

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Purchasing

1. First Reading; Bid Award: 67-19NOV19 – Plumbing Services – Term & Supply

Liz Palazzolo read the following memo:

Request for Bid 67-19NOV19 – Plumbing Services – Term & Supply opened on November 26, 2019. Four (4) bids were received. Facilities Maintenance recommends award to J Louis Crum Corporation of Columbia, Missouri.

Invoices will be paid from department 6100 – Facilities Maintenance, account 60100 – Building Repairs/Maintenance.

Commissioner Parry asked what type of services this contract would be for.

Palazzolo said it is for any plumbing services needed.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

2. First Reading; Contract Award: 46-23SEP19 Off-Site Scanning Services for the Resource Management Department

Liz Palazzolo read the following memo:

Request for Proposal 46-23SEP19 solicited competitive proposals for On-Site or Off-Site Scanning Services for the Resource Management Department. Only proposals for Off-Site Scanning were received. A total of five proposals were received. A County Evaluation Committee evaluated the proposals and determined the proposal from Sutterfield Technologies, LLC of Duncan, Oklahoma to be the “lowest and best” proposal and the choice for contract award to perform off-site scanning services, all phases, one trip.

Invoices will be paid from Department 1720 for Building Codes, Account 71100 for Outside Services: \$50,731.00.

Commissioner Atwill wanted clarification if this company would be keeping the records, as in, being in charge of them.

Palazzolo explained that all of the electronic records created out of this scanning process will be the County’s to keep.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading; Contract Award: 62-08NOV19 Large Format Printer/Scanner – Acquisition and Post-Warranty Maintenance for the Resource Management Department

Liz Palazzolo read the following memo:

Request for Proposal 62-08NOV19 solicited competitive proposals for a Large Format Printer/Scanner – Acquisition and Post-Warranty Maintenance for the Resource Management Department. Two proposals and one “No Bid” were received. A County Evaluation Committee evaluated the proposals and determined the proposal from American Document Solutions of Columbia, Missouri to be the “lowest and best” proposal and the choice for contract award.

Invoices will be paid from Department 2045 for Resource Management – Design and Construction, Account 92301 for Replacement Computer Hardware: \$8,350.00. It is noted for the record that the acquisition price of \$9,250.00 has been reduced by \$900.00 for trade-in of an Océ printer.

The Purchasing Department requests permission to dispose of the following surplus:

Océ Printer, fixed asset tag 17676. The Disposal Form is attached for signature.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

Commission

4. First & Second Reading; Amend Commission Order 521-2019 to reflect correct ending date of board term for Dr. Joel Ray, Children Services Board

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby accept this order amending Commission Order 521-2019 correcting the end date for the board appointment. The end date was stated incorrectly as December 31, 2023. The correct end date of March 31, 2020 is reflected below.

Name	Board	Period
Dr. Joel Ray	Children’s Services	January 1, 2020 thru March 31, 2020

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #535-2019**

5. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: Mid-Missouri Peaceworks

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Mid-Missouri Peaceworks on March 4, 2020 from 6:00 pm to 9:30 pm.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #536-2019**

6. Public Comment

Bruce Rice was present to address the Commission.

Rice said he was here today in the hopes of coming to an agreement regarding the amount of money the Parker-Millard Funeral Home receives as compensation from the County for the cremation of unclaimed bodies. For the past several years, the funeral home has been doing it for \$250 per cremation and he was hoping it could get raised to \$400 per cremation. That would at least help the funeral home to pretty much break even. The current amount just will not continue to work. The Home is losing money and the number of unclaimed bodies has increased. So far this year, they are in about \$2,500 to \$2,800 short fall.

Commissioner Parry wanted clarification that the funeral home is spending \$430 per cremation.

Rice said yes.

Commissioner Parry asked who determines when a body is unclaimed.

Rice said the medical examiner's office.

Commissioner Parry asked if they share these cases get shared with the other funeral homes.

Rice said no other funeral homes in Columbia will take these on because they don't make any money from it.

Commissioner Atwill said this may be something the County would have to put out to RFP to see if there is anyone else out there to do it.

Commissioner Thompson said there is a foundation in Kansas City and in Springfield that

might be able to help raise funds for this. These people have presented at the Missouri Association of Counties before because this is something that is not unique to just Boone County. Some of these counties don't have anything they can do, so these associations try to make it so that the burden on the funeral homes isn't so horrific.

Rice said they are working right now with Miller County with people that died in the hospital in Boone County and Miller County is responsible for them since they are unclaimed, but they won't pay.

Commissioner Thompson said these foundations have come up with funding in the past for some counties. The County will have to reach out to them and see if they are able to help.

Rice said he would be happy to do the research and reach out to them. It would be great if they could keep getting the funding from the County at the current rate and collect from the foundation to make up for the shortfall. That would be a great way to work it out.

7. Commission Reports

None

The meeting adjourned at 1:52 p.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner