

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Director Human Resources Jenna Redel
Chief Engineer Jeff McCann
Collector Brian McCollum
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

- 1. First reading; Cooperative Contract 3-140214RJ – Purchase two (2) Dump Trucks and dispose of two (2) Dump Trucks**

Melinda Bobbitt read the following memo:

Public Works requests permission to utilize the Missouri Department of Transportation cooperative contract *3-140214RJ* to purchase two (2) Dump Trucks with Henderson Snow Plow Hitches from Truck Centers, Inc. of Troy, Illinois.

Total cost of contract is \$329,160.00 and will be paid from department 2040 – PW Maintenance Operations, account 92400 – Replacement Auto / Trucks. \$322,000.00 was budgeted in 2040-92400. Per Greg Edington, the difference will be paid from savings in 2040-92300.

The Purchasing Department requests permission to dispose of the following surplus:
2008 International Workstar Dump Truck with New Engine, fixed asset tags 19731 and 20560
2009 International Workstar Dump Truck, fixed asset tag 16684

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second reading; Disposition of Surplus Equipment by Auction (1st read 3-8-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #124-2018**

3. Second reading; Cooperative Contract IFB605CO18000580 – Purchase two (2) Chevrolet Silverado Pickup trucks and dispose of two (2) trucks (1st read 3-8-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation

Cooperative Contract IFB605CO18000580 to purchase two (2) Chevrolet Silverado Pickup Trucks with W-K Chevrolet, Inc. of Sedalia, MO and to dispose of the following surplus:

- 2013 Chevrolet 1500 4WD Pickup, Asset Tag 18402
- 2009 Chevrolet 1500 4WD Pickup, Asset Tag 16890

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal forms.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #125-2018**

4. Second reading; Cooperative Contract C215080007 – Purchase two (2) Photocopier and Maintenance for the Circuit Clerk and dispose of two (2) copiers (1st read 3-8-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C215080007 to purchase two (2) Canon Advance copiers with maintenance, one for the Traffic Division and one for Probate. Purchase is with Marco Technologies, LLC of Columbia, MO. The County Commission also approves the disposition of the following surplus:

- Canon IR3030, Asset Tag 16439
- Canon IR5050, Asset Tag 16770

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #126-2018**

5. Second reading; Contract amendment number one to 76-30NOV15 – Crushed Stone Aggregate (1st read 3-8-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 76-30NOV15 – Crushed Stone Aggregate.

The terms of the amendments are stipulated in the attached Amendments. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One – Crushed Stone Aggregate and Chip Seal Products Term & Supply for Millersburg Quarry and Riggs Quarry.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #127-2018**

6. Second reading; Professional Service Contract 05-31DEC18C – Legislative Consultant Lobbying Services with Grote & Associates, Inc. (1st read 3-8-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Professional Service Contract 05-31DEC18C for Legislative Consultant Lobbying Services with Grote & Associates, Inc.

Terms of the contract award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement for Legislative Consultant Lobbying Services.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #128-2018**

7. Second reading; Professional Service Contract 10-31MAR18C – Consulting Services for Radio Tower Project for Boone County Barn with K&K Environmental, LLC (1st read 3-8-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Professional Service Contract 10-31MAR18C with K&K Environmental LLC of Leavenworth, KS for Consulting Services for Radio Tower Project for Boone County Barn.

Terms of the contract award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement with K&K Environmental, LLC.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #129-2018**

8. Second reading; Contract Amendment Number One to 49-20AUG15 – Solid Block Asphalt Sealant (1st read 3-8-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 49-20AUG15 – Solid Block Asphalt Sealant.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One – Solid Block Asphalt Sealant.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #130-2018**

Human Resources

9. 1st & 2nd reading; Approve Temporary Part-Time Accountant II position in the Treasurer's Office

Jenna Redel said this is to request authorization to re-hire Caroline Kobe in the Treasurer's Office for a one-week period so she can run payroll the week of March 19th. She is better covered under our insurance policies if we do it this way as opposed to doing a contract for a short period of time. We are also in better compliance with the ACA if we do it this way. She will be working no longer than one week and a total of 20 hours.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize a request for authorization to hire a part-time temporary Accountant II in the Treasurer's Office for the purpose of running payroll the week of March 19, 2018.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #131-2018**

Collector

10. First reading; Consultant Services Agreement with A Civil Group

Brian McCollum said as we transition from tax season into tax sale season, one of the things we do each year is to have a contract with A Civil Group to help with the drafting and research of legal descriptions that we may find necessary as we work through the notification process regarding the annual tax sale. This contract is not to exceed \$4,000 and is used sparingly, only twice last year.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

11. First reading; Federal Lands Access Program Project Memorandum of Agreement

Jeff McCann said this is for authorization to proceed with a Memorandum of Agreement from the Federal Lands Access Program Project which involves MoDOT, Callaway County and Boone County for the Burnett School Road bridge. It sets up the responsibilities of the agencies and establishes that Callaway County will be the lead agency in the design, bidding, and construction of the bridge. Boone County will no longer be the maintenance custodian at the end of construction, it will be Callaway County's bridge at that point. The responsibility of Boone County is the \$85,000 cost match.

Commissioner Atwill said he received a call from the Presiding Commission of Callaway County and they have finished the documents they were required to do and have forwarded them to C. J. this week.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. Second reading; Stormwater Erosion and Sediment Control Security Agreement – North Battleground Plat No. 1 (1st read 3-8-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Performance Bond between the County of Boone and Westward Home Builders LLC.

The terms of the agreement are stipulated in the attached security agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #132-2018**

13. Second reading; American Outdoor Brands Project – CDBG Program Grant Agreement Amendment #1 (1st read 3-8-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached American Outdoor Brands Project – CDBG Program Grant Agreement Amendment #1. The contract amendment #1 request was approved in Commission Order 77-2018, and the original CDBG program grant agreement was approved in Commission Order 306-2017.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #133-2018**

Public Works

14. Second reading; Sign Shop Cooperative Agreement with the City of Sturgeon (1st read 3-8-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached agreement between Boone County and the City of Sturgeon for the production of street name signs by the Boone County Public Works Department.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #134-2018**

Commission

15. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Professional Contractors and Engineers for purposes of sidewalk closure to remove concrete for the dates March 26 through March 31, 2018.

Ryan McCollum said he is with Professional Contractors and Engineers and that they will need to tap into the water line for the newly constructed building. This should take three days, but we have requested that full week plus the Saturday in the event something may go wrong because we know the week after is the election and before that there is a wedding scheduled.

Commissioner Thompson said the wedding had already been approved when they had asked for the 3/23 – 3/31 time period, so the dates needed to be changed. Also, this will make those in wheelchairs have to go around the closure, so the quicker we get done, the better.

Mr. McCollum said we are hoping this is no more than 3 – 4 days.

Commissioner Parry asked if there will be signage for those with mobility issues.

Mr. McCollum said there will be detour signs posted with additional signs on both sides.

Commissioner Thompson said that is the real concern, because everyone else can get around the closure much more easily.

There were no further comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by Professional Contractors and Engineers for the purposes of a sidewalk closure, per attached site plan, to remove concrete. Closure dates are March 26 through March 31, 2018 from 6:00 a.m. to 6:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #135-2018**

16. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 3:00PM on March 13, 2018

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, March 13, 2018, at 3:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #136-2018**

17. Public Comment

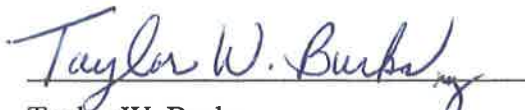
None

18. Commissioner Reports

Commissioner Thompson said we lost one of the most amazing public servants in this country. Wendy Noren served this county for many decades and served the nation and the world with her knowledge and expertise in the area of elections. She ensured our election process was fair, non-partisan, and as accurate as possible. We were blessed to have her here and she will be missed.

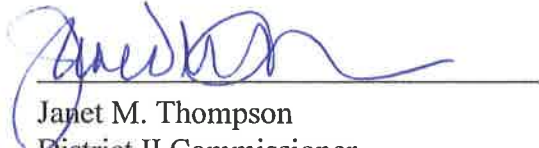
The meeting adjourned at 9:48 a.m.

Attest:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner