

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
County Counselor CJ Dykhouse  
Deputy Director Emergency Mgmt Operations Tom Hurley  
Director Purchasing Melinda Bobbitt  
Senior Planner Bill Florea  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:30 a.m.

**Proclamation**

- 1. Proclamation Recognizing Missouri Farm Bureau Celebrate Agriculture/Thank a Farmer Week**

Commissioner Parry read the following proclamation:

*Whereas*, America's farmers and ranchers provide food that satisfies the tastes and preferences of today's consumers; and

*Whereas*, one farm produces food and fiber for 165 people in the United States and abroad; and

*Whereas*, U.S. consumers spend approximately 10 percent of their disposable income on food each year, less than any country in the world; and

*Whereas*, America's farmers and ranchers not only provide the food we eat but also help sustain rural communities, preserve open space and wildlife habitat and protect the environment; and

*Whereas*, farming and ranching play a vital role in the economy of the country and each county in the state; and

*Whereas*, farmers are professionals in their career of providing food and fiber and work behind the scenes to provide a food supply that is healthy, abundant, affordable overall, and among the world's safest; and

*Whereas*, February 3 - February 9, 2019, is recognized as Missouri Farm Bureau Celebrate Agriculture/Thank a Farmer Week;

*Therefore*, the Boone County Commission does hereby proclaim February 3-February 9, 2019 to be **Missouri Farm Bureau Celebrate Agriculture/Thank a Farmer Week** throughout Boone County and express appreciation for the efforts of farmers within Boone County and across the state of Missouri.

Dustin Stanton was present to accept the proclamation.

Stanton stated they appreciate the recognition and it is important to note that in the State of Missouri it is the largest industry with 88.4 billion dollars that is supplied to the economy. In Boone County, it is broken down to 1 billion dollars supplied to the economy and about 5,600 jobs related to agriculture. That is not just production; it is things such as MFA, the University, the list goes on.

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby recognize February 3<sup>rd</sup> through February 9<sup>th</sup>, 2019 as Missouri Farm Bureau Celebrate Agriculture/Thank a Farmer Week.

Commissioner Thompson seconded the motion.

## **Employee Recognition Committee**

### **2. Employee of the Quarter**

Kelle Westcott introduced the Employee of the Quarter Nominees. They were:

Nikki Antimi – Sergeant – Sheriff’s Department

Art Auer – Elections Manager – Clerk’s Office

Charlie Blair – Deputy Sheriff – Sheriff’s Department

Christy Johnson – Chief Deputy Treasurer – Treasurer’s Office

Phillip Koons – System Support Analyst II – Information Technology

Angela Loftin – Legal Assistant I – Prosecuting Attorney

Micah Taylor – Professional Civil Engineer – Resource Management/Design & Construction

Brandon Thompson – Programmer Analyst – Information Technology

Danyiel Young – Detention Officer – Sheriff’s Department

Facilities Maintenance/Grounds Crew

-Cory Dickey, Kyle Haverich, Josh Morgan, Chuck Nichols

Art Auer was the Employee of the Quarter for the Fourth Quarter 2018.

Westcott and the supervisor for each employee said a few words about them.

Facilities Maintenance/Grounds Crew: Westcott explained teamwork is fundamental and essential to the success of Boone County and the efforts to provide services to the citizens of

Boone County. Therefore, every now and then, a group of people get nominated for their efforts. Doug Coley said this last time there was bad weather coming in, these guys worked through the night and into Saturday afternoon. This was more than 24 hours' worth of work. Then, they turned around and worked 12 hours on Sunday to make sure all the lots were cleared. There is a total of 14 parking lots plus all the sidewalks that serve the area. That is only the beginning. When you have re-freezing happening, they will repeatedly have to come in extremely early to make sure lots are salted. What they do is absolutely selfless. They never once complained and were just willing to do it.

Phillip Koons: Westcott said his coworkers say he is an amazing worker who is always willing to help. He is courteous, kind, pleasant, funny, and professional. Ryan Irish said he is a great worker who wears many hats. He has recently taken the lead in the records management system, not only for the Boone County Sheriff's Department, but also for Centralia, Hallsville, Ashland, and Sturgeon.

Christy Johnson: Westcott said she is not only dedicated, but she is a patient and kind trainer who always wears a smile and will always take time to make sure others smile as well. Tom Darrough said Christy couldn't be present for this today, but Christy is such an amazingly nice person who cares immensely. She is such a hard worker and she will truly appreciate the nomination.

Micah Taylor: Westcott said coworkers say he is knowledgeable and a pleasant person to be around. He is a listener who works hard to develop strategies to address the concerns of stakeholders. Jeff McCann said Micah is a very diligent worker who requires minimal direction. He has a very professional attitude and his actions reflect that. He effectively communicates with citizens, coworkers, contractors and all of the other agencies he comes in contact with.

Nikki Antimi: Westcott said Nikki is viewed as doing an excellent job at coordinating,

monitoring, and guiding those she works closest with. She is a proficient and active listener who is a catalyst for sharing important information. Philip Smith said Nikki could not make it today due to working night shift. They have worked together for a long time. As the supervisor of a group of individuals who are from a different generation, she does an excellent job with it.

Brandon Thompson: Westcott said Brandon's coworkers think of him as professional, pleasant, and clear and easy to understand. He focuses on his assigned tasks with a willingness to learn as much as possible about how the end-user envisions the product will be used. Julia Lutz said Brandon has been with the County a little over four years and has been an excellent addition to the IT team. He is a team player who works well and closely with his peers to resolve problems and provide solutions. He is very patient and clear, and that is very appreciated.

Danyiel Young: Westcott said her coworkers describe her Danyiel as even-tempered, professional, fair, and having a wonderful attitude. She provides constructive criticism and makes new officers feel like part of the team. Smith said Danyiel was also not able to attend today due to working night shift. She has a very trying job at containing over 200 people that don't want to be there, but she does a wonderful job. She always remains upbeat and professional. She never has a bad word to say to anyone and is very well respected, not just among the staff there, but also among the detainees.

Charlie Blair: Westcott said his coworkers say he always has a positive attitude. Others seek advice from him regarding high-stress and confusing situations. He is always willing to provide a thoughtful and compassionate approach to a resolution. Smith said most people don't know that Charlie retired from the California Highway Patrol before he decided to further serve the public and work for the Sheriff's Department in Boone County. He remains positive and interacts well with the public. He respectfully treats everyone the same. He is a great guy and a lot of fun to work with.

Angela Loftin: Westcott said she is always smiling and is never someone who complains. Angela is admired by coworkers for her passion, work ethic, friendliness, and dependability.

Neither Angela or her supervisor were able to attend Commission.

Art Auer: Westcott said Art has been with the County for 35 years and, in that time, colleagues have grown to admire his dedication, how knowledgeable he has become, and the way he encourages others. He is an awesome coach and a team player. Brianna Lennon said it is an honor to give Art this award. It has been great getting to work with him, and whether he knows it or not, his reputation in the Missouri elections community precedes him. Art goes out of his way to make every person in the office feel included and important. Whether walking through with a greeting and a smile or sitting down to answer questions. Art is a kind and passionate person who knows all the answers. He faithfully pursues the best interest of the office and the citizens of Boone County. He is a renowned hard worker and seeks no praise and expects no acknowledgment but is deserving of both.

### **Human Resources**

#### **3. First & Second Reading; Request to Hire Above Flexible Hiring Limit: Prosecutor's Office**

Jenna Redel explained this request is to hire above the Flexible Hiring Limit for the Prosecutor's Office for an employee they are looking to re-hire. This individual was with the Prosecutor's Office for 17 years and left about 7 months ago. Now, she is looking to come back, and they would like to re-hire her at her old salary.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of

Boone does hereby approve the request to hire above the Flexible Hiring Maximum for position 72, Legal Assistant, and does hereby authorize an appropriation of \$43,472.00 for the salary of said position.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Hire Above Flexible Hiring Maximum Form.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #46-2019**

**Emergency Management**

**4. Public Hearing & Second Reading; Budget Amendment: Appropriate Funds for 2019 to Award Bid for Purchase of Generator (1<sup>st</sup> read 1-22-19)**

Commissioner Atwill opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Emergency Management Operations to add funds to purchase a trailer-mounted generator.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2702	91300	EMR MGMT OPS	Machinery & Equipment		41,350

					41,350

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #47-2019**

**5. Second Reading; Revised Transfer of Assets from City of Columbia (1<sup>st</sup> read 1-31-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached replacement Exhibit C showing assets assigned to the Boone County Office of Emergency Management. This attached Exhibit C replaces the Exhibit C that was contained in the agreement approved in Commission Order 600-2016. The difference between the original Exhibit and the attached replacement Exhibit C, reflect assets that were either (1) property of an agency other than the City of Columbia and, therefore, could not be transferred to Boone County by the City of Columbia; or (2) property properly retained by the City of Columbia and never physically transferred to Boone County.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #48-2019**



**Purchasing**

**6. First Reading; Cooperative Contract: 3-170105TV – Ford F550 Truck with Knapheide Dump Bed & Plow for Facilities Maintenance**

Robert Wilson read the following memo:

Facilities Maintenance requests permission to utilize the Missouri Department of Transportation cooperative contract 3-170105TV to purchase one (1) Ford F550 Truck with Knapheide Dump Bed and Plow with Joe Machens Ford Lincoln of Columbia, Missouri.

Total cost of the contract is \$52,607.30 and will be paid from department 6104 – Grounds Maintenance, accounts 92400 – Replacement Auto / Trucks and 92300 – Replacement Machinery & Equipment. \$53,664.00 was budgeted in 6104-92400 for the truck and dump body, and \$6,660.00 was budgeted in 6104-92300 for the plow.

The Purchasing Department requests permission to dispose of the following surplus: 1997 Ford 4x4 Dump Truck with Snow Plow, fixed asset tag 10750.

Attached is the Disposal Form for signature.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. Second Reading; Bid Award: 49-07DEC18 – 60kW Trailer-Mounted Generator (1<sup>st</sup>**

read 1-22-19)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award bid 49-07DEC18 – 60kW Trailer-Mounted Generator to Roland Machinery Company of Bridgeton, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #49-2019**

**8. Second Reading; Sole Source Approved Vendor List 2019 (1<sup>st</sup> read 1-22-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Sole Source Approved Vendor List for 2019.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #50-2019**

**9. Second Reading; Bid Award: 51-17DEC18 – Assembly and Erection for Radio Tower in Hallsville (1<sup>st</sup> read 1-31-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award bid 51-17DEC18 – Assembly and Erection for Radio Tower in Hallsville, Missouri to R & S Tower Services, Inc. of Union, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #51-2019**

### **Commission**

#### **10. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: Mid-Missouri Civil Liberties Association**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Mid-Missouri Civil Liberties Association on February 16<sup>th</sup>, 2019 from 1:30 pm to 4:30 pm.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #52-2019**

#### **11. Public Comment**

None


#### **12. Commission Reports**


Commissioner Thompson said over the weekend, the Bishop of the Episcopal Diocese of Missouri asked if she would be one of the designees for Episcopal Relief and Development as the Emergency Management representative for the Diocese. She will be doing that in

conjunction with a priest in Kirksville who is also a pathologist. There will be training that mirrors the FEMA training. It is a lot of the same stuff that Emergency Management does in terms of asset mapping so that the churches become more useful in terms of disasters and so the churches know more of what they have and they can be put into service in a more accurate fashion.

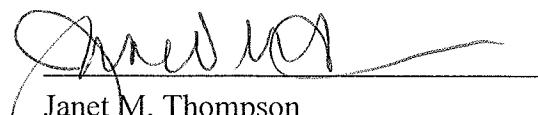
The meeting adjourned at 10:04 a.m.

Attest:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Fred J. Parry  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner