

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District II Commissioner Janet Thompson
County Counselor CJ Dykhouse
Chief Engineer Jeff McCann
Director Resource Management Stan Shawver
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:33 a.m.

County Counselor

1. First Reading; Memorandum of Understanding: City of Columbia, regarding the MKT Trail and the CMEC/fairgrounds

CJ Dykhouse said this memorandum relates to the maintenance obligations of the MKT Trail from Jay Dix Station onto the KATY Trail and the transfer of the CMEC property to the City. The intention of the agreement is to set up the framework to create implementation agreements that will effectuate all that. There are several steps that have to happen. There are public roads at the fairgrounds that need to be dealt with etc., but this will set the framework for discussion for all the required things once approved.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second Reading; Approve certain amendments and agreements relating to the American Outdoor Brands spin-off business transactions (1st read 1-9-20)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve certain amendments and agreements relating to the Smith & Wesson Corp. Project, a/k/a American Outdoor Brands Project, which was approved for a Chapter 100 industrial development bond issuance in Boone County Commission Order 528-2017. These amendments and agreements are entered into at the request of American Outdoor Brands to facilitate “spin-off” business transactions previously announced by American Outdoor Brands and explained in a Press Release dated November 13, 2019, which is attached to this Order. The County Commission authorizes and approves the attached documents upon the recommendation of its bond counsel, Gilmore & Bell PC, and the Presiding Commissioner is authorized to execute the documents necessary to effectuate this Order.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #22-2020**

3. Second Reading; Approve an Estoppel Certificate for Stormwater Management/BMP Facilities Maintenance Agreement in connection with the American Outdoor Brands spin-off business transactions (1st read 1-9-20)

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the attached Estoppel Certificate relating to the Smith & Wesson Corp. Project, a/k/a American Outdoor Brands Project, which was approved for a Chapter 100 industrial development bond issuance in Boone County Commission Order 528-2017. This Estoppel Certificate relates to the Stormwater Management/BMP Facilities Maintenance Agreement recorded in Book 4851, Page 47 of Boone County records and is being entered into at the request of American Outdoor Brands to facilitate “spin-off”

business transactions previously announced by American Outdoor Brands and explained in a Press Release dated November 13, 2019, which is attached to this Order. The County Commission authorizes the Presiding Commissioner to execute said Estoppel Certificate.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #23-2020**

Resource Management

4. First & Second Reading; Recommendation for roadway maintenance acceptance of Berkley Drive within the Concord Estates Plat 1 subdivision plat

Jeff McCann said this is a new street in Concord Estates that is 696 feet that was constructed within the public right-of-way. Concord Estates Plat 1 was platted in 1978 but the road for that portion was never constructed. The developer built the road under Boone County specifications and inspection and it is ready to be taken over for County maintenance.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation for roadway maintenance within Concord Estates Plat 1 – Berkley Drive.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #24-2020**

5. First & Second Reading; Release Letter of Credit: Toalson Estates Subdivision

Stan Shawver explained the County has been holding a letter of credit from Landmark Bank

in the amount of \$132,320 in support of the development agreement the Commission entered into in 2017 with the Toalsons for stormwater improvements and the private road construction. All the work has been completed and the letter of credit is ready to be released.

There were no comments or questions from the Commission.

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby release Letter of Credit No. 2100705028 issued by Landmark Bank in the amount of \$132,320.00 to secure the Development Agreement for Toalson Estates as shown by Commission Order 352-2019 and originally shown by Commission Order 321-2017.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #25-2020**

**6. Second Reading; Stormwater Security Agreement & Irrevocable Letter of Credit:
Perche Ridge Plat 1 (1st read 1-9-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Irrevocable Letter of Credit between Boone County and Fred Overton Development, Inc.

Terms of the agreement are stipulated in the attached Security Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #26-2020**

Purchasing

7. First Reading; Contract Award: 20-07NOV19 RSQ for Technical Assistance for the 9-Element Plan for the Greater Bonne Femme Watershed Project

Liz Palazzolo read the following memo:

Request for Statement of Qualification 20-07NOV19 solicited responses for Technical Assistance for the 9-Element Plan for the Greater Bonne Femme Watershed Project for the Boone County Resource Management Department. One response was received: Geosyntec Consultants. It is noted for the record that the RSQ was advertised and posted on the Internet but only the one response was received.

