inside the Lines. Commissioner Parry wanted clarification on the piece of that contract where the County reimburses them for hours spent on assembling and moving furniture for the County and would like to get a history of how much money the County has spent with Inside the Lines on those services.

Palazzolo said she knew Dave Eagle was working on that and she would follow up with him about it.

Commissioner Thompson said the problem is that if County people move the furniture or take it apart and put it back together and mess something up, it voids the warranty.

Commissioner Parry said he wasn't sure how important a warranty is on a piece of office furniture.

Commissioner Thompson said, according to Dave Eagle, they are very good about standing behind the furniture if there is a problem with it. What Doug Coley and the maintenance people mostly use these services for are things like cubicles that are large and require assembly and disassembly.

Palazzolo said some of the cubicles have causeways for small electronic lights so there is some electronic wiring that runs through some of them. Whether or not the County has ever had a warranty claim, she does not know, but she will look into it.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading; Cooperative Contract: Sourcewell Contract #062117-BAN –  
Grounds Maintenance Equipment, Attachments, Accessories, and Related Services**

Liz Palazzolo read the following memo:

Road & Bridge requests permission to utilize the Sourcewell cooperative contract

062117-BAN – Grounds Maintenance Equipment, Attachments, Accessories, and Related Services to purchase one (1) Intimidator 18XP Brush Bandit from K & K Supply, Inc.

Cost of the purchase is \$57,283.12 and will be paid from department 2040 – PW Maintenance Operations, account 92300 – Replacement Machinery & Equipment.

This is a replacement purchase and the 2020 budgeted amount was \$77,200.00. Budgeted sale value is \$20,000.00

The contract price is \$57,283.12 less expected sales price of \$20,000.00 yielding a net cost of \$37,283.12

The Purchasing department requests permission to dispose of the following equipment by sale: 2006 Morbark Hurricane 18 Chipper, fixed asset tag 15566.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading; Purchase Agreement: 10-31DEC20C – Band for the 2020 Boone County Bicentennial Celebration**

Commissioner Thompson said the Boone County Bicentennial birthday celebration will be held on July 4<sup>th</sup> this year and during the main portion of the event that will be on the Courthouse Plaza from 3:00 pm to 6:00 pm, there will be several events. One of the things



that will probably be one of the biggest crowd pleasers is music. The Kay Brothers Band is an incredibly popular band in the Midwest, and it was thought that this band would be appropriate and fit well within the celebrations that day. The band will kick-off the celebrations at 3:00 and that will lead into some historical things, and then Commissioner Atwill will do the welcome for the celebration. There will also be a presentation by Stephen's College Department of Creative and Performing Arts that is being produced just for this event. All of these events will lead into Fire in the Sky later in the evening. So, the whole day of events will start at 7:00 am with a Freedom Race that will celebrate the five freedoms set forth in the First Amendment. Another exciting thing is the Inaugural Tom Hurley Memorial Health Fair.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. Second Reading; Contract Amendment Two: Contract AEPA-017-B – Copiers with Maintenance for Resource Management and Road & Bridge (1<sup>st</sup> read 2-6-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Two to Contract AEPA-017-B – Copiers with Maintenance for Resource Management and Road & Bridge.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #75-2020**

**9. Second Reading; Cooperative Contract: 178AN-TISA 2018-0820 – MiCTA Membership Participation Agreement for CenturyLink Products and Services (1<sup>st</sup> read 2-6-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of Contract 178AN-TISA 2018-0820 – MiCTA Membership Participation Agreement by the Purchasing Department for CenturyLink Products and Services with CenturyLink Communications, LLC.

The terms of the cooperative contract are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Member Participation Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #76-2020**

**10. Second Reading; Cooperative Contract: MoDOT Contract #60519CO0535 – 2020 Silverado 4WD Double Cab Truck (1<sup>st</sup> read 2-6-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of the MoDOT Cooperative Contract 60519CO0535 Light Duty Vehicles to Purchase one (1) 2020 Silverado 4WD Double Cab Truck from WK Chevrolet, Inc. for the Road & Bridge Department, as well as the disposal of one (1) 2013 Chevrolet 1500 ext Cab 4WD Pickup Truck, fixed asset tag 18400 by sale.

The terms of the cooperative contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase

Agreement and Request for Disposal Form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #77-2020**

### **Health Department**

**11. Second Reading; Animal Control Cooperative Agreement: City of Ashland (1<sup>st</sup> read 2-6-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Animal Control Enforcement Cooperative Agreement between Boone County and the City of Ashland.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #78-2020**

### **Emergency Management Operations**

**12. Second Reading; Grant Application: Emergency Management Performance Grant (1<sup>st</sup> read 2-6-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached FY20 Emergency Management Performance Grant (EMPG) application submitted by the Department of Emergency Management Operations.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #79-2020**

**Resource Management**

13. **Second Reading; 2020 Consultant Services Agreements with the following: (1<sup>st</sup> read 2-6-20)**

- **Bartlett & West, Inc**
- **CFS Engineers**
- **Simon and Associates**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached 2020 Annual Consultant Services Agreements for Professional Services with the following:

Bartlett & West Inc.

CFS Engineers

Simon and Associates

Terms of the agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said General Consultant Services Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #80-2020**

**Commission**

14. **Public Comment**

None

15. Commission Reports

None

The meeting adjourned at 10:00 a.m.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner