

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District II Commissioner Janet Thompson
Director Human Resources Jenna Redel
Director Purchasing Melinda Bobbitt
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Human Resources

1. First & Second Reading; Request to Hire Above Flexible Hiring Limit: Human Resources & Risk Management, position 827

Jenna Redel explained this was a request from the Human Resources department to hire above the Flexible Hiring Limit for the Hiring and Retention Coordinator position. There is an applicant who has 30 plus years' experience primarily doing HR management. She has done recruitment for law enforcement agencies in the past as well as public works type areas such as road crews. This position will be a big pay step down for her. Currently, she is working doing reduction in force, so it appears she is ready to do more hands-on type of work. Human Resources is asking for an appropriation of \$45,000 for the position, with \$44,075 being the starting salary and the rest being there for any probationary and/or merit increases. Hiring this applicant could drastically improve the supervisor training program, onboarding, as well as many other things.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for position number 827, Hiring and Retention Coordinator, Human Resources and Risk Management, and does hereby authorize an appropriation of \$45,000 for the salary of said position. The designated appropriation will cover the hiring salary of \$44,075 and any probationary and/or merit increase for the position in 2019.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #120-2019**

Purchasing

2. **First Reading; Purchase Agreement: 18-30MAR19C – Sign with Installation:
“Boone County Public Safety Campus”**

Melinda Bobbitt read the following memo:

Attached for signature is contract # 18-30MAR19C for a sign with installation: “Boone County Public Safety Campus”. Sign will be purchased from Columbia Sign Service, Inc. of Columbia, Missouri for \$5,964.02.

Invoice will be paid from department 4100 – ECC Facility Construction Project, account 91100 – Furniture and Fixtures. The overall furniture & fixtures budget was \$500,000, and there is over \$58,000 remaining.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading; Cooperative Contract: 120617-CMM – Generator for Joint Communications

Melinda Bobbitt read the following memo:

Joint Communications requests permission to utilize the Sourcewell (NJPA) cooperative contract *120617-CMM* to purchase one (1) Generator: Spark Ignited Genset from Cummins Sales & Service of Kansas City, MO.

Total cost of contract is \$30,075 and will be paid from department 2706 – Radio Network Improvements, accounts 91300 – Machinery & Equipment. \$32,000 was budgeted.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading; Cooperative Contract: State of Missouri Contract CC182584001 – Facilities MRO and Industrial Supplies

Melinda Bobbitt read the following memo:

Road & Bridge requests permission to utilize the State of Missouri cooperative

contract *CC182584001 – Facilities MRO and Industrial Supplies* to purchase one (1) Nobles Speed Scrub 500 Walk-Behind Floor Scrubber from W.W. Grainger, Inc.

Cost of the purchase is \$12,636.32 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – Machinery & Equipment.

The 2019 budgeted amount was \$13,000.00.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading; Bid Award: 17-04MAR19 – Ice Melt for Sidewalks – Term & Supply (1st read 3-19-19)

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby award bid 17-04MAR19 – Ice Melt for Sidewalks – Term & Supply to TruGreen Limited Partnership of Columbia, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. Order #121-2019

6. Second Reading; Bid Award: 13-28FEB19 – Dripping Springs Road Bridge Replacement (1st read 2-28-19)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award bid 13-28FEB19 – Dripping Springs Road Bridge Replacement to E&C Bridge, LLC of California, Missouri.

Terms of the award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #122-2019**

7. Second Reading; Bid Award: 07-14FEB19 – Street Rehab – 2019 – El Chaparral Subdivision (1st read 2-28-19)

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby award bid 07-14FEB19-Street Rehab – 2019 – El Chaparral Subdivision to Emery Sapp & Sons, Inc. of Columbia, Missouri.

Terms of the award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #123-2019**

Resource Management

8. Second Reading; Letter of Credit Release: Heatherhill Estates (1st read 3-19-19)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby release the Irrevocable Letter of Credit No. 7000132, from Martinsburg Bank and Trust in the amount of \$54,006. Said letter of credit was issued on behalf of Beacon Street Properties, LLC. for stormwater improvements located at 7700 S. High Point Lane, Columbia, Missouri. The work has been completed as required. The original Commission Order accepting the letter of credit is 190-2017.

It is further ordered the Presiding Commissioner is hereby authorized to sign said release of the Irrevocable Letter of Credit.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #124-2019**

Commission

**9. First & Second Reading; Application for Organizational Use of Boone County
Conference Rooms: Baha'i Faith Community**

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Baha'i Faith Community on May 24th, 2019 from 5:30 pm to 8:30 pm and on October 6th, 2019 from 10:30 am to 6:30 pm.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #125-2019**

10. Public Comment

None

11. Commission Reports

None

The meeting adjourned at 1:41 p.m.

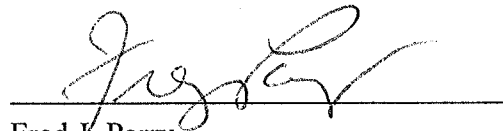
Attest:



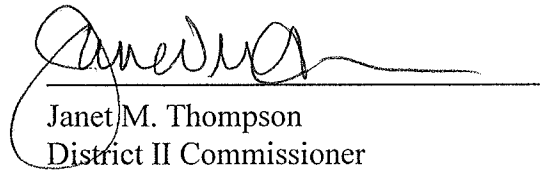
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

