

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Robert Wilson
Deputy Director OEM Tom Hurley
Collector Brian McCollum
Sheriff Captain Gary German
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:32 p.m.

Proclamation

1. Proclamation honoring Wendy S. Noren

Commissioner Atwill read the following proclamation:

WHEREAS, the County of Boone has been privileged to receive the good work and services of Wendy S. Noren as County Clerk since she was sworn into office on January 1, 1983, and in recognition of her years of service and outstanding work; and

WHEREAS, in addition to four years as Deputy County Clerk, Wendy continued to serve the citizens of Boone County for 35 more years as County Clerk, having been re-elected eight times, only one of those times facing opposition; and

WHEREAS, Wendy's passionate dedication to democracy in elections and public service showed through her tireless work to provide fair and free elections to the citizens of Boone County; and

WHEREAS, Wendy emerged as a leading elections expert on a state, national and international level, and served as a resource to countless jurisdictions with information, guidance, and innovative insights; and

WHEREAS, Wendy worked with Congress to craft the Help America Vote Act (HAVA), devoting countless hours to work with congressional staff in Washington, D.C. to protect elections officials from Congressional mandates for which they did not have the funding to implement on schedule; and

WHEREAS, Wendy served as the legislative chair of the Missouri Association of County Clerks and Election Authorities and was the National Association of Counties representative on the U.S. Election Assistance Commission advisory board, contributing to many state and national election law reforms; and

WHEREAS, Wendy made every effort to equip Boone County with the most advanced elections technology, often through innovative use of grant funding, focusing on always providing citizens with the ability to register to vote, to be an informed voter and to cast their ballot in a secure way; and

THEREFORE, with our best wishes for the future let it be known that Wendy S. Noren is hereby recognized for her outstanding dedication and integrity during her years of service as County Clerk of Boone County, Missouri, for which all Boone Countians have benefited:

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby honor and recognize the contributions by Wendy S. Noren for her years of service to Boone County.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #391-2017**

Commissioner Atwill presented the proclamation plaque to Wendy Noren.

Ms. Noren said she is overwhelmed at the number of people here. She has praise for all the elected officials and directors that she has worked with as they are truly exceptional public servants. She left knowing things were in good hands with the incredible staff within the County Clerk's office. She once again thanked everyone and the Commission for this honor.

Purchasing

2. First reading; Cooperative Contract 50/2017 – Directional Boring Services Term & Supply

Robert Wilson read the following memo:

Dave Dunford, our Radio Consultant, and Joint Communications request permission to utilize the City of Columbia cooperative contract number **50/2017** to purchase **Directional Boring Services** from Selcon Construction, LLC.

This is a term and supply contract and will be paid from department 2704 – Joint Comm Radio Network.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract CS170386002 – Written Language Translation Services

Robert Wilson read the following memo:

Purchasing requests permission to use contract CS170386002 for Written Language Translation Services established by the State of Missouri with Language Access Multicultural People (LAMP) of St. Louis, Missouri as a cooperative contract. The contract provides written language translation services needed by Boone County such as the Sheriff's Office, the Court Administrator, and the Prosecuting Attorney's Office.

The County will receive necessary translation services at the following prices:

Service	Price
Price per word for Written Language Translation Service	\$.12/word
Price Per Hour for Copy Editing/Proofreading Services	\$29.00/hour
Price Per Hour for Formatting Written Language Translation Documents	\$29.00/hour
Price per Placement of Translated Document on CD	\$1.00/CD
Price per Placement of Translated Document on Flash Drive	\$14.00/Flash Drive
Firm, Fixed Percentage (Mark-Up) for Emergency-Rush Job Services	15%

It is noted that Language Access Multicultural People (LAMP) ranked second of 11 vendors that bid to the state, offers competitive pricing as well as experienced personnel, has previously successfully performed translation service for the County, and is a Missouri business.

The contract runs August 1, 2017 through July 31, 2018 and may be renewed for two additional years. Pricing will not increase for the renewal options. This is a county-wide term & supply contract.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Contract Amendment #1 to 19-15JUL14 – Logging & Recording System for Joint Communications

Robert Wilson read the following memo:

The name on Contract 19-15JUL14 – Logging & Recording System for Joint Communications is being changed from Dictation Sales and Services, Inc. to Dictation Sales and Services, Inc. dba Equature.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Office of Emergency Management

5. First reading; Letter of Agreement between Boone County, Department of Homeland Security and FEMA for conduct of an Integrated Emergency Management Course

Tom Hurley said OEM is requesting authorization to enter into an agreement with Homeland Security for the Integrated Emergency Management Course for mid-November. All costs, with the exception of meal tickets for participants, will be reimbursed. These costs have already been budgeted for.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Establish budget for Emergency Management Integrated Course to be reimbursed by FEMA

Tom Hurley said this is for travel arrangements to the Washington, D.C. area with a total estimated cost of \$47,000 of which 100% will be reimbursed by the Department of Homeland Security and FEMA.

Commissioner Atwill asked the number of people that will be travelling.

Mr. Hurley said it will be 75.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Approve acceptance of 2017 Emergency Management Performance Grant (EMPG)

Tom Hurley said this EMPG grant is for \$121,600 and covers personnel costs at a match rate of 50% which will cover the Director, Deputy Director, Administrative Coordinator and Fire Maintenance (warning sirens).

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

8. First reading; Approve FY2017 JAG grant application

Captain German said the Sheriff's Department is seeking approval to apply for the FY2017 Edward Byrne Justice Assistance Grant. This is a combination of agencies between us and the City of Columbia. The total is \$37,463 and the split is 60% City and 40% County.

We will use these funds to purchase rifle plate carriers that have enhanced ballistic protection for the officers, specifically the detective unit along with enhancing the rifle optics on patrol rifles and lastly, enhancing the ability of crime scene investigators by purchasing a full-frame Nikon B750 camera. This will be compatible with the lenses we currently have.

The main focus of this grant, and we have worked with County Counsel, relates to certifications and assurances which will give me permission, on behalf of the Commission, to submit the grant.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Collector

9. 1st & 2nd reading; Approve August 28, 2017 Tax Sale Surplus

Brian McCollum said at the tax sale surplus, 11 properties were offered with five receiving no bid and six other properties selling. The six that sold resulted in a surplus of \$291,091.73 and by Missouri statute, the Collector will turn over the funds to the County Treasurer to be held for the benefit of the owner of the property at the time of sale or for any legal heir of that property. If the surplus is not claimed, within a three-year timeframe, it will be held for the county school fund.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby certify that we have examined the attached statement of the surplus from sale of delinquent lands held the 28th day of August, 2017, and approve the same.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #392-2017**

Treasurer

10. 1st & 2nd reading; Selection of the County Depository

Commissioner Atwill said the Treasurer has advised us to withdraw this item from the agenda.

Commission

**11. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (12)
at 1:30PM on September 1, 2017**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Friday, September 1, 2017, at 1:30 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(12), sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #393-2017**

12. Public Comment

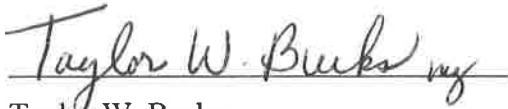
None

13. Commissioner Reports

None

The meeting adjourned at 1:49 p.m.

Attest:



Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner