

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Robert Wilson
Senior Planner Bill Florea
Auditor June Pitchford
County Counselor C. J. Dykhouse
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

Auditor

1. Second reading; Adopt revisions to Fiscal and Budget Policies (1st read 12-14-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached revised version of the Fiscal and Budget Policies originally approved on Commission Order 49-2012.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #550-2017**

2. Approve Boone County 2018 Budget

Commissioner Atwill moved on this day, the County Commission of Boone County does hereby approve and adopt the Boone County operating budget for fiscal year 2018. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted

to the County Commission by the County Auditor, subject to the adjustments shown in the attached *Schedule of Commission Changes to the 2018 Proposed Budget*. Final wage and benefit appropriations for each department have been calculated using actual salaries in effect as of December 12, 2017 along with all approved range re-classifications having an effective date of January 1, 2018.

Total appropriations are set forth by line item and are summarized as follows:

- 1) by category of expenditure (i.e., class 1, class 2, etc. up to and including class 9.);
- 2) by office, department, or spending agency; and,
- 3) by fund.

Spending may not exceed appropriations at the class level for a given office, department, or spending agency without approval pursuant to the County's Budget Adjustment Policy.

Total appropriations for each fund are set forth in the individual Fund Statements and are published in the County's fiscal year 2018 Budget. The Proposed Budget submitted by the County Auditor, which is hereby incorporated into this appropriation order by reference, contains detailed documentation and descriptions for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgeted hours, range, and benefit status for each position.

The County Commission approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with the County's Purchasing Policy adopted by the County Commission.

The County Commission authorizes the County Auditor to re-appropriate unspent fiscal year 2017 grant funds (which may be carried forward into fiscal year 2018 according to the terms of the grant award) upon determination that a remaining balance of the grant award is available for re-budgeting.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #551-2017**

Purchasing

3. First reading; Contract Amendment Number Two to 137-123117SS – Cartegraph Upgrade, Subscription, Support, Maintenance

Robert Wilson read the following memo:

Contract 137-123117SS – Cartegraph Upgrade, Subscription, Support, Maintenance was approved by commission for award to Cartegraph Systems, Inc. of Dubuque, Iowa on January 5, 2017, commission order 6-2017.

This amendment replaces the master Purchase Agreement and Amendment One pricing page which includes the following changes:

- Add the attached User Pack Subscription – 50 Named Users Purchase Agreement for an annual fee of \$10,000 for years 2 and 3.

Invoices will be paid in equal amounts from departments 2040 – Public Works Maintenance Operations and 2045 – PW – Design and Construction, account 70050 – Software Service Contract

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Bid Award 44-27NOV17 – Vehicle Preventative Maintenance Term & Supply

Robert Wilson read the following memo:

44-27NOV17- Vehicle Preventative Maintenance– Term & Supply opened on November 27, 2017. Two (2) bids were received. The Boone County Sheriff's Department recommends award to MFA Petroleum Company dba Jiffy Lube.

This is a term and supply contract and will be paid from departments 1251 – Sheriff, 1255 – Corrections and account 59100 – Vehicle Repairs/Maintenance.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Contract Amendment #3 to 66/2010 – Radio Consulting Services

Robert Wilson read the following memo:

Contract 66/2010 – *Radio Consulting Services* was approved by commission for award to David O. Dunford on August 26, 2014, commission order 402-2014.

This amendment renews the contract for the period January 1, 2018 – December 31, 2018 for the following:

Professional Services at \$60/hour, not to exceed \$95,000

Reimbursable expenses not to exceed \$18,000

Invoices will be paid from department 2704 – Radio Network Operations, account 71101
– Professional Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second reading; Cooperative Contract CC170281001 – Purchase 2018 Chevrolet Tahoe Pursuit Vehicle (1st read 12-14-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract CC170281001 to purchase a 2018 Chevrolet Tahoe Pursuit Vehicle from Don Brown Chevrolet of St. Louis, MO.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #552-2017**

Resource Management

7. First reading; North Battleground Subdivision Development Agreement

Bill Florea said the Commission had approved a rezoning and review plan for North Battleground earlier this year on the condition of a Development Agreement for a dedicated right-of-way and cash payment per lot.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second reading; Agreement for bridge design services with Howe Company (1st read 12-14-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with Howe Company, LLC for design services for a replacement structure of Bridge #BR0420020 on Dripping Springs Road over Silver Fork Creek.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement with Howe Company, LLC.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #553-2017**

Sheriff's Department

9. Public hearing and second reading; Budget Amendment receiving insurance proceeds for a totaled vehicle (1st read 12-7-17)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak to this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to increase the budget for insurance proceeds from a totaled vehicle, transfer funds from replacement equipment and moving funds to vehicle equipment less than \$1,000.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2901	3946	Sheriff Operations – LE Sales Tax	Insurance Proceeds		16,175
2901	23050	Sheriff Operations – LE Sales Tax	Replacement Vehicles		16,175
2901	92300	Sheriff Operations – LE Sales Tax	Replacement Equipment	4,745	
2901	92400	Sheriff Operations – LE Sales Tax	Replacement Vehicles		4,745
2901	92300	Sheriff Operations – LE Sales Tax	Replacement Equipment	7,106	
2901	23860	Sheriff Operations – LE Sales Tax	Vehicle Equipment <\$1000		7,106
				11,851	44,201

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #554-2017**

Human Resources

10. Second reading; Request to Hire Above the Flexible Hiring Limit – Professional Civil Engineer (1st read 12-14-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Request to Hire Above Flexible Hiring Maximum for the position Professional Civil Engineer within the Resource Management Department.

It is further ordered the Boone County Commissioners are hereby authorized to sign said Hiring Above Maximum form.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #555-2017**

Commission

11. First reading; Second Amendment to Lease with Family Health Center

C. J. Dykhouse said this is a lease extension which will extend our current 15-year lease. The current lease expires on June 30, 2019 and this will extend it to June 30, 2029. The reason we are doing this extension at this time is that the Health Center has received an award of \$800,000 in federal grant funds to install a five-operational chair dental unit at the Family Health Center. Subsequent to this approval, I will be presenting a landlord letter of consent for this dental unit to proceed.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 2:00PM on December 26, 2017

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, December 26, 2017, at 2:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #556-2017**

13. 1st & 2nd reading; Organizational Use of the Government Center Chambers and Courthouse Plaza by MU Thompson Center for April 2, 2018

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers and Courthouse Plaza by MU Thompson Center for Autism & Neurodevelopmental Disorders for April 2, 2018 from 3:00 p.m. to 8:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #557-2017**

14. Public Comment

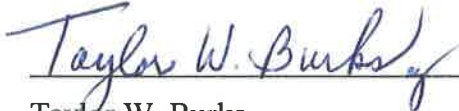
None

15. Commissioner Reports

None

The meeting adjourned at 9:47 a.m.

Attest:



Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner