

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Budget Administrator Resource Management Kelle Westcott
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Proclamation

- 1. Proclamation Recognizing Central Missouri Subcontracting Enterprises (CMSE)
on its 50th Anniversary**

Commissioner Parry read the following proclamation:

WHEREAS, Central Missouri Subcontracting Enterprises (CMSE) was established in 1969 as a result of Missouri's 1965 Sheltered Workshop legislation, better known as Senate Bill 52; and

WHEREAS, CMSE, along with the other sheltered workshops in Missouri, was developed as a way to provide employment opportunities to adults with developmental disabilities who otherwise would not have the ability to work and be productive citizens within their local communities; and

WHEREAS, established by Woodhaven Learning Center and several other local associations and agencies, the Workshop began operation in 1969 with 15 employees and two paid staff members; and

WHEREAS, in 2004, the name was changed to Central Missouri

Subcontracting Enterprises (CMSE); and

WHEREAS, although CMSE is a 501(C)3 nonprofit, it is distinguished from other nonprofits in that much of its income is derived from the contract work it completes for local businesses – it simply would not exist but for the support of its local business partners; and

WHEREAS, through its local business partners, CMSE is able to provide jobs to over 130 Boone County residents with severe disabilities; and

WHEREAS, in 1996, CMSE expanded employment opportunities by providing on-site employment services, allowing employees to work at local job sites with the support of a CMSE staff member; and

WHEREAS, having lost work from a major contractor in 2009, CMSE began exploring other opportunities, resulting in the 2010 opening of CMSE Giving Gardens, a greenhouse/nursery that provides employment opportunities while allowing the workshop to be less dependent on other companies; and

WHEREAS, on May 1, 2018, CMSE celebrated a new chapter by opening a Day/Retirement Program, “Next Step Day Program,” which offers their employees who wish to retire a way to do so while remaining connected and active with their CMSE family; and

WHEREAS, with the additional income from CMSE Giving Gardens, CMSE is nearing \$1 million in 2019, indicating its success and growth since 1993 when its income was \$293,000; and

WHEREAS, CMSE is overseen by a 13- to 15-member volunteer Board of Directors and is staffed by 18 supervisors, two bookkeepers and a Director, resulting in administrative costs of only 10%, which is far below the norm for most non-profit organizations.

THEREFORE, the Boone County Commission does hereby recognize Central Missouri Subcontracting Enterprises on its 50th anniversary and extends its sincerest appreciation for CMSE’s continuous service to this community.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby recognize Central Missouri Subcontracting Enterprises on its 50th

anniversary.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #176-2019**

Bruce Young was present to accept the proclamation.

Young thanked the Commission for recognizing CMSE. Young encouraged all present at the meeting to attend the CMSE open house the next day to be able to really get a feel for what the organization is all about. As Commissioner Parry said, they work to provide employment opportunities to adults with developmental disabilities but touring the facility would really prove just how important the work is and how much it means to everyone involved. It is a need that needs to be exposed. It wouldn't be possible if it weren't for all the community partners CMSE has.

Employee Recognition Committee

2. Employee of the Quarter

The Employee of the Quarter nominees were:

Jonathan Kersha – Investigator – Prosecuting Attorney's Office

Bill Knowles – Custodian – Facilities Maintenance

Amanda Krosschell – Detention Officer – Sheriff's Department

Lindsey Martin – Emergency Telecommunicator – Joint Communications

Wade Stoermer – Lead Custodian – Facilities Maintenance

Kelle Westcott – Budget Administrator – Resource Management

Jonathan Kersha was the Employee of the First Quarter of 2019.

Westcott and the supervisor for each employee said a few words about them.

Bill Knowles & Wade Stoermer: Westcott said these two worked together to split up duties of employees who are temporary unable to perform. With the teamwork, they have been able to provide service to all facilities in a timely manner without sacrificing the quality of work and have done so with smiles. Jody Moore explained that since February, two full-time custodians have been on extended leave. In that time period, there have also been others who have needed time off from time to time. Wade has gone above and beyond in filling in for those people. He has taken care of entire areas that needed attention as well as kept up his own area. Wade is lucky to have Bill with him. Bill has been more than willing to do anything asked of him. They both have worked crazy hours and do so without complaints.

Amanda Krosschell: Westcott said her co-workers say she is nice, pleasant to work with, and a hard worker. She is someone that steps in when needed and will spend extra time speaking with the residents of the facility. Amanda was not able to be present for the celebration today.

Lindsey Martin: Westcott said her co-workers view her as someone who is courteous, customer-oriented, and more than willing to help others. She has a unique ability to relate to her callers, which she uses to calm them during their stressful event. Her skill at reassuring those on the phone enables her to obtain useful information that she can then provide to the first responders. Jodi Pryor said everything previously said about Lindsey is absolutely correct. On top of that, she comes in every day with a smile and her bubbly personality. She does have that knack to be able to keep callers calm. A lot of her callers have contacted the agency directly at a later point and expressed how much they appreciated Lindsey's help.

Kelle Westcott: Stan Shawver said Kelle is courteous, cooperative, customer-oriented, and reliable. Every day, she is looking to see how she can make the job better. It is true, that all employees are replaceable, but the thought of ever having to replace Kelle is something he would hope to never have to do. Kelle is a 12-year County employee who is dependable and

comes to work ready to work. If there is a penny missing in an invoice, she doesn't rest until she finds that penny. She is a tremendous asset.

Jonathan Kersha: Westcott said Jonathan is described as dependable, driven, reliable, willing to assist others, and someone who take initiative. His co-workers view him as someone who radiates a positive attitude and they are grateful for his talent of turning a negative incident into a constructive opportunity. Dan Knight said Jonathan came to the office in 2017.

Traditionally, the PA's Office hires investigators who have been police officers in the past who have been Post certified. That was something that Jonathan wasn't. He promised that he would obtain that. He was hired and for about 10 months he took the Post classes two nights a week, and on the weekends as well. He had to pay for the classes as well, which just shows how much Jonathan wanted to be in that office. Ever since he has been there, he has not been afraid to put in long hours. He is a can-do person. He gives things his best shot and if he can't get it done, he will help figure out a way. He comes to work every single day with a great attitude, and it rubs off on everyone else. The PA's Office is happy to be able to recognize him as Employee of the Quarter.

Purchasing

3. First & Second Reading; Cooperative Contract: IFB605CO19000723 for Model Year 2019 Light Duty Vehicles

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract IFB605CO19000723 for Model Year 2019 Light Duty Vehicles established by the State of Missouri Department of Transportation with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract. The Sheriff's Office wishes to purchase one (1) 2019 Ford Fusion S as follows:

2019 Ford Fusion S Sedan (K8B)	\$17,079.00
• 100 A Package (100A) (62C)	Std
• S-Trim (P0G)	Std

- Front Wheel Drive Std
- 2.5L 4-Cylinder Engine (997) Std
- Automatic Transmission Std
- Air Conditioning Std
- Power Windows, Locks, & Mirrors Std
- Rear Window Defroster Std
- All Season Tires plus Spare Std
- 4 wheels brakes ABS Std
- Cruise control and Tilt Std
- Daytime Running Lights Std
- Carpet Flooring Std
- Cloth Seats Std
- Daytime Running Lamps Std
- 2 sets of keys Std
- Rear Camera Std
- Bluetooth (SYNC) Std

Include Fixed Price Options from Contract IFB605CO19000723

- Exterior Color: TBD No Charge
- Interior Color: Medium Light Stone No Charge
- Delivery Fee No Charge

FIRM, FIXED

GRAND TOTAL

\$17,079.00

The contract runs through Model Year 2019 with two (2) renewal options available.

The standard manufacturer warranties will be provided.

The total purchase price is \$17,079.00, and it will be paid from Department 2901, Sheriff Operations – LE Sales Tax/Account 92400, Replacement Autos and Trucks.

This purchase replaces a 2013 Ford Utility Police Interceptor. Permission to dispose of the vehicle was granted on February 28, 2019 (Commission Order 88-2019):

- (1) Disposal: 2013 Ford Utility Police Interceptor, fixed asset tag 1846

A copy of the signed Disposal Form is attached.

Note: Because of character limitations in the AS400 system, this contract will be numbered Boone County Contract Number *IFB605CO1900723*.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of MoDOT Contract IFB605CO19000723 for Model Year 2019 Light Duty Vehicles with Joe Machens Ford Lincoln of Columbia, Missouri to purchase one (1) 2019 Ford Fusion S.

The terms of the cooperative contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #177-2019**

4. First Reading; Contract Amendment One: Contract 237-2016 – Medical Services for the Boone County Jail

Liz Palazzolo read the following memo:

Amendment #1 to the subject contract extends the contract period in order to allow time to complete the bidding and evaluation process for the new Medical Services RFP.

All other terms, conditions and prices of the original agreement remain

unchanged.

Invoices will be paid from Department 1255 for Corrections, Account 85620 for Other Medical: \$662,483.00.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading; Contract Amendment Seven: Contract 138AN-TIS2013, CenturyLink Loyal Advantage MiCTA Member Participation

Liz Palazzolo read the following memo:

Amendment #7 to contract 138AN-TISA2013, the CenturyLink Loyal Advantage MiCTA Member Participation Agreement that was awarded June 23, 2016 (Commission Order 248-2016) is being amended to incorporate updated pricing.

All other terms and conditions of the original agreement as amended remain unchanged.

This is a Countywide Term and Supply contract.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading; Contract Amendment Eight: Contract 138AN-TISA2013, CenturyLink Loyal Advantage MiCTA Member Participation

Liz Palazzolo read the following memo:

Amendment #8 to contract 138AN-TISA2013, the CenturyLink Loyal Advantage MiCTA Member Participation Agreement that was awarded June 23, 2016 (Commission Order 248-2016) is being amended to incorporate additional invoicing terms.

All other terms and conditions of the original agreement as amended remain unchanged.

This is a Countywide Term and Supply contract.

Commissioner Parry pointed out this is a result of the working group meeting the County had with CenturyLink executives over the last two months, where they have agreed to new terms allowing the County to have 45 days to pay invoices due to the amount of time it takes to process an invoice. This will be to the County's advantage.

7. Second Reading; Surplus Disposal (1st read 4-18-19)

Commissioner Thompson moved on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is

not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Forms.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #178-2019**

**8. Second Reading; Bid Award: 15-21MAR19-2019 Mill & Overlay – Term & Supply
(1st read 4-18-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award bid 15-21MAR19-2019 Mill & Overlay – Term & Supply to the following:

Christensen Construction Company – Primary Vendor

Capital Paving & Construction, LLC – Secondary Vendor

Terms of the award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #179-2019**

**9. Second Reading; Bid Award: 04-15FEB19 – Inmate Hygiene and Other Supplies
for the Boone County Sheriff's Department (1st read 4-18-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of

Boone does hereby award bid 04-15FEB19 – Inmate Hygiene and Other Supplies for the Boone County Sheriff’s Department to the following:

Bob Barker Company
Charm-Tex
ICS Jail Supplies, Inc.
Victory Supply, LLC

Terms of the award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #180-2019**

Commission

10. First & Second Reading; Application for Organizational Use of Boone County Courthouse Plaza & Conference Rooms: Mid-Missouri Peaceworks

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza and Government Center Chambers by Mid-Missouri Peaceworks on September 8, 2019 from 12:00 pm to 5:00 pm.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #181-2019**

11. First & Second Reading; Application for Organizational Use of Boone County

Conference Rooms: Missouri Public Service Commission

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by the Missouri Public Service Commission on June 12, 2019 from 5:00 pm to 10:00 pm.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #182-2019**

12. Public Comment

None

13. Commission Reports

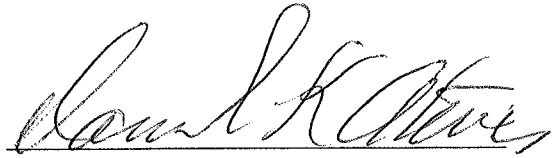
None

The meeting adjourned at 2:01 p.m.

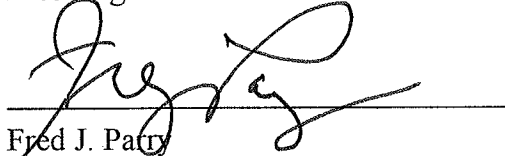
Attest:



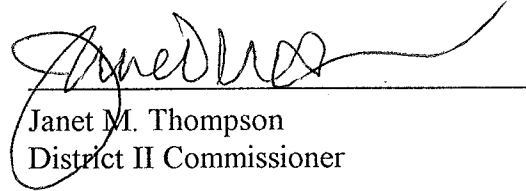
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Patry
District I Commissioner



Janet M. Thompson
District II Commissioner