

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Director Purchasing Melinda Bobbitt  
Director Resource Management Stan Shawver  
Senior Buyer Liz Palazzolo  
Sheriff Dwayne Carey  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

### **Resource Management**

#### **1. First Reading; Intergovernmental Agreement: City of Sturgeon Annual Sales Tax Distribution**

Stan Shawver explained this is the first of these agreements that have come back so far this year. This is part of the Sales Tax Distribution and this one is the Cooperative Agreement with Sturgeon where they agree to use the money for road improvements and transportation related issues. In the fourth quarter of the year, they will be distributed a sum of \$38,641.24.

Commissioner Thompson wanted to confirm that this was year one of the six-year cycle.

Shawver said, yes, this is year one of the second six-year cycle.

There were no more comments or questions from the Commission.

Commissioner Thompson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Road & Bridge**

2. **Second Reading; Proposal for Consultant Services: PW Architects, Inc. (1<sup>st</sup> read 6-13-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Approval of Proposal for Consultant Services with PW Architects, Inc. for Architectural, Engineering, and Geotechnical Services Proposal for New Vehicle Storage and Facility Improvements at the Boone County Road & Bridge facility on Tom Bass Road.

The terms of the agreement are stipulated in the attached Proposal for Consultant Services form. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Proposal for Consultant Services form.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #247-2019**

**Purchasing**

3. **First Reading; Contract (41-30JUN19C) with Union Electric Company Gas Service**

Melinda Bobbitt read the following memo:

A review team was organized at the County to review 3rd party natural gas transportation. Ameren natural gas customers in Missouri meeting the minimum

threshold of 5,000 CCF natural gas usage are eligible to switch to “transport gas/deregulated gas.” We have three buildings that qualify: Boone County Government Center, Boone County Jail, and Boone County Courthouse.

The review committee consisted of the following:

Janet Thompson, Commissioner District II

June Pitchford, Boone County Auditor

Doug Coley, Director of Facilities Maintenance

Mary Epping, Court Administrator

Greg Edington, Director of Road & Bridge

CJ Dykhouse, Legal Counsel

Gary German, Captain, Sheriff's Dept.

The review committee recommends these three buildings switch to transport gas. It is estimated that we will save approximately 12% annually (\$11,500 a year).

There will be upfront costs of about \$3,000 per building to install an electrical supply and telephone line for each gas meter location. There will also be ongoing monthly costs of a dedicated phone line to the meters.

Attached for signature is a contract with Union Electric Company Gas Service (Ameren) to switch these three buildings to transport gas. Facilities Maintenance will be the administrator of the contract and will review and pay invoices.

Commissioner Parry asked if there had been a calculation of projected savings for this.

Bobbitt said it is \$11,500 annually, total.

Commissioner Parry asked if it was worth switching.

Bobbitt said yes. It will be about \$9,000 initially total to equip and then after that, the savings will start to be seen. The real costs come that first year.

Commissioner Thompson said good reports have been given from other agencies that have switched over.

There were no more comments or questions from the Commission.

Commissioner Thompson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second Reading; RFP Award Recommendation: 02-09JAN19 Food Service for the Boone County Detention Center – Term and Supply (1<sup>st</sup> read 6-13-19)**

Commissioner Thompson said it is typical to not have a discussion for a second reading on an item that does not also require a public hearing. However, she noted there were a couple of people present who wanted to speak on the item, so the floor was open for comment.

Gary Oxenhandler said this matter had been monitored for weeks and weeks, calling Commission and Purchasing to find out when this item was going to be on the agenda. Last Tuesday, he spoke with both the Commission Office and Purchasing and was told that it was not going to be on the agenda this week. He learned on Thursday at 4:00 pm that it actually was on Thursday's agenda. It appears that it was posted in the appropriate 24 hours, but the public has not had the opportunity to give any input regarding this matter and he was hoping to address some things on it.

Commissioner Parry said there was opportunity as the agenda was posted 24 hours in advance.

Bobbitt said she has told Oxenhandler in the past where those agendas are posted, and the Purchasing Department does not feel it is their responsibility to call people and say when something is on the agenda.

Commissioner Parry said Oxenhandler will be able to make comments after Sheriff Carey made his, as he was already at the table ready to speak.

Dwayne Carey explained, back in 2016, the head cook at the Detention Center was diagnosed with stage 4 liver cancer. Due to this, they were forced to very quickly find a solution. They looked at not only other vendors, but whether they could hire people who met the CGES requirements. They found the Platte County contract with CBM, which is now Summit, and that ended up being the best fix they could find at that time. Summit has served them well. Outside of concerns for safety and security, the food has met his expectations of what it was going to be. Obviously, they knew it was a two-year contract and it wouldn't last forever. The local newspaper sort of made it seem like it was Oxenhandler's probe into this that brought about this new RFP, which wasn't the case at all. In fact, when Oxenhandler reached out to him through email in October, Carey let him know that a new RFP was going to be going out. Since he had a concern, an independent nutritionist was contacted. She looked at a month's worth of menus and told us what was already known: the sodium content is high. When frozen or packaged foods are served, the sodium level is going to be higher. In 2018, 80.35% of detainees who are brought into the facility leave within 3 days. 92.68% leave within 60 days. The detention center is not the same as a prison, which would be an in-custody facility.

There is a big emphasis on fresh fruits and vegetables when it is not fiscally responsible to spend money on fresh fruits and vegetable that will only be good for so long. Looking at

commissary purchases, the number one thing that detainees order is Ramen Noodles. There are 861 grams of sodium in Ramen Noodles per serving. The next most popular things ordered are cookies and candy. The next is chips. The least ordered item on the list is multi-vitamins. Eleven people in 2018 were concerned about getting enough vitamins. Again, when needing to be fiscally responsible, it is hard to get fresh fruits and vegetables. The waste that is associated with those items is significant. Fruit and vegetables have always been served, even before Summit was used, and fruit and vegetables will still be served with Trinity. They will be frozen or packaged, but they will be there.

The Boone County Detention Center is going through the CALEA Accreditation process on the operations side and the NIJO, National Institute for Jail Operations, on the jail side. The NIJO assessment evaluation occurred starting Sunday. They go through every aspect from top to bottom, including food service and nutritional value. NIJO said the food being served in the center is as good as or better than any jail they have accredited in the country. Boone County Detention Center will be the first jail this coming August, in the State of Missouri to be nationally accredited, and will be the first jail in the 8<sup>th</sup> circuit, which is 7 states, to be nationally accredited.

Gary Oxenhandler thanked the Commission for the opportunity to speak on this.

Oxenhandler explained he did not want to attack the Sheriff or anyone, but he disagrees on this topic. It is difficult for him to judge how much better the Trinity meal plan is over the Summit one. An expert really needs to look at both to be able to judge. The materials he has received from Purchasing and the Commission Office for this seem to show that the 15-year employee of Trinity was relied on a lot for advice on this. What is interesting is that Carey acknowledged the fact that there was too much sodium in the meal plans from Summit, but the contract was carried through with them anyway. There is a bigger issue that he would like the Commission to think about. On a micro level, think about who was in this evaluation group that had the knowledge and experience to judge the nutritional value of the plan that is

now being looked at. On a macro level, looking at what happened two years ago, the due diligence that is required of the County Commission did not happen. The County piggybacked on a contract that came out of Platte County, which meant it wasn't given the scrutiny that was needed. In turn, it came to be that in a two-year period, 400,000 meals were served to predominately citizens of Boone County. Now, the same issue is here. There is an opportunity to look at what is going on here and really scrutinize the meal plans. Looking at the list of people who evaluated the meal plans, it was three employees of the jail. Part of the bigger picture should be taking a better look at how evaluators are picked. The people in the detention center are citizens and they deserve attention.

Bobbitt said as part of the evaluation, the evaluation team did send the menus to the Health Department. The Health Department did not know who had submitted the menus. After evaluating the menus, the Health Department did come back with some recommendations. Those recommendations went out to the vendors and the vendors were asked for different menus that would meet the recommendations of the Health Department.

Commissioner Parry asked what the nature of the recommendations were.

Liz Palazzolo said they recommended less desserts, foods lower in sodium, more whole grains, more fruits and vegetables, and 1% milk.

Commissioner Parry wanted clarification on if the Health Department recommended more fresh fruits and vegetables or just more of them.

Bobbitt said they did not say fresh, just more of them.

Commissioner Thompson said the Department of Corrections also does not have fresh fruits and vegetables because any institution of that size, just like the County Jail, cannot be fiscally responsible and have that kind of quantity of fresh fruits and vegetables because they go bad.

Commissioner Parry asked if there were changes after the recommendations of the Health Department were sent back to the vendors.

Palazzolo said the Purchasing Department requested a third best and final offer from the vendors, explaining the want for the healthier alternatives menu. The evaluation committee had the original menus, which were lower in cost, and then the higher priced healthier alternatives menus which were geared toward serving 1% milk every day with more integration of fruits and vegetables. What occurred was the vendors taking out cookies and cakes and substituting in some fruits, as a way of offering more servings of fruits and vegetables. The sodium and fat levels were also lowered. They did make changes to the menus to meet the recommendations of the Health Department.

Commissioner Thompson asked if they were responsive to the concerns addressed by the Health Department.

Palazzolo said the Health Department concerns were not shared with the vendors directly. The evaluation committee took the recommendations from the Health Department to help craft the best and final offer to go to the vendors. But yes, they did make changes based on the recommendations.

Commissioner Parry wanted to clarify that is was asked to have lower sodium content, more fruits and vegetables, and more whole grains.

Palazzolo said yes, and with a nutritional analysis to accompany that.

Commissioner Parry asked if the Purchasing Department felt like there was access to expert advice and if they used it.

Palazzolo said she believes so. She believes that was the intent of the committee. That is why



the County Health Department was enlisted to get their opinion. The evaluation committee also looked at it in terms of the actual milligrams of sodium that were reported in the analyses, as well as sugar content, fat content, etc.

Commissioner Parry asked if Palazzolo believed the inmates at the detention center would be receiving a healthier meal as a result of the switch to Trinity.

Palazzolo said yes. There is definitely an improvement, looking specifically at the cold meal that is served at the end of the day.

There were no more comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award Contract 02-09JAN19 Food Services for the Boone County Detention Center – Term and Supply to Trinity Correctional Services of Oldsmar, Florida.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #248-2019**

**5. Second Reading; RFP Award Recommendation: 30-30MAY19 Off-Site Scanning and Records Management Services for the Circuit Clerk's Office (1<sup>st</sup> read 6-13-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award Contract 30-30MAY19 Off-Site Scanning and Records

Management Services for the Circuit Clerk's Office to American Micro Company of Kansas City, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #249-2019**

**Commission**

**6. First & Second Reading; Board Appointment: Penny Kuhns-Knarr**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Penny Kuhns-Knarr	Judicial & Law Enforcement Task Force	July 1, 2019 thru June 30, 2022

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #250-2019**

**7. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: City of Columbia**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by the City of Columbia on August 9, 2019 from 8:00 am to 5:30 pm.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #251-2019**

#### **8. Public Comment**

None

#### **9. Commission Reports**

Commissioner Thompson said she attended a convening by the US Chamber of Commerce in Atlanta for the past three days. They had brought together local chambers, state chambers, as well as people involved in the early childhood education system across the country to talk about how those two sectors of society can come together to improve the lives of individuals, of the communities, and to enhance business opportunities throughout these communities by joining together and providing appropriate and necessary early childhood education for every child. The challenges to meet those goals are substantial, but it is fascinating to see at the national level how the chambers of commerce are recognizing what happens at that young age. If those resources are put into early childhood education, it improves the quality of the existing workforce as well as creating a workforce 20 years from now.

The meeting adjourned at 1:54 p.m.

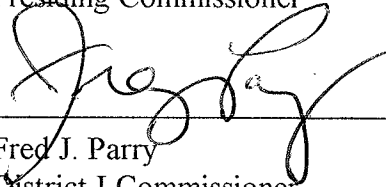
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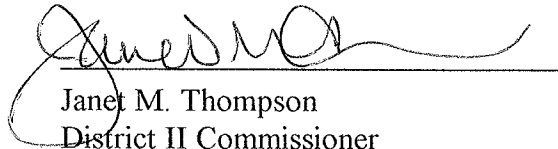
Brianna L. Lennon  
Clerk of the County Commission



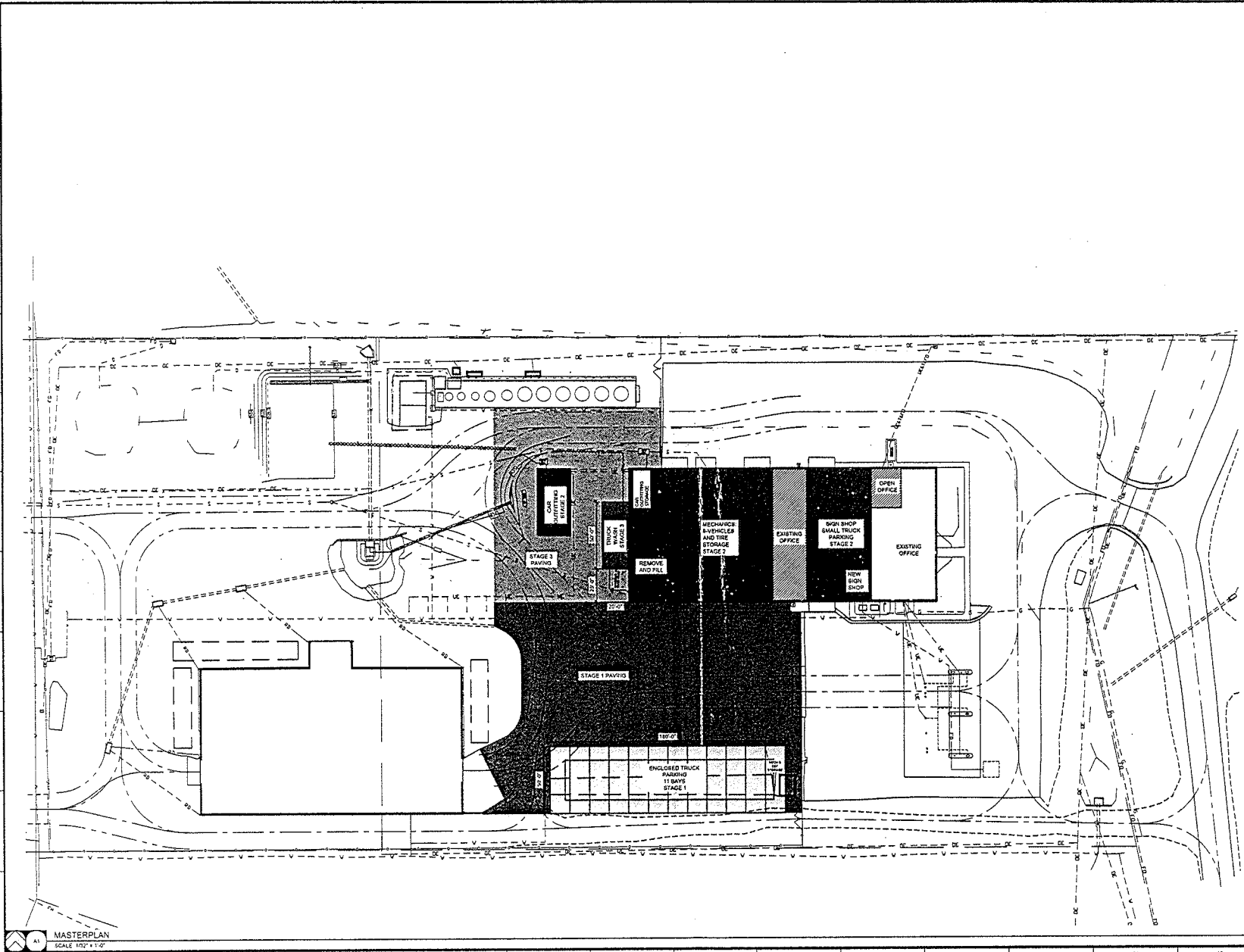
Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner



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**BOONE COUNTY  
 ROAD AND BRIDGE DEPT.  
 TOM BASS FACILITY:  
 NEW BUILDING, ADDITIONS &  
 RENOVATIONS**

Project:	Tom Bass Renovation
EM, HH:	2018 910
Contract:	CP22 For Tom Bass Renovation
EM:	MASTERPLAN DWG
Drawing Title: <b>PROJECT STAGING PLAN</b>	

No.	Revision	Date

Submitted Date:	12/11/2018	Drawing Number:	<b>A101</b>
Rev. Date:	12/11/2018		

MASTERPLAN  
 SCALE: 1/8" = 1'-0"