The response was evaluated by a formal Evaluation Committee consisting of the following personnel:

Lynne Hooper, Urban Hydrologist, Boone County Resource Management Department

Bill Florea, Senior Planner, Boone County Resource Management Department

Kelle Westcott, Budget Administrator, Boone County Resource Management Department

Robert Lerch, Research Soil Scientist, USDA-ARS, Cropping Systems and Water Quality Research Unit

As part of the evaluation process, two Best and Final Offer requests were conducted with Geosyntec Consultants, and the result was to re-define the project into two phases. This initial award is for Phase 1. Phase 2 will be started through a contract amendment once the County secures additional grant funding.

The contract period will run from the Date of Award through One Year.

Payment for the study will be made using 319 Stormwater grant funds using the

following Department/Account:

Department 2142, DNR 319 Greater Bonne Femme/Account 71101 –
Professional Services – Total: \$34,146.00.

Commissioner Thompson asked if this was just a Boone County project or if there were other entities involved.

Palazzolo said it is just a County project.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading; Cooperative Contract: CC200475003 – State of Missouri Office of Administration

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract CC200475003 for Model Year 2020 Patrol Vehicles established by the State of Missouri Office of Administration with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract. The Sheriff's Department wishes to purchase eleven (11) 2020 Ford Police Interceptor Utility Vehicles detailed as follows:

**2020 Ford Police Interceptor Utility (K8A) 3.3L V6
(Non-Turbo/Non-Hybrid) (line item 16 CC2200475003) \$33,738.00**

- Preparation Cost \$1,095.00

• Cargo Dome Lamp (17T)	Std
• Global Lock/Unlock Feature (18D)	Std
• Dark Car Feature (43D)	Std
• Police Engine Idle Feature (47A)	Std
• Heated Mirrors (549)	Std
• Remote Keyless Entry Key Fob (55F)	Std
• Pre-Wiring Grille, Siren, Speaker (60A)	Std
• Radio Noise Suppression Bonds (60R)	Std
• Underbody Deflector Plate (76D)	Std
• Reverse Sensing (76R)	Std
• Tail Lamp /PI Housing Only (86T)	Std
• Front Headlamp/PI Housing Only	Std
• Class III Trailer Tow Receiver	Std
• Remappable Switches Steering Wheel	Std
• Rear Camera in Center Stack	Std
• Bluetooth (SYNC)	Std
• Interceptor Badge	Std

Deleted Standard Options (Included in Totals Below)

• 1 st & 2 nd Row Carpet Flooring -- DELETE -- Replace with Vinyl (-16C)	(\$-20.00)
• Spot Lamp Driver Side (LED) - DELETE (-51R)	(\$-240.00)
• 18" Full Wheel Covers - DELETE (-65L) -- Replace with Black Wheels/5" Chrome Center Caps	(\$-20.00)

Added/Deleted Optional Equipment (Included in Totals Below)

• Spot Lamp Driver Side by Whelen (51T)	\$399.00
• Interceptor Badge Delete (48/16D)	No Charge
• Hidden Door-Lock Plunger with Rear Door Controls Inoperable (Locks, Handles, and Windows) (48/52P)	\$153.00
• Perimeter Anti-Theft Alarm -- Activated by Hood, Door, or Liftgate When unauthorized entry occurs, system will flash the headlamps, Parking lamps, and sound the horn (48/593)	\$114.00
• Rear Center Seat Delete -- Deletes the center section of the 2 nd row Seat (Includes molded trim floor panel in lieu of center seat section) (48/85R)	No Charge
• Rear Console Plate (48/85R)	\$42.00
• Trailer Two Lighting Package (24/52T)	\$180.00
• OBD-II Split Connector -- allows 2 devices to be connected to the vehicle's OBD-II port (48/61B)	\$55.00
• Fleet keyed alike (Not fobbed alike) (48/59)	\$49.00
• Exterior Color: TBD	No Charge
• Rear Cloth Seat DELETE --	

replaced with vinyl rear seat (F6)	(\$40.00)
• JMF – Local Discount (48)	(\$400.00)
• Rear Auxiliary Air (Added As Ordered Only) (20/17A)	\$600.00
• Delivery Fee	No Charge

FIRM, FIXED
GRAND TOTAL STANDARD CONFIGURATION –
WITHOUT AUXILIARY REAR AIR \$35,105.00/EA

FIRM, FIXED
GRAND TOTAL STANDARD CONFIGURATION -
WITH AUXILIARY REAR AIR \$35,705.00/EA

The contract runs through Model Year 2020 with a model year roll over extension available.

This is a one-time purchase that includes a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train.

Payments for the vehicles will be paid from the following Department/Account codes:

- Department 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$315,945.00 -for 9 Interceptors;
- Department 1251, Sheriff - Account 91400, Auto/Trucks: \$35,105.00 for 1 Interceptor;
- And Department 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$35,705.00 for 1 Interceptor with the Auxiliary Rear Air Feature.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First Reading; Cooperative Contract: IFB605CO20000682 (MoDOT), Crew Cab 4X4 Truck

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract IFB605CO20000682 for Model Year 2020 Light Duty Vehicles established by the State of Missouri Department of Transportation with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract. The Sheriff's Department wishes to purchase one (1) 2020 Ford F150 Crew Cab 4X4 Truck detailed as follows:

2020 Ford F150 (W1C) (line item E IFB605CO20000682)	\$24,910.00
• Crew Cab (W1C)	Std
• 2 Wheel Drive	Std
• Long Bed – 6.5' (157)	Std
• 2.7L EcoBoost V6 Engine (99P)	Std
• Standard Rear Axle	Std
• Automatic Transmission 6 Speed	Std
• Air Conditioning	Std
• LH & RH Manual Mirrors	Std
• Manual Windows and Locks	Std
• All Season Tires plus spare	Std
• Standard GVWR	Std
• 4-wheel disc brakes - ABS	Std
• Cruise Control and Tilt (50S)	Std
• Tow Receiver Hitch & Wiring only (53B)	Std
• Vinyl Flooring	Std
• Vinyl Seats 40/20/40 (AG)	Std
• Daytime Running Lamps	Std

Added/Deleted Optional Equipment (Included in Total Below)

• 4WD in lieu of 2WD (must add short bed or optional engine) (13/W1E/157)	\$3,290.00
• 5.5' Short Bed in lieu of 6.6' Long Bed (7/145)	(-\$200.00)
• 5.0L V8 Engine in lieu of standard engine (5/995)	\$950.00

• XLT Trim. 300 A Package in lieu of XL (XLT/300A)	\$4,284.00
• Bluetooth (SYNC) with Ford Pass (included in XLT Package) (52P/60M)	No Charge
• Power Equipment Group (included in XLY Package) (15/85A)	No Charge
• Tow Receiver Hitch & Wiring only (53B)	No Charge
• Limited Slip Rear Axle (3.73) (9/XL6)	\$550.00
• Rear Defroster (57Q)	\$209.00
• Exterior Color: TBD	No Charge
• Interior Color: TBD	No Charge
• Exterior Power/Heated Mirrors (54R)	\$180.00
• Interior:40/Console/40 Seat (UC/UG)	\$280.00
• Delivery Fee	No Charge

FIRM, FIXED**GRAND TOTAL****\$34,453.00/EA**

The contract runs through Model Year 2020 with two (2) renewal options available.

This is a one-time purchase that includes a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train; 5 years unlimited mileage corrosion protection, and 5 years or 60,000 miles roadside assistance.

The total purchase price is \$34,453.00, and it will be paid from Department 2901, Sheriff Operations LE Sales Tax- Account 92400, Replacement Autos and Trucks.

Note: Because of character limitations in the IBMi system, this contract will be numbered Boone County Contract Number **605CO20000682**.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First Reading; Cooperative Contract: IFB605CO20000682 (MoDOT), Ford Fusion S Vehicles

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract IFB605CO20000682 for Model Year 2020 Light Duty Vehicles established by the State of Missouri Department of Transportation with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract. The Sheriff’s Department wishes to purchase two (2) 2020 Ford Fusion S Vehicles detailed as follows:

2020 Ford Fusion S (100A) 2.5L 4 cylinder (line item L IFB605CO20000682)	\$17,750.00
• S Trim (P0G)	Std
• Front Wheel Drive	Std
• 2.5L, 4-cylinder engine (997)	Std
• Automatic Transmission 6 speed	Std
• Air Conditioning	Std
• Power Windows, Locks, & Mirrors	Std
• Rear Window Defroster	Std
• All Season Tires plus spare (52N)	Std
• 4 wheels brakes – ABS	Std
• Cruise Control and Tilt	Std
• Carpet Flooring	Std
• Daytime Running Lamps	Std
• 2 sets of keys	Std
• Rear Camera	Std
• Bluetooth (SYNC)	Std

Added/Deleted Optional Equipment (Included in Total Below)

• Exterior Color: Agate Black	No Charge
• Interior Color: Medium Light Stone	No Charge

• Delivery Fee	No Charge
FIRM, FIXED GRAND TOTAL	<u>\$17,750.00/EA</u>

The contract runs through Model Year 2020 with two (2) renewal options available.

This is a one-time purchase that includes a 3-year or 36,000-miles bumper-to-bumper warranty, and 5 years or 100,000-miles on the power train; 5 years unlimited mileage corrosion protection, and 5 years or 60,000 miles roadside assistance.

The total purchase price is \$35,500.00, and it will be paid from Department 2901, Sheriff Operations LE Sales Tax- Account 92400, Replacement Autos and Trucks.

Note: Because of character limitations in the IBMi system, this contract will be numbered Boone County Contract Number *605CO20000682*.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First Reading; Surplus Disposal

Liz Palazzolo read the following memo:

The Purchasing Department requests permission to dispose of the following list

of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	NO TAG	ALARM SYSTEM	RADIOTRONICS	SHERIFF	POOR	
2	NO TAGS	VEHICLE CONSOLES	HAVIS	SHERIFF	FAIR	
3	18076	48" LIGHTBAR	WHELEN LIBERTY	SHERIFF	GOOD	
4	18226	48" LIGHTBAR	WHELEN LIBERTY	SHERIFF	GOOD	
5	NO TAGS	THREE 24" LIGHTBARS	WHELEN JUSTICE	SHERIFF	GOOD	
6	NO TAGS	THREE LIGHTBARS	WHELEN INNEREDGE	SHERIFF	UNKNOWN	
7	NO TAGS	THREE SIREN CONTROLLERS	WHELEN CENCOM GOLD	SHERIFF	UNKNOWN	
8	18069	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	GOOD	
9	18070	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	GOOD	

10	18072	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	GOOD	
11	NO TAGS	TWELVE COMPUTER DOCKING STATIONS	FOR PANASONIC CF- 31 COMPUTERS	SHERIFF	SOME PARTS MISSING	
12	NO TAG	ASSORTED GUN LOCKS, GUN RACKS	PROGARD, SANTACRUZ, BIG SKY	SHERIFF	SOME PARTS MISSING	
13	14954	GUN LOCK, RACK	BIG SKY	SHERIFF	SOME PARTS MISSING	
14	14955	GUN LOCK, RACK	BIG SKY	SHERIFF	SOME PARTS MISSING	
15	14956	GUN LOCK, RACK	BIG SKY	SHERIFF	SOME PARTS MISSING	
16	14958	GUN LOCK, RACK	BIG SKY	SHERIFF	SOME PARTS MISSING	

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. Second Reading; Bid Award: 69-05DEC19 – MKT Trail Grading Services – Term & Supply (1st read 1-9-20)

Commissioner Thompson moved now on this day, the County Commission of the County of

Boone does hereby award bid 69-05DEC19 – MKT Trail Grading Services – Term & Supply to CL Richardson Construction Co., Inc. of Ashland, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #27-2020**

13. Second Reading; Sole Source Agreement – 149-123119SS – TimeClock Plus Hardware, Maintenance and Support (1st read 1-9-20)

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve Sole Source Contract 149-123119SS – TimeClock Plus Hardware, Maintenance and Support with TimeClock Plus of San Angelo, Texas.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached Sole Source Request Form.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #28-2020**

Commission

14. First & Second Reading; Application for Organizational Use of Boone County Courthouse Plaza: Mid-Missouri Chapter of Military Officers Association

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza

by the Mid-Missouri Chapter of Military Officers Association on May 25, 2020 from 6:00 am to 3:00 pm.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #29-2020**

15. First & Second Reading; Approve Quarter III 2019 Minutes

Commissioner Atwill moved now on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Quarter III 2019 Minutes, beginning on 7/2/2019 through 9/24/2019.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. Order #30-2020

16. First & Second Reading; Approve Quarter IV 2019 Minutes

Commissioner Thompson moved now on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Quarter IV 2019 Minutes, beginning on 10/1/2019 through 12/31/2019.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #31-2020**

17. Public Comment

None

18. Commission Reports

Commissioner Thompson said this morning she attended the signing by Lily Callahan with Transylvania University in Lexington, Kentucky. Lily is a senior at Harrisburg High School and has received a full-ride scholarship. This is spectacular as her scholarship is for Three-Day Eventing. This school is an NCAA school and Lily will be competing on their Three-Day Eventing team. It is a great honor for Harrisburg High School, as well as Boone County and the State of Missouri as it is very rare for students to be honored with a scholarship of that magnitude.

Commissioner Atwill said that is outstanding and it was good of Commissioner Thompson to attend the signing.

The meeting adjourned at 9:56 a.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner