

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Assistant Director Health Department Scott Clardy  
Sheriff Dwayne Carey  
Senior Buyer Liz Palazzolo  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:31 p.m.

**Proclamation**

**1. Proclamation Recognizing October 4, 2019 as National Manufacturing Day**

Commissioner Parry read the following proclamation:

*Whereas*, economists agree that there are three ways to create wealth: Mine It; Grow It; or Make It. Missouri is rich in natural and agricultural resources and Missouri manufacturers make everything from automobiles to aircraft parts to food products to furniture, chemicals and electrical equipment including products sold directly to consumers and parts of other manufactured goods; and

*Whereas*, there are nearly 6,000 manufacturing companies in Missouri, and they contribute more than \$40 billion or 13.2 percent of the Total Gross State Product, creating wealth for the more than 265,000 people directly employed in manufacturing and the many more whose livelihoods are indirectly supported by manufacturing; and

*Whereas*, manufacturing jobs provide an annual compensation which is more than \$10,000 than the state's average wage; and

*Whereas*, manufacturing jobs enable Missouri families to realize the dreams of owning a home, educating children and enjoying a secure retirement; and

*Whereas*, manufacturers pay millions of dollars annually to support public education, law enforcement, emergency preparedness, public works and other essential services.

*Therefore*, the Boone County Commission does hereby declare October 4, 2019 as Manufacturing Day in Boone County. The Boone County Commission also commends the Missouri Enterprise and the Manufacturing Extension Partnership for the valuable technical and business assistance that they provide to our small- and medium-sized manufacturers and encourages all Missourians to show their support for our manufacturers by purchasing products made in Missouri and America.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby declare October 4, 2019 as Manufacturing Day in Boone County.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #429-2019**

**Health Department**

**2. First & Second Reading; Approval of Boone County Animal Control Fees**

Scott Clardy said this is the fee adjustment where the boarding fee is \$20 per day, the impoundment fee is \$35 per day, the dangerous and aggressive animal permit fee is \$300, the microchipping fee is \$15 plus the cost of the microchip which is currently \$8, and the spay or neuter fee is \$100. These would then match the new fees that were passed by the City Council in Columbia and provide for uniform fees throughout the county.

Commissioner Thompson asked what constitutes a vicious dog.

Clardy said a dog that has bitten another animal or human, chases livestock, chases bicyclists, continually growling, etc. There is a due process for this. If someone received a citation for it, they can have a hearing in front of the Vicious Dog Advisory Board.

There were no more comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby set the fees associated with Chapter 2 (Animal Control) of Boone County's Code of Health Regulations as follows:

- Boarding Fee: \$20.00/day
- Impoundment Fee: \$35.00/day
- Vicious or Nuisance Dog Permit Fee: \$300.00
- Microchipping Fee: \$15.00 plus cost of microchip
- Spay or Neuter Fee: \$100.00

These fees shall be effective as of the date of this Commission Order.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #430-2019**

**Sheriff's Department**

**3. First Reading; School Resource Officer Agreements:**

- **Hallsville R-IV**
- **Harrisburg R-VII**
- **Southern Boone County R-I**
- **Sturgeon R-V**

Dwayne Carey explained these are the standard school resource officer agreements. Nothing has changed other than the dollar amount which goes up depending on what County employees get for merit increases. Each year that is adjusted for what each school would pay. Each school pays a quarter of what a deputy's salary would be. The Sheriff's Department has a great relationship with these schools and is currently trying to step it up a notch by doing some more programs in the schools.

Commissioner Atwill asked about Centralia not being on this list.

Carey explained that Centralia uses the Centralia Police Department for the school resource officer. They have never reached out to the Sheriff's Department to provide those services.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading with appropriate order for approval.

**Purchasing**

**4. First Reading; Contract Amendment One: 03-13APR17 – ERP System**

Liz Palazzolo read the following memo:

Contract *03-13APR17 - ERP System Selection* was approved by commission for award to Superion, LLC on July 25, 2019, commission order 308-2019. This amendment makes the following changes:

- (a) Paragraph 17.2 is revised to read as follows: “all licenses, access or subscription fees, services rendered but unpaid, and any amounts due by Customer to Superion of any kind are immediately payable and due no later than forty-five (45) days after the effective date of the termination or expiration, including anything that accrues within those **forty-five (45) days.**”.
- (b) Exhibit 1 is revised to clarify that Professional Services Fees for Custom Modifications are due 50% upon execution and 50% due upon **acceptance**.
- (c) Exhibit 1 is revised to correct the amount shown as the subtotal for Maintenance/Subscription pricing from \$97,348.00 to \$97,484.00.

Invoices will continue to pay from department 1170 - Information Technology, account 92302 - replacement computer software.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

**5. First Reading; Contract Amendment One: Cooperative Contract 120617-CMM – Generator for Joint Communications**

Liz Palazzolo read the following memo:

Sourcewell (NJPA) cooperative contract *120617-CMM* was approved by Commission for award to Cummins, Inc. on March 26, 2019. This amendment adds a generator for the new support building located at Joint Communications.

Total cost of generator is \$29,270.16 and will be paid from department 4103 – ECC Support Services Building, account 71231 – Owner Costs. Total budget for all owner cost items for the support building project is \$400,000.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading; Contract Award: 58-31AUG19C for Preprinted Envelopes for the Collector's Office**

Liz Palazzolo read the following memo:

Contract 58-31AUG19C is being awarded to the Curators of the University of Missouri, on behalf of University of Missouri Printing Services for the purchase of preprinted envelopes for the Collector's Office. The contract is established in

accordance with section 70.220 of the Revised Missouri Statutes (RSMo) which allows counties and political subdivisions to contract with each other directly. In this case the acquisition of preprinted envelopes has not been competitively bid but is allowed by the cited Missouri statute.

Invoices will be paid from Department 1150 for Collector, Account 23001 for Printing. \$12,000.00 has been budgeted for purchases.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading; Cooperative Contract: CC192581001 – Electrical Supplies**

Liz Palazzolo read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract for Electrical Supplies from Graybar Electric Company, Inc. of Jefferson City, Missouri.

The County will receive a 66.2% discount from Graybar's list catalog price. The contract period is through August 21, 2020 and has two, one-year renewal periods.

This is a County-Wide term and supply contract with the primary users as Facilities Maintenance, Sheriff, Road & Bridge and Joint Communications.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. First Reading; Cooperative Contract: R160901 for Audio Visual Equipment, Accessories, & Services**

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract R160901 for Audio Visual Equipment, Accessories & Services established by Omnia Partners as a cooperative contract for use by the Boone County Sheriff's Department.

The contract runs through September 30, 2020 with one (1) renewal option available.

Payments will be made from the following Department/Account codes:

- 2901 - Sheriff Operations LE Sales Tax/23850 – Minor Equipment & Tools (less than \$1,000);
- 2901 - Sheriff Operations LE Sales Tax/92300 – Replacement Machinery & Equipment.

Commissioner Parry asked if Palazzolo could elaborate on what this was for.

Palazzolo said she was not sure what exactly this was for but would check on it.



There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**9. First Reading; Memorandum of Understanding with State of Missouri:  
C214059001 – Boone County Access to and Use of MissouriBuys**

Liz Palazzolo read the following memo:

Attached for signature is a Memorandum of Understanding with the State of Missouri, Office of Administration for County access to and use of the State of Missouri's purchasing system called MissouriBuys.

There is no charge for local government/political subdivision entities to utilize MissouriBuys. This purchasing system was bid (C214059001) by OA Purchasing and awarded to Perfect Commerce for their WebProcure software, branded MissouriBuys by the state of Missouri.

Entities are allowed to:

- Register vendors
- Create and publicly post bids
- Use the automatic notification of bids to registered vendors
- Accept online and hard copy bids
- Award and publicly post contracts
- Place orders for products and services on County contracts or state's statewide contracts that are open to Cooperative Procurement Program members to use.

Benefit to the vendors include one-stop access to State and local bids. Vendors can bid electronically without the expense of mailing in bids.

Benefits to County include the ability to receive bids electronically, automatic bid tabulation, and increased competition through a larger vendor pool.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. First Reading; Surplus Disposal**

Liz Palazzolo read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	4399	CALCULATOR		RESOURCE MANAGEMENT	MISSING	PLRASE REMOVE FROM INVENTORY
2	NO ASSET TAG	FIVE DRAWER LATERAL FILE CABINET	HON	SHERIFF	BROKEN	

3	NO ASSET TAG	BLUE WOODEN CHAIR		SHERIFF	OLD	
4	12097	FOUR DRAWER FILE CABINET		SHERIFF	FAIR	
5	16307	LASER LEVEL	SPECTRA PRECISION LL400	ROAD & BRIDGE	POOR	PLRASE REMOVE FROM INVENTORY
6	6893	FOUR DRAWER FILE CABINET		PROSECUTING ATTORNEY	GOOD	
7	22770	WORKSTATION	WEST A9C	INFORMATION TECHNOLOGY	RETURNED TO VENDOR	PLRASE REMOVE FROM INVENTORY
8	11803	FOUR DRAWER VERTICAL FILE CABINET	HON	PROSECUTING ATTORNEY	GOOD	

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### Commission

#### 11. Public Comment

None

#### 12. Commission Reports

None

The meeting adjourned at 1:49 p.m.

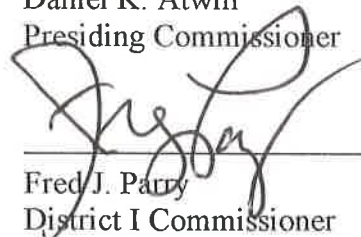
Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner