

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Dan Atwill
District II Commissioner Janet Thompson
County Clerk Taylor Burks
County Counselor C. J. Dykhouse
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

County Clerk

1. 1st & 2nd reading; Approve 2018 Payroll Calendar

Taylor Burks said we are requesting approval of the 2018 Payroll Calendar. It reflects the bi-weekly schedule for the calendar year 2018.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Payroll Calendar for FY2018.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #497-2017**

Purchasing

2. Second reading; Cooperative Contract 106/2017 – Two-Way Radios and Repair (1st read 11-2-17)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 106/2017 – Two-Way Radios and Repair to purchase Two-Way Radios and Repair Service from WirelessUSA, Inc. of Maryland Heights, MO.

The terms of the Term & Supply Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Two-Way Radios and Repair.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #498-2017**

3. Second reading; Disposal of Surplus Equipment by auction on GovDeals (1st read 11-2-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #499-2017**

4. Second reading; Bid Award #MM69 – Bid Management Document Services (1st read 11-2-17)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby award bid MM 69 – Bid Document Management Services to American Document Solutions of Columbia, MO.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #500-2017**

5. Second reading; Bid Award 39-28SEP17 – Forensic Workstation for the Boone County Sheriff's Department (1st read 11-2-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 39-28SEP17 – Forensic Workstation for the Boone County Sheriff's Department to J. C. Technology, Inc dba Ace Computers of Elk Grove Village, IL.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order#501-2017**

Industrial Development Authority

6. Second reading; Approval of an application to amend the Articles of Incorporation of The Industrial Development Authority of Boone County (1st read 11-2-17)

Commissioner Atwill moved on this day the County Commission of the County of Boone, pursuant to the provisions of RSMo §349.040, hereby approves the application filed by attorney Tom Schneider on behalf of The Industrial Development Authority of Boone County, Missouri, to amend its Articles of Incorporation (Charter #: L002122247) filed with the Missouri Secretary of State. The Amendment authorized herein is intended to expand the definition of "Project" in the Articles of Incorporation to be consistent with the current version of RSMo §349.010 and is more specifically set forth in the attached Certificate of Amendment.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #502-2017**

Joint Communications

7. Second reading; Antenna Site License agreement with Contemporary Broadcasting, Inc. (1st read 11-2-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Antenna Site License between Boone County and Contemporary Broadcasting, Inc. located at 3305 East Edwards Road, Ashland, MO.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Antenna Site License Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #503-2017**

8. Second reading; Antenna Site License and 2017 Improvement agreement with the City of Centralia (1st read 11-2-17)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached Antenna Site License and 2017 Improvement Agreement Boone County and the City of Centralia located at North Street and North Howard Burton Drive, Centralia, MO.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Antenna Site License and 2017 Improvement Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #504-2017**

Public Works

9. Second reading; Disposal of a 1990 homemade trailer and purchase of a single axle SB03 replacement trailer (1st read 11-2-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request from Public Works to purchase a small trailer for use with the walk-behind saw and dispose of a 1990 Home-made single axle trailer.

Details of the purchase are described in the attached memorandum. It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Form.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #505-2017**

10. Second reading; Budget Revision moving Public Works onto the Shoretel phone system (1st read 11-2-17)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for Public Works to switch to the Shoretel phone system.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	91400	Public Works	Auto/Trucks	21,000	
2040	92200	Public Works	Replacement Buildings and Improvement		21,000
				21,000	21,000

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #506-2017**

Human Resources

11. Second reading; Approve Job Classification Committee Recommendations (1st read 11-2-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the recommendations of the Boone County Job Classification Committee and authorizes the following changes:

Reclassify the two Account Specialist I positions in the Prosecutor’s Office (position numbers 452 and 769) to Account Specialist II (Classification Code 100401), effective 1/1/2018.

Eliminate the position Victim Assistant (Classification Code 502200, Range 25) and reclassify it and create a new classification titled Administrative Technician III (Classification Code 101602, Range 27), effective 1/1/2018.

Create a new temporary, part-time position titled Elections Intern (Classification Code 202450, Range 13) in the County Clerk's Office, effective 1/1/2018.

Designate the current Deputy County Clerk II positions in the County Clerk's Office (positions 29, 350, and 519) as positions that can be hired as Deputy County Clerk I or II, dependent upon the qualifications of the applicant.

Reclassify the current Deputy County Clerk I- Payroll (position 28, Classification Code 201802) in the County Clerk's Office as a Deputy County Clerk II, effective 1/1/2018.

Reclassify one of the current Sergeant (Classification Code 401300) positions in the Sheriff's Investigations Unit to a Lieutenant position (Classification Code 400300).

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #507-2017**

12. Second reading; Personnel Action Form Signing Authority (1st read 11-2-17)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner, District I Commissioner, and District II Commissioner to approve Personnel Action Forms (PAFs) presented to the Commission, either in written or electronic form, as part of countywide personnel actions presented in accordance with Boone County's Personnel Policy Manual and Budget appropriations.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #508-2017**

Juvenile Division

13. Second reading; Fostering Court Improvement grant award (1st read 11-2-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the acceptance of the attached Fostering Court Improvement JCIP Sub-grant from the Office of State Courts Administrator (OSCA) for the period of October 27, 2017 to September 30, 2018.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #509-2017**

Commission

14. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (12) at 8:30AM on November 13, 2017

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, November, 13, 2017, at 8:30 a.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(12), Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #510-2017**

15. Public Comment

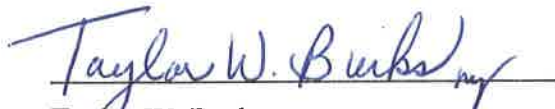
None

16. Commissioner Reports

None

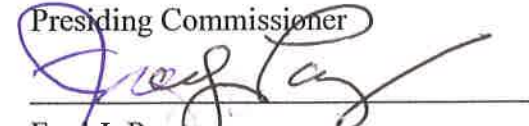
The meeting adjourned at 1:43 a.m.

Attest:


Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

