

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Room 301 Boone County Government Center

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Robert Wilson
Chief Engineer Jeff McCann
Collector Brian McCollum
Court Services Angie Bezoni
Deputy Director Emergency Mgmt. Operations Tom Hurley
Director Information Technology Aron Gish
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:33 a.m.

Commission held in Room 301

Collector

1. Post Third Offering Tax Certificate Sale Bid Opening

Brian McCollum explained this is a closed bidding process where we give the bidders a pre-registration period where they can enroll as bidders in the process. Once that period closes they have 10 days to submit a bid. Today we are opening those up to make sure we have qualified bids that meet the minimum so that we may be able to get these properties back on the tax roll in another individual's name. We offer these properties for three consecutive years and if they don't have any bids we do not sell at that time. In this process we have, the Collector has the discretion to offer these properties at any time and at any amount, so we can get them back on the tax rolls. There are two bidders for this one. They were Douglas Graybill out of Sturgeon and Carolyn J. Wilhite out of Clark. Both were qualified bidders

with no back taxes and they signed the affidavits.

Commissioner Parry asked what the addresses were for the properties.

Brian McCollum said there was one is S. Hicks Street in Sturgeon and one is E. McDowell Street in Sturgeon. The property on McDowell actually had an offer put on it back in August but then the bidder backed out. Both bidder number one and two on this have placed their bid on the property on McDowell. We have not had any bids on the Hicks Street property. The minimum bid for the McDowell Street property was \$971.67. Bidder number one was Douglas Graybill with a bid of \$1,051. Bidder number two was Carolyn Wilhite with a bid of \$1,575, which would be the high bid. We will contact the high bidder and they have 5 business days to get certified payment in here. Then they are entitled to immediate issuance of the Collector's Deed and we will convey that property over to the high bidder.

13th Judicial Circuit Court

2. First Reading; Grant Application: Fostering Court Improvement JCIP Sub-grant: Local Court Enhancements FY19

Angie Bezoni said they are requesting to apply for the FCI grant again. It will be for about \$4,000 and will go to enhance the quarterly meeting they have with contract attorneys. They have meetings monthly but at the quarterly meetings they are joined by the contract attorneys and they provide lunch for them.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First Reading; RFP Award Recommendation: 45-18OCT18 – Renovation of Juror Seats in the Ceremonial Courtroom

Robert Wilson read the following memo:

The Request for Proposal for *45-18OCT18 – Renovation of Juror Seats in the Ceremonial Courtroom* closed on October 18, 2018. One proposal response was received.

The evaluation committee consisted of the following:

Mary Epping, Court Administrator

Cindy Garrett, Assistant Court Administrator

Judge Jodie Asel

The evaluation committee recommends award to Marathon Building Environments, Inc. of Columbia, Missouri for offering the lowest and best proposal for the renovation work.

Total cost of contract is \$9,909.00 and will be paid from departments 1230 – Jury Services & Court Costs and 2850 – Administration of Justice, account 92100 – Replacement Furniture & Fixtures. \$13,165 was budgeted in each department.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading; Cooperative Contract: CS182066006 – Verbal Language Interpretation Services (1st read 11-1-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri cooperative contract CS182066006 – Verbal Language Interpretation Services to purchase verbal language interpretation services from Faiths, LLC.

The terms of the cooperative contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #487-2018**

Emergency Management Operations

5. First Reading; Grant Application: LEPC-HMEP Grant

Tom Hurley explained this was the Hazardous Materials Emergency Preparedness grant and it provides the training for the resources that come as part of the CEPF grant that was approved last week. We have requested three courses. We plan on giving prioritization to the Hazmat IQ, which is a program we are switching to County-wide through all fire departments and first responders. This program helps to allow for rapid identification of hazardous materials and how to mitigate those issues. The kits that are provided with the CEPF funding align with the Hazmat IQ training, so they will be in parallel. This is year two of a three-year plan to have those resources and kits are available on all frontline fire apparatus in the City of Columbia with Southern Boone County Fire District and City of

Centralia.

Commissioner Atwill asked what chemical suicide was.

Tom Hurley explained that chemical suicide is an emerging trend where people mix chemicals, typically in their vehicle since it is a closed environment, where they would inhale those chemicals. It is very dangerous because the person looks as though they may be sleeping or had an overdose and the first responders are trained to make contact with the patient. So, when they open the door, they are exposed to those chemicals. Fortunately, the vehicles are well marked as an attempted suicide in progress, so the responders do have some visual cues they can recognize for that. So, this is something that is of a great value for training, but the Hazmat IQ came first because that will continue our three-year plan.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading; Grant Acceptance: Homeland Security Grant Program Equipment

Tom Hurley explained this is the follow up to a grant application that was approved by the Commission in May of 2008. It provides \$35,000 in information and communication technology equipment for the regional response team which has their resources housed at our facility. There are no matching funds required by the County. These are actually 2016 funds that needed to be expended prior to the July 1 end of the fiscal year. So, being that it was just ordering of items our grant was reviewed and scored very highly. We look forward to receiving these items and they can be used locally during a disaster as well.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

7. First Reading; Request Administrative Authority: for Equipment Purchases from Cooperative Contracts for FY2019

Aron Gish said this is a request we do annually that transfers administrative authority to the IT Director to purchase items that are budgeted off of cooperative contracts. There is a \$1,400 limit on purchase of assets without having to Commission and make the request. The thing that is new this year is the \$500 limit on new assets. Meaning that I'm requesting the authority that if we are requesting a new item and it is under \$500, we would identify the budget internally and then move forward with the purchase. This would eliminate the need for monitors to come to Commission for a reading.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading; Assets Purchase Request: 2nd Monitor for PA Child Support PCs

Aron Gish said this request is for second monitors for positions in Child Support office. There is no cost to the County on this and will be reimbursed by the State. The funds have already been acquired and are in an account. The total cost for this is \$560.19 with the cost per monitor at \$186.73. These would be items that we wouldn't have to run through

Commission next year with the administrative authority we are also seeking.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

9. First & Second Reading; Engineer/Consultant's Certification for Acceptance & Final Payment: American Outdoor Brands Project

Jeff McCann explained this is a block grant required form to certify the project work is complete and done in compliance with plans and specifications, as well as to make sure we have received all the closeout documentation. Approval of this form just basically says that we accept that, and we can make final payment for the contractor and design consultant for this project.

Commissioner Atwill asked if it all came in with accordance to the limits of the block grant cost wise.

Jeff McCann said yes, I can't remember the exact amount, but we were well under the budgeted amount.

There were no more comments or questions from the Commission.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby accept the attached Engineer/Consultant's Certification For Acceptance

and Final Payment for the American Outdoor Brands-Infrastructure (Route Z and Enterprise Drive Improvements) project.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached Engineer/Consultant's Certification form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #488-2018**

Community Services

10. Second Reading; Contract Amendment: CASA Child Advocacy (1st read 11-1-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One for CASA Child Advocacy Agreement for Purchase of Services between Boone County and Heart of Missouri CASA.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #489-2018**

Commission

11. Public Comment

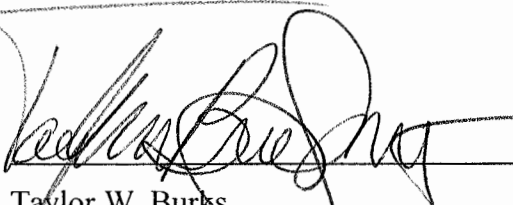
None

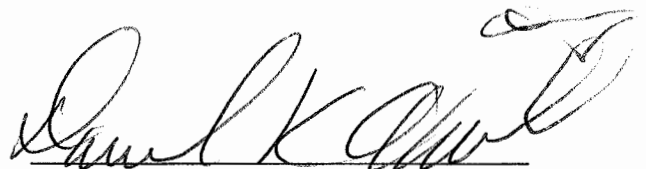
12. Commission Reports

Commissioner Thompson said it is great that so many people are voting here in Boone County. It is great that people are energized and let's hope that they stay that way past today. Let's hope people want to participate in our government and let their voices be heard.

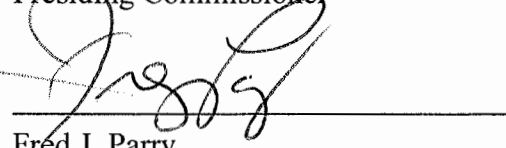
The meeting adjourned at 9:52 a.m.

Attest:


Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

NOTICE OF POST THIRD OFFERING TAX CERTIFICATE SALE

I, Brian McCollum, Collector of Revenue, within and for Boone County, Missouri, hereby give notice, as provided in Chapter 140, of the Revised Statutes of Missouri, that I shall offer through a closed bidding process the hereinafter described lots and lands to discharge the taxes, penalty, interest and costs due thereon at the time of the bidding period commencing Friday, October 19, 2018 and continuing through 5:00 p.m. Thursday, November 1, 2018. Properties on which taxes, penalty, interest, and costs have been paid by 5:00 p.m. Thursday, November 1, 2018, will not be subject to sale.

The lands and lots will be sold under the descriptions as listed by reference to the parcel number and owner(s) name(s). Said lots and lands, situated in Boone County, Missouri, are subject to valid covenants, easements, conditions, restrictions, and limitations of record. Each property is listed in the following order: property owner, parcel number, section-township-range, property address, if available, which may not necessarily reflect the physical location of the property, acres, if applicable, legal description, recorded book and page of warranty deed or plat book, if applicable, taxes and fees due at time of offering, and minimum bid amount.

Bidder pre-registration will be between Friday, October 5, 2018 and Thursday, October 18, 2018. Prior to bidding, all persons to be listed as purchasers on the Collector Deed are required to sign an affidavit stating they are not delinquent on any tax payments on any property. Proof of identification is required. *Successful bidder will be entitled to immediate issuance of the Collector's Deed upon payment of the bid amount, and any tax that may become due and payable subsequent to the advertising and sale of the following lands or lots.*

Dated this 19th day of September 2018.

Lands offered for sale for taxes:

Jackson Robert, Freye Mary L, Reeves Cassie, Jackson Reuben, Kelley Alice, Graves Robert L Jr
03-209-00-01-039.00
Sec 04 T51 R12
S Hicks St
Lts 2 & 3 B3 & part of vacated McDowell St
In Original Town of Sturgeon as rec Book/Page 497/560
Total Taxes and Fees Due: \$1,138.30
MINIMUM BID AMOUNT: \$569.15



Hayes Corine Gladys, Hayes Dorothy Mae, Tinder Schooling, Tinder Helen Irene
03-209-00-01-037.00
Sec 04 T51 R12
E McDowell St
Lts 1 & 2 B14 in City of Sturgeon as shown in Plat Book/Page Z/95
Total Taxes and Fees Due: \$971.67
MINIMUM BID AMOUNT: \$971.67